



NORTH
GLENGARRY
NORD

*Ontario's Celtic Heartland
Le centre celtique de l'Ontario*

2022

**OPERATING AND CAPITAL
BUDGETS**

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December 2021



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EXECUTIVE SUMMARY

The services provided by the Township are varied and widespread, and include:

- Building and Planning Services
- By-Law Enforcement
- Community Services
- Economic Development
- Environmental Services
- Fire Services
- Municipal Drainage
- Recreational Services
- Road and Sidewalk Maintenance
- Water and Wastewater Management
- Winter Control

An Operating Budget is a financial plan for the municipality's day-to-day operations, with planned revenues and the estimated costs to run the services on an annual basis for the Township. The operating budget is a statement of the municipality's priorities, as decided by Council, and sets limits on spending for the programs and services the municipality offers, and revenue targets for fees and other monies collected by the Township.

A Capital Budget is defined as planned expenditures, to acquire, replace, and maintain capital assets that support the services provided by the Municipality. The capital assets of the Township are essentially owned by the residents. Staff, through Council's direction, are the stewards of the assets, charged with ensuring they are managed properly.

The 2022 Operating and Capital Budgets for each of the departments are presented in this document for Council consideration. In the preparation of the 2022 budgets, staff have analyzed expenditure trends, referenced various Council approved plans, and consulted with all levels of staff. Council approved some of the changes for the Fees and Rates By-law for the Township for 2022.

The proposed municipal tax rate increase for 2022 is proposed at 1.77%. The total municipal budget has increased by \$110,108 for a total tax levy of \$6,326,186.

In addition, the education rates and county rates for 2022 still have not been set. For this budget, education rates and County rates have been estimated at a 0% increase. This will be subject to change once the rate has been formally set. The County's estimate at this time is just under 2%.

This budget also includes a 2 percent (2%) increase in both water and wastewater rates.

KEY ASSUMPTIONS AND RATIONALE

Operating Budget

Developing a municipal budget is a large task typically taking several months, extensive internal reviews, and numerous versions. For each departmental budget, staff analyzed revenue and expenditure trends for the past five years, as well as considered the future direction of the municipality and other external factors.

Many factors were considered with the formulation of the budget, such as the Consumer Price Index, staffing levels, insurance, interest rates earned and paid etc. As well, staff considered the impact of the economy, resident taxation, and service levels. These assumptions, as well as those discussed below, have been used to develop, review, and benchmark the budget.

Capital Budget

Creating a Capital Budget involves reviewing current Council approved plans, and internal documents, such as the Asset Management Plan, Roads Needs Studies, Bridge Condition Reports, and Master Plans from various departments. Each department reviews the conditions of their asset inventory, as well as the need for new assets based on service levels. From this information, the departmental capital budgets are developed. Funding for the capital budget is a joint effort between the departments and treasury.

The following are metrics to consider when prioritizing capital projects:

Project Requirements – Is the project required to meet legal, compliance, or regulatory mandates?

Strategic/ Council Priority Alignment – To what extent is the project aligned with government’s overall strategies?

Value to Citizens – How much value will the outcome of this project bring to our residents?

Operating Budget Impact – Are there any cost savings associated with the capital project or will the new capital expenditure mean more operating costs to taxpayers?

A 10-year capital plan was introduced in 2020 which provides planning estimates for future year expenditures. This plan has been updated for 2022. Unspent dollars for tax supported capital will be transferred to the appropriate reserves at year end. In 2022, the projects will be added back to the capital budget and funded through these reserves in order to ease the tax burden.

Based on this budget it is evident that reserves need to be built for future infrastructure repairs (roads, facilities, fleet, etc.). However, this budget is very lean and any transfers to reserves would increase the tax rate which is not what is being proposed at this time.

Cost of Living Allowance, Union Contracts and Wages

The Cost-of-Living Allowance (COLA) has been estimated to be 2.0 percent based on the estimated Consumer Price Index for 2022. Union contract increases have also been estimated for all union employees in the Recreation and Roads Departments as both agreements will be updated in the early spring. The Water/Wastewater collective agreement includes a 2% increase for 2022. Salary step increases also impacted this budget along with changes in staffing levels.

Staffing level changes and salary step increases impacted the overall salary budget in for both wages and benefits. Furthermore, the minimum wage has been raised to \$15 per hour and servers and bartenders minimum wage has increased from \$12.55 to \$15 impacting salary and benefit costs.

Statutory and Non-Statutory Benefits

The Employee Health Tax (EHT), Workers Compensation Insurance Board (WSIB) and rates did not change between 2020 and 2022 however, there was a recent announcement indicating WSIB rates were being increased in 2022 from \$2.85 to \$3.33 however, this has not been confirmed on our latest remittance sheets. Canada Pension Plan (CPP) contribution rates have increased for 2022 by almost .3%. Employment Insurance (EI) premium rate remains the same for 2022; however, maximum insurable earnings have increased by 3.8% to \$56,300. Ontario Municipal Employees Retirement System (OMERS) Sponsors Corporation are not increasing the contribution rates for 2022.

The CPP yearly maximum pensionable earnings (YMPE) amount increased to \$63,700. This increase of the YMPE influences the OMERS contributions, as the rates for earnings below the YMPE are at a different rate than the earnings above the YMPE. Employer maximum contributions increased by \$1,800.

Employee Benefits

The employee group benefits for the Township are part of the larger County-Wide Plan. Life insurance and long-term disability are held with Manulife, and accidental death and dismemberment (AD&D) are held with AIG. Health and dental benefits are managed through Green Shield. Renewal rates are based on 50% County-Wide experience and 50% Township claims experience.

Rates for Dental and Extended Health benefits are based on current year experience. This budget has incorporated at 3% overall increase in benefit rates as indicated by our provider.

Insurance

The Township's insurance rates are based on experience and market. The 2022 rates were estimated with a 20% increase based on information provided by our insurance broker.

Assessment and Taxation

There are many components to the property tax system, including: assessment value, tax ratios, tax rates, capping, and the annual operating budget amount.

The Current Value Assessment (CVA), better known as assessment, of each property in the Township is set by the Municipal Property Assessment Corporation (MPAC). All properties are assessed by MPAC every four years. Any increases to property values are phased in over four years, with any reductions being given in the first year. The 2016 taxation year was the first year of the new assessment cycle; therefore, 2020 is the fourth year of the assessment cycle.

In normal assessment cycles, 2020 would be the base year for phased in values for the years 2022-2025.

However, assessment changes have been paused since 2020 and will remain the same for the years 2021, 2022, and 2023. This means that property taxes will continue to be based on the January 1, 2016, assessment date. This freeze will decrease the additional tax dollars that the Municipality usually gets from annual assessment changes. Budgetary pressures on other revenue streams could pose challenges as well.

With a boom in the real estate market, demand is high for new construction. However, there could be a possible slow down due to shortages of labour or materials. Backlogs in completion could result in backlogs of assessment and ultimately taxation dollars. There are currently unknown business sustainability /viability issues due to COVID-19 as well.

Based on the 2022 assessment roll provided by MPAC, the Township will be losing \$20,361 in assessment dollars. This is based on a shift of assessment to different property classes. The residential property class is taxed at the 100% rate whereas farmland is taxed at 25% of the residential rate. Residential assessment went down by 10,547,699 resulting in a loss of tax revenue of \$54,983. Farmland assessment increase by 18,815,900 resulting in an increase in revenues of \$24,521, although overall a loss.

All farm properties must apply to Agricornp and prove that they are a farm business through various criteria in order to qualify for the farmland rate. They must apply prior to March 1st and register for this classification. If they do not, the property automatically reverts back to the residential rate. Also, upon sale of any farmland, the property the tax class reverts back to the residential rate until the new owner can prove that they are a farm business and qualify for the farmland rate. Farm properties that sold in 2020 or 2021 are now eligible for the new farm rate resulting in the shift of assessment from residential to the farmland class.

There were some increases throughout the other property classes but there was also a loss in Commercial assessment from loss of businesses in the Township.

A summary of the 2022 assessment is noted below:

Township of North Glengarry - 2022 Assessment Comparison							
Summary of Taxable							
Property Class		2021	2022	Increase (+)	% Increase (+)	Municipal	Additional
		Total	Total	Decrease (-)	% Decrease (-)		
Residential & Farm	RT	873,636,025	863,088,326	-10,547,699	-1.21	0.5212773	-54,983
Multi-Residential	MT	9,473,700	9,458,100	-15,600	-0.16	0.5212773	-81
New Multi-Residential	NT	1,104,000	2,227,600	1,123,600	101.78	0.5212773	5,857
Farmlands	FT	474,054,112	492,870,012	18,815,900	3.97	0.1303193	24,521
Commercial	CT	61,183,373	59,918,672	-1,264,701	-2.07	0.8517812	-10,772
New Construction Commercial	XT	22,276,800	23,270,100	993,300	4.46	0.8517812	8,461
Industrial	IT	11,923,600	11,923,600	0	0.00	1.0756208	0
New Construction Industrial	JT	6,108,300	6,581,500	473,200	7.75	1.0756208	5,090
Pipeline	PT	5,092,000	5,097,000	5,000	0.10	0.7130375	36
Managed Forest	TT	5,635,700	6,917,400	1,281,700	22.74	0.1303193	1,670
Parking Lot	GT	39,000	39,000	0	0.00	0.8517812	0
New Construction Shopping Centre	ZT	4,570,900	4,608,700	37,800	0.83	0.8517812	322
Commercial Excess Land	CU	563,120	533,620	-29,500	-5.24	0.5962469	-176
Commercial Vacant	CX	2,434,200	2,402,800	-31,400	-1.29	0.5962469	-187
New Construction Commercial Excess Land	XU	272,800	294,800	22,000	8.06	0.5962469	131
Industrial Excess Land	IU	96,600	96,600	0	0.00	0.7529345	0
Industrial Vacant Land	IX	192,900	159,800	-33,100	-17.16	0.7529345	-249
Taxable Properties		1,478,657,130	1,489,487,630	10,830,500	0.74%		\$ (20,361)

The total tax rate is made up of the Municipal Tax Rate set by the Township; the County Tax Rate set by the United Counties of Stormont, Dundas, and Glengarry; and the Education Rate set by the Province. Municipal property tax is a municipal taxation system where municipalities ``tax`` their residents to pay for the services the municipality provides. The property tax burden is shared amongst residents proportionately based on the values of their properties.

There are two components of the tax rate calculation:

- How much does the Township need to collect from residents to cover the net tax levy (the next tax levy is the revenue of the Township minus the expenditures)
- What is the total of all property values in the Township?

$$\frac{\text{Total Budgeted Net Tax Levy}}{\text{Weighted Assessment}} = \text{Township Tax Rate}$$

The weighted assessment is calculated by multiplying the tax ratio, which is set by the County, by the assessment from MPAC. Each property type has a different tax ratio. For the Township, residential is 1.00, farmland is 0.25, commercial is 1.63, and industrial is 2.06.

To calculate the taxes owing, the tax rate is multiplied by the assessment of the property. The education portion is sent to the school boards directly, and the County invoices the Township for their portion. The municipal tax rate represents approximately 40% of the total tax rate.

Based on the proposed budget being presented to Council, the municipal portion of the tax rate for the Township will increase by 1.77%. Education rates and county rates for taxation have not been set to date and may change the total taxation rate. The 2021 rates have been used for the County as currently have not been set. Education portions for this proposal but are subject to change based on their finalized figures as these have not been released as of this date. If their rates remain the same, the increase to the total tax rate would be a 1.77% increase. However, any changes to the County or Education rates will change the overall tax rate.

Reserves

Unspent 2021 capital items funded by reserves were not moved from the reserves and remain there for use towards future projects. Further unspent taxation funded projects for 2021 were moved to reserves for future projects. At the end of 2021 approximately \$800,000 was not transferred from reserves and an additional \$116,000 was moved into reserves. These dollars are being used to assist in funding the 2022 budget. However, total reserves being transferred out in this budget equate to just over \$1.7M with \$7,500 being transferred into reserves. This is being done in order to keep tax rate increases to a minimum.

Current working reserves based on this budget will be reduced to \$469,700. This reserve is funded through the annual surpluses of the Township with the target balance of 10% of the annual operations or \$620,000; however, it also funds any year end deficits that the Township may have.

Further Challenges

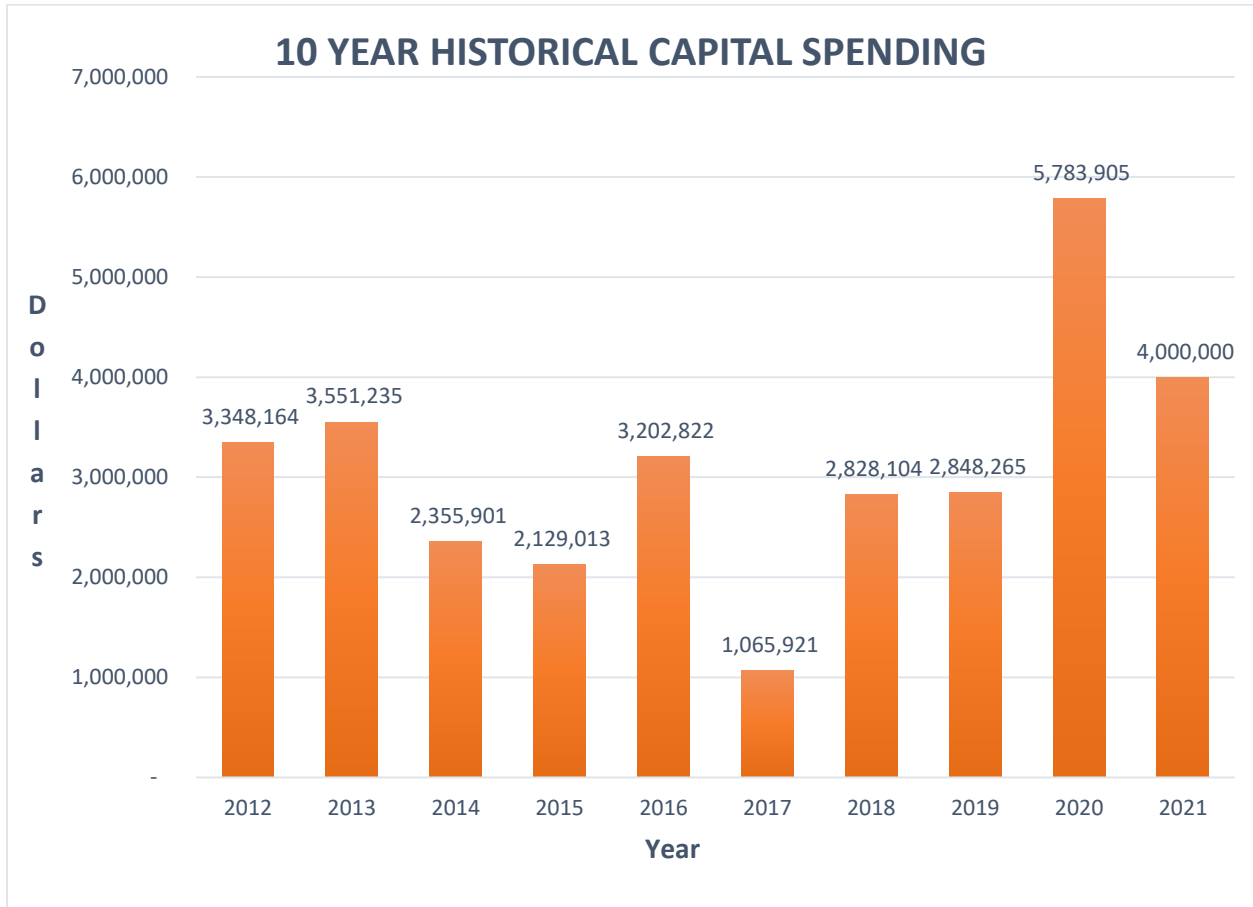
Based on the Consumer Price Index, the current economy has put additional pressures on the budget with an overall change of 4.7% for all categories of items. The main concerns are an increase of 5% for the

costs of goods and services and gasoline at a 41% increase. Individual line items have not been adjusted in this budget and may affect the bottom line at year end 2022.

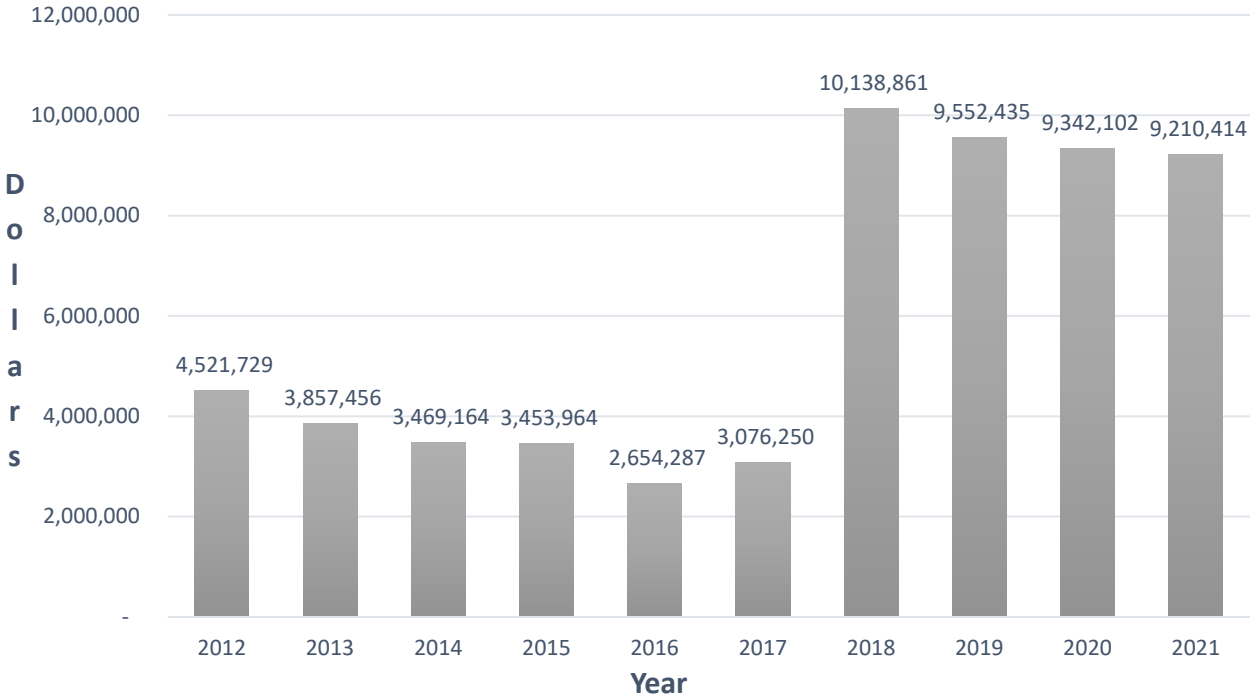
SUMMARY OF KEY CHANGES FROM 2021 TO 2022	
Total Changes	110,108
Decrease in Ontario Municipal Partnership Fund	72,200
Decrease in Assessment Revenue	20,361
Increase in OCIF funding (base amount allocated to the loan, not included in the previous budget)	(205,000)
Increase in Interest on Bank Account	(13,000)
Increase Main Street Ambassador Grant	(50,000)
Increase in Building Permit Revenues	(50,000)
Increase in RARE recycling revenues	(27,000)
Increase in planning zoning and amendment certificate	(15,000)
Increase in Maxville ice rentals	(20,000)
Increase in insurance fees	64,295
Increase in staffing costs (new positions, union agreements, step increases, cost of living)	395,268
Increase in benefit rates	82,781
Reduction in tax write offs	(16,000)
Reduction Bridges engineering studies	(15,000)
Reduction in weed control	(15,000)
Elimination of one time funding for waste study with SDG County	(10,000)
Reduction in RARE snow and garbage removal	(24,000)
Reduction in RARE heating costs	(17,000)
Reduction in RARE purchase of cardboard	(30,000)
Reduction in GSP hydro costs	(25,000)
Reduction in various revenues and increases in expenses throughout	7,203
	110,108

HISTORICAL DATA FOR CAPITAL, DEBT AND RESERVES

Below are ten (10) year historical data summaries for Capital Expenditures, Debt Levels and Reserve Balances by year.



10 YEAR HISTORICAL DEBT LEVELS



10 YEAR HISTORICAL RESERVE LEVELS



Township of North Glengarry				
Reserve and Reserve Fund Balance				
Estimation for the Fiscal Year 2022				
	2021			
	Ending	2022	2022	
Reserve Name	Balance	Transfer In	Transfers out	Ending Balance
Working Funds				
CEMC Contingency Fund	(43,500.00)			(43,500.00)
North Glengarry General Fund	(652,254.63)	(7,500.00)	190,000.00	(469,754.63)
RARE	(387,531.47)		35,000.00	(352,531.47)
WSIB Insurance	(54,442.57)			(54,442.57)
Elections Reserve	(62,500.00)		40,000.00	(22,500.00)
Planning Reserve (OP)	(55,000.00)		25,000.00	(30,000.00)
Total Working Funds	(1,255,228.67)	(7,500.00)	290,000.00	(972,728.67)
Capital Funds				
Facilities Reserve	(247,145.21)		40,000.00	(207,145.21)
Fleet	(161,000.00)		140,000.00	(21,000.00)
Economic Development	(23,000.00)		20,500.00	(2,500.00)
Federal Gas Tax Reserve	(130,491.36)		110,000.00	(20,491.36)
Fire Department	(86,560.47)		47,000.00	(39,560.47)
Maxville Sports Complex	(54,950.00)			(54,950.00)
Modernization & Efficiency Grant	(598,861.00)		208,000.00	(390,861.00)
Infrastructure Reserve	(656,010.26)		600,000.00	(56,010.26)
Soccer Dome	(5,345.00)			(5,345.00)
Waste disposal site	(1,018,394.15)		25,000.00	(993,394.15)
Total Capital Funds	(2,981,757.45)	-	1,190,500.00	(1,791,257.45)
Specific Purpose				
GSP Slab Reserve	(250,000.00)		250,000.00	-
Reserve - Cash in Lieu of Parkland	-			-
Reserve Fund Water Meters	(44,360.01)			(44,360.01)
North Glengarry Water	(691,795.92)		20,618.00	(671,177.92)
North Glengarry Sewer	(1,622,331.35)			(1,622,331.35)
Alexandria Island Park	-			-
Glen Robertson Rink Reserve	-			-
Maxville Soccer Lights Reserves	(20,000.00)			(20,000.00)
Dunvegan Assoc Accessibiity Reserv	-			-
Social Services Relief Fund	(20,400.00)		10,000.00	(10,400.00)
Safe Restart Reserve	(22,000.00)			(22,000.00)
Total Specific Purpose	(2,670,887.28)	-	280,618.00	(2,390,269.28)
Total Reserve and Reserve Funds	(6,907,873.40)	(7,500.00)	1,761,118.00	(5,154,255.40)

Township of North Glengarry							
Long Term Debt							
Estimation for the Year 2022							
Department	Description	Loan Amount	Date of Loan	Term	Rate of Interest	2022 Annual Payment	Balance at January 1, 2022
Infrastructure Ontario							
Fire Department	Rescue Vehicle Alexandria	270,453	February 2014	10 years	2.87	28,792	67,613
Fire Department	SCBA Equipment	272,255	March 2015	10 years	1.86	28,870	95,289
Fire Department	Fire Truck Purchases	867,930	February 2018	10 years	3.01	103,125	564,154
Fire Department	Fire Truck Purchases	520,000	Oct-21	20 years	2.50	38,837	520,000
Waterworks Dept.	Water Tower & Scada	1,276,369	March 1, 2012	10 years	2.56	64,629	63,819
Waterworks Dept.	Maxville Water Project	7,500,000	November 15, 2019	30 years	2.84	447,010	7,000,000
						711,263	8,310,875
Royal Bank							
RARE Plant	RARE Plant Upgrades	463,383	January 2013	10 Years	3.28	54,418	54,418
Roads Department	Bridge Repairs 2007	123,553	January 2013	10 Years	3.52	10,614	35,816
Landfill Sites	Land at WDS	232,442	December 2012	10 Years	2.96	26,884	26,884
Waterworks Dept.	Preliminary Engineering - Wetlands	350,000	December 2016	10 Years	3.35	25,614	112,134
Fire Dept	Pumper Tanker	430,000	June 2020	10 Years	3.03	28,694	404,279
Public Works	Tandem Truck	275,000	January 2021	10 Years	3.35	32,401	266,008
						178,625	899,539
Tentative New**							
Recreation	Glengarry Sports Palace Upgrade	325,000	January 2022	10 Years	3.00	37,658	325,000
Roads Department	Two Tandem Trucks	340,000	January 2022	10 Years	3.00	78,793	340,000
	**These are annual fees, budget is based on anticipated receipt date					116,451	665,000
TOTAL ESTIMATED						1,006,339	9,875,414

**NOTE: Current debt repayment limit for 2021 allows for additional debt payments of \$2,212,677 including current obligations.

The Corporation of the Township of North Glengarry														
2022 Proposed Final Tax Rates														
Property Class		2022				2022 Estimated no change			2022 not yet set			2022		
		Current Value Assessment	Tax Rate Municipal	Municipal Tax Dollars	% Change	Upper Tier Rate	Upper Tier Tax Dollars	% Change	Education Rate	Education Tax Dollars	% Change	Tax Rate	Total Collected	Percentage Change
Residential & Farm	RT	863,088,326	0.5305110	4,578,779	1.77%	0.578267	4,990,955	0.00%	0.15300	1,320,525	0.00%	1.26177800	10,890,259	0.74%
Residential - Education Only - EP	RD	0	0.0000000	0	0.00%			0.00%	0.15300	0	0.00%	0.15300000	0	0.00%
Multi-Residential	MT	9,458,100	0.5305110	50,176	1.77%	0.578267	54,693	0.00%	0.15300	14,471	0.00%	1.26177800	119,340	0.74%
New Multi-Residential	NT	2,227,600	0.5305110	11,818	1.77%	0.578267	12,881	0.00%	0.15300	3,408	0.00%	1.26177800	28,107	0.74%
Large Industrial	LT	0	2.1980385	0	1.77%	2.395902	0	0.00%	0.88000	0	0.00%	5.47394050	0	0.70%
Farmlands	FT	492,870,012	0.1326277	653,682	1.77%	0.144567	712,527	0.00%	0.03825	188,523	0.00%	0.31544470	1,554,732	0.74%
Commercial	CT	59,918,672	0.8668692	519,417	1.77%	0.944903	566,173	0.00%	0.88000	527,284	0.00%	2.69177220	1,612,874	0.56%
Commercial Construction (New)	XT	23,270,100	0.8668692	201,721	1.77%	0.944903	219,880	0.00%	0.88000	204,777	0.00%	2.69177220	626,378	0.56%
Industrial	IT	11,923,600	1.0946738	130,525	1.77%	1.193200	142,272	0.00%	0.88000	104,928	0.00%	3.16787380	377,725	0.61%
Industrial Construction (New)	JT	6,581,500	1.0946738	72,046	1.77%	1.193200	78,530	0.00%	0.88000	57,917	0.00%	3.16787380	208,494	0.61%
Pipeline	PT	5,097,000	0.7256679	36,987	1.77%	0.791000	40,317	0.00%	0.88000	44,854	0.00%	2.39666790	122,158	0.53%
Managed Forest	TT	6,917,400	0.1326277	9,174	1.77%	0.144600	10,003	0.00%	0.03825	2,646	0.00%	0.31547770	21,823	0.74%
Parking Lot	GT	39,000	0.8668692	338	1.77%	0.944903	369	0.00%	0.88000	343	0.00%	2.69177220	1,050	0.56%
Shopping Centre	ST		0.8668692	0	1.77%	0.944903	0	0.00%	0.88000	0	0.00%	2.69177220	0	0.56%
Construction Shopping Centre (NEW)	ZT	4,608,700	0.8668692	39,951	1.77%	0.944903	43,548	0.00%	0.88000	40,557	0.00%	2.69177220	124,056	0.56%
Commercial Excess Vacant Unit	CU	533,620	0.6068085	3,238	1.77%	0.661400	3,529	0.00%	0.88000	4,696	0.00%	2.14820850	11,463	0.49%
Commercial Vacant Land	CX	2,402,800	0.6068085	14,580	1.77%	0.661400	15,892	0.00%	0.88000	21,145	0.00%	2.14820850	51,617	0.49%
Commercial Excess Vacant (New Construction)	XU	294,800	0.6068085	1,789	1.77%	0.661400	1,950	0.00%	0.88000	2,594	0.00%	2.14820850	6,333	0.49%
Shopping Centre Excess Land	SU	0	0.6068085	0	1.77%	0.666306	0	0.00%	0.88000	0	0.00%	2.15311414	0	0.49%
Industrial Excess Land	IU	96,600	0.7662716	740	1.77%	0.835300	807	0.00%	0.88000	850	0.00%	2.48157160	2,397	0.54%
Industrial Vacant Land	IX	159,800	0.7662716	1,225	1.77%	0.835300	1,335	0.00%	0.88000	1,406	0.00%	2.48157160	3,966	0.54%
Industrial Excess (New Construction)	JU		0.7662716	0	1.77%	0.835300	0	0.00%	0.88000	0	0.00%	2.48157160	0	0.54%
Large Industrial Vacant Unit Excess Land	LU	0	1.5386266	0	1.77%	1.677100	0	0.00%	0.88000	0	0.00%	4.09572660	0	0.66%
		1,489,487,630		6,326,186	1.77%		6,895,662	0.0%		2,540,923	0.0%		15,762,772	0.57%
							44%			16%				
			2021	6,236,439										

DEPARTMENTAL PROPOSED 2022 TOTAL BUDGET SUMMARY

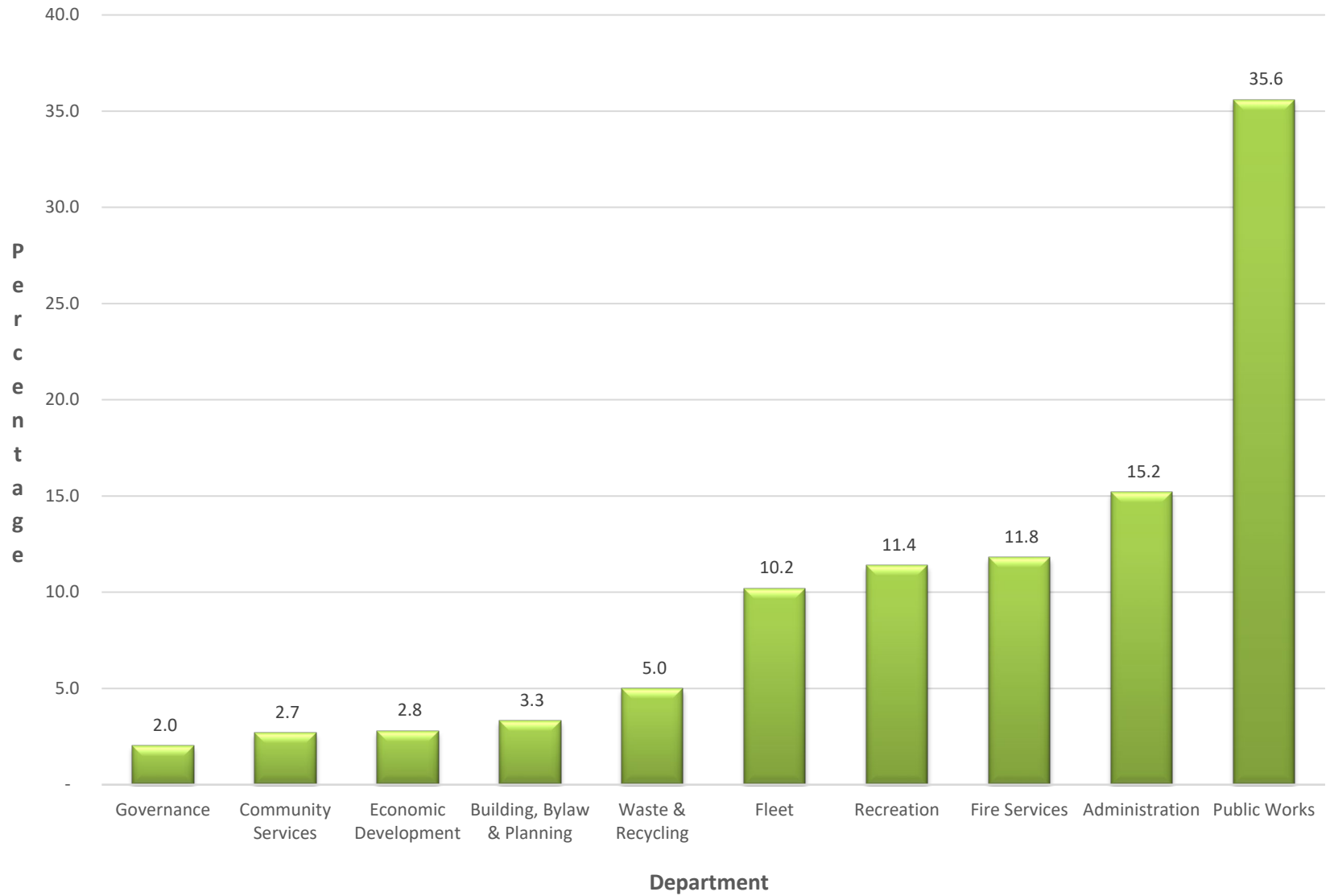
DEPARTMENT	AREA	AS AT DEC 8/21			2021 BUDGET	2022 PROPOSED
		2019 - ACTUAL VALUES	2020 - ACTUAL VALUES	2021 - ACTUAL VALUES		
Governance		183,888	152,767	144,893	191,130	195,219
Administration	Administration	(2,124,412)	(1,691,364)	(2,135,814)	(1,840,381)	(1,873,619)
	Other Services	82,563	105,136	106,842	106,906	114,215
Community Services	Community Development	50,538	(12,020)	16,223	28,600	28,600
	Other Contribuitons	498,868	300,474	144,112	223,423	235,480
	Recreation Building Water Legislation	8,409	2,380	3,161	10,000	10,000
	Library	5,167	(23,085)	(25,923)	(1,159)	(16,704)
	Archives	71,611	-	-	-	-
Economic Development		199,270	139,243	191,907	297,762	259,930
Fire Services	Fire Department	783,011	850,899	441,275	1,045,473	1,116,069
	Community Emergency Management	6,003	4,257	4,221	10,441	11,041
Building, Bylaw & Plan	Building	87,753	52,889	29,009	74,684	142,899
	Bylaw	78,468	94,051	84,387	87,790	96,252
	Septic Systems	(7,020)	(6,701)	(16,455)	(1,000)	-
	Animal Control	(16,940)	(25,745)	(29,347)	(24,000)	(31,500)
	Planning	97,843	79,504	(19,736)	138,732	105,594
Fleet		504,767	572,274	404,475	604,735	973,000
Public Works	Roads Adminstration	1,644,584	2,341,706	713,072	86,178	2,234,184
	Bridges	213,741	187,326	1,841,289	2,788,382	456,000
	Roadside Maintenance	406,193	485,375	431,351	38,500	39,500
	Sidewalk Maintenance	13,138	9,217	8,449	3,000	3,000
	Loose Top Maintenance	192,757	187,491	217,420	149,000	149,000
	Hard Top Mainteance	89,540	49,448	40,136	65,000	65,000
	Plowing & Sanding	360,565	304,189	228,222	163,500	163,500
	Snow Removal	100,924	59,972	56,882	71,000	71,000
	Storm Sewers	47,543	21,679	4,212	22,500	22,500
	Safety Devices	50,113	38,269	43,831	50,000	50,000
	Street Lighting	67,652	66,297	65,998	80,000	80,000
	PW Building 62 Kenyon	16,049	13,044	14,826	22,888	19,478
	PW Building 95 Lochiel	29,855	39,244	24,247	37,000	42,500
	Waste & Recycling	Waste Collection	420,027	429,638	405,847	426,000
Landfill		(360,929)	(247,204)	(433,023)	(302,714)	(285,058)
RARE		336,791	290,483	240,254	439,106	338,482
Recreation	Maxville Sports Complex	295,730	280,002	262,610	346,668	284,812
	Island Park	317,228	267,269	301,967	307,228	335,429
	Dome	124,005	105,393	109,103	151,932	161,545
	Glengarry Sports Palace	37	373,842	498,083	360,807	303,692
Drains		358,393	21,512	(92,786)	(22,672)	1,646
Water		(710,356)	(351,737)	(355,300)	-	-
Wastewater		(20,498)	(331,836)	(166,826)	-	-
TOTAL PROPOSED TAX LEVY		4,502,869	5,235,578	3,803,094	6,236,439	6,326,186

**NOTE: Although the total levy has changed by approximately \$90,000 from 2021, there was also a loss of \$20,000 in assessment which equates to the \$110,000 overall change resulting in the proposed overall tax rate increase of 1.77%.

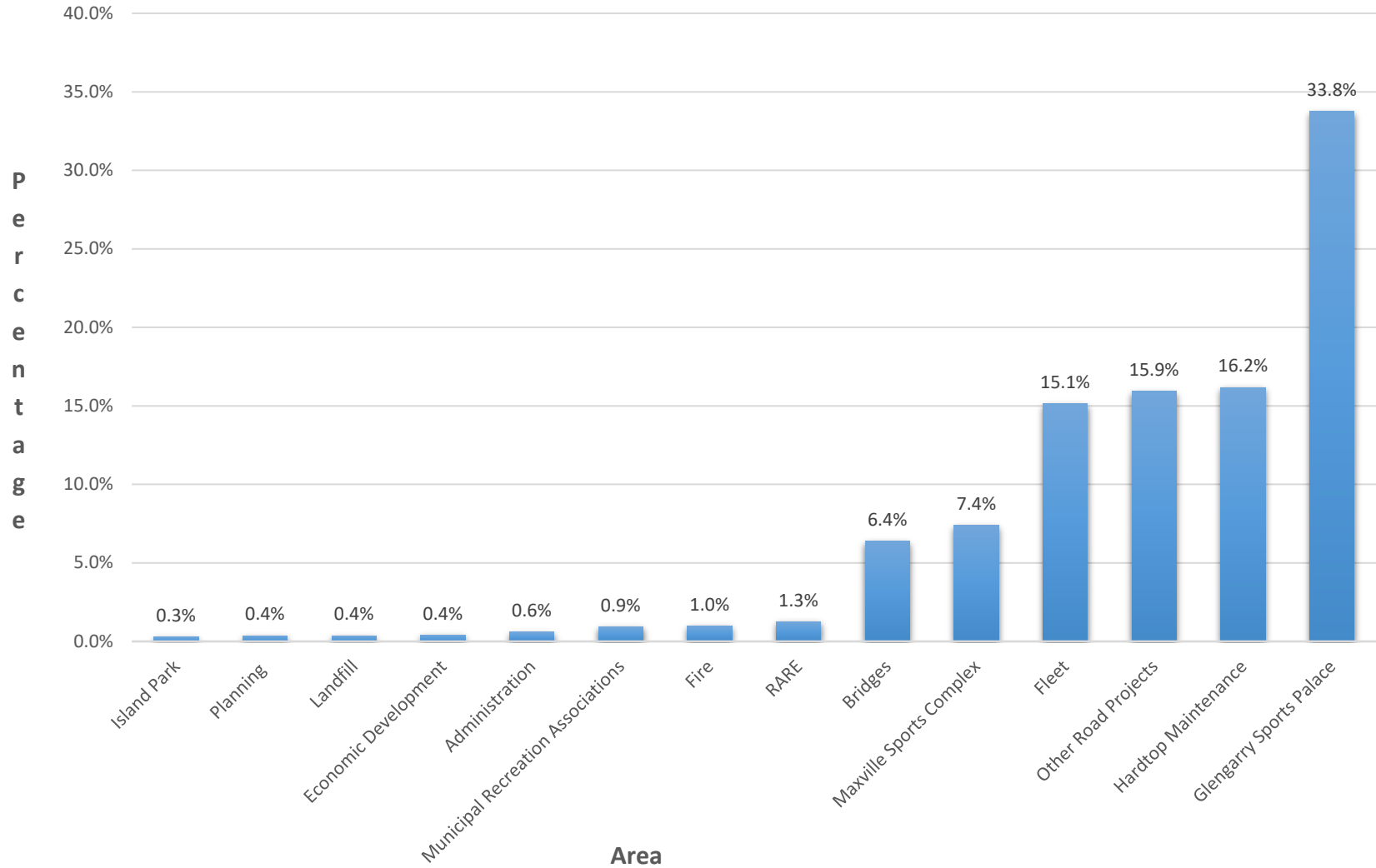
DEPARTMENTAL PROPOSED 2022 CAPITAL BUDGET SUMMARY

10 YR CAPITAL BUDGET - 2022										
TOWNSHIP OF NORTH GLENGARRY SUMMARY										
AREA	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
Administration	40,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000
Bridges	430,000	1,001,800	17,000	1,017,000	17,000	17,000	17,000	17,000	17,000	17,000
Dome	-	-	275,000	-	-	-	-	-	-	-
Economic Development	20,500	-	25,000	-	5,000	-	-	-	-	-
Fire	67,000	75,000	-	25,000	-	25,000	-	25,000	-	-
Fleet	1,021,000	1,496,000	846,000	1,107,300	523,000	616,000	513,000	466,000	268,000	-
Glengarry Sports Palace	2,278,875	10,000	-	-	10,000	-	10,000	65,000	-	-
Hardtop Maintenance	1,092,000	1,540,500	1,279,200	1,240,800	1,259,200	1,320,000	1,198,200	1,170,900	1,364,100	1,489,350
Island Park	20,000	160,000	150,000	-	-	-	-	-	-	-
Landfill	25,000	100,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000
Maxville Water Project	-	-	-	-	-	-	-	-	-	-
Municipal Recreation Associations	63,500	63,500	63,500	63,500	63,500	63,500	63,500	63,500	63,500	63,500
Maxville Sports Complex	500,000	60,000	-	-	-	-	-	-	-	-
Other Road Projects	1,074,500	580,500	555,500	590,500	515,500	540,500	515,500	540,500	515,500	490,500
Planning	25,000	-	-	-	-	-	-	-	-	-
RARE	85,000	-	-	-	-	-	-	-	-	-
Wastewater	393,558	415,000	150,000	90,000	140,000	75,000	25,000	25,000	75,000	75,000
Water Distribution	422,000	105,000	140,000	40,000	140,000	40,000	40,000	40,000	40,000	-
Water Treatment	89,500	-	-	-	-	-	-	-	-	-
Total Before Inflation	7,647,433	5,627,300	3,546,200	4,219,100	2,718,200	2,742,000	2,427,200	2,457,900	2,388,100	2,180,350
Inflation	1.00	1.02	1.04	1.06	1.08	1.10	1.13	1.15	1.17	1.20
Total with Inflation	7,647,433	5,739,846	3,689,466	4,477,343	2,942,267	3,027,390	2,733,421	2,823,355	2,798,040	2,605,720

2022 PROPOSED TOTAL BUDGET BY FUNCTION



2022 PROPOSED CAPITAL BUDGET BY AREA



GOVERNANCE

Departmental Overview

Municipal Council has a representative, policymaking, and stewardship role to play in the municipality. The Township of North Glengarry is represented by one mayor and six council members.

2022 Budget Initiatives and Challenges

The Governance budget has no significant changes other than the adjustments made to salaries based on a cost-of-living increase.

2022 Budget Details

GOVERNANCE				AS AT DEC 8/21		
Account Code	Account Description	2019 - ACTUAL VALUES	2020 - ACTUAL VALUES	2021 - ACTUAL VALUES	2021 BUDGET	2022 PROPOSED
EXPENDITURES						
1-4-1000-1010	COUNCIL - SALARIES	134,411	128,868	127,526	138,602	142,080
1-4-1000-1110	COUNCIL - BENEFITS	6,769	6,795	8,107	10,258	10,869
1-4-1000-5000	COUNCIL - MAYOR CONVENTIONS & EXPENSES	9,034	1,520	969	8,360	8,360
1-4-1000-5001	COUNCIL - DPTY MAYOR CONVENTION EXPENSES	4,663	1,366	791	3,360	3,360
1-4-1000-5002	COUNCILLOR AT LARGE - CONVENTION & EXPEN	3,830	2,803	763	5,510	5,510
1-4-1000-5003	COUNCILLOR - ALEXANDRIA WARD	3,257	445	931	5,510	5,510
1-4-1000-5004	COUNCILLOR - KENYON WARD	5,010	3,575	1,036	5,510	5,510
1-4-1000-5005	COUNCILLOR - LOCHIEL WARD	7,885	3,740	1,746	5,510	5,510
1-4-1000-5006	COUNCILLOR - MAXVILLE WARD	6,770	442	300	5,510	5,510
1-4-1000-5010	COUNCIL - GENERAL EXPENSES	2,259	3,213	2,724	3,000	3,000
	TOTAL EXPENDITURES	183,888	152,767	144,893	191,130	195,219
	TOTAL GOVERNANCE	183,888	152,767	144,893	191,130	195,219

GENERAL ADMINISTRATION AND OTHER

Departmental Overview

The Administration Department includes the Office of the Chief Administrative Officer (CAO); Clerk's Department; Treasury Department; and Information Technology (IT).

The Office of the CAO is responsible to Council for the effective administration of all Township activities. The CAO provides leadership and is responsible for the coordination of information with all departments while ensuring that the policies of the municipality are followed. The CAO also is responsible for Human Resources (HR) with respect to recruitment and ensuring the Township follows policies and HR legislation. The Clerk's Department, as a function of the CAO along with the assistance of the Deputy Clerk, is responsible for legislative guidelines to Council, in all matters pertaining to the conducting of Council and committee meetings. The Clerk's Department is also responsible for all records of the Township, including all agendas, minutes, by-laws, policies, and agreements. Information Technology manages all the hardware, software, and networking for the Township, as well as phone systems.

The CAO liaises with boards, agencies, other municipalities, and provincial and federal governments. The area is also responsible for assisting Council with strategic planning, contracts, development charges, leases and is a member of the Emergency Control Group.

The Clerk's Department handles death/marriage registrations, fence viewing, livestock valuations, drafting bylaws, is the keeper of records and also is a Commissioner of Oaths. The Treasurer and Deputy Clerk are also Commissioner of Oaths due to the office they hold.

The IT Department is responsible for the support and maintenance of systems for users (hardware, software, networks). The Department also manages the internet, Wi-Fi, security, cell phones and the telephone system.

The Treasury Department's function is to handle all financial affairs of the Township in accordance with the Municipal Act, Generally Accepted Accounting Principles (GAAP), Township By-Laws and Policies, and Public Sector Accounting Board (PSAB) Principles. The Treasury Department is responsible for taxation, water and wastewater billing, accounts payable, accounts receivable, payroll, budgeting, benefits, insurance, and financial reporting.

The Other Services budget contains ambulance costs, transfers of funds to Conservation Authorities, and livestock grants and evaluations.

2021 Accomplishments

Administration and the Treasury Departments continued to focus on policy and procedure updating or creation in order to provide clear guidance to all staff. Some of these policies include: an updated Procurement; Internal Controls; Water & Wastewater Billing and Collection; Accounts Receivable & Collections; an updated Records Management; and a COVID 19 Vaccination Verification Policy. Furthermore, all COVID safety protocols were followed strictly in the office.

The Office of the CAO created a Health and Wellness Team for the Township which provides information, activities and recognition of employees. In addition a Request for Proposal was awarded for Development Charges and various legal matters were addressed.

The Treasury Department continued to focus on tax collection. In the past year it is estimated that the tax arrears are down another 1.5% but the final 2021 audit will be required to confirm this. The Department continued to provide reminders, letters, and promotes Preauthorized Payment plans to provide tax collection. Furthermore, 14 properties started the registration process in 2021; however, only five (5) were formerly registered as the rest of the properties paid their arrears in full to a total of just over \$200,000.

A Request for Proposal was awarded for Building Assessments to document the age, risk, condition of 22 Municipal Properties. This information will feed into our Assessment Management Plan.

2022 Goals

Administration and the Treasury Departments will continue to focus on policy and procedure updating or creation in order to provide clear guidance to all staff. One of the major ones will be a Records Management and Digitization policy.

After reviewing the Development Charges study, a bylaw will be passed to approve this for implementation in 2022.

The CAO/Clerks Department will be busy this year orchestrating the 2022 Municipal Election.

2022 Budget Initiatives and Challenges

Ontario Municipal Partnership Fund (OMPF)

The Ontario Municipal Partnership Fund (OMPF) continues to be the Province's main transfer payment to municipalities. In 2014, the OMPF was redesigned following consultations with municipalities across Ontario. Consultation with municipalities and the Association of Municipalities of Ontario (AMO) have continued over the past year and have focused on refining the program to ensure it meets the long-term priorities of municipalities.

In 2022, OMPF allotment has decreased by 72,200 with the Township to receive \$2,095,200. The OMPF calculation is quite complex, with multiple thresholds and indicators set by the Province. It is also dependent on how the Township's assessment changes in relation to the County.

Payments in Lieu of Taxes (PILT)

Property owned by the Provincial and Federal Government is not subject to regular property taxation, however, these properties pay the municipality something called Payments in Lieu of Taxes (PILT). The revenues received from these government agencies are based on the same premises as the property taxation calculations, however, the revenues collected are accounted for in the general administration budget.

The valuation for PILT's were reviewed and adjustments were made based on any new valuation. Although PIL's are calculated and sent out for collection, payments made may not necessarily meet what is billed and is at the discretion of the Provincial and Federal Governments.

Asset Management

Asset Management remains a challenge as resources are scarce and an asset management plan for core infrastructure is required by July 1, 2022. The IT/GIS Coordinator temporary position was not replaced which makes resources even more scarce. This will be a challenge to complete but future grant funding may be withheld if it is not completed by the deadline.

2022 Budget Details

ADMINISTRATION				AS AT DEC 8/21		
Account Code	Account Description	2019 - ACTUAL VALUES	2020 - ACTUAL VALUES	2021 - ACTUAL VALUES	2021 BUDGET	2022 PROPOSED
REVENUES						
1-3-1200-7120	TAX WRITE OFFS	-	-	-	(1,000)	-
1-3-1200-8001	ADM - TRANSFER FROM RESERVES	(16,637)	-	-	(110,500)	(230,000)
1-3-1250-4040	P.I.L. - POST OFFICE	(3,836)	1,706	(3,152)	(4,000)	(4,000)
1-3-1250-4060	PIL - MUNICIPAL TAX ASSISTANCE ACT	5,372	(5,729)	(29,312)	(19,700)	(54,350)
1-3-1250-4061	GLENGARRY MEMORIAL HOSPITAL	(2,038)	(2,054)	(2,062)	(2,000)	(2,000)
1-3-1250-4063	ONTARIO HYDRO - HYDRO ONE	(3,855)	(4,063)	(4,063)	(4,100)	(4,100)
1-3-1250-4064	MUNICIPAL ENTERPRISES	(42,491)	(48,370)	(48,260)	(48,100)	(48,100)
1-3-1250-4065	RAILWAYS - RIGHT OF WAY	(24,170)	(21,095)	(21,178)	(34,200)	(30,000)
1-3-1300-7130	PENALTIES & INTEREST ON TAXES	(304,181)	(207,833)	(275,574)	(300,000)	(280,000)
1-3-1500-5009	ONTARIO MUNICIPAL PARTNERSHIP FUND	(2,159,700)	(2,109,500)	(2,167,400)	(2,167,400)	(2,095,200)
1-3-1500-5013	GRANT - INFRASTRUCTURE FUNDING	(201,591)	-	-	-	-
1-3-1600-5080	CANNABIS GRANT	(18,816)	-	(5,000)	-	-
1-3-1600-5082	SAFE RESTART PROGRAM - COVID	-	(295,200)	(59,000)	-	-
1-3-1600-5083	SOCIAL SERVICES RELIEF FUND	-	(125,000)	-	-	-
1-3-1600-5084	2021 COVID-19 RECOVERY FUNDING	-	-	(188,869)	-	-
1-3-1600-5087	ONTARIO TRILLIUM GRANT	-	(29,200)	(3,200)	-	-
1-3-1600-5089	FEDERAL GAS TAX GRANT	(495,290)	(476,356)	(628,819)	(320,608)	(320,608)
1-3-1600-5095	DRAINAGE SUPT/MAINTENANCE GRANT	(38,057)	(11,382)	-	-	-
1-3-1600-5097	PUC RRCA GRANT	-	-	-	(30,000)	-
1-3-1600-5098	OTHER GRANTS	(54,412)	-	-	(50,000)	(50,000)
1-3-1700-7100	LOTTERY LICENCES	(8,045)	(6,231)	(8,088)	(10,000)	(10,000)
1-3-1700-7102	TAX CERTIFICATES	(12,940)	(14,580)	(18,310)	(22,000)	(22,000)
1-3-1700-7103	MARRIAGE LICENCES	(3,125)	(3,125)	(2,625)	(4,000)	(4,000)
1-3-1700-7104	BUSINESS LICENCES/PERMITS	(9,250)	-	(1,500)	-	-
1-3-1700-7106	LAND RENTAL - CHIP STAND - OTHER	(15,756)	(26,587)	(30,737)	(9,750)	(27,452)
1-3-1700-7110	ELECTIONS - NOMINATION FEES	-	(200)	-	-	(1,600)
1-3-1700-7120	GENERAL GOVERNMENT INCOME	(8,259)	(2,027)	(962)	-	-
1-3-1700-7122	DONATIONS	(2,589)	-	-	-	-
1-3-1700-7123	SALE OF REGISTERED PROPERTIES	(4,933)	-	-	-	-
1-3-1700-7141	INTEREST ON BANK ACCOUNT	(78,702)	(57,500)	(34,725)	(20,000)	(33,000)
1-3-1700-7142	INTEREST ON OTHERS	-	-	(6)	-	-
1-3-1700-7160	RENTAL OF BUILDINGS	(15,973)	(2,257)	(3,982)	(8,700)	(5,700)
1-3-1700-7161	TAX ADJUSTMENTS OVER/SHORT	(437)	(63)	(147)	-	-
1-3-1700-7180	GSP (INSURANCE SHARE)	(13,407)	13,407	-	-	-
1-3-1700-7790	ALEXANDRIA 200 - DONATIONS	2,500	-	(1,500)	-	-
1-3-1700-7850	SALE OF EQUIPMENT	(250)	-	-	-	-
1-3-1700-7998	GLENGARRY GREEN BOX PROGRAM	-	(770)	-	-	-
	TOTAL REVENUES	(3,530,868)	(3,434,009)	(3,538,471)	(3,166,058)	(3,222,110)

ADMINISTRATION		2019 - ACTUAL	2020 - ACTUAL	AS AT DEC 8/21		
Account Code	Account Description	VALUES	VALUES	2021 - ACTUAL	2021 BUDGET	2022 PROPOSED
EXPENDITURES				VALUES		
1-4-1200-1010	ADM - WAGES	538,721	692,019	526,755	577,764	592,493
1-4-1200-1015	ADM - PART TIME WAGES	36,650	1,694	-	-	-
1-4-1200-1035	ADM - OVERTIME	1,337	1,602	6,669	2,000	-
1-4-1200-1110	ADM - EMPLOYEE BENEFITS	154,110	169,599	167,273	179,548	190,213
1-4-1200-1225	ADM - INSURANCE	33,429	36,771	39,039	42,202	50,642
1-4-1200-1507	ADM - BANK CHARGES	7,336	7,396	9,957	6,000	7,000
1-4-1200-2000	ADM - INTEREST ON OPERATING LOAN	646	-	-	-	-
1-4-1200-2015	ADM - TAXES MUNICIPAL PROPERTY	19,613	25,643	29,390	25,600	25,600
1-4-1200-2020	ADM - HEALTH & SAFETY	3,280	6,268	15,996	8,000	6,000
1-4-1200-2021	ADM - CLOTHING ALLOWANCE	-	156	-	-	-
1-4-1200-2025	ADM - MILEAGE & TRAVEL	2,131	963	629	2,000	2,000
1-4-1200-2026	ADM - MEETING ATTENDANCE	2,457	480	300	300	300
1-4-1200-2027	ADM - INSURANCE CLAIMS	-	8,996	10,000	-	-
1-4-1200-2035	ADM - CONFERENCES/WORKSHOPS/TRAINING	15,032	6,136	16,027	16,000	16,000
1-4-1200-2048	ADM - STAFF CELL PHONES C/B	(85)	-	(1,476)	-	-
1-4-1200-2049	ADM - CELL PHONES	2,987	2,828	1,716	3,500	3,500
1-4-1200-2050	ADM - TELEPHONE	2,267	3,503	3,584	4,500	4,500
1-4-1200-2051	ADM - COURIER	189	853	65	500	500
1-4-1200-2055	ADM - ENBRIDGE	3,984	3,917	3,111	4,500	4,500
1-4-1200-2056	ADM - HYDRO	18,422	18,875	14,498	22,500	20,000
1-4-1200-2057	ADM - WATER/SEWER	2,147	1,108	1,215	2,500	2,500
1-4-1200-2100	ADM - POSTAGE & FOLDING LEASING	26,336	24,228	26,831	25,000	25,000
1-4-1200-2102	ADM - PARKING LOT RENT	3,053	4,274	4,274	3,100	3,100
1-4-1200-2120	ADM - OFFICE SUPPLIES	14,786	13,017	10,370	19,520	15,000
1-4-1200-2124	ADM - HOUSEKEEPING & JANITORIAL SUPPLIES	2,449	1,036	1,656	2,000	2,000
1-4-1200-2125	ADM - SUPPLIES	4,910	3,995	3,533	3,000	4,000
1-4-1200-2130	ADM - COMPUTER FEES AND EQUIPMENT	47,253	55,609	63,368	40,000	70,000
1-4-1200-2131	ADM - COMPUTER WEBSITE HOSTING	3,053	23,227	6,768	3,100	3,100
1-4-1200-2140	ADM - PHOTOCOPIER ADMINISTRATION	9,186	6,714	7,981	6,500	6,500
1-4-1200-2200	ADM - ACCOUNTING/AUDIT	29,456	25,595	24,062	28,000	28,000
1-4-1200-2210	ADM - LEGAL FEES	14,331	44,150	13,113	20,000	20,000
1-4-1200-2223	ADM - CONSULTING/PROFESSIONAL FEES	28,416	34,974	62,100	28,000	28,000
1-4-1200-2300	ADM - ADVERTISING	6,274	3,390	1,313	6,000	6,000
1-4-1200-2325	ADM - PUBLICITY & PROMOTION (BEAUTIFICA)	195	526	-	-	-
1-4-1200-2366	ADM - BUILDING/PROP MAINT/SUPPLIES	18,605	21,220	6,689	10,000	17,000
1-4-1200-2410	ADM - ASSOCIATION & MEMBERSHIP FEES	7,685	7,168	8,407	6,000	6,000
1-4-1200-2457	ADM - PRINTING ADMINISTRATION	6,311	3,019	4,193	5,500	5,500
1-4-1200-2500	ADM - MARRIAGE LICENCE FEES	960	960	1,920	1,000	1,000
1-4-1200-3600	ADM - ELECTION COSTS	1,803	13,776	1,627	-	40,000
1-4-1200-4005	ADM - LANDSCAPING	127	-	-	-	-
1-4-1200-4010	ADM - CONTRACTED SERVICES	-	2,655	-	-	-
1-4-1200-4267	ADM - SENIOR SUPPORT (LEGION)	4,866	3,138	1,770	5,000	5,000
1-4-1200-4941	ADM - SHREDDING SERVICE	280	672	914	1,000	1,000
1-4-1200-4948	ADM - TAX ISSUES 2016 & PRIOR	87,303	-	-	-	-
1-4-1200-5010	ADM - GENERAL EXPENSES	9,944	13,731	6,855	5,000	5,000
1-4-1200-6450	ADM - ACCESSIBILTY FOR ONT DISABILITIES	16,534	-	-	20,000	20,000
1-4-1200-7120	ADM - TAX WRITE-OFFS	155,232	(53,617)	39,992	30,043	14,043
1-4-1200-7998	ADM - GLENGARRY GREEN BOX PROGRAM	-	962	-	-	-
1-4-1200-9000	ADM - TRANSFERS TO RESERVES	-	317,400	-	-	7,500
1-4-1200-9110	ADM - COVID 19	-	171,073	206,931	50,000	50,000
	TOTAL EXPENDITURES	1,344,001	1,731,699	1,349,415	1,215,177	1,308,491
CAPITAL						
1-5-1200-8000	CAPITAL - ADMINISTRATION	62,455	10,946	53,242	110,500	40,000
	TOTAL CAPITAL	62,455	10,946	53,242	110,500	40,000
	TOTAL ADMINISTRATION	(2,124,412)	(1,691,364)	(2,135,814)	(1,840,381)	(1,873,619)

10 YR CAPITAL BUDGET - 2022										
Department: Administration										
Project Description	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
Council chamber tables	10,000									
Computer replacements and software upgrades	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000
Council lap tops	10,000									
Total Before Inflation	40,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000
Inflation	1.00	1.02	1.04	1.06	1.08	1.10	1.13	1.15	1.17	1.20
Total with Inflation	40,000	20,400	20,808	21,224	21,649	22,082	22,523	22,974	23,433	23,902
Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
Reserves	40,000									
Grants										
Tax Base		20,400	20,808	21,224	21,649	22,082	22,523	22,974	23,433	23,902
Long Term Debt										
Total Funding	40,000	20,400	20,808	21,224	21,649	22,082	22,523	22,974	23,433	23,902

2022 Budget Details

OTHER SERVICES						
Crossing Guards				AS AT DEC 8/21		
Account Code	Account Description	2019 - ACTUAL VALUES	2020 - ACTUAL VALUES	2021 - ACTUAL VALUES	2021 BUDGET	2022 PROPOSED
EXPENDITURES						
1-4-2260-1010	CROSSING GUARD WAGES	5,614	3,720	3,278	6,352	6,552
1-4-2260-1110	CROSSING GUARD BENEFITS	495	358	316	867	864
	TOTAL EXPENDITURES	6,109	4,078	3,594	7,219	7,416
	<i>Total Crossing Guards</i>	<i>6,109</i>	<i>4,078</i>	<i>3,594</i>	<i>7,219</i>	<i>7,416</i>
Ambulance						
Account Code	Account Description	2019 - ACTUAL VALUES	2020 - ACTUAL VALUES	2021 - ACTUAL VALUES	2021 BUDGET	2022 PROPOSED
REVENUES						
1-3-2300-2300	AMBULANCE - RENT INCOME	(23,092)	(21,316)	(19,540)	(21,315)	(21,315)
1-3-2300-2301	AMBULANCE - OPERATING REVENUES	(14,536)	105	-	(3,000)	(3,000)
	TOTAL REVENUES	(37,628)	(21,211)	(19,540)	(24,315)	(24,315)
EXPENDITURES						
1-4-2300-2024	AMBULANCE - OPERATING COSTS	1,066	2,923	59	3,000	3,000
	TOTAL EXPENDITURES	1,066	2,923	59	3,000	3,000
	<i>Total Ambulance</i>	<i>(36,562)</i>	<i>(18,288)</i>	<i>(19,481)</i>	<i>(21,315)</i>	<i>(21,315)</i>
Conservation Authorities						
Account Code	Account Description	2019 - ACTUAL VALUES	2020 - ACTUAL VALUES	2021 - ACTUAL VALUES	2021 BUDGET	2022 PROPOSED
EXPENDITURES						
1-4-2600-2710	TRANSFER TO RRCA	101,729	104,488	107,286	104,488	110,500
1-4-2600-2715	TRANSFER TO SNRCA	13,815	14,514	15,157	14,514	15,614
	TOTAL EXPENDITURES	115,544	119,002	122,443	119,002	126,114
	<i>Total Conservation Authorities</i>	<i>115,544</i>	<i>119,002</i>	<i>122,443</i>	<i>119,002</i>	<i>126,114</i>
Livestock						
Account Code	Account Description	2019 - ACTUAL VALUES	2020 - ACTUAL VALUES	2021 - ACTUAL VALUES	2021 BUDGET	2022 PROPOSED
REVENUES						
1-3-8030-5030	LIVESTOCK & POULTRY GRANT	(2,528)	(60)	(8,731)	(4,000)	(4,000)
	TOTAL REVENUES	(2,528)	(60)	(8,731)	(4,000)	(4,000)
EXPENDITURES						
1-4-8030-6170	LIVESTOCK EVALUATOR	-	404	346	1,000	1,000
1-4-8030-6171	LIVESTOCK DAMAGES	-	-	8,671	5,000	5,000
	TOTAL EXPENDITURES	-	404	9,017	6,000	6,000
	<i>Total Livestock</i>	<i>(2,528)</i>	<i>344</i>	<i>286</i>	<i>2,000</i>	<i>2,000</i>
	TOTAL OTHER SERVICES	82,563	105,136	106,842	106,906	114,215

BUILDING, BY-LAW & PLANNING DEPARTMENT

Departmental Overview

The Township's Building Department authorizes all building construction and demolition in North Glengarry. The Department is provincially mandated to administer and enforce the Ontario Building Code (OBC), and provincial legislation requires staff to maintain certification to meet provincial standards, perform mandatory inspections, and issue permits within mandated time frames. The Township's Building Department provides the following public services associated with the administration and enforcement of the OBC; pre-permit consultation, plans examination, technical reviews and application processing, issuing of permits within mandated time frames to ensure conformity to the OBC, on-site inspections to ensure conformity with approved permit drawings, specifications, the OBC Act and regulations, response to all technical inquiries throughout building projects, provision of enforcement and initiation of legal proceedings as required, etc. The Building Department also administers and enforces other municipal By-laws such as the Property Standards By-Law, the Pool By-law, the Sign By-law, and the Outdoor Appliance By-law. The Department is also responsible for assigning urban Civic addresses and rural Emergency 911 numbers, and to co-ordinate the issuance of permits and inspection of all sewage systems.

The Township's By-law Enforcement Department creates safe, clean, and vibrant communities throughout the Township of North Glengarry. The purpose of the By-law Department is to assist with providing public safety, maintaining community standards dealing with the Township's nuisance issues. The most common problems the department deals with are animal control, parking, clean yards, property standards and noise infractions. The By-law enforcement officer for the department responds to requests for service and inquiries on private property related to business licensing, lot maintenance, noise and nuisances, property standards, zoning bylaw regulations, etc. The By-law Department is responsible for the enforcement the Yard Maintenance By-Law, the By-law for licensing, regulating, and keeping of dogs, the Animal at Large By-law, the Nuisance By-law, the Parking, and the Property Standards By-law. The department responds to issues on a complaint basis with the exception of parking. At times enforcement and prosecution is required.

The Township's Planning Department is responsible for the administration of the Zoning By-law with respect to interpretation of permitted uses and provisions of the bylaw including setbacks, lot coverage, and parking requirements. The Township's Planning Department provides the following public services associated with the administration of the Planning Act; preparation of recommendations to Township Council regarding proposed amendments to the Township's principal land use planning documents, the Official Plan which incorporates the general goals, objectives and policies governing land use within the Town and the Comprehensive Zoning By-law, prepares planning documents, including but not limited to official plan and zoning by-law amendments to implement Council's decisions on applications, responsible for the processing and management of development applications under the Planning Act that have been filed with the Township including draft Plans of Subdivision, prepares recommendations to the Committee of Adjustment on applications for consents and minor variances, etc. The Planning Department also administers and enforces other municipal By-laws such as the Nutrient Management Plan By-law, and Lot Grading. The Department is responsible for confirming zoning compliance for building permits.

Departmental Organizational Chart



2021 Accomplishments

The Building Department issued a total of:

Year	Building Permits	Septic Permits	Inspections (CBO)	Permit Fees
2021	245	45	792	\$184,899
2020	236	33	649	\$ 172,945
2019	212	33	551	\$ 91,387
2018	222	15	468	\$ 168,351
2017	259	19	357	\$ 110,734
2016	293	28	n/a	\$ 155,168

The building department personnel, who include the Chief Building Official, Deputy Chief Building Official and the Administrative Assistant, regularly addressed inquiries from the public, buildings concerns, building professionals including designers, architects, and engineers. Department staff continues to attend professional development courses to both maintain and upgrade certifications.

The Planning Department managed a total of:

Year	Site Plan Agreements	Severances / Consent	Zoning Amendments	Minor Variances	Work Orders / Certificates
2021	4	18	14	16	105
2020	2	15	15	9	102
2019	2	25	14	6	98
2018	2	18	10	12	100
2017	2	20	11	15	n/a
2016	1	27	11	10	n/a

The Planning Department addressed hundreds of inquiries from the general public. These inquiries are the most demanding aspect of the Administrative Assistant for the department.

The Bylaw Enforcement Department managed:

Year	Property Standards	Complaints	Dog / Kennel Licenses	Building / Planning issues
2021	4	55	1336/15	6
2020	3	47	1209 / 13	10
2019	7	82	1181 / 14	3
2018	13	61	172 (new dogs)	3

The By-law Enforcement Department is managed by the CBO, mostly for Property Standards issues. The other complaints and follow-ups are all dealt with by the By-law Enforcement Officer. The Administrative Assistant oversees all the complaints receiving process.

In 2021, the department created a new job description, and hired a Deputy Chief Building Official. The hiring of a full-time Planner and a full-time By-law Enforcement Officer occurred in 2019. All other aspects of the Department’s budget will remain, for the most part, intact for all the Department “branches”.

The building permit income was slightly higher in 2021 compared to last few years, but the actual number of permits is very similar, with an increase in inspections mostly due to the higher number of permits, and the Maxville Water Project. The 2021 building permit income will depend largely on growth and is expected to remain constant. The village of Maxville “Water Project” and the potential upgrades in the Alexandria sanitary system and lagoon should create some growth in Maxville and Alexandria in the next few years, hence the staffing evaluation.

Income from Planning Applications such as Severances, Minor Variances, Zoning Amendments, etc. is expected to remain the same or very similar to the past few years.

2022 Goals

Like most other Townships, North Glengarry has a lot of outstanding Building Permits. Along with the Deputy Chief Building Official and the Administrative Assistant, we are trying to close as many as possible, especially in public places like the hospital and the schools. Note that since the “Performance Deposits” have been implemented, we are seeing less and less outstanding permits. Performance Deposit income has started bringing in income at the end of 2020 as the 4-year performance deposit “extension” has now expired for all the 2015 permits. It is estimated that about a \$10,000 value per year of performance deposits will be retained by the Township.

The By-law department will focus more on implementing set fines charges for existing By-laws such as the Clean Yards By-law, Livestock/Pound keeper By-law and the Civic Number By-law. The Animal Control By-law may be reviewed entirely to incorporate a section for prohibited animals and to review everything related to dogs as we now have a new system in place for dog catching “in-house”.

The sign By-law will be reviewed in 2022. Location, size, temporary or permanent, fees, will be some if the reviewed items.

The Planning Departments from the six townships of Stormont Dundas & Glengarry, the Conservation Authorities and SDG Counties are in discussions for various planning matters trying to facilitate and regulate Planning Applications throughout the Counties. Most importantly, the SDG Counties have

initiated a collaborative process to create a manual for streamlining the application processes at the SDG Counties.

The Township of North Glengarry has not seen a subdivision application for over 10 years. Subdivisions applications are processed and approved at the County level, but the Township is the “main” commenting agency as we want the subdivision to be “as per Township’s standards”. North Glengarry does not have standards at this time. We are currently working on a document that would include all the standards for a subdivision and we will then present it to Council for approval. This would basically be a guide for landowners to instruct them “how” should the subdivision be designed and constructed for roads, servicing, parcel layout, drainage, grading, etc. The proposed guidelines will be presented to Council, and approval will be required prior to using the document that would facilitate the work for both the developers and Township staff.

The Township’s Zoning By-law also is due for a comprehensive review. Zoning information has been updated with the latest zoning by-law amendments and minor variances. The information is available online to the public through the SDG Counties Mapping tool. The next steps in the Zoning By-law review include conducting site verifications to ensure compliance with zoning compared to actual on the ground uses. The schedules, definitions, general provisions, zone descriptions, administrative components will be reviewed thoroughly to ensure the document is representative of the Township.

2022 Budget Initiatives and Challenges

Challenges

The Department will face challenges with the new updated Official Plan which was approved with modifications by the Minister of Municipal Affairs on February 4, 2018. It is currently going through an appeal process with the Ontario Municipal Board. This will represent a challenge as the new consolidated Zoning By-law will have to reflect those change, should they be confirmed. The Official Plan provides goals, objectives, policies, and procedures for development based on the social, economic, and environmental goals of our County. The Official Plan guides growth, infrastructure improvements, protects and enhances natural resources, and conserves cultural heritage. Official plans are implemented locally through tools like zoning by-laws, site plans, and plans of subdivision. It provides policy framework for planning decisions and development in the County and local municipalities, and it designates lands for uses like residential, employment, commercial, etc. among other things.

The Ministry of Municipal Affaires and Housing is currently looking into updating the Ontario Building Code with lots of major changes. Those major changes will include everything from the service delivery for building permits to things like “Two-Unit Houses” (In-law suites) rules, so some of the changes may also create some Zoning issues. Planning documents such as the Comprehensive Zoning By-law would also have to be implemented.

Last year was very different as building permits and construction stopped/slowed down a lot, planning applications and decisions were put on hold, and By-law was overwhelmed with complaints and new regulations coming in at a very fast pace, all because of the pandemic. The numbers are similar to last year, even a little higher. That being said, the entire Building, By-law and Planning Department was very busy last year, and with water now in Maxville, future potential plans for sanitary servicing upgrades in Alexandria, the Department is looking into evaluating staffing for the near future.

2022 Budget Details

BUILDING, BYLAW AND PLANNING						
Building		AS AT DEC 8/21				
Account Code	Account Description	2019 - ACTUAL VALUES	2020 - ACTUAL VALUES	2021 - ACTUAL VALUES	2021 BUDGET	2022 PROPOSED
REVENUES						
1-3-2100-6000	CBO - PROPERTY STANDARDS	(1,356)	(1,243)	(376)	-	-
1-3-2100-7200	CBO - BUILDING PERMITS	(98,726)	(172,720)	(178,620)	(125,000)	(175,000)
1-3-2100-7203	CBO - REVENUE - OTHER	(750)	(410)	-	(1,000)	(1,000)
1-3-2100-7205	CBO - CIVIC NUMBERS REVENUE	-	(4,183)	(4,210)	(3,500)	(3,500)
1-3-2100-7206	CBO - BURN PERMIT	(1,700)	-	-	-	-
1-3-2100-7207	CBO - CLEAN YARDS	-	(170)	-	-	-
	TOTAL REVENUE	(102,532)	(178,726)	(183,206)	(129,500)	(179,500)
EXPENDITURES						
1-4-2100-1010	CBO - WAGES	122,217	135,925	145,446	131,374	215,906
1-4-2100-1015	CBO - PART-TIME WAGES	12,074	37,714	-	-	-
1-4-2100-1035	CBO - OVERTIME	150	229	134	-	-
1-4-2100-1110	CBO - BENEFITS	36,590	42,593	45,800	39,630	66,313
1-4-2100-2021	CBO - WORK BOOTS & CLOTHING	577	694	965	1,000	2,000
1-4-2100-2025	CBO - MILEAGE & TRAVEL	-	-	360	2,000	2,000
1-4-2100-2026	CBO - MEETING ATTENDANCE	19	-	240	-	-
1-4-2100-2035	CBO - CONFERENCE/WORKSHOP/TRAINING	3,928	371	771	5,000	5,000
1-4-2100-2049	CBO - CELL PHONE	1,563	981	671	2,000	2,000
1-4-2100-2051	CBO - COURIER	-	31	41	500	500
1-4-2100-2100	CBO - POSTAGE	574	588	250	1,000	1,000
1-4-2100-2120	CBO - OFFICE SUPPLIES	33	532	158	1,000	1,000
1-4-2100-2125	CBO - MATERIALS/SUPPLIES	3,195	240	742	3,000	3,000
1-4-2100-2130	CBO - COMPUTER EQUIP & SUPPLIES	1,484	2,365	6,289	1,680	7,680
1-4-2100-2140	CBO - PHOTOCOPIER EXPENSE	1,259	1,511	1,410	1,000	1,000
1-4-2100-2210	CBO - LEGAL FEES	668	61	-	5,000	5,000
1-4-2100-2223	CBO - CONSULTING FEES	-	-	-	1,000	1,000
1-4-2100-2300	CBO - ADVERTISING	242	-	856	-	-
1-4-2100-2399	CBO - VEHICLE MAINTENANCE	1,546	303	773	2,000	2,000
1-4-2100-2400	CBO - GAS	2,681	1,519	1,876	2,500	2,500
1-4-2100-2410	CBO - ASSOCIATION & MEMBERSHIP FEES	449	467	599	1,000	1,000
1-4-2100-5010	CBO - GENERAL EXPENSES	51	194	136	-	-
1-4-2100-7205	CBO - CIVIC NUMBERING COSTS	985	5,297	4,698	3,500	3,500
	TOTAL EXPENDITURES	190,285	231,615	212,215	204,184	322,399
	Total Building	87,753	52,889	29,009	74,684	142,899

Bylaw						
Account Code	Account Description	2019 - ACTUAL VALUES	2020 - ACTUAL VALUES	2021 - ACTUAL VALUES	2021 BUDGET	2022 PROPOSED
REVENUES						
1-3-2125-7104	BYLAW - BUSINESS LICENSE/PERMITS	-	(2,000)	(2,100)	(3,500)	(3,500)
1-3-2125-7201	BYLAW - ENFORCEMENT VIOLATIONS	(1,115)	(780)	(240)	(2,000)	(2,000)
1-3-2125-7207	BYLAW - CLEAN YARDS	(925)	-	-	(1,000)	(1,000)
1-3-2125-7208	BYLAW - PARKING TICKETS	(1,587)	(1,220)	(807)	(2,000)	(2,000)
	TOTAL REVENUES	(3,627)	(4,000)	(3,147)	(8,500)	(8,500)
EXPENDITURES						
1-4-2125-1010	BY-LAW - WAGES	58,548	61,560	54,934	65,211	68,521
1-4-2125-1035	BY-LAW - OVERTIME	1,320	8,915	7,352	-	-
1-4-2125-1110	BY-LAW - BENEFITS	18,422	20,659	19,619	17,899	23,551
1-4-2125-2021	BY-LAW - CLOTHING ALLOWANCE	63	443	347	500	500
1-4-2125-2025	BY-LAW - MILEAGE AND TRAVEL	48	-	-	1,000	1,000
1-4-2125-2035	BY-LAW - CONFERENCES & TRAINING	621	-	270	1,500	1,500
1-4-2125-2049	BY-LAW - CELL PHONES	783	1,266	591	500	1,000
1-4-2125-2110	BY-LAW - TOOLS/EQUIPMENT	-	909	-	-	-
1-4-2125-2125	BYLAW - MATERIALS/SUPPLIES	268	265	1,627	500	500
1-4-2125-2130	BYLAW - COMPUTER FEES	-	-	-	680	680
1-4-2125-2210	BY-LAW - LEGAL FEES	-	-	-	1,000	1,000
1-4-2125-2399	BY-LAW - TRUCK EXPENSES	-	734	240	2,000	2,000
1-4-2125-2400	BY-LAW - FUEL	212	1,855	2,554	500	1,500
1-4-2125-5010	BY-LAW - GENERAL EXPENSES	108	32	-	-	-
1-4-2125-6000	BY-LAW - PROPERTY STANDARDS	1,356	1,243	-	2,000	1,500
1-4-2125-7207	BY-LAW - CLEAN YARDS	346	170	-	3,000	1,500
	TOTAL EXPENDITURES	82,095	98,051	87,534	96,290	104,752
	Total Bylaw	78,468	94,051	84,387	87,790	96,252
Septic Systems						
Account Code	Account Description	2019 - ACTUAL VALUES	2020 - ACTUAL VALUES	2021 - ACTUAL VALUES	2021 BUDGET	2022 PROPOSED
REVENUES						
1-3-2200-7200	SS - PERMITS	(24,390)	(23,789)	(32,840)	(18,000)	(22,000)
1-3-2200-7203	SS - OTHER REVENUE	(2,100)	(2,300)	(280)	-	-
	TOTAL REVENUES	(26,490)	(26,089)	(33,120)	(18,000)	(22,000)
EXPENDITURES						
1-4-2200-4010	SS - CONTRACTED SERVICES	19,470	19,388	16,665	15,000	20,000
1-4-2200-7206	SS - MANDATORY INSPECTIONS	-	-	-	2,000	2,000
	TOTAL EXPENDITURES	19,470	19,388	16,665	17,000	22,000
	Total Septic Systems	(7,020)	(6,701)	(16,455)	(1,000)	-
Animal Control						
Account Code	Account Description	2019 - ACTUAL VALUES	2020 - ACTUAL VALUES	2021 - ACTUAL VALUES	2021 BUDGET	2022 PROPOSED
REVENUES						
1-3-2250-7200	ANIMAL CONTROL - KENNEL PERMIT	-	-	(500)	(3,500)	(3,500)
1-3-2250-7210	ANIMAL CONTROL - DOG LICENCES	(36,217)	(33,085)	(33,975)	(33,000)	(33,000)
1-3-2250-7211	ANIMAL CONTROL - POUNDKEEPER	(983)	(761)	(1,025)	-	-
	TOTAL REVENUES	(37,200)	(33,846)	(35,500)	(36,500)	(36,500)
EXPENDITURES						
1-4-2250-2049	ANIMAL CONTROL - CELL PHONE	445	199	-	500	-
1-4-2250-4010	ANIMAL CONTROL - CONTRACTED SERVICES	13,618	4,158	-	-	-
1-4-2250-5010	ANIMAL CONTROL - GENERAL EXPENSES	719	403	2,572	-	-
1-4-2250-5100	ANIMAL CONTROL - DOG TAGS AND LICENCES	199	-	-	-	-
1-4-2250-5105	ANIMAL CONTROL - DOG POUND FEES	4,498	2,639	3,581	6,000	2,000
1-4-2250-5106	ANIMAL CONTROL - LIVESTOCK POUNDKEEPER	781	702	-	6,000	3,000
	TOTAL EXPENDITURES	20,260	8,101	6,153	12,500	5,000
	Total Animal Control	(16,940)	(25,745)	(29,347)	(24,000)	(31,500)

Planning						
Account Code	Account Description	2019 - ACTUAL VALUES	2020 - ACTUAL VALUES	2021 - ACTUAL VALUES	2021 BUDGET	2022 PROPOSED
REVENUES						
1-3-8000-7109	PLN - ZONING CERTIFICATES	(10,770)	(9,150)	(8,925)	-	(10,000)
1-3-8000-7800	PLN - ZONING & AMENDMENT FEES	(25,080)	(23,595)	(16,500)	(15,000)	(20,000)
1-3-8000-7802	PLN - MINOR VARIANCES	(4,500)	(4,500)	(8,500)	(5,000)	(5,000)
1-3-8000-7803	PLN - SITE PLANS	(17,932)	(49,134)	(87,340)	(30,000)	(32,000)
1-3-8000-7806	PLN - CASH-IN-LIEU PARKLAND FEES	(14,000)	(10,000)	(13,000)	-	-
1-3-8000-8001	PLN - TRANSFER FROM RESERVES	-	-	-	-	(25,000)
	TOTAL REVENUES	(72,282)	(96,379)	(134,265)	(50,000)	(92,000)
EXPENDITURES						
1-4-8000-1010	PLN - WAGES	96,059	104,884	85,418	111,630	112,402
1-4-8000-1015	PLN - PART TIME WAGES	3,167	-	-	-	-
1-4-8000-1035	PLN - OVERTIME	(117)	129	220	-	-
1-4-8000-1110	PLN - BENEFITS	27,990	30,866	29,253	31,402	31,492
1-4-8000-2025	PLN - MILEAGE & TRAVEL	600	200	238	1,000	1,000
1-4-8000-2026	PLN - MEETING ATTENDANCE	1,260	1,620	720	1,500	1,500
1-4-8000-2035	PLN - CONFERENCES/WORKSHOPS/TRAINING	2,265	1,258	911	1,500	2,000
1-4-8000-2049	PLN - CELL PHONES	533	936	1,174	500	500
1-4-8000-2120	PLN - OFFICE SUPPLIES	86	200	236	200	200
1-4-8000-2125	PLN - MATERIALS/SUPPLIES	359	112	92	500	500
1-4-8000-2210	PLN - LEGAL FEES	-	13,589	407	-	1,000
1-4-8000-2223	PLN - CONSULTING FEES	6,473	9,851	(4,895)	5,000	10,000
1-4-8000-2300	PLN - ADVERTISING	6,467	6,160	(97)	4,500	6,000
1-4-8000-2410	PLN - ASSOCIATION & MEMBERSHIPS FEES	-	532	542	500	500
1-4-8000-5010	PLN - GENERAL EXPENSES	24,983	546	310	500	500
1-4-8000-9000	PLN - TRF TO RESERVE	-	5,000	-	5,000	5,000
	TOTAL EXPENDITURES	170,125	175,883	114,529	163,732	172,594
CAPITAL						
1-5-8000-8000	CAPITAL - PLANNING	-	-	-	25,000	25,000
	TOTAL CAPITAL	-	-	-	25,000	25,000
	Total Planning	97,843	79,504	(19,736)	138,732	105,594
	TOTAL BUILDING, BYLAW AND PLANNING	240,104	193,998	47,858	276,206	313,245

10 YR CAPITAL BUDGET - 2022										
Department: Planning										
Project Description	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
Creation of landscape graphics	25,000									
Total Before Inflation	25,000	-	-	-	-	-	-	-	-	-
Inflation	1.00	1.02	1.04	1.06	1.08	1.10	1.13	1.15	1.17	1.20
Total with Inflation	25,000	-	-	-	-	-	-	-	-	-
Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
Reserves	25,000									
Grants										
Tax Base										
Long Term Debt										
Total Funding	25,000	-	-	-	-	-	-	-	-	-

COMMUNITY SERVICES DEPARTMENT

The Community Services budget contains funds to support municipal activities such as Canada Day, the Business and Community Awards Gala and the Christmas activities and parades.

The Contributions budget contains contributions to various community groups in North Glengarry such as the Municipal Recreation Associations in Alexandria, Apple Hill, Dalkeith, Dunvegan, Father Gauthier (Lochiel), Glen Robertson, Glen Sandfield, Greenfield, Laggan and Maxville, the transfer of funds to the Glengarry Sports Palace, the Community Grant Program, the Minor Sports Subsidy, the Glengarry Pioneer Museum, the Highland Games, the Hôpital Glengarry Memorial Hospital and the Glengarry County Archives.

The Municipal Recreation Association budget contains funding for the space needs of the various Community Centres located in Apple Hill, Glen Robertson, Dunvegan, Dalkeith, and Maxville, as well as the Maxville Library and Dalkeith Plus facilities which receives rent-free and utilities-paid use of the former Dalkeith library.

There are also budget line items for the maintenance of the Maxville Library and the former Dalkeith Library buildings.

Accessibility renovations to municipal facilities are also captured under this department.

The table below captures the various organizations/activities that receive funding or support through the Township of North Glengarry. This table excludes any contributions to the Glengarry Sports Palace which now belongs to the Township of North Glengarry.

2021 TOWNSHIP OF NORTH GLENGARRY	
Program	Amount
Municipal Recreation Associations Operating Expenses	82,980
Municipal Recreation Associations Capital Expenses	63,500
Glengarry County Archives	46,000
Glengarry Pioneer Museum	33,000
Community Grant Program	24,500
Glengarry Memorial Hospital	20,000
July 1st, Christmas & Carnivals	17,000
Community Centres & Libraries	10,000
Arts, Culture and Heritage Committee	5,000
Community Development Committee	5,000
Legion/Senior Support	5,000
Festival of Lights at Island Park	4,000
Glengarry Highland Games	3,000
2020 Light Up North Glengarry	1,500
Tree Donation (Sponsorship Fund)	500
TOTAL MUNICIPAL CONTRIBUTIONS:	\$320,980

2021 Accomplishments

Several of the activities in this budget were impacted by COVID -19. Events were cancelled and operating costs were kept to a minimum.

Accessibility

- Review of the Glengarry Sports Palace’s engineering plans to ensure accessibility components.
- A new ramp was built for the toddler play structure in Island Park.
- A new ramp was built to facility social distancing during COVID-19 at the Maxville & District Sports Complex and it has the added benefit of easing access to the players’ change rooms as well as to the accessible area in the spectator stands.
- A new opener was installed on the Alexandria Library Door.
- The website has a new search function to more easily navigate the multiple web pages.
- Township computers have been upgraded to Windows 10
- E-Scribe software implemented to ensure AODA compliance for agendas & minutes.
- Council, Planning, Committee of Adjustment, and the Committee of the Whole meetings are streamed on ZOOM and Facebook.
- New Dog Adoption and Burn Permit Forms are available on-line.
-

Alexandria Library

- A new opener was installed on the Alexandria Library Door.

Maxville Library

- Minor repairs made to the air conditioning unit.

Events

- Events were greatly impacted due to COVID-19 but staff is hopeful that some of the organizations will migrate their events to virtual platforms or adapt them to meet all required Public Health guidelines.
- Staff applied to Celebrate Canada and received a grant of \$8,000 for its 2021 Canada Day activities. Two videos were created and shared with the community to celebrate Canada Day.
- Staff has applied to Celebrate Canada for 2022 and expect to hear back in February 2021. The events will be more virtually based.
- The Business & Community Gala Awards were cancelled for 2020 and 2021 but are scheduled for September 2022.

Community Grants

Community Grants have been available since 2009. So far, 160 applications have been submitted to this Fund over the last few years and 120 projects were approved for a total fund disbursement of \$359,641.

In addition, over the last three years the Township has been tracking the value of in-kind requests. These total \$15,385 since 2017.

The activities that did take place are listed below:

Name of Organization	Project	Amount Requested	In Kind Requested
Centre Lochiel Centre	Summer activities to promote local talent (music, art) from the area. Funds were also used to purchase 10 tables to ensure proper social distancing.	\$2,000	\$ -
Dalkeith Historical Society	Outdoor Barn Dance with Parade and dress-up dance event.	\$2,000	\$ -
Friends of the Glengarry Trails	Improved signage to identify location of Glengarry Trails. Signage at Island Park (discussed already with Township Staff) and SDG Tourism Signs	\$3,500	\$ -
Glengarry Artists' Collective	Art in the square and on Main Street through WOW exhibition. Art Market, Materials for individuals to try their hand at art. Entertainment.	\$3,235	\$765
Glengarry Historical Society	Production of a 40 minute video documentary in recognition of all Glengarrians who sacrificed their lives for their county.	\$2,500	\$ -
Maxville Chamber of Commerce	Use it or Lose It advertising campaign to promote businesses that are members of the Maxville & District Chamber of Commerce	\$3,500	
Musical Celebration Musicale (MCM) Festival	Virtual events featuring Celtic music, art, and culture, through a series of online concerts.	\$3,500	\$ -
Save the Grotto	Series of 9 concerts every Wednesday in July and August. Funds will be used to cover the costs for the Entertainers as well as the sound and broadcasting equipment.	\$2,000	\$ -
		\$ 22,235	\$765

2022 Goals

- Continue to ensure accessibility at municipally owned facilities and parks.
- Support volunteer organizations in their activities (MRACs, community groups that are successful recipients of the Community Grants Program, etc.)

2022 Budget Initiatives and Challenges

2022 Budget Initiatives

- Obtain funding for 2022 Canada Day activities.

Challenges

Even though most community-organized activities were cancelled due to COVID-19, staff expects that several events will be held in 2022.

Funding for community-based activities is dwindling and community organizations are turning to the municipality for assistance either through funding or in-kind services.

2022 Budget Details

COMMUNITY SERVICES						
Community Development						
			AS AT DEC 8/21			
Account Code	Account Description	2019 - ACTUAL VALUES	2020 - ACTUAL VALUES	2021 - ACTUAL VALUES	2021 BUDGET	2022 PROPOSED
REVENUES						
1-3-1900-7754	COMM. DEV. - OTHER FUNDING	(11,720)	-	(8,000)	(7,500)	(7,500)
1-3-1900-8004	COMM. DEV. - SPECIAL EVENTS	(8,243)	(19,000)	-	(11,000)	(11,000)
TOTAL REVENUES		(19,963)	(19,000)	(8,000)	(18,500)	(18,500)
EXPENDITURES						
1-4-1900-1010	COMM. DEV. - WAGES	-	-	282	-	-
1-4-1900-1110	COMM. DEV. - BENEFITS	208	329	33	-	-
1-4-1900-2025	COMM. DEV. - MILEAGE	41	-	150	100	200
1-4-1900-2026	COMM. DEV. - MEETING	3,420	-	-	-	-
1-4-1900-2031	COMM. DEV. - JULY 1ST & CHRISTMAS EXP.	23,652	98	18,921	17,000	15,500
1-4-1900-2049	COMM. DEV - CELL PHONES	(5)	-	-	-	-
1-4-1900-2300	COMM. DEV - ADVERTISING	153	1,013	1,159	-	1,400
1-4-1900-4107	COMM. DEV - SPECIAL GRANTS DISBUR	-	-	-	7,500	7,500
1-4-1900-8004	COMM. DEV - SPECIAL EVENTS	37,210	60	305	12,500	12,500
1-4-1900-8005	COMM. DEV - COMMITTEE	1,448	3,140	1,119	5,000	5,000
1-4-1900-8006	COMM DEV - ACH COMMITTEE	4,374	2,340	2,254	5,000	5,000
TOTAL EXPENDITURES		70,501	6,980	24,223	47,100	47,100
<i>Total Community Development</i>		<i>50,538</i>	<i>(12,020)</i>	<i>16,223</i>	<i>28,600</i>	<i>28,600</i>
Other Contributions						
Account Code	Account Description	2019 - ACTUAL VALUES	2020 - ACTUAL VALUES	2021 - ACTUAL VALUES	2021 BUDGET	2022 PROPOSED
REVENUES						
1-3-7000-8001	OTHER ORGS - TRANSFER FROM RESRVES	-	-	-	(52,057)	(40,000)
TOTAL REVENUES		-	-	-	(52,057)	(40,000)
EXPENDITURES						
1-4-7000-5234	GSP - LINE OF CREDIT PAYMENT	32,000	(5,558)	-	-	-
1-4-7000-5235	CONTRIBUTIONS TO GSP	236,052	-	-	-	-
1-4-7000-5236	CONTRIBUTIONS - OTHER ORGANIZATIONS	25,000	11,300	20,732	25,000	25,000
1-4-7000-5237	CONTRIBUTIONS TO N.G. RECREATION ASSOCI	79,637	72,325	63,150	82,980	82,980
1-4-7000-5240	CONTRIBUTION TO HERITAGE COMMITTEE	-	100	-	-	-
1-4-7000-5242	CONTRIBUTION TO MINOR SPORTS SUBSIDY	8,000	-	-	-	-
1-4-7000-5247	CONT GLENGARRY PIONEER MUSEUM TAX &	16,155	12,565	9,036	14,000	14,000
1-4-7000-5248	CONT GLENGARRY PIONEER MUSEUM OPERA	17,000	18,000	19,000	19,000	19,000
1-4-7000-5249	CONTRIBUTION TO HIGHLAND GAMES COMM	3,000	-	-	3,000	3,000
1-4-7000-5251	CONTRIBUTION TO FESTIVAL OF LIGHTS	6,246	-	-	2,000	2,000
1-4-7000-5253	CONTRIBUTION TO GMH	-	-	-	20,000	20,000
1-4-7000-5258	CONTRIBUTION TO ARCHIVE INITIATIVE	19,842	113,400	22,675	46,000	46,000
1-4-7000-9000	MRA - TRANSFER TO RESERVES	-	46,000	-	-	-
TOTAL EXPENDITURES		442,932	268,132	134,593	211,980	211,980
CAPITAL						
1-5-7000-8000	CAPITAL - MRA GROUPS	55,936	-	1,065	63,500	63,500
1-5-7003-8000	CAPITAL - MRA DALKEITH	-	17,378	7,954	-	-
1-5-7004-8000	CAPITAL - MRA DUNVEGAN	-	4,631	-	-	-
1-5-7005-8000	CAPITAL - MRA FATHER GAUTHIER	-	558	-	-	-
1-5-7006-8000	CAPITAL - MRA GLEN ROBERTSON	-	9,473	-	-	-
1-5-7007-8000	CAPITAL - MRA GLEN SANDFIELD	-	-	500	-	-
1-5-7020-8000	CAPITAL - MRA PLAYGROUND EQUIP	-	302	-	-	-
TOTAL CAPITAL		55,936	32,342	9,519	63,500	63,500
<i>Total Other Contributions</i>		<i>498,868</i>	<i>300,474</i>	<i>144,112</i>	<i>223,423</i>	<i>235,480</i>

Recreation Buildings Water Legislation		2019 - ACTUAL	2020 - ACTUAL	2021 - ACTUAL	2021 BUDGET	2022 PROPOSED
Account Code	Account Description	VALUES	VALUES	VALUES		
EXPENDITURES						
1-4-7020-4260	APPLE HILL COMMUNITY CENTRE	495	85	922	1,428	1,428
1-4-7020-4261	GLEN ROBERTSON COMMUNITY CENTRE	1,134	208	1,245	1,429	1,429
1-4-7020-4262	DUNVEGAN RECREATION CENTRE	151	102	133	1,428	1,428
1-4-7020-4263	DALKEITH RECREATION CENTRE	394	1,579	476	1,429	1,429
1-4-7020-4264	MAXVILLE RECREATION CENTRE	2,868	114	-	1,428	1,428
1-4-7020-4265	MAXVILLE LIBRARY	2,166	17	-	1,429	1,429
1-4-7020-4266	DALKEITH LIBRARY	1,201	275	385	1,429	1,429
	TOTAL EXPENDITURES	8,409	2,380	3,161	10,000	10,000
	<i>Total Recreation Building Water Legislation</i>	8,409	2,380	3,161	10,000	10,000
Library						
Account Code	Account Description	2019 - ACTUAL	2020 - ACTUAL	2021 - ACTUAL	2021 BUDGET	2022 PROPOSED
REVENUES						
1-3-7400-7160	LIB - LIBRARY RENT	-	(36,341)	(36,704)	(18,159)	(36,704)
	TOTAL REVENUES	-	(36,341)	(36,704)	(18,159)	(36,704)
EXPENDITURES						
1-4-7400-2056	LIB - HYDRO - DALKEITH & MAXVILLE & ALEX	7,514	11,864	9,156	8,000	8,000
1-4-7400-2366	LIB - BUILDING MAINTENANCE/SUPPLIES	2,161	1,392	1,542	8,000	8,000
1-4-7400-4268	LIB - ALEXANDRIA LIBRARY	-	-	-	1,000	4,000
1-4-7400-5012	LIB - MAXV. & DALKEITH OPERATING	-	-	83	-	-
	TOTAL EXPENDITURES	9,675	13,256	10,781	17,000	20,000
CAPITAL						
1-5-7400-8000	CAPITAL - LIBRARY	(4,508)	-	-	-	-
	TOTAL CAPITAL	(4,508)	-	-	-	-
	<i>Total Library</i>	5,167	(23,085)	(25,923)	(1,159)	(16,704)
Archives						
Account Code	Account Description	2019 - ACTUAL	2020 - ACTUAL	2021 - ACTUAL	2021 BUDGET	2022 PROPOSED
CAPITAL						
1-5-7600-8000	CAPITAL - ARCHIVES	71,611	-	-	-	-
	TOTAL CAPITAL	71,611	-	-	-	-
	<i>Total Archives</i>	71,611	-	-	-	-
	TOTAL COMMUNITY SERVICES	634,593	267,749	137,573	260,864	257,376

10 YR CAPITAL BUDGET - 2022										
Department: Municipal Recreation Associations										
Project Description	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
Projects yet to be determined	63,500	63,500	63,500	63,500	63,500	63,500	63,500	63,500	63,500	63,500
Total Before Inflation	63,500	63,500	63,500	63,500	63,500	63,500	63,500	63,500	63,500	63,500
Inflation	1.00	1.02	1.04	1.06	1.08	1.10	1.13	1.15	1.17	1.20
Total with Inflation	63,500	64,770	66,065	67,387	68,734	70,109	71,511	72,942	74,400	75,888
Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
Reserves	40,000									
Grants										
Tax Base	23,500	64,770	66,065	67,387	68,734	70,109	71,511	72,942	74,400	75,888
Long Term Debt										
Total Funding	63,500	64,770	66,065	67,387	68,734	70,109	71,511	72,942	74,400	75,888

ECONOMIC DEVELOPMENT

Departmental Overview

The Economic Development and Communications Department offers business retention and expansion support to existing and prospective businesses wishing to call North Glengarry their home. Staff members include the Economic Development & Communications Officer and the Development and Marketing Coordinator. The Director of Community Services supports this department.

The Economic Development and Communications Officer provides detailed and current information to companies wanting to make informed decisions on the area. Local firms can take advantage of the Department's resources and expertise to source the information and contacts necessary to succeed in today's competitive global economy. This includes information on grants and services, as well as a "concierge" style service designed to assist them through periods of change and growth.

In alignment with the Township's Communications Plan, the Economic Development & Communications Officer coordinates various communications pieces such as the What's New in North Glengarry Ads, the annual SDG/North Glengarry tax flyer, press releases for the Township's various departments, and website and social media updates.

The Development and Marketing Coordinator is responsible for the implementation of the Development and Marketing Strategy that was adopted by the Township in the Fall of 2020. The goal of the Strategy is to attract interest from residential home builders to develop the shovel-ready lands in North Glengarry while gaining the interest of prospective residents who are excited about the opportunity to own a home in a beautiful rural community.

Some of the key duties and responsibilities of the Development and Marketing Coordinator include working with landowners in North Glengarry to identify developable or buildable land, maintaining a data base inventory of available land for development or for sale, and acting as the key liaison between the township, landowners, and developers.

The Director of Community Services and the Economic Development and Communications Officer work closely with the Community Development Committee and the Arts, Culture and Heritage Committee (ACHC) members as well as on timely projects such as the Development Charges Study.

2021 Accomplishments

Economic Development

- Provided the business community with information related to numerous programs (Enabling Accessibility Fund; the Agri-Spirit Fund; the Eastern Ontario Development Fund; the Francophone Ontario Grants Program; the Canadian Agricultural Partnership Agreement; the SDG Tourism Grants; the North Glengarry Community Grants; CIP and RIP programs; the Regional Opportunities Investment Tax Credit, the Ontario Renovates Program, the Digital Main Street Program, the Rebuild, Reopen, Revive Initiative, CFDC Regional Relief and Recovery Fund. grants for Women Entrepreneurs and others).
- Consulted with local business owners regarding the Community Improvement Plan and the Regional Incentive Program to assist with their development.

- Worked alongside the Director of Community Services and the Maxville and District Chamber of Commerce to write an Advertorial Article promoting local businesses and to offer support from the Municipality.
- Worked with the Eastern Ontario Training Board (EOTB) and Glengarry Inter-Agency Group (GIAG) to introduce them to local business owners looking for assistance in hiring for the service industry and other sectors.
- Worked with local resident on a preliminary overnight experience in North Glengarry. Funding opportunities are being sent to the resident to assist with their new business.
- Worked on the Business Directory for North Glengarry, with the help of the Director of Community Services and the Development and Marketing Coordinator for the Township of North Glengarry.
- Shop Local campaigns were created during COVID-19 to support local businesses in the Township including the Cornwall Chamber of Commerce Shop Local campaign for the holidays.
- Coordinated conversations with the United Counties and the Township's Building and By-law divisions regarding signage for local business owners along county roads.
- Continued to work with suppliers regarding connectivity issues in North Glengarry.
- Participated in the United Counties of Stormont, Dundas, and Glengarry's review of its Regional Community Improvement Plan (CIP) in 2021. This was the first major revision since its implementation in September 2018. The Council for the United Counties approved the revisions and early this summer, the revised program was launched to property owners in all six municipalities. Since the program launched, North Glengarry has had 21 unique applicants come forward for a total of 22 applications. To date, 14 of the 21 applications have received funding. The total amount of funding is estimated at \$187,888 in grants. The return on investment for these projects is expected to exceed \$3,999,387 in improvements to properties in North Glengarry.
- As of November 2020, the Township had received six (6) CIP applications. All six projects were approved, totaling an investment of \$31,495 in grants and \$30,000 in interest-free loans repayable over a period of five (5) years. Estimated project build values are \$83,463. The applications are less in number than prior to COVID-19 though interest in the program has increased when compared to 2020. As the COVID-19 situation continues to ease, more projects are expected to come forward.
 - Since February 2015, Council has approved \$271,891 in grants (14,468 in Planning and Permit Fees & \$257,423 for Programs B, C, D and E) and \$285,440 in loans through the Community Improvement Plan
 - To date, \$166,996 in loans have been reimbursed to the Township of North Glengarry.
 - Total value of construction to date is \$3,174,249.
- Worked with the Maxville Farmers' Market to support their steps towards reopening.
- 2022 Community Grants – \$12,000 in funds approved by Council (conditional on 2022 budgetary approval) plus \$2,327 of in-kind donations (hall rentals, equipment, staff hours) . As a result of the COVID-19 pandemic there were less applications as previous years as previous events were not able to go forward. There were also a few of the groups who did not reapply as they have become solvent on their own after receiving assistance from the Community Grants in years past and no longer rely on grant funding from the Township.
- Municipal Heritage Register – Two (2) more homes were added to the Municipal Heritage Listing; 18 St. George Street in Alexandria and 25 St. George Street in Alexandria. Their blue plaques were unveiled on July 5 commemorating the partners in the Munro and McIntosh Sleigh and Carriage Company, which operated from 1880 to 1920.

- Interpretive Panels – King George Park Interpretive Panel was finalized, forwarded for translation, and will be installed in the spring 2022.
- Maxville Walking Tour – Staff have worked alongside Mr. Lanken for updated photographs and will be publishing and printing a Maxville Walking Tour
- Twitter and Instagram pages were created and initially posts were made to encourage the public to follow the various pages and increase a positive brand on social media. Instagram has been used to promote the green spaces of North Glengarry and to encourage residents and visitors to get outside and explore.
 - An Instagram contest was held in September to encourage followers to get a Glengarry Heritage Routes Map, take selfies at the various locations and share on Instagram to showcase the beauty of the area. The winner of the contest received a bag of items with the North Glengarry logo on it. There were over 100 participants in the contest.
 - Twitter has been utilized to share Council updates, job postings, announcements etc.
- Several postings were created for Public Works regarding various job sites capturing videos and photos of work being done in the Township which were shared on social media.
- New Welcome Packages for newcomers to North Glengarry were created in partnership with the Maxville and Alexandria Chambers of Commerce.

Development & Marketing

- Staff supports the committee members on various endeavors such as the Boundary School Reform, the Rural Educational Reform, the upgrades to the Alexandria Lagoon project.
- Developed a database of vacant residential properties suitable for development in Alexandria, Maxville, and rural areas
- Contacted the majority of vacant residential property owners in Alexandria and Maxville to confirm interest in developing
- Met with 20 property owners from Alexandria and Maxville to discuss suitability of their property for development and provided an overview of the required planning process.
- Updated vacant residential property maps to show properties by development status
- Created marketing brochures for 6 shovel ready properties that can be distributed to realtors and developers
- Contacted residential developers to discuss development opportunities and potential for property site visits.
- Played a key role in guiding a McDougald St. W property owner through the development process and acted as a liaison between the property owner and the Planning and Public Works Departments.
- Provided advice and guidance to the owner of a new automotive logistics company on County Road 34
- Calculated the total potential unit yield by dwelling type (i.e., singles, semis, townhouses, apartments) to add to the development charges study.
- Compiled lists and prepared maps of vacant commercial and industrial properties in Alexandria for potential new business investment opportunities
- Maintained listing of vacant residential properties on the Spacelist real estate portal, and responded to leads generated
- Created the Development Advisory Team. Comprised of technical experts, the Development Advisory Team is a first point of contact for landowners and land developers pursuing subdivision development. The initial Development Advisory Team meeting was held May 27 to discuss a development opportunity on McCormick St. W.

- Received approval for development of a Community Ambassador Team. This program is a way for residents to show their community pride and get directly involved in promoting North Glengarry as a great place to live and work. Ambassadors will be trained and provided the tools to answer common questions from potential home buyers about aspects of living in North Glengarry, and most importantly, tell them why they love it here. The program is on hold until the opportunity exists to promote new residential development.
- Met with Cornwall Social Housing Division to discuss the Housing Revitalization Plan and the opportunity for development of affordable housing in Alexandria
- Researched Municipal Affordable Housing strategies and provided a background working document for the Community Development Committee.
- Created a Marketing Working Group to support the development of destination marketing videos, a social media campaign, update of the current website and creation of an investment attraction portal.
- Received grant approval for the My Main Street Local Business Accelerator program. This program will support the revitalization of main streets by providing funding to support a dedicated Main Street Ambassador(s), customized marketing research, data analysis and non-repayable funding contributions for small businesses.
- Assisted with development of a Request for Quotation for a commercial gap analysis. This analysis will more clearly prioritize the types of retail and services that the township could support at its existing population level and with more people once homes are built and occupied.

2022 Goals

Economic Development

- The Economic Development Department will continue with its supporting activities to new and existing businesses and residents.
- Promote the Community Improvement Plan and the Regional Incentives Program to property owners in North Glengarry.
- Contact the community groups in North Glengarry to discuss activities that could be supported through the Community Grants Program.

Development and Marketing

- The Development and Marketing Strategy's action items will continue to be a focus for the department again this year.
- Launch the implement the My Main Street Program for Alexandria and Maxville.
- Guide the Commercial Gap Analysis process.
- Support the Development Charges Study.
-

2022 Budget Initiatives and Challenges

2022 Budget Initiatives

Economic Development

Working with the Arts, Culture and Heritage Committee, the Economic Development & Communications Coordinator will continue to implement the Community Improvement Plan, support the Township's

Corporate Strategy, the Economic Development Strategy and Action Plan and assist when needed with the Development and Marketing Strategy.

Development and Marketing

Work with the Community Development Committee to guide development in the Township of North Glengarry through the actionable items in the Development and Marketing Strategy.

Challenges

The Community Improvement Plan (CIP) funding is proposed to remain at \$60,000. Due to the COVID-19 pandemic, the intake over the last two years was lower than in previous years. It is important to note that it is not due to lack of interest but rather due to the difficulty in obtaining quotes from contractors and the high cost of materials. Staff expects a renewed interest in the CIP especially following the public consultations that were conducted in the Fall of 2021.

The public consultation was required given that the CIP was in its sixth year (Council had approved an extension until December 31, 2021). The process is now complete, and the revised CIP was approved by Council to be effective for the 2022 application rounds.

The Regional Incentives Program intake was at its lowest level in North Glengarry since its launch. In the past, most applicants were new (or newer) business owners seeking to retrofit buildings to launch or expand their businesses, as well-established local entrepreneurs who had already decided to move forward with major construction projects this year. This year, only one property owner applied to the funds though this is a multi-million-dollar project with far-reaching impacts for the community.

2022 Budget Details

ECONOMIC DEVELOPMENT		AS AT DEC 8/21				
Account Code	Account Description	2019 - ACTUAL VALUES	2020 - ACTUAL VALUES	2021 - ACTUAL VALUES	2021 BUDGET	2022 PROPOSED
REVENUES						
1-3-1950-2036	ECON DEV - SDG INCENTIVE PROGRAM	(9,064)	(21,464)	(54,490)	-	-
1-3-1950-3000	ECON DEV - WAGE SUBSIDY	-	(13,650)	-	(8,400)	(50,000)
1-3-1950-3016	ECON DEV - MAIN STREET REVITALIZATION	(21,788)	-	-	(25,000)	-
1-3-1950-8001	ECON DEV - TRANSFER FROM RESERVES	(15,000)	(30,000)	-	(23,000)	(22,000)
	TOTAL REVENUES	(45,852)	(65,114)	(54,490)	(56,400)	(72,000)
EXPENDITURES						
1-4-1950-1010	ECON DEV - WAGES	85,513	93,845	75,052	92,470	86,211
1-4-1950-1015	ECON DEV - PART-TIME WAGES	8,245	-	59,802	94,400	72,698
1-4-1950-1110	ECON DEV - BENEFITS	22,971	27,063	30,749	22,692	38,921
1-4-1950-2025	ECON DEV - MILEAGE	2,357	1,228	1,657	4,000	4,000
1-4-1950-2026	ECON DEV - MEETING	2,288	354	968	4,000	3,000
1-4-1950-2034	ECON DEV - SPONSORSHIP	546	8,000	3,050	10,000	10,000
1-4-1950-2035	ECON DEV - TRAINING CONFERENCE	4,260	343	2,728	6,000	6,000
1-4-1950-2036	ECON DEV - SDG INCENTIVE PROGRAM	9,064	21,464	54,490	-	-
1-4-1950-2049	ECON DEV - CELL PHONES	1,146	1,533	695	1,250	1,250
1-4-1950-2050	ECON DEV - TELEPHONE	207	144	141	300	300
1-4-1950-2100	ECON DEV - POSTAGE	12	-	-	400	400
1-4-1950-2125	ECON DEV - SUPPLIES	1,500	228	481	1,250	1,000
1-4-1950-2130	ECON DEV - COMPUTER EXPENSE	1,130	524	782	-	1,150
1-4-1950-2140	ECON DEV - PHOTOCOPIER	2,675	1,896	-	2,400	2,000
1-4-1950-2300	ECON DEV - ADVERTISING	23,194	11,028	4,788	25,000	22,000
1-4-1950-2410	ECON DEV - MEMBERSHIP FEES	898	1,541	1,773	1,000	1,500
1-4-1950-3016	ECON DEV - MAIN STREET REVITALIZATION	-	-	-	3,000	-
1-4-1950-3702	ECON DEV - CIP IMPROVEMENT GRANT	59,172	975	4,520	60,000	60,000
1-4-1950-3703	ECON DEV - CIP OPERATING EXPENSE	822	589	1,487	1,000	1,000
1-4-1950-3704	ECON DEV - MILL SQUARE OPERATING EXPENSE	2,908	-	-	-	-
1-4-1950-5010	ECON DEV - GENERAL EXP	111	-	41	-	-
	TOTAL EXPENDITURES	229,019	170,755	243,204	329,162	311,430
CAPITAL						
1-5-1950-8000	CAPITAL - ECONOMIC DEVELOPMENT	16,103	33,602	3,193	25,000	20,500
	TOTAL CAPITAL	16,103	33,602	3,193	25,000	20,500
	TOTAL ECONOMIC DEVELOPMENT	199,270	139,243	191,907	297,762	259,930

10 YR CAPITAL BUDGET - 2022										
Department: Economic Development										
Project Description	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
Interpretive Panels & Murals	7,500		15,000							
Bench & Cement at Munro McIntosh Location	3,000									
Banner (utility poles)	5,000		5,000							
Glengarry Routes Maps	5,000		5,000		5,000					
Total Before Inflation	20,500	-	25,000	-	5,000	-	-	-	-	-
Inflation	1.00	1.02	1.04	1.06	1.08	1.10	1.13	1.15	1.17	1.20
Total with Inflation	20,500	-	26,010	-	5,412	-	-	-	-	-
Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
Reserves	20,500									
Grants										
Tax Base	-	-	26,010	-	5,412					
Long Term Debt										
Total Funding	20,500	-	26,010	-	5,412	-	-	-	-	-

RECREATION DEPARTMENT

Departmental Overview

The Recreation Department oversees several facilities including Island Park with its large community centre and grounds, the Maxville and District Sports Complex which houses an ice rink, a Community Hall and sports fields, the Glengarry Sports Place which also houses an ice rink, a Community Hall sports fields, and the Glengarry Indoor Sports Complex (Tim Horton's Dome) with its multi-sports surface.

2021 Accomplishments

Administration

- The Program Coordinator has worked on programming once the Province authorized the reopening of municipal facilities. Programming is continually adjusted according to the COVID-19 regulations.
- The User Fees and Charges By-law will be proposed to Council to include insurance costs for ice rentals and hall rentals, as well as festivities that occur in the Township on municipal properties.
- Several grants were written to obtain funding for equipment or facilities.
 - HVAC system for the Maxville & District Sports Complex
 - Seniors Grant for equipment for the Tim Hortons Dome
 - Community Grant for the Alexandria Skate Park expansion
 - Commonwell Leaf Grant for the Alexandria Skate Park expansion

Island Park

- There were major repairs to windows and doors following vandalism in the summer.
- The ramp was replaced on the toddler play structure.
- The interlocking sidewalk reinstatement project was completed during the summer.
- The Boys and Girls Club operate a modified version of the Summer Camp at the Sandfield Centre.
- Applications were submitted for the removal of aquatic vegetation for Mill Pond and Loch Garry

Tim Hortons Dome

- By November 2021, programming was nearing pre-covid levels.
- The Boys and Girls Club operate a youth program in these facilities on Thursdays.
- Staff has been working with the Farley Group regarding the degradation of the membrane.

Maxville & District Sports Complex

- Residents had access to the multi-sports pad until the start of the 2021/2022 ice season in August 2021.
- Stairs for stands were modified to increase accessibility.
- Toilets and shower heads were replaced in the facility to reduce water consumption.

Mill Square & waterfront lot

- A report was submitted to Council regarding jointly working with BT Engineering to complete the plan for Mill Square during the Main Street Alexandria exercise. SDG Counties has advised that they will explore any funding options for the Main Street project and staff plans to coordinate the Mill Square project with the Main Street project.

GSP

- The refurbishment at the Glengarry Sports Palace is targeted to be complete in time for the 2022 / 2023 ice season.
- The new electric ice resurfacers has been ordered.
- The contract was awarded for the new condenser which will be delivered and installed in the spring.

2022 Goals

- Staff will continue with its training program at all levels of recreation to ensure that staff is compliant with regulatory requirements.
- Proceed with the Glengarry Sports refurbishment project in preparation of the 2022/2023 ice season.
- The Department will continue its beautification work on its parks with specific attention to Island Park and the development of Mill Square (through the Alexandria Main Street Project).
- Interactions will continue with the Raisin River Conservation Authority and Department of Fisheries and Oceans to obtain approval to expand the area for the removal aquatic vegetation as of June 15, 2021.
- The Township will be in its third year of the three-year permit for its Geese Management Program.

2022 Budget Initiatives and Challenges

2022 Budget Initiatives

- Dome
 - Obtain equipment through Seniors' grant for lawn bowling
- Glengarry Sports Palace
 - Refurbishment of facility
- Island Park
 - Replacement of play structure
 - Expansion of Skate Park
- King George Park
 - Continue to support the Maxville & District Farmer's Market
- Maxville & District Sports Complex
 - Install HVAC system if successful in obtaining Ontario Trillium Foundation Grant
- Mills Square
 - Collaborate with SDG Counties on Alexandria Main Street Project.

Challenges

Repairs to buildings and equipment increase as they age and several of the Township's recreation facilities are approaching the half-century mark.

In addition, it is foreseen that imminent regulatory safety requirements for facilities where the public may be deemed to be exposed to hazardous chemicals which increase training requirements and necessitate that additional monitoring mechanisms be installed in those buildings.

COVID-19 has greatly impacted the facilities revenue streams.

Several projects are reliant on provincial or federal funding.

2022 Budget Details

RECREATION DEPARTMENT						
Maxville Sports Complex						
				AS AT DEC 8/21		
Account Code	Account Description	2019 - ACTUAL VALUES	2020 - ACTUAL VALUES	2021 - ACTUAL VALUES	2021 BUDGET	2022 PROPOSED
REVENUES						
1-3-7100-7122	MSC - DONATIONS	(139)	(44)	(100)	-	-
1-3-7100-7503	MSC - GRANTS	-	-	-	-	(500,000)
1-3-7100-7710	MSC - HALL RENTAL	(6,002)	(4,067)	(6,006)	(7,000)	(7,000)
1-3-7100-7711	MSC - CANTEEN	(30,061)	(7,090)	-	(20,000)	(10,000)
1-3-7100-7712	MSC - BAR RECEIPTS	(9,420)	(3,739)	(4,891)	(8,000)	(5,000)
1-3-7100-7713	MSC - PRO SHOP	(3,563)	(587)	(567)	(1,000)	(1,000)
1-3-7100-7714	MSC - PEPSI MACHINE	(2,770)	(613)	(1,577)	(1,500)	(1,000)
1-3-7100-7715	MSC - BALL FIELDS RENTS	(484)	-	(145)	(500)	(500)
1-3-7100-7716	MSC - ADVERTISING	(13,897)	954	(6,907)	(7,000)	(7,000)
1-3-7100-7719	MSC - OTHER REVENUES	(1,433)	(6,034)	(1,040)	-	-
1-3-7100-7720	MSC - ICE RENTAL	(157,422)	(41,443)	(88,544)	(150,000)	(170,000)
1-3-7100-7721	MSC - FLOOR ICE SURFACE	(2,751)	(241)	(3,628)	-	-
1-3-7100-8001	MSC - TRANSFER FROM RESERVES	-	(3,315)	-	(4,950)	-
TOTAL REVENUES		(227,942)	(66,219)	(113,405)	(199,950)	(701,500)
EXPENDITURES						
1-4-7100-1010	MSC - WAGES	125,692	98,005	90,274	97,739	101,763
1-4-7100-1015	MSC - PART TIME WAGES	73,090	36,274	44,828	46,493	66,303
1-4-7100-1035	MSC - OVERTIME	5,802	5,063	6,472	5,000	5,000
1-4-7100-1110	MSC - BENEFITS	68,059	51,984	53,129	57,321	60,598
1-4-7100-1225	MSC - INSURANCE	11,022	12,125	12,876	13,915	16,698
1-4-7100-2020	MSC - HEALTH & SAFETY	-	164	-	750	750
1-4-7100-2021	MSC - WORK BOOTS & CLOTHING	482	915	1,023	1,500	1,500
1-4-7100-2025	MSC - MILEAGE & TRAVEL	857	865	1,372	700	700
1-4-7100-2026	MSC - MEETING ATTENDANCE	3,788	365	106	600	250
1-4-7100-2028	MSC - BOOK KING SOFTWARE	1,076	524	-	1,500	1,500
1-4-7100-2030	MSC - SPORTSFIELDS EXPENSES	2,940	1,621	2,809	1,750	1,750
1-4-7100-2035	MSC - CONFERENCES/ WORKSHOPS/TRAINING	3,232	1,764	354	4,000	4,000
1-4-7100-2049	MSC - CELL PHONE	719	1,032	524	700	700
1-4-7100-2050	MSC - TELEPHONE	1,222	32	830	1,100	750
1-4-7100-2056	MSC - HYDRO	81,501	42,260	38,327	90,000	90,000
1-4-7100-2057	MSC - WATER/SEWER	1,839	1,299	3,542	6,000	6,000
1-4-7100-2110	MSC - TOOLS	220	52	250	300	300
1-4-7100-2120	MSC - OFFICE SUPPLIES	510	189	112	500	500
1-4-7100-2124	MSC - HOUSEKEEPING & JANITORIAL SUPP	6,899	3,565	1,202	6,000	6,000
1-4-7100-2125	MSC - MATERIALS/SUPPLIES	487	551	998	2,000	2,000
1-4-7100-2126	MSC - HALL SUPPLIES	6,341	614	2,179	4,000	4,000
1-4-7100-2127	MSC - PEPSI SUPPLIES	1,216	770	992	1,500	1,250
1-4-7100-2130	MSC - COMPUTER FEES & EQUIP.	1,666	1,638	3,114	1,500	1,500
1-4-7100-2300	MSC - ADVERTISING	433	265	-	750	500
1-4-7100-2366	MSC - BUILDING MAINTENANCE/GROUND MTCE	41,061	34,754	52,059	40,000	40,000
1-4-7100-2367	MSC - PROPANE	31,336	18,707	18,011	35,000	35,000
1-4-7100-2368	MSC - EQUIPMENT MTCE	15,885	9,233	10,945	15,000	15,000
1-4-7100-2410	MSC - ASSOCIATION & MEMBERSHIP FEES	1,205	160	364	1,000	1,000
1-4-7100-2564	MSC - PRO SHOP	160	410	-	1,000	1,000
1-4-7100-4010	MSC - CONTRACTS/CONTRACTED SERVICES	6,613	4,451	3,949	9,000	9,000
1-4-7100-5010	MSC - GENERAL EXPENSES	16	-	413	-	-
1-4-7100-5120	MSC - SNOW REMOVAL	7,060	5,140	4,060	7,000	7,000
1-4-7100-7711	MSC - CANTEEN SUPPLIES	14,389	3,165	601	8,000	4,000
1-4-7100-9000	MSC - TRANSFERS TO RESERVES	-	4,950	-	-	-
TOTAL EXPENDITURES		516,818	342,906	355,715	461,618	486,312
CAPITAL						
1-5-7100-8000	CAPITAL - MSC	6,854	3,315	20,300	85,000	500,000
TOTAL CAPITAL		6,854	3,315	20,300	85,000	500,000

Island Park						
Account Code	Account Description	2019 - ACTUAL VALUES	2020 - ACTUAL VALUES	2021 - ACTUAL VALUES	2021 BUDGET	2022 PROPOSED
REVENUES						
1-3-7200-4101	ISLAND PARK - FIELD LINING SPORTSFIELD R	(7,040)	-	-	(9,000)	(9,000)
1-3-7200-7711	ISLAND PARK - CANTEEN REVENUE	(2,064)	-	-	-	-
1-3-7200-7712	ISLAND PARK - BAR REVENUE	(109)	(541)	-	(1,000)	(1,000)
1-3-7200-7748	ISLAND PARK - DUMPING STATION	(266)	(66)	(706)	(250)	(250)
1-3-7200-7750	ISLAND PARK - CAMPING REVENUE	81	-	(361)	(100)	-
1-3-7200-7751	ISLAND PARK - HALL RENTAL	(10,789)	(4,110)	(4,351)	(10,000)	(10,000)
1-3-7200-7752	ISLAND PARK - DAY CAMP REGISTRATION	(2,500)	-	-	-	-
1-3-7200-7753	ISLAND PARK - OTHER REVENUE	(354)	(3,102)	(1,240)	(850)	(850)
1-3-7200-8001	ISLAND PARK - TRANSFER FROM RESERVES	(17,970)	-	-	-	-
	TOTAL REVENUES	(41,011)	(7,819)	(6,658)	(21,200)	(21,100)
EXPENDITURES						
1-4-7200-1010	ISLAND PARK - WAGES	153,057	122,880	113,818	103,107	118,438
1-4-7200-1015	ISLAND PARK - PART TIME WAGES	11,753	16,934	38,478	51,104	50,772
1-4-7200-1035	ISLAND PARK - OVERTIME	5,043	5,173	6,057	5,000	5,000
1-4-7200-1110	ISLAND PARK - BENEFITS	46,196	50,925	53,790	44,207	46,925
1-4-7200-1225	ISLAND PARK - INSURANCE	7,903	8,693	9,232	10,120	12,144
1-4-7200-2021	ISLAND PARK - CLOTHING ALLOWANCE	1,464	1,224	1,681	1,500	1,500
1-4-7200-2025	ISLAND PARK - MILEAGE & TRAVEL	473	41	178	500	500
1-4-7200-2026	ISLAND PARK - MEETING ATTENDANCE	40	357	-	500	500
1-4-7200-2028	ISLAND PARK - BOOK KING SOFTWARE	1,298	533	-	1,500	1,500
1-4-7200-2030	ISLAND PARK - SPORTSFIELDS EXPENSE	5,670	6,684	5,290	8,000	8,000
1-4-7200-2035	ISLAND PARK - CONF/WORKSHOP/TRAINING	5,166	(322)	360	3,500	3,500
1-4-7200-2049	ISLAND PARK - CELL PHONE	2,365	1,406	1,657	1,200	1,200
1-4-7200-2050	ISLAND PARK - TELEPHONE	620	431	422	500	500
1-4-7200-2055	ISLAND PARK - ENBRIDGE	2,833	2,803	2,285	2,500	3,000
1-4-7200-2056	ISLAND PARK - HYDRO	8,565	6,114	6,269	12,000	10,000
1-4-7200-2057	ISLAND PARK - WATER/SEWER	4,525	3,412	3,585	7,500	6,000
1-4-7200-2120	ISLAND PARK - OFFICE SUPPLIES	289	152	583	1,000	1,000
1-4-7200-2124	ISLAND PARK - HOUSEKEEPING & JAN. SUPP	6,037	4,725	3,805	7,000	7,000
1-4-7200-2125	ISLAND PARK - MATERIALS/SUPPLIES	(19)	247	1,084	1,550	1,550
1-4-7200-2126	ISLAND PARK - BAR SUPPLIES	564	114	-	1,000	1,000
1-4-7200-2128	ISLAND PARK - VANDALISM REPAIRS	-	407	4,726	-	-
1-4-7200-2130	ISLAND PARK - COMPUTER EQUIPT & SUPPLIES	3,832	-	906	3,040	1,500
1-4-7200-2140	ISLAND PARK - PHOTOCOPIER EXPENSE	755	1,099	850	600	1,000
1-4-7200-2300	ISLAND PARK - ADVERTISING	894	-	153	750	750
1-4-7200-2366	ISLAND PARK - BUILDING MAINT/SUPPLIES	16,203	8,185	14,786	11,000	11,000
1-4-7200-2368	ISLAND PARK - EQUIPMENT MAINT/SUPLIES	3,713	2,544	6,332	7,000	7,000
1-4-7200-2370	ISLAND PARK - OUTDOOR FURN & ATTRIBUTES	2,646	-	-	3,000	3,000
1-4-7200-2399	ISLAND PARK - VEHICLE MAINTENANCE	2,505	943	1,756	2,500	2,500
1-4-7200-2400	ISLAND PARK - GAS/OIL/DIESEL	5,897	4,407	6,236	6,000	6,000
1-4-7200-2410	ISLAND PARK - MEMBERSHIP FEES	414	333	534	1,000	1,000
1-4-7200-3704	ISLAND PARK - MILL SQUARE OPERATING	-	9,128	-	2,000	2,000
1-4-7200-4005	ISLAND PARK - LANDSCAPING/FLOWERS	9,730	7,329	10,331	10,000	10,000
1-4-7200-4010	ISLAND PARK - CONTRACTS/CONTRACTED SERV	24,720	798	1,808	5,000	5,000
1-4-7200-4102	ISLAND PARK - TREE REMOVAL	-	-	-	1,500	1,500
1-4-7200-4104	ISLAND PARK - KING GEORGE PARK	307	-	-	500	500
1-4-7200-4108	ISLAND PARK - GOOSE MANAGEMENT STRATEGY	163	-	8	250	250
1-4-7200-4131	ISLAND PARK - DAY CAMP PROJECT-EXPENSES	2,503	-	-	-	-
1-4-7200-5010	ISLAND PARK - GENERAL EXPENSES	12	67	330	-	-
1-4-7200-8003	ISLAND PARK - SPECIAL PROJECTS	845	-	1,119	2,000	2,000
1-4-7200-8004	ISLAND PARK - SPECIAL EVENTS/FESTIVALS	1,289	1,337	-	1,500	1,500
	TOTAL EXPENDITURES	340,270	269,103	298,449	320,928	336,529
CAPITAL						
1-5-7200-8000	CAPITAL - ISLAND PARK	17,969	5,985	10,176	7,500	20,000
	TOTAL CAPITAL	17,969	5,985	10,176	7,500	20,000
	<i>Total Island Park</i>	317,228	267,269	301,967	307,228	335,429

Dome		2019 - ACTUAL	2020 - ACTUAL	2021 - ACTUAL	2021 BUDGET	2022 PROPOSED
Account Code	Account Description	VALUES	VALUES	VALUES		
REVENUES						
1-3-7300-4100	DOME - GLENG. WOMEN'S VOLLEYBALL	-	(2,434)	(5,849)	(4,000)	(2,500)
1-3-7300-4101	DOME - ADVERTISING REVENUE	(2,317)	(535)	-	(2,700)	(2,500)
1-3-7300-4102	DOME - TENNIS REVENUES	(25,685)	(21,039)	(14,339)	(20,000)	(20,000)
1-3-7300-4103	DOME - TRACK REVENUES	(32,355)	(19,928)	(7,461)	(20,000)	(20,000)
1-3-7300-4104	DOME - FIELD REVENUES	(44,374)	(22,450)	(14,724)	(40,000)	(40,000)
1-3-7300-4105	DOME - VENDING REVENUES	(460)	(126)	-	(500)	(500)
1-3-7300-4110	DOME - BIRTHDAY PARTIES	(1,188)	(1,082)	-	(1,500)	(1,500)
1-3-7300-7122	DOME - DONATIONS	(1,100)	-	-	-	-
1-3-7300-7753	DOME - OTHER REVENUE	(3,141)	-	(681)	-	-
1-3-7300-7754	DOME - NAMING RIGHTS - TIM HORTON	(5,000)	-	-	(5,000)	(5,000)
1-3-7300-7755	DOME - FLAG FOOTBALL LEAGUE	(3,782)	(1,742)	-	(3,300)	(3,300)
1-3-7300-8001	DOME - TRANSFER FROM RESERVES	-	(1,655)	-	(2,000)	-
	TOTAL REVENUES	(119,402)	(70,991)	(43,054)	(99,000)	(95,300)
EXPENDITURES						
1-4-7300-1010	DOME - WAGES	54,706	43,050	40,230	91,114	93,748
1-4-7300-1015	DOME - PART TIME WAGES	43,643	30,108	23,963	32,291	38,938
1-4-7300-1035	DOME - OVERTIME	877	2,070	617	-	-
1-4-7300-1110	DOME - BENEFITS	18,489	16,474	15,697	21,785	22,789
1-4-7300-1225	DOME - INSURANCE	1,033	1,136	1,207	1,392	1,670
1-4-7300-2021	DOME - CLOTHING ALLOWANCE	313	501	752	500	500
1-4-7300-2025	DOME - MILEAGE	39	48	-	800	500
1-4-7300-2028	DOME - BOOK KING SOFTWARE	1,298	533	-	1,500	1,500
1-4-7300-2030	DOME - SPORTS EQUIP & SUPPLIES	1,176	316	65	1,500	1,500
1-4-7300-2031	DOME - OUTDOOR FIELD MTCE	262	-	-	-	-
1-4-7300-2035	DOME - TRAINING/CONFERENCE	1,140	1,845	371	1,000	1,000
1-4-7300-2049	DOME- CELL PHONE	346	385	310	1,000	1,000
1-4-7300-2050	DOME - TELEPHONE	51	141	138	300	300
1-4-7300-2055	DOME - ENBRIDGE	41,819	33,536	35,968	45,000	45,000
1-4-7300-2056	DOME - HYDRO	19,572	16,473	13,445	20,000	20,000
1-4-7300-2057	DOME - WATER/SEWER	1,302	1,206	1,110	1,300	1,300
1-4-7300-2120	DOME - OFFICE SUPPLIES	634	195	76	1,000	1,000
1-4-7300-2124	DOME - JANITORIAL SUPP & HOUSEKEEPING	2,336	1,892	1,685	3,300	3,000
1-4-7300-2125	DOME - SUPPLIES	130	47	178	500	500
1-4-7300-2127	DOME - VENDING SUPPLIES (PEPSI ..)	251	38	-	500	250
1-4-7300-2130	DOME - COMPUTER EQUIPT & SUPPLIES	154	30	678	500	500
1-4-7300-2140	DOME - PHOTOCOPIER EXPENSE	144	149	151	100	100
1-4-7300-2300	DOME - ADVERTISING	397	118	-	750	500
1-4-7300-2366	DOME - BLDG/PROP MAINT/SUPPLIES	18,109	8,486	10,761	12,000	12,000
1-4-7300-2368	DOME - EQUIPMENT MTCE	762	2,808	1,545	2,000	1,500
1-4-7300-2371	DOME - REFEREE	570	-	480	1,200	1,200
1-4-7300-2399	DOME - VEHICLE REPAIRS	120	-	272	500	500
1-4-7300-2410	DOME - MEMBERSHIP FEES	155	-	196	-	-
1-4-7300-4000	DOME - VOLLEYBALL EXPENSE	2,258	-	-	1,000	500
1-4-7300-4001	DOME - RUNNING PROGRAM	1,980	1,110	-	2,000	2,000
1-4-7300-4005	DOME - LANDSCAPING	1,180	-	-	500	500
1-4-7300-4010	DOME - CONTRACTED SERVICES	407	305	444	-	-
1-4-7300-4110	DOME - BIRTHDAY SUPPLIES	742	388	-	1,000	750
1-4-7300-4112	DOME - OUTDOOR FURNITURE	-	-	-	500	500
1-4-7300-4113	DOME - FIELD MAINTENANCE	-	-	1,818	2,000	1,750
1-4-7300-5010	DOME - GENERAL EXPENSES	36	3,341	-	100	-
1-4-7300-5120	DOME - SNOW REMOVAL	322	-	-	-	-
1-4-7300-7755	DOME-FLAG FOOTBALL	78	-	-	-	50
	TOTAL EXPENDITURES	216,831	166,729	152,157	248,932	256,845
CAPITAL						
1-5-7300-8000	CAPITAL - DOME - INDOOR SPORTS COMPLEX	26,576	9,655	-	2,000	-
	TOTAL CAPITAL	26,576	9,655	-	2,000	-
	Total Dome	124,005	105,393	109,103	151,932	161,545

Glengarry Sports Palace		2019 - ACTUAL	2020 - ACTUAL	2021 - ACTUAL	2021 BUDGET	2022 PROPOSED
Account Code	Account Description	VALUES	VALUES	VALUES		
REVENUES						
	GSP - AGREEMENT SOUTH GLENGARRY	-	(50,000)	(50,000)	(50,000)	(50,000)
1-3-7500-4105	GSP - VENDING SUPPLIES	-	(257)	-	(750)	(750)
1-3-7500-7122	GSP - DONATIONS	-	-	-	(4,350)	(4,350)
1-3-7500-7503	GSP - GRANTS	-	-	-	-	(1,583,103)
1-3-7500-7710	GSP - HALL RENTAL	-	(1,640)	(3,914)	-	-
1-3-7500-7712	GSP - BAR RECEIPTS	-	(12,837)	-	(32,000)	(32,000)
1-3-7500-7713	GSP - SKATE SHARPENING	-	(2,488)	(270)	(6,000)	(6,000)
1-3-7500-7714	GSP - PEPSI MACHINES	-	(705)	(93)	-	-
1-3-7500-7716	GSP - BOARD ADVERTISING	-	-	-	(12,800)	(12,800)
1-3-7500-7719	GSP - OTHER REVENUES	-	(790)	(3,776)	(4,250)	(4,250)
1-3-7500-7720	GSP - ICE RENTAL	-	(97,137)	(36,885)	(197,500)	(197,500)
1-3-7500-7721	GSP - OTHER ICE RENTALS	-	(830)	-	(1,300)	(1,300)
1-3-7500-7722	GSP - PROGRAMMING	-	(6,465)	(4,906)	(20,000)	(20,000)
1-3-7500-7723	GSP - CANTEEN RENTAL	-	(600)	(664)	(2,400)	(2,400)
1-3-7500-8001	GSP - TRANSFER FROM RESERVES	-	-	-	-	(250,000)
1-3-7500-8100	GSP - FINANCE CAPITAL	-	-	-	-	(325,000)
	TOTAL REVENUES	-	(173,749)	(100,508)	(331,350)	(2,489,453)
EXPENDITURES						
1-4-7500-1010	GSP - WAGES	(6,613)	129,218	165,685	165,476	151,111
1-4-7500-1015	GSP - PART-TIME WAGES	5,897	39,458	18,369	47,277	62,478
1-4-7500-1035	GSP - OVERTIME	753	7,876	8,589	-	-
1-4-7500-1110	GSP - BENEFITS	-	59,158	46,834	69,035	60,396
1-4-7500-1225	GSP - INSURANCE	-	15,121	16,058	17,389	20,867
1-4-7500-1505	GSP - LTD PAYMENTS	-	-	-	-	21,968
1-4-7500-2020	GSP - HEALTH & SAFETY	-	13	99	-	-
1-4-7500-2021	GSP - CLOTHING ALLOWANCE	-	1,426	710	1,000	1,000
1-4-7500-2025	GSP - MILEAGE	-	208	127	1,500	500
1-4-7500-2026	GSP - MEETING ATTENDANCE	-	32	35	-	-
1-4-7500-2028	GSP - BOOKING SOFTWARE	-	524	-	-	1,500
1-4-7500-2030	GSP - SPORTSFIELD EXPENSES	-	111	2,174	-	1,000
1-4-7500-2035	GSP - TRAINING/WORKSHOP	-	883	1,879	4,500	4,500
1-4-7500-2049	GSP - CELL PHONES	-	1,416	691	1,000	1,000
1-4-7500-2050	GSP - TELEPHONE	-	283	276	500	500
1-4-7500-2055	GSP - ENBRIDGE	-	14,979	7,009	18,000	18,000
1-4-7500-2056	GSP - HYDRO	-	78,954	52,306	105,000	80,000
1-4-7500-2057	GSP - WATER SEWER	-	7,109	3,426	10,500	9,000
1-4-7500-2100	GSP - POSTAGE	-	72	5	200	200
1-4-7500-2110	GSP - TOOLS	-	68	23	-	-
1-4-7500-2120	GSP - OFFICE SUPPLIES	-	435	586	4,000	1,000
1-4-7500-2124	GSP - HOUSEKEEPING/JANITORIAL SUPPLIES	-	5,616	1,459	3,200	5,000
1-4-7500-2125	GSP - MATERIAL/SUPPLIES	-	270	224	-	200
1-4-7500-2126	GSP - BAR/HALL EXPENSE	-	10,019	75	15,000	5,000
1-4-7500-2127	GSP - VENDING/PEPSI MACHINE	-	357	-	400	500
1-4-7500-2130	GSP - COMPUTER SUPPLIES	-	90	1,897	2,180	1,000
1-4-7500-2140	GSP - PHOTOCOPIER EXPENSE	-	1,167	1,046	-	-
1-4-7500-2200	GSP - AUDIT FEES	-	2,800	-	3,000	-
1-4-7500-2210	GSP - LEGAL FEES	-	-	13,303	-	-
1-4-7500-2223	GSP - CONSULTING FEES	-	-	44,505	-	-
1-4-7500-2300	GSP - ADVERTISING	-	-	-	500	500
1-4-7500-2366	GSP - BUILDING EXPENSES	-	18,363	46,938	75,000	50,000
1-4-7500-2367	GSP - PROPANE	-	1,112	309	1,200	-
1-4-7500-2368	GSP - EQUIPMENT MTCE	-	5,115	3,823	2,250	2,250
1-4-7500-2371	GSP - REFEREE	-	560	-	-	500
1-4-7500-2399	GSP - VEHICLE MTCE	-	1,756	2,299	1,200	1,200
1-4-7500-2400	GSP - GAS	-	424	734	-	500
1-4-7500-2410	GSP - MEMBERSHIP FEES	-	199	1,086	600	600
1-4-7500-2564	GSP - SKATE SHARPENING	-	662	-	500	500
1-4-7500-4010	GSP - CONTRACTED SERVICES	-	8,798	6,900	1,000	1,000
1-4-7500-5010	GSP - GENERAL EXPENSES	-	204	136,307	5,500	-
1-4-7500-5120	GSP - SNOW REMOVAL	-	3,833	4,148	-	5,500
1-4-7500-7722	GSP - PROGRAMMING	-	3,902	8,657	10,250	5,000
1-4-7500-9000	GSP - TRANSFERS TO RESERVES	-	125,000	-	125,000	-
	TOTAL EXPENDITURES	37	547,591	598,591	692,157	514,270
CAPITAL						
1-5-7500-8000	CAPITAL - GSP	-	-	-	-	2,278,875
	TOTAL CAPITAL	-	-	-	-	2,278,875
	Total Glengarry Sports Palace	37	373,842	498,083	360,807	303,692
	Joint ownership					
	TOTAL RECREATION	737,000	1,026,506	1,171,763	1,166,635	1,085,478

10 YR CAPITAL BUDGET - 2022										
Department: Maxville Sports Complex										
Project Description	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
Netting		50,000								
Condenser Unit										
HVAC	500,000									
Compressor #1 Refurbishment		10,000								
Total Before Inflation	500,000	60,000	-	-	-	-	-	-	-	-
Inflation	1.00	1.02	1.04	1.06	1.08	1.10	1.13	1.15	1.17	1.20
Total with Inflation	500,000	61,200	-	-	-	-	-	-	-	-
Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
Reserves										
Grants	500,000									
Tax Base		61,200								
Long Term Debt		-								
Total Funding	500,000	61,200	-	-	-	-	-	-	-	-

10 YR CAPITAL BUDGET - 2022										
Department: Island Park										
Project Description	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
Rehabilitate or new play structure	20,000									
Mill Square refurbishing Landscaping, Bike racks)		30,000								
Maintenance Building Park		100,000								
Siding Sandfield Building		30,000								
New Tennis Installations			150,000							
Total Before Inflation	20,000	160,000	150,000	-	-	-	-	-	-	-
Inflation	1.00	1.02	1.04	1.06	1.08	1.10	1.13	1.15	1.17	1.20
Total with Inflation	20,000	163,200	156,060	-	-	-	-	-	-	-
Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
Reserves										
Grants										
Tax Base	20,000	163,200	156,060							
Long Term Debt										
Total Funding	20,000	163,200	156,060	-	-	-	-	-	-	-

10 YR CAPITAL BUDGET - 2022										
Department: Dome										
Project Description	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
Refurbish Field Pitch			175,000							
Refurbish Track			50,000							
Tennis Court Asphalt, Painting and Lining			50,000							
Total Before Inflation	-	-	275,000	-	-	-	-	-	-	-
Inflation	1.00	1.02	1.04	1.06	1.08	1.10	1.13	1.15	1.17	1.20
Total with Inflation	-	-	286,110	-	-	-	-	-	-	-
Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
Reserves										
Grants										
Tax Base			111,110							
Long Term Debt			175,000							
Total Funding	-	-	286,110	-	-	-	-	-	-	-

10 YR CAPITAL BUDGET - 2022										
Department: Glengarry Sports Palace										
Project Description	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
GSP Field Refurbishment	10,000									
Compressor # 1 Refurbishment	10,000				10,000					
Compressor # 2 Refurbishment		10,000					10,000			
Condenser	100,000									
Chiller								65,000		
GSP Building Refurbishment	2,158,875									
Total Before Inflation	2,278,875	10,000	-	-	10,000	-	10,000	65,000	-	-
Inflation	1.00	1.02	1.04	1.06	1.08	1.10	1.13	1.15	1.17	1.20
Total with Inflation	2,278,875	10,200	-	-	10,824	-	11,262	74,665	-	-
Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
Reserves	250,000									
Grants	1,583,103									
Tax Base	120,772	10,200			10,824	-	11,262	74,665		
Long Term Debt	325,000									
Total Funding	2,278,875	10,200	-	-	10,824	-	11,262	74,665	-	-

FIRE SERVICES DEPARTMENT

Departmental Overview

The fire department continues to build a framework for a fire protection delivery model that promotes an integrated and balanced approach by utilizing the three lines of defence.

- Public Fire Safety
- Fire Safety Standards
- Emergency Response

The department consist of 3 stations located in Alexandria, Apple Hill, and Maxville largely supported by volunteer firefighters. We continue to strive to meet all goals and implement regulations from the Office of the Fire Marshal while providing recommendations to ensure the Township has an effective and efficient Fire Department.

2021 Accomplishments

In 2021, the fire department continued to face the many challenges of the global COVID-19 pandemic, increased call volumes, fleet maintenance, and capital projects. The department overcame all the challenges, continuing to improve our communications system, training program, increasing all our health and safety of our members, implementing standard operating procedures in order to make our department effective.

The department accomplished numerous capital project which included:

Communication System

Phase 4 of the new communication system was installed and is operational. This phase consisted of a UHF and VHF link from North Glengarry Alexandria and Maxville towers to Cornwall Police Dispatch Centre. This was added to improve voice and paging communications between dispatch and on-scene locations within North Glengarry.

The communication solution will be implemented to include our emergency management and roads department in 2022.

Building Renovations

The Department continued to completed renovations to our stations to ensure they are maintained. We added an industrial washer and dryer to complete our internal routine cleaning to ensure NFPA standards 1851 are met.

Pumper/Tanker – Station 3

A new 2021 Freightliner Pumper/Tanker was purchased from Battleshield industries which replaced 2001 Freightliner Tanker.

Extrication Equipment

Three (3) new eHydraulic tools were purchased and added to Pumper 3 in Maxville, which will support and permit mobility at motor vehicle collisions.

2022 Goals

The Fire department will continue to modernize and strive to meet all provincial and national standards; our members will continue to be trained to NFPA standards at our new training facility, while continuing to strive to ensure our members are equipped with the proper health and safety equipment and procedures.

Our fire prevention and inspection program will continue to provide fire safety, education programs throughout the township through initiatives guided by the Ontario Fire Marshal office.

2022 Budget Initiatives and Challenges

2022 Budget Initiatives

The station renovations will be completed in 2022 along with the improved communications project.

Challenges

In 2021 our department fleet experienced many challenges in ensuring we meet safety standards. A proper maintenance program was implemented to ensure our fleet remains in overall good condition, in order to meet National Fire Protection Association (NFPA) standards for the life expectancy and maintenance of our front-line emergency vehicles. The state of our fleet is key to the service level we provide the Township, and the ability of our department to function effectively.

FIRE SERVICES						
Fire Department						
		2019 - ACTUAL	2020 - ACTUAL	AS AT DEC 8/21		
Account Code	Account Description	VALUES	VALUES	2021 - ACTUAL	2021 BUDGET	2022 PROPOSED
REVENUES						
1-3-2000-7122	FIRE DEPT DONATIONS	-	(2,000)	(3,000)	-	-
1-3-2000-7200	FIRE - BURN PERMITS	(2,025)	(4,900)	(4,300)	(3,000)	(3,000)
1-3-2000-7206	FIRE - MANDATORY INSPECTIONS	(1,800)	(1,200)	(2,850)	(6,000)	(6,000)
1-3-2000-7230	FIRE - FEES FROM RESIDENTS	(14,914)	12,724	(10,437)	(30,000)	(30,000)
1-3-2000-7231	FIRE - FEES OTHER MUNICIPALITIES	-	(10,562)	(11,400)	(10,000)	(10,000)
1-3-2000-7233	FIRE - REVENUES MTO CLAIMS	(41,466)	(29,817)	(14,186)	(27,000)	(27,000)
1-3-2000-7754	FIRE - OTHER REVENUE	(11,532)	(1,000)	(12,000)	-	-
1-3-2000-7850	FIRE - SALE OF EQUIPMENT	-	(39,720)	(40,472)	(20,000)	(20,000)
1-3-2000-8001	FIRE - TRANSFER FROM RESERVES	(171,500)	(265,000)	-	(5,000)	(47,000)
1-3-2000-8100	FIRE - FINANCE CAPITAL	-	-	(520,000)	-	-
	TOTAL REVENUES	(243,237)	(341,475)	(618,645)	(101,000)	(143,000)
1-4-2000-1010	FIRE - WAGES	115,864	123,359	136,531	108,252	154,086
1-4-2000-1015	FIRE - PART-TIME WAGES	251,649	240,086	199,559	250,981	251,000
1-4-2000-1035	FIRE - OVERTIME	-	97	131	-	-
1-4-2000-1110	FIRE - EMPLOYEE BENEFITS	40,155	35,404	40,332	14,725	38,597
1-4-2000-1210	FIRE - WSIB CLAIMS PAID	1,049	1,279	-	-	-
1-4-2000-1225	FIRE - INSURANCE	60,067	64,785	89,117	74,351	112,407
1-4-2000-1500	FIRE - LOAN PAYMENT VEHICLES	28,247	31,407	161,628	164,000	202,836
1-4-2000-1510	FIRE - LOAN PAYMENT SCBA EQUIPMENT	3,164	2,665	29,377	31,000	31,000
1-4-2000-2013	FIRE - COMM. EQUIP. MTCE	602	1,592	-	-	-
1-4-2000-2021	FIRE - PERSONAL PROTECTIVE EQUIP	31,180	26,293	16,743	25,000	25,000
1-4-2000-2025	FIRE - MILEAGE & TRAVEL	801	118	-	1,000	1,000
1-4-2000-2026	FIRE - MEETING	161	-	184	500	500
1-4-2000-2027	FIRE - INSURANCE CLAIM	-	3,316	-	-	-
1-4-2000-2039	FIRE - RESPONSE EXPENSES	-	1,207	1,797	2,500	2,500
1-4-2000-2040	FIRE - TRAINING	19,111	14,097	18,595	24,000	24,000
1-4-2000-2041	FIRE - Prevention	2,937	1,585	111	4,000	4,000
1-4-2000-2048	FIRE - DISPATCH SERVICE	37,041	39,992	39,976	36,414	51,450
1-4-2000-2049	FIRE - CELL PHONES	7,926	6,214	6,880	6,000	6,000
1-4-2000-2050	FIRE - TELEPHONE	1,976	1,786	1,584	2,000	2,000
1-4-2000-2051	FIRE - COURIER	1,427	960	252	2,500	2,500
1-4-2000-2055	FIRE - ENBRIDGE	4,920	4,856	4,213	5,500	5,500
1-4-2000-2056	FIRE - HYDRO	18,346	17,359	12,267	22,000	22,000
1-4-2000-2057	FIRE - WATER/SEWER	1,949	2,943	2,596	2,000	2,000
1-4-2000-2065	FIRE - FURNACE OIL/PROPANE	8,000	6,398	5,884	8,000	8,000
1-4-2000-2079	FIRE - FIRST AID MATERIALS	367	504	240	1,500	1,500
1-4-2000-2102	FIRE - TRAINING PROPERTY RENTAL	2,040	2,025	2,130	2,150	2,193
1-4-2000-2110	FIRE - TOOLS/EQUIPMENT REPLACEMENT	44	7,592	3,649	9,000	9,000
1-4-2000-2111	FIRE - UNIFORMS	8,056	4,285	9,103	9,000	9,000
1-4-2000-2112	FIRE - NEW EQUIPMENT	33,456	16,077	21,790	15,000	15,000
1-4-2000-2120	FIRE - OFFICE SUPPLIES	378	674	332	750	750
1-4-2000-2124	FIRE - JANITORIAL-HOUSEKEEPING	720	540	275	750	750
1-4-2000-2125	FIRE - MATERIAL/SUPPLIES	4,786	3,885	3,302	4,000	4,000
1-4-2000-2130	FIRE - COMPUTER EQUIP & SUPPLIES	7,444	9,526	6,191	6,000	6,000
1-4-2000-2131	FIRE - CLOUD HOSTING	-	1,553	4,069	1,800	4,200
1-4-2000-2140	FIRE - PHOTOCOPIER EXPENSE	2,441	3,837	3,402	4,000	4,000
1-4-2000-2150	FIRE - MAINTENANCE OF FIRE WELLS	-	-	-	1,000	1,000
1-4-2000-2210	FIRE - LEGAL FEES	-	-	-	1,000	1,000
1-4-2000-2270	FIRE - FIRE FEES	38,971	31,365	3,980	30,000	30,000
1-4-2000-2300	FIRE - ADVERTISING	1,102	990	280	1,500	1,500
1-4-2000-2305	FIRE - RECOGNITION	5,434	-	941	4,000	4,000
1-4-2000-2366	FIRE - BUILDING MAINTENANCE/SUPPLIES	4,196	17,684	3,681	13,000	13,000
1-4-2000-2367	FIRE - RADIO LICENCES	4,159	6,293	6,503	5,000	5,000
1-4-2000-2368	FIRE - EQUIPMENT MAINTENANCE	30,575	27,194	21,263	25,000	25,000
1-4-2000-2369	FIRE - PPE MAINTENANCE	7,780	11,735	11,035	10,000	10,000
1-4-2000-2399	FIRE - VEHICLE MAINTENANCE	28,913	57,768	67,902	33,500	40,000
1-4-2000-2400	FIRE - GAS/OIL/DIESEL	15,962	15,361	14,727	10,000	10,000
1-4-2000-2410	FIRE - ASSOCIATION & MEMBERSHIP FEES	1,888	259	409	2,000	2,000
1-4-2000-3010	FIRE - EQUIPMENT LEASING	28,187	26,291	37,570	45,000	45,000
1-4-2000-5010	FIRE - GENERAL EXPENSES	1,850	609	537	800	800
1-4-2000-7200	FIRE - BURN PERMIT EXPENSE	-	992	992	1,000	1,000
	TOTAL EXPENDITURES	865,321	874,837	992,060	1,021,473	1,192,069
	CAPITAL					
1-5-2000-8000	CAPITAL - FIRE DEPARTMENT	160,927	317,537	67,860	125,000	67,000
	TOTAL CAPITAL	160,927	317,537	67,860	125,000	67,000
	<i>Total Fire Department</i>	783,011	850,899	441,275	1,045,473	1,116,069

Community Emergency Management		2019 - ACTUAL	2020 - ACTUAL	2021 - ACTUAL	2021 BUDGET	2022 PROPOSED
Account Code	Account Description	VALUES	VALUES	VALUES		
EXPENDITURES						
1-4-2900-1010	CEMC - WAGES	2,762	1,821	2,182	4,788	5,337
1-4-2900-1015	CEMC -PT TIME WAGES	543	1,254	791	-	-
1-4-2900-1110	CEMC - BENEFITS	388	357	350	653	704
1-4-2900-2035	CEMC - CONFERENCES/TRAINING/WORKSH	1,436	182	-	2,500	2,500
1-4-2900-2120	CEMC - OFFICE SUPPLIES	-	311	24	500	500
1-4-2900-2125	CEMC - MATERIALS/SUPPLIES	611	-	611	500	500
1-4-2900-2223	CEMC - CONSULTANT	-	-	-	500	500
1-4-2900-2325	CEMC - PUBLICITY/PUBLIC AWARENESS	263	304	263	1,000	1,000
1-4-2900-5010	CEMC - GENERAL EXPENSES	-	28	-	-	-
	TOTAL EXPENDITURES	6,003	4,257	4,221	10,441	11,041
	<i>Total Community Emergency Management</i>	6,003	4,257	4,221	10,441	11,041
	TOTAL FIRE SERVICES	789,014	855,156	445,496	1,055,914	1,127,110

10 YR CAPITAL BUDGET - 2022										
Department: Fire										
Project Description	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
Station Renovations	20,000									
PPE Gear		25,000		25,000		25,000		25,000		
Communications	47,000									
Fire Wells		50,000								
Total Before Inflation	67,000	75,000	-	25,000	-	25,000	-	25,000	-	-
Inflation	1.00	1.02	1.04	1.06	1.08	1.10	1.13	1.15	1.17	1.20
Total with Inflation	67,000	76,500	-	26,530	-	27,602	-	28,717	-	-
Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
Reserves	47,000									
Grants										
Tax Base	20,000	76,500		26,530		27,602		28,717		
Long Term Debt										
Total Funding	67,000	76,500	-	26,530	-	27,602	-	28,717	-	-

CORPORATE FLEET

Department Overview

The Township should look at its total Fleet needs versus looking at only current year needs. The following shows the impact on the tax base and provides a 10-year capital projection of fleet needs.

10 YR CAPITAL BUDGET - 2022											
Department: Fleet											
Project Description	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	
1/2 ton truck #64 (2011)	50,000										BYLAW
1/2 Ton Truck - Unit #92			48,000								CBO
Fire - Pick up - Station 3 - Brush fire truck			60,000								FIRE
Fire - Pumper - Station 1 - Alexandria		700,000									FIRE
Fire - Rescue Vehicle - Station 2 - Apple Hill					325,000						FIRE
Fire - Rescue Vehicle - Station 3 - Maxville				325,000							FIRE
RARE - truck tires			14,000								RARE
RARE - 1/2 ton truck Unit #63 (2011)			48,000								RARE
ATV Electric				15,000							RECREATION
Cub Cadet			8,000								RECREATION
Cub Cadet			8,000								RECREATION
Ice Resurfacer and laser - Maxville				125,000							RECREATION
Ice Resurfacer Alexandria	143,000										RECREATION
Lawn mower		8,000									RECREATION
Lawn mower				8,000							RECREATION
Lawn mower						8,000					RECREATION
Lawn mower							8,000				RECREATION
Mower trailer				6,300							RECREATION
Pick up 1500 with 6 ft bed						38,000					RECREATION
Pick up truck 2500, with 8 ft bed							40,000				RECREATION
Tractor 35 hp with mower, blower, push blades							37,000				RECREATION
Mower trailer			60,000								RECREATION

10 YR CAPITAL BUDGET - 2022

Department: Fleet

Project Description	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031	
Tandem Truck unit #72 (1999)	340,000										ROADS
Backhoe - Unit # 54 (2010), Roads Dept.			150,000								ROADS
1/2 Ton Truck - Unit 50 (2009), Roads Dept.											ROADS
Promac 48" Heavy Duty Mulcher (Razor)											Roads
Kubota Roadside Mower 7'											ROADS
Plate Tamper 1000 lb											ROADS
Weed Harvester #91 (2016)									160,000		ROADS
Bucket Truck - Unit 56 (1986)											ROADS
1/2 Ton Truck - Unit 88 (2008)											ROADS
Tandem Truck - Unit # 14 (2001)											ROADS
Tandem Truck - Unit # 22 (2004)		340,000									ROADS
Tandem Truck - Unit # 35 (2008)	340,000										ROADS
Tandem Truck - Unit # 36 (2008)			340,000								ROADS
1/2 Ton Truck - Unit # 75 (2014)				48,000							ROADS
1/2 Ton Truck - Unit # 60 (2011)			50,000								ROADS
3/4 Ton Truck - Unit # 61 (2011)	60,000										ROADS
3/4 Ton Truck - Unit # 62 (2011)			60,000		-						ROADS
Tandem Truck - Unit # 37 (2008)				380,000							ROADS
Loader - Unit # 76 (2014)				200,000							ROADS
Sidewalk Vehicle - Unit # 66 (2011)											ROADS
Tandem Truck - Unit # 70 (1999)											ROADS
Tandem Truck - Unit #82 (2016)						340,000					ROADS
1/2 ton pick up truck #104 (2019)								48,000			ROADS
1/2 Ton Truck - Unit # 49 (2009)		48,000									ROADS
1/2 Ton Truck - Unit #78 (2015)					48,000						ROADS
1/2 Ton Truck - Unit #85 (2016)							48,000				ROADS
3/4 Ton Truck - Unit # 100 (2018)											ROADS
3/4 Ton Truck - Unit # 84, 4X4 (2016)					75,000						ROADS
3/4 Ton Truck - Unit # 95, 4X4 (2017)					75,000						ROADS
Excavator - Unit # 94 (2015)							250,000				ROADS
Float (used)											ROADS
Grader - Unit # 65 (2012)		400,000									ROADS
John Deere Backhoe - Unit # 103 (2019)											ROADS
Kubota Tractor - Unit # 69 (2012)								70,000			ROADS
Larue Blower - Unit # 77 (2015)							130,000				ROADS
Pumper Truck - Unit # 67 (1990)	30,000										ROADS
Salt box for truck	10,000										ROADS
Sidewalk Vehicle - Unit # 93 (2016)						230,000					ROADS
Tadem Truck #106 (2019)								300,000			ROADS
Tractor #83 92016)									60,000		ROADS
1/2 ton pick up truck #108 (2020)									48000		ROADS
1/2 ton pick up truck #105 (2019)								48,000			WATER
1/2 Ton Truck - Unit 48 (2009), Water Dept.	48,000										WATER
Total Before Inflation	1,021,000	1,496,000	846,000	1,107,300	523,000	616,000	513,000	466,000	268,000	-	
Inflation	1.00	1.02	1.04	1.06	1.08	1.10	1.13	1.15	1.17	1.20	
Total with Inflation	1,021,000	1,525,920	880,178	1,175,076	566,112	680,114	577,721	535,288	314,005	-	

PUBLIC WORKS DEPARTMENT

Departmental Overview

The Public Works Department maintains infrastructure and services within the Township of North Glengarry. Some elements that the Public Works Department is responsible for include roads, water, wastewater, waste management, the RARE Recycling Facility and the bulk of the capital maintenance and improvement projects. The Public Works Department also plays an active role in supporting other areas of the Township and community groups wherever possible.

2021 Accomplishments

- A sidewalk condition assessment was completed on all sidewalks within the Township. This was done to ensure compliance with the Minimum Maintenance Standards and to help with future planning. Staff marked all deficiencies found with spray paint and repaired any defects that could be repaired in-house.
- All road signs were assessed and inventoried. Staff will maintain the inventory going forward when signs are replaced. Staff reviewed the deficiencies and replaced signs as required.
- A new Automatic Vehicle Location (AVL) system was procured in collaboration with the United Counties of SD&G. The new system will be installed on Township fleet in mid-November and will be active for the 2021-2022 winter maintenance season.
- An updated Road Needs Study was completed. This report provides an inventory of all roads, reviews current road conditions and contains a plan for future maintenance.
- The gravel resurfacing program took place in the south section of Kenyon and in the north section of Lochiel.
- Weed spraying was completed in the north section of Kenyon and the south section of Lochiel.
- The aquatic vegetation removal in Mill Pond was continued over the summer months.
- Various culverts across the Township were replaced as required. Ditching was performed at the same time. Staff utilized the razor to complete brushing throughout the Township.
- 150 meters of sidewalk was replaced on Sandfield Avenue South.
- 2.6 kilometers of cold in place paving was completed on McCormick Road.
- 1.1 kilometers of Kenyon Concession Road 12 was rehabilitated including paving, culvert replacements, brushing and ditching.
- Asphalt resurfacing on 0.3 kilometers of Kenyon Concession Road 8 and shoulder repair was completed.
- The Skye Road reconstruction project was completed in partnership with Nation Township. This work included shouldering and the replacement of several culverts.
- Three overflow culverts were replaced on the Loch Garry Dam over three days for the Raisin Region Conservation Authority. This work was completed in-house.
- A new sidewalk tractor was procured in early 2021. Staff issued a tender for a ½ ton pick-up truck and are awaiting delivery.
- The construction of Creek Road Bridge was completed in accordance with the Canadian Bridge Design Code (Can/CSA – S6-06 or latest revision). The old structure was demolished.
- RARE sold commodities at the best available pricing, consistent with the Continuous Improvement Funds Pricing Sheet.
- A new service agreement with Automotive Materials Steward (AMS) was signed. This will ensure that the Township is eligible for a refund for hazardous waste material

- The initial report to Resource Productivity & Recovery Authority (RPRA) was submitted under the new Blue Box Regulation by the mandatory deadline.

2022 Goals

- Implement a culvert inventory program to collect data on existing culverts within the road system to identify their location, conditions, type of culvert and all their characteristics.
- Investigate speed sensors and implement a tracking program
- Implement an undercoating program for the fleet to extend the life cycle of the equipment that is constantly in a corrosive environment.
- Maintain an acceptable level of service to residents that meets the budget constraints and meet/exceed the Minimum Maintenance Standards for Municipal Highways.
- Meet the Strategic Plan milestones.
- Update asset information for culverts and catch basins
- Continue information sessions regarding RPRA to the new blue box regulations to ease transition.
- Register as a Processor with the Authority by April 2022.

2022 Budget Initiatives and Challenges

2022 Budget Initiatives

Roads

- Various roads to be determined at a future date will be rehabilitated.
- Replace sidewalk and storm drain on Marlborough Street.
- Replace 300 meters of sidewalk on Main Street North and Kincardine Street West.
- Replace the roof on the Kenyon salt shed.
- Investigate coverall storage for the Kenyon and Lochiel garages.
- Purchase two new plow trucks and a ¾ ton pick-up truck.
- Replace the pumper truck with a water tank to be fitted to a tandem truck for dust control.
- Continue the road culvert replacement program

R.A.R.E.

- Investigate partnering with Call 2 Recycle (new Producer Responsibility Organization) for a battery depot.
- Investigate a permanent hazardous waste depot. The Municipal Hazardous or Special Waste (MHSW) program ended on Sept 30, 2021, under Ontario's new Hazardous and Special Products (HSP) Regulation.

Drains

- Public works will continue to streamline the drain maintenance process.

Challenges

- COVID-19 poses an on-going challenge to the department due to the unpredictability of the situation. Staff must ensure that they are respecting physical distancing whenever possible which may result in longer than average times to complete jobs.

- There have been significant delays when purchasing equipment which has delayed the replacements of units in the fleet. The average fleet age remains high at 10 years.
- The department has undergone several staffing changes.
- Supply shortages will cause a delay in projects as staff has to wait for material or equipment.
- RPRAs provided additional information on the direction of “full producer responsibility”, but there is still confusion as to what the regulations will be. No clear course of action has been determined.
- The condition of the RARE building poses a challenge to staff. There has been a lack of contract interest in regard to repairing the building and heating unit.

2022 Budget Details

PUBLIC WORKS						
Roads Administration				AS AT DEC 8/21		
Account Code	Account Description	2019 - ACTUAL VALUES	2020 - ACTUAL VALUES	2021 - ACTUAL VALUES	2021 BUDGET	2022 PROPOSED
REVENUES						
1-3-3000-3020	ROADS - AGGREGATE RESOURCES	(16,178)	(19,142)	(12,177)	(16,700)	(16,700)
1-3-3000-5015	ROADS - OCIF FUNDING	-	(204,790)	(204,790)	-	(205,000)
1-3-3000-5089	ROADS - FEDERAL GAS TAX	-	-	-	(542,732)	-
1-3-3000-7121	ROADS - ENTRANCE FEES	(450)	(1,050)	(2,200)	(500)	(500)
1-3-3000-7503	ROADS - GRANTS	-	-	(505,426)	(1,898,799)	(85,000)
1-3-3000-7850	ROADS - SALE OF EQUIPMENT	-	-	-	(7,000)	-
1-3-3000-7911	ROADS - RECOVERABLE	(35,804)	(13,600)	(21,493)	(12,000)	(12,000)
1-3-3000-8001	ROADS - TRANSFER FROM RESERVES	(189,000)	-	-	(733,041)	(993,000)
1-3-3000-8100	ROADS - FINANCE CAPITAL PURCHASES	-	-	(273,000)	(275,000)	(680,000)
	TOTAL REVENUES	(241,432)	(238,582)	(1,019,086)	(3,485,772)	(1,992,200)
EXPENDITURES						
1-4-3101-1010	ROADS - WAGES - FULL TIME	409,463	306,377	320,576	865,745	925,537
1-4-3101-1015	ROADS - WAGES - PART TIME	10,579	47,611	4,354	6,908	59,005
1-4-3101-1035	ROADS - OVERTIME	7,002	11,302	4,075	85,000	85,000
1-4-3101-1110	ROADS - BENEFITS	165,169	163,337	171,546	291,390	312,094
1-4-3101-1210	ROADS - WSIB CLAIMS	842	-	842	-	-
1-4-3101-1225	ROADS - INSURANCE	53,238	57,682	61,258	66,197	79,436
1-4-3101-1502	ROADS - LTD FINANCE CHARGES	2,767	2,471	24,184	43,246	49,812
1-4-3101-2020	ROADS - HEALTH & SAFETY	161	225	325	2,000	2,000
1-4-3101-2021	ROADS - WORK BOOTS & CLOTHING	5,331	5,150	7,141	10,000	7,200
1-4-3101-2025	ROADS - MILEAGE & TRAVEL	201	99	217	500	500
1-4-3101-2026	ROADS - MEETING ATTENDANCE	46	-	-	120	120
1-4-3101-2027	ROAD - INSURANCE CLAIMS	3,330	6,128	11,853	10,000	10,000
1-4-3101-2035	ROADS - CONFERENCES/WORKSHOPS/TRA	7,169	13,525	3,180	20,000	20,000
1-4-3101-2049	ROADS - CELL PHONES	11,922	8,381	10,820	11,000	11,000
1-4-3101-2050	ROADS - TELEPHONE	3,760	1,834	1,876	3,000	3,000
1-4-3101-2051	ROADS - COURIER	1,569	1,458	250	2,500	2,500
1-4-3101-2055	ROADS - ENBRIDGE	10,302	13,291	8,252	13,000	13,000
1-4-3101-2056	ROADS - HYDRO	16,794	15,322	14,508	20,000	20,000
1-4-3101-2057	ROADS - WATER/SEWER	1,136	1,206	1,111	1,300	1,300
1-4-3101-2065	ROADS - OIL FURNACE	7,653	6,382	5,194	5,200	5,200
1-4-3101-2110	ROADS - TOOLS	6,021	3,888	6,990	10,000	10,000
1-4-3101-2112	ROADS - NEW EQUIPMENT	-	7,204	-	-	-
1-4-3101-2120	ROADS - OFFICE SUPPLIES	944	505	559	2,000	2,000
1-4-3101-2124	ROADS - JANITORIAL/HOUSEKEEPING SUPP	476	394	478	500	500
1-4-3101-2125	ROADS - MATERIAL/SUPPLIES	12,988	11,132	12,417	12,000	12,000
1-4-3101-2130	ROADS - COMPUTER FEES & EQUIPMENT	6,415	3,883	5,764	27,580	27,580
1-4-3101-2210	ROADS - LEGAL FEES	11,106	-	2,379	3,500	3,500
1-4-3101-2223	ROADS - CONSULTING FEES	3,427	-	3,090	5,000	5,000
1-4-3101-2300	ROADS - ADVERTISING	1,858	2,316	870	2,000	2,000
1-4-3101-2325	ROADS - PUBLICITY & PROMOTION	14	-	355	-	-
1-4-3101-2366	ROADS - BUILDING MAINTENANCE/SUPPLIE	6,905	21,511	5,994	10,000	10,000
1-4-3101-2367	ROADS - SHOP EQUIPMENT INVENTORY	74	-	21	-	-
1-4-3101-2368	ROADS - EQUIPMENT MAINTENANCE	186,670	151,035	131,937	130,000	170,000
1-4-3101-2370	ROADS - TRUCK LICENCING	18,376	18,535	18,956	18,000	18,000
1-4-3101-2400	ROADS - GAS/DIESEL/OIL	207,081	151,775	143,710	175,000	180,000
1-4-3101-2410	ROADS - ASSOC & MEMBERSHIP FEES	1,147	960	758	2,000	2,000
1-4-3101-3010	ROADS - EQUIPMENT RENTAL	20	-	-	-	-
1-4-3101-4010	ROADS - CONTRACT/CONTRACTED SERVICE	534	-	-	600	600
1-4-3101-4105	ROADS - WEED CONTROL	-	42,728	211	25,164	10,000
1-4-3101-5010	ROADS - GENERAL EXPENSES	487	617	555	-	-
	TOTAL EXPENDITURES	1,182,977	1,078,264	986,606	1,880,450	2,059,884
CAPITAL						
1-5-3045-8000	CAPITAL - ROADS IN NEED PROGRAM	217,878	357,923	523,352	954,500	1,074,500
1-5-3046-8000	CAPITAL - HARDTOP MAINTENANCE	485,161	1,144,101	222,200	737,000	1,092,000
	TOTAL CAPITAL	703,039	1,502,024	745,552	1,691,500	2,166,500
	Total Roads Administration	1,644,584	2,341,706	713,072	86,178	2,234,184

Bridges						
Account Code	Account Description	2019 - ACTUAL VALUES	2020 - ACTUAL VALUES	2021 - ACTUAL VALUES	2021 BUDGET	2022 PROPOSED
EXPENDITURES						
1-4-3011-1010	BRIDGES - WAGES	14,949	21,617	5,295	-	-
1-4-3011-1035	BRIDGES - OVERTIME	850	700	431	-	-
1-4-3011-1110	BRIDGES - BENEFITS	3,272	4,676	1,174	-	-
1-4-3011-2125	BRIDGES - MATERIALS/SUPPLIES	33,872	19,301	1,642	16,000	20,000
1-4-3011-4010	BRIDGES - CONTRACTED SEVICES	6,291	10,910	-	6,000	6,000
1-4-3011-5011	BRIDGES - ENGINEERING STUDY/DESIGN	-	-	-	15,000	-
	TOTAL EXPENDITURES	59,234	57,204	8,542	37,000	26,000
CAPITAL						
1-5-3102-8000	CAPITAL - BRIDGE 33 BRODIE ROAD	24,768	-	-	-	-
1-5-3103-8000	CAPITAL - BRIDGE 27 MACKS CORNERS	6,008	-	-	-	-
1-5-3101-8000	CAPITAL - BRIDGES	123,731	130,122	1,832,747	2,751,382	430,000
	TOTAL CAPITAL	154,507	130,122	1,832,747	2,751,382	430,000
	Total Bridges	213,741	187,326	1,841,289	2,788,382	456,000
Road Maintenance						
Account Code	Account Description	2019 - ACTUAL VALUES	2020 - ACTUAL VALUES	2021 - ACTUAL VALUES	2021 BUDGET	2022 PROPOSED
EXPENDITURES						
1-4-3012-1010	RD MTCE - WAGES	300,330	348,969	321,044	-	-
1-4-3012-1015	RD MTCE - WAGES PART TIME	-	-	17,116	-	-
1-4-3012-1035	RD MTCE - OVERTIME	17,199	17,036	8,231	-	-
1-4-3012-1110	RD MTCE - BENEFITS	55,918	67,912	66,919	-	-
1-4-3012-2125	RD MTCE - MATERIALS/SUPPLIES	24,362	40,615	10,763	25,000	25,000
1-4-3012-2325	RD MTCE - BEAUTIFICATION	6,791	6,724	4,391	6,000	7,000
1-4-3012-4110	RD MTCE - BRUSHING & TRIMMING	117	3,666	1,788	5,000	5,000
1-4-3012-4200	RD MTCE - DITCHING/DRAINS	145	-	-	-	-
1-4-3012-4300	RD MTCE - CATCH BASINS AND CURBS	20	71	-	500	500
1-4-3012-4350	RD MTCE - DEBRIS/ LITTER PICK UP	354	382	-	1,000	1,000
1-4-3012-4351	RD MTCE - TOP SOIL	957	-	1,099	1,000	1,000
	TOTAL EXPENDITURES	406,193	485,375	431,351	38,500	39,500
	Total Road Maintenance	406,193	485,375	431,351	38,500	39,500
Sidewalks						
Account Code	Account Description	2019 - ACTUAL VALUES	2020 - ACTUAL VALUES	2021 - ACTUAL VALUES	2021 BUDGET	2022 PROPOSED
EXPENDITURES						
1-4-3035-1010	SIDEWK - WAGES	9,622	6,476	5,809	-	-
1-4-3035-1015	SIDEWK - WAGES PART TIME	-	-	183	-	-
1-4-3035-1035	SIDEWK - OVERTIME	121	714	40	-	-
1-4-3035-1110	SIDEWK - BENEFITS	1,891	801	1,255	-	-
1-4-3035-2125	SIDEWK - MATERIALS/SUPPLIES	1,504	1,226	908	-	-
1-4-3035-4010	SIDEWK - CONTRACTED SERVICES	-	-	254	3,000	3,000
	TOTAL EXPENDITURES	13,138	9,217	8,449	3,000	3,000
	Total Sidewalks	13,138	9,217	8,449	3,000	3,000
Loose Top Maintenance						
Account Code	Account Description	2019 - ACTUAL VALUES	2020 - ACTUAL VALUES	2021 - ACTUAL VALUES	2021 BUDGET	2022 PROPOSED
EXPENDITURES						
1-4-3045-1010	LSTOP - WAGES	41,820	36,926	56,852	-	-
1-4-3045-1015	LSTOP - WAGES PART TIME	-	-	4,212	-	-
1-4-3045-1035	LSTOP - OVERTIME	5,489	3,334	6,511	-	-
1-4-3045-1110	LSTOP - BENEFITS	9,444	8,119	13,343	-	-
1-4-3045-2125	LSTOP - MATERIALS/SUPPLIES	5,999	1,059	368	4,000	4,000
1-4-3045-5190	LSTOP - PATCHING AND WASHOUTS	95	-	196	-	-
1-4-3045-5205	LSTOP - DUST LAYER	129,910	138,053	135,938	145,000	145,000
	TOTAL EXPENDITURES	192,757	187,491	217,420	149,000	149,000
	Total Loose Top Maintenance	192,757	187,491	217,420	149,000	149,000

Hard Top Maintenance						
Account Code	Account Description	2019 - ACTUAL VALUES	2020 - ACTUAL VALUES	2021 - ACTUAL VALUES	2021 BUDGET	2022 PROPOSED
EXPENDITURES						
1-4-3046-1010	HRDTOP MTCE - WAGES	18,029	715	6,307	-	-
1-4-3046-1015	HRDTOP MTCE - WAGES PART TIME	-	-	1,714	-	-
1-4-3046-1035	HDRDTOP MTCE - OVERTIME	666	2	350	-	-
1-4-3046-1110	HRDTOP MTCE - BENEFITS	3,924	150	1,823	-	-
1-4-3046-5190	HRDTOP MTCE - PATCHING AND WASHOUTS	43,764	33,208	13,614	35,000	35,000
1-4-3046-5194	HRDTOP MTCE - SWEEPING AND CLEANING	23,157	15,373	16,328	30,000	30,000
	TOTAL EXPENDITURES	89,540	49,448	40,136	65,000	65,000
	<i>Total Hard Top Maintenance</i>	<i>89,540</i>	<i>49,448</i>	<i>40,136</i>	<i>65,000</i>	<i>65,000</i>
Plowing and Sanding						
Account Code	Account Description	2019 - ACTUAL VALUES	2020 - ACTUAL VALUES	2021 - ACTUAL VALUES	2021 BUDGET	2022 PROPOSED
EXPENDITURES						
1-4-3055-1010	PLOWING/SALTING - WAGES	142,227	110,310	78,733	-	-
1-4-3055-1015	PLOWING/SALTING - WAGES PART TIME	-	-	15,837	-	-
1-4-3055-1035	PLOWING/SALTING - OVERTIME	55,620	43,600	39,483	-	-
1-4-3055-1110	PLOWING/SALTING - BENEFITS	33,492	25,031	20,869	-	-
1-4-3055-2125	PLOWING/SALTING - MATERIALS/SUPPLIES	-	1,120	(410)	500	500
1-4-3055-4010	PLOWING/SALTING - CONTRACTED SERVICE	1,068	-	1,119	2,000	2,000
1-4-3055-5125	PLOWING/SALTING - SALT	128,158	124,128	51,679	91,000	91,000
1-4-3055-5126	PLOWING/SALTING - STONE DUST	-	-	20,912	70,000	70,000
	TOTAL EXPENDITURES	360,565	304,189	228,222	163,500	163,500
	<i>Total Plowing and Sanding</i>	<i>360,565</i>	<i>304,189</i>	<i>228,222</i>	<i>163,500</i>	<i>163,500</i>
Snow Removal						
Account Code	Account Description	2019 - ACTUAL VALUES	2020 - ACTUAL VALUES	2021 - ACTUAL VALUES	2021 BUDGET	2022 PROPOSED
EXPENDITURES						
1-4-3056-1010	SNOW REMOVAL - WAGES	14,444	14,411	13,564	-	-
1-4-3056-1035	SNOW REMOVAL - OVERTIME	7,618	5,691	3,711	-	-
1-4-3056-1110	SNOW REMOVAL - BENEFITS	4,023	3,376	3,040	-	-
1-4-3056-2125	SNOW REMOVAL - MATERIALS/SUPPLIES	1,062	254	971	1,000	1,000
1-4-3056-4010	SNOW REMOVAL - CONTRACTED SERVICES	73,777	36,240	35,596	70,000	70,000
	TOTAL EXPENDITURES	100,924	59,972	56,882	71,000	71,000
	<i>Total Snow Removal</i>	<i>100,924</i>	<i>59,972</i>	<i>56,882</i>	<i>71,000</i>	<i>71,000</i>
Storm Sewers						
Account Code	Account Description	2019 - ACTUAL VALUES	2020 - ACTUAL VALUES	2021 - ACTUAL VALUES	2021 BUDGET	2022 PROPOSED
EXPENDITURES						
1-4-3060-1010	S.S. - WAGES	1,696	1,332	411	-	-
1-4-3060-1035	S.S. - OVERTIME	349	272	-	-	-
1-4-3060-1110	S.S. - BENEFITS	492	328	87	-	-
1-4-3060-2125	S.S. - MATERIALS/SUPPLIES	34,926	1,496	1,474	2,500	2,500
1-4-3060-4010	S.S. - CONTRACTED SERVICES	10,080	18,251	2,240	20,000	20,000
	TOTAL EXPENDITURES	47,543	21,679	4,212	22,500	22,500
	<i>Total Storm Sewers</i>	<i>47,543</i>	<i>21,679</i>	<i>4,212</i>	<i>22,500</i>	<i>22,500</i>

Safety Devices						
Account Code	Account Description	2019 - ACTUAL VALUES	2020 - ACTUAL VALUES	2021 - ACTUAL VALUES	2021 BUDGET	2022 PROPOSED
EXPENDITURES						
1-4-3061-1010	S.D. - WAGES	704	142	1,564	-	-
1-4-3061-1035	S.D. - OVERTIME	-	-	199	-	-
1-4-3061-1110	S.D. - BENEFITS	151	23	353	-	-
1-4-3061-2125	S.D. - MATERIALS/SUPPLIES	10,081	8,813	11,712	10,000	10,000
1-4-3061-3010	S.D. - EQUIPMENT RENTALS	38,619	29,291	30,003	40,000	40,000
1-4-3061-5010	S.D. - GENERAL EXPENSES	558	-	-	-	-
	TOTAL EXPENDITURES	50,113	38,269	43,831	50,000	50,000
	<i>Total Safety Devices</i>	<i>50,113</i>	<i>38,269</i>	<i>43,831</i>	<i>50,000</i>	<i>50,000</i>
Street Lights						
Account Code	Account Description	2019 - ACTUAL VALUES	2020 - ACTUAL VALUES	2021 - ACTUAL VALUES	2021 BUDGET	2022 PROPOSED
EXPENDITURES						
1-4-3062-2056	ST. LIGHTS - HYDRO	62,590	62,108	61,034	73,500	73,500
1-4-3062-2125	ST. LIGHTS - MATERIALS/SUPPLIES	1,150	-	-	1,000	1,000
1-4-3062-2368	ST. LIGHTS - EQUIPMENT MAINTENANCE	3,639	3,144	3,656	4,000	4,000
1-4-3062-5010	ST. LIGHTS - X-MAS DECORATION	273	1,045	1,308	1,500	1,500
	TOTAL EXPENDITURES	67,652	66,297	65,998	80,000	80,000
	<i>Total Street Lights</i>	<i>67,652</i>	<i>66,297</i>	<i>65,998</i>	<i>80,000</i>	<i>80,000</i>
Public Works Building - 62 Kenyon						
Account Code	Account Description	2019 - ACTUAL VALUES	2020 - ACTUAL VALUES	2021 - ACTUAL VALUES	2021 BUDGET	2022 PROPOSED
EXPENDITURES						
1-4-3065-2025	PWB - MILEAGE	276	-	513	-	-
1-4-3065-2050	PWB - TELEPHONE	-	-	187	-	-
1-4-3065-2055	PWB - ENBRIDGE	2,798	2,530	2,441	3,178	3,178
1-4-3065-2056	PWB - HYDRO	2,155	1,780	1,726	4,410	2,500
1-4-3065-2057	PWB - WATER/SEWER	1,230	1,204	1,110	1,300	1,300
1-4-3065-2120	PWB - OFFICE SUPPLIES	1,527	1,994	4,607	4,000	2,500
1-4-3065-2124	PWB - HOUSEKEEPING/JANITORIAL SUPPLIE	4,858	3,330	2,615	5,000	5,000
1-4-3065-2125	PWB - MATERIAL/SUPPLIES	661	892	1,081	2,000	2,000
1-4-3065-2140	PWB - PHOTOCOPIER EXPENSE	1,068	907	546	1,000	1,000
1-4-3065-2366	PWB - BLG MTCE/SUPPLIES	1,476	407	-	2,000	2,000
	TOTAL EXPENDITURES	16,049	13,044	14,826	22,888	19,478
	<i>Total Public Works Bulding - 62 Kenyon</i>	<i>16,049</i>	<i>13,044</i>	<i>14,826</i>	<i>22,888</i>	<i>19,478</i>
Public Works Building - 95 Lochiel						
Account Code	Account Description	2019 - ACTUAL VALUES	2020 - ACTUAL VALUES	2021 - ACTUAL VALUES	2021 BUDGET	2022 PROPOSED
REVENUES						
1-3-3090-7160	PWB - RENTAL OF BUILDING LOCHIEL ST	-	(6,540)	(15,255)	(5,000)	(5,000)
	TOTAL REVENUES	-	(6,540)	(15,255)	(5,000)	(5,000)
EXPENDITURES						
1-4-3090-2055	PWB - ENBRIDGE	17,609	20,879	16,172	23,000	23,000
1-4-3090-2056	PWB - HYDRO	4,576	17,579	18,998	16,500	18,000
1-4-3090-2057	PWB - WATER SEWER	689	1,204	1,010	1,500	1,500
1-4-3090-2366	PWB - BUILDING EXPENSE	6,981	6,122	3,322	1,000	5,000
	TOTAL EXPENDITURES	29,855	45,784	39,502	42,000	47,500
	<i>Total Public Works Building - 95 Lochiel</i>	<i>29,855</i>	<i>39,244</i>	<i>24,247</i>	<i>37,000</i>	<i>42,500</i>
	TOTAL PUBLIC WORKS	3,652,681	4,232,895	4,095,782	4,002,948	3,395,662

RARE				AS AT DEC 8/21		
Account Code	Account Description	2019 - ACTUAL VALUES	2020 - ACTUAL VALUES	2021 - ACTUAL VALUES	2021 BUDGET	2022 PROPOSED
REVENUES						
1-3-4030-3000	RARE - WAGE SUBSIDY	(2,120)	-	-	(2,000)	(2,000)
1-3-4030-7419	RARE - LCBO BOTTLE DEPOSIT	(42,042)	(34,302)	(22,998)	(16,400)	(22,000)
1-3-4030-7420	RARE - FARMER WRAPS	8,346	-	-	-	-
1-3-4030-7422	RARE - TUBS & LIDS 3 TO 7	(4,103)	(5,695)	(7,795)	(3,760)	(3,760)
1-3-4030-7423	RARE - OTHER REVENUE	(858)	(1,341)	(1,689)	(500)	(500)
1-3-4030-7424	RARE - ALUMINUM	(29,642)	(29,013)	(30,636)	(16,800)	(25,000)
1-3-4030-7425	RARE - METAL	(13,046)	(16,060)	(10,887)	(8,400)	(8,400)
1-3-4030-7428	RARE - PLASTIC HDPE#2	(4,691)	(12,535)	(20,592)	(6,800)	(10,000)
1-3-4030-7429	RARE - PET #1	(28,037)	(20,268)	(37,173)	(10,000)	(20,000)
1-3-4030-7430	RARE - CARDBOARD	(108,008)	(105,702)	(103,116)	(70,000)	(90,000)
1-3-4030-7431	RARE - MIXED PLASTICS 1 TO 7	(8,301)	-	-	(1,400)	(1,400)
1-3-4030-7432	RARE - NEWSPRINT #8	(16,982)	(7,028)	(14,219)	(35,600)	(15,000)
1-3-4030-7433	RARE - OFFICE MIX	-	(3,336)	-	(1,600)	(1,600)
1-3-4030-7455	RARE - PROCESSING RUSSEL/ABC	(83,776)	(17,649)	-	-	-
1-3-4030-7503	RARE - GRANTS	(195,874)	(180,281)	(164,981)	(140,000)	(140,000)
1-3-4030-8001	RARE - TRANSFER FROM RESERVES	(29,046)	(3,900)	-	-	(85,000)
	TOTAL REVENUES	(558,180)	(437,110)	(414,086)	(313,260)	(424,660)
EXPENDITURES						
1-4-4030-1010	RARE - WAGES	302,568	287,873	263,162	233,666	222,482
1-4-4030-1015	RARE - PART TIME WAGES	170,652	142,495	109,542	118,429	132,665
1-4-4030-1035	RARE - OVERTIME	20,370	1,483	-	-	-
1-4-4030-1110	RARE - BENEFITS	110,541	114,445	108,413	97,226	96,067
1-4-4030-1225	RARE - INSURANCE	10,818	11,900	12,638	12,415	14,898
1-4-4030-1505	RARE - LTD PAYMENTS	5,923	4,353	49,883	54,500	54,500
1-4-4030-2015	RARE - PROPERTY TAXES	12,327	12,347	12,316	12,750	12,750
1-4-4030-2020	RARE - HEALTH & SAFETY	1,539	272	675	500	500
1-4-4030-2021	RARE - WORK BOOTS & CLOTHING	1,414	670	677	3,000	3,000
1-4-4030-2024	RARE - GARBAGE & SNOW REMOVAL	33,435	27,717	13,135	42,000	18,000
1-4-4030-2025	RARE - MILEAGE & TRAVEL	359	123	-	300	300
1-4-4030-2026	RARE - MEETING ATTENDANCE	-	-	-	250	250
1-4-4030-2035	RARE - CONFERENCES/WORKSHOPS/TRAINING	190	-	1,862	2,000	2,000
1-4-4030-2049	RARE - CELL PHONE	2,765	1,583	1,482	1,500	1,800
1-4-4030-2050	RARE - TELEPHONE	846	565	553	850	850
1-4-4030-2055	RARE - ENBRIDGE	4,040	3,796	3,368	3,000	3,000
1-4-4030-2056	RARE - HYDRO	30,169	21,529	16,305	35,000	18,000
1-4-4030-2057	RARE - WATER/SEWER	1,138	1,208	1,135	1,200	1,200
1-4-4030-2100	RARE - POSTAGE	-	-	-	100	100
1-4-4030-2110	RARE - TOOLS	1,079	648	14	2,000	2,000
1-4-4030-2120	RARE - OFFICE SUPPLIES	64	430	66	500	500
1-4-4030-2124	RARE - HOUSEKEEPING & JANITORIAL SUPPLIE	508	678	258	1,000	1,000
1-4-4030-2125	RARE - WIRE MATERIAL	7,398	7,118	4,426	9,000	7,000
1-4-4030-2130	RARE - COMPUTER EXPENSE	1,095	945	943	780	780
1-4-4030-2140	RARE - PHOTOCOPIER EXPENSE	698	677	964	1,000	1,200
1-4-4030-2155	RARE - REPAIRS - MAGNETIC SEPARATOR	-	-	-	1,000	1,000
1-4-4030-2156	RARE - REPAIRS - CONVEYOR	2,583	4,340	131	2,500	3,000
1-4-4030-2157	RARE - REPAIRS - BOBCAT	11,750	5,166	1,556	2,500	2,500
1-4-4030-2159	RARE - REPAIRS - VANS	398	-	660	500	500
1-4-4030-2160	RARE - REPAIRS - BALER	3,520	728	157	6,000	6,000
1-4-4030-2165	RARE - BALLISTIC/OCC HT STORAGE	1,231	-	-	6,000	500
1-4-4030-2210	RARE - LEGAL FEES	-	-	-	2,000	1,000
1-4-4030-2223	RARE - CONSULTING FEES	-	-	-	3,000	2,000
1-4-4030-2300	RARE - ADVERTISING	213	-	-	1,000	1,000
1-4-4030-2325	RARE - PUBLICITY & PROMOTION	4,155	4,775	1,035	2,500	2,000
1-4-4030-2366	RARE - BUILDING/ MAINTENANCE/SUPPLIES	4,519	3,213	6,763	6,000	6,000
1-4-4030-2367	RARE - SHOP EQUIPMENT INVENTORY	256	304	917	3,000	3,000

RARE		AS AT DEC 8/21				
Account Code	Account Description	2019 - ACTUAL VALUES	2020 - ACTUAL VALUES	2021 - ACTUAL VALUES	2021 BUDGET	2022 PROPOSED
EXPENDITURES						
1-4-4030-2370	RARE - TRUCK LICENCING	-	-	240	150	150
1-4-4030-2399	RARE - VEHICLE MAINTENANCE	274	28	95	1,000	1,000
1-4-4030-2400	RARE - GAS/OIL/DIESEL	4,876	2,525	2,434	4,200	2,500
1-4-4030-2410	RARE - ASSOC. & MEMBERSHIP FEES	530	574	740	1,000	1,000
1-4-4030-2511	RARE - TRANSPORTATION	-	2,835	420	2,000	1,000
1-4-4030-2520	RARE - WEIGHING CHARGES	948	-	258	900	900
1-4-4030-3010	RARE - EQUIPMENT RENTAL/LEASING	27,119	23,261	26,459	20,000	32,000
1-4-4030-3020	RARE - EQUIPMENT PURCHASES - PLANT	7,955	-	-	500	-
1-4-4030-3021	RARE - EQUIPMENT PURCHASES - OFFICE	-	-	160	750	500
1-4-4030-4010	RARE - CONTRACTED SERVICES	-	1,125	-	-	-
1-4-4030-4027	RARE - SINGLE STREAM PROCESSING	30,190	-	-	-	-
1-4-4030-5010	RARE - GENERAL EXPENSES	2,846	41	279	-	750
1-4-4030-7424	RARE - PURCHASE - ALUMINUM	-	-	-	1,000	-
1-4-4030-7430	RARE - PURCHASE - CARDBOARD	35,328	31,517	10,219	45,000	15,000
1-4-4030-7431	RARE - PURCHASE - MIXED PLASTIC	790	-	-	2,700	-
1-4-4030-7435	RARE - PURCHASE - NEWSPRINT	2,021	406	-	4,200	-
	TOTAL EXPENDITURES	861,438	723,693	654,340	752,366	678,142
CAPITAL						
1-5-4030-8000	CAPITAL - RARE PLANT	33,533	3,900	-	-	85,000
	TOTAL CAPITAL	33,533	3,900	-	-	85,000
	TOTAL RARE	336,791	290,483	240,254	439,106	338,482

LANDFILL		AS AT DEC 8/21				
Account Code	Account Description	2019 - ACTUAL VALUES	2020 - ACTUAL VALUES	2021 - ACTUAL VALUES	2021 BUDGET	2022 PROPOSED
REVENUES						
1-3-4020-7400	LF - LANDFILL SITE REVENUES	(5,519)	(955)	(820)	(5,000)	(5,000)
1-3-4020-7401	LF - GARBAGE & RECYCLING CHARGES ON TAX	(785,730)	(788,865)	(791,340)	(780,000)	(780,000)
1-3-4020-7402	LF - GARBAGE BAG TAGS & BLUE BOXES	(4,075)	(2,970)	(3,747)	(1,000)	(1,000)
1-3-4020-7403	LF - LAFLECHE - COMMERCIAL PORTION	(2,143)	(6,772)	-	(8,000)	(8,000)
1-3-4020-7404	LF - MHSW - MUN HAZ SPECIAL WASTE	-	-	(18,851)	(15,000)	(15,000)
1-3-4020-7405	LF - FUEL SURCHARGE REVENUE	-	-	-	(500)	(500)
1-3-4020-7503	LF - GRANTS	-	(68,831)	-	(2,000)	(2,000)
1-3-4020-8001	LF - TRANSFER FROM RESERVES	(4,449)	(20,000)	-	(25,000)	(25,000)
	TOTAL REVENUES	(801,916)	(888,393)	(814,758)	(836,500)	(836,500)
EXPENDITURES						
1-4-4020-1010	LF - WAGES	17,483	6,324	4,509	27,357	24,942
1-4-4020-1015	LF - PART-TIME WAGES	29,223	22,619	19,872	-	-
1-4-4020-1035	LF - OVERTIME	468	39	1,541	-	-
1-4-4020-1110	LF - BENEFITS	7,224	4,774	3,546	5,519	3,290
1-4-4020-1516	LF - LTD - LAND	2,686	1,940	24,643	26,884	26,884
1-4-4020-2013	LF - COVER MATERIAL	4,467	12,117	3,991	15,000	15,000
1-4-4020-2015	LF - PROPERTY TAXES	12,436	15,733	15,404	16,000	16,000
1-4-4020-2021	LF - CLOTHING ALLOWANCE	227	31	63	-	300
1-4-4020-2024	LF - OPERATING MTCE. EXPENSE	19,367	19,489	12,843	20,000	20,000
1-4-4020-2025	LF - MILEAGE & TRAVEL	1,595	72	-	1,000	-
1-4-4020-2029	LF - CUSTODIAN EXPENSES	80	-	-	-	-
1-4-4020-2049	LF - CELL PHONE	251	351	434	600	600
1-4-4020-2056	LF - HYDRO	1,965	1,946	1,107	3,000	2,500
1-4-4020-2125	LF - MATERIALS/SUPPLIES	-	102	-	-	-
1-4-4020-2161	LF - COMPACTOR EXPENSE	4,474	205	-	7,000	7,000
1-4-4020-2187	LF - WASTE ACCEPTANCE FEES - LAFLECHE	155,899	175,248	156,579	163,951	166,451
1-4-4020-2210	LF - LEGAL COSTS	34,896	-	-	5,000	5,000
1-4-4020-2223	LF - CONSULTING FEES	24,625	43,309	35,356	30,000	35,000
1-4-4020-2300	LF - ADVERTISING/EDUCATION	641	-	167	1,000	1,000
1-4-4020-2368	LF - EQUIPMENT MAINTENANCE	10	-	-	1,500	1,500
1-4-4020-2400	LF - GAS/DIESEL/OIL	471	301	148	1,500	1,500
1-4-4020-2410	LF - ASSOCIATION FEES	-	409	260	300	300
1-4-4020-2540	LF - SAMPLING AND MONITORING	30,709	44,482	12,856	60,675	60,675
1-4-4020-4023	LF - HOUSEHOLD HAZARDOUS WASTE DAY	44,492	58,733	59,257	44,000	60,000
1-4-4020-4028	LF - LEACHATE HAULING	31,567	23,244	24,151	25,000	25,000
1-4-4020-4029	LF - NG COMMUNITY CLEAN-UP DAY	5,495	2,793	5,008	3,500	3,500
1-4-4020-4955	LF - CLOSURE COSTS - ACTUAL	5,787	171,005	-	-	-
1-4-4020-9000	LF - TRANSFER TO RESERVES	-	20,000	-	50,000	50,000
	TOTAL EXPENDITURES	436,538	625,266	381,735	508,786	526,442
CAPITAL						
1-5-4020-8000	CAPITAL - LANDFILL SITES	4,449	15,923	-	25,000	25,000
	TOTAL CAPITAL	4,449	15,923	-	25,000	25,000
	TOTAL LANDFILL	(360,929)	(247,204)	(433,023)	(302,714)	(285,058)
Waste Collection						
Account Code	Account Description	2019 - ACTUAL VALUES	2020 - ACTUAL VALUES	2021 - ACTUAL VALUES	2021 BUDGET	2022 PROPOSED
REVENUES						
1-3-4010-8001	WASTE - TRANSFER FROM RESERVES	-	-	-	(10,000)	(10,000)
	TOTAL REVENUES	-	-	-	(10,000)	(10,000)
EXPENDITURES						
1-4-4010-2223	WASTE - CONSULTING FEES	-	-	11,194	10,000	-
1-4-4010-4010	WASTE - CONTRACT/CONTRACTED SERVICES	253,565	257,369	239,270	256,000	260,000
1-4-4010-4011	WASTE - RECYCLING CONTRACTED SERVICES	166,462	172,269	155,383	170,000	173,500
	TOTAL EXPENDITURES	420,027	429,638	405,847	436,000	433,500
	Total Waste Collection	420,027	429,638	405,847	426,000	423,500

DRAINS						
Drain Maintenance						
					AS AT DEC 8/21	
Account Code	Account Description	2019 - ACTUAL VALUES	2020 - ACTUAL VALUES	2021 - ACTUAL VALUES	2021 BUDGET	2022 PROPOSED
REVENUES						
1-3-8020-4010	DRAINAGE - MUNICIPAL DRAIN MTCE. CHARGES	(2,993)	(8,498)	(126,823)	(296,280)	(233,608)
1-3-8020-4012	DRAINAGE - TILE DRAINAGE INSPECTION FEES	-	-	-	(300)	(300)
1-3-8020-5095	DRAINAGE SUPT/MAINTENANCE GRANT	(35,961)	-	(17,223)	(232,381)	(32,381)
TOTAL REVENUES		(38,954)	(8,498)	(144,046)	(528,961)	(266,289)
EXPENDITURES						
1-4-8020-1010	MUN. DRAIN - WAGES	57,246	25,794	17,348	37,538	38,898
1-4-8020-1035	MUN. DRAIN - OVERTIME	756	1,878	402	-	-
1-4-8020-1110	MUN. DRAIN - BENEFITS	11,977	6,940	6,277	8,131	8,417
1-4-8020-2021	DRAIN - WORK BOOTS & CLOTHING	174	-	229	500	500
1-4-8020-2024	DRAIN SUPT - OPERATING EXPENSES	206	-	69	800	800
1-4-8020-2025	DRAIN SUPT - MILEAGE & TRAVEL	9	-	-	200	200
1-4-8020-2026	DRAIN - MEETING ATTENDANCE	-	-	-	120	120
1-4-8020-2035	DRAIN - CONFERENCE & WORKSHOP	2,270	175	694	3,000	3,000
1-4-8020-2049	DRAIN SUPT - CELL PHONE	444	280	223	500	500
1-4-8020-2399	DRAIN - VEHICLE MAINTENANCE	2,465	-	-	1,500	1,500
1-4-8020-2400	DRAIN - GAS	4,127	580	-	4,000	4,000
1-4-8020-4010	DRAIN - CONTRACT SERVICES	-	5,427	9,936	-	-
1-4-8020-6150	MUNICIPAL DRAIN MAINTENANCE	317,408	(5,841)	9,826	200,000	200,000
1-4-8020-6151	MUNICIPAL DRAIN - BEAVER MANAGEMENT	179	-	11,256	10,000	10,000
1-4-8020-6153	CHENIER-JEAUROND DRAIN	-	-	-	240,000	-
TOTAL EXPENDITURES		397,261	35,233	56,260	506,289	267,935
Total Drain Maintenance		358,307	26,735	(87,786)	(22,672)	1,646
Drainage Loans						
Account Code	Account Description	2019 - ACTUAL VALUES	2020 - ACTUAL VALUES	2021 - ACTUAL VALUES	2021 BUDGET	2022 PROPOSED
REVENUES						
1-3-8040-4013	DRAINAGE - TILE DRAINAGE LOAN - TAXES	(18,114)	(23,295)	(58,709)	(91,250)	(91,250)
TOTAL REVENUES		(18,114)	(23,295)	(58,709)	(91,250)	(91,250)
EXPENDITURES						
1-4-8040-5010	TILE DRAINAGE - GENERAL/ADJUSTMENTS	106	-	-	-	-
1-4-8040-6300	TILE DRAINAGE - DEBENTURE PRINCIPAL	-	-	41,015	91,250	91,250
1-4-8040-6301	TILE DRAINAGE - DEBENTURE INTEREST	18,094	18,072	12,694	-	-
TOTAL EXPENDITURES		18,200	18,072	53,709	91,250	91,250
Total Drainage Loans		86	(5,223)	(5,000)	-	-
TOTAL DRAINS		358,393	21,512	(92,786)	(22,672)	1,646

10 YR CAPITAL BUDGET - 2022										
Department: Bridges										
Project Description	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
Bishop St. Bridge (Structure #1)	80,000	735,000								
Dominion St. South Bridge (Structure #59)	333,000									
Bridge Inspection	17,000	17,000	17,000	17,000	17,000	17,000	17,000	17,000	17,000	17,000
Concession 17 (Structure #23)				1,000,000						
Macks Corners		20,000								
Concession 17 (Structure #23)		106,800								
Centre Street		123,000								
Total Before Inflation	430,000	1,001,800	17,000	1,017,000	17,000	17,000	17,000	17,000	17,000	17,000
Inflation	1.00	1.02	1.04	1.06	1.08	1.10	1.13	1.15	1.17	1.20
Total with Inflation	430,000	1,021,836	17,687	1,079,249	18,401	18,769	19,145	19,528	19,918	20,317
Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
Reserves -FGT reserve	110,000									
Grants	320,000	320,000								
Tax Base	-	201,836	17,687	1,079,249	18,401	18,769	19,145	19,528	19,918	20,317
Long Term Debt		500,000								
Total Funding	430,000	1,021,836	17,687	1,079,249	18,401	18,769	19,145	19,528	19,918	20,317

10 YR CAPITAL BUDGET - 2022										
Department: Roads Dept - Other										
Project Description	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
Sidewalk Maintenance Program	150,000	150,000	150,000	150,000	100,000	100,000	100,000	100,000	100,000	100,000
Maxville - Sidewalk on Marlborough St.	150,000									
Maxville - Storm Sewer on Marlborough St.	186,000									
Culvert replacement program	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	
Grade Railway Crossings	145,000									
Sidewalk Inspection Program	4,500	4,500	4,500	4,500	4,500	4,500	4,500	4,500	4,500	4,500
Roads Needs Study		25,000		25,000		25,000		25,000		25,000
Sign Inspection Program	11,000	11,000	11,000	11,000	11,000	11,000	11,000	11,000	11,000	11,000
Traffic counter for traffic count program	10,000	-								
Spring Gravel Resurfacing	340,000	340,000	340,000	350,000	350,000	350,000	350,000	350,000	350,000	350,000
Road Patrol Software	8,000									
Salt Dome Roof Kenyon Yard	20,000									
Total Before Inflation	1,074,500	580,500	555,500	590,500	515,500	540,500	515,500	540,500	515,500	490,500
Inflation	1.00	1.02	1.04	1.06	1.08	1.10	1.13	1.15	1.17	1.20
Total with Inflation	1,074,500	592,110	577,942	626,643	557,994	596,756	580,537	620,865	603,990	586,193
Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
Reserves Infrastructure Reserves	-									
Grants - Transport Canada estimated	85,000									
Tax Base	989,500	592,110	577,942	626,643	557,994	596,756	580,537	620,865	603,990	586,193
Long Term Debt										
Total Funding	1,074,500	592,110	577,942	626,643	557,994	596,756	580,537	620,865	603,990	586,193

10 YR CAPITAL BUDGET - 2022										
Department: Hard Top Maintenance										
Project Description	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
Bishop St (Kincardine St to McDougald St) 0.5km	98,000									
Concession 12 (Angel Rd to 0.4km E of Angel Rd) 0.4km	78,000									
Concession 2 (Kenyon Dam Rd to Bridge Crossing @ Blythe Rd) 0.5km	97,500									
Concession 8 (2.8km E @ Bridge Crossing to Bridge Crossing @ Blythe) 1.7km	331,500									
Dornie Rd (Kenyon Conc 4 S to 1.8 km S if Concession 4) 1.9km	62,700									
Dornie Rd (1.8km S of Conc 4 to Hwy 43) 1.8km	59,400									
Kenyon Dam Road (Conc 2 to Conc 1 Kenyon) 1.4km	46,200									
Concession 4, Kenyon (County Rd 20 easterly to 0.1km W of Valance Rd) 1.8km	59,400									
Sandfield Ave (Locheil St/County Rd 10 to St Paul St) 0.5km	98,000									
West Boundary Road (Locheil St W to Clement St) 0.2km	39,200									
West Boundary Road (Clement St to County Rd 45) 1.1km	122,100									
Based on Roads Needs Study		1,540,500	1,279,200	1,240,800	1,259,200	1,320,000	1,198,200	1,170,900	1,364,100	1,489,350
Total Before Inflation	1,092,000	1,540,500	1,279,200	1,240,800	1,259,200	1,320,000	1,198,200	1,170,900	1,364,100	1,489,350
Inflation	1.00	1.02	1.04	1.06	1.08	1.10	1.13	1.15	1.17	1.20
Total with Inflation	1,092,000	1,571,310	1,330,880	1,316,747	1,362,999	1,457,387	1,349,368	1,344,996	1,598,261	1,779,911
Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
Reserves - Infrastructure	600,000									
Grants FGTF		300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000	300,000
Tax Base	492,000	1,271,310	1,030,880	1,016,747	1,062,999	1,157,387	1,049,368	1,044,996	1,298,261	1,479,911
Long Term Debt										
Total Funding	1,092,000	1,571,310	1,330,880	1,316,747	1,362,999	1,457,387	1,349,368	1,344,996	1,598,261	1,779,911

10 YR CAPITAL BUDGET - 2022										
Department: RARE										
Project Description	2022	2024	2025	2026	2027	2028	2029	2030	2031	
HVAC system for RARE (sorting room)	35,000									
Building Repairs, fix outside wall	35,000									
LED Lighting upgrade	15,000									
Total Before Inflation	85,000	-	-	-	-	-	-	-	-	
Inflation	1.00	1.04	1.06	1.08	1.10	1.13	1.15	1.17	1.20	
Total with Inflation	85,000	-	-	-	-	-	-	-	-	
Funding Sources	2022	2024	2025	2026	2027	2028	2029	2030	2031	
Reserves	85,000									
Grants										
Tax Base										
Long Term Debt										
Total Funding	85,000	-	-	-	-	-	-	-	-	

WATER WORKS DEPARTMENT

Departmental Overview

The Water and Wastewater Department operates and maintains the Alexandria, Maxville and Glen Robertson water and wastewater systems. The department must ensure the highest quality of safe and potable drinking water along with ensuring that the environment is protected through quality treatment of the Township's sewage.

2021 Accomplishments

- Approximately 85% of residents have connected to the Maxville water system. Staff issued several communications to residents to inform them of the connection deadline and to provide further information on how to connect.
- The western portion of Alexandria's sanitary was flushed and CCTV was performed with only a few minor deficiencies found. Any major deficiencies were repaired.
- Cell B at the Alexandria lagoon was dredged to remove the excess sludge accumulation. A total of 6050m³ was pumped and 160 tonnes of sludge was captured in four geotube bags. Phase two is scheduled for 2022.
- A 90-meter section of 600mm sanitary main was relined along the Garry River to prevent future root growth within the pipe.
- CCTV was performed on the complete sanitary system in Maxville. Six service connections were found to have considerable infiltration as well as several manholes. The six services and the manholes were sealed by a local contractor to prevent infiltration. A new, more precise flowmeter is now being used for all sewage influent.
- A new trenchless sanitary service repair method was used to avoid major open trenching on Main Street in Alexandria. Though the method was successful, a small portion of the road still had to be opened to complete the repair. Staff are confident that this technology will be useful in future repairs.
- The department saw continued success with outsourcing infrastructure locates. Staff began outsourcing this work in 2019 and it has proved to be highly beneficial.
- The drinking water quality management system (DWQMS) was maintained. The DWQMS results from the infrastructure maintenance, rehabilitation and renewal review were communicated to the Township as per the regulations.
- A section of piping and valves were replaced at the corner of Lochiel Street East and Dominion Street in preparation for a pipe bursting project.
- Part-time staff were hired to exercise all valves in Alexandria, Glen Robertson, and Maxville. This is required to ensure valves can be operated in case of an emergency.
- Drinking water and wastewater monitoring and sampling processes were performed as per the guidelines and regulations on a regular basis.
- Several watermain breaks were repaired, regular maintenance was performed, and hydrants were winterized.

2022 Goals

- Replace or rehab +-1% of the water distribution system per year. Staff are looking into a new, less intrusive trenchless construction method for future projects.
- Ensure all sampling and maintenance is performed as per schedule.
- Continue the partnership with Sewer Line Warranties of Canada (SLWC).
- Begin implementing a sump pump disconnection program/incentive.
- Create a water loss reduction program.
- Provide safe potable water to the residents of North Glengarry Township.
- Secure funding for the Alexandria Sewage Lagoon Treatment Facility upgrade, proceed to tendering process and construction phase.
- Meet the Strategic Plan milestones.

2022 Budget Initiatives and Challenges

Initiatives

Landfill

- Ensure the new Landfill Attendant has the proper training and knowledge to operate the Glen Robertson Landfill and ensure regulations are met.

Water Treatment

- Upgrade the Glen Robertson SCADA system. The new system will be tied into the Alexandria system to allow operators to monitor and adjust pump settings remotely.
- Two additional UV units are scheduled for replacement in 2022 at the Glen Robertson Water Treatment Plant.
- Inspect and probe the intake and upstream channel to measure silt accumulation. A new dyke retaining wall is scheduled to be installed in 2022 to help with water flow to the Water Treatment Plant.

Wastewater

- Review all CCTV videos and input the videos into the GIS to ensure infrastructure records are up-to-date.
- Refill four existing geotubes as Phase two of the Alexandria lagoon clean out.
- Upgrade the Maxville Manor sewage pump and controller. The existing unit is obsolete, and the parts are becoming harder to acquire.
- Remove existing geotube bags filled with dried sludge.
- Replace aging sewage pumps with more efficient pumps at sewage lift stations

Water Distribution

- Tender for the replacement of a 200-meter section of 100mm cast iron watermain with 150mm plastic on Lochiel Street East. A tender was advertised during the summer but due to late timing, no contractors bid on the project. This section was found to be severely tuberculated during a construction project this summer. The project will be the first of its kind for the Township. A trenchless “pipe bursting” method of installing the new water line will be used for replacement. Using this method will require fewer open cuts within the road and have less of an impact on homeowners and traffic. It will also require less staff time on site.
- Tender a 400m section of failing 150mm pipe on Tobin Street. This section of pipe has had roughly 15-20 breaks in that section over the last 20 years.
- Continue with the water meter, water valve and hydrant replacement program.
- Continue bringing stations into the main SCADA system

Challenges

- COVID-19 poses an on-going challenge to the department due to the unpredictability of the situation. Outsourcing jobs may continue to be necessary to ensure that guidelines are met which may result in additional costs. Staff must ensure that they are respecting physical distancing which may result in longer than average times to complete jobs.
- Two experienced staff members left the Township to pursue other opportunities. This poses a challenge as new staff will need to be hired. This involves considerable staff training time. The staffing shortage also led to part-time staff being needed as well as contracting out certain projects.
- Certain projects and regular operations were delayed due to supply shortages.

2022 Budget Details

WATER				AS AT DEC 8/21		
Account Code	Account Description	2019 - ACTUAL VALUES	2020 - ACTUAL VALUES	2021 - ACTUAL VALUES	2021 BUDGET	2022 PROPOSED
REVENUES						
1-3-9300-4900	WATER - DOMESTIC - ALEXANDRIA	(1,055,776)	(1,223,069)	(1,153,109)	(1,328,186)	(1,354,750)
1-3-9300-4902	WATER-COMMERCIAL-ALEXANDRIA	(585,041)	(441,979)	(366,916)	(678,923)	(692,501)
1-3-9300-4903	WATER-GLEN ROBERTSON	(41,650)	(40,482)	(41,604)	(40,576)	(41,388)
1-3-9300-4905	WATER - PENALTY & INTEREST	(15,578)	(9,177)	(16,461)	(20,000)	(20,000)
1-3-9300-4906	WATER-OTHER INCOME	(705,270)	(7,937)	(17,271)	(10,000)	(10,000)
1-3-9300-4907	WATER - NSF CHEQUE CHARGE	(400)	(140)	(360)	-	-
1-3-9300-4908	WATER - DOMESTIC - MAXVILLE	-	(39,299)	(156,123)	-	-
1-3-9300-4909	WATER - COMMERCIAL- MAXVILLE	-	(21,389)	(59,114)	-	-
1-3-9300-4961	USER FEES - WETLANDS CAPITAL RECOVERY	(16,061)	(11,971)	(10,347)	(15,000)	(15,000)
1-3-9300-4971	WATER - HYDRANT RENTAL	-	-	-	(20,000)	(20,000)
1-3-9300-7850	SALE OF EQUIPMENT	-	(78,558)	-	-	-
1-3-9300-8001	TRANSFER FROM WATER RESERVES	(70,000)	-	-	-	(20,618)
	TOTAL REVENUES	(2,489,776)	(1,874,001)	(1,821,305)	(2,112,685)	(2,174,257)
EXPENDITURES						
1-4-9200-1010	NGWD-WAGES	2,004	2,809	-	136,497	-
1-4-9200-1035	NGWD - OVERTIME	719	5,687	(224)	-	-
1-4-9200-1110	NGWD-BENEFITS	715	1,108	89	48,443	-
1-4-9200-1210	NGWD-WSIB CLAIMS PAID	44	5	1,406	500	500
1-4-9200-1225	NGWD-INSURANCE	22,381	23,812	25,288	27,294	32,753
1-4-9200-1500	NGWD - LTD MAXVILLE WATER PROJECT	-	211,794	454,110	454,110	454,110
1-4-9200-1505	NGWD-LTD PAYMENTS	98,118	25,943	92,200	91,215	45,240
1-4-9200-2015	NGWD-MUNICIPAL TAXES	352	10,138	792	1,200	1,200
1-4-9200-2020	NGWD-HEALTH & SAFETY	1,175	416	-	1,200	1,200
1-4-9200-2021	NGWD-WORK BOOTS & CLOTHING ALLOWANCE	709	1,061	397	1,200	600
1-4-9200-2022	NGWD - PRESCRIPTION SAFETY GLASSES	-	559	300	750	750
1-4-9200-2023	NGWD-BILLING OPERATING COSTS	2,764	2,394	1,794	2,500	-
1-4-9200-2025	NGWD-MILEAGE & TRAVEL	100	-	694	-	-
1-4-9200-2027	NGW - INSURANCE CLAIMS	3,717	5,738	2,500	-	-
1-4-9200-2035	NGWD-CONFERENCE & WORKSHOPS	8,148	6,605	1,731	9,000	9,000
1-4-9200-2037	NGWD-CERTIFICATE RENEWAL	145	1,051	30	1,000	1,000
1-4-9200-2049	NGWD-CELL PHONES	2,210	1,459	895	2,500	2,500
1-4-9200-2050	NGWD-TELEPHONE	3,654	5,329	4,201	3,200	3,200
1-4-9200-2051	NGWD-COURIER	716	658	512	1,000	1,000
1-4-9200-2056	NGWD-HYDRO	2,210	7,868	6,193	8,100	8,100
1-4-9200-2057	NGWD-WATER/SEWER	-	-	-	200	200
1-4-9200-2110	NGWD-TOOLS	2,474	1,360	954	3,000	3,000
1-4-9200-2114	NGWD-CHEMICALS	1,669	1,615	-	2,500	2,500
1-4-9200-2116	NGWD-CHLORINE	969	2,063	(361)	1,500	1,500
1-4-9200-2120	NGWD-OFFICE SUPPLIES	1,345	2,485	727	500	500
1-4-9200-2125	NGWD-MATERIALS & SUPPLIES	5,991	10,178	2,592	6,000	6,000
1-4-9200-2130	NGWD - COMPUTER SUPPLIES	360	5,036	4,453	4,500	4,500
1-4-9200-2140	NGWD - PHOTOCOPIER EXPENSES	662	912	774	1,000	1,000
1-4-9200-2162	NGWD-NEW WATER METER /REPAIRS	1,883	599	1,033	2,000	2,000
1-4-9200-2164	NGWD-WATER MAIN REPAIRS	158,035	159,624	63,879	125,000	140,000
1-4-9200-2166	NGWD-FROZEN LINES SERVICES	841	-	-	1,000	1,000
1-4-9200-2200	NGWD - ACCOUNTING/AUDIT FEES	-	-	-	1,000	-
1-4-9200-2201	NGWD-QMS AUDITING	2,595	-	-	3,500	3,500
1-4-9200-2210	NGWD-LEGAL FEES	2,000	-	-	5,000	5,000
1-4-9200-2223	NGWD-CONSULTING FEES	-	-	4,783	5,000	5,000
1-4-9200-2300	NGWD-ADVERTISING	445	132	1,000	1,000	1,000
1-4-9200-2366	NGWD-BUILDING MTCE/SUPPLIES	462	813	1,088	1,000	1,000
1-4-9200-2368	NGWD-EQUIPMENT MTCE	4,653	8,608	4,490	5,000	5,000
1-4-9200-2370	NGWD-TRUCK LICENCING	-	-	216	1,000	1,000
1-4-9200-2399	NGWD-VEHICLE MTCE	4,111	1,440	961	2,500	2,500
1-4-9200-2400	NGWD-GAS/OIL/DIESEL	9,490	10,356	8,624	5,000	10,000
1-4-9200-2410	NGWD-ASSOC. & MEMBERSHIP FEES	1,061	45	980	500	500
1-4-9200-2540	NGWD-SAMPLING	769	1,788	-	500	500
1-4-9200-3010	NGWD-EQUIPMENT RENTAL	-	-	-	250	250
1-4-9200-3753	NGWD-METER READING	11,973	13,479	13,779	15,000	15,000
1-4-9200-3782	NGWD-CONTRACTED SERVICE RRCA	-	486	-	12,000	-

WATER		AS AT DEC 8/21				
Account Code	Account Description	2019 - ACTUAL VALUES	2020 - ACTUAL VALUES	2021 - ACTUAL VALUES	2021 BUDGET	2022 PROPOSED
EXPENDITURES						
1-4-9200-4010	NGWD-CONTRACTS/CONTRACTED SERVICES	8,652	5,077	928	8,000	8,000
1-4-9200-4100	NGWD-GRASS CUTTING	-	-	712	500	500
1-4-9200-4114	NGWD - LOCATES	-	12,836	9,485	10,000	12,000
1-4-9200-5010	NGWD-GENERAL EXPENSES	185	179	3,410	-	-
1-4-9200-5020	NGWD-BAD DEBT EXPENSE	10	48	2	-	-
1-4-9200-5120	NGWD - SNOW REMOVAL	-	5,449	5,109	5,000	5,000
1-4-9200-7912	NGWD - DEFICIT/OPERATING REPAY 4 YEARS	-	-	-	7,500	-
1-4-9200-7997	NGWD-EMERGENCY PHONE SERVICE	-	-	-	1,500	1,500
1-4-9200-7999	NGWD-BOIL WATER ADVISORY	-	936	-	500	500
1-4-9300-1010	NGWT-WAGES	317,772	293,813	258,119	136,497	298,739
1-4-9300-1015	NGWT - PART TIME WAGES	8,714	3,526	4,455	-	3,182
1-4-9300-1035	NGWT - OVERTIME	56,534	46,413	24,571	40,000	40,000
1-4-9300-1110	NGWT-BENEFITS	90,051	95,481	85,830	48,443	106,045
1-4-9300-1210	NGWT-WSIB CLAIMS PAID	44	5	1,406	-	-
1-4-9300-1225	NGWT-INSURANCE	21,620	23,812	25,288	27,292	32,750
1-4-9300-1505	NGWT-LTD PAYMENTS	(86,162)	2,210	39,514	40,501	19,388
1-4-9300-1506	NGWT-LTD INTEREST PAYMENTS	263	42	-	-	-
1-4-9300-2015	NGWT-MUNICIPAL TAXES	7,195	6,395	10,462	8,800	8,800
1-4-9300-2020	NGWT-HEALTH & SAFETY	1,118	660	-	1,200	1,200
1-4-9300-2021	NGWT-WORK BOOTS & CLOTHING	153	192	-	1,200	700
1-4-9300-2023	NGWT-BILLING OPERATING COSTS	3,634	2,394	1,794	2,500	-
1-4-9300-2025	NGWT-MILEAGE & TRAVEL	296	41	694	-	-
1-4-9300-2035	NGWT-CONFERENCES & WORKSHOPS	6,553	9,888	1,623	9,000	9,000
1-4-9300-2037	NGWT-CERTIFICATE RENEWAL	(140)	1,054	328	1,000	1,000
1-4-9300-2049	NGWT-CELL PHONES	1,892	1,930	1,774	2,500	2,500
1-4-9300-2050	NGWT-TELEPHONE	976	948	768	1,000	1,000
1-4-9300-2051	NGWT-COURIER	803	2,071	1,008	1,000	1,000
1-4-9300-2055	NGWT-ENBRIDGE	10,398	10,102	7,266	8,000	9,000
1-4-9300-2056	NGWT-HYDRO	74,840	60,392	52,980	60,000	65,000
1-4-9300-2100	NGWT-POSTAGE	-	-	-	-	4,100
1-4-9300-2110	NGWT-TOOLS	878	-	-	500	500
1-4-9300-2114	NGWT-CHEMICALS	26,909	26,533	32,777	30,000	30,000
1-4-9300-2115	NGWT-COAGULANT	70,165	47,719	33,189	55,000	55,000
1-4-9300-2116	NGWT-CHLORINE	40,474	17,953	21,409	25,000	25,000
1-4-9300-2120	NGWT-OFFICE SUPPLIES	848	1,374	140	1,500	1,500
1-4-9300-2125	NGWT-MATERIALS & SUPPLIES	9,048	7,607	4,344	10,000	8,000
1-4-9300-2130	NGWT-COMPUTER SUPPLIES	899	1,031	350	4,400	1,400
1-4-9300-2140	NGWT - PHOTOCOPIER EXPENSE	673	915	774	1,000	1,000
1-4-9300-2200	NGWT - ACCOUNTING/AUDIT FEES	-	-	-	2,000	-
1-4-9300-2201	NGWT-QMS AUDITING	1,145	-	-	2,400	2,400
1-4-9300-2210	NGWT-LEGAL FEES	-	-	-	5,000	5,000
1-4-9300-2223	NGWT-CONSULTING FEES	50,371	-	-	5,000	5,000
1-4-9300-2300	NGWT-ADVERTISING	254	-	981	500	500
1-4-9300-2366	NGWT-BUILDING MTCE/SUPPLIES	2,406	2,532	9,229	5,000	5,000
1-4-9300-2368	NGWT-EQUIPMENT MTCE	49,553	54,297	41,111	40,000	40,000
1-4-9300-2370	NGWT - TRUCK LICENSING	288	-	216	-	-
1-4-9300-2400	NGWT-GAS/OIL/DIESEL	626	1,039	297	500	700
1-4-9300-2410	NGWT-ASSOC. & MEMBERSHIP FEES	2,246	469	1,416	1,000	1,000
1-4-9300-2540	NGWT-SAMPLING	16,367	28,124	24,238	23,000	23,000
1-4-9300-3010	NGWT-EQUIPMENT RENTAL	-	-	-	250	250
1-4-9300-3782	NGWT-CONTRACTED SERVICE RRCA	1,722	-	15,858	18,000	-
1-4-9300-4010	NGWT-CONTRACTS/CONTRACTED SERVICES	95,987	4,271	7,246	3,500	3,500
1-4-9300-4013	NGWT-OPERATING MONITORING/ANALYSIS COSTS	-	-	-	1,000	1,000
1-4-9300-4100	NGWT-GRASS CUTTING	-	-	-	500	500
1-4-9300-5010	NGWT-GENERAL EXPENSES	60	-	-	-	-
1-4-9300-5020	NGWT-BAD DEBT EXPENSE	4,937	1,241	328	-	-
1-4-9300-7912	NGWT - DEFICIT/OPERATING REPAY 4 YEARS	-	-	-	7,500	-
1-4-9300-9000	NGWT - TRANSFER TO RESERVES	-	-	-	162,543	-
TOTAL EXPENDITURES		1,262,926	1,316,452	1,434,309	1,822,185	1,614,757
CAPITAL						
1-5-9200-8000	CAPITAL - NGWD - WATER DISTRIBUTION	9,716	164,593	27,716	222,000	422,000
1-5-9300-2065	NGWT - PERMITS & APPROVALS	3,200	-	-	-	-
1-5-9300-2223	NWWT - PROJECT ENGINEERING	170,613	1,343	-	-	-
1-5-9300-4010	NGWT - CONTRACTED SERVICES	63,747	-	-	-	-
1-5-9300-8000	CAPITAL - NGWT - WATER TREATMENT	269,218	39,876	3,980	68,500	137,500
TOTAL CAPITAL		516,494	205,812	31,696	290,500	559,500
TOTAL WATER		(710,356)	(351,737)	(355,300)	-	-
					Includes \$48K for fleet vehicle	

10 YR CAPITAL BUDGET - 2022										
Department: Water Distribution										
Account series 9200										
Project Description	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
Meter Stations (Flow meter)	25,000		100,000		100,000					
Lochiel St. Water Main	155,000									
Replace Water main Tobin St	150,000									
Valve and hydrant replacement	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	
Hydraulic modeling	43,000									
Water meter replaement program	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	
Leak detection system		65,000								
Electronic Logbook Software	9,000									
Total Before Inflation	422,000	105,000	140,000	40,000	140,000	40,000	40,000	40,000	40,000	-
Inflation	1.00	1.02	1.04	1.06	1.08	1.10	1.13	1.15	1.17	1.20
Total with Inflation	422,000	107,100	145,656	42,448	151,541	44,163	45,046	45,947	46,866	-
Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
Reserves										
Grants										
Tax Base										
Long Term Debt										
Water/Waste Water Rates	422,000	107,100	145,656	42,448	151,541	44,163	45,046	45,947	46,866	
Total Funding	422,000	107,100	145,656	42,448	151,541	44,163	45,046	45,947	46,866	-

10 YR CAPITAL BUDGET - 2022										
Department: Water Treatment										
Account series 9300										
Project Description	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
Glen Robertson SCADA upgrade	65,000									
UV Units	7,500									
Wall Mounted CL2 analyzer	7,000									
Clean Glen Robertson well casing	10,000									
Total Before Inflation	89,500	-	-	-	-	-	-	-	-	-
Inflation	1.00	1.02	1.04	1.06	1.08	1.10	1.13	1.15	1.17	1.20
Total with Inflation	89,500	-	-	-	-	-	-	-	-	-
Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
Reserves										
Grants										
Tax Base										
Long Term Debt										
Water/Waste Water Rates	89,500									
Total Funding	89,500	-	-	-	-	-	-	-	-	-

WASTEWATER				AS AT DEC 8/21		
Account Code	Account Description	2019 - ACTUAL VALUES	2020 - ACTUAL VALUES	2021 - ACTUAL VALUES	2021 BUDGET	2022 PROPOSED
REVENUES						
1-3-9300-1001	LAGOON - CWWF FUNDING	(120,822)	-	-	-	-
1-3-9300-4940	SEWER FEES - ALEXANDRIA	(999,678)	(864,907)	(777,028)	(923,251)	(941,716)
1-3-9300-4941	SEWER FEES - MAXVILLE	(179,258)	(163,428)	(149,560)	(165,548)	(168,859)
1-3-9300-4951	WATER/SEWER CONNECTION FEES	(14,000)	(48,000)	(53,750)	(20,000)	(20,000)
1-3-9400-8001	NGS - TRANSFER FROM RESERVES	-	-	-	(135,546)	(65,000)
	TOTAL REVENUES	(1,313,758)	(1,076,335)	(980,338)	(1,244,345)	(1,195,575)
EXPENDITURES						
1-4-9400-1010	NGS - WAGES	158,319	136,168	118,534	181,996	199,159
1-4-9400-1015	NGS - PART-TIME WAGES	5,897	2,496	-	-	2,122
1-4-9400-1035	NGS - OVERTIME	20,463	31,203	17,225	20,000	20,000
1-4-9400-1110	NGS - BENEFITS	51,835	53,540	46,780	96,885	70,696
1-4-9400-1210	NGS - WSIB CLAIMS PAID	59	7	1,875	-	-
1-4-9400-1225	NGS - INSURANCE	28,826	31,749	33,717	33,083	39,700
1-4-9400-1505	NGS - LTD PAYMENTS	6,896	2,490	-	124,005	-
1-4-9400-1515	NGS - LTD WETLANDS	5,739	5,031	23,480	26,640	26,640
1-4-9400-2015	NGS - MUNICIPAL TAXES	15,709	7,341	12,395	8,000	8,000
1-4-9400-2020	NGS - HEALTH & SAFETY	1,029	1,337	314	3,000	2,000
1-4-9400-2021	NGS - WORK BOOTS & CLOTHING	1,422	2,410	2,031	2,100	425
1-4-9400-2023	NGS - BILLING OPERATING COSTS	4,111	3,414	2,391	3,200	-
1-4-9400-2025	NGS - MILEAGE & TRAVEL	231	-	694	-	-
1-4-9400-2026	NGS - MEETING ATTENDANCE	-	108	-	-	-
1-4-9400-2027	NGS - INSURANCE CLAIMS	7,837	-	-	10,000	10,000
1-4-9400-2035	NGS - CONFERENCE & WORKSHOPS	7,438	6,026	5,224	9,000	9,000
1-4-9400-2037	NGS - LICENSE RENEWAL	306	2,585	390	1,000	1,000
1-4-9400-2038	NGS - CERT OF APPROV & PERMITS	14,487	3,000	100	-	-
1-4-9400-2049	NGS - CELL PHONES	2,503	1,915	1,779	2,500	2,500
1-4-9400-2050	NGS - TELEPHONE	3,797	4,304	3,649	3,000	4,000
1-4-9400-2051	NGS - COURIER	572	412	338	700	700
1-4-9400-2056	NGS - HYDRO	87,408	70,393	75,427	70,000	75,000
1-4-9400-2100	NGS-POSTAGE	-	-	-	-	4,100
1-4-9400-2110	NGS - TOOLS	1,194	438	1,011	1,000	1,000
1-4-9400-2114	NGS - CHEMICALS	3,402	4,536	3,718	5,000	5,000
1-4-9400-2115	NGS - COAGULENT	21,437	48,393	53,644	32,000	47,000
1-4-9400-2116	NGS - CHLORINE	53,628	21,096	-	30,000	30,000
1-4-9400-2120	NGS - OFFICE SUPPLIES	20	825	1,930	400	400
1-4-9400-2125	NGS - MATERIALS/SUPPLIES	5,623	15,245	1,404	7,500	7,500
1-4-9400-2130	NGS - COMPUTER SUPPLIES	1,019	1,178	2,600	1,000	1,000
1-4-9400-2140	NGS - PHOTOCOPIER EXPENSE	935	1,152	1,097	1,000	1,000
1-4-9400-2163	NGS - SEWER LINE REPAIRS	31,798	72,001	93,780	40,000	50,000
1-4-9400-2200	NGS - ACCOUNTING/AUDIT FEES	-	-	-	1,000	1,000
1-4-9400-2210	NGS - LEGAL FEES	-	-	-	5,000	5,000
1-4-9400-2223	NGS - CONSULTING FEES	41,576	7,192	20,367	15,000	15,000
1-4-9400-2300	NGS-ADVERTISING	121	179	515	500	500
1-4-9400-2366	NGS-BUILDING MTCE/SUPPLIES	5,770	4,208	5,832	10,000	10,000
1-4-9400-2368	NGS-EQUIPMENT MTCE	31,564	47,638	42,190	40,000	40,000
1-4-9400-2369	NGS-LAGOON MTCE	9,090	1,033	1,306	5,000	5,000
1-4-9400-2370	NGS-TRUCK LICENCING	192	-	288	250	250
1-4-9400-2399	NGS-VEHICLE MTCE	1,484	2,858	3,600	3,000	3,000
1-4-9400-2400	NGS-GAS/DIESEL/OIL	12,220	9,637	7,322	10,000	10,000
1-4-9400-2410	NGS-ASSOC. & MEMBERSHIP FEES	-	90	333	500	500
1-4-9400-2540	NGS-SAMPLING	24,011	21,055	20,581	20,000	23,000
1-4-9400-3010	NGS-EQUIPMENT RENTAL- EOS RENTAL	465	-	102	250	250
1-4-9400-3753	NGS - METER READING	-	-	2,560	-	-
1-4-9400-4010	NGS-CONTRACTS/CONTRACTED SERVICES	7,806	8,113	2,487	7,000	7,000
1-4-9400-4016	NGS - SUMP PUMP PROGRAM	-	-	-	5,000	-
1-4-9400-4100	NGS-GRASS CUTTING	-	-	-	1,000	1,000
1-4-9400-4114	NGS - LOCATES	-	5,667	9,883	7,500	10,000
1-4-9400-5010	NGS-GENERAL EXPENSES	53	70	-	1,000	1,000
1-4-9400-5020	NGS-BAD DEBT EXPENSE	3,502	346	194	-	-
1-4-9400-5120	NGS - SNOW REMOVAL	-	4,587	6,136	4,500	4,500
1-4-9400-7911	NGS-RECOVERABLE SERVICES & REPAIRS	(1)	-	-	-	-
1-4-9400-9000	NGS-TRANSFER TO RESERVES	-	-	-	40,836	47,075
	TOTAL EXPENDITURES	681,793	643,466	629,223	890,345	802,017
CAPITAL						
1-5-9400-8000	CAPITAL - NGS - SEWAGE	611,467	101,033	184,289	354,000	393,558
	TOTAL CAPITAL	611,467	101,033	184,289	354,000	393,558
	TOTAL WASTEWATER	(20,498)	(331,836)	(166,826)	-	-

10 YR CAPITAL BUDGET - 2022										
Department: Wastewater										
9400 account series										
Project Description	2022	2023	2024	2025	2026	2027	2028	2029	2030	2031
Sewer flushing and cctv		25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000
sewer relining		135,000	60,000		50,000	50,000			50,000	50,000
Pumping needs study	34,000									
Collection flow testing	34,000									
Wastewater hydraulic model (Alexandria and Maxville)	73,558									
Lagoon berm maintenance (carried from 2019)										
SCADA for Bishop station	65,000									
SCADA for Maxville Main Station		65,000								
SCADA for Sandfield Station			65,000							
SCADA for Leroux Station				65,000						
SCADA for Manor Station					65,000					
Bishop Street Pumping Station Piping		65,000								
Pump upgrade Maxville main station		25,000								
Maxville Main station grating replacement										
Sewage pumps x 2 (from 2019)	17,000									
Maxville Manor pump and controller upgrade	25,000									
Geotube removal	35,000									
Sludge removal Cell B Alexandria lagoon										
Sludge removal Cell B Phase 2 Alexandria lagoon	110,000									
Sludge removal Maxville Lagoo (technology to be determined)		100,000								
Fuel Tank at Alexandria Main Pumping Station										
Total Before Inflation	393,558	415,000	150,000	90,000	140,000	75,000	25,000	25,000	75,000	75,000
Inflation	1.00	1.02	1.04	1.06	1.08	1.10	1.13	1.15	1.17	1.20
Total with Inflation	393,558	423,300	156,060	95,509	151,541	82,806	28,154	28,717	87,874	89,632
Funding Sources	2022	2023	2024	2025	2026	2027	2028	2029	2031	2031
Reserves										
Grants	65,000									
Tax Base										
Long Term Debt										
Water/Waste Water Rates	328,558	423,300	156,060	95,509	151,541	82,806	28,154	28,717	87,874	89,632
Total Funding	393,558	423,300	156,060	95,509	151,541	82,806	28,154	28,717	87,874	89,632