

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

Regular Meeting of Council

**Monday Sept 25, 2017 at 7:00 p.m. – Council Chambers
102 Derby Street West, Alexandria, Ontario K0C 1A0**

Draft Agenda

THE MEETING WILL OPEN WITH THE CANADIAN NATIONAL ANTHEM

1. ACCEPT THE AGENDA (Additions/Deletions) ® (Carma)
2. DECLARATIONS OF CONFLICTS OF INTEREST
3. ADOPTION OF PREVIOUS MINUTES ® (Jacques)
 - a) Regular Meeting of Council – September 11, 2017
 - b) Special Meeting of Council – September 25, 2017
4. DELEGATION(S)
5. COMMITTEE RECOMMENDATIONS
6. CAO/CLERK'S DEPARTMENT - Daniel Gagnon, CAO/Clerk
 - a) Verbal update – Taxation issues
7. COMMUNITY SERVICES DEPARTMENT –
Anne Leduc, Director of Recreation/Community Services
 - a) Approval of nomination of the Arts, Culture & Heritage Committee for the Lieutenant Governor's Ontario Heritage Awards ® (Jeff)
 - b) Capital Budget Item – Holiday decorations in hamlets ® (Michel)
8. TREASURY DEPARTMENT - Johanna Levac, Treasurer
 - a) Audit Services – Appoint Auditing Firm – 2017 -2020 ® (Carma)
 - b) Budget vs. Actual – Operating Update ® (Jacques)
9. PLANNING/BUILDING & BY-LAW ENFORCEMENT DEPARTMENT -
Gerry Murphy, CBO/Senior By-law Enforcement Officer/Planning Manager
 - a) Minor Variance 15-2017 ® (Brian)
10. FIRE DEPARTMENT – Patrick Gauthier, North Glengarry Fire Chief
11. PUBLIC WORKS DEPARTMENT – Ryan Morton, Director of Public Works
12. CORRESPONDENCE
 - a) Public Meeting of Planning Minutes – March 27, 2017
 - b) Planning Committee Minutes – March 27, 2017
 - c) Public Meeting of Planning Minutes – June 26, 2017
 - d) Planning Committee Minutes – June 26, 2017
 - e) Public Works Advisory Committee Minutes – July 17, 2017
 - f) Public Works Advisory Committee Minutes – August 21, 2017
13. NEW BUSINESS

14. NOTICE OF MOTION

Next Regular Public Meeting of Council

Monday October 13, 2017 at 7:00 p.m. at the Centre Sandfield Centre, 102 Derby Street West, Alexandria, Ontario.

Note: Meeting are subject to change or cancellation.

15. QUESTION PERIOD (limit of one question per person and subsequent question will be at the discretion of the Mayor/Chair).

16. CLOSED SESSION BUSINESS

Various employment issues and human resource levels in the treasury and municipal administration departments. (as this matter deal with personal matters about an identifiable individual, including municipal or local board employees they may be discussed in closed session under sections 239 (2)(b) of the *Ontario Municipal Act*);

And adopt the minutes of the Municipal Council “In Camera” session meeting of September 11, 2017 and September 21, 2017.

17. CONFIRMING BY-LAW

a) By-law 41-2017 ® (Brian)

18. ADJOURN ® (Jacques)

Section 1

ACCEPT THE AGENDA

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: September 25, 2017

MOVED BY: _____

SECONDED BY: _____

That the Council of the Township of North Glengarry accepts the agenda of the Regular Meeting of Council on Monday September 25, 2017.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

YEA

NEA

Deputy Mayor: Jamie MacDonald

Councillor: Jacques Massie

Councillor: Brian Caddell

Councillor: Jeff Manley

Councillor: Michel Depratto

Councillor: Carma Williams

Mayor: Chris McDonell

Section 1

Section 2

DECLARATIONS OF CONFLICTS OF INTEREST

Section 3

ADOPTION OF PREVIOUS

MINUTES

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: September 25, 2017

MOVED BY: _____

SECONDED BY: _____

That the minutes of the following meetings be adopted as circulated.

Regular Meeting of Council – September 11, 2017

Special Meeting of Council – September 25, 2017

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

YEA

NEA

Deputy Mayor: Jamie MacDonald

Councillor: Jacques Massie

Councillor: Brian Caddell

Councillor: Jeff Manley

Councillor: Michel Depratto

Councillor: Carma Williams

Mayor: Chris McDonell

Section 3

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

REGULAR MEETING OF COUNCIL

**Monday September 11, 2017 at 7:00 p.m. – Council Chambers
102 Derby Street West, Alexandria, On K0C 1A0**

A Regular meeting of the Municipal Council was held on September 11, 2017 at 7:00 p.m., with Mayor Chris McDonnell presiding.

PRESENT: **Deputy Mayor** - Jamie MacDonald
Councillor at Large – Jacques Massie
Councillor (Lochiel Ward) – Brian Caddell
Councillor (Kenyon Ward) – Jeff Manley
Councillor (Alexandria Ward) – Michel Depratto
Councillor (Maxville Ward) – Carma Williams

ALSO PRESENT: **CAO** – Daniel Gagnon
Director of Community Services – Anne Leduc
Economic Development & Communications Officer – Tara Kirkpatrick

1. **DECLARATIONS OF CONFLICTS OF INTEREST**
2. **ACCEPT THE AGENDA**

Resolution No. 1

Moved by: Carma Williams

Seconded by: Michel Depratto

That the Council of the Township of North Glengarry accepts the agenda of the Regular Meeting of Council on Monday September 11, 2017 as amended.

Carried

Additions to the Agenda

- 6(c) **Daisy Group Contract Extension**
- 6(d) **Legion Flag**
- 16 **Project Management Options for Water Project**

3. **ADOPTION OF PREVIOUS MINUTES**

Resolution No. 2

Moved by: Jamie MacDonald

Seconded by: Carma Williams

That the minutes of the following meeting be adopted as circulated.

Regular Meeting of Council – August 21, 2017

Carried

4. **DELEGATION(S)**

- a) **SDG Chapter of the Ontario Woodlot Association – Elaine Kennedy**

Elaine Kennedy from SDG Chapter of the Ontario Woodlot Association presented information to council on their activities and an educational forum being planned for later in the fall of 2017.

5. COMMITTEE RECOMMENDATIONS

6. CAO/CLERK'S DEPARTMENT - Daniel Gagnon, CAO/Clerk

a) Award Engineering Contract re. Maxville water project

Resolution No. 3

Moved by: Jacques Massie

Seconded by: Jeff Manley

That the CAO report re. Maxville Water Project – Engineering Services be received

And that the negotiation method of the township's procurement policy be used to award a contract to CH2M Hill and JL Richards at an upset cost of \$113,631 and that

The Mayor and CAO be authorized to execute any documents needed to implement this direction.

Carried

Action – DG/RM/AL

b) By-law 39-2017 Garage on Municipal Property Part Lot 7 Mill Square

Resolution No. 4

Moved by: Michel Depratto

Seconded by: Carma Williams

THAT the Council of the Township of North Glengarry receives the Staff Report re. Garage on Municipal Property – Part Lot 7 Mill Square; and

THAT by-law 39-2017 to authorize the settlement agreement with the owner of the property at 2 Ottawa Ave and; that

The garage on municipal land, part lot 7 Mill Square be deemed surplus to the needs of the municipality and; that

The Mayor and CAO be authorized to execute any documents needed to implement this direction and; that

That Council adopt by-law 39-2017 and that By-law be read a first, second, third time and enacted in Open Council this 11th day of September, 2017.

Carried

Action – DG/RM

c) Daisy Group Contract Extension

Resolution No. 5

Moved by: Jamie MacDonald

Seconded by: Carma Williams

That the contract for lobbying and communications with the Daisy Group Ltd be extended to October 19th at the existing rate of \$6,000/month plus expenses.

Carried

Action – DG/AL

d) Legion Flag

Resolution No. 6

Moved by: Jeff Manley

Seconded by: Brian Caddell

That the letter from the Alexandria Legion be received and that

The Township of North Glengarry fly the Legion flag on a flagpole at the Township Office to commemorate Legion week September 15th to 22nd.

Carried

Action - DG

7. COMMUNITY SERVICES DEPARTMENT - Anne Leduc, Director Community Services

a) Vacancy on the Arts, Culture and Heritage Committee

Resolution No. 7

Moved by: Carma Williams

Seconded by: Michel Depratto

THAT the Council of the Township of North Glengarry receives the Staff Report on the Vacancy on the Arts, Culture and Heritage Committee; and

THAT Council defers the appointment of a new member until after the 2018 Committee nominations following the election.

Carried

Action – AL

b) Community Improvement Plan Application Request – 11 Mill Square

Resolution No. 8

Moved by: Jamie MacDonald

Seconded by: Carma Williams

That Council accepts the staff report on the Community Improvement Plan application for 11 Mill Square; and

That Council approves the application for a Financial Incentive Program Grant Program B (Building Improvement and Infill Grant) in the amount of up to \$7,500; a Program E (Building Permit Fee Grant) up to a maximum of \$750, with the possibility of a Planning Fee Grant of \$500 pending Council approval of a future CIP amendment; Program F (Tax Increment Grant).

Carried

Action – TK/AL

c) Community Improvement Plan Application Request – 33 Main St N

Resolution No. 9

Moved by: Jeff Manley

Seconded by: Brian Caddell

THAT Council accepts the staff report on the Community Improvement Plan application for 33 Main Street North, Alexandria; and

THAT Council approves the application for a Financial Incentive Program Grant Program A (Planning and Design Grant) of \$31.64; Program B (Building Improvement and Infill Grant) in

the amount of up to \$7,500; Program C (Civic Address Signage Grant) of up to \$75; Program E (Building Permit Fee Grant) up to a maximum of \$750, with the possibility of a Planning Fee Grant of \$500 pending Council approval of a future CIP amendment; Program F (Tax Increment Grant) and Program G (Municipal Loan Program) of between \$5,000 and \$10,000.

Carried

Action – TK/AL

d) Key Information Report – Economic Development Activities

The Director of Community Services briefed council on the Economic Development Activities.

8. TREASURY DEPARTMENT – Johanna Levac, Treasurer

9. PLANNING/BUILDING & BY-LAW ENFORCEMENT DEPARTMENT -
Gerry Murphy Chief Building Official/Senior By-law Enforcement Officer/Planning Manager

a) By-law 38-2017 – Road Widening

Resolution No. 10

Moved by: Jacques Massie

Seconded by: Jeff Manley

That Council of the Township of North Glengarry hereby adopt by-law 38-2017 being a by-law to dedicate certain lands for road widening purposes and that by-law 38-2017 be read a first, second and third time and enacted in Open Council this 11th day of September 2017.

Carried

Action - CL

10. FIRE DEPARTMENT – Patrick Gauthier, North Glengarry Fire Chief

a) Award contract for Station 1 Pumper/Tanker truck

Resolution No. 11

Moved by: Brian Caddell

Seconded by: Jeff Manley

That North Glengarry Council pass a resolution authorizing the Fire Department to award the purchase of the Station 1 Pumper/Tanker truck to Battleshield Industries for the respective amount identified in the submission,

AND FURTHER, that the replaced equipment is declared surplus upon receipt of the new vehicle;

AND FURTHER, that the Fire Department is authorized to tender the sale of the surplus equipment via auction, local tender, online auction or other means as deemed most beneficial to the Township.

Carried

Action – PG/AL

11. PUBLIC WORKS DEPARTMENT – Ryan Morton, Director of Public Works

a) Tile Drainage Loan Application

Resolution No. 12

Moved by: Jeff Manley

Seconded by: Brian Caddell

That the Council of the Township of North Glengarry approve the tile drainage loan application for Roll # 011-009-25000 for the amount of \$50,000.00.

Carried

Action – MB/AL

b) Equipment Lease for RARE

Resolution No. 13

Moved by: Michel Depratto

Seconded by: Carma Williams

That the Council of the Township of North Glengarry authorizes the Public Works Department to execute a lease agreement with Sontrac Equipment as per the details attached to this report.

Carried

Action – RM/AL

c) Lagoon Upgrade Design Services

Resolution No. 14

Moved by: Jamie MacDonald

Seconded by: Carma Williams

THAT, the Council of the Township of North Glengarry authorizes the CAO/Clerk and the Mayor to enter in to an agreement with AECOM Canada Ltd in the amount of \$466,004 excluding HST;

AND FURTHER, that the Township's direct costs of \$149,585 be pre-approved in the 2018 capital budget and funded directly from the water and sewer rates along with any other necessary budgetary requirements for this project;

AND FURTHER, that the consideration of financing the Township's direct costs is deferred to a later date;

AND FURTHER, that the Public Works Department is authorized to incur additional costs or issue scope changes in order to ensure that the project remains on schedule and the necessary work is completed should something unforeseen arise.

Carried

Action – RM/AL

d) OCIF Funding Top-up

Resolution No. 15

Moved by: Jamie MacDonald

Seconded by: Carma Williams

THAT, the Council of the Township of North Glengarry authorizes the Public Works Department to submit the Creek Rd. Bridge replacement as the candidate for the 2017 OCIF top-up funding program.

Carried

Action – RM

12. CORRESPONDENCE

- a) City of Kawartha Lakes – Farm House Severances
- b) Arts, Culture and Heritage Advisory Committee Minutes – June 14, 2017
- c) Recreation Advisory Committee Minutes – July 18, 2017
- d) Glengarry Sports Palace Minutes – July 18, 2017
- e) CIP Approvals Committee Minutes – July 31, 2017
- f) Recreation Advisory Committee Minutes – August 22, 2017

13. NEW BUSINESS

14. NOTICE OF MOTION - Next Meeting of Council, September 25, 2017.

15. QUESTION PERIOD

16. CLOSED SESSION BUSINESS

Resolution No. 16

Moved by: Jeff Manley

Seconded by: Jacques Massie

Proceed "In Camera" Session,

That the Council of the Township of North Glengarry proceeds in Camera under Section 239 (2) of the *Ontario Municipal Act* at 8:17 p.m., in order to address,

Review of process related to a new OPP detachment building (as this matter deal with a proposed or pending acquisition or disposition of land by the municipality or local board they may be discussed in closed session under sections 239 (2)(c) of the *Ontario Municipal Act*);

Project Management Options for Water Project (as this matter deal with personal matters about an identifiable individual, including municipal or local board employees they may be discussed in closed session under sections 239 (2)(b) of the *Ontario Municipal Act*);

Taxation Discrepancies Corrections (as this matter deal with advice that is subject to solicitor-client privilege, including communications necessary for that purpose they may be discussed in closed session under sections 239 (2)(f) of the *Ontario Municipal Act*);

And adopt the minutes of the Municipal Council "In Camera" session meeting of August 21, 2017.

Carried

Resolution No. 17

Moved by: Jacques Massie

Seconded by: Jeff Manley

That we return to the Regular Meeting of Council at 8:50 p.m.

Carried

17. CONFIRMING BY-LAW

a) **By-law 40-2017**

Resolution No. 18

Moved by: Brian Caddell

Seconded by: Jeff Manley

That the Council of the Township of North Glengarry receive By-law 40-2017; and

That Council adopt by-law 40-2017 being a by-law to adopt, confirm and ratify matters dealt with by Resolution and that By-law 40-2017 be read a first, second, third time and enacted in Open Council this 11th day of September, 2017.

Carried

18. ADJOURNMENT

Resolution No. 19

Moved by: Jacques Massie

Seconded by: Jeff Manley

There being no further business to discuss, the meeting was adjourned at 8:51 p.m.

Carried

Daniel Gagnon – CAO/Clerk

Mayor / Deputy Mayor

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

SPECIAL MEETING OF COUNCIL

**Thursday September 21, 2017 at 10:00 a.m. – Council Chamber
102 Derby Street West, Alexandria, On K0C 1A0**

A Special meeting of the Municipal Council was held on September 21, 2017 at 10:00 a.m., with Deputy Mayor Jamie MacDonald presiding.

PRESENT: Councillor at Large – Jacques Massie
Councillor (Lochiel Ward) – Brian Caddell
Councillor (Kenyon Ward) – Jeff Manley
Councillor (Alexandria Ward) – Michel Depratto
Councillor (Maxville Ward) – Carma Williams

ALSO PRESENT: CAO – Daniel Gagnon
Treasurer – Annie Levac

REGRETS: Mayor Chris McDonell

1. DECLARATIONS OF CONFLICTS OF INTEREST
2. ACCEPT THE AGENDA

Resolution No. 1

Moved by: Jeff Manley

Seconded by: Brian Caddell

That the Council of the Township of North Glengarry accepts the agenda of the Special Meeting of Council on Thursday September 21, 2017.

Carried

3. ADOPTION OF PREVIOUS MINUTES
4. DELEGATION(S)
5. COMMITTEE RECOMMENDATIONS
6. CAO/CLERK'S DEPARTMENT - Daniel Gagnon, CAO/Clerk
7. COMMUNITY SERVICES DEPARTMENT - Anne Leduc, Director Community Services
8. TREASURY DEPARTMENT – Johanna Levac, Treasurer
9. PLANNING/BUILDING & BY-LAW ENFORCEMENT DEPARTMENT -
Gerry Murphy Chief Building Official/Senior By-law Enforcement Officer/Planning Manager
10. FIRE DEPARTMENT – Patrick Gauthier, North Glengarry Fire Chief
11. PUBLIC WORKS DEPARTMENT – Ryan Morton, Director of Public Works
12. CORRESPONDENCE
13. NEW BUSINESS

- 14. NOTICE OF MOTION - Next Meeting of Council, September 25, 2017.
- 15. QUESTION PERIOD
- 16. CLOSED SESSION BUSINESS

Resolution No. 2

Moved by: Jeff Manley

Seconded by: Brian Caddell

Proceed "In Camera" Session,

That the Council of the Township of North Glengarry proceeds in Camera under Section 239 (2) of the *Ontario Municipal Act* at 10:01 a.m., in order to address,

Various employment issues and human resource levels in the treasury and municipal administration departments. (as this matter deal with personal matters about an identifiable individual, including municipal or local board employees they may be discussed in closed session under sections 239 (2)(b) of the *Ontario Municipal Act*);

Carried

Resolution No. 3

Moved by: Michel Depratto

Seconded by: Carma Williams

That we return to the Special Meeting of Council at 11L09 a.m.

Carried

17. CONFIRMING BY-LAW

18. ADJOURNMENT

Resolution No. 4

Moved by: Michel Depratto

Seconded by: Carma Williams

There being no further business to discuss, the meeting was adjourned at 11:10 a.m.

Carried

Daniel Gagnon – CAO/Clerk

Mayor / Deputy Mayor

Section 4

DELEGATION

Section 5

COMMITTEE

RECOMMENDATIONS

Section 6

CAO/CLERK'S

DEPARTMENT

Daniel Gagnon

Section 7

COMMUNITY SERVICES

DEPARTMENT

Anne Leduc

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: September 25, 2017

MOVED BY: _____

SECONDED BY: _____

THAT the Staff report on the Approval of nomination of the Arts, Culture and Heritage Committee for the Lieutenant Governor's Ontario Heritage Awards be received;

THAT the Council of the Township of North Glengarry endorse by a motion the nomination for the Lieutenant Governor's Ontario Heritage Awards for the Arts, Culture and Heritage Committee;

AND FURTHER THAT the Council of the Township of North Glengarry be kept informed and updated on the status of the nomination.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

Deputy Mayor: Jamie MacDonald

Councillor: Jacques Massie

Councillor: Brian Caddell

Councillor: Jeff Manley

Councillor: Michel Depratto

Councillor: Carma Williams

Mayor: Chris McDonell

YEA

NEA

Section 7 Item a

TOWNSHIP OF NORTH GLENGARRY**STAFF REPORT**

Date: September 25, 2017
To: Council
From: Anne Leduc, Director of Community Services



Approved: Daniel Gagnon, CAO/Clerk

Re: Approval of nomination of the Arts, Culture and Heritage Committee for the Lieutenant Governor's Ontario Heritage Awards.

BACKGROUND

The Lieutenant Governor's Ontario Heritage Awards, administered by the Ontario Heritage Trust, are prestigious awards that recognize exceptional contributions to heritage conservation, environmental sustainability and biodiversity, and cultural and natural heritage. These awards are presented annually at a ceremony at Queen's Park in Toronto, and are given for:

- Youth Achievement
- Lifetime Achievement
- Community Leadership
- Excellence in Conservation

The Community Leadership stream celebrates, amongst others, the educating, commemorating and interpreting of community heritage through:

- publications
- websites
- exhibits
- brochures
- public programming

Nominations must be endorsed by a motion of a municipal council, regional council, First Nation band council or Métis community council. Recipients are invited to a ceremony in late February at the Ontario legislature to receive their awards from Ontario's Lieutenant Governor and the Ontario Heritage Trust's Chairman.

Upon receipt of Council's endorsement, staff will complete the following actions:

- submit the nomination to the Ontario Heritage Trust for the Arts, Culture and Heritage Committee on its outstanding work on the Glengarry Routes Heritage Tour Brochure;
- inform the Arts, Culture and Heritage Committee of their nomination;
- if successful, work with the Council of the Township of North Glengarry to schedule the award presentation and inform the Ontario Heritage Trust accordingly.

FINANCIAL DETAILS

There are no financial implications for this nomination.

RECOMMENDATION:

THAT the staff report on the Approval of nomination of the Arts, Culture and Heritage Committee for the Lieutenant Governor's Ontario Heritage Awards be received;

THAT the Council of the Township of North Glengarry endorse by a motion the nomination for the Lieutenant Governor's Ontario Heritage Awards for the Arts, Culture and Heritage Committee;

AND FURTHER THAT the Council of the Township of North Glengarry be kept informed and updated on the status of the nomination.

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: September 25, 2017

MOVED BY: _____

SECONDED BY: _____

THAT the staff report on Capital Budget Item – Holiday decorations in the hamlets be received;

THAT the Council of the Township of North Glengarry pre-approves the 2018 Capital expenditure in the amount of \$3,000 to produce the 5 snowflakes.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

YEA

NEA

Deputy Mayor: Jamie MacDonald

Councillor: Jacques Massie

Councillor: Brian Caddell

Councillor: Jeff Manley

Councillor: Michel Depratto

Councillor: Carma Williams

Mayor: Chris McDonell

Section 7 Item b

7(b)

TOWNSHIP OF NORTH GLENGARRY

STAFF REPORT

Date: September 25, 2017
To: Council
From: Anne Leduc, Director of Community Services



Approved: Daniel Gagnon, CAO/Clerk

Re: Capital Budget Item - Snowflakes

BACKGROUND

Council approved a capital expenditure of \$15,000 in the 2016 Economic Development Capital Budget to produce LED snowflakes for the Township of North Glengarry. A local artisan, Mr. Alain Belanger, was employed to create the LED snowflakes at the quoted cost of \$500 each for a total of 30 LED snowflakes. 19 LED snowflakes were produced and installed on the 19 electrified poles in the Alexandria core at the start of the 2016 Holiday season. The balance of the snowflakes produced were stored in the Public Works building on Lochiel.

In December 2016, the artisan advised staff that he had underestimated the cost of materials and that we should expect an increase in the costs moving forward. Mr. Belanger sent out a request for quotes for the materials and has quoted a cost of \$600 per snowflake.

When looking at comparables to purchase similar snowflakes from commercial-grade lighting suppliers, the costs vary between \$750 US to \$800 US plus shipping depending on the quantity (and quality) purchased.

During the 2017 budget exercise Council approved a Capital Budget of \$15,000 to produce additional snowflakes for the hamlets. An additional sum of \$5,000 was set aside to electrify poles in the hamlets. This type of request must go through Ontario Hydro and the process to obtain permission took nearly one year. Due to the length in time to obtain approval to proceed with the work, a decision was made to electrify 41 poles in Apple Hill, Glen Robertson, Dalkeith, and Dunvegan for which the total cost was \$8919 which is a cost overrun of \$3919. We now have 60 electrified poles including the ones in Alexandria.

This year, the artisan had material left from the 2016 production to 2 snowflakes at the 2016 price of \$500. With \$14,000 remaining only 23 snowflakes will be produced in addition to those

two. In all, at the end of 2017, we will have 55 snowflakes and be short 5 snowflakes to cover the 41 electrified posts in the hamlets.

In an effort to complete this project in 2017, we are requesting a Capital pre-approval of \$3,000 to be included as part of the 2018 Economic Development Capital Budget requests to produce the shortfall of 5 units.

FINANCIAL DETAILS

\$3,000 added as a pre-approved capital expenditure in the 2018 Economic Development Capital Budget.

RECOMMENDATION:

THAT the staff report on Capital Budget Item – Snowflakes be received;

THAT the Council of the Township of North Glengarry pre-approves the 2018 Capital expenditure in the amount of \$3,000 to produce the 5 snowflakes.

Section 8

TREASURY DEPARTMENT

Johanna Levac

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: September 25, 2017

MOVED BY: _____

SECONDED BY: _____

THAT Welch LLP be appointed as the municipal auditing firm and the audit tender be awarded for a four year period for both the Township of North Glengarry and the Glengarry Sports Palace as follows:

- Total Fee – Audit 2017 Fiscal Year - \$23,000.00 plus HST
- Total Fee – Audit 2018 Fiscal Year - \$23,250.00 plus HST
- Total Fee – Audit 2019 Fiscal Year - \$23,500.00 plus HST
- Total Fee – Audit 2020 Fiscal Year - \$23,750.00 plus HST

The fee will include the following:

- The audit of the consolidated financial statements of the Township of North Glengarry
- The audit of the financial statements of the Glengarry Sports Palace
- Complete financial statements as required by the Province and PSAB
- Post-audit report to Council (Management letter)
- The preparation and submission of the Financial Information Return (FIR).

Carried	Defeated	Deferred
_____	_____	_____

MAYOR / DEPUTY MAYOR

	YEA	NEA
Deputy Mayor: Jamie MacDonald	_____	_____
Councillor: Jacques Massie	_____	_____
Councillor: Brian Caddell	_____	_____
Councillor: Jeff Manley	_____	_____
Councillor: Michel Depratto	_____	_____
Councillor: Carma Williams	_____	_____
Mayor: Chris McDonell	_____	_____

Section 8 Item a


8(a)


TOWNSHIP OF NORTH GLENGARRY

STAFF REPORT

Date: September 25, 2017

To: Mayor and Council Members

From: 
 Johanna Levac (Annie) Treasurer


 Daniel Gagnon
 CAO/Clerk

Re: Audit Services - Appoint Auditing Firm - 2017 - 2020

Discussion: An RFP for Audit Services for the Township of North Glengarry was advertized, reviewed and evaluated which resulted as follows:

Auditing Firm	Score
Welch LLP	90
BDO Canada LLP	84
CKDM LLP	73

Recommendation: That Welch LLP be appointed as the municipal auditing firm and the audit tender be awarded for a four year period for both the Township of North Glengarry and the Glengarry Sports Palace as follows:

Total Fee – Audit 2017 Fiscal Year - \$23,000.00 plus HST
 Total Fee – Audit 2018 Fiscal Year - \$23,250.00 plus HST
 Total Fee – Audit 2019 Fiscal Year - \$23,500.00 plus HST
 Total Fee – Audit 2020 Fiscal Year - \$23,750.00 plus HST

The fee will include the following:

- The audit of the consolidated financial statements of the Township of North Glengarry.
- The audit of the financial statements of the Glengarry Sports Palace.
- Complete financial statements as required by the Province and PSAB.
- Post-audit report to Council (Management letter).
- The preparation and submission of the Financial Information Return (FIR).

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: September 25, 2017

MOVED BY: _____

SECONDED BY: _____

That the “Budget Versus Actual – Operating Update” report is presented to Council for information purposes only.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

Deputy Mayor: Jamie MacDonald

Councillor: Jacques Massie

Councillor: Brian Caddell

Councillor: Jeff Manley

Councillor: Michel Depratto

Councillor: Carma Williams

Mayor: Chris McDonell

YEA

NEA

Section 8 Item b


TOWNSHIP OF NORTH GLENGARRY

STAFF REPORT

Date: September 25, 2017

To: Mayor and Council

From: 
Johanna Levac (Annie) Treasurer


Daniel Gagnon
CAO/Clerk

Re: Budget Versus Actual – Operating Update

Discussion: To provide the budget vs actual from January 1st, 2017 to September 15, 2017.

The attached operating budget reports are being reviewed with the department heads on an on-going basis for accuracy. The detailed operating costs and the capital projects are reviewed at the regular committee meetings which are held on a regular basis. The overall revenues are on target as well as the overall expenses. I have highlighted areas for your review which are attached to this report.

Recommendation: That the “Budget Versus Actual – Operating Update” report is presented to council for information purposes only.

2017 Budget vs Actual Revenues - OPERATING
As at September 15, 2017

Section	REVENUE Budget Operating	REVENUE Actual Operating Received	REVENUE Dollar surplus (deficit)	Red Flag	Variance % Received	
1	71,900	51,412	-20,488		72	
2	300,000	266,262	-33,738		89	
3	2,326,900	1,745,175	-581,725		75	<i>final OMPF payment receivable October 2017</i>
4	380,513	199,329	-181,184		52	<i>Federal Gas Tax Instalment receivable 155,831</i>
5	232,381	0	-232,381		0	<i>see municipal drain revenues below</i>
6	87,324	73,476	-13,848		84	
7	20,000	3,410	-16,590		17	
8	0	3,750	3,750			<i>wage subsidy</i>
9	77,500	56,851	-20,649		73	
10	148,000	92,613	-55,387		63	
11	18,000	14,922	-3,078		83	
12	28,500	28,374	-126		100	
13	24,315	15,987	-8,328		66	
14	527,051	531,273	4,222		101	
15	820,500	795,889	-24,611		97	
16	776,023	680,027	-95,996		88	
17	143,000	47,469	-95,531		33	<i>receivable 2nd, 3rd & 4th inst. Stewardship Ontario</i>
18	232,500	130,742	-101,758		56	<i>ice rentals Oct - Dec 2017 receivable</i>
19	54,250	36,471	-17,779		67	
20	97,171	78,965	-18,206		81	
21	55,000	51,961	-3,039		94	
22	380,019	26,553	-353,466		7	
23	300	0	-300		0	
24	91,250	87,119	-4,131		95	
25	656,467	656,467	0		100	
	7,548,864	5,674,497	-1,874,367			
26	-189,981	0	189,981			
27	-380,019	-26,553	353,466			
28	-91,250	-87,119	4,131			
29	6,887,614	5,560,825	-1,326,789		81	
30	Municipal Drain - Revenues					
	Municipal Drain Maintenance to be charged on Tax Roll	-380,019				
	Drain Maintenance 1/3 Grant	-189,981				
		-570,000				
31	To Be Financed					
	Fire Department - Tanker - Alexandria Station	400,000				
		400,000				

2017 Budget vs Actual Expenses - OPERATING
As at September 15, 2017

Section	EXPENSES Operating Budget	EXPENSES Operating Actual Spent	EXPENSES Dollar surplus (deficit)	Red Flag	Variance % Spent
1 Council	167,570	116,327	51,243		69
2 Administration	1,129,922	804,135	325,787		71
3 Community Development - (Canada Day Grant 7,500 ,Gala 12,500 ,July 1st 8,000 & ACH Events .	33,000	20,854	12,146		63
4 Economic Development	223,890	137,879	86,011		62
5 Protection to Person & Property	837,418	581,414	256,004		69
6 Building & By-Laws	294,200	217,387	76,813		74
7 Septic Systems	17,000	3,701	13,299		22
8 Protective Inspection & Control	30,145	14,322	15,823		48
9 Ambulance	3,000	981	2,019		33
10 Conservation Authority	105,780	105,771	9		100
11 Community Emergency Measures	7,000	4,872	2,128		70
12 Roads	2,603,389	1,840,378	763,011		71
13 Garbage Collection	466,276	307,703	158,573		66
14 Landfill Sites	586,171	428,399	157,772		73
15 Recycling (RARE)	1,006,895	651,726	355,169		65
16 Other Contributions	443,319	422,732	20,587		95
17 Recreation Buildings - Water Legislation	7,000	2,556	4,444		37
18 Maxville Complex	538,910	313,968	224,942		58
19 Island Park	255,200	179,088	76,112		70
20 Glengarry Indoor Sports Complex	221,264	150,533	70,731		68
21 Library	13,000	7,418	5,582		57
22 Planning & Development	89,100	64,814	24,286		73
23 Agriculture & Drainage	99,820	30,790	69,030		31
24 Drain Maintenance & New drains - Bureau Road	570,000	57,832	512,168		10
25 Tile Drainage (see expense offset)	91,250	69,130	22,120		76
	9,840,519	6,534,710	3,305,809		66
26 Agriculture & Drainage - see revenue offset	-570,000	-57,832	-512,168		
27 Tile Drainage - see revenue offset	-91,250	-69,130	-22,120		
28	9,179,269	6,407,748	2,771,521		70

Municipal Drain - Expenses	
Municipal Drain Maintenance	200,000
Bureau Road Municipal Drain	<u>370,000</u>
	570,000

2017 Budget vs Actual Revenues - OPERATING - WATERWORKS DEPARTMENT

As at September 15, 2017

		REVENUE Budget Operating	REVENUE Actual Operating Received	REVENUE Dollar surplus (deficit)	Red Flag	Variance % Received	
Section							
1	Water - Alexandria - Domestic	1,050,000	707,492	-342,508		67	
2	Water - Alexandria - Commercial	600,000	375,604	-224,396		63	
3	Water - Glen Robertson	39,000	23,812	-15,188		61	
4	Penalty & Interest	20,000	9,864	-10,136		49	
5	Other Income	10,000	4,109	-5,891		41	
6	Sewer Fees - Alexandria	870,000	597,518	-272,482		69	
7	Sewer Fees - Maxville	156,000	108,627	-47,373		70	
8	Water & Sewer Connection Fees	15,000	35,000	20,000		233	
9	User Fees - Wetland Capital Recovery	15,000	9,986	-5,014		67	
10	Hydrant Rental	15,000	15,000	0		100	
11	Building Canada Funds	316,419		-316,419			Lagoon Upgrade
12	Transfer from Reserves	433,581		-433,581		0	Lagoon Upgrade
13		3,540,000	1,887,012	-1,652,988		53	

2017 Budget vs Actual Expenses - OPERATING - WATERWORKS DEPARTMENT

As at September 15, 2017

Section		EXPENSES Operating Budget	EXPENSES Operating Actual Spent	EXPENSES Dollar surplus (deficit)	Red Flag	Variance % Spent
1	NGWD- Water Distribution Services	513,021	218,271	294,750		43
2	NGWT- Water Treatment Services	798,621	738,830	59,791		93
3	NGS - Sewer Services	966,588	711,142	255,446		74
4		2,278,230	1,668,243	609,987		73

Section 9

**PLANNING/BUILDING
BY-LAW
ENFORCEMENT
DEPARTMENT**

Gerry Murphy

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: September 25, 2017

MOVED BY: _____

SECONDED BY: _____

That Council of the Township of North Glengarry accepts the formal request for a variance to our Outdoor Wood Burning Appliance By-law 04-2010 and to approve the proposed location of the woodstove 22 meters from Mr. Kyer's property line.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

Deputy Mayor: Jamie MacDonald

Councillor: Jacques Massie

Councillor: Brian Caddell

Councillor: Jeff Manley

Councillor: Michel Depratto

Councillor: Carma Williams

Mayor: Chris McDonell

YEA

NEA

Section 9 Item a

9(a)

TOWNSHIP OF NORTH GLENGARRY STAFF REPORT

Date: September 25th, 2017

To: Mayor and Council Members

From: _____
Tyler Duval Planning Department

Daniel Gagnon CAO

Re: Minor Variance MV-15-2017

Owner: Eddie & Corina Kyer

Location: CON 5 E PT LOT 28 (18925 Kenyon Conc Rd 5 Alexandria)

Zoning designation: General Agricultural

Official Plan designation: Agricultural

Discussion:

Mr Eddie Kyer is looking to install an outdoor wood stove on his property at 18925 Concession 5 Road. The proposed woodstove is required to be setback 46 meters from all property lines as per **Outdoor Wood Burning Appliance By-Law 04-2010**. Mr. Kyer is looking for relief of the required 46 meters to a proposed 22 meters as he has safety concerns in regards to the stove's placement in the centre of his yard.

The application for Minor Variance submitted by Mr. Kyer could not be reviewed under the scope of the *Planning Act R.S.O. 1990*. The Minor Variance process applies only to by-laws under the power of the *Planning Act*, such as the Township of North Glengarry's Zoning By-Law.

Mr. Kyer is looking for a "variance" or an exemption from the **Outdoor Wood Burning Appliance By-Law 04-2010**, which is a by-law that was passed under the *Municipal Act S.O. 2001*.

After reviewing the Outdoor Wood Burning Appliance By-Law, it would appear that it was founded in the *Municipal Act's* section on Health, Safety and Nuisance:

- a local municipality may prohibit and regulate with respect to public nuisances, including matters that, in the opinion of council, are or could become or cause public nuisances;
- a local municipality may prohibit and regulate with respect to noise, vibration, odor, dust and outdoor illumination;

Recommendation:

That the Council of North Glengarry Township accepts the formal request for a variance to our Outdoor Wood Burning Appliance By-Law 04-2010 and to approve the proposed location of the woodstove 22 meters from Mr. Kyers' property line.

Section 10

FIRE DEPARTMENT

Patrick Gauthier

Section 11

PUBLIC WORKS

DEPARTMENT

Ryan Morton

Section 12

CORRESPONDENCE

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

PUBLIC MEETING

Monday March 27th, 2017
 Council Chambers
 Centre Sandfield Centre
 102 Derby Street West, Alexandria, ON

A Public Meeting was held in the Council Chamber on Monday March 27th, 2017 at 6:30 p.m.

PRESENT: **Mayor** – Chris McDonell
Deputy Mayor – Jamie MacDonald
Councillor (Maxville Ward) – Carma Williams
Councillor (At Large) – Jacques Massie
Councillor (Kenyon Ward) – Jeff Manley
Councillor (Alexandria Ward) – Michel Depratto
CAO/Clerk – Daniel Gagnon
CBO/By-Law Enforcement/Planning Manager – Gerry Murphy

REGRETS: **Councillor (Lochiel Ward)** – Brian Caddell

1. PUBLIC MEETING CALLED TO ORDER

The chair of the Committee called the Meeting to order at 6:30 p.m.

2. ACCEPT THE AGENDA

Resolution No. 1

Moved by: Carma Williams

Seconded by: Jacques Massie

That the Council of the Township of North Glengarry accepts the Public meeting agenda of Monday, March 27th, 2017.

Carried

3. ACCEPT THE MINUTES

Resolution No. 2

Moved by: Jamie MacDonald

Seconded by: Jeff Manley

That the Council of the Township of North Glengarry accepts the minutes of the Public Meeting of Tuesday, February 21st, 2017.

Carried

The Meeting was then turned over to the Planning Manager – Gerry Murphy

4A. REPEAL OF THE MUNICIPAL OFFICIAL PLAN

The clerk asked three times for comments from the public in attendance. No comments were made.

4B. ZONING AMENDMENTS

a) No. Z-01-2017

Owner: Rene & Sherrill Trottier

Location: 19523 County Rd. 24 Dunvegan

The clerk asked three times for comments from the public in attendance. No comments were made.

b) No. Z-02-2017

Owner: Richard & Laura Moore

Location: 20940 Glen Robertson Rd. Alexandria

The clerk asked three times for comments from the public in attendance. No comments were made.

c) No. Z-03-2017

Owner: Cornelis & Glenna Van Drunen

Location: 19855A County Rd 24 Dunvegan

The clerk asked three times for comments from the public in attendance. No comments were made.

5. OLD BUSINESS

6. NEW BUSINESS

7. NOTICE OF MOTION

8. ADJOURNMENT

Resolution No. 3

Moved by: Jeff Manley

Seconded by: Jamie MacDonald

There being no further business to discuss, the meeting was adjourned at 7:03 p.m.

Carried

CAO/Clerk/Deputy Clerk

Mayor/Deputy Mayor

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

PLANNING COMMITTEE MEETING

Monday March 27th, 2017
Council Chambers
Centre Sandfield Centre
102 Derby Street West, Alexandria, ON

A Public Meeting was held in the Council Chamber on Monday March 27th, 2017 at 6:30p.m.

PRESENT: Mayor – Chris McDonell
Deputy Mayor – Jamie MacDonald
Councillor (Maxville Ward) – Carma Williams
Councillor (At Large) – Jacques Massie
Councillor (Kenyon Ward) – Jeff Manley
Councillor (Alexandria Ward) – Michel Depratto
CAO/Clerk – Daniel Gagnon
CBO/By-Law Enforcement/Planning Manager – Gerry Murphy

REGRETS: Councillor (Lochiel Ward) – Brian Caddell

1. PUBLIC MEETING CALLED TO ORDER

The chair of the Committee called the Meeting to order at 6:30 p.m.

2. ACCEPT THE AGENDA

Resolution No. 1

Moved by: Carma Williams **Seconded by:** Jacques Massie

That the Council of the Township of North Glengarry accepts the Planning Committee meeting agenda of Monday, March 27th, 2017.

Carried

3. ACCEPT THE MINUTES

Resolution No. 2

Moved by: Michel Depratto **Seconded by:** Carma Williams

That the Council of the Township of North Glengarry accepts the minutes of the Planning Committee Meeting of Tuesday, February 21st, 2017.

Carried

The Meeting was then turned over to the Planning Manager – Gerry Murphy

4. REPEAL OF THE MUNICIPAL OFFICIAL PLAN

Resolution No. 3

Moved by: Jamie MacDonald **Seconded by:** Jeff Manley

That the Planning Committee recommends to rescind its Official Plan and that the County Official Plan to become the sole Official Plan applicable for North Glengarry and that the request be forwarded to the Council of North Glengarry for further consideration and approval.

Carried

4A. ZONING AMENDMENTS

a) No. Z-01-2017

Owner: Rene & Sherrill Trottier

Location: 19523 County Rd. 24 Dunvegan

Resolution No. 4

Moved by: Jeff Manley

Seconded by: Jamie MacDonald

That the Planning Committee recommends approval of zoning amendment Z-01-2017 and that the application be forwarded to the Council of The Township of North Glengarry for further consideration and approval.

Carried

b) No. Z-02-2017

Owner: Richard & Laura Moore

Location: 20940 Glen Robertson Rd. Alexandria

Resolution No. 5

Moved by: Jacques Massie

Seconded by: Michel Depratto

That the Planning Committee recommends approval of zoning amendment Z-02-2017 and that the application be forwarded to the Council of The Township of North Glengarry for further consideration and approval.

Carried

c) No. Z-03-2017

Owner: Cornelis & Glenna Van Drunen

Location: 19855A County Rd. 24 Dunvegan

Resolution No. 6

Moved by: Jeff Manley

Seconded by: Jamie MacDonald

That the Planning Committee recommends approval of zoning amendment Z-03-2017 and that the application be forwarded to the Council of The Township of North Glengarry for further consideration and approval.

Carried

4B. SEVERANCES

a) No. B-128/16

Owner: Glenn & Ilze Hillier

Location: 18671 Kenyon Conc Rd. 8 Maxville

Resolution No. 7

Moved by: Carma Williams

Seconded by: Jacques Massie

That the Planning Committee recommend approval of severance application B-128/16 as per the conditions recommended by the planning manager.

Carried

b) No. B-2/17

Owner: Richard Deguire Development Inc.

Location: Kincardine St. Alexandria

Resolution No. 8

Moved by: Michel Depratto

Seconded by: Jacques Massie

That the Planning Committee recommend approval of severance application B-2/17 as per the conditions recommended by the planning manager.

Carried

5. OLD BUSINESS

6. NEW BUSINESS

7. NOTICE OF MOTION

8. ADJOURNMENT

Resolution No. 9

Moved by: Jeff Manley

Seconded by: Jamie MacDonald

There being no further business to discuss, the meeting was adjourned at 7:08 p.m.

Carried

CAO/Clerk/Deputy Clerk

Mayor/Deputy Mayor

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

THE COMMITTEE OF ADJUSTMENT MEETING

Monday June 26th, 2017
 Council Chambers
 Centre Sandfield Centre
 102 Derby Street West, Alexandria, ON

A Committee of Adjustment Meeting was held in the Council Chamber on Monday June 26th, 2017 at 6:30 p.m.

PRESENT: Mayor – Chris McDonell
 Deputy Mayor – Jamie MacDonald
 Councillor (Lochiel Ward) – Brian Caddell
 Councillor (Kenyon Ward) – Jeff Manley
 Councillor (Alexandria Ward) – Michel Depratto
 Deputy Clerk – Lise Lavigne
 Planning Department – Chantal Lapierre

REGRETS: Councillor (Maxville Ward) – Carma Williams
 Councillor (At Large) – Jacques Massie
 CAO/Clerk – Daniel Gagnon
 CBO/By-Law Enforcement/Planning Manager – Gerry Murphy

1. COMMITTEE OF ADJUSTMENT MEETING CALLED TO ORDER

The chair of the Committee called the Meeting to order at 6:30 p.m.

2. ACCEPT THE AGENDA

Resolution No. 1

Moved by: Michel Depratto

Seconded by: Jamie MacDonald

That the Council of the Township of North Glengarry accepts the Committee of Adjustment Hearing agenda of Monday, June 26th, 2017.

Carried

3. ACCEPT THE MINUTES – NO MINUTES

The Meeting was then turned over to the Planning Department – Chantal Lapierre

4. MINOR VARIANCE

a) No. MV-09-2017

Owner: Philip Hurtubise

Location: 23 Bishop St. N Alexandria

Resolution No. 2

Moved by: Michel Depratto

Seconded by: Jamie MacDonald

It is the recommendation of the Planning Department that the Committee of Adjustment approve Minor Variance application MV-09-2017 as per the conditions recommended by the planning manager.

The clerk asked three times for comments from the public in attendance. No comments were made.

Carried

5. OLD BUSINESS

6. NEW BUSINESS

7. NOTICE OF MOTION

8. ADJOURNMENT

Resolution No. 3

Moved by: Jeff Manley

Seconded by: Brian Caddell

There being no further business to discuss, the meeting was adjourned at 6:37p.m.

Carried

CAO/Clerk/Deputy Clerk

Mayor/Deputy Mayor

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

PLANNING COMMITTEE MEETING

Monday June 26th, 2017
Council Chambers
Centre Sandfield Centre
102 Derby Street West, Alexandria, ON

A Public Meeting of Planning was held in the Council Chamber on Monday June 26th, 2017 at 6:30p.m.

PRESENT: Mayor – Chris McDonell
Deputy Mayor – Jamie MacDonald
Councillor (Lochiel Ward) – Brian Caddell
Councillor (Kenyon Ward) – Jeff Manley
Councillor (Alexandria Ward) – Michel Depratto
Planning Department – Chantal Lapierre

REGRETS: Councillor (Maxville Ward) – Carma Williams
Councillor (At Large) – Jacques Massie
CAO/Clerk – Daniel Gagnon
CBO/By-Law Enforcement/Planning Manager – Gerry Murphy

1. PUBLIC MEETING CALLED TO ORDER

The chair of the Committee called the Meeting to order at 6:30 p.m.

2. ACCEPT THE AGENDA

Resolution No. 1

Moved by: Michel Depratto **Seconded by:** Jamie MacDonald

That the Council of the Township of North Glengarry accepts the Planning Committee meeting agenda of Monday, June 26th, 2017.

Carried

3. ACCEPT THE MINUTES

Resolution No. 2

Moved by: Jeff Manley **Seconded by:** Brian Caddell

That the Council of the Township of North Glengarry accepts the minutes of the Planning Committee Meeting of Monday, March 27th, 2017.

Carried

The Meeting was then turned over to the Planning Manager – Gerry Murphy

4. SEVERANCES

a) No. B-36/17

Owner: Stewart & Joyce MacLennan
Location: 22020 Glen Sandfield Rd. Dalkeith

Resolution No. 3

Moved by: Brian Caddell **Seconded by:** Jeff Manley

That the Planning Committee recommend approval of severance application **B-36/17** as per the conditions recommended by the planning manager.

Carried

b) No. B-57/17

Owner: Stephane Bouchard

Location: 77 Front St. W Alexandria

Resolution No. 4

Moved by: Michel Depratto

Seconded by: Jamie MacDonald

That the Planning Committee recommend approval of severance application **B-57/16** as per the conditions recommended by the planning manager.

Carried

b) No. B-58/17

Owner: Stephane Bouchard

Location: 77 Front St. W Alexandria

Resolution No. 5

Moved by: Michel Depratto

Seconded by: Jamie MacDonald

That the Planning Committee recommend approval of severance application **B-58/16** as per the conditions recommended by the planning manager.

Carried

b) No. B-60/17

Owner: Ferme Pillar Hill

Location: 3262 Dalkeith Rd. Dalkeith

Resolution No. 6

Moved by: Brian Caddell

Seconded by: Jeff Manley

That the Planning Committee recommend approval of severance application **B-60/17** as per the conditions recommended by the planning manager.

Carried

b) No. B-61/17

Owner: La Gantoise Inc.

Location: 20475 Lochiel Rd. Alexandria

Resolution No. 7

Moved by: Jeff Manley

Seconded by: Brian Caddell

That the Planning Committee recommend approval of severance application **B-61/17** as per the conditions recommended by the planning manager.

Carried

5. OLD BUSINESS

6. NEW BUSINESS

7. NOTICE OF MOTION

8. ADJOURNMENT

Resolution No. 8

Moved by: Michel Depratto

Seconded by: Jamie MacDonald

There being no further business to discuss, the meeting was adjourned at 7:00 p.m.

Carried

CAO/Clerk/Deputy Clerk

Mayor/Deputy Mayor

Public Works Advisory Committee Meeting

Monday July 17, 2017 at 2:30 p.m.

Sandfield Centre

102 Derby Street West, Alexandria, Ontario, K0C 1A0

1. The Public Works Advisory Committee Meeting of July 17, 2017 held at the Sandfield Centre, was brought to order at 2:30 p.m.

Present: **Chair:** Brian Caddell
Mayor: Chris McDonell
Deputy Mayor: Jamie MacDonald
Councillor: Carma Williams
Councillor: Jeff Manley
Councillor: Jacques Massie
Councillor: Michel Depratto
Member at Large: Kevin Van den Oetelaar

Staff: **C.A.O.:** Daniel Gagnon
Public Works Director: Ryan Morton
Director of Transportation: Roch Lajoie
RARE General Manager: Linda Andrushkoff
Acting Utility Manager: Angela Cullen
Student: Mareena MacPherson
Supervisor: Randy Dumouchel
Recording Secretary: Micheline Larocque

Absent: **Member at Large:** Ron Aubin
Environmental Manager: Dean McDonald

2. **Accept Agenda – (Additions/Deletion)**

Additions: Dunvegan Rd

Moved by: Jeff Manley

Seconded by: Jamie MacDonald

Moved to accept the agenda.

Carried

3. Declaration – Conflict of Interest

4. Adoption of Previous Minutes

Resolution No. 2017-23

Moved by: Jeff Manley

Seconded by: Jamie MacDonald

Carried

5. Agenda Items

a. Water Works Activity Update

Resolution No. 2017-24

Moved by: Jacques Massie

Seconded by: Jeff Manley

The Public Works committee of the Township of North Glengarry hereby receives the Water Works Activity Update presented by Angela Cullen.

Carried

b. Roads Department Capital Update – Mareena MacPherson

Resolution No. 2017-24

Moved by: Jacques Massie

Seconded by: Jeff Manley

The Public Works committee of the Township of North Glengarry hereby receives the Road Department Capital Update presented by Mareena MacPherson.

Carried

c. Roads Department Activity Update – Roch Lajoie

Resolution No. 2017-24

Moved by: Jacques Massie

Seconded by: Jeff Manley

The Public Works committee of the Township of North Glengarry hereby receives the Road Department Activity Update presented by Roch Lajoie. Roch to investigate the markings of parking stalls on Main Street, and the possibility of using Sue Magoo's land as parking.

The grader engine problem was mentioned will view different options. The Mill Square crosswalk is now complete, only the sidewalk will be cut to be wheel chair accessible.

Carried

d. RARE Financial – Linda Andrushkoff

Resolution No. 2017-24

Moved by: Jacques Massie

Seconded by: Jeff Manley

The Public Works committee of the Township of North Glengarry hereby receives the RARE Financial Report presented by Linda Andrushkoff.

Carried

e. RARE New Production Concept

Resolution No. 2017-25

Moved by: Jeff Manley

Seconded by: Carma Williams

The Public Works committee of the Township of North Glengarry, directs the RARE Manager to investigate the modifications to the facility in more details and that a report shall be prepared for the committee's consideration.

Carried

f. Dunvegan Rd

The Public Works committee of the Township of North Glengarry, directs the Road's Manager to contact United Counties regarding the Dunvegan Rd situation.

g. Matters Pending

6. New Business

Maxville water information

A committee will be formed to keep everyone informed of the progress on the Maxville water information. Staff to report back on the timing of the committee start time once some loose ends have been tied up.

7. Correspondence

8. Notice of Motion

9. Closed Session Business

10. Next Meeting:

The next meeting August 21, 2017

Carried

13. Adjournment

Resolution No. 2017-26

Moved by: Jeff Manley

Seconded by: Carma Williams

Moved to adjourn the meeting at 3:40 p.m.

Carried

Micheline Larocque – Recording Secretary

Chair – Brian Caddell

12 (A)

Public Works Advisory Committee Meeting

Monday August 21, 2017 at 2:30 p.m.

Sandfield Centre

102 Derby Street West, Alexandria, Ontario, K0C 1A0

1. The Public Works Advisory Committee Meeting of August 21, 2017 held at the Sandfield Centre, was brought to order at 2:30 p.m.

Present: **Chair:** Michel Depratto
Mayor: Chris McDonell
Deputy Mayor: Jamie MacDonald
Councillor: Carma Williams
Councillor: Jeff Manley
Councillor: Jacques Massie

Staff: **C.A.O.:** Daniel Gagnon
Public Works Director: Ryan Morton
Director of Transportation: Roch Lajoie
RARE General Manager: Linda Andrushkoff
Acting Utility Manager: Angela Cullen
Recording Secretary: Micheline Larocque

Absent: **Chair:** Brian Caddell
Member at Large: Kevin Van den Oetelaar
Member at Large: Ron Aubin
Environmental Manager: Dean McDonald

2. **Accept Agenda – (Additions/Deletion)**

Additions: Car Chargers

Moved by: Jamie MacDonald

Seconded by: Chris McDonell

Moved to accept the agenda.

Carried

3. Declaration – Conflict of Interest

4. Adoption of Previous Minutes

Resolution No. 2017-26

Moved by: Jeff Manley

Seconded by: Jacques Massie

Carried

5. Agenda Items

a. Water Works Activity Update

Resolution No. 2017-27

Moved by: Jamie MacDonald

Seconded by: Carma Williams

The Public Works committee of the Township of North Glengarry hereby receives the Water Works Activity Update presented by Angela Cullen.

Carried

b. Roads Department Activity Update – Roch Lajoie

Resolution No. 2017-27

Moved by: Jamie MacDonald

Seconded by: Carma Williams

The Public Works committee of the Township of North Glengarry hereby receives the Road Department Activity Update presented by Roch Lajoie.

Grader information was presented, various options were discussed; a Staff report will be presented to Council at their next Council meeting.

Carried

c. Bishop Street Paving – Ryan Morton

Moved by:

Seconded by:

The Public Works committee of the Township of North Glengarry hereby receives the Bishop Street Paving information regarding the postponement until 2018 presented by Ryan Morton.

Carried

d. RARE Financial – Linda Andrushkoff

Resolution No. 2017-27

Moved by: Jamie MacDonald

Seconded by: Carma Williams

The Public Works committee of the Township of North Glengarry hereby receives the RARE Financial Report presented by Linda Andrushkoff.

Carried

e. RARE Skid Steer and Loader Lease

Resolution No. 2017-28

Moved by: Jamie MacDonald

Seconded by: Carma William

The Public Works committee of the Township of North Glengarry, recommends to Council to authorize a lease for one Wacker Neuson Skid Steer SW21 and one Wacker Neuson Articulated Wheel Loader WL38 from Sontrack Equipment for 3 year lease as per Staff report.

Carried

f. Public Works Financial Summary

Moved by:

Seconded by:

The Public Works committee of the Township of North Glengarry, receive a copy of the Public Works Financial Summary prepare by Staff.

Carried

g. Car Charger

Electric cars will require charger, Anne Leduc is looking into the Car Charger information as part of Economic Development.

Carried

h. Matters Pending

6. New Business

7. Correspondence

8. Notice of Motion

9. Closed Session Business

10. Next Meeting:

The next meeting September 18, 2017

Carried

13. Adjournment

Resolution No. 2017-29

Moved by: Jacques Massie

Seconded by: Jeff Manley

Moved to adjourn the meeting at 3:45p.m.

Carried

Micheline Larocque – Recording Secretary

Chair – Michel Depratto

Section 13

NEW BUSINESS

Section 14

NOTICE OF MOTION

Section 15

QUESTION PERIOD

Section 16

CLOSED SESSION

BUSINESS

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: September 25, 2017

MOVED BY: _____

SECONDED BY: _____

Proceed "In Camera" Session,

That the Council of the Township of North Glengarry proceeds in Camera under Section 239 (2) of the *Ontario Municipal Act* at _____, in order to address,

Various employment issues and human resource levels in the treasury and municipal administration departments. (as this matter deal with personal matters about an identifiable individual, including municipal or local board employees they may be discussed in closed session under sections 239 (2)(b) of the *Ontario Municipal Act*);

And adopt the minutes of the Municipal Council "In Camera" session meeting of September 11, 2017 and September 21, 2017

Carried	Defeated	Deferred
_____	_____	_____

MAYOR / DEPUTY MAYOR

	YEA	NEA
Deputy Mayor: Jamie MacDonald	_____	_____
Councillor: Jacques Massie	_____	_____
Councillor: Brian Caddell	_____	_____
Councillor: Jeff Manley	_____	_____
Councillor: Michel Depratto	_____	_____
Councillor: Carma Williams	_____	_____
Mayor: Chris McDonell	_____	_____

Section 16 Item a

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: September 25, 2017

MOVED BY: _____

SECONDED BY: _____

Adopt Minutes of "In Camera" Session

That the minutes of the Municipal Council "In Camera" session meeting September 11, 2017 and September 21, 2017 be adopted as printed.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

YEA

NEA

Deputy Mayor: Jamie MacDonald

Councillor: Jacques Massie

Councillor: Brian Caddell

Councillor: Jeff Manley

Councillor: Michel Depratto

Councillor: Carma Williams

Mayor: Chris McDonell

Section 16 Item b

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: September 25, 2017

MOVED BY: _____

SECONDED BY: _____

That we return to the Special Meeting of Council at _____.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

YEA

NEA

Deputy Mayor: Jamie MacDonald

Councillor: Jacques Massie

Councillor: Brian Caddell

Councillor: Jeff Manley

Councillor: Michel Depratto

Councillor: Carma Williams

Mayor: Chris McDonell

Section 16 Item c

Section 17

CONFIRMING BY-LAW

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: September 25, 2017

MOVED BY: _____

SECONDED BY: _____

That the Council of the Township of North Glengarry receive By-law 41-2017; and

That Council adopt by-law 41-2017 being a by-law to adopt, confirm and ratify matters dealt with by Resolution and that By-law 41-2017 be read a first, second, third time and enacted in Open Council this 25th day of September, 2017.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

Deputy Mayor: Jamie MacDonald

Councillor: Jacques Massie

Councillor: Brian Caddell

Councillor: Jeff Manley

Councillor: Michel Depratto

Councillor: Carma Williams

Mayor: Chris McDonell

YEA

NEA

Section 17 Item a

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

**BY-LAW 41-2017
FOR THE YEAR 2017**

BEING A BY-LAW TO ADOPT, CONFIRM AND RATIFY MATTERS DEALT WITH BY RESOLUTION.

WHEREAS s. 5(3) of the *Municipal Act, 2001*, provides that the powers of municipal corporation are to be exercised by its Council by by-law; and

WHEREAS it is deemed expedient that the proceedings, decisions and votes of the Council of the Corporation of the Township of North Glengarry at this meeting be confirmed and adopted by by-law;

THEREFORE the Council of the Corporation of the Township of North Glengarry enacts as follows:

1. **THAT** the action of the Council at its regular meeting of September 25, 2017 in respect to each motion passed and taken by the Council at its meetings, is hereby adopted, ratified and confirmed, as if each resolution or other action was adopted, ratified and confirmed by its separate by-law; and;
2. **THAT** the Mayor and the proper officers of the Township of North Glengarry are hereby authorized and directed to do all things necessary to give effect to the said action, or to obtain approvals where required, and except where otherwise provided, The Mayor and the Clerk are hereby directed to execute all documents necessary in that behalf and to affix the corporate seal of the Township to all such documents.
3. **THAT** if due to the inclusion of a particular resolution or resolutions this By-law would be deemed invalid by a court of competent jurisdiction then Section 1 to this By-law shall be deemed to apply to all motions passed except those that would make this By-law invalid.
4. **THAT** where a "Confirming By-law" conflicts with other by-laws the other by-laws shall take precedence. Where a "Confirming By-Law" conflicts with another "Confirming By-law" the most recent by-law shall take precedence.

READ a first, second and third time, passed, signed and sealed in Open Council this 25th day of September, 2017.

Daniel Gagnon - CAO/Clerk

Mayor / Deputy Mayor

I, hereby certify that the forgoing is a true copy of By-Law No. 41-2017, duly adopted by the Council of the Township of North Glengarry on the 25th day of September, 2017.

Date Certified

Clerk/Deputy Clerk

Section 18

ADJOURN

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: September 25, 2017

MOVED BY: _____

SECONDED BY: _____

There being no further business to discuss, the meeting was adjourned at _____.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

YEA

NEA

Deputy Mayor: Jamie MacDonald

Councillor: Jacques Massie

Councillor: Brian Caddell

Councillor: Jeff Manley

Councillor: Michel Depratto

Councillor: Carma Williams

Mayor: Chris McDonell

Section 18