

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

Regular Meeting of Council

**Monday November 27, 2017 at 7:00 p.m. – Council Chambers
102 Derby Street West, Alexandria, Ontario K0C 1A0**

Draft Agenda

THE MEETING WILL OPEN WITH THE CANADIAN NATIONAL ANTHEM

1. ACCEPT THE AGENDA (Additions/Deletions) ® (Carma)
2. DECLARATIONS OF CONFLICTS OF INTEREST
3. ADOPTION OF PREVIOUS MINUTES ® (Jamie)
 - a) Regular Meeting of Council – November 13, 2017
4. DELEGATION(S)
 - a) Regional Community Improvement Plans presented by Tim Simpson, Alison McDonald and Terry Besner
 - b) First Impression Community Exercise presented by Stephen Mann, EDO of North Dundas
 - c) Community Innovation Grant presented by Deb Stava of St-Lawrence College Cornwall Campus, Gina Dragone of SDG, Cornwall & Akwesasne Food & Agriculture Advisory Council and Louise Quenneville of Hôpital Glengarry Memorial Hospital.
5. COMMITTEE RECOMMENDATIONS
6. CAO/CLERK'S DEPARTMENT - Daniel Gagnon, CAO/Clerk
 - a) 2018 Annual Meeting Calendar ® (Jacques)
7. COMMUNITY SERVICES DEPARTMENT – Anne Leduc, Director of Recreation/Community Services
 - a) Key Information Report – Community Kitchens
 - b) Community Innovation Grant Application ® (Jeff)
 - c) North Glengarry Commemorative Tree Planting Program ® (Michel)
 - d) MRAC 2018 Capital and Operating Budget ® (Carma)
 - e) MRAC change of use for Cash in Lieu of Parklands Funds ® (Jamie)
 - f) Pre-approved Maxville Budget Capital Expenditure for 2018 ® (Jeff)
 - g) 2018 Community Grant Program Applications ® (Brian)
8. TREASURY DEPARTMENT - Johanna Levac, Treasurer
9. PLANNING/BUILDING & BY-LAW ENFORCEMENT DEPARTMENT - Gerry Murphy, CBO/Senior By-law Enforcement Officer/Planning Manager
10. FIRE DEPARTMENT – Patrick Gauthier, North Glengarry Fire Chief
11. PUBLIC WORKS DEPARTMENT – Ryan Morton, Director of Public Works
 - a) By-law 53-2017 – Erect stop signs on Dominion St ® (Michel)
 - b) Maxville Water update
12. CORRESPONDENCE
 - a) Recreation Advisory Committee Minutes – October 11, 2017
 - b) Glengarry Sports Palace Board Minutes – October 11, 2017
 - c) Public Works Advisory Committee Minutes – October 16, 2017

13. NEW BUSINESS

14. NOTICE OF MOTION

Next Regular Public Meeting of Council
December 11, 2017 at 7:00 p.m. at the Centre Sandfield Centre, 102 Derby Street West,
Alexandria, Ontario.

Note: Meeting are subject to change or cancellation.

15. QUESTION PERIOD (limit of one question per person and subsequent question will be at the discretion of the Mayor/Chair).

16. CLOSED SESSION BUSINESS

Recreation Dept. negotiation (as this matter deal with labour relations or employee negotiations they may be discussed in closed session under sections 239 (2)(d) of the *Ontario Municipal Act*);

And adopt the minutes of the Municipal Council “In Camera” session meeting of November 9, 2017, November 13, 2017 and November 23, 2017.

17. CONFIRMING BY-LAW

a) By-law 54-2017 ® (Carma)

18. ADJOURN ® (Jacques)

Section 1

ACCEPT THE AGENDA

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: November 27, 2017

MOVED BY: _____

SECONDED BY: _____

That the Council of the Township of North Glengarry accepts the agenda of the Regular Meeting of Council on Monday November 27, 2017.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

YEA

NEA

Deputy Mayor: Jamie MacDonald

Councillor: Jacques Massie

Councillor: Brian Caddell

Councillor: Jeff Manley

Councillor: Michel Depratto

Councillor: Carma Williams

Mayor: Chris McDonell

Section 1

Section 2

DECLARATIONS OF CONFLICTS OF INTEREST

Section 3

ADOPTION OF PREVIOUS MINUTES

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: November 27, 2017

MOVED BY: _____

SECONDED BY: _____

That the minutes of the following meeting be adopted as circulated.

Regular Meeting of Council – November 13, 2017

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

	YEA	NEA
Deputy Mayor: Jamie MacDonald	_____	_____
Councillor: Jacques Massie	_____	_____
Councillor: Brian Caddell	_____	_____
Councillor: Jeff Manley	_____	_____
Councillor: Michel Depratto	_____	_____
Councillor: Carma Williams	_____	_____
Mayor: Chris McDonell	_____	_____

Section 3

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

REGULAR MEETING OF COUNCIL

**Monday November 13, 2017 at 7:00 p.m. – Council Chambers
102 Derby Street West, Alexandria, On K0C 1A0**

A Regular meeting of the Municipal Council was held on November 13, 2017 at 7:00 p.m., with Mayor Chris McDonell presiding.

PRESENT: **Deputy Mayor** - Jamie MacDonald
Councillor at Large – Jacques Massie
Councillor (Lochiel Ward) – Brian Caddell
Councillor (Kenyon Ward) – Jeff Manley
Councillor (Alexandria Ward) – Michel Depratto
Councillor (Maxville Ward) – Carma Williams

ALSO PRESENT: **CAO** – Daniel Gagnon
Treasurer – Annie Levac
Director of Public Works – Ryan Morton
Director of Community Services – Anne Leduc

1. **DECLARATIONS OF CONFLICTS OF INTEREST**
2. **ACCEPT THE AGENDA**

Resolution No. 1

Moved by: Carma Williams

Seconded by: Jamie MacDonald

That the Council of the Township of North Glengarry accepts the agenda of the Regular Meeting of Council on Monday November 13, 2017 as amended.

Carried

Deletions to the Agenda

16 (a) Delete November 9, 2017 “In Camera” minutes

3. **ADOPTION OF PREVIOUS MINUTES**

Resolution No. 2

Moved by: Jamie MacDonald

Seconded by: Carma Williams

That the minutes of the following meetings be adopted as circulated.

Regular Meeting of Council –October 23, 2017
Special Meeting of Council – November 7, 2017
Special Meeting of Council – November 9, 2017

Carried

4. **DELEGATION(S)**

- a) **Updates on projects undertaken by the Arts, Culture & Heritage Committee
– Dane Lanken**

Dane Lanken updated Council on the projects undertaken by the Arts, Culture & Heritage Committee.

5. COMMITTEE RECOMMENDATIONS

6. CAO/CLERK'S DEPARTMENT - Daniel Gagnon, CAO/Clerk

a) Award tender re. 2018 Municipal Elections System

Resolution No. 3

Moved by: Jamie MacDonald

Seconded by: Carma Williams

That Council of the Township of North Glengarry receive the CAO / Clerk's report regarding awarding a contract - 2018 Municipal Election Systems be received

and that the proposal from Intelivote for the 2018 North Glengarry municipal election systems be accepted and that

the Mayor and CAO be authorized to execute any documents needed to implement this direction.

Carried

Action – DG

b) By-law 50-2017 to amend the Procedure By-law

Resolution No. 4

Moved by: Jacques Massie

Seconded by: Jeff Manley

That the Council of the Township of North Glengarry receive By-law 50-2017; and

That Council adopt by-law 50-2017 being a by-law to amend the Proceeding by-law 23-2017 and that By-law 50-2017 be read a first, second, third time and enacted in Open Council this 13th day of November, 2017.

Carried

Action –LL

c) By-law 51-2017 to repeal the CEMC By-law

Resolution No. 5

Moved by: Brian Caddell

Seconded by: Jeff Manley

That the Council of the Township of North Glengarry receive By-law 51-2017; and

That Council adopt by-law 51-2017 being a by-law to amend the Community Emergency Management Coordinator by-law 31-2017 and that By-law 51-2017 be read a first, second, third time and enacted in Open Council this 13th day of November, 2017.

Carried

Action – LL

7. COMMUNITY SERVICES DEPARTMENT - Anne Leduc, Director Community Services

a) MRAC Capital Adjustments

Resolution No. 6

Moved by: Jeff Manley

Seconded by: Brian Caddell

THAT Council receives the Staff Report on MRAC Capital Transfers; and

THAT Council approves the Capital Budget transfers recommended by the Recreation Advisory Committee according to the information listed below:

Transfer to Father Gauthier for installation of fence at the south end of the soccer field	\$4,500
• \$2,000 from Maxville Recreation	
• \$2,500 from Glen Sandfield Recreation	
Transfer to Glen Robertson to help cover costs of their outdoor rink project	\$5,750
• \$1,200 from Alexandria Recreation	
• \$2,650 from Dunvegan Recreation	
• \$1,900 from Greenfield Recreation	

Carried

b) Key Information Report – Economic Development Activities

Anne Leduc reviewed the key information reports with Council on the Economic Development Activities.

8. TREASURY DEPARTMENT – Johanna Levac, Treasurer

a) Rating By-law 49-2017

Resolution No. 7

Moved by: Michel Depratto

Seconded by: Carma Williams

That the Council of the Township of North Glengarry receive By-law 49-2017; and

That Council adopt by-law 49-2017 being a by-law imposing special annual rates upon land in respect of which money is borrowed under the Tile Drainage Act and that By-law 49-2017 be read a first, second, third time and enacted in Open Council this 13th day of November, 2017.

Carried

Action - AL

b) Investment Policy – Quarterly Report – July to September 2017

Resolution No. 8

Moved by: Carma Williams

Seconded by: Jamie MacDonald

That the “Investment Policy – Quarterly Report – July to September 2017” be accepted by Council for information purposes only.

Carried

c) Budget Versus Actual – Waterworks Dept. Operating Update

Resolution No. 9

Moved by: Jamie MacDonald

Seconded by: Carma Williams

That the “Budget Versus Actual – Waterworks Department Operating Update” report is presented to Council for information purposes only.

Carried

d) Budget Versus Actual – Municipal Operating Update

Resolution No. 10

Moved by: Brian Caddell

Seconded by: Jeff Manley

That the “Budget Versus Actual – Municipal Operating Update” report is presented to Council for information purposes only.

Carried

9. **PLANNING/BUILDING & BY-LAW ENFORCEMENT DEPARTMENT -**
Gerry Murphy Chief Building Official/Senior By-law Enforcement Officer/Planning Manager
10. **FIRE DEPARTMENT –** Patrick Gauthier, North Glengarry Fire Chief
11. **PUBLIC WORKS DEPARTMENT –** Ryan Morton, Director of Public Works

a) Request for Tile Drainage Loan

Resolution No. 11

Moved by: Jeff Manley

Seconded by: Brian Caddell

That the Township of North Glengarry approve the request from the property owners of lot 22 Concession 5 Lochiel Ward, Roll # 0111-016-011-64000 for the Tile Drainage Loan for the amount of \$18,000.00.

Carried

Action – MB/AL

12. CORRESPONDENCE

- a) Recreation Advisory Committee Minutes – September 5, 2017
- b) Glengarry Sports Palace Board Minutes – September 5, 2017
- c) Arts Culture & Heritage Committee Minutes – September 26, 2017
- d) CIP Approvals Committee Minutes – October 2, 2017

13. NEW BUSINESS

14. NOTICE OF MOTION - Next Meeting of Council, November 23, 2017.

15. QUESTION PERIOD

16. CLOSED SESSION BUSINESS

Resolution No. 12

Moved by: Jeff Manley

Seconded by: Brian Caddell

Proceed "In Camera" Session,

That the Council of the Township of North Glengarry proceeds in Camera under Section 239 (2) of the *Ontario Municipal Act* at 7:52 p.m., in order to address,

Senior Management performance objectives and succession planning (as this matter deal with personal matters about an identifiable individual, including municipal or local board employees they may be discussed in closed session under sections 239 (2)(b) of the *Ontario Municipal Act*);

Taxation Discrepancies Corrections (as this matter deal with advice that is subject to solicitor-client privilege, including communications necessary for that purpose they may be discussed in closed session under sections 239 (2)(f) of the *Ontario Municipal Act*);

And adopt the minutes of the Municipal Council “In Camera” session meeting of October 23, 2017 and November 7, 2017.

Carried

Resolution No. 13

Moved by: Jacques Massie

Seconded by: Jeff Manley

That we return to the Regular Meeting of Council at 9:05 p.m.

Carried

17. CONFIRMING BY-LAW

a) By-law 52-2017

Resolution No. 14

Moved by: Jeff Manley

Seconded by: Brian Caddell

That the Council of the Township of North Glengarry receive By-law 52-2017; and

That Council adopt by-law 52-2017 being a by-law to adopt, confirm and ratify matters dealt with by Resolution and that By-law 52-2017 be read a first, second, third time and enacted in Open Council this 13th day of November, 2017.

Carried

18. ADJOURNMENT

Resolution No. 15

Moved by: Jacques Massie

Seconded by: Jeff Manley

There being no further business to discuss, the meeting was adjourned at 9:06 p.m.

Carried

Daniel Gagnon – CAO/Clerk

Mayor / Deputy Mayor

Section 4

DELEGATION

4(a)



Regional Community Improvement Plans



County CIPs

- The Planning Act governs Community Improvement Plans
- Counties can adopt CIPs through regulation for specific matters
- Counties can also participate in and fund local CIPs
- Staff undertook a review of successful local CIPs and existing County CIPs



Local CIP Review



Existing CIP Tools

Tool	North Dundas	South Stormont	North Glengarry
Planning, and Design Grants		✓	✓
Building Fee Grant		✓	✓
Façade, Awnings, and Signage	✓	✓	✓
Landscaping		✓	✓
Building Improvement	✓	✓	✓
Environmental Assessment/Remediation		✓	
Public Art			✓



CIP Specifics

- Generally commercial focus
- Defined CIP areas (urban/rural settlement areas)
- Selected programs/tools
- Can prescribe design guidelines



Township of North Glengarry
Community Improvement Plan

Township of South Stormont
Community Improvement Plan
& Brownfield Strategy

Community Improvement Plan

Sierra Planning and Management
advice • strategy • implementation





New CIP Templates

- Great local templates for new CIPs
 - Process is relatively simple:
 - Public engagement and feedback
 - Choose tools/programs; choose areas
 - Draft standard CIP wording
 - Adopt local CIP
- ❖ *Include Regional programs to unlock additional funds*



Regional (County) CIPs



Haldimand

- Downtown Areas Community Project Area; and
- Rural Business and Tourism Community Improvement Plan (CIP)
 - Improve physical and visual quality in hamlets
 - Value-add agriculture
 - Commercial roofed accommodation
 - Tourism support in hamlets
 - Heritage buildings



Elgin(centives)

- Enhancing the quality of place
- Stimulating economic growth and diversification
- Identified Basic, Enhanced, and Priority areas
 - Downtowns and main street areas
 - Agricultural areas
 - The ports and lakeshore areas
 - Other key tourist and outdoor recreational areas



Spruce the Bruce



sprucethebruce.com

Community Development grants include:

Community Signage

Streetscape Beautification

Façade Improvement & Sidewalk Patios

Perpendicular Signage and Awning

Destination Infrastructure



CIP Tools Summary

Tool	Haldimand	Elgin	Bruce
Façade, Landscape, Signage	✓	✓	✓
Development fees	✓	✓	
TIG Redevelopment	✓	✓	
Building Improvement Grant	✓	✓	
Heritage Commercial Use	✓		
Energy Efficiency		✓	
Outdoor Art		✓	
Destination Infrastructure			✓



SDG CIP Model



SDG CIP Vision

- A progressive and strategic County wide CIP that focuses on regional goals and local partnership
- Enhance local CIPs by funding:
 - Agricultural Value-Add
 - Brownfield redevelopment
 - Adaptive Re-use (abandoned buildings)
 - Roofed accommodation (ex. Air bnb)
- Ensure *simple, effective process* for residents



Independent Process

- County formed a Working Group to review options
- Decided to keep existing local CIPs
 - Add in regional tools
 - Retain all local processes (admin, consultation, committee)
- Create new CIPs where requested
- Market, promote, and monitor the programs jointly



Independent Model





County Council

- The Independent (Local + Regional) CIP model was presented to Committee of the Whole on October 10th
- Staff received support to move forward with development
- A regional CIP which compliments local initiatives will be prepared by staff.
 - Local input through Planning-EDO group



Official Plan

- How to make it 'legal'?
 - Requires a minor Official Plan Amendment
- Suggested wording:

County Council may make grants or loans to the council of a lower tier municipality for the purpose of carrying out a community improvement plan, on such terms as council considers appropriate.

4(b)

First Impressions Community Exchange (FICE)

FULL PICTURE



[Alexandria and Maxville, North Glengarry, Ontario]

Community Tool Provided By OMAFRA





Visiting Team

- 
- Stephen Mann, Economic Development & Communications Officer, Township of North Dundas
 - Samantha Berry, Lawyer, Ault & Ault Law Offices
 - Vince Zandbelt, Self-employed contractor
 - Carol Johnson, Chesterville and District Agricultural Society
 - Anne Carriere, Owner of Simply Baked Catering
 - Jackie Pemberton, Ontario Federation of Agriculture, Regional Director for Zone 11 (Leeds, Grenville, Frontenac, Dundas)
 - We visited both towns on a sunny, overcast day on August 15, 2017
- 

Before the Visit



Alexandria

- We knew of Alexandria, had driven through it, knew it had many quaint shops, but have not spent much time there.
- Both towns had easy to use websites with lots of community information.

Maxville

- We knew Maxville holds the Highland Games, but a number of us had never visited the town.
- Easy to find information on the Highland games and local businesses online.
- The Township should consider creating part of the website dedicated to agriculture to highlight key statistics and resources for the industry.

Entering the Community

Alexandria

- Alexandria is a much larger town than we expected and is well serviced by retail, professionals and housing options.
- There are great looking entrance welcome signs at each town entrance, quality paved roads, missed seeing “thank you” on the backside of the entrance signs as you leave.
- Welcome signs could be placed further out closer to the town limits and consider planter boxes to beautify.
- Great to see the many billboards for local businesses at the south end of town on Hwy 34.

Maxville

- Maxville was smaller than we had thought, though its still a quaint, family friendly town.
- The large wooden bagpiper really grabs your attention and the flowers and pole banners are a great sign of community pride.
- The entrance signage could be more consistent in appearance. As well, the Highland games signage was prevalent signifying the significance of the event.
- The main rail line right through the middle of town could be a detraction, but gives the town some character.



Housing and Residential Areas



Alexandria

- Alexandria has a good mix of housing from small bungalows, high-end homes, classic homes, row housing, and seniors residences like the Glengarry Chateau, with minimal properties for sale.
- There are many family friendly neighborhoods, though some had limited sidewalks and street lighting.
- Island Park is a gorgeous green space, but more signage is needed to direct tourists.
- There are no town buses, but there are taxi services available.

Maxville

- Maxville has beautiful period homes, many of which showed great pride of ownership. It seems to be a great town to raise a family with the larger lots, but be mindful of the train tracks and limited sidewalks.
- No new subdivision builds, but lots of room to expand. Street lightening is sufficient on Main St. and fairly litter free.
- Roads and sidewalks seemed to be in fair condition.
- Consider a painted mural for the brick wall in the market park.

Education

Alexandria

- Alexandria offers an excellent variety of public schooling, including elementary, high school, Catholic, French and daycare services, all of which were well maintained.
- The Municipal office was very helpful in providing information on schooling, real estate and programming for youth and adults.
- In speaking with the locals they seemed to be satisfied with the availability and quality of education.

Maxville

- Maxville offers public elementary and Catholic schools, but no high school which may deter newcomers.
- Residents seem to enjoy a great quality of life, but would have to travel for many stores and services.



Health



Alexandria

- Alexandria's hospital is on Kenyon St. for easy access, which also houses a public pool.
- Overall the town is well serviced with a variety of clinics including medical, dental, eye care, physiotherapy and a holistic medial clinic.
- Some residence told us they moved to town to be closer to the great services.
- Access to parking is limited in the downtown core however, there is a public lot on Main St.

Maxville

- Maxville does not have a hospital or medical clinics, so residents would have to travel for such services, which may deter newcomers.
- Maxville Manor could provide residents with basic health care services.
- Consider attracting a family doctor or eye care clinic to inspire other such professionals to locate to the town.
- Home based daycare business opportunities present to satisfy demand.

Social and Emergency Services

Alexandria

- Alexandria offers many social groups including Legions, Lions, Optimists, Knights of Columbus and a Chamber of Commerce, which helps attract a broad range of residents and visitors.
- A GIAG Family Service office and discount charity clothing and goods stores.
- The fire station, OPP and Ambulance services are all within town limits.

Maxville

- In Maxville, the agricultural community is visible and involved, especially with the fairgrounds.
- We noticed signage for the Lions Club and the curling club, but not for the Legion.
- The fire station is in same building as the library, but the OPP and ambulance services are from out of town.



Local Economy - Downtown



Alexandria

- Alexandria featured fresh flowers on display and street side benches that were inviting to residents and tourists, but no Canada150 banners were seen.
- Single side street parking is a limiting factor to expansion.
- Historical plaques in the area with seating and a lite cross walk are great features.
- The high traffic on Main St. could be seen as an attraction and a deterrent to businesses considering the town.

Maxville

- The Maxville downtown core was very inviting with the tartan pole banners and sufficient lighting.
- Many empty buildings in need of maintenance and no main downtown park or square to gather.
- Main St. was easy to find and it's clear that the Highland Games and the fairgrounds area are the gem of the town.
- Much less traffic through Main St. as compared to Alexandria, which gives it a more relaxed feel and quiet environment.

Retail

Alexandria

- Alexandria has a wide variety of shops and restaurants to cater to many tastes, with large retail stores located outside of the downtown core. This helps keep the small town feel that so many are seeking.
- A handful of vacant commercial spaces need maintenance but have great potential for development.
- Shop and restaurant owners are very friendly and willing to offer an insight to living in Alexandria.

Maxville

- Maxville offers a limited variety of retail stores or restaurants, so residents would have to travel elsewhere. All store owners are friendly and ready to help you with tourist information.
- A family restaurant would likely do very well in the town, as the bakery was quite busy even in the middle of a work day.
- Could be a great town for artists and specialty shops to locate to in an effort to increased tourism.



Industries



Alexandria

- In Alexandria, the large box stores are located outside the downtown area and there is no Walmart in town, both of which will help the local stores thrive.
- There were many banking institutions, law offices and multiple real estate firms.
- Eastlink has a facility in town, which will help with attracting industry.
- The industrial park is separate from the downtown core and offers room for expansion and employment.
- The presence of a bioscience company, an agrifeed meal producer, a house moulding manufacturer and a large scale bakery operation show that the town has a growing and diverse population base.
- A few derelict commercial buildings could be repurposed with the right business.
- Many small and large retailers and professional services to provide employment to residents.

Maxville

- In Maxville, MacEwen Fuels and the Maxville Manor are the only major employers in town.
- The few small retail stores and the agricultural industry also provide employment.
- There is plenty of room for an industrial park on the town limits, which is promising for the future.
- Immediate rail access through the middle of town is viewed favorably by site selectors.
- The locals say town water is being worked on, and there is an existing sewer system.

Commercial Services & Government Information

Alexandria

- Alexandria has all major services available to residents including medical and professional services, retail, parks and long-term care facilities.
- Residents would not need to leave town for any services, aside from specific retail.
- There is no large animal vet in town, the closest being Vankleek Hill.
- The Municipal office is located downtown and was very helpful in providing information on recreation, retail and tourism.
- A ServiceOntario is close to downtown.



Maxville

- Maxville offers a basic variety store, a gas bar and an LCBO in town, but you would have to leave town for all other services and retail.
- No municipal office in town and the tourist information building seemed closed.
- Had a local retail/real estate grab bag service that offers local exposure for businesses.
- Community Beautification signage in front of the LCBO will help to encourage others to apply.



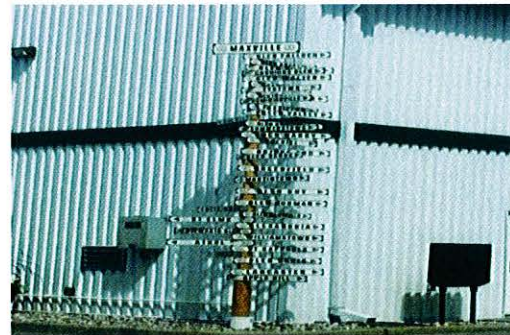
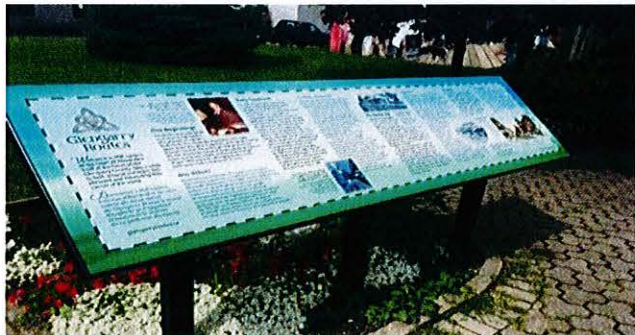
Tourism

Alexandria

- In Alexandria, the Island Park area is beautiful and offers residents and tourists swimming, sports courts, play structures and a theatre stage.
- Consider implementing a designated tourism information signage program and booth, especially to drive traffic to Island Park. Also, the building side mural downtown offers a great photo spot for tourists.
- No signage for local events or festivals to attend was noticed, which could help slow down traffic on Main St.
- There are a few Bed & Breakfasts and motels in town service the tourists.

Maxville

- In Maxville, the Highland Games is the focal point of the town and it shows in the very well kept fairgrounds area.
- Given the size of the fairgrounds area there is great potential for other outdoor events year round.
- There is a tourism booth on Main St., but it was closed at the time of the visit. A nice addition could be installing signage for public washrooms.
- The Chamber of Commerce branded garage cans show good initiative by locals.
- There were no motels or bed and breakfast that we noticed.



Recreation/Public Infrastructure



Alexandria

- Alexandria offers much in the way of recreation including a variety of playing fields and diamonds, walking trails, a skateboarding park and arenas.
- Public rental of the Island Park building for events is a great option.
- We noticed signage lacking for where to find recreational facilities and grounds.

Maxville

- In Maxville, the fairgrounds area offers a variety of sports fields.
- The Municipal arena and local curling club offers social activities for residents.
- The green space in the middle of town could benefit from some landscaping and seating.
- A single pub on Main St. seems to be the only nightlife.
- Residents would have to travel elsewhere for public pools.
- There would be an opportunity for a business owner to offer night life entertainment, such as a movie theatre.



Culture and Heritage

Alexandria

- Alexandria has well maintained large churches and classic homes in the downtown core.
- The Notre Dame Fatima grotto worship site is beautiful, which we heard is used for live music.
- The downtown plaque detailing the history of area will promote tourism and provide a stopping point for tourists.

Maxville

- Maxville's churches and historic homes are well maintained, showing much pride of ownership.
- Many of the historic buildings on Main St. could use some upgrades.
- Historic plaques indicating the age of buildings is a nice feature that residents and tourist notice.



Environmental Sustainability



Alexandria

- Alexandria's Island Park had many garbage cans and the grounds were trash free, though more signage would draw more residents and tourists to the area.
- We noticed energy efficient LED street lights in many areas, but did not see alternate energy sources such as windmills.
- We did not visit on a garbage or recycling day, though we assume there are such services.
- Numerous taxis were seen in town, but no town bus services.

Maxville

- In Maxville, there were Chamber of Commerce branded garbage cans in Highland Park area.
- Village garbage cans and recycling bins were present on Main St.
- No taxi or bus services were seen, though such services may come in from nearby towns.
- Beautiful green space at the fairgrounds outside of downtown area.
- Did not see any alternate energy sources such as solar farms, though there would be plenty of land around the town for such initiatives.

Welcoming Community

Alexandria

- In Alexandria, for newcomers to the community there is the Municipal Office on Main St. offering information and resources.
- Multiple lawyers offices and professional firms to help with transitions, including a JobZone and Service Ontario office.

Maxville

- In Maxville, there is a public library offering Internet access and community resources.
- Residents would have to travel to Alexandria for other key resources and professional services.
- The lack of services creates an opportunity for professionals to setup business in town.



Using Our Senses



Alexandria

- Taste: Quirky Carrot café, Smell: fresh baked bread from downtown factory and traffic, Sight: Island Park and the mural on the Main St. building, Sound: Main St. traffic, Other: air quality/litter/noise all within acceptable levels.

Maxville

- Taste: Muir's Celtic bakery, Smell: cut grass, fireplaces, nothing offensive, Sight: fairgrounds and Celtic banners, Sound: very quite except for the train running through the middle of town, Other: air quality/litter/noise all within acceptable levels.

Information from Residents

Alexandria

- Alexandria's café and shop owners are all very friendly and willing to give information about the town and area.
- The town seems to be bilingual given the proximity to Quebec.
- Municipal staff are helpful for new residents and proud of the town.

Maxville

- In Maxville, the shop owners were very knowledgeable about the Highland Games and ready with information for tourists.
- Residents spoke highly of the relaxed lifestyle offered by the town, which gave a real sense of community spirit.
- Some shop owners were concerned about the future growth of the downtown core, while others had concerns about the drinking water.



The most outstanding feature of the community



Alexandria

- For Alexandria, the Island Park area and the Quirky Carrot Café were stand out features.
- Many in the group would like to come back for the Festival of Lights.

Maxville

- In Maxville, the Highland fairgrounds and the Celtic bakery were highlights.
- The Sports Hall of Fame would be interesting to visit said many in the group.

Positive Things About the Community

Alexandria

- Alexandria has established industrial businesses.
- A variety of housing options and the beautiful Island Park area.
- A wide selection of retail and professional services.
- Being a bilingual family friendly town.

Maxville

- Maxville has friendly businesses and residents and quaint well kept neighborhoods.
- Highland Games and tartan pole banners show community pride.
- There is a lot of land around the town to allow for expansion.



Potential opportunities available to the community



Alexandria

- In Alexandria, consider retooling derelict commercial areas.
- Incentivizing business/building owners to beautify the exterior of their buildings.
- Attract commercial businesses to expand industrial lands.
- Leverage the Island Park area to tourists with concerts or festivals.
- Market the area as a great place to raise a family or retire.

Maxville

- Maxville is underserved in terms of retail and professionals, which is an open invitation to startup a business.
- The fairgrounds offers a venue that could be more fully utilized year round.
- There is a lot of land around the town for commercial and residential developments.

Biggest Challenges facing the community



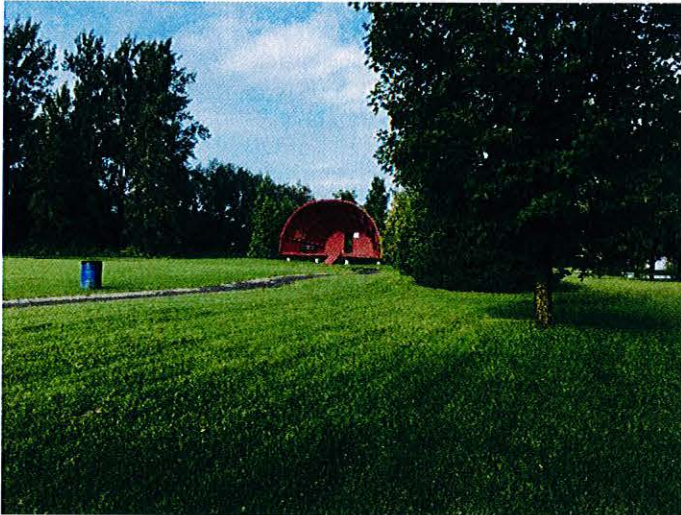
Alexandria

- Alexandria should consider the beautification of the downtown core to attract new businesses and inspire existing business to improve.
- Getting local government and residents to agree on commercial development incentives.
- Maintaining the charm of an old style downtown core, while attracting more retail.
- Acquiring farmlands surrounding the town to expand residential homes or the commercial sector.

Maxville

- Maxville's lack of retail and professional services may hold back some from moving to the area.
- Given the lack of town water and a limited sewer system, commercial business may not want to locate there.
- There is limited connectivity available in the area.
- The travel requirements for families and youth to access recreational and educational services could deter newcomers.

What action could the community take away as a quick win?



Alexandria

- Alexandria should consider a banner and flower program to help beautify the downtown core.

Maxville

- Maxville should landscape and install seating in the green space downtown beside the train tracks.



Thank you!



Any questions?

First Impressions Community Exchange (FULL PICTURE)

Community Visited: Alexandria and Maxville, North Glengarry, ON

Date of Visit: August 15, 2017

Visit Completed by (community): The Township of North Dundas

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BEFORE YOU VISITED THE COMMUNITY

What was your impression of the community before your visit? What were you expecting to see?

Many in the group were knowledgeable of Alexandria and had visited the village previously. We knew that it had many quaint shops, but have not spend much time there as tourists.

Everyone in the group knew of Maxville and that it hosts the Highland Games, but some had never been through the town or to the games. We knew that the town had Scottish roots and we expected to see such heritage displayed throughout the village.

How easy was it to get information by internet, mail and telephone about the community you visited?

The Township website was easy to use and hosted much community information on both Alexandria and Maxville, though some pages were not able to be translated to French. They should consider having a page on the Township website dedicated to agriculture within the region to highlight key statistics on the industry and resources that can be accessed. There was a good effort demonstrated on the website to showcase local businesses, which is great for the businesses and to see the commitment from the Township.

VISIT ATMOSPHERE

Date of Exchange: August 15, 2017

Weather during visit: Sunny and overcast

Time spent in the community: Approximately 2 hours

FIRST IMPRESSIONS

After taking a five-minute drive through the community without stopping, what was your first impression?

Alexandria is much bigger than we had originally thought and it is well serviced in terms of retail, professional services and a variety of residential living options. The downtown core is older and offered less retail than areas outside the core. Though there seems to be a good mix of residential, industrial and recreation areas.

Maxville is much smaller than we thought it was going to be, though it is a quaint, family friendly village. We instantly noticed the flower baskets at the entrance signs and the tartan pole banners, which is a nice touch you don't see often in small towns.

ENTERING THE COMMUNITY

In Alexandria, there are great looking entrance welcome signs at each entrance, quality paved roads, but no signs saying thank you on the backside of the welcome signs as you leave. We felt that the

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welcome signs could be placed further out closer to the town limits and to consider planter boxes to beautify the signs. There were also many billboards for local businesses at the south end of town on Hwy 34. There is a Via train station in town and couch line stops as transportation options for residents and tourists.

In Maxville, the entrance signs at the different points of entry should be more consistent in appearance, so as not to confuse tourists as they arrive. We found that the large wooden bagpiper really grabs your attention and promotes the Celtic heritage of the area. The flowers at the entrance signage is a great sign of community pride and very welcoming to newcomers.

The Highland Games signage is prevalent throughout the village, which speaks to the significance of the event. We agreed that the main rail line through the middle of town could be a detraction for newcomers and businesses, but gives the town character.

Rating of community entrances as a whole on a scale of 1(needs urgent attention) – 10(Excellent):

On average, we rated Alexandria a 6 and Maxville was rated an 8.

HOUSING AND RESIDENTIAL AREAS

Comment on the overall quality, affordability, and availability of housing in the community and comment on the residential infrastructure?

Alexandria has a good mix of housing from small bungalows, high-end homes, classic homes, row housing, and seniors' residences such as the Glengarry Chateau. This variety would make choosing Alexandria a more compelling option for newcomers. There seemed to be minimal properties for sale, which may be an indication that the residents enjoy living in the town. Roadways around town are in reasonable shape, though there could be more street lighting in some residential areas.

Island Park is a gorgeous green space by the water for residents and tourists to explore, but more signage is needed to direct them to the area. This area should become the jewel of the village and could easily be a top tourist attraction for recreation and festivals. The usage of a dredging machine to keep the water clear shows that this town asset is definitely a priority.

We noticed that there were minimal sidewalks in some residential areas, but overall it seems to have many family friendly neighborhoods. As with any small village there were some homes that needed maintenance and others that seemed to be in great shape. We did not notice any town buses, but there were taxi services.

Maxville has beautiful period homes just off of Main St., all of which show a great sense of pride of ownership. The lots seem to be an above average size, with lots of room to expand on the outskirts of town for more residential development. There were no new construction build projects and the selection of housing seemed limited. There were mostly single family homes both two story and bungalows.

The senior's residence is a great addition to the town and helps keep family members close to home. A small apartment build project we think would be a nice addition to the town and would likely be occupied quickly. The roads and sidewalks seemed to be in fair condition and were litter free.

There were limited sidewalks on the side streets, which could be a deterrent for families considering moving to the area. There is also a train track running through the middle of the town, which could be a safety issue and noise nuisance. Roadways around town are in reasonable shape, but there could be more street lighting in some residential areas.

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Overall rating of housing and residential areas, by type of housing and overall appeal:

Quality Type of Housing: Existing/Older Homes, Senior Citizen Housing, New Construction, and Apartments/Rental Housing (rate 1-10)

Overall Appeal of Housing for: Single Young Adults, Young Families, Middle Income, Senior Citizen, Upscale/professional (rate 1-10)

Alexandria --- Quality Type of Housing: 7, 7, 8, 4
--- Overall appeal of housing: 4, 7, 8, 7, 8
Maxville --- Quality Type of Housing: 7, 8, 8, 5
---Overall appeal of housing: 7, 6, 7, 7, 8

EDUCATION

Alexandria offers an excellent variety of public schooling, including elementary, high school, Catholic, French and daycare services. All of the public schools were walking distance from residential areas. The facilities seemed well maintained and safe for children. In speaking with the local residents, they seemed satisfied with the availability and quality of the education.

The Alexandria Municipal office is very helpful in providing information on schooling, real estate and programming for youth and adults. Residents would have to leave town for major urban areas for post-secondary education, though apprenticeships are likely available locally.

Maxville offers a public catholic elementary school, though no high school. All of the schools seemed to be well maintained and a safe place for children to spend time. Students would be bused in from the surrounding areas. If families had high school age children then not having a local high school may be a deterrent for them to move to the area. Given the size of the village it is not surprising that residents would have to move elsewhere for post-secondary education.

The quality of life that this quaint town offers though may be enough for newcomers to look past the lack of schooling options. We see that there could be a potential market for those looking to open a home based daycare as such services are limited. Some local residents mentioned that the local school is scheduled to be closed down, though given it was summer vacation time at the time of our FICE visit we are not sure if it has already been shut down.

HEALTH, SOCIAL AND EMERGENCY SERVICES

Healthcare Facilities

Alexandria has a large hospital located on Kenyon St. going into town for easy access from all directions and included plenty of parking. We also noticed that there was a public pool in the same facility as the hospital. This is a unique offering as such could be used for rehabilitation or public swimming, which can help residents save on travel costs. There is a variety of clinics to cater to the needs of residents, including medical, dental, eye care, physiotherapy, and even a holistic medical clinic just off Main St.

For newcomers to the area such a wide range of services would serve to be a major attraction. There were a few residence that told us they moved to the town simply because of the extent of the services offered, as compared to surrounding towns. Though limited downtown parking would make it more challenging for seniors to make it to their appointments. There are also a few high quality looking senior residences in town to help keep family members close to home.

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Maxville does not offer any hospital or medical clinics, which means that residents would have to travel out of town for such services. This could be a major detractor for newcomers and may hold back the growth of the area. A small walk-in medical clinic could be a solution and would easily have enough patients to be successful. The Maxville Manor for seniors seemed to be a very well maintained building and they would be able to provide basic health care services for the residents, but for major services there would have to be transportation to Alexandria.

The village should consider attracting a family doctor or eye care clinic, which could lead to inspiring other such professionals to locate to the area. There were no obvious signs that childcare services were offered, but there is likely some home based daycare services in town for working families to utilize.

Social and Support Services and Emergency Services

Alexandria offers many social groups including the Legion, Lions, Optimists, Knights of Columbus and the Chamber of Commerce. Being able to offer such groups is a great attraction to tourists, newcomers and residents as a chance to get involved in the community. We also noticed a GIAG Family Service Centre, which is a great addition to the community. Discount charity clothing and goods stores on Main St. is a sign that the community is trying to cater to the resident's various needs. All the major emergency services were present within the town limits including a fire station that is likely served by volunteers, as well as OPP and ambulance services.

In Maxville the agricultural community is visible and clearly involved in the community, which is evident in the immaculate fairgrounds area. We noticed that there is a Lions Club present in town, but did not see a Legion or other such service clubs. There is signage for the curling club on top of a street sign, which is as an activity for the whole town to take part in. There is a fire station in same building as the library within the village, but all OPP and ambulance services would be coming from out of town. The fire service is likely a volunteer service, which means response times may not be as good as a larger city, but such should be expected. By not having such emergency services right in town we feel it could be a deterrent for newcomers, though such should be expected when one moves to small town Ontario.

DOWNTOWN

Alexandria has a beautiful downtown core with fresh flowers on display and has street side benches that encourage both residents and tourists to relax and take their time. We did not notice any Canada150 banners or decorations as you see in other villages. As well, parking is limited to a single side in some areas and a smaller public lot, which is a limiting factor to commercial expansion in the downtown core. By developing at least one more downtown parking lot it may encourage more residents and tourists to explore the shopping district.

It was great to see the downtown area free of litter and graffiti, neither of which is good for business. A historical plaque mounted in a patio area downtown with seating provides tourists with a great photo opportunity and helps to promote the area. The presence of a lite cross walk is a great feature, which provides everyone with a safe area to cross the main street. The high traffic Main St. through the downtown core is an issue that should reviewed for possible alternate routes through town. If this was possible, it could transform the area into a much quieter and peaceful area to browse the shops and cafes.

The area has great potential to be a beautiful space and is well on the way to achieving that goal. There are a number of businesses that could benefit from some exterior maintenance to improve the overall look of the buildings, which may help inspire other business owners to improve their buildings. An area that looks to be well maintained will encourage other businesses to open up shop, which is good for the entire community. We noticed there were a number of vacant commercial locations with for rent or

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lease signs in the front windows, which was a surprise given the population of the village and how many professional services are offered in town.

The Maxville downtown core was easy to find and was very inviting for residents and tourists with the tartan pole banners throughout downtown and on some side streets. These banners are a standout feature for our group and feel that it shows a sense of community pride in their heritage, and that more villages should participate in such initiatives. There are some nicely maintained building facades, but many are in need of maintenance. The street lighting seemed sufficient and the downtown roads were in good condition.

The area could benefit from a downtown park or square as a location for tourists and residents to gather and experience all the Maxville has to offer. There is a small gravel and grassed area that could serve as a starting point for this project, which is located on Main St. beside the train tracks. It is clear that the Highland Games and the fairgrounds area are the gem of the village. This whole area is sponsored and maintained in a large part by MacEwens and features prominent corporate signage. There is much less traffic through Main St. as compared to Alexandria, which consequently gives the area a more relaxed and quite atmosphere.

Rating of the overall impression of the downtown (1 Needs Urgent Attention – 10 Excellent):

Alexandria rated: 6

Maxville rated: 8

BUSINESS AND INDUSTRY

Retail and Commercial and Professional Services

Alexandria offers a wide variety of shops and restaurants to cater to many tastes, more than our group thought there were going to be. Whether you're looking for a boutique store for a gift or need to visit a big box store, there is something here for shoppers. The large retail stores are located outside of the downtown core, which helps to keep the small town feel that so many residents and tourists seek. Residents would only need to leave town for larger malls or larger big box retail outlets, as most shopping and banking needs are already catered to in town. All required professional services are located within the city limits, including doctors, lawyers, accountants, chiropractic services and even a tattoo shop.

The many shop and restaurant owners that we interacted with were very friendly and willing to offer an insight into living in Alexandria and the area. You could tell they really enjoy the area and were glad to get others excited about the area. Cell phone service was strong and reliable, which might be attributed to the Eastlink service building on Kenyon St. More motels or hotels would be a great addition to the community, which would encourage tourists to spend more time and money locally.

Maxville has a limited variety of retail store or restaurants for residents and tourists. Residents would have to travel elsewhere for most of their retail and professional service needs. Main St. features a bank, an LCBO, a hardware store, a café, a pub and a gas bar, though such limited offerings should be expected in a village of this size. All store owners are friendly and ready to offer tourist information. A family restaurant would likely do very well in town, as the bakery was quite busy even in the middle of a work day. The village has the advantage of having a lot of space located around the village that could allow for retail and professional services to get established.

The village could also be a great town for artists and specialty shops, which would help revitalize the downtown area. The area could then be marketed as an artist's hub for the latest trends, which would in turn boost tourism and the economic development.

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Industry

Alexandria has a dedicated industrial park towards the north end of town that is home to many businesses and has room to expand. The area is distinctly separate from the downtown core, which helps the village maintain the small town feel. With the presence of the wide range of professional services offered locally, there is a greater chance of attracting industrial and manufacturing businesses.

Given the strong internet and cell phone services available, Alexandria will be looked upon as even more of a contender for site selectors. We noticed a wide variety of industrial businesses that included a bioscience company, an agrifeed meal producer, a moulding manufacturer and a large scale bakery operation just off of Main St. These are all indications that the town has the population and scale to support such businesses, which is a positive sign for the future. There were a few derelict commercial buildings just off Main St. that could be repurposed for the right business, which would help boost the local economy. With the wide range of retail options and industrial businesses within the village there is also a lot of employment opportunities for residents and newcomers.

In Maxville the major employer is MacEwen Fuels and the Maxville Manor. There would be a few jobs at the retail stores and café's, but mostly residents would have to travel to surrounding urban areas for employment. Some residents would also likely work in the agricultural industry on farm or at grain processors. The lack of local employment opportunities could be a deterrent for newcomers, but would this would not be a factor for retired people wanting to locate to the area.

There is also plenty of land surrounding the village that could accommodate a large retailer, manufacturer or even an industrial park. The existing water supply and sewer systems may be a limiting factor for businesses looking to locate to the area. Easy rail access is a plus that could be marketed to site selectors, as it runs right through the middle of the village. With the lack of retail and industry in Maxville, it creates an opportunity for home based businesses and startups to tap into a market that is not currently being served.

LOCAL GOVERNMENT INFORMATION

Public Infrastructure and Municipal Services

Alexandria has the North Glengarry Municipal office located in the downtown core close to the Island Park area. The office is easily accessible from all directions and has sufficient parking. The staff are very helpful in providing information on recreation, retail, tourism and funding/improvement programs. There is a number of information racks with a variety of information available for the public to browse. There is also a Service Ontario location as well as a courthouse close to the downtown core for residents to take care of such requirements. The Townships website is very easy to locate and navigate to find contact information and a wide variety of reference materials. A good addition to the downtown area could a tourism information booth to help guide tourists to attractions, retails and restaurants, as no such services were noticed.

The standout feature of the public infrastructure is the Island Park area with the vast landscaped sports fields and walking paths. It is a wonderful green space that is just a moment away from downtown for residents and tourists to explore. There is no town bus service, but there are a number of taxi services to help residents get around town. The lighting, roads and sidewalks downtown were all sufficient for the village. Pedestrian traffic does not seem to be an issue downtown, but Main St. has heavy traffic which could be a safety issue for shoppers. As well, only a few stores on Main St. were accessible, but we anticipate more to follow suit in the years to come.

Maxville does not have any municipal offices in town, as they are located in Alexandria for North Glengarry. The residents that we spoke with were satisfied with the municipal government services that

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are offered in the area. There is a tourist information building on Main St., but it was closed at the time of the visit. The SDG Library Branch and the post office in town would be local sources for tourism and municipal services and information.

A unique feature we discovered was a local retail and real estate grab bag service that had a metal rack beside the sidewalk. This service would offer significant marketing exposure for local businesses and seems to be unique to Maxville. We noticed community beautification signage in front of the LCBO to encourage others to apply to the Municipal program, which is a great idea that more Townships with such programs should consider

A limiting factor concerning public infrastructure is that all residents are on well water service rather than town water. When newcomers and businesses are looking to locate to the town, the lack of town water could be a deterrent to have them look elsewhere. There is a sewer system service, though the capacity of the service may be a limiting factor for expansion. Given the size of the town there is no traffic or pedestrian traffic issues to be concerned about, though the train tracks through the middle of town do pose an additional safety concern. The village does not offer any public transit, but taxi service would be available from neighboring villages. The fairgrounds offers a great green space for residents and tourists to explore and is a key highlight for the village, much like the Island Park area is for Alexandria. The main roads, sidewalks and LED street lighting are sufficient for the village.

TOURISM

In Alexandria, the Island Park area by the water is a beautiful part of town and is clearly the gem of the village. The Township should consider implementing a designated tourism information signage program and a staffed booth during peak tourism season. The mural on a downtown wall offers a great photo spot for tourists and will help promote the area.

We did not see any signage for local events or festivals, which should be considered to give tourists more of a reason to extend their stay. In the middle of the downtown core there are no banners, signage, parks or anything to let them know they have arrived in this wonderful town. An addition of such a central feature to the downtown area would serve as an anchor point for tourist and help promote the area.

Bed & breakfasts and motels are located around the town, though with more accommodation options would enable tourists to extend their stay and support the local economy. We enjoyed a great lunch at a busy local café on Main St., which had high quality food and friendly staff. The staff at the café were more than happy to tell us about what the town has to offer and why they love living in the area and operating their business in the village. The more businesses that have this kind of enthusiasm towards the village, the brighter Alexandria's future will surely be. The village offers a wide variety of restaurants to cater to a variety of needs. A suggestion to consider is dedicating a location in town for RV parking to help boost tourism.

In Maxville, the Highland Games is the headlining event of the year and is heavily promoted throughout the town. There is signage for the games at each entrance to the village, including a large lite sign on Main St. to get the tourist's attention. The large wooden Highland Games statute provides a great photo opportunity for tourists, which all helps promote the area. Given the size of the fairgrounds area there is great potential here for other outdoor events to be held year round. With how well the fairground buildings and grounds are maintained, we don't imagine it would be difficult to attract events to the area. An idea to consider is to hold farm and cattle shows or a winter carnival to help utilize the area year round. As well, the presence of a sports hall of fame is unique and could help draw tourists to the area.

There was a tourism booth on Main St., but it was closed at the time of our visit. The local Chamber of Commerce did have signage branded right into the garage cans at the fairgrounds, which shows that local businesses are committed to making the area great. The small grass and gravel park in

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the middle of town beside the train tracks is used for a weekend farmers market according to the community information board that was being constructed at the time of our visit.

There did not appear to be any motels or bed and breakfasts in the village, however there are most likely air B&B's in the area. Restaurants in town are limited to a single bakery and a family dinner, both of which have a good reputation.

PUBLIC RECREATION AND ENTERTAINMENT

Alexandria's downtown Island Park area offers residents and tourists swimming, sports courts and fields, play structures, a skateboarding park, a theatre stage and a public building for rent. Close to the industrial park area of town there is an inflatable sports dome and a hockey arena. There is limited signage as to where to find the recreational facilities and parks. Given the large crowds that such facilities can attract it should be considered as a project to consider doing in the near future. The municipal office was helpful in providing information on and spoke highly of the children's recreational programming at the dome.

There are a few pub style restaurants, but there is not much in the way of night life. This could be viewed as a great opportunity for a business owner to capture the market in its infancy. The addition of a movie theatre could be a thriving business opportunity to give residents and tourists of all ages more entertainment options.

In Maxville, the fairgrounds area is the main sports fields for the village and the surrounding area. We did notice a municipal arena and a curling club that would offer residents a variety of social activities. Residents would have to travel to the surrounding villages to get access to public pool facilities. The fairgrounds area offers community groups and schools a lot of room to run kid's recreational programming. Seniors have recreation programs with the Maxville Manor, so they would not need to leave the facility for such services. It is noteworthy to mention that the library and the curling club has signage on top of the street signs, which made it easy to locate the facilities.

The green space in the middle of town could benefit from landscaping and seating to encourage residents and tourists to stop and relax. Nightlife was limited to a pub on Main St, which is an open opportunity for entrepreneurs.

Rating of the overall suitability of facilities for each of the following groups, rate 1-10:

(Children (13 and under), Families, Teens, Singles & Young Adults, Senior Citizens, Newcomers)

Alexandria: 7, 7, 4, 4, 6, 6

Maxville: 7, 7, 4, 3, 6, 5

CULTURE AND HERITAGE

Alexandria has gorgeous churches and many classic homes in the downtown core, all of which were well maintained with the exception of a few that needed some work to bring them up to standard. The Notre Dame Fatima grotto worship site is beautiful and residents say it is host to live music throughout the year. There are two large information plaques in town detailing the history of the town and the grotto that help to enrich visits to Alexandria. It is special features like these tourists and residents are drawn to by their natural curiosity about the area.

In Maxville, the churches and most of the historical homes were well maintained and showed a strong pride of ownership. There were many older buildings on Main St. that have great potential, though they would require significant investment from their owners to restore. The promotion of the Community

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Improvement Plan that North Glengarry has to offer would be a tool to help improve these buildings and make the whole area more attractive for tourists. The addition of historic plaques indicating the age of buildings would be a nice feature to get installed, as tourists and residents are always curious about local history.

ENVIRONMENTAL SUSTAINABILITY

The Island Park area in Alexandria has many garbage and recycling receptacles and the grounds are trash free. Our group agreed that this is great to see, as nothing deters tourists and residents more than if there is litter all over a public space. We noticed that there are energy efficient LED street lights in many areas, which is an effort by the Township to reduce their carbon footprint. Such actions can help be a catalyst for the residents to start to be more green themselves. We did not notice alternate energy sources such as wind turbines or solar panel farms, though there would be room beyond the town limits to accommodate such initiatives. The day that we visited it was not a garbage or recycling day, though such services are offered. There are some local taxi services to help residents around town, but no town buses were seen.

A standout feature in Maxville were the Chamber of Commerce branded garbage cans in fairgrounds area. It shows that the residents and businesses truly care about the way that their town looks and want to make sure it stays that way. There are also village garbage cans and recycling bins down Main St., which greatly helps cut down on litter. There are no taxi or bus services in town, but often taxi's reach out from the neighboring villages to service the area. We did not see any alternate energy sources such as solar farms, though this presents a great business opportunity for a business to get into that market space in the lands surrounding the town. Throughout the town and parks there were many large established trees that gave the whole area a wonderful heritage flare.

WELCOMING COMMUNITY

In Alexandria for newcomers to the community there is the Municipal office on Main St. offering information and resources to help with the transition. There are also many professional firms in town to provide legal, financial and job placement services to help those individuals. There is a JobZone and Service Ontario office on Main St., which further extends the services available.

In Maxville there is a more limited selection of newcomer services. There is a public library offering Internet access and some community information displays, but newcomers would have to travel to Alexandria for key resources and professional services.

WRAP-UP

Perception versus Impression

For Alexandria, our initial impressions were fairly accurate and the town was actually better in some areas than we had originally thought it was going to be. It is a quaint small town that had more professional services and retail options than we had expected. The amount of industrial area within and around the town that could be used for future expansion was not expected and gives an indication of future prosperity. The downtown core could have been more emphasized with banners, signs, mural's and flowers, which is what we were expecting to see upon the first drive through the town. We had

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thought that the downtown core would have been better maintained and the shops would have been a little busier. The extent of housing options is a great feature of the town and was not expected.

For Maxville, we expected the village to be a small farming town where residents would have to travel elsewhere for professional and retail services, which we agreed was correct. The fairgrounds area exceeded our expectations and is the gem of the village. The sense of pride of ownership that is displayed in the well-kept homes, churches and parts of the downtown core exceeded our expectation.

Community Residents

We found that the Alexandria residents and shop owners all very friendly and willing to give information about the town and area. We could tell that they are excited to live and operate a business here and are positive about what the future holds. The Municipal staff were also friendly and helpful in our search for recreational information and business resources. The town also seemed to be fully bilingual given its proximity to Quebec. A shop owner mentioned that there was an attempt to have a street pole banner program, but it did not succeed due to lack of volunteers.

The Maxville store owners were very knowledgeable about the Highland Games and ready with information for tourists. The residents we spoke with at the local café enjoy the relaxed lifestyle offered by the town and have a sense of community spirit about them. Some shop owners did express some concern about the future growth of the downtown core, while others had concerns about the drinking water. Some residents had a very positive opinion of the town after living there for years, having their children go through the local public schools and having participated in the Highland Games.

Senses

Alexandria left a lasting impression on all of our senses: Taste: Quirky Carrot café, Smell: traffic and fresh baked bread from the downtown factory, Sight: Island Park, the mural on a Main St. storefront, Sound: Main St. traffic, Other: air quality/litter/noise all within acceptable levels.

Residents and shop owners were friendly and ready to help a tourist or newcomer. We got the impression that it was a small town with the amenities of a larger town. More initiatives need to be started to beautify the downtown core to make it more attractive to tourists and residents.

Maxville is a quaint small town that exceeded our expectation: Taste: Muir's Celtic bakery, Smell: gas from the MacEwen's plant, cut grass, fireplaces, nothing offensive, Sight: fairgrounds, Celtic banners and flowers, Sound: tractors and train traffic, Other: air quality/litter/noise all within acceptable levels.

As well, the residents and shop owner were all very easy to talk to and seemed to be enjoying the relaxed lifestyle the town offers. There was a sense of pride in this town that is not often seen.

About this Community: Would you consider this a suitable location for:

A young family?

Alexandria would be a good fit due to the many housing options and retail and professional services in town.

Maxville would be good due to its great fairgrounds, quiet lifestyle and less expensive housing. Families would be on the road a lot for all their needs including education, which may be a deterrent.

FICE –FULL PICTURE (*Final Report*)

A retired person?

Alexandria offers many health care options and senior's residences. Overall it is a quiet town and offers seniors many churches and is close to large urban centres for day trips.

Maxville is a quieter town than Alexandria, but it lacks health care services. There are some service clubs for them to join, but the options are limited. Also, the retirement manor could keep the village open as a retirement location option.

Young, single adult?

Alexandria offers much in the way of entertainment options and employment opportunities.

Maxville offers housing options for those on a budget, but transportation costs could be significant to get access to all entertainment, retail outlets and employment.

A tourist?

Island Park and the Main St. shops in Alexandria could be a sought after destination for tourists, if the overall appearance and number of shops improved and more directional signage was installed for the park.

Tourism in Maxville is seasonally driven by the Highland Games, which creates an opportunity for an entrepreneur to capitalize on this momentum for the rest of the year .

A new retail or service business?

Alexandria offers a lot of potential economic prosperity for new business owners given the heavy traffic downtown, the many housing options, available commercial spaces for rent and the established industrial sector.

Given the more limited vehicle and pedestrian traffic in Maxville, it would be tougher for a business to get the needed traction in order to be successful. Though given the limited professional services and retail options currently in town, there is a real opportunity present for businesses to capitalize on.

A new manufacturing business?

Since Alexandria already has a reasonably well established industrial and manufacturing sector, other businesses will likely consider the town for a new location. There is a location right off Main St. for a large industry, as well there is much room to expand the existing industrial park.

Maxville does have local access to rail transport and has the space to develop an industrial park on the town limits. Though with MacEwens being the only large operation in town it may be challenging to attract other large businesses.

Positive things you observed about this community

- Alexandria offers many noteworthy positive features, which include:
 - An established industrial sector
 - A variety of housing options

FICE –FULL PICTURE (*Final Report*)

- A wide selection of retail and professional services
- Being a bilingual family friendly town with an outdoor theatre
- The beautiful Island Park area.
- Many in our group plan on coming back to town to visit the Quirky Carrot again, take in the Festival of Lights, and visit the art gallery.
- Maxville is a quiet farming community that offers many positive features:
 - Friendly business community and residents
 - Quaint well-kept neighborhoods that show a lot of pride of ownership
 - The Highland Games and tartan pole banners
 - Lots of room to expand the town residentially and commercially
 - The Sports Hall of Fame at the fairground

Potential opportunities available to the community:

- Alexandria offers residents and businesses many opportunities:
 - Retooling derelict commercial areas to attract commercial businesses to expand the industrial sector and incentivizing businesses and building owners to beautify the exterior of their buildings
 - Leverage the Island Park area to tourists with more concerts or festivals
 - Market it as a great place to raise your family or retire given the wide range of retail and professional services offered
- Maxville is a wonderful small town that offers many opportunities:
 - It is an underserved area in terms of retail and professional services, which means there is an underserved market to be tapped into
 - The fairgrounds offers a venue that could be more fully utilized all year round for more festivals and events
 - There is a lot of space to develop residential and commercial lands to capitalize on the strong agricultural industry

Biggest obstacles/challenges facing this community:

- Alexandria will face a few hurdles on its way to success:
 - Beautification of the downtown core to attract new businesses and inspire existing building owners and businesses to improve their location
 - Getting local government and residents to agree on commercial development initiatives
 - Maintaining the charm of an old style country downtown area, while attracting larger retailers to the area
 - Incentivizing the local farming community to have some of their lands used to expand residential homes and commercial sectors in the areas immediately surrounding the town
- Maxville may face a few challenges in the road ahead:
 - The lack of retail and professional services will hold back many from moving to the area
 - With no town water and a limited town sewer system, commercial businesses may not want to locate to the area
 - Limited connectivity available in the area is a major concern for residential and commercial newcomers
 - Having to travel for youth and family recreational and educational services could deter newcomers and businesses from the area.

FICE –FULL PICTURE (*Final Report*)

Looking at tomorrow, what action would you recommend that this community take on right away (quick win)?

Alexandria should consider a banner and flower program to help beautify the downtown core

Maxville should landscape and install seating in the green space downtown beside the train tracks

Look forward three years, what would you like to see changed in this community? or remain the same?

Alexandria should consider more heavily promoting the community improvement plan and beautification programs to help restore the downtown commercial and residential spaces. This would help to bring some cohesiveness and charm to the town that will attract more tourist and newcomers. Opening up additional industrial and residential lands to help the area develop may also be worth considering.

Maxville should develop the fairgrounds area to hold more events year round to get a consistent flow of tourists, which would help motivate business owners and professionals to consider the area. It will be a balancing act to maintain the small town charm, while trying to develop the commercial spaces downtown and grow the variety of housing options at the same time.

Turn inward and reflect on your own community

After the visits were completed the group had many ideas that they would consider actionable items to improve their own towns.

- The installation of pole banners, flowers and benches in downtown areas to help show a sense of community pride
- Work with the community to strike a balance of office space, retail and residential uses in downtown cores
- Improve tourism signage to draw attention to key town features and events

Section 5

COMMITTEE

RECOMMENDATIONS

Section 6

CAO/CLERK'S

DEPARTMENT

Daniel Gagnon

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: November 27, 2017

MOVED BY: _____

SECONDED BY: _____

That Council of the Township of North Glengarry receive the report regarding the 2018 Meeting Calendar for Regular Meetings of Council; and

That the Council of the Township of North Glengarry accepts the 2018 Annual Calendar for Regular Public Meetings of Council.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

YEA

NEA

Deputy Mayor: Jamie MacDonald

Councillor: Jacques Massie

Councillor: Brian Caddell

Councillor: Jeff Manley

Councillor: Michel Depratto

Councillor: Carma Williams

Mayor: Chris McDonell

Section 6 Item a

6(a)

TOWNSHIP OF NORTH GLENGARRY

STAFF REPORT

Date: November 27, 2017
To: Mayor and Council Members
From: Lise Lavigne, Deputy Clerk

Daniel Gagnon, CAO/Clerk

Re: 2018 Meeting Calendar for Regular Meetings of Council

Discussion: Please find attached a calendar detailing the dates for all regular meetings of Council for the 2018 calendar year for Council approval.

Recommendation: That the Council of the Township of North Glengarry accepts the 2018 Annual Meeting Calendar for Regular Public Meetings of Council.

2018 Annual Meeting Calendar

For All Regular Meetings of Council

Monday, January 8 – Monday January 22

Monday, February 5 – Tuesday February 20

Monday, March 5 – Monday, March 19

Monday, April 9 – Monday, April 23

Monday, May 7 – Tuesday, May 22

Monday, June 4 – Monday, June 18

Monday, July 9 – Monday, July 23

Tuesday, August 7 – Monday, August 20

Monday, September 10 – Monday, September 24

Tuesday, October 9 **October 22 - 2018 Municipal Election**

Monday, November 5 – Monday, November 19

Monday, December 10

Calendar for Year 2018 (Canada)

January

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

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February

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			

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March

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25	26	27	28	29	30	31

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April

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29	30					

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May

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		1	2	3	4	5
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27	28	29	30	31		

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June

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24	25	26	27	28	29	30

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July

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29	30	31				

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August

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19	20	21	22	23	24	25
26	27	28	29	30	31	

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September

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						1
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23	24	25	26	27	28	29
30						

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October

S	M	T	W	T	F	S
	1	2	3	4	5	6
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14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

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November

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				1	2	3
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11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

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December

S	M	T	W	T	F	S
						1
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9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

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 **National and Regional Statutory holidays of Ontario in 2018**

Day	Date	Holiday	Comments
Monday	January 01	New Year's Day	
Monday	February 19	Family Day	3rd Monday in February. Statutory holiday in Alberta, Manitoba, New Brunswick, Nova Scotia, Ontario, and Saskatchewan
Friday	March 30	Good Friday	Friday before Easter Sunday. Statutory, except in Quebec where Easter Monday can be taken as alternative
Monday	May 21	Victoria Day	Monday on or before May 24. Statutory, except in New Brunswick, Nova Scotia
Monday	July 02	Canada Day	
Monday	September 03	Labour Day	First Monday in September
Monday	October 08	Thanksgiving	2nd Monday in October. Statutory, except in New Brunswick, Newfoundland, Nova Scotia and Prince Edward Island
Tuesday	December 25	Christmas Day	
Wednesday	December 26	Boxing Day	Statutory in Ontario and federal jurisdictions
Monday	December 31	New Year's Eve	Quebec Govt. Only

Section 7

COMMUNITY SERVICES

DEPARTMENT

Anne Leduc

7(a)

TOWNSHIP OF NORTH GLENGARRY

KEY INFORMATION REPORT

Date: November 27, 2017
To: Council
From: Anne Leduc, Director of Community Services

Re: Community Kitchens

BACKGROUND:

The Township has been approached to be part of a pilot program supporting Community Kitchens. A meeting was held with the SDG, Cornwall & Akwesasne Food and Agriculture Advisory Council as well as the SDG Economic Development Department to flesh out what the program would look like. The goal is to encourage small batch producers that need space to expand their businesses to use existing EOHU compliant kitchen facilities such as the ones at Island Park, the Glengarry Sports Palace and the Maxville Sports & District Complex.

The SDG groups would support the Township with:

1. Production of promotional pamphlet - information gathering, package contents;
2. Process/checklist for use of the facilities which will be customize to each facility;
3. Establish training requirements (mandatory before use) from a food-handling perspective, through the Eastern Ontario Health Unit;
4. Potential equipment wish list for future funding opportunities (2018/2019);
5. Fee breakdown with the possibility of subsidizing the user;
6. Launch date and duration - 2018 - February' ish, to November: 9 month pilot, with evaluation in Nov/Dec 2018.

FINANCIAL IMPACT:

The financial impact is expected to be minimal. Administration will return to the Recreation Advisory Committee with a proposed rate for its EOHU approved kitchen facilities which will then come to Council for approval.

DOCUMENTATION

N/A

COMMENTS:

This report is for information purposes only.

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: November 27, 2017

MOVED BY: _____

SECONDED BY: _____

THAT the Council of the Township of North Glengarry receives the Staff Report on the College and Community Innovation Program – College and Community Social Innovation Fund to develop Food Literacy Accessibility and Community Engagement Grant; and

THAT Council approves the submission of a grant application to the College and Community Innovation Program – College and Community Social Innovation Fund to develop Food Literacy, Accessibility and Community Engagement.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

Deputy Mayor: Jamie MacDonald

Councillor: Jacques Massie

Councillor: Brian Caddell

Councillor: Jeff Manley

Councillor: Michel Depratto

Councillor: Carma Williams

Mayor: Chris McDonell

YEA

NEA

Section 7 Item b

7(b)

TOWNSHIP OF NORTH GLENGARRY

STAFF REPORT

Date: November 27, 2017
To: Council
From: Anne Leduc, Director of Community Services

Approved: Daniel Gagnon, CAO/Clerk

Re: Community Innovation Grant Application

BACKGROUND

North Glengarry is a member of the SDG, Cornwall and Akwesasne Food and Agriculture Advisory Council (SDGCA-FAAC) whose mandate is to:

The mandate of the Advisory Council shall be to:

- i. Discuss challenges, issues and opportunities to SDG, Cornwall and Akwesasne economic growth as it relates to food and agriculture;
- ii. To reflect the diverse views and needs of the food and agricultural sector in SDG, Cornwall and Akwesasne;
- iii. Develop a set of areas of focus and a subsequent strategic plans to help foster food and agricultural growth in the region;
- iv. Provide a forum for discussion and coordination of food and agricultural initiatives and projects with other community groups and agencies;
- v. Develop alliances and partnerships between individuals, businesses,
- vi. organizations, and government through financial and other means, to advance the Council's strategic vision for food and agriculture;
- vii. Provide advisory statements or recommendations when asked by other organizations, government or the like.

The Council is formed from members of municipal governments and agencies, industry, not-for-profit groups vested in agriculture, educational institutions and healthcare institutions.

An opportunity has developed to create a pilot project based on community innovation in collaboration with St-Lawrence College, the Glengarry Memorial Hospital, the SDG, Cornwall & Akwesasne Food and Agriculture Advisory Council and the Township of North Glengarry.

An application for funding will be submitted through the College and Community Innovation Program – College and Community Social Innovation Fund to develop Food Literacy, Accessibility and Community Engagement prior to December 8, 2017. The application will highlight strengths such as the existing Community Garden at the Glengarry Memorial Hospital, the ability to source research and students through St-Lawrence College, research and staff support through the SDGCA-FAAC and access to EOHU-approved kitchen facilities through the Township of North Glengarry.

FINANCIAL IMPACT

The financial impact is expected to be minimal. Administration will return to the Recreation Advisory Committee with a proposed rate for access to its EOHU approved kitchen facilities which will then come to Council for approval.

SUPPORTING DOCUMENTATION

N/A

RECOMMENDATION:

THAT Council receives the Staff Report on the College and Community Innovation Program – College and Community Social Innovation Fund to develop Food Literacy, Accessibility and Community Engagement Grant; and

THAT Council approves the submission of a grant application to the College and Community Innovation Program – College and Community Social Innovation Fund to develop Food Literacy, Accessibility and Community Engagement.

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: November 27, 2017

MOVED BY: _____

SECONDED BY: _____

THAT the Council of the Township of North Glengarry receives the Staff Report on the North Glengarry Commemorative Tree Planting Program; and

THAT Council approves the use of the North Glengarry Commemorative Tree Planting Program in its parks.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

Deputy Mayor: Jamie MacDonald

Councillor: Jacques Massie

Councillor: Brian Caddell

Councillor: Jeff Manley

Councillor: Michel Depratto

Councillor: Carma Williams

Mayor: Chris McDonell

YEA

NEA

Section 7 Item c

17(c)

TOWNSHIP OF NORTH GLENGARRY

STAFF REPORT

Date: November 27, 2017
To: Council
From: Anne Leduc, Director of Community Services

Approved: Daniel Gagnon, CAO/Clerk

Re: North Glengarry Commemorative Tree Planting Program

BACKGROUND

The Township has received interest in the planting of trees in our municipal parks as part of a Commemorative Tree Planting Program. Staff contacted the City of Cornwall's horticulture department who successfully implemented this type of program. The attached documentation provides information to clients inquiring about trees. Staff believes that this program would complement the tree canopy succession program recommended in the Island Park/Mill Square Master Plan and the King George Park Master Plan.

This information was provided to the Recreation Advisory Committee during its November 14, 2017 Meeting. The Committee recommends that Council approve the use of the North Glengarry Commemorative Tree Planting Program in its parks.

FINANCIAL IMPACT

N/A

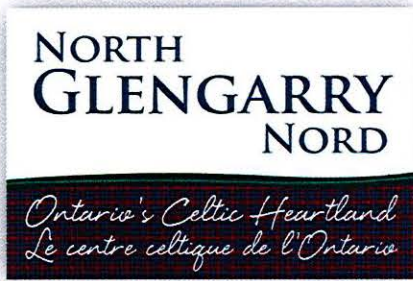
SUPPORTING DOCUMENTATION

Township of North Glengarry Commemorative Tree Planting Program

RECOMMENDATION:

THAT Council receives the Staff Report on the North Glengarry Commemorative Tree Planting Program; and

THAT Council approves the use of the North Glengarry Commemorative Tree Planting Program in its parks.



Township of North Glengarry Commemorative Tree Planting program
and Order Form

The Recreation Department is pleased to offer a Commemorative Tree Planting Program which may be used as a form of remembrance for a loved one, celebration of a birth, honouring a retiree, or any other event which you feel should be commemorated by a living tribute.



Presently two locations are available in our municipal parks for commemorative tree planting in the spring or the fall of each year – Island Park in Alexandria and King George Park in Maxville.

The Recreation Department staff will gladly assist you in choosing a location that meets your needs and is compatible with the surrounding environment. At planting, trees are approximately 6' - 8' high and 40mm caliper. An engraved marble marker may be placed at the foot of the tree. The production and costs related to the marble marker are the sole responsibility of the client.

We offer the following services for Commemorative Trees*:

- Choice of 7 tree species (approximately 6' - 8' high, 40mm caliper) depending on availability
- Site preparation & planting
- Installation of commemorative granite cube or plaque (size to be no larger than 16" width x 10" length). Commemorative plaques will be installed flush with the ground to reduce vandalism and allow access of maintenance equipment.
- 2 year warranty on every new tree

* The Township of North Glengarry is not responsible for maintenance or replacement of Commemorative plaques

Tree Species	Leaf	Tree image
Acer rubrum - Red Maple		

Acer
saccharum -
Sugar Maple



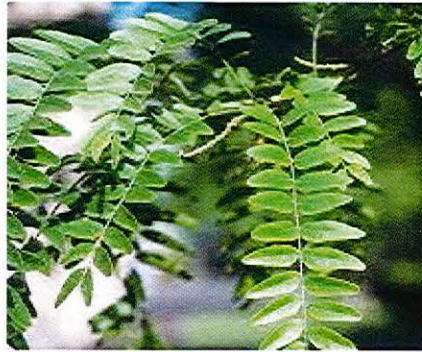
Celtis
occidentalis -
Common
Hackberry



Cercis
Canadensis -
Eastern
Redbud



Gleditsia
tricanthos
'shadmater'
-
Shademaster
Honey locust



Tillia
americana -
Linden



Picea glauca -
White Spruce



Township of North Glengarry Commemorative Tree Planting program

ORDER FORM

Last Name: _____ First Name: _____

Address: _____

Tel: _____ Email: _____

Preferred Location: King George Park (Maxville) Island Park (Alexandria)

Planting Season*: Spring (order form and payment must be received before March 15)

Fall (order form and payment must be received before August 15)

*Planting season is weather dependant.

Preferred Tree (see information below)	Number of trees		Unit Cost		Total
		+	\$400.00	=	\$
		+	\$400.00	=	\$
		+	\$400.00	=	\$
		+	\$400.00	=	\$
Grand Total					\$

Proof of payment must accompany this form. Cheques are to be made out to:

Township of North Glengarry

90 Main Street South
Alexandria ON K0C 1A0

For more information on the Commemorative Tree Program contact:

Jeremy Dubeau

Working Foreman- Parks & Recreation

Jeremy@northglengarry.ca

Tel: 613-363-1691

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: November 27, 2017

MOVED BY: _____

SECONDED BY: _____

THAT the Council of the Township of North Glengarry receives Staff Report on MRAC and Operating Budget proposals; and

THAT Council receives the schedules submitted by the Municipal Recreation Advisory Committee and include them as part of the Township of North Glengarry’s 2018 Budgeting Exercise.

- Schedule A – MRAC 2018 Proposed Capital Budget
- Schedule B - MRAC 2018 Proposed Operating Budget

Carried	Defeated	Deferred
_____	_____	_____

MAYOR / DEPUTY MAYOR

	YEA	NEA
Deputy Mayor: Jamie MacDonald	_____	_____
Councillor: Jacques Massie	_____	_____
Councillor: Brian Caddell	_____	_____
Councillor: Jeff Manley	_____	_____
Councillor: Michel Depratto	_____	_____
Councillor: Carma Williams	_____	_____
Mayor: Chris McDonell	_____	_____

Section 7 Item d

7(d)

TOWNSHIP OF NORTH GLENGARRY

STAFF REPORT

Date: November 27, 2017
To: Council
From: Anne Leduc, Director of Community Services

Approved: Daniel Gagnon, CAO/Clerk

Re: MRAC 2018 Capital and Operating Budget

BACKGROUND

The Municipal Recreation Associations Committee ("MRAC") met on November 1, 2017 to discuss their 2018 Capital and Operating Budget requirements.

The MRAC submitted a Capital Budget Proposal of \$61,350 for the 2018 fiscal year whose specifics are in the break out document attached to this report. In 2017, the Capital Budget approved by Council was in the amount of \$55,050.

The MRAC submitted an Operating Budget Proposal of \$70,400 for the 2018 fiscal year whose specifics are in the Operating Budget Chart attached to this report. In 2017, the Operating Budget approved by Council was in the amount of \$70,650.

The budget proposals were reviewed by the Recreation Advisory Committee during their November 14, 2017 meeting and said Committee recommends that Council receives the MRAC's 2018 Capital and Operating budgets for consideration during the 2018 budget exercise.

FINANCIAL IMPACT

The MRAC's 2018 Capital and Operating Budget requests will form part of the Recreation Advisory Committee's funding requirements from Council for its Capital and Operating Budget 2018.

SUPPORTING DOCUMENTATION

MRAC Capital and Operating Budget proposals.

RECOMMENDATION:

THAT Council receives the Staff Report on MRAC Capital and Operating Budget proposals;

THAT Council receives the schedules submitted by the Municipal Recreation Advisory Committee and include them as part of the Township of North Glengarry's 2018 Budgeting Exercise.

- Schedule A – MRAC 2018 Proposed Capital Budget
- Schedule B – MRAC 2018 Proposed Operating Budget

Schedule A – MRAC 2018 Proposed Capital Budget

MRAC 2018 Capital Budget (Updated Nov 01, 2017)	2017 Projects	2017 Actual	2017 Balance	2018 Projects
Alexandria	\$ 2,200	\$ 1,000	\$ 1,000	\$ 3,000
1) Tennis Court Repairs (Island Park)	\$ 1,000			
2) Soccer Equipment	\$ 1,200			
3) Transfers		\$ 1,200		
4) Baseball dugout repairs				\$ 1,500
5) Tennis court curtain				\$ 1,500
Apple Hill	\$2,000	\$ 2,000	\$ 2,000	\$ 5,000
1) Hall Repairs	\$ 2,000			
2) Playground - slide/ swing replacement				\$ 3,000
3) Sign Repair				\$ 2,000
Dalkeith	\$ 18,000	\$ 18,000	\$ 18,000	\$ 10,500
1) Hall Roof repair	\$ 18,000			
2) Playground No installation in 2017				
3) Hall Bathroom repairs				\$ 2,500
4) Playground New slide and swing				\$ 8,000
Dunvegan	\$ 3,650	\$ 1,000	\$ 1,000	\$ 7,250
1) Hall Air Conditioning unit	\$ 1,000			
2) Hall Upgrades	\$ 2,650			
3) Playground See attached				
4) Transfers		\$ 2,650		
5) Hall AC install and technical enhancements				\$ 1,750
6) Hall Floor re-finish				\$ 2,000
7) Soccer field Net repairs				\$ 500
8) Playground New slide				\$ 3,000
Father Gauthier	\$ 9,300	\$ 13,800	\$ 11,800	\$ 3,700
1) Soccer field Light replacement, field improvements	\$ 2,300			
2) Soccer field Chain link fence - south end	\$ 7,000	\$ 2,000		
3) Soccer field Light repair				\$ 1,000
4) Soccer field Fence, bleacher welding				\$ 2,700
Glen Robertson	\$ 8,500	\$ 14,250	\$ 14,250	\$ 24,000
1) Hall Maintenance	\$ 2,500			
2) Outdoor rink Re-build facility (boards)	\$ 6,000			
3) Playground See attached				
4) Hall Renovations, incl mens washroom				\$ 14,000
5) Outdoor rink				\$ 5,000
6) Playground Spider net replacement				\$ 5,000
Glen Sandfield	\$ 2,500	\$ -	\$ -	\$ 2,500
1) Soccer Equipment	\$ -			
2) Soccer field Micro nets/Anchors/bench repair	\$ 2,500			
3) Transfers		\$ 2,500		
4) Soccer Equipment				\$ 2,500
Greenfield	\$ 2,500	\$ 600	\$ 92.22	\$ 1,000
1) Soccer Field maintenance/ bulb replacement	\$ 2,500	\$ 507.78		
2) Transfers		\$ 1,900		
3) Soccer field repairs				\$ 1,000
Laggan	\$1,500	\$ 1,500	\$ 278.90	\$ 1,500
1) Soccer Equipment	\$ 1,500	\$ 1,221.10		
2) Soccer Equipment				\$ 1,500
Maxville	\$4,900	\$ 2,000	\$ 2,900	\$ 2,900
1) Upgrade of canteen used for fund-raising	\$ 2,000			
2) Sports equipment	\$ 2,900			
3) Transfers		\$ 2,000		
4) Sports equipment				\$ 2,900
Total 2016 Capital Expenditures	\$55,050	\$ 54,150	\$ 51,321	\$ 61,350

Schedule B – MRAC 2018 Proposed Operating Budget

Municipal Recreation Assn. Committee (MRAC)								Appendix B
2018 Operating Budget Proposals - Submitted November 2017								
	2011	2012	2013	2014 total	2015	2016	2017	2018
Alexandria	\$ 21,210	\$ 20,650	\$ 19,450	\$ 21,315	\$ 17,000	\$ 16,950	\$ 17,250	\$ 17,000
Apple Hill	\$ 8,000	\$ 8,000	\$ 8,000	\$ 9,377	\$ 8,000	\$ 9,000	\$ 9,000	\$ 9,500
Dalkeith	\$ 7,000	\$ 8,000	\$ 8,000	\$ 8,500	\$ 8,500	\$ 8,500	\$ 9,500	\$ 9,500
Dunvegan	\$ 6,500	\$ 6,500	\$ 6,500	\$ 9,085	\$ 6,500	\$ 6,500	\$ 6,500	\$ 6,500
Father Gauthier	\$ -	\$ -	\$ -	\$ 9,498	\$ 6,500	\$ 6,820	\$ 7,500	\$ 7,600
Glen Robertson	\$ 10,000	\$ 9,000	\$ 9,000	\$ 9,000	\$ 9,000	\$ 9,000	\$ 9,000	\$ 9,000
Glen Sandfield	\$ 1,600	\$ 1,500	\$ 800	\$ 800	\$ 800	\$ 800	\$ 800	\$ 800
Greenfield	\$ 3,600	\$ 3,600	\$ 3,600	\$ 4,977	\$ 3,600	\$ 3,600	\$ 3,600	\$ 3,000
Laggan	\$ 4,000	\$ 3,000	\$ 1,500	\$ 3,815	\$ 1,500	\$ 1,000	\$ 2,500	\$ 2,500
Maxville	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
	\$ 66,910	\$ 65,250	\$ 61,850	\$ 81,367	\$ 66,400	\$ 67,170	\$ 70,650	\$ 70,400

NOTE: 2014 Op Budgets were supplemented for one year by Township to help launch Field Maintenance Fee

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: November 27, 2017

MOVED BY: _____

SECONDED BY: _____

THAT Council of the Township of North Glengarry receives the Staff Report on MRAC change of use for the Cash in Lieu of Parkland funds; and

THAT Council approves the use of the funds in the Cash in Lieu of Parkland fund for the 2018 safety upgrades in Maxville, Apple Hill and Glen Robertson.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

Deputy Mayor: Jamie MacDonald

Councillor: Jacques Massie

Councillor: Brian Caddell

Councillor: Jeff Manley

Councillor: Michel Depratto

Councillor: Carma Williams

Mayor: Chris McDonell

YEA

NEA

Section 7 Item e

7(e)

TOWNSHIP OF NORTH GLENGARRY

STAFF REPORT

Date: November 27, 2017
To: Council
From: Anne Leduc, Director of Community Services

Approved: Daniel Gagnon, CAO/Clerk

Re: MRAC change of use for Cash in Lieu of Parklands funds

BACKGROUND

The Municipal Recreation Associations Committee met on November 1, 2017 to discuss their 2018 Capital and Operating Budget requirements.

As part of this review, it was noted that the playground safety upgrades planned for 2017 would be performed in 2018. In 2017, the funds in the Cash in Lieu of Parklands were approved for the purchase of new playground equipment. When performing a review of the existing facilities, it was noted that safety upgrades were required prior to the installation of new playground equipment. A total cost of \$66,032.00 is projected for these upgrades and the MRACs submitted their report to the Recreation Advisory Committee for their consideration during their November 14, 2017 meeting.

Following a review of this report, the Recreation Advisory Committee recommends to Council that the use of the Cash in Lieu of Parklands Fees be authorized to cover the costs of the initial excavation and/or surface replacement or upgrades in Maxville, Apple Hill and Glen Robertson in 2018.

FINANCIAL IMPACT

The transfer of use for the Cash in Lieu of Parkland funds will impact funds available for the purchase of new playground equipment.

SUPPORTING DOCUMENTATION

N/A

RECOMMENDATION:

THAT Council receives the Staff Report on MRAC change of use for the Cash in Lieu of Parkland funds; and

THAT Council approves the use of the funds in the Cash in Lieu of Parkland fund for the 2018 safety upgrades in Maxville, Apple Hill and Glen Robertson.

Schedule A – MRAC 2018 Proposed Capital Budget

MRAC 2018 Capital Budget (Updated Nov 01, 2017)	2017 Projects	2017 Actual	2017 Balance	2018 Projects
Alexandria	\$ 2,200	\$ 1,000	\$ 1,000	\$ 3,000
1) Tennis Court Repairs (Island Park)	\$ 1,000			
2) Soccer Equipment	\$ 1,200			
3) Transfers		\$ 1,200		
4) Baseball dugout repairs				\$ 1,500
5) Tennis court curtain				\$ 1,500
Apple Hill	\$2,000	\$ 2,000	\$ 2,000	\$ 5,000
1) Hall Repairs	\$ 2,000			
2) Playground - slide/ swing replacement				\$ 3,000
3) Sign Repair				\$ 2,000
Dalkeith	\$ 18,000	\$ 18,000	\$ 18,000	\$ 10,500
1) Hall Roof repair	\$ 18,000			
2) Playground No installation in 2017				
3) Hall Bathroom repairs				\$ 2,500
4) Playground New slide and swing				\$ 8,000
Dunvegan	\$ 3,650	\$ 1,000	\$ 1,000	\$ 7,250
1) Hall Air Conditioning unit	\$ 1,000			
2) Hall Upgrades	\$ 2,650			
3) Playground See attached				
4) Transfers		\$ 2,650		
5) Hall AC install and technical enhancements				\$ 1,750
6) Hall Floor re-finish				\$ 2,000
7) Soccer field Net repairs				\$ 500
8) Playground New slide				\$ 3,000
Father Gauthier	\$ 9,300	\$ 13,800	\$ 11,800	\$ 3,700
1) Soccer field Light replacement, field improvements	\$ 2,300			
2) Soccer field Chain link fence - south end	\$ 7,000	\$ 2,000		
3) Soccer field Light repair				\$ 1,000
4) Soccer field Fence, bleacher welding				\$ 2,700
Glen Robertson	\$ 8,500	\$ 14,250	\$ 14,250	\$ 24,000
1) Hall Maintenance	\$ 2,500			
2) Outdoor rink Re-build facility (boards)	\$ 6,000			
3) Playground See attached				
4) Hall Renovations, incl mens washroom				\$ 14,000
5) Outdoor rink				\$ 5,000
6) Playground Spider net replacement				\$ 5,000
Glen Sandfield	\$ 2,500	\$ -	\$ -	\$ 2,500
1) Soccer Equipment	\$ -			
2) Soccer field Micro nets/Anchors/bench repair	\$ 2,500			
3) Transfers		\$ 2,500		
4) Soccer Equipment				\$ 2,500
Greenfield	\$ 2,500	\$ 600	\$ 92.22	\$ 1,000
1) Soccer Field maintenance/ bulb replacement	\$ 2,500	\$ 507.78		
2) Transfers		\$ 1,900		
3) Soccer field repairs				\$ 1,000
Laggan	\$1,500	\$ 1,500	\$ 278.90	\$ 1,500
1) Soccer Equipment	\$ 1,500	\$ 1,221.10		
2) Soccer Equipment				\$ 1,500
Maxville	\$4,900	\$ 2,000	\$ 2,900	\$ 2,900
1) Upgrade of canteen used for fund-raising	\$ 2,000			
2) Sports equipment	\$ 2,900			
3) Transfers		\$ 2,000		
4) Sports equipment				\$ 2,900
Total 2016 Capital Expenditures	\$55,050	\$ 54,150	\$ 51,321	\$ 61,350

Schedule B – MRAC 2018 Proposed Operating Budget

Municipal Recreation Assn. Committee (MRAC)					Appendix B			
2018 Operating Budget Proposals - Submitted November 2017								
	2011	2012	2013	2014 total	2015	2016	2017	2018
Alexandria	\$ 21,210	\$ 20,650	\$ 19,450	\$ 21,315	\$ 17,000	\$ 16,950	\$ 17,250	\$ 17,000
Apple Hill	\$ 8,000	\$ 8,000	\$ 8,000	\$ 9,377	\$ 8,000	\$ 9,000	\$ 9,000	\$ 9,500
Dalkeith	\$ 7,000	\$ 8,000	\$ 8,000	\$ 8,500	\$ 8,500	\$ 8,500	\$ 9,500	\$ 9,500
Dunvegan	\$ 6,500	\$ 6,500	\$ 6,500	\$ 9,085	\$ 6,500	\$ 6,500	\$ 6,500	\$ 6,500
Father Gauthier	\$ -	\$ -	\$ -	\$ 9,498	\$ 6,500	\$ 6,820	\$ 7,500	\$ 7,600
Glen Robertson	\$ 10,000	\$ 9,000	\$ 9,000	\$ 9,000	\$ 9,000	\$ 9,000	\$ 9,000	\$ 9,000
Glen Sandfield	\$ 1,600	\$ 1,500	\$ 800	\$ 800	\$ 800	\$ 800	\$ 800	\$ 800
Greenfield	\$ 3,600	\$ 3,600	\$ 3,600	\$ 4,977	\$ 3,600	\$ 3,600	\$ 3,600	\$ 3,000
Laggan	\$ 4,000	\$ 3,000	\$ 1,500	\$ 3,815	\$ 1,500	\$ 1,000	\$ 2,500	\$ 2,500
Maxville	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000
	\$ 66,910	\$ 65,250	\$ 61,850	\$ 81,367	\$ 66,400	\$ 67,170	\$ 70,650	\$ 70,400

NOTE: 2014 Op Budgets were supplemented for one year by Township to help launch Field Maintenance Fee

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: November 27, 2017

MOVED BY: _____

SECONDED BY: _____

THAT Council of the Township of North Glengarry receives the Staff Report on the Pre-approved Maxville Budget Capital Expenditure for 2018; and

THAT Council approves this expenditure which will be included in the Maxville and District Sports Complex 2018 Capital Budget.

Carried _____	Defeated _____	Deferred _____
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MAYOR / DEPUTY MAYOR

Deputy Mayor: Jamie MacDonald
Councillor: Jacques Massie
Councillor: Brian Caddell
Councillor: Jeff Manley
Councillor: Michel Depratto
Councillor: Carma Williams
Mayor: Chris McDonell

YEA	NEA
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Section 7 Item f

7ef's

TOWNSHIP OF NORTH GLENGARRY

STAFF REPORT

Date: November 27, 2017
To: Council
From: Anne Leduc, Director of Community Services

Approved: Daniel Gagnon, CAO/Clerk

Re: Pre-approved Maxville Budget Capital Expenditure for 2018

BACKGROUND

In October, the younger of two hot water tanks in the refrigeration plant broke down. Rolland has installed an oil-fired 40 gallon loaner tank in order to give us the time to review our options. The cost to replace the tank is \$2,800 plus tax and there is a second older tank that should be replaced at the same time given that we have put nearly \$1,000 in repair costs into it in the last three weeks. The remaining tank continues to be problematic and the small loaner tank will not suffice our water needs to fill the ice resurfacers should the remaining oil tank stop functioning.

We had Rolland quote labour and parts to replace the existing oil-fired units with propane-fired boilers. The quote, which includes the following, comes in at \$19,500 plus tax:

- removal of two oil fired water heaters
- removal of the oil furnace (which is nearing the end of its life cycle),
- pumping out and removal and decommissioning of two oil tanks,
- supply and installation of a propane boiler in the Olympia room
- the supply and installation of a propane boiler in the mechanical room
- pipe and fitting for the piping of gas and labour.

As seen above, the cost involves extensive work related to removing the last of the oil-fired equipment in MSC.

FINANCIAL IMPACT

There is no impact to the Maxville and District Sports Complex 2017 Capital Budget as the pre-approved capital expenditure would be included in the Maxville and District Sports Complex 2018 Capital Budget.

SUPPORTING DOCUMENTATION

N/A

RECOMMENDATION:

THAT Council receives the Staff Report on the Pre-approved Maxville Budget Capital Expenditure for 2018; and

THAT Council approves this expenditure which will be included in the Maxville and District Sports Complex 2018 Capital Budget.

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: November 27, 2017

MOVED BY: _____

SECONDED BY: _____

That Council receives the Staff Report regarding the applications for the 2018 Community Grant Program; and

That Council approves the following grants and incorporates said grants into the 2018 municipal budget, subject to administration receiving the signed Letter of Agreement from the applicants, as required.

Applicant	Community Grant Funding Amount	In-Kind Amount
Centre Culturel les Trois P'tits Points	\$1,900.00	
Glengarry Artists Collective	\$3,000.00	\$1,859.00
Glengarry Family Engagement	\$1,500.00	\$102.00
The Friends of the King George Park	\$850.00	
Dalkeith Historical Society	\$900.00	\$646.00
Save the Grotto	\$2,450.00	
Maxville & District Chamber of Commerce	\$1,400.00	
Musical Celebration Musical	\$ 2,500.00	
Glengarry Sports Hall of Fame	\$1,500.00	\$2,327.00
Maxville MusicFest	\$3,000.00	
Centre Lochiel Centre	\$3,000.00	
St. Columba Presbyterian Church	\$3,000.00	
TOTAL:	\$25,000.00 in Community Grant Funding	\$4,934.00 in In-Kind Funding

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

Deputy Mayor: Jamie MacDonald
Councillor: Jacques Massie
Councillor: Brian Caddell
Councillor: Jeff Manley
Councillor: Michel Depratto
Councillor: Carma Williams
Mayor: Chris McDonell

YEA

NEA

Section 7 Item g

7(g)

TOWNSHIP OF NORTH GLENGARRY

STAFF REPORT

Date: November 28, 2016
To: Council
From: Anne Leduc – Director of Community Services

Approved:
Daniel Gagnon
CAO/Clerk

Re: 2018 Community Grant Program Applications

Each year, Council establishes a budgetary envelope to support special projects or events organized by various community groups in the interest of the community, the local economy or the quality of life in North Glengarry. A Community Grant Policy was established and was further refined in 2016 with the assistance of the Arts, Culture and Heritage Advisory Committee (ACH). The policy, criteria and accompanying selection process was adopted by Council and requires all Community Grant Program applications to be vetted by the ACH committee with their recommendations submitted to Council for approval.

The 2018 municipal budget will include an allocation of \$25,000 for the Community Grant Program. The Township of North Glengarry received 17 applications totalling a requested \$35,645. The committee met on November 22, 2017, and reviewed each application in detail and have recommended the grants be allocated as outlined below for a total of \$25,000 in Community Grant Funding and \$4,934.00 in In-kind Funding.

Applicant	Event/Project	Funding Amount	In-kind Amount	Total
Centre Culturel les Trois P'tits Points	Francophone Talent Contest Eastern Ontario - for ages 8 to18 from the 5 counties of SDGPR. 12th year for this contest which would expand to visual arts, oratory, and dance in addition to the traditional song, musical instruments and groups categories.	\$1,900.00		\$1,900.00

Glengarry Artists Collective	Creation of four distinct mural projects in a four-block area in Alexandria - Mural I - Student Project; Mural II - Artist Challenge I; Mural III - Artist Challenge II & WOWtoo Block Party	\$3,000.00	\$1,859.00	\$4,859.00
Glengarry Family Engagement	2 Information Sessions with guest speakers that would address subjects of interest for families supporting individuals with developmental disabilities and 1 Annual BBQ where families can meet and greet each other.	\$1,500.00	\$102.00	\$1,602.00
The Friends of the King George Park	Movie in the Park - three movie series for Summer 2018 in the King George Park. Free admission and profits from the concession stand would go towards the fundraising for the KGP	\$850.00		\$ 850.00
Dalkeith Historical Society	Photoville - Special event day covering photographs from the 1800's to present day. The public will be invited to bring family photos from the listed time periods. Some will be donated to the Dalkeith Historical Society and others will be on loan. The Robertston Clark Building will be transformed into a photo museum complete with an old-fashioned cepia photobooth for people to dress in period costumes.	\$900.00	\$646.00	\$1,546.00
Save the Grotto	Concert series at the Grotto on Wednesday evenings during July and August 2018	\$2,450.00		\$2,450.00
Maxville & District Chamber of Commerce	To promote and increase participation in the Maxville & District Area's Farmers' Market through the purchase / erection of blue Tourism signs (\$350.00 plus HST each)	\$1,400.00		\$1,400.00
Musical Celebration Musical	MCM Festival is a 1 week music festival held annually in the month of April in Alexandria and open to musicians (Classical, Jazz, Pop, & Folk)	\$ 2,500.00		\$2,500.00

	from North Glengarry & surrounding areas.			
Glengarry Sports Hall of Fame	5 Glengarrrians will be inducted into the Glengarry Sports Hall of Fame at the 40th Annual Induction Dinner on Wednesday, August 15th, 2018.	\$1,500.00	\$2,327.00	\$3,827.00
Maxville MusicFest	The Maxville MusicFest will take place from May 11th to the 13th and features a variety of musical genres (acapella, bluegrass, jazz, choir, folk) with the highlighting of the community's traditional Celtic musical roots.	\$3,000.00		\$3,000.00
Centre Lochiel Centre	End of Summer Festivities on September 15th, 2018 with either a County or a 70's themed evening.	\$3,000.00		\$3,000.00
St. Columba Presbyteria n Church	The Book of Memories 200 Years of St Columba Congregation highlighting St. Columba as a worship and community partner in Kirk Hill and surrounding area. This is a 3-phase project - Phase I - gather information (historical records), Phase II - gather stories, memories, pictures, artifacts, Phase III - print and publish book to make it available for the June 2019 dedication.	\$3,000.00		\$3,000.00
		Funding Amount	In-Kind Amount	Total
TOTAL:		\$25,000.00	\$4,934.00	\$29,934.00

Prior to the disbursement of any funds, community groups are required to sign a "Letter of Agreement" that will specify the terms and conditions of the grant.

Recommendation:

That Council receives the Staff Report regarding the applications for the 2018 Community Grant Program; and

That Council approves the following grants and incorporates said grants into the 2018 municipal budget, subject to administration receiving the signed Letter of Agreement from the applicants, as required.

Applicant	Community Grant Funding Amount	In-Kind Amount
Centre Culturel les Trois P'tits Points	\$1,900.00	
Glengarry Artists Collective	\$3,000.00	\$1,859.00
Glengarry Family Engagement	\$1,500.00	\$102.00
The Friends of the King George Park	\$850.00	
Dalkeith Historical Society	\$900.00	\$646.00
Save the Grotto	\$2,450.00	
Maxville & District Chamber of Commerce	\$1,400.00	
Musical Celebration Musical	\$ 2,500.00	
Glengarry Sports Hall of Fame	\$1,500.00	\$2,327.00
Maxville MusicFest	\$3,000.00	
Centre Lochiel Centre	\$3,000.00	
St. Columba Presbyterian Church	\$3,000.00	
TOTAL:	\$25,000.00 in Community Grant Funding	\$4,934.00 in In-Kind Funding

Section 8

TREASURY DEPARTMENT

Johanna Levac

Section 9

**PLANNING/BUILDING
BY-LAW
ENFORCEMENT
DEPARTMENT**

Gerry Murphy

Section 10

FIRE DEPARTMENT

Patrick Gauthier

Section 11

PUBLIC WORKS

DEPARTMENT

Ryan Morton

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: November 27, 2017

MOVED BY: _____

SECONDED BY: _____

That the Council of the Township of North Glengarry receive By-law 53-2017; and

That Council adopt by-law 53-2017 being a by-law to erect stop signs on Dominion St. and that By-law 53-2017 be read a first, second, third time and enacted in Open Council this 27th day of November, 2017.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

Deputy Mayor: Jamie MacDonald

Councillor: Jacques Massie

Councillor: Brian Caddell

Councillor: Jeff Manley

Councillor: Michel Depratto

Councillor: Carma Williams

Mayor: Chris McDonell

YEA

NEA

Section 11 Item a

11(a)

CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

BY-LAW# 53-2017

Being a by-law of the Township of North Glengarry to erect stop signs on Dominion St.

WHEREAS Section 5 of the Municipal Act 2001, S.O. 2001, c.25, the powers of a municipal corporation are to be exercised by its Council;

AND WHEREAS the Municipal Act 2001 (Ontario), as amended, (the "Act") provides that a municipal power shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS Section 137 a) of the *Highway Traffic Act, chapter H.B, R.S.O. 1990*, as amended, authorizes the Council of a municipality to prescribe by by-law the erection of stop signs at intersections on highways under its jurisdiction;

AND WHEREAS it is deemed expedient by Council to erect stop signs on Dominion St. in the Township of North Glengarry;

NOW THEREFORE The Council of the Corporation of the Township of North Glengarry hereby enacts as follows:

1. That stop signs shall be erected on the following intersections;

2. <u>Street</u>	<u>Intersecting Street</u>	<u>Direction</u>
Dominion St.	Albert St.	Southbound
Dominion St.	Albert St.	Northbound

3. The penalties provided in the *Highway Traffic Act* shall apply to offences against this by-law.

4. Any designation made in section 2 shall not become effective until signage has been erected in accordance with the regulations of the *Highway Traffic Act*.

AND FURTHER, that the by-law shall come in to force on the date of its passing.

READ a first, second, third time and enacted in Open Council, this 27th day of November, 2017.

Clerk Adm. / Deputy Clerk

Mayor /Deputy Mayor

I hereby certify that this is a true copy of By-law No. 53-2017, and such by-law is in full force and effect.

Date Certified

Clerk / Deputy Clerk

Section 12

CORRESPONDENCE

12(a)



Recreation Advisory Committee Minutes

The meeting of the Recreation Committee of Wednesday October 11, 2017 was called to order at 4:00 pm at the Sandfield Centre.

PRESENT: **Chairman & Deputy Mayor** – Jamie MacDonald
Councillor – Brian Caddell
Councillor – Carma Williams
Member at Large – Bob Linney
Member at large – France Brunet
Director of Community Services - Anne Leduc
Recreation – Jeremy Dubeau
CAO/Clerk – Daniel Gagnon
Community Services Assistant – Chloe Crack
Recreation – Jerome Andre

REGRETS: None

GUESTS: **Mayor** – Chris McDonell
Councillor – Jeff Manley

1. CALL MEETING TO ORDER

Motion to call the meeting to order at 4:00 pm.

Resolution No.: 1 **Moved by:** Bob Linney **Seconded by:** France Brunet
CARRIED

2. ADDITIONS, DELETIONS OR AMENDMENT

7 (i) – Collective Agreement

3. ADOPTION OF THE AGENDA

That the agenda of the Recreation Committee meeting of July 18, 2017 be accepted as amended.

Resolution No.: 2 **Moved by:** Bob Linney **Seconded by:** France Brunet
CARRIED

4. DECLARATIONS OF CONFLICT OF INTEREST

No conflicts were noted.

5. ADOPTION OF PREVIOUS MINUTES

That the minutes from the Recreation Advisory Committee meeting on September 5, 2017 be accepted as presented.

Resolution No.: 3

Moved by: Bob Linney

Seconded by: France Brunet

CARRIED

6. BUSINESS ARISING FROM THE MINUTES

None.

7. AGENDA ITEMS

a) **Presentation by Michael Walker from CIMCO on the condenser options for Maxville**

Mr. Walker gave a detailed presentation on the Adiabatic Condenser, informing the Committee that this unit will help with the current challenges we are facing in the Maxville Sports Complex. It will help reduce the water consumption as well as the amount of call-ins from Cimco which is usually 2-3 times a year at an average rate of \$1,500.00. The Adiabatic Condenser is approximately \$120,000.00 compared to a Forced Draft Condenser which is approximately \$85,000.00 but the return on investment is 11 years in which the life cycle of this unit is 15 years. The incremental cost of \$35,000.00 would be saved over the years in our water, hydro and maintenance costs.

b) **Budget Update - Dome**

The budget review was performed by Chloe Crack, who indicated that the Dome is trending similar to last year. There has been an increase in field revenues due to bad weather we had in the spring. Volleyball will be starting in November and there will be an increase in revenue there as well as we have increased the number of teams from eight to ten.

c) **Budget Update – Island Park**

The budget review was performed by Chloe Crack, who indicated that Island Park is trending similar to last year. The work on widening the pathways should begin within the next few weeks, weather permitting.

d) **Budget Update – Maxville & District Sports Complex**

The budget review was performed by Chloe Crack, who indicated that the Maxville & District Sports Complex is trending similar to last year.

e) **Budget Update – Glengarry Sports Palace**

The budget review was performed by Chloe Crack, who indicated that the Glengarry Sports Palace is trending similar to last year with the exception of the missing contributions from South Glengarry. The Glengarry Sports Palace will be looking at applying for a Line of Credit to make up for the loss.

Be it resolved that the Budget Updates for the Dome, Island Park, Maxville & District Sports Complex and Glengarry Sports Palace be approved as circulated.

Resolution No.: 4 **Moved by:** Bob Linney **Seconded by:** France Brunet

CARRIED

f) Action Item – MRAC Capital Adjustments

Be it resolved that the Recreation Advisory Committee receives the Staff Report on MRAC Capital Transfers; and THAT the Recreation Advisory Committee recommends to Council to approve the Capital Budget transfers recommended by the Municipal Recreation Associations Committee according to the information listed below:

Transfer to Father Gauthier for Installation of fence at the south end of the soccer field	\$4,500
• \$2,000 from Maxville Recreation	
• \$2,500 from Glen Sandfield Recreation	
Transfer to Glen Robertson to help cover costs of their outdoor rink project	\$5,750
• \$1,200 from Alexandria Recreation	
• \$2,650 from Dunvegan Recreation	
• \$1,900 from Greenfield Recreation	

Resolution No.: 5 **Moved by:** Brian Caddell **Seconded by:** France Brunet

CARRIED

g) Key Information Report – Recreation Activities Update

The Director of Community Services presented the Key Information Report touching on the Glengarry Highlanders Account being sent to collections, Dome Hours and Staffing, Activities such as Archery Tag, Beaver Swamp Hockey and the Rink of Dreams/Basketball Court. An update on the Summer Camp revenue was given as well as minimum wage breakdown for 2018. The Director of Community Services updated Board Members on all the facilities and the projects going on.

h) Key Information Report – Glengarry Sports Palace

The Director of Community Services presented the Key Information Report touching on the Canteen, Glengarry Highlanders Account being sent to collections, 4 on 4, Littles Sens Program, Street Senturions, Finances and Purchases, Facilities and Projects.

i) Action Item - Collective Agreement

Be it resolved that the Recreation Advisory Committee receives the Staff Report on the SEIU Local 2 Collective Agreement; and that the Recreation Advisory Committee recommends to Council to approve the nomination of Brian Caddell as Township representative to accompany the Director of Community Services and the Chief Administrative Officer during the upcoming negotiations.

Resolution No.: 6 **Moved by:** Carma Williams **Seconded by:** France Brunet
CARRIED

8. PENDING BUSINESS

None.

9. CORRESPONDANCE

That the Recreation Advisory Committee recommends that we proceed with the quotations from Little Rascals Playgrounds.

Resolution No.: 7 **Moved by:** Brian Caddell **Seconded by:** Carma Williams
CARRIED

10. CLOSED SESSION BUSINESS

None.

11. NEXT MEETING

The next meeting will be held on October 14, 2017 at the Sandfield Centre at 4pm.

12. ADJOURNMENT

The meeting was adjourned at 5:09 pm

Resolution No.: 8 **Moved by:** Brian Caddell **Seconded by:** Bob Linney
CARRIED

Chairman of the Committee

Date

GLENGARRY SPORTS PALACE BOARD OF DIRECTOR MEETING

12(b)

Wednesday October 11, 2017 – 7:00 pm

PRESENT: Chairman - Appointee of SG – Charlie Sangster
Vice Chairman - Councillor at Large - Jacques Massie
Mayor of NG – Chris McDonell
Councillor of NG – Mike Depratto
Director of Community Services – Anne Leduc

REGRETS: Mayor of SG - Ian McLeod

GUESTS: CAO/Clerk of NG – Daniel Gagnon
Community Services Assistant – Chloe Crack

1. CALL MEETING TO ORDER

Motion to call the meeting to order at 7:00 pm.

Resolution No.: 1 Moved by: Michel Depratto **Seconded by:** Chris McDonell

CARRIED

2. ADDITIONS, DELETIONS OR AMENDMENTS

7 d) – Collective Agreement

3. APPROVAL OF THE AGENDA

Be it resolved that the agenda be approved as amended.

Resolution No.: 2 Moved by: Michel Depratto **Seconded by:** Chris McDonell

CARRIED

4. DISCLOSURE OF PECUNIARY INTEREST

None were noted.

5. ADOPTION OF PREVIOUS MINUTES

Be it resolved that the minutes from September 5, 2017 be accepted as presented.

Resolution No.: 3 Moved by: Jacques Massie **Seconded by:** Chris McDonell

CARRIED

6. BUSINESS ARISING FROM THE MINUTES

None.

7. AGENDA ITEMS

a. Budget Update – Glengarry Sports Palace

The budget review was performed by Chloe Crack, indicated that the Glengarry Sports Palace’s financial position regarding revenues is at a slight increase, given the fact that we have not received South Glengarry’s financial contribution for 2017-2018. There has been an increase in expenses given the fact that the canteen renovation project was not budgeted for.

b. Statement of Transactions

The Statements of Transactions were presented.

Be it resolved that the Draft Budget and Statements of Transactions be approved as circulated.

Resolution No.: 4 Moved by: Chris McDonell Seconded by: Jacques Massie

CARRIED

c. Key Information Report – Glengarry Sports Palace

The Director of Community Services presented the Key Information Report touching on the Canteen, Glengarry Highlanders Account update, Programming, Finances, Purchases & Capital Expenditures such as the minimum wage increase taking effect in 2018 and updating the Board with a Financial Position Forecast of the Glengarry Sports Palace in regards to South Glengarry’s decision to obstinate their 2017-2018 contribution.

Be it resolved that the Glengarry Sports Palace Board approves obtaining a line of credit from the Caisse Populaire de la Vallée in Alexandria, Ontario and that the Director of Community Services and the members of the Board with signing authority be authorized to execute the agreement and any documents needed to implement this direction.

Resolution No.: 5 Moved by: Michel Depratto Seconded by: Jacques Massie

CARRIED

d. Collective Agreement

Be it resolved that the Glengarry Sports Palace receives the staff report on the SEIU Local 2 Collective Agreement; and THAT the Glengarry Sports Palace Board endorses the Recreation Advisory Committee’s recommendation to Council to approve the nomination of Mr. Brian Caddell as Township representative to accompany the Director of Community Services and Chief Administrative Officer during the upcoming negotiations.

Resolution No.: 6 Moved by: Jacques Massie Seconded by: Chris McDonell

CARRIED

8. PENDING BUSINESS

None.

9. CORRESPONDANCE

None.

10. CLOSED SESSION BUSINESS

None.

11. NEXT MEETING

The next scheduled meeting will be November 14, 2017.

12. ADJOURNMENT

Be it resolved that the meeting be adjourned to the call of the Chair at 7:36 pm.

Resolution No.: 7 **Moved by:** Jacques Massie **Seconded by:** Chris McDonell

CARRIED

Chairman of the Board

Date

Public Works Advisory Committee Meeting

Monday October 16, 2017 at 2:30 p.m.

Gary Shepherd Hall

102 Derby Street West, Alexandria, Ontario, K0C 1A0

1. The Public Works Advisory Committee Meeting of October 16, 2017 held at the Gary Shepherd Hall, was brought to order at 2:40 p.m.

Present: **Chair:** Brian Caddell
Mayor: Chris McDonell
Deputy Mayor: Jamie MacDonald
Councillor: Jacques Massie
Councillor: Carma Williams
Councillor: Michel Depratto
Member at Large: Ron Aubin

Staff: **C.A.O.:** Daniel Gagnon
Public Works Director: Ryan Morton
Environmental Manager: Dean McDonald
Director of Transportation: Roch Lajoie
RARE General Manager: Linda Andrushkoff
Recording Secretary: Micheline Larocque

Absent: **Member at Large:** Kevin Van den Oetelaar
Councillor: Jeff Manley

2. **Accept Agenda – (Additions/Deletion)**

Additions:

Moved by:

Seconded by:

Moved to accept the agenda.

Carried

3. Declaration – Conflict of Interest

4. Adoption of Previous Minutes

Resolution No. 2017-33

Moved by: Jamie MacDonald

Seconded by: Carma Williams

Carried

5. Agenda Items

a. Maxville Water Update

Moved by:

Seconded by:

The Public Works committee of the Township of North Glengarry hereby receives the Maxville Update presented by Dan Gagnon. Maxville water update will be added to the Public Works agenda and a written report will be drafted for Council meeting.

Carried

b. Water Works Activity Update – Dean MacDonald

Resolution No. 2017-34

Moved by: Carma Williams

Seconded by: Jamie MacDonald

The Public Works committee of the Township of North Glengarry hereby receives the Water Works Activity Update presented by Dean McDonald

Carried

c. Roads Department Activity Update – Roch Lajoie

Resolution No. 2017-34

Moved by: Carma Williams

Seconded by: Jamie MacDonald

The Public Works committee of the Township of North Glengarry hereby receives the Roads Department Activity update presented by Roch Lajoie.

Carried

d. RARE Financial – Linda Andrushkoff

Resolution No. 2017-34

Moved by: Carma Williams

Seconded by: Jamie MacDonald

The Public Works committee of the Township of North Glengarry hereby receives the RARE Financial Report presented by Linda Andrushkoff.

Carried

e. Matters Pending

6. New Business

7. Correspondence

8. Notice of Motion

9. Closed Session Business

10. Next Meeting:

The next meeting November 20, 2017

Carried

13. Adjournment

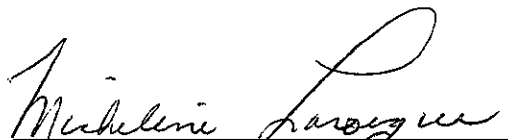
Resolution No. 2017-35

Moved by: Jamie MacDonald

Seconded by: Jacques Massie

Moved to adjourn the meeting at 3:12 p.m.

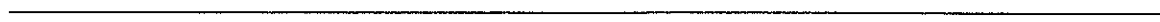
Carried



Micheline Larocque – Recording Secretary



Chair – Brian Caddell



Section 13

NEW BUSINESS

Section 14

NOTICE OF MOTION

Section 15

QUESTION PERIOD

Section 16

CLOSED SESSION

BUSINESS

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: November 27, 2017

MOVED BY: _____

SECONDED BY: _____

Proceed "In Camera" Session,

That the Council of the Township of North Glengarry proceeds in Camera under Section 239 (2) of the *Ontario Municipal Act* at _____, in order to address,

Recreation Dept. negotiation (as this matter deal with labour relations or employee negotiations they may be discussed in closed session under sections 239 (2)(d) of the *Ontario Municipal Act*);

And adopt the minutes of the Municipal Council "In Camera" session meeting of November 9, 2017, November 13, 2017 and November 23, 2017.

Carried	Defeated	Deferred
_____	_____	_____

MAYOR / DEPUTY MAYOR

Deputy Mayor: Jamie MacDonald
Councillor: Jacques Massie
Councillor: Brian Caddell
Councillor: Jeff Manley
Councillor: Michel Depratto
Councillor: Carma Williams
Mayor: Chris McDonell

YEA	NEA
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Section 16 Item a

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: November 27, 2017

MOVED BY: _____

SECONDED BY: _____

Adopt Minutes of "In Camera" Session

That the minutes of the Municipal Council "In Camera" session meeting November 9, 2017, November 13, 2017 and November 23, 2017 be adopted as printed.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

YEA

NEA

Deputy Mayor: Jamie MacDonald

Councillor: Jacques Massie

Councillor: Brian Caddell

Councillor: Jeff Manley

Councillor: Michel Depratto

Councillor: Carma Williams

Mayor: Chris McDonell

Section 16 Item b

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: November 27, 2017

MOVED BY: _____

SECONDED BY: _____

That we return to the Regular Meeting of Council at _____.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

YEA

NEA

Deputy Mayor: Jamie MacDonald

Councillor: Jacques Massie

Councillor: Brian Caddell

Councillor: Jeff Manley

Councillor: Michel Depratto

Councillor: Carma Williams

Mayor: Chris McDonell

Section 16 Item c

Section 17

CONFIRMING BY-LAW

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: November 27, 2017

MOVED BY: _____

SECONDED BY: _____

That the Council of the Township of North Glengarry receive By-law 54-2017; and

That Council adopt by-law 54-2017 being a by-law to adopt, confirm and ratify matters dealt with by Resolution and that By-law 54-2017 be read a first, second, third time and enacted in Open Council this 27th day of November, 2017.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

Deputy Mayor: Jamie MacDonald

Councillor: Jacques Massie

Councillor: Brian Caddell

Councillor: Jeff Manley

Councillor: Michel Depratto

Councillor: Carma Williams

Mayor: Chris McDonell

YEA

NEA

Section 17 Item a

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

**BY-LAW 54-2017
FOR THE YEAR 2017**

BEING A BY-LAW TO ADOPT, CONFIRM AND RATIFY MATTERS DEALT WITH BY RESOLUTION.

WHEREAS s. 5(3) of the *Municipal Act, 2001*, provides that the powers of municipal corporation are to be exercised by its Council by by-law; and

WHEREAS it is deemed expedient that the proceedings, decisions and votes of the Council of the Corporation of the Township of North Glengarry at this meeting be confirmed and adopted by by-law;

THEREFORE the Council of the Corporation of the Township of North Glengarry enacts as follows:

1. **THAT** the action of the Council at its regular meeting of November 27, 2017 in respect to each motion passed and taken by the Council at its meetings, is hereby adopted, ratified and confirmed, as if each resolution or other action was adopted, ratified and confirmed by its separate by-law; and;
2. **THAT** the Mayor and the proper officers of the Township of North Glengarry are hereby authorized and directed to do all things necessary to give effect to the said action, or to obtain approvals where required, and except where otherwise provided, The Mayor and the Clerk are hereby directed to execute all documents necessary in that behalf and to affix the corporate seal of the Township to all such documents.
3. **THAT** if due to the inclusion of a particular resolution or resolutions this By-law would be deemed invalid by a court of competent jurisdiction then Section 1 to this By-law shall be deemed to apply to all motions passed except those that would make this By-law invalid.
4. **THAT** where a "Confirming By-law" conflicts with other by-laws the other by-laws shall take precedence. Where a "Confirming By-Law" conflicts with another "Confirming By-law" the most recent by-law shall take precedence.

READ a first, second and third time, passed, signed and sealed in Open Council this 27th day of November, 2017.

Daniel Gagnon - CAO/Clerk

Mayor / Deputy Mayor

I, hereby certify that the forgoing is a true copy of By-Law No. 53-2017, duly adopted by the Council of the Township of North Glengarry on the 27th day of November, 2017.

Date Certified

Clerk/Deputy Clerk

Section 18

ADJOURN

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: November 27, 2017

MOVED BY: _____

SECONDED BY: _____

There being no further business to discuss, the meeting was adjourned at _____.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

YEA

NEA

Deputy Mayor: Jamie MacDonald

Councillor: Jacques Massie

Councillor: Brian Caddell

Councillor: Jeff Manley

Councillor: Michel Depratto

Councillor: Carma Williams

Mayor: Chris McDonell

Section 18