



T O W N S H I P O F N O R T H G L E N G A R R Y

KENNEL LICENSE APPLICATION

Date: _____

Name of Applicant: _____

Applicant Address: _____

Home Phone: _____ Other Number: _____

Location of proposed Kennel facility: _____

Distance from nearest dwelling other than the applicant ***Must be greater than 300 metres***

Type of operation: Boarding Breeding Other: _____

Is your facility currently registered with a Kennel Club or Association: Yes No

Kennel Club/Association: _____

Type of Breed: _____ # Dogs (Maximum of 15): _____

Describe the method of housing proposed for the dogs:

Please fill out the "Schedule A" Site Plan on page 2. Indicate distances from lot lines and adjacent dwellings.

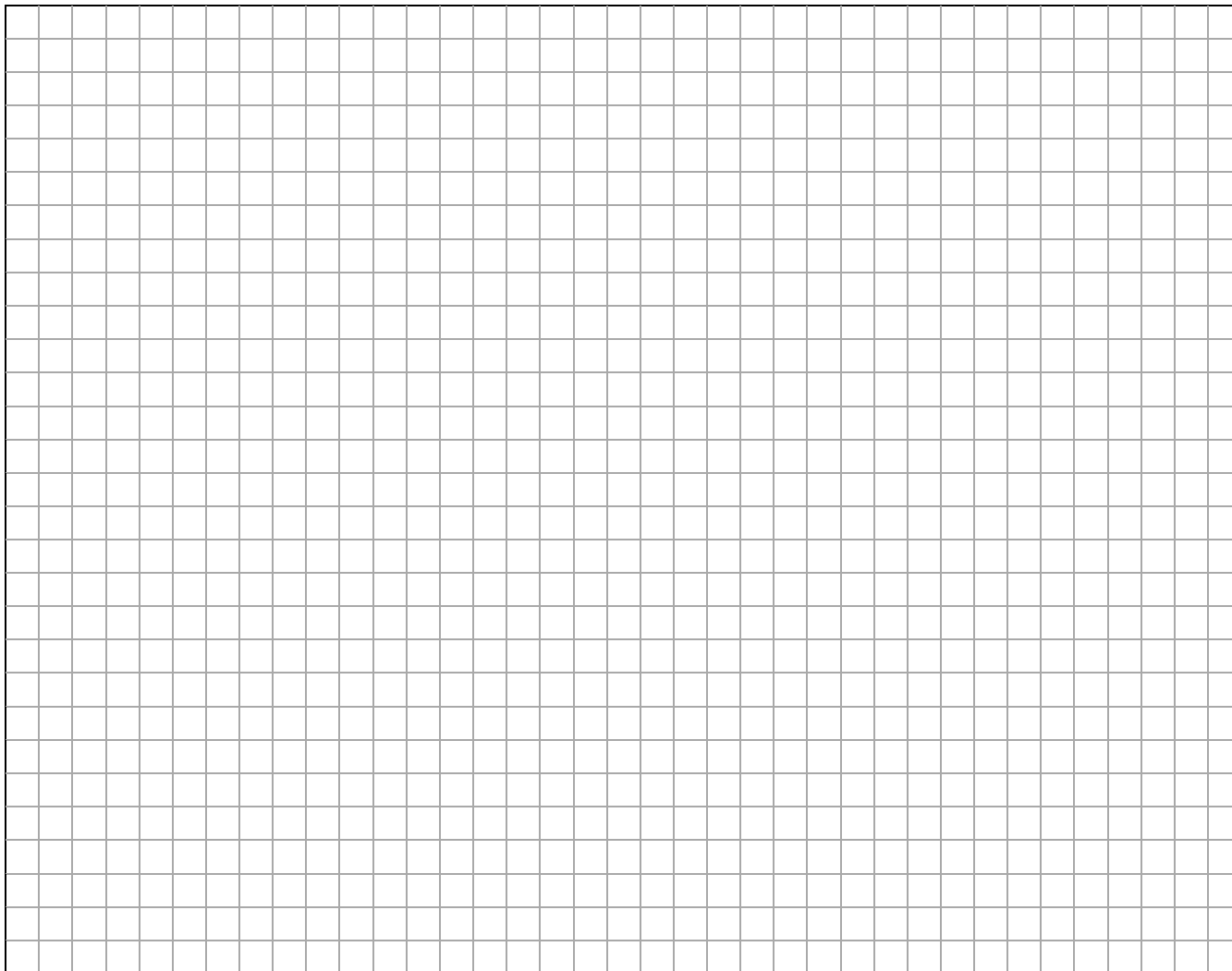
Important Notes:

- Section 4 & 5 (Kennel Licensing & Operation) of the Animal Control By-Law #44-2008 is attached to this application and any person applying for a Kennel License agree to comply with the provisions of the Township Animal Control By-Law.
- **Kennel Licenses expire on January 31 of every year.**

I the undersigned _____, being the applicant, certify the truth of all statements or representations contained therein on this _____ day of _____, 20____.

SITE PLAN - "SCHEDULE A"

Indicate orientation as well as location of Kennel in relation to lot lines, adjacent dwellings, and roads. Note that the distance from the nearest dwelling other than the applicant's must be greater than 300 metres



Map units: _____

KENNEL LICENSING

4. (a) No person shall operate a kennel or a boarding kennel without a valid licence for that purpose, issued under this By-Law, in respect of the premises.
- (b) Any person who proposes to operate a kennel where more than 15 dogs would be kept at a time shall, before applying for a licence under this By-Law, apply to the Township Council for approval to apply for the licence.
- (c) After receiving an application made under subsection 4(b), the Township Council shall:
- (1) pass a resolution granting the application and specifying the maximum number of dogs that the applicant may keep at one time in the kennel, or
 - (2) pass a resolution refusing the application.
- (d) An application for a licence under this section shall include:
- (1) the applicable License fee, as set out in Schedule A,
 - (2) proof that the proposed or existing kennel complies, to the satisfaction of an Animal Control Officer, with the requirements of this By-Law and any other of the Corporation's By-Laws,
 - (3) where the proposed kennel would have a capacity exceeding 15 dogs, a copy of a resolution of the Township Council made under subsection 4(c)(1), and
 - (4) any site plan and site plan approvals required by a By-Law or by a provincial or federal statute or regulation.
- (e) Upon receiving a properly completed application, along with the applicable fee as set out in Schedule A, the Corporation shall grant the requested licence.
- (f) A licence issued or renewed under this section expires on February 1 of the year following the year in which it was issued or renewed.
- (g) A licence issued or renewed under this section may be renewed before it expires upon payment of the applicable fee as set out in Schedule A.
- (h) An owner or operator of a boarding kennel is exempt from the requirements of section 2 in respect of a dog that is temporarily in his or her care, provided that:
- (1) the dog is currently registered with the Corporation or with another municipality, and
 - (2) a uniquely numbered registration tag from the Corporation or the other municipality is securely affixed on the collar or harness on the dog at all times.
- (i) No kennel or part of a kennel shall be located within 300 metres of a residential building other than the residence of the kennel owner or operator.
- (j) No kennel or part of a kennel shall be located within three metres of a boundary with an adjacent property.
- (k) No kennel shall be located within a built-up area.
- (l) Where an Animal Control Officer believes, on reasonable grounds, that a licensed kennel may not be in compliance with the requirements of this By-Law, the Animal Control Officer may require that the owner or operator of the kennel allow the Animal Control Officer to enter the premises to inspect the

kennel.

(m) Every owner or operator of a kennel shall, upon receipt of an inspection request under subsection 4(l), grant the Animal Control Officer access to the kennel premises. The Township Council may pass a resolution to revoke or suspend a Kennel Licence or a Boarding Kennel Licence if the owner or operator of the kennel does not comply with such a request.

(n) Where, in the opinion of an Animal Control Officer, a kennel is not in compliance with this By-Law or is creating or is likely to create a public health risk, the Animal Control Officer may order the owner or operator of the kennel, in writing, to rectify the non-compliance within a specific time period that is reasonable in the circumstances.

(o) Every kennel owner or operator shall comply with an order made under subsection 4(n) within the time specified in the order.

(p) The Township Council may pass a resolution to revoke or suspend a Kennel Licence or a Boarding Kennel Licence if, in the opinion of an Animal Control Officer, the kennel subject to that licence:

- (1) does not comply with the requirements of this or any other By-Law, or
- (2) does not comply with an order made under subsection 4(n).

(q) In evaluating compliance with the requirements of this By-Law, an Animal Control Officer may require an applicant for, or a holder of, a Kennel Licence or a Boarding Kennel Licence:

- (1) to provide the Animal Control Officer with any information that he or she deems necessary for this purpose, and
- (2) to allow the Animal Control Officer to inspect the kennel or proposed kennel premises.

(r) In executing his or her duties with respect to any kennel or proposed kennel, an Animal Control Officer may retain the services of a qualified veterinarian who is familiar with generally accepted kennel practices to write a report evaluating the practices of a licensed or proposed kennel. The Animal Control Officer shall provide copies of any report generated by the veterinarian to the owner or operator of the kennel or proposed kennel.

(s) The Corporation shall invoice the owner or operator of the kennel for the cost of veterinary services obtained under subsection 4(s). The owner or operator of the kennel shall pay the invoice within 30 days, after which time any outstanding amount, plus interest calculated from the date of the invoice, shall be added to the tax demand for the land occupied by the kennel.

KENNELS -- OPERATION

5. (a) No person shall keep, board, house or breed more than four dogs at a time on any premises within the Township of Glengarry unless the premises is:

- (1) licensed by the Corporation as a kennel, a boarding kennel or a pet shop,
- (2) registered with the Corporation as premises where dogs are receiving temporary foster care, or
- (3) an accredited veterinary facility under the supervision of a veterinarian licensed under the *Veterinarians Act*, R.S.O. 1990, Chapter V.3, as amended.

(b) Every owner or operator of a kennel shall maintain all parts of the kennel in a clean and sanitary condition, free of accumulated feces.

(c) Every owner or operator of a kennel shall remove feces and other waste resulting from the operation of

the kennel daily.

(d) Upon the death of a dog being kept in a kennel, every owner or operator of a kennel shall, in addition to the other requirements of this By-Law, immediately remove the dead body from its cage or pen to an area that is not being used to house other animals.

(e) Every owner or operator of a kennel shall ensure that a cage used for housing a dog in the kennel is constructed and maintained so that the floor of the cage remains clean, dry, sanitary and safe.

(f) Every owner or operator of a kennel who allows a dog to use an outdoor dog run shall ensure that:

- (1) when the dog moves from an indoor location to the outdoor area, the change in environment will not cause harm to the dog,
- (2) surface water readily drains from the ground within the dog run,
- (3) the dog run is fenced or otherwise appropriately enclosed to prevent the dog from escaping,
- (4) the dog run is free from conditions or materials that pose a threat of harm to the dog,
- (5) every dog within the dog run has ready access to an individual shelter that is large enough to comfortably accommodate the dog, and is constructed and maintained to provide a dry shelter from direct sunlight, precipitation and wind.

(g) Every owner or operator of a kennel shall ensure that every room or cage in which a dog is housed within the kennel is:

- (1) maintained at a temperature that is appropriate for the welfare of the particular dog, considering its breed and medical condition,
- (2) fully lit for at least 8 continuous hours every day, and
- (3) ventilated as required for the health and comfort of the dog.

(h) Every owner or operator of a kennel shall ensure that:

- (1) in a cage used for housing a dog, the litter or bedding material is changed daily and kept dry, clean and free of noxious odours and fumes,
- (2) any feces or other waste inside the cage is removed promptly,
- (3) a cage used to house a dog is cleaned and sanitized daily,
- (4) no dog is placed in a cage previously occupied by another dog unless the cage is first cleaned and sanitized,
- (5) any time a cage is cleaned and sanitized, the cage rack or portion of the café rack used in connection with the cage is also cleaned and sanitized,
- (6) every dog is provided with food and water in a container that can be readily sanitized, and
- (7) food and water containers are placed directly on the floor of a cage in which the dog is located.

(i) No owner or operator of a kennel shall keep a dog in a run or other fenced area unless the fence is constructed of chain link, vertical board or corn crib wire.