

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

Regular Meeting of Council

**Monday March 5, 2018 at 7:00 p.m. – Council Chambers
102 Derby Street West, Alexandria, Ontario K0C 1A0**

Draft Agenda

THE MEETING WILL OPEN WITH THE CANADIAN NATIONAL ANTHEM

- 1. ACCEPT THE AGENDA (Additions/Deletions) ® (Carma)**
- 2. DECLARATIONS OF CONFLICTS OF INTEREST**
- 3. ADOPTION OF PREVIOUS MINUTES ® (Jamie)**
 - a) Special Meeting of Council – February 20, 2018
 - b) Regular Meeting of Council – February 20, 2018
 - c) Special Meeting of Council – February 21, 2018
 - d) Public Meeting of Council – March 1, 2018
 - e) Special Meeting of Council – March 1, 2018
- 4. DELEGATION(S)**
- 5. COMMITTEE RECOMMENDATIONS**
- 6. CAO/CLERK'S DEPARTMENT – Steven Potter - Interim CAO/Clerk**
- 7. COMMUNITY SERVICES DEPARTMENT –**
Anne Leduc, Director of Recreation/Community Services
 - a) Authorization to sole source T300 Scrubber ® (Brian)
 - b) Mill St. Closure, Alex & District Chamber of Commerce Community BBQ ® (Jeff)
- 8. TREASURY DEPARTMENT – Sarah Huskinson – Treasurer**
 - a) By-law 10-2018 – Glengarry Sports Palace Line of Credit ® (Michel)
- 9. PLANNING/BUILDING & BY-LAW ENFORCEMENT DEPARTMENT -**
Gerry Murphy, CBO/Senior By-law Enforcement Officer/Planning Manager
- 10. FIRE DEPARTMENT – Patrick Gauthier, North Glengarry Fire Chief**
- 11. PUBLIC WORKS DEPARTMENT – Ryan Morton, Director of Public Works**

12. CORRESPONDENCE

13. NEW BUSINESS

14. NOTICE OF MOTION

Next Regular Public Meeting of Council

Monday March 19, 2018 at 7:00 p.m. at the Centre Sandfield Centre, 102 Derby Street West, Alexandria, Ontario.

Note: Meeting are subject to change or cancellation.

15. QUESTION PERIOD (limit of one question per person and subsequent question will be at the discretion of the Mayor/Chair).

16. CLOSED SESSION BUSINESS

Interim CAO/Clerk Performance Review (as this matter deal with personal matters about an identifiable individual, including municipal or local board employees they may be discussed in closed session under sections 239 (2)(b) of the *Ontario Municipal Act*);

Staffing Matter (as this matter deal with labour relations or employee negotiations they may be discussed in closed session under sections 239 (2)(d) of the *Ontario Municipal Act*);

And adopt the minutes of the Municipal Council Closed session meeting of February 5, 2018, February 13, 2018, February 20, 2018, February 21, 2018 and March 1, 2018

17. CONFIRMING BY-LAW

a) By-law 11-2018 ® (Carma

18. ADJOURN ® (Jacques)

Section 1

ACCEPT THE AGENDA

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: March 5, 2018

MOVED BY: _____

SECONDED BY: _____

That the Council of the Township of North Glengarry accepts the agenda of the Regular Meeting of Council on Monday March 5, 2018.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

YEA

NEA

Deputy Mayor: Jamie MacDonald

Councillor: Jacques Massie

Councillor: Brian Caddell

Councillor: Jeff Manley

Councillor: Michel Depratto

Councillor: Carma Williams

Mayor: Chris McDonell

Section 1

Section 2

DECLARATIONS OF CONFLICTS OF INTEREST

Section 3

ADOPTION OF PREVIOUS MINUTES

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: March 5, 2018

MOVED BY: _____

SECONDED BY: _____

That the minutes of the following meetings be adopted as circulated.

- Special Meeting of Council – February 20, 2018
- Regular Meeting of Council – February 20, 2018
- Special Meeting of Council – February 21, 2018
- Public Meeting of Council – March 1, 2018
- Special Meeting of Council – March 1, 2018

Carried	Defeated	Deferred
_____	_____	_____

MAYOR / DEPUTY MAYOR

	YEA	NEA
Deputy Mayor: Jamie MacDonald	_____	_____
Councillor: Jacques Massie	_____	_____
Councillor: Brian Caddell	_____	_____
Councillor: Jeff Manley	_____	_____
Councillor: Michel Depratto	_____	_____
Councillor: Carma Williams	_____	_____
Mayor: Chris McDonell	_____	_____

Section 3

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

SPECIAL MEETING OF COUNCIL

**Tuesday February 20, 2018 at 4:15 p.m. – Gary Shepherd Hall
102 Derby Street West, Alexandria, On K0C 1A0**

A Special meeting of the Municipal Council was held on February 20, 2018 at 4:15 p.m., with Mayor Chris McDonnell presiding.

PRESENT: **Deputy Mayor** - Jamie MacDonald
Councillor at Large – Jacques Massie
Councillor (Lochiel Ward) – Brian Caddell
Councillor (Kenyon Ward) – Jeff Manley
Councillor (Alexandria Ward) – Michel Depratto
Councillor (Maxville Ward) – Carma Williams

ALSO PRESENT: **Interim CAO/Clerk** – Steven Potter

- 1. **DECLARATIONS OF CONFLICTS OF INTEREST**
- 2. **ACCEPT THE AGENDA**

Resolution No. 1

Moved by: Carma Williams

Seconded by: Michel Depratto

That the Council of the Township of North Glengarry accepts the agenda of the Special Meeting of Council on Tuesday February 20, 2018.

Carried

- 3. **ADOPTION OF PREVIOUS MINUTES**
- 4. **DELEGATION(S)**
- 5. **COMMITTEE RECOMMENDATIONS**
- 6. **CAO/CLERK'S DEPARTMENT** – Steven Potter, Interim CAO/Clerk
- 7. **COMMUNITY SERVICES DEPARTMENT** - Anne Leduc, Director Community Services
- 8. **TREASURY DEPARTMENT** – Sarah Huskinson, Treasurer
- 9. **PLANNING/BUILDING & BY-LAW ENFORCEMENT DEPARTMENT** - Gerry Murphy Chief Building Official/Senior By-law Enforcement Officer/Planning Manager
- 10. **FIRE DEPARTMENT** – Patrick Gauthier, North Glengarry Fire Chief
- 11. **PUBLIC WORKS DEPARTMENT** – Ryan Morton, Director of Public Works
- 12. **CORRESPONDENCE**
- 13. **NEW BUSINESS**
- 14. **NOTICE OF MOTION** - Next Meeting of Council, March 5, 2018.
- 15. **QUESTION PERIOD**

16. CLOSED SESSION BUSINESS

Resolution No. 2

Moved by: Jacques Massie

Seconded by: Jamie MacDonald

Proceed "In Camera" Session,

That the Council of the Township of North Glengarry proceeds in Camera under Section 239 (2) of the *Ontario Municipal Act* at 4:55 p.m., in order to address,

CAO Search (as this matter deal with personal matters about an identifiable individual, including municipal or local board employees they may be discussed in closed session under sections 239 (2)(b) of the *Ontario Municipal Act*);

Staffing (as this matter deal with personal matters about an identifiable individual, including municipal or local board employees they may be discussed in closed session under sections 239 (2)(b) of the *Ontario Municipal Act*);

Glengarry Sports Palace (as this matter deal with litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board they may be discussed in closed session under sections 239 (2)(e) of the *Ontario Municipal Act*);

Carried

Resolution No. 3

Moved by: Jeff Manley

Seconded by: Jacques Massie

That we return to the Special Meeting of Council at 6:30 p.m.

Carried

17. CONFIRMING BY-LAW

18. ADJOURNMENT

Resolution No. 4

Moved by: Carma Williams

Seconded by: Jacques Massie

There being no further business to discuss, the meeting was adjourned at 6:31 p.m.

Carried

CAO/Clerk / Deputy Clerk

Mayor / Deputy Mayor

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

REGULAR MEETING OF COUNCIL

**Tuesday February 20, 2018 at 7:00 p.m. – Council Chambers
102 Derby Street West, Alexandria, On K0C 1A0**

A Regular meeting of the Municipal Council was held on February 20, 2018 at 7:00 p.m., with Mayor Chris McDonnell presiding.

PRESENT: **Deputy Mayor** - Jamie MacDonald
Councillor at Large – Jacques Massie
Councillor (Lochiel Ward) – Brian Caddell
Councillor (Kenyon Ward) – Jeff Manley
Councillor (Alexandria Ward) – Michel Depratto
Councillor (Maxville Ward) – Carma Williams

ALSO PRESENT: **Interim CAO/Clerk** – Steven Potter
Treasurer – Sarah Huskinson
Director Community Services – Anne Leduc
Director of Public Works – Ryan Morton
Advisor to Director of Bldg./By-law/Planning Services – Gerry Murphy
Communication Officer – Tara Fitzpatrick
Deputy Clerk – Lise Lavigne

1. DECLARATIONS OF CONFLICTS OF INTEREST

2. ACCEPT THE AGENDA

Resolution No. 1

Moved by: Carma Williams

Seconded by: Michel Depratto

That the Council of the Township of North Glengarry accepts the agenda of the Regular Meeting of Council on Tuesday February 20, 2018 as amended.

Carried

Deletion of the Agenda

February 5th and February 13th Closed session minutes.

3. ADOPTION OF PREVIOUS MINUTES

Resolution No. 2

Moved by: Jamie MacDonald

Seconded by: Carma Williams

That the minutes of the following meetings be adopted as circulated.

Special Meeting of Council – February 5, 2018
Regular Meeting of Council – February 5, 2018
Special Meeting of Council – February 13, 2018

Carried

4. DELEGATION(S)

a) Auditor Welch LLP – Ken Fraser

Mr. Ken Fraser made a presentation on the auditing firm Welch LLP that will be the new auditors for the Township of North Glengarry.

b) Hôpital Glengarry Memorial Hospital

Mrs. Linda Morrow from l'hôpital Glengarry Memorial Hospital made a presentation on the Carrefour Glengarry, a senior's village model of excellence.

5. COMMITTEE RECOMMENDATIONS

6. CAO/CLERK'S DEPARTMENT –Steven Potter, Interim CAO/Clerk

7. COMMUNITY SERVICES DEPARTMENT - Anne Leduc, Director Community Services

a) Committee oversight over Economic Development Activities

Resolution No. 3

Moved by: Jacques Massie

Seconded by: Jeff Manley

That Council receives the Staff Report No. CS-2018-01; and

That Council approves that the Community Improvement Plan Advisory Committee be tasked with the oversight of the Economic Development Department's activities until the second Council Meeting in January 2019 at which time the nominations for new committee members will be brought before Council.

Carried

b) Glengarry Sports Palace Credit Arrangement

Resolution No. 4

Moved by: Jeff Manley

Seconded by: Brian Caddell

THAT the Council of the Township of North Glengarry receives the Staff Report No. CS-2018-02; and

THAT the Council of the Township of North Glengarry authorizes the credit arrangement with the Glengarry Sports Palace at 0% interest; and

THAT the Chief Administrative Officer and the Director of Finance be authorized to execute documentation for the credit arrangement between the Township of North Glengarry and the Glengarry Sports Palace.

Carried

c) Mill Street Closure

Resolution No. 5

Moved by: Brian Caddell

Seconded by: Jeff Manley

THAT the Council of the Township of North Glengarry receives the Staff Report No. CS-2018-03; and

THAT the Council of the Township of North Glengarry authorizes the closure of Mill Square Street in Alexandria from 8 am to 6 pm on March 3rd, 2018 for this event.

Carried

d) Minor Hockey Rates

Resolution No 6

Moved by: Michel Depratto

Seconded by: Carma Williams

THAT Council receives the Staff Report No. CS-2018-04; and

THAT Council approves the disbursement of \$2,245.00 to the AMHA, \$3,520.00 to the GGHA and \$2,310.00 to the NGS as a one-time payment to offset the 2017 Minor Hockey Rate Increase; and

THAT these funds be disbursed under the 2017 budget GL 1-4-7000-5242.

Carried

e) Award recognitions from the Economic Developers Council of Ontario

Resolution No. 7

Moved by: Carma Williams

Seconded by: Michel Depratto

That Council receives the Staff Report No. CS-2018-05 for information purposes.

Carried

f) CIP Application Request – 21985 Main St., Glen Robertson

Resolution No 8

Moved by: Jamie MacDonald

Seconded by: Carma Williams

THAT Council receives the Staff Report No. CS-2018-06; and

THAT Council approves the application for Program B (Building Improvement and Infill Grant) of \$4,949.47 representing a matching grant of 50% to conduct work on one facade; a Program C (Civic Address Signage Grant) of \$75, representing a grant for a civic address sign at one locale; a Program E (Building Permit & Planning Fee Grant) equal to 100% of the eligible Building Permit fees to a maximum of \$750; a Program F (Tax Increment Grant); and Program G (Municipal Loan Program) of \$10,000 as recommended by the Community Improvement Plan Advisory Committee.

Carried

g) Economic Development Activities

Resolution No. 9

Moved by: Jacques Massie

Seconded by: Jeff Manley

That Council receives the Staff Report No. CS-2018-07 for information purposes.

Carried

8. TREASURY DEPARTMENT – Sarah Huskinson, Treasurer

9. PLANNING/BUILDING & BY-LAW ENFORCEMENT DEPARTMENT -

Jacob Rhéaume – Director of the Building/By-law & Planning Services

a) SD&G Official Plan Review Approval by Min. of Municipal Affaires & Housing

Resolution No. 10

Moved by: Brian Caddell

Seconded by: Jeff Manley

Be it resolved that Staff Report BP-2018-01 be received and that the Council of the Corporation of North Glengarry authorize the Planning Administrator to file an appeal to the Ontario Municipal Board for the decision issued by the Ministry of Municipal Affairs with respect to the United Counties SDG Official Plan

Carried

b) By-law Z-09-2017 – Zoning Amendment

Resolution No. 11

Moved by: Jeff Manley

Seconded by: Brian Caddell

That the Council of the Township of North Glengarry approve by-law Z-09-2017 and that the By-law be read a first, second and third time in Open Council this 20th day of February, 2018.

Carried

c) By-law Z-10-2017 – Zoning Amendment

Resolution No 12

Moved by: Michel Depratto

Seconded by: Carma Williams

That the Council of the Township of North Glengarry approve by-law Z-10-2017 and that the By-law be read a first, second and third time in Open Council this 20th day of February, 2018.

Carried

d) By-law Z-11-2017 – Zoning Amendment

Resolution No. 13

Moved by: Jacques Massie

Seconded by: Jeff Manley

That the Council of the Township of North Glengarry approve by-law Z-11-2017 and that the By-law be read a first, second and third time in Open Council this 20th day of February, 2018.

Carried

e) By-law 01-2018 – Zoning Amendment

Resolution No. 14

Moved by: Carma Williams

Seconded by: Michel Depratto

That the Council of the Township of North Glengarry approve by-law Z-01-2018 and that the By-law be read a first, second and third time in Open Council this 20th day of February, 2018.

Carried

10. FIRE DEPARTMENT – Patrick Gauthier, North Glengarry Fire Chief

11. PUBLIC WORKS DEPARTMENT – Ryan Morton, Director of Public Works

- a) **Support Resolution on Improving Municipal Class Environmental Assessment processes.**

Resolution No. 15

Moved by: Jamie MacDonald

Seconded by Carma Williams

WHEREAS a coalition of the Municipal Engineers Association (MEA) and the Residential and Civil Construction Alliance of Ontario have successfully applied to have a review of the Municipal Class Environmental Assessment process conducted under Part IV (Section 61) of the Environmental Bill of Rights Act, 1993 (EBR Act);

AND WHEREAS impact studies and public meetings required by the MCEA process often take two years or more to complete before construction can commence;

AND WHEREAS the Auditor General of Ontario has tabled recommendations for modernizing the MCEA process;

AND WHEREAS in spite of written commitments made by the Ministry of the Environment between 2013-2015, no action has been taken;

AND WHEREAS local projects that do not have the necessary approvals could lose out on the next intake of Build Canada funding;

THEREFORE BE IT RESOLVED THAT the Township of North Glengarry requests that the Minister of the Environment and Climate Change take immediate steps to expedite the response process for Part II Orders or Bump-Up requests, as part of the s.61 review to improve MCEA process times and reduce study costs;

AND FURTHER that the Minister of the Environment and Climate Change support changes to better integrate and harmonize the MCEA process with processes defined under the Planning Act;

AND FURTHER that the Minister of the Environment and Climate Change amend the scope of MCEA reports and studies to reduce duplication with existing public processes and decisions made under municipal Official Plans and provincial legislation.

Carried

12. CORRESPONDENCE

13. NEW BUSINESS

14. NOTICE OF MOTION - Next Meeting of Council, March 5th, 2018.

15. QUESTION PERIOD

16. CLOSED SESSION BUSINESS

Resolution No. 16

Moved by: Carma Williams

Seconded by: Jamie MacDonald

That the Council of the Township of North Glengarry proceeds in Camera under Section 239 (2) of the *Ontario Municipal Act* at 8:25 p.m., in order to address,

Taxation Discrepancies Corrections (as this matter deal with advice that is subject to solicitor-client privilege, including communications necessary for that purpose they may be discussed in closed session under sections 239 (2)(f) of the *Ontario Municipal Act*);

Staffing Matter (as this matter deal with personal matters about an identifiable individual, including municipal or local board employees they may be discussed in closed session under sections 239 (2)(b) of the *Ontario Municipal Act*);

Staffing Matter (as this matter deal with litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board they may be discussed in closed session under sections 239 (2)(e) of the *Ontario Municipal Act*);

And adopt the minutes of the Municipal Council “In Camera” session meeting of January 15, 2018 and January 24, 2018.

Carried

Resolution No. 17

Moved by: Brian Caddell

Seconded by: Jeff Manley

That we return to the Regular Meeting of Council at 8:59 p.m.

Carried

17. CONFIRMING BY-LAW

a) By-law 08-2018

Resolution No. 18

Moved by: Brian Caddell

Seconded by: Jeff Manley

That the Council of the Township of North Glengarry receive By-law 08-2018; and

That Council adopt by-law 08-2018 being a by-law to adopt, confirm and ratify matters dealt with by Resolution and that By-law 08-2018 be read a first, second, third time and enacted in Open Council this 20th day of February, 2018.

Carried

18. ADJOURNMENT

Resolution No. 19

Moved by: Jacques Massie

Seconded by: Jeff Manley

There being no further business to discuss, the meeting was adjourned at 9:00p.m.

Carried

CAO/Clerk/ Deputy Clerk

Mayor / Deputy Mayor

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

SPECIAL MEETING OF COUNCIL

**Wednesday February 21, 2018 at 8:00 a.m. – Glengarry Sports Palace Hall
170 MacDonald Blvd, Alexandria, On K0C 1A0**

A Special meeting of the Municipal Council was held on February 21, 2018 at 8:00 a.m., with Mayor Chris McDonell presiding.

PRESENT: **Deputy Mayor** - Jamie MacDonald
Councillor at Large – Jacques Massie
Councillor (Lochiel Ward) – Brian Caddell
Councillor (Kenyon Ward) – Jeff Manley
Councillor (Alexandria Ward) – Michel Depratto
Councillor (Maxville Ward) – Carma Williams

ALSO PRESENT: **Interim CAO/Clerk** – Steven Potter
Revenhill Group Inc. – Bruce Malcolm

- 1. **DECLARATIONS OF CONFLICTS OF INTEREST**
- 2. **ACCEPT THE AGENDA**

Resolution No. 1

Moved by: Jamie MacDonald **Seconded by:** Brian Caddell

That the Council of the Township of North Glengarry accepts the agenda of the Special Meeting of Council on Wednesday February 21, 2018.

Carried

- 3. **ADOPTION OF PREVIOUS MINUTES**
- 4. **DELEGATION(S)**
- 5. **COMMITTEE RECOMMENDATIONS**
- 6. **CAO/CLERK'S DEPARTMENT** – Steven Potter, Interim CAO/Clerk
- 7. **COMMUNITY SERVICES DEPARTMENT** - Anne Leduc, Director Community Services
- 8. **TREASURY DEPARTMENT** – Sarah Huskinson, Treasurer
- 9. **PLANNING/BUILDING & BY-LAW ENFORCEMENT DEPARTMENT** - Gerry Murphy Chief Building Official/Senior By-law Enforcement Officer/Planning Manager
- 10. **FIRE DEPARTMENT** – Patrick Gauthier, North Glengarry Fire Chief
- 11. **PUBLIC WORKS DEPARTMENT** – Ryan Morton, Director of Public Works
- 12. **CORRESPONDENCE**
- 13. **NEW BUSINESS**
- 14. **NOTICE OF MOTION** - Next Meeting of Council, March 5, 2018.
- 15. **QUESTION PERIOD**

16. CLOSED SESSION BUSINESS

Resolution No. 2

Moved by: Jamie MacDonald

Seconded by: Jeff Manley

Proceed "In Camera" Session,

That the Council of the Township of North Glengarry proceeds in Camera under Section 239 (2) of the *Ontario Municipal Act* at 8:15 a.m., in order to address,

CAO Search (as this matter deal with personal matters about an identifiable individual, including municipal or local board employees they may be discussed in closed session under sections 239 (2)(b) of the *Ontario Municipal Act*);

Carried

Resolution No. 3

Moved by: Jamie MacDonald

Seconded by: Michel Depratto

That we return to the Special Meeting of Council at 2:38 p.m.

Carried

17. CONFIRMING BY-LAW

18. ADJOURNMENT

Resolution No. 4

Moved by: Jamie MacDonald

Seconded by: Jacques Massie

There being no further business to discuss, the meeting was adjourned at 2:40 p.m.

Carried

CAO/Clerk / Deputy Clerk

Mayor / Deputy Mayor

PUBLIC MEETING OF COUNCIL

Thursday March 1, 2018 at 7:00 p.m.
Sandfield Centre, 102 Derby St. West, Alexandria

A Public Meeting of Council was held on Thursday March 1, 2018 at 7:00 p.m. at the Sandfield Centre.

PRESENT: **Chair** – Chris McDonell
Deputy Mayor - Jamie MacDonald
Councillor (Kenyon Ward) – Jeff Manley
Councillor (Alexandria Ward) – Michel Depratto
Councillor (Maxville Ward) – Carma Williams

ALSO PRESENT: **Interim CAO/Clerk** – Steven Potter
Deputy Clerk – Lise Lavigne

REGRETS: **Councillor at Large** – Jacques Massie
Councillor (Lochiel Ward) – Brian Caddell

1. Call to order

The meeting was called to order at 7:00 p.m.

2. Accept the Agenda

Resolution No. 1

Moved by: Carma Williams

Seconded by: Michel Depratto

That the Council of the Township of North Glengarry accepts the agenda of the Public Meeting of Council on Thursday March 1, 2018.

Carried

3. Declaration of Conflict of Interest

None

4. a) Report on Written comments received.

The Interim CAO/Clerk Steven Potter explained the purpose of the public meeting and the process for placing a question on the municipal ballot. Mr. Potter read the only written comment received by a resident in North Glengarry.

b) Comments from the Public with questions from Council for clarification, if required.

Comments from five residents from North Glengarry were presented to Council. Council members responded to the Residents comments and asked for clarification on certain points

5. Thank you from the Chair

Chair Chris McDonell thanked everybody who attended the Public Meeting.

6. Adjourn

Resolution No. 2

Moved by: Jeff Carma

Seconded by: Carma Williams

There being no further business to discuss the meeting was adjourned at 7:39 p.m.

Carried

Recording Secretary – Steven Potter

Chair – Chris McDonell

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

SPECIAL MEETING OF COUNCIL

**Thursday March 1, 2018 at 7:00 p.m. – Council Chambers
102 Derby Street West, Alexandria, On K0C 1A0**

A Special meeting of the Municipal Council was held on March 1, 2018 at 7:00 p.m., with Mayor Chris McDonnell presiding.

PRESENT: **Deputy Mayor** - Jamie MacDonald
Councillor (Kenyon Ward) – Jeff Manley
Councillor (Alexandria Ward) – Michel Depratto
Councillor (Maxville Ward) – Carma Williams

ALSO PRESENT: **Interim CAO/Clerk** – Steven Potter
Deputy Clerk – Lise Lavigne

REGRETS: **Councillor at Large** – Jacques Massie
Councillor (Lochiel Ward) – Brian Caddell

1. **DECLARATIONS OF CONFLICTS OF INTEREST**
2. **ACCEPT THE AGENDA**

Resolution No. 1

Moved by: Carma Williams

Seconded by: Michel Depratto

That the Council of the Township of North Glengarry accepts the agenda of the Special Meeting of Council on Thursday March 1, 2018.

Carried

3. **ADOPTION OF PREVIOUS MINUTES**
4. **DELEGATION(S)**
5. **COMMITTEE RECOMMENDATIONS**
6. **CAO/CLERK'S DEPARTMENT** – Steven Potter, Interim CAO/Clerk

- a) **Consideration of wording of question “At present one councillor is elected at-large and four councillors are elected using the ward system. Are you in favour of changing to use the at-large system to elect all five councillors?”**

Council did not alter the wording of the proposed question.

b) Consideration of By-law ® (Jamie)

Resolution No. 2

Moved by: Jamie MacDonald

Seconded by: Carma Williams

That the Council of the Township of North Glengarry receive By-law 09-2018; and

That Council adopt by-law 09-2018 being a by-law to submit to the electors of the Township of North Glengarry to be place on the ballot, at the 2018 Municipal Election.

That By-law 09-2018 be read a first, second, third time and enacted in Open Council this 1st day of March, 2018.

Carried

The Interim CAO/Clerk read the by-law in full.

7. **COMMUNITY SERVICES DEPARTMENT** - Anne Leduc, Director Community Services
8. **TREASURY DEPARTMENT** – Sarah Huskinson, Deputy Treasurer
9. **PLANNING/BUILDING & BY-LAW ENFORCEMENT DEPARTMENT** - Gerry Murphy Chief Building Official/Senior By-law Enforcement Officer/Planning Manager
10. **FIRE DEPARTMENT** – Patrick Gauthier, North Glengarry Fire Chief
11. **PUBLIC WORKS DEPARTMENT** – Ryan Morton, Director of Public Works
12. **CORRESPONDENCE**
13. **NEW BUSINESS**
14. **NOTICE OF MOTION** - Next Meeting of Council, January 22, 2018.
15. **QUESTION PERIOD**
16. **CLOSED SESSION BUSINESS**

Resolution No. 3

Moved by: Jeff Manley

Seconded by: Carma Williams

Proceed "In Closed Session",

That the Council of the Township of North Glengarry proceeds in Closed session under Section 239 (2) of the *Ontario Municipal Act* at 7:55 p.m., in order to address,

CAO Search (as this matter deal with personal matters about an identifiable individual, including municipal or local board employees they may be discussed in closed session under sections 239 (2)(b) of the *Ontario Municipal Act*);

Staffing (as this matter deal with personal matters about an identifiable individual, including municipal or local board employees they may be discussed in closed session under sections 239 (2)(b) of the *Ontario Municipal Act*);

Staff matter (as this matter deal with labour relations or employee negotiations they may be discussed in closed session under sections 239 (2)(d) of the *Ontario Municipal Act*);

Carried

Resolution No. 4

Moved by: Jeff Manley

Seconded by: Jamie MacDonald

That we return to the Regular Meeting of Council at 8:45 p.m.

Carried

Resolution No. 5

Moved by: Carma Williams

Seconded by: Jamie MacDonald

That the Council of the Township of North Glengarry receive By-law 12-2018; and

That Council adopt by-law 12-2018 being a by-law for the appointment of a CAO/Clerk and that By-law 12-2018 be read a first, second, third time and enacted in Open Council this 1st day of March, 2018.

Carried

17. CONFIRMING BY-LAW

18. ADJOURNMENT

Resolution No. 6

Moved by: Jeff Manley

Seconded by: Jamie MacDonald

There being no further business to discuss, the meeting was adjourned at 8:47 p.m.

Carried

CAO/Clerk/ Deputy Clerk

Mayor / Deputy Mayor

Section 4

DELEGATION

Section 5

COMMITTEE

RECOMMENDATIONS

Section 6

CAO/CLERK'S

DEPARTMENT

Steven Potter

Section 7

COMMUNITY SERVICES

DEPARTMENT

Anne Leduc

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: March 5, 2018

MOVED BY: _____

SECONDED BY: _____

THAT the Council for the Township of North Glengarry receives the Staff Report No. CS-2018-09; and

WHEREAS the Township of North Glengarry's Procurement Policy includes provisions for sole sourcing the acquisition of goods and services in circumstances Council deems to be in the best interests of the Township under the Purchasing Protocol Section 3 c); and.

THAT the Council for the Township of North Glengarry authorizes the purchase of a self-propelled T300 Walk-behind Scrubber at an upset cost of \$9,993.50 plus HST as outlined in the Maxville & District Sports Complex 2018 Capital Budget established for that purpose; and

THAT the Director of Community Services be authorized to execute any documents to implement this direction.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

Deputy Mayor: Jamie MacDonald

Councillor: Jacques Massie

Councillor: Brian Caddell

Councillor: Jeff Manley

Councillor: Michel Depratto

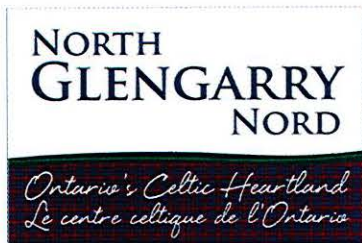
Councillor: Carma Williams

Mayor: Chris McDonell

YEA

NEA

Section 7 Item a



7(a)

STAFF REPORT TO COUNCIL

Report No: CS-2018-09

March 5th, 2018

From: Anne Leduc – Director of Community Services

RE: Authorization to sole source T300 Scrubber

Recommended Motion:

THAT the Council for the Township of North Glengarry receives the Staff Report No. CS-2018-09; and

WHEREAS the Township of North Glengarry's Procurement Policy includes provisions for sole sourcing the acquisition of goods and services in circumstances Council deems to be in the best interests of the Township under the Purchasing Protocol Section 3 c); and

THAT the Council for the Township of North Glengarry authorizes the purchase of a self-propelled T300 Walk-behind Scrubber at an upset cost of \$9,993.50 plus HST as outlined in the Maxville & District Sports Complex 2018 Capital Budget established for that purpose; and

THAT the Director of Community Services be authorized to execute any documents to implement this direction.

Background / Analysis:

Council approved the purchase of a floor scrubber for the Maxville & District Sports Complex as part of the 2018 Budget. A demonstration self-propelled T300 Walk-behind Scrubber was delivered to the Complex and staff had the opportunity to evaluate the unit for compatibility of use and functionality through the facility.

This same T300 Scrubber was purchased for the Glengarry Sports Palace two years ago and staff has reported being highly satisfied with the unit. Several staff work in both the Glengarry Sports Palace and the Maxville & District Sports Complex and have already been trained on this machine. Continuing with the same manufacturer ensures consistency in usage, uniformity in the purchasing of cleaning supplies (peroxide-based cleaning solutions), and ease of maintenance and repairs.

Alternatives:

Option 1 – Recommended – That Council authorizes the sole sourcing of the T300 unit.

Or

Option 2 – Not recommended – That Council not authorize the sole sourcing.

Financial Implications:

The cost of the self-propelled T300 Walk-behind Scrubber is at \$9,993.90 plus HST which is under the \$11,000 amount approved by Council as part of the Maxville & District Sports Complex 2018 Capital Budget.

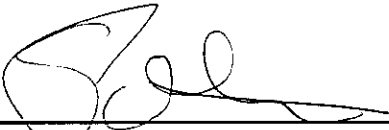
Attachments & Relevant Legislation:

Image of self-propelled T300 Walk-behind Scrubber

Others consulted:



Sarah Huskinson – Director of Finance

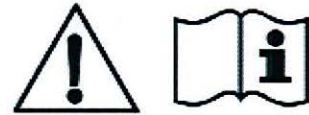
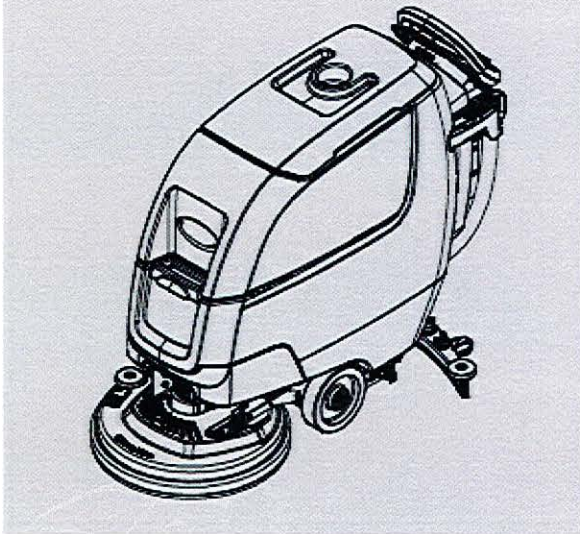


Reviewed by Steven Potter – Interim CAO/Clerk



T300

Walk-Behind Floor Scrubber



Hygenic[®] Fully Cleanable Recovery Tank
TennantTrue[®] Parts
IRIS[®] a Tennant Technology
Pro-Panel[™] Controls
Insta-Click[™] Magnetic Disk



**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: March 5, 2018

MOVED BY: _____

SECONDED BY: _____

THAT the Council of the Township of North Glengarry receives the Staff Report No. CS-2018-08; and

THAT the Council of the Township of North Glengarry authorizes the closure of Mill Square Street in Alexandria from 4 pm to 9 pm on June 8th, 2018 for the Alexandria and District Chamber of Commerce Community BBQ event.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

Deputy Mayor: Jamie MacDonald

Councillor: Jacques Massie

Councillor: Brian Caddell

Councillor: Jeff Manley

Councillor: Michel Depratto

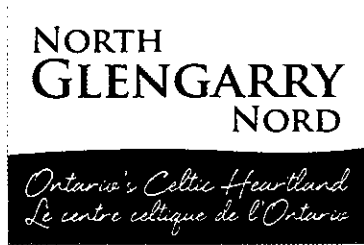
Councillor: Carma Williams

Mayor: Chris McDonell

YEA

NEA

Section 7 Item b



7(b)

STAFF REPORT TO COUNCIL

Report No: CS-2018-08

March 5th, 2018

From: Anne Leduc – Director of Community Services

RE: Mill Street Closure for Alexandria and District Chamber of Commerce Community BBQ

Recommended Motion:

THAT the Council of the Township of North Glengarry receives the Staff Report No. CS-2018-08; and

THAT the Council of the Township of North Glengarry authorizes the closure of Mill Square Street in Alexandria from 4 pm to 9 pm on June 8th, 2018 for the Alexandria and District Chamber of Commerce Community BBQ event.

Background / Analysis:

The Alexandria and District Chamber of Commerce is organizing a Community BBQ in Mill Square Park from 4 pm to 9 pm on June 8th, 2018.

During this time, the group will announce the winner of the 2-week Shop Hop activity promoting businesses in Alexandria.

The Alexandria and District Chamber of Commerce is requesting that the Mill Square Street access from Main Street be closed from 3 pm to 10 pm on June 8th to allow for the set-up and breakdown for this event. The exit north onto County Road 43 will remain open.

Alternatives:

Option 1 – Recommended – That the street closure for Mill Street be authorized.

Or

Option 2 – Not recommended – That access to Mill Street not be closed.

Financial Implications:

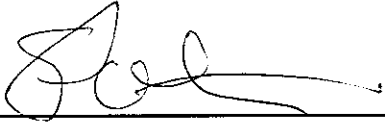
N/A

Attachments & Relevant Legislation:

Others consulted:



Ryan Morton – Director of Public Works



Reviewed by Steven Potter – Interim CAO/Clerk

Section 8

TREASURY DEPARTMENT

Sarah Huskinson

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: March 5, 2018

MOVED BY: _____

SECONDED BY: _____

THAT the Council of the Township of North Glengarry receive By-Law 10-2018; and

THAT Council adopt by-law 10-2018 being a by-law to authorize the Mayor and the CAO/Clerk to enter into an agreement with the Glengarry Sports Palace and the Township of North Glengarry for an interest free line of credit and that by-law 10-2018 be read a first, second, third time and enacted in Open Council this 5th of March, 2018.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

Deputy Mayor: Jamie MacDonald

Councillor: Jacques Massie

Councillor: Brian Caddell

Councillor: Jeff Manley

Councillor: Michel Depratto

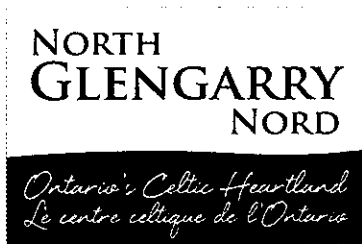
Councillor: Carma Williams

Mayor: Chris McDonell

YEA

NEA

Section 8 Item a



8(a)

STAFF REPORT TO COUNCIL

Report No: TR-2018-01

March 5, 2018

From: Sarah Huskinson – Treasurer/ Director of Finance

RE: Glengarry Sports Palace Line of Credit

Recommended Motion:

THAT the Council of the Township of North Glengarry receive By-Law 10-2018; and

THAT Council adopt by-law 10-2018 being a by-law to authorize the Mayor and the CAO/Clerk to enter into an agreement with the Glengarry Sports Palace and the Township of North Glengarry for an interest free line of credit and that by-law 10-2018 be read a first, second, third time and enacted in Open Council this 5th of March, 2018.

Background / Analysis:

On February 20th, Council authorized the credit arrangement between the Township and the Glengarry Sports Palace and directed Staff to draft an agreement.

Alternatives:

Option 1 Recommended – That Council approve the by-law for the agreement with the Glengarry Sports Palace for the line of credit.

Option 2 Not recommended – That Council not approve the by-law.

Financial Implications:

The Glengarry Sports Palace will receive \$105,000 initially to cover cash flow, with an upset limit of \$150,000. This will be paid out of the general bank account and recorded as a receivable on the Financial Statements.

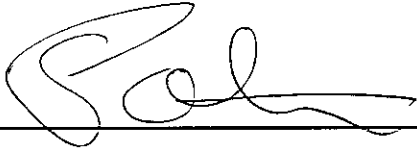
Attachments & Relevant Legislation:

By-Law 10-2018

Others Consulted:



Sarah Huskinson – Director of Finance



Reviewed by Steven Potter – CAO/Clerk

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

BY-LAW NO. 10-2018

BEING A BY-LAW TO AUTHORIZE THE MAYOR AND CAO/CLERK TO ENTER INTO AN AGREEMENT WITH THE GLENGARRY SPORTS PALACE AND THE TOWNSHIP OF NORTH GLENGARRY FOR AN INTEREST FREE LINE OF CREDIT.

WHEREAS in Section 8 of the Municipal Act, 2001, S.O. 2001, c. 25, a municipality has the capacity, rights, powers, and privileges of a natural person for the purpose of exercising its authority under this or any other Act;

AND WHEREAS the Corporation of the Township of North Glengarry deems it expedient to enter into an Agreement with the Glengarry Sports Palace;

THEREFORE the Council of the Corporation of the Township of North Glengarry enacts as follows:

1. That the Mayor and CAO/Clerk be authorized to sign and duly execute all necessary documents to enter into an Agreement with the Glengarry Sports Palace attached hereto as Schedule "A".
2. That the Mayor and CAO/Clerk's authority and direction to execute the above noted Agreement extends to any administrative amendments to the Agreement.
3. That Schedule "A" attached hereto form parts of this By-Law.
4. That this by-law shall come into force and take effect of the day of passing thereof.

READ a first, second and third time and passed in Open Council this 5th day of March, 2018.

CAO/Clerk, Steven Potter

Mayor, Chris McDonell

I hereby certify this to be a true copy of By-Law No. 10-2018, and that such By-Law is in full force and effect.

Date Certified

CAO/Clerk / Deputy Clerk

SCHEDULE "A" TO BY-LAW NO. 10-2018

LOAN AGREEMENT

THIS AGREEMENT is made this day of , 2018.

BETWEEN:

**THE CORPORATION OF THE TOWNSHIP
OF NORTH GLENGARRY**

(the "Lender")

- And -

THE GLENGARRY SPORTS PLACE

(the "Borrower")

1. Loan

Subject to the terms of the conditions herein, the Lender agrees to extend a line of credit to the Borrower and the Borrower agrees to receive a line of credit from the Lender for no more than **One Hundred Fifty Thousand Dollars (\$150,000.00)** of lawful money of Canada (the **Principal Sum**).

2. Purpose

The Borrower shall use the Principal Sum to ensure adequate cash flow for the Glengarry Sports Palace.

3. Interest

The line of credit shall be interest free.

4. Repayment

The Borrower agrees to pay monthly payments to the Lender equal to 2% of the balance owing, or a minimum of \$2,000 per month. Payments will commence January 2019, and cease when the balance reaches \$0 owing. The Borrower, when not in default, has the privilege of prepaying all or part of the principal sum outstanding at any time or times without notice or bonus.

5. Notice

Any notice or other communication required, desired or permitted under this Agreement shall be in writing and shall be effectively given if:

- a) Delivered personally;
- b) Sent by courier service;
- c) Sent by registered mail; or,
- d) Sent by facsimile

to the following address:

i) In the case of the Lender to:

Township of North Glengarry
90 Main Street South, Box
Alexandria, Ontario
K0C 1A0

Telephone (613) 545-1110

ii) In the case of the Borrower to

Glengarry Sports Palace
170 MacDonald Blvd
Alexandria, Ontario
K0C 1A0

Telephone (613) 525-3600

6. Severability

Any provision of this Agreement which is prohibited or unenforceable in any jurisdiction shall not invalidate the remaining provisions of this Agreement and any such prohibition or unenforceability in any jurisdiction shall not invalidate or render unenforceable such provisions in any other jurisdiction.

7. Whole Agreement

This Agreement constitutes the whole agreement between the Lender and the Borrower relating to the subject matter of this Agreement, and cancels and supersedes any prior agreements, undertakings, declarations, commitments and representations, written or oral, in respect thereof.

8. Amendment

This Agreement may only be amended by written agreement between the Lender and the Borrower.

9. Counterparts

This Agreement may be executed in counterparts, each of which shall be deemed to be an original and all of which taken together shall be deemed to constitute one and the same instrument.

10. Successors and Assigns

This Agreement shall be binding upon and shall ensure to the benefit of the Lender and the Borrower and their respective heirs, successors in title and assigns.

The Borrower may not assign or transfer its rights and obligations under this Agreement without prior written consent of the Lender. The Lender may not assign or transfer its rights and obligations under this Agreement without the Borrower's consent.

11. Governing Law

This agreement is made in pursuant to and shall be governed by and construed in accordance with the laws of Canada and the laws of Ontario applicable therein.

12. Costs

The Borrower and the Lender will be responsible for paying their own legal costs and disbursements with respect to the above transaction.

IN WITNESS WHEREOF the parties hereby agree to the within Agreement:

Dated this day of , 2018

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

Mayor

CAO/ Clerk

GLENGARRY SPORTS PALACE

Chair

Treasurer

Section 9

**PLANNING/BUILDING
BY-LAW
ENFORCEMENT
DEPARTMENT**

Gerry Murphy

Section 10

FIRE DEPARTMENT

Patrick Gauthier

Section 11

PUBLIC WORKS

DEPARTMENT

Ryan Morton

Section 12

CORRESPONDENCE

Section 13

NEW BUSINESS

Section 14

NOTICE OF MOTION

Section 15

QUESTION PERIOD

Section 16

CLOSED SESSION

BUSINESS

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: March 5, 2018

MOVED BY: _____

SECONDED BY: _____

Proceed "In Closed Session",

That the Council of the Township of North Glengarry proceeds in Closed session under Section 239 (2) of the *Ontario Municipal Act* at _____, in order to address,

Interim CAO/Clerk Performance Review (as this matter deal with personal matters about an identifiable individual, including municipal or local board employees they may be discussed in closed session under sections 239 (2)(b) of the *Ontario Municipal Act*);

Staffing Matter (as this matter deal with labour relations or employee negotiations they may be discussed in closed session under sections 239 (2)(d) of the *Ontario Municipal Act*);

And adopt the minutes of the Municipal Council Closed session meeting of February 5, 2018, February 13, 2018, February 20, 2018, February 21, 2018 and March 1, 2018

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

YEA

NEA

Deputy Mayor: Jamie MacDonald

Councillor: Jacques Massie

Councillor: Brian Caddell

Councillor: Jeff Manley

Councillor: Michel Depratto

Councillor: Carma Williams

Mayor: Chris McDonell

Section 16 Item a

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: March 5, 2018

MOVED BY: _____

SECONDED BY: _____

Adopt Minutes of "In Camera" Session

That the minutes of the Municipal Council "In Camera" session meeting February 5, 2018, February 13, 2018, February 20, 2018, February 21, 2018 and March 1, 2018 be adopted as printed.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

YEA

NEA

Deputy Mayor: Jamie MacDonald

Councillor: Jacques Massie

Councillor: Brian Caddell

Councillor: Jeff Manley

Councillor: Michel Depratto

Councillor: Carma Williams

Mayor: Chris McDonell

Section 16 Item b

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: March 5, 2018

MOVED BY: _____

SECONDED BY: _____

That we return to the Regular Meeting of Council at _____.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

	YEA	NEA
Deputy Mayor: Jamie MacDonald	_____	_____
Councillor: Jacques Massie	_____	_____
Councillor: Brian Caddell	_____	_____
Councillor: Jeff Manley	_____	_____
Councillor: Michel Depratto	_____	_____
Councillor: Carma Williams	_____	_____
Mayor: Chris McDonell	_____	_____

Section 16 Item c

Section 17

CONFIRMING BY-LAW

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: March 5, 2018

MOVED BY: _____

SECONDED BY: _____

That the Council of the Township of North Glengarry receive By-law 11-2018; and

That Council adopt by-law 11-2018 being a by-law to adopt, confirm and ratify matters dealt with by Resolution and that By-law 11-2018 be read a first, second, third time and enacted in Open Council this 5th day of March, 2018.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

Deputy Mayor: Jamie MacDonald

Councillor: Jacques Massie

Councillor: Brian Caddell

Councillor: Jeff Manley

Councillor: Michel Depratto

Councillor: Carma Williams

Mayor: Chris McDonell

YEA

NEA

Section 17 Item a

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

**BY-LAW 11-2018
FOR THE YEAR 2018**

BEING A BY-LAW TO ADOPT, CONFIRM AND RATIFY MATTERS DEALT WITH BY RESOLUTION.

WHEREAS s. 5(3) of the *Municipal Act, 2001*, provides that the powers of municipal corporation are to be exercised by its Council by by-law; and

WHEREAS it is deemed expedient that the proceedings, decisions and votes of the Council of the Corporation of the Township of North Glengarry at this meeting be confirmed and adopted by by-law;

THEREFORE the Council of the Corporation of the Township of North Glengarry enacts as follows:

1. **THAT** the action of the Council at its regular meeting of March 5, 2018 in respect to each motion passed and taken by the Council at its meetings, is hereby adopted, ratified and confirmed, as if each resolution or other action was adopted, ratified and confirmed by its separate by-law; and;
2. **THAT** the Mayor and the proper officers of the Township of North Glengarry are hereby authorized and directed to do all things necessary to give effect to the said action, or to obtain approvals where required, and except where otherwise provided, The Mayor and the Clerk are hereby directed to execute all documents necessary in that behalf and to affix the corporate seal of the Township to all such documents.
3. **THAT** if due to the inclusion of a particular resolution or resolutions this By-law would be deemed invalid by a court of competent jurisdiction then Section 1 to this By-law shall be deemed to apply to all motions passed except those that would make this By-law invalid.
4. **THAT** where a "Confirming By-law" conflicts with other by-laws the other by-laws shall take precedence. Where a "Confirming By-Law" conflicts with another "Confirming By-law" the most recent by-law shall take precedence.

READ a first, second and third time, passed, signed and sealed in Open Council this 5th day of March, 2018.

CAO/Clerk / Deputy Clerk

Mayor / Deputy Mayor

I, hereby certify that the forgoing is a true copy of By-Law No. 11-2018, duly adopted by the Council of the Township of North Glengarry on the 5th day of March, 2018.

Date Certified

CAO/Clerk / Deputy Clerk

Section 18

ADJOURN

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: March 5, 2018

MOVED BY: _____

SECONDED BY: _____

There being no further business to discuss, the meeting was adjourned at _____.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

YEA

NEA

Deputy Mayor: Jamie MacDonald

Councillor: Jacques Massie

Councillor: Brian Caddell

Councillor: Jeff Manley

Councillor: Michel Depratto

Councillor: Carma Williams

Mayor: Chris McDonell

Section 18