

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

Regular Meeting of Council

**Monday September 23, 2019 at 7:00 p.m. – Council Chambers
102 Derby Street West, Alexandria, Ontario K0C 1A0**

Draft Agenda

THE MEETING WILL OPEN WITH THE CANADIAN NATIONAL ANTHEM

1. CALL TO ORDER
2. DECLARATIONS OF PECUNIARY INTEREST
3. ACCEPT THE AGENDA (Additions/Deletions) (Jacques)
4. ADOPTION OF PREVIOUS MINUTES (Carma)
 - a) Regular Meeting of Council – September 9, 2019
 - b) Committee of the Whole Meeting – September 18, 2019

5. DELEGATION(S)

6. STAFF REPORTS

CAO/Clerk's Department

- a) By-law 37-2019 Agreement between SG and NG re: GSP (Brenda)

Community Services Department

- b) Investing in Canada Infrastructure Program – Community, Culture and Recreation Stream (Michel)

Planning/Building & By-law Enforcement Department

- c) By-law 36-2019 – Site Plan Development for 7137796 Canada Inc. (Jacques)

7. UNFINISHED BUSINESS

8. CONSENT AGENDA (Brenda)

CAO/Clerk's Department 2019 Workplan
Community Services Department 2019 Workplan – Aug/Sept update
Treasury Department 2019 Workplan – August update
Tax Arrears – 4 year comparison
Final Budget vs. Actual Values
Planning/Building & By-law Enforcement Dept. 2019 Workplan update
Fire Department 2019 Workplan update
Public Works Department - 2019 Workplan - September update

9. NEW BUSINESS

- a) Pupil Accommodation Review Guidelines (Johanne)

10. NOTICE OF MOTION

Next Regular Public Meeting of Council
Tuesday October 15, 2019 at 7:00 p.m. at the Centre Sandfield Centre, 102 Derby Street West, Alexandria, Ontario.
Note: Meeting are subject to change or cancellation.

11. **QUESTION PERIOD** (limit of one question per person and subsequent question will be at the discretion of the Mayor/Chair).

12. **CLOSED SESSION BUSINESS**

litigation or potential litigation (as this matter deals with litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board they may be discussed in closed session under sections 239 (2)(e) of the Ontario Municipal Act);

13. **CONFIRMING BY-LAW**

a) By-law 38-2019 (Jeff)

14. **ADJOURN** (Michel)

Section 1

CALL TO ORDER

Section 2

DECLARATIONS OF PECUNIARY INTEREST

Section 3

ACCEPT THE AGENDA

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: September 23, 2019

MOVED BY: _____

SECONDED BY: _____

THAT the Council of the Township of North Glengarry accepts the agenda of the Regular Meeting of Council on Monday September 23, 2019.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

YEA

NEA

Deputy Mayor: Carma Williams

Councillor: Jacques Massie

Councillor: Brenda Noble

Councillor: Jeff Manley

Councillor: Michel Depratto

Councillor: Johanne Wensink

Mayor: Jamie MacDonald

Section 3

Section 4

ADOPTION OF PREVIOUS MINUTES

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: September 23, 2019

MOVED BY: _____

SECONDED BY: _____

THAT the minutes of the following meetings be adopted as circulated.

Regular Meeting of Council -- September 9, 2019
Committee of the Whole Meeting -- September 18, 2019

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

YEA

NEA

Deputy Mayor: Carma Williams

Councillor: Jacques Massie

Councillor: Brenda Noble

Councillor: Jeff Manley

Councillor: Michel Depratto

Councillor: Johanne Wensink

Mayor: Jamie MacDonald

Section 4

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

REGULAR MEETING OF COUNCIL

**Monday September 9, 2019 at 7:00 p.m. – Council Chambers
102 Derby Street West, Alexandria, On K0C 1A0**

A Regular meeting of the Municipal Council was held on September 9, 2019 at 7:00 p.m., with Mayor Jamie MacDonald presiding.

PRESENT: **Deputy Mayor** – Carma Williams
Councillor (Lochiel Ward) – Brenda Noble
Councillor (Kenyon Ward) – Jeff Manley
Councillor (Alexandria Ward) – Michel Depratto
Councillor (Maxville Ward) – Johanne Wensink

ALSO PRESENT: **CAO/Clerk** - Sarah Huskinson
Deputy Clerk – Lise Lavigne
Recreation Director – Anne Leduc
Planning/Building & By-law Enforcement Manager – Jacob Rhéaume
Planner - Kasia Olszewska
Director of Public Works – Michel Riberdy

REGRETS: **Councillor at Large** – Jacques Massie

1. CALL TO ORDER
2. DECLARATIONS OF PECUNIARY INTEREST

Jeff Manley declared a pecuniary interest with item 6(d)

3. ACCEPT THE AGENDA (Additions/Deletions)

Resolution No. 1

Moved by: Johanne Wensink

Seconded by: Jeff Manley

That the Council of the Township of North Glengarry accepts the agenda of the Regular Meeting of Council on Monday September 9, 2019.

Carried

4. ADOPTION OF PREVIOUS MINUTES

Resolution No. 2

Moved by: Carma Williams

Seconded by: Michel Depratto

THAT the minutes of the following meetings be adopted as circulated.

Regular Meeting of Council – August 22, 2019

Carried

5. DELEGATIONS

a) **SDG Library – Karen Franklin**

Karen Franklin from the SD&G Library presented the services, activities and events that the Libraries are offering.

6. STAFF REPORTS

CAO/Clerk's Department

a) **Board Member for the Glengarry Archives**

Resolution No. 3

Moved by: Jacques Massie

Seconded by: Jeff Manley

That the Council of the Township of North Glengarry hereby appoint Louise Quenneville to the Glengarry Archives Board and that Resolution No. 5 of December 10, 2018 Regular Council Meeting be amended.

Carried

b) **Appointment of Integrity Commissioner**

Resolution No. 4

Moved by: Brenda Noble

Seconded by: Michel Depratto

THAT the Council of the Township of North Glengarry receives Staff Report No. AD-2019-14;

And THAT the Council of the Township of North Glengarry appoints Tony Fleming of Cunningham, Swan, Carty, Little.& Bonham LLP as the Integrity Commissioner as set out in the Municipal Act.

AND THAT the Council of North Glengarry authorizes the Mayor and Clerk to execute an agreement for a four year term.

AND THAT by-law 33-2019 be read a first, second and third time and enacted in Open Council this 9th day of September, 2019.

Carried

Community Services Department

c) **CIP Application – 209-215 Main St. N., Alexandria**

Resolution No. 5

Moved by: Jeff Manley

Seconded by: Johanne Wensink

THAT Council receives Staff Report No. CS-2019-26; and

THAT Council approves funding under the Community Improvement Plan Program for the project at 209-215 Main Street North, in Alexandria, as submitted by the applicant, Lynda Turner, of L.S. Turner Holdings Ltd.:

- Program B - Building Improvement Grant representing a matching grant of 50%, up to a maximum of \$5,000.00 towards works one façade;
- Program C - Commercial Signage Grant representing a matching grant of 50%, up to a maximum of \$2,000.00;

- Program C - Civic Address Grant representing two civic signs provided by the municipality as part of its civic sign pilot program;
- Program D - Public Art Grant of 50% up to a maximum of \$622.50; and
- Program G - Municipal Loan in the amount of \$10,000.00.

With the requirement

THAT the final artwork for the three Public Art components must be submitted to the Arts, Culture and Heritage Committee for review and final approval before it is commissioned and installed.

Carried

d) Heritage Listing 20107 Concession 4, Kenyon Road, Alexandria

Resolution No. 6

Moved by: Michel Depratto

Seconded by: Brenda Noble

THAT Council receives Staff Report No. CS 2019-27; and

THAT Council directs staff to add the property located at 20107 Concession 4 Kenyon Road, Alexandria ON K0C 1A0, as recommended by the Arts, Culture and Heritage Committee, to the Municipal Register as a non-designated property of cultural heritage value and/or interest.

Carried

Planning/Building & By-law Enforcement Department

e) Z-09-2019 – Zoning Amendment

Resolution No. 7

Moved by: Johanne Wensink

Seconded by: Jeff Manley

THAT the Council of the Township of North Glengarry adopt the Zoning Amendment by-law Z-09-2019; and

That By-law Z-09-2019 be read a first, second, third time and enacted in Open Council this 9th day of September, 2019.

Carried

f) Roger's Communications Wireless Tower

Resolution No. 8

Moved by: Carma Williams

Seconded by: Michel Depratto

THAT the Council of the Township of North Glengarry receives Staff Report No. BP-2019-24 for the formal request to proceed with public consultation for the construction of three wireless towers in North Glengarry to improve cellular call quality and wireless data transfer speeds.

Carried

g) Ownership or parcel known as “Kent St”

Resolution No. 9

Moved by: Brenda Noble

Seconded by: Michel Depratto

THAT the Council of the Township of North Glengarry receives Staff Report No. BP-2019-25 to create a By-law for the dedication of a parcel known as “Kent Street” R-Plan 14R-1278 Part 2 to the land owner adjacent to it, on the North side, Danyca SCHNEIDER and Otter Antonia DEN.

That By-law 34-2019 be read a first, second, third time and enacted in Open Council this 9th day of September, 2019.

Carried

h) Garage Sale Exemption

Resolution No. 10

Moved by: Jeff Manley

Seconded by: Johanne Wensink

THAT the Council of the Township of North Glengarry receives Staff Report No. BP-2019-26 to exempt the requirement of licenses for garage sales during the weekend of September 21-22, 2019 for all properties located within the Urban Settlement Area of Alexandria to coincide with the municipal event “Glengarry Routes Heritage Bus Tour”.

Carried

Public Works Department

i) Skye Road – Road Work Agreement

Resolution No. 11

Moved by: Michel Depratto

Seconded by: Brenda Noble

That the Council of the Township of North Glengarry passes a resolution authorizing the Mayor and CAO/Clerk to enter into an agreement with The Nation Municipality for the purpose of reconstructing Skye Road in two phases as per the road work agreement.

Carried

7. UNFINISHED BUSINESS

8. CONSENT AGENDA

- a) Committee of Adjustment Minutes – March 25, 2019
- b) Community Development Committee Minutes – June 26, 2019
- c) Public Meeting of Planning Minutes – July 22, 2019
- d) Planning Committee Minutes – July 22, 2019
- e) Art, Culture & Heritage Minutes – July 29, 2019

Resolution No. 12

Moved by: Johanne Wensink

Seconded by: Jeff Manley

THAT the Council of the Township of North Glengarry receives the items from the consent agenda for information purposes only.

Carried

9. NEW BUSINESS
10. NOTICE OF MOTION – Next Meeting of Council, September 23, 2019
11. QUESTION PERIOD
12. CLOSED SESSION BUSINESS

Resolution No. 13

Moved by: Johanne Wensink

Seconded by: Jeff Manley

Proceed "In Closed Session",

Identifiable individual (as this matter deals with personal matters about an identifiable individual, including municipal or local board employees they may be discussed in closed session under sections 239 (2)(b) of the *Ontario Municipal Act*);

Legal (as this matter deals with litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board they may be discussed in closed session under sections 239 (2)(e) of the *Ontario Municipal Act*);

Plan (as this matter deals with a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board. 2001, c. 25, s. 239 (2); 2017, c. 10, Sched. 1, s. 26. they may be discussed in closed session under sections 239 (2)(k) of the *Ontario Municipal Act*);

And adopt the minutes of the Municipal Council Closed Session meeting of July 22, 2019

Carried

Resolution No. 14

Moved by: Carma Williams

Seconded by: Michel Depratto

That we return to the Regular Meeting of Council at 9:33 pm.

Carried

13. CONFIRMING BY-LAW

a) **By-law 35-2019**

Resolution No. 15

Moved by: Johanne Wensink

Seconded by: Jeff Manley

That the Council of the Township of North Glengarry receive By-law 35-2019; and

That Council adopt by-law 35-2019 being a by-law to adopt, confirm and ratify matters dealt with by Resolution and that By-law 35-2019 be read a first, second, third time and enacted in Open Council this 9th day of September, 2019.

Carried

14. ADJOURN

Resolution No. 14

Moved by: Michel Depratto

Seconded by: Brenda Noble

There being no further business to discuss, the meeting was adjourned at 9:35 pm.

Carried

CAO/Clerk/ Deputy Clerk

Mayor / Deputy Mayor

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

Committee of the Whole Meeting

**Wednesday September 18, 2019 at 3:00 p.m. – Council Chambers
102 Derby Street West, Alexandria, On K0C 1A0**

A Committee of the Whole Meeting was held on September 18, 2019 at 3:00 p.m., with Deputy Mayor Carma Williams presiding.

PRESENT: Councillor at Large – Jacques Massie
Councillor (Lochiel Ward) – Brenda Noble
Councillor (Kenyon Ward) – Jeff Manley
Councillor (Alexandria Ward) – Michel Depratto
Councillor (Maxville Ward) – Johanne Wensink

ALSO PRESENT: CAO/Clerk - Sarah Huskinson
Deputy Clerk – Lise Lavigne
Director of Community Services – Anne Leduc
Building/Planning & By-law Manager – Jacob Rhéaume
Public Work Manager – Michel Riberdy
North Glengarry Fire Chief – Matthew Roy

REGRETS: Mayor – Jamie MacDonald chaired the meeting at 3:33 p.m.

Deputy Mayor Carma Williams presented a Sovereign's Metal for Volunteers to Marius Bauer.

1. CALL TO ORDER
2. DECLARATIONS OF PECUNIARY INTEREST
3. ACCEPT THE AGENDA (Additions/Deletions)

Resolution No. 1

Moved by: Brenda Noble

Seconded by: Michel Depratto

The Committee Members accepts the agenda of the Committee of the Whole on Wednesday September 18, 2019.

Carried

4. DELEGATIONS

a) **Glengarry Minor Baseball Association – Don McDougald**

Don McDougald president of the Glengarry Minor Baseball Association presented Council with 2 options for ball diamond, tee-ball at the Glengarry Sports Palace.

5. STAFF REPORTS

CAO/Clerk's Department

a) **CAO/Clerk Update – Workplan**

Resolution No. 2

Moved by: Jacques Massie

Seconded by: Jeff Manley

THAT the Committee of the Whole receives Staff Report No. AD-2019-15 CAO/Clerk 2019 Workplan.

Carried

b) **GSP Agreement**

Resolution No. 3

Moved by: Brenda Noble

Seconded by: Michel Depratto

THAT the Committee of the Whole receives Staff Report No. AD-2019-16

And THAT the Committee of the Whole recommends to Council to accept the agreement with South Glengarry for the administration and operation of the Glengarry Sports Palace (GSP).

Carried

Community Services Department

c) **Community Services Department Update – Workplan**

Resolution No. 4

Moved by: Jeff Manley

Seconded by: Johanne Wensink

THAT the Committee of the Whole receives Staff Report No. CS-2019-12 Community Services Department 2019 Workplan – Aug/Sept update.

Carried

Treasury Department

d) Treasurer Update – Workplan

Resolution No. 5

Moved by: Michel Depratto

Seconded by: Brenda Noble

THAT the Committee of the Whole receives Staff Report No. COW-TR-2019-27 the Director of Finance/Treasurer 2019 Workplan for August.

Carried

e) Tax Arrears – 4 year comparison

Resolution No. 6

Moved by: Johanne Wensink

Seconded by: Jeff Manley

That the Committee of the Whole receives the Tax Arrears – 4 year comparison for information purposes.

Carried

f) Final Budget vs. Actual Values

Resolution No. 7

Moved by: Jeff Manley

Seconded by: Johanne Wensink

That the Committee of the Whole receives the Final Budget vs. Actual Values for information purposes.

Carried

Planning/Building & By-law Enforcement Department

g) Planning/Building & By-law Enforcement 2019 Workplan

Resolution No. 8

Moved by: Jacques Massie

Seconded by: Jeff Manley

THAT the Committee of the Whole receives Staff Report No. BP-2019-27 – Planning/Building & By-law Enforcement update – 2019 Workplan.

Carried

Fire Department

h) Fire Department 2019 Workplan update

Resolution No. 9

Moved by: Michel Depratto

Seconded by: Brenda Noble

THAT the Committee of the Whole receives Staff Report No. FD 2019-03 Fire Department update – 2019 Workplan.

Carried

Public Works Department

i) Public Works Update - Workplan

Resolution No. 10

Moved by: Jeff Manley

Seconded by: Johanne Wensink

THAT the Committee of the Whole receives Staff Report No. PW 2019-10 - Public Works update – 2019 Workplan.

Carried

6. UNFINISHED BUSINESS

7. OTHER BUSINESS

8. MATTERS ARISING FROM STANDING COMMITTEES

Community Development Committee Update

Resolution No. 11

Moved by: Brenda Noble

Seconded by: Michel Depratto

WHEREAS, the Pupil Accommodation Review Guideline (PARG) in 2016 ignored important considerations.

And WHEREAS, Glengarry District High School and Maxville Public School in the Township of North Glengarry were reviewed for possible closure in 2016.

And WHEREAS, the Government of Ontario is currently working on new PARG guidelines.

Be it resolved that the Education Subcommittee of the Community Development Committee of the Township of North Glengarry proposes the following changes to the Pupil Accommodation Review Guideline:

1. That the economic impact of a school closure on a municipality be considered before a school is closed.
2. That there be proven value to the student when considering a school closure, including greater access to amenities, services, and learning opportunities (i.e., after school work, coop programs etc.)
3. That multiple options be allowed to be considered during the Pupil Accommodation Review Process.
4. That students being removed from their community be the absolute last resort, with all efforts being exhausted for school boards to share amenities and space before a child is transported out of their community.

Carried

Councillor Michel Depratto gave an update on the Raisin Region Conservation Authority

Councillor Jacques Massie gave an update on the Maxville Manor

Councillor Brenda Noble gave an update on the Glengarry Pioneer Museum.

Mayor Jamie MacDonald gave an update on the Glengarry Archives.

Councillor Jeff Manley gave an update on the Arts, Culture & Heritage.

Deputy Mayor Carma Williams also gave an update on the County Council.

Councillor Johanne Wensink gave an update on the Friends of the Trails.

9. NOTICE OF MOTION – Next Committee of the Whole Meeting, October 23, 2019

10. CLOSED SESSION BUSINESS

Resolution No. 12

Moved by: Jeff Manley

Seconded by: Johanne Wensink

Proceed “In Closed Session”,

Litigation or potential litigation (as this matter deals with litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board they may be discussed in closed session under sections 239 (2)(e) of the *Ontario Municipal Act*);

Carried

Resolution No. 13

Moved by: Jacques Massie

Seconded by: Jeff Manley

That we return to the Committee of the Whole Meeting of Council at 5:00 p.m.

Carried

11. ADJOURNMENT

Resolution No.148

Moved by Michel Depratto

Seconded by: Brenda Noble

There being no further business to discuss, the meeting was adjourned at 5:01 p.m.

Carried

CAO/Clerk/ Deputy Clerk

Mayor – Jamie MacDonald

Section 5

DELEGATIONS

Section 6

STAFF REPORTS

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: September 23, 2019

MOVED BY: _____

SECONDED BY: _____

THAT the Council of the Township of North Glengarry accept the agreement with South Glengarry for the administration and operation of the Glengarry Sports Palace (GSP); and

AND THAT by-law 37-2019 be read a first, second and third time and enacted in Open Council this 23rd day of September, 2019.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

YEA

NEA

Deputy Mayor: Carma Williams

Councillor: Jacques Massie

Councillor: Brenda Noble

Councillor: Jeff Manley

Councillor: Michel Depratto

Councillor: Johanne Wensink

Mayor: Jamie MacDonald

Section 6 Item a

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

BY-LAW No. 37-2019

BEING a by-law to authorize an agreement between the Township of North Glengarry and the Township of South Glengarry to participate in the administration of a Community Centre (Glengarry Sports Palace).

WHEREAS North Glengarry and South Glengarry are parties to an agreement dated August 14, 2001 respecting their participation in the administration of the GSP, consisting of a skating arena, a community hall, two adjoining ball fields and a public library facility located on part of Lot one (1), Concession three (3), former Township of Kenyon, County of Glengarry, now within the limits of the municipality of North Glengarry, as shown on Part 1 Plan 14R-653, known as PALAIS DES SPORTS GLENGARRY SPORTS PALACE (“GSP”);

AND WHEREAS North Glengarry owns Seventy-Five (75%) per cent of the GSP and South Glengarry owns Twenty-Five (25%) of the GSP;

AND WHEREAS South Glengarry is desirous of conveying its Twenty-Five (25%) per cent interest in the of the GSP to North Glengarry for a consideration of Two Dollars (\$2.00);

AND WHEREAS North Glengarry and South Glengarry are desirous of rescinding all previous agreements made between them and their predecessor municipalities respecting the GSP and are desirous of entering into a new agreement (“Agreement”) respecting the GSP;

NOW THIS AGREEMENT WITNESSETH that in consideration of the promises and of the mutual covenants and agreements and payments hereinafter provided to be made, the parties hereto respectively covenant and agree with each other as follows:

1. This Agreement shall be effective upon execution and shall continue for Twelve and One-Half (12.5) years until June 30, 2031 unless terminated sooner by mutual consent of both parties.
2. This Agreement sets forth and constitutes the entire agreement and understanding of the parties with respect to the subject matter hereof. This agreement supersedes any and all prior agreements, negotiations, correspondence, undertakings, promises, covenants, arrangements, communications, representations, and warranties, whether oral or written, of any party to this agreement.
3. Within sixty days (60) from the date of the last party signing this Agreement, South Glengarry will transfer all its right, title and interest in the GSP to North Glengarry at the expense of South Glengarry for a consideration of Two Dollars (\$2.00).
4. Once the GSP is transferred to North Glengarry the duties and responsibilities of North Glengarry shall include the following:
 - (a) To keep the inhabitants of the Township of North Glengarry and the Township of South Glengarry aware at all times of the recreational opportunities which are available at the GSP;
 - (b) To make such rules in its sole and unfettered discretion as it considers necessary relating to the management and control of the GSP;
 - (c) To prescribe fees and fix charges for the admittance to or the use of the GSP as it considers advisable;
 - (d) To let, if desirable, from year to year, the right to sell refreshments within the GSP on such terms and conditions it considers advisable;
 - (e) To appoint full time or part time workers on a paid or voluntary basis and be responsible for assigning the duties and responsibilities of such persons;

- (f) To hold regular semi-annual meetings with representatives from South Glengarry to provide updates on the GSP;
 - (g) To keep statistical and other records as may be required for the proper and efficient use of the GSP, including an adequate bookkeeping system to be kept by the Manager or any other person at the discretion of the committee;
 - (h) To enter into such contracts and/or agreements in its sole and unfettered discretion as it may deem necessary to promote hockey and other attractions including shows, exhibitions, engagements and other form of functions, enterprise, and entertainment as it may deem requisite for the enjoyment and convenience of the public at large;
 - (i) To submit an annual report to South Glengarry council on the activities of the GSP during the year.
5. All assets and income realized and liabilities incurred in connection with the GSP shall vest North Glengarry.
 6. Upon the signing of this agreement, South Glengarry shall pay to North Glengarry the sum of Fifty Thousand Dollars (\$50,000.00) representing payment for 2019.
 7. On the first day of January 2020 and continuing thereafter on the first day of January every year thereafter up to and including the first day of January 2030, South Glengarry shall pay to North Glengarry the sum of Fifty Thousand Dollars (\$50,000.00).
 8. On the Thirtieth (30) day of June 2031, South Glengarry shall pay to North Glengarry the sum of Twenty-Five Thousand Dollars (\$25,000.00). Once that final payment is made this agreement shall be terminated.
 9. Neither party shall have the right to assign or subcontract any part of its obligations under this agreement.
 10. If any provision of this Agreement shall be declared by any court of competent jurisdiction to be illegal, void, or unenforceable, the other provisions shall not be affected but shall remain in full force and effect.
 11. This agreement shall come into effect on the date the last of the municipalities executes the agreement.
 12. In consideration of executing this agreement, North Glengarry, on behalf of its councillors, employees, servants, agents, heirs, administrators, assigns and successors and on behalf of any party or parties who claim a right or interest through them (hereinafter referred to as the "NG Releasor"),
 - a. hereby releases, acquits and forever discharges, without qualification or limitation South Glengarry and its councillors, directors, employees, servants, agents, heirs, administrators, assigns and successors and on behalf of any party or parties who claim a right or interest through them (hereinafter referred to as the "SG Releasees"), from all manner of actions, causes of action, suits, debts, dues, accounts, bonds, covenants, contracts, complaints, claims and demands for damages, monies, losses, indemnity, costs, interest and loss, or injuries howsoever arising which hereto may have been or may hereafter be sustained by the NG Releasor in relation to the GSP, including, but not limited to its operation and/or maintenance and without limiting the generality of the foregoing, from any and all matters that were pleaded in, or could have been pleaded, in the action, in the Ontario Superior Court of Justice Court File No. 17-74438 (the "Action");
 - b. without limiting the generality of the foregoing, the NG Releasor declares that the intent of this Full and Final Release is to conclude all issues arising from the matters set forth above and from the Action and it is understood and agreed that this Release is intended to cover, and does cover, not only all known injuries, losses and

damages, but also injuries, losses and damages not now known or anticipated but which may later develop or be discovered, including all the effects and consequences thereof;

- c. for the said consideration it is agreed and understood that the NG Releasor will not make any claim or take any proceedings against any other person or corporation who might claim, in any manner or forum, contribution or indemnity in common law or in equity, or under the provisions of any statute or regulation, including the *Negligence Act* and the amendments thereto and/or under any successor legislation thereto, and/or under the Rules of Civil Procedure, from the SG Releasees discharged by this Full and Final Release, in connection with the matters outlined above and in the Action;
- d. it is agreed and understood that if the NG Releasor commences such an action, or takes such proceedings, and the SG Releasees are added to such proceeding in any manner whatsoever, whether justified in law or not, the NG Releasor will immediately discontinue the proceedings and/or claims, and the NG Releasor will be liable to the SG Releasees for the legal costs incurred in any such proceeding, on a solicitor and his own client scale. This Full and Final Release shall operate conclusively as an estoppel in the event of any claim, action, complaint or proceeding which might be brought in the future by the NG Releasor with respect to the matters covered by this Full and Final Release. This Full and Final Release may be pleaded in the event any such claim, action, complaint or proceeding is brought, as a complete defence and reply, and may be relied upon in any proceeding to dismiss the claim, action, complaint or proceeding on a summary basis and no objection will be raised by the NG Releasor in any subsequent action that the other parties in the subsequent action were not privy to formation of this Release;
- e. for the said consideration, North Glengarry shall indemnify and save harmless South Glengarry in respect of all manner of actions, causes of action, suits, debts, dues, accounts, bonds, covenants, contracts, complaints, claims and demands for damages, monies, losses, indemnity, costs, interest and loss, or injuries howsoever arising which hereafter may be claimed against South Glengarry in relation to the GSP, the property and its operations, howsoever arising;
- f. North Glengarry hereby confirms that it will discontinue the Action, with prejudice and without costs.

13. In consideration of executing this agreement, South Glengarry, on behalf of its councillors, employees, servants, agents, heirs, administrators, assigns and successors and on behalf of any party or parties who claim a right or interest through them (hereinafter referred to as the "SG Releasor"),

- a. hereby releases, acquits and forever discharges, without qualification or limitation North Glengarry and its councillors, directors, employees, servants, agents, heirs, administrators, assigns and successors and on behalf of any party or parties who claim a right or interest through them (hereinafter referred to as the "NG Releasees"), from all manner of actions, causes of action, suits, debts, dues, accounts, bonds, covenants, contracts, complaints, claims and demands for damages, monies, losses, indemnity, costs, interest and loss, or injuries howsoever arising which hereto may have been sustained by the SG Releasor in relation to the GSP, including, but not limited to its operation and/or maintenance and without limiting the generality of the foregoing, from any and all matters that were pleaded in, or could have been pleaded, in the counterclaim in the action in the Ontario Superior Court of Justice Court File No. 17-74438 (the "Action");
- b. for the said consideration it is agreed and understood that the SG Releasor will not make any claim or take any proceedings against any other person or corporation who might claim, in any manner or forum, contribution or indemnity in common law or in equity, or under the provisions of any statute or regulation, including the *Negligence Act* and the amendments thereto and/or under any successor legislation thereto, and/or under the Rules of Civil Procedure, from the NG Releasees

discharged by this Full and Final Release, in connection with the matters outlined above and in the Action;

- c. it is agreed and understood that if the SG Releasor commences such an action, or takes such proceedings, and the NG Releasees are added to such proceeding in any manner whatsoever, whether justified in law or not, the SG Releasor will immediately discontinue the proceedings and/or claims, and the SG Releasor will be liable to the NG Releasees for the legal costs incurred in any such proceeding, on a solicitor and his own client scale. This Full and Final Release shall operate conclusively as an estoppel in the event of any claim, action, complaint or proceeding which might be brought in the future by the SG Releasor with respect to the matters covered by this Full and Final Release. This Full and Final Release may be pleaded in the event any such claim, action, complaint or proceeding is brought, as a complete defence and reply, and may be relied upon in any proceeding to dismiss the claim, action, complaint or proceeding on a summary basis and no objection will be raised by the SG Releasor in any subsequent action that the other parties in the subsequent action were not privy to formation of this Release;
- d. South Glengarry hereby confirms that it will discontinue the counterclaim in the Action, with prejudice and without costs.

14. The releases and indemnities given in this agreement shall survive its termination or expiry and shall not act as a bar against either party commencing a legal proceeding to enforce its terms.

15. Notwithstanding the foregoing, neither party may terminate this Agreement before June 30, 2031. Term of Agreement and Termination.

16. This agreement may be amended or modified only by a writing executed by both parties.

17. This agreement shall be binding on and inure to the benefit of the parties hereto and their respective heirs, legal or personal representatives, successors, and assigns.

18. By-law No. 50-2001 be and is hereby rescinded and that should any other existing by-laws, resolutions, policies, or actions of the Corporation of the Township of North Glengarry be deemed to be inconsistent with the provisions of this by-law, the provisions of this by-law shall prevail.

19. That the attached hereto as Schedule "A" is part of this by-law.

READ a first, second, third time and enacted in Open Council this 23rd day of September, 2019.

Clerk / Deputy Clerk

Mayor / Deputy Mayor

I, hereby certify that the foregoing is a true copy of By-law No. 37-2019, duly adopted by the Council of the Township of North Glengarry, on the 23rd day of September 2019.

Date Certified

Clerk / Deputy Clerk

THIS AGREEMENT made in duplicate this day of , 2019.

BETWEEN:

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

(Hereafter called "NORTH GLENGARRY");

AND:

THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY

(Hereafter called "SOUTH GLENGARRY");

WHEREAS North Glengarry and South Glengarry are parties to an agreement dated August 14, 2001 respecting their participation in the administration of the GSP, consisting of a skating arena, a community hall, two adjoining ball fields and a public library facility located on part of Lot one (1), Concession three (3), former Township of Kenyon, County of Glengarry, now within the limits of the municipality of North Glengarry, as shown on Part 1 Plan 14R-653, known as PALAIS DES SPORTS GLENGARRY SPORTS PALACE ("GSP");

AND WHEREAS North Glengarry owns Seventy-Five (75%) per cent of the GSP and South Glengarry owns Twenty-Five (25%) of the GSP;

AND WHEREAS South Glengarry is desirous of conveying its Twenty-Five (25%) per cent interest in the of the GSP to North Glengarry for a consideration of Two Dollars (\$2.00);

AND WHEREAS North Glengarry and South Glengarry are desirous of rescinding all previous agreements made between them and their predecessor municipalities respecting the GSP and are desirous of entering into a new agreement ("Agreement") respecting the GSP;

NOW THIS AGREEMENT WITNESSETH that in consideration of the promises and of the mutual covenants and agreements and payments hereinafter provided to be made, the parties hereto respectively covenant and agree with each other as follows:

1. This Agreement shall be effective upon execution and shall continue for Twelve and One-Half (12.5) years until June 30, 2031 unless terminated sooner by mutual consent of both parties.
2. This Agreement sets forth and constitutes the entire agreement and understanding of the parties with respect to the subject matter hereof. This agreement supersedes any and all prior agreements, negotiations, correspondence, undertakings, promises, covenants, arrangements, communications, representations, and warranties, whether oral or written, of any party to this agreement.
3. Within sixty days (60) from the date of the last party signing this Agreement, South Glengarry will transfer all its right, title and interest in the GSP to North Glengarry at the expense of South Glengarry for a consideration of Two Dollars (\$2.00).

4. Once the GSP is transferred to North Glengarry the duties and responsibilities of North Glengarry shall include the following:
 - (a) To keep the inhabitants of the Township of North Glengarry and the Township of South Glengarry aware at all times of the recreational opportunities which are available at the GSP;
 - (b) To make such rules in its sole and unfettered discretion as it considers necessary relating to the management and control of the GSP;
 - (c) To prescribe fees and fix charges for the admittance to or the use of the GSP as it considers advisable;
 - (d) To let, if desirable, from year to year, the right to sell refreshments within the GSP on such terms and conditions it considers advisable;
 - (e) To appoint full time or part time workers on a paid or voluntary basis and be responsible for assigning the duties and responsibilities of such persons;
 - (f) To hold regular semi-annual meetings with representatives from South Glengarry to provide updates on the GSP;
 - (g) To keep statistical and other records as may be required for the proper and efficient use of the GSP, including an adequate bookkeeping system to be kept by the Manager or any other person at the discretion of the committee;
 - (h) To enter into such contracts and/or agreements in its sole and unfettered discretion as it may deem necessary to promote hockey and other attractions including shows, exhibitions, engagements and other form of functions, enterprise, and entertainment as it may deem requisite for the enjoyment and convenience of the public at large;
 - (i) To submit an annual report to South Glengarry council on the activities of the GSP during the year.
5. All assets and income realized and liabilities incurred in connection with the GSP shall vest North Glengarry.
6. Upon the signing of this agreement, South Glengarry shall pay to North Glengarry the sum of Fifty Thousand Dollars (\$50,000.00) representing payment for 2019.
7. On the first day of January 2020 and continuing thereafter on the first day of January every year thereafter up to and including the first day of January 2030, South Glengarry shall pay to North Glengarry the sum of Fifty Thousand Dollars (\$50,000.00).
8. On the Thirtieth (30) day of June 2031, South Glengarry shall pay to North Glengarry the sum of Twenty-Five Thousand Dollars (\$25,000.00). Once that final payment is made this agreement shall be terminated.

9. Neither party shall have the right to assign or subcontract any part of its obligations under this agreement.
10. If any provision of this Agreement shall be declared by any court of competent jurisdiction to be illegal, void, or unenforceable, the other provisions shall not be affected but shall remain in full force and effect.
11. This agreement shall come into effect on the date the last of the municipalities executes the agreement.
12. In consideration of executing this agreement, North Glengarry, on behalf of its councillors, employees, servants, agents, heirs, administrators, assigns and successors and on behalf of any party or parties who claim a right or interest through them (hereinafter referred to as the "NG Releasor"),
 - a. hereby releases, acquits and forever discharges, without qualification or limitation South Glengarry and its councillors, directors, employees, servants, agents, heirs, administrators, assigns and successors and on behalf of any party or parties who claim a right or interest through them (hereinafter referred to as the "SG Releasees"), from all manner of actions, causes of action, suits, debts, dues, accounts, bonds, covenants, contracts, complaints, claims and demands for damages, monies, losses, indemnity, costs, interest and loss, or injuries howsoever arising which hereto may have been or may hereafter be sustained by the NG Releasor in relation to the GSP, including, but not limited to its operation and/or maintenance and without limiting the generality of the foregoing, from any and all matters that were pleaded in, or could have been pleaded, in the action, in the Ontario Superior Court of Justice Court File No. 17-74438 (the "Action");
 - b. without limiting the generality of the foregoing, the NG Releasor declares that the intent of this Full and Final Release is to conclude all issues arising from the matters set forth above and from the Action and it is understood and agreed that this Release is intended to cover, and does cover, not only all known injuries, losses and damages, but also injuries, losses and damages not now known or anticipated but which may later develop or be discovered, including all the effects and consequences thereof;
 - c. for the said consideration it is agreed and understood that the NG Releasor will not make any claim or take any proceedings against any other person or corporation who might claim, in any manner or forum, contribution or indemnity in common law or in equity, or under the provisions of any statute or regulation, including the *Negligence Act* and the amendments thereto and/or under any successor legislation thereto, and/or under the Rules of Civil Procedure, from the SG Releasees discharged by this Full and Final Release, in connection with the matters outlined above and in the Action;
 - d. it is agreed and understood that if the NG Releasor commences such an action, or takes such proceedings, and the SG Releasees are added to such proceeding in any manner whatsoever, whether justified in law or not, the NG Releasor will immediately discontinue the proceedings and/or claims, and the NG Releasor will be liable to the SG

Releasees for the legal costs incurred in any such proceeding, on a solicitor and his own client scale. This Full and Final Release shall operate conclusively as an estoppel in the event of any claim, action, complaint or proceeding which might be brought in the future by the NG Releasor with respect to the matters covered by this Full and Final Release. This Full and Final Release may be pleaded in the event any such claim, action, complaint or proceeding is brought, as a complete defence and reply, and may be relied upon in any proceeding to dismiss the claim, action, complaint or proceeding on a summary basis and no objection will be raised by the NG Releasor in any subsequent action that the other parties in the subsequent action were not privy to formation of this Release;

- e. for the said consideration, North Glengarry shall indemnify and save harmless South Glengarry in respect of all manner of actions, causes of action, suits, debts, dues, accounts, bonds, covenants, contracts, complaints, claims and demands for damages, monies, losses, indemnity, costs, interest and loss, or injuries howsoever arising which hereafter may be claimed against South Glengarry in relation to the GSP, the property and its operations, howsoever arising;
 - f. North Glengarry hereby confirms that it will discontinue the Action, with prejudice and without costs.
13. In consideration of executing this agreement, South Glengarry, on behalf of its councillors, employees, servants, agents, heirs, administrators, assigns and successors and on behalf of any party or parties who claim a right or interest through them (hereinafter referred to as the "SG Releasor"),
- a. hereby releases, acquits and forever discharges, without qualification or limitation North Glengarry and its councillors, directors, employees, servants, agents, heirs, administrators, assigns and successors and on behalf of any party or parties who claim a right or interest through them (hereinafter referred to as the "NG Releasees"), from all manner of actions, causes of action, suits, debts, dues, accounts, bonds, covenants, contracts, complaints, claims and demands for damages, monies, losses, indemnity, costs, interest and loss, or injuries howsoever arising which hereto may have been sustained by the SG Releasor in relation to the GSP, including, but not limited to its operation and/or maintenance and without limiting the generality of the foregoing, from any and all matters that were pleaded in, or could have been pleaded, in the counterclaim in the action in the Ontario Superior Court of Justice Court File No. 17-74438 (the "Action");
 - b. for the said consideration it is agreed and understood that the SG Releasor will not make any claim or take any proceedings against any other person or corporation who might claim, in any manner or forum, contribution or indemnity in common law or in equity, or under the provisions of any statute or regulation, including the *Negligence Act* and the amendments thereto and/or under any successor legislation thereto, and/or under the Rules of Civil Procedure, from the NG Releasees discharged by this Full and Final Release, in connection with the matters outlined above and in the Action;

- c. it is agreed and understood that if the SG Releasor commences such an action, or takes such proceedings, and the NG Releasees are added to such proceeding in any manner whatsoever, whether justified in law or not, the SG Releasor will immediately discontinue the proceedings and/or claims, and the SG Releasor will be liable to the NG Releasees for the legal costs incurred in any such proceeding, on a solicitor and his own client scale. This Full and Final Release shall operate conclusively as an estoppel in the event of any claim, action, complaint or proceeding which might be brought in the future by the SG Releasor with respect to the matters covered by this Full and Final Release. This Full and Final Release may be pleaded in the event any such claim, action, complaint or proceeding is brought, as a complete defence and reply, and may be relied upon in any proceeding to dismiss the claim, action, complaint or proceeding on a summary basis and no objection will be raised by the SG Releasor in any subsequent action that the other parties in the subsequent action were not privy to formation of this Release;
- d. South Glengarry hereby confirms that it will discontinue the counterclaim in the Action, with prejudice and without costs.

- 14. The releases and indemnities given in this agreement shall survive its termination or expiry and shall not act as a bar against either party commencing a legal proceeding to enforce its terms.
- 15. Notwithstanding the foregoing, neither party may terminate this Agreement before June 30, 2031. Term of Agreement and Termination.
- 16. This agreement may be amended or modified only by a writing executed by both parties.
- 17. This agreement shall be binding on and inure to the benefit of the parties hereto and their respective heirs, legal or personal representatives, successors, and assigns.

Signed and sealed by the Mayor and Clerk of the parties hereto.

Signed this day of , 2019

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

Mayor

Clerk

[6]

Signed this day of , 2019

THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY

Mayor

Clerk

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: September 23, 2019

MOVED BY: _____

SECONDED BY: _____

THAT Council receives Staff Report No. CS 2019-28; and

THAT Council directs staff to apply to the Invest in Canada Infrastructure – Community, Culture and Recreation Stream under the Rehabilitation and Renovation Category for the Glengarry Sports Palace refurbishment project;

THAT Council directs staff to include \$100,000.00 in the 2020 Glengarry Sports Palace’s Capital Budget for engineering plans as part of the Township of North Glengarry’s 2020 Budgeting Exercise; and

THAT Council approves setting aside \$250,000 in a reserve fund between 2020 and 2021 to be applied against the municipality’s portion of the project.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

YEA

NEA

Deputy Mayor: Carma Williams

Councillor: Jacques Massie

Councillor: Brenda Noble

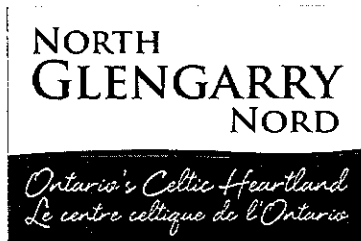
Councillor: Jeff Manley

Councillor: Michel Depratto

Councillor: Johanne Wensink

Mayor: Jamie MacDonald

Section 6 Item b



STAFF REPORT TO COUNCIL

Report No: CS-2019-28

September 23, 2019

From: Anne Leduc – Director of Community Services

RE: Investing in Canada Infrastructure Program – Community, Culture and Recreation Stream

Recommended Motion:

THAT Council receives Staff Report No. CS 2019-28; and

THAT Council directs staff to apply to the Invest in Canada Infrastructure – Community, Culture and Recreation Stream under the Rehabilitation and Renovation Category for the Glengarry Sports Palace refurbishment project;

THAT Council directs staff to include \$100,000.00 in the 2020 Glengarry Sports Palace's Capital Budget for engineering plans as part of the Township of North Glengarry's 2020 Budgeting Exercise; and

THAT Council approves setting aside \$250,000 in a reserve fund between 2020 and 2021 to be applied against the municipality's portion of the project.

Background / Analysis:

The Federal Government has opened the intake for the Investing in Canada Infrastructure Program – Community, Culture and Recreation Stream through which the Township could qualify for funding under the Rehabilitation and Renovation Category.

Projects must:

- Meet community and user needs or service gap;
- Promote good asset management planning;
- Represent good value for money;
- Foster greater accessibility; and
- Include a capital component and can include pre-construction planning and design work.

Stand alone design work is NOT eligible.

Projects that focus on vulnerable populations (e.g., low income persons) and indigenous people will be given additional consideration as part of the assessment process.

Eligibility:

Eligible asset types include recreation facilities (e.g., hockey arenas, multipurpose recreation centres, playing fields).

Eligible costs include third party costs such as project management, capital costs, construction and materials, design / engineering and planning, contingency costs (25% maximum), and costs related to meeting specific Program requirements.

Financing charges and legal fees are NOT eligible.

Maximum eligible cost under this program is \$5,000,000.

The cost sharing is 26.67% Township, 40.00% Federal Government and 33.33% Provincial Government.

Timeline for Grant Application:

Closure of intake	Nov 19, 2019
Province to Feds for referral	Summer 2020
Federal approval	Fall 2020 / Winter 2021

Timeline impact on Project:

Start of process (with Engineering Plans)	
Tendering for Construction	June 2021 (or earlier)
Construction	September 2021
Facility re-opens	September 2022

Rationale

This stream offers the largest access to funding with a maximum ask of \$5,000,000. There are limited programs that will fund capital renovations for recreation facilities. At present, there is only Trillium that will consider capital projects as long as they promote active lifestyle and inclusion. Trillium caps funding to \$250,000.

In 2016 the Glengarry Sports Palace had a large brine leak in the pipes incorporated in the cement slab at which point a sealant was introduced into the system to temporarily plug the leak. The supplier advised that this is a short term solution which luckily has enabled the GSP to operate for an additional 3 seasons. The replacement of the slab, boards, players’ benches, timekeeper’s box, etc., is the largest foreseeable Capital Recreation expense.

In the event the application is successful, the Township would proceed with a Design, Bid-Build process. The Township would tender for engineering plans after which a Request for Proposal would be issued for the construction of the slab and accompanying components.

The Request for Proposal and construction portion of the project can typically take between 10 to 12 months, Having ice available at the Maxville and District Sports Complex is fortunate for the Township. User groups would be transferred to that ice surface, prioritizing North Glengarry groups (Jr.B Glens, AMAH, GGMHA, broomball leagues, etc.).

To increase the Township’s chances of success with this application staff recommends the following:

- That an application for the full retrofit be submitted to the Community, Culture and Recreation stream;
- That Council authorizes the production of engineering plans for the arena and components in the 2020 budget. Costs estimated at \$100,000 will be included as part of the 2020 budgetary exercise; and
- That Council approves setting aside \$250,000 in funds in a reserve during years 2020 and 2021 to be applied against the 26.67% municipal portion.

This information is important to the way the grant request will be structured.

Alternatives:

Option 1 – Recommended – That Council approves this resolution

Or

Option 2 – Not recommended – That Council does not approve this resolution

Financial Implications:

Staff consulted with the Finance Department to estimate the best scenario for a successful grant and the Township’s capacity to finance this type of project.

The Director of Finance supplied the information for the calculation of the loan and its eligibility under Infrastructure Ontario.

\$100,000 would be included in the 2020 Capital Projects for the Glengarry Sports Palace, subject to Council’s approval.

Staff would budget to attain \$250,000 in the Recreation reserve fund between 2020 and 2021.

Attachments & Relevant Legislation:

- Cost projections – Construction with engineering prior to Grant
- Approximation of loan calculations through Infrastructure Ontario

Others consulted:

Signed by Sarah Huskinson – CAO / Clerk

Construction with Engineering prior to Grant *

Feature	Cost	
Exterior Walls		
Steel Siding	119,000.00	
Parging	6,000.00	
		\$ 125,000.00
Front Entrance / Lobby		
Windows - Exterior	28,000.00	
Entry Doors	15,500.00	
Women's - Main Bathroom	25,000.00	
Men's - Main Bathroom	25,000.00	
		\$ 93,500.00
Arena Area		
Arena Slab	675,000.00	
Rink Board System	200,000.00	
LED Lighting	35,000.00	
Players Benches	8,000.00	
Timekeepers box	10,000.00	
Exhaust Fans	10,000.00	
Electrical Systems	12,000.00	
Heat Sensors	7,000.00	
Emergency Exit Doors	35,000.00	
Fire Alarms	7,000.00	
Pull Stations	5,000.00	
Emergency Lighting	6,000.00	
Low e blanket	60,000.00	
		\$ 1,070,000.00
Bleachers & Hallway		
Seating	30,000.00	
Rubber flooring	72,000.00	
		\$ 102,000.00
Change Rooms		
Doors	9,600.00	
Referee/Player Change Rms	90,000.00	
Instant Hot Water Gas Boiler	19,000.00	
		\$ 118,600.00
Community Hall		
Women's Bathroom	19,000.00	
Men's Bathroom	19,000.00	
		\$ 38,000.00
Disposal of Construction Waste	80,000.00	
		\$ 80,000.00
Project Management	100,000.00	
		\$ 100,000.00
SUBTOTAL		\$ 1,727,100.00
25% Contingency costs	431,775.00	
		\$ 431,775.00

Approximation of loan calculations through Infrastructure Ontario

Construction with Engineering done prior to Grant	
Loan Calculations	
Municipal portion	575,772
<i>Reserve funds (2020 & 2021)</i>	250,000
Loan Amount Remaining Portion	\$325,772
Yearly payment 25 years @ 2.5%	\$17,538

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: September 23, 2019

MOVED BY: _____

SECONDED BY: _____

THAT Council receives Staff Report No. BP-2019-28; and

THAT Council of the Township of North Glengarry adopt Site Plan Agreement;

AND THAT by-law 36-2019 be read a first, second and third time and enacted in Open Council this 23rd day of September, 2019.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

Deputy Mayor: Carma Williams

Councillor: Jacques Massie

Councillor: Brenda Noble

Councillor: Jeff Manley

Councillor: Michel Depratto

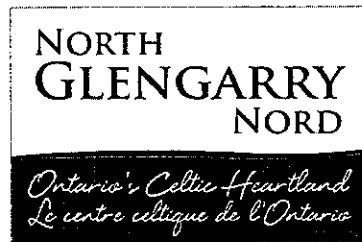
Councillor: Johanne Wensink

Mayor: Jamie MacDonald

YEA

NEA

Section 6 Item c



Benson Group Inc.
Report No: BP-2019-28

September 23, 2019

From: Kasia Olszewska, Planner

RE: Site Plan Agreement By-law 36-2019

Recommended Motion:

THAT the Council of the Township of North Glengarry adopt Site Plan Agreement By-law 36-2019.

Background / Analysis: An application for Site Plan Agreement By-law 36-2019 was presented to the Planning Committee on September 9, 2019. It was recommended that the application be forwarded to the Council of The Township of North Glengarry for further consideration and approval. As per the planning resolution of September 9, 2019, the Site Plan Agreement is presented to Council this evening for adoption.

Alternatives: Option #1 That Council adopt the by-law as presented

OR

Option #2 Council does not adopt the by-law

Financial Implications: No financial implications to the Township

Alternatives:
No alternatives.

Financial Implications:
No financial implications.

Attachments & Relevant Legislation:

- Site Plan Agreement By-law 36-2019
- Planning Committee Report from September 9, 2019
- Resolution of September 9, 2019

Others consulted:

N/A

Signed by Sarah Huskinson – CAO/Clerk

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

SCHEDULE "A" TO

BY-LAW # 36 - 2019

SITE PLAN CONTROL AGREEMENT

THIS AGREEMENT, made in triplicate, this 23rd day of September, 2019.

BETWEEN: The Corporation of the Township of North Glengarry
(hereinafter called the "Township")

OF THE FIRST PART

AND:

7137796 Canada Inc.
(hereinafter called the "Owner")

OF THE SECOND PART

WHEREAS the Township of North Glengarry enacted Site Plan Control Provisions in By-law No. 36-2019 pursuant to the provisions of Section 41 of the Planning Act, R.S.O. 1990, c.P.13;

AND WHEREAS the Owner owns the lands described as 372 Main Street, Alexandria, now in the Township of North Glengarry, County of Glengarry.

AND WHEREAS the Owner has applied to the Township for approval of the Site Plan as received by the Planning Committee pursuant to the Site Plan Control Policy and the said Committee has approved the said Plans subject to the Owner entering into a Site Plan Control Agreement;

NOW THEREFORE IN CONSIDERATION OF THE MUTUAL COVENANTS CONTAINED HEREIN, THE PARTIES COVENANT AND AGREE AS FOLLOWS:

Conditions for Site Plan Control Agreement

1. This Agreement shall apply to the owner's land which is described above and in Schedule "A" and to the development and redevelopment of the said lands.
2. The owner covenants and agrees that no development or redevelopment will proceed on the said lands except in accordance with the Plans approved by the Township pursuant to Section 41 of the Planning Act R.S.O. 1990, c.P.13, and more particularly identified in Schedules "A" to "D" inclusive attached hereto.
3. The owner further agrees that the proposed buildings, structures and other works shown on the Plans which is identified as Schedules "A" to "D" inclusive shall be completed in conformity with the said Plans and shall do all acts to provide for the maintenance and use of the requirements set out in the said Agreement.
4. The owner further covenants and agrees, in addition to Conditions 2 and 3 or any other Sections of the Agreement and at its own costs:
 - (a) To complete the installation of all services, works and facilities as shown on Schedule "A" to "D" inclusive within the specified time.

(b) To provide and maintain at all time such parking and loading facilities convenient to users and ensuring orderly and safe vehicular and pedestrian movements as shown on Schedule "A" and further agrees that the said areas shall be surfaced with asphalt.

(c) To provide and construct all drainage to the satisfaction of the Township as shown on Schedules "B", "C" and "D".

(d) To construct an entrance (s) in the location as shown on Schedule "A" and to the satisfaction and according to the specifications of the Township.

(e) To provide such walls, fences, hedges, trees and/or shrubs and to landscape the said lands as shown on Schedule "A", and wherever possible, provide greenspace or plant trees. The owner further agrees to maintain same to the satisfaction of the Township.

(f) To provide a garbage storage area and to screen same accordingly should it be determined it is required by the Township.

(g) To provide adequate on-site lighting for the safety of vehicular and pedestrian traffic without interfering with the enjoyment of adjacent properties or the traffic on the adjacent roads as shown on Schedule "A".

(h) To provide overhang lighting for signs, such as gooseneck lighting.

(i) The owner understands and agrees that all entrance improvements on the Township right-of-way may be carried out by an approved contractor provided the owner obtains prior written approval from the Township. All improvements to the entrance must conform to current Township standards and specifications. All works on the right-of-way must be inspected and certified by the owner's engineer.

(j) The owner understands and agrees that:

(i) All required work on private property in respect to sanitary and stormwater sewers and municipal water supply must be carried out in accordance with Township specifications at the expense of the owner.

(ii) Prior to commencing work, arrangements for the necessary approvals and servicing permits must be made with the Township's Public Works Department.

(iii) The Township's Public Works Department will be advised prior to the issuance of any building permit, whether they intend to hire a registered professional engineer to design, inspect and certify the sewer and water installations for this development or the Township will be required to inspect and test the services, at the owner's cost. Municipal water will not be turned on until such time that the installations are approved by the Township through one of the above alternatives.

(k) The owner further understands and agrees that all sewer and water materials installed on private and right-of-way properties must be specified and in compliance with current Township standards.

5. The owner covenants and agrees that all conditions as set out in Section 2, 3 and 4 and as shown on Schedules "A" to "D" inclusive, shall be completed within two years of the issuance of any building permit.
6. The owner further covenants and agrees that prior to receiving a building permit,

they will deposit with the Township's Treasury Department an Irrevocable Letter of Credit from a Chartered Bank with drawing rights for not less than one (1) year from date of issue and in the amount of not less than fifty (50%) percent of the "Total X" of Schedule "D" attached, renewable on an annual basis if the subdivision or site has not obtained final acceptance this being the total of the Consultant's approved estimate of quantities and prices, by item, for the construction of all underground facilities plus the estimated cost of site inspection associated with these works and the project administration by the Consultant, which approved estimate shall be dated not more than three (3) months prior to the date of the Letter of Credit. Plus the Township Administration Fee of two (2%) percent of the total estimated cost of constructing the facilities, plus the underground installation costs of utility companies. Plus the Township set fee as set out in the "User Fees and Charges By-law" for a Site Plan Control Agreement Application.

7. From time to time during the construction of underground facilities, the Consultant shall prepare a Progress Certificate indicating the total amount of work completed as of the date of the Progress Certificate by the Engineer, the Township Treasurer may reduce the balance of the Letter of Credit by the "Total Balance Due" (this being the difference between the "Total Work Performed to Date" and the "Total Paid to Date") less ten (10% percent of the "Total Work Performed to Date". At no time will the Letter of Credit be reduced to below the value of the "Total Y" of Schedule "D".

Upon satisfactory completion of the works and the issuing of the letter of preliminary acceptance of the facilities, the holdback will be reduced to five (5%) percent plus the value of uncompleted works (if any). The five (5%) percent holdback will be released upon expiry of the Guaranteed Maintenance Period.

8. All entrances, exits and fire routes within the lands shall at all times, be kept clean and clear of snow or debris to the satisfaction of the Township, failing which the Township shall have the right to enter upon the said lands, undertake the clearing and removal of snow or debris on all entrances, exits, Fire Routes and recover from the owner all costs, through the deposited by the owner with the Township (prior to project completion) or by action or in like manner as municipal taxes (post project completion) as provided as taxes that are overdue and payable.
9. The owner will indemnify the Township and each of its officers, servants, and agents from all loss, damage, damages, costs, expenses, claims, demands, actions, suits or other proceedings of every nature and kind arising from or in consequence of the execution, non-execution or imperfect execution of any of the work hereinbefore mentioned or of the supply or non-supply of material therefore, whether such loss, damage, damages, costs, expenses, claims, demands, actions, suits or other proceedings arise by reason of negligence or without negligence on the part of the owner or its contractors, officers, servants or agents, or whether such loss, damage, damages, costs, expenses, claims, demands, actions, suits or other proceedings are occasioned to or made or brought against the Owner or its contractors, officers, servants, or agents or the Township, its officers, servants, or agents.
10. The owner agrees to consent to the registration of this Agreement against the said lands by way of "Notice of Agreement" and understands that the said Agreement shall remain on title in perpetuity.
11. The owner understands and agrees that he shall be responsible for all fees incurred in the registration of this Agreement against the title to the said property, and for all registration fees incurred in the registration of any subsequent amendment or deletion of the Agreement from title and for any approvals or consents required to register the Agreement.

12. The owner shall arrange for and shall be responsible for all fees incurred in the registration of postponements of all debentures, charges, mortgages, or other similar documents registered prior to the registration of this Agreement.
13. The owner understands and agrees that any modifications to the site, additional structures, building additions and/or new buildings on the said lands shall require an amendment to this Agreement, if deemed by the Township to be of a magnitude to warrant such an amendment.
14. The owner understands and agrees that he shall reimburse the Township all costs occasioned as a result of processing this application including but not limited to independent legal or consultant, engineering and planning advice necessary to the completion and the performance of covenants, more particularly identified in Schedules "A" to "D" inclusive attached hereto contained in this Application, and Local Planning Appeal Tribunal defense costs if an appeal of the decision is received.
15. The owner acknowledges and authorizes the release of personal information contained on this Application Form, knowing that the planning process is an open and public process. I also authorize access to the site by Township officials for the purpose of site visit and proposal evaluation.

THIS AGREEMENT shall be binding upon the parties hereto and their respective successors and assigns.

IN WITNESS WHEREOF the parties hereto have hereunto placed their respective hands and seals to these presents.

SIGNED, SEALED AND DELIVERED

In the presence of

(OWNER)

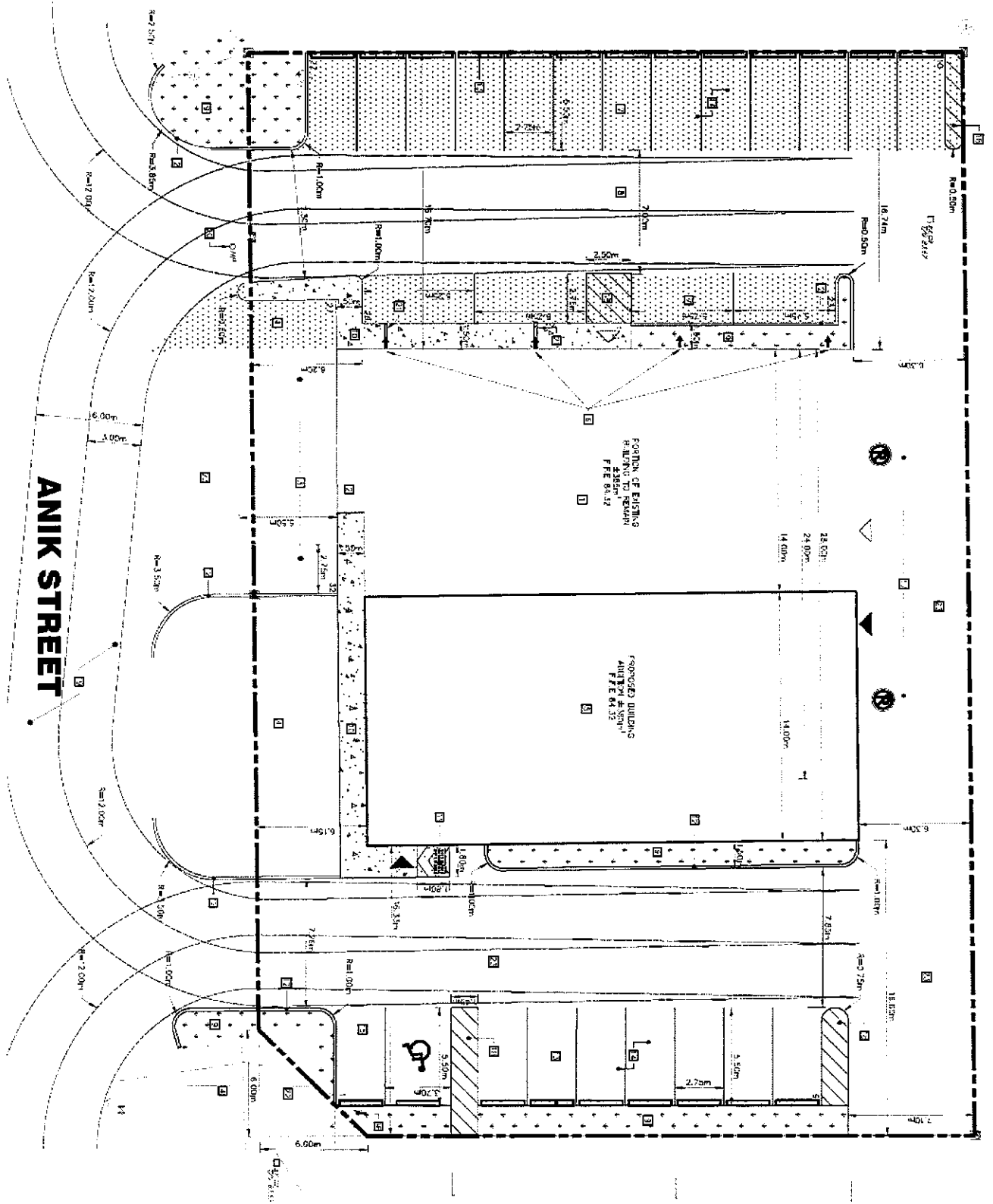
CORPORATION OF THE
TOWNSHIP OF
NORTH GLENGARRY)

Jamie MacDonald, Mayor

Kasia Olszewska, Planner

SCHEDULE "A"

SITE PLAN

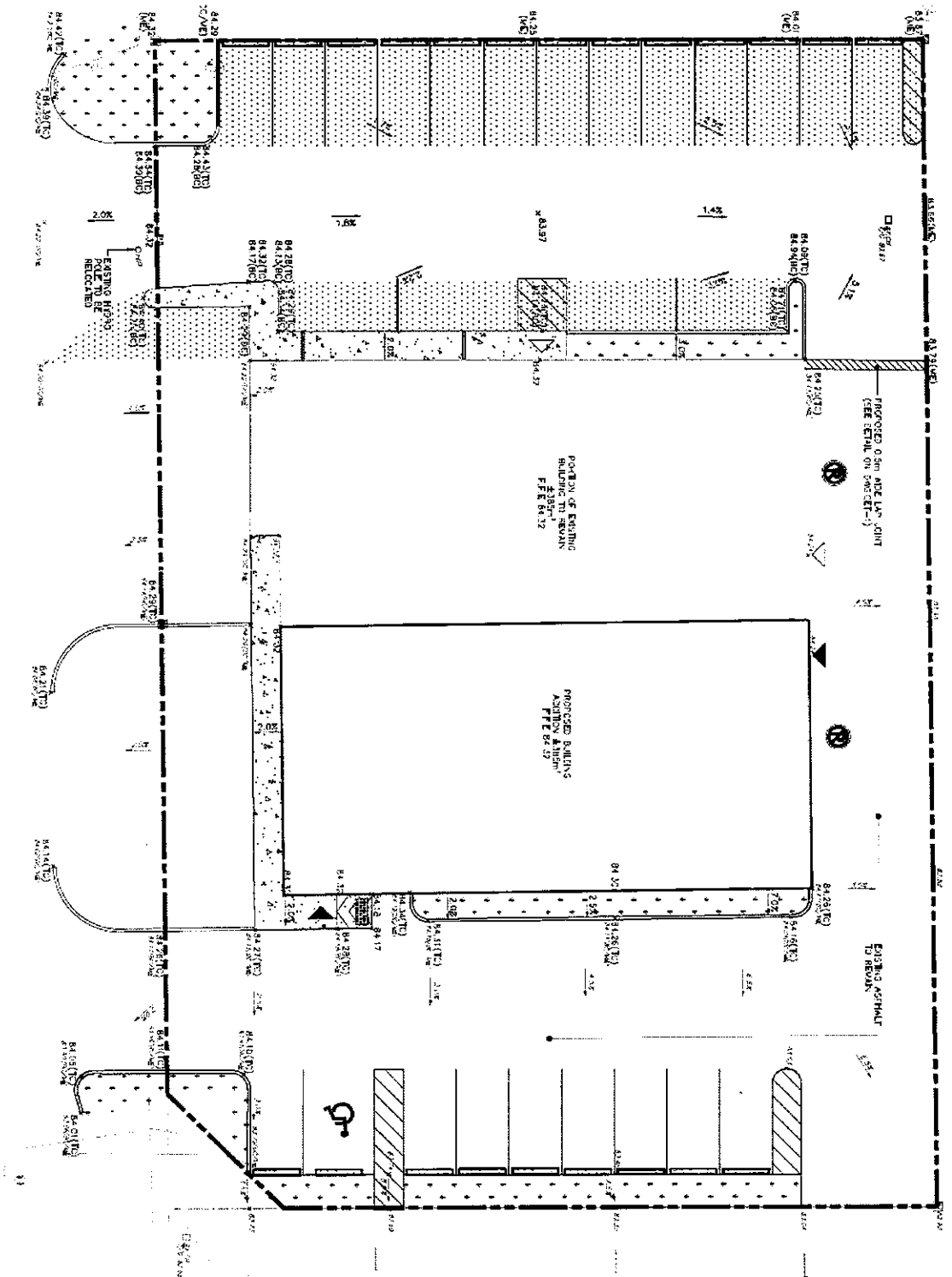


MAIN STREET

SCHEDULE "C"

LOT GRADING

ANIK STREET



MAIN STREET

SCHEDULE "D"

SECURITIES/COST ESTIMATES

To be determined.

**TOWNSHIP OF NORTH GLENGARRY
STAFF REPORT
PLANNING COMMITTEE MEETING**

Date: September 9th, 2019

To: Planning Committee Members

From: _____
Kasia Olszewska - Planner

Sarah Huskinson - CAO/Clerk

Re: Site Plan Development Agreement By-Law 36-2019

Applicant: De Saulniers Construction Ltd.

Owner: 7137796 Canada Inc. (c/o Martin Benson)

Property Location: 372 Main Street, Alexandria, ON (CON 1 PT LOT 37, 38)

Official Plan designation: Commercial District

Zoning: General Commercial (CG)

Purpose of application: To seek approval from the planning committee to bring a Site Plan Development Agreement to Council for further consideration and approval.

Discussion: De Saulniers Construction Ltd. applied for Site Plan Agreement approval for a new Benson Auto Parts Building Addition and renovation.

The subject property has a total area of 0.244 ha and is located on the corner of Main Street and Anik Street. The lands are located in an area zoned CG (General Commercial) and are bound by commercial properties on all sides. The site is currently occupied by an auto parts building (store and warehouse), and LCBO Store and asphalt and gravel parking spaces.

The proposed development will include replacing the existing gravel area west of the building with an asphalt parking area and demolition of the east portion of the existing building which will be replaced by a proposed 385m² building addition.

The proposed 1-storey building addition will have an area of 385m². The total building area after the addition will be 770m². Thirty-one (31) parking spaces will be provided for the proposed building addition, complying with the Zoning By-law requirements in Section 3.21(a)(xii).

The Site Plan Agreement attached Schedule A shows the layout of the property and its proposed use as an automotive parts retail store/warehouse.

The site will be serviced by municipal water and sanitary services. The access from Anik Street at 7.26 meters is sufficiently wide enough to accommodate two-way traffic. The buffer zone of 6.2 meters from Main Street is compliant with the Zoning requirements. The lot is level and there is no proposal to alter the site grading.

Storm water management has been addressed through the site plan process by providing the required drainage infrastructure to accommodate the slightly increased stormwater flow.

The proposed development has been designed recognizing pertinent Municipal and Provincial guidelines along with site specific constraints and criteria. The proposed Site Plan conforms to the required regulations and is compatible with the adjacent commercial uses.

Recommendation: It is the recommendation of the planning department that the Site Plan Development Agreement, By-Law 36-2019, be forwarded to the Council of the Township of North Glengarry for further consideration and approval.

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

DATE: September 9th, 2019

RESOLUTION # _____

MOVED BY: *J Wensink*

SECONDED BY: *[Signature]*

That the Planning Committee recommend approval of a Site Plan Development Agreement between the Township of North Glengarry and 7137796 Canada Inc. (Benson Group Inc.) and that the application be forwarded to the Council of The Township of North Glengarry for further consideration and approval.

 ✓
Carried

Defeated

Deferred

 [Signature]
MAYOR / DEPUTY MAYOR

- Deputy Mayor: Carma Williams**
- Councillor: Brenda Noble**
- Councillor: Jacques Massie**
- Councillor: Jeff Manley**
- Councillor: Johanne Wensink**
- Councillor: Michel Depratto**
- Mayor: Jamie MacDonald**

	YEA	NEA
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Section 7

UNFINISHED

BUSINESS

Section 8

CONSENT AGENDA

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: September 23, 2019

MOVED BY: _____

SECONDED BY: _____

THAT the Council of the Township of North Glengarry receives the items from the consent agenda for information purposes only.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

Deputy Mayor: Carma Williams

Councillor: Jacques Massie

Councillor: Brenda Noble

Councillor: Jeff Manley

Councillor: Michel Depratto

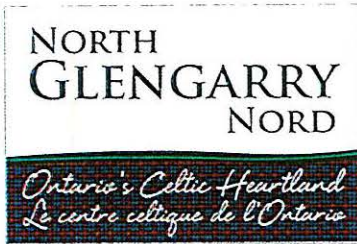
Councillor: Johanne Wensink

Mayor: Jamie MacDonald

YEA

NEA

Section 8



STAFF REPORT TO COUNCIL

Report No: AD-2019-15

September 13, 2019

From: Sarah Huskinson – Chief Administrative Officer/ Clerk

RE: 2019 Workplan

Recommended Motion:

THAT the Committee of the Whole receives Staff Report No. AD-2019-15.

Background / Analysis:

The CAO/Clerk's Department is presenting Council's with their workplan for 2019. There is a great deal of policy work to be done. The community consultation portion of the Strategic Plan is complete and SMT is working on compiling the information into a workplan style format with broader strategic objectives. The meeting management software is ready to be implemented, and training has begun. Details and timelines are attached for Council's review for the remainder of the work to be done in the CAO/Clerk's Department.

Alternatives:

None.

Financial Implications:

None.

Attachments & Relevant Legislation:

None.

Others Consulted:

None.

Sarah Huskinson
Chief Administrative Officer/ Clerk

CAO/Clerks Department Tasks		Deliverable	Involvement	2019				2020	Progress
				Q1	Q2	Q3	Q4		
Strat Plan									
Policies	Code of Conduct for Council	Report to Council	SH, Council						
	Communications Plan	Internal Document	SMT						
	Complaints Protocol Policy	Internal Document	SH, Council						
	Council Staff Relations Policy	Report to Council	SMT, Council						
	Delegation of Authority By-Law	Report to Council	SH, LL						
	HR Policy	Report to Council	SMT						
	Records Management Policy	Report to Council	SH, LL						
	Workplan Violence and Harrassment Policy	Report to Council	SMT, Council						Complete May 2019
Other	Accountabilty and Transparency Policy	Ongoing	SH						Complete in March 2019
	Appointment of Integrity Commissioner	Report to Council	SH						Complete in September
	Customer Service Training	Training	All Staff						Ongoing
	Emergency Management Training	Training	EMC						Complete in July
	E-Scribe Meeting Management	Program	SH, LL, JD						Training has started. Implementation in October
	HR filing system	Internal Document	SH, JD						
	Information Technology Replacement Plan	Internal Document	SH, RE						
	Investigation	Ongoing	SH						Ongoing
	Legal Matters	Ongoing	SH						Ongoing
	Review of Municipally Owned Land	Internal Document	SMT						
	Strategic Plan	Report to Council	Staff, Council						Community Consultation Complete
	Wellness Program	Program	SH, JD						Committee has been established



COMMITTEE OF THE WHOLE

KEY INFORMATION REPORT

Report No: CS-2019-12

September 18, 2019

From: Anne Leduc – Director of Community Services

RE: Community Services Department 2019 Work Plan – August/September Update

Recommended Motion:

THAT the Committee of the Whole receives Staff Report No. CS-2019-12.

Background / Analysis:

The table enclosed at the end of this report shows the progress on the various projects undertaken by the Community Services Department.

ADMINISTRATION

Analysis of ice rental revenues for the Glengarry Sports Palace and the Maxville and District Sports Complex – in preparation for the upcoming budget exercise, staff has performed an analysis of the ice rental revenues for both facilities. This information is found attached to this report (Appendix A).

Canteen Contract – The contract has been signed with Mr. Brunet and the GSP canteen opened at the start of the regular ice season. Mr. Brunet was sent an email advising that his WSIB and EOHU certificates were still outstanding.

Employment Updates:

Full-time Seasonal Equipment Operator – A Glengarry Sports Palace employee working as a Full-time Equipment Operator announced his retirement as of August 23, 2019. This position has been backfilled by another GSP employee, leaving vacant a Full-time Seasonal Equipment Operator position. This position was in turn filled by Greg Lascelle, a Full-time Seasonal Equipment Operator formerly working at the Maxville & District Sports Complex.

Program Coordinator – Phone interviews were held on September 6th with three candidates after which a candidate decided not to pursue the interview process. The

remaining two candidates were interviewed in person. An offer has been made to one individual.

Ice Start Ups – The ice was started at the GSP on August 14th and first rentals were on August 24th. The Ice was started at the Maxville & District Sports Complex on September 3rd and first rentals were on September 14th.

Removal of Aquatic Vegetation at Mill Pond – The last sweep with the harvester around Mill Pond was performed on September 14th.

EVENTS AND ACTIVITIES

Alexandria Bright Nights – LED lights have been purchased and a request was made to Hydro One for the loan of a truck and crew to assist with the installation in the tall trees.

Glengarry Routes Tour – This event will be held on September 21st and incorporates a bus tour with multiple stops throughout the Township. VIA Rail has sponsored this event with a donation of \$1500 towards train tickets.

Boys and Girls Club Summer Camp – The final week was August 19th with the end of year outing on August 21st at the Benson Centre. Final registration was \$26,036.00 with 952 registration days shared between 58 different registrants. The Summer Camp was deemed a success and we will be looking at expanding the number of registrants in 2020.

Kickball – Unfortunately, there was little uptake on this program at this time. It was decided that the spring might be a better period to start this program.

Little Sens Program – The Little Sens program started on September 5th at the Glengarry Sports Palace with 45 youth registered. The program is being run in partnership with the Alexandria Minor Hockey Association and the Glengarry Highlanders Girls Minor Hockey Association.

Swimming Lessons at Island Park – Staff has been working with the personnel from the HGMH but notwithstanding this, we are looking into the conditions and cost to certify the beach on our own.

Yoga – The Fall Yoga Session started on September 9th and will finish on November 16th, 26 individuals have registered so far.

FACILITIES

Glengarry Sports Palace

Condenser Water Supply Tank – The old tank was removed and the new poly tank installed. We took this opportunity to replace the old coolpak tower unit.

Range – the new range has been delivered and installed in the facility.

Island Park

Beach Sampling and monitoring – Sampling started on May 22nd and be completed the first week of September. Samples were taken on the following dates and results are as indicated.

2019 Mill Pond Water Analysis Results

Geometric Mean of 5 samples E.coli (cfu/100 mL) *			
Date	Result	Comment	
23-May-19	10		* CFU stands for 'Colony Forming Units' and refers to the number of viable bacterial cells in a sample per unit of volume ± E. coli guidelines for fresh water beaches between 100 and 200 cfu/100 mL varying depending on the swimming-associated risk level deemed acceptable
31-May-19	20		
06-Jun-19	N/A	Rejected due to age of sample	
12-Jun-19	18		
18-Jun-19	40		
27-Jun-19	98		
03-Jul-19	38		
09-Jul-19	229	Beach closed on July 11, 2019	
11-Jul-19	1000+		
15-Jul-19	17	Beach reopened on July 17, 2019	
30-Jul-19	332	Beach closed on Aug 1, 2019	
6-Aug-19	22	Beach reopened on Aug 6, 2019	
13-Aug-19	67		
20-Aug-19	13		
27-Aug 2019	14		

Sinks – The new stainless sinks were installed in the ladies and men's bathrooms. Painting still remains to be done.

Tree removal – After a severe storm in August, several of the Park's trees and branches came down on a property adjacent to the Park. Staff has removed the debris from the property and trees were removed by a contractor on September 13th.

King George Park

Terrain – A meeting was held with EVB to discuss the reinstatement of the park near Carr Street prior to substantial completion. The contractor has since then re-shored the property, added topsoil and seed.

Maxville & District Sports Complex

Compressor – The south compressor over-haul work was completed and came in slightly under budget.

Community Hall Door – The door between the lobby and the Community Hall has been replaced with double doors that are fully accessible. The previous door's frame had a

mullion in the centre between the two doors which restricted access to any non-standard size wheelchair. The new door has no obstructions between the doors.

Tim Hortons Dome

Reinstatement of Change Rooms and Lobby – Staff performed the sign-off on the insurance claim. When the weather cools, the painting will be finished on the interior doors.

Repair of membrane – Staff noticed that a horizontal seam had come undone on August 9th. A call was placed to the Farley Group who sent a crew to repair the seam on August 12th. We took advantage of this call-out to have them repair some of the patches that they installed as well as replace two boards that join the membrane to the cement foundation. A small portion of this work will be covered by the warranty but staff will closely examine the final invoice prior to approving it for payment given that this is the second time a horizontal seam has come undone since the membrane has been replaced a little over three years ago.

Other

Glen Robertson Playground Equipment – A new play structure was ordered for the Glen Robertson Playground and should be installed by mid-October.


COMMENTS


This report is presented for information purposes only.


	Community Services Tasks	Deliverable	Involvement	2019				2020	Progress
				Q1	Q2	Q3	Q4		
at pla	Draft Action Plan prepared	Completed	AL						
Capital Projects	Dome - Counter Reno	Completed	AL, JD						
	Dome - Floor Reno	Completed	AL, JD						
	EcDev - Branding Signage (Parks)	Ongoing	TK						
	EcDev - Interpretive Panels	Ongoing	TK						
	Glen Robertson Playground Equipment	Ongoing	AL					Glen Robertson has not selected equipment to date.	
	GSP - Condenser Water Supply Tank	Completed	RW						
	GSP - Stove for Community Kitchen	Completed	RW						
	IP - Change Tables & Sink	Completed	AL, JD						
	IP - Micro Nets	Completed	AL, JD						
	IP - Outdoor Exercise Equipment	Report to COTW	AL, JD					Glengarry Community Living	
	IP - Removal of Band Shell	Completed	JD						
	IP - Soccer Benches & Cement Work	Report to COTW	JD						
	KingGpk - Electrical Panel	Ongoing	JD						
	Millsq - Architectural Design	Ongoing	AL						
	MSC - Counters Bathrooms	Ongoing	JA						
	MSC - QEL Ammonia Detector	Completed	JA						
	MSC - Water lateral Connection	Completed	AL, JA						
	Community Services Tasks	Deliverable	Involvement	2019				2020	Progress
				Q1	Q2	Q3	Q4		
Other	Admin - Business & Community Awards Gala	Ongoing	AL, TK, MD						
	Admin - Hiring Program Coordinator	Ongoing	AL, SH						
	Admin - Ice Contract Forms - 2019 Fall Pre-Ice Season	Completed	AL, MD						
	Admin - Ice Contract Forms 2019 / 2020 Season	Completed	AL, MD						

Admin - Lighting of Island Park	Ongoing	AL, JD & Others							
Admin - Recreation Policies and Procedures	Ongoing	AL, JA, JD, RW							
Admin - Staff Regulatory Training	Ongoing	AL, JA, JD, RW							
Admin - Grants - Celebrate Canada	Completed	AL							
Admin - Grants - Seniors	Ongoing	AL							
Admin - Grants - Young Canada Works	Completed	AL							
ComDevCttee - Terms of Reference	Report to Council	AL							
Dome - Membrane repairs	Completed	AL, JD							
Dome - Programming - Competitive Soccer League	Ongoing	AL, JD, Prog. Coord.							
Dome - Programming - 2018/2019 Flag Football	Completed	AL, JD							
Dome - Programming - Running Program 2019 Session 1	Completed	AL, JD							
Dome - Programming - Running Program 2019 Session 2	Ongoing	AL, JD							
Dome - Programming - Track for Seniors	Ongoing	AL, JD							
Dome - Programming - 2018/2019 Women's Volleyball	Completed	AL, MD, JD							
Dome - Programming - 2019 Youth Floor Hockey	Ongoing	AL, MD, JA, RW							
Dome - Reinstatement of flood damages	Completed	AL, JD							
Dome, GSP, MSC, IP - Programming - 2019 Family Day	Completed	Rec Dept							
Dome, GSP, MSC, IP - Programming - 2019 March Break	Completed	Rec Dept							
GSP - Audit	Ongoing	AL, MD							Waiting for comments from Welch
GSP - Boardroom renovations	Completed	RW							
GSP - Door replacement	Completed	AL, RS							
GSP - Debt recovery - Glengarry Highlanders	Completed	AL, Finance							
GSP - Programming - Yoga 2019 Session 1 Spring	Completed	AL, MD							
GSP - Programming - Yoga 2019 Session 2 Late Spring	Completed	AL, MD							
GSP - Programming - Yoga 2019 Session 3 Fall	Completed	AL, MD							
GSP - Programming - Kickball 2019	Completed	AL							
GSP - Programming - Little Sens 2019 Fall	Completed	AL, MD							

GSP - Alexandria Library - Accessible Bathroom	Ongoing	AL, RW									Design & quotes / Construction in Sept.
GSP - Accessible sidewalk front of building	Ongoing	AL, RW									
GSP - Staff hirings	Completed	AL									
GSP, IP - Soccer Fields (Preparation & Closures)	Completed	AL, JD, RW									
GSP, MSC - Plant Lock-out Tag-Out Procedures	Completed	AL, RW, JA									
GSP, MSC - Programming - Floor Hockey	Completed	AL, MD, JA, RW									
GSP, MSC - Refrigeration Plant Certification TSSA	Completed	AL, RW, JA									
GSP, MSC - TSSA Lock-out procedure	Completed	AL, JA, RW									
IP - Aquatic Vegetation Removal Permit	Completed	AL									
IP - Aquatic Vegetation Removal DFO Report	Completed	AL									
IP - Geese Mitigation Program	Completed	AL, Rec Staff									
IP - Geese Mitigation Program Report	Completed	AL									
IP - Programming - 2019 Swimming Lessons	Ongoing	AL									
IP - Programming - Summer Camp	Completed	AL									
IP - Programming - Boys and Girls Club	Ongoing	AL, MD, JD									
IP - Sidewalk Repair	Completed	JD									
IP, GSP, Dome - Fall/Winter Activities Boys & Girls Club	Ongoing	AL									IP - Tuesdays, GSP/Dome - Thursdays
MSC - Community Hall Accessible Door	Completed	AL, JA									
MSC - Heating renovations	Completed	AL, JA									
MSC - Programming - Kilt Skate	Completed	AL, TK & Others									

Preparation 

Execution 

Complete 

Appendix A

Analysis of ice rental revenues for the Glengarry Sports Palace and the Maxville and District Sports Complex

All amounts exclude taxes.

Table 1 facilitates the comparison between ice seasons as they do not run concurrent to the Township's fiscal year.

TABLE1 - ICE RENTAL REVENUES							
GSP				MSC			
2018	2019		2020	2018	2019		2020
Aug - Dec	Jan - Apr	Aug - Dec*	Jan - Apr*	Aug - Dec	Jan - Apr	Aug - Dec*	Jan - Apr*
\$99,983	\$76,017	\$122,742	\$94,715	\$82,450	\$80,437	\$96,118	\$70,770
<p>*Projected revenues based on 2019/2020 contracts signed with organizations. These revenues do not include Shiny drop-ins.</p>							

Notes for Table 1

- Reservations for GSP 2019 Aug-Dec include an increase in ice rentals by \$10,000 from the AMHA.
- Reservations for GSP 2020 Jan-April include an increase in ice rentals by \$10,000 from the AMHA.
- Reservations for GSP 2019 Aug-Dec include an increase in ice rentals by \$10,000 from the GGMHA.
- Reservations for GSP 2020 Jan-April include an increase in ice rentals by \$8,000 from the GGMHA.
- Reservations for MSC 2019 Aug-Dec include an increase in ice rentals by \$6,000 from NGS.
- Reservations for MSC 2019 Aug-Dec include an increase in ice rentals by \$5,000 from the GGMHA.
- Reservations for MSC 2020 Jan-April include an increase in ice rentals by \$4,000 from NGS.
- For MSC 2020 Jan-April there is no revenue booked for the Ranger Tournament which was \$20610.52 for MSC 2019 Jan-April.

Notes for Table 1 on possible adjustments to revenues

- There are approximately \$3,000 in ice rentals not calculated in the GSP 2019 Aug-Dec for the Old-Blades which pay per player.
- There are approximately \$3,000 in ice rentals not calculated in the GSP 2020 Jan-April for the Old-Blades which pay per player.

- No school revenue has been booked for GSP 2019 Aug-Dec estimated at \$2,000 or GSP Jan-April estimated at \$2,000.
- There is an expectation that associations will return ice for both facilities for the 2019 Sept-Dec and 2020 Jan-April periods as there is a tendency by the AMHA and NGS to overestimate the amount of ice they will need. This is caused in large part to having registrations late in the summer, just prior to the start-up of the season.
- The GGMHA have already held their registrations and have confirmed their ice usage according to their teams' requirements.

TABLE 2 - ICE REVENUE TOTALS			
	GSP	MSC	Difference
Aug 2018-Apr 2019	\$ 176,000.33	\$ 162,887.50	\$ (13,112.83)
Aug 2019-Apr 2020*	\$ 217,458.54	\$ 166,888.61	\$ (50,569.93)
	\$ 393,458.87	\$ 329,776.11	\$ (63,682.76)

*Projected revenues based on 2019/2020 contracts signed with organizations. These revenues do not include Shiny drop-ins.

TABLE 3 - PAID ICE RENTAL HOURS							
GSP				MSC			
2018	2019		2020	2018	2019		2020
Aug - Dec	Jan - Apr	Aug - Dec*	Jan - Apr*	Aug - Dec	Jan - Apr	Aug - Dec*	Jan - Apr*
898	617	920	712	601	552	635	458

*Projected hours based on 2019/2020 contracts signed with organizations. Excludes Parents & Tots, Public Skating and Shiny.

Notes on Table 3

- The hours indicated in this table exclude Parents & Tots, Public Skating and Shiny ice times.
- Some GSP week-day hours are booked by schools which add 76 extra hours to GSP 2019 Aug-Dec and 76 extra hours to GSP 2020 Jan-April.

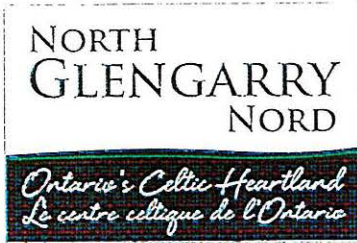
TABLE 4 - TOTAL PAID ICE RENTAL HOURS			
	GSP	MSC	Difference
Aug 2018-Apr 2019	1,515	1,153	362
Aug 2019-Apr 2020*	1,632	1,093	540
	3,147	2,245	901

*Projected hours based on 2019/2020 contracts signed with organizations. Excludes Parents & Tots, Public Skating and Shiny.

TABLE 5 – 2018 ACTUALS - 2019 BUDGETS		
OPERATING REVENUES		
	GSP	MSC
2018 Actual	375,528 *	265,330
2019 Budgeted	332,969 *	226,500
Total Revenues	708,497	491,830
OPERATING EXPENSES		
	GSP	MSC
2018 Actual	594,492	558,355
2019 Budgeted	622,945 ±	529,449
Total Expenses	1,217,437	1,087,804
CAPITAL EXPENSES		
	GSP	MSC
2018 Actual	31,191.94	213,238.89
2019 Budgeted	19,000.00	38,000.00
Total Capital Expenses	50,191.94	251,238.89
Tax base requirement	559,132.18	847,212.89
* Revenue excludes funding from South & North Glengarry		
± Expenses include \$24K Repayment towards NG Credit Line		

Notes for Table 5

- Table 5 is based on the Township's fiscal year running January 1 to December 31.
- To determine tax base requirements, the GSP 2018 and 2019 Revenues excludes contributions from North and South Glengarry (no contributions were received from South Glengarry for the 2017, 2018 and 2019 budget years).
- Information in GSP 2019 Expenses include \$24,000 in repayments to the North Glengarry Line of Credit.
- Excluding Capital Expenses, GSP Tax Base Requirements for 2018 & 2019 combined is \$508,940 and MSC Tax Base Requirements for 2018 & 2019 combined is \$595,974.



STAFF REPORT TO COUNCIL

Report No: COW TR2019-27

July 10, 2019

From: Kim Champigny – Director of Finance/Treasurer

RE: 2019 Workplan – Updated for August

Recommended Motion:

THAT the Committee of the Whole receives Staff Report No. COW TR2019-22 – the Director of Finance/Treasurer 2019 Workplan updated for August 2019.

Background / Analysis:

The Treasury Department is presenting to Council their workplan for updated as of August 2019. There is a great deal of policy work to be done to ensure transparency and consistency. Policies planned include: water/wastewater billing and collection policy; accounts receivable policy; and current policies that need updating. These have fallen behind due to the Asset Management Software implementation.

The Asset Management Software implementation will be a large project with tight deadlines due to the deadline for completion to be eligible for funding. There is still a concern for meeting the deadline as the compilation of data is extensive and resources to do this are minimal. The GIS portion is being updated by our student Daniel Carbone, and he has been a great help.

A big focus for the Department will be continued tax collection to reduce arrears. As requested by Council, quarterly reporting would be desired on this. Since Council has not had a report to date, I have attached one showing a four-year history.

There was a recent successful tax sale of a property, with final legal documents being prepared for the change in title to the new owner.

The second quarter CWWF federal portion of the Maxville water project claim has been submitted. The second quarter CWWF funding is still pending to receive resulting in short term financing being required from RBC again.

To reduce risk, the Accounts Receivable/Utility Billing, Accounts Payable, and Payroll functions now all have alternate backup staff trained to do these functions. Jena Doonan is now the backup

for Accounts Payable and Accounts Receivable. We have had two successful payroll cycles done with back up staff!

Council also expressed interest in receiving a variance report of high-level items. Vadim is not report friendly to provide this information, so I have provided a detailed report and commented on items that our over budget. Overall, there is no concerns and items are on track. Those items that needed to be adjusted on the budget due to emergencies or changes (i.e. emergency water line repairs) have been approved by council for the expenditure and transfer from reserves to fund them.

The 2018 audited financial statements have now been presented, year end entries complete and the year rolled over to 2019.

Budget preparation for 2020 is now underway.

Alternatives:

None.

Financial Implications:

None.

Attachments & Relevant Legislation:

None.

Others Consulted:

Signed by Sarah Huskinson, CAO/Clerk

Treasury Department Tasks		Deliverable	Involvement	2019				2020	Progress
				Q1	Q2	Q3	Q4		
Strat Plan	Update provided to CAO	Template Completed	KC		█				
Policies	Accounts Receivable Policy	Policy approved by Council	SM,KC			█			
	Utility Billing Policy	Policy approved by Council	SM,KC			█			
	Travel Policy	Policy approved by Council	KC, SH	█					Approved by council
	Review Records Retention Policy	Policy approved by Council	KC, SH		█				
	New Check Pro procedures have been documented	Procedure created	SM,KC	█					
Other	Asset Management Software Implementatin	Software installed and staff trained resulting in a usable product	Dept		█	█			Resources to complete could be an issue
	Council Remuneration Bylaw	Bylaw Approved	KC, SH	█					
	Review Tax Arrears, more letters, and tax collection	Increased Collections, reduced arrears and increased cash flow	LL, KC	█		█			
	Sale of 2018 registered tax sale property	Cash for sale of property	KC, RM, SH				█		Potential of over 20 properties for sale in the fall.
	Water rates Maxville	Confirmed water rates approved for Maxville	KC, RM, SH		█				
	10 year capital plan template to directors	Plan sent and completed by Directors for 2020 budget	KC, Directors			█			
	Rescind FGT bylaw for bridges only	Rescind Bylaw	KC			█			
	Variance reports - Monthly to Directors	Variance reports delivered to Directors	KC	█					
	2020 Budget	Budget complete	KC, Directors			█			
	A/R and Utility training for backup	Trainee completes A/R	KC, SM, JD	█	█				
	A/P training for backup	Trainee completes A/P	KC, RK, JD	█	█				
	Payroll training for backup	Trainee completes payroll	KC, RK, JD	█	█				
	RBC Form 349	Form submitted to RBC	KC	█	█				
	Hire New Tax Collector	Tax Collector Hired	KC, LL, RK	█	█				
	Municipal Audit	Audit Complete	KC, RK, SM, LL, LL	█		█			
	Maxville Water Project Funding	Funding from grants or LTD complete	KC, RK	█	█	█	█		Continue review for bridge financing. Awaiting confirmation from province
	Checkpro Automatic Deposit	Automatic Cheque Deposits	KC, SM, LL	█					Great, efficient tool with backup staff positions.
	Employee BBQ	BBQ complete	All employees						Sarah set it for June
	Year End Financial Processing	Audited financial statements	SM, RK, KC	█	█	█			
	CWWF Claim Jan 1 - Mar 31/19	Claim submitted	KC		█				Claim is \$1,241,080
	CWWF Claim Apr 1/19 - Jun 30/19	Claim submitted	KC			█			
	CWWF Claim Jul 1/19 - Sep 30/19	Claim submitted	KC			█			
	ICIP Grant application Creek Road Bridge	Claim submitted	KC		█				Application Submitted
	OCIF Annual Reporting	Claim submitted	KC			█			Due end of June
	Main Street Revitalization Grant reporting	Claim submitted	KC		█				Submitted Ma/19
	Creation of new building permit deposit tracking form	Balances to GL monthly	KC, JR, CL		█	█	█		Procedures clarified. Hopefully perfect for Q2
	Creation of cost centres for capital	Cost centres complete	KC, SMT		█				
	Creation of Tax Bill Inserts	inserts	KC, TK, SH		█				
	Variance reports - Quarterly to council		KC				█		
	Tax Arrears Collection reports - Quarterly to Council						█		

Preparation █
Execution █
Complete █

Tax Arrears - 4 year comparison

AUGUST 15, 2019	TAX ARREARS LISTING	TAX WRITE OFFS	TOTAL ARREARS
3 YRS & PRIOR TAXES	256,409.12		
3 YRS & PRIOR INTEREST	109,516.93		
2 YRS TAXES	157,690.68		
2 YRS INTEREST	31,794.35		
1 YR TAXES	171,707.74		
1 YR INTEREST	22,838.17		
CURRENT	162,098.89		
CURRENT INTEREST	4,568.55		
TOTALS	\$ 916,624.43	\$ -	\$ 916,624.43

AUGUST 15, 2018	TAX ARREARS LISTING	TAX WRITE OFFS	TOTAL ARREARS
3 YRS & PRIOR TAXES	273,942.10		
3 YRS & PRIOR INTEREST	98,480.96		
2 YRS TAXES	194,655.92		
2 YRS INTEREST	41,425.20		
1 YR TAXES	214,511.01		
1 YR INTEREST	29,142.39		
CURRENT	209,802.45		
CURRENT INTEREST	6,220.30		
TOTALS	\$ 1,068,180.33	\$ 21,023.73	\$ 1,089,204.06

AUGUST 15, 2017	TAX ARREARS LISTING	TAX WRITE OFFS	TOTAL ARREARS
3 YRS & PRIOR TAXES	214,452.55		
3 YRS & PRIOR INTEREST	65,719.86		
2 YRS TAXES	175,131.92		
2 YRS INTEREST	26,796.60		
1 YR TAXES	181,801.58		
1 YR INTEREST	21,061.23		
CURRENT	189,122.55		
CURRENT INTEREST	5,079.12		
	879,165.41	\$ 349,273.27	\$ 1,228,438.68

AUGUST 15, 2016	TAX ARREARS LISTING	TAX WRITE OFFS	TOTAL ARREARS
3 YRS & PRIOR TAXES	174,361.28		
3 YRS & PRIOR INTEREST	46,856.17		
2 YRS TAXES	167,919.25		
2 YRS INTEREST	22,997.95		
1 YR TAXES	175,547.18		
1 YR INTEREST	16,271.53		
CURRENT	186,538.16		
CURRENT INTEREST	4,041.46		
	794,532.98	\$ 400,000.00	\$ 1,194,532.98

Account No.	Account Name	CENTRE	19 FINAL BUDGET	19 ACTUAL VALUES	VARIANCE	COMMENTS
REVENUES						
1-3-1000-1010	MUNICIPAL TAX LEVY		-	(5,831,029)	5,831,029	
1-3-1000-1200	MUN SUPPS/OMITS		-	2,712	(2,712)	
1-3-1012-1200	COUNTY SUPPS/OMITS		-	3,430	(3,430)	
1-3-1012-1210	COUNTY TAX LEVY		-	(6,533,791)	6,533,791	
1-3-1013-1220	ENGLISH PUBLIC TAX LEVY		-	(987,507)	987,507	
1-3-1014-1230	ENGLISH SEPARATE TAX LEVY		-	(120,644)	120,644	
1-3-1015-1240	FRENCH PUBLIC TAX LEVY		-	(62,898)	62,898	
1-3-1016-1250	FRENCH SEPARATE TAX LEVY		-	(284,101)	284,101	
1-3-1017-1260	NO SUPPORT TAX LEVY		-	(1,316,164)	1,316,164	
1-3-1200-7120	TAX WRITE OFFS		(1,000)	-	(1,000)	
1-3-1200-8001	ADM - TRANSFER FROM RESERVES		(92,400)	-	(92,400)	
1-3-1250-4040	P.I.L. - POST OFFICE		(4,000)	(3,836)	(164)	
1-3-1250-4060	MUNICIPAL TAX ASSISTANCE ACT		(16,700)	(17,577)	877	
1-3-1250-4061	GLENGARRY MEMORIAL HOSPITAL		(2,000)	(2,312)	312	
1-3-1250-4063	ONTARIO HYDRO - HYDRO ONE		(4,100)	(3,855)	(245)	
1-3-1250-4064	MUNICIPAL ENTERPRISES		(42,100)	(42,381)	281	
1-3-1250-4065	RAILWAYS - RIGHT OF WAY		(43,200)	(124,622)	81,422	Collected more than budgeted
1-3-1300-7130	PENALTIES & INTEREST ON TAXES		(300,000)	(197,736)	(102,264)	
1-3-1500-5009	ONTARIO MUNICIPAL PARTNERSHIP FUND		(2,258,200)	(1,096,267)	(1,161,933)	2nd installment not yet received
1-3-1600-5080	CANNABIS GRANT		-	(13,816)	13,816	
1-3-1600-5081	GRANT SMALL & RURAL COMMUNITIES		-	(598,861)	598,861	Unexpected one time grant
1-3-1600-5089	FEDERAL GAS TAX GRANT		(311,663)	-	(311,663)	Not yet received
1-3-1600-5097	PUC RRCA GRANT		(30,000)	-	(30,000)	
1-3-1600-5098	OTHER GRANTS		(47,600)	(54,412)	6,812	
1-3-1700-7100	LOTTERY LICENCES		(10,000)	(2,588)	(7,412)	
1-3-1700-7102	TAX CERTIFICATES		(22,000)	(6,820)	(15,180)	
1-3-1700-7103	MARRIAGE LICENCES		(4,000)	(2,375)	(1,625)	
1-3-1700-7104	BUSINESS LICENCES/PERMITS		(3,500)	(4,750)	1,250	
1-3-1700-7106	LAND RENTAL - CHIP STAND - OTHER		(9,750)	(9,678)	(72)	
1-3-1700-7120	GENERAL GOVERNMENT INCOME		-	(457)	457	
1-3-1700-7123	SALE OF REGISTERED PROPERTIES		-	(4,933)	4,933	
1-3-1700-7141	INTEREST ON BANK ACCOUNT		(20,000)	(30,502)	10,502	

1-3-1700-7160	RENTAL OF BUILDINGS	(76,500)	(6,271)	(70,229)
1-3-1700-7161	TAX ADJUSTMENTS OVER/SHORT	-	(27)	27
1-3-1700-7790	ALEXANDRIA 200 - DONATIONS	-	2,500	(2,500)
1-3-1700-7998	GLENGARRY GREEN BOX PROGRAM	-	(2,680)	2,680
1-3-1900-7754	COMM. DEV. - OTHER FUNDING	(7,500)	(11,720)	4,220
1-3-1900-8004	COMM. DEV. - SPECIAL EVENTS	(11,000)	-	(11,000)
1-3-1950-3000	ECON DEV - WAGE SUBSIDY	(8,400)	-	(8,400)
1-3-1950-3016	ECON DEV - MAIN STREET REVITALIZATION	(25,000)	-	(25,000)
1-3-1950-8001	ECON DEV - TRANSFER FROM RESERVES	(15,000)	-	(15,000) Done at year end
1-3-2000-7200	FIRE - BURN PERMITS	-	(1,475)	1,475
1-3-2000-7206	FIRE - MANDATORY INSPECTIONS	(6,000)	(750)	(5,250)
1-3-2000-7230	FIRE - FEES FROM RESIDENTS	(30,000)	(9,922)	(20,078)
1-3-2000-7231	FIRE - FEES OTHER MUNICIPALITIES	(1,000)	-	(1,000)
1-3-2000-7233	FIRE - REVENUES MTO CLAIMS	(27,000)	(8,544)	(18,456)
1-3-2000-7754	FIRE - OTHER REVENUE	-	(4,575)	4,575
1-3-2000-7850	FIRE - SALE OF EQUIPMENT	(20,000)	-	(20,000)
1-3-2000-8001	FIRE - TRANSFER FROM RESERVES	(160,000)	-	(160,000) Done at year end
1-3-2100-6000	CBO - PROPERTY STANDARDS	-	(678)	678
1-3-2100-7200	CBO - BUILDING PERMITS	(125,000)	(53,821)	(71,179)
1-3-2100-7203	CBO - REVENUE - OTHER	-	(750)	750 Agency letter of approval
1-3-2100-7206	CBO - BURN PERMIT	(3,000)	(1,300)	(1,700)
1-3-2125-7201	BYLAW - ENFORCEMENT VIOLATIONS	(15,000)	(1,012)	(13,988)
1-3-2125-7204	BYLAW - COURT FINES	(2,000)	-	(2,000)
1-3-2125-7207	BYLAW - CLEAN YARDS	(1,000)	-	(1,000)
1-3-2125-7208	BYLAW - PARKING TICKETS	(2,000)	(1,427)	(573)
1-3-2200-7200	SS - PERMITS	(18,000)	(9,650)	(8,350)
1-3-2200-7203	SS - OTHER REVENUE	-	(1,310)	1,310
1-3-2250-7200	ANIMAL CONTROL - KENNEL PERMIT	(3,500)	-	(3,500)
1-3-2250-7210	ANIMAL CONTROL - DOG LICENCES	(27,500)	(35,387)	7,887
1-3-2300-2300	AMBULANCE - RENT INCOME	(21,315)	(14,211)	(7,104)
1-3-2300-2301	AMBULANCE - OPERATING REVENUES	(3,000)	(7,455)	4,455
1-3-3000-3020	ROADS - AGGREGATE RESOURCES	(4,500)	-	(4,500)
1-3-3000-7121	ROADS - ENTRANCE FEES	(500)	(200)	(300)
1-3-3000-7850	ROADS - SALE OF EQUIPMENT	(7,000)	-	(7,000)

1-3-3000-7911	ROADS - RECOVERABLE	(30,000)	(26,032)	(3,968)
1-3-3000-8001	ROADS - TRANSFER FROM RESERVES	(513,637)	-	(513,637) Done at year end
1-3-4020-7400	LF - LANDFILL SITE REVENUES	(5,000)	(1,963)	(3,037)
1-3-4020-7401	LF - GARBAGE & RECYCLING CHARGES ON TAX	(780,000)	(787,380)	7,380
1-3-4020-7402	LF - GARBAGE BAG TAGS & BLUE BOXES	(1,000)	(2,872)	1,872
1-3-4020-7403	LF - LAFLECHE - COMMERCIAL PORTION	(8,000)	(2,143)	(5,857)
1-3-4020-7404	LF - MHSW - MUN HAZ SPECIAL WASTE	(15,000)	-	(15,000)
1-3-4020-7405	LF - FUEL SURCHARGE REVENUE	(500)	-	(500)
1-3-4020-7503	LF - GRANTS	(2,000)	-	(2,000)
1-3-4020-8001	LF - TRANSFER FROM RESERVES	(75,000)	-	(75,000) Done at year end
1-3-4030-3000	RARE - WAGE SUBSIDY	-	(1,000)	1,000
1-3-4030-7419	RARE - LCBO BOTTLE DEPOSIT	(41,000)	(17,660)	(23,340)
1-3-4030-7420	RECYCLING - FARMER WRAPS	-	8,346	(8,346)
1-3-4030-7422	RARE - TUBS & LIDS 3 TO 7	(9,400)	(2,143)	(7,257)
1-3-4030-7423	RARE - OTHER REVENUE	(500)	-	(500)
1-3-4030-7424	RARE - ALUMINUM	(42,000)	(8,346)	(33,654)
1-3-4030-7425	RARE - METAL	(21,000)	(8,346)	(12,654)
1-3-4030-7428	RARE - PLASTIC HDPE#2	(17,000)	-	(17,000)
1-3-4030-7429	RARE - PET #1	(25,000)	(17,155)	(7,845)
1-3-4030-7430	RARE - CARDBOARD	(175,000)	(70,642)	(104,358) Revenues down due to market conditions
1-3-4030-7431	RARE - MIXED PLASTICS 1 TO 7	(3,500)	(8,301)	4,801
1-3-4030-7432	RARE - NEWSPRINT #8	(89,000)	(12,499)	(76,501)
1-3-4030-7433	RARE - OFFICE MIX	(4,000)	-	(4,000)
1-3-4030-7454	RARE - PROCESSING NORTH GLENGARRY	(64,000)	-	(64,000) Revenues down due to market conditions
1-3-4030-7455	RARE - PROCESSING RUSSEL/ABC	(107,000)	(47,970)	(59,030) Revenues down due to market conditions Only one payment from Stewardship Ont, 2
1-3-4030-7503	RARE - GRANTS	(175,000)	(49,784)	(125,216) more to come
1-3-4030-8001	RARE - TRANSFER FROM RESERVES	(73,000)	(8,000)	(65,000) Done at year end
1-3-7000-8001	OTHER ORGS - TRANSFER FROM RESRVES	(3,000)	-	(3,000) Done at year end
1-3-7100-7122	MSC - DONATIONS	-	(94)	94
1-3-7100-7710	MSC - HALL RENTAL	(9,000)	(3,676)	(5,324)
1-3-7100-7711	MSC - CANTEEN	(25,000)	(16,620)	(8,380)
1-3-7100-7712	MSC - BAR RECEIPTS	(12,000)	(2,611)	(9,389)
1-3-7100-7713	MSC - PRO SHOP	(1,000)	(2,953)	1,953

1-3-7100-7714	MSC - PEPSI MACHINE	(1,500)	(1,551)	51	
1-3-7100-7715	MSC - BALL FIELDS RENTS	(1,000)	-	(1,000)	
1-3-7100-7716	MSC - ADVERTISING	(7,000)	(6,636)	(364)	
1-3-7100-7719	MSC - OTHER REVENUES	-	(1,241)	1,241	
1-3-7100-7720	MSC - ICE RENTAL	(170,000)	(60,813)	(109,187)	Revenue down, lost a prime player
1-3-7100-7721	MSC - FLOOR ICE SURFACE	-	(2,185)	2,185	
1-3-7200-4101	ISLAND PARK - FIELD LINING SPORTSFIELD R	(9,000)	(7,040)	(1,960)	
1-3-7200-7711	ISLAND PARK - CANTEEN REVENUE	(1,000)	(2,064)	1,064	
1-3-7200-7712	ISLAND PARK - BAR REVENUE	-	(40)	40	
1-3-7200-7748	ISLAND PARK - DUMPING STATION	(250)	-	(250)	
1-3-7200-7750	ISLAND PARK - CAMPING REVENUE	(500)	81	(581)	
1-3-7200-7751	ISLAND PARK - HALL RENTAL	(20,000)	(7,426)	(12,574)	
1-3-7200-7753	ISLAND PARK - OTHER REVENUE	(850)	(354)	(496)	
1-3-7200-8001	ISLAND PARK - TRANSFER FROM RESERVES	(23,159)	-	(23,159)	Done at year end
1-3-7300-4100	DOME - GLENG. WOMEN'S VOLLEYBALL	(4,000)	-	(4,000)	
1-3-7300-4101	DOME - ADVERTIZING REVENUE	(1,400)	(713)	(687)	
1-3-7300-4102	DOME - TENNIS REVENUES	(20,000)	(15,533)	(4,467)	
1-3-7300-4103	DOME - TRACK REVENUES	(20,000)	(22,759)	2,759	
1-3-7300-4104	DOME - FIELD REVENUES	(40,000)	(26,396)	(13,604)	
1-3-7300-4105	DOME - VENDING REVENUES	(500)	(258)	(242)	
1-3-7300-4106	DOME - LAWN BOWLING	(1,500)	-	(1,500)	
1-3-7300-4110	DOME - BIRTHDAY PARTIES	(2,800)	(956)	(1,844)	
1-3-7300-7122	DOME - DONATIONS	-	(100)	100	
1-3-7300-7754	DOME - NAMING RIGHTS - TIM HORTON	(5,000)	-	(5,000)	
1-3-7300-7755	DOME - FLAG FOOTBALL LEAGUE	(3,300)	(3,782)	482	
1-3-8000-7109	PLN - ZONING CERTIFICATES	-	(5,730)	5,730	
1-3-8000-7800	PLN - ZONING & AMENDMENT FEES	(15,000)	(15,080)	80	
1-3-8000-7802	PLN - MINOR VARIANCES	(5,000)	(3,000)	(2,000)	
1-3-8000-7803	PLN - OTHER REVENUE	(30,000)	(1,835)	(28,165)	
1-3-8000-7806	PLN - CASH-IN-LIEU PARKLAND FEES	-	(10,000)	10,000	
					Budget seems too high, average is about
1-3-8020-4010	DRAINAGE - MUNICIPAL DRAIN MTCE. CHARGES	(496,280)	(159,004)	(337,276)	\$160K per year
1-3-8020-4012	DRAINAGE - TILE DRAINAGE INSPECTION FEES	(300)	-	(300)	

				Budget seems too high, average is about
1-3-8020-5095	DRAINAGE SUPT/MAINTENANCE GRANT	(232,381)	(19,915)	(212,466) \$20K per year
1-3-8030-5030	LIVESTOCK & POULTRY GRANT	(4,000)	(1,662)	(2,338)
1-3-8040-4013	DRAINAGE - TILE DRAINAGE LOAN - TAXES	(91,250)	(88,912)	(2,338)
1-3-9000-8211	TRANSFER FROM RESERVE - WDS	(25,000)	-	(25,000) Done at year end
1-3-9300-1001	LAGOON - CWWF FUNDING	-	(120,822)	120,822 Not budgeted
1-3-9300-4900	WATER - DOMESTIC - ALEXANDRIA	(1,092,420)	(652,448)	(439,972)
1-3-9300-4902	WATER-COMMERCIAL-ALEXANDRIA	(624,240)	(334,882)	(289,358)
1-3-9300-4903	WATER-GLEN ROBERTSON	(40,576)	(24,624)	(15,952)
1-3-9300-4905	WATER - PENALTY & INTEREST	(20,000)	(9,681)	(10,319)
1-3-9300-4906	WATER-OTHER INCOME	(10,000)	(5,377)	(4,623)
1-3-9300-4907	WATER - NSF CHEQUE CHARGE	-	(200)	200
1-3-9300-4940	SEWER FEES - ALEXANDRIA	(905,148)	(544,149)	(360,999)
1-3-9300-4941	SEWER FEES - MAXVILLE	(162,302)	(99,712)	(62,590)
1-3-9300-4951	WATER/SEWER CONNECTION FEES	(15,000)	(14,000)	(1,000)
1-3-9300-4961	USER FEES - WETLANDS CAPITAL RECOVERY	(15,000)	(8,726)	(6,274)
1-3-9300-4971	WATER -HYDRANT RENTAL	(15,000)	-	(15,000)
1-3-9300-8001	TRANSFER FROM WATER RESERVES	-	(70,000)	70,000
				Payments from 2018 received in early 2019
1-3-9500-1001	MAXVILLE - CWWF FUNDING	(7,800,000)	(9,138,562)	1,338,562 (about \$7M)
1-3-9500-1002	TRF FROM DEBT - MAXVILLE	(7,500,000)	-	(7,500,000)
		(25,601,121)	(30,096,366)	4,495,245
	TOTAL REVENUES	(25,601,121)	(30,096,366)	4,495,245

Account No.	Account Name	CENTRE	19 FINAL BUDGET	19 ACTUAL VALUES	VARIANCE	COMMENTS
EXPENSES						
1-4-1000-1010	COUNCIL - SALARIES		134,410.00	82,714.00	51,696.00	
1-4-1000-1110	COUNCIL - BENEFITS		9,476.00	4,166.00	5,310.00	
1-4-1000-5000	COUNCIL - MAYOR CONVENTIONS & EXPENSES		8,360.00	7,393.00	967.00	
1-4-1000-5001	COUNCIL -DPTY MAYOR CONVENTION EXPENSES		3,360.00	7,365.00	(4,005.00)	Reimbursement from the County of about \$4K at year end.
1-4-1000-5002	COUNCILLOR AT LARGE - CONVENTION & EXPEN		5,510.00	3,541.00	1,969.00	
1-4-1000-5003	COUNCILLOR - ALEXANDRIA WARD		5,510.00	2,628.00	2,882.00	
1-4-1000-5004	COUNCILLOR - KENYON WARD		5,510.00	4,017.00	1,493.00	
1-4-1000-5005	COUNCILLOR - LOCHIEL WARD		5,510.00	6,525.00	(1,015.00)	
1-4-1000-5006	COUNCILLOR - MAXVILLE WARD		5,510.00	6,047.00	(537.00)	
1-4-1000-5010	COUNCIL - GENERAL EXPENSES		3,000.00	2,121.00	879.00	
1-4-1200-1010	ADM - WAGES		561,417.00	330,380.00	231,037.00	
1-4-1200-1015	ADM - PART TIME WAGES		-	18,332.00	(18,332.00)	No budget, this was for Part time position
1-4-1200-1035	ADM - OVERTIME		5,000.00	1,036.00	3,964.00	
1-4-1200-1110	ADM - EMPLOYEE BENEFITS		157,752.00	104,626.00	53,126.00	
1-4-1200-1225	ADM - INSURANCE		33,361.00	33,429.00	(68.00)	
1-4-1200-1507	ADM - BANK CHARGES		6,000.00	3,641.00	2,359.00	
1-4-1200-2000	ADM - INTEREST ON OPERATING LOAN		-	646.00	(646.00)	
1-4-1200-2015	ADM - TAXES MUNICIPAL PROPERTY		17,600.00	19,613.00	(2,013.00)	
1-4-1200-2020	ADM - HEALTH & SAFETY		10,000.00	2,068.00	7,932.00	
1-4-1200-2025	ADM - MILEAGE & TRAVEL		4,000.00	1,277.00	2,723.00	
1-4-1200-2026	ADM - MEETING ATTENDANCE		300.00	1,637.00	(1,337.00)	
1-4-1200-2035	ADM - CONFERENCES/WORKSHOPS/TRAINING		16,000.00	10,591.00	5,409.00	
1-4-1200-2048	ADM - STAFF CELL PHONES C/B		-	6.00	(6.00)	
1-4-1200-2049	ADM - CELL PHONES		3,500.00	1,396.00	2,104.00	
1-4-1200-2050	ADM - TELEPHONE		4,500.00	1,194.00	3,306.00	
1-4-1200-2051	ADM - COURIER		500.00	60.00	440.00	
1-4-1200-2055	ADM - ENBRIDGE		4,500.00	2,683.00	1,817.00	
1-4-1200-2056	ADM - HYDRO		25,000.00	9,299.00	15,701.00	
1-4-1200-2057	ADM - WATER/SEWER		2,500.00	1,174.00	1,326.00	
1-4-1200-2100	ADM - POSTAGE & FOLDING LEASING		25,000.00	19,760.00	5,240.00	
1-4-1200-2102	ADM - PARKING LOT RENT		3,100.00	2,035.00	1,065.00	

1-4-1200-2120	ADM - OFFICE SUPPLIES	23,520.00	9,081.00	14,439.00	
1-4-1200-2124	ADM - HOUSEKEEPING & JANITORIAL SUPPLIES	-	1,401.00	(1,401.00)	
1-4-1200-2125	ADM - SUPPLIES	3,000.00	3,670.00	(670.00)	
1-4-1200-2130	ADM - COMPUTER FEES AND EQUIPMENT	38,000.00	31,843.00	6,157.00	
1-4-1200-2131	ADM - COMPUTER WEBSITE HOSTING	3,100.00	3,053.00	47.00	
1-4-1200-2140	ADM - PHOTOCOPIER ADMINISTRATION	6,500.00	3,899.00	2,601.00	
1-4-1200-2200	ADM - ACCOUNTING/AUDIT	28,000.00	8,904.00	19,096.00	
1-4-1200-2210	ADM - LEGAL FEES	20,000.00	4,368.00	15,632.00	
1-4-1200-2223	ADM - CONSULTING/PROFESSIONAL FEES	19,000.00	31,970.00	(12,970.00)	\$16k relates to Strategic Planning
1-4-1200-2300	ADM - ADVERTISING	6,000.00	4,214.00	1,786.00	
1-4-1200-2325	ADM - PUBLICITY & PROMOTION (BEAUTIFICA)	-	195.00	(195.00)	
1-4-1200-2366	ADM - BUILDING/PROP MAINT/SUPPLIES	10,000.00	15,109.00	(5,109.00)	\$11K for building painting
1-4-1200-2410	ADM - ASSOCIATION & MEMBERSHIP FEES	6,000.00	7,227.00	(1,227.00)	
1-4-1200-2457	ADM - PRINTING ADMINISTRATION	6,500.00	4,978.00	1,522.00	
1-4-1200-2500	ADM - MARRIAGE LICENCE FEES	1,000.00	960.00	40.00	
1-4-1200-3600	ADM - ELECTION COSTS	-	1,803.00	(1,803.00)	
1-4-1200-4005	ADM - LANDSCAPING	-	127.00	(127.00)	
1-4-1200-4267	ADM - SENIOR SUPPORT (LEGION)	5,000.00	4,037.00	963.00	
1-4-1200-5010	ADM - GENERAL EXPENSES	6,000.00	1,819.00	4,181.00	
1-4-1200-6450	ADM - ACCESSIBILTY FOR ONT DISABILITIES	20,000.00	-	20,000.00	
1-4-1200-7120	ADM - TAX WRITE-OFFS	32,047.00	26,285.00	5,762.00	
1-4-1200-7998	ADM - GLENGARRY GREEN BOX PROGRAM	-	1,667.00	(1,667.00)	
1-4-1200-9000	ADM - TRANSFERS TO RESERVES	168,462.00	-	168,462.00	
1-4-1200-9990	ADM - CONTINGENCY FUND	10,000.00	-	10,000.00	
1-4-1900-2025	COMM. DEV. - MILEAGE	100.00	41.00	59.00	
					Offset with donation in revenues, \$3400 for
1-4-1900-2031	COMM. DEV. - JULY 1ST & CHRISTMAS EXP.	15,000.00	23,076.00	(8,076.00)	replacing a stolen trailer
1-4-1900-4107	COMM. DEV - SPECIAL GRANTS DISBUR	7,500.00	-	7,500.00	
1-4-1900-8004	COMM. DEV - SPECIAL EVENTS	37,500.00	25,457.00	12,043.00	
1-4-1900-8006	COMM DEV - ACH COMMITTEE EVENTS	5,000.00	1,331.00	3,669.00	
1-4-1950-1010	ECON DEV - WAGES	85,284.00	52,713.00	32,571.00	
1-4-1950-1015	ECON DEV - PART-TIME WAGES	17,472.00	2,746.00	14,726.00	
1-4-1950-1110	ECON DEV - BENEFITS	21,398.00	14,527.00	6,871.00	
1-4-1950-2025	ECON DEV - MILEAGE	4,000.00	1,597.00	2,403.00	

1-4-1950-2026	ECON DEV - MEETING	4,000.00	1,237.00	2,763.00
1-4-1950-2034	ECON DEV - SPONSORSHIP	10,000.00	46.00	9,954.00
1-4-1950-2035	ECON DEV - TRAINING CONFERENCE	6,000.00	3,980.00	2,020.00
1-4-1950-2049	ECON DEV - CELL PHONES	1,250.00	745.00	505.00
1-4-1950-2050	ECON DEV - TELEPHONE	300.00	119.00	181.00
1-4-1950-2100	ECON DEV - POSTAGE	400.00	12.00	388.00
1-4-1950-2125	ECON DEV - SUPPLIES	1,250.00	342.00	908.00
1-4-1950-2140	ECON DEV - PHOTOCOPIER	2,400.00	2,675.00	(275.00)
1-4-1950-2300	ECON DEV - ADVERTISING	28,500.00	12,135.00	16,365.00
1-4-1950-2410	ECON DEV - MEMBERSHIP FEES	1,000.00	898.00	102.00
1-4-1950-3016	ECON DEV - MAIN STREET REVITALIZATION	25,000.00	-	25,000.00
1-4-1950-3702	ECON DEV - CIP IMPROVEMENT GRANT	60,000.00	28,265.00	31,735.00
1-4-1950-3703	ECON DEV - CIP OPERATING EXPENSE	1,000.00	822.00	178.00
1-4-1950-3704	ECON DEV - MILL SQUARE OPERATING EXPENSE	-	1,639.00	(1,639.00)
1-4-1950-5010	ECON DEV - GENERAL EXP	-	1,171.00	(1,171.00)
1-4-2000-1010	FIRE - WAGES	132,282.00	77,018.00	55,264.00
1-4-2000-1015	FIRE - PART-TIME WAGES	234,018.00	128,167.00	105,851.00
1-4-2000-1110	FIRE - EMPLOYEE BENEFITS	21,332.00	13,806.00	7,526.00
1-4-2000-1225	FIRE - INSURANCE	58,775.00	60,067.00	(1,292.00)
1-4-2000-1500	FIRE - LOAN PAYMENT VEHICLES	142,000.00	71,582.00	70,418.00
1-4-2000-1510	FIRE - LOAN PAYMENT SCBA EQUIPMENT	31,000.00	15,245.00	15,755.00
1-4-2000-2013	FIRE - COMM. EQUIP. MTCE	-	602.00	(602.00)
1-4-2000-2021	FIRE - PERSONAL PROTECTIVE EQUIP	22,000.00	17,993.00	4,007.00
1-4-2000-2025	FIRE - MILEAGE & TRAVEL	4,000.00	680.00	3,320.00
1-4-2000-2026	FIRE - MEETING	500.00	52.00	448.00
1-4-2000-2040	FIRE - TRAINING	24,000.00	9,657.00	14,343.00
1-4-2000-2041	FIRE - Prevention	4,000.00	1,285.00	2,715.00
1-4-2000-2048	FIRE - DISPATCH SERVICE	36,414.00	27,740.00	8,674.00
1-4-2000-2049	FIRE - CELL PHONES	6,000.00	4,569.00	1,431.00
1-4-2000-2050	FIRE - TELEPHONE	2,000.00	1,065.00	935.00
1-4-2000-2051	FIRE - COURIER	-	731.00	(731.00)
1-4-2000-2055	FIRE - ENBRIDGE	5,500.00	3,245.00	2,255.00
1-4-2000-2056	FIRE - HYDRO	22,000.00	10,509.00	11,491.00
1-4-2000-2057	FIRE - WATER/SEWER	2,000.00	1,129.00	871.00

1-4-2000-2065	FIRE - FURNACE OIL/PROPANE	8,000.00	4,339.00	3,661.00	
1-4-2000-2079	FIRE - FIRST AID MATERIALS	1,500.00	127.00	1,373.00	
1-4-2000-2102	FIRE - TRAINING PROPERTY RENTAL	-	1,360.00	(1,360.00)	No budget, this was for Part time position
1-4-2000-2110	FIRE - TOOLS/EQUIPMENT REPLACEMENT	9,000.00	13.00	8,987.00	
1-4-2000-2111	FIRE - UNIFORMS	9,000.00	2,541.00	6,459.00	
1-4-2000-2112	FIRE - NEW EQUIPMENT	15,000.00	6,687.00	8,313.00	
1-4-2000-2120	FIRE - OFFICE SUPPLIES	1,000.00	223.00	777.00	
1-4-2000-2124	FIRE - JANITORIAL-HOUSEKEEPING	500.00	614.00	(114.00)	
1-4-2000-2125	FIRE - MATERIAL/SUPPLIES	9,000.00	1,528.00	7,472.00	
1-4-2000-2130	FIRE - COMPUTER EQUIP & SUPPLIES	4,000.00	4,080.00	(80.00)	
1-4-2000-2140	FIRE - PHOTOCOPIER EXPENSE	-	1,160.00	(1,160.00)	
1-4-2000-2150	FIRE - MAINTENANCE OF FIRE WELLS	2,000.00	-	2,000.00	
1-4-2000-2210	FIRE - LEGAL FEES	1,000.00	-	1,000.00	
1-4-2000-2270	FIRE - FIRE FEES	30,000.00	9,765.00	20,235.00	
1-4-2000-2300	FIRE - ADVERTISING	2,000.00	813.00	1,187.00	
1-4-2000-2305	FIRE - RECOGNITION	4,000.00	-	4,000.00	
1-4-2000-2366	FIRE - BUILDING MAINTENANCE/SUPPLIES	13,000.00	1,586.00	11,414.00	
1-4-2000-2367	FIRE - RADIO LICENCES	5,000.00	4,141.00	859.00	
1-4-2000-2368	FIRE - EQUIPMENT MAINTENANCE	15,000.00	14,454.00	546.00	
1-4-2000-2369	FIRE - PPE MAINTENANCE	4,000.00	3,561.00	439.00	
1-4-2000-2399	FIRE - VEHICLE MAINTENANCE	19,000.00	21,053.00	(2,053.00)	
1-4-2000-2400	FIRE - GAS/OIL/DIESEL	8,000.00	7,197.00	803.00	
1-4-2000-2410	FIRE - ASSOCIATION & MEMBERSHIP FEES	2,000.00	1,888.00	112.00	
1-4-2000-3010	FIRE - EQUIPMENT LEASING	30,000.00	11,657.00	18,343.00	
1-4-2000-5010	FIRE - GENERAL EXPENSES	2,000.00	1,224.00	776.00	
1-4-2000-5021	FIRE - UNCOLLECTBLE DEBTS	3,000.00	-	3,000.00	
1-4-2100-1010	CBO - WAGES	123,715.00	75,881.00	47,834.00	
1-4-2100-1035	CBO - OVERTIME	-	25.00	(25.00)	
1-4-2100-1110	CBO - BENEFITS	33,118.00	22,782.00	10,336.00	
1-4-2100-2021	CBO - WORK BOOTS & CLOTHING	2,000.00	-	2,000.00	
1-4-2100-2025	CBO - MILEAGE & TRAVEL	3,000.00	-	3,000.00	
1-4-2100-2026	CBO - MEETING ATTENDANCE	-	19.00	(19.00)	
1-4-2100-2035	CBO - CONFERENCE/WORKSHOP/TRAINING	5,000.00	1,507.00	3,493.00	
1-4-2100-2049	CBO - CELL PHONE	2,000.00	905.00	1,095.00	

1-4-2100-2051	CBO - COURIER	500.00	-	500.00
1-4-2100-2100	CBO - POSTAGE	-	275.00	(275.00)
1-4-2100-2125	CBO - MATERIALS/SUPPLIES	2,000.00	2,177.00	(177.00)
1-4-2100-2130	CBO - COMPUTER EQUIP & SUPPLIES	1,000.00	672.00	328.00
1-4-2100-2140	CBO - PHOTOCOPIER EXPENSE	-	675.00	(675.00)
1-4-2100-2210	CBO - LEGAL FEES	7,000.00	462.00	6,538.00
1-4-2100-2223	CBO - CONSULTING FEES	2,000.00	-	2,000.00
1-4-2100-2300	CBO - ADV	-	32.00	(32.00)
1-4-2100-2399	CBO - VEHICLE MAINTENANCE	2,000.00	1,075.00	925.00
1-4-2100-2400	CBO - GAS	1,500.00	1,496.00	4.00
1-4-2100-2410	CBO - ASSOCIATION & MEMBERSHIP FEES	1,000.00	449.00	551.00
1-4-2100-7205	CBO - CIVIC NUMBERING COSTS	500.00	985.00	(485.00)
1-4-2125-1010	BY-LAW - WAGES	58,496.00	36,296.00	22,200.00
1-4-2125-1035	BY-LAW - OVERTIME	-	840.00	(840.00)
1-4-2125-1110	BY-LAW - BENEFITS	7,543.00	11,209.00	(3,666.00)
1-4-2125-2021	BY-LAW - CLOTHING ALLOWANCE	500.00	63.00	437.00
1-4-2125-2025	BY-LAW - MILEAGE AND TRAVEL	1,000.00	48.00	952.00
1-4-2125-2035	BY-LAW - CONFERENCES & TRAINING	1,500.00	621.00	879.00
1-4-2125-2049	BY-LAW - CELL PHONES	500.00	536.00	(36.00)
1-4-2125-2125	BYLAW - MATERIALS/SUPPLIES	-	159.00	(159.00)
1-4-2125-2210	BY-LAW - LEGAL FEES	3,000.00	-	3,000.00
1-4-2125-2400	BY-LAW - FUEL	500.00	-	500.00
1-4-2125-5010	BY-LAW - GENERAL EXPENSES	-	55.00	(55.00)
1-4-2125-6000	BY-LAW - PROPERTY STANDARDS	10,000.00	678.00	9,322.00
1-4-2125-7207	BY-LAW - CLEAN YARDS	3,000.00	(369.00)	3,369.00
1-4-2200-4010	SS - CONTRACTED SERVICES	15,000.00	2,287.00	12,713.00
1-4-2200-7206	SS - MANDATORY INSPECTIONS	2,000.00	-	2,000.00
1-4-2250-1010	CROSSING GUARDS - WAGES	-	297.00	(297.00)
1-4-2250-1110	CROSSING GUARDS - BENEFITS	-	23.00	(23.00)
1-4-2250-2049	CONTROL - CELL PHONE	500.00	253.00	247.00
1-4-2250-4010	ANIMAL CONTROL - CONTRACTED SERVICES	10,000.00	-	10,000.00
1-4-2250-5010	CONTROL - GENERAL EXPENSES	2,000.00	415.00	1,585.00
1-4-2250-5105	CONTROL - DOG POUND FEES	1,000.00	-	1,000.00
1-4-2250-5106	CONTROL - LIVESTOCK POUNKEEPER	1,000.00	-	1,000.00

1-4-2260-1010	CROSSING GUARD WAGES	6,552.00	2,867.00	3,685.00
1-4-2260-1110	CROSSING GUARD BENEFITS	816.00	237.00	579.00
1-4-2300-2024	AMBULANCE - OPERATING COSTS	3,000.00	445.00	2,555.00
1-4-2600-2710	TRANSFER TO RRCA	94,207.00	67,819.00	26,388.00
1-4-2600-2715	TRANSFER TO SNRCA	13,435.00	9,210.00	4,225.00
1-4-2900-1010	CEMC - WAGES	-	1,924.00	(1,924.00)
1-4-2900-1015	CEMC -PT TIME WAGES	2,000.00	113.00	1,887.00
1-4-2900-1110	CEMC - BENEFITS	-	243.00	(243.00)
1-4-2900-2035	CEMC - CONFERENCES/TRAINING/WORKSHOPS	2,500.00	967.00	1,533.00
1-4-2900-2120	CEMC - OFFICE SUPPLIES	500.00	-	500.00
1-4-2900-2125	CEMC - MATERIALS/SUPPLIES	500.00	611.00	(111.00)
1-4-2900-2223	CEMC - CONSULTANT	500.00	-	500.00
1-4-2900-2325	CEMC - PUBLICITY/PUBLIC AWARENESS	1,000.00	-	1,000.00
1-4-3011-1010	BRIDGES - WAGES	-	4,673.00	(4,673.00)
1-4-3011-1035	BRIDGES - OVERTIME	-	578.00	(578.00)
1-4-3011-1110	BRIDGES - BENEFITS	-	1,062.00	(1,062.00)
1-4-3011-2125	BRIDGES - MATERIALS/SUPPLIES	15,000.00	15,163.00	(163.00)
1-4-3011-4010	BRIDGES - CONTRACTED SEVICES	5,000.00	6,291.00	(1,291.00)
1-4-3011-5011	BRIDGES - ENGINEERING STUDY/DESIGN	15,000.00	-	15,000.00

All roads budget is in PW Overhead (1-4-3101)

1-4-3012-1010	RD MTCE - WAGES	-	163,865.00	(163,865.00)
1-4-3012-1035	RD MTCE - OVERTIME	-	8,981.00	(8,981.00)
1-4-3012-1110	RD MTCE - BENEFITS	-	31,044.00	(31,044.00)
1-4-3012-2125	RD MTCE - MATERIALS/SUPPLIES	10,000.00	17,389.00	(7,389.00)
1-4-3012-2325	RD MTCE - BEAUTIFICATION	6,000.00	3,629.00	2,371.00
1-4-3012-4110	RD MTCE - BRUSHING & TRIMMING	-	102.00	(102.00)
1-4-3012-4200	RD MTCE - DITCHING/DRAINS	-	18.00	(18.00)
1-4-3012-4300	RD MTCE - CATCH BASINS AND CURBS	7,500.00	-	7,500.00
1-4-3012-4350	RD MTCE - DEBRIS/ LITTER PICK UP	1,000.00	354.00	646.00
1-4-3012-4351	RD MTCE - TOP SOIL	1,000.00	625.00	375.00
1-4-3035-1010	SIDEWK - WAGES	-	2,890.00	(2,890.00)
1-4-3035-1110	SIDEWK - BENEFITS	-	479.00	(479.00)
1-4-3035-2125	SIDEWK - MATERIALS/SUPPLIES	3,000.00	188.00	2,812.00

although they are charged to different areas

1-4-3035-4010	SIDEWK - CONTRACTED SERVICES	3,000.00	-	3,000.00	
					All roads budget is in PW Overhead (1-4-3101)
1-4-3045-1010	LSTOP - WAGES	-	30,113.00	(30,113.00)	although they are charged to different areas
1-4-3045-1035	LSTOP - OVERTIME	-	4,721.00	(4,721.00)	
1-4-3045-1110	LSTOP - BENEFITS	-	6,978.00	(6,978.00)	
1-4-3045-2125	LSTOP - MATERIALS/SUPPLIES	4,000.00	2,011.00	1,989.00	
1-4-3045-5190	LSTOP - PATCHING AND WASHOUTS	2,000.00	95.00	1,905.00	
1-4-3045-5205	LSTOP - DUST LAYER	135,000.00	123,356.00	11,644.00	
					Additional work offset with one time Gas Tax
1-4-3045-5210	LSTOP - GRAVEL RESURFACING	-	81,772.00	(81,772.00)	Fund top up
1-4-3046-1010	HRD TOP MTCE - WAGES	-	18,029.00	(18,029.00)	
1-4-3046-1035	HRD TOP MTCE - OVERTIME	-	666.00	(666.00)	
1-4-3046-1110	HRD TOP MTCE - BENEFITS	-	3,924.00	(3,924.00)	
1-4-3046-5190	HRD TOP MTCE - PATCHING AND WASHOUTS	35,000.00	31,938.00	3,062.00	
1-4-3046-5194	HRD TOP MTCE - SWEEPING AND CLEANING	40,000.00	9,565.00	30,435.00	
					All roads budget is in PW Overhead (1-4-3101)
1-4-3055-1010	PLOWING/SALTING - WAGES	-	118,322.00	(118,322.00)	although they are charged to different areas
					All roads budget is in PW Overhead (1-4-3101)
1-4-3055-1035	PLOWING/SALTING - OVERTIME	-	42,141.00	(42,141.00)	although they are charged to different areas
					All roads budget is in PW Overhead (1-4-3101)
1-4-3055-1110	PLOWING/SALTING - BENEFITS	-	29,432.00	(29,432.00)	although they are charged to different areas
1-4-3055-2125	PLOWING/SALTING - MATERIALS/SUPPLIES	5,000.00	-	5,000.00	
1-4-3055-4010	PLOWING/SALTING - CONTRACTED SERVICES	2,000.00	-	2,000.00	
1-4-3055-5125	SAND AND SALT	100,000.00	61,818.00	38,182.00	
					All roads budget is in PW Overhead (1-4-3101)
1-4-3056-1010	SNOW REMOVAL - WAGES	-	13,334.00	(13,334.00)	although they are charged to different areas
					All roads budget is in PW Overhead (1-4-3101)
1-4-3056-1035	SNOW REMOVAL - OVERTIME	-	6,700.00	(6,700.00)	although they are charged to different areas

				All roads budget is in PW Overhead (1-4-3101)
1-4-3056-1110	SNOW REMOVAL - BENEFITS	-	3,769.00	(3,769.00) although they are charged to different areas
1-4-3056-2125	SNOW REMOVAL - MATERIALS/SUPPLIES	1,000.00	1,062.00	(62.00)
1-4-3056-4010	SNOW REMOVAL - CONTRACTED SERVICES	60,000.00	70,790.00	(10,790.00) More snowfall that usual
1-4-3060-1010	S.S. - WAGES	-	889.00	(889.00)
1-4-3060-1035	S.S. - OVERTIME	-	349.00	(349.00)
1-4-3060-1110	S.S. - BENEFITS	-	321.00	(321.00)
1-4-3060-2125	S.S. - MATERIALS/SUPPLIES	2,500.00	274.00	2,226.00
1-4-3060-4010	S.S. - CONTRACTED SERVICES	20,000.00	9,507.00	10,493.00
1-4-3061-1010	S.D. - WAGES	-	704.00	(704.00)
1-4-3061-1110	S.D. - BENEFITS	-	151.00	(151.00)
1-4-3061-2125	S.D. - MATERIALS/SUPPLIES	10,000.00	5,047.00	4,953.00
1-4-3061-3010	S.D. - EQUIPMENT RENTALS	40,000.00	22,014.00	17,986.00
1-4-3062-2056	ST. LIGHTS - HYDRO	73,500.00	26,954.00	46,546.00
1-4-3062-2125	ST. LIGHTS - MATERIALS/SUPPLIES	1,000.00	393.00	607.00
1-4-3062-2368	ST. LIGHTS - EQUIPMENT MAINTENANCE	4,000.00	2,259.00	1,741.00
1-4-3062-5010	ST. LIGHTS - X-MAS DECORATION	1,500.00	-	1,500.00
1-4-3065-2050	PWB - TELEPHONE	1,000.00	-	1,000.00
1-4-3065-2055	PWB - ENBRIDGE	3,178.00	1,895.00	1,283.00
1-4-3065-2056	PWB - HYDRO	4,410.00	771.00	3,639.00
1-4-3065-2057	PWB - WATER/SEWER	1,300.00	756.00	544.00
1-4-3065-2120	PWB - OFFICE SUPPLIES	4,000.00	718.00	3,282.00
1-4-3065-2124	PWB - HOUSEKEEPING/JANITORIAL SUPPLIE	5,000.00	3,063.00	1,937.00
1-4-3065-2125	PWB - MATERIAL/SUPPLIES	2,000.00	216.00	1,784.00
1-4-3065-2140	PWB - PHOTOCOPIER EXPENSE	-	477.00	(477.00)
1-4-3065-2366	PWB - BLG MTCE/SUPPLIES	3,000.00	15.00	2,985.00
1-4-3090-2055	PWB - ENBRIDGE	10,000.00	580.00	9,420.00
1-4-3090-2056	PWB - HYDRO	8,000.00	953.00	7,047.00
1-4-3090-2057	PWB - WATER SEWER	1,500.00	215.00	1,285.00
1-4-3090-2366	PWB - BUILDING EXPENSE	1,000.00	98.00	902.00
				Total wage budget is noted here although
1-4-3101-1010	ROADS - WAGES - FULL TIME	895,590.00	260,614.00	634,976.00 actuals charged to different areas

1-4-3101-1015	ROADS - WAGES - PART TIME	49,050.00	9,576.00	39,474.00	Total wage budget is noted here although actuals charged to different areas
1-4-3101-1035	ROADS - OVERTIME	85,000.00	6,163.00	78,837.00	Total wage budget is noted here although actuals charged to different areas
1-4-3101-1110	ROADS - BENEFITS	268,358.00	97,249.00	171,109.00	Total wage budget is noted here although actuals charged to different areas
1-4-3101-1210	ROADS - WSIB CLAIMS	-	511.00	(511.00)	
1-4-3101-1225	ROADS - INSURANCE	52,330.00	53,238.00	(908.00)	
1-4-3101-1502	ROADS - LTD FINANCE CHARGES	75,000.00	5,307.00	69,693.00	
1-4-3101-2020	ROADS - HEALTH & SAFETY	2,000.00	19.00	1,981.00	
1-4-3101-2021	ROADS - WORK BOOTS & CLOTHING	10,000.00	2,951.00	7,049.00	
1-4-3101-2025	ROADS - MILEAGE & TRAVEL	500.00	80.00	420.00	
1-4-3101-2026	ROADS - MEETING ATTENDANCE	120.00	46.00	74.00	
1-4-3101-2027	ROAD - INSURANCE CLAIMS	10,000.00	2,417.00	7,583.00	
1-4-3101-2035	ROADS - CONFERENCES/WORKSHOPS/TRAINING	20,000.00	6,623.00	13,377.00	
1-4-3101-2049	ROADS - CELL PHONES	15,000.00	7,182.00	7,818.00	
1-4-3101-2050	ROADS - TELEPHONE	1,800.00	2,611.00	(811.00)	
1-4-3101-2051	ROADS - COURIER	2,500.00	932.00	1,568.00	
1-4-3101-2055	ROADS - ENBRIDGE	13,000.00	6,755.00	6,245.00	
1-4-3101-2056	ROADS - HYDRO	20,000.00	9,366.00	10,634.00	
1-4-3101-2057	ROADS - WATER/SEWER	1,300.00	661.00	639.00	
1-4-3101-2065	ROADS - OIL FURNACE	5,200.00	4,550.00	650.00	
1-4-3101-2110	ROADS - TOOLS	5,000.00	2,085.00	2,915.00	
1-4-3101-2120	ROADS - OFFICE SUPPLIES	2,000.00	165.00	1,835.00	
1-4-3101-2124	ROADS - JANITORIAL/HOUSEKEEPING SUPPLIES	500.00	227.00	273.00	
1-4-3101-2125	ROADS - MATERIAL/SUPPLIES	12,000.00	8,654.00	3,346.00	
1-4-3101-2130	ROADS - COMPUTER FEES & EQUIPMENT	1,500.00	3,959.00	(2,459.00)	
1-4-3101-2210	ROADS - LEGAL FEES	3,500.00	2,573.00	927.00	
1-4-3101-2223	ROADS - CONSULTING FEES	10,000.00	-	10,000.00	
1-4-3101-2300	ROADS - ADVERTISING	2,000.00	1,022.00	978.00	
1-4-3101-2366	ROADS - BUILDING MAINTENANCE/SUPPLIES	15,000.00	3,930.00	11,070.00	
1-4-3101-2368	ROADS - EQUIPMENT MAINTENANCE	115,000.00	108,425.00	6,575.00	
1-4-3101-2370	ROADS - TRUCK LICENCING	18,000.00	17,926.00	74.00	
1-4-3101-2400	ROADS - GAS/DIESEL/OIL	175,000.00	122,882.00	52,118.00	

1-4-3101-2410	ROADS - ASSOC & MEMBERSHIP FEES	2,000.00	752.00	1,248.00
1-4-3101-3010	ROADS - EQUIPMENT RENTAL	-	20.00	(20.00)
1-4-3101-4010	ROADS - CONTRACT/CONTRACTED SERVICES	600.00	510.00	90.00
1-4-3101-4105	ROADS - WEED CONTROL	15,000.00	-	15,000.00
1-4-3101-5010	ROADS - GENERAL EXPENSES	-	487.00	(487.00)
1-4-3101-7911	ROADS - RECOVERABLE COSTS	18,000.00	-	18,000.00
1-4-3101-8002	ROADS - REPAY RESERVES (EQUIPMENT)	54,472.00	-	54,472.00
1-4-4010-4010	WASTE - CONTRACT/CONTRACTED SERVICES	256,000.00	146,994.00	109,006.00
1-4-4010-4011	WASTE - RECYLING CONTRACTED SERVICES	170,000.00	95,458.00	74,542.00
1-4-4010-4026	WASTE - PROCESSING SERVICES	58,000.00	-	58,000.00
1-4-4020-1010	LF - WAGES	50,851.00	14,112.00	36,739.00
1-4-4020-1015	LF - PART-TIME WAGES	-	16,880.00	(16,880.00)
1-4-4020-1035	LF - OVERTIME	-	230.00	(230.00)
1-4-4020-1110	LF - BENEFITS	7,098.00	4,796.00	2,302.00
1-4-4020-1516	LF - LTD - LAND	26,884.00	13,442.00	13,442.00
1-4-4020-2013	LF - COVER MATERIAL	15,000.00	-	15,000.00
1-4-4020-2015	LF - PROPERTY TAXES	-	12,436.00	(12,436.00)
1-4-4020-2021	LF - CLOTHING ALLOWANCE	-	227.00	(227.00)
1-4-4020-2024	LF - OPERATING MTCE. EXPENSE	20,000.00	11,965.00	8,035.00
1-4-4020-2025	LF - MILEAGE & TRAVEL	1,500.00	1,024.00	476.00
1-4-4020-2029	LF - CUSTODIAN EXPENSES	-	80.00	(80.00)
1-4-4020-2035	LF - CONFERENCES & WORKSHOPS	3,000.00	-	3,000.00
1-4-4020-2049	LF - CELL PHONE	600.00	146.00	454.00
1-4-4020-2056	LF - HYDRO	4,000.00	1,079.00	2,921.00
1-4-4020-2125	LF - MATERIALS/SUPPLIES	3,000.00	-	3,000.00
1-4-4020-2161	LF - COMPACTOR EXPENSE	3,000.00	4,474.00	(1,474.00)
1-4-4020-2187	LF - WASTE ACCEPTANCE FEES - LAFLECHE	163,951.00	66,841.00	97,110.00
1-4-4020-2210	LF - LEGAL COSTS	5,000.00	-	5,000.00
1-4-4020-2223	LF - CONSULTING FEES	30,000.00	19,357.00	10,643.00

Original budget for wagers in 1010 but object code 1015 is for part time so it should be charged to this account

Original budget for wagers in 1010 but object code 1015 is for part time so it should be

charged to this account

Not budgeted but part of PIL for the municipality

1-4-4020-2300	LF - ADVERTISING/EDUCATION	1,000.00	296.00	704.00
1-4-4020-2368	LF - EQUIPMENT MAINTENANCE	1,500.00	10.00	1,490.00
1-4-4020-2400	LF - GAS/DIESEL/OIL	2,500.00	220.00	2,280.00
1-4-4020-2410	LF - ASSOCIATION FEES	300.00	-	300.00
1-4-4020-2540	LF - SAMPLING AND MONITORING	68,675.00	666.00	68,009.00
1-4-4020-4023	LF - HOUSEHOLD HAZARDOUS WASTE DAY	42,000.00	44,492.00	(2,492.00)
1-4-4020-4028	LF - LEACHATE HAULING	25,000.00	31,567.00	(6,567.00)
1-4-4020-4029	LF - NG COMMUNITY CLEAN-UP DAY	7,500.00	3,633.00	3,867.00
1-4-4020-4956	LF - FREE LANDFILL OFFSET	30,000.00	-	30,000.00
1-4-4020-9000	LF - TRANSFER TO RESERVES	20,000.00	-	20,000.00
1-4-4030-1010	RARE - WAGES	278,777.00	206,727.00	72,050.00
1-4-4030-1015	RARE- PART TIME WAGES	189,247.00	89,076.00	100,171.00
1-4-4030-1035	RARE - OVERTIME	5,000.00	8,377.00	(3,377.00)
1-4-4030-1110	RARE - BENEFITS	108,466.00	66,207.00	42,259.00
1-4-4030-1210	RARE - WSIB CLAIMS PAID	500.00	-	500.00
1-4-4030-1225	RARE - INSURANCE	10,796.00	10,818.00	(22.00)
1-4-4030-1505	RARE - LTD PAYMENTS	54,500.00	22,674.00	31,826.00
1-4-4030-2015	RARE - PROPERTY TAXES	12,750.00	12,327.00	423.00
1-4-4030-2020	RARE - HEALTH & SAFETY	500.00	1,309.00	(809.00)
1-4-4030-2021	RARE - WORK BOOTS & CLOTHING	3,000.00	774.00	2,226.00
1-4-4030-2024	RARE - GARBAGE & SNOW REMOVAL	42,000.00	18,210.00	23,790.00
1-4-4030-2025	RARE - MILEAGE & TRAVEL	500.00	262.00	238.00
1-4-4030-2026	RARE - MEETING ATTENDANCE	250.00	-	250.00
1-4-4030-2035	RARE - CONFERENCES/WORKSHOPS/TRAINING	3,000.00	190.00	2,810.00
1-4-4030-2049	RARE - CELL PHONE	1,500.00	723.00	777.00
1-4-4030-2050	RARE - TELEPHONE	850.00	499.00	351.00
1-4-4030-2055	RARE - ENBRIDGE	4,000.00	2,654.00	1,346.00
1-4-4030-2056	RARE - HYDRO	40,000.00	13,770.00	26,230.00
1-4-4030-2057	RARE - WATER/SEWER	1,200.00	662.00	538.00
1-4-4030-2100	RARE - POSTAGE	100.00	-	100.00
1-4-4030-2110	RARE - TOOLS	2,000.00	421.00	1,579.00
1-4-4030-2120	RARE - OFFICE SUPPLIES	750.00	26.00	724.00
1-4-4030-2124	RARE - HOUSEKEEPING & JANITORIAL SUPPLIE	1,500.00	342.00	1,158.00
1-4-4030-2125	RARE - WIRE MATERIAL	15,000.00	3,866.00	11,134.00

1-4-4030-2130	RARE - COMPUTER EXPENSE	1,000.00	475.00	525.00	
1-4-4030-2140	RARE - PHOTOCOPIER EXPENSE	-	378.00	(378.00)	
1-4-4030-2155	RARE - REPAIRS - MAGNETIC SEPARATOR	1,000.00	-	1,000.00	
1-4-4030-2156	RARE - REPAIRS - CONVEYOR	2,500.00	330.00	2,170.00	
1-4-4030-2157	RARE - REPAIRS - BOBCAT	2,500.00	9,860.00	(7,360.00)	
1-4-4030-2159	RARE - REPAIRS - VANS	500.00	398.00	102.00	
1-4-4030-2160	RARE - REPAIRS - BALER	6,000.00	-	6,000.00	
1-4-4030-2165	RARE - BALLISTIC/OCC HT STORAGE	6,000.00	253.00	5,747.00	
1-4-4030-2210	RARE - LEGAL FEES	2,000.00	-	2,000.00	
1-4-4030-2223	RARE - CONSULTING FEES	3,000.00	-	3,000.00	
1-4-4030-2300	RARE - ADVERTISING	1,000.00	213.00	787.00	
1-4-4030-2325	RARE - PUBLICITY & PROMOTION	2,500.00	866.00	1,634.00	
1-4-4030-2366	RARE - BUILDING/ MAINTENANCE/SUPPLIES	6,000.00	2,366.00	3,634.00	
1-4-4030-2367	RARE - SHOP EQUIPMENT INVENTORY	3,000.00	256.00	2,744.00	
1-4-4030-2370	RARE - TRUCK LICENCING	150.00	-	150.00	
1-4-4030-2399	RARE - VEHICLE MAINTENANCE	1,000.00	35.00	965.00	
1-4-4030-2400	RARE - GAS/OIL/DIESEL	7,000.00	2,667.00	4,333.00	
1-4-4030-2410	RARE - ASSOC. & MEMBERSHIP FEES	1,000.00	530.00	470.00	
1-4-4030-2511	RARE - TRANSPORTATION	2,000.00	-	2,000.00	
1-4-4030-2520	RARE - WEIGHING CHARGES	1,500.00	-	1,500.00	
1-4-4030-3010	RARE - EQUIPMENT RENTAL/LEASING	20,000.00	13,559.00	6,441.00	
1-4-4030-3020	RARE - EQUIPMENT PURCHASES - PLANT	-	15,955.00	(15,955.00)	Offset with transfers from reserves
1-4-4030-3021	RARE - EQUIPMENT PURCHASES - OFFICE	500.00	-	500.00	
					No budget but offset with other expenditures
1-4-4030-4027	RARE - SINGLE STREAM PROCESSING	-	27,563.00	(27,563.00)	under budget
1-4-4030-5010	RARE - GENERAL EXPENSES	750.00	362.00	388.00	
1-4-4030-7424	RARE - PURCHASE - ALUMINUM	20,000.00	-	20,000.00	
1-4-4030-7430	RARE - PURCHASE - CARDBOARD	75,000.00	18,280.00	56,720.00	
1-4-4030-7431	RARE - PURCHASE - MIXED PLASTIC	4,500.00	790.00	3,710.00	
1-4-4030-7435	RARE - PURCHASE - NEWSPRINT	7,000.00	815.00	6,185.00	
1-4-7000-5234	GSP - LINE OF CREDIT PAYMENT	-	(14,000.00)	14,000.00	
1-4-7000-5235	CONTRIBUTIONS TO GSP	231,732.00	173,799.00	57,933.00	
1-4-7000-5236	CONTRIBUTIONS - OTHER ORGANIZATIONS	25,000.00	25,000.00	-	
1-4-7000-5237	CONTRIBUTIONS TO N.G. RECREATION ASSOCIAT	75,000.00	76,777.00	(1,777.00)	

1-4-7000-5242	CONTRIBUTION TO MINOR SPORTS SUBSIDY	8,000.00	4,200.00	3,800.00
1-4-7000-5247	CONT GLENGARRY PIONEER MUSEUM TAX & INS.	14,000.00	16,155.00	(2,155.00)
1-4-7000-5248	CONT GLENGARRY PIONEER MUSEUM OPERATING	17,000.00	17,000.00	-
1-4-7000-5249	CONTRIBUTION TO HIGHLAND GAMES COMMITTEE	3,000.00	3,000.00	-
1-4-7000-5251	CONTRIBUTION TO FESTIVAL OF LIGHTS	7,500.00	-	7,500.00
1-4-7000-5253	CONTRIBUTION TO GMH	20,000.00	-	20,000.00
1-4-7000-5258	CONTRIBUTION TO ARCHIVE INITIATIVE	20,000.00	9,373.00	10,627.00
1-4-7020-4260	APPLE HILL COMMUNITY CENTRE	1,428.00	428.00	1,000.00
1-4-7020-4261	GLEN ROBERTSON COMMUNITY CENTRE	1,429.00	1,058.00	371.00
1-4-7020-4262	DUNVEGAN RECREATION CENTRE	1,428.00	84.00	1,344.00
1-4-7020-4263	DALKEITH RECREATION CENTRE	1,429.00	236.00	1,193.00
1-4-7020-4264	MAXVILLE RECREATION CENTRE	1,428.00	2,793.00	(1,365.00)
1-4-7020-4265	MAXVILLE LIBRARY	1,429.00	202.00	1,227.00
1-4-7020-4266	DALKEITH LIBRARY	1,429.00	720.00	709.00
1-4-7020-4267	SENIOR SUPPORT LEGION	-	592.00	(592.00)
1-4-7100-1010	MSC - WAGES	97,440.00	93,758.00	3,682.00
1-4-7100-1015	MSC - PART TIME WAGES	113,274.00	20,309.00	92,965.00
1-4-7100-1035	MSC - OVERTIME	5,000.00	2,615.00	2,385.00
1-4-7100-1110	MSC - BENEFITS	61,285.00	40,833.00	20,452.00
1-4-7100-1225	MSC - INSURANCE	11,000.00	11,022.00	(22.00)
1-4-7100-2020	MSC - HEALTH & SAFETY	750.00	-	750.00
1-4-7100-2021	MSC - WORK BOOTS & CLOTHING	1,500.00	200.00	1,300.00
1-4-7100-2025	MSC - MILEAGE & TRAVEL	1,200.00	296.00	904.00
1-4-7100-2026	MSC - MEETING ATTENDANCE	600.00	-	600.00
1-4-7100-2028	MSC - BOOK KING SOFTWARE	1,500.00	678.00	822.00
1-4-7100-2030	MSC - SPORTSFIELDS EXPENSES	1,750.00	2,940.00	(1,190.00)
1-4-7100-2035	MSC - CONFERENCES/ WORKSHOPS/TRAINING	4,000.00	3,232.00	768.00
1-4-7100-2049	MSC - CELL PHONE	700.00	444.00	256.00
1-4-7100-2050	MSC - TELEPHONE	900.00	701.00	199.00
1-4-7100-2056	MSC - HYDRO	90,000.00	37,118.00	52,882.00
1-4-7100-2057	MSC - WATER/SEWER	2,500.00	1,002.00	1,498.00
1-4-7100-2065	MSC - OIL FURANCE	1,000.00	-	1,000.00
1-4-7100-2110	MSC - TOOLS	300.00	-	300.00
1-4-7100-2120	MSC - OFFICE SUPPLIES	500.00	85.00	415.00

1-4-7100-2124	MSC - HOUSEKEEPING & JANITORIAL SUPP	6,000.00	4,733.00	1,267.00
1-4-7100-2125	MSC - MATERIALS/SUPPLIES	2,000.00	184.00	1,816.00
1-4-7100-2126	MSC - HALL SUPPLIES	4,000.00	2,819.00	1,181.00
1-4-7100-2127	MSC - PEPSI SUPPLIES	2,000.00	-	2,000.00
1-4-7100-2130	MSC - COMPUTER FEES & EQUIP.	1,500.00	1,036.00	464.00
1-4-7100-2300	MSC - ADVERTISING	750.00	38.00	712.00
1-4-7100-2366	MSC - BUILDING MAINTENANCE/GROUND MTCE	40,000.00	19,766.00	20,234.00
1-4-7100-2367	MSC - PROPANE	35,000.00	18,657.00	16,343.00
1-4-7100-2368	MSC - EQUIPMENT MTCE	15,000.00	9,665.00	5,335.00
1-4-7100-2410	MSC - ASOCIATION & MEMBERSHIP FEES	1,000.00	455.00	545.00
1-4-7100-2564	MSC - PRO SHOP	1,000.00	-	1,000.00
1-4-7100-4010	MSC - CONTRACTS/CONTRACTED SERVICES	9,000.00	3,828.00	5,172.00
1-4-7100-5010	MSC - GENERAL EXPENSES	-	16.00	(16.00)
1-4-7100-5120	MSC - SNOW REMOVAL	7,000.00	5,920.00	1,080.00
1-4-7100-7711	MSC - CANTEEN SUPPLIES	10,000.00	7,452.00	2,548.00
1-4-7200-1010	ISLAND PARK - WAGES	92,788.00	97,249.00	(4,461.00)
1-4-7200-1015	ISLAND PARK - PART TIME WAGES	50,160.00	1,551.00	48,609.00
1-4-7200-1035	ISLAND PARK - OVERTIME	5,000.00	4,156.00	844.00
1-4-7200-1110	ISLAND PARK - BENEFITS	32,263.00	26,658.00	5,605.00
1-4-7200-1225	ISLAND PARK - INSURANCE	8,000.00	7,903.00	97.00
1-4-7200-2021	ISLAND PARK - CLOTHING ALLOWANCE	1,500.00	1,313.00	187.00
1-4-7200-2025	ISLAND PARK - MILEAGE & TRAVEL	500.00	104.00	396.00
1-4-7200-2026	ISLAND PARK - MEETING ATTENDANCE	1,500.00	40.00	1,460.00
1-4-7200-2028	ISLAND PARK - BOOK KING SOFTWARE	1,500.00	690.00	810.00
1-4-7200-2030	ISLAND PARK - SPORTSFIELDS EXPENSE	8,000.00	4,952.00	3,048.00
1-4-7200-2035	ISLAND PARK - CONF/WORKSHOP/TRAINING	3,500.00	4,312.00	(812.00)
1-4-7200-2049	ISLAND PARK - CELL PHONE	1,200.00	1,077.00	123.00
1-4-7200-2050	ISLAND PARK - TELEPHONE	500.00	355.00	145.00
1-4-7200-2055	ISLAND PARK - ENBRIDGE	2,500.00	1,769.00	731.00
1-4-7200-2056	ISLAND PARK - HYDRO	12,000.00	3,286.00	8,714.00
1-4-7200-2057	ISLAND PARK - WATER/SEWER	7,500.00	2,053.00	5,447.00
1-4-7200-2120	ISLAND PARK - OFFICE SUPPLIES	1,000.00	171.00	829.00
1-4-7200-2124	ISLAND PARK - HOUSEKEEPING & JAN. SUPP	7,000.00	3,108.00	3,892.00
1-4-7200-2125	ISLAND PARK - MATERIALS/SUPPLIES	1,550.00	(79.00)	1,629.00

1-4-7200-2126	ISLAND PARK - BAR SUPPLIES	-	564.00	(564.00)
1-4-7200-2128	ISLAND PARK - VANDALISM REPAIRS	1,000.00	-	1,000.00
1-4-7200-2130	ISLAND PARK - COMPUTER EQUIPT & SUPPLIES	1,000.00	3,832.00	(2,832.00)
1-4-7200-2140	ISLAND PARK - PHOTOCOPIER EXPENSE	-	391.00	(391.00)
1-4-7200-2300	ISLAND PARK - ADVERTISING	750.00	239.00	511.00
1-4-7200-2366	ISLAND PARK - BUILDING MAINT/SUPPLIES	7,000.00	10,987.00	(3,987.00)
1-4-7200-2368	ISLAND PARK - EQUIPMENT MAINT/SUPLIES	7,000.00	2,982.00	4,018.00
1-4-7200-2370	ISLAND PARK - OUTDOOR FURN & ATTRIBUTES	3,000.00	2,646.00	354.00
1-4-7200-2399	ISLAND PARK - VEHICLE MAINTENANCE	2,500.00	1,434.00	1,066.00
1-4-7200-2400	ISLAND PARK - GAS/OIL/DIESEL	6,000.00	3,168.00	2,832.00
1-4-7200-2410	ISLAND PARK - MEMBERSHIP FEES	1,000.00	414.00	586.00
1-4-7200-4005	ISLAND PARK - LANDSCAPING/FLOWERS	10,000.00	5,833.00	4,167.00
1-4-7200-4010	ISLAND PARK - CONTRACTS/CONTRACTED SERV	25,159.00	23,885.00	1,274.00
1-4-7200-4102	ISLAND PARK - TREE REMOVAL	3,000.00	-	3,000.00
1-4-7200-4104	ISLAND PARK - KING GEORGE PARK	-	307.00	(307.00)
1-4-7200-4108	ISLAND PARK - GOOSE MANAGEMENT STRATEGY	-	163.00	(163.00)
1-4-7200-4131	ISLAND PARK - DAY CAMP PROJECT-EXPENSES	-	3.00	(3.00)
1-4-7200-5010	ISLAND PARK - GENERAL EXPENSES	-	12.00	(12.00)
1-4-7200-8003	ISLAND PARK - SPECIAL PROJECTS	2,000.00	845.00	1,155.00
1-4-7200-8004	ISLAND PARK - SPECIAL EVENTS/FESTIVALS	1,500.00	1,289.00	211.00
1-4-7200-9000	ISLAND PARK - TRANSFERS TO RESERVES	2,500.00	-	2,500.00
1-4-7300-1010	DOME - WAGES	81,561.00	41,530.00	40,031.00
1-4-7300-1015	DOME - PART TIME WAGES	35,410.00	20,047.00	15,363.00
1-4-7300-1035	DOME - OVERTIME	-	798.00	(798.00)
1-4-7300-1110	DOME - BENEFITS	19,690.00	11,792.00	7,898.00
1-4-7300-1225	DOME - INSURANCE	1,100.00	1,033.00	67.00
1-4-7300-2021	DOME - CLOTHING ALLOWANCE	500.00	242.00	258.00
1-4-7300-2025	DOME - MILEAGE	1,300.00	39.00	1,261.00
1-4-7300-2028	DOME - BOOK KING SOFTWARE	1,500.00	690.00	810.00
1-4-7300-2030	DOME - SPORTS EQUIP & SUPPLIES	1,500.00	-	1,500.00
1-4-7300-2035	DOME - TRAINING/CONFERENCE	500.00	1,140.00	(640.00)
1-4-7300-2049	DOME- CELL PHONE	700.00	205.00	495.00
1-4-7300-2050	DOME - TELEPHONE	300.00	(36.00)	336.00
1-4-7300-2055	DOME - ENBRIDGE	45,000.00	24,408.00	20,592.00

1-4-7300-2056	DOME - HYDRO	20,000.00	10,802.00	9,198.00	
1-4-7300-2057	DOME - WATER/SEWER	1,300.00	827.00	473.00	
1-4-7300-2120	DOME - OFFICE SUPPLIES	1,000.00	237.00	763.00	
1-4-7300-2124	DOME - JANITORIAL SUPP & HOUSEKEEPING	3,300.00	1,302.00	1,998.00	
1-4-7300-2125	DOME - SUPPLIES	500.00	64.00	436.00	
1-4-7300-2127	DOME - VENDING SUPPLIES (PEPSI ..)	500.00	84.00	416.00	
1-4-7300-2130	DOME - COMPUTER EQUIPT & SUPPLIES	500.00	154.00	346.00	
1-4-7300-2140	DOME - PHOTOCOPIER EXPENSE	-	64.00	(64.00)	
1-4-7300-2300	DOME - ADVERTISING	750.00	397.00	353.00	
1-4-7300-2366	DOME - BLDG/PROP MAINT/SUPPLIES	12,000.00	14,856.00	(2,856.00)	
1-4-7300-2368	DOME - EQUIPMENT MTCE	2,000.00	529.00	1,471.00	
1-4-7300-2371	DOME - REFEREE	1,200.00	570.00	630.00	
1-4-7300-2399	DOME - VEHICLE REPAIRS	500.00	-	500.00	
1-4-7300-2410	DOME - MEMBERSHIP FEES	-	155.00	(155.00)	
1-4-7300-4000	DOME - VOLLEYBALL EXPENSE	1,000.00	674.00	326.00	
1-4-7300-4001	DOME - RUNNING PROGRAM	-	1,980.00	(1,980.00)	
1-4-7300-4005	DOME - LANDSCAPING	2,000.00	-	2,000.00	
1-4-7300-4010	DOME - CONTRACTED SERVICES	-	168.00	(168.00)	
1-4-7300-4110	DOME - BIRTHDAY SUPPLIES	1,000.00	523.00	477.00	
1-4-7300-4112	DOME - OUTDOOR FURNITURE	500.00	-	500.00	
1-4-7300-4113	DOME - FIELD MAINTENANCE	2,000.00	-	2,000.00	
1-4-7300-5120	DOME - SNOW REMOVAL	-	322.00	(322.00)	
1-4-7300-7755	DOME-FLAG FOOTBALL	-	78.00	(78.00)	
1-4-7400-2056	LIB - HYDRO - DALKEITH & MAXVILLE	8,000.00	4,819.00	3,181.00	
1-4-7400-2366	LIB - BUILDING MAINTENANCE/SUPPLIES	8,000.00	1,062.00	6,938.00	
1-4-7500-1010	GSP - WAGES	-	9,246.00	(9,246.00)	All charged back at year end
1-4-7500-1110	GSP - BENEFITS	-	2,423.00	(2,423.00)	All charged back at year end
1-4-7500-2028	GSP - BOOKING SOFTWARE	-	678.00	(678.00)	All charged back at year end
1-4-7500-2030	GSP - SPORTSFIELD EXPENSES	-	1,018.00	(1,018.00)	All charged back at year end
1-4-7500-2035	GSP - TRAINING/WORKSHOP	-	426.00	(426.00)	All charged back at year end
1-4-7500-2049	GSP - CELL PHONES	-	215.00	(215.00)	All charged back at year end
1-4-7500-2050	GSP - TELEPHONE	-	58.00	(58.00)	All charged back at year end
1-4-7500-2100	GSP - POSTAGE	-	30.00	(30.00)	All charged back at year end
1-4-7500-2125	GSP - MATERIAL/SUPPLIES	-	172.00	(172.00)	All charged back at year end

1-4-7500-2130	GSP - COMPUTER SUPPLIES	-	154.00	(154.00) All charged back at year end
1-4-7500-2300	GSP - ADVERTISING	-	38.00	(38.00) All charged back at year end
1-4-7500-2366	GSP - BUILDING EXPENSES	-	50.00	(50.00) All charged back at year end
1-4-8000-1010	PLN - WAGES	109,844.00	57,972.00	51,872.00
1-4-8000-1015	PLN - PART TIME WAGES	-	3,167.00	(3,167.00)
1-4-8000-1035	PLAN - OVERTIME	-	223.00	(223.00)
1-4-8000-1110	PLN - BENEFITS	30,348.00	16,649.00	13,699.00
1-4-8000-2025	PLN - MILEAGE & TRAVEL	1,000.00	20.00	980.00
1-4-8000-2026	PLN - MEETING ATTENDANCE	-	660.00	(660.00)
1-4-8000-2035	PLN - CONFERENCES/WORKSHOPS/TRAINING	1,500.00	1,863.00	(363.00)
1-4-8000-2049	PLN - CELL PHONES	-	194.00	(194.00)
1-4-8000-2120	PLANNING - OFFICE SUPPLIES	-	86.00	(86.00)
1-4-8000-2125	PLN - MATERIALS/SUPPLIES	-	326.00	(326.00)
1-4-8000-2223	PLN - CONSULTING FEES	5,000.00	2,528.00	2,472.00
1-4-8000-2300	PLN - ADVERTISING	4,500.00	3,258.00	1,242.00
1-4-8000-2410	PLN - ASSOCIATION & MEMBERSHIPS FEES	500.00	-	500.00
1-4-8000-5010	PLN - GENERAL EXPENSES	-	1,962.00	(1,962.00)
1-4-8000-9000	PLN - TRF TO RESERVE	5,000.00	-	5,000.00
1-4-8020-1010	MUN. DRAIN - WAGES	54,207.00	35,364.00	18,843.00
1-4-8020-1035	MUN. DRAIN - OVERTIME	-	480.00	(480.00)
1-4-8020-1110	MUN. DRAIN - BENEFITS	12,247.00	7,501.00	4,746.00
1-4-8020-2021	DRAIN - WORK BOOTS & CLOTHING	500.00	-	500.00
1-4-8020-2024	DRAIN SUPT - OPERATING EXPENSES	800.00	175.00	625.00
1-4-8020-2025	DRAIN SUPT - MILEAGE & TRAVEL	200.00	-	200.00
1-4-8020-2026	DRAIN - MEETING ATTENDANCE	120.00	-	120.00
1-4-8020-2035	DRAIN - CONFERENCE & WORKSHOP	3,000.00	2,270.00	730.00
1-4-8020-2049	DRAIN SUPT - CELL PHONE	500.00	444.00	56.00
1-4-8020-2399	DRAIN - VEHICLE MAINTENANCE	1,500.00	1,342.00	158.00
1-4-8020-2400	DRAIN - GAS	4,000.00	1,945.00	2,055.00
1-4-8020-6150	MUNICIPAL DRAIN MAINTENANCE	200,000.00	23,021.00	176,979.00
1-4-8020-6151	MUNICIPAL DRAIN - BEAVER MANAGEMENT	10,000.00	1,813.00	8,187.00
1-4-8020-6153	CHENIER-JEAUROND (WAS BUREAU RD) DRAIN	440,000.00	3,295.00	436,705.00
1-4-8020-6170	LIVESTOCK EVALUATOR	-	209.00	(209.00)
1-4-8020-6171	LIVESTOCK DAMAGES	-	2,438.00	(2,438.00)

1-4-8030-6170	LIVESTOCK EVALUATOR	1,000.00	-	1,000.00
1-4-8030-6171	LIVESTOCK DAMAGES	5,000.00	-	5,000.00
1-4-8040-6300	TILE DRAINAGE - DEBENTURE PRINCIPAL	91,250.00	49,832.00	41,418.00
1-4-8040-6301	TILE DRAINAGE - DEBENTURE INTEREST	-	6,869.00	(6,869.00)
1-4-8300-6350	COUNTY - REQUISITIONS	-	3,256,113.00	(3,256,113.00) Offset with revenues collected
1-4-8300-6352	PUBLIC FRENCH - REQUISITIONS	-	92,368.00	(92,368.00) Offset with revenues collected
1-4-8300-6354	PUBLIC ENGLISH - REQUISITIONS	-	734,096.00	(734,096.00) Offset with revenues collected
1-4-8300-6356	SEPARATE FRENCH - REQUISITIONS	-	371,524.00	(371,524.00) Offset with revenues collected
1-4-8300-6358	SEPARATE ENGLISH - REQUISITIONS	-	215,230.00	(215,230.00) Offset with revenues collected
1-4-8300-9999	SUSPENSE ACCOUNT	-	(2,705.00)	2,705.00
1-4-9200-1010	NGWD-WAGES	135,181.00	2,906.00	132,275.00
1-4-9200-1035	NGWD - OVERTIME	2,000.00	719.00	1,281.00
1-4-9200-1110	NGWD-BENEFITS	38,763.00	689.00	38,074.00
1-4-9200-1210	NGWD-WSIB CLAIMS PAID	500.00	4.00	496.00
1-4-9200-1225	NGWD-INSURANCE	21,576.00	21,620.00	(44.00)
1-4-9200-1505	NGWD-LTD PAYMENTS	101,350.00	48,643.00	52,707.00
1-4-9200-1506	NGWD-INTEREST PAYMENTS	180,000.00	-	180,000.00
1-4-9200-2015	NGWD-MUNICIPAL TAXES	1,200.00	352.00	848.00
1-4-9200-2020	NGWD-HEALTH & SAFETY	1,200.00	175.00	1,025.00
1-4-9200-2021	NGWD-WORK BOOTS & CLOTHING ALLOWANCE	1,200.00	-	1,200.00
1-4-9200-2023	NGWD-BILLING OPERATING COSTS	2,500.00	1,365.00	1,135.00
1-4-9200-2035	NGWD-CONFERENCE & WORKSHOPS	9,000.00	1,947.00	7,053.00
1-4-9200-2037	NGWD-CERTIFICATE RENEWAL	500.00	145.00	355.00
1-4-9200-2049	NGWD-CELL PHONES	2,500.00	979.00	1,521.00
1-4-9200-2050	NGWD-TELEPHONE	3,200.00	1,638.00	1,562.00
1-4-9200-2051	NGWD-COURIER	1,200.00	315.00	885.00
1-4-9200-2055	NGWD-ENBRIDGE	5,500.00	-	5,500.00
1-4-9200-2056	NGWD-HYDRO	1,100.00	495.00	605.00
1-4-9200-2057	NGWD-WATER/SEWER	200.00	-	200.00
1-4-9200-2110	NGWD-TOOLS	1,000.00	890.00	110.00
1-4-9200-2114	NGWD-CHEMICALS	2,000.00	1,669.00	331.00
1-4-9200-2116	NGWD-CHLORINE	500.00	-	500.00
1-4-9200-2120	NGWD-OFFICE SUPPLIES	1,000.00	175.00	825.00
1-4-9200-2125	NGWD-MATERIALS & SUPPLIES	8,000.00	3,043.00	4,957.00

1-4-9200-2130	NGWD - COMPUTER SUPPLIES	1,500.00	-	1,500.00	
1-4-9200-2140	NGWD - PHOTOCOPIER EXPENSES	-	258.00	(258.00)	
1-4-9200-2162	NGWD-NEW WATER METER /REPAIRS	5,000.00	590.00	4,410.00	
1-4-9200-2164	NGWD-WATER MAIN REPAIRS	100,000.00	123,912.00	(23,912.00)	
1-4-9200-2166	NGWD-FROZEN LINES SERVICES	-	841.00	(841.00)	
1-4-9200-2200	NGWD-ACCOUNTING/AUDIT FEES	1,500.00	-	1,500.00	
1-4-9200-2201	NGWD-QMS AUDITING	2,400.00	-	2,400.00	
1-4-9200-2210	NGWD-LEGAL FEES	5,000.00	2,000.00	3,000.00	
1-4-9200-2223	NGWD-CONSULTING FEES	5,000.00	-	5,000.00	
1-4-9200-2300	NGWD-ADVERTISING	1,000.00	323.00	677.00	
1-4-9200-2366	NGWD-BUILDING MTCE/SUPPLIES	1,000.00	25.00	975.00	
1-4-9200-2368	NGWD-EQUIPMENT MTCE	4,500.00	4,047.00	453.00	
1-4-9200-2370	NGWD-TRUCK LICENCING	1,000.00	-	1,000.00	
1-4-9200-2399	NGWD-VEHICLE MTCE	2,000.00	3,630.00	(1,630.00)	
1-4-9200-2400	NGWD-GAS/OIL/DIESEL	7,000.00	3,222.00	3,778.00	
1-4-9200-2410	NGWD-ASSOC. & MEMBERSHIP FEES	500.00	1,061.00	(561.00)	
1-4-9200-2540	NGWD-SAMPLING	1,500.00	769.00	731.00	
1-4-9200-3010	NGWD-EQUIPMENT RENTAL	250.00	-	250.00	
1-4-9200-3753	NGWD-METER READING	13,000.00	7,648.00	5,352.00	
1-4-9200-3782	NGWD-CONTRACTED SERVICE RRCA	12,000.00	-	12,000.00	
1-4-9200-4010	NGWD-CONTRACTS/CONTRACTED SERVICES	10,000.00	6,139.00	3,861.00	
1-4-9200-4100	NGWD-GRASS CUTTING	500.00	-	500.00	
1-4-9200-5010	NGWD-GENERAL EXPENSES	-	25.00	(25.00)	
1-4-9200-7912	NGWD-DEFICIT/OPERAQTING REPAY 4 YRS	7,500.00	-	7,500.00	
1-4-9200-7997	NGWD-EMERGENCY PHONE SERVICE	1,500.00	-	1,500.00	
1-4-9200-7999	NGWD-BOIL WATER ADVISORY	500.00	-	500.00	
					More work on water than wastewater.
1-4-9300-1010	NGWT-WAGES	135,182.00	185,911.00	(50,729.00)	Wastewater wages underspent
1-4-9300-1015	NGWT - PART TIME WAGES	-	2,443.00	(2,443.00)	
					More work on water than wastewater.
1-4-9300-1035	NGWT - OVERTIME	2,000.00	30,642.00	(28,642.00)	Wastewater wages underspent
					More work on water than wastewater.
1-4-9300-1110	NGWT-BENEFITS	38,763.00	55,182.00	(16,419.00)	Wastewater wages underspent
1-4-9300-1210	NGWT-WSIB CLAIMS PAID	-	4.00	(4.00)	

1-4-9300-1225	NGWT-INSURANCE	21,576.00	21,620.00	(44.00)
1-4-9300-1505	NGWT-LTD PAYMENTS	43,436.00	20,847.00	22,589.00
1-4-9300-2015	NGWT-MUNICIPAL TAXES	8,800.00	7,195.00	1,605.00
1-4-9300-2020	NGWT-HEALTH & SAFETY	1,200.00	54.00	1,146.00
1-4-9300-2021	NGWT-WORK BOOTS & CLOTHING	1,200.00	-	1,200.00
1-4-9300-2023	NGWT-BILLING OPERATING COSTS	2,500.00	2,234.00	266.00
1-4-9300-2025	NGWT-MILEAGE & TRAVEL	-	99.00	(99.00)
1-4-9300-2035	NGWT-CONFERENCES & WORKSHOPS	9,000.00	4,922.00	4,078.00
1-4-9300-2037	NGWT-CERTIFICATE RENEWAL	500.00	175.00	325.00
1-4-9300-2049	NGWT-CELL PHONES	2,500.00	943.00	1,557.00
1-4-9300-2050	NGWT-TELEPHONE	1,000.00	367.00	633.00
1-4-9300-2051	NGWT-COURIER	1,000.00	433.00	567.00
1-4-9300-2055	NGWT-ENBRIDGE	2,500.00	6,767.00	(4,267.00)
1-4-9300-2056	NGWT-HYDRO	65,000.00	33,011.00	31,989.00
1-4-9300-2110	NGWT-TOOLS	500.00	231.00	269.00
1-4-9300-2114	NGWT-CHEMICALS	40,000.00	17,484.00	22,516.00
1-4-9300-2115	NGWT-COAGULENT	55,000.00	34,491.00	20,509.00
1-4-9300-2116	NGWT-CHLORINE	22,000.00	27,048.00	(5,048.00)
1-4-9300-2120	NGWT-OFFICE SUPPLIES	1,000.00	745.00	255.00
1-4-9300-2125	NGWT-MATERIALS & SUPPLIES	10,000.00	5,720.00	4,280.00
1-4-9300-2130	NGWT-COMPUTER SUPPLIES	1,000.00	-	1,000.00
1-4-9300-2140	NGWT - PHOTOCOPIER EXPENSE	-	269.00	(269.00)
1-4-9300-2200	NGWT-ACCOUNTING/AUDIT FEES	2,500.00	-	2,500.00
1-4-9300-2201	NGWT-QMS AUDITING	2,400.00	-	2,400.00
1-4-9300-2210	NGWT-LEGAL FEES	5,000.00	-	5,000.00
1-4-9300-2223	NGWT-CONSULTING FEES	5,000.00	42,739.00	(37,739.00)
1-4-9300-2300	NGWT-ADVERTISING	1,000.00	204.00	796.00
1-4-9300-2366	NGWT-BUILDING MTCE/SUPPLIES	10,000.00	1,845.00	8,155.00
1-4-9300-2368	NGWT-EQUIPMENT MTCE	50,000.00	22,110.00	27,890.00
1-4-9300-2400	NGWT-GAS/OIL/DIESEL	1,000.00	-	1,000.00
1-4-9300-2410	NGWT-ASSOC. & MEMBERSHIP FEES	500.00	2,246.00	(1,746.00)
1-4-9300-2540	NGWT-SAMPLING	19,000.00	8,761.00	10,239.00
1-4-9300-3010	NGWT-EQUIPMENT RENTAL	250.00	-	250.00
1-4-9300-3782	NGWT-CONTRACTED SERVICE RRCA	18,000.00	1,722.00	16,278.00

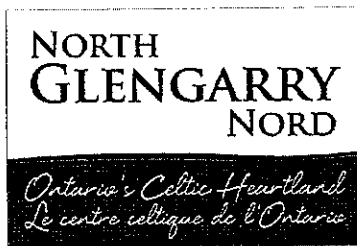
				Emergency water main break, offset with transfers from reserves based on Council approval.
1-4-9300-4010	NGWT-CONTRACTS/CONTRACTED SERVICES	2,500.00	70,082.00	(67,582.00)
1-4-9300-4013	NGWT-OPERATING MONITORING/ANALYSIS COSTS	1,000.00	-	1,000.00
1-4-9300-4100	NGWT-GRASS CUTTING	500.00	-	500.00
1-4-9300-5010	NGWT-GENERAL EXPENSES	-	60.00	(60.00)
1-4-9300-5020	NGWT-BAD DEBT EXPENSE	-	3,943.00	(3,943.00)
1-4-9300-7912	NGWT-DEFICIT/OPERATING REPAY 4 YRS	7,500.00	-	7,500.00
1-4-9300-9000	NGWT-TRANSFER TO RESERVES	92,869.00	-	92,869.00
1-4-9400-1010	NGS - WAGES	180,242.00	98,713.00	81,529.00
1-4-9400-1015	NGS - PART-TIME WAGES	-	1,685.00	(1,685.00)
1-4-9400-1035	NGS - OVERTIME	2,000.00	12,899.00	(10,899.00)
1-4-9400-1110	NGS - BENEFITS	51,685.00	31,907.00	19,778.00
1-4-9400-1210	NGS - WSIB CLAIMS PAID	-	6.00	(6.00)
1-4-9400-1225	NGS - INSURANCE	28,768.00	28,826.00	(58.00)
1-4-9400-1505	NGS - LTD PAYMENTS	124,005.00	62,002.00	62,003.00
1-4-9400-1511	NGS - LTD MAXVILLE LAGOONS	18,100.00	-	18,100.00
1-4-9400-1515	NGS - LTD WETLANDS	26,640.00	12,807.00	13,833.00
1-4-9400-2015	NGS - MUNICIPAL TAXES	13,000.00	15,709.00	(2,709.00)
1-4-9400-2020	NGS - HEALTH & SAFETY	4,500.00	340.00	4,160.00
1-4-9400-2021	NGS - WORK BOOTS & CLOTHING	2,100.00	976.00	1,124.00
1-4-9400-2023	NGS - BILLING OPERATING COSTS	3,200.00	2,245.00	955.00
1-4-9400-2027	NGS - INSURANCE CLAIMS	10,000.00	7,837.00	2,163.00
1-4-9400-2035	NGS - CONFERENCE & WORKSHOPS	9,000.00	5,775.00	3,225.00
1-4-9400-2037	NGS - LICENSE RENEWAL	500.00	225.00	275.00
1-4-9400-2049	NGS - CELL PHONES	2,500.00	1,144.00	1,356.00
1-4-9400-2050	NGS - TELEPHONE	3,500.00	2,120.00	1,380.00
1-4-9400-2051	NGS - COURIER	700.00	274.00	426.00
1-4-9400-2056	NGS - HYDRO	90,000.00	46,605.00	43,395.00
1-4-9400-2110	NGS - TOOLS	1,000.00	1,035.00	(35.00)
1-4-9400-2114	NGS - CHEMICALS	7,500.00	2,268.00	5,232.00
1-4-9400-2115	NGS - COAGULENT	20,000.00	10,719.00	9,281.00
1-4-9400-2116	NGS - CHLORINE	31,000.00	43,105.00	(12,105.00) Simply more product used.
1-4-9400-2120	NGS - OFFICE SUPPLIES	400.00	-	400.00

1-4-9400-2125	NGS - MATERIALS/SUPPLIES	7,500.00	2,359.00	5,141.00
1-4-9400-2130	NGS - COMPUTER SUPPLIES	1,000.00	-	1,000.00
1-4-9400-2140	NGS - PHOTOCOPIER EXPENSE	-	369.00	(369.00)
1-4-9400-2163	NGS - SEWER LINE REPAIRS	40,000.00	19,843.00	20,157.00
1-4-9400-2200	NGS - ACCOUNTING/AUDIT FEES	1,900.00	-	1,900.00
1-4-9400-2210	NGS - LEGAL FEES	10,000.00	-	10,000.00
1-4-9400-2223	NGS - CONSULTING FEES	20,000.00	26,553.00	(6,553.00)
1-4-9400-2300	NGS-ADVERTISING	500.00	-	500.00
1-4-9400-2366	NGS-BUILDING MTCE/SUPPLIES	15,000.00	524.00	14,476.00
1-4-9400-2368	NGS-EQUIPMENT MTCE	55,000.00	12,047.00	42,953.00
1-4-9400-2369	NGS-LAGOON MTCE	5,000.00	8,801.00	(3,801.00)
1-4-9400-2370	NGS-TRUCK LICENCING	250.00	-	250.00
1-4-9400-2399	NGS-VEHICLE MTCE	3,000.00	662.00	2,338.00
1-4-9400-2400	NGS-GAS/DIESEL/OIL	10,000.00	5,518.00	4,482.00
1-4-9400-2410	NGS-ASSOC. & MEMBERSHIP FEES	500.00	-	500.00
1-4-9400-2540	NGS-SAMPLING	20,000.00	13,836.00	6,164.00
1-4-9400-3010	NGS-EQUIPMENT RENTAL- EOS RENTAL	250.00	-	250.00
1-4-9400-4010	NGS-CONTRACTS/CONTRACTED SERVICES	10,000.00	5,241.00	4,759.00
1-4-9400-4016	NGS-SUMP PUMP PROGRAM	20,000.00	-	20,000.00
1-4-9400-4100	NGS-GRASS CUTTING	2,000.00	-	2,000.00
1-4-9400-5010	NGS-GENERAL EXPENSES	1,000.00	53.00	947.00
1-4-9400-5020	NGS-BAD DEBT EXPENSE	-	2,482.00	(2,482.00)
1-4-9400-7911	NGS-RECOVERABLE SERVICES & REPAIRS	-	3,401.00	(3,401.00)
	TOTAL EXPENSES	12,532,439.00	11,840,440.00	691,999.00

Account No.	Account Name	CENTRE	19 FINAL BUDGET	19 ACTUAL VALUES	VARIANCE	COMMENTS
CAPITAL						
1-5-1200-8000	CAPITAL - ADMINISTRATION		151,500.00	16,638.00	134,862.00	
1-5-1200-8000	CAPITAL - ADMINISTRATION	SOFTW	-	37,365.00	(37,365.00)	
1-5-1950-8000	CAPITAL - ECONOMIC DEVELOPMENT		34,000.00	-	34,000.00	
1-5-1950-8000	CAPITAL - ECONOMIC DEVELOPMENT	PANEL	-	576.00	(576.00)	
1-5-2000-8000	CAPITAL - FIRE DEPARTMENT		-	976.00	(976.00)	No budget, leftover from 2018
1-5-2001-8000	CAPITAL - BEE ON		-	6,436.00	(6,436.00)	No budget, leftover from 2018
1-5-2002-8000	CAPITAL - COMMUNICATIONS INFRASTRUCTURE		75,000.00	48,894.00	26,106.00	
1-5-2003-8000	CAPITAL - FIREWELLS		20,000.00	12,694.00	7,306.00	
1-5-2004-8000	CAPITAL - STATION RENOVATIONS		20,000.00	2,400.00	17,600.00	
1-5-2005-8000	CAPITAL - TRAINING FACILITY		45,000.00	-	45,000.00	
1-5-3000-8000	CAPITAL - CORPORATE FLEET		486,000.00	-	486,000.00	
1-5-3000-8000	CAPITAL - CORPORATE FLEET	RE #5	-	36,652.00	(36,652.00)	
1-5-3045-8000	CAPITAL - ROADS IN NEED PROGRAM		206,654.00	2,545.00	204,109.00	
1-5-3046-8000	CAPITAL - HARDTOP MAINTENANCE		400,121.00	28,472.00	371,649.00	
1-5-3101-8000	CAPITAL - ROADS DEPARTMENT		705,000.00	4,783.00	700,217.00	
1-5-3101-8000	CAPITAL - ROADS DEPARTMENT	BR #27	-	6,759.00	(6,759.00)	
1-5-3102-8000	CAPITAL - BRIDGE 33 BRODIE ROAD		-	6,614.00	(6,614.00)	
1-5-3117-8000	CAPITAL - GRAVEL RESURFACING		302,640.00	223,957.00	78,683.00	
1-5-3120-8000	CAPITAL - SIDEWALK REPAIR REPLACEMENT		143,000.00	-	143,000.00	
1-5-4020-8000	CAPITAL - LANDFILL SITES		75,000.00	-	75,000.00	
1-5-4020-8000	CAPITAL - LANDFILL SITES	LAND	-	4,449.00	(4,449.00)	
1-5-4030-8000	CAPITAL - RARE PLANT		73,000.00	30,397.00	42,603.00	
1-5-4030-8000	CAPITAL - RARE PLANT	LIGHTS	-	1,370.00	(1,370.00)	
1-5-7000-8000	CAPITAL - MRA GROUPS		66,350.00	15,816.00	50,534.00	
1-5-7100-8000	CAPITAL - MSC		38,000.00	-	38,000.00	
1-5-7100-8000	CAPITAL - MSC	QEL	-	3,154.00	(3,154.00)	
1-5-7200-8000	CAPITAL - ISLAND PARK		37,000.00	-	37,000.00	
1-5-7200-8000	CAPITAL - ISLAND PARK	BENCH	-	5,000.00	(5,000.00)	
1-5-7200-8000	CAPITAL - ISLAND PARK	CEMENT	-	5,407.00	(5,407.00)	
1-5-7200-8000	CAPITAL - ISLAND PARK	NETS	-	4,118.00	(4,118.00)	
1-5-7200-8000	CAPITAL - ISLAND PARK	TABLE	-	676.00	(676.00)	
1-5-7300-8000	CAPITAL - DOME - INDOOR SPORTS COMPLEX		40,000.00	-	40,000.00	

1-5-7300-8000	CAPITAL - DOME - INDOOR SPORTS COMPLEX	COUNT	-	1,955.00	(1,955.00)
1-5-7300-8000	CAPITAL - DOME - INDOOR SPORTS COMPLEX	FLOOR	-	300.00	(300.00)
1-5-7300-8000	CAPITAL - DOME - INDOOR SPORTS COMPLEX	SPRKL	-	13,694.00	(13,694.00)
1-5-7400-8000	CAPITAL - LIBRARY		-	(448.00)	448.00
1-5-7600-8000	CAPITAL - ARCHIVES		-	71,611.00	(71,611.00)
1-5-9200-8000	CAPITAL - NGWD - WATER DISTRIBUTION		3,066,383.00	-	3,066,383.00
1-5-9200-8000	CAPITAL - NGWD - WATER DISTRIBUTION	MAIN	-	6,540.00	(6,540.00)
1-5-9200-8000	CAPITAL - NGWD - WATER DISTRIBUTION	METER	-	1,945.00	(1,945.00)
1-5-9300-2065	NGWT - PERMITS & APPROVALS		15,264.00	-	15,264.00
1-5-9300-2223	NWWT - PROJECT ENGINEERING		-	65,877.00	(65,877.00)
1-5-9300-4010	NGWT - CONTRACTED SERVICES		3,663,361.00	2,780.00	3,660,581.00
1-5-9300-8000	CAPITAL - NGWT - WATER TREATMENT		82,610.00	-	82,610.00
1-5-9300-8000	CAPITAL - NGWT - WATER TREATMENT	HYDRA	-	880.00	(880.00)
1-5-9300-8000	CAPITAL - NGWT - WATER TREATMENT	MAIN	-	39,163.00	(39,163.00)
1-5-9300-8000	CAPITAL - NGWT - WATER TREATMENT	METER	-	2,196.00	(2,196.00)
1-5-9400-8000	CAPITAL - NGS - SEWAGE		210,813.00	63,101.00	147,712.00
1-5-9400-8000	CAPITAL - NGS - SEWAGE	HYDRA	-	953.00	(953.00)
1-5-9400-8000	CAPITAL - NGS - SEWAGE	LAGOON	-	185,051.00	(185,051.00)
1-5-9400-8000	CAPITAL - NGS - SEWAGE	LINING	-	139,242.00	(139,242.00)
1-5-9401-8000	CAPITAL - ANNUAL SEWER LINING		-	(42,816.00)	42,816.00
1-5-9500-1506	MDS - BRIDGE LOAN INTEREST		-	28,307.00	(28,307.00)
1-5-9500-2065	MDS - PERMITS & APPROVALS		21,633.00	-	21,633.00
1-5-9500-2125	MDS - MATERIAL & SUPPLIES		-	81.00	(81.00)
1-5-9500-2223	MDS - PROJECT ENGINEERING		322,914.00	101,175.00	221,739.00
1-5-9500-2540	MDS - SAMPLING & TESTING		-	814.00	(814.00)
1-5-9500-4010	MDS - CONTRACTED SERVICES		1,290,470.00	1,949,139.00	(658,669.00)
1-5-9550-2060	MWT - INSPECTIONS		-	2,646.00	(2,646.00)
1-5-9550-2065	MWT - PERMITS & APPROVALS		30,330.00	-	30,330.00
1-5-9550-2095	MWT - APPROVALS		-	11,248.00	(11,248.00)
1-5-9550-2223	MWT - PROJECT ENGINEERING		-	73,089.00	(73,089.00)
1-5-9550-4010	MWT - CONTRACTED SERVICES		-	476,171.00	(476,171.00)
1-5-9600-2065	AMTM - PERMITS & APPROVALS		41,552.00	-	41,552.00
1-5-9600-2223	AMTM - PROJECT ENGINEERING		524,325.00	132,198.00	392,127.00
1-5-9600-2540	AMTM - SAMPLING & TESTING		-	1,635.00	(1,635.00)

1-5-9600-4010	AMTM - CONTRACTED SERVICES	5,031,404.00	4,072,662.00	958,742.00
1-5-9650-2065	BS - PERMITS & APPROVALS	6,660.00	2,267.00	4,393.00
1-5-9650-2223	BS - PROJECT ENGINEERING	79,610.00	89,079.00	(9,469.00)
1-5-9650-4010	BS - CONTRACTED SERVICES	1,594,121.00	315,416.00	1,278,705.00
1-5-9700-2223	AWPU - PROJECT ENGINEERING	-	16,232.00	(16,232.00)
	TOTAL CAPITAL	18,899,715.00	8,330,331.00	10,569,384.00
	GRAND TOTAL	5,831,033.00	(9,925,595.00)	15,756,628.00



STAFF REPORT TO COMMITTEE OF THE WHOLE

Report No: BP-2019-27

September 18, 2019

From: Jacob Rheume – Chief Building Official / Director of Building, By-law & Planning

RE: 2019 Work Plan

Recommended Motion:

THAT the Committee of the Whole receives Staff Report No. BP-2019-27 – the Director of Building, By-law & Planning 2019 Work Plan.

Background / Analysis:

The Building, By- Law & Planning Department is presenting the Committee of the Whole with their work plan update for 2019.

BUILDING

Maxville Water Project

An information and checklist is available to the public for better understanding of the process. Permits, regulated by the Building Code Act, will be issued for every connection, and inspections will have to be conducted. A Building Permit Application that is signed by an owner gives the Chief Building Official the right of entry inside a building to inspect, as per Building Code Act. Many applications already have been submitted. Many connections are also already completed, waiting for water to be available to connect to potable water system.

Building Permit Application & Tracking Software

The IT department and CBO attended a presentation on a software for Building Permits issuance, tracking and inspection. The software appears like it's working well for a building department but is very expensive to buy the software and maintenance/updates also very expensive. The Department is working alongside IT to create newer software for Building Permit Applications & tracking system being linked with Zoning and to assess all cost to make right decisions for future.

Nutrient Management Plan training/update

The Township does have many properties with farmland and livestock facilities. These properties are often sensitive with neighboring properties for smell, looks, location, etc. New setbacks and regulations have been created to help with these situations. The Farm Building Code is also being reviewed and maybe from under the National Building Code to the Ontario Building Code. Some applications for Minor Variance are applied for due to MDS & NMSP.

Review of Sign By-law

The sign By-law will be reviewed at the end of 2019, or early 2020. Location, size, temporary or permanent, fees, will be some if the reviewed items.

Outstanding Building Permits (Hospital/Schools)

Like most other Townships, North Glengarry has a lot of outstanding Building Permits. Along with the Administrative Assistant, we are trying to close as many as possible, especially in public places like the hospital and the schools. Note that since the "Performance Deposits" have been implemented, we are seeing less and less outstanding permits. Performance Deposits income will start bringing in income in 2020.

Building Permits

We are currently close to 175 Building Permits that have been issued in 2019, a little more than last year. That includes SFD, decks, pools, livestock facilities, demolitions, etc.

BY-LAW ENFORCEMENT

Creation of Animal Control By-law

The By-law Enforcement Officer and the Department are currently working on a new Animal Control By-law, which would include dogs and an Exotic/Prohibited Animal By-law. We already have the Dog By-law but as the dog catcher duties will change, that By-law will also need to be updated. We currently do not have an Exotic/Prohibited Animal By-law.

Review Dog Catcher Duties

There is currently an agreement in place for all Townships of SDG for a dog catcher until the end of March 2020 but we are looking into some other options for after. We recently decided that it was of best interest for North Glengarry to pull out of a joint kennel for animal control throughout the United Counties. We will be looking at veterinary clinics, kennels and local farmers and evaluate what the best process would be.

Review of Garage Sale By-law

The sign By-law will be reviewed in 2020. The location, free weekends, setbacks, articles to be sold, will be some if the reviewed items.

Ongoing Complaints

The By-law is also working on several files to achieve compliance with municipal By-laws in a timely manner and to avoid any additional costs.

PLANNING

Draft Zoning By-law Review (2017)

The Planner held conference call with JL Richards and was updated on the project status since Gerry's departure from the Township. Currently working on an extensive detailed log of past ZBA and MV applications for analysis to create new 'zones' to accommodate repetitive amendments within new zones. The next step is creating a matrix chart to identify major gaps in the 2000 Comprehensive ZBL, identify parts of the 2017 review that can be incorporated into the current review, and moving forward.

Update of current GIS

A GIS technician was hired to update the GIS planning layers. Currently working with the Planner and IT to update all layers for new updated GIS. The GIS technician contract was extended until the end of 2019 for now. The department is evaluating the value of a GIS/IT technician for a new building permit/by-law application that needs a major upgrade.

Cannabis use - Zoning By-law Amendment

The Planning Department completed Cannabis Zoning By-law Amendment and Cannabis Retail Application Review Policy documents. The documents are currently being reviewed and will then submit for approval.

Creation of Site Plan Control By-law

Changes to the Site Plan Control By-law are being reviewed.

Main Street Renewal Project

A discussion on the status of Main Street Renewal Project was done with Ryan before his departure. Currently the project is suspended until the new Director commences his work at the Township. County level main street consultations to take place late summer/fall 2019 or spring 2020.

Town Core & Rural Cycling Project

The Planner attended the Annual Active Transportation Summit in South Stormont, useful materials and ideas were collected. The ideas were also discussed with the Economic Development Officer. Both will be collaborating with the public works department and the recreation department on the project to create a more bike friendly town core and expand/improve the recreational trails network.

Forest Conservation By-law

The draft documents for the Forest Conservation By-law and application are completed. We are now waiting some comments from Conservation Authorities to implement the By-law. It will be made available to public soon for comments and concerns. The By-law will then be reviewed and implemented with the public's comments. The plan is to also assign Set Fines to the By-law for a easier way to enforce it.

LPAT Official Plan Appeal

The Planning Department is working together with SDG Counties and Township planners, attending bi-monthly half day meetings for discussing the process and moving forward in the appeal.

Ongoing Zoning By-law Amendments, Consent Applications, Minor Variances

Also working on several files with applicants that will be forwarded to Council in due time. The meetings with customers are daily for pre-consultations, review of applications. Discussing possibilities in English and French.

Alternatives:

None.

Financial Implications:

No financial implications to the Township

Attachments & Relevant Legislation:


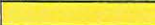

None.

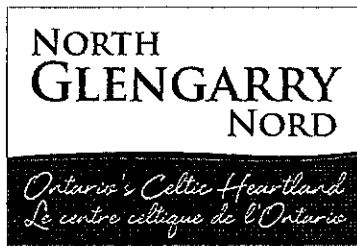
Others consulted:

Todd McDonell, *By-law Enforcement Officer*
Kasia Olszewska, *Planner*

Approved by Sarah Huskinson – CAO/Clerk

Building, Planning, By-Law Department Tasks		Deliverable	Involvement	2019				2020	Progress
				Q1	Q2	Q3	Q4		
Strat Plan	Draft Strat Plan for CAO & Council to review								
Policies	Draft Zoning By-law Review (2017)	Approved by Council	KO, JR						
	Cannabis use - Zoning By-law Amendment	Approved by Council	KO						
	Creation of Site Plan Control By-law	Approved by Council	KO						
	Creation of Animal Control By-law (SDG)	Approved by Council	TM, JR						
	Creation of Livestock/Poundkeeper By-law	Approved by Council	TM, JR						
	Review of Clean Yards By-law	Approved by Council	TM, JR						
	Review of Garage Sale By-law	Approved by Council	TK, JR						
	Review of Sign By-law	Approved by Council	JR						
Creation of Tree Canopy By-law	Approved by Council	KO, JR, SH							
Other	Main Street Renewal Project	Ongoing Planning/ Public Works/ SDG project	KO, RM, TK						
	Town Core & Rural Cycling Project	Ongoing Planning/ Ec. Dev./ SDG project	KO, TK						
	Update of current GIS	IT building a new software for building permits and zoning references and tracking	KO, JR						
	Ongoing ZBA, MV	Ongoing Planning	KO						
	Ongoing Consent Applications	Ongoing Planning	KO						
	Ongoing OP Appeal (SDG)	Ongoing Planning/ Township and SDG Appeal	KO						
	2 large scale project Building/Site Plan	New development in the Township	KO, JR						
	Building Permit Application & Tracking Software	IT building a new software for building permits and zoning references and tracking	RE, JR						
	Dog tags tracking	By-law Officer to overlook the entered date	TM, CL						
	By-law/Complaint Software	Easier and simpler tracking software for complaints	TM, CL						
	Nutrient Management Plan training/update	New training required to ensure OMAFRA compliance	JR						
	Review Dog Catcher Duties	Current contract to expire	TM, JR						
	Ongoing By-law Complaints	Ongoing By-law	TM						
	Ongoing Building Permit Applications	Ongoing Building	JR						
	Outstanding Building Permits (Hospital/Schools)	Hospital and Schools have some outstanding building permits and needs to be closed	CL, JR						
Office Painting	All Township offices to be repainted	JR							
Maxville Water Connections	Ongoing	JR							

Preparation 
Execution 
Complete 



STAFF REPORT TO COUNCIL Report No: COW FD 2019-03

September 19th, 2019

From: Matthew Roy - Fire Chief

RE: 2019 Work Plan

Recommended Motion:

That the Committee of the Whole receives Staff Report No. COW FD 2019-03 the Fire Chief's 2019 Work Plan update.

Background / Analysis:

Last Work Plan update: April 2019

COMMUNICATIONS

The communication project is currently in phase 1 and on schedule with the implementation of the Alexandria water tower, new digital equipment, frequencies, portable & mobile radios and repeaters. Phase 2 of the project at the Maxville Water tower will begin in October with anticipated completion prior to 2020.

TRAINING FACILITY

The training facility project is currently in the building phase, with the recent acquisition of 7 shipping containers. Site preparation have been prepared with the assistance of the roads department. The first phase of this project is on budget and anticipate completion in Oct-Nov.

FIREWELLS

A new water well at the training center is anticipated to be installed in October with the assistance of water works. This fire well will serve the area of Apple Hill and assist in our training program.

STATION RENOVATIONS

Station 1 renovations are anticipated to begin in October, which will establish a headquarters location and office space for the Chief, Dep Chief, Fire Prevention and Administration. A new fuel tank will be installed at Station 1 – Alexandria supplied by MacEwen's to supply 24-hour access to diesel fuel for our vehicles. An evaluation of whether tank is required at Station2 – Apple Hill will take place in 2020.

POLICIES AND PROCEDURES

A new Standard Operating Procedure (SOP) process has been implemented, new and existing SOP, General Orders, Memo, and Safety Bulletins will be updated/ revised on a continuous basis.

RECORDS MANAGEMENT SYSTEM (BeeOn)

We are currently experiencing concerns with the vendor ICO. We haven't achieved implementation phase at this point, we are working with the counties to address our concerns shortly.

TRAINING

All firefighters are undergoing our training program according to OFM and NFPA standards. In 2019 all firefighters we enrolled in a firefighter survival and RIT training. The new training facility will assist in the completion of the training in 2019.

A recruit training program is being delivered for our 9 new recruits. All recruits are progressing well in the program.

PPE MAINTENANCE, AIR MANAGEMENT

All SCBA bottles have been hydrostatic tested. The air management program is in place and being monitored.

The PPE maintenance program is proving to be a high budget item, due to shipping cost to the vendor in Toronto. A review will be conducted to explore adding a washing machine in our department to reduce on going cost.

New lockers at Station 2 – Apple Hill, need to be purchase in effort to meet the NFPA 1851 standards.

AID AGREEMENTS, F.D. REVIEW/RISK ASSESSMENT, BY-LAW REVIEW

Currently conducting a review of all by-laws specifically:

Burn by-law – Completion November and implementation Jan 2020

Establishing a fire department – under review to new OFM standard.

Auto Aid – Champlain Twp- to be reviewed to ensure compliance and requirements

FLEET – LADDER TRUCK PURCHASED

Report submitted to counsel for approval.

Alternatives:

None.

Financial Implications:

See report – Fleet Ladder Truck

Attachments & Relevant Legislation:

Others Consulted:

Signed by Sarah Huskinson, CAO/Clerk

Fire Department Tasks		Deliverable	Involvement	2019				2020	Progress
				Q1	Q2	Q3	Q4		
Strat Plan									
Capital Projects	Communications	Project approved by Council	MR	Preparation	Execution	Execution	Complete	Phase 1 completion Sept	
	Training Facility	Project approved by Council	MR	Preparation	Execution	Execution	Complete		
	Firewells	Project approved by Council	MR	Preparation	Execution	Execution	Complete		
	Station Renovations	Project approved by Council	MR		Preparation	Execution	Complete		
Other	Policies and Procedures	Requires updating	MR		Preparation	Execution	Complete	New SOP created, ongoing	
	Record Management System	2018 Capital project	MR	Preparation	Execution	Execution	Complete	Under review	
	Training program	NFPA 1001	MR	Execution	Execution	Execution	Complete	Phase 3 RIT completed	
	PPE Maintenance	NFPA 1851	MR	Execution	Execution	Execution	Complete	Full program in place	
	Air Management Program	NFPA 1989	MR	Execution	Execution	Execution	Complete	Final prog. review in progress	
	Aid Agreements	FPPA	MR	Preparation	Execution	Execution	Complete	Under review	
	F. D. Review and Risk Assessment	FPPA	MR	Preparation	Execution	Execution	Complete	Ongoing	
	Review By-laws establishing fire department	OFM template	MR		Preparation	Execution	Complete	Currently updating	
	Ladder Truck purchase	Request for approval	MR			Execution	Complete	Report for Counsel	
	New Burn By-law	Required updating	MR			Execution	Complete	Updating to have in effect 2020	

Preparation 
 Execution 
 Complete 



STAFF REPORT TO COUNCIL

September 12, 2019

From: Michel Riberdy – Director of Public Works

RE: Public Works Department – September Update

Recommended Motion:

THAT the Committee of the Whole receives Staff Report No. PW 2019-16 for information purposes.

Background / Analysis:

The Public Works Department staff have been busy performing a vast amount of work over the summer months.

Roads Department:

Bridges

HP Engineering has performed the detailed bridge condition survey at Bishop Street Bridge, Dominion Street Bridge and Concession Road 8 Bridge. Part of the survey was to extract sawn asphalt and concrete core samples from the bridge decks for the testing process required to satisfy one of the components of the detailed bridge condition survey. The bridge studies will establish the scope of work required for the rehabilitation of the bridges to comply to the Bridge Code, to address deficiencies and to proceed with the tendering process of the bridge program in 2020.

New guide rail systems have been installed on Brodie Road at a large culvert and at Mac's Corners Bridge. The hand railing system on Seventeenth Bridge was welded in several locations to secure the hand rails to the bridge.

Hardtop Maintenance

The hot mix asphalt projects have been completed on Kenyon Concession Road 6 Road, Breadalbane Road, Elm Street and West Boundary Road in Alexandria as per the scheduled construction projects for 2019.

Culverts

The roads crew replaced 4 road culverts on Kenyon Concession Road 6, 5 road culverts on Masterson Road and 3 culverts on Skye Road.

Concrete Sidewalks/Curb/Misc.

Several sections of concrete curbs have been replaced in Alexandria by our own workforce. The roads crew also poured the concrete slab and installed the park bench in front of Shoppers Drug Mart. Furthermore, a tender for the Sandfield Street sidewalk project was issued several times. Unfortunately, no submissions were received, and the project will be deferred until 2020.

Miscellaneous Activities

The weed harvesting in Mill Pond has been completed this week for the season. Cold patching has been performed on various roads recently to address potholes. Also, several plow trucks are being certified for their annual inspection.

Water Works Department:

The waterworks crew along with the roads crew installed 300 meters of 150 mm (6") diameter of water piping on Mill Square, Ottawa Street and Catherine Fraser Street. Two new hydrants and an existing one were replaced to improve the water system and to increase the fire fighting capabilities in the area.

The water line on Mill Square and Ottawa Street was upgraded from a 100 mm (4") cast iron pipe to a 150 mm (6") plastic pipe and Catherine Fraser Street was upgraded from a 50 mm (2") copper pipe to a 150 mm (6") plastic pipe. The existing 100 mm (4") cast iron pipe had reached the end of its service life and had a fair amount of blockage in the pipe that created low pressure in the system for that area. Also, the 50 mm (2") copper pipe was servicing multiple homes on Catherine Fraser Street. Furthermore, the water line upgrade looped the system and eliminated two dead-end sections that existed. The residents should see an improvement in the water pressure to service their needs. The asphalt will be replaced soon to complete the project.

Moreover, staff have been maintaining hydrants within the water system to ensure proper operation. Also, they have tested, and they are preparing all sewage pumps and generators for the scheduled power outage on Sunday, September 15. Over the last month, students were hired to complete the manhole inspections which consisted of taking invert measurements and recording the general condition of the sanitary manholes. The data collected along with sewer

line inspection reports will be uploaded to an app on staff's smartphones for referencing purposes to perform some of their daily work activities more efficiently.

On Monday, September 16, the Alexandria water tower will be out of service for approximately 7 days so that a new mixing system can be installed. During this time, the system will be running solely from the water treatment plant. The new mixing system is necessary to ensure proper mixing of water within the tower. Presently, the water gets stagnant and loses its chlorine residual due to insufficient mixing during the summer weather.

Drainage Department:

Municipal Drains/Beaver Management

The Drainage Superintendent is working on request for quotations (RFQ) for the municipal drain maintenance program and beaver management based on requests from residents.

Maxville Water Project

The Maxville water project is nearing completion and Mr. Dave Malcom is overseeing the project activities, addressing deficiencies and dealing with complaints.

Alexandria Water Treatment Plant Upgrade

The Alexandria water treatment plant upgrade contract was awarded to Bourgon Construction and the pre-construction meeting took place on Wednesday, September 4, 2019. Bourgon Construction should be mobilizing to site shortly to begin the project.

R.A.R.E.

The plant is keeping up with the materials brought in. There were no sales for the month of August due to mill shutdowns for summer holidays. Eight loads of recycling materials have been sold so far this month. The HVAC unit was serviced and appears to be in good working order. Also, one employee has left, and another is retiring this month. Therefore, we have had to replace these individuals.

Comments

This report is presented for information purposes only.

Section 9

NEW BUSINESS

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: September 23, 2019

MOVED BY: _____

SECONDED BY: _____

WHEREAS, the Pupil Accommodation Review Guideline (PARG) in 2016 ignored important considerations.

And WHEREAS, Glengarry District High School and Maxville Public School in the Township of North Glengarry were reviewed for possible closure in 2016.

And WHEREAS, the Government of Ontario is currently working on new PARG guidelines.

Be it resolved that the Education Subcommittee of the Community Development Committee of the Township of North Glengarry proposes the following changes to the Pupil Accommodation Review Guideline:

1. That the economic impact of a school closure on a municipality be considered before a school is closed.
2. That there be proven value to the student when considering a school closure, including greater access to amenities, services, and learning opportunities (i.e., after school work, coop programs etc.)
3. That multiple options be allowed to be considered during the Pupil Accommodation Review Process.
4. That students being removed from their community be the absolute last resort, with all efforts being exhausted for school boards to share amenities and space before a child is transported out of their community.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

YEA

NEA

Deputy Mayor: Carma Williams

Councillor: Jacques Massie

Councillor: Brenda Noble

Councillor: Jeff Manley

Councillor: Michel Depratto

Councillor: Johanne Wensink

Mayor: Jamie MacDonald

Section 9 Item a

Section 10

NOTICE OF MOTION

Section 11

QUESTION PERIOD

Section 12

CLOSED SESSION

BUSINESS

Section 13

CONFIRMING BY-LAW

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: September 23, 2019

MOVED BY: _____

SECONDED BY: _____

That the Council of the Township of North Glengarry receive By-law 38-2019; and

That Council adopt by-law 38-2019 being a by-law to adopt, confirm and ratify matters dealt with by Resolution and that By-law 38-2019 be read a first, second, third time and enacted in Open Council this 23rd day of September, 2019.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

Deputy Mayor: Carma Williams

Councillor: Jacques Massie

Councillor: Brenda Noble

Councillor: Jeff Manley

Councillor: Michel Depratto

Councillor: Johanne Wensink

Mayor: Jamie MacDonald

YEA

NEA

Section 13 Item a

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

**BY-LAW 38-2019
FOR THE YEAR 2019**

BEING A BY-LAW TO ADOPT, CONFIRM AND RATIFY MATTERS DEALT WITH BY RESOLUTION.

WHEREAS s. 5(3) of the *Municipal Act, 2001*, provides that the powers of municipal corporation are to be exercised by its Council by by-law; and

WHEREAS it is deemed expedient that the proceedings, decisions and votes of the Council of the Corporation of the Township of North Glengarry at this meeting be confirmed and adopted by by-law;

THEREFORE the Council of the Corporation of the Township of North Glengarry enacts as follows:

- 1. **THAT** the action of the Council at its regular meeting of September 23, 2019 in respect to each motion passed and taken by the Council at its meetings, is hereby adopted, ratified and confirmed, as if each resolution or other action was adopted, ratified and confirmed by its separate by-law; and;
- 2. **THAT** the Mayor and the proper officers of the Township of North Glengarry are hereby authorized and directed to do all things necessary to give effect to the said action, or to obtain approvals where required, and except where otherwise provided, The Mayor and the Clerk are hereby directed to execute all documents necessary in that behalf and to affix the corporate seal of the Township to all such documents.
- 3. **THAT** if due to the inclusion of a particular resolution or resolutions this By-law would be deemed invalid by a court of competent jurisdiction then Section 1 to this By-law shall be deemed to apply to all motions passed except those that would make this By-law invalid.
- 4. **THAT** where a “Confirming By-law” conflicts with other by-laws the other by-laws shall take precedence. Where a “Confirming By-Law” conflicts with another “Confirming By-law” the most recent by-law shall take precedence.

READ a first, second and third time, passed, signed and sealed in Open Council this 23rd day of September, 2019.

CAO/Clerk / Deputy Clerk

Mayor / Deputy Mayor

I, hereby certify that the forgoing is a true copy of By-Law No. 38-2019, duly adopted by the Council of the Township of North Glengarry on the 23rd day of September, 2019.

Date Certified

CAO/Clerk / Deputy Clerk

Section 14

ADJOURN

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: September 23, 2019

MOVED BY: _____

SECONDED BY: _____

There being no further business to discuss, the meeting was adjourned at _____.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

YEA

NEA

Deputy Mayor: Carma Williams

Councillor: Jacques Massie

Councillor: Brenda Noble

Councillor: Jeff Manley

Councillor: Michel Depratto

Councillor: Johanne Wensink

Mayor: Jamie MacDonald

Section 14