

# THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

## Regular Meeting of Council

**Tuesday January 24, 2017 at 7:00 p.m. – Council Chambers  
102 Derby Street West, Alexandria, Ontario K0C 1A0**

### Draft Agenda

#### THE MEETING WILL OPEN WITH THE CANADIAN NATIONAL ANTHEM

1. ACCEPT THE AGENDA (Additions/Deletions) ® (Carma)
2. DECLARATIONS OF CONFLICTS OF INTEREST
3. ADOPTION OF PREVIOUS MINUTES ® (Jamie)
  - a) Regular Meeting of Council – January 9, 2017
  - b) Special Meeting of Council – January 11, 2017
  - c) Special Meeting of Council – January 17, 2017
4. DELEGATION(S)
  - a) Update of the Dalkeith little library – Brenda Noble
5. COMMITTEE RECOMMENDATIONS
6. CAO/CLERK'S DEPARTMENT - Daniel Gagnon, CAO/Clerk
  - a) 2017 Capital Pre-approval items ® (Brian)
7. RECREATION DEPARTMENT / COMMUNITY SERVICES DEPARTMENT – Anne Leduc, Director of Recreation/Community Services
  - a) Community Improvement Plan Reserve ® (Jeff)
  - b) Reinstatement of Recreation Advisory Committee Chair ® (Michel)
  - c) Key Information Report – GSP Chair
8. FINANCE DEPARTMENT - Johanna Levac, Treasurer
9. PLANNING/BUILDING & BY-LAW ENFORCEMENT DEPARTMENT - Gerry Murphy, CBO/Senior By-law Enforcement Officer/Planning Manager
10. PUBLIC WORKS DEPARTMENT – Ryan Morton, Director of Public Works
11. CORRESPONDENCE
  - a) Glengarry Sports Palace Board Minutes – November 29, 2016
  - b) Recreation Advisory Committee Minutes – December 19, 2016
  - c) Notice of Study – Hwy 417 Eastbound Ramp/ Hwy 34 Intersection Improvements
  - d) Proclamation - Heart and Stroke Foundation ® (Brian)
  - e) Support Different Townships re: Hydro One's Strategy Regarding Hydro Costs.
12. NEW BUSINESS
13. NOTICE OF MOTION

Next Regular Public Meeting of Council  
Monday, February 6, 2017 at 7:00 p.m. at the Centre Sandfield Centre, 102 Derby Street West, Alexandria, Ontario.  
Note: Meeting are subject to change or cancellation.

14. **QUESTION PERIOD** (limit of one question per person and subsequent question will be at the discretion of the Mayor/Chair).

15. **CLOSED SESSION BUSINESS**

Offer to purchase municipal land in Alexandria (as this matter deal with a proposed or pending acquisition or disposition of land by the municipality or local board they may be discussed in closed session under sections 239 (2)(c) of the *Ontario Municipal Act*);

Recreation Dept. Human Resources (as this matter deal with labour relations or employee negotiations they may be discussed in closed session under sections 239 (2)(d) of the *Ontario Municipal Act*);

and adopt the minutes of the Municipal Council “In Camera” session meeting of October 11, 2016, October 27, 2016, November 24, 2016, November 28, 2016 and January 17, 2017.

16. **CONFIRMING BY-LAW**

a) By-law 03-2017 ® (Carma)

17. **ADJOURN** ® (Jacques)

# **Section 1**

**ACCEPT THE AGENDA**

**CORPORATION OF  
THE  
TOWNSHIP OF NORTH GLENGARRY**

**RESOLUTION #** \_\_\_\_\_

**DATE:** January 24, 2017

**MOVED BY:** \_\_\_\_\_

**SECONDED BY:** \_\_\_\_\_

That the Council of the Township of North Glengarry accepts the agenda of the Regular Meeting of Council on Tuesday January 24, 2017.

**Carried**

**Defeated**

**Deferred**

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**MAYOR / DEPUTY MAYOR**

**YEA**

**NEA**

**Deputy Mayor:** Jamie MacDonald

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**Councillor:** Jacques Massie

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**Councillor:** Brian Caddell

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**Councillor:** Jeff Manley

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**Councillor:** Michel Depratto

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**Councillor:** Carma Williams

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**Mayor:** Chris McDonell

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**Section 1**



## **Section 2**

# **DECLARATIONS OF CONFLICTS OF INTEREST**

## **Section 3**

# **ADOPTION OF PREVIOUS MINUTES**

**CORPORATION OF  
THE  
TOWNSHIP OF NORTH GLENGARRY**

**RESOLUTION #** \_\_\_\_\_

**DATE:** January 24, 2017

**MOVED BY:** \_\_\_\_\_

**SECONDED BY:** \_\_\_\_\_

That the minutes of the following meetings be adopted as circulated.

Regular Meeting of Council – January 9, 2017  
Special Meeting of Council – January 11, 2017  
Special Meeting of Council – January 17, 2017

**Carried**  
\_\_\_\_\_

**Defeated**  
\_\_\_\_\_

**Deferred**  
\_\_\_\_\_

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**MAYOR / DEPUTY MAYOR**

	<b>YEA</b>	<b>NEA</b>
<b>Deputy Mayor:</b> Jamie MacDonald	_____	_____
<b>Councillor:</b> Jacques Massie	_____	_____
<b>Councillor:</b> Brian Caddell	_____	_____
<b>Councillor:</b> Jeff Manley	_____	_____
<b>Councillor:</b> Michel Depratto	_____	_____
<b>Councillor:</b> Carma Williams	_____	_____
<b>Mayor:</b> Chris McDonell	_____	_____

**Section 3**



3(a)

# THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

## REGULAR MEETING OF COUNCIL

**Monday January 9, 2017 at 7:00 p.m. – Council Chambers  
102 Derby Street West, Alexandria, On K0C 1A0**

A Regular meeting of the Municipal Council was held on January 9, 2017 at 7:00 p.m., with Mayor Chris McDonell presiding.

**PRESENT:** **Deputy Mayor** – Jamie MacDonald  
**Councillor at Large** – Jacques Massie  
**Councillor (Kenyon Ward)** – Jeff Manley  
**Councillor (Lochiel Ward)** – Brian Caddell  
**Councillor (Alexandria Ward)** – Michel Depratto  
**Councillor (Maxville Ward)** – Carma Williams

**ALSO PRESENT:** **CAO** – Daniel Gagnon  
**Director – Community Services** – Anne Leduc  
**Director of Public Works** – Ryan Morton

1. **DECLARATIONS OF CONFLICTS OF INTEREST**
2. **ACCEPT THE AGENDA**

### **Resolution No. 1**

**Moved by:** Carma Williams **Seconded by:** Michel Depratto

That the Council of the Township of North Glengarry accepts the agenda of the Regular Meeting of Council on Monday January 9, 2017.

**Carried**

3. **ADOPTION OF PREVIOUS MINUTES**

### **Resolution No. 2**

**Moved by:** Jamie MacDonald **Seconded by:** Carma Williams

That the minutes of the following meetings be adopted as circulated.

Special Meeting of Council – December 12, 2016  
Regular Meeting of Council – December 12, 2016

**Carried**

4. **DELEGATION(S)**

#### **a) Priests Mill Arts Centre – Eric Covington**

Eric Covington presented an update to Council and staff about the Priests Mill Arts Centre (PMAC) and the group's planned activities in the future.

#### **b) Economic Impact of School Closures – Rick Clayton from Doyletech Corp.**

Rick Clayton from Doyletech Corp. presented the findings of his econometric study into the economic impacts of the proposed school closures in North Glengarry.

**5. COMMITTEE RECOMMENDATIONS**

**a) Recreation Committee Dec 19, 2016 – MRAC Dunvegan Capital Funds Transfer**

**Resolution No. 3**

**Moved by:** Jacques Massie

**Seconded by:** Jeff Manley

That Council approves the Capital Funds transfers recommended by the Recreation Advisory Committee from the association listed below to the Dunvegan Recreation Association:

Maxville Recreation Association	\$1400.00
Greenfield Recreation Association	\$100.00
Total	\$1500.00

**Carried**

**Action - AL**

**b) Recreation Committee Dec 19, 2016 – MRAC Glen Robertson Capital Funds Transfer**

**Resolution No. 4**

**Moved by:** Brian Caddell

**Seconded by:** Jeff Manley

That Council approves the Capital Funds transfer recommended by the Recreation Advisory Committee from the association listed below to the Glen Robertson Recreation Association:

Father Gauthier Recreation Association	\$3646.06
Total	\$3646.06

**Carried**

**Action – AL**

**c) Recreation Committee Dec 19, 2016 – MRAC 2017 Capital & Operating Budgets Submission**

**Resolution No. 5**

**Moved by:** Jeff Manley

**Seconded by:** Jacques Massie

That Council receives the schedules submitted by the Municipal Recreation Advisory Committee which are to be included as part of the Township of North Glengarry’s Budgeting Exercise.

**Carried**

**Action - AL**

**6. CAO/CLERK'S DEPARTMENT - Daniel Gagnon, CAO/Clerk**

**7. RECREATION DEPARTMENT / COMMUNITY SERVICES DEPARTMENT - Anne Leduc, Director – Community Services**

**a) Concussion Prevention & Maintenance Policy**

**Resolution No. 6**

**Moved by:** Michel Depratto

**Seconded by:** Carma Williams

That Council of the Township of North Glengarry approves the Concussion Prevention and Management Policy.

**Carried**

**Action – AL**

**b) Volunteer Screening Policy**

**Resolution No. 7**

**Moved by:** Carma Williams

**Seconded by:** Michel Depratto

That Council of the Township of North Glengarry approves the Volunteer Screening Policy.

**Carried**

**Action – AL**

**c) Recreation Inclusion Fund 2016**

Anne Leduc updated Council on the recreation inclusion fund usage in 2016.

**8. FINANCE DEPARTMENT – Johanna Levac, Treasurer**

**a) By-law 01-2017 Temporary Borrowing By-law**

**Resolution No. 8**

**Moved by:** Jamie MacDonald

**Seconded by:** Carma Williams

That By-law 01-2017 being a by-law to authorize temporary borrowing from time to time during the fiscal year ending December 31, 2017 be read a first, second and third time and adopted in Open Council.

**Carried**

**Action - AL**

**b) Budget vs. Actual – Operating Update**

**Resolution No. 9**

**Moved by:** Jacques Massie

**Seconded by:** Jeff Manley

That the “Budget versus Actual – Operating Update” report is presented to Council for information purposes only.

**Carried**

**c) Investment Policy – Quarterly Report – October to December 2016**

**Resolution No. 10**

**Moved by:** Michel Depratto

**Seconded by:** Carma Williams

That the “Investment Policy – Quarterly Report – October – December 2016” be accepted by Council for information purposes only.

**Carried**

**9. PLANNING/BUILDING & BY-LAW ENFORCEMENT DEPARTMENT -**

Gerry Murphy Chief Building Official/Senior By-law Enforcement Officer/Planning Manager

**10. PUBLIC WORKS DEPARTMENT – Ryan Morton, Director of Public Works**

**a) SEIU Collective Agreement**

**Resolution No. 11**

**Moved by:** Brian Caddell

**Seconded by:** Jeff Manley



THAT the Council of the Township of North Glengarry authorizes the CAO/Clerk and the Mayor to sign an agreement with the SEIU Local 2,

AND FURTHER, that the duration of the agreement shall be for the calendar year of 2017, 2018 and 2019.

**Carried**

**Action - RM**

**11. CORRESPONDENCE**

- a) Richmond Hill – Support Postal Banking
- b) Township of McMurrich/Monteith – Municipal Fire Dept. Infrastructure
- c) CIPAC Minutes – November 21, 2016
- d) Recreation Advisory Committee Minutes – November 22, 2016

**12. NEW BUSINESS**

**13. NOTICE OF MOTION** - Next Meeting of Council, January 24, 2017.

**14. QUESTION PERIOD**

**15. CLOSED SESSION BUSINESS**

**16. CONFIRMING BY-LAW**

- a) **By-law 02-2017**

**Resolution No. 12**

**Moved by:** Jeff Manley

**Seconded by:** Jacques Massie

That the Council of the Township of North Glengarry receive By-law 02-2017; and

That Council adopt by-law 02-2017 being a by-law to adopt, confirm and ratify matters dealt with by Resolution and that By-law 02-2017 be read a first, second, third time and enacted in Open Council this 9<sup>th</sup> day of January, 2017.

**Carried**

**17. ADJOURNMENT**

**Resolution No. 13**

**Moved by:** Jacques Massie

**Seconded by:** Jeff Manley

There being no further business to discuss, the meeting was adjourned at 8:15 p.m.

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**Daniel Gagnon – CAO/Clerk**

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**Mayor / Deputy Mayor**

# THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

## SPECIAL MEETING OF COUNCIL

Wednesday January 11, 2017 at 2:00 p.m. – Council Chambers  
102 Derby Street West, Alexandria, On K0C 1A0

A Special meeting of the Municipal Council was held on January 11, 2017 at 2:00 p.m., with Mayor Chris McDonnell presiding.

**PRESENT:** **Deputy Mayor** – Jamie MacDonald  
**Councillor at Large** – Jacques Massie  
**Councillor (Kenyon Ward)** – Jeff Manley  
**Councillor (Lochiel Ward)** – Brian Caddell  
**Councillor (Alexandria Ward)** – Michel Depratto  
**Councillor (Maxville Ward)** – Carma Williams

**ALSO PRESENT:** **CAO** – Daniel Gagnon  
**Director of Public Works** – Ryan Morton

1. DECLARATIONS OF CONFLICTS OF INTEREST
2. ACCEPT THE AGENDA

### Resolution No. 1

**Moved by:** Carma Williams

**Seconded by:** Brian Caddell

That the Council of the Township of North Glengarry accepts the agenda of the Special Meeting of Council on Wednesday January 11, 2017.

**Carried**

3. ADOPTION OF PREVIOUS MINUTES
4. DELEGATION(S)

**a) Presentation by McIntosh Perry – Road Needs Study**

Phil Whelan from McIntosh Perry Consulting Engineers presented the 5 year road needs study results to Council.

**b) Presentation by McIntosh Perry – Lagoon Environmental Assessment**

Lisa Marshall from McIntosh Perry Consulting Engineers presented an update on the Environmental Assessment for the Alexandria lagoon expansion project and outlined next steps.

5. COMMITTEE RECOMMENDATIONS
6. CAO/CLERK'S DEPARTMENT - Daniel Gagnon, CAO/Clerk
7. RECREATION DEPARTMENT / COMMUNITY SERVICES DEPARTMENT -  
Anne Leduc, Director – Community Services
8. FINANCE DEPARTMENT – Johanna Levac, Treasurer
9. PLANNING/BUILDING & BY-LAW ENFORCEMENT DEPARTMENT -  
Gerry Murphy Chief Building Official/Senior By-law Enforcement Officer/Planning Manager
10. PUBLIC WORKS DEPARTMENT – Ryan Morton, Director of Public Works

11. CORRESPONDENCE
12. NEW BUSINESS
13. NOTICE OF MOTION - Next Meeting of Council, January 24, 2017.
14. QUESTION PERIOD
15. CLOSED SESSION BUSINESS
16. CONFIRMING BY-LAW
17. ADJOURNMENT

**Resolution No. 2**

**Moved by:** Jacques Massie

**Seconded by:** Jeff Manley

There being no further business to discuss, the meeting was adjourned at 3:30 p.m.

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**Daniel Gagnon – CAO/Clerk**

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**Mayor / Deputy Mayor**



# THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

## SPECIAL MEETING OF COUNCIL

**Tuesday January 17, 2017 at 2:00 p.m. – Council Chambers  
102 Derby Street West, Alexandria, On K0C 1A0**

A Special meeting of the Municipal Council was held on January 17, 2017 at 2:00 p.m., with Mayor Chris McDonnell presiding.

**PRESENT:** **Deputy Mayor** – Jamie MacDonald  
**Councillor at Large** – Jacques Massie  
**Councillor (Kenyon Ward)** – Jeff Manley  
**Councillor (Lochiel Ward)** – Brian Caddell  
**Councillor (Alexandria Ward)** – Michel Depratto  
**Councillor (Maxville Ward)** – Carma Williams

**ALSO PRESENT:** **CAO** – Daniel Gagnon  
**Director – Community Services** – Anne Leduc

1. **DECLARATIONS OF CONFLICTS OF INTEREST**
2. **ACCEPT THE AGENDA**

### **Resolution No. 1**

**Moved by:** Carma Williams

**Seconded by:** Michel Depratto

That the Council of the Township of North Glengarry accepts the agenda of the Special Meeting of Council on Tuesday January 17, 2017.

**Carried**

3. **ADOPTION OF PREVIOUS MINUTES**
4. **DELEGATION(S)**
5. **COMMITTEE RECOMMENDATIONS**
6. **CAO/CLERK'S DEPARTMENT** - Daniel Gagnon, CAO/Clerk
7. **RECREATION DEPARTMENT / COMMUNITY SERVICES DEPARTMENT** -  
Anne Leduc, Director – Community Services

#### **a) Tractor purchase**

### **Resolution No. 2**

**Moved by:** Jamie MacDonald

**Seconded by:** Carma Williams

THAT the Council of the Township of North Glengarry authorizes the Community Services and Recreation Department to execute a purchase of a 35 hp 2008 Kubota tractor, including snowblower, blade, belly mount finishing mower and loader, from Green Valley Kubota in the amount not surpassing \$26,000 plus HST;

AND FURTHER, that the authority to execute the documents I assigned to the Director of Community Services & Recreation in consultation with the CAO.

AND FURTHER, that Council pre-approves this expenditure in the 2017 capital budget and funding of the purchase will be reviewed during the 2017 budget process.

**Carried**

**Action – AL/DG**

8. **FINANCE DEPARTMENT** – Johanna Levac, Treasurer
9. **PLANNING/BUILDING & BY-LAW ENFORCEMENT DEPARTMENT** -  
Gerry Murphy Chief Building Official/Senior By-law Enforcement Officer/Planning Manager
10. **PUBLIC WORKS DEPARTMENT** – Ryan Morton, Director of Public Works
11. **CORRESPONDENCE**
12. **NEW BUSINESS**
13. **NOTICE OF MOTION** - Next Meeting of Council, January 24, 2017.
14. **QUESTION PERIOD**
15. **CLOSED SESSION BUSINESS**

**Resolution No. 3**

**Moved by:** Jeff Manley

**Seconded by:**

**Proceed "In Camera" Session,**

That the Council of the Township of North Glengarry proceeds in Camera under Section 239 (2) of the *Ontario Municipal Act* at 2:07 p.m., in order to address,

Human Resources – Community Services & Recreation Department (as this matter deal with personal matters about an identifiable individual, including municipal or local board employees they may be discussed in closed session under sections 239 (2)(b) of the *Ontario Municipal Act*);

Human Resources – Senior Management Performance Management and Succession Planning (as this matter deal with labour relations or employee negotiations they may be discussed in closed session under sections 239 (2)(d) of the *Ontario Municipal Act*).

**Carried**

**Resolution No. 4**

**Moved by:** Brian Caddell

**Seconded by:** Jacques Massie

That we return to the Special Meeting of Council at 3:59 p.m.

**Carried**

16. **CONFIRMING BY-LAW**

17. **ADJOURNMENT**

**Resolution No. 5**

**Moved by:** Jacques Massie

**Seconded by:** Jeff Manley

There being no further business to discuss, the meeting was adjourned at 4:00 p.m.

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**Daniel Gagnon – CAO/Clerk**

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**Mayor / Deputy Mayor**



## **Section 4**

# **DELEGATION**



# **Section 5**

## **COMMITTEE**

### **RECOMMENDATIONS**

**Section 6**

**CAO/CLERK'S**

**DEPARTMENT**

**Daniel Gagnon**

**CORPORATION OF  
THE  
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # \_\_\_\_\_

DATE: January 24, 2017

MOVED BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

THAT the Council of the Township of North Glengarry pre-approve the following projects for the 2017 capital budget in order to secure beneficial costs and/or maximize operational efficiencies and that

the Mayor and CAO be authorized to execute any documents needed to implementing this direction.

Dept / Area	Project	Cost Estimate	APPROVED	Defer to Budget Exercise
<b>DOME</b>				
	Pavement around south facing portion of the dome	\$25,000		X
<b>MAXVILLE &amp; DISTRICT SPORTS COMPLEX</b>				
	Condenser with glycol loop	\$90,000	X	
<b>ISLAND PARK</b>				
	Main Walkway to Sandfield Centre	\$65,000		X
	New bleachers for Soccer Fields	\$5,000		X
	Goals for Soccer Field	\$10,000		X
	Goals for Soccer Field	\$6,600		X
<b>ECONOMIC DEVELOPMENT</b>				
	Mill Square Furniture / Landscaping / Signage	\$40,000	X	
	Island Park Master Plan (+ King George Park Design)	\$25,000	X	
	Christmas Lights (Snowflakes)	\$15,000		X
	Hydro for Hamlet Poles	\$19,000		X
	Website - mobile friendly	\$6,000	X	
	<b>Total Rec / Ec Dev:</b>	<b>\$350,600</b>	<b>\$161,000</b>	

<b>PUBLIC WORKS</b>			
	East Boundary Rd Culvert	\$156,700	X
	Frasier Rd Bridge	\$211,600	X
	Hope Ouimet Rd Culvert	\$23,000	X
	Road Resurfacing (failed roads using OCIF grants)	\$422,300	X
	Alexandria Lagoon Design	\$750,000	X
	Hardtop Road Maintenance	\$414,900	X
	<b>Total PWS:</b>	<b>\$1,978,500</b>	<b>\$1,978,500</b>

**Carried**

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**Defeated**

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**Deferred**

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**MAYOR / DEPUTY MAYOR**

**Deputy Mayor:** Jamie MacDonald  
**Councillor:** Jacques Massie  
**Councillor:** Brian Caddell  
**Councillor:** Jeff Manley  
**Councillor:** Michel Depratto  
**Councillor:** Carma Williams  
**Mayor:** Chris McDonell

<b>YEA</b>	<b>NEA</b>
_____	_____
_____	_____
_____	_____
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_____	_____
_____	_____
_____	_____

**Section 6 Item a**



6(a)

## TOWNSHIP OF NORTH GLENGARRY

### STAFF REPORT

**Date:** January 19, 2017

**To:** Council

**From:** \_\_\_\_\_  
Daniel Gagnon  
CAO/Clerk

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**Re: 2017 capital budget – project pre-approvals**

#### **Discussion:**

The 2017 municipal budget exercise will take place in February and March this year. In order to take advantage of joint tenders with the United Counties or other operational efficiencies, early approval of some key capital projects is necessary.

The Public Works Dept and the Recreation and Community Services Dept have identified some potential projects that should be pre-approved as 2017 capital projects.

The list of projects has been reviewed in varying detail at a recent Special Council meeting, PWs committee and the January 10, 2017 Recreation Committee. The Recreation Committee passed a motion recommending approval of the list of projects listed as Schedule A attached.

However, the CAO reviewed both lists and is recommending amendments, the revised list for pre-approvals is outlined below in the Recommendation section but the table is easily amendable by Council should it agree with the Recreation Committee's initial recommendation or require other changes.

Note: at the January 10, 2017 Rec Committee a discussion ensued regarding the potential for a basketball court. Staff will ensure that the Island Park Master Plan takes into account the need for repaired and/or new basketball court(s) in Island Park for future reference during the regular 2017 budget exercise.

A need for a dehumidifier at the GSP will be reviewed by the GSP Board of Management and hence is omitted for Council's approval list at this time.

#### **SUPPORTING DOCUMENTATION:**

Schedule A - Rec and Community Services Dept capital pre-approvals recommendations  
Schedule B – PWs Dept capital pre-approvals recommendations

## RECOMMENDATION:

THAT the Council of the Township of North Glengarry pre-approve the following projects for the 2017 capital budget in order to secure beneficial costs and/or maximize operational efficiencies and that

the Mayor and CAO be authorized to execute any documents needed to implementing this direction.

Dept / Area	Project	Cost Estimate	APPROVED	Defer to Budget Exercise
<b>DOME</b>				
	Pavement around south facing portion of the dome	\$25,000		X
<b>MAXVILLE &amp; DISTRICT SPORTS COMPLEX</b>				
	Condenser with glycol loop	\$90,000	X	
<b>ISLAND PARK</b>				
	Main Walkway to Sandfield Centre	\$65,000		X
	New bleachers for Soccer Fields	\$5,000		X
	Goals for Soccer Field	\$10,000		X
	Goals for Soccer Field	\$6,600		X
<b>ECONOMIC DEVELOPMENT</b>				
	Mill Square Furniture / Landscaping / Signage	\$40,000	X	
	Island Park Master Plan (+ King George Park Design)	\$25,000	X	
	Christmas Lights (Snowflakes)	\$15,000		X
	Hydro for Hamlet Poles	\$19,000		X
	Website - mobile friendly	\$6,000	X	
	<b>Total Rec / Ec Dev:</b>	<b>\$350,600</b>	<b>\$161,000</b>	
<b>PUBLIC WORKS</b>				
	East Boundary Rd Culvert	\$156,700	X	
	Frasier Rd Bridge	\$211,600	X	
	Hope Ouimet Rd Culvert	\$23,000	X	
	Road Resurfacing (failed roads using OCIF grants)	\$422,300	X	
	Alexandria Lagoon Design	\$750,000	X	
	Hardtop Road Maintenance	\$414,900	X	
	<b>Total PWS:</b>	<b>\$1,978,500</b>	<b>\$1,978,500</b>	



Schedule A – Original Recommended 2017 Capital Pre-Approval projects for the Community Services Department (reviewed by Rec Committee January 10, 2017)

Project	Estimated Cost	Grant / Fundraising	Reserves or 2016 carry-over	Net Levy	Notes	Reason
<b>2017 CAPITAL DOME</b>						
Pavement around south facing portion of the dome	25,000			25,000	Base to assist with sensitive snow removal around Dome	Possibility to piggy back on PW tenders
<b>2017 CAPITAL MAXVILLE &amp; DISTRICT SPORTS COMPLEXE</b>						
Condenser with glycol loop	90,000			90,000	Save on well water, sewage capacity in lagoons	RFP Process necessary & to be done before start-up rush in August 2017. (may be partially funded by 2016 surplus to be determined)
<b>2017 CAPITAL ISLAND PARK</b>						
Main Walkway	65,000			65,000	Main walkway + lighting	Possibility to piggy-back on PW tender
New bleachers for Soccer Fields	5,000			5,000	Old bleachers are unstable	Ready for start of Spring 2017 soccer season
Goals for Soccer Field	10,000			10,000	4 Goals for 2 large soccer fields	Ready for start of Spring 2017 soccer season
Goals for Soccer Field	6,600			6,600	6 Goals for 2 small soccer fields & 1 microfield	Ready for start of Spring 2017 soccer season
<b>2017 CAPITAL GLENGARRY SPORTS PALACE</b>						
Dehumidifier	40,000	-10,000		30,000	Facilitate start up by reducing load on the compressors (creates efficiencies & healthier building envelope) and extension of ice-time into the spring	



**2017 CAPITAL ECONOMIC DEVELOPMENT**

Mill Square Furniture, Landscaping, Signage	40,000	-15,000		25,000	Remainder of Canada 150 grant in 2017	Timeliness with Grant Funding and procurement to allow for summer use of renewed space
Island Park Master Plan + King George	25,000		-25,000	-	Remaining 2016 funds transferred to Reserve?	Timeliness - start landscaping projects in Spring 2017 & Funding set aside in 2016 carry-over
Christmas Lights (Snowflakes)	15,000			15,000	Economic Development - Capital	Created by local artisan - Ensure snowflakes are ready early Fall 2017
Hydro for Hamlet Poles	19,000			19,000	Glen Robertson, Dalkeith, Dunvegan & Apple Hill (\$250/plug x 40 outlets@\$10K + \$600 permit)	Completion of project in time to install snowflakes in Fall 2017
<b>Total</b>	<b>\$350,600</b>	<b>-\$25,000</b>	<b>-\$29,000</b>	<b>\$296,600</b>		

Note: a small tractor for the Dome sensitive snow removal was pre-approved by Council at a special meeting on January 17, 2017

**Schedule B – Recommended 2017 Capital Pre-Approval projects for the Public Works Department**

	<b>Project</b>	<b>Estimated Cost</b>	<b>Grants</b>	<b>Reserves or 2016 carry-over</b>	<b>Net Levy</b>	<b>Notes</b>	<b>Reason</b>
	East Boundary Rd Culvert	156,700	-100,100	56,600	-	Funded by Federal Gas tax and Carry Over (in-house replacement)	Easy pre-approval since zero tax levy impact, approval facilitates planning workload and procurement (materials)
	Frasier Rd Bridge	211,600	-211,600		-	Funded by Federal Gas Tax (part of larger bridge plan, in-house replacement)	Easy pre-approval since zero tax levy impact, approval facilitates planning workload and procurement (materials)
	Hope Ouimet Rd Culvert	23,000		23,000	-	Funded by carry over previous year, culvert replacement	Easy pre-approval since zero tax levy impact, approval facilitates planning workload and procurement (materials)
	Road Resurfacing (failed roads using OCIF grants)	422,300	-91,200	331,100*	-	* Funded by OCIF and financing to use confirmed formula based OCIF allotment for future years to do as much work as possible in 2017	Approval facilitates planning workload and procurement (materials). Method of financing to be determined
	Alexandria Lagoon Design	750,000	-316,400	433,600	-	Fed/prov grant (CWWF) fund 316k, balance to be determined from the sewer rates, reserves or financing	Need to move ahead with detailed design now that EA 99% done and move to shovel ready status ASAP
	Hardtop Renewal Program	414,900			414,900		
<b>Total</b>		<b>\$ 1,978,500</b>	<b>- \$719,300</b>	<b>-\$844,300</b>	<b>\$414,900</b>		



**Section 7**

**RECREATION  
DEPARTMENT**

**Anne Leduc**

**CORPORATION OF  
THE  
TOWNSHIP OF NORTH GLENGARRY**

**RESOLUTION #** \_\_\_\_\_

**DATE:** January 24, 2017

**MOVED BY:** \_\_\_\_\_

**SECONDED BY:** \_\_\_\_\_

That the Council of the Township of North Glengarry authorizes the transfer of \$57,331.77 from the Economic Development Operating Budget to a dedicated Community Improvement Plan reserve for availability and disbursement when the Community Improvement Plan projects approved in 2016 come to completion.

**Carried**

**Defeated**

**Deferred**

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**MAYOR / DEPUTY MAYOR**

**YEA**

**NEA**

**Deputy Mayor:** Jamie MacDonald

**Councillor:** Jacques Massie

**Councillor:** Brian Caddell

**Councillor:** Jeff Manley

**Councillor:** Michel Depratto

**Councillor:** Carma Williams

**Mayor:** Chris McDonell

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**Section 7 Item a**

**TOWNSHIP OF NORTH GLENGARRY**

**STAFF REPORT**

**Date:** January 24, 2017  
**To:** Council  
**From:** Anne Leduc, Director of Recreation & Community Services



Approved:  
Daniel Gagnon, CAO/Clerk

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**Re: Transfer to Community Improvement Plan Reserve**

**BACKGROUND:**

The North Glengarry Community Improvement Plan was adopted by By-Law 05-2016 on February 8, 2016 and came into force on March 1, 2016. The initial budget allotment for the financial incentives program for 2016 was \$50,000. Due to the high volume of demand, Council amended the budget on July 25, 2016, allowing for a total budget \$80,000 for 2016. The allotment for the interest-free municipal loan is derived from the reserves.

Community Improvement Plan Status as of December 31, 2016:

Number of applications funded	Total interest-free Loans	Grants paid out as of Dec 31, 2016 from \$80,000 fund	CIP funds to be transferred to reserve
12 *	\$74,774.00 ±	\$22,668.23	\$57,331.77

\* 13 approved but 1 repealed  
± 8 applicants partook in the interest-free loan

As of December 31, 2016, \$57,331.77 remain as undisbursed CIP funds. Applicants can access funds for a period of 18 months following the approval of their application. These undisbursed funds should be



transferred to a dedicated Community Improvement Plan Reserve to ensure availability in the future as the 2016 projects move to completion.

**FINANCIAL IMPACT**

None – Transfer from operating into reserve.

**SUPPORTING DOCUMENTATION:**

None

**RECOMMENDATIONS:**

THAT the Council of the Township of North Glengarry passes a resolution authorizing the transfer of \$57,331.77 from the Economic Development Operating Budget to a dedicated Community Improvement Plan reserve for availability and disbursement when the Community Improvement Plan projects approved in 2016 come to completion.

**CORPORATION OF  
THE  
TOWNSHIP OF NORTH GLENGARRY**

**RESOLUTION #** \_\_\_\_\_

**DATE:** January 24, 2017

**MOVED BY:** \_\_\_\_\_

**SECONDED BY:** \_\_\_\_\_

THAT the Council of the Township of North Glengarry reinstate Deputy Mayor Jamie MacDonald to the position of Chair for the Recreation Advisory Committee.

**Carried**

**Defeated**

**Deferred**

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\_\_\_\_\_

\_\_\_\_\_

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**MAYOR / DEPUTY MAYOR**

**YEA**

**NEA**

**Deputy Mayor:** Jamie MacDonald

**Councillor:** Jacques Massie

**Councillor:** Brian Caddell

**Councillor:** Jeff Manley

**Councillor:** Michel Depratto

**Councillor:** Carma Williams

**Mayor:** Chris McDonell

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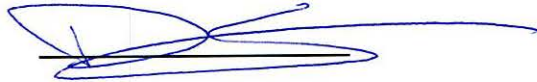
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**Section 7 Item b**

**TOWNSHIP OF NORTH GLENGARRY****STAFF REPORT**

**Date:** January 24, 2017  
**To:** Council  
**From:** Anne Leduc, Director of Recreation & Community Services



Approved:  
Daniel Gagnon, CAO/Clerk

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**Re: Reinstatement of Recreation Advisory Committee Chair****BACKGROUND:**

In December 2016, Deputy Mayor Jamie MacDonald was named Warden for the United Counties of Stormont, Dundas & Glengarry. In order to dedicate himself to the new tasks affiliated to this position, Mr. MacDonald asked to be replaced as chair of the Recreation Advisory Committee. Councillor Michel Depratto was named in the interim as Chair for the Committee.

Now that his term as Warden for the UCSDG has been completed, it is recommended that Mr. MacDonald be reinstated as Chair for the Recreation Advisory Committee.

**FINANCIAL IMPACT**

This reinstatement has no financial impact.

**RECOMMENDATION:**

THAT the Council of the Township of North Glengarry reinstate Deputy Mayor Jamie MacDonald to the position of Chair for the Recreation Advisory Committee.



**TOWNSHIP OF NORTH GLENGARRY****KEY INFORMATION REPORT**

**Date:** January 24, 2017  
**To:** Council  
**From:** Anne Leduc, Director of Recreation & Community Services

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**Re: Appointment of 2017 Chair for the Glengarry Sports Palace Board****BACKGROUND:**

The Glengarry Sports Palace Board met for the first time this year on January 10<sup>th</sup>, 2017. As is customary, a new Chair is nominated on rotation at the first Board Meeting of the year. For 2016, the Chair was North Glengarry Councillor Jacques Massie. This year, the Glengarry Sports Palace Board elected as Chair Mr. Charles Sangster, member at large for the Township of South Glengarry. Mr. Sangster's term is for a period of one year, ending the last meeting in December 2017.

**COMMENTS**

This report is presented for information purposes only.

## **Section 8**

**FINANCE DEPARTMENT**

**Johanna Levac, Treasurer**



## **Section 9**

# **PLANNING/BUILDING BY-LAW ENFORCEMENT DEPARTMENT**

**Gerry Murphy**



**Section 10**

**PUBLIC WORKS**

**DEPARTMENT**

**Ryan Morton**

# **Section 11**

## **CORRESPONDENCE**



11(a)

**GLENGARRY SPORTS PALACE BOARD OF DIRECTOR MEETING**

**Tuesday November 29, 2016 – 7:00 pm**

**Meeting ID: 2016-07**

**PRESENT:**      **Chairman – Councillor at Large - Jacques Massie**  
                     **Mayor of NG – Chris McDonell**  
                     **Councillor of NG – Mike Depratto**  
                     **Vice Chairman – Mayor of SG - Ian McLeod**  
                     **Director of Community Services – Anne Leduc**  
                     **CAO/Clerk of SG – Bryan Brown**  
                     **Administrative Assistant – Chloe Crack**  
                     **Leadhand GSP – Richard Wylie**

**ABSENT:**      **CAO/Clerk of NG – Daniel Gagnon**  
                     **Appointee of SG – Charlie Sangster**

**1.      CALL MEETING TO ORDER**

Motion to call the meeting to order at 6:56 pm.

**Resolution No.: 1      Moved by:** Chris McDonell      **Seconded by:** Michel Depratto

**CARRIED**

**2.      ADDITIONS, DELETIONS OR AMENDEMENTS**

None were noted.

**3.      APPROVAL OF THE AGENDA**

Add the “Business arising from the minutes” category.

Be it resolved that the agenda be approved as amended.

**Resolution No.: 2      Moved by:** Michel Depratto      **Seconded by:** Ian McLeod

**CARRIED**

**4.      ADOPTION OF PREVIOUS MINUTES**

Be it resolved that the minutes of October 25, 2016 be accepted as presented.

**Resolution No.: 3      Moved by:** Michel Depratto      **Seconded by:** Ian McLeod

**CARRIED**

**5.      DISCLOSURE OF INTEREST**

None were noted.



## 6. BUSINESS ARISING FROM THE MINUTES

- a) Hot Chocolate Machine: The Director of Community Services has yet to sit with Pierre to have a discussion with him. She plans to do this in the near future. She was also instructed by the board to have him sign a contract as soon as possible.
- b) Little Nashville Financial Report: The board is requesting to take a second look at the Little Nashville Financial Report 2015 vs 2016, to understand where the increase profit of 127% comes from.

## 7. AGENDA ITEMS

### a. 2016 Financial Reports + Bank Statement

The Administrative Assistant informed the board that we are trending similar to 2015 year to date budget. The elevator door stopped working, leaving us with an unforeseen expense, which, at the request of the board, will be allocated under the Building Maintenance account. Also, the board requests that the expense for the Rink Seal Pro be moved from Capital to Building Maintenance. The Lead hand informs the board that the pump for the condenser needs to be replaced at an approximate cost \$4,000.00.

Be it resolved that the board approve the replacement of the pump for the condenser.

**Resolution No.: 4      Moved by: Ian McLeod      Seconded by: Chris MacDonell**

**CARRIED**

**Resolution No.: 5      Moved by: Michel Depratto      Seconded by: Chris MacDonell**

**CARRIED**

### b. Draft Budget 2017

The Director of Community Service is asking the board to allow her more time to work on the Draft Budget. She will sit down with her staff next week and prepare it. Once completed, she will circulate it by email where the board members will be able to give their input.

### c. Sanitary Product Quotes

The Director of Community Services mentioned that as a whole, the recreation department spends on average \$10,000 to \$12,000 on sanitary products a year. Pricing was received from Swish and after doing a comparison with our current supplier, we would be saving 37% by switching to Swish. The Director of Community Services reached out to our current supplier and they said the best they could do is reduce their pricing by 10%. After attempting to reach out to our current supplier a few more times, she has yet to hear back from them therefore she foresees a switch in suppliers in the new year.

#### **d. Upcoming Events + Holiday Ice Schedule + Family Day**

The Administrative Assistant presented the upcoming events sheet. We have a dozen upcoming events before year-end, which will increase our revenues. We are receiving positive feedback from the hall renovations that were completed in August. The Tim Horton's Holiday Skate have set aside funds for the GSP to use, offering 9 hours of public skating to the community. She also explains that the Township of North Glengarry foresees using the same Family Day template as last year, offering public skating and family shinny at the GSP. They will also use the ice as back-up for our Pond Hockey Tournament in case the weather doesn't cooperate.

#### **e. Bar – Molson Exclusivity Update**

The Administrative Assistant made the call to Labatt to obtain the representative's contact information, which no one returned her call. The board would like for her to contact The Beer Store to see if they have his/hers contact information before making a final decision.

#### **f. Little Nashville + Skatefest**

The Director of Community Services informs the board that Patrick Quesnel is looking to move his festival to June 8 to June 11, 2017. She will be meeting with him to further discuss, finalize details and present him with a contract.

The Director of Community Services informs the board that she is looking at changing the date for Sk8fest due to a prior hall rental that is book for a wedding.

The Director of Community Services informs the board that the local CCHL team is requesting to have ice in August. The Hawkesbury Hawks could also be a potential user group during this time as well as other user groups for hockey camps and try-outs. A premium rate would be charged but in order for us to operate we would need to generate over \$20,000.00 in revenues.

#### **g. Water Fountain Update**

The Director of Community Services informs the board that the eco-friendly water fountain has been installed and has already received positive feedback from the community.

#### **h. Liquor Licence Renewal**

The Director of Community Services is seeking a motion from the board to allow her to extend the Liquor Licence to the entire facility. It will cost approximately \$1,000.00 to do so and we will be obliged to advertise for \$800 per year. She will also look into security when hosting larger events.

Be it resolved that board give its approval to let the Director of Community Services work on extending the Liquor Licence to be able to serve alcohol in the stands, lobby and ice surface area of the arena.

**Resolution No.:** 6      **Moved by:** Chris McDonell      **Seconded by:** Ian McLeod

Yes: Chris McDonell, Ian McLeod

No: Michel Depratto

**CARRIED**

**8. PENDING BUSINESS**

**9. NEXT MEETING**

The next scheduled meeting will be on January 10, 2017 at 7:00 pm.

**10. ADJOURNMENT**

Be it resolved that the meeting be adjourned to the call of the Chair at 8:19 pm.

**Resolution No.:** 7      **Moved by:** Chris McDonell      **Seconded by:** Michel Depratto

**CARRIED**

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Chairman of the Board

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Date





## Recreation Advisory Committee

### Minutes

The meeting of the Recreation Committee of Tuesday, December 19, 2016 was called to order at 3:56 pm at the Sandfield Centre.

- PRESENT:** **Chairman & Councillor** – Michel Depratto  
**Mayor** – Chris McDonell  
**Councillor** – Carma Williams  
**Councillor** – Brian Caddell  
**Councillor** – Jeff Manley  
**Councillor** – Jacques Massie  
**CAO/Clerk** – Daniel Gagnon  
**Member at large** - Bob Linney  
**Director of Community Services** - Anne Leduc  
**Administrative Assistant** – Chloe Crack  
**Recreation** – Jeremy Dubeau
- REGRETS:** **Member at Large** – France Brunet

#### 1. CALL MEETING TO ORDER

Meeting was called to order at 3:56 pm

#### 2. ADDITIONS, DELETIONS OR AMENDMENT

None were noted

#### 3. ADOPTION OF THE AGENDA

That the agenda of the Recreation Committee meeting of December 19, 2016.

**Moved by:** Bob Linney                      **Seconded by:** Brian Caddell                      **Carried**

#### 4. DECLARATIONS OF CONFLICT OF INTEREST

No conflicts were noted.

#### 5. ADOPTION OF PREVIOUS MINUTES

That the minutes from the Recreation Committee meeting on November 22, 2016 be accepted as circulated.

**Moved by:** Jacques Massie                      **Seconded by:** Bob Linney                      **Carried**

## **6. BUSINESS ARISING FROM THE MINUTES**

### **a) Mill Pond EOS System / Monitoring**

Anne informs the members of the committee that the antenna from the EOS System is not working. In the past, the oxygen levels have been measured in April and November when they should have been measured in June, July and August. The system may be removed and moved to the Lagoons after further discussion with the PW Manager.

### **b) Dome – Cleats**

Anne Leduc spoke to the multiple user groups that use the facility and indicated that effective immediately, the use of cleats will not be permitted in the Dome. All user groups were in agreement.

### **c) LED Light Installation**

The installation of LED lighting at the Dome and Island Park has been completed. The installation of the LED Lights in Maxville should be done before Christmas.

## **7. AGENDA ITEMS**

### **a) Budget – Tim Hortons Dome, Island Park & Maxville Sports Complex (Budget Reports)**

Budget review was performed by Chloe Crack who indicated that all facilities are trending well and should finish on target for 2016.

### **b) Draft Budget 2017 (Budget)**

#### **a. Staffing (verbal update)**

This item was deferred to the next meeting of the Recreation Advisory Committee.

### **c) Trillium Grant Update (verbal update)**

Dan Gagnon advised the committee that their Ontario Trillium Grant was oversubscribed and that North Glengarry was not selected as a recipient in this round. Member at Large Bob Linney informed the committee that Dalkeith has agreed to wait until 2018 budget to replace their playground structure in order for Glen Robertson to update theirs.

### **d) Soccer pitch maintenance (verbal update)**

Anne Leduc gave an update indicating that only the Alexandria South field received maintenance in 2016. A schedule will be drawn up with input from the Glengarry Soccer Association to ensure rotation and maintenance of the pitches around the Township.

### **e) Dome**

#### **a. Snow clearing (verbal update)**

Anne Leduc advised that the snow removal contractors can no longer perform work for the municipality under regular commercial coverage and that they must obtain insurance to specifically cover municipal work which adds a financial burden to the contractors. Ms. Leduc suggests the purchase of a tractor that would be used by the Recreation Staff not only for snow

removal around the dome but also for maintenance of Island Park and soccer pitches. Public Works has agreed to assist the Recreation Staff in the removal of the snow but the Committee was advised that the Dome is not their first priority which is to ensure the safety of the Township's transportation network. The Committee has advised the Recreation Staff to continue using Mr. Leitch in instances that Public Works is not available to remove snow in a timely fashion. Anne was also instructed to look into alternative tractors that might be available at the Green Valley Kubota dealership.

**b. Signage (Key Information Report)**

Anne presented the sketch of the Tim Horton's signage to the Committee. The installation permit for the stand-alone sign on MacDonald Blvd. has been applied for through the County. Councillor Williams is concerned that this sign is not in keeping with the CIP that is presently being used to rejuvenate Alexandria's downtown core. The Committee has asked Anne to contact Mr. Burke to see if he would be agreeable to having a non-backlight sign above the entrance doorway for the Dome. Instead, the Township would provide gooseneck lighting to illuminate the sign.

**f) Hockeyville Canada (verbal update)**

Anne indicated that the Township had been approached by Marco Chartrand, owner of the YIG in Alexandria, about registering the town in Hockeyville Canada. The only support that would be needed from the Town is the identification of the ameliorations that could be brought to the Glengarry Sports Palace as well as assistance in putting together the registration package. The Committee is in agreement with this request.

**g) North Glengarry Recreation Inclusion Fund 2016 Report (Key Information Report)**

Anne gave an update on the Recreation Inclusion Fund and advised the Committee that \$837.30 in funding was received in 2016 from the Family Day Pond Hockey Tournament and from the July 1<sup>st</sup> Volleyball Tournament. The fund has supported the attendance of 6 children for a total of 30 camp days this year and a pass to the Dome was issued to family that has recently arrived in North Glengarry. As of December 2016, the fund balance is \$7.30.

**h) Fireworks – July 1, 2017 (verbal update)**

The services of BEM have been retained for the July 1<sup>st</sup> 2017 fireworks in Alexandria. The Committee has asked Anne to look into booking fireworks for June 30<sup>th</sup> for Apple Hill and Glen Robertson for a value of \$2,000 each. Anne will also contact the Maxville Fire Department to see if they would like to join in under a group booking in order to maximize everyone's purchasing power for this event.

**i) Maxville water fountain (verbal update)**

A new water fountain with a bottle station has been installed at the Maxville Sports Centre.



**j) Upcoming 2017 RAC dates (Proposed Dates)**

The Committee prefers that the RAC Meetings be held on the second Tuesday of the month, other than when it coincides with Council Meetings, in which case the date shall be the third Tuesday of the month.

- k)** The Committee has directed the Director of Community Services to pursue public – private partnerships to increase the number of activities in the Township which would have a positive impact on the use of our facilities.

**8. CORESSPONDANCE**

MRAC Minutes – December 14, 2016 – Action items to be brought to Council:

- That \$1,400 be transferred from approved 2016 Capital budget from Maxville to Dunvegan, and that \$100 be transferred from Greenfield to Dunvegan, for completion of Dunvegan Hall upgrades in 2016.
- That \$3, 646.06 be transferred from the approved 2016 Capital budget from Father Gauthier to Glen Robertson, for the purchase of new tables and chairs for the Glen Robertson hall.
- That MRAC submit a request to Council for \$55,050 in Capital Funds and \$70,170 in Operating Funds for the 2017 fiscal year.

**9. NEXT MEETING**

The next meeting will be held on January 10, 2017 at the Sandfield Centre at 4 pm.

**10. ADJOURNMENT**

The meeting was adjourned at 7:15 pm

**Moved by:** Carma Williams      **Seconded by:** Michel Depratto      **Carried**



January 5, 2017

Mr. Daniel Gagnon  
CAO/Clerk  
Township of North Glengarry  
90 Main Street P.O. Box 700  
Alexandria, Ontario  
K0C 1A0

Dear Mr. Gagnon:

**Re: Preliminary Design Study and Class Environmental Assessment Study  
Highway 417 Eastbound Ramp / Highway 34 Intersection Improvements  
G.W.P. 4042-12-00  
Notice of Study Completion/TESR Submission**

The Ontario Ministry of Transportation (MTO) has retained HDR Corporation (HDR) to conduct a Preliminary Design Study and Class Environmental Assessment (EA) for improvements to the Highway 417 Eastbound Off-ramp and Highway 34 intersection in the Township of North Glengarry, United Counties of Stormont, Dundas and Glengarry.

A key plan of the study area is presented in the attached 'Notice of Study Completion/TESR Submission'.

The recommended preliminary design for the intersection includes the following components:

- install traffic signals at the Highway 417 eastbound ramp and Highway 34 intersection, opposite Tannery Road;
- widen Highway 34 to accommodate left turn lanes at the intersection;
- drainage improvements including general grading of ditches, removal and replacement of one entrance culvert, and a proposed headwall/wingwall at the downstream end of the culvert crossing Highway 34 north of the study intersection (Culvert C-2); and,
- utility relocations.

This preliminary design study followed the approved planning process for Group "B" projects under the *Class Environmental Assessment for Provincial Transportation Facilities* (MTO 2000), with the opportunity for public input throughout. Following contact with external agencies/stakeholders, Aboriginal communities, property owners and the public, and review within the Ministry, it has been determined that this project will not result in any significant adverse environmental effects.

hdrinc.com

A Transportation Environmental Study Report (TESR) has been prepared to document the results of preliminary design. The TESR will be available on **January 11, 2017** for a 30-day public review period at the three locations listed in the attached 'Notice of Study Completion/TESR Submission'. The review period will end on **February 10, 2017**. Interested persons are encouraged to review this document and provide comments by this date.

If, after consulting with the Ministry's staff and consultants, you have serious unresolved concerns, you have the right to request the Minister of the Environment and Climate Change (in writing to: Ferguson Block, 11<sup>th</sup> Floor, 77 Wellesley Street West, Toronto, Ontario, M7A 2T5) to issue a Part II Order ("bump-up") for this study. A Part II Order may lead to the preparation of an individual environmental assessment. A copy of the Part II Order request that is sent directly to the Minister of the Environment and Climate Change should also be forwarded to the study team representatives at the addresses listed in the attached 'Notice of Study Completion/TESR Submission'. If there are no outstanding concerns at the end of the 30-day review period, the study will be considered to have met the requirements of the Class EA, and detail design may start without further notice.

Letters are being sent to other external agencies and concerned citizens on the contact list to advise them of the foregoing. In addition, the 'Notice of Study Completion/TESR Submission' will be published in the *Alexandria Glengarry News* and *Hawkesbury Le Regional* on **January 11, 2017** and **January 12, 2017** respectively to advise the public.

If you have any questions or concerns, you are encouraged to contact the undersigned. Information is being collected in accordance with the *Freedom on Information and Protection of Privacy Act*. With the exception of personal information, all comments will become part of the public record.

Thank you for your involvement with this study.

Sincerely,

**HDR Corporation**



Joseph Arcaro, P. Eng.

*Vice President*

c.c. David Lindensmith, MTO Project Manager  
Sharon Westendorp, MTO Environmental Planner  
Sowel Kang, Environmental Planner, LGL Limited

Attach.

Ontario Government Notice (OGN)



**CORPORATION OF  
THE  
TOWNSHIP OF NORTH GLENGARRY**

**RESOLUTION #** \_\_\_\_\_

**DATE:** January 24, 2017

**MOVED BY:** \_\_\_\_\_

**SECONDED BY:** \_\_\_\_\_

**WHEREAS:** Heart disease or stroke takes a Canadian life every 7 minutes.

**AND WHEREAS:** Heart & Stroke’s mission is to prevent disease, save lives and promote recovery. As a volunteer-based health charity, we strive to tangibly improve the health of every Canadian family, every day.

**AND WHEREAS:** February is Heart Month in Canada, during which Heart & Stroke Canvassing Campaign takes place, to support on-going heart disease and stroke life-saving research, health promotion and advocacy;

**AND WHEREAS:** We applaud and commend the thousands of volunteers, staff and researchers of Heart & Stroke for their dedication and commitment and wish them continued success;

**I THEREFORE:** proclaim that the month of February be observed as “Heart Month” in the Township of North Glengarry I further urge all citizens to open their heart to Heart & Stroke Canvassing Campaign, and all civic, social organizations and business establishments to give this campaign the greatest possible support.

<b>Carried</b>	<b>Defeated</b>	<b>Deferred</b>
_____	_____	_____

---

**MAYOR / DEPUTY MAYOR**

	<b>YEA</b>	<b>NEA</b>
<b>Deputy Mayor:</b> Jamie MacDonald	_____	_____
<b>Councillor:</b> Jacques Massie	_____	_____
<b>Councillor:</b> Brian Caddell	_____	_____
<b>Councillor:</b> Jeff Manley	_____	_____
<b>Councillor:</b> Michel Depratto	_____	_____
<b>Councillor:</b> Carma Williams	_____	_____
<b>Mayor:</b> Chris McDonell	_____	_____

11(d)

Mayor's Office  
90 Main Street  
Alexandria, Ontario, Canada  
K0C 1A0

November, 22 2016



Dear **Mayor Mr Chris McDonell**,

Every February Heart & Stroke celebrates Heart Month by holding its Canvassing Campaign. During this month, we rely on more than 90,000 passionate Canadians to selflessly brave the cold and give their time by canvassing local neighbourhoods to collect donations to help us further our mission - prevent disease, save lives and promote recovery.

Since our founding in 1952, Heart & Stroke funded research has been the engine driving relentless progress in heart disease and stroke prevention and care across Canada. Over the past six decades, the generosity of our donors has enabled us to invest almost \$1.4 billion into life-saving research – research that has revolutionized the prevention and treatment of heart disease and stroke. The impact of these advances has been extraordinary and largely led to a 75 per cent reduction in the rate of death from heart disease and stroke. Despite that remarkable progress, the Foundation's work is more urgent than ever, because heart disease and stroke still takes one life every seven minutes in Canada.

As a volunteer-based health charity, we strive to tangibly improve the health of every Canadian family, every day.

February is recognized as Heart Month in Canada and the Heart & Stroke **Cornwall** office respectfully requests your proclamation of February 2017 as Heart Month in the **Town of Alexandria**. I would be grateful to receive notification of approval of this proclamation. To this end, I have enclosed a draft 'Proclamation' for your reference.

If I may provide any additional information, please contact me at your convenience. I can be reached at **613-938-8933 ext.4930** or by email at [Ashley.manwell@heartandstroke.ca](mailto:Ashley.manwell@heartandstroke.ca)

Sincerely,

*Ashley Maxwell*

Area Coordinator

Heart Month Canvassing Campaign



# Proclamation

Town of **Alexandria**

Mayor **Mr. Chris McDonell**

**February 2017**

**WHEREAS:** Heart disease or stroke takes a Canadian life every 7 minutes.

**AND WHEREAS:** Heart & Stroke's mission is to prevent disease, save lives and promote recovery. As a volunteer-based health charity, we strive to tangibly improve the health of every Canadian family, every day.

**AND WHEREAS:** February is Heart Month in Canada, during which Heart & Stroke Canvassing Campaign takes place, to support on-going heart disease and stroke life-saving research, health promotion and advocacy;

**AND WHEREAS:** We applaud and commend the thousands of volunteers, staff and researchers of Heart & Stroke for their dedication and commitment and wish them continued success;

**I, THEREFORE:** proclaim that the month of February be observed as "Heart Month" in the Town of **Alexandria** I further urge all citizens to open their heart to Heart & Stroke Canvassing Campaign, and all civic, social organizations and business establishments to give this campaign the greatest possible support.







# Tay Valley Township

11 (e)  
RECEIVED

JAN 17 2017

*[Signature]*

November 25<sup>th</sup>, 2016

The Honorable Kathleen Wynne, Premier of Ontario  
Legislative Building  
Queen's Park  
Toronto ON M7A 1A1  
[premier@ontario.ca](mailto:premier@ontario.ca)

Dear Honorable Wynne:

**RE: Hydro One's Strategy Regarding Hydro Costs.**

The Council of the Corporation of Tay Valley Township at its Council meeting on November 8<sup>th</sup>, 2016 adopted the following resolution:

**RESOLUTION #C-2016-11-12**

**"WHEREAS**, there is inequity between the cost of hydro for rural residents as compared to urban residents due to higher distribution charges;

**AND WHEREAS**, this practice targets and negatively affects rural residents, especially those who are already unable to pay for the high cost of hydro;

**NOW THEREFORE BE IT RESOLVED THAT**, the Council of Tay Valley Township request the Province of Ontario to re-evaluate the structure of hydro in terms of access to delivery and implement structural changes to address the unfair practice of charging more for delivery to rural residents;

**AND THAT**, this resolution be circulated to Kathleen Wynne, Premier of Ontario, Rural Ontario Municipalities Association (ROMA), Ontario Municipalities, Ontario Small Urban Municipalities (OSUM), and the Association of Municipalities of Ontario (AMO)."

If you require any further information, please do not hesitate to contact the undersigned at (613) 267-5353 ext. 130 or [clerk@tayvalleytwp.ca](mailto:clerk@tayvalleytwp.ca).



# Tay Valley Township

Sincerely,

Janie Laidlaw, Acting Clerk

cc: Lynn Dollin, President, Association of Municipalities of Ontario (AMO)  
Ronald Holman, Chair, Rural Ontario Municipalities Association (ROMA)  
Ontario Municipalities  
Ontario Small Urban Municipalities (OSUM)

THE CORPORATION OF THE  
TOWNSHIP OF MONTAGUE



6547 ROGER STEVENS DRIVE  
P.O. BOX 755  
SMITHS FALLS, ON K7A 4W6  
TEL: (613) 283-7478  
FAX: (613) 283-3112  
[www.township.montague.on.ca](http://www.township.montague.on.ca)

December 22<sup>nd</sup>, 2016

VIA Email

The Honourable Kathleen Wynne, Premier of Ontario  
Legislative Building  
Queen's Park  
Toronto, Ontario  
M7A 1A1  
[premier@ontario.ca](mailto:premier@ontario.ca)



Dear Honourable Wynne,

The Council of the Corporation of the Township of Montague at its Council meeting on December 6<sup>th</sup>, 2016 passed Resolution 332-2016, supporting Tay Valley Township's Resolution #C-2016-11-12, Hydro One's Strategy Regarding Hydro Costs.

Please find the resolution in support and the original resolution attached to this letter.

Please feel free to contact Jasmin Ralph at [jralph@township.montague.on.ca](mailto:jralph@township.montague.on.ca) or at 613-283-7478.

Thank you,



Jasmin Ralph  
Acting CAO/Clerk

Cc: Hon. Glenn Thibeault, Minister of Energy  
Cc: Randy Hillier, MPP  
Cc: All Ontario Municipalities





TOWNSHIP OF MONTAGUE

MOVED BY:  RESOLUTION NO: 332-2016  
SECONDED BY:  DATE: December 6, 2016

That the Council of the Township of Montague hereby supports the Township of Tay Valley's Resolution C-2016-11-11 concerning Hydro Rates; and

That this resolution in support be circulated to Kathleen Wynne, Premier of Ontario, Glenn Thibeault, Minister of Energy, and Randy Hillier, MPP.

CARRIED

DEFEATED

  
\_\_\_\_\_  
REEVE



Corporation of the Municipality of Thames Centre

4305 Hamilton Road, Dorchester, Ontario N0L 1G3 - Phone 519-268-7334 - Fax 519-268-3928 - www.thamescentre.on.ca - inquiries@thamescentre.on.ca

January 10, 2017

Honourable Kathleen Wynne, Premier of Ontario  
Legislative Building – Room 281  
Queen's Park  
Toronto, ON M7A 1A1

Dear Premier Wynne:

At its last regular meeting held on January 9, 2017, the Council of The Corporation of the Municipality of Thames Centre reviewed a resolution enacted by the Council of the Township of Zorra, at its regular meeting held on December 6, 2016, concerning the cost of hydro for rural residents.

I wish to advise that the Thames Centre Council enacted the following resolution:

***“WHEREAS the Council of the Municipality of Thames Centre, hereby supports the following resolution passed by the Council of the Township of Zorra at its regular meeting held on December 6, 2016:***

***AND WHEREAS, there is inequity between the cost of hydro for rural residents as compared to urban residents due to higher distribution charges;***

***AND WHEREAS, this practice targets and negatively affects rural residents, especially those who are already unable to pay for the high cost of hydro;***

***NOW THEREFORE BE IT RESOLVED THAT, the Council of the Township of Zorra request the Province of Ontario to re-evaluate the structure of hydro in terms of access to delivery and implement structural changes to address the unfair practice of charging more for delivery to rural residents;***

***AND THAT this resolution be circulated to Kathleen Wynne, Premier of Ontario, Rural Ontario Municipalities Association (ROMA), Ontario Municipalities, Ontario Small Urban Municipalities (OSUM), and the Association of Municipalities of Ontario (AMO).”***


The Council is very concerned with this issue and respectfully requests that further consideration be given to re-evaluate the structure of hydro and indicated in its resolution.

Letter – Premier Wynne  
January 10, 2017  
Page 2

Thank you.

Sincerely,

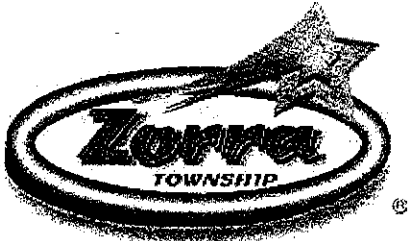
The Corporation of the Municipality of Thames Centre



Jim Maudsley  
Mayor

cc: Rural Ontario Municipalities Association (ROMA)  
All Ontario Municipalities  
Ontario Small Urban Municipalities (OSUM)  
Association of Municipalities of Ontario (AMO)  
Township of Zorra





## TOWNSHIP OF ZORRA

274620 27th Line, PO Box 306, Ingersoll, ON, N5C 3K5  
Ph. (519) 485-2490 · 1-888-699-3868 · Fax: (519) 485-2520

December 6, 2016

Honourable Kathleen Wynne, Premier of Ontario  
Legislative Building - Room 281  
Queen's Park  
Toronto, ON M7A 1A1

Dear Premier Wynne:

Please be advised the Council of the Township of Zorra passed the following resolution at its December 6, 2016, regular meeting:

**"WHEREAS, there is inequity between the cost of hydro for rural residents as compared to urban residents due to higher distribution charges;**

**AND WHEREAS, this practice targets and negatively affects rural residents, especially those who are already unable to pay for the high cost of hydro;**

**NOW THEREFORE BE IT RESOLVED THAT, the Council of the Township of Zorra request the Province of Ontario to re-evaluate the structure of hydro in terms of access to delivery and implement structural changes to address the unfair practice of charging more for delivery to rural residents;**

**AND THAT this resolution be circulated to Kathleen Wynne, Premier of Ontario, Rural Ontario Municipalities Association (ROMA), Ontario Municipalities, Ontario Small Urban Municipalities (OSUM), and the Association of Municipalities of Ontario (AMO)."**

**Disposition: Carried**

If you have any questions, please do not hesitate to contact me.

Yours truly,

Donald W. MacLeod  
Chief Administrative Officer

cc: Rural Ontario Municipalities Association (ROMA)  
All Ontario Municipalities  
Ontario Small Urban Municipalities (OSUM)  
Association of Municipalities of Ontario (AMO)  
Tay Valley Township

# **Section 12**

## **NEW BUSINESS**

## **Section 13**

# **NOTICE OF MOTION**



## **Section 14**

### **QUESTION PERIOD**

**(limit of one question per person and subsequent question will be at the discretion of the Mayor/Chair).**

**Section 15**

**CLOSED SESSION**

**BUSINESS**

**CORPORATION OF  
THE  
TOWNSHIP OF NORTH GLENGARRY**

**RESOLUTION #** \_\_\_\_\_

**DATE:** January 24, 2017

**MOVED BY:** \_\_\_\_\_

**SECONDED BY:** \_\_\_\_\_

**Proceed "In Camera" Session,**

That the Council of the Township of North Glengarry proceeds in Camera under Section 239 (2) of the *Ontario Municipal Act* at \_\_\_\_\_ p.m., in order to address,

Offer to purchase municipal land in Alexandria (as this matter deal with a proposed or pending acquisition or disposition of land by the municipality or local board they may be discussed in closed session under sections 239 (2)(c) of the *Ontario Municipal Act*);

Recreation Dept. Human Resources (as this matter deal with labour relations or employee negotiations they may be discussed in closed session under sections 239 (2)(d) of the *Ontario Municipal Act*);

and adopt the minutes of the Municipal Council "In Camera" session meeting of October 11, 2016, October 27, 2016, November 24, 2016, November 28, 2016 and January 17, 2017.

**Carried**

**Defeated**

**Deferred**

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**MAYOR / DEPUTY MAYOR**

**Deputy Mayor:** Jamie MacDonald

**Councillor:** Jacques Massie

**Councillor:** Brian Caddell

**Councillor:** Jeff Manley

**Councillor:** Michel Depratto

**Councillor:** Carma Williams

**Mayor:** Chris McDonell

**YEA**

**NEA**

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**Section 15 Item a**



**CORPORATION OF  
THE  
TOWNSHIP OF NORTH GLENGARRY**

**RESOLUTION #** \_\_\_\_\_

**DATE:** January 24, 2017

**MOVED BY:** \_\_\_\_\_

**SECONDED BY:** \_\_\_\_\_

Adopt Minutes of "In Camera" Session

That the minutes of the Municipal Council "In Camera" session meeting October 11, 2016, October 27, 2016, November 24, 2016, November 28, 2016 and January 17, 2017 be adopted as printed.

**Carried**

**Defeated**

**Deferred**

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**MAYOR / DEPUTY MAYOR**

**YEA**

**NEA**

**Deputy Mayor:** Jamie MacDonald

**Councillor:** Jacques Massie

**Councillor:** Brian Caddell

**Councillor:** Jeff Manley

**Councillor:** Michel Depratto

**Councillor:** Carma Williams

**Mayor:** Chris McDonell

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**Section 15 Item h**

**CORPORATION OF  
THE  
TOWNSHIP OF NORTH GLENGARRY**

**RESOLUTION #** \_\_\_\_\_

**DATE:** January 24, 2017

**MOVED BY:** \_\_\_\_\_

**SECONDED BY:** \_\_\_\_\_

That we return to the Regular Meeting of Council at \_\_\_\_\_ p.m.

**Carried**

**Defeated**

**Deferred**

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**MAYOR / DEPUTY MAYOR**

**YEA**

**NEA**

**Deputy Mayor:** Jamie MacDonald

**Councillor:** Jacques Massie

**Councillor:** Brian Caddell

**Councillor:** Jeff Manley

**Councillor:** Michel Depratto

**Councillor:** Carma Williams

**Mayor:** Chris McDonell

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**Section 15 Item c**

# **Section 16**

**CONFIRMING BY-LAW**



**CORPORATION OF  
THE  
TOWNSHIP OF NORTH GLENGARRY**

**RESOLUTION #** \_\_\_\_\_

**DATE:** January 24, 2017

**MOVED BY:** \_\_\_\_\_

**SECONDED BY:** \_\_\_\_\_

That the Council of the Township of North Glengarry receive By-law 03-2017; and

That Council adopt by-law 03-2017 being a by-law to adopt, confirm and ratify matters dealt with by Resolution and that By-law 03-2017 be read a first, second, third time and enacted in Open Council this 24<sup>th</sup> day of January, 2017.

**Carried**

**Defeated**

**Deferred**

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**MAYOR / DEPUTY MAYOR**

**Deputy Mayor:** Jamie MacDonald

**Councillor:** Jacques Massie

**Councillor:** Brian Caddell

**Councillor:** Jeff Manley

**Councillor:** Michel Depratto

**Councillor:** Carma Williams

**Mayor:** Chris McDonell

**YEA**

**NEA**

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**Section 16 Item a**

16 (a)

**THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY**

**BY-LAW 03-2017  
FOR THE YEAR 2017**

**BEING A BY-LAW TO ADOPT, CONFIRM AND RATIFY MATTERS DEALT WITH BY RESOLUTION.**

**WHEREAS** s. 5(3) of the *Municipal Act, 2001*, provides that the powers of municipal corporation are to be exercised by its Council by by-law; and

**WHEREAS** it is deemed expedient that the proceedings, decisions and votes of the Council of the Corporation of the Township of North Glengarry at this meeting be confirmed and adopted by by-law;

**THEREFORE** the Council of the Corporation of the Township of North Glengarry enacts as follows:

1. **THAT** the action of the Council at its regular meeting of January 24, 2017 in respect to each motion passed and taken by the Council at its meetings, is hereby adopted, ratified and confirmed, as if each resolution or other action was adopted, ratified and confirmed by its separate by-law; and;
2. **THAT** the Mayor and the proper officers of the Township of North Glengarry are hereby authorized and directed to do all things necessary to give effect to the said action, or to obtain approvals where required, and except where otherwise provided, The Mayor and the Clerk are hereby directed to execute all documents necessary in that behalf and to affix the corporate seal of the Township to all such documents.
3. **THAT** if due to the inclusion of a particular resolution or resolutions this By-law would be deemed invalid by a court of competent jurisdiction then Section 1 to this By-law shall be deemed to apply to all motions passed except those that would make this By-law invalid.
4. **THAT** where a "Confirming By-law" conflicts with other by-laws the other by-laws shall take precedence. Where a "Confirming By-Law" conflicts with another "Confirming By-law" the most recent by-law shall take precedence.

**READ** a first, second and third time, passed, signed and sealed in Open Council this 24<sup>th</sup> day of January 2017.

\_\_\_\_\_  
**Daniel Gagnon - CAO/Clerk**

\_\_\_\_\_  
**Mayor / Deputy Mayor**

I, hereby certify that the forgoing is a true copy of By-Law No. 03-2017, duly adopted by the Council of the Township of North Glengarry on the 24<sup>th</sup> day of January 2017.

\_\_\_\_\_  
**Date Certified**

\_\_\_\_\_  
**Clerk/Deputy Clerk**

**Section 17**

**ADJOURN**



**CORPORATION OF  
THE  
TOWNSHIP OF NORTH GLENGARRY**

**RESOLUTION #** \_\_\_\_\_

**DATE:** January 24, 2017

**MOVED BY:** \_\_\_\_\_

**SECONDED BY:** \_\_\_\_\_

There being no further business to discuss, the meeting was adjourned at \_\_\_\_\_.

**Carried**

**Defeated**

**Deferred**

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**MAYOR / DEPUTY MAYOR**

**YEA**

**NEA**

**Deputy Mayor:** Jamie MacDonald

**Councillor:** Jacques Massie

**Councillor:** Brian Caddell

**Councillor:** Jeff Manley

**Councillor:** Michel Depratto

**Councillor:** Carma Williams

**Mayor:** Chris McDonell

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**Section 17**