

# THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

## Regular Meeting of Council

**Monday February 5, 2018 at 7:00 p.m. – Council Chambers  
102 Derby Street West, Alexandria, Ontario K0C 1A0**

### Draft Agenda

#### THE MEETING WILL OPEN WITH THE CANADIAN NATIONAL ANTHEM

1. ACCEPT THE AGENDA (Additions/Deletions) ® (Carma)
2. DECLARATIONS OF CONFLICTS OF INTEREST
3. ADOPTION OF PREVIOUS MINUTES ® (Jamie)
  - a) Special Meeting of Council – January 8, 2018
  - b) Regular Meeting of Council – January 8, 2018
  - c) Special Meeting of Council – January 15, 2018
  - d) Special Meeting of Council – January 24, 2018
  - e) Special Meeting of Council – January 24, 2018
4. DELEGATION(S)
5. COMMITTEE RECOMMENDATIONS
6. CAO/CLERK'S DEPARTMENT – Steven Potter - Interim CAO/Clerk
  - a) Listing of the Non-designated property Gordon Church ® (Jeff)
7. COMMUNITY SERVICES DEPARTMENT –  
Anne Leduc, Director of Recreation/Community Services
  - a) Key Information Report –Electric Vehicle Charger Program ® (Jamie)
8. TREASURY DEPARTMENT – Sarah Huskinson – Treasurer
  - a) 2018 Operating and Capital Budgets ® (Michel)
9. PLANNING/BUILDING & BY-LAW ENFORCEMENT DEPARTMENT -  
Gerry Murphy, CBO/Senior By-law Enforcement Officer/Planning Manager
10. FIRE DEPARTMENT – Patrick Gauthier, North Glengarry Fire Chief
11. PUBLIC WORKS DEPARTMENT – Ryan Morton, Director of Public Works
  - a) Energy Presentation
12. CORRESPONDENCE
  - a) Key Information Report – December 2017 Economic Development Activities
  - b) Public Meeting of Planning – August 21, 2017
  - c) Planning Committee Meeting – November 13, 2017
  - d) Recreation Advisory Committee – November 14, 2017
  - e) Glengarry Sports Palace Board of Director Meeting – November 14, 2017
  - f) Public Works Advisory Committee Meeting – November 20, 2017
  - g) Arts, Culture and Heritage Advisory Committee – November 22, 2017
  - h) CIP Approvals Committee Meeting – December 7, 2017
  - i) Recreation Advisory Committee – December 19, 2017
  - j) Glengarry Sports Palace Board of Director Meeting – December 19, 2017

13. NEW BUSINESS

14. NOTICE OF MOTION

Next Regular Public Meeting of Council

Tuesday February 20, 2018 at 7:00 p.m. at the Centre Sandfield Centre, 102 Derby Street West, Alexandria, Ontario.

Note: Meeting are subject to change or cancellation.

15. QUESTION PERIOD (limit of one question per person and subsequent question will be at the discretion of the Mayor/Chair).

16. CLOSED SESSION BUSINESS

**Energy Contract** (as this matter deal with litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board they may be discussed in closed session under sections 239 (2)(e) of the *Ontario Municipal Act*);

**Energy Contract** (as this matter deal with advice that is subject to solicitor-client privilege, including communications necessary for that purpose they may be discussed in closed session under sections 239 (2)(f) of the *Ontario Municipal Act*);

**Tender for Surplus Land** (as this matter deal with a proposed or pending acquisition or disposition of land by the municipality or local board they may be discussed in closed session under sections 239 (2)(c) of the *Ontario Municipal Act*);

**Taxation Discrepancies Corrections** (as this matter deal with advice that is subject to solicitor-client privilege, including communications necessary for that purpose they may be discussed in closed session under sections 239 (2)(f) of the *Ontario Municipal Act*);

**Human Resource Staffing** (as this matter deal with personal matters about an identifiable individual, including municipal or local board employees they may be discussed in closed session under sections 239 (2)(b) of the *Ontario Municipal Act*);

**Human Resource Staffing** (as this matter deal with personal matters about an identifiable individual, including municipal or local board employees they may be discussed in closed session under sections 239 (2)(b) of the *Ontario Municipal Act*);

**Human Resource Policies** (as this matter deal with labour relations or employee negotiations they may be discussed in closed session under sections 239 (2)(d) of the *Ontario Municipal Act*);

And adopt the minutes of the Municipal Council “In Camera” session meeting of January 8, 2018, January 15, 2018 and January 24, 2018

17. CONFIRMING BY-LAW

a) By-law 04-2018 ® (Carma)

18. ADJOURN ® (Michel)

# **Section 1**

**ACCEPT THE AGENDA**

**CORPORATION OF  
THE  
TOWNSHIP OF NORTH GLENGARRY**

**RESOLUTION #** \_\_\_\_\_

**DATE:** February 5, 2018

**MOVED BY:** \_\_\_\_\_

**SECONDED BY:** \_\_\_\_\_

That the Council of the Township of North Glengarry accepts the agenda of the Regular Meeting of Council on Monday February 5, 2018.

**Carried**

**Defeated**

**Deferred**

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**MAYOR / DEPUTY MAYOR**

**YEA**

**NEA**

**Deputy Mayor:** Jamie MacDonald

**Councillor:** Jacques Massie

**Councillor:** Brian Caddell

**Councillor:** Jeff Manley

**Councillor:** Michel Depratto

**Councillor:** Carma Williams

**Mayor:** Chris McDonell

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**Section 1**

## **Section 2**

# **DECLARATIONS OF CONFLICTS OF INTEREST**

## **Section 3**

# **ADOPTION OF PREVIOUS MINUTES**

**CORPORATION OF  
THE  
TOWNSHIP OF NORTH GLENGARRY**

**RESOLUTION #** \_\_\_\_\_

**DATE:** February 5, 2018

**MOVED BY:** \_\_\_\_\_

**SECONDED BY:** \_\_\_\_\_

That the minutes of the following meetings be adopted as circulated.

Special Meeting of Council – January 8, 2018  
Regular Meeting of Council – January 8, 2018  
Special Meeting of Council – January 15, 2018  
Special Meeting of Council – January 24, 2018  
Special Meeting of Council – January 24, 2018

**Carried**

**Defeated**

**Deferred**

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**MAYOR / DEPUTY MAYOR**

**YEA**

**NEA**

**Deputy Mayor:** Jamie MacDonald

**Councillor:** Jacques Massie

**Councillor:** Brian Caddell

**Councillor:** Jeff Manley

**Councillor:** Michel Depratto

**Councillor:** Carma Williams

**Mayor:** Chris McDonell

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**Section 3**

# THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

## SPECIAL MEETING OF COUNCIL

**Monday January 8, 2018 at 6:30 p.m. – Gary Shepherd Hall  
102 Derby Street West, Alexandria, On K0C 1A0**

A Special meeting of the Municipal Council was held on January 8, 2018 at 6:30 p.m., with Mayor Chris McDonell presiding.

**PRESENT:** **Deputy Mayor** - Jamie MacDonald  
**Councillor at Large** – Jacques Massie  
**Councillor (Lochiel Ward)** – Brian Caddell  
**Councillor (Kenyon Ward)** – Jeff Manley  
**Councillor (Alexandria Ward)** – Michel Depratto  
**Councillor (Maxville Ward)** – Carma Williams

**ALSO PRESENT:** **Interim CAO/Clerk** – Steve Potter  
**Director of Community Services** – Anne Leduc

1. **DECLARATIONS OF CONFLICTS OF INTEREST**
2. **ACCEPT THE AGENDA**

### **Resolution No. 1**

**Moved by:** Jamie MacDonald

**Seconded by:** Brian Caddell

That the Council of the Township of North Glengarry accepts the agenda of the Special Meeting of Council on Monday January 8, 2018.

**Carried**

3. **ADOPTION OF PREVIOUS MINUTES**
4. **DELEGATION(S)**
5. **COMMITTEE RECOMMENDATIONS**
6. **CAO/CLERK'S DEPARTMENT** - Daniel Gagnon, CAO/Clerk
7. **COMMUNITY SERVICES DEPARTMENT** - Anne Leduc, Director Community Services
8. **TREASURY DEPARTMENT** – Sarah Huskinson, Deputy Treasurer
9. **PLANNING/BUILDING & BY-LAW ENFORCEMENT DEPARTMENT** -  
Gerry Murphy Chief Building Official/Senior By-law Enforcement Officer/Planning Manager
10. **FIRE DEPARTMENT** – Patrick Gauthier, North Glengarry Fire Chief
11. **PUBLIC WORKS DEPARTMENT** – Ryan Morton, Director of Public Works
12. **CORRESPONDENCE**
13. **NEW BUSINESS**
14. **NOTICE OF MOTION** - Next Meeting of Council, January 22, 2018.



15. QUESTION PERIOD

16. CLOSED SESSION BUSINESS

**Resolution No. 2**

**Moved by:** Jeff Manley

**Seconded by:** Brian Caddell

**Proceed "In Camera" Session,**

That the Council of the Township of North Glengarry proceeds in Camera under Section 239 (2) of the *Ontario Municipal Act* at 6:31 p.m., in order to address,

Collective Agreement SEIU Local 2 for the Glengarry Sports Palace Board, Maxville Arena and Recreation (as this matter deal with labour relations or employee negotiations they may be discussed in closed session under sections 239 (2)(d) of the Ontario Municipal Act).

**Carried**

**Resolution No. 3**

**Moved by:** Jamie MacDonald

**Seconded by:** Brian Caddell

That we return to the Special Meeting of Council at 6:53 p.m.

**Carried**

17. CONFIRMING BY-LAW

18. ADJOURNMENT

**Resolution No. 4**

**Moved by:** Jamie MacDonald

**Seconded by:** Brian Caddell

There being no further business to discuss, the meeting was adjourned at 6:54 p.m.

**Carried**

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**CAO/Clerk / Deputy Clerk**

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**Mayor / Deputy Mayor**

# THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

## REGULAR MEETING OF COUNCIL

**Monday January 8, 2018 at 7:00 p.m. – Council Chambers  
102 Derby Street West, Alexandria, On K0C 1A0**

A Regular meeting of the Municipal Council was held on January 8, 2018 at 7:00 p.m., with Mayor Chris McDonnell presiding.

**PRESENT:** **Deputy Mayor** - Jamie MacDonald  
**Councillor at Large** – Jacques Massie  
**Councillor (Lochiel Ward)** – Brian Caddell  
**Councillor (Kenyon Ward)** – Jeff Manley  
**Councillor (Alexandria Ward)** – Michel Depratto  
**Councillor (Maxville Ward)** – Carma Williams

**ALSO PRESENT:** **Interim CAO/Clerk** – Steven Potter  
**Deputy Treasurer** – Sarah Huskinson  
**Director of Community Services** – Anne Leduc  
**Director of Public Works** – Ryan Morton  
**GIS/IT** – Rick Elderbroom  
**Deputy Clerk** – Lise Lavigne

### 1. DECLARATIONS OF CONFLICTS OF INTEREST

### 2. ACCEPT THE AGENDA

#### Resolution No. 1

**Moved by:** Carma Williams

**Seconded by:** Michel Depratto

That the Council of the Township of North Glengarry accepts the agenda of the Regular Meeting of Council on Monday January 8, 2018 as amended.

**Carried**

#### Additions to the Agenda

7(c) **Collective Agreement SEIU Local 2 – GSP, Maxville Arena & Recreation**

### 3. ADOPTION OF PREVIOUS MINUTES

#### Resolution No. 2

**Moved by:** Jamie MacDonald

**Seconded by:** Carma Williams

That the minutes of the following meetings be adopted as circulated.

Special Meeting of Council – December 11, 2017  
 Regular Meeting of Council – December 11, 2017  
 Special Meeting of Council – December 14, 2017

**Carried**

### 4. DELEGATION(S)

### 5. COMMITTEE RECOMMENDATIONS

**6. CAO/CLERK'S DEPARTMENT - Daniel Gagnon, CAO/Clerk**

**a) 2018 Municipal Election Policies and Procedures**

**Resolution No. 3**

**Moved by:** Jacques Massie

**Seconded by:** Jeff Manley

That Council of the Township of North Glengarry receive 2018 Municipal Election Policies and Procedures; and

That the Council of the Township of North Glengarry accepts the 2018 Municipal Election Policies and Procedures.

**Carried**

**Action – LL**

- Council instructed Staff to look into the referendum on the ward system for the 2018 Municipal Elections

**Action – SP/LL/RE**

**7. COMMUNITY SERVICES DEPARTMENT - Anne Leduc, Director Community Services**

**a) Request for Mill Square Street Closure for WOW Vernissage**

**Resolution No. 4**

**Moved by:** Jeff Manley

**Seconded by:** Jacques Massie

That Council of the Township of North Glengarry receive the staff report requesting the closure of Mill Square Street for the WOW Vernissage; and

That the Council of the Township of North Glengarry authorizes the closure of Mill Square Street in Alexandria from 11 am to 6 pm on September 15<sup>th</sup>, 2018 for this event.

**Carried**

**Action –AL**

**b) Pre-approved Glengarry Sports Palace Budget Capital Expenditure for 2018**

**Resolution No. 5**

**Moved by:** Brian Caddell

**Seconded by:** Jeff Manley

That the Council of the Township of North Glengarry receive the staff report on the Pre-approved Glengarry Sports Palace Budget Capital Expenditure for 2018; and

THAT Council approves the sole sourcing of this expenditure and that it be included in the Glengarry Sports Palace 2018 Capital Budget.

**Carried**

**Action – AL/SH**

**c) Collective Agreement SEUI Local 2 – GSP, Maxville Arena & Recreation**

**Resolution No 6**

**Moved by:** Jeff Manley

**Seconded by:** Jacques Massie

THAT Council receives the Staff Report on the Collective Agreement SEUI Local 2 and the Township of North Glengarry (Glengarry Sports Palace, Maxville Arena and Recreation);

THAT Council authorize the CAO/Clerk and the Mayor to sign the agreement with SEIU Local 2;

AND FURTHER that the duration of the agreement shall be for the years 2018, 2019, 2020, 2021 and 2022 effective April 1<sup>st</sup>, 2018.

**Carried**

**Action - AL**

8. **TREASURY DEPARTMENT** – Sarah Huskinson, Deputy Treasurer
9. **PLANNING/BUILDING & BY-LAW ENFORCEMENT DEPARTMENT** - Gerry Murphy Chief Building Official/Senior By-law Enforcement Officer/Planning Manager
10. **FIRE DEPARTMENT** – Patrick Gauthier, North Glengarry Fire Chief
11. **PUBLIC WORKS DEPARTMENT** – Ryan Morton, Director of Public Works
  - a) **107 Main St – Water billing**

**Resolution No. 7**

**Moved by:** Michel Depratto

**Seconded by:** Carma Williams

THAT the Council of the Township of North Glengarry deny the request for a new rate class for this particular multi-residential property;

AND FURTHER, that staff are directed to respond to the property owners informing them that their request is respectfully denied.

**Carried**

**Action – RM**

- b) **Sewer Lining Tender**

**Resolution No. 8**

**Moved by:** Carma Williams

**Seconded by:** Michel Depratto

THAT, the Council of the Township of North Glengarry authorizes the Mayor and CAO to enter into an agreement with Sewertech in the amount of \$83,952 inclusive of the municipal HST.

AND FURTHER, that the Director of Public Works is authorized to issue any and all change orders of change of scope of the project in order to prevent delays or claims against the Township.

**Carried**

**Action – RM/SH**

- c) **Maxville Water Works Approved**

**Resolution No. 9**

**Moved by:** Jamie MacDonald

**Seconded by:** Carma Williams

That the Council of the Township of North Glengarry receive the staff report on the Maxville Water – Work Approved; and

That the Council of the Township of North Glengarry receive and file this report.

**Carried**

**d) Transmission Main Detailed Design**

**Resolution No. 10**

**Moved by:** Brian Caddell

**Seconded by:** Jeff Manley

THAT the Council of the Township of North Glengarry authorizes staff to include the detailed design of the transmission main in EVB Engineering's contract by way of change order or scope change;

AND FURTHER, that the Director of Public Works is authorized to execute the change order or change of scope document to an upset limit of \$230,000 excluding HST.

**Carried**

**Action – RM/SH**

**12. CORRESPONDENCE**

**a) Heart & Stroke Proclamation for February 2018**

**Resolution No. 11**

**Moved by:** Jeff Manley

**Seconded by:** Jacques Massie

Proclamation February 2018

**WHEREAS** Heart disease or stroke takes a Canadian life every 7 minutes.

**AND WHEREAS** Heart & Stroke's mission is to prevent disease, save lives and promote recovery. As a volunteer-based health charity, we strive to tangibly improve the health of every Canadian family, every day.

**AND WHEREAS** February is Heart Month in Canada, during which Heart & Stroke Canvassing Campaign takes place, to support on-going heart disease and stroke life-saving research, health promotion and advocacy;

**AND WHEREAS** we applaud and commend the thousands of volunteers, staff and researchers of Heart & Stroke for their dedication and commitment and wish them continued success;

**I, THEREFORE** proclaim that the month of February be observed as "Heart Month" in the Township of North Glengarry. I further urge all citizens to open their heart to Heart & Stroke Canvassing Campaign, and all civic, social organizations and business establishments to give this campaign the greatest possible support.

**Carried**

**Action – LL**

**b) Core Funding Grant 2017 the Glengarry Pioneer Museum**

**13. NEW BUSINESS**

**14. NOTICE OF MOTION - Next Meeting of Council, January 22, 2018.**

**15. QUESTION PERIOD**

**16. CLOSED SESSION BUSINESS**

**Resolution No. 12**

**Moved by:** Jeff Manley

**Seconded by:** Jacques Massie

**Proceed "In Camera" Session,**

That the Council of the Township of North Glengarry proceeds in Camera under Section 239 (2) of the *Ontario Municipal Act* at 7:48 p.m., in order to address,

**Human Resource update** (as this matter deal with personal matters about an identifiable individual, including municipal or local board employees they may be discussed in closed session under section 239 (2)(b) of the *Ontario Municipal Act*);

**Taxation Discrepancies Corrections** (as this matter deal with advice that is subject to solicitor-client privilege, including communications necessary for that purpose they may be discussed in closed session under sections 239 (2)(f) of the *Ontario Municipal Act*);

And adopt the minutes of the Municipal Council "In Camera" session meeting of December 11, 2017.

**Carried**

**Resolution No. 13**

**Moved by:** Jeff Manley

**Seconded by:** Brian Caddell

That we return to the Regular Meeting of Council at 8:51p.m.

**Carried**

**17. CONFIRMING BY-LAW**

**a) By-law 57-2017**

**Resolution No. 14**

**Moved by:** Michel Depratto

**Seconded by:** Carma Williams

That the Council of the Township of North Glengarry receive By-law 01-2018; and

That Council adopt by-law 01-2018 being a by-law to adopt, confirm and ratify matters dealt with by Resolution and that By-law 01-2018 be read a first, second, third time and enacted in Open Council this 8<sup>th</sup> day of January 2018.

**Carried**

**18. ADJOURNMENT**

**Resolution No. 15**

**Moved by:** Jacques Massie

**Seconded by:** Jeff Manley

There being no further business to discuss, the meeting was adjourned at 8:52 p.m.

**Carried**

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CAO/Clerk/ Deputy Clerk

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Mayor / Deputy Mayor

3(c)

# THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

## SPECIAL MEETING OF COUNCIL

**Monday January 15, 2018 at 4:15 p.m. – Gary Shepherd Hall  
102 Derby Street West, Alexandria, On K0C 1A0**

A Special meeting of the Municipal Council was held on January 15, 2018 at 4:39 p.m., with Mayor Chris McDonnell presiding.

**PRESENT:** **Deputy Mayor** - Jamie MacDonald  
**Councillor (Lochiel Ward)** – Brian Caddell  
**Councillor (Kenyon Ward)** – Jeff Manley  
**Councillor (Alexandria Ward)** – Michel Depratto  
**Councillor (Maxville Ward)** – Carma Williams

**ALSO PRESENT:** **Interim CAO/Clerk** – Steven Potter

**REGRETS:** **Councillor at Large** – Jacques Massie

1. **DECLARATIONS OF CONFLICTS OF INTEREST**

2. **ACCEPT THE AGENDA**

### **Resolution No. 1**

**Moved by:** Carma Williams

**Seconded by:** Jeff Manley

That the Council of the Township of North Glengarry accepts the agenda of the Special Meeting of Council on Monday January 15, 2018 as amended.

**Carried**

### **Additions to the Agenda**

**16 – 239 (2)(d) Corporate Organization Update (as this matter deal with labour relations or employee negotiations**

**16 – 239 (2)(b) Fire Services as this matter deal with personal matters about an identifiable individual, including municipal or local board employees**

3. **ADOPTION OF PREVIOUS MINUTES**

4. **DELEGATION(S)**

5. **COMMITTEE RECOMMENDATIONS**

6. **CAO/CLERK'S DEPARTMENT** - Daniel Gagnon, CAO/Clerk

7. **COMMUNITY SERVICES DEPARTMENT** - Anne Leduc, Director Community Services

8. **TREASURY DEPARTMENT** – Sarah Huskinson, Deputy Treasurer

9. **PLANNING/BUILDING & BY-LAW ENFORCEMENT DEPARTMENT** -  
Gerry Murphy Chief Building Official/Senior By-law Enforcement Officer/Planning Manager

10. FIRE DEPARTMENT – Patrick Gauthier, North Glengarry Fire Chief
11. PUBLIC WORKS DEPARTMENT – Ryan Morton, Director of Public Works
12. CORRESPONDENCE
13. NEW BUSINESS
14. NOTICE OF MOTION - Next Meeting of Council, January 22, 2018.
15. QUESTION PERIOD
16. CLOSED SESSION BUSINESS

**Resolution No. 2**

**Moved by:** Carma Williams

**Seconded by:** Jeff Manley

**Proceed "In Camera" Session,**

That the Council of the Township of North Glengarry proceeds in Camera under Section 239 (2) of the *Ontario Municipal Act* at 4:40 p.m., in order to address,

Staffing (as this matter deal with personal matters about an identifiable individual, including municipal or local board employees they may be discussed in closed session under sections 239 (2)(b) of the *Ontario Municipal Act*);

Fire Services (as this matter deal with personal matters about an identifiable individual, including municipal or local board employees they may be discussed in closed session under sections 239 (2)(b) of the *Ontario Municipal Act*);

Corporate Organization Update (as this matter deal with labour relations or employee negotiations they may be discussed in closed session under sections 239 (2)(d) of the *Ontario Municipal Act*).

**Carried**

**Resolution No. 3**

**Moved by:** Jeff Manley

**Seconded by:** Carma Williams

That we return to the Special Meeting of Council at 5:13 p.m.

**Carried**

**Resolution No. 4**

**Moved by:** Michel Depratto

**Seconded by:** Jeff Manley

That the Council of the Township of North Glengarry receive By-law 02-2018; and

That Council adopt by-law 02-2018 being a by-law for the appointment of a Treasurer and that By-law 02-2018 be read a first, second, third time and enacted in Open Council this 15<sup>th</sup> day of January, 2018.

**Carried**



17. CONFIRMING BY-LAW

18. ADJOURNMENT

**Resolution No. 5**

**Moved by:** Jeff Manley

**Seconded by:** Michel Depratto

There being no further business to discuss, the meeting was adjourned at 5:19 p.m.

**Carried**

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**CAO/Clerk / Deputy Clerk**

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**Mayor / Deputy Mayor**

# THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

## SPECIAL MEETING OF COUNCIL

**Wednesday January 24, 2018 at 8:30 a.m. – Gary Shepherd Hall  
102 Derby Street West, Alexandria, On K0C 1A0**

A Special meeting of the Municipal Council was held on January 24, 2018 at 8:30 a.m., with Mayor Chris McDonell presiding.

**PRESENT:** **Deputy Mayor** - Jamie MacDonald  
**Councillor at Large** – Jacques Massie  
**Councillor (Lochiel Ward)** – Brian Caddell  
**Councillor (Kenyon Ward)** – Jeff Manley  
**Councillor (Alexandria Ward)** – Michel Depratto  
**Councillor (Maxville Ward)** – Carma Williams

**ALSO PRESENT:** **Interim CAO/Clerk** – Steve Potter  
**Treasurer** – Sarah Huskinson

1. **DECLARATIONS OF CONFLICTS OF INTEREST**
2. **ACCEPT THE AGENDA**

### **Resolution No. 1**

**Moved by:** Jamie MacDonald

**Seconded by:** Carma Williams

That the Council of the Township of North Glengarry accepts the agenda of the Special Meeting of Council on Wednesday January 24, 2018 as amended.

**Carried**

### **Additions to the agenda**

- 16 **Search for CAO update** (as this matter deal with personal matters about an identifiable individual, including municipal or local board employees they may be discussed in closed session under sections 239 (2)(b) of the *Ontario Municipal Act*)
3. **ADOPTION OF PREVIOUS MINUTES**
4. **DELEGATION(S)**
5. **COMMITTEE RECOMMENDATIONS**
6. **CAO/CLERK'S DEPARTMENT** - Daniel Gagnon, CAO/Clerk
7. **COMMUNITY SERVICES DEPARTMENT** - Anne Leduc, Director Community Services
8. **TREASURY DEPARTMENT** – Sarah Huskinson, Treasurer
9. **PLANNING/BUILDING & BY-LAW ENFORCEMENT DEPARTMENT** - Gerry Murphy Chief Building Official/Senior By-law Enforcement Officer/Planning Manager
10. **FIRE DEPARTMENT** – Patrick Gauthier, North Glengarry Fire Chief
11. **PUBLIC WORKS DEPARTMENT** – Ryan Morton, Director of Public Works

12. CORRESPONDENCE

13. NEW BUSINESS

14. NOTICE OF MOTION - Next Meeting of Council, February 5, 2018.

15. QUESTION PERIOD

16. CLOSED SESSION BUSINESS

**Resolution No. 2**

**Moved by:** Jeff Manley

**Seconded by:** Jacques Massie

**Proceed "In Camera" Session,**

That the Council of the Township of North Glengarry proceeds in Camera under Section 239 (2) of the *Ontario Municipal Act* at 8:30 a.m., in order to address,

**2018 Draft Budget** (as this matter deal with personal matters about an identifiable individual, including municipal or local board employees they may be discussed in closed session under sections 239 (2)(b) of the *Ontario Municipal Act*);

**2018 Draft Budget** (as this matter deal with litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board they may be discussed in closed session under sections 239 (2)(e) of the *Ontario Municipal Act*);

**Search for CAO update** (as this matter deal with personal matters about an identifiable individual, including municipal or local board employees they may be discussed in closed session under sections 239 (2)(b) of the *Ontario Municipal Act*)

**Carried**

**Resolution No. 3**

**Moved by:** Brian Caddell

**Seconded by:** Michel Depratto

That we return to the Special Meeting of Council at 9:06 a.m.

**Carried**

17. CONFIRMING BY-LAW

18. ADJOURNMENT

**Resolution No.4**

**Moved by:** Jamie MacDonald

**Seconded by:** Brian Caddell

There being no further business to discuss, the meeting was adjourned at 9:07 p.m.

**Carried**

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CAO/Clerk / Deputy Clerk

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Mayor / Deputy Mayor

**THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY**

**SPECIAL MEETING OF COUNCIL**

**Wednesday January 24, 2018 at 9:00 a.m. – Council Chambers  
102 Derby Street West, Alexandria, On K0C 1A0**

A Special meeting of the Municipal Council was held on January 24, 2018 at 9:00 a.m., with Mayor Chris McDonnell presiding.

**PRESENT:** **Deputy Mayor** - Jamie MacDonald  
**Councillor at Large** – Jacques Massie  
**Councillor (Lochiel Ward)** – Brian Caddell  
**Councillor (Kenyon Ward)** – Jeff Manley  
**Councillor (Alexandria Ward)** – Michel Depratto  
**Councillor (Maxville Ward)** – Carma Williams

**ALSO PRESENT:** **Interim CAO/Clerk** – Steve Potter  
**Treasurer** – Sarah Huskinson  
**Deputy Treasurer** – Rachel Kitchen  
**CBO** – Jacob Rhéaume  
**Director of Recreation/Community Services** – Anne Leduc  
**North Glengarry Fire Chief** – Patrick Gauthier  
**Director of Public Works** – Ryan Morton

- 1. **DECLARATIONS OF CONFLICTS OF INTEREST**
- 2. **ACCEPT THE AGENDA**

**Resolution No. 1**

**Moved by:** Carma Williams **Seconded by:** Michel Depratto

That the Council of the Township of North Glengarry accepts the agenda of the Special Meeting of Council on Wednesday January 24, 2018.

**Carried**

- 3. **ADOPTION OF PREVIOUS MINUTES**
- 4. **DELEGATION(S)**
- 5. **COMMITTEE RECOMMENDATIONS**
- 6. **CAO/CLERK'S DEPARTMENT** - Daniel Gagnon, CAO/Clerk

**a) Listing of the Non-designated property**

**Resolution No. 2**

**Moved by:** Michel Depratto **Seconded by:** Carma Williams

THAT Council receives the Staff Report on the Listing of the Non-designated property 18191 Kenyon Concession 19, St. Elmo on the Municipal Register; and

THAT Council directs staff to add the property located at 18191 Kenyon Concession 19 in St. Elmo, as recommended by the Arts, Culture and Heritage Committee, to the Municipal Register as a non-designated property of cultural heritage value and/or interest.

**Carried**

**Action – AL**

**b) By-law 03-2018 – Debenture By-law**

**Resolution No. 3**

**Moved by;** Brian Caddell

**Seconded by:** Jeff Manley

That the Council of the Township of North Glengarry receive By-law 03-2018; and

That Council adopt by-law 03-2018 being a by-law to authorize the borrowing upon serial debentures and that By-law 03-2018 be read a first, second, third time and enacted in Open Council this 24<sup>th</sup> day of January, 2018.

**Carried**

**Action – SH**

**c) Award Chenier-Jeaurond Drain Tender**

**Resolution No. 4**

**Moved by:** Jeff Manley

**Seconded by:** Jacques Massie

THAT, the Council of the Township of North Glengarry authorizes the CAO/Clerk and the Mayor to enter in to an agreement with Glengarry Millwright for the construction of the Chenier Jeaurond Municipal drain in the amount of \$403,138 excluding HST;

AND FURTHER, that the Director of Public Works is authorized to issue any and all change orders, alter the scope of the project and spend additional funds as required in order to prevent delays and claims against the Township.

**Carried**

**Action – RM**

**d) Award Maxville Water Tower Tender**

**Resolution No. 5**

**Moved by:** Carma Williams

**Seconded by:** Michel Depratto

THAT, the Council of the Township of North Glengarry authorizes the CAO/Clerk and the Mayor to enter in to an agreement with Landmark Structures in the amount of \$1,987,000 excluding HST for the Maxville Water Tower Construction contract;

AND FURTHER, that the Director of Public Works is authorized to issue any and all change orders, alter the scope of the project and spend additional funds as required in order to prevent delays and claims against the Township.

**Carried**

**Action - RM**

**7. COMMUNITY SERVICES DEPARTMENT - Anne Leduc, Director Community Services**

**8. TREASURY DEPARTMENT – Sarah Huskinson, Treasurer**

**a) 2018 Proposed Draft Budget – Municipal**

**Resolution No. 6**

**Moved by:** Jamie MacDonald

**Seconded by:** Carma Williams

The Council of the Township of North Glengarry receive 2018 Proposed Draft Municipal Budget for review and consideration.

**Carried**

**b) 2018 Proposed Draft Budget – Waterworks Department**

**Resolution No. 7**

**Moved by:** Brian Caddell

**Seconded by:** Jeff Manley

The Council of the Township of North Glengarry receive 2017 Proposed Draft Municipal Budget for review and consideration.

**Carried**

9. **PLANNING/BUILDING & BY-LAW ENFORCEMENT DEPARTMENT -**  
Gerry Murphy Chief Building Official/Senior By-law Enforcement Officer/Planning Manager
10. **FIRE DEPARTMENT –** Patrick Gauthier, North Glengarry Fire Chief
11. **PUBLIC WORKS DEPARTMENT –** Ryan Morton, Director of Public Works
12. **CORRESPONDENCE**
13. **NEW BUSINESS**
14. **NOTICE OF MOTION -** Next Meeting of Council, February 5, 2018.
15. **QUESTION PERIOD**
16. **CLOSED SESSION BUSINESS**
17. **CONFIRMING BY-LAW**
18. **ADJOURNMENT**

**Resolution No. 8**

**Moved by:** Jacques Massie

**Seconded by:** Jeff Manley

There being no further business to discuss, the meeting was adjourned at 2:18 p.m.

**Carried**

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**CAO/Clerk / Deputy Clerk**

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**Mayor / Deputy Mayor**

## **Section 4**

# **DELEGATION**

# **Section 5**

## **COMMITTEE**

### **RECOMMENDATIONS**



# **Section 6**

## **CAO/CLERK'S DEPARTMENT**

**Steven Potter**

**CORPORATION OF  
THE  
TOWNSHIP OF NORTH GLENGARRY**

**RESOLUTION #** \_\_\_\_\_

**DATE:** February 5, 2018

**MOVED BY:** \_\_\_\_\_

**SECONDED BY:** \_\_\_\_\_

That the Council of the Township of North Glengarry receives the Staff Report on the Listing of the Non-designated property 1996 County Road 20 in St. Elmo on the Municipal Register; and

That Council directs staff to add the property located at 1996 County Road 20 in ST. Elmo, as recommended by the Arts, Culture and Heritage Committee, to the Municipal Register as a non-designated property of cultural heritage value and/or interest.

**Carried**

**Defeated**

**Deferred**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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**MAYOR / DEPUTY MAYOR**

**YEA**

**NEA**

**Deputy Mayor:** Jamie MacDonald

**Councillor:** Jacques Massie

**Councillor:** Brian Caddell

**Councillor:** Jeff Manley

**Councillor:** Michel Depratto

**Councillor:** Carma Williams

**Mayor:** Chris McDonell

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**Section 6 Item a**

6(a)

## TOWNSHIP OF NORTH GLENGARRY

### STAFF REPORT

**Date:** February 2, 2018  
**To:** Council  
**From:** Anne Leduc, Director of Community Services on behalf of the Arts, Culture and Heritage Committee



**Approved: Steven Potter, CAO/Clerk**

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**Re: Listing of the Non-designated property Gordon Church located at 1996 County Road 20 in St. Elmo on the Municipal Register**

#### **BACKGROUND**

The red brick Gordon Church with its gothic windows, front tower and wooden steeple was completed in 1864. Prior to the disbanding of the congregation in 2017 and the reverting of the property to the Presbyterian Church in Canada (head office in Toronto), this building was used for regular worship and special services.

In the summer of 2017, some members of the Arts, Culture and Heritage Committee were advised that the Presbyterian Church in Canada was considering the sale of this property along with the property on County Road 19 containing the Congregational Church. Since that time the Presbyterian Church in Canada has indicated that it is considering the demolition of the building as an option.

The Arts, Culture and Heritage Committee has performed a review of the property and considers it a property of cultural heritage value and/or interest (see Appendices A and B attached).

Concerns regarding the possible demolition of the building led the Committee, at its meeting on January 24, 2017, to approved the following resolution: "THAT the Arts, Culture and Heritage Committee recommends to Council that the property located at 1996 County Road 20 in St. Elmo housing the Gordon Church is of significant heritage interest and that it be included on the Municipal Register."

Based on the information submitted, Council may choose to:

- 1) List the property as a non-designated property on the Municipal Register which:
  - a. Affords the municipality more time (60 days) to process demolition applications made under the *Ontario Building Code Act* (10 business days);
  - b. Provides Council and staff additional time to evaluate the heritage values of a property, assess the impacts of demolition on those values, and if appropriate, work with the property owner to explore alternatives to demolition.
  
- 2) Not list the property which:
  - a. Will allow for a demolition permit to be issued within the time mandated under the *Ontario Building Code Act* (10 business days).

#### **FINANCIAL IMPACT**

N/A

#### **SUPPORTING DOCUMENTATION**

Appendix A - HERITAGE REGISTER OBLIGATIONS FOR LISTED NON-DESIGNATED AND DESIGNATED PROPERTIES

Appendix B - CRITERIA FOR DETERMINING CULTURAL HERITAGE VALUE OR INTEREST

#### **RECOMMENDATION:**

THAT Council receives the Staff Report on the Listing of the Non-designated property 1996 County Road 20 in St. Elmo on the Municipal Register; and

THAT Council directs staff to add the property located at 1996 County Road 20 in St. Elmo, as recommended by the Arts, Culture and Heritage Committee, to the Municipal Register as a non-designated property of cultural heritage value and/or interest.

## Appendix A

### HERITAGE REGISTER OBLIGATIONS FOR LISTED NON-DESIGNATED AND DESIGNATED PROPERTIES

HERITAGE REGISTER	Listed Non-Designated Cultural Heritage Properties	Designated Heritage Property (Municipal By-law)
<b>Legislation</b>	<i>Ontario Heritage Act (OHA)</i> Sections 27 (Part IV) and 39.2 (Part V) <i>Building Code Act</i>	<i>Ontario Heritage Act (OHA)</i> Sections 27 (Part IV) <i>Building Code Act</i>
<b>Requirement for Heritage Permit</b>	No	Yes Permits required for alterations to property designated under Parts IV and V of the OHA – Sections 33 and 42
<b>Information Required for Heritage Register</b>	<b>Property Description required under Act</b> Municipality prepares Information Sheet containing photograph, historical information and property evaluation	<ul style="list-style-type: none"> <li>• Property Legal Description</li> <li>• Ownership</li> <li>• Statement of Cultural Heritage Value or Interest</li> <li>• Description of Heritage Attributes</li> </ul>
<b>Criteria for determining cultural heritage value or interest</b>	<b>None</b> Municipality uses criteria based on Ontario Regulation 9/06	<b>Yes</b> Criteria prescribed by Regulation 9/06 under Section 29(1) of the OHA
<b>Demolition Permit Application</b>	<b>Delay</b> Municipality must be provided with 60 days notice of intent to demolish, providing time for consideration of options with respect to heritage conservation (e.g. designation) – Section 27.3 of the OHA	<b>Refusal (with right of appeal)</b> Municipality can refuse to issue permit to demolish and this decision can be appealed to the Ontario Municipal Board – Section 34 of the OHA
<b>Registration</b>	<b>No Registration on Title</b>	<b>Designation By-law Registered on Title</b>

### Listing versus Designation

Listing a non-designated property has different implications for the Municipality and the property owner compared with designation. Listing does not protect a property under the *Ontario Heritage Act*. Alterations to a listed, non-designated property do not require a heritage permit, and there is also no obligation for the property owner of a listed property to maintain the property to a higher standard than that required for regular properties.

Designation confers a property with protection under the *Ontario Heritage Act* by providing the Municipality with the authority to require the conservation of heritage features through a property standards by-law and a heritage permit process.

## Appendix B

### CRITERIA FOR DETERMINING CULTURAL HERITAGE VALUE OR INTEREST

The Arts, Culture and Heritage Committee is a statutory Committee of Council whose mandate is to advise Council on matters related to the Municipality's built heritage. One of the key roles of the Committee is to advise Council about properties of cultural heritage value for possible inclusion on the Municipal Register, either as designated properties or as listed (non-designated) properties of cultural heritage value and/or interest. An up to date Municipal Heritage Register helps ensure that heritage values are considered as part of planning and development processes.

A municipality is recommended to use criteria listed in the Ontario Regulation 9/06 - CRITERIA FOR DETERMINING CULTURAL HERITAGE VALUE OR INTEREST, under section 29 of the Act, to determine whether a property is of cultural heritage value or interest:

- 1) The property has design value or physical value because it,
  - i) is a rare, unique, representative or early example of a style, type, expression, material or construction method,
  - ii) displays a high degree of craftsmanship or artistic merit, or
  - iii) demonstrates a high degree of technical or scientific achievement.
  
- 2) The property has historical value or associative value because it,
  - i) has direct associations with a theme, event, belief, person, activity, organization or institution that is significant to a community,
  - ii) yields, or has the potential to yield, information that contributes to an understanding of a community or culture, or
  - iii) demonstrates or reflects the work or ideas of an architect, artist, builder, designer or theorist who is significant to a community.
  
- 3) The property has contextual value because it,
  - i) is important in defining, maintaining or supporting the character of an area,
  - ii) is physically, functionally, visually or historically linked to its surroundings, or
  - iii) is a landmark. O. Reg. 9/06, s. 1 (2).

The Arts, Culture and Heritage Committee (ACHC) performed an inventory on this property in October 2016 and a follow-up review which has determined that this property meets the criteria to be listed as a non-designated property on the Municipal Register.

The information from the ACHC inventory is provided below to support this request as well as excerpts from three publications and a picture of the Ontario Historical Plaque.

<b>Property:</b>	Gordon Presbyterian Church
<b>Location Description:</b>	1996 County Road 20, St. Elmo
<b>Importance:</b>	Landmark in accordance with the Ontario Archaeological and Historic Sites Board (Now the Ontario Heritage Trust)

**Construction Date:** 1864  
**Purpose:** Place of worship/ Ecclesiastical  
**Building Type:** Church of English brick design with a central Palladian window, returned eaves and gothic windows. Located near to the Congregational Church.

### Publication Excerpts

**The Churches of North Glengarry produced by the North Glengarry Heritage Group - page 70**

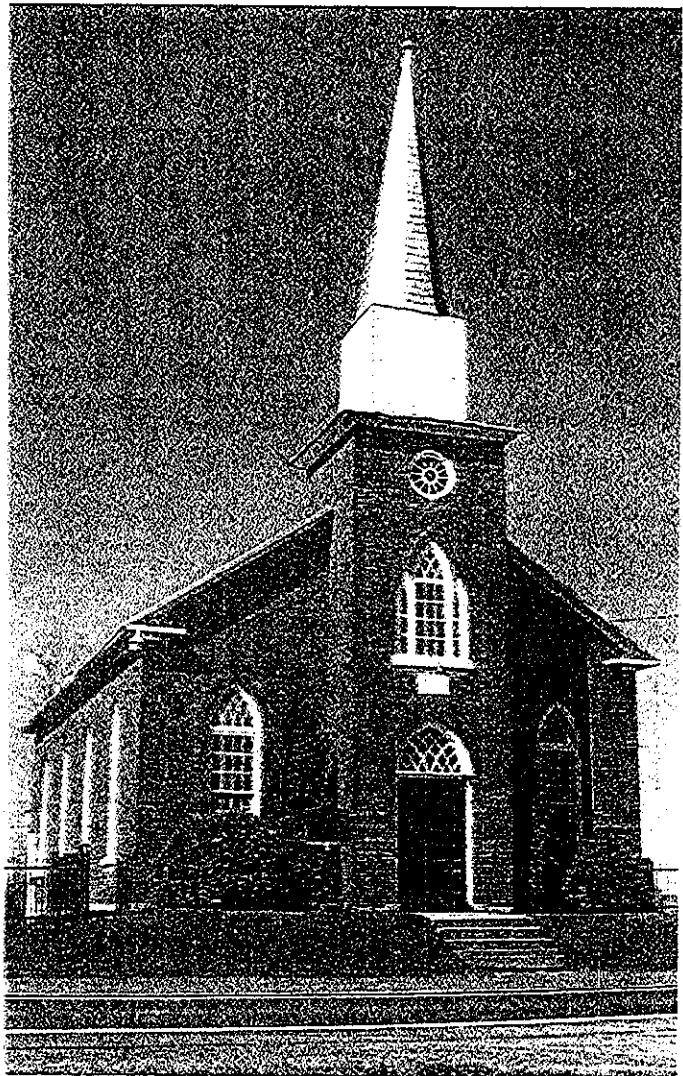
St. Elmo

## **Gordon Presbyterian Church L'église presbytérienne Gordon**

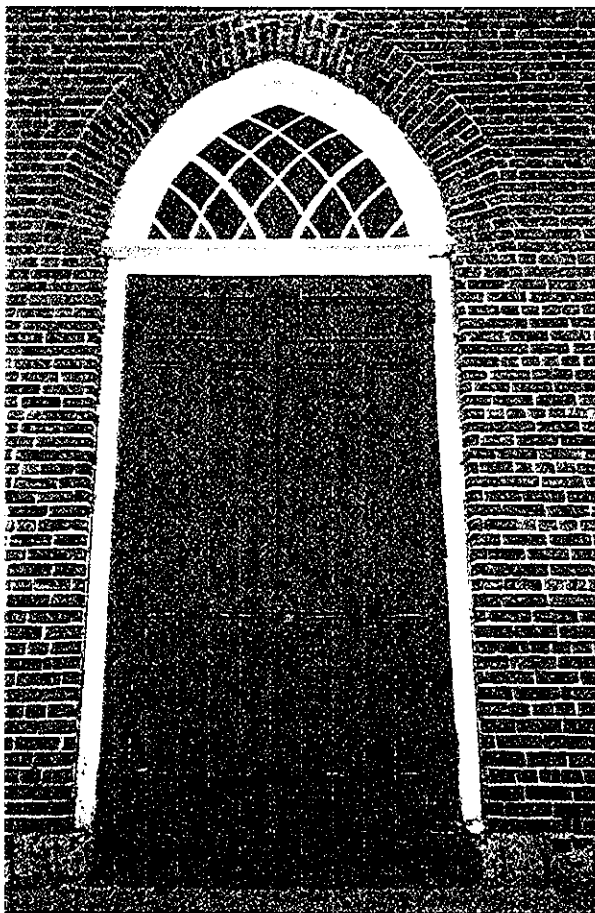
The church is named after its first minister, the Reverend Daniel Gordon, the Free Church minister from 1853 until 1871. The split in Scotland between the Church of Scotland and the Free Church created problems in Canada. In the 1850s both groups had been using the frame church that stood beside the cemetery on the 17<sup>th</sup> Concession of Indian Lands (later called The White Church). However one Sunday the Rev. Gordon arrived with his Free Church congregation and found that his key didn't fit the new lock. Being of a fiery temperament he kicked in the door and proceeded with the Sunday service. In court the judgement went against him although he was allowed to use the church for a time. Shortly afterwards the Free Church congregation decided to erect a new brick church at St. Elmo near its manse. It was completed in 1864. The popular novelist, Ralph Connor, was Rev. Gordon's son, and his memories of St. Elmo inspired his novels of Glengarry.

The church has a commanding position on a hilltop, enhanced by its front tower and wooden steeple. The Gothic windows, flanked by lancet windows on the tower, are set within fine brick arches. The church is still used for special services.

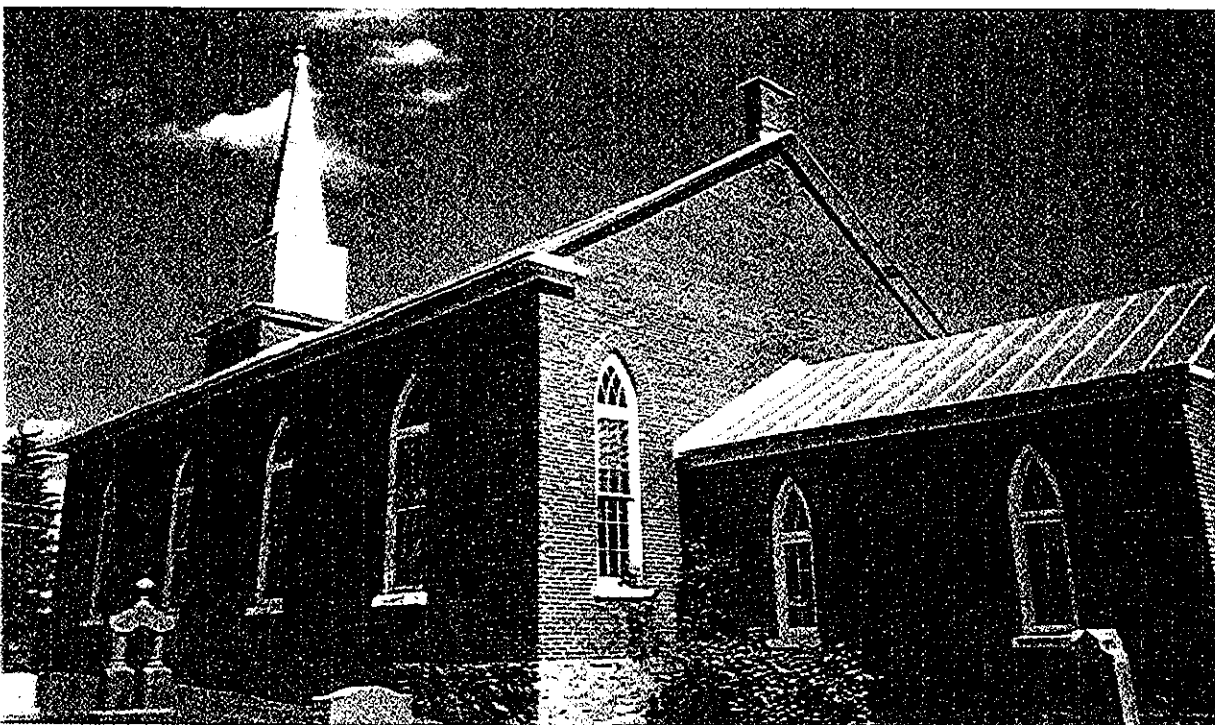
Elle fut nommée ainsi en l'honneur de son premier pasteur, le révérend Daniel Gordon, ministre de la congrégation «Free Church» de



Main entrance/Portail



Typical window/Fenêtre typique



Back view/Côté ouest



**The Kirk in Glengarry by Donald N. MacMillan – pages 181 to 185**

A decision to build a new church immediately was not easy to make. The Church of Scotland parties, being assured of legal possession, were prepared to approve a joint use of the old building. At a meeting on the 12th of February, 1862, the Presbytery of Glengarry in connection with the Church of Scotland unanimously assented to "a petition from certain adherents of the Canada Presbyterian Church in Indian Lands . . . to authorize the Trustees of the Church there to grant them the use of the building on alternate Sabbaths for the present year." ('The Presbyterian', 1862, p. 634)

Although seeing fit to use the building while circumstances offered no acceptable alternative, Mr. Gordon and his members had not given up the possibility of a new edifice. Quite apart from the vexing wrangles over the ownership, the old church had fallen more and more into a state of dilapidation, the people hesitating to repair what might not belong to them. Some insight into the opinion of the Gordon family

concerning its physical condition may be gained from the reference in 'The Man from Glengarry'. Although written at the turn of the century, the setting of the novel is in the 1860's during the construction and opening of the "new brick church" at the "the nineteenth crossroad". The minister's son is represented as telling his city cousin, when she expresses surprise about the condition of the church in the seventeenth: "We will soon be done with the ugly old thing". Of course, inasmuch as the "established Church" had obtained legal possession, the manse family may have been a little biased concerning the appearance of the structure. Other references in the novel describe it as "a huge wooden building" and as having "no steeple or tower". Most graphic of all is this sentence: "Its weather-beaten exterior, spotted with black knots, as if stricken with some disfiguring disease, had nothing but its row of uncurtained windows to distinguish it from an ordinary barn." This representation, although taken from the novel, is confirmed by the description in Croil's 1866 'Report'. He stated that there was "an old frame church here". (p. 81) It seems that the wooden building was never painted inside or out until the time of its major renovation in 1884. The use of the name, 'The White Church', would have been inappropriate prior to this date.

Having decided to build a new place of worship, the congregation did not spend much time in selecting a site. In the light of later developments, it is of interest that a committee appointed to consider the location, where the railway now intersects Maxville, reported that no building could ever be erected there. The desire to be some distance from the controversial 17th and the convenience in being near the manse were probably factors in the choice of the site at the 19th. That it was near the Congregational Church, which had been in the area for some forty years (their Log church having been built not far from the 19th Concession crossroads in 1837) was not considered a reason for locating elsewhere.

If the precise locations of the churches and the manses at the 19th Concession of Indian Lands seems perplexing, some help may be obtained from a letter by C. H. McKillican, a great-great-grandson of the pioneer Congregational minister, the Rev. Wm. McKillican. Dated the 15th of Oct., 1957, and addressed to the Editor of 'The Glengarry News', he wrote: "When the Gordon Free Church was built at St. Elmo, the old Congregational Church. . . stood on land which was surrounded by the Glebe of the Gordon Church. This made the geographical position rather confusing, and to confound the confusion, the Congregational manse . . . was behind the Gordon Church. . . . The Presbyterian manse was closer to the Congregational Church than to the Gordon Church."

Even for the second and third generations in a rural pioneer community, the construction and financing of a large place of worship

was a big task. It was the custom for the minister in such a situation to travel to more distant realms to solicit aid, but, although he had Presbytery permission, Mr. Gordon made no immediate plans to do so. The preliminary construction was begun in 1863. Ronald Chisholm, Alexandria, was awarded the contract for the foundation, brickwork and roof, and James Campbell, Laggan, had charge of the carpenter work. Some 127,000 bricks at \$4.25 per thousand were purchased from the near-by Dixon and Sinclair brickyards. In his 'Autobiographical Typescript', dictated when he was eighty years of age, Charles R. Sinclair recalled that at sixteen, while working in his father's brickyard, (Lot 34, 7th Conc., Kenyon, on the road leading east from St. Elmo and on the bank of the Scotch River), he cut his initials on some of the bricks while they were still soft. He said that the bricklayer, unknowingly — or was it intentionally? — placed one of them near the front door of the church. The brick may still be recognized in the wall, about two feet to the right from the top of the door. Sinclair made the comment: "By appearance it could still be there many years after I have crossed the bar, and my name forgotten." However, his 'Autobiographical Typescript', now in the Archives of Ontario, seems likely to outlast even the initialed brick. One inside feature which remained unchanged over many years was the two (only one now) iron wood-burning stoves at the back of the church and their long, iron smoke pipes running the length of the building to the chimney in the wall behind the pulpit. According to an old newspaper clipping, the pipes had never been cleaned and had never burnt out!

The "commodious and well-finished" Gordon Free Church was officially opened on Wednesday, 20th July, 1864. In the previous week, the ladies of the congregation took advantage of the Orange Lodges' celebration of the 12th of July to raise funds "by catering for their dinner". The opening service in the church was a most impressive one, the Rev. Donald H. MacVicar, later Principal of the Presbyterian College, Montreal, preaching from Romans 8:32. As Mr. Gordon characteristically expressed it, on the Sabbath following, the church "seemed doubly consecrated by the first communion".

Closely associated with the dedication of the new place of worship was the Great Revival which continued without interruption for more than a year. As this is described in our chapter, 'Revivals in Glengarry', it is only mentioned at this point.

At the end of April, 1865, the debt on the church property was \$1200, a surprisingly low amount in view of the scarcity of money in the community. The stipend was only \$520, and when the people were unable to raise the total amount, the minister discounted \$40. With the approval of the Church, Mr. Gordon went to Scotland in August, 1865, to recruit his health and to collect money to pay off the church debt. He had intended to be home by December or January,

but illness caused by the incessant and exhaustive labours of the two previous years became worse, and the Edinburgh Medical Doctor refused to sanction his return to work. The Indian Lands people were deeply concerned and urged him to take a longer leave of absence. Presentations were made to his family as a token of their attachment and practical support. The spiritual life and health of the Church was evident in that the prayer meetings continued to flourish, "being conducted by the elders and other office bearers, sometimes assisted by the younger members". The preaching services were provided by the occasional supply of neighbouring ministers. There was much rejoicing when Mr. Gordon arrived home ready to take up his work once again.

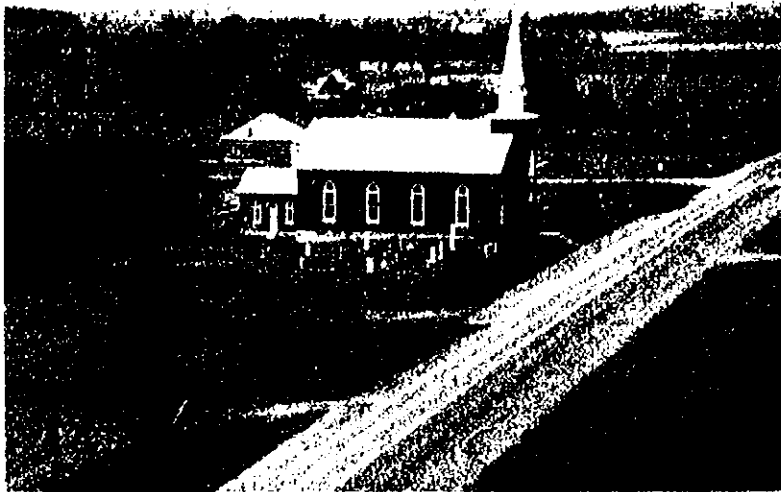
During the last few years of his pastorate, there were many indications of a happy pastoral relationship. Numerous presentations were made expressing the warmest sentiments of esteem for Mr. and Mrs. Gordon and gratitude for the manner in which both of them had promoted the spiritual welfare of the congregation. At all times, there had been able support from a splendid group of elders — Charles McDonald, Malcolm McGregor, Donald McKercher, John McNaughton, John Cameron, Donald Ferguson, James McGregor, Alex. N. McDonald, William McIntyre, Duncan McKercher and John Carpenter Ban McRae.

A man of strong emotions and outspoken convictions, Mr. Gordon was often the centre of controversy involving not only the ministers and members of the sister Presbyterian denomination connected with the Church of Scotland, but also those of his own Church and his own congregation. Sometimes, members of his congregation were refused certificates of membership, notwithstanding repeated applications, and finally obtained them only by petition to Presbytery. When sections of the pastoral charge wished to be detached and recognized as separate stations, (Kenyon in 1853, Roxborough in 1864 and Norfield in 1865), the minister was reluctant to grant the request. At one meeting, a complaint having been received concerning "his conduct and speech at a communion season at Kenyon", the Presbytery expressed disapproval of the terms he acknowledged having used, and expressed the hope that, in his future intercourse with the Kenyon members and members of the Church generally, he would avoid the use of terms and forms of speech objectionable in themselves and likely to cause needless irritation. On still another occasion, the Presbytery had to deal with a complaint from the Session of a neighbouring Church against the Gordon Session to the effect that Mr. Gordon had administered baptism to the infant presented by a member of the other congregation, without first receiving a certificate and without ascertaining whether the parent presenting the child was under Church discipline. On the other hand, the Presbytery had occasion to thank him for settling satisfactorily a dispute between the minister and the

people of a Highland congregation in the Eastern Townships of Québec. Mr. Gordon's involvement in the Presbytery and the Synod debates concerning the use of the organ brought some triumphs and some reverses, and in the end he had to acknowledge defeat. As this theme is covered in detail in our Chapter XIX, the reader is referred to the appropriate pages. In general, one is left with the impression that the Church Courts would have been much less interesting and, probably less efficient, without the passionate presence of the Rev. Daniel Gordon.

The end of his eighteen-year Glengarry ministry is succinctly summarized in a minute of the Free Church Presbytery of Montreal, 5th-7th of April, 1871: "The Rev. D. Gordon of Indian Lands, having accepted a call from the congregation of Harrington, in the Presbytery of Stratford, the Presbytery of Montreal agreed to loose Mr. Gordon from his present charge, and appoint the Rev. A. F. McQueen to preach at Indian Lands on Sabbath, 18th June next, and declare the pulpit vacant. . ." In bidding farewell to Mr. Gordon, his fellow presbyters recorded a minute expressive of their feelings toward him: "He proved himself to be a diligent pastor, zealous for the spiritual good of the flock and in maintaining the discipline of the Church, and an earnest and effective preacher of the Gospel. . ."

# HISTORY OF GORDON CHURCH ST. ELMO



## THE HISTORY OF GORDON CHURCH ST. ELMO

Between 1815 and 1820, Scottish people came from Perthshire, Scotland, and settled in the 15th, 16th, 17th, 18th and 19th Concessions of the Indian Lands in Glengarry County which is now north-west Kenyon Township. The first minister to come to the 19th Concession was the Congregational Church minister from Scotland, the Rev. William McKillican, who settled on a farm at Breadalbane. He came to provide a ministry for congregational church people who had come from the Perthshire area and settled in the north of Glengarry county including the 19th Concession, Indian Lands. The Congregational Church people under the leadership of the Rev. William McKillican built a log church on a site donated by John Fisher on his farm at the 19th Concession road just west of the intersection with the road running north from Maxville. With Presbyterians assisting the Congregationalists, the church was built of cedar logs in 1837, and no doubt Presbyterians worshipped there in fellowship with the Congregationalists.

In 1824 the Presbyterians from Scotland who settled in the 17th concession, Indian Lands, built a church of beech logs in the area across the road from where the Maxville Cemetery is. In 1826 they built a second church of frame structure and larger than the first church built of beech logs. In this instance Congregational and Baptist people associated with the church building and it was available for the use of Baptists and Congregationalists for services of Divine Worship. In the 1830's the deed to the church property was registered in the name of the Church of Scotland. At that time the Baptists became interested in establishing at the 16th Concession Indian Lands (Notfield) and the Congregationalists at the 19th Concession of

Indian Lands (St. Elmo). The frame church at the 17th Concession was left unfinished both inside and outside until 1884 when it was renovated and painted white and became known as the "White Church". Worship services were held in this frame church by the Rev. Archibald Connell, the Presbyterian minister at Martintown. On occasions the Presbyterians from Indian Lands went to worship at Martintown. Mr. Connell died in 1836.

At the request for a minister from Scotland made by the Martintown Congregation, the Rev. Daniel Clark, a licentiate in theology was sent in 1838 to Martintown to serve as stated supply for one year for Martintown and the Indian Lands Presbyterians. He preached in the Indian Lands and at the 4th Concession of Roxborough (Gravel Hill), the 6th Concession of Roxborough (South-west of Moose Creek) and in Kenyon (Dunvegan). At the end of the year's term as stated supply, the Martintown Congregation presented a call to Daniel Clark, and the Presbyterians of Indian Lands also presented a call to him. He accepted the call to the Indian Lands which included Kenyon (Dunvegan) and the 4th and 6th Concessions of Roxborough. Daniel Clark was inducted at Indian Lands on August 28, 1839. The manse and glebe was on 170 acres about a mile east of Maxville.

In 1843 the Church of Scotland experienced the Disruption and the Free Church was formed. The churches in Canada were also affected by what took place in the Church of Scotland. The Rev. Daniel Clark was the only one of nine ministers of the Presbytery of Glengarry to make the decision to serve as a minister of the Free Church. He became a member of the Free Church Presbytery of Montreal. In 1849 the Church of Scotland through the Presbytery of Glengarry took title to the Church and Manse in the 17th Concession

Indian Lands (Maxville). Previous to 1849 the Rev. Daniel Clark continued to use the property at 17th Concession (Maxville) ministering to the Presbyterians at Maxville, Notfield, St. Elmo, Kenyon (Dunvegan) and the 4th and 6th Concessions of Roxborough and the property at 17th Concession (Maxville) was available to him until his retirement from the ministry in 1852 at which time he began to teach school. After retiring from teaching school he went to live in Dalkeith where he died on July 14, 1872.

On August 17, 1853 the Rev. Daniel Gordon was inducted into the Indian Lands pastoral charge by the Free Church Presbytery of Montreal. The Rev. Daniel Clark gave a message in Gaelic at the induction service. Daniel Gordon was born on March 22, 1822 at Tum-melside, near Blair Atholl in Perthshire, Scotland. He came to Canada in July 1849 and was ordained as a missionary at Linguick in the Eastern townships of Quebec. In 1851 he married Mary Robertson, daughter of the Congregational Church minister at Sherbrooke, Que. For about a year following the induction in 1853, Rev. Daniel Gordon and Mrs. Gordon lived in the manse in the 17th Concession (Maxville) until he was required by legal procedure to vacate the manse. The Presbyterians in the 19th Concession Indian Lands (St. Elmo) secured for a glebe 27 acres from John Fisher on lot 9, Concession 19 Indian Lands and in three weeks in 1854 built a log manse north of the Congregational Church and Mr. and Mrs. Daniel Gordon took up residence there in 1854. In the early 1860's a more commodious home was built at the same location of frame and brick structure.

In 1856 Kenyon Congregation (Dunvegan) separated from the pastoral charge and secured Mr. Adam F. McQueen, a theological student to serve them as their minister. Later Adam F. McQueen was ordained

and inducted as the minister of Kenyon Church.

In 1860 the Free Church was granted permission by the Presbytry of Glengarry to use the Church of Scotland Church building at Maxville on alternate Sundays. There were disputes with the Rev. Daniel Gordon over the use of the Church building and on one occasion Mr. Gordon found the church locked and a new lock on the church door. The arrangement had proved unsatisfactory for the Free Church and Mr. Gordon, and plans were made to build a new Free Church. As the manse was at St. Elmo, the Free Church Presbyterians decided to build the new church at St. Elmo. Construction of the new church was begun in 1863. Ronald Chisholm of Alexandria was given the contract for the foundation, the frame and brickwork and the roof. James Campebell of Laggan was in charge of the carpentry work. 127,000 bricks were bought from the Sinclair-Dixon brickyards at \$4.25 per thousand. The brickyard was located on lot 34 in the 7th Concession of Kenyon, 2 miles east of St. Elmo, on the banks of the Scotch River at the north west corner of the farm owned by Donald Sinclair. The church was officially dedicated and opened for Divine worship on Wednesday July 20, 1864. Rev. Donald H. MacVicar, who later became Principal of the Presbyterian College, Montreal, preached the sermon on the text of Romans 8:32. The first Communion Service was held in the church on the following Sunday.

During the week previous to the church dedication, prayer meetings were held daily with a large number of people attending. Previously, "week of prayer" services were held in January 1862-1863-1864. In 1863 and 1864 the prayer meetings continued until the break-up of the roads in the spring. The purpose of the prayer meetings in the week before the church dedication was "that God would be pleased to accept

the house we were about to dedicate to His service and that He would seal the acceptance and consecrate the house to Himself by the birth of souls." The series of meetings began on Monday July 4th in the Congregational Church and were to continue until the new church was dedicated and ready for Divine worship. The prayer meetings were well attended and within a few days "inquirers and converts" presented themselves. Then, for 12 months without a break the doors of the church were open and for the period of July, August and September three to four hundred people came and stayed in the meetings until ten, eleven, or twelve o'clock each night. In his messages, Rev. Daniel Gordon stressed the Scriptural foundation for spiritual awakening. The nucleus of the band of inquirers and converts were members of Mrs. Gordon's bible class. The good old psalms of David were sung. At Communion Service on the first Sunday in January, 1865, sixty new communicants were received as members of Gordon Church. Among the spiritual fruits of this revival was the establishing of the Bethel Hill Seminary for instructing candidates for the ministry in preparation for theological studies. These classes were held in the vestry of the Church. There is a report that the blackboard used for the classes at the seminary is still in the wall of the vestry but covered over. Among those who attended the classes were: Thomas Bennett, who later became the field secretary for the Bible Society in Ontario and Quebec; Donald McKercher; John M. McIntyre; Donald B. McRae; James Stewart; Colin McKercher; and D.W. McRae.

Daniel Gordon went to Scotland in August 1865 to improve his health and to collect money to clear the church debt of \$1200.00. The prayer meetings continued to flourish in his absence and were led by the elders, the office bearers, and young men of the congregation. The elders at this time were Charles McDon-



ald, Malcolm McGregor, Alex N. McDonald, William McIntyre, Duncan McKercher and John Carpenter Ban McRae.

In 1865 the Roxborough area of the pastoral charge separated and became a pastoral charge on its own. Notfield also separated at this time. It was during this period that organs were being introduced into the churches for worship. Daniel Gordon argued against the use of the organ for church worship, but he lost the debate.

In 1871 Daniel Gordon was called and he accepted the call to the congregation at Harrington (Zorra, Ont.). The pastoral vacancy continued for 4 1/2 years. During this period the various branches of the Presbyterian Church across Canada came together and united to form the Presbyterian Church in Canada. The Presbytery of Glengarry in August 1875 decided the two congregations in the Indian Lands which included Maxville, St. Elmo and Notfield-Dominionville as one pastoral charge with one Kirk-Session and one staff of Deacons or Board of Managers. In December 1875 the Rev. Kenneth McDonald, a native of Glengarry, was inducted as the minister of the new pastoral charge. Near the end of 1877 Kenneth McDonald was called and inducted as the minister of the Martintown and Williamstown Congregations.

The Rev. John Fraser was inducted as the minister of the Indian Lands Pastoral Charge in 1878. (At this time two pews were reserved in Gordon Church for the two medical doctors who worshipped there). In 1880 the St. Elmo W.M.S. was organized and plans were made for a new post office at the 19th Concession Indian Lands and the location was given the name St. Elmo. The minister's daughter suggested the name from reading a novel called "St. Elmo".

In 1883 a new frame church was built and dedicated at Dominionville. Charles Sinclair led the choir at the dedication service. (This church was later bought by the Baptists, moved to Maxville and bricked and is now the Anglican Church in Maxville). In 1883 the Glengarry Presbyterian W.M.S. was organized at a meeting at St. Elmo. In 1884 the frame church at Maxville was finished inside and outside, painted white and was called the "White Church". The Maxville manse and glebe was sold. In 1885 a report to the Presbytry of Glengarry stated there were four Sabbath Schools in the St. Elmo Congregation, a missionary society, and prayer meetings were being held. In 1887 Rev. John Fraser concluded his ministry at Indian Lands.

In 1888 Maxville and Dominionville became one pastoral charge as also did Gordon Church, St. Elmo. Fifty-two communicants including two elders transferred their membership from Gordon Church to the Maxville Church.

In 1888 Rev. Malcolm McLennan was inducted into the St. Elmo pastoral charge. The manse was repaired and redecorated for the new bride who was a niece of Mrs. (Dr.) McDermid. Malcolm McLennan resigned from the pastoral charge in 1891. On December 22, 1891, Rev. Neil McKay was inducted at St. Elmo and served as minister for four years and in 1895 accepted a call to Marsboro, Quebec.

In May 1897 the Rev. Hugh D. Leitch was inducted at St. Elmo and ministered to the pastoral charge for nine years concluding his ministry on April 29, 1906. During his ministry, Mr. Leitch was instrumental in organizing and promoting the Literary Society at St. Elmo. In August 1904 the Church steeple was struck by lightning. The fire was contained and kept from do-

ing any damage other than that in the upper part of the spire. On December 4, 1906, the Rev. Archibald Lee was inducted as minister at St. Elmo and concluded his ministry in December 1913.

The Rev. John Lennox was inducted at St. Elmo on May 29, 1914, and concluded his ministry in the charge on April 28, 1918. The Rev. G. Watt Smith, a Congregational minister from Scotland, was in Canada for his health, and while in the Maxville area preached for a call and was called and inducted as the minister of Gordon Church in 1918, concluding his ministry in 1925. In 1920, Gordon Church leased the Congregational Church building for use as a church hall, the lease being for 99 years. Rev. G. Watt Smith's son was killed in the First World War, and his daughter Mary, who taught school at Athol and then went to Queens University, Kingston, died very suddenly at Kingston. Margaret, the second daughter of Dr. and Mrs. Smith graduated from the University of Toronto Medical College and married Dr. William A. Arkinstall, who graduated from the Queens University Medical College, and they served under the United Church of Canada as pioneer medical missionaries at Hearst, Ontario. Dr. Smith, in 1925, became a minister of the United Church of Canada. The family of Mr. and Mrs. Wm. T. Arkinstall along with other families of Gordon Church transferred their memberships to the United Church of Canada.

In 1926, the Rev. William B. McCallum of Shawville, Quebec, was inducted as the minister of Gordon Church. He and Mrs. McCallum and their family took up residence in the manse at St. Elmo. There were two sons and three daughters in the McCallum family, Ross, Samuel, Isabel, Annie and Helen. The McCallum family were a "singing" family and added a great deal to the choir singing at worship and to programs of enter-

tainment in the community. Mr. McCallum was helpful to the needy in the difficult years of the 1930's. He always had a reply ready for any lively exchange in conversation. On one occasion when he preached a very good sermon on Sunday morning and a church member said to him, "Why don't you preach those good sermons every Sunday", he was heard to reply, "you can't have cream all the time". Mr. McCallum died in 1938 and Mrs. McCallum went to live in Maxville as the family were then all away from home. Both Mr. and Mrs. McCallum are buried at St. Elmo. During his ministry, the Ladies Guild was organized (in 1932) with the purpose of assisting the Board of Managers with regard to upkeep and improvements of the Church property.

In 1939, Mr. Hugh K. Gilmour came as stated supply to minister to the congregation and was later ordained and inducted as the minister of the pastoral charge and concluded his ministry to the congregation in 1945.

Dr. Howard A. Doig, who was the inducted minister at Maxville became stated supply for the St. Elmo Congregation in September 1946. In 1947, Maxville and St. Elmo became one pastoral charge under the ministry of Dr. Doig with an early morning worship service at St. Elmo in the summer and an afternoon service in the winter. He then went into the Chaplaincy service of the Canadian Armed Forces in 1950 and served as a Chaplain during the war in Korea. The Rev. J.C. McLean-Bell was the minister of St. Andrews Church, Maxville, and Gordon Church St. Elmo from May 2, 1952 to September 30, 1957.

The Rev. Iver D. McIver was called from Scotstown, Quebec and inducted as the minister of the pastoral charge on November 18th, 1958, and retired from the

active ministry on November 6th, 1978. During Dr. McIver's ministry, the St. Elmo congregation decided to close the Gordon Church and worship with the congregation of St. Andrews Church, Maxville, with the understanding that an Anniversary Service and a Communion Service would be held in Gordon Church each year.

During the period from November 1978 to May 1982, visiting ministers supplied the pulpit ministry along with student ministers. Duncan Scott Kennedy, a graduate in Theology from the Presbyterian College, Montreal, was appointed by the General Board of Missions to provide an ordained ministry for the pastoral charge. On May 9th, 1982, the Presbytery of Glengarry ordained Mr. Kennedy and recognized him as the minister of the pastoral charge for the next two years. Duncan S. Kennedy is a native of Kenyon Township, and his home was, in his youth, three miles east of St. Elmo. Early in 1985 he became the assistant minister at Knox Church, Ottawa, and is at present the minister of St. Giles Presbyterian Church, Ottawa. The Rev. Garry Van Bruchem was called and inducted as the minister of the pastoral charge in February, 1986.

In the history of Gordon Church, St. Elmo, the following have offered themselves for the ministry of the Christian Gospel:

1864 - Thomas Bennett, Donald McKercher, John M. McIntyre, Donald B. McRae, James Stewart, Colin McKercher, and D.W. McRae as fruits of the 1864 Revival.

Rev. Charles W. Gordon (Ralph Conner), son of Rev. Daniel and Mrs. Gordon.

Rev. Harry Lennox, son of Rev. John and Mrs. Lennox.

Rev. Angus G. McMillan, son of John J. MacMillan and Catherine Sutherland, who died after a short ministry in January, 1929.

Rev. Wallace MacKinnon, son of Alex R. and Christena MacKinnon, of St. Elmo East.

Miss Wilhelmina (Minnie) Grant Fraser, daughter of Rev. John and Mrs. Fraser, a medical graduate of Queens University, and served in India in the 1890's.

Dr. William A. Arkininstall, son of Mr. and Mrs. William T. Arkininstall of Athol, and

Dr. Margaret (Smith) Arkininstall, daughter of Rev. G. Watt and Mrs. Smith, both of whom served as medical missionaries, pioneering at Hearst, Ontario, with the United Church of Canada.

#### **Gordon Church, St. Elmo in 1988**

At present, Gordon Church Congregation consists of fifteen households and thirty-five communicant members. The financial situation is good and the congregation oversubscribes its allocation for the General Assembly, maintains in good condition the two Church buildings and the cemetery, and gives at least one bursary, and some years two, to theological students from Glengarry Presbytry, amounting to 150-300 dollars a year from the Hugh Cameron Memorial Bursary Fund. In addition, one of the members is giving an annual memorial gift of \$500.00 to the Presbyterian College, Montreal, for academic awards or prizes. The church was completely redecorated in 1982. In 1987 five special services of worship were held in Gordon Church: in June, a Communion Service; in August, a Memorial Service and an Anniversary Ser-

vice observing the 150th anniversary of the Congregational Church built in 1837 and now the Church Hall; and the 123rd Anniversary Service for Gordon Church in September. The Maxville and District Masonic Lodge held a special service of worship in Gordon Church as part of the 100th Anniversary of the Masonic Lodge on the last Sunday of September.

In 1988 there are five elders of the Kirk - Session: Clerk of Session - Douglas McLennan, Hugh Fisher, Margaret Billinghamurst, Alex R. MacKinnon and Wallace MacKinnon. The St. Elmo W.M.S. is very active with twelve members with Mrs. Jack McKay, president, Mrs. John Billinghamurst, vice president, Mrs. Lester Lavigne, secretary-treasurer. The same membership and Executive carries on the work of the Ladies Guild through the Annual Bazaar and other fund raising projects, such as catering.

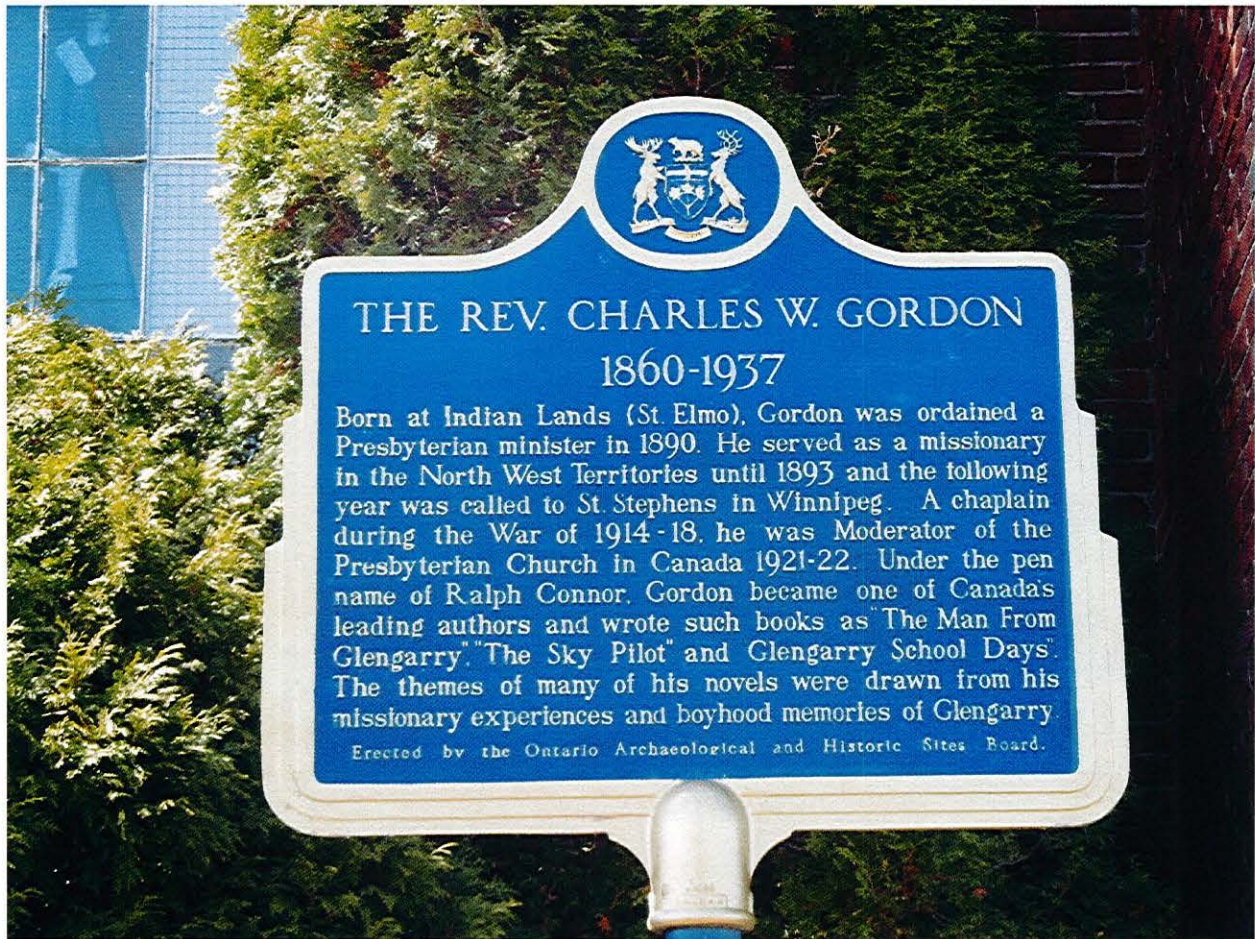
I have newly returned to living in the St. Elmo community, and I am greatly surprised and encouraged by the enthusiasm and generous effort of the members of the congregation with which they support Gordon Church.

**Acknowledgements:**

I wish to express my appreciation for material for this short history of Gordon Church which has come from Donald N. MacMillan's book "The Kirk of Glengarry" and to the Maxville Women's Institute re their "History of Maxville and Community". Readers are referred especially to "The Kirk of Glengarry" for more details and actual sources of the historical information. The quotation on page 4 of this copy re the Church revival is from page 432, "The Kirk of Glengarry".

Wallace MacKinnon

## Ontario Historical Plaque



Reference Heritage Trust Ontario's website:

<http://www.heritagetrust.on.ca/en/index.php/plaques/reverend-charles-w-gordon-1860-1937>

### **Reverend Charles W. Gordon 1860-1937, The**

A Presbyterian minister and missionary of Highland ancestry, Gordon was born in St. Elmo. He spent much of his life in western Canada and under the pen-name of Ralph Connor wrote some 30 popular novels, some of which were based on his memories of growing up in Glengarry County.

Location: On the grounds of Gordon Presbyterian Church, St. Elmo - north of Maxville on County Road 20

Municipality: Township of North Glengarry

Themes -

- Arts and culture
- People
- Religion

**Section 7**

**COMMUNITY SERVICES**

**DEPARTMENT**

**Anne Leduc**

**CORPORATION OF  
THE  
TOWNSHIP OF NORTH GLENGARRY**

**RESOLUTION #** \_\_\_\_\_

**DATE:** February 5, 2018

**MOVED BY:** \_\_\_\_\_

**SECONDED BY:** \_\_\_\_\_

That the Council of the Township of North Glengarry received the Electric Vehicle Charger Program report for information purposes.

**Carried**

**Defeated**

**Deferred**

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**MAYOR / DEPUTY MAYOR**

**Deputy Mayor:** Jamie MacDonald

**Councillor:** Jacques Massie

**Councillor:** Brian Caddell

**Councillor:** Jeff Manley

**Councillor:** Michel Depratto

**Councillor:** Carma Williams

**Mayor:** Chris McDonell

**YEA**

**NEA**

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**Section 7 Item a**

## STAFF REPORT TO COUNCIL

February 5, 2018

From: Anne Leduc – Director of Community Services

RE: Electric Vehicle Charger Program

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### **Recommended Motion:**

That this Report be received for information.

### **Background / Analysis:**

During the January 24<sup>th</sup> budget meeting, staff was asked to investigate funding for charging stations for public use in North Glengarry. The following is a short summary on this subject.

The presently available Ministry of Transportation's Electric Vehicle Charger Program targets workplace charger funding. These are slow-charging stations meant to recharge an employee's vehicle while they are in the office. Funding is a maximum \$7,500 per unit. For example, the Township could obtain funding to a maximum of 2 units based on the number of parking spaces at the municipal office (maximum 2 units for workplaces with 10 or more employees and 0 to 74 employee parking spaces).

In respect to public charging stations, the Ministry of Transportation is working on a second round of funding for fast-charging stations. A third stream is being developed for multi-residential units. Announcements for both these streams of funding are expected during the 2018 year.

Staff will keep Council updated on funding opportunities for fast-charging stations appropriate for use by the public as they come available.

### **Alternatives:**

N/A

### **Financial Implications:**

N/A

7(a)



**Attachments:**

N/A

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Reviewed by

Steven Potter – CAO/Clerk

# **Section 8**

## **TREASURY DEPARTMENT**

**Sarah Huskinson**

**CORPORATION OF  
THE  
TOWNSHIP OF NORTH GLENGARRY**

**RESOLUTION #** \_\_\_\_\_

**DATE:** February 5, 2018

**MOVED BY:** \_\_\_\_\_

**SECONDED BY:** \_\_\_\_\_

THAT the Council of the Township of North Glengarry approve the 2018 Operating and Capital Budgets, as amended, with a net levy requirement of \$5,525,976 as summarized in Appendix "A" attached;

AND FURTHER THAT the Council of the Township of North Glengarry approve the 2018 Water and Wastewater Budget with a net expenditure of \$2,844,298 as summarized in Appendix "B" attached.

**Carried**

**Defeated**

**Deferred**

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**MAYOR / DEPUTY MAYOR**

**Deputy Mayor:** Jamie MacDonald

**Councillor:** Jacques Massie

**Councillor:** Brian Caddell

**Councillor:** Jeff Manley

**Councillor:** Michel Depratto

**Councillor:** Carma Williams

**Mayor:** Chris McDonell

**YEA**

**NEA**

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**Section 8 Item a**

8(a)

## TOWNSHIP OF NORTH GLENGARRY

### STAFF REPORT

**Date:** January 25, 2018  
**To:** Mayor and Council

**From:**  
\_\_\_\_\_  
Sarah Huskinson, CPA, CGA  
Treasurer  
  
\_\_\_\_\_  
Steven Potter  
Acting CAO

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**Re:** **2018 Operating and Capital Budgets**

**Recommendation:**

THAT the Council of the Township of North Glengarry approve the 2018 Operating and Capital Budgets, as amended, with a net levy requirement of \$5,525,976 as summarized in Appendix "A" attached;

AND FURTHER THAT the Council of the Township of North Glengarry approve the 2018 Water and Wastewater Budget with a net expenditure of \$2,844,298 as summarized in Appendix "B" attached;

**Background/ Discussion:**

On Wednesday, January 24<sup>th</sup>, Council held a special meeting to discuss the 2018 Proposed Operating and Capital Budget. The overall tax increase of 0% was proposed in the budget document, with a net levy requirement of \$5,525,976.

Council requested the following changes in the budget, with an overall net impact of \$0:

- \$500 addition to the budget for the Highland Games luncheon.
- Reduction of the Community Improvement Plan monies from \$100,000 to \$60,000. Addition of \$44,000 grant from OMAFRA for Mainstreet funding and addition of \$44,000 expenditure. Net impact to the budget \$0.
- Removal of the Fair Sign of \$5,000 from the Capital Budget.
- Transfer of \$11,000 for the Floor Scrubber at Island Park to increase the budget to \$19,000 from \$8,000 for the purchase of a heavy duty lawn tractor.
- Addition to the Sandfield renovations budget of \$2,000 for the installation of a door to separate the Council Chambers from the other section of the building.
- Addition of \$2,500 for a transfer to reserve.

Staff are recommending Council approve the 2018 operating and capital budgets, as amended in this report. The tax rate by-law will be presented for consideration at a future Council meeting.

The 2018 Water and Wastewater Budgets are attached for Council's approval. They are required to be passed separate, as the costs for water and wastewater must be recovered from the users of the systems. The 2018 water and wastewater fees have been previously approved by Council in the fee by-law for 2017 and 2018.

**Financial:**

The net tax levy requirement is \$5,525,976, which is the required amount to be recovered from residents in the form of property taxes to cover the expenditures of the Township.

**Consultations:**

Senior Management Team

**Attachments:**

Appendix A – 2018 Operating and Capital Budgets

Appendix B – Water and Wastewater Operating and Capital Budgets

Appendix A – 2018 Operating and Capital Budgets

<b>Operating Budget</b>					
<b>Fiscal Year 2018</b>					
<b>Township of North Glengarry</b>					
	<b>2016 Actual</b>	<b>2017 Budget</b>	<b>2017 Projected</b>	<b>2018 Proposed Budget</b>	<b>Budget Variance</b>
<b>Governance</b>					
Total Tax Levy	156,975	167,570	157,008	171,732	4,162
<b>General Administration</b>					
Total Tax Levy	-2,358,252	-1,750,178	-1,608,935	-1,710,950	39,228
<b>Building and Planning Department</b>					
Total Tax Levy	145,919	155,300	207,220	176,896	21,596
<b>Community Services</b>					
Total Tax Levy	481,275	442,995	450,163	511,025	68,030
<b>Economic Development</b>					
Total Tax Levy	273,543	364,590	320,518	332,472	- 72,118
<b>Recreation Department</b>					
Total Tax Levy	1,201,924	953,453	666,374	864,208	- 89,245
<b>Fire Services Department</b>					
Total Tax Levy	1,070,046	865,918	894,213	931,885	65,967
<b>Public Works Department</b>					
Total Tax Levy	6,196,581	3,843,182	2,740,295	4,155,761	312,579
<b>Other</b>					
Total Tax Levy	86,809	92,110	91,552	92,947	837
<b>Total North Glengarry Tax Levy</b>	<b>7,254,820</b>	<b>5,134,940</b>	<b>3,918,408</b>	<b>5,525,976</b>	<b>351,036</b>

**Capital Budget  
Fiscal Year 2018  
Township of North Glengarry**

<b>Planned Expenditures</b>		<b>2018</b>
<b>Department</b>	<b>Budgeted Amount</b>	
General Government		
Corporate Management		-
Community Services		
Dome		-
Economic Development		115,000.00
Island Park		136,000.00
Maxville		160,000.00
MRA		136,350.00
Protection Services		
Fire Services		164,000.00
Public Works Department		
Landfill		-
RARE		282,000.00
Roads/Bridges		4,189,792.00
<b>Total</b>		<b>5,183,142.00</b>
<b>Planned Funding</b>		<b>2018</b>
<b>Funding Source</b>	<b>Budgeted Amount</b>	
Debt		350,000.00
Federal Gas Tax (Bridge program)		812,228.00
OCIF (provincial top up funding application for bridge work)		1,668,917.00
Pay As You Go (PAYG)		1,566,862.10
Previously Budgeted Capital		485,134.90
Transfer From Reserve		300,000.00
<b>Total</b>		<b>5,183,142.00</b>

**Capital Budget  
Fiscal Year 2018  
Economic Development**

<b>Planned Expenditures</b>		<b>2018</b>
<b>Project Description</b>		<b>Budgeted Amount</b>
Glengarry Routes Brochure Printing (5,000) Translation and Website		13,000.00
Interpretive Panel		7,000.00
King George Park - Quarry Stone for Seating & Stone Dust		3,000.00
Mill Square - Bump Out		6,000.00
Mill Square - Mural Beautification		5,000.00
Mill Square - Parking Area Markings & Pathway		20,000.00
Mill Square - Picnic Tables & Planters		4,000.00
Roadside Signage		30,000.00
Snowflakes & Hydro (12,000) & Maxville Christmas Decorations (10,000)		22,000.00
Water Building Mural		5,000.00
<b>Total</b>		<b>115,000.00</b>
<b>Planned Funding</b>		<b>2018</b>
<b>Funding Source</b>		<b>Budgeted Amount</b>
Pay As You Go (PAYG)		59,000.00
Previously Budgeted Capital		56,000.00
<b>Total</b>		<b>115,000.00</b>



**Capital Budget  
Fiscal Year 2018  
Island Park**

<b>Planned Expenditures</b>		<b>2018</b>
<b>Project Description</b>	<b>Budgeted Amount</b>	
Basketball Court	55,000.00	
Construction Sandfield (Bathroom & Hall & Door)	7,000.00	
Floor Scrubber	-	
Lawn Tractor	19,000.00	
Pick Up Truck	35,000.00	
Tennis Court	8,000.00	
Trees & Removal of Stumps	5,000.00	
Electricity	7,000.00	
<b>Total</b>	<b>136,000.00</b>	
<b>Planned Funding</b>		<b>2018</b>
<b>Funding Source</b>	<b>Budgeted Amount</b>	
Pay As You Go (PAYG)	66,000.00	
Previously Budgeted Capital	70,000.00	
<b>Total</b>	<b>136,000.00</b>	

**Capital Budget  
Fiscal Year 2018  
Maxville**

<b>Planned Expenditures</b>		<b>2018</b>
<b>Project Description</b>	<b>Budgeted Amount</b>	
Condensor	80,000.00	
Fair Sign	-	
Floor Community Hall	15,000.00	
Floor Washer	11,000.00	
Lighting Parking Lot	17,000.00	
Water Heaters Refrigeration Room	19,000.00	
Windows & Cinder Block Repairs	18,000.00	
<b>Total</b>	<b>160,000.00</b>	
<b>Planned Funding</b>		<b>2018</b>
<b>Funding Source</b>	<b>Budgeted Amount</b>	
Pay As You Go (PAYG)	100,000.00	
Previously Budgeted Capital	60,000.00	
<b>Total</b>	<b>160,000.00</b>	

**Capital Budget  
Fiscal Year 2018  
MRA Groups**

<b>Planned Expenditures</b>		<b>2018</b>
<b>Project Description</b>	<b>Budgeted Amount</b>	
Alexandria	3,000.00	
Baseball Dugouts Repairs \$1,500		
Tennis Court Curtain \$1,500		
Apple Hill	5,000.00	
Playground - Slide/Swing Replacement \$3,000		
Sign Repair \$2,000		
Dalkeith	10,500.00	
Hall - Bathroom Repairs \$2,500		
Playground - New Slide and Swing \$8,000		
Dunvegan	7,250.00	
Hall - AC Install \$1,75, Floor Re-Finish \$2,000		
Playground - New Slide \$3,000, Soccer Field net repairs \$500		
Father Gauthier	3,700.00	
Soccer-Field - Light Repair \$1,000, Fench, Bleachers \$2,700		
Glen Robertson	24,000.00	
Hall - Renovations Including Men's Washroom \$14,000		
Playground - Spider Net Replacement \$5,000, Outdoor Rink \$5,000		
Glen Sandfield	2,500.00	
Soccer - Equipment		
Greenfield	1,000.00	
Soccer Field Repairs		
Laggan	1,500.00	
Soccer Equipment		
Maxville	2,900.00	
Sports Equipment		
MRAC Playground Equipment	75,000.00	
<b>Total</b>	<b>136,350.00</b>	
<b>Planned Funding</b>		<b>2018</b>
<b>Funding Source</b>	<b>Budgeted Amount</b>	
Parkland Reserve	75,000.00	
Pay As You Go (PAYG)	27,022.10	
Previously Budgeted Capital	34,327.90	
<b>Total</b>	<b>136,350.00</b>	

**Capital Budget  
Fiscal Year 2018  
Fire Services**

<b>Planned Expenditures</b>		<b>2018</b>
<b>Project Description</b>		<b>Budgeted Amount</b>
Bee On		10,000.00
Communications Infrastructure		75,000.00
Firewells		24,000.00
Station Renovations		15,000.00
Training Facility		40,000.00
<b>Total</b>		<b>164,000.00</b>
<b>Planned Funding</b>		<b>2018</b>
<b>Funding Source</b>		<b>Budgeted Amount</b>
Pay As You Go (PAYG)		149,000.00
Previously Budgeted Capital		15,000.00
<b>Total</b>		<b>164,000.00</b>

**Capital Budget  
Fiscal Year 2018  
Roads and Bridges**

<b>Planned Expenditures</b>		<b>2018</b>
<b>Project Description</b>	<b>Budgeted Amount</b>	
Bridge Program:		
Bridge #33 Brodie Rd. West - Replace with multiplate culvert	100,000.00	
Bridge #27 Mack's Corners Bridge - Design and Tender minor repairs	80,000.00	
Bridge #26 Creek Rd. Bridge - Replacement (contingent on funding)	2,278,645.00	
Bridge #44 McPhee Road Bridge	10,000.00	
Nixon Rd. Boundary Culvert	12,500.00	
Facilities Management:		
Moulding Building	100,000.00	
Fleet Replacement Program:		
Unit 24 - Grader	360,000.00	
Unit 88 - 3/4 Tonne	50,000.00	
Hardtop Maintenance:		
Bishop St., St. James St., Victoria St. - rout, pad and pave (2017 deferred)	249,807.00	
Concession 1 - 001-001A - LCB-R1 - Single Surface Treatment Overlay	72,000.00	
Concession 1 - 001B - Pulverize 150mm, Double Surface	133,200.00	
Concession 1 - 002-002A-002B - Single Surface Treatment Overlay	82,000.00	
Kenyon Concession 4 - 025 - Single Surface Treatment Overlay	38,000.00	
Kenyon Concession 4 - 027 - Single Surface Treatment Overlay	98,000.00	
Various Road Maintenance Projects:		
Digital Speed Signs (x2)	10,000.00	
Gravel Resurfacing	302,640.00	
McCormick Rd. Culverts (x2)	20,000.00	
McCormick Rd. Shoulder Reinstatement	50,000.00	
Sidewalk Repair and Replacement Program	143,000.00	
<b>Total</b>	<b>4,189,792.00</b>	
<b>Planned Funding</b>		<b>2018</b>
<b>Funding Source</b>	<b>Budgeted Amount</b>	
Debt	350,000.00	
Federal Gas Tax (Bridge program)	812,228.00	
OCIF (provincial top up funding application for bridge work)	1,668,917.00	
Pay As You Go (PAYG)	1,108,840.00	
Previously Budgeted Capital	249,807.00	
<b>Total</b>	<b>4,189,792.00</b>	

**Capital Budget  
Fiscal Year 2018  
RARE**

<b>Planned Expenditures</b>		<b>2018</b>
<b>Project Description</b>	<b>Budgeted Amount</b>	
2nd Line configuration	200,000.00	
Heat for offices and breakroom	40,000.00	
Netting for storage bunkers to keep refuse material from escaping yard	7,000.00	
Replace arms on ballistic separator	25,000.00	
South wall and dock wall repairs, 1/4 inch steel bracing and new siding	10,000.00	
<b>Total</b>	<b>282,000.00</b>	
<b>Planned Funding</b>		<b>2018</b>
<b>Funding Source</b>	<b>Budgeted Amount</b>	
RARE Reserve	225,000.00	
Pay As You Go (PAYG)	57,000.00	
<b>Total</b>	<b>282,000.00</b>	

Appendix B – 2018 Water and Wastewater Operating and Capital Budgets

<b>Water and Wastewater Budget</b>					
<b>Fiscal Year 2018</b>					
<b>Township of North Glengarry</b>					
	<b>2016 Actual</b>	<b>2017 Budget</b>	<b>2017 Projected</b>	<b>2018 Proposed Budget</b>	<b>Budget Variance</b>
<b>Water and Wastewater</b>					
<b>Water Distribution</b>					
Total Expenditures	474,990	513,021	462,085	517,944	4,923
Total Capital Expenditures	425,420	165,886	133,234	105,665	- 60,221
<b>Total Water Distribution</b>	<b>900,410</b>	<b>678,907</b>	<b>595,319</b>	<b>623,609</b>	<b>- 55,298</b>
<b>Waterworks Department</b>					
Total Revenues	-3,171,068	-3,540,000	-2,657,512	-2,844,298	695,702
Total Expenditures	1,249,509	798,621	856,191	860,259	61,638
Total Capital Expenditures	70,404	141,906	38,153	175,000	33,094
<b>Total Waterworks Department</b>	<b>-1,851,155</b>	<b>-2,599,473</b>	<b>-1,763,168</b>	<b>-1,809,039</b>	<b>790,434</b>
<b>Wastewater</b>					
Total Expenditures	1,581,073	966,588	899,996	1,036,430	69,842
Total Capital Expenditures	105,805	953,978	32,557	149,000	- 804,978
<b>Total Wastewater</b>	<b>1,686,878</b>	<b>1,920,566</b>	<b>932,553</b>	<b>1,185,430</b>	<b>- 735,136</b>
<b>Total Water and Wastewater</b>	<b>736,133</b>	<b>-</b>	<b>- 235,296</b>	<b>-</b>	<b>-</b>

**Capital Budget  
Fiscal Year 2018  
Township of North Glengarry**

<b>Planned Expenditures</b>		<b>2018</b>
<b>Department</b>		<b>Budgeted Amount</b>
Wastewater Treatment		149,000.00
Water Distribution		175,000.00
Water Treatment		105,665.00
<b>Total</b>		<b>429,665.00</b>
<b>Planned Funding</b>		<b>2018</b>
<b>Funding Source</b>		<b>Budgeted Amount</b>
Water and Wastewater Rates		429,665.00
<b>Total</b>		<b>429,665.00</b>

**Capital Budget  
Fiscal Year 2018  
Water Treatment**

<b>Planned Expenditures</b>		<b>2018</b>
<b>Project Description</b>		<b>Budgeted Amount</b>
Automated Polymer Mixing System		25,000.00
Pump Replacement		50,000.00
Small Tools and Equipment		5,665.00
Unforeseen Capital		25,000.00
<b>Total</b>		<b>105,665.00</b>
<b>Planned Funding</b>		<b>2018</b>
<b>Funding Source</b>		<b>Budgeted Amount</b>
Water and Wastewater Rates		105,665.00
<b>Total</b>		<b>105,665.00</b>



<b>Capital Budget Fiscal Year 2018 Water Distribution</b>	
<b>Planned Expenditures</b>	
<b>2018</b>	
<b>Project Description</b>	<b>Budgeted Amount</b>
Centre St. Watermain Replacement	85,000.00
Valve and Hydrant Replacement Program	30,000.00
Water Meter Replacement Program	10,000.00
Water Tower Mixing System	50,000.00
<b>Total</b>	<b>175,000.00</b>
<b>Planned Funding</b>	
<b>2018</b>	
<b>Funding Source</b>	<b>Budgeted Amount</b>
Water and Wastewater Rates	175,000.00
<b>Total</b>	<b>175,000.00</b>

<b>Capital Budget Fiscal Year 2018 Wastewater Treatment</b>	
<b>Planned Expenditures</b>	
<b>2018</b>	
<b>Project Description</b>	<b>Budgeted Amount</b>
Annual Sewer Lining Program	75,000.00
Lagoon Berm Maintenance	10,000.00
Maxville Pump Station Check Valve Replacement	25,000.00
Sludge Valve Replacement	14,000.00
Unforeseen Capital	25,000.00
<b>Total</b>	<b>149,000.00</b>
<b>Planned Funding</b>	
<b>2018</b>	
<b>Funding Source</b>	<b>Budgeted Amount</b>
Water and Wastewater Rates	149,000.00
<b>Total</b>	<b>149,000.00</b>

**Section 9**

**PLANNING/BUILDING  
BY-LAW  
ENFORCEMENT  
DEPARTMENT**

**Gerry Murphy**

**Section 10**

**FIRE DEPARTMENT**

**Patrick Gauthier**

**Section 11**

**PUBLIC WORKS**

**DEPARTMENT**

**Ryan Morton**

## **Section 12**

# **CORRESPONDENCE**

**TOWNSHIP OF NORTH GLENGARRY****KEY INFORMATION REPORT**

**Date:** January 22, 2018  
**To:** Council  
**From:** Tara Kirkpatrick – Economic Development and Communications Officer

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**Re: Economic Development Activities****CIP & Other Funding Opportunities**

- Fielded CIP information requests from numerous residents and business owners, including:
  - 2 Carr Street, Maxville (Residential property)
  - 12 and 12 A Main Street, Maxville (Ongoing CIP nearing completion)
  - 43 Main Street South, Maxville (Ongoing CIP)
  - 34 Main Street South, Maxville (Ongoing CIP)
  - Maxville Home Hardware (Intersection of Main Street/ Mechanic Street, Maxville. This new infill property has not yet been given an address)
  - 44 Main Street North, Alexandria (Ongoing CIP at Wine Maker's)
  - 28 Main Street North, Alexandria (Ongoing CIP at Richard Descoste Realty)
  - 21906 Main Street, Glen Robertson (CIP info request for Residential Property)
  - 21985 Main Street, Glen Robertson (CIP info request for Residential Property)
  - Glengarry Pioneer Museum, Dunvegan (CIP info request)

**Conferences & Networking Opportunities**

- December 11, 2017: Participated in training provided by the Ministry of Economic Development related to the financial tools and applications used in Community Improvement Plans (CIP). The training session was hosted by the United Counties of Stormont, Dundas and Glengarry and involved the participation of economic development officers, planners and representatives from municipal treasury departments.
- January 10, 2018: Participated in RT-09 training hosted by "The Great Waterway". This training was conducted by representatives of the Ontario Ministry of Tourism, Culture and Sport and is intended to clarify how to apply for tourism grants available within our region.
- January 16, 2018: Participated in the "Smart Agri-Food Supercluster: Digital/Connectivity Community Engagement Session," which was held in Ottawa. I used this opportunity to

engage various partners in government, agriculture and high-technology to discuss the connectivity issues faced in North Glengarry. I attended this meeting with representatives from the United Counties of SD&G, as well as North Glengarry resident Michael MacGilivray, who has been named as the new Interim Director of Cornwall and the Counties Community Futures Development Corporation (CFDC).

- January 17, 2018: Participated in the annual kickoff meeting of the SD&G EDO Working Group. This involved presentations by 15 government agencies operating within SD&G. The goal of the exercise was to establish stronger working relationships between these partners and to highlight a number of grant opportunities.
- Continued to work with representatives of the “All Things Food Network” to launch the North Glengarry Community Kitchens project.

### **Communications**

- Assisted the Water Works Department by preparing a variety of press releases and social media updates relating to a boil-water advisory issued for Glen Robertson. This followed an equipment failure at the Glen Robertson Water Treatment Plant on January 1, 2018.
- Prepared an advertising campaign and press release for the North Glengarry Fire Department asking residents to assist firefighters in keeping fire hydrants clear of snow.
- Took photos of the municipal lagoons so that the Public Works Department could complete a provincial funding request.
- Coordinated the ordering and delivery of new signage for Town Hall. The new sign was installed by “Sign It” on January 11.
- Coordinated and ordered new event signage to be displayed at trade shows and specialty events.
- Prepared the monthly ad “What’s New in North Glengarry,” which appeared in the Glengarry News.
- Social media updates (job postings, event postings, etc.). Saw continued growth to the audience on the North Glengarry Facebook Page.
- Met with Mr. Robin Flockton to discuss the donation of two trees to the Township of North Glengarry. The donation is expected to be made later this year.

### **Varia**

- Assisted the new members of the Festival of Lights committee with preparations for the festival.

### **Business Retention and Expansion**

- Responded to an information request for industrial leasing rates in Alexandria. The request was made by a representative of RBC Royal Bank, acting on behalf of an industrial client.
- Met with a new potential industrial client who expressed interest in relocating his manufacturing company, which is currently based in Quebec. This client was shown a variety of properties throughout North Glengarry.

### **COMMENTS**

This report is presented for information purposes only.

**THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY**

**PUBLIC MEETING**

Monday August 21<sup>st</sup>, 2017  
 Council Chambers  
 Centre Sandfield Centre  
 102 Derby Street West, Alexandria, ON

A Public Meeting was held in the Council Chamber on Monday August 21<sup>st</sup>, 2017 at 6:30 p.m.

**PRESENT:** **Mayor** – Chris McDonell  
**Deputy Mayor** – Jamie MacDonald  
**Councillor (Maxville Ward)** – Carma Williams  
**Councillor (At Large)** – Jacques Massie  
**Councillor (Kenyon Ward)** – Jeff Manley  
**Councillor (Alexandria Ward)** – Michel Depratto  
**CAO/Clerk** – Daniel Gagnon  
**Planning Department** – Chantal Lapierre

**REGRETS:** **Councillor (Lochiel Ward)** – Brian Caddell  
**CBO/By-Law Enforcement/Planning Manager** – Gerry Murphy

**1. PUBLIC MEETING CALLED TO ORDER**

The chair of the Committee called the Meeting to order at 6:30 p.m.

**2. ACCEPT THE AGENDA**

**Resolution No. 1**

**Moved by:** Carma Williams

**Seconded by:** Michel Depratto

That the Council of the Township of North Glengarry accepts the Public meeting agenda of Monday, August 21<sup>st</sup>, 2017.

**Carried**

**3. ACCEPT THE MINUTES**

**Resolution No. 2**

**Moved by:** Jeff Manley

**Seconded by:** Jacques Massie

That the Council of the Township of North Glengarry accepts the minutes of the Public Meeting of Monday, March 27<sup>th</sup>, 2017.

**Carried**

The Meeting was then turned over to the Planning Manager – Gerry Murphy

**4. ZONING AMENDMENTS**

**a) No. Z-05-2017**

**Owner:** Ertan & Sonay Cakmak

**Location:** 3838 Kenyon Dam Rd. Alexandria

The clerk asked three times for comments from the public in attendance. No comments were made.



b) **No. Z-06-2017**

**Owner: Denyse Bilodeau**

**Location: 21860 McCormick Rd. Glen Robertson**

The clerk asked three times for comments from the public in attendance. No comments were made.

c) **No. Z-07-2017**

**Owner: Maxville Manor**

**Location: 72 Mechanic St. W Maxville**

The clerk asked three times for comments from the public in attendance. No comments were made.

**5. OLD BUSINESS**

**6. NEW BUSINESS**

**7. NOTICE OF MOTION**

**8. ADJOURNMENT**

**Resolution No. 3**

**Moved by: Jeff Manley**

**Seconded by: Jacques Massie**

There being no further business to discuss, the meeting was adjourned at 6:38 p.m.

**Carried**

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**CAO/Clerk/Deputy Clerk**

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**Mayor/Deputy Mayor**

**THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY**

**PLANNING COMMITTEE MEETING**

Monday November 13<sup>th</sup>, 2017  
 Council Chambers  
 Centre Sandfield Centre  
 102 Derby Street West, Alexandria, ON

A Public Meeting of Planning was held in the Council Chamber on Monday November 13<sup>th</sup>, 2017 at 6:30p.m.

**PRESENT:** Mayor – Chris McDonell  
 Deputy Mayor – Jamie MacDonald  
 Councillor (Lochiel Ward) – Brian Caddell  
 Councillor (Maxville Ward) – Carma Williams  
 Councillor (At Large) – Jacques Massie  
 Councillor (Kenyon Ward) – Jeff Manley  
 Councillor (Alexandria Ward) – Michel Depratto  
 CAO/Clerk – Daniel Gagnon  
 Planning Department – Chantal Lapierre

**REGRETS:** CBO/By-Law Enforcement/Planning Manager – Gerry Murphy

**1. PUBLIC MEETING CALLED TO ORDER**

The chair of the Committee called the Meeting to order at 6:30 p.m.

**2. ACCEPT THE AGENDA**

**Resolution No. 1**

**Moved by:** Jacques Massie

**Seconded by:** Jeff Manley

That the Council of the Township of North Glengarry accepts the Planning Committee meeting agenda of Monday, November 13<sup>th</sup>, 2017.

**Carried**

**3. ACCEPT THE MINUTES**

**Resolution No. 2**

**Moved by:** Michel Depratto

**Seconded by:** Carma Williams

That the Council of the Township of North Glengarry accepts the minutes of the Planning Committee Meeting of Tuesday, October 10<sup>th</sup>, 2017.

**Carried**

The Meeting was then turned over to the Planning Department – Chantal Lapierre

**4. SEVERANCES**

**a) No. B-98/17**

**Owner:** W R MacEwen Limited

**Location:** Main Street North Maxville

**Resolution No. 3**

**Moved by:** Carma Williams

**Seconded by:** Michel Depratto

That the Planning Committee recommend approval of severance application **B-98/17** as per the conditions recommended by the planning department.

**Carried**

- b) No. B-100/17**  
**Owner: Sandra & Allan Blaney**  
**Location: Carr Street East Maxville**

**Resolution No. 4**

**Moved by:** Carma Williams

**Seconded by:** Michel Depratto

That the Planning Committee recommend approval of severance application **B-100/17** as per the conditions recommended by the planning department.

**Carried**

- c) No. B-101/17**  
**Owner: Sandra Blaney & Thelma MacQueen**  
**Location: 596 Skye Rd Dunvegan**

**Resolution No. 5**

**Moved by:** Jeff Manley

**Seconded by:** Brian Caddell

That the Planning Committee recommend approval of severance application **B-101/17** as per the conditions recommended by the planning department.

**Carried**

- d) No. B-102/17**  
**Owner: Josephine MacLeod**  
**Location: 20601 Lochiel Rd Alexandria**

**Resolution No. 6**

**Moved by:** Brian Caddell

**Seconded by:** Jeff Manley

That the Planning Committee recommend approval of severance application **B-102/17** as per the conditions recommended by the planning department.

**Carried**

- e) No. B-107/17**  
**Owner: Marvin MacDonald & Nathalie Levac**  
**Location: 2370 Kenyon-Roxborough Rd Maxville**

**Resolution No. 7**

**Moved by:** Jeff Manley

**Seconded by:** Brian Caddell

That the Planning Committee recommend approval of severance application **B-107/17** as per the conditions recommended by the planning department.

**Carried**

e) No. B-108/17

**Owner: Marvin MacDonald & Nathalie Levac**

**Location: 2370 Kenyon-Roxborough Rd Maxville**

**Resolution No. 8**

**Moved by:** Jeff Manley

**Seconded by:** Brian Caddell

That the Planning Committee recommend approval of severance application **B-108/17** as per the conditions recommended by the planning department.

**Carried**

**5. OLD BUSINESS**

**6. NEW BUSINESS**

**7. NOTICE OF MOTION**

**8. ADJOURNMENT**

**Resolution No. 9**

**Moved by:** Michel Depratto

**Seconded by:** Carma Williams

There being no further business to discuss, the meeting was adjourned at 6:50 p.m.

**Carried**

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**CAO/Clerk/Deputy Clerk**

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**Mayor/Deputy Mayor**



## Recreation Advisory Committee Minutes

The meeting of the Recreation Committee of Tuesday, November 14, 2017 was called to order at 4:00 pm at the Sandfield Centre.

**PRESENT:** **Chairman & Deputy Mayor** – Jamie MacDonald  
**Councillor** – Brian Caddell  
**Councillor** – Carma Williams  
**Member at large** – France Brunet  
**Director of Community Services** - Anne Leduc

**REGRETS:** **Member at Large** – Bob Linney

**GUESTS:** **Mayor** – Chris McDonell  
**Councillor** – Michel Depratto  
**Councillor** – Jeff Manley  
**Recreation** – Jeremy Dubeau  
**Recreation** – Jerome Andre

### 1. CALL MEETING TO ORDER

Motion to call the meeting to order at 4:00 pm.

**Resolution No.: 1      Moved by:** Carma Williams      **Seconded by:** France Brunet  
**CARRIED**

### 2. ADDITIONS, DELETIONS OR AMENDMENT

7 (j) Action Item – MRAC 2018 Capital and Operating Budget Proposals  
Correspondence – MRAC November 1, 2018 Minutes

### 3. ADOPTION OF THE AGENDA

That the agenda of the Recreation Committee meeting of July 18, 2017 be accepted as amended.

**Resolution No.: 2      Moved by:** Carma Williams      **Seconded by:** France Brunet  
**CARRIED**

### 4. DECLARATIONS OF CONFLICT OF INTEREST

No conflicts were noted.

## 5. ADOPTION OF PREVIOUS MINUTES

That the minutes from the Recreation Advisory Committee meeting on October 11, 2017 be accepted as presented.

**Resolution No.:** 3      **Moved by:** Carma Williams      **Seconded by:** France Brunet  
**CARRIED**

## 6. BUSINESS ARISING FROM THE MINUTES

None.

## 7. AGENDA ITEMS

### a) Budget Update - Dome

The budget review was performed by Anne Leduc, who indicated that the Dome is trending well. The Committee was asked to note that the amount of \$5,000 for the Tim Hortons naming rights are still outstanding and that the cost of lawn bowls was passed through the Dome's Sports Equipment and Supplies Budget.

### b) Budget Update – Island Park

The budget review was performed by Anne Leduc, who indicated that Island Park is trending well. There is an in and out item for the King George Park in the amount of \$4,252 for the TD Friends of the Environment grant to purchase the trees for the King George Park.

### c) Budget Update – Maxville & District Sports Complex

The budget review was performed by Anne Leduc, who indicated that MSC is trending lower than last year due to the decrease in ice rentals. The Canteen revenues are lower but so are the expenses which is largely due to the reduction of traffic in the facility. There were several large CIMCO bills in October related to September compressor and water issues during the heat wave.

### d) Budget Update – Glengarry Sports Palace

The budget review was performed by Anne Leduc, who indicated that GSP is trending well with the exception of the missing contributions from South Glengarry. The Canteen is expected to break even by the end of this year.

Be it resolved that the Budget Updates for the Dome, Island Park, Maxville & District Sports Complex and Glengarry Sports Palace be approved as circulated.

**Resolution No.:** 4      **Moved by:** Carma Williams      **Seconded by:** France Brunet  
**CARRIED**

### e) Action Item – Capital Budget Items

Be it resolved that the Recreation Advisory Committee receives the Staff Report on the 2018 Capital Budget Items and forward the same to Council for consideration.

**Resolution No.: 5      Moved by: Carma Williams      Seconded by: France Brunet**  
**CARRIED**

**f) Commemorative Tree Program**

Be it resolved that the Recreation Advisory Committee receives the Staff Report on the North Glengarry Commemorative Tree Planting Program; and

That the Recreation Advisory Committee recommends to Council to approve the use of the North Glengarry Commemorative Tree Planting Program in its parks.

**Resolution No.: 6      Moved by: Carma Williams      Seconded by: France Brunet**  
**CARRIED**

**g) Island Park Splash Pad Signage**

Be it resolved that the Recreation Advisory Committee receives the Staff Report on the Island Park Splash Pad signage; and

That the Recreation Advisory Committee approves the proposed signage and its installation at the splash pad.

**Resolution No.: 7      Moved by: Carma Williams      Seconded by: France Brunet**  
**CARRIED**

**h) Key Information Report – Recreation Activities Update**

The Director of Community Services presented the Key Information Report touching on the Glengarry Highlanders Collections Account, the steps taken to ensure the safety of the refrigeration plants at the Glengarry Sports Palace and the Maxville and District Sports Complex, The Archery Tag, the Glengarry Woman’s Volleyball League, the Little Sens Program, Soulange Soccer, the Street Senturions, the hot water tanks in Maxville, the Community Kitchens Pilot Program, the Festival of Lights, the Lions Bench at Mill Square, the parking pad at Island Park, and the Tree Planting in Island Park and the King George Park.

**i) Key Information Report – Glengarry Sports Palace**

The Director of Community Services presented the Key Information Report touching on the Canteen, Glengarry Highlanders Account being sent to collections, the steps taken to ensure the safety of the refrigeration plant at the Glengarry Sports Palace, Littles Sens Program, the Chem Aqua Contract, the installation of the accessible ramp, the AMHA dividers, the replacement of the hall doors to the change rooms, the door stops, and Rink Seal.

**j) Action Item – MRAC 2018 Capital and Operating Budget Proposals**

Be it resolved that the Recreation Advisory Committee receives the Staff Report on MRAC Capital and Operating Budget proposals;

THAT the Recreation Advisory Committee recommends that Council approves the use of the funds in the Cash in Lieu of Parkland fund for the safety upgrades in Maxville, Apple Hill and Glen Robertson;

THAT the Recreation Advisory Committee recommends that Council receives the schedules submitted by the Municipal Recreation Advisory Committee and include them as part of the Township of North Glengarry's 2018 Budgeting Exercise.

- Schedule A – MRAC 2018 Proposed Capital Budget
- Schedule B – MRAC 2018 Proposed Operating Budget

**Resolution No.: 8      Moved by: Carma Williams      Seconded by: France Brunet  
CARRIED**

**PENDING BUSINESS**

None.

**8. CORRESPONDANCE**

The MRAC November 1, 2017 Minutes

**9. CLOSED SESSION BUSINESS**

None.

**10. NEXT MEETING**

The next meeting will be held on December 12, 2017 at the Sandfield Centre at 4 pm.

**11. ADJOURNMENT**

The meeting was adjourned at 5:07 pm

**Resolution No.: 9      Moved by: Carma Williams      Seconded by: France Brunet  
CARRIED**

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Chairman of the Committee

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Date



**GLENGARRY SPORTS PALACE BOARD OF DIRECTOR MEETING**

Tuesday November 14, 2017 – 7:00 pm

**PRESENT:**       **Chairman - Appointee of SG** – Charlie Sangster  
                  **Mayor of NG** – Chris McDonell  
                  **Mayor of SG** - Ian McLeod  
                  **Councillor of NG** – Mike Depratto  
                  **Director of Community Services** – Anne Leduc

**REGRETS:**       **Vice Chairman - Councillor at Large** - Jacques Massie

**GUESTS:**        **CAO of SG** – Bryan Brown

**1.       CALL MEETING TO ORDER**

Motion to call the meeting to order at 7:00 pm.

**Resolution No.: 1       Moved by:** Chris McDonell       **Seconded by:** Ian McLeod

**CARRIED**

**2.       ADDITIONS, DELETIONS OR AMENDMENTS**

Addition: 7 d) 2018 Capital Budget Items

**3.       APPROVAL OF THE AGENDA**

Be it resolved that the agenda be approved as amended.

**Resolution No.: 2       Moved by:** Ian McLeod       **Seconded by:** Chris McDonell

**CARRIED**

**4.       DISCLOSURE OF PECUNIARY INTEREST**

None were noted.

**5.       ADOPTION OF PREVIOUS MINUTES**

Be it resolved that the minutes from October 11, 2017 be accepted as presented.

**Resolution No.: 3       Moved by:** Chris McDonell       **Seconded by:** Ian McLeod

**CARRIED**

**6.       BUSINESS ARISING FROM THE MINUTES**

None.

**7.       AGENDA ITEMS**

**a. Budget Update – Glengarry Sports Palace**

The budget review was performed by Anne Leduc, who indicated that GSP is trending well with the exception of the missing contributions from South Glengarry. The Canteen is expected to break even by the end of this year.

**b. Statement of Transactions**

The Statements of Transactions were presented by Anne Leduc.

Be it resolved that the Draft Budget and Statements of Transactions be approved as circulated.

**Resolution No.:** 4      **Moved by:** Chris McDonell      **Seconded by:** Ian McLeod

**CARRIED**

**c. Key Information Report**

The Director of Community Services presented the Key Information Report touching on the Canteen, Glengarry Highlanders Account being sent to collections, the steps taken to ensure the safety of the refrigeration plant at the Glengarry Sports Palace, Littles Sens Program, the Chem Aqua Contract, the installation of the accessible ramp, the AMHA dividers, the replacement of the hall doors to the change rooms, the door stops, and Rink Seal.

**e. Action Report – 2018 Capital Budget Items**

Be it resolved that the Glengarry Sports Palace Board receives the Staff Report on the 2018 Capital Budget Items; and

That the Glengarry Sports Palace Board recommends to Council to receive the 2018 Capital Budget Items for consideration during the upcoming budget exercises.

**Resolution No.:** 5      **Moved by:** Chris McDonell      **Seconded by:** Michel Depratto

**CARRIED**

**8. PENDING BUSINESS**

None.

**9. CORRESPONDANCE**

None.

**10. CLOSED SESSION BUSINESS**

None.

**11. NEXT MEETING**

The next scheduled meeting will be on December 19<sup>th</sup>, 2017 at 7 pm.

**12. ADJOURNMENT**

Be it resolved that the meeting be adjourned to the call of the Chair at 7:35 pm.

**Resolution No.:** 6      **Moved by:** Michel Depratto      **Seconded by:** Ian McLeod

**CARRIED**

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Chairman of the Board

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Date

12(f)

**Public Works Advisory Committee Meeting**

**Monday November 20, 2017 at 2:30 p.m.**

Gary Shepherd Hall

102 Derby Street West, Alexandria, Ontario, K0C 1A0

1. The Public Works Advisory Committee Meeting of November 20, 2017 held at the Gary Shepherd Hall, was brought to order at 2:30 p.m.

**Present:** **Chair:** Brian Caddell  
**Mayor:** Chris McDonell  
**Deputy Mayor:** Jamie MacDonald  
**Councillor:** Jacques Massie  
**Councillor:** Jeff Manley  
**Councillor:** Carma Williams  
**Councillor:** Michel Depratto  
**Member at Large:** Kevin Van den Oetelaar

**Staff:** **C.A.O.:** Daniel Gagnon  
**Public Works Director:** Ryan Morton  
**Environmental Manager:** Dean McDonald  
**Director of Transportation:** Roch Lajoie  
**RARE General Manager:** Linda Andrushkoff  
**Recording Secretary:** Micheline Larocque

**Absent:** **Member at Large:** Ron Aubin

2. **Accept Agenda – (Additions/Deletion)**

**Additions:**

**Moved by:** Jacques Massie

**Seconded by:** Jamie MacDonald

Moved to accept the agenda.

**Carried**

**3. Declaration – Conflict of Interest**

**4. Adoption of Previous Minutes**

**Resolution No. 2017-36**

**Moved by:**

**Seconded by:**

**Carried**

**5. Agenda Items**

- a. Maxville Water Update  
Transmission Main Routing  
Water and Wastewater Support Studies**

**Moved by:**

**Seconded by:**

The Public Works committee of the Township of North Glengarry hereby receives the Maxville Update presented by Ryan Morton

**Carried**

- b. Water Works Activity Update – Dean McDonald**

**Resolution No. 2017-37**

**Moved by:** Jacques Massie

**Seconded by:** Jeff Manley

The Public Works committee of the Township of North Glengarry hereby receives the Water Works Activity Update presented by Dean McDonald

**Carried**

**c. Roads Department Activity Update – Roch Lajoie**

**Resolution No. 2017-37**

**Moved by:** Jacques Massie

**Seconded by:** Jeff Manley

The Public Works committee of the Township of North Glengarry hereby receives the Roads Department Activity update presented by Roch Lajoie.

**Carried**

**d. RARE Financial – Linda Andrushkoff**

**Resolution No. 2017-37**

**Moved by:** Jacques Massie

**Seconded by:** Jeff Manley

The Public Works committee of the Township of North Glengarry hereby receives the RARE Financial Report presented by Linda Andrushkoff.

**Carried**

**e. Waste Free Ontario Act**

The Public Works committee of the Township of North Glengarry hereby receives the verbal report on Waste Free Ontario Act presented by Linda Andrushkoff.

**f. Corner of Dominion St and St Paul St**

The Public Works committee of the Township of North Glengarry hereby receives a verbal enquiry from Jeff Manley regarding the possibility of a three way stop at the corner of Dominion Street South and St Paul Street.

**g. Removal of Water Meters**

The Public Works committee of the Township of North Glengarry hereby receives a verbal presentation by Mr. Wayne Kujack enquiring about the possibility of reduced water cost for his low rental property. Staff will be presenting a report to Council.

**h. Energy Report**

Deferred to the next Public Works committee meeting.

**i. Matters Pending**

**6. New Business**

**7. Correspondence**

**8. Notice of Motion**

**9. Closed Session Business**

**10. Next Meeting:**

The next meeting December 18, 2017

**Carried**

**13. Adjournment**

**Resolution No. 2017-38**

**Moved by:** Jamie MacDonald

**Seconded by:** Jeff Manley

Moved to adjourn the meeting at 3:54 p.m.

**Carried**

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**Micheline Larocque – Recording Secretary**

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**Chair – Brian Caddell**

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12(g)



**MINUTES OF THE NOVEMBER 22, 2017 MEETING OF  
THE ARTS, CULTURE AND HERITAGE ADVISORY COMMITTEE**

A meeting of the Arts, Culture, and Heritage Advisory Committee was held on Wednesday, November 22, 2017, at 5:45 p.m. at the Sandfield Centre (102 Derby Street West, Alexandria).

**PRESENT:** Carma Williams, Chairperson  
Jeff Manley, Councillor  
Nicole Nadeau, Member at Large  
Dane Lanken, Member at Large  
Nathalie-Anne Bussière, Member at Large (Arrived at 5:40 pm)  
Tara Kirkpatrick, Economic Development & Communications Officer/ Recording Secretary

**GUEST:** Anne Leduc, Director of Recreation & Community Services

**REGRETS:** Karen Davison Wood, Member at Large

**1. CALL TO ORDER**

The meeting was called to order at 5:48 p.m.

**2. ACCEPT AGENDA**

**Moved by: Nathalie-Anne Bussière**

**Seconded by: Jeff Manley**

That the Agenda of the Arts, Culture and Heritage Advisory Committee meeting of November 22, 2017 be accepted as presented.

**Carried.**

**3. DECLARATIONS OF CONFLICT OF INTEREST**

- Nicole Nadeau declared a conflict of interest relating to the “MCM” Community Grant Application.
- Nathalie-Anne Bussière declared her conflict of interest relating to the “Friends of King George Park” Community Grant application.

**4. RATIFY THE MINUTES OF October 25, 2017**

**Moved by: Nicole Nadeau**

**Seconded by: Dane Lanken**

That the minutes of the October 25, 2017, Arts, Culture, and Heritage Advisory Committee meeting be accepted as presented.

**Carried.**

## **5. AGENDA ITEMS**

### **a. Awards program for excellence in built heritage restoration and renewal.**

- Deferred to the next meeting
  
- i. Other
  - The Arts, Culture and Heritage Committee has been nominated for two awards.
  - The ACH members have been invited to attend the conference where these awards will be presented and were asked to confirm their attendance with Anne Leduc for budgetary purposes

### **b. ACH Budget for 2017 (Unfinanced Capital Account) UCO.**

- There will be a \$5,000 budget request for 2018
- CFDC has awarded the ACH Committee \$1,700 in translation funding to translate the Glengarry Routes map.
- Rachel Hamelin will be doing the translation work, which is expected to be completed by the end of November.

### **c. Compilation of ACH Projects**

- A delegation led by Dane Lanken, presented to North Glengarry Council on November 13. Dane and Tara prepared a PowerPoint presentation outlining all of the ACH accomplishments undertaken since the founding of the committee. The presentation also outlined future goals and was well received by Council.

#### **i. Maxville Walking Tour**

- Nathalie and Carma have driven the route that they established. They have determined which buildings to include in the Maxville Walking Tour. The text is required to be able to send this to the graphic designer.
- Dane will be assisting Nathalie. She will prepare the draft and send it to Dane who will refine the text and add more historical context.
- The tour will focus on the heritage district surrounding Catherine Street and Peter Street.

#### **ii. Alexandria Walking Tour**

- The Alexandria Tour is ready to go and has been completed.
- A friend of Nicole's, who is new to the area, walked the tour and found it concise. The only feedback was that they were unsure as to the location of Mill Square.

### **d. 2018 Meeting Dates for ACH:**

- January 24, 2018
- March 1, 2018
- March 28, 2018
- April 25, 2018
- May 23, 2018
- June 27, 2018
- July 25, 2018 (Tentative)

- August 22, 2018
- October 3, 2018: Community Grants Meeting. Deadline for the 2019 Community Grants is September 28, 2018 at noon). The deadline has been pushed forward due to the 2018 Municipal Elections.
  
- Proposed meeting is October 24 (This meeting will be cancelled due to the Municipal election on October 22).
- Proposed meeting is November 26 (No meeting in November due to the municipal election).

e. **Community Grant Submissions**

- See attached spreadsheet below

Name of Organization	Contact Person	Title	Mailing Address	Telephone	Email	Project	Amount Requested	In Kind Requested	Amount Approved	In Kind Approved	TOTAL	Description of In-Kind	Comments		
2014															
1	United Golfers Inc. (UGIF) (P.O. Box 1000)	Wesley Leighton	Director	2001 West Industrial, Alexandria, ON, K8C 1A0	513-243-1001	<a href="mailto:wleighton@ugif.ca">wleighton@ugif.ca</a>	Transphone T-shirt Contest. Lettering Ontario, for UGIF to hold the contest of UGIF, 2014 and for the contest which would require to visual arts, printing, and done in addition to the budget.	\$ 2,000.00		\$ 1,000.00		\$ 1,000.00			
2	Gilgarry Arts & Crafts Collective	Thomas Callaway	Treasurer	13 Wilton Wood, Alexandria, ON, K8C 1A0		<a href="mailto:tomcallaway@gmail.com">tomcallaway@gmail.com</a>	Artistic, musical, literary and general fundraising. Creation of two distinct musical projects in a two-block area in Alexandria. Musical - Student Project, Musical II - Artist Challenge, Musical III - Artist Challenge, B. W. Wilson Wood Block Party.	\$ 1,500.00	\$ 1,875.00	\$ 3,000.00	\$ 1,875.00	\$ 4,875.00		in kind - delivery of 5 tables and 100 chairs, 2 30x30 tables, 2 up for access work, table for the installation of murals on mural building & WOW banners in Alexandria, and supplies for BWA Party.	Murals to be presented to the CPAC.
3	Gilgarry Family Engagement	Christal Benjamin	Union	330 MacDonald Blvd., Alexandria, ON, K8C 1A0	513-525-5157 x 247	<a href="mailto:christalbenjamin@gmail.com">christalbenjamin@gmail.com</a>	Information sessions with general speakers that would address subjects of interest for families supporting individuals with developmental disabilities and a Annual BBQ where families can meet and greet each other.	\$ 2,000.00	\$ 100.00	\$ 1,500.00	\$ 100.00	\$ 1,600.00		in kind - Rental of Sunfield Centre on two evenings for 2 hours.	
4	The Friends of the King George Park	Ann McNaughton	Chair	Box 14, Markville, ON, K8C 1T0	513-527-7937	<a href="mailto:ann.mcnaughton@comcast.ca">ann.mcnaughton@comcast.ca</a>	Photo exhibit - Special event day covering photographs from the 1950's to present day. The exhibit will be located in King Family photo from the initial time period. Name will be donated to the exhibit. Historical society and others will be on hand. The exhibition (with funding) will be transformed into a photo museum complete with an old fashioned cupola photo booth for people to dress in period costumes. Contact event at the office on Wednesday evening during July and August 2014.	\$ 1,450.00		\$ 850.00		\$ 850.00			
5	Yukon Historical Society	Tracy's Expert	President	3461 County Road 21, P.O. Box 4, Duckworth, ON, K8B 1T0	513-878-2318	<a href="mailto:tracy@yhsociety.com">tracy@yhsociety.com</a>	Historical society and others will be on hand. The exhibition (with funding) will be transformed into a photo museum complete with an old fashioned cupola photo booth for people to dress in period costumes. Contact event at the office on Wednesday evening during July and August 2014.	\$ 500.00	\$ 400.00	\$ 500.00	\$ 400.00	\$ 1,400.00		in kind - delivery of 10 tables and 50 chairs, 4 garbage cans, 2 Recreation Mall and white for delivery, 4 barricades, 4 traffic cones, 3 Public Works General Labourer, and vehicle.	Request organization to request the forms of the contract.
6	Save the Coastline	Brian Callison	Chairman	20990 County Road 10, Alexandria, ON, K8C 1A0	513-525-3040	<a href="mailto:brian@savecoastline.com">brian@savecoastline.com</a>	Consent event at the office on Wednesday evening during July and August 2014.	\$ 2,475.00		\$ 2,475.00		\$ 2,475.00			
7	HS Sport Ltd	Elke Anderson	Co-Founder	P.O. Box 90, Markville, ON, K8C 1T0	518-499-4797	<a href="mailto:elke@hsport.com">elke@hsport.com</a>	HS Sport Ltd on July 18th & 19th, 2014. HS Sports Ltd is the largest High Sporting Event in Canada with 100,000 attendees.	\$ 1,000.00	\$ 714.00			\$ 714.00		in kind - Rental of the Markville & Dixie's Sports complex arena floor for 2 days.	Request Decision - Request that Council approve a Corporate Sponsorship.
8	Markville & District Chamber of Commerce	Kerrie Paterni	Treasurer	P.O. Box 279, Markville, ON, K8C 1T0	513-228-3075	<a href="mailto:kerrie@markvillechamber.com">kerrie@markvillechamber.com</a>	HS Sport Ltd on July 18th & 19th, 2014. HS Sports Ltd is the largest High Sporting Event in Canada with 100,000 attendees.	\$ 1,400.00		\$ 1,400.00		\$ 1,400.00			
9	Musical Celebration Musical	Sublette Campbell	President	11 Sunfield Avenue, Alexandria, ON, K8C 1A0	513-525-0536	<a href="mailto:sublette@musical.com">sublette@musical.com</a>	HS Sport Ltd on July 18th & 19th, 2014. HS Sports Ltd is the largest High Sporting Event in Canada with 100,000 attendees.	\$ 1,000.00		\$ 1,000.00		\$ 1,000.00			
10	Gilgarry Pipe Band Association	Alison McDonald	Communications Director		513-242-0853	<a href="mailto:alisonmcdonald@comcast.ca">alisonmcdonald@comcast.ca</a>	HS Sport Ltd on July 18th & 19th, 2014. HS Sports Ltd is the largest High Sporting Event in Canada with 100,000 attendees.	\$ 1,000.00		\$ 1,000.00		\$ 1,000.00			
11	Gilgarry Sports Hall of Fame	Robbie Shepherd	Owner/Chairman	Van Street, Markville, ON, K8C 1T0	513-939-6211	<a href="mailto:robbshep@comcast.ca">robbshep@comcast.ca</a>	HS Sport Ltd on July 18th & 19th, 2014. HS Sports Ltd is the largest High Sporting Event in Canada with 100,000 attendees.	\$ 1,500.00	\$ 1,127.00	\$ 1,500.00	\$ 1,127.00	\$ 3,127.00		in kind - Rental of the Gilgarry Sports Palace arena floor, to moved tables, 600 chairs, Recreation Equipment Operator and General Labourer hours.	Request Decision
12	Markville Musical	John Papp	Treasurer	P.O. Box 363, Markville, ON, K8C 1T0	513-522-1158	<a href="mailto:johnpapp@markville.com">johnpapp@markville.com</a>	HS Sport Ltd on July 18th & 19th, 2014. HS Sports Ltd is the largest High Sporting Event in Canada with 100,000 attendees.	\$ 1,500.00		\$ 1,500.00		\$ 1,500.00			
13	Centre Church Centre	Heather Knott	President	2092 Lockhart Rd., County Road 23, Alexandria, ON, K8C 1A0	513-525-0862	<a href="mailto:heatherknott@comcast.ca">heatherknott@comcast.ca</a>	HS Sport Ltd on July 18th & 19th, 2014. HS Sports Ltd is the largest High Sporting Event in Canada with 100,000 attendees.	\$ 1,500.00		\$ 1,000.00		\$ 1,000.00			
14	St. Lukasha Presbyterian Church	Audrey Wilson (Coadjutor)	Chair	2092 Luggan-Gleason Rd., Dixie Stn ON, K8B 1T0	513-525-5570	<a href="mailto:audreyw@stluc.ca">audreyw@stluc.ca</a>	HS Sport Ltd on July 18th & 19th, 2014. HS Sports Ltd is the largest High Sporting Event in Canada with 100,000 attendees.	\$ 1,500.00		\$ 1,000.00		\$ 1,000.00			
							\$ 15,445.00	\$ 3,648.00	\$ 15,000.00	\$ 3,638.00	\$ 28,286.00				

**6. NEW BUSINESS**

**7. CORRESPONDENCE**

No correspondence was received.

**8. NEXT MEETING**

The next meeting of the Arts Culture and Heritage Advisory Committee is scheduled for Wednesday, January 24, 2018 at 5:45 p.m. at the Sandfield Centre.

**9. ADJOURNMENT**

The meeting was adjourned at 8:09 p.m.

**Moved by: Nathalie-Anne Bussière**  
Carried.

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**Recording Secretary – Tara Kirkpatrick**

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**Chair – Carma Williams**



**DRAFT Minutes of the  
CIP Approvals Committee (CIPAC) Meeting**

Thursday, December 7, 2017 at 5:30 p.m.  
Sandfield Centre  
102 Derby Street West, Alexandria

A meeting of the Community Improvement Plan (CIP) Approvals Committee (CIPAC) was held on Thursday, December 7, 2017, at 5:30 p.m. at the Sandfield Centre (102 Derby Street West, Alexandria.)

**PRESENT:**

**Karen Davison Wood**, Committee Chair  
**Michael Madden**, Alexandria & District Chamber of Commerce  
**Jeff Manley**, Councillor  
**Carma Williams**, Councillor  
**Deirdre Hill**, Maxville & District Chamber of Commerce  
**Tara Kirkpatrick**, Economic Development & Communications Officer

**GUEST:**

**Anne Leduc**, Director of Community Services

**REGRETS:**

**Nathalie-Anne Bussière**, Arts, Culture & Heritage Committee  
**Daniel Gagnon**, Chief Administrative Officer  
**Gerry Murphy**, Chief Building Officer

**1) CALL TO ORDER**

The meeting was called to order at 5:59 p.m. by **Jeff Manley**

**2) MOTION TO ACCEPT THE AGENDA**

**Moved by: Jeff Manley**

**Seconded by: Carma Williams**

That the Agenda of the CIP Approvals Committee of December 7, 2017, be accepted as presented.

**Carried.**

**3) DECLARATIONS OF CONFLICT OF INTEREST**

There were no declarations of conflict of interest expressed by the members present.

**4) A MOTION TO RATIFY THE MINUTES OF:**

**i) November 6, 2017**

**Moved by: Deirdre Hill**

**Seconded by: Carma Williams**

That the minutes of the November 6, 2017 meeting of the Community Improvement Plan Approvals Committee (CIPAC) meeting be accepted as presented.

Carried.

## 5) AGENDA ITEMS

### a. CIP Applications

#### i) New CIP Applications

#### ➤ 34 Main Street North, Maxville (Jessica McLeod)

##### ➤ Project Overview

- Replace the existing flat roof with a hip-roof, reinforced with engineered trusses. The roof will provide a classic, clean look, with a low pitch intended to reflect the original style. The roof will be covered in black, steel roofing material, using the brand "Vicwest, Supervic".
- Replace the cornices and fascia, with double fascia and frieze board that will provide beautiful detail and will highlight the original decorative brickwork along the top of the home. This will be done using black tin (paired to the roof) and white fascia/frieze board (paired to the original colours of the home).
- Masonry work to the bricks on the East façade (facing Main Street), and to the South façade. This primarily involves replacing 30 damaged bricks with bricks of similar size and colour.

##### ➤ Total Grants Requested

Program B: \$7,500

Program C: \$75

Program E: \$750 Building Permit Fee AND \$500 Planning Fees

**TOTAL: \$8,825**

Program G, Municipal Loan of \$10,000 (total cost to replace the entire roof – CIPAC only covers two sides; and to repair the masonry, is \$28,800).

##### ➤ Comments made by the committee.

- The committee discussed the project and found that the applicant is not eligible for the cost of the roof due to the fact that this is a structural change. The existing roof is flat. This would not be a restoration, but a rebuild of the roof structure.
- The committee found that while the roof may not be eligible, other elements of this project are. These elements include the replacement of the cornices and fascia with double fascia and frieze board, including the cost of the rental of the crane. The proposed masonry work is also considered eligible.

**CIPAC recommends to Council the approval of the below-listed elements of the project:**

That the Community Improvement Approvals Committee (CIPAC) approves a Financial Incentive Program Grant request, as submitted by Jessica McLeod for the property situated at 34 Main Street North, in Maxville.

This includes a **Program B (Building Improvement and Infill Grant)** of up to \$7,500 representing a matching grant of 50% to conduct work on two facades. *No repair or replacement of the roof is eligible for this program.*

A **Program C (Civic Address Signage Grant)** of \$75, representing a matching grant of 75% for a civic address sign at one locale; a **Program E (Building Permit & Planning Fee Grant)** equal to 100% of the eligible Building Permit fees of a maximum of \$750; a **Program F (Tax Increment Grant)**; and to a **Program G (Municipal Loan Program)** of \$10,000 as submitted by the property owner Jessica McLeod, for the property situated at 34 Main Street North, in Maxville.

**Moved by: Jeff Manley**

**Seconded by: Michael Madden**

Carried.

### ➤ 52 Main Street North, Alexandria (Paula Soloman-Lavigne)

#### ➤ Project Overview

- This project includes removing one basement window on the front façade and replacing it with a larger window.
- This project is part of a larger project to convert the building into a duplex. The cost of the window is estimated at approximately \$3700 and is part of an \$18,000 project, which is mainly focused on the interior of the building.
- The Committee members expressed concern that the change of the window would not improve the visual appearance of the building.
- The Community Improvement Approvals Committee (CIPAC) has moved that the project be deferred until such a time as the property owner comes forward with more detailed plans for visible façade improvements, such as landscaping.

**Moved by: Carma Williams**

**Seconded by: Michael Madden**

Carried.

## ii) Closing CIP Project

### ➤ 2 Carr Street East, Maxville (Barry & Lynne MacDonald)

#### Project Overview:

- 1) Replace 2 steel doors (top and bottom of front façade). **(Complete)**
- 2) Replace 1 Screen door, ground entrance, front façade. **(Complete)**
- 3) Restore and repaint two balconies (upper and lower) on the front façade. **(Complete)**
- 4) Masonry/brick work to the South and West facades. **(Complete)**



- 5) Repair the electrical and install functioning porch lights on the upper and lower balconies (this was pulled from the original request on June 20, 2016, as the property owner could not obtain quotes). **(Rescinded. Not part of Letter of Agreement)**

**Program D:**

- 1) Remove 2 cedar trees located adjacent to the balcony on the front façade & replace with sod and shrubs. **(Complete)**
- 2) Stain fence in natural colour and add decorative latticework. **(Complete).**

**CIPAC Recommends the approval of the below-listed elements of the project:**

The Community Improvement Approvals Committee resolves that the Community Improvement Project (CIP) at 2 Carr Street East, in Maxville, has been completed as per the plans approved by Council on June 27, 2016 and as per the Letter of Agreement for the Municipal Financial Incentive (Grant) Program signed by the applicants, Barry MacDonald and Lynne MacDonald on July 13, 2016.

A total of **\$6,025.92** shall be paid to Barry MacDonald and Lynne MacDonald.

This payment represents:

- (1) The sum of **\$5,433 (Five-Thousand, Four-Hundred and Thirty-Three Dollars)**, in the form of a Building Improvement and Infill Grant **(Program B)**.
- (2) The sum of **\$404.92 (Four-Hundred and Four-Dollars and Ninety-Two Cents)** in the form of a Landscaping Grant (Program D).
- (3) The sum of **\$188 (One-Hundred and Eighty-Eight Dollars)** in the form of a Building Permit Fee Grant Program **(Program E)**.

**TOTAL: \$6,025.92**

- **CIPAC proposed that the property owners should also be offered a CIP Civic Sign in one of the four models adopted by the CIP program. The cost of this sign will be covered by the Township.**

**Moved by: Deirdre Hill**

**Seconded by: Carma Williams**

Carried.

<b>Application Deadline</b>	<b>CIP Approval Committee Meetings</b>	<b>Recommendations Approved by Council</b>
January 22	January 29	February 5
February 26	March 5	March 12
March 26	April 2	April 9
April 30	May 7	May 14
May 28	June 4	June 11
June 25	July 2	July 9
July 30	August 7 (Tuesday)	August 13
August 27	September 4 (Tuesday)	September 10
September 24	October 1	October 9 (Tuesday)

- The CIPAC committee members requested that an electronic invite be sent to their email accounts with each of the new CIPAC dates for 2018.

## 6) NEW BUSINESS

- a) Approval of Public Art Grant (Program D) artwork for the CIP project located at 44 Main Street North, in Alexandria (Wine Makers).
  - The CIPAC committee determined that the design for this artwork was not approved prior to the creation of this piece, making it ineligible for CIP funding.
  
- b) CIP Financing
  - All of the CIP finances have been recalculated to reflect the recent CIP amendment changes, which added the cost of Planning Fees to the grants.
  - Anne proposes that the property owners should be eligible for these funds, but if they are not needed, then the funds should be returned to the budget so that they are not held up in funding that will not be used. It was proposed to the committee that Township staff verify with the Building Department at the beginning of the project, if these fees will be required. If the Planning Fees are not required, then they will not be included in the grant allocations.
  
- c) Township of North Glengarry signage for Town Hall
  - The Township recently purchased a new branding sign for Town Hall. An RFP was sent out to suppliers asking them to produce examples of a new sign featuring the new branding.
  - Three sign companies supplied quotes for this new sign.
  - The contract was awarded to SignIt to create the sign, which is expected to be completed by Christmas.
  - Anne and Tara apologized to the CIPAC members for not bringing forward this project earlier. It was anticipated that it would take longer for the artwork to be completed, than was the case. The intention was to provide details on the plan at this meeting. In this instance, the actual sign is being completed much faster than anticipated.

**7) NEXT CIPAC MEETING**

- Monday, January 29, 2018, 5:30 pm, at the Gary Shepherd Hall (102 Derby Street West, Alexandria).

**8) ADJOURNEMENT**

The meeting was adjourned at 7:16 p.m.

**Moved by: Michael Madden**

**Carried.**

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Recording Secretary – Tara Kirkpatrick

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Chair – Karen Davison-Wood



## Recreation Advisory Committee Minutes

The meeting of the Recreation Committee of Tuesday, December 19, 2017 was called to order at 4:00 pm at the Sandfield Centre.

**PRESENT:** **Acting Chairperson** – Carma Williams  
**Councillor** – Brian Caddell  
**Member at Large** – Robert Linney  
**Director of Community Services** – Anne Leduc  
**Recording Secretary** – Chloe Crack

**REGRETS:** **Deputy Mayor** – Jamie MacDonald  
**Member at large** – France Brunet

**GUESTS:** **Mayor** – Chris McDonell  
**Recreation** – Jeremy Dubeau

### 1. CALL MEETING TO ORDER

Motion to call the meeting to order at 4:04 pm.

**Resolution No.: 1**      **Moved by:** Brian Caddell      **Seconded by:** Robert Linney  
**CARRIED**

### 2. ADDITIONS, DELETIONS OR AMENDMENT

7h) Transfer of MRAC Father Gautier remaining 2017 Capital Budget.

### 3. ADOPTION OF THE AGENDA

That the agenda of the Recreation Committee meeting of July 18, 2017 be accepted as amended.

**Resolution No.: 2**      **Moved by:** Brian Caddell      **Seconded by:** Robert Linney  
**CARRIED**

### 4. DECLARATIONS OF CONFLICT OF INTEREST

No conflicts were noted.

### 5. ADOPTION OF PREVIOUS MINUTES

That the minutes from the Recreation Advisory Committee meeting on November 14, 2017 be accepted as presented.

**Resolution No.:** 3

**Moved by:** Brian Caddell

**Seconded by:** Robert Linney

**CARRIED**

**6. BUSINESS ARISING FROM THE MINUTES**

None.

**7. AGENDA ITEMS**

**a) Budget Update - Dome**

The budget review was performed by Chloe Crack, who indicated that the Dome is trending well. The Committee was asked to note that the amount of \$5,000 for the Tim Hortons naming rights are still outstanding.

**b) Budget Update – Island Park**

The budget review was performed by Chloe Crack, who indicated that Island Park is trending well.

**c) Budget Update – Maxville & District Sports Complex**

The budget review was performed by Chloe Crack, who indicated that MSC is trending lower than last year due to the decrease in ice rentals. The Canteen revenues are lower but so are the expenses which is largely due to the reduction of traffic in the facility.

**d) Budget Update – Glengarry Sports Palace**

The budget review was performed by Chloe Crack, who indicated that GSP is trending well with the exception of the missing contributions from South Glengarry. The Canteen is expected to break even by the end of this year.

Be it resolved that the Budget Updates for the Dome, Island Park, Maxville & District Sports Complex and Glengarry Sports Palace be approved as circulated.

**Resolution No.:** 4

**Moved by:** Brian Caddell

**Seconded by:** Robert Linney

**CARRIED**

**e) Action Item – 2018 Annual Calendar for Regular Public Meetings of the Recreation Advisory Committee**

Be it resolved that the Recreation Advisory Committee receives the Staff Report on the 2018 Annual Calendar for Regular Public Meetings of the Recreation Advisory Committee; and

THAT the Recreation Advisory Committee accepts the 2018 Annual Calendar.

**Resolution No.:** 5

**Moved by:** Brian Caddell

**Seconded by:** Robert Linney

**CARRIED**

**f) Key Information Report – Recreation Activities Update**

The Director of Community Services presented the Key Information Report touching on the Meetings with NGS and AMHA – Staff met with Heather Paul and Greg Nolan of NGS and Serge Bellefeuille of AMHA, Family Day / Bubble Soccer, the Hot Water tanks in Maxville, the Meeting with Fire Department – Refrigeration Rooms and the widening of walkways at Island Park

**g) Key Information Report – Glengarry Sports Palace**

The Director of Community Services presented the Key Information Report touching on the Canteen, the Molson Rebate update, signing for the new credit line for GSP and the successful compliance to the TSSA inspection of the facility.

Mr. Robert Linney enquired as to the status of the MRAC Operating and Capital Budgets for 2018. The Director advised that Council requested that these budgets be brought to the 2018 Budget exercise which is scheduled to start eminently.

**h) Transfer of MRAC Father Gauthier remaining 2017 Capital Budget**

Mr. Robert Linney indicated that the MRAC Father Gauthier had unspent funds in its 2017 Capital Budget and requested that it be carried over to the Father Gauthier 2018 Capital budget in a dedicated fund for fencing along the south side of the Soccer Field.

**Resolution No.:** 6      **Moved by:** Brian Caddell      **Seconded by:** Robert Linney  
**CARRIED**

**8. PENDING BUSINESS**

**9. CORRESPONDANCE**

None

**10. CLOSED SESSION BUSINESS**

None

**11. NEXT MEETING**

The next meeting will be held on January 9, 2017 at the Sandfield Centre at 4 pm.

**12. ADJOURNMENT**

The meeting was adjourned at 5:37 pm

**Resolution No.:** 7      **Moved by:** Brian Caddell      **Seconded by:** Robert Linney  
**CARRIED**

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Chairman of the Committee

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Date

12 (j)

**GLENGARRY SPORTS PALACE BOARD OF DIRECTOR MEETING**

**Tuesday December 19, 2017 – 7:00 pm**

**PRESENT:** Charlie Sangster - Chairman – South Glengarry Appointee  
Jacques Massie – Vice-Chair – North Glengarry Appointee  
Chris McDonell – North Glengarry Appointee  
Michel Depratto – North Glengarry Appointee  
Ian McLeod – South Glengarry Appointee  
Anne Leduc – Director of Community Services – North Glengarry  
Chloe Crack – Recording Secretary

**GUESTS:** Richard Wylie – Lead Hand

**1. CALL MEETING TO ORDER**

Motion to call the meeting to order at 7:02 pm.

**Resolution No.: 1      Moved by:** Chris McDonell      **Seconded by:** Ian McLeod

**CARRIED**

**2. ADDITIONS, DELETIONS OR AMENDMENTS**

None

**3. APPROVAL OF THE AGENDA**

Be it resolved that the agenda be approved as amended.

**Resolution No.: 2      Moved by:** Ian McLeod      **Seconded by:** Chris McDonell

**CARRIED**

**4. DISCLOSURE OF PECUNIARY INTEREST**

None were noted.

**5. ADOPTION OF PREVIOUS MINUTES**

Be it resolved that the minutes from November 14, 2017 be accepted as presented.

**Resolution No.: 3      Moved by:** Chris McDonell      **Seconded by:** Ian McLeod

**CARRIED**

**6. BUSINESS ARISING FROM THE MINUTES**

None.

## 7. AGENDA ITEMS

### a. Budget Update – Glengarry Sports Palace

The budget review was performed by Chloe Crack, who indicated that GSP is trending well with the exception of the missing contributions from South Glengarry.

The Canteen is expected to break even by the end of this year. Capital expenditures are down slightly given the tight control on the budget at the present time.

### b. Statement of Transactions

The Statements of Transactions were presented by Chloe Crack.

Be it resolved that the Draft Budget and Statements of Transactions be approved as circulated.

**Resolution No.:** 4      **Moved by:** Michel Depratto      **Seconded by:** Jacques Massie

**CARRIED**

### c. Action Report – 2018 Annual Calendar

Be it resolved that the Glengarry Sports Palace Board receives the Staff Report on the 2018 Annual Calendar for Regular Public Meetings of the Board of the Glengarry Sports Palace with the additions of the dates for November 11 and December 13 2018; and

THAT the Glengarry Sports Palace Board receives accepts the 2018 Annual Calendar.

**Resolution No.:** 5      **Moved by:** Michel Depratto      **Seconded by:** Jacques Massie

**CARRIED**

### d. Key Information Report

The Director of Community Services presented the Key Information Report touching on the Canteen, the Molson Rebate update, signing for the new credit line for GSP and the successful compliance to the TSSA inspection of the facility.

The Board has requested that staff obtain information on a stand-by generator for the facility.

## 8. PENDING BUSINESS

None.

## 9. CORRESPONDANCE

None.

## 10. CLOSED SESSION BUSINESS

Be it resolved that the Glengarry Sports Palace Board moves into Camera in order to address:

Labour negotiation (as this matter deals with labour relations or employee negotiations they may be discussed in closed session under sections 239 (2)(d) of the *Ontario Municipal Act*);



Litigation (as this matter deals with litigation they may be discussed in closed session under sections 239 (2)(e) of the Ontario Municipal Act).

**Resolution No.: 6**      **Moved by:** Jacques Massie      **Seconded by:** Michel Depratto

**CARRIED**

That we return to the Regular Meeting of the Glengarry Sports Palace Board at 8:30 p.m.

**Resolution No.: 7**      **Moved by:** Jacques Massie      **Seconded by:** Michel Depratto

**CARRIED**

**11. NEXT MEETING**

The next scheduled meeting will be on January 9<sup>th</sup>, 2018 at 7 pm.

**12. ADJOURNMENT**

Be it resolved that the meeting be adjourned to the call of the Chair at 8:32 pm.

**Resolution No.: 8**      **Moved by:** Ian McLeod      **Seconded by:** Chris McDonell

**CARRIED**

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Chairman of the Board

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Date

# **Section 13**

## **NEW BUSINESS**

## **Section 14**

# **NOTICE OF MOTION**

# **Section 15**

**QUESTION PERIOD**

**Section 16**

**CLOSED SESSION**

**BUSINESS**

**CORPORATION OF  
THE  
TOWNSHIP OF NORTH GLENGARRY**

**RESOLUTION #** \_\_\_\_\_

**DATE:** February 5, 2018

**MOVED BY:** \_\_\_\_\_

**SECONDED BY:** \_\_\_\_\_

**Proceed "In Camera" Session,**

That the Council of the Township of North Glengarry proceeds in Camera under Section 239 (2) of the *Ontario Municipal Act* at \_\_\_\_\_, in order to address,

**Energy Contract** (as this matter deal with litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board they may be discussed in closed session under sections 239 (2)(e) of the *Ontario Municipal Act*);

**Energy Contract** (as this matter deal with advice that is subject to solicitor-client privilege, including communications necessary for that purpose they may be discussed in closed session under sections 239 (2)(f) of the *Ontario Municipal Act*);

**Tender for Surplus Land** (as this matter deal with a proposed or pending acquisition or disposition of land by the municipality or local board they may be discussed in closed session under sections 239 (2)(c) of the *Ontario Municipal Act*);

**Taxation Discrepancies Corrections** (as this matter deal with advice that is subject to solicitor-client privilege, including communications necessary for that purpose they may be discussed in closed session under sections 239 (2)(f) of the *Ontario Municipal Act*);

**Human Resource Staffing** (as this matter deal with personal matters about an identifiable individual, including municipal or local board employees they may be discussed in closed session under sections 239 (2)(b) of the *Ontario Municipal Act*);

**Human Resource Staffing** (as this matter deal with personal matters about an identifiable individual, including municipal or local board employees they may be discussed in closed session under sections 239 (2)(b) of the *Ontario Municipal Act*);

**Human Resource Policies** (as this matter deal with labour relations or employee negotiations they may be discussed in closed session under sections 239 (2)(d) of the *Ontario Municipal Act*);

And adopt the minutes of the Municipal Council “In Camera” session meeting of January 8, 2018, January 15, 2018 and January 24, 2018

**Carried**

**Defeated**

**Deferred**

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**MAYOR / DEPUTY MAYOR**

	<b>YEA</b>	<b>NEA</b>
<b>Deputy Mayor:</b> Jamie MacDonald	_____	_____
<b>Councillor:</b> Jacques Massie	_____	_____
<b>Councillor:</b> Brian Caddell	_____	_____
<b>Councillor:</b> Jeff Manley	_____	_____
<b>Councillor:</b> Michel Depratto	_____	_____
<b>Councillor:</b> Carma Williams	_____	_____
<b>Mayor:</b> Chris McDonell	_____	_____

**Section 16 Item a**

**CORPORATION OF  
THE  
TOWNSHIP OF NORTH GLENGARRY**

**RESOLUTION #** \_\_\_\_\_

**DATE:** February 5, 2018

**MOVED BY:** \_\_\_\_\_

**SECONDED BY:** \_\_\_\_\_

Adopt Minutes of "In Camera" Session

That the minutes of the Municipal Council "In Camera" session meeting January 8, 2018, January 15, 2018 and January 24, 2018 be adopted as printed.

**Carried**

**Defeated**

**Deferred**

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**MAYOR / DEPUTY MAYOR**

**YEA**

**NEA**

**Deputy Mayor:** Jamie MacDonald

**Councillor:** Jacques Massie

**Councillor:** Brian Caddell

**Councillor:** Jeff Manley

**Councillor:** Michel Depratto

**Councillor:** Carma Williams

**Mayor:** Chris McDonell

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**Section 16 Item b**



**CORPORATION OF  
THE  
TOWNSHIP OF NORTH GLENGARRY**

**RESOLUTION #** \_\_\_\_\_

**DATE:** February 5, 2018

**MOVED BY:** \_\_\_\_\_

**SECONDED BY:** \_\_\_\_\_

That we return to the Regular Meeting of Council at \_\_\_\_\_.

**Carried**

**Defeated**

**Deferred**

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**MAYOR / DEPUTY MAYOR**

**YEA**

**NEA**

**Deputy Mayor:** Jamie MacDonald

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**Councillor:** Jacques Massie

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**Councillor:** Brian Caddell

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**Councillor:** Jeff Manley

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**Councillor:** Michel Depratto

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**Councillor:** Carma Williams

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**Mayor:** Chris McDonell

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**Section 16 Item c**

## **Section 17**

**CONFIRMING BY-LAW**

**CORPORATION OF  
THE  
TOWNSHIP OF NORTH GLENGARRY**

**RESOLUTION #** \_\_\_\_\_

**DATE:** February 5, 2018

**MOVED BY:** \_\_\_\_\_

**SECONDED BY:** \_\_\_\_\_

That the Council of the Township of North Glengarry receive By-law 04-2018; and

That Council adopt by-law 04-2018 being a by-law to adopt, confirm and ratify matters dealt with by Resolution and that By-law 04-2018 be read a first, second, third time and enacted in Open Council this 5<sup>th</sup> day of February, 2018.

**Carried**

**Defeated**

**Deferred**

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**MAYOR / DEPUTY MAYOR**

**Deputy Mayor:** Jamie MacDonald

**Councillor:** Jacques Massie

**Councillor:** Brian Caddell

**Councillor:** Jeff Manley

**Councillor:** Michel Depratto

**Councillor:** Carma Williams

**Mayor:** Chris McDonell

**YEA**

**NEA**

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**Section 17 Item a**

**THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY**

**BY-LAW 04-2018  
FOR THE YEAR 2018**

**BEING A BY-LAW TO ADOPT, CONFIRM AND RATIFY MATTERS DEALT WITH BY RESOLUTION.**

**WHEREAS** s. 5(3) of the *Municipal Act, 2001*, provides that the powers of municipal corporation are to be exercised by its Council by by-law; and

**WHEREAS** it is deemed expedient that the proceedings, decisions and votes of the Council of the Corporation of the Township of North Glengarry at this meeting be confirmed and adopted by by-law;

**THEREFORE** the Council of the Corporation of the Township of North Glengarry enacts as follows:

1. **THAT** the action of the Council at its regular meeting of February 5, 2018 in respect to each motion passed and taken by the Council at its meetings, is hereby adopted, ratified and confirmed, as if each resolution or other action was adopted, ratified and confirmed by its separate by-law; and;
2. **THAT** the Mayor and the proper officers of the Township of North Glengarry are hereby authorized and directed to do all things necessary to give effect to the said action, or to obtain approvals where required, and except where otherwise provided, The Mayor and the Clerk are hereby directed to execute all documents necessary in that behalf and to affix the corporate seal of the Township to all such documents.
3. **THAT** if due to the inclusion of a particular resolution or resolutions this By-law would be deemed invalid by a court of competent jurisdiction then Section 1 to this By-law shall be deemed to apply to all motions passed except those that would make this By-law invalid.
4. **THAT** where a "Confirming By-law" conflicts with other by-laws the other by-laws shall take precedence. Where a "Confirming By-Law" conflicts with another "Confirming By-law" the most recent by-law shall take precedence.

**READ** a first, second and third time, passed, signed and sealed in Open Council this 5<sup>th</sup> day of February 2018.

\_\_\_\_\_  
**CAO/Clerk / Deputy Clerk**

\_\_\_\_\_  
**Mayor / Deputy Mayor**

I, hereby certify that the forgoing is a true copy of By-Law No. 04-2018, duly adopted by the Council of the Township of North Glengarry on the 5<sup>th</sup> day of February, 2018.

\_\_\_\_\_  
**Date Certified**

\_\_\_\_\_  
**CAO/Clerk / Deputy Clerk**

# **Section 18**

# **ADJOURN**

**CORPORATION OF  
THE  
TOWNSHIP OF NORTH GLENGARRY**

**RESOLUTION #** \_\_\_\_\_

**DATE:** February 5, 2018

**MOVED BY:** \_\_\_\_\_

**SECONDED BY:** \_\_\_\_\_

There being no further business to discuss, the meeting was adjourned at \_\_\_\_\_.

**Carried**

**Defeated**

**Deferred**

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**MAYOR / DEPUTY MAYOR**

**YEA**

**NEA**

**Deputy Mayor:** Jamie MacDonald

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**Councillor:** Jacques Massie

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**Councillor:** Brian Caddell

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**Councillor:** Jeff Manley

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**Councillor:** Michel Depratto

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**Councillor:** Carma Williams

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**Mayor:** Chris McDonell

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**Section 18**