

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY
Regular Meeting of Council

Agenda

Monday March 10, 2025 at 6 p.m.

Council Chambers

3720 County Road 34

Alexandria, Ontario K0C 1A0

THE MEETING WILL OPEN WITH THE CANADIAN NATIONAL ANTHEM

1. CALL TO ORDER

2. DECLARATION OF PECUNIARY INTEREST

3. ACCEPT THE AGENDA (Additions/Deletions)

4. ADOPTION OF PREVIOUS MINUTES

- Regular Meeting of Council Minutes – Monday February 24, 2025

5. DELEGATIONS

- a. SDG Libraries update – Director of Library Services: Rebecca Luck

6. STAFF REPORTS

a. Community Services Department

- i. CS 2025-02: Meet me on Main Street - 2025 Events
- ii. CS 2025-03: Ontario Trillium Foundation-Grant Application

b. Treasury Department

- i. DR 2025-01: Final Reading for the Minor Improvement on the Real Diotte Branch of the R.A. McLennan Drain
- ii. TR 2025-04: 2024 Reserve Update
- iii. TR 2025-05: 2025 Tax Rate By-law 07-2025

7. UNFINISHED BUSINESS

8. CONSENT AGENDA

- a. rural road safety program

9. NEW BUSINESS

10. NOTICE OF MOTION

Next Regular Meeting of Council

Monday March 24, 2025 at 6 pm. in the Council Chambers, 3720
County Road 34, Alexandria, Ontario

Note: Meetings are subject to change and cancellation

11. QUESTION PERIOD

- a. (Limit of one question per person and subsequent questions will be at the discretion of the Mayor/Chair)

12. CLOSED SESSION

As this matter deals with labour relations or employee negotiations they may be discussed in closed session under sections 239 (2)(d) of the *Ontario Municipal Act*);

And to adopt the Municipal Closed Session of Council Meeting for February 24 2025

13. CONFIRMATION BY-LAW

- a. By-law 08-2025

14. ADJOURNMENT

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

Regular Meeting of Council

Minutes

Monday February 24 2025 ,at 6 p.m.

Council Chambers

3720 County Road 34

Alexandria, Ontario K0C 1A0

PRESENT: Mayor: Jamie MacDonald
Deputy Mayor: Carma Williams
Councillor: Jacques Massie
Councillor: Jeff Manley
Councillor: Brian Caddell
Councillor: Michael Madden
Councillor: Gary Martin

ALSO PRESENT: CAO/Clerk: Sarah Huskinson
Deputy Clerk: Jena Doonan
Director of Community Services: Stephanie MacRae
Director of Finance/Treasurer: Zoe Bougie
Director of Building, Planning & By-law: Jacob Rheume

1. **CALL TO ORDER**
2. **DECLARATION OF PECUNIARY INTEREST**
3. **ACCEPT THE AGENDA (Additions/Deletions)**

Resolution No. 1

Moved by: Jeff Manley

Seconded by: Michael Madden

THAT the Council of the Township of North Glengarry accepts the agenda of the Regular Meeting of Council on **Monday February 24 2025.**

Carried

4. **ADOPTION OF PREVIOUS MINUTES**

Resolution No. 2

Moved by: Michael Madden

Seconded by: Gary Martin

THAT the minutes of the following meeting(s) be adopted as circulated.

- Regular Meeting of Council Minutes – Tuesday January 28, 2025.

Carried

5. DELEGATIONS

6. STAFF REPORTS

a. Building, Planning & By-law Department

Resolution No. 3

Moved by: Gary Martin

Seconded by: Carma Williams

THAT the Council of the Township of North Glengarry adopt Site Plan Development Agreement By-law No. 04-2025 with GRANT CASTLE CORP (MacEwen Petroleum), owners of the lands described as 56 Mechanic Street West, Maxville ON; and **THAT** By-law No. 04-2025 be read a first, second, and third time and enacted in open Council this 24th day of February 2025.

Carried

Resolution No. 4

Moved by: Carma Williams

Seconded by: Jacques Massie

THAT the Council of the Township of North Glengarry adopt Zoning By-Law No. Z-01-2025; and

THAT By-law No. Z-01-2025 be read a first second and third time and enacted in open Council this 24th day of February 2025.

Carried

b. Community Services Department

Resolution No. 5

Moved by: Jacques Massie

Seconded by: Brian Caddell

THAT the Council of the Township of North Glengarry receives Staff Report CS-2025-01, Meet Me Main Street – 2025 Events; and

THAT Council approves the following schedule for the 2025 Meet Me on Main Street events:

Saturday, June 14, 2025 – Dunvegan *or* Apple Hill

Thursday, June 25, 2025 – Maxville

Thursday, July 24, 2025 – Alexandria

Saturday, August 16, 2025 – Dalkeith

Deferred

c. Treasury Department

Resolution No. 6

MOVED BY: Brian Caddell

SECONDED BY: Jeff Manley

THAT the Council of the Township of North Glengarry receives Staff Report No. TR-2025-03 Amending User Fees and Charges By-Law 05-2025; and

THAT the Council of the Township of North Glengarry receives By-Law 05-2025, being a by-law to amend the User Fees and Charges for the Township of North Glengarry;

AND THAT By-Law 05-2025 be read a first, second, and third time in open Council this 24th day of February 2025.

Carried

7. UNFINISHED BUSINESS

8. CONSENT AGENDA

Resolution No. 7

Moved by: Jeff Manley

Seconded by: Michael Madden

THAT the Council of the Township of North Glengarry receives the item(s) from the consent agenda for information purposes only.

Carried

9. NEW BUSINESS

10. NOTICE OF MOTION

Next Regular Meeting of Council

Monday March 10 2025, at 6 pm. in the Council Chambers, 3720 County Road 34, Alexandria, Ontario

Note: Meeting are subject to change and cancellation

11. QUESTION PERIOD

a. (Limit of one question per person and subsequent questions will be at the discretion of the Mayor/Chair)

12. CLOSED SESSION

Resolution No. 8

Moved by: Michael Madden

Seconded by: Gary Martin

Proceed "In closed Session"

As this matter deals with litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board they may be discussed in closed session under sections 239 (2)(e) of the *Ontario Municipal Act*;

And to adopt the minutes of the Municipal Closed Session of Council Meeting on January 13th 2025

Carried

Resolution No. 9

Moved by: Jacques Massie

Seconded by: Brian Caddell

THAT we return to the Regular Meeting at 6:42 p.m.

Carried

13. CONFIRMATION BY-LAW

Resolution No. 10

Moved by: Carma Williams

Seconded by: Jeff Manley

THAT the Council of the Township of North Glengarry adopts by-law 06-2025, being a by-law to adopt, confirm, and ratify the matters dealt with by Resolution; and

THAT by-law 06-2025 be read a first, second and third time and enacted in Open Council this 24th day of February 2025.

Carried

14. ADJOURMENT

Resolution No. 11

Moved by: Jeff Manley

Seconded by: Michael Madden

THERE being no further business to discuss, the meeting was adjourned at 6:44 p.m.

Carried

CAO/Clerk/Deputy Clerk

Mayor/Deputy Mayor

Library Services North Glengarry Update

Rebecca Luck
Director of Library Services
March 10, 2025



Alexandria Branch



37,081
Print Materials
Borrowed



3,150
Digital Materials
Borrowed



2,800
Hours of public
computer usage



1,543
Library Patrons



17,087
Visitors



358
New Members



Resource Branch
Open 44 hours/week



170A MacDonald Blvd
Alexandria, ON K0C 1A0

Programs at the Alexandria Branch



Recurring Programs

- Writer's group

Program Attendees

Adults: 254

Teens: 794

Children: 317



Seasonal/Special Programs

The Alexandria branch runs a wide variety of programs promoting inclusivity and social connections.

- Fun with snow
- Artist visit - Tyler Stambouli
- National flag of Canada day
- Kanopy movie night
- Sphero Indi racing
- Protect yourself against fraud and scams

Maxville Branch



5,719

**Print materials
borrowed**



857

**Digital materials
borrowed**



36

**Hours of public
computer usage**



328

Library patrons



2,561

Visitors



70

New members



Neighborhood Branch
Open 16 hours/week



2 Spring Street
Maxville, Ontario K0C 1T0

Programs at the Maxville Branch



Recurring Programs

- All booked up
- Knit night

Program Attendees

Adults: 114

Children: 325



Seasonal/Special Programs

The Maxville branch runs a wide variety of programs promoting inclusivity and social connections.

- DIY bird feeders
- Book exchange party
- Create it with Cricut: cushion covers
- Tech tour: discover eResources
- Watercolour paint night
- Create a holiday centrepiece

In the Community

Outreach Events

SDG Library has been “popping up” at community events in Alexandria and Maxville. The events attended in 2024 included:

Alexandria

**Women’s Day
Interactions: 139**

**Lions Club Santa
Claus Parade
Interactions: Over 400**

Maxville

**Community Yard Sale
Interactions: 88**

**Maxville Fair
Interactions: 160**

**Touch a Truck
Interactions: 169**

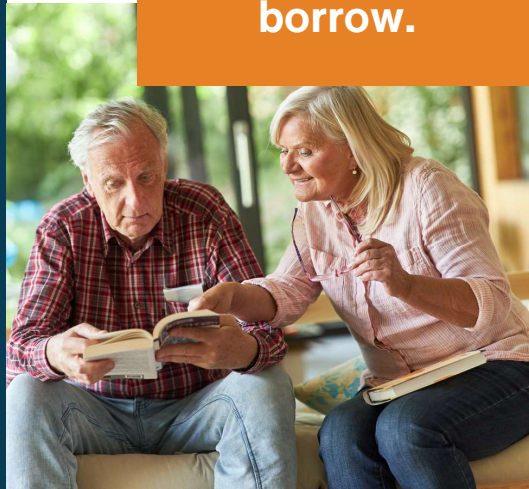


In the Community

Outreach Services

Alexandria

- Conducts monthly outreach services to The Palace Long-Term Care and Chateau Glengarry by providing Library materials to residents.
- Hosts visits from Glengarry District High School every three (3) weeks:
 - Three (3) classes across grades seven (7) and eight (8)
 - During these visits kids select Library materials to borrow.

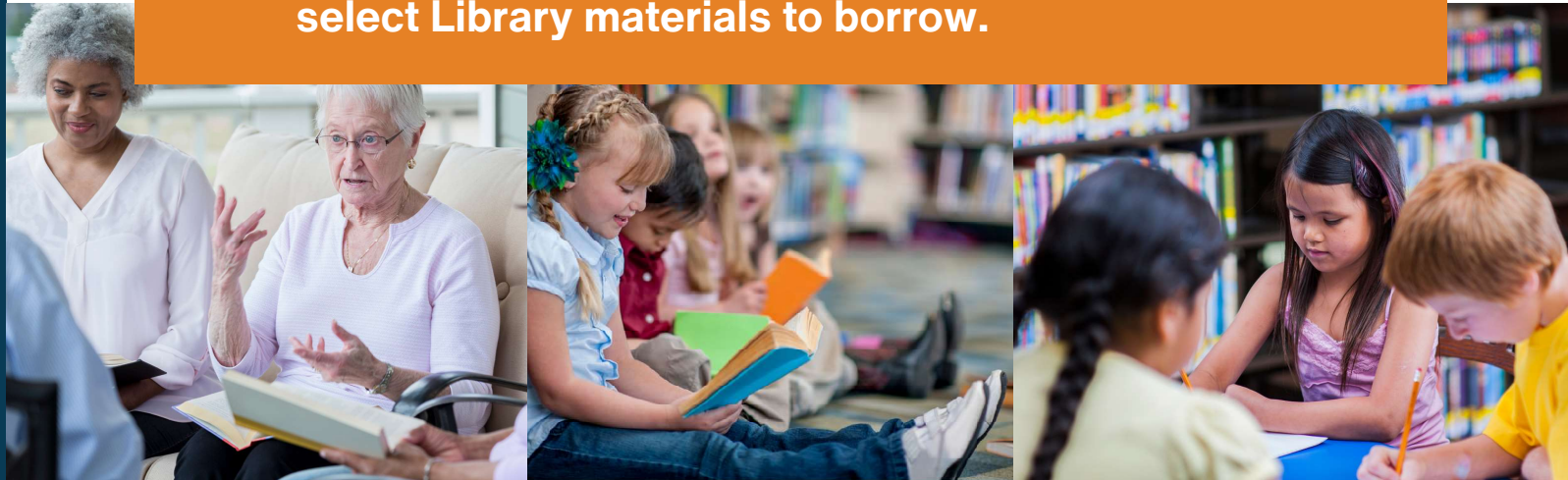


In the Community

Outreach Services

Maxville

- Conducts outreach services to Maxville Manor, every month for their book club and every six (6) weeks for their Library material exchanges.
- Hosts visits from Maxville Public School:
 - Kindergarten class
 - Grades two (2) and three (3)
 - During these visits kids participate in activities and select Library materials to borrow.





**Borrow Books, DVDs,
Magazines, with the
ability to order
materials from any
SDG Library Branch**



Free Wi-Fi



**Print
Scan
Copy
Fax**



**Use a
Computer**

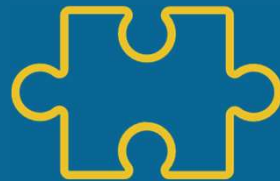


Attend a Program

**Borrow
Museum
Passes**



**Borrow
Musical
Instruments**



**Play Games,
Do Puzzles**

**Borrow
Nature and
Exercise Kits**



**Borrow Board
Games and
Gaming Consoles**

Explore the SDG Library



**Our digital library
brings books,
magazines, newspapers,
shows and movies right
to your fingertips**



**Listen to
Audiobooks**



**Borrow eBooks,
Comics, Magazines**



**Read
eNewspapers**



**Listen to
Radio Shows**



**Watch Movies
and TV Series**



**Watch
Craft Tutorials**



**Learn
Languages**

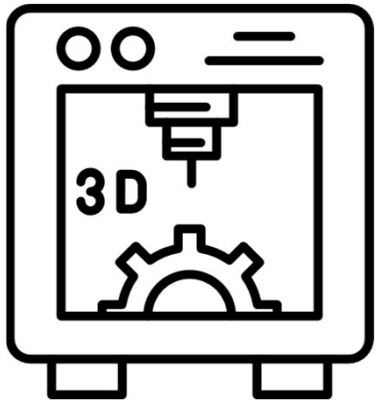


**Learn a New Skill with
LinkedIn Learning**



**Learn with Canadian
Encyclopedia**

Connect to the SDG Digital Library



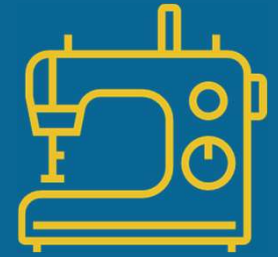
Express your creativity at the MakerLab, turn your imagination into reality with a wide variety of tools.



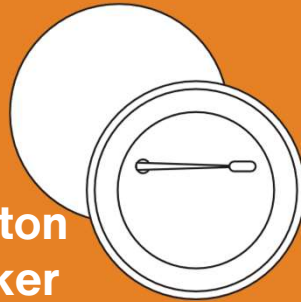
3D Printers



Vinyl Printing

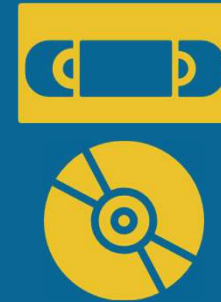


Sewing Machine



Button Maker

Convert VHS to DVD

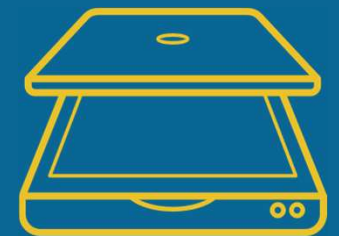


Die Cut Machine

Laser Engraving



Sublimation Printing



Scan Photos

Create at the SDG Library

System Wide Programs

MakerLab Activity Kits

SDG Library believes in fostering creativity and imagination in children. The MakerLab launched a “Take and Make: wooden rocket ship” activity for families to make at home.

Each kit came with wooden pieces, paints, and stickers. The simple instructions gave room for creative freedom. Participants turned their rocket ships into unique works of art, with vibrant colours, intricate designs, and innovative themes.



Excellent for developing creative and fine motor skills

26 Photo entries submitted

192 Rocket ship kits were created



System Wide Programs

TD Summer Reading Club

Canada's biggest summer reading program designed to inspire children to build upon their literacy skills.

The program is delivered by two (2) Summer Reading Club Facilitators (student positions).

The coordinators led the reading club programs at all fifteen (15) branches, providing stories, themed crafts, activities and a reading challenge for children.



**Seven (7)
week program**

**1006 Attendees (2024)
(805 in 2023)**

**2500 Reading
ballots earned**



System Wide Programs

SDG Reads

SDG Reads is a “One Book, One Community” program that encourages all residents across SDG to read the same title before coming together for an evening with the author.

SDG Reads 2024 featured author Craig Shreve and his novel, *The African Samurai*.

Residents of SDG were invited to attend the event at North Stormont Place on Monday, October 7, 2024.



75 Attendees

14 VIP Attendees

Circulation Stats
Physical book: 76
eAudioBook: 21
Copies sold: 58



SDG Library

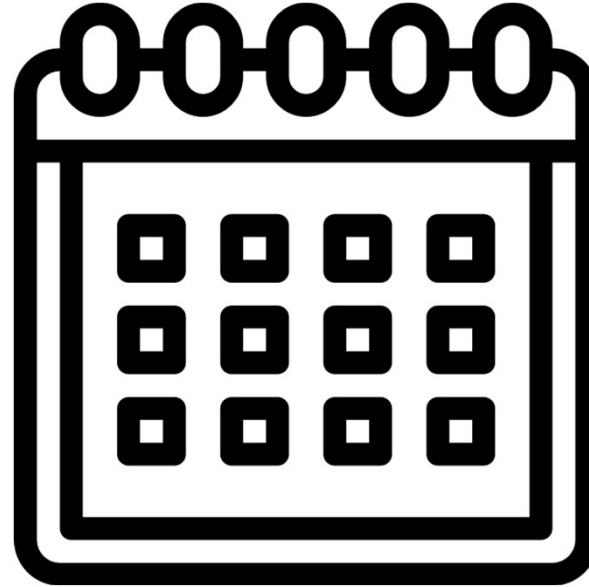
The Year Ahead



SDG Library went fines-free in 2024 in a move to provide a more equitable and accessible service



Partnership with the Nation Public Library



March Break Programming



Launch of Comics Plus Biblio+ Video Streaming



Membership Drive "Every Kid a Card"



Holiday Initiative Pages for Presents



STAFF REPORT TO COUNCIL

Report No: CS-2025-02

March 10, 2025

From: Stephanie MacRae – Director of Community Services

RE: Meet Me on Main Street – 2025 Events

Recommended Motion:

THAT Council receives Staff Report CS-2025-02; and

THAT Council approves the following schedule for the 2025 Meet Me on Main Street events:

Saturday, June 7, 2025 – Dunvegan
Thursday, July 10, 2025 – Maxville
Thursday, July 24, 2025 – Alexandria
Saturday, August 23, 2025 – Dalkeith

Background / Analysis:

Following the Council meeting on February 24, 2025, staff sought further input from the respective Municipal Recreation Associations and community partners surrounding the dates for the 2025 Meet Me on Main Street events.

The above noted dates have been confirmed as agreeable to the community hosts and have been established to not interfere with other competing festivals and events during the timeframe.

The Apple Hill and Glen Robertson events will be deferred to 2026 and will then subsequently continue to rotate with Dunvegan (Apple Hill) and Dalkeith (Glen Robertson) to have their event occur every other year.

Alternatives:

Option 1 – Recommended – That Council approves this resolution

Or

Option 2 – Not recommended – That Council does not approve this resolution

Financial Implications:

The recurring costs for each Meet Me on Main Street event are associated with staff set-up and take-down, entertainment, washrooms, vendors, and any further additions to the events, such as a new sign for the addition of Dalkeith as a host.

Attachments & Relevant Legislation:**Others Consulted:**

Reviewed and Approved by:
Sarah Huskinson, CAO/Clerk



STAFF REPORT TO COUNCIL

Report No: CS-2025-03

March 10, 2025

From: Stephanie MacRae – Director of Community Services

RE: Ontario Trillium Foundation – Grant Application

Recommended Motion:

THAT Council receives Staff Report CS-2025-03: Ontario Trillium Foundation-Grant Application for information purposes.

Background / Analysis:

In February 2025, the Ontario Trillium Foundation (OTF) launched the grant application period for the Capital Grant Stream, which provides funding for projects that update buildings, enhance physical spaces and purchase fixed and non-fixed equipment so people and communities can thrive.

As a municipality, the Township of North Glengarry was eligible to apply under the OTF priority of either “Foster physically active lifestyles” or “Enriching lives through arts, culture and heritage.” The main objective for the project needed to maintain or increase access to a program or service, extend the life of a facility or space, or improve a facility or space to make it more accessible.

Upon review of projects that would be eligible and in need of the funding, staff identified the Island Park Tennis Courts as a project that would align well with the grant funding opportunity.

At present, the tennis courts located at Island Park contain numerous, long-stretching cracks, which have continued to expand across the entirety of the recreation area. Despite numerous attempts by staff to professionally repair the cracks over the years through resurfacing methods and patching efforts, these cracks continue to return. If they continue to grow, the damages to the court may eventually pose a potential hazard to users.

The project would require excavation to remove the existing base, followed by the tennis courts being re-built to avoid these cracks from continuing to resurface. From there, the two tennis courts would be reproduced, along with the addition of four new pickleball courts.

Feedback from the Parks and Recreation survey, along with feedback received from individual users of the Tim Horton's Dome, have demonstrated that the community shares a desire to have more pickleball access in the area. Staff believe that the addition of the four pickleball courts at Island Park would be a welcomed new activity and compliment the existing recreation in the area, driving more people to Island Park.

Though originally considered as a 2025 recreation priority, due to competing capital funding priorities and in attempt to limit impact to the tax-base, the tennis court revitalization project was not submitted as part of the 2025 capital budget submission for the Community Services Department.

As such, staff have submitted the application for the Tennis Court Project as its submission to the 2025 OTF Capital Grant funding opportunity, as a means to seek other funding opportunities to support the successful development of this project and offset costs to the tax-base. Staff have submitted the grant application, requesting that the OTF fund the project in the amount of \$200,000.00.

The OTF provides a unique opportunity where, if successful, the grant funding may cover up to 100% of the project cost. If successful in receiving the grant, and if during the tendering process, it is determined that additional funds are required to cover the cost of the project, staff will seek further approval from Council in order to reallocate funds from existing projects or transfer funds from reserves; however, as noted, this may not be required.

Alternatives:

N/A

Financial Implications:

None at this time.

Attachments & Relevant Legislation:

- Attachment – Photos of Tennis Courts (Fall 2024)

Others Consulted:

- Sarah Huskinson, CAO

Reviewed and Approved by:
Sarah Huskinson, CAO/Clerk



Report No: CS-2025-03

Attachment 1 – CS-2025-03 – Photos of Tennis Courts (Fall 2024)



The picture shown above demonstrates a significant crack to the surface of the existing tennis courts. The crack pictured extends to both courts, creating a dangerous gap and potential tripping hazard for users. The depth and length of these cracks and continued growth within the tennis court area may eventually cause the court to be deemed unsafe and unusable.



The picture shown above demonstrates an additional crack to the surface of the existing tennis court, forming in another direction from the first photo.



STAFF REPORT TO COUNCIL

Report No: DR-2025-01

March 10, 2025

From: Zoe Bougie – Director of Finance/Treasurer

RE: Final Reading for the Minor Improvement on the Real Diotte Branch of the R.A. McLennan Drain

Recommended Motion:

THAT the Council of the Township of North Glengarry receives report DR-2025-01 Final Reading for the Minor Improvement on the Real Diotte Branch of the R.A. McLennan Drain;

AND THAT By-Law 56-2024 be read a third time and adopted in open Council this 10th day of March 2025.

Background / Analysis:

In April of 2024, the landowner of Part of Lot 5, Concession 4, Lochiel, submitted a request for a minor improvement to install a new farm crossing. The proposed crossing would be installed on the Real Diotte Branch of the R.A. McLennan Drain.

In December of 2024, the Council of the Township of North Glengarry held a meeting to consider the report. The report was given the first and second reading and provisionally adopted. The purpose of this report is to give the third and final reading and adopt the by-law.

Alternatives:

N/A

Financial Implications:

There are no financial implications to the Township of North Glengarry. All expenses will be assessed to the landowner.

Attachments & Relevant Legislation:

By-Law 56-2024

Engineer's Report – Proposed New Farm Crossing Real Diotte Branch

Others Consulted:

Monica Shade, P. Eng., V.P. of Engineering & Sales

Reviewed and approved by:
Sarah Huskinson, CAO/Clerk

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

BY-LAW NO 56-2024

BEING A BY-LAW TO ADOPT THE ENGINEER'S REPORT REGARDING THE REAL DIOTTE BRANCH OF THE R.A. MCLENNAN DRAIN UNDER SECTION 78(5) OF THE DRAINAGE ACT, R.S.O. 1990 c. D, 17

REFERENCE: Sections 78(5) of the Drainage Act, R.S.O. 1990, c. d.17

WHEREAS the Real Diotte Municipal Drain was constructed under a report prepared by Stidwell & Associates Limited, dated April 10, 1979.

AND WHEREAS Shade Group Inc. was appointed as the engineer for the Real Diotte Branch of the R.A. McLennan Drain by resolution on May 27, 2024, with the request to undertake a Section 78(5) project;

AND WHEREAS the Council of the Township of North Glengarry held a Meeting to Consider the Engineer's Report regarding the Real Diotte Branch of the R.A. McLennan Drain on December 9, 2024 and that the members of the public, including the properties affected by the report, were invited to participate, ask questions and submit comments.

THEREFORE the Council of the Corporation of the Township of North Glengarry enacts as follows:

1. THAT the Engineer's Report be adopted as presented.

READ a first, second and third time and adopted in Open Council this 10th day of March, 2025.

CAO/Clerk/Deputy Clerk

Mayor/Deputy Mayor



STAFF REPORT TO COUNCIL

Report No: TR-2025-04

March 10, 2025

From: Zoe Bougie – Director of Finance/Treasurer

RE: 2024 Reserve Update

Recommended Motion:

THAT the Council of the Township of North Glengarry receives Staff Report No. TR-2025-04 2024 Reserve Update;

AND THAT the Council of the Township of North Glengarry approves the transfers to and from reserves as outlined in Schedule A.

Background / Analysis:

As required by legislation, Council must approve transfers to and from reserves. This report summarizes the request to confirm transfers done in 2024. This report also summarizes the carry forward amounts for projects that were approved in 2024 but were unable to be completed. The carry forward amounts were taken into consideration when building the 2025 budget. These transfers will ensure that the balance in each reserve account reflects the actuals.

North Glengarry Working Reserve

Council approved \$20,000.00 towards the replacement of computers and software upgrades as part of the 2024 budget with \$12,000 being funded from reserves. Only \$8,000 was spent with the remaining \$12,000.00 being carried forward to be used in 2025.

Recreation Working Fund

In 2023, Council approved \$35,000.00 for upgrades to the Dalkeith outdoor rink as well as building upgrades. The funds were transferred back into the reserve in 2024. The work was still unable to be completed in 2024 and the funds will be transferred back into the reserve for use in 2025. Additionally, \$8,101.78 for the Dalkeith outdoor rink and \$5,902.09 for the replacement of the floors in Dunvegan were transferred to reserves.

Maxville Sports Complex

On April 8, 2024, Council approved that the difference between the actual and budgeted expenses for the Maxville engineering would be transferred to reserves at year end. This resulted in a transfer of \$119,630.43. \$10,000 was carried forward to 2025 for the Maxville Welcome Sign.

Modernize and Efficiency Reserve

\$47,827.03 was used towards digitizing records and improving records retention. These funds will be transferred from the Modernize and Efficiency Reserve.

Canada Community Building Fund Reserve (formerly Federal Gas Tax)

\$500,522.15 was transferred from the CCBF Reserve as part of the 2024 budget to fund the Dominion Street Bridge Replacement.

Fire Reserve

\$15,000.00 of unspent funds will be carried forward to 2025 to fund renovations for three fire stations.

Facilities Reserve

\$70,567.56 was transferred from the Facilities Reserve to offset the cost of installing a new roof at the Township office.

Cash in Lieu of Parkland Reserve

Throughout 2024, \$30,000.00 of revenue was earned. At year end, this amount is transferred into the reserve.

North Glengarry Sewer Reserve

On May 27, 2024, Council approved the transfer of \$20,000.00 to increase the existing Sanitary Sewer CCTV budget to take advantage of competitive pricing.

North Glengarry Water Reserve

On February 12, 2024, Council approved an increase to the Dominion Street Watermain Refurbishment Project budget in the amount of \$150,758. It was also determined that the revenue from the sale of Unit 75 (\$3,097.35) would be transferred to reserves. On April 29, 2024, Council approved an additional increase to the Dominion Street Relining Project budget in the amount of \$273,836.00 to be transferred from reserves.

Schedule A shows the transfers to and from reserves as well as the amounts carried forward for 2025. Schedule A also shows the beginning and ending balance for each reserve.

Alternatives:

1. Council approves the transfers to and from reserves (recommended)

2. Council does not approve transfers to and from reserves

Financial Implications:

The transfers to and from reserves in 2024 result in an overall net decrease of \$1,713,236.69.

2023 Ending Balance	2024 Transfers In	2024 Transfers Out	2024 Carry Forward (Transfers In)	2024 Consolidated Totals In/Out	2024 Ending Balance
-\$8,800,972.30	-\$166,731.65	\$2,956,968.34	-\$1,077,000.00	\$1,713,236.69	-\$7,087,735.61

Attachments & Relevant Legislation:

Schedule A – Reserve Transfers

Others Consulted:

Sarah Huskinson, CAO

Reviewed and Approved by:
Sarah Huskinson, CAO/Clerk

The Corporation of the Township of North Glengarry
2024 Transfers to and from Reserves
Schedule "A"

Reserve Name	Reserve Type	2023 Ending Balance	2024 Transfers In	2024 Transfers Out	2024 Carry Forward (Transfers In)	2024 Consolidated Totals In/Out	2024 Ending Balance
Fleet	Capital Funds	(57,605.57)				-	(57,605.57)
Modernize and Efficiency	Working Fund	(276,184.88)		47,827.03		47,827.03	(228,357.85)
Fire Department	Capital Funds	(40,197.87)		29,731.98	(15,000.00)	14,731.98	(25,465.89)
Recreation Working Fund	Working Fund	(112,934.16)	(14,003.87)	74,000.00	(35,000.00)	24,996.13	(87,938.03)
North Glengarry General Fund	Working Fund	(453,715.26)		12,000.00	(12,000.00)	-	(453,715.26)
CEMC Contingency Fund	Working Fund	(44,200.87)				-	(44,200.87)
Soccer Dome	Capital Funds	(5,431.12)				-	(5,431.12)
Safe Restart Reserve	Specific Purpose	-				-	-
Social Services Relief Fund	Specific Purpose	-				-	-
Infrastructure Reserve	Capital Funds	(976,020.11)		876,477.85	(590,000.00)	286,477.85	(689,542.26)
Dalkeith Library	Capital Funds	(5,723.76)				-	(5,723.76)
Maxville Soccer Lights Reserves	Specific Purpose	-				-	-
Planning Reserve (OP)	Working Fund	(66,029.48)				-	(66,029.48)
Waste Management	Capital Funds	(1,124,042.40)		90,000.00	(90,000.00)	-	(1,124,042.40)
RARE	Working Fund	(368,337.40)		111,114.45		111,114.45	(257,222.95)
GSP Slab Reserve	Specific Purpose	-				-	-
Maxville Sports Complex	Capital Funds	(55,835.36)	(119,630.43)	100,000.00	(10,000.00)	(29,630.43)	(85,465.79)
WSIB Insurance	Working Fund	(55,319.75)				-	(55,319.75)
Facilities Reserve	Capital Funds	(488,615.88)		70,567.56		70,567.56	(418,048.32)
North Glengarry General Fund	Capital Funds	-				-	-
General Capital	Capital Funds	(104,980.97)				-	(104,980.97)
Canada Community Building Fund Reserve (formerly Federal Gas Tax)	Capital Funds	(500,522.15)		500,522.15		500,522.15	-
Economic Development	Capital Funds	(18,290.02)		15,000.00		15,000.00	(3,290.02)
Reserve Fund Water Meters	Specific Purpose	(65,305.63)				-	(65,305.63)
Skateboard Park	Specific Purpose	(25,402.82)				-	(25,402.82)
Elections Reserve	Working Fund	(35,461.06)		1,984.32		1,984.32	(33,476.74)
North Glengarry Water	Specific Purpose	(960,067.56)	(3,097.35)	424,594.00	(165,000.00)	256,496.65	(703,570.91)
North Glengarry Sewer	Specific Purpose	(1,846,030.65)		603,149.00	(160,000.00)	443,149.00	(1,402,881.65)
Reserve - Cash in Lieu of Parkland	Specific Purpose	(90,200.24)	(30,000.00)			(30,000.00)	(120,200.24)
Major Capital	Capital Funds	(1,024,517.33)				-	(1,024,517.33)
Total		(8,800,972.30)	(166,731.65)	2,956,968.34	(1,077,000.00)	1,713,236.69	(7,087,735.61)



STAFF REPORT TO COUNCIL

Report No: TR-2025-05

March 10, 2025

From: Zoe Bougie – Director of Finance/Treasurer

RE: 2025 Tax Rate By-Law 07-2025

Recommended Motion:

THAT the Council of the Township of North Glengarry receives Staff Report No. TR-2025-05, 2025 Tax Rate By-Law 07-2025;

AND THAT the Council of the Township of North Glengarry adopt By-Law 07-2025, being a by-law to adopt the tax rates for the year 2025;

AND THAT By-Law 07-2025 be read a first, second and third time and enacted in open Council this 10th day of March 2025.

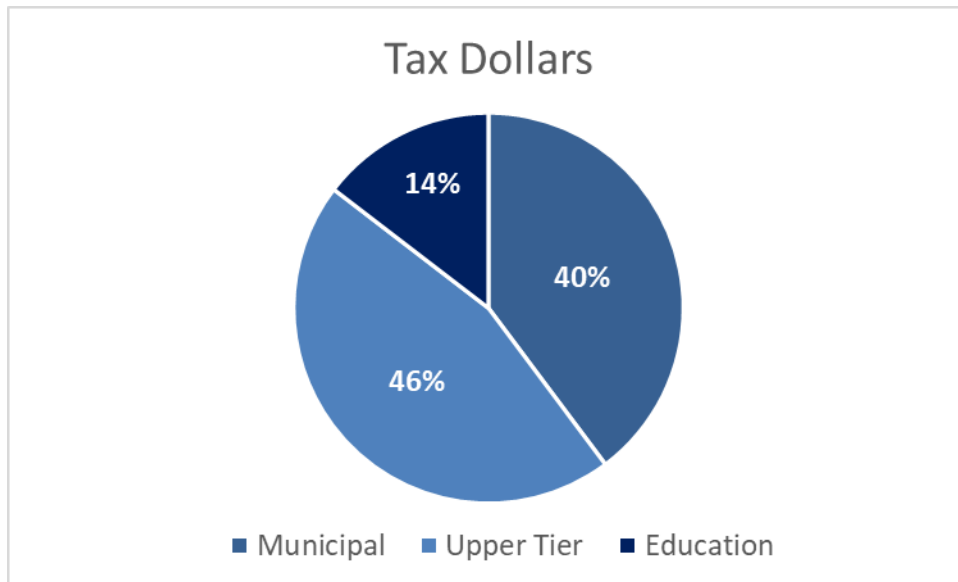
Background / Analysis:

Section 308 of the Municipal Act requires Council to establish tax ratios by passing a by-law each year. Tax ratios distribute the tax burden amongst property classes and therefore, must be set prior to establishing the annual tax rates. Since the Township of North Glengarry is a lower tier municipality, the United Counties of Stormont, Dundas, and Glengarry are responsible for setting the tax ratios that the Township will use. The United Counties of SD&G have set the tax ratios for the 2025 taxation year, as well as the United Counties' tax rates. Based on this the Township of North Glengarry has established the tax rates.

Property taxes are comprised of two components: a municipal portion and an education portion. The municipal portion contains both the Township and the United Counties of SD&G. All three components (Township, County, and education) are combined to establish the total tax rate.

On January 13, 2025, Council approved the 2025 operating and capital budgets which required a total of \$7,146,198.00 tax dollars to be levied to meet the Township of North Glengarry's needs. Based on the tax rates provided by the United Counties of SD&G and the provincial government for the education portion, the required tax dollars are \$8,200,178.59 and \$2,623,448.75, respectively. The education tax rates have remained unchanged since 2022. Therefore, a total amount of \$17,969,825.34 tax dollars are required and was used to

determine the necessary tax rates. Of the total tax dollars, 45.63% will be sent to the United Counties, 14.60% will be sent to the province for the education portion and the remaining 39.77% will remain in the Township.



There are many considerations and components to the property tax system: assessment value; tax ratios, tax rates, and the required funds for the annual operating and capital budget. Property assessments are set by the Municipal Property Assessment Corporation (MPAC). Properties are normally assessed by MPAC every four years with a gradual increase introduced over a four-year period. However, MPAC has frozen property assessments since 2020. This has resulted in no new tax revenue being generated from changes in assessment values.

Tax rates are calculated by dividing the tax levy by the weighted assessment values. The weighted assessment is calculated by multiplying each property class by the property assessment and weighted ratio.

Alternatives:

1. Council adopts By-Law 07-2025 (recommended)
2. Council does not adopt By-Law 07-2025

Financial Implications:

Council approved a net 3.27% increase for the municipal portion of the tax rate. The United Counties had an overall increase of 4.94% and education rates have remained unchanged. The average percentage change in the total tax rate is 2.91%.

According to the Ontario Municipal Partnership Fund, the average assessed value for a residence in North Glengarry is \$246,608 which would result in an increase of just over \$123 in taxes annually.

Attachments & Relevant Legislation:

By-Law 07-2025

The Municipal Act, 2001, S.O. 2001, c. 25, section 407

Others Consulted:

Reviewed and Approved by:

Sarah Huskinson, CAO/Clerk

**The Corporation of the Township of North Glengarry
2025 Tax Rates
Schedule "A"**

Property Class		Current Value Assessment	Municipal Tax Rate	Municipal Tax Dollars	% Change	Upper Tier Rate	Upper Tier Tax Dollars	% Change	Education Rate	Education Tax Dollars	% Change	Tax Rate	Total Collected
Residential & Farm	RT	\$879,752,326.00	0.005829184	\$5,128,238.13	3.27%	0.00668892	\$5,884,592.93	4.94%	0.00153	\$1,346,021.06	0.00%	0.01404810	\$12,358,852.12
Multi-Residential	MT	\$10,525,800.00	0.005829184	\$61,356.82	3.27%	0.00668892	\$70,406.23	4.94%	0.00153	\$16,104.47	0.00%	0.01404810	\$147,867.53
New Multi-Residential	NT	\$2,864,600.00	0.005829184	\$16,698.28	3.27%	0.00668892	\$19,161.08	4.94%	0.00153	\$4,382.84	0.00%	0.01404810	\$40,242.20
Large Industrial	LT	\$0.00	0.024151755	\$0.00	3.27%	0.02771386	\$0.00	4.94%	0.00880	\$0.00	0.00%	0.06066561	\$0.00
Farmlands	FT	\$518,040,212.00	0.001457296	\$754,937.92	3.27%	0.00167223	\$866,282.38	4.94%	0.00038	\$198,150.38	0.00%	0.00351203	\$1,819,370.69
Commercial	CT	\$87,816,072.00	0.009525044	\$836,451.95	3.27%	0.01092988	\$959,819.13	4.94%	0.00880	\$772,781.43	0.00%	0.02925492	\$2,569,052.51
Commercial Construction	XT	\$0.00	0.009525044	\$0.00	3.27%	0.01092988	\$0.00	4.94%	0.00880	\$0.00	0.00%	0.02925492	\$0.00
Industrial	IT	\$18,650,100.00	0.012028131	\$224,325.84	3.27%	0.01380214	\$257,411.29	4.94%	0.00880	\$164,120.88	0.00%	0.03463027	\$645,858.01
Industrial Construction	JT	\$0.00	0.012028131	\$0.00	3.27%	0.01380214	\$0.00	4.94%	0.00880	\$0.00	0.00%	0.03463027	\$0.00
Pipeline	PT	\$5,109,000.00	0.007973543	\$40,736.83	3.27%	0.00914955	\$46,745.05	4.94%	0.00880	\$44,959.20	0.00%	0.02592309	\$132,441.08
Managed Forest	TT	\$7,456,500.00	0.001457296	\$10,866.33	3.27%	0.00167223	\$12,468.98	4.94%	0.00038	\$2,852.11	0.00%	0.00351203	\$26,187.42
Parking Lot	GT	\$39,000.00	0.009525044	\$371.48	3.27%	0.01092988	\$426.27	4.94%	0.00880	\$343.20	0.00%	0.02925492	\$1,140.94
Shopping Centre	ST	\$4,438,100.00	0.009525044	\$42,273.10	3.27%	0.01092988	\$48,507.90	4.94%	0.00880	\$39,055.28	0.00%	0.02925492	\$129,836.28
Construction Shopping Centre	ZT	\$0.00	0.009525044	\$0.00	3.27%	0.01092988	\$0.00	4.94%	0.00880	\$0.00	0.00%	0.02925492	\$0.00
Commercial Excess Vacant Unit	CU	\$1,080,220.00	0.006667531	\$7,202.40	3.27%	0.00765092	\$8,264.68	4.94%	0.00880	\$9,505.94	0.00%	0.02311845	\$24,973.01
Commercial Vacant Land	CX	\$2,332,100.00	0.006667531	\$15,549.35	3.27%	0.00765092	\$17,842.71	4.94%	0.00880	\$20,522.48	0.00%	0.02311845	\$53,914.54
Commercial Excess Vacant (New Construction)	XU	\$0.00	0.006667531	\$0.00	3.27%	0.00765092	\$0.00	4.94%	0.00880	\$0.00	0.00%	0.02311845	\$0.00
Shopping Centre Excess Land	SU	\$0.00	0.006667531	\$0.00	3.27%	0.00765092	\$0.00	4.94%	0.00880	\$0.00	0.00%	0.02311845	\$0.00
Industrial Excess Land	IU	\$96,600.00	0.008419691	\$813.34	3.27%	0.00966150	\$933.30	4.94%	0.00880	\$850.08	0.00%	0.02688119	\$2,596.72
Industrial Vacant Land	IX	\$106,800.00	0.008419691	\$899.22	3.27%	0.00966150	\$1,031.85	4.94%	0.00880	\$939.84	0.00%	0.02688119	\$2,870.91
Industrial Excess (New Construction)	JU	\$0.00	0.008419691	\$0.00	3.27%	0.00966150	\$0.00	4.94%	0.00880	\$0.00	0.00%	0.02688119	\$0.00
Large Industrial Vacant Unit Excess Land	LU	\$0.00	0.016906225	\$0.00	3.27%	0.01939970	\$0.00	4.94%	0.00880	\$0.00	0.00%	0.04510592	\$0.00
Aggregate Extraction Taxable (VT)	VT	\$559,600.00	0.009787369	\$5,477.01	N/A	0.01123089	\$6,284.81	N/A	0.00511	\$2,859.56	N/A	0.02612826	\$14,621.37
Total		\$1,538,867,030.00		\$7,146,198.00	3.27%		\$8,200,178.59	4.94%		\$2,623,448.75	0.00%		\$17,969,825.34

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

BY-LAW NO. 07-2025

BEING A BY-LAW TO ADOPT THE ESTIMATES OF ALL SUMS REQUIRED DURING THE YEAR AND TO ADOPT TAX RATES FOR THE YEAR 2025.

WHEREAS Section 290 of the *Municipal Act, 2001*, as amended, provides that a local municipality shall in each year prepare and adopt a budget including estimates of all sums required during the year for the purposes of the municipality;

AND WHEREAS Section 312 (2) of the *Municipal Act, 2001*, as amended, provides that a local municipality shall, each year, pass a by-law levying a separate tax rate, as specified in the by-law, on the assessment in each property class in the local municipality rateable for local municipality purposes;

AND WHEREAS Section 312 (4) of the *Municipal Act, 2001*, as amended, authorizes municipalities to pass by-laws for purposes of raising a special local municipality levy, a local municipality shall, each year, pass a by-law levying a separate tax rate, as specified in the by-law, on all or part of the assessment, as specified in the bylaw, in each property class in the local municipality rateable for local municipality purposes;

AND WHEREAS Section 312 (5) of the *Municipal Act, 2001*, as amended, indicates the assessment in each property class includes any adjustments made under section 32, 33, 34, 39.1 or 40 of the Assessment Act, R.S.O. 1990 Chapter A.31, as amended, to the assessments on the assessment roll as returned for the taxation year if the adjustments are made on the tax roll before the by-law mentioned in subsection (4) is passed for the taxation year;

AND WHEREAS Section 208 (1) of the *Municipal Act, 2001*, as amended, states that a municipality shall annually raise the amount required for the purposes of a board of management, including any interest payable on money borrowed by it for the purposes of the board of management;

AND WHEREAS Section 326 (1)(a)(e) of the *Municipal Act, 2001*, as amended, states that a municipality may by by-law identify a prescribed special service and determine whether all or a specified portion of the additional costs determined in clause (d) shall be raised under subsection (4) of Section 326;

AND WHEREAS the United Counties of Stormont, Dundas and Glengarry, has, under By-Law No. 5480 directed each lower-tier Municipality to levy Tax Ratios;

AND WHEREAS the United Counties of Stormont, Dundas and Glengarry, has, under By-Law No. 5481 directed each lower-tier Municipality to levy specified tax rates for the purpose of raising the general upper-tier levy;

THEREFORE the Council of the Corporation of the Township of North Glengarry enacts as follows:

1. That the Council of the Corporation of the Township of North Glengarry has considered the estimates of the Municipality and deems it necessary that the amount of \$7,146,198 be adopted as its requirements for the year 2025.
2. That for the year 2025, the tax rates as shown on Schedule "A" to this by-law, shall be levied upon the whole of the assessment in each property class.

3. That the rate of \$165.00 per Residential Unit (RU), and Farm Residential Unit (FRU) and Seasonal Dwelling (RDU) as defined and classed as such in the Collector's Roll from the Assessment Office be charged annually on the tax roll for Garbage and Recycling Fees.
4. That any amounts billed by the interim installments for 2025 shall be deducted from the amounts levied by this by-law. The amount for Interim Installments were calculated by using the current Assessment Roll multiplied by 50% of the 2024 Tax Rate and payable in two installments (February 28th, 2025, and April 30th, 2025).
5. That for Payments-In-Lieu of taxes and railway rights-of-way due to the Corporation of the Township of North Glengarry, the actual amount due shall be based on the assessment roll and the tax rates for the year 2025.
6. That final taxes shall be payable in two installments (July 31st, 2025, and September 26th, 2025).
7. That the due dates for all Supplementary and Omitted assessments will be payable in one installment.
8. That penalties for late payment shall be charged at 1.25% per month or 15% per annum charged on the first business day of each month on the unpaid balance.
9. That the Treasurer is authorized to mail or cause to be mailed notice of taxes due to the address of the residence of the landowner or commercial property owner or to the address of the person to whom notice is required to be given.
10. That taxes shall be payable at the Township Office located at 3720 County Road 34, Alexandria, at most Financial Institutions in Canada, by mail or online.
11. Taxpayers have the option of paying Realty and or Commercial taxes through pre-authorized payments, based on ten monthly payments per year electronically transferred from their bank accounts, through equalized monthly payments from January to and including October in each year. The tax account of the property owner must be up to date in order to enroll in this plan.
12. Taxpayers enrolled in the pre-authorized monthly payment plan, who are making all their payments on the scheduled dates, will not be subject to penalty for nonpayment of taxes on any outstanding balances on the due dates. The following exceptions will apply:
 - A) In the event of an "Insufficient Funds"(NSF) notice, the resident will be charged the appropriate NSF charge as well as penalty and interest for non-payment.
 - B) Two instances of "Insufficient Funds" notices by a taxpayer, in the course of the monthly update, will result in the removal of the subject taxpayer from the payment plan until the next calendar year.
14. The Treasurer is empowered to accept part of the payment of taxes from time to time on account of taxes due.
15. The Treasurer is hereby authorized to place any outstanding amounts owed to the Municipality as a sum on the appropriate tax account to be collected in a like manner as taxes.
16. That any remaining capital surpluses be transferred to the specific departments' capital fund reserves (fire, roads, recreation, water/sewer, etc.) and any deficits incurred by these same departments be funded from their specific capital expenditure reserves at year-end of the same fiscal year.
17. That any remaining operating surpluses for all departments be transferred to the

working fund reserve account and any operating deficits for all departments be transferred from the working fund reserve account at year-end of the same fiscal year.

18. This By-Law replaces By-Law #**15-2024** which is hereby repealed.

This By-Law shall come into force and effect upon the date of the final reading thereof.

READ a first, second and third time and passed in Open Council this 10th day of March 2025.

CAO/Clerk/Deputy Clerk

Mayor/Deputy Mayor

I hereby certify this to be a true copy of By-Law No. 07-2025, and that such By-Law is in full force and effect.

Date Certified

CAO/Clerk/Deputy Clerk

Good day,

Please be advised that Council of the Township of South Stormont passed the following resolution on December 18, 2024:

Resolution No.: 254/2024

Moved By: Councillor Reid McIntyre

Seconded by: Councillor Jennifer MacIsaac

**Whereas rural, northern, and remote municipalities are fiscally strained by maintaining extensive road networks on a smaller tax base;
And whereas preventing crashes reduces the burden on Ontario's already strained rural health care system;
And whereas roadway collisions and associated lawsuits are significant factors in runaway municipal insurance premiums; preventing car crashes can have a significant impact in improving municipal risk profiles;
Therefore, be it resolved that the Township of South Stormont requests that the Government of Ontario take action to implement the rural road safety program that Good Roads has committed to lead;
And further that this resolution be circulated to all municipalities in Ontario requesting their support, as well as the Premier of Ontario and the Minister of Transportation.
Result: CARRIED**

Kind regards,



Ashley Sloan, AMP

Deputy Clerk

Marriage Officiant

Email: ashley@southstormont.ca

Phone: 613-534-8889 ext. 204

2 Mille Roches Road, PO Box 84, Long Sault, ON K0C 1P0

<https://www.southstormont.ca>

**THE CORPORATION OF THE TOWNSHIP OF NORTH DUNDAS
RESOLUTION**

Regular Meeting

Resolution: 2025-28
Date: February 12, 2025

Moved By: Councillor Lennox
Seconded By: Councillor Annable

THAT the Council of the Township of North Dundas supports resolution No. 254/2024 from the Township of South Stormont passed on December 18, 2024 requesting that the Government of Ontario take action to implement the rural road safety program that Good Roads has committed to lead; AND FURTHER that this resolution be circulated to all municipalities in Ontario requesting their support, as well as the Premier of Ontario and the Minister of Transportation.

Carried

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

**BY-LAW 08-2025
FOR THE YEAR 2025**

BEING A BY-LAW TO ADOPT, CONFIRM AND RATIFY MATTERS DEALT WITH BY RESOLUTION.

WHEREAS s. 5(3) of the *Municipal Act, 2001*, provides that the powers of municipal corporation are to be exercised by its Council by by-law; and

WHEREAS it is deemed expedient that the proceedings, decisions and votes of the Council of the Corporation of the Township of North Glengarry at this meeting be confirmed and adopted by by-law;

THEREFORE, the Council of the Corporation of the Township of North Glengarry enacts as follows:

1. **THAT** the action of the Council at its regular meeting of Monday March 10th 2025 in respect to each motion passed and taken by the Council at its meetings, is hereby adopted, ratified and confirmed, as if each resolution or other action was adopted, ratified and confirmed by its separate by-law and;
2. **THAT** the Mayor and the proper officers of the Township of North Glengarry are hereby authorized and directed to do all things necessary to give effect to the said action, or to obtain approvals where required, and except where otherwise provided, The Mayor and the Clerk are hereby directed to execute all documents necessary in that behalf and to affix the corporate seal of the Township to all such documents.
3. **THAT** if due to the inclusion of a particular resolution or resolutions this By-law would be deemed invalid by a court of competent jurisdiction then Section 1 to this By-law shall be deemed to apply to all motions passed except those that would make this By-law invalid.
4. **THAT** where a “Confirming By-law” conflicts with other by-laws the other by-laws shall take precedence. Where a “Confirming By-Law” conflicts with another “Confirming By-law” the most recent by-law shall take precedence.

READ a first, second and third time, passed, signed and sealed in Open Council this 10th day of March 2025.

CAO/Clerk / Deputy Clerk

Mayor / Deputy Mayor

I, hereby certify that the forgoing is a true copy of By-Law No. 08-2025, duly adopted by the Council of the Township of North Glengarry on the 10th day of March 2025

Certified CAO/Clerk / Deputy Clerk

Date