**Schedule “F” to Fees and Charges By-Law 09 - 2022**

**Administration Performance Deposit**

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| **Class of Permit** | **Administration Performance** |
| 17,18 | $ 3,000.00 |
| 1,19 | $ 2,000.00 |
| 20, 21, 22 | $1, 500.00 |
| 2, 23 | $ 500.00 |
| 12, 24, 35 | $ 300.00 |
| 8,9,25,26,27,28,30,32 | $ 200.00 |
| 3,4,5,6,7,10,11,13,14,15,16,29 | $100.00 |
| 31,33,36 to 39 | Not applicable |

|  |  |
| --- | --- |
| **Conditional Permit #34** | **Bond** |
|  |  |
| Residential | $1,000.00 |
| Farm | $1,000.00 |
| Other – Part 9 Building | $2,000.00 |
| Other – Part 3 Building | $5,000.00 |
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Notes to Schedule “F”

1) The amount of the administration performance deposit will be calculated according to the class of permit as determined by Schedule “F” of this by-law and is payable at the time of the application.

* 1. In the event that the applicant abandons their project the administration performance deposit shall be retained in full by the municipality. Once the permit has been issued therefore by the Chief Building Official the administration performance deposit will be refunded in whole or in part to the permit holder in accordance with the following provisions

1. One hundred (100%) per cent of the administration performance deposit is to be refunded if construction is fully completed within one (1) year of the date of the issuance of the building permit.
2. Seventy five (75%) per cent of the administration performance deposit is to be refunded if construction is fully completed within two (2) years of the date of issuance of the building permit.
3. Fifty (50%) per cent of the administration performance deposit is to be refunded if construction is fully completed within three (3) years of the date of the issuance of the building permit.
4. Twenty five (25%) per cent of the administration performance deposit is to be refunded if construction is fully completed within four (4) years of the date of the issuance of the building permit.
5. No refund of the administration performance deposit will be awarded if construction is not fully completed within four (4) years. This will not relieve the permit holder and/or the contractor of obligations under any provisions of any By-Law, the Building Code Act or regulations made thereunder.

3. The refund of the whole or part of the administration performance deposit shall not be deemed a waiver of any provisions of any By-Law or requirements of the Building Code Act or regulations made thereunder. Also, the refund should not be construed as a certification or guarantee that the building for which a permit was issued meets all the requirements of the Building Code Act or regulations made thereunder.

4. Any project subject to a site plan agreement where securities are imposed, a deposit shall not be required.

5. In the event that the permit fee is less than the deposit, at the discretion of the building department, the deposit fee can be rounded up to the nearest one hundred dollar.

**CONDITIONAL PERMITS – BOND:**

6. The bond fee for conditional permits will be calculated according to the use and size of the building as determined by Schedule “F” of this by-law and is payable at the time of the application.

7. A conditional permit will require the owner(s) or authorized agent to agree with all of the conditions imposed by the Township. A bond will be required as per the use and building size. In the event that the owner (s), authorized agent, contractor or any person involved in the project does not comply with a term in the agreement, the bond will be automatically forfeited to the Township.

8. Where a conditional permit is issued and a term is not complied with, the Chief Building Official may revoke the permit as authorized in 8.(10) of the Ontario Building Code Act,.

9. A conditional permit bond fee does not relieve the requirements of submitting an administration performance deposit when the permit is obtained.

10. In the event that all terms have ben complied with and a full permit is obtained, the bond fee will be reimbursed in full.