

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

Special Meeting of Council

**Monday July 17, 2017 at 5:00 p.m. – Council Chambers
102 Derby Street West, Alexandria, Ontario K0C 1A0**

Draft Agenda

THE MEETING WILL OPEN WITH THE CANADIAN NATIONAL ANTHEM

1. ACCEPT THE AGENDA (Additions/Deletions) ® (Carma)
2. DECLARATIONS OF CONFLICTS OF INTEREST
3. ADOPTION OF PREVIOUS MINUTES ® (Jamie)

Special Meeting of Council – June 22, 2017
4. DELEGATION(S)
5. COMMITTEE RECOMMENDATIONS
6. CAO/CLERK'S DEPARTMENT - Daniel Gagnon, CAO/Clerk
 - a) By-law 29-2017 - Amending Fees & Charges By-law ® (Brian)
 - b) By-law 31-2017 - CEMC Appointment ® (Jeff)
 - c) RFP for Auditing Services 2017-2020 ® (Jacques)
 - d) Lobbying and Communications Contract – Maxville Water ® (Jamie)
 - e) Verbal update: Announcement of the hiring of a Deputy CBO
7. COMMUNITY SERVICES DEPARTMENT –
Anne Leduc, Director of Recreation/Community Services
 - a) Key Information Report – Economic Development Activities
8. TREASURY DEPARTMENT - Johanna Levac, Treasurer
9. PLANNING/BUILDING & BY-LAW ENFORCEMENT DEPARTMENT -
Gerry Murphy, CBO/Senior By-law Enforcement Officer/Planning Manager
10. FIRE DEPARTMENT – Patrick Gauthier, North Glengarry Fire Chief
 - a) Amend Open Air Fires By-law 24-2017 ® (Michel)
11. PUBLIC WORKS DEPARTMENT – Ryan Morton, Director of Public Works
12. CORRESPONDENCE
 - a) CIP Approvals Committee Minutes – June 5, 2017
 - b) Special CIP Approvals Committee Minutes – June 22, 2017
13. NEW BUSINESS
14. NOTICE OF MOTION
Next Regular Public Meeting of Council
Monday July 24th, 2017 at 7:00 p.m. at the Centre Sandfield Centre, 102 Derby Street West,
Alexandria, Ontario.
Note: Meeting are subject to change or cancellation.

15. **QUESTION PERIOD** (limit of one question per person and subsequent question will be at the discretion of the Mayor/Chair).

16. **CLOSED SESSION BUSINESS**

Employment terms and conditions, various municipal staff. (as this matter deal with personal matters about an identifiable individual, including municipal or local board employees they may be discussed in closed session under sections 239 (2)(b) of the *Ontario Municipal Act*);

Taxation Discrepancies Corrections (as this matter deal with advice that is subject to solicitor-client privilege, including communications necessary for that purpose they may be discussed in closed session under sections 239 (2)(f) of the *Ontario Municipal Act*);

Glengarry Sports Palace Dispute resolution options (as this matter deal with advice that is subject to solicitor-client privilege, including communications necessary for that purpose they may be discussed in closed session under sections 239 (2)(f) of the *Ontario Municipal Act*);

And adopt the minutes of the Municipal Council “In Camera” session meeting of June 12, 2017 and June 22, 2017.

17. **CONFIRMING BY-LAW**

a) By-law 32-2017 ® (Carma)

18. **ADJOURN** ® (Jacques)

Section 1

ACCEPT THE AGENDA

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: July 17, 2017

MOVED BY: _____

SECONDED BY: _____

That the Council of the Township of North Glengarry accepts the agenda of the Special Meeting of Council on Monday July 17, 2017.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

YEA

NEA

Deputy Mayor: Jamie MacDonald

Councillor: Jacques Massie

Councillor: Brian Caddell

Councillor: Jeff Manley

Councillor: Michel Depratto

Councillor: Carma Williams

Mayor: Chris McDonell

Section 1

Section 2

DECLARATIONS OF CONFLICTS OF INTEREST

Section 3

ADOPTION OF PREVIOUS

MINUTES

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: July 17, 2017

MOVED BY: _____

SECONDED BY: _____

That the minutes of the following meeting be adopted as circulated.

Special Meeting of Council – June 22, 2017

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

YEA

NEA

Deputy Mayor: Jamie MacDonald

Councillor: Jacques Massie

Councillor: Brian Caddell

Councillor: Jeff Manley

Councillor: Michel Depratto

Councillor: Carma Williams

Mayor: Chris McDonell

Section 3

3(a)

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

SPECIAL MEETING OF COUNCIL

**Thursday June 22, 2017 at 2:00 p.m. – GSP Boardroom
170 MacDonald Blvd, Alexandria, On K0C 1A0**

A Special meeting of the Municipal Council was held on June 22, 2017 at 2:00 p.m., with Mayor Chris McDonell presiding.

PRESENT: **Deputy Mayor** - Jamie MacDonald
Councillor at Large – Jacques Massie
Councillor (Lochiel Ward) – Brian Caddell
Councillor (Kenyon Ward) – Jeff Manley
Councillor (Alexandria Ward) – Michel Depratto
Councillor (Maxville Ward) – Carma Williams

ALSO PRESENT: **CAO** – Daniel Gagnon
Treasurer – Annie Levac
Director of Community Services – Anne Leduc
Director of Public Works – Ryan Morton

- 1. **DECLARATIONS OF CONFLICTS OF INTEREST**
- 2. **ACCEPT THE AGENDA**

Resolution No. 1

Moved by: Jacques Massie **Seconded by:** Brian Caddell

That the Council of the Township of North Glengarry accepts the agenda of the Special Meeting of Council on Thursday June 22, 2017, as amended.

Carried

Addition to the agenda

11(a) **Award Sidewalk tender**

- 3. **ADOPTION OF PREVIOUS MINUTES**

Resolution No. 2

Moved by: Jamie MacDonald **Seconded by:** Brian Caddell

That the minutes of the following meetings be adopted as circulated.

Regular Meeting of Council – June 12, 2017

Carried

- 4. **DELEGATION(S)**
- 5. **COMMITTEE RECOMMENDATIONS**

6. CAO/CLERK'S DEPARTMENT - Daniel Gagnon, CAO/Clerk

a) Daisy Group Consulting Contract extension

Resolution No. 3

Moved by: Jamie MacDonald

Seconded by: Brian Caddell

That the CAO / Clerk's report re. Lobbying and Communications Contract for Maxville Water be received and that

The Daisy Group Inc be retained for an additional month ending July 18th at the contract cost of \$6,000 plus applicable taxes and incidental expenses and that

Future contract extensions be reviewed monthly by Council accordingly.

Carried

Action – AL/DG

7. COMMUNITY SERVICES DEPARTMENT - Anne Leduc, Director Community Services

a) Municipal Alcohol Procedures & Attachment

Resolution No. 4

Moved by: Jacques Massie

Seconded by: Brian Caddell

That Council of the Township of North Glengarry receives the Staff Report for the Township of North Glengarry Municipal Alcohol Procedures; and

That the Council of the Township of North Glengarry adopts the Municipal Alcohol Procedures.

Carried

Action – AL

b) Street Closure – Mill Square Panel Inauguration July 2, 2017

Resolution No. 5

Moved by: Brian Caddell

Seconded by: Jeff Manley

That the Council of the Township of North Glengarry receives the Staff Report requesting the closure of Mill Square Street for the Inauguration of the Mill Square Interpretive Panel; and

That the Council of the Township of North Glengarry authorizes the closure of Mill Square Street in Alexandria from 1 p.m. to 4 p.m. on July 2nd, 2017 for this event.

Carried

Action – AL/RM

c) Street Closure – WOW September 16th, 2017

Resolution No. 6

Moved by: Jeff Manley

Seconded by: Brian Caddell

THAT the Council of the Township of North Glengarry receives the Staff Report requesting the closure of Mill Square Street for the WOW Vernissage; and

That the Council of the Township of North Glengarry authorizes the closure of Mill Square Street in Alexandria from 8 a.m. to 10 p.m. on September 16th, 2017 for this event.

Carried

Action – AL/RM

d) Key Information Report – Heritage Register Brochure & Attachments

The director of community services presented information to council re. the new heritage register brochures and communications plan.

8. TREASURY DEPARTMENT – Johanna Levac, Treasurer

a) Borrowing By-law 27-2017 (Tile Drainage Act)

Resolution No. 7

Moved by: Michel Depratto

Seconded by: Jamie MacDonald

That by-law 27-2017 being a by-law to raise money to aid in the construction of drainage works under the Tile Drainage Act be adopted by Council; and

That By-law 27-2017 be read a first, second, third time and enacted in Open Council this 22nd day of June, 2017.

Carried

Action - AL

9. PLANNING/BUILDING & BY-LAW ENFORCEMENT DEPARTMENT -

Gerry Murphy Chief Building Official/Senior By-law Enforcement Officer/Planning Manager

10. FIRE DEPARTMENT – Patrick Gauthier, North Glengarry Fire Chief

11. PUBLIC WORKS DEPARTMENT – Ryan Morton, Director of Public Works

a) Award Sidewalk tender

Resolution No. 8

Moved by: Jamie MacDonald

Seconded by: Michel Depratto

That the Township of North Glengarry award the sidewalk tender to the lowest bid (AMS) and that the mayor and CAO be authorized to execute any documents needed to implement this direction.

Carried

Action - RM

12. CORRESPONDENCE

- a) Recreation Advisory Committee Minutes – May 9, 2017
- b) Glengarry Sports Palace Board Minutes – May 9, 2017
- c) Public Works Advisory Ctee Minutes – May 15, 2017

13. NEW BUSINESS

14. NOTICE OF MOTION - Next Meeting of Council, July 10, 2017.

15. QUESTION PERIOD

16. CLOSED SESSION BUSINESS

Resolution No. 9

Moved by: Michel Depratto

Seconded by: Jamie MacDonald

Proceed "In Camera" Session,

That the Council of the Township of North Glengarry proceeds in Camera under Section 239 (2) of the *Ontario Municipal Act* at 2:30 p.m., in order to address,

Employment Conditions and Performance Objectives – various municipal staff (as this matter deal with personal matters about an identifiable individual, including municipal or local board employees they may be discussed in closed session under sections 239 (2)(b) of the *Ontario Municipal Act*);

Glengarry Sports Palace Dispute resolution options (as this matter deal with advice that is subject to solicitor-client privilege, including communications necessary for that purpose they may be discussed in closed session under sections 239 (2)(f) of the *Ontario Municipal Act*);

Carried

Resolution No. 10

Moved by: Brian Caddell

Seconded by: Jamie MacDonald

That we return to the Regular Meeting of Council at 3:12 p.m.

Carried

17. CONFIRMING BY-LAW

Resolution No. 11

Moved by: Brian Caddell

Seconded by: Jacques Massie

That the Council of the Township of North Glengarry receive By-law 30-2017; and

That Council adopt by-law 30-2017 being a by-law to adopt, confirm and ratify matters dealt with by Resolution and that By-law 30-2017 be read a first, second, third time and enacted in Open Council this 22 day of June, 2017.

Carried

18. ADJOURNMENT

Resolution No. 12

Moved by: Jacques Massie

Seconded by: Brian Caddell

There being no further business to discuss, the meeting was adjourned at 3:15 p.m.

Carried

Section 4

DELEGATION

Section 5

COMMITTEE

RECOMMENDATIONS

Section 6

CAO/CLERK'S

DEPARTMENT

Daniel Gagnon

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: July 17, 2017

MOVED BY: _____

SECONDED BY: _____

That Council of the Township of North Glengarry receives the amended fees and charges by-law for 2017 and 2018; and

That Council approve the recommendations and instruct the Clerk's department to start the notification process regarding the changes.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

Deputy Mayor: Jamie MacDonald

Councillor: Jacques Massie

Councillor: Brian Caddell

Councillor: Jeff Manley

Councillor: Michel Depratto

Councillor: Carma Williams

Mayor: Chris McDonell

YEA

NEA

Section 6 Item a

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

BY-LAW NO. 29-2017

BEING a by-law to amend By-law No. 07-2016 to establish user fees and charges administrated by the Corporation of the Township of North Glengarry.

WHEREAS Section 391.(1) of the Municipal Act states that despite any Act a municipality and a local board may pass by-laws imposing fees and charges on any class of persons;

AND WHEREAS the Municipality did adopt By-law No. 27-2016 on March 29th, 2016.

AND WHEREAS the Municipality wishes to amend By-law No. 27-2016, as it pertains to 2017 and 2018 fees and charges additions and rate changes.

NOW THEREFORE the Corporation of the Township of North Glengarry, hereby enacts as follows:

1. That Schedule "A" (1) (Administrative services charge out rates) rates structure be changed for the recycling blue box.
2. That Schedule "A" (4) Dogs licence fees rates structure be changed.
3. That Schedule "A" (5) (5)(a) Ice Rental Fees – Glengarry Sports Palace * Maxville and District Sports Complex) rates structure be changed.
4. That Schedule "A" (6) (Arena Floor Rental Fees – Glengarry Sports Palace & Maxville and District Sports Complex) rates structure be changed.
5. That Schedule "A" (6)(a) (Board Advertising – Glengarry Sports Palace & Maxville and District Sports Complex) rates structure be changed.
6. That Schedule "A" (7) (Field Rental Fees – Maxville and District Sports Complex) rates structure be changed.
7. That Schedule "A" (8, 9, 10, 10a and 11) Hall Rental - Rates structure be changed.
8. That Schedule "A" (13) Glengarry Indoor Sports Complex rates structure be changed
9. That Schedule "F" (Building Fees) rates structure be changed
10. That Schedule "G" (1) Waterworks Monthly rates structure be changed
11. That By-law No. 07-2016 is hereby rescinded.

READ a first, second and third time and enacted in Open Council this day of , 2017.

Clerk / Deputy Clerk

Mayor

I hereby certify this is a true copy of By-law No. 29-2017, duly passed by the Council of the Corporation of the Township of North Glengarry, on this day of , 2017.

Date Certified

Clerk / Deputy Clerk

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

FEES AND CHARGES BY-LAW NO. 29 - 2017

SCHEDULE "A"

DESCRIPTION	2017	2018
(1) ADMINISTRATIVE SERVICES		
Tax Certificate	\$40.00	\$ 40.00
Water/Sewer Certificate	\$20.00	\$20.00
Tax and Water/Sewer confirmation previous year's taxes written documents on premises per property	\$10.00	\$10.00
Documents not on premises	\$25.00	\$25.00
Interest on tax arrears	1.25%/ month	1.25%/ month
Late Payment Charge Water/Sewer Invoice	5% of the current o/s balance	5% of the current o/s balance
Administration fees for charge back	25% of invoice to a max of \$200.00. All materials charged out are to be at cost	25% of invoice to a max of \$200.00. All materials charged out are to be at cost
Public Work Administration fees	20% on work completed	20% on work completed
Dumping Station on Leroux St. Alexandria	\$2.00	\$2.00
Marriage Licence	\$125.00	\$125.00
NSF cheques	\$20.00	\$20.00
Entrance Application	\$50.00	\$50.00
Work Orders	\$40.00	\$40.00
Registered Work Orders & Removal of same	Cost + \$300.00	Cost + \$300.00
Zoning By-law	\$45.00	\$45.00
Official Plan	\$30.00	\$30.00
Agency letter of Approval	\$250.00	\$250.00
Fax Transmission	\$1.00/page	\$1.00/page
First 10 photocopies	\$.50/page	\$.50/page
additional photocopies	\$.15/page	\$.15/page
Signs: Permit application fee	\$30.00 per sq. meter	\$30.00 per sq. meter
Minor Variance application for signs	\$150.00	\$150.00
Fire Fees Inspections	\$150.00 for original visit & inspection for compliance, any additional visits up to compliance \$150.00 per visit	\$150.00 for original visit & inspection for compliance, any additional visits up to compliance \$150.00 per visit
Fire Guard after fire	Full cost recovery	Full cost recovery
False Alarms within (1) year - 1st False alarm	no charge Notice	no charge Notice
Second false alarm -	advising of possible charges	advising of possible charges
Third false alarm	Full cost recovery	Full cost recovery
Garbage - extra garbage tags	\$3.00 each	\$3.00 each
Recycling blue box	\$3.00 each for 1 or 2 boxes, \$10.00 for each for 3rd and more.	\$3.00 each for 1 or 2 boxes, \$10.00 for each for 3rd and more.
Composters	\$40.00 each	\$40.00 each
(2) TIPPING FEES - Policies governing the use of the Municipal landfill Sites		
Commercial and Industrial Waste	Cancelled	Cancelled
Large items such as fridges, stoves, furniture	\$10.00 per item	\$10.00 per item
Residential loads (excluding construction, demolition & renovation materials) will be \$25.00/compacted cubic meter.		
(3) ROAD CREW CHARGE OUT RATES		
Operator	\$24.50/hr +22%	\$24.50/hr +22%
Foreman	\$28.50/hr + 22%	\$28.50/hr + 22%
Utility Installation Approvals	\$75.00	\$75.00
"Equipment rates will be charged out based on the most recent version of Ontario Provincial Standard Specification #127 as amended from time to time."		
(4) DOGS LICENCE FEES		
Dogs licence	\$25.00 per licence/tag	\$25.00 per licence/tag
Replacement licence	\$1.00 per licence/tag	\$1.00 per licence/tag
Guide or Lead dog	no charge	no charge
Kennel licence	\$250.00 per licence	\$250.00 per licence
Boarding Kennel Licence	\$250.00 per licence	\$250.00 per licence
Release fee: first time	actual expenses	actual expenses
Release fee: second time	\$25.00 plus expenses	\$25.00 plus expenses
Release fee: third time	\$100.00 plus expenses	\$100.00 plus expenses
Release fee: fourth time	\$200.00 plus expenses	\$200.00 plus expenses

**THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY
FEES AND CHARGES BY-LAW NO. 29 - 2017
SCHEDULE "A"**

DESCRIPTION	2017	2018
(5) ICE RENTAL FEES - GLENGARRY SPORTS PALACE		
Minor Sports within the Twp (Prime Time)	\$153.00/hr HST incl.	\$156.00/hr HST incl.
(Non Prime Time)	\$130.00/hr HST incl.	\$132.00/hr HST incl.
Regular Rates (Prime Time)	\$186.00/hr HST incl.	\$189.00/hr HST incl.
(Non Prime Time)	\$158.00/hr HST incl.	\$161.00/hr HST incl.
Tournament	\$156.00/hr HST incl.	\$159.00/hr HST incl.
Spring (April - May)	\$190.00/hr HST incl.	\$193.00/hr HST incl.
Old Blades (50 years +)	\$9.00/player HST incl.	\$9.00/player HST incl.
Jr. B. Glens	\$181.00/hr HST incl.	\$184.00/hr HST incl.
Jr. B. Glens - Practice	\$147.00/hr HST incl.	\$150.00/hr HST incl.
Hockey School	Flat Rate: \$101.00/hr HST incl.	Flat Rate: \$103.00/hr HST incl.
School (No HST)	Special Rate: \$74.00/hr	Special Rate: \$75.00/hr
Yearly Shinny Pass (no HST)	\$99.00/player	\$101.00/player
Minor Shinny (no HST)	\$5.00/player	\$5.00/player
Broomball Rates	\$180.00/hr HST incl.	\$183.00/hr HST incl.
4 on 4 Hockey	cancelled	cancelled
(5)(a) ICE RENTAL FEES - MAXVILLE AND DISTRICT SPORTS COMPLEX		
Regular Rates (Prime Time)	\$186.00/hr HST incl.	\$189.00/hr HST incl.
(Non Prime Time)	\$158.00/hr HST incl.	\$161.00/hr HST incl.
Minor Sports within the Twp (Prime Time)	\$153.00/hr HST incl.	\$156.00/hr HST incl.
(Non Prime Time)	\$130.00/hr HST incl.	\$132.00/hr HST incl.
Jr. C. Mustang	Cancelled	Cancelled
School (No HST)	\$74.00/hr	\$75.00/hr
Broomball Rates	\$180.00/hr HST incl.	\$183.00/hr HST incl.
(6) ARENA FLOOR RENTAL FEES - GLENGARRY SPORTS PALACE		
All Sports Programs:	\$68.00/hr HST incl.	\$69.00/hr HST incl.
Parties-Receptions-Trade Shows Auctions	Arena floor only - \$351.00 HST incl.	Arena floor only - \$357.00 HST incl.
	Arena floor & Hall - \$408.00 HST incl.	Arena floor & Hall - \$415.00 HST incl.
(6) ARENA FLOOR RENTAL FEES - MAXVILLE & DISTRICT SPORTS COMPLEX		
All Sports Programs:	\$68.00/hr HST incl.	\$69.00/hr HST incl.
Parties-Receptions-Trade Shows Auctions	Arena floor only - \$351.00 HST incl.	Arena floor only - \$357.00 HST incl.
	Arena floor & Hall - \$408.00 HST incl.	Arena floor & Hall - \$415.00 HST incl.
(6)(a) BOARD ADVERTISING - GLENGARRY SPORTS PALACE		
South Boards - Yearly	\$170.00 HST incl.	\$173.00 HST incl.
North boards - Yearly	\$339.00 HST incl.	\$345.00 HST incl.
(6)(b) BOARD ADVERTISING - MAXVILLE & DISTRICT SPORTS COMPLEX		
Yearly	cancelled	cancelled
Yearly	\$254.00 HST incl.	\$259.00 HST incl.
(6)(c) OLYMPIA ADVERTISING - MAXVILLE & DISTRICT SPORTS COMPLEX		
Per side (yearly)	\$424.00 HST incl.	\$432.00 HST incl.
(6)(d) BOARD ADVERTISING - GLENGARRY INDOOR SPORTS COMPLEX		
Yearly	\$173.00 HST incl.	\$176.00 HST incl.
(6)(e) COOLER ADVERTISING - GLENGARRY INDOOR SPORTS COMPLEX		
Yearly	\$230.00 HST incl.	\$234.00 HST incl.
(7) FIELD RENTAL FEES - MAXVILLE & DISTRICT SPORTS COMPLEX		
Baseball Adults	\$18.00/hr HST incl.	\$18.00/hr HST incl.
Baseball Minors (no HST)	\$11.00/hr	\$11.00/hr
Tournaments for one day	\$152.00 HST incl.	\$155.00 HST incl.
Tournaments for a weekend	\$242.00 HST incl.	\$246.00 HST incl.
Soccerfield Adults	\$181.00 HST incl.	\$184.00 HST incl.
Soccerfield Minors	N/C	N/C
Teams outside of GSL (Minor) (no HST)	\$16.00/hr	\$16.00/hr

**THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY
FEES AND CHARGES BY-LAW NO. 29 - 2017
SCHEDULE "A"**

DESCRIPTION	2017	2018
(8) BOARDROOM RENTAL FEES - GLENGARRY SPORTS PALACE		
All Rentals	\$68.00/day HST incl.	\$63.00/day HST incl.
Non-Profit organizations	N/C	N/C
Minor Sports Program	N/C	N/C
(9) GONDOLA RENTAL FEES - MAXVILLE & DISTRICT SPORTS COMPLEX		
All Rentals per event	\$79.00 HST incl.	\$80.00 HST incl.
(10) BANQUET HALL RENTAL FEES - GLENGARRY SPORTS PALACE		
Hall rental with bar	\$232.00 HST incl.	\$236.00 HST incl.
Hall rental without bar	\$175.00 HST incl.	\$178.00 HST incl.
Meeting	\$145.00 HST incl.	\$148.00 HST incl.
Kitchen rental fee	\$115.00 HST incl.	\$117.00 HST incl.
Minor Sports Programs	N/C	N/C
Non profit organization maximum 5 rentals per year	N/C	N/C
Classes	\$28.00/hr HST incl.	\$29.00/hr HST incl.
(10)(a) BANQUET HALL RENTAL FEES - MAXVILLE & DISTRICT SPORTS COMPLEX		
Hall rental with bar	\$232.00 HST incl.	\$236.00 HST incl.
Hall rental without bar	\$175.00 HST incl.	\$178.00 HST incl.
Meeting	\$145.00 HST incl.	\$148.00 HST incl.
Kitchen rental fee	\$115.00 HST incl.	\$117.00 HST incl.
Minor Sports Programs	N/C	N/C
Non profit organization 5 rentals per year	N/C	N/C
Classes	\$28.00/hr. HST incl.	\$29.00/hr. HST incl.
(11) ISLAND PARK COMMUNITY BUILDING		
Hall rental	\$34.00/hr. HST incl.	\$35.00/hr. HST incl.
Non profit organization 5 rentals per year	N/C	N/C
Meetings	\$23.00/hr. HST incl.	\$23.00/hr. HST incl.
Campers / night	\$23.00/night HST incl.	\$23.00/night HST incl.
(12) INVESTIGATION SERVICES FEE		
Investigation regarding closed meeting	Cancelled	Cancelled
(13) GLENGARRY INDOOR SPORTS COMPLEX		
Turf - Prime Time hourly	\$102.00 HST incl.	\$107.00 HST incl.
Turf - Prime Time half hour	cancelled	cancelled
Turf - Non Prime Time hr (weekdays 6a.m. to 10p.m.)	\$78.00 HST incl.	\$82.00 HST incl.
Turf - School Prime hr (No HST)	\$65.00	\$68.00
Turf-School-Non Prime hr (weekdays 6am to 10pm)	\$48.00	\$50.00
Turf - Summer Hourly (May to October)	\$47.00 HST incl.	\$49.00 HST incl.
Turf-Junior Month After School (weekly until 10p.m.)	\$42.00	\$44.00
Turf - Youth Drop In (No HST)	\$6.00	\$6.00
Turf - Adult Per Time	\$8.00 HST incl.	\$8.00 HST incl.
Track - Adult Season Pass	\$148.00 HST incl.	\$155.00 HST incl.
Track - Senior Season Pass (60 +)	\$89.00 HST incl.	\$93.00 HST incl.
Track - Junior Season Pass (No HST)	\$63.00	\$66.00
Track - Drop in - Daily Pass	\$7.00 HST incl.	\$7.00 HST incl.
Track - Monthly Pass or 8 visit card	\$27.00 HST incl.	\$28.00 HST incl.
Track - Family Season Pass	\$308.00 HST incl.	\$323.00 HST incl.
Tennis - half hour	cancelled	cancelled
Tennis - 1 hr	\$24.00 HST incl.	\$25.00 HST incl.
Tennis - 1.5 hr	\$32.00 HST incl.	\$34.00 HST incl.
Tennis - 2 hr	\$37.00 HST incl.	\$39.00 HST incl.
Tennis - three hours	cancelled	cancelled
Tennis Membership- Adult	\$367.00 HST incl.	\$385.00 HST incl.
Tennis Membership Minor (No HST)	\$205.00	\$215.00
Additional guest 1 hr	\$7.00 HST incl.	\$7.00 HST incl.
Additional guest	cancelled	cancelled
Additional guest	cancelled	cancelled
Golf driving range 1/2 hr	cancelled	cancelled

**THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY
FEES AND CHARGES BY-LAW NO. 29 - 2017
SCHEDULE "A"**

DESCRIPTION	2017	2018
Golf driving range 1 hr	cancelled	cancelled
Lawn Bowling 3 hours	\$36.00 HST incl.	\$38.00 HST incl.
Birthday parties for 10 children (No HST)	\$194.00	\$204.00
Each Additional child (No HST)	\$12.00	\$12.50

SCHEDULE "B"

DESCRIPTION	2017	2018
Lottery Licences	3% of value of prize	3% of value of prize

SCHEDULE "C"

DESCRIPTION	2017	2018
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SWIMMING POOL AND FENCES

Swimming pool & fence	included in schedule "F"	included in schedule "F"
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SCHEDULE "D"

DESCRIPTION	2017	2018
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DRAINAGE INSPECTION FEES

Drainage Inspection : Min up to 25 acres	\$60.00	\$60.00
Drainage Inspection : In excess of 25 acres	\$1.00 per acres	\$1.00 per acres

SCHEDULE "E"

DESCRIPTION	2017	2018
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PLANNING FEES

Official Plan Amendment	\$2,500.00	\$2,500.00
Zoning By-law Amendment	\$1,500.00	\$1,500.00
Temporary Use By-Law	\$750.00	\$750.00
Minor Variance or Authorization	\$500.00	\$500.00
Land Severance/Consent (review)	\$150.00	\$150.00
Cash & lieu of Parkland	\$1000.00 per severance	\$1000.00 per severance
Site Plan Agreement + 2% of project cost	Residential: \$100.00/unit; Min. \$1,000.00/ max. \$2,200.00 Comm/Ind: \$2,000.00 (+)	Residential: \$100.00/unit; Min. \$1,000.00/ max. \$2,200.00 Comm/Ind: \$2,000.00 (+)
Plan of Condominium	\$100.00/unit (+)	\$100.00/unit (+)
Draft Plan of Subdivision Application	\$75.00/residential lot Minimum of \$1,000.00 Maximum of \$2,200.00	\$75.00/residential lot Minimum of \$1,000.00 Maximum of \$2,200.00
Subdivision Agreement	\$5,000.00 Deposit +/-	\$5,000.00 Deposit +/-
Work Surveillance	2% /estimated cost of works	2% /estimated cost of works
Financial securities	\$75.00	\$75.00
Letter of Compliance	\$60.00	\$60.00
Encroachment	\$200.00 + registration fees	\$200.00 + registration fees
Lifting 0.30 metre reserve	\$150.00 + additional fees	\$150.00 + additional fees
Dedication R.O.W.	\$150.00 + legal eng/survey fees	\$150.00 + legal eng/survey fees
Cash-in-lieu of Parking	\$100.00 + cash-in-lieu	\$100.00 + cash-in-lieu
Cash-in-lieu of Parkland	as per Planning Act	as per Planning Act
Part Lot Control Removal	\$250.00/by-law+legal, eng/survey	\$250.00/by-law+legal, eng/survey
Zoning Compliance	\$40.00	\$40.00
Written replies to inquiries	\$35.00	\$35.00
Consent under Planning Act (if required)	\$150.00	\$150.00

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

FEES AND CHARGES BY-LAW NO. 29 - 2017

SCHEDULE "F"

DESCRIPTION		2017	2018
CLASSES OF PERMITS & PERMIT FEES			
	Class of Permit		
Construction			
1	Residential Dwellings Units	\$500. base fee +.63¢/sqft	\$500. base fee +.64¢/sqft
2	Residential Additions	\$ 100.00 + .66¢/sq.ft.+min.	\$ 100.00 + .67¢/sq.ft.+min.
3	Residential Renovations and Repairs	\$ 150.00 +\$ 6.65/ \$1000 of construction	\$ 150.00 +\$ 6.85/ \$1000 of construction
4	New siding and/or exterior foam board	\$100.00	\$100.00
5	Replacement of Insulation only	\$100.00	\$100.00
6	Replacement of roof sheathing	\$125.00	\$125.00
7	Minor Foundation repair	\$125.00	\$125.00
8	Residential Accessory Buildings and Carports	.47¢/sqft min.\$100	.48¢/sqft min.\$100
9	Accessory Apartment and Suites	\$210.00	\$220.00
10	Veranda, Balcony or Gazebo	\$50.00 +.35¢/sqft	\$50.00 +.36¢/sqft
11	Attached or detached deck	\$50.00 +.35¢/sqft	\$50.00 +.36¢/sqft
12	Mobile Home Installation	\$320.00	\$330.00
13	Solid Fuel Burning Appliances	\$100.00	\$100.00
Pools			
14	Private above ground swimming pool	\$105.00	\$110.00
15	Private in-ground swimming pool	\$155.00	\$160.00
16	Deck serving pool	Pool fee + .31¢/sqft	Pool fee + .33¢/sqft
Commercial			
17	Institutional, Commercial and Assembly Buildings & Additions	\$200.00 base fee + .61¢/sq.ft.	\$200.00 base fee + .62¢/sq.ft.
18	Industrial Buildings & Additions	\$200.00 base fee + .58¢/sq.ft.	\$200.00 base fee + .59¢/sq.ft.
19	Accessory Buildings to Commercial/Industrial/Institutional	\$150.00 base fee + .58¢/sq.ft.	\$150.00 base fee + .59¢/sq.ft.
20	Commercial/Industrial/Institutional Renovations/Repairs	\$150.00 +\$13.60/\$1000 of construction value	\$150.00 +\$13.80/\$1000 of construction value
21	Restaurant or Takeout Installation	\$500.00	\$500.00
Farming			
22	Farms Buildings	.32¢/sq.ft.	.33¢/sq.ft.
23	Accessory Farm Buildings (other than those listed bellow) & Additions	.32/sqft min. \$150	.33/sqft min. \$150
24	Fabric Covered Structures	.31¢/sq.ft.	.31¢/sq.ft.
25	Greenhouses	.26¢/sq.ft.	.27¢/sq.ft.
26	Agricultural Renovations/Repairs	\$ 100.00 +\$ 6.65/ \$1000 of construction	\$ 100.00 +\$ 6.85/ \$1000 of construction
27	Lagoons /Manure pit	\$ 240.00 per structure	\$ 245.00 per structure
28	Silos	\$ 240.00 per structure	\$ 245.00 per structure
Plumbing			
29	Residential		
	Up to 5 fixtures	\$60.00	\$60.00
	Each additional fixtures	\$12.00	\$12.00
	Building drains	\$25.00	\$25.00
	Stacks	\$20.00	\$20.00
30	Other Building		
	Up to 5 fixtures	\$80.00	\$80.00
	Each additional fixtures	\$14.00	\$14.00
	Building drains	\$30.00	\$30.00
	Stacks	\$25.00	\$25.00
Other Types			
31	Tents greater than 60 meter square	\$55.00	\$55.00
32	Change of Use Permit	\$200.00	\$210.00
33	Transfer of Permit	\$100.00	\$100.00
34	Conditional Permit Agreement	\$260.00	\$265.00
35	Communications Tower	\$500.00	\$500.00
Demolition			
36	Demolition - Residential Accessory Building	\$65.00/structure	\$65.00/structure
37	Demolition - Residential	\$125.00	\$125.00
38	Demolition - Farm	\$50.00/structure	\$50.00/Structure
39	Demolition - Commercial/Institutional Accessory	\$150.00/structure	\$150.00/structure
40	Demolition - Commercial/Institutional	\$300.00	\$300.00

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

FEES AND CHARGES BY-LAW NO. 29 - 2017

SCHEDULE "F"

DESCRIPTION		2017	2018
CLASSES OF PERMITS & PERMIT FEES			
Permit Renewal			
41	Renewal of Residential permit where permit is \$100 or less (no deposit)	\$65.00	\$65.00
42	Renewal of Residential permit where permit is \$100 or more (no deposit)	40% of permit fee min. \$100	40% of permit fee min. \$100
43	Renewal of Agricultural permit where permit is \$100 or less (no deposit)	\$50.00	\$50.00
44	Renewal of Agricultural permit where permit is \$100 or more (no deposit)	35% of permit fee min. \$100	35% of permit fee min. \$100
45	Renewal of other permit (no deposit)	30% of permit fee min. \$200	30% of permit fee min. \$200
46	Renewal of old septic permit	\$150.00	\$150.00
Septic			
New Construction / Replacement			
47	Class 4 & 5 sewage system, less than 4,000 liters / day: **System requiring annual maintenance **Other	\$795.00 \$720.00	\$810.00 \$735.00
48	Repeat Class 4 & 5 (less than 4,000 liters) Inspections	\$180.00	\$185.00
49	Class 4 & 5 sewage system, 4,000 liters or more/ day: **System requiring annual maintenance **Other	\$1,155.00 \$1,050.00	\$1,180.00 \$1,070.00
50	Repeat Class 4 & 5 (4,000 liters or more) Inspections	\$225.00	\$230.00
51	Class 2 (Grey water) & Class 3 (Cesspool) Septic	\$365.00	\$370.00
52	Repeat Class 2 & Class 3 Inspections	\$180.00	\$185.00
disposal field)			
53	Replacement/Enlargement/Relocation	\$365.00	\$370.00
54	Repeat Inspections	\$180.00	\$185.00
55	Adding Tertiary Treatment	\$365.00	\$370.00
56	Repeat Inspections	\$180.00	\$185.00
57	Tertiary Treatment Unit Repair	\$180.00	\$185.00
Disposal System Alterations			
58	Adding Pumping /Dosing System	\$365.00	\$370.00
59	Repeat Inspections	\$180.00	\$185.00
60	Repair Pumping/Dosing System	\$180.00	\$185.00
61	Material Alteration	\$720.00	\$735.00
62	Minor repair (ie. Level header	\$180.00	\$185.00
63	Installation of Filters/Risers	\$180.00	\$185.00
Permit Revisions (Certificate of Change)			
64	Change of tertiary treatment unit type	\$180.00	\$185.00
65	Pipes and Stone to Chambers (equal area)	\$365.00	\$370.00
66	Chambers to Pipes and Stone (increase)	\$365.00	\$370.00
67	Pipes and Stone to Chambers (reduction)	\$365.00	\$370.00
68	Additional of Fixtures or Living Area (no design flow increase)	\$180.00	\$185.00
69	Increased design flow and/or elevations changes	\$180.00	\$185.00
70	Change in type of system (ie. Conventional to Tertiary)	\$365.00	\$370.00
71	Different locations on property (site evaluation)	\$180.00	\$185.00
72	Repeat Inspections	\$180.00	\$185.00
Permit Renewal & Expiration			
73	Owner Renews Permit (first 6 months)	\$180.00	\$185.00
74	Owner Renews Permit (second 6 months)	\$180.00	\$185.00
NOTE	Maximum of two six months renewals will be granted		

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY
FEES AND CHARGES BY-LAW NO. 29 - 2017
SCHEDULE "F"

DESCRIPTION		2017	2018
CLASSES OF PERMITS & PERMIT FEES			
Permit Cancellation and Transfers			
75	Administrative Revision	\$92.00	\$94.00
76	Owner cancels application (no inspection done)	80%	80%
77	Owner cancels application (no permit done)	50%	50%
	Owner cancels application (permit issued)	33%	33%
78	Owner changes designer or contractor	\$360.00	\$370.00
Renovations / Change of Use Permit			
79	File Search / Review (no letter provided)	\$50.00	\$50.00
80	File Search / Review (letter provided)	\$160.00	\$160.00
File Searches			
81	File Searches (images only)	\$50.00	\$50.00
82	Images and Legal report	\$70.00	\$70.00
Additional fees			
83	Building without a permit (single storey deck)	50% cost of permit + % of Order issued - min. \$50	50% cost of permit + % of Order issued - min. \$50
84	Building without a permit	65% cost of permit + % of Order issued - min. \$150	70% cost of permit + % of Order issued - min. \$150
85	Installing a sewage system without a permit	50% cost of permit + % of Order issued - min. \$200	50% cost of permit + % of Order issued - min. \$200
86	Order to comply issued	20%	20%
87	Unsafe Order issued	25%	25%
88	Stop Work Order issued	40%	40%
89	Emergency Order issued	100%	100%
90	Order not to cover issued	\$80.00	\$80.00
91	Order to uncover issued	\$150.00	\$150.00
92	Order Prohibiting Occupancy	\$100.00	\$100.00
93	Property Standards Order Issued	35% additional fee to permit	35% additional fee to permit
94	Property Standards Appeal	\$100.00	\$100.00
95	Repeat Inspection	\$50.00	\$50.00
Labour			
96	Where the Township undertakes to complete to work required to comply with any Order	Cost of the work + 30% administrative fee	Cost of the work + 30% administrative fee
97	Where the Township undertakes to complete to work required to comply with a by-law		
Certificates			
98	Register Order on Title	Legal fees plus \$150.00	Legal fees plus \$150.00
98	File search for Certificate of approval and use permit	\$70.00	\$70.00
99	Removal of non-compliance notice registered against property	\$500.00 (plus lawyer fees)	\$500.00 (plus lawyer fees)
100	Miscellaneous Inspections	\$125.00	\$125.00

Schedule "F" to Fees and Charges By-Law 29 - 2017

Administration Performance Deposit

Class of Permit	Administration Performance
17,18	\$ 3,000.00
1,19	\$ 2,000.00
20, 21, 22	\$1, 500.00
2, 23	\$ 500.00
12, 24, 35	\$ 300.00
8,9,25,26,27,28,30,32	\$ 200.00
3,10,11,14,15,16	\$100.00
4,5,6,7,13,29	\$60.00
31,33,36 to 39	Not applicable

Conditional Permit #34	Bond
Residential	\$1,000.00
Farm	\$1,000.00
Other – Part 9 Building	\$2,000.00
Other – Part 3 Building	\$5,000.00

Notes to Schedule "F"

- 1) The amount of the administration performance deposit will be calculated according to the class of permit as determined by Schedule "F" of this by-law and is payable at the time of the application.

- 2) In the event that the applicant abandons their project the administration performance deposit shall be retained in full by the municipality. Once the permit has been issued therefore by the Chief Building Official the administration performance deposit will be refunded in whole or in part to the permit holder in accordance with the following provisions
 - (a) One hundred (100%) per cent of the administration performance deposit is to be refunded if construction is fully completed within one (1) year of the date of the issuance of the building permit.

 - (b) Seventy five (75%) per cent of the administration performance deposit is to be refunded if construction is fully completed within two (2) years of the date of issuance of the building permit.

 - (c) Fifty (50%) per cent of the administration performance deposit is to be refunded if construction is fully completed within three (3) years of the date of the issuance of the building permit.

- (d) Twenty five (25%) per cent of the administration performance deposit is to be refunded if construction is fully completed within four (4) years of the date of the issuance of the building permit.
 - (e) No refund of the administration performance deposit will be awarded if construction is not fully completed within four (4) years. This will not relieve the permit holder and/or the contractor of obligations under any provisions of any By-Law, the Building Code Act or regulations made thereunder.
3. The refund of the whole or part of the administration performance deposit shall not be deemed a waiver of any provisions of any By-Law or requirements of the Building Code Act or regulations made thereunder. Also, the refund should not be construed as a certification or guarantee that the building for which a permit was issued meets all the requirements of the Building Code Act or regulations made thereunder.
 4. Any project subject to a site plan agreement where securities are imposed, a deposit shall not be required.
 5. In the event that the permit fee is less than the deposit, at the discretion of the building department, the deposit fee can be rounded up to the nearest one hundred dollar.

CONDITIONAL PERMITS – BOND:

6. The bond fee for conditional permits will be calculated according to the use and size of the building as determined by Schedule "F" of this by-law and is payable at the time of the application.
7. A conditional permit will require the owner(s) or authorized agent to agree with all of the conditions imposed by the Township. A bond will be required as per the use and building size. In the event that the owner (s), authorized agent, contractor or any person involved in the project does not comply with a term in the agreement, the bond will be automatically forfeited to the Township.
8. Where a conditional permit is issued and a term is not complied with, the Chief Building Official may revoke the permit as authorized in 8.(10) of the Ontario Building Code Act.
9. A conditional permit bond fee does not relieve the requirements of submitting an administration performance deposit when the permit is obtained.
10. In the event that all terms have been complied with and a full permit is obtained, the bond fee will be reimbursed in full.

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

FEES AND CHARGES BY-LAW NO. 29 - 2017

SCHEDULE "G"

DESCRIPTION	2017	2018
1) WATERWORKS MONTHLY RATE STRUCTURE		
WATER RATE FOR ALEXANDRIA		
Residential	First 15m ³ - \$58.95	First 15m ³ - \$60.13
	Balance \$1.94/m ³	Balance \$1.94/m ³
Commercial	First 15m ³ - \$58.95	First 15m ³ - \$60.13
	Balance \$1.94/m ³	Balance \$1.94/m ³
Large Users	First 15m ³ - \$58.95	First 15m ³ - \$60.13
	Balance \$1.94/m ³	Balance \$1.94/m ³
WATER RATES FOR GLEN ROBERTSON		
Residential	First 15m ³ - \$58.95	First 15m ³ - \$60.13
	Balance \$1.94/m ³	Balance \$1.94/m ³
Commercial	First 15m ³ - \$58.95	First 15m ³ - \$60.13
	Balance \$1.94/m ³	Balance \$1.94/m ³
Large Users	First 15m ³ - \$58.95	First 15m ³ - \$60.13
	Balance \$1.94/m ³	Balance \$1.94/m ³
SANITARY SEWER RATES FOR ALEXANDRIA		
Residential	First 15m ³ - \$32.16	First 15m ³ - \$32.80
	Balance 1.10/m ³	Balance 1.10/m ³
Commercial	First 15m ³ - \$32.16	First 15m ³ - \$32.80
	Balance 1.10/m ³	Balance 1.10/m ³
Large Users	First 15m ³ - \$32.16	First 15m ³ - \$32.80
	Balance 1.10/m ³	Balance 1.10/m ³
SANITARY SEWER RATES FOR MAXVILLE		
Residential	\$32.16 Flat Rate	\$32.80 Flat Rate
Commercial	\$32.16 Flat Rate	\$32.80 Flat Rate
Large Users	\$32.16 Flat Rate	\$32.80 Flat Rate
2) WATERWORKS FEES ASSOCIATED WITH BILLING		
Re-connection fee due to non payment	during regular hours \$60.00	during regular hours \$60.00
	after regular hours \$150.00	after regular hours \$150.00
Re-connection fee due to plumbing	no charge	no charge
	after regular hours \$150.00	after regular hours \$150.00
deposit water/sewer for tenants Alex.	\$250.00	\$250.00
deposit water for tenants Glen Robertson	\$150.00	\$150.00
deposit sewer for tenants Maxville	\$100.00	\$100.00
Commercial water 1 restroom		
deposit	\$200.00	\$200.00
Commercial more water use	\$250.00	\$250.00
Large Commercial/Institutional water use	\$500.00	\$500.00
Water works staff charge out rate	\$29.00/hr + 22%	\$29.00/hr + 22%
Foreman charge out rate	\$30.00/hr + 22%	\$30.00/hr + 22%
Public Works Manager charge out rate	\$45.00/hr + 22%	\$45.00/hr + 22%
Water works Manager charge out rate	\$35.00/hr + 22%	\$35.00/hr + 22%

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY
FEES AND CHARGES BY-LAW NO. 29 - 2017
SCHEDULE "G"

DESCRIPTION	2017	2018
3) SERVICE CONNECTION FEES / Residential - Commercial		
¾" Water serv. connection + meter connection	\$2500.00*	\$2500.00*
1" Water serv. connection + meter connection	\$3000.00*	\$3000.00*
1½" Water serv. connection + meter connection	\$3250.00*	\$3250.00*
2" Water serv. connection + meter connection	\$3500.00*	\$3500.00*
3" Water serv. connection + meter connection	\$4000.00*	\$4000.00*
4" Water serv. connection + meter connection	\$5000.00*	\$5000.00*
6" Water serv. connection + meter connection	\$6000.00*	\$6000.00*
each add residential household equivalent	\$1000.00*	\$1000.00*
*meter connection = meter, back flow preventor, all connection material, black box and wire		
3) SANITARY SERVICE CONNECTION FEES		
100 mm connection (1 Household equivalent)	\$2,500.00	\$2,500.00
200 mm connection (1 Household equivalent)	\$3,500.00	\$3,500.00
each add residential Unit (household equivalent)	\$1,000.00	\$1,000.00
4) WATER RATES FOR TANKERS		
service charge for fill ups 1-5m;	\$3.04/m ³ + \$10.00 filling time	\$3.04/m ³ + \$10.00 filling time
6m +	\$3.04/m ³ + \$40.00 filling time	\$3.04/m ³ + \$40.00 filling time
After regular hours	\$3.04/m ³ + \$120.00 filling time	\$3.04/m ³ + \$120.00 filling time

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: July 17, 2017

MOVED BY: _____

SECONDED BY: _____

That the CAO / Clerk's report re. the Community Emergency Management Coordinator Bylaw be received and that bylaw # 38-2016 be repealed and that

Bylaw 31-2017 being a bylaw to appoint a Community Emergency Management Coordinator and alternate be read a first second and third time and enacted in open session and that

The CAO be authorized to use the negotiation method in the Township's procurement policy to sole source the work needed to arrange annual emergency planning compliance measures to KS Spencer and Associates at an upset cost of \$7,500 plus applicable taxes.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

Deputy Mayor: Jamie MacDonald

Councillor: Jacques Massie

Councillor: Brian Caddell

Councillor: Jeff Manley

Councillor: Michel Depratto

Councillor: Carma Williams

Mayor: Chris McDonell

YEA

NEA

Section 6 Item b

6 (b)

TOWNSHIP OF NORTH GLENGARRY

STAFF REPORT

Date: July 13, 2017

To: Council

From:



Daniel Gagnon
CAO/Clerk

Re: Community Emergency Management Coordinator Bylaw

Discussion:

Recently, the Township's Community Emergency Management Coordinator (CEMC) resigned.

In order to continue to meet legislated obligations under the Emergency Management and Civil Protection Act, a number of steps are recommended as outlined below.

A number of staff (part time fire dept administrative staff) will be taking various courses in emergency management in the fall of 2017. As such, a new CEMC from within the township staff will be fully trained and appointed before December 31st.

The CAO has begun discussions with a contractor experienced in municipal emergency management from the region. The consultant will be able to assist administration throughout the balance of 2017 to ensure the township meets its legislated obligations by December 31st. KC Spencer & Associates has already reviewed the emergency plan and noted it is more than adequate. The workload needed now is to design the exercise, training, some public education and arrange committee meeting(s). Those are planned for the early to mid-fall. The cost of the work can be absorbed by the emergency management cost area and if needed administration costing budgets. An upset limit of \$7500 is anticipated.

In the meantime, the bylaw appointing the former CEMC and alternate should be repealed / amended to appoint a new CEMC. Under the circumstances the CAO / Clerk can be named as CEMC (with the Director of Community Services as the alternate).

The CAO would be involved in any large scale emergency requiring the enactment of the emergency plan and can delegate any tasks as needed to ensure the plan is implemented. This would be a stop gap measure for the balance of 2017 while the work of the consultant and the training for the other staff takes hold. Staff do not anticipate needing the services of a consultant for 2018's compliance.

The township will continue to participate in the upper tier SD&G emergency planning but under the current circumstances in North Glengarry, it is recommended that we focus on our own planning and training for 2017 with the help of Mr. Spencer

Recommendation:

That the CAO / Clerk's report re. the Community Emergency Management Coordinator Bylaw be received and that bylaw # 38-2016 be repealed and that

Bylaw 31-2017 being a bylaw to appoint a Community Emergency Management Coordinator and alternate be read a first second and third time and enacted in open session and that

The CAO be authorized to use the negotiation method in the Township's procurement policy to sole source the work needed to arrange annual emergency planning compliance measures to KS Spencer and Associates at an upset cost of \$7,500 plus applicable taxes.

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

BY-LAW NO. 31-2017

BEING a by-law authorizing the Corporation of the Township of North Glengarry to appoint a Community Emergency Management Coordinator and alternate;

WHEREAS the Emergency Management & Civil Protection Act requires municipalities to appoint a Community Emergency Management Coordinator and alternate;

AND WHEREAS the Corporation of the Township of North Glengarry wishes to appoint Daniel Gagnon as the Community Emergency Management Coordinator and Anne Leduc as alternate;

NOW THEREFORE be it enacted by the Corporation of the Township of North Glengarry that:

1. Daniel Gagnon be appointed as the Community Emergency Management Coordinator and Anne Leduc as alternate.
2. Community Emergency Management Coordinator duties are outlined in the Emergency Management & Civil Protection Act and associated Regulations; Emergency Response Plan By-law and Associated Confidential Annex; and Pandemic Response Plan.

This by-law shall come effective as of the date of its passing hereof.

4. By-law No. 38-2016 be and is hereby repealed.

READ a first, second, third time and enacted in Open Council, this 17th day of July, 2017.

Clerk Adm. / Deputy Clerk

Mayor /Deputy Mayor

I hereby certify that this is a true copy of By-law No. 31-2017, and such by-law is in full force and effect.

Date Certified

Clerk / Deputy Clerk

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: July 17, 2017

MOVED BY: _____

SECONDED BY: _____

That the CAO /Clerk's report re. the RFP for auditing services 2017-2020 be received and that
The scoring matrix and RFP process in the CAO's report be approved as recommended.

Carried	Defeated	Deferred
_____	_____	_____

MAYOR / DEPUTY MAYOR

	YEA	NEA
Deputy Mayor: Jamie MacDonald	_____	_____
Councillor: Jacques Massie	_____	_____
Councillor: Brian Caddell	_____	_____
Councillor: Jeff Manley	_____	_____
Councillor: Michel Depratto	_____	_____
Councillor: Carma Williams	_____	_____
Mayor: Chris McDonell	_____	_____

Section 6 Item c

b(c)

TOWNSHIP OF NORTH GLENGARRY

STAFF REPORT

Date: June 12, 2017

To: Council

From: 
Daniel Gagnon
CAO/Clerk

Re: RFP for Auditing Services 2017- 2020

Discussion:

Municipal auditing services are competitively tendered every few years. The term for the township's current auditors CKMD LLP ended with the 2016 year-end audit.

Staff will issue a request for proposals (RFP) for a new 4 year term 2017 to 2020 in the coming days and will use the scoring matrix below to evaluate proposals. Bids will be reviewed by the CAO, Treasurer and Deputy Treasurer and a recommended bidder presented to Council in late September. This timing matches the typical schedule for tenders in years passed.

The RFP and the scoring was adjusted based on best practices in other neighbouring municipalities in SD&G and lessons learned in other competitive processes in the township. More specifically, the scoring weights were adjusted to increase the value of the cost of the proposal and references from other clients.

REQUEST FOR PROPOSAL EVALUATION FORM

Step 1		YES	NO
Mandatories	Proposal received prior to closing		
	Resumes of project team included		
	Reference list		
	Appendix A – Mandatory Disclosure		

Step 2		Max. Points	Points
Proponent (30%)	Qualifications of firm and project team members	10	
	Experience of firm and project team members	10	
	Past performance	10	
Proposal (35%)	Methodology – audit approach	20	
	Scheduling	5	
	Clarity of Proposal	10	
Price (35%)	Points for Price = (lowest cost proposal divided by proposal being evaluated) x (35% weight)	35	
Total Score (100%)	Proponent + Proposal + Price Score	100	

Recommendation:

That the CAO / Clerk's report re. the RFP for auditing services 2017- 2020 be received and that

The scoring matrix and RFP process in the CAO's report be approved as recommended.

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: July 17, 2017

MOVED BY: _____

SECONDED BY: _____

That the CAO / Clerk's report re. Lobbying and Communications Contract for Maxville Water be received and that

The Daisy Group Inc be retained for an additional month ending August 18th at the contract cost of \$6,000 plus applicable taxes and incidental expenses

Carried	Defeated	Deferred
_____	_____	_____

MAYOR / DEPUTY MAYOR

	YEA	NEA
Deputy Mayor: Jamie MacDonald	_____	_____
Councillor: Jacques Massie	_____	_____
Councillor: Brian Caddell	_____	_____
Councillor: Jeff Manley	_____	_____
Councillor: Michel Depratto	_____	_____
Councillor: Carma Williams	_____	_____
Mayor: Chris McDonell	_____	_____

Section 6 Item d

6 (d)

TOWNSHIP OF NORTH GLENGARRY

STAFF REPORT

Date: July 13, 2017

To: Council

From:


Daniel Gagnon
CAO/Clerk

Re: Lobbying and Communications Contract – Maxville Water

Discussion:

On June 12, 2017 Council passed the following motion:

That the CAO / Clerk's report re. Lobbying and Communications Contract for Maxville Water be received and that

The Daisy Group Inc be retained for an additional month ending July 18th at the contract cost of \$6,000 plus applicable taxes and incidental expenses and that

Future contract extensions be reviewed monthly by Council accordingly.

Ongoing lobbying remains necessary for some key project elements such as funding and regulatory approvals. Staff recommend that another month July 17th to August 18th be granted to Daisy group.

Recommendation:

That the CAO / Clerk's report re. Lobbying and Communications Contract for Maxville Water be received and that

The Daisy Group Inc be retained for an additional month ending August 18th at the contract cost of \$6,000 plus applicable taxes and incidental expenses

Section 7

COMMUNITY SERVICES

DEPARTMENT

Anne Leduc

7(a)

TOWNSHIP OF NORTH GLENGARRY

KEY INFORMATION REPORT

Date: July 17, 2017
To: Council
From: Tara Kirkpatrick – Economic Development and Communications Officer

Re: Economic Development Activities

CIP & Other Funding Opportunities

- Fielded CIP information requests from numerous residents and business owners, including:
 - 45 Main Street South, Maxville (Residential property)
 - 43 Main Street South, Maxville (Residential property)
 - 32 Main Street North, Maxville (Residential property)
 - 1 Mechanic Street, Maxville (The Kilted Canuck)
 - 2 Carr Street East, Maxville (Ongoing CIP project)
 - 3 Main Street South, Maxville (Ongoing CIP project)
 - 6 Catherine Street, Maxville
 - 33 Main Street North, Alexandria (Comfort Water Treatment)
 - 114 Main Street South, Alexandria (Munro Morris Funeral Home)
- Provided CIP information to numerous other businesses in Maxville and Alexandria.
- A CIPAC meeting at which the CIP working group members were invited was held on June 14 to go through the proposed amendments to the Community Improvement Plan.

Conferences & Networking Opportunities

- June 1, 2017: Attended the SD&G Economic Development Officers Working Group (EDOWG) meeting in South Stormont. The focus was on making improvements to the SD&G GIS system so that it can be better customized for commercial and residential development.
- June 8, 2017: Attended the Business Breakfast of the Glengarry Inter-Agency Group, which was held at the Sandfield Centre.
- June 21, 2017: Attended the unveiling ceremony of the interpretive panel located at the Grotto. Took photos and videos, which were shared on the Township social media pages and later sent to local media.
- June 22, 2017: Attended the SD&G Economic Development Officers Working Group (EDOWG) meeting, which was held in North Stormont. The focus of the meeting was on

narrowing down the list of bids to assist with the upcoming Business Retention and Expansion survey.

- June 23, 2017: Attended the Maxville Fair. Took photos and videos, which were shared on the Township social media pages and later sent to local media.

Communications

- Coordinated and prepared the "What's New in North Glengarry," ad which appeared in *The Glengarry News* on June 28.
- Prepared a poster and ad for the North Glengarry Business and Community Awards Gala.
- Prepared an ad for the By-law Department urging residents to leash and clean up after their dogs.
- Prepared ads for the Public Works Department advising residents to control noxious weeds.
- Prepared numerous Canada Day ads for council and for the North Glengarry Fire Department.
- Helped the North Glengarry Fire Department to organize Canada Day activities, including scanning heritage photos, laminating them and preparing a photo display.
- Prepared the following press releases:
 - Two students hired to help build North Glengarry Heritage Register
 - Weed harvesting slated to begin on July 16
 - Water Notice: June 15 valve replacement in downtown Alexandria

Varia

- Social media updates (job postings, event postings, etc.). Saw continued growth to the audience on the North Glengarry Facebook Page.
- Planning for the proposed *First Impressions Community Exchange* (FICE) program, slated to take place during early Summer 2017. I solicited volunteers and hosted a training session on June 27.
- Became an administrator on the North Glengarry Calendar of Events.

Business Retention and Expansion

- Continued consultations with a local business owner regarding a dock permit. Put him in touch with planning and bylaw departments. Also coordinated with him regarding the possible expansion of his business space and his anticipated application to the CIP program.

COMMENTS

This report is presented for information purposes only.

Section 8

TREASURY DEPARTMENT

Johanna Levac

Section 9

**PLANNING/BUILDING
BY-LAW
ENFORCEMENT
DEPARTMENT**

Gerry Murphy

Section 10

FIRE DEPARTMENT

Patrick Gauthier

10(a)

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: July 17, 2017

MOVED BY: _____

SECONDED BY: _____

That the CAO/Clerk's report re. the Open Air Burning By-law be received; and

That By-law 24-2017 amended and read a first, second and third time and enacted in Open Council this 17th day of July, 2017.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

Deputy Mayor: Jamie MacDonald
Councillor: Jacques Massie
Councillor: Brian Caddell
Councillor: Jeff Manley
Councillor: Michel Depratto
Councillor: Carma Williams
Mayor: Chris McDonell

YEA	NEA
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Section 10 Item a

TOWNSHIP OF NORTH GLENGARRY

STAFF REPORT

Date: July 13, 2017

To: Council

From:



Daniel Gagnon
CAO/Clerk

Re: Open Air Burning Bylaw Revisions

Discussion:

Modest changes are proposed to the wording of the open air burning bylaw. The requirement to provide a 10 ft wide access to any Agricultural or brush burn site(s) was inadvertently omitted when the bylaw was last presented to Council earlier this spring. A few other subtle wording changes have been added.

Recommendation:

That the CAO / Clerk's report re. the Open Air Burning Bylaw be received and that bylaw # 24-2017 be amended and read a first, second, third and enacted in Open Council, this 17th day of July, 2017.

**THE CORPORATION
OF THE TOWNSHIP OF NORTH GLENGARRY**

BY-LAW # 24-2017

BEING a by-law regulating the setting of fires and to institute precautions to be taken with open air fires, including establishing the times during which open air fires may be set.

WHEREAS Section 129 of the *Municipal Act, 2001, S.O.2001 c25*, as amended provides that the Council of a local municipality may pass by-laws prohibiting and regulating public nuisances;

AND WHEREAS Section 7.1(1) of the *Fire Protection and Prevention Act, 1997, S.O. 1997, c4*, as amended, provides that a council of a municipality may pass by-laws regulating fire prevention, including the prevention of the spreading of fires, and regulating the setting of open air fires, including establishing the times during which open air fires may be set;

AND WHEREAS Section 11 of the *Municipal Act, 2001, S.O. 2001, c.25*, allows the municipality to regulate matters related to the health, safety and well-being of the inhabitants of the municipality;

AND WHEREAS the regulation of open air burning is important for the health, safety and wellbeing of persons and property;

NOW THEREFORE, the Council of the Corporation of the Township of North Glengarry ENACTS AS FOLLOWS:

SHORT TITLE

This By-law shall be known as the "*Open Air Burning By-law*"

**Part 1
DEFINITIONS**

1.1 Definitions

In this By-Law:

"Adverse Effect" means impairment of the safety of any person and/or damage to property and includes:

- I. impairment of the quality of the natural environment
- II. injury or damage to property, plant or animal life
- III. harm or material discomfort to any person
- IV. an adverse effect on the health of any person
- V. impairment of the safety of any person; or
- VI. loss of enjoyment of normal use of property;

"Brush" means natural woody debris collected from a property and includes branches, chopped-off tree limbs, trunks and leaves;

"Corporation" means the Corporation of the Township of North Glengarry;

"Farm or Agricultural Operations" means an agricultural operation as defined under the Farming and Food Production Protection Act, 1998 Chapter 1, Section and operates with a Farm Business Number;

"Fire Chief" means the person appointed by Council of the Corporation of the Township of North Glengarry as defined in the Fire Protection and Prevention Act, 1997 and his or her designate;

"Firefighter" means the Fire Chief and any other person employed in, or appointed to the North Glengarry's Fire Service Division of the Corporation of the Township of North Glengarry, and assigned to undertake fire protection services;

"Grass Cuttings" means the lawn waste resulting from mowing;

"Municipal Law Enforcement Officer means the Municipal Law Enforcement Officer appointed by the Council of the Corporation of the Township of North Glengarry.

"Normal Farm Practices" means a practice that:

- I. is conducted in a manner consistent with proper and acceptable customs and standards as established and followed by a similar agricultural operations under similar circumstances; or
- II. makes use of innovative technology in a manner consistent with proper advanced farm management practices;

"Noxious Materials" includes tires, plastics, rubber products, drywall, demolition waste, household garbage, construction waste, paint, animal organic waste, vegetable waste, food waste, biomedical waste, tar, asphalt products, battery boxes, pressure-treated wood, creosote-treated wood, painted wood and other similar materials;

"Nuisance" means excessive smoke, odour, airborne sparks or embers that is likely to cause an Adverse Effect, disturb others, or that is likely to reduce visibility on roads in the vicinity of the Open Air Burning;

"Officer" means a Municipal Law Enforcement Officer or a Firefighter, including the Fire Chief and any member of the North Glengarry Fire Service Division;

"Open Air" means any area outside of a building or enclosed structure;

"Open Air Fire and Open Air Burning" means a fire set in the Open Air;

"Outdoor Fireplace" means a manufactured non-combustible enclosed container designed to hold a small fire for decorative purposes and the size of which is not larger than 1 meter in any direction, and may include, but is not limited to, chimneys, metal tubs, fire pits, and outdoor brick fireplaces;

"Owner means the registered owner or any person, firm or corporation having control over, or possession, of any portion of the building or property under consideration and includes the persons in the building or property;

"Permit" means a permit issued by the Fire Chief to set a fire in the Open Air for a specified time period;

"Person" includes an individual, association, firm, partnership, corporation, trust, organization, trustee, or agent, and their heirs, executors, or legal representatives;

"Receptacle" means anything used to contain or hold something else which is made of noncombustible materials and is not greater than 1 meter square;

"Recreational Fire" means a small, controlled and contained fire for the purpose of cooking, warmth or personal enjoyment;

"Settlement areas" means urban areas and rural settlement areas within municipalities (such as cities, towns, villages and hamlets) that are:

- a) built up areas where development is concentrated and which have a mix of land uses;
- b) lands which have been designated in an official plan for development over the long-term planning; and
- c) land designated as settlement area in the municipal official plan

"Smog Alert" means an alert issued by the Ministry of Environment and Climate Change with respect to air quality;

"Supervisor" means:

- (a) a Person eighteen (18) years of age or more who is a registered legal owner of the property upon which the Open Air Fire is to be burned;
- (b) a Person eighteen (18) years of age or more who is the occupier of the property upon which the Open Air Fire is to be burned and who has been provided with permission by a registered legal owner of the property to burn an Open Air Fire; or
- (c) a Person eighteen (18) years of age or more who is an authorized representative of the registered legal owner of the property upon which the Open Air Fire is to be burned.

"Township" means the geographic area of the Corporation of the Township of North Glengarry.

Part 2 GENERAL REQUIREMENTS

- 2.1 No person shall start, set, maintain or permit to be started, set, or maintained an open air fire within the Township, except as permitted under this By-Law.
- 2.1A The North Glengarry Fire Service Division and North Glengarry Township Employees shall be exempt from the provisions of this by-law with respect to Open Air Fires and Open Air Burnings for the purposes of educating, training or any other purpose approved by the Fire Chief.
- 2.2 No person shall set or permit to be set, a fire when the wind velocity is greater than 15 kilometers an hour.
- 2.3 All Open Air Fires must be monitored at all times by a Supervisor;
- 2.4 No person shall burn during dry periods as designated by the Fire Chief or the Ministry of Natural Resources.
- 2.5 No person shall burn noxious materials at any time.
- 2.6 The burning of buildings or machinery is prohibited.
- 2.7 This bylaw does not apply to barbeques used for the purpose of cooking food.
- 2.8 No person shall burn on any road allowance, unopened road allowance or in a location that would interfere with traffic.
- 2.9 All Open Air Fires must be completely extinguished before vacating the location of the Open Air Fire.
- 2.10 No person shall permit a fire to have an Adverse Effect.
- 2.11 No person shall burn household garbage.
- 2.12 Commercial, industrial or wrecking yard zoned properties are not permitted to have an open air fire.

Part 3 OPEN AIR FIRE PERMITS

- 3.1 The only person entitled to apply for an open air fire permit as set out in schedule "A" as amended from time to time is a Supervisor. The permit holder is responsible to ensure that the conditions outlined in this bylaw are adhered to at all times.
- 3.2 Every person shall meet all conditions of the permit.
- 3.3 No permit shall be issued for any period of time exceeding one (1) calendar year.
- 3.4 An application for a Permit shall be completed on the forms provided in Schedule "A" as may be amended by the Corporation of the Township of North Glengarry, accompanied by the appropriate fees as set out in Schedule "C".
- 3.5 Any permit in effect during a dry period as designated by the Fire Chief or the Ministry of Natural Resources will be voided for the remainder of the dry period. No reimbursement and no extension of the permit will be permitted.
- 3.6 No permit holder shall:
 - a) fail or refuse to produce the permit upon demand;
 - b) fail to supervise a fire continuously;
 - c) fail to comply with any conditions of the fire permit;
 - d) burn any material other than those permitted in this bylaw.
- 3.7 The Fire Chief may refuse, revoke or suspend a permit at any time in his or her sole discretion.

Part 4
FARM AND AGRICULTURAL OPERATIONS

- 4.1 An Open Air Fire on any Farm property shall only be carried out in accordance with the following provisions:
- 4.2 a) It is the responsibility of the permit holder or supervisor to consider it safe before starting the Farm or Agricultural Operation for an Open Air Fire for cut and piled dry brush, grass and other organic materials resulting from the clearing of land and for the destruction of agricultural waste/vegetation material originating from the Farm on that property and is a Normal Farm Practice, provided that:
- b) Every person who starts a fire under the provision of this subsection shall ensure such Open Air Fire is supervised until it is completely extinguished and shall provide sufficient personnel, appliances and equipment to prevent the fire from becoming dangerous to life or property.
- 4.3 Such burning shall not be carried out within 75 meters from any buildings, structures, standing timber or any other flammable or combustible material.
- 4.4 No pile of burning material shall exceed 6 meters in diameter or 6 meters in height.
- 4.5 Minimum distances between burn piles shall be 15 meters or greater.
- 4.6 Windrows are not permitted for burning purposes.
- 4.7 A fire shall not be started within 200 meters of any residence not owned by the applicant.
- 4.8 The open air fire must not create a nuisance to neighbors or traffic.
- 4.9 Supervisor shall ensure roadway or lane way access is available for fire department vehicles to safely gain access to the burn site. Lane should be at least 10 feet wide
- 4.10 Farm or Agricultural Operation shall be permitted to burn grass or grass cuttings.

Part 5
OPEN AIR FIRE (BRUSH FIRE)

- 5.1 No person shall set, or permit to be set a fire in the open air without first obtaining a fire permit as provided in this bylaw.
- 5.2 Every person shall ensure that the fire is at a minimum of 50 meters from the nearest dwelling and 5 meters from the property line.
- 5.3 Every person shall ensure that the fire is at a minimum of 15 meters from a forest, woodland or building.
- 5.4 No person shall set, or permit to be set, a open air fire- Brush Fire between one half hour before sunset and one half hour after sunrise.
- 5.5 No person shall burn materials other than brush.
- 5.6 No pile of burning material shall exceed 2 meters square and 2 meters in height.
- 5.7 No more than one burn pile is permitted.

Part 6
RECREATIONAL FIRES

- 6.1 Every person who has a Recreational Fire must comply with all of the following requirements;
- a) it is for the purpose of cooking, warmth or personal enjoyment;
- b) it has a flame base of less than 1 square meter;
- c) it is located not less than 5 meters from any structure, building, property line, tree, hedge, fence, roadway, deck, overhead wire or any other combustible material;
- d) it does not create a nuisance to other properties;
- e) if an appliance is used it must be located on a non-combustible surface;

- f) only dry clean wood or charcoal shall be burned.

6.2 Spark guards with openings no larger than 12 mm in diameter are recommended for all recreational fires

**Part 7
ADMINISTRATION AND ENFORCEMENT**

- 7.1** The Municipal Law Enforcement Officer, Fire chief or designate are authorized to:
- a) issue permits as provided in this by-law;
 - b) sign all permits on behalf of the Corporation;
 - c) limit the time for which a permit is issued;
 - d) undertake any technical investigation or inspection for the purpose of administering this by-law.]
- 7.2** The Municipal Law Enforcement Officer, Fire Chief or designate may:
- a) demand the fire permit for inspection from any permit holder;
 - b) inspect any premises for which a fire permit has been issued;
 - c) enter at any time onto land to determine whether the provisions of this by-law are obeyed and to enforce or carry into effect this by-law.

**Part 8
ORDERS**

- 8.1** Despite any other provisions of this by-law, if upon inspection of a fire, the Municipal Law Enforcement Officer, the Fire chief or designate is satisfied the fire poses a danger to the health or safety of any person or property, the Municipal Law Enforcement Officer, Fire Chief or designate shall cancel or suspend the fire permit and order the fire extinguished.
- 8.2** The area of burning must be restricted in order to enable the permit holder to extinguish the fire immediately if necessary due to a change in weather or other conditions or if so ordered by the Municipal Law Enforcement Officer, Fire Chief or designate.

**Part 9
ENFORCEMENT**

9.1 Authority to Enforce

(1) Any enforcement Officer is authorized to enforce this By-Law pursuant to the provisions hereof, the *Municipal Act, 2001*, the *Provincial Offences Act*, RSO 1990, c. P.33, and the *Fire Protection and Prevention Act, 1997*.

(2) No person shall hinder or obstruct, or attempt to hinder or obstruct, any person exercising a power or performing a duty under this By-Law.

9.2 Right of Entry

(1) An enforcement Officer shall be permitted to enter upon any land at any reasonable time for the purpose of enforcing this By-Law.

(2) A person exercising a power of entry on behalf of the Corporation of the Township of North Glengarry under this By-Law shall, on request, display or produce proper identification.

9.3 Order to Extinguish / Comply

(1) An enforcement Officer may at his or her sole discretion, order a fire extinguished or brought into compliance with this By-Law and this order shall be final.

(2) Every person who is ordered by an enforcement Officer to extinguish a fire or otherwise bring a fire into compliance with this By-Law shall comply immediately.

(3) In the event that an order of an enforcement Officer under subsection (1) is not complied with, the enforcement Officer may take action to have the fire extinguished or otherwise brought into compliance with this By-Law.

(4) Every person who fails to comply with an order of an enforcement Officer under this By-Law shall be liable for any costs incurred by the North Glengarry Fire Service Division to extinguish the fire or bring it into compliance. Where applicable, such costs shall be calculated in accordance with the current Ministry of Transportation rate for Emergency Response Services.

9.4 Remedial Costs and Recovery

(1) The Corporation of the Township of North Glengarry may recover the remedial action costs incurred under this Part by action, or by adding such costs to the tax roll and collecting them in the same manner as taxes in accordance with section 446 of the *Municipal Act, 2001*. The remedial costs may include interest calculated at a rate of fifteen percent (15%), calculated for the period commencing on the day the municipality incurs the costs and ending on the day the costs, including interest are paid in full. The amount of the costs, including interest, constitutes a lien on the land upon the registration of a notice of lien in the Land Registry Office.

(2) Prior to recovering remedial costs under subsection (1), the Corporation of the Township of North Glengarry may invoice the owner requesting payment of the remedial costs.

Part 10 CONTRAVENTION OF BY-LAW – OFFENCES AND PENALTY

10.1 Offences

(1) Every person who contravenes any provision of this By-Law is guilty of an offence.

(2) Where a corporation is convicted of an offence under this By-Law, every director or officer of a corporation who was in whole or in part responsible for the conduct of that part of the business of the corporation that gave rise to the offence is guilty of an offence, unless he or she satisfies the court that he or she took all reasonable care to prevent the commission of the offence.

(3) Every person who contravenes an Order issued by a court pursuant to this By-Law is guilty of an offence.

10.2 Penalty

(1) Every person who is found guilty of an offence under this By-Law is liable to a fine as provided for by the *Provincial Offences Act*, R.S.O. 1990, Chapter P.33 with a fine as set out in Schedule "B".

(2) Every day or part of a day on which the offence occurs or continues shall constitute a separate offence and is punishable as such.

(3) If any provision of this By-Law is contravened and a conviction entered, in addition to any other remedy and to any penalty imposed by this By-Law, the court in which the conviction has been entered and any court of competent jurisdiction thereafter may make an order prohibiting the continuation or repetition of the offence by the person convicted.

(4) Any fine imposed under this Part shall be payable in addition to any fees, charges and costs payable under this By-Law.

(5) Schedule "B" shall come into force and take effect when it is approved and filed by Regional Senior Justice, pursuant to the *Provincial Offences Act* Part 1

Part 11 VALIDITY

11.1 If a court of competent jurisdiction declares any provision or a part of a provision of this bylaw to be invalid or to be of no force and effect, it is the intention of Council that the remainder of the by-law shall continue to be in force.

11.2 This by-law is not constructed at any time in such a fashion as to hold the Corporation or its Officers liable for failing to ensure that persons comply with the provisions of this by-law.

Part 12 REPEAL OF EXISTING BYLAWS

12.1 Upon this bylaw coming into force, bylaw # 02-2016 shall be repealed.

12.2 This bylaw shall come into force and take effect upon approval of the set fine amounts by the Regional Senior Justice.

READ a first, second, third time and enacted in Open Council, this 17th day of July 2017.

CAO/Clerk

Mayor / Deputy Mayor

I hereby certify this to be a true copy of by-law No. 24-2017, and that such by-law is in full force and effect.

Date Certified

Clerk / Deputy Clerk



SCHEDULE "A"

This is schedule "A" to by-Law # 24-2017 respecting application form to obtain a fire permit.

OPEN AIR BURNING PERMIT APPLICATION # _____

APPLICANT NAME: _____

TELEPHONE RESIDENCE _____ CELL _____

EMAIL ADDRESS: _____

LOCATION OF PROPOSED OPEN AIR FIRE:

CIVIC ADDRESS: _____

LOT: _____ CONCESSION: _____

CITY: _____ PROVINCE: _____ POSTAL CODE: _____

WHAT TYPE OF FIRE?

____ RECREATIONAL FIRE – FREE

____ BRUSH FIRE - \$25.00

____ FARM OR AGRICULTURAL OPERATION - \$50.00

____ OWNER

____ WRITTEN PERMISSION GIVEN: OWNER'S NAME _____

Open Air Burn Permit – Farm or Agricultural Operation ONLY

List the other properties you own or have written permission from the owner to burn at

You are required to advise the neighbouring property owners that may be affected by the open air fire.

I, hereby certify that I have read and understood the requirements and regulations governing OPEN AIR FIRES described in the Township By-law No. 24-2017, and that I will comply with all such regulations. I understand that any person setting a fire shall be liable for all costs and/or damages arising from as a result of a fire.

APPLICANT SIGNATURE _____

Permission is granted to the holder of the permit to kindle and maintain an *OPEN AIR FIRE* in accordance with this application.

Dated _____ at _____ the _____ Municipal Office this:

Signature: _____

Please be advised that the current by-law is posted on the municipal website at: www.northglengarry.ca or contact the municipal office at 613-525-1110.

I understand that I have 30 days to pay the amount owing as per Schedule "C" of this permit. Failing to do so will result in all future application being denied and an invoice shall follow.

Invoice mailing address: _____

SCHEDULE "B"

**Township of North Glengarry
Part 1 Provincial Offences Act
Bylaw 24-2017: Open Air Burning By-Law**

Item	Column 1 Short Form Wording	Column 2 Provision creating or defining offence	Column 3 Set Fines
-------------	--	--	-------------------------------

1.	Burning or permit to set a fire within the settlement area	2.1	250.00
2.	Burning or permit to burn with wind velocity greater than 15km/h	2.2	250.00
3.	Burning or permit to burn during a dry period	2.3	400.00
4.	Burning or permit to burn petroleum products, plastics, rubber or any other material that causes excessive smoke or noxious fumes	2.4	400.00
5.	Burning or permit to burn buildings or machinery	2.6	400.00
6.	Burning or permit to burn on any type of road allowance or where it interferes with traffic	2.8	400.00
7.	Leaving a fire without fully extinguishing it	2.9	250.00
8.	Permit a fire to have an adverse affect	2.10	350.00
9.	Burning or permit to burn household garbage	2.11	350.00
10.	Having an open air fire in a commercial, industrial or wrecking yard zoned properties	2.12	500.00
11.	Failing to comply with the conditions of the permit	3.5	300.00
12.	Fail or refuse to produce permit	3.9(a)	150.00
13.	Fail to supervise fire continuously	3.9(b)	150.00
14.	Fail to comply with the conditions on the permit	3.9(c)	150.00
15.	Burning or permit to burn other material than those for which a permit was issued	3.9(d)	150.00
16.	Burning or permit to burn without a permit	4.1	450.00
17.	Burning or permit to burn within 75 meters of any building, structures, standing timber or any flammable or combustible material	4.3	350.00
18.	Burning or permit to burn a pile exceeding 10 meters in diameter or in height	4.4	400.00
19.	Failing to have 6 meters between burn piles	4.5	400.00
20.	Burning or permit to burn windrows	4.6	400.00
21.	Burning or permit to burn a fire within 200 meters adjacent to a residence	4.7	400.00
22.	Burning or permit to burn without a permit	5.1	300.00

23.	Burning or permit to burn within 50 meters of a dwelling or 5 meters within a property line	5.2	300.00
24.	Burning or permit to burn within 15 meters from a forest, woodland or building	5.3	300.00
25.	Burning or permit to burn during prohibited hours	5.4	300.00
26.	Burning or permit to burn other materials than brush	5.5	300.00
27.	Burning or permit to burn a pile exceeding 2 meter square	5.6	300.00
28.	Failing to have 5 metres between piles.	5.7	300.00
29.	Burning or permit to burn during prohibited hours for an open air brush fire .	6.2	300.00
30.	Burning or permit to burn other than brush, leaves or grass cuttings	6.3	300.00
31.	Burning or permit to burn within 50 meters of a dwelling or 5 meters within a property line	6.4	300.00
32.	Failing to comply with the conditions for recreational open air burning	7.2	250.00
33.	Obstruct an officer	10.1(a)	\$500.00
34.	Fail to comply with an order to extinguish	10.1(b)	\$500.00
35.	Fail to identify upon request	10.1(c)	\$500.00
36.	Give false or incorrect information	10.1(d)	\$250.00

Note: the general penalty provision for the offences listed above is section 11.1 of bylaw 24-2017, a certified copy of which has been filed and section 61 of the Provincial Offences Act, R.S.O. 1990,c.P.33.

SCHEDULE "C" - FEES

PERMIT	FEES
Open Air Burn Permit – Recreation Fire	NIL
Open Air Burn Permit – Brush Fire	\$ 25
Open Air Burn Permit – Farm or Agricultural Operation	\$ 50

SCHEDULE "D"
Costs for Emergency Response

Cost for emergency fire department response to a fire is the following:

- a) First hour per piece of equipment or responding vehicle: \$ 300.00
- b) Each additional half hour or part thereof: \$ 120.00

Section 11

PUBLIC WORKS

DEPARTMENT

Ryan Morton

Section 12

CORRESPONDENCE



**MINUTES OF THE MONDAY JUNE 5, 2017
CIP APPROVALS COMMITTEE (CIPAC) MEETING**

A meeting of the CIP Approvals Committee (CIPAC) held on Monday June 5, 2017, at 5:00 p.m. at the Township Office, 90 Main Street South, Alexandria.

PRESENT: Karen Davison Wood, Committee Chair
Nathalie-Anne Bussière Arts, Culture Heritage Committee (arrived at 5:35p.m.)
Deirdre Hill, Maxville & District Chamber of Commerce
Michael Madden, Alexandria & District Chamber of Commerce
Jeff Manley, Councillor
Carma Williams, Councillor
Kerri Strotmann, EDO

GUESTS: Tara Kirkpatrick, EDO
Anne Leduc, Director of Recreation & Community Services

REGRETS: Daniel Gagnon, CAO
Gerry Murphy, Chief Building Officer

1. CALL TO ORDER

The meeting was called to order at 5:03p.m.

2. ACCEPT AGENDA

Moved by: Michael Madden

Seconded by: Deirdre Hill

That the Agenda of the CIP Approvals Committee meeting of June 5, 2017, be accepted with the following modifications:

- Deletion of Item C (WiFi Signage in the municipal parks);
- Addition of a new Item C (Arts Culture & Heritage Advisory Committee Updates – CIP-related Projects)

Carried.

3. DECLARATIONS OF CONFLICT OF INTEREST

There were no declarations of conflict of interest expressed by the members present.

4. RATIFY THE MINUTES OF MAY 1, 2017

Moved by: Michael Madden

Seconded by: Carma Williams

That the minutes of the May 1, 2017, CIP Approvals Committee (CIPAC) meeting be accepted as presented.

Carried.

5. AGENDA ITEMS

a) Review of Projects Submitted

i) 8 Main Street North, Alexandria (A. Bauer)

An email was received from the applicant on June 2, 2017, confirming that the information requested by the committee at the meeting of October 17, 2016, will be submitted shortly.

The committee preliminarily discussed the proposed lighting, but will wait for the applicant to submit the information before making any decisions.

ii) 20 Main Street South, Maxville (Munro & Morris Funeral Home)

A meeting has been scheduled with the owner for Wednesday June 7, 2017.

iii) 43 Main Street South, Maxville.

On April 10, 2017, Resolution #6 was adopted by Council, approving the grant application and interest-free municipal loan.

On April 22, 2017, owners advise the municipality of proposed modifications to the approved project. The revised project is to be reviewed by the committee under item 5 b i)

On May 23, 2017: Resolution #7 adopted by Council, approving the amended grant application and interest-free municipal loan. Letter of Agreement for the grant and loan programs pending signature.

b) CIP Applications

i) 39 Main Street North, Alexandria – Building improvements (amendment)

Project: To replace the existing brick on the front façade with new brick in two similar red and orange colours (samples provided).

The original brick on the front and lateral facades is in poor condition. The owner has spoken to Keith Kennedy, Heritage Brick Mason, and the cost to restore the bricks with salvaged bricks is cost prohibitive with only 200 of the same brick (colour and texture) available.

The owner is requesting permission to replace the existing brick and has tried to match the red and orange tones of the original brick, though the texture is dissimilar. The committee is in favour of the brick colour chosen; however, given that the owner has maximized his grant allotment for financial incentive Program B (Building Improvement & Infill Grant) there is no further funding available for this additional work. The additional brickwork can be carried out under the active permit.

The committee would like to express their sincere appreciation to the owner for his commitment to preserving this important "red brick" heritage building. They have also suggested holding a ribbon cutting ceremony when the work has been completed.

c) Arts Culture & Heritage Advisory Committee Updates (CIP-related projects)

i. Heritage Coordinators

In preparation for Phase 2 of the CIP, two students from Carleton University have been hired to carry out a heritage inventory in the hamlets over the next 12-weeks.

Karen has agreed to mentor the students and will be taking them to Dunvegan on June 6, 2017.

As the CIPAC will be reviewing the geographic boundaries applicable to Phase 2 of the CIP, the students have been asked to inventory all the buildings on the Main Street(s) in the hamlets.

Nathalie-Anne Bussiere arrived at 5:35p.m

ii. Interpretive Panel Project

The Arts Culture & Heritage Advisory Committee completed work on two interpretive panels that are to be installed in Mill Square and The Grotto.

The formal unveiling of the Mill Square panel is tentatively scheduled for Sunday July 2, 2017 at 2:00pm. The Grotto unveiling will take place on June 25, 2017, but with a mock-up, as the panel itself will not be ready.

Due to the overlap between the CIPAC and the ACH committees, Karen proposed a possible merger of these committees of Council. Kerri explained that while there is overlap in some of the projects, the mandates and responsibilities of these committees are not the same and the interests of the members are not necessarily aligned.

d) Amendments to CIP

Kerri distributed a copy of the "working document" for the CIP amendments with modifications and notes indicated in red and briefly explained the amendment process. CIPAC has been tasked with reviewing the proposed amendments

The committee has requested that a meeting be held with both the CIPAC and the initial CIP Working Committee to discuss the proposed CIP amendments before going out to the community. A joint meeting has been tentative proposed for July 4, 2017, depending on the volume of requests being submitted to CIPAC for this regular meeting.

CIPAC has requested a special preparatory meeting on Thursday June 22, 2017, at 6:00pm, featuring a presentation of the projects approved to date, and indicating any difficulties encountered.

In preparation of this meeting, CIPAC has been asked to revisit the CIP Areas to determine the geographical parameters that should apply to the each of the hamlets. It was also suggested that the committee consider expanding the Phase I CIP Areas to include some of the important side streets in the downtown cores (ex: Mechanic Street in Maxville).

The committee has also requested that the amended CIP feature imagery examples from North Glengarry.

6. NEW BUSINESS

There was no new business to discuss.

7. CORRESPONDENCE

There was no correspondence received

8. NEXT MEETING

The next meeting of the CIPAC will take place on Thursday June 22, 2017, at 5:00p.m. at the Township Office.

10. ADJOURNMENT

The meeting was adjourned at 6:18 p.m.

Recording Secretary – Kerri Strotmann

Chair – Karen Davison Wood

12(b)



MINUTES OF THE THURSDAY JUNE 22, 2017
SPECIAL CIP APPROVALS COMMITTEE (CIPAC) MEETING

A meeting of the CIP Approvals Committee (CIPAC) held on Thursday June 22, 2017, at 5:00 p.m. at the Township Office, 90 Main Street South, Alexandria.

PRESENT: Karen Davison Wood, Committee Chair
Deirdre Hill, Maxville & District Chamber of Commerce
Michael Madden, Alexandria & District Chamber of Commerce
Jeff Manley, Councillor
Carma Williams, Councillor
Kerri Strotmann, EDO

GUESTS: Tara Kirkpatrick, EDO
Anne Leduc, Director of Recreation & Community Services

REGRETS: Nathalie-Anne Bussière Arts, Culture Heritage Committee
Daniel Gagnon, CAO
Gerry Murphy, Chief Building Officer

1. CALL TO ORDER

The meeting was called to order at 5:15p.m.

2. ACCEPT AGENDA

Moved by: Carma Williams

Seconded by: Deirdre Hill

That the Agenda of the Special CIP Approvals Committee meeting of June 22, 2017, be accepted.

Carried.

3. DECLARATIONS OF CONFLICT OF INTEREST

There were no declarations of conflict of interest expressed by the members present.

4. AGENDA ITEMS

a) Amendments to CIP

Kerri presented a slideshow of all the CIP projects (municipal and private) that have been reviewed since the commencement of the CIP process in 2015 and provided a list of various cases and precedents that have been addressed since the coming into force of the CIP on March 1, 2016.

A copy of the "working document" of the CIP amendments with modifications and notes indicated in red was distributed to the committee and reviewed article by article with modifications undertaken where required. A revised working copy will be sent to the committee and to the members of the CIP Working Group in preparation of a future joint meeting before going out to the community.

The CIPAC must determine the geographic parameters of CIP Areas (CIPA) in the hamlets and a By-Law must be adopted.

It was recommended that at least two (2) Town Hall meeting be held to promote the results of the CIP since its launch in 2016, to sensitize the population to the benefits of the CIP, and to present the proposed amendments and the rationale behind the modifications. Possible locations for the autumn 2017 Town Halls are Dunvegan and Glen Robertson.

6. NEW BUSINESS

There was no new business to discuss.

7. CORRESPONDENCE

An invitation was received from Mayor McDonell to the Mill Square interpretive panel unveiling scheduled for Sunday July 2, 2017, at 2:00pm in Mill Square Park, Alexandria.

8. NEXT MEETING

The next meeting of the CIPAC will take place on Tuesday July 4, 2017, at 5:00p.m. at the Township Office.

10. ADJOURNMENT

The meeting was adjourned at 7:32 p.m.

Recording Secretary – Kerri Strotmann

Chair – Karen Davison Wood

Section 13

NEW BUSINESS

Section 14

NOTICE OF MOTION

Section 15

QUESTION PERIOD

Section 16

CLOSED SESSION

BUSINESS

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: July 17, 2017

MOVED BY: _____

SECONDED BY: _____

Proceed "In Camera" Session,

That the Council of the Township of North Glengarry proceeds in Camera under Section 239 (2) of the *Ontario Municipal Act* at _____, in order to address,

Employment terms and conditions, various municipal staff. (as this matter deal with personal matters about an identifiable individual, including municipal or local board employees they may be discussed in closed session under sections 239 (2)(b) of the *Ontario Municipal Act*);

Taxation Discrepancies Corrections (as this matter deal with advice that is subject to solicitor-client privilege, including communications necessary for that purpose they may be discussed in closed session under sections 239 (2)(f) of the *Ontario Municipal Act*);

Glengarry Sports Palace Dispute resolution options (as this matter deal with advice that is subject to solicitor-client privilege, including communications necessary for that purpose they may be discussed in closed session under sections 239 (2)(f) of the *Ontario Municipal Act*);

And adopt the minutes of the Municipal Council "In Camera" session meeting of June 12, 2017 and June 22, 2017.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

YEA

NEA

Deputy Mayor: Jamie MacDonald

Councillor: Jacques Massie

Councillor: Brian Caddell

Councillor: Jeff Manley

Councillor: Michel Depratto

Councillor: Carma Williams

Mayor: Chris McDonell

Section 16 Item a

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: July 17, 2017

MOVED BY: _____

SECONDED BY: _____

Adopt Minutes of "In Camera" Session

That the minutes of the Municipal Council "In Camera" session meeting June 12, 2017 and June 22, 2017 be adopted as printed.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

YEA

NEA

Deputy Mayor: Jamie MacDonald

Councillor: Jacques Massie

Councillor: Brian Caddell

Councillor: Jeff Manley

Councillor: Michel Depratto

Councillor: Carma Williams

Mayor: Chris McDonell

Section 16 Item b

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: July 17, 2017

MOVED BY: _____

SECONDED BY: _____

That we return to the Special Meeting of Council at _____.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

Deputy Mayor: Jamie MacDonald
Councillor: Jacques Massie
Councillor: Brian Caddell
Councillor: Jeff Manley
Councillor: Michel Depratto
Councillor: Carma Williams
Mayor: Chris McDonell

YEA	NEA
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Section 16 Item c

Section 17

CONFIRMING BY-LAW

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: July 17, 2017

MOVED BY: _____

SECONDED BY: _____

That the Council of the Township of North Glengarry receive By-law 32-2017; and

That Council adopt by-law 32-2017 being a by-law to adopt, confirm and ratify matters dealt with by Resolution and that By-law 32-2017 be read a first, second, third time and enacted in Open Council this 17th day of July, 2017.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

Deputy Mayor: Jamie MacDonald

Councillor: Jacques Massie

Councillor: Brian Caddell

Councillor: Jeff Manley

Councillor: Michel Depratto

Councillor: Carma Williams

Mayor: Chris McDonell

YEA

NEA

Section 17 Item a

17(a)

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

**BY-LAW 32-2017
FOR THE YEAR 2017**

BEING A BY-LAW TO ADOPT, CONFIRM AND RATIFY MATTERS DEALT WITH BY RESOLUTION.

WHEREAS s. 5(3) of the *Municipal Act, 2001*, provides that the powers of municipal corporation are to be exercised by its Council by by-law; and

WHEREAS it is deemed expedient that the proceedings, decisions and votes of the Council of the Corporation of the Township of North Glengarry at this meeting be confirmed and adopted by by-law;

THEREFORE the Council of the Corporation of the Township of North Glengarry enacts as follows:

1. **THAT** the action of the Council at its regular meeting of July 17, 2017 in respect to each motion passed and taken by the Council at its meetings, is hereby adopted, ratified and confirmed, as if each resolution or other action was adopted, ratified and confirmed by its separate by-law; and;
2. **THAT** the Mayor and the proper officers of the Township of North Glengarry are hereby authorized and directed to do all things necessary to give effect to the said action, or to obtain approvals where required, and except where otherwise provided, The Mayor and the Clerk are hereby directed to execute all documents necessary in that behalf and to affix the corporate seal of the Township to all such documents.
3. **THAT** if due to the inclusion of a particular resolution or resolutions this By-law would be deemed invalid by a court of competent jurisdiction then Section 1 to this By-law shall be deemed to apply to all motions passed except those that would make this By-law invalid.
4. **THAT** where a "Confirming By-law" conflicts with other by-laws the other by-laws shall take precedence. Where a "Confirming By-Law" conflicts with another "Confirming By-law" the most recent by-law shall take precedence.

READ a first, second and third time, passed, signed and sealed in Open Council this 17th day of July, 2017.

Daniel Gagnon - CAO/Clerk

Mayor / Deputy Mayor

I, hereby certify that the forgoing is a true copy of By-Law No. 32-2017, duly adopted by the Council of the Township of North Glengarry on the 17th day of July, 2017.

Date Certified

Clerk/Deputy Clerk

Section 18

ADJOURN

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: July 17, 2017

MOVED BY: _____

SECONDED BY: _____

There being no further business to discuss, the meeting was adjourned at _____.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

YEA

NEA

Deputy Mayor: Jamie MacDonald

Councillor: Jacques Massie

Councillor: Brian Caddell

Councillor: Jeff Manley

Councillor: Michel Depratto

Councillor: Carma Williams

Mayor: Chris McDonell

Section 18