

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

Regular Meeting of Council

**Monday December 11, 2017 at 7:00 p.m. – Council Chambers
102 Derby Street West, Alexandria, Ontario K0C 1A0**

Draft Agenda

THE MEETING WILL OPEN WITH THE CANADIAN NATIONAL ANTHEM

1. ACCEPT THE AGENDA (Additions/Deletions) ® (Carma)
2. DECLARATIONS OF CONFLICTS OF INTEREST
3. ADOPTION OF PREVIOUS MINUTES ® (Jamie)
 - a) Regular Meeting of Council – November 27, 2017
4. DELEGATION(S)
5. COMMITTEE RECOMMENDATIONS
6. CAO/CLERK'S DEPARTMENT - Daniel Gagnon, CAO/Clerk
 - a) 2018 Annual Meeting Calendar ® (Jacques)
 - b) Temporary Exemption Permit to Nuisance By-law 20-2016 ® (Brian)
 - c) By-law 55-2017 appointing Sarah Huskinson as Deputy Treasurer ® (Michel)
 - d) By-law 56-2017 appointing Steven Potter as Interim CAO/Clerk ® (Carma)
7. COMMUNITY SERVICES DEPARTMENT –
Anne Leduc, Director of Recreation/Community Services
 - a) Key Information Report - November 2017 Economic Development Activities
 - b) Community Improvement Plan Application Request – 34 Main St N., Maxville ® (Jamie)
 - c) Master Plans – Island Park, Mill Square & King George Park ® (Jacques)
8. TREASURY DEPARTMENT - Johanna Levac, Treasurer
9. PLANNING/BUILDING & BY-LAW ENFORCEMENT DEPARTMENT -
Gerry Murphy, CBO/Senior By-law Enforcement Officer/Planning Manager
 - a) Zoning Amendment – Z-04-2017 ® (Brian)
 - b) Zoning Amendment – Z-08-2017 ® (Jeff)
10. FIRE DEPARTMENT – Patrick Gauthier, North Glengarry Fire Chief
11. PUBLIC WORKS DEPARTMENT – Ryan Morton, Director of Public Works
12. CORRESPONDENCE
 - a) Planning Committee Minutes – October 10, 2017
 - b) CIPAC Minutes – November 6, 2017
 - c) Art, Culture and Heritage Minutes – October 25, 2017
13. NEW BUSINESS
14. NOTICE OF MOTION
Next Regular Public Meeting of Council
Monday January 8, 2018 at 7:00 p.m. at the Centre Sandfield Centre, 102 Derby Street West,
Alexandria, Ontario.
Note: Meeting are subject to change or cancellation.

15. QUESTION PERIOD (limit of one question per person and subsequent question will be at the discretion of the Mayor/Chair).
16. CLOSED SESSION BUSINESS
17. CONFIRMING BY-LAW
 - a) By-law 57-2017 ® (Michel)
18. ADJOURN ® (Jacques)

Section 1

ACCEPT THE AGENDA

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: December 11, 2017

MOVED BY: _____

SECONDED BY: _____

That the Council of the Township of North Glengarry accepts the agenda of the Regular Meeting of Council on Monday December 11, 2017.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

YEA

NEA

Deputy Mayor: Jamie MacDonald

Councillor: Jacques Massie

Councillor: Brian Caddell

Councillor: Jeff Manley

Councillor: Michel Depratto

Councillor: Carma Williams

Mayor: Chris McDonell

Section 1

Section 2

DECLARATIONS OF CONFLICTS OF INTEREST

Section 3

ADOPTION OF PREVIOUS MINUTES

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: December 11, 2017

MOVED BY: _____

SECONDED BY: _____

That the minutes of the following meeting be adopted as circulated.

Regular Meeting of Council – November 27, 2017

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

YEA

NEA

Deputy Mayor: Jamie MacDonald

Councillor: Jacques Massie

Councillor: Brian Caddell

Councillor: Jeff Manley

Councillor: Michel Depratto

Councillor: Carma Williams

Mayor: Chris McDonell

Section 3

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

REGULAR MEETING OF COUNCIL

**Monday November 27, 2017 at 7:00 p.m. – Council Chambers
102 Derby Street West, Alexandria, On K0C 1A0**

A Regular meeting of the Municipal Council was held on November 27, 2017 at 7:00 p.m., with Mayor Chris McDonnell presiding.

PRESENT: **Deputy Mayor** - Jamie MacDonald
Councillor at Large – Jacques Massie
Councillor (Lochiel Ward) – Brian Caddell
Councillor (Kenyon Ward) – Jeff Manley
Councillor (Alexandria Ward) – Michel Depratto
Councillor (Maxville Ward) – Carma Williams

ALSO PRESENT: **CAO** – Daniel Gagnon
Director of Public Works – Ryan Morton
Director of Community Services – Anne Leduc
Economic Development & Communications Officer – Tara Kirkpatrick
Deputy Clerk – Lise Lavigne

- 1. **DECLARATIONS OF CONFLICTS OF INTEREST**
- 2. **ACCEPT THE AGENDA**

Resolution No. 1

Moved by: Carma Williams **Seconded by:** Michel Depratto

That the Council of the Township of North Glengarry accepts the agenda of the Regular Meeting of Council on Monday November 27, 2017 as amended.

Carried

Additions to the Agenda

- 13(a) **Festival of Lights**
- 16 **239(2)(b) Senior Management performance objectives and succession planning**

Deletion to the Agenda

- 7(d) **MRAC 2018 Capital and Operating Budget**
- 7(e) **MRAC change of use for Cash in Lieu of Parklands Funds**
- 16 **In Camera Minutes**

3. **ADOPTION OF PREVIOUS MINUTES**

Resolution No. 2

Moved by: Jamie MacDonald **Seconded by:** Carma Williams

That the minutes of the following meetings be adopted as circulated.

- Regular Meeting of Council –November 13, 2017
- Special Meeting of Council – November 23, 2017

Carried

4. DELEGATION(S)

- a) **Regional Community Improvement Plans presented by Tim Simpson, Alison McDonald and Terry Besner**

The presenters outlined the rationale and next steps as the United Counties of SD&G put new programs in place for regional CIPs from the upper tier.

- b) **First Impression Community Exercise presented by Stephen Mann, EDO of North Dundas**

Stephen Mann, EDO for the Township of North Dundas outlined the results of the First Impression Community Exchange exercise where volunteers from North Dundas toured North Glengarry for feedback into various issues and impressions of the community for tourists and new residents.

- c) **Community Innovation Grant presented by Deb Stava of St-Lawrence College Cornwall Campus, Gina Dragone of SDG, Cornwall & Akwesasne Food & Agriculture Advisory Council and Louise Quenneville of Hôpital Glengarry Memorial Hospital.**

Gina Dragone presented details of a special partnership initiative and a related grant opportunity.

5. COMMITTEE RECOMMENDATIONS

6. CAO/CLERK'S DEPARTMENT - Daniel Gagnon, CAO/Clerk

- a) **2018 Annual Meeting Calendar**

Resolution No. 3

Moved by: Jacques Massie

Seconded by: Jeff Manley

That Council of the Township of North Glengarry receive the report regarding the 2018 Meeting Calendar for Regular Meetings of Council; and

That the Council of the Township of North Glengarry accepts the 2018 Annual Calendar for Regular Public Meetings of Council.

Deferred

Action - LL

7. COMMUNITY SERVICES DEPARTMENT - Anne Leduc, Director Community Services

- a) **Key Information Report – Community Kitchens**
- b) **Community Innovation Grant Application**

Resolution No. 4

Moved by: Jeff Manley

Seconded by: Brian Caddell

THAT the Council of the Township of North Glengarry receives the Staff Report on the College and Community Innovation Program – College and Community Social Innovation Fund to develop Food Literacy Accessibility and Community Engagement Grant; and

THAT Council approves the submission of a grant application to the College and Community Innovation Program – College and Community Social Innovation Fund to develop Food Literacy, Accessibility and Community Engagement.

Carried

Action – AL

- c) North Glengarry Commemorative Tree Planting Program**

Resolution No. 5

Moved by: Michel Depratto

Seconded by: Carma Williams

THAT the Council of the Township of North Glengarry receives the Staff Report on the North Glengarry Commemorative Tree Planting Program; and

THAT Council approves the use of the North Glengarry Commemorative Tree Planting Program in its parks.

Carried

Action – AL

- d) MRAC 2018 Capital and Operating Budget - DELETED**
- e) MRAC change of use for Cash in Lieu of Parklands Funds - DELETED**
- f) Pre-approved Maxville Budget Capital Expenditure for 2018**

Resolution No. 6

Moved by: Jeff Manley

Seconded by: Brian Caddell

THAT Council of the Township of North Glengarry receives the Staff Report on the Pre-approved Maxville Budget Capital Expenditure for 2018; and

THAT Council approves this expenditure which will be included in the Maxville and District Sports Complex 2018 Capital Budget.

Carried

Action – AL

- g) 2018 Community Grant Program Applications**

Resolution No. 7

Moved by: Brian Caddell

Seconded by: Jeff Manley

That Council receives the Staff Report regarding the applications for the 2018 Community Grant Program; and

That Council approves the following grants and incorporates said grants into the 2018 municipal budget, subject to administration receiving the signed Letter of Agreement from the applicants, as required.

Applicant	Community Grant Funding Amount	In-Kind Amount
Centre Culturel les Trois P'tits Points	\$1,900.00	
Glengarry Artists Collective	\$3,000.00	\$1,859.00
Glengarry Family Engagement	\$1,500.00	\$102.00
The Friends of the King George Park	\$850.00	
Dalkeith Historical Society	\$900.00	\$646.00

Save the Grotto	\$2,450.00	
Maxville & District Chamber of Commerce	\$1,400.00	
Musical Celebration Musical	\$ 2,500.00	
Glengarry Sports Hall of Fame	\$1,500.00	\$2,327.00
Maxville MusicFest	\$3,000.00	
Centre Lochiel Centre	\$3,000.00	
St. Columba Presbyterian Church	\$3,000.00	
TOTAL:	\$25,000.00 in Community Grant Funding	\$4,934.00 in In-Kind Funding

Carried

Action - AL

8. **TREASURY DEPARTMENT** – Johanna Levac, Treasurer
9. **PLANNING/BUILDING & BY-LAW ENFORCEMENT DEPARTMENT** -
Gerry Murphy Chief Building Official/Senior By-law Enforcement Officer/Planning Manager
10. **FIRE DEPARTMENT** – Patrick Gauthier, North Glengarry Fire Chief
11. **PUBLIC WORKS DEPARTMENT** – Ryan Morton, Director of Public Works
 - a) **By-law 53-2017 Erect stop signs on Dominion St.**

Resolution No. 8

Moved by: Michel Depratto

Seconded by: Carma Williams

That the Council of the Township of North Glengarry receive By-law 53-2017; and

That Council adopt by-law 53-2017 being a by-law to erect stop signs on Dominion St. and that By-law 53-2017 be read a first, second, third time and enacted in Open Council this 27th day of November, 2017.

Carried

Action – RM

- b) **Maxville Water update**

Josh Eamon and Ian MacLeod from EVB engineering updated Council on the Maxville water project

Resolution No. 9

Moved by: Jacques Massie

Seconded by: Jeff Manley

That EVB Engineering be directed to pursue the shorter alternate route for the transmission main for the Maxville water project as recommended in their verbal presentation.

Carried

Action – RM

12. CORRESPONDENCE

- a) Recreation Advisory Committee Minutes – October 11, 2017
- b) Glengarry Sports Palace Board Minutes – October 11, 2017
- c) Public Works Advisory Committee Minutes – October 16, 2017

13. NEW BUSINESS

a) Festival of Lights

The members discussed the process and logistics for the annual Festival of Lights in the Island Park.

14. NOTICE OF MOTION - Next Meeting of Council, December 11, 2017.

15. QUESTION PERIOD

16. CLOSED SESSION BUSINESS

Resolution No. 10

Moved by: Jeff Manley

Seconded by: Jacques Massie

Proceed “In Camera” Session,

That the Council of the Township of North Glengarry proceeds in Camera under Section 239 (2) of the *Ontario Municipal Act* at 9:13 p.m., in order to address,

Recreation Dept. negotiation (as this matter deal with labour relations or employee negotiations they may be discussed in closed session under sections 239 (2)(d) of the *Ontario Municipal Act*);

Senior Management performance objectives and succession planning (as this matter deal with personal matters about an identifiable individual, including municipal or local board employees they may be discussed in closed session under sections 239 (2)(b) of the *Ontario Municipal Act*);

Carried

Resolution No. 11

Moved by: Brian Caddell

Seconded by: Jeff Manley

That we return to the Regular Meeting of Council at 9:50 p.m.

Carried

17. CONFIRMING BY-LAW

a) By-law 54-2017

Resolution No. 12

Moved by: Carma Williams

Seconded by: Michel Depratto

That the Council of the Township of North Glengarry receive By-law 54-2017; and

That Council adopt by-law 54-2017 being a by-law to adopt, confirm and ratify matters dealt with by Resolution and that By-law 54-2017 be read a first, second, third time and enacted in Open Council this 27 day of November, 2017.

Carried

18. ADJOURNMENT

Resolution No. 13

Moved by: Jacques Massie

Seconded by: Jeff Manley

There being no further business to discuss, the meeting was adjourned at 9:52 p.m.

Carried

Daniel Gagnon – CAO/Clerk

Mayor / Deputy Mayor

Section 4

DELEGATION

Section 5

COMMITTEE

RECOMMENDATIONS

Section 6

CAO/CLERK'S

DEPARTMENT

Daniel Gagnon

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: December 11, 2017

MOVED BY: _____

SECONDED BY: _____

That Council of the Township of North Glengarry receive the report regarding the 2018 Meeting Calendar for Regular Meetings of Council; and

That the Council of the Township of North Glengarry accepts the 2018 Annual Calendar for Regular Public Meetings of Council.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

YEA

NEA

Deputy Mayor: Jamie MacDonald

Councillor: Jacques Massie

Councillor: Brian Caddell

Councillor: Jeff Manley

Councillor: Michel Depratto

Councillor: Carma Williams

Mayor: Chris McDonell

Section 6 Item a

6(a)

TOWNSHIP OF NORTH GLENGARRY

STAFF REPORT

Date: December 11, 2017
To: Mayor and Council Members
From: Lise Lavigne, Deputy Clerk


Daniel Gagnon, CAO/Clerk

Re: 2018 Meeting Calendar for Regular Meetings of Council

Discussion: Please find attached a calendar detailing the dates for all regular meetings of Council for the 2018 calendar year for Council approval.

Recommendation: That the Council of the Township of North Glengarry accepts the 2018 Annual Meeting Calendar for Regular Public Meetings of Council.

2018 Annual Meeting Calendar

For All Regular Meetings of Council

Monday, January 8 – Monday January 22
Monday, February 5 – Tuesday February 20
Monday, March 5 – Monday, March 19
Monday, April 9 – Monday, April 23
Monday, May 14 – Monday, May 28
Monday, June 11 – Monday, June 25
Monday, July 9 – Monday, July 23
Monday, August 13 – Monday, August 27
Monday, September 10 – Monday, September 24
Tuesday, October 9 **October 22 - 2018 Municipal Election**
Monday, November 12 – Monday, November 26
Monday, December 10



Calendar for Year 2018 (Canada)

January

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

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February

S	M	T	W	T	F	S
				1	2	3
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11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28			

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March

S	M	T	W	T	F	S
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18	19	20	21	22	23	24
25	26	27	28	29	30	31

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April

S	M	T	W	T	F	S
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22	23	24	25	26	27	28
29	30					

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May

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20	21	22	23	24	25	26
27	28	29	30	31		

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June

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24	25	26	27	28	29	30

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July

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22	23	24	25	26	27	28
29	30	31				

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August

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September

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23	24	25	26	27	28	29
30						

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October

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7	8	9	10	11	12	13
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21	22	23	24	25	26	27
28	29	30	31			

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November

S	M	T	W	T	F	S
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25	26	27	28	29	30	

●:7 ○:15 ○:23 ○:29

December

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23	24	25	26	27	28	29
30	31					

●:7 ○:15 ○:22 ○:29

 **National and Regional Statutory holidays of Ontario in 2018**

Day	Date	Holiday	Comments
Monday	January 01	New Year's Day	
Monday	February 19	Family Day	3rd Monday in February. Statutory holiday in Alberta, Manitoba, New Brunswick, Nova Scotia, Ontario, and Saskatchewan
Friday	March 30	Good Friday	Friday before Easter Sunday. Statutory, except in Quebec where Easter Monday can be taken as alternative
Monday	May 21	Victoria Day	Monday on or before May 24. Statutory, except in New Brunswick, Nova Scotia
Monday	July 02	Canada Day	
Monday	September 03	Labour Day	First Monday in September
Monday	October 08	Thanksgiving	2nd Monday in October. Statutory, except in New Brunswick, Newfoundland, Nova Scotia and Prince Edward Island
Tuesday	December 25	Christmas Day	
Wednesday	December 26	Boxing Day	Statutory in Ontario and federal jurisdictions
Monday	December 31	New Year's Eve	Quebec Govt. Only

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: December 11, 2017

MOVED BY: _____

SECONDED BY: _____

That Council of the Township of North Glengarry receive the staff report re: Temporary Exemption Permit to Nuisance By-law 2016; and

That Council approve the exemption from May 1, 2018 to November 30, 2018 and May 1, 2019 and November 30, 2019 the Ministry of Transportation and such retained contractors from the prescribed prohibiting time guide of By-law 20-2016.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

Deputy Mayor: Jamie MacDonald

Councillor: Jacques Massie

Councillor: Brian Caddell

Councillor: Jeff Manley

Councillor: Michel Depratto

Councillor: Carma Williams

Mayor: Chris McDonell


YEA

NEA

Section 6 Item b

6 (b)

STAFF REPORT

Date: December 11, 2017
To: Mayor and Council Members
From: Lise Lavigne, Deputy Clerk
Approved by: 
Daniel Gagnon, CAO/Clerk

Re: Temporary Exemption Permit to Nuisance By-law # 20-2016

The Ministry of Transportation (MTO) has retained Dillon Consulting Limited to complete the Detail Design and Class Environmental Assessment for the Highway 417 westbound lanes reconstruction and Highway 417 eastbound ramp/Highway 34 intersection improvements, in the Township of North Glengarry, located in the United Counties of Stormont, Dundas and Glengarry.

The MTO sent the Township a letter requesting that the Township of North Glengarry provide an exemption for these undertakings from the requirements of the Township's Noise By-law 20-2016 to permit night construction for the rehabilitation of the Highway 34.

The primary source of noise during construction will include:

- * Use of paving vehicles and equipment;
- * Concrete pavement removal;
- * Air compressors and electrical generators; and
- * Operation of diesel generators, engines and vehicles.

The term of the exemption being requested is from May 1st to November 30th, 2018, as well as from May 1st to November 30th in 2019 (inclusive), from 11 p.m. one day to 7:00 a.m. the next day (Monday-Friday) and 8 p.m. one day to 8 a.m. the next day (Saturdays), and 8 p.m. to 9 a.m. (Sundays and Statutory Holidays). It is anticipated that about thirty nights will be required to complete the work.

Recommendation: Notwithstanding section 10 of the North Glengarry By-law 20-2016 regulating Noise and to abate Public Nuisances. That Council pass a resolution exempting from May 1, 2018 to November 30, 2018 and May 1, 2019 and November 30, 2019 the Ministry of Transportation and such retained contractors from the prescribed prohibiting time guide of By-law 20-2016.

November 23, 2017

Lise Lavigne, Deputy Clerk
Township of North Glengarry
90 Main Street P.O. Box 700
Alexandria, ON K0C 1A0
liselavigne@northglengarry.ca

**RE: Class Environmental Assessment and Detail Design for Highway 417
Westbound Lane Reconstruction, GWP 4260-15-00 and Detail Design for
Highway 34 Intersection Improvements, GWP 4050-12-00
Noise By-Law Exemption Request (Nuisance By-Law No. 20-2016)**

Dear Ms. Lavigne:

As you may be aware, the Ministry of Transportation, Ontario (MTO) has retained Dillon Consulting Limited to complete the Detail Design and Class Environmental Assessment for the Highway 417 westbound lanes reconstruction (GWP 4260-15-00) and Highway 417 eastbound ramp/Highway 34 intersection improvements (GWP 4050-12-00) in the Township of North Glengarry, United Counties of Stormont, Dundas and Glengarry and Township of Champlain, United Counties of Prescott and Russell. Work associated with these projects will be coordinated due to their overlapping construction schedules and proximity to each other. The projects include the following:

- **Highway 417 Westbound Lane Reconstruction** – Due to the current condition, the existing concrete pavement will be replaced in the westbound lanes of Highway 417, from approximately 7 km east of Highway 34 to 5 km west of Highway 34. Work will be completed within the existing MTO right-of-way. One lane of traffic will be maintained in each direction using the eastbound lanes of Highway 417. Access to the Highway 34 Interchange will be maintained as much as possible using temporary ramps. Short-term ramp closures will be required to accommodate paving operations. Overnight work will be required to complete pavement removal, grading and concrete and asphalt paving.
- **Highway 417 Eastbound Ramp/Highway 34 Intersection Improvements** – Improvements at the terminal intersection on Highway 34 includes new left-turn lanes on Highway 34, permanent traffic signals and one structural culvert

...cont'd



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Suite 1400
London, Ontario
Canada
N6A 5R2
Mail: Box 426
London, Ontario
Canada
N6A 4W7
Telephone
519.438.6192
Fax
519. 672.8209

Dillon Consulting
Limited



replacement with channel improvements. The eastbound on/off-ramp will be repaved as part of the intersection improvements. The westbound on/off ramps will also be repaved. Traffic will be maintained at the intersection throughout construction; however, short duration intersection closures will be required to accommodate paving operations. Overnight work will be required to complete ramp terminal intersection grading and asphalt paving.

It is anticipated that this work will take two construction seasons to complete and will begin in early 2018 and extend to the end of 2019. The construction timing is subject to funding and approvals. We will continue to keep you updated regarding the timing of construction.

The purpose of this letter is to request from Council an exemption from the Township of North Glengarry By-Law 20-2016 to permit overnight construction, as outlined below. To fulfill the requirements of MTO's Class Environmental Assessment process, we request the by-law exemption by January 31, 2018.

Provision

Dillon is requesting Council grant an exemption from By-law 20-2016, which prohibits emission of noise due to construction activities for the period of May 1st to November 30th in 2018, as well as from May 1st to November 30th in 2019 (inclusive), from 11 p.m. one day to 7:00 a.m. the next day (Monday-Friday) and 8:00 p.m. one day to 8 a.m. the next day (Saturday, Sunday and Statutory Holidays). It is anticipated that about thirty nights will be required to complete the work.

Why the Overnight Work is Required

Our team is developing construction staging plans that balance construction needs, impacts to the travelling public and impacts to local residents. As a result, overnight construction may be required intermittently throughout construction. The primary source of noise during construction will include:

- use of paving vehicles and equipment;
- use of jack hammers and hoe rams for concrete pavement removal;
- use of dump trucks, bulldozers, excavation and compaction equipment;
- reversing vehicle warning sounds;
- air compressors and electrical generators; and,
- continuous operation of diesel generators, engines and vehicles.

...cont'd

Township of North Glengarry, Lise Lavigne
Page 3
November 23, 2017

The project team respectfully requests that the matter be considered at the earliest possible regular Council meeting.

Yours sincerely,

DILLON CONSULTING LIMITED



Joseph Carnevale, Planner
for John Gawley, P.Eng.
Project Manager

cc: Ken Rogers, MTO Project Engineer
Kevin Ogilvie, MTO Environmental Planner

Our file: 17-5180

Encl.: Application

Schedule 4 – Application to Council

Application for Temporary Exemption Permit To Nuisance Bylaw 2016-20

Applicant Name	Last	First	
Dillon Consulting Limited	Gawley, P. Eng.	John	(Project Manager)
on behalf of Ontario Ministry of Transportation			

Applicant Address	Street	Postal Code
130 Dufferin Ave., Suite 1400, London, ON, N6A 5R2		

Applicant's Phone Number
1-888-345-5668, Ext.: 1253

Group or Organization
Dillon Consulting Limited for Ministry of Transportation

Event Title
Hwy. 417 Westbound Lane Reconstruction (GWP 4260-15-00) and Hwy. 34 Intersection Improvements (GWP 4050-12-00) Construction

Date of Event	Time of Event
May 1 to November 30 in 2018 and from May 1 to November 30 in 2019.	
(If event is being held over more than one day, specify times for each day)	

Description of Event – include the source of sound or vibration in respect of which the exemption is being sought:
Overnight construction may be required intermittently throughout construction. The primary source of noise during construction will include: use of paving vehicles and equipment; use of jack hammers and hoe rams for concrete pavement removal; use of dump trucks, bulldozers, excavation and compaction equipment; reversing vehicle warning sounds; air compressors and electrical generators; and, continuous operation of diesel generators, engines and vehicles.

State the particular provision or provisions of the bylaw from which the exemption is being sought
Schedule 2, Activity 4: Exemption being sought due to noise emission from construction from 11 p.m. one day to 7:00 a.m. the next day (Mon-Fri) and 8:00 p.m. one day to 8 a.m. the next day (Sat, Sun and Statutory Holidays). It is anticipated that about thirty nights will be required to complete the work.

Authorization:

Date

Signature

Clerk

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: December 11, 2017

MOVED BY: _____

SECONDED BY: _____

That the Council of the Township of North Glengarry receive By-law 55-2017; and

That Council adopt by-law 55-2017 being a by-law for the appointment of a Deputy Treasurer for the Corporation of the Township of North Glengarry and that By-law 55-2017 be read a first, second, third time and enacted in Open Council this 11th day of December, 2017.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

Deputy Mayor: Jamie MacDonald
Councillor: Jacques Massie
Councillor: Brian Caddell
Councillor: Jeff Manley
Councillor: Michel Depratto
Councillor: Carma Williams
Mayor: Chris McDonell

YEA	NEA
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Section **6** **Item c**

6(c)

**THE CORPORATION OF
THE TOWNSHIP OF NORTH GLENGARRY**

BY-LAW NO. 55-2017

BEING a by-law for the appointment of a Deputy Treasurer for the Corporation of the Township of North Glengarry.

WHEREAS Section 286 of the Municipal Act, S.O. 2001, c.25, as amended, states that a municipality may appoint a Deputy Treasurer who shall have the duties and responsibilities outlined therein;

AND WHEREAS Council deems it expedient to appoint a second Deputy Treasurer for the Township of North Glengarry;

NOW THEREFORE the Corporation of the Township of North Glengarry hereby enacts as follows:

1. That Sarah Huskinson be and is hereby appointed to the position of Deputy Treasurer for the Township of North Glengarry.
2. This appointment shall become effective on the date of passing of this By-law.

READ a first, second, and third time and enacted in open Council this 11 day of December, 2017.

Clerk / Deputy Clerk

Mayor

I hereby certify that the foregoing is a true copy of By-law No. 55-2017 duly adopted by the Council of the Township of North Glengarry, on the 11 day of December, 2017.

Date Certified

Clerk / Deputy Clerk

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: December 11, 2017

MOVED BY: _____

SECONDED BY: _____

That the Council of the Township of North Glengarry receive By-law 56-2017; and

That Council adopt by-law 56-2017 being a by-law for the appointment of an Interim CAO/Clerk for the Corporation of the Township of North Glengarry and that By-law 56-2017 be read a first, second, third time and enacted in Open Council this 11th day of December, 2017.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

Deputy Mayor: Jamie MacDonald
Councillor: Jacques Massie
Councillor: Brian Caddell
Councillor: Jeff Manley
Councillor: Michel Depratto
Councillor: Carma Williams
Mayor: Chris McDonell

YEA	NEA
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Section 6 Item d

6(d)

**THE CORPORATION OF
THE TOWNSHIP OF NORTH GLENGARRY**

BY-LAW NO. 56-2017

BEING a by-law for the appointment of an Interim CAO/Clerk for the Corporation of the Township of North Glengarry.

WHEREAS Section 11 of the Municipal Act, S.O. 2001, c.25, as amended, enables Municipalities to pass by-laws for the governance and structure of the municipality.

AND WHEREAS Section 228 (1) of the Municipal Act states that a Clerk shall be appointed by a municipality and establishes the duties and responsibilities of the Clerk;

AND WHEREAS Section 229 of the Municipal Act states that a Chief Administrative Officer (“CAO”) may be appointed by a municipality and establishes the duties and responsibilities of the CAO;

AND WHEREAS Daniel Gagnon, the Township of North Glengarry’s current CAO/Clerk, will be resigning from such position effective December 31st, 2017.

AND WHEREAS Council deems it expedient to appoint an Interim CAO/Clerk for the Township of North Glengarry to ensure municipal business is carried out efficiently and effectively;

AND WHEREAS the Corporation of the Township of North Glengarry wishes to appoint Steven Potter as the Interim CAO/Clerk for the Township of North Glengarry;

NOW THEREFORE the Corporation of the Township of North Glengarry hereby enacts as follows:

1. That Steven Potter be and is hereby appointed to the position of Interim CAO/Clerk for the Township of North Glengarry to carry out and perform all of the duties of the CAO/Clerk until a replacement CAO/Clerk is hired.
2. Mr. Potter shall hold the position of Interim CAO/Clerk for a period of time until a replacement CAO/Clerk is hired.
3. This appointment shall become effective on January 1st, 2018.
4. By-law No. 14-2011 is hereby rescinded effective January 1st, 2018.

READ a first, second, and third time and enacted in open Council this 11 day of December, 2017.

Clerk / Deputy Clerk

Mayor

I hereby certify that the foregoing is a true copy of By-law No. 56-2017 duly adopted by the Council of the Township of North Glengarry, on the 11 day of December 2017.

Date Certified

Clerk / Deputy Clerk

Section 7

COMMUNITY SERVICES

DEPARTMENT

Anne Leduc

7(a)

TOWNSHIP OF NORTH GLENGARRY

KEY INFORMATION REPORT

Date: December 11, 2017
To: Council
From: Tara Kirkpatrick – Economic Development and Communications Officer

Re: Economic Development Activities

CIP & Other Funding Opportunities

- Fielded CIP information requests from numerous residents and business owners, including:
 - 3 Main Street North, Maxville (LCBO)
 - 9 Main Street South, Maxville (Country Girls Café)
 - 32 Main Street North, Maxville (Residential property)
 - 2 Carr Street, Maxville (Residential property)
 - 34 Main Street South, Maxville

 - 17-19 Main Street South, Alexandria (Town and Country Flowers)
 - 33 Main Street North, Alexandria (Comfort Water Treatment)
 - 44 Main Street North, Alexandria (Wine Maker's)
 - 11 Mill Square, Alexandria (FESTOOL)
 - 52 Main Street North, Alexandria (Residential Property)

 - 21906 Main Street, Glen Robertson (Residential Property)

- During the month of November two new CIP projects were submitted, including proposals for 34 Main Street, North, in Maxville and for 52 Main Street North, in Alexandria. There were also numerous information requests from the hamlets. Two requests were made to close CIP files and issue grant payments. The first project was for a project located at 3 Main Street South, in Maxville (LCBO building). This project was reviewed by the Community Improvement Plan Approvals Committee (CIPAC) at its November 6, 2017 meeting. The second request was made for 2 Carr Street East, in Maxville. This project was reviewed by CIPAC at its December 7, 2017 meeting.

Conferences & Networking Opportunities

- I attended numerous meetings this month with representatives from St. Lawrence College, the Glengarry Memorial Hospital and the All-Things Food Network. We are

working collaboratively to prepare a grant that would allow for expanded use of the Community Kitchens located within North Glengarry. A preliminary report on this project was presented to Council by Community Services Director Anne Leduc on November 27.

- From November 7-9, I participated in the North Glengarry Leadership Course which was held at the Sandfield Centre. The course was led by a PhD who specializes in motivational speaking and leadership training.
- Participated in the November 14th Lauzon Bench Dedication ceremony in Mill Square. I took photos of the event, which were shared with the Lauzon family and the media.
- Participated in the November 27th Workforce Automation Consultation conducted by the Brookfield Institute of Ryerson University on behalf of the Ministry of Economic Development & Growth and the Ministry of Advanced Education, Skills and Development. Over 15 individuals from local government agencies and businesses were in attendance. A Summary Report will be submitted to the Township in January with a Phase 2 'engagement' in North Glengarry is a possibility.
- December 5, 2017; Participated in the Packaging & Partnerships, Tourism & Development Workshop that was hosted by The Great Waterway. Workshop attendees represented members of local and regional government organizations, as well as local business owners and tourism companies.
- December 6, 2017: Participated in the Alexandria & District Chamber of Commerce Wine & Cheese event, which was held at The Quirky Carrot, in Alexandria.

Communications

- Completed the First Impressions Community Exchange (FICE) report on the Township of North Dundas. This report is to be presented to the North Dundas Council on Tuesday, December 12. A FICE delegation from North Dundas presented a similar report on the Township of North Glengarry at the November 27, Council meeting.
- Responded to an information request from Eric Covington regarding the Young Canada Works grant program. I provided him with the details about this program and with the contact information for MP Drouin's office, which assists with applications.
- Responded to an information request from Jessica Whittaker from the Township of South Dundas regarding the Glengarry Routes map. South Dundas is interested in producing a community map. I provided them with the information relating to the graphic artists and printers we used to produce our own map.
- Designed ads for the Public Works Department relating to the Chenier-Jeurond Municipal Drain. Arranged for these ads to run in local newspapers.
- Assisted the Public Works Department with its marketing campaign.
- Consulted with R.A.R.E relating to a branding campaign for the its privacy fencing.
- Prepared Council greetings for the Christmas publications in The Glengarry News and The Review.
- Prepared the monthly ad "What's New in North Glengarry," which appeared in the Glengarry News.
- Social media updates (job postings, event postings, etc.). Saw continued growth to the audience on the North Glengarry Facebook Page.

Varia

- Responded to numerous requests for information relating to the Community Grants Program. Assisted the Arts, Culture and Heritage (ACH) Committee with the grant selections, which were determined by ACHC in November and approved by Council on November 27, 2017.
- Attended the Alexandria & District Chamber of Commerce Craft Fair, the Dunvegan Historical Crafters Fair and the Glengarry Memorial Hospital Foundation Gala.
- Prepared the parade float for the Christmas parades in Maxville and Alexandria.

Business Retention and Expansion

- Continued to liaise with a new potential industrial client.
- Assisted the new members of the Festival of Lights committee with preparations for the festival.
- Assisted a commercial owner in Alexandria who has been experiencing problems relating to parking. Spoke to her about the continued development and expansion of her business, which recently added more services.
- December 6, 2017: Attended the grand opening of “The Smokin’ Bull BBQ Smokehouse Restaurant” in Alexandria, with Mayor McDonell.
- Worked with an anchor tenant who is changing locations in Alexandria.

COMMENTS

This report is presented for information purposes only.

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: December 11, 2017

MOVED BY: _____

SECONDED BY: _____

That Council accepts the staff report on the Community Improvement Plan application for 34 Main Street North, in Maxville.

And that Council approves the application for a Financial Incentive Program Grant a Program B (Building Improvement and Infill Grant) of up to \$7,500 representing a matching grant of 50% up to a maximum of \$7,500 to conduct work on two facades. *No repair or replacement of the roof is eligible for this program.* A Program C (Civic Address Signage Grant) of \$75, representing a matching grant of 75% for a civic address sign at one locale; a Program E (Building Permit & Planning Fee Grant) equal to 100% of the eligible Building Permit fees of a maximum of \$750; a Program F (Tax Increment Grant); and to a Program G (Municipal Loan Program) of \$10,000 as submitted by the property owner Jessica McLeod, for the property situated at 34 Main Street North, in Maxville.

Carried	Defeated	Deferred
_____	_____	_____

MAYOR / DEPUTY MAYOR

	YEA	NEA
Deputy Mayor: Jamie MacDonald	_____	_____
Councillor: Jacques Massie	_____	_____
Councillor: Brian Caddell	_____	_____
Councillor: Jeff Manley	_____	_____
Councillor: Michel Depratto	_____	_____
Councillor: Carma Williams	_____	_____
Mayor: Chris McDonell	_____	_____

Section 7 Item b

7(b)

TOWNSHIP OF NORTH GLENGARRY

Staff Report

Date: Monday, December 11, 2017
To: Council
From: Tara Kirkpatrick – Economic Development and Communications Officer on behalf of the Community Improvement Plan Approvals Committee (CIPAC)

Anne Leduc

Approved:

Anne Leduc, Director of Recreation & Community Services

Approved:

Daniel Gagnon, CAO/Clerk

Re: Community Improvement Plan Application Request

Background:

The North Glengarry Community Improvement Plan was adopted by By-Law 05-2016 on February 8, 2016, and came into force on March 1, 2016. The budget for the 2017 financial incentives program will be adopted with the municipal budget. The allotment for the interest-free municipal loan is derived from the reserves.

CIP Application: 34 Main Street North, Maxville

Owners: Jessica McLeod

Projected cost of total improvements: \$\$29,621.82

Grant request: *The Building Owners have applied for Township assistance towards the cost of improvements made to TWO facades under the Financial Incentive Program B, C, E, F and G of the Township of North Glengarry Community Improvement Plan (CIP).*

34 Main Street North, Maxville (Jessica McLeod)

CIP Applicant, December 2017

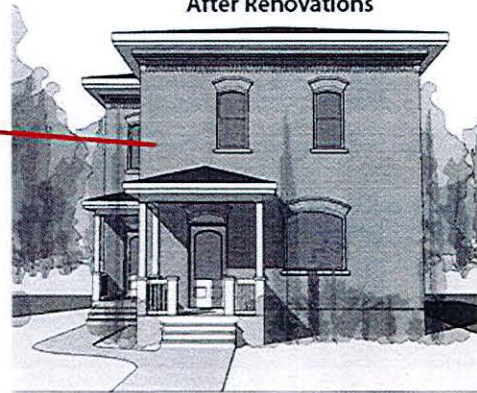
Before Renovations



1#

Masonry work on the East facade (facing Main Street), and to the South facade. This includes replacing 30 bricks with bricks of similar size and colour.

After Renovations



2#

Replace the cornices and fascia, with double fascia and frieze board that will provide beautiful detail and will highlight the original decorative brickwork along the top of the home. This will be done using black tin (paired to the roof) and white fascia/frieze board, paired to the original colours.

During these renovations the flat roof will be replaced with a hip-roof. This feature is not being covered by the CIP Program.

Detail of Fascia
and Frieze Board



PROJECT OVERVIEW:

- 1) Masonry work to the bricks on the East façade (facing Main Street), and to the South façade. This primarily involves replacing 30 damaged bricks with bricks of similar size and colour.
- 2) Replace the cornices and fascia, with double fascia and frieze board that will provide beautiful detail and will highlight the original decorative brickwork along the top of the home. This will be done using black tin (paired to the roof) and white fascia/frieze board (paired to the original colours of the home).
 - Allowable costs include the rental of the crane needed to conduct this work.

BUILDING PERMITS & PLANNING FEES:

A building permit will be required for this project, but upon verification with the Township of North Glengarry Planning Department, no planning fees will be required in this file.

TOTAL Funding Request

Program B (Building Improvement and Infill Grant for TWO facades): \$7,500

Program C (Civic Signage Grant): \$75

Program E (Building Permit & Planning Fee Grant): \$750

Program F (Tax Increment Grant): Eligible

Program G (Municipal Loan Program): \$10,000

TOTAL Grant Request: \$8,325 + Municipal Loan Program

CIPAC recommends to Council the approval of the below-listed elements of the project:

That the Community Improvement Approvals Committee (CIPAC) approves a Financial Incentive Program Grant request, as submitted by Jessica McLeod for the property situated at 34 Main Street North, in Maxville.

This includes a **Program B (Building Improvement and Infill Grant)** of up to \$7,500 representing a matching grant of 50% up to a maximum of \$7,500 to conduct work on two facades.

No repair or replacement of the roof is eligible for this program.

A **Program C (Civic Address Signage Grant)** of \$75, representing a matching grant of 75% for a civic address sign at one locale; a **Program E (Building Permit & Planning Fee Grant)** equal to 100% of the eligible Building Permit fees of a maximum of \$750; a **Program F (Tax Increment Grant)**; and to a **Program G (Municipal Loan Program)** of \$10,000 as submitted by the property owner Jessica McLeod, for the property situated at 34 Main Street North, in Maxville.

Options and Discussion

1. That Council approves the application for a Financial Incentive **Program B (Building Improvement and Infill Grant)** of up to \$7,500 representing a matching grant of 50% up to a maximum of \$7,500 to conduct work on two facades.
No repair or replacement of the roof is eligible for this program.
A **Program C (Civic Address Signage Grant)** of \$75, representing a matching grant of 75% for a civic address sign at one locale; a **Program E (Building Permit & Planning Fee Grant)** equal to 100% of the eligible Building Permit fees of a maximum of \$750; a **Program F (Tax Increment Grant)**; and to a **Program G (Municipal Loan Program)** of \$10,000 as submitted by the property owner Jessica McLeod, for the property situated at 34 Main Street North, in Maxville.
(Recommended)

2. That Council refuses the CIP request. (Not recommended)
3. Other

Recommendation:

That Council accepts the staff report on the Community Improvement Plan application for 34 Main Street North, in Maxville.

And that Council approves the application for a Financial Incentive Program Grant a **Program B (Building Improvement and Infill Grant)** of up to \$7,500 representing a matching grant of 50% up to a maximum of \$7,500 to conduct work on two facades.

No repair or replacement of the roof is eligible for this program.

A **Program C (Civic Address Signage Grant)** of \$75, representing a matching grant of 75% for a civic address sign at one locale; a **Program E (Building Permit & Planning Fee Grant)** equal to 100% of the eligible Building Permit fees of a maximum of \$750; a **Program F (Tax Increment Grant)**; and to a **Program G (Municipal Loan Program)** of \$10,000 as submitted by the property owner Jessica McLeod, for the property situated at 34 Main Street North, in Maxville.

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: December 11, 2017

MOVED BY: _____

SECONDED BY: _____

THAT Council receives the Master Plans for Island Park & Mill Square and King George Park;
and

THAT Council uses the Master Plans as guiding documents for the development of Island
Park/Mill Square and King George Park.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

Deputy Mayor: Jamie MacDonald

Councillor: Jacques Massie

Councillor: Brian Caddell

Councillor: Jeff Manley

Councillor: Michel Depratto

Councillor: Carma Williams

Mayor: Chris McDonell

YEA

NEA

Section 7 Item c

7(c)

TOWNSHIP OF NORTH GLENGARRY

STAFF REPORT

Date: December 11, 2017
To: Council
From: Anne Leduc, Director of Community Services



Approved: Daniel Gagnon, CAO/Clerk

Re: Master Plans for Island Park & Mill Square and the King George Park

BACKGROUND

As one of its 2017 Recreation projects, Council authorized the production of Master Plans for Island Park & Mill Square in Alexandria and the King George Park in Maxville.

On site visits were made by the consultants, MMM Group, public consultations were held during May led by the consultants, and further meetings were conducted with the public and staff. Draft plans for these spaces were submitted for review by the Recreation Advisory Committee at its August meeting and a further review was held for Council on September 5, 2017. Comments were returned to the consultants who produced the final report that is presented to Council today.

FINANCIAL IMPACT

Investments to the Parks will be part of yearly Capital budget discussions and conditional on budget approval.

SUPPORTING DOCUMENTATION

Master Plans for Island Park & Mill Square and the King George Park

RECOMMENDATION:

THAT Council receives the Master Plans for Island Park & Mill Square and King George Park;

THAT Council uses the Master Plans as guiding documents for the development of Island Park/Mill Square and King George Park.

Township of
NORTH GLENGARRY



**ISLAND PARK and MILL SQUARE
MASTERPLAN**

NOVEMBER 2017

wsp

This report was prepared by WSP Canada for the Township of North Glengarry, in accordance with the professional services agreement. The disclosure of any information contained in this report is the sole responsibility of the intended recipient. The material in it reflects WSP Canada's best judgement in light of the information available to it at the time of preparation. Any use which a third party makes of this report, or any reliance on or decisions to be made based on it, are the responsibility of such third parties. WSP Canada accepts no responsibility for damages, if any, suffered by any third party as a result of decisions made or actions based on this report. This limitations statement is considered part of this report.

The original of the technology-based document sent herewith has been authenticated and will be retained by WSP for a minimum of ten years. Since the file transmitted is now out of WSP's control and its integrity can no longer be ensured, no guarantee may be given with regards to any modifications made to this document.

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Appendix A: Meeting Minutes and Notes

Appendix B: Site Photos

Appendix C: Open House Materials

Appendix D: Table Of Areas, Present Condition and Proposed Interventions

Appendix E: Description of the Existing Conditions

Appendix F: Overall Masterplan

Appendix G: Opinion of Probable Cost

EXECUTIVE SUMMARY

WSP Ottawa's landscape team was retained by the Township of North Glengarry in November 2016 to develop a Masterplan for Alexandria's Island Park and Mill Square. The Masterplan will provide a coordinated design vision, while establishing direction for long term revitalization of the park and square. The study area encompasses two key areas:

- **Island Park** - bordered by Mill Pond, Derby Street West, Park Avenue, Lochiel Street West, and Boundary Road
- **Mill Square** – west of Main Street South, north of the Priests Mill

Public consultation was integral to the study. Engagement opportunities have included meeting and site visits with Township Staff, Members of Township Council and Community Stakeholders in March 2017 and a Public Open House and presentation at the Sandfield Centre in May 2017.

The design team has developed (6) key objectives in moving forward with the development of the Masterplan.

- ★ A **consolidated vision** for the configuration and programming of the park that promotes year round use;
- ★ **Flexible spaces** that allow for a range of activities throughout the year including **special events** like the Festival of Lights or Art in the Park, farmers market, and sports activities;
- ★ A **multi-generational** and **accessible** place with improved Universal Design, access to open spaces, and sightlines to promote natural surveillance;
- ★ General **landscape improvement** including review and recommended repair of deteriorating conditions, including pathways;
- ★ Consideration of **pedestrian connections** between Island Park and Mill Square and elsewhere throughout the study area;
- ★ **Design recommendations** that complement existing site features including established vegetation, surrounding architecture, and significant views to and from the site.

These objectives will guide the detailed design recommendations. This report and appendices summarize development of and for the Island Park and Mill Square Masterplan. The enclosed provides overview of the project scope and objective; summary of community consultation; specific recommendations to guide future implementation geared to addressing issues identified in the *Table of Areas, Present Condition and Proposed Interventions (July 2016)*; supporting drawings, images and sketches to inform intent; and proposed phasing for implementation. This Plan is intended to provide a framework for future improvements to the park and square that may be phased in over time.

1.0 PROJECT OVERVIEW

WSP has been engaged by the Township of North Glengarry to develop a Masterplan for Alexandria's Island Park and Mill Square with the mandate to:

- ★ Establish a clear, long-term vision for the revitalization of the park and square;
- ★ Identify specific opportunities for phased implementation according to municipal budgets and available funding.

Through active engagement with residents of the Township of North Glengarry, identified stakeholders and Township staff, we have developed a Masterplan that:

- Will contribute positively to the function and aesthetics of Island Park and Mill Square;
- Provides a community space that is flexible and adaptable to existing and future uses of the park and square;
- Be the first step in the phased implementation and construction of park renewal and design, providing a blueprint to the Township for future financial investments;
- Engages the community and stakeholders in a meaningful way, and;
- Stands the test of time.

2.0 SITE REVIEW AND CONSULTATION

In March 2017, the WSP project team met with Township Staff provide an overview of project scope and timelines. This start-up meeting also served as an opportunity to meet with representatives from Township Council and identified community stakeholders to hear directly from them their key issues and objectives for the project. Refer to **Appendix A** Meeting Minutes and Notes.

Following this initial meeting, the design team completed a walking tour of Island Park and Mill Square documenting the study areas with photographs (Figure 1). During this tour, a detailed photo inventory of the study area was compiled, to serve as a point of reference for the design team throughout the project. Photos are included in **Appendix B**.



Figure 1: Walking tour March 2017

The project team reviewed available background information, including specifically the Planning Tools – Plan of Sub Areas -Present Condition- Proposed Interventions (July 2016) prepared by the Township to identify key issues on the Park site. Background review also included but was not limited to review of arboricultural assessment for (July 2016); Township of North Glengarry calendar of events, and; site specific maintenance items identified by Township staff. Base mapping was developed using Google Earth aerial imagery and assisted in identify project limits and key existing site features.

Community and stakeholder engagement is integral to the success of this project. Building on detailed stakeholder input and site observation, the design team developed a Draft Masterplan for Island Park and Mill Square and hosted a Public Open House and presentation at the Sandfield Centre in May 2017. The presentation included images, illustrations and suggested improvements for review and discussion.

Input received from the Open House provided additional direction to the finalization of the Island Park and Mill Square Masterplan. Materials presented at the Open House are included in **Appendix C**.



Figure 2: Public open house May 2017

3.0 EXISTING CONDITIONS

Existing conditions and key priorities were established based on review of existing site photos; recommendations from Kick-Off meeting with Township Staff; detailed site review and the Table of Areas, Present Condition and Proposed Interventions (By Cécile Baird July 2016) (**Appendix D**). Further description of the existing conditions of key site features is included in (**Appendix E**).

The site-specific recommendations detailed in the plan are intended as a guide for future implementation. The following items are considered key priorities as identified through site review and consultation:

- Repair deteriorating pathways
- Improved pedestrian access to the park
- Shoreline stabilization
- Address poor drainage, particularly at the west end of the parking lot
- Improve universal accessibility
- Deteriorating bandshell
- Pedestrian connection between island Park and Mill Square
- Flexibility of space for a range of programming activities
- Site improvements to support enhanced programming of Mill Square

Additional considerations identified through site review and consultation include:

- Parking lot geometry to improve efficiency
- Removal/relocation of existing auxiliary buildings
- Address maintenance of the pavilion on Fireman's Island
- Improve 'sense of place'
- Tree management and succession planting
- Improved active recreation areas (basketball court/multi-use court)
- Accessible parking for Sandfield Centre



Figure 3: Existing conditions photos taken March 2017

4.0 RECOMMENDED PLAN

This Plan is intended to provide a framework for future improvements to the park and square and be phased in over time and as resources become available. The items identified here are considered '*quick wins*' and will serve to improve the overall function, accessibility and aesthetics of the site in the short term while supporting the long-term objectives of the visual and physical connection of Mill Square and Island Park. A graphic Overall Masterplan is included in **Appendix F**.

ISLAND PARK

SITE PROGRAMMING - ISLAND PARK

Park improvements are intended to maximize use and to allow for a range of activities throughout the year including special events like the Festival of Lights or Art in the Park, farmers market, and sports activities. The following features of the Plan are noted:

- Parking lots and pathways as extension of open space
- Maintain large open areas for casual use and event programming
- Maintain walking route and enhance accessibility
- Mitigate further degradation of the shoreline
- Consolidation of active and passive uses by zone reinforced

The following key Physical site improvements for Island Park are recommended to support programming objectives:

PRIORITY #1: REPAIR DETERIORATING CONDITIONS - PATHWAYS

A key objective of the plan is to identify and repair deteriorating pathway conditions. This will contribute to improved pedestrian accessibility and safe use of the park year-round. The following items are recommended:

1. Reconstruction of the asphalt pathway along the west and south perimeter of the site is required at select locations to provide a safe, accessible year-round walking route through the site. To ensure universal accessibility, best practices recommend longitudinal slope is not to exceed 5%, and cross slope is to be a minimum 2%, maximum 5%. A non-slip, hard surface (asphalt; concrete) is recommended.
2. Regrading lawn areas either side of the pathway may be required in select locations to **ensure positive drainage** away from the pathway surface.
3. **Widen to 3.0m** the portion of asphalt pathway that connects the parking lot to the beach and service vehicle access to the Sandfield Centre.
4. Retain existing concrete and unit paver pathways across the site and review annually to identify any deteriorating conditions and plan for repairs.



Figure 5: Existing asphalt pathway in disrepair



Figure 6: Existing unit pavers located by beach



Figure 7: Example of accessible asphalt park pathway

PRIORITY #2 : REPAIRS, REMOVALS AND RELOCATIONS - STRUCTURES

Improving the overall aesthetics of the park, including sightlines and access between Mill Square and Island Park is recommended. A number of removals/relocations have been identified:

1. Band shell:

- i. Remove existing band shell due to state of disrepair and poor location
- ii. Opportunity for alternate performance space in a more appropriate location has been identified (Refer to the Masterplan in Appendix E)

2. Fireman's Island pavilion:

- i. Remove existing pavilion from Fireman's Island to promote views between island park and Mill Square and reduce maintenance

3. Various utility buildings/park structures

- i. Remove cabin across at west end of parking lot to make way for community rally point signage feature;
- ii. Remove/relocate green storage cabin to enhance views west edge of park;
- i. Remove/relocate beige cabin by beach to promote views from Sandfield Centre to Mill Square
- iii. Proceed with new roof on northern pergola adjacent soccer field.



Figure 8: Existing band shell to be removed



Figure 9: Existing pavilion to be removed



Figure 10: Existing structures to be removed or relocated.

PRIORITY #3 : SHORELINE STABILIZATION:

Erosion is a known issue on the site along the waterfront. Stabilization of the bank, particularly near the park entrance at the intersection of Park Avenue and to prevent further deterioration of the shoreline. It is recommended:

1. The Township **engage the local Conservation Authority** to review site-specific shoreline conditions and develop an appropriate plan for stabilization.
2. Perceived appropriate shoreline solutions include **addition of boulders** and **whip planting** to assist in stabilizing the shoreline and providing habitat.



Figure 11: Existing shoreline adjacent to parking lot at Island Park



Figure 12: Desirable naturalized shoreline

PRIORITY #4: PARKING LOT & ENTRY GATES

The focus of changes to the parking lot is to improve the sense of arrival to the park, while maximize efficiency of the parking lot. Recommended changes to the parking lot include:

1. **Shift the vehicular entrance** on Park Avenue to the south, so the parking area drive aisle is centred between parking spaces. This would achieve three objectives:
 - i. Maximizes available surface parking (an additional 10 spaces perceived feasible);
 - ii. Provides additional space at the park entry and along the waterfront for a dedicated pedestrian route;
 - iii. Increases area for 'flexible space' closer to the Sandfield Centre where the current lot exists for Farmer's Market, special events, etc.
2. **Reduce the overall width** of the parking area in coordination with drive aisle realignment to meet current parking standards. This would:
 - i. Reduce hard surface and contribute positively to stormwater management;
 - ii. Provide opportunity for a vegetated buffer between the lot and sports field areas;
 - iii. Allow for **redistribution of parking spaces** to allow for more open space, vegetation or, 'green parking' at the east end of the lot contributing positively to the landscape character of the site and entrance.
3. **Regrade** the parking area to drain to a newly constructed swale along the south perimeter of the lot.
4. Provide a minimum of **four (4) accessible spaces** at the western limit of the parking in close proximity to the 'Main Court' community zone amenities and Sandfield Centre.
5. **Remove existing boulders** along south perimeter to improve the overall aesthetics. These could be re-used for shoreline stabilization (pending Conservation Authority approval) or for features within the proposed swale.

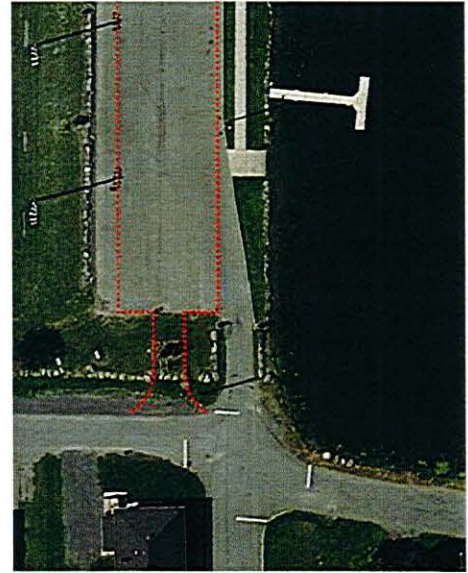


Figure 13: Shifted entrance and reduced parking lot width



Figure 14: Existing entrance and gates to be shifted



Figure 15: Example of planting bed around newly placed gates

In coordination with parking lot improvements:

6. **Relocate the gates southwards**, on either side of the new park access drive to formalize entrance to the park. Gates and posts are to be installed in a vertical condition, with appropriate footings and method of securement.
7. Addition of **soft landscape** (perennial and shrub planting) around the gates is recommended to enhance the sense of arrival to the park.

PRIORITY #5: IMPROVED PEDESTRIAN AND SITE ACCESS

Improving pedestrian access to the park will encourage a wider range of users, and promote the connection between Mill Square and Island Park.

1. **Continuation** of the existing concrete walkway along north side of the Parking lot eastward to Park Avenue entrance
2. **Development of an entrance plaza** with seating, signage and wayfinding elements is recommended to improve pedestrian connection to and through the park.
3. **Install pathway/boardwalk** north from Park Entrance parallel to Park Avenue to provide pedestrian connection to Fireman's Island and Mill's Square. **This pathway is to be completed in conjunction with aforementioned shoreline improvements.** A reduction in Park Avenue roadway width may assist in providing available pathway geometry with less disturbance to the shoreline.
4. **Enhance access** to Sandfield Centre by widening of a portion of the asphalt pathway from the parking lot to the service entrance of the building. Addition of a **'grass grid'** type paving adjacent the service access pathway would allow for occasional vehicular parking, while maintaining the landscape appearance.
5. **Maintain the pathway connected to Boundary Road West** and gates in their current configuration. This pathway provides pedestrian and occasional vehicular access to the park from the south west corner. There are existing gates at the entrance to the park with stone columns. This pathway also functions as space for the Farmer's Market.
6. Install new spur path (>5% slope) between the pathway connected to Boundary Road and the southern pavilion to provide **universal access** to the pavilion



Figure 16: Existing concrete walkway to connect to Park Avenue entrance

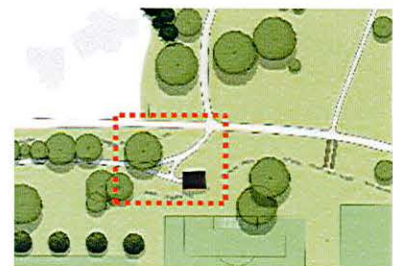
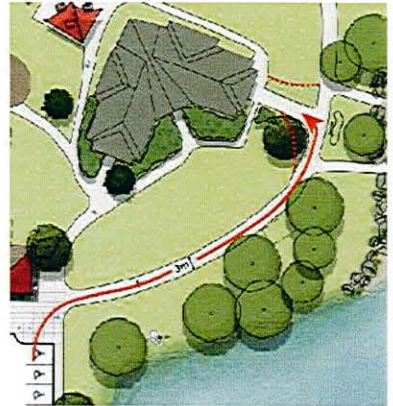


Figure 18: Spur path by southern pavilion

PRIORITY #6: ENTRANCE FEATURES + WAYFINDING

The implementation of entrance features and wayfinding elements from a standard 'kit-of-parts' will serve to reinforce the navigability and character of the park. These features are identified on the graphic masterplan, and are recommended be implemented as follows:

1. Entrance Plaza

- i. Wood deck platform entrance plaza which incorporates interpretive panels and park entry signage; way finding/directional signage; and site furniture. Materials used are to be consistent in character with existing features of the site, including specifically the recently installed metal and wood site furniture and boulders throughout the park.
- ii. Connects to proposed boardwalk to Mill Square and sidewalks leading into park
- iii. May be completed concurrently with stabilization and enhancement of the shoreline



Figure 21: Conceptual rendering of Entrance Plaza

2. Community Rallying Point

- i. This proposed site feature is an elevated platform and seat wall with integrated community and wayfinding/ directional signage. The materials, form, and character of this element is to be consistent with the Entrance Plaza features.



Figure 24: Conceptual rendering of Community Rallying Point

- ii. The platform can serve as an informal rallying point for special event programming (Farmer’s Market, Performance space, Festival of Lights, etc.) Platform to serve as performance space (i.e. carolers at Festival of Lights), or informal seating area to watch the basketball or view to the water.
 - iii. Integrated interpretive panels/community signage are recommended.
3. **Consolidate signage** to declutter the views to and from the water, and reduce maintenance requirements. The materials, form, and character of these signage elements are to be consistent with the Entrance Plaza, Community Rallying point and the existing site furniture palette.
- i. **Four locations for signage boards are proposed:**
 - a. Park entrance – identifying park name, directions to key site features, and rules of the park
 - b. West end of Parking Lot – identifying community events; directions to key site features; and rules of the park
 - c. Entrance to Beach area – identifying directions to key site features (specifically washrooms); and rules of the park
 - d. Trailhead sign where the regional trail system connects at the west end of the park – identifying directions to key site features; local and regional pedestrian and cycling connections; and rules of the park.



Figure 23: Park signage inspiration

PRIORITY #7: VEGETATION AND TREE MANAGEMENT

The park benefits from a range of mature and newly planted species, both coniferous and deciduous. Active management of existing trees, and incremental planting of new trees will contribute positively to a vibrant and healthy tree canopy.

1. **Remove cedar trees** along the water's edge north side of the Sandfield Centre entrance to promote views to/from Island Park and Mill Square;
2. **Screening**
 - i. Vegetated screening of undesirable views;
 - ii. The use of conifers is more effective than hedging as it does not attract attention to the element wished to be screened;
3. **Shoreline restoration**
 - i. The existing shoreline is eroding at a rapid rate and requires stabilization;
 - ii. Planting native shoreline species and trees along the shoreline will aid in stabilization and enhance the local ecology ;
4. **Succession tree planting**
 - i. As the mature trees existing in the park age, they will need to be removed over time. Implementing a succession tree planting program will ensure that the park remains a green space with adequate shade and species diversity;
5. **Routine maintenance of existing trees and vegetation, including select pruning and clearing as required** to maintain a safe site condition is recommended. Any removals required in wooded areas of the Park are recommended completed in consideration of habitat value, and may require consultation with a certified arborist.
6. Conduct an **annual review** of existing foundation planting around Sandfield Centre to identify any damaged or dead plant material and ensure prompt repair or replacement to maintain a tidy appearance.



Figure 24: Cedar trees to be removed

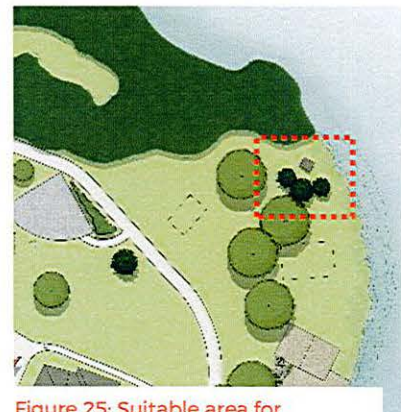


Figure 25: Suitable area for vegetated screening using conifers

PRIORITY #8: PEDESTRIAN CONNECTION TO MILL SQUARE

Establishing a formal pedestrian connection between Island Park and Mill Square along the waterfront was identified as a key objective through consultation with the Township and community stakeholders. The following items are recommended to provide a pedestrian connection, mindful of feasibility and resources available:

1. **Segment 1: Pathway/boardwalk** North from Park Entrance to the existing landing location of the Fireman's Island floating boardwalk connection.
 - i. The construction of the pathway/boardwalk is to be completed in conjunction with any **shoreline improvements and stabilization efforts** to ensure its durability and mitigate impact to the waterway.
 - ii. Where possible, **on-grade pathways** are encouraged as part of this connection to mitigate impacts to the shoreline, while allowing for year-long use and reduced costs and maintenance to 'boardwalk' or 'floating bridge' alternatives.
 - iii. A potential **reduction in the width** of Park Avenue (while maintaining two travel lanes min 3.5 m wide) may facilitate additional space for the pathway connection while reducing impact to the shoreline and waterway.
 - iv. Ensure all boardwalk/pathway materials and grades meet current Universal Accessibility requirements by providing adequate width and selecting appropriate surface materials. Guardrails may be required.
2. **Segment 2: Pathway/boardwalk** North of Fireman's Island to Mill Square.
 - i. Extension of the connection between the Park Entrance and Fireman's Island north to just south of the Priest's Mill, in coordination with shoreline improvement efforts, are encouraged along this section during phasing of boardwalk and pathway construction.
 - ii. Consideration of obtaining property easements to allow for on-grade connections through this section is recommended to maintain year-round use of the path. As identified through consultation, boardwalk or floating bridge connections may be required at select locations throughout this segment, due to site conditions or property ownership.



Figure 26: Floating boardwalk example



Figure 27: Visual representation of boardwalk in site context

3. Segment 3: Bridge connection to Mill Square - prefabricated bridge

- i. A bridge connection that connects Segment 2 to Mill Square is recommended. The alignment of the bridge connection is to be an extension of Township-owned Lot 7, offset from the existing Conservation Authority dam. This will achieve a number of objectives:
 1. Promote safe, accessible connection across the water year round;
 2. Maintain the pathway connection on the north side to Mill Square on public lands.
 3. Alleviate perceived safety/security risk by having pathway users on/in proximity to the dam;
 4. Allow sufficient space for Conservation Authority access to manage and monitor the dam.
- ii. A prefabricated bridge is recommended due to the perceived constructability and cost benefits.



Figure 28: Boardwalk segment phasing

PRIORITY #9: BEACH ENHANCEMENTS

1. Create a **distinct edge** use boulders re-distributed from around the sports fields to create a **low stone wall** between the beach and lawn area. This will create a formal edge between the two spaces to prevent the migration of sand to lawn area, provide casual seating and vehicular access to the beach.
2. Add **soft landscape** (i.e. ornamental grasses) to complement the water's edge character.
3. **Relocate beach volleyball** court to the western limit of the large sand area, and clearly defined with court markers. The court is to be installed in a north/south orientation.
4. **Consolidate signage** into one signboard element to reduce visual clutter.

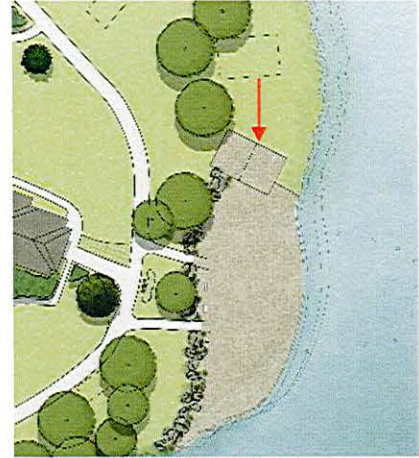


Figure 29: Low stone wall edge around beach area and relocation of beach volleyball

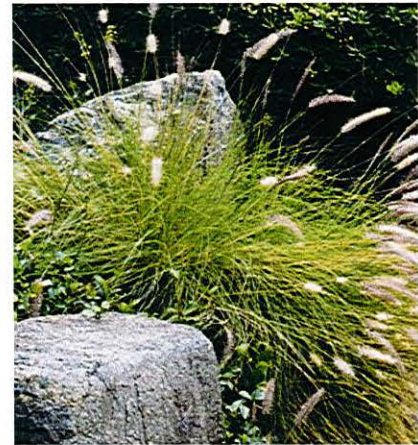


Figure 30: Soft landscape inspiration

EXISTING AMENITIES

There are a number of existing site amenities and facilities that are well-used and considered central to the character and community uses within the park.

The plan proposes to retain these elements and recommends that the Township continues annual review of these to ensure continued enjoyment and use by Park users over time. The following items and recommendations are noted:

1. Children's Play Structures

- i. Ensure resilient surface is adequate in depth and meets Universal Accessibility standards.
- ii. Consider replacement/enhancement of resilient surface material ('Fibar' engineered wood fibre or equal)
- iii. Review annually to ensure adequate depth and identify any areas that require remediation
- iv. Provide accessible, hard surface pathways to each play structure to promote access.



Figure 31: Fibar playground surfacing

2. Splash Pad

- i. Additional hard surface pathways leading to play areas from Sandfield Centre/connecting to Splash pad.

3. Retain existing pergolas

- i. New roof (2017)
- ii. Accessibility to the existing structures require slight changes to pathway geometry



Figure 32: Multi-use court

4. Retain existing sportsfields.

- i. Rotate the mirco-fields (south fields) to a north-south orientation. Alternatively, rotate the goal locations season-to-season to allow sod in the goal areas to regenerate and to extend use of the fields.

5. Skate park expansion

- i. Locate as extension of existing skate park to keep active uses in close proximity.



Figure 33 Existing custom furniture to be retained

6. New multi-use/basketball court

Option 1: Located in vicinity of skate park to keep active uses in close proximity. Future design considerations include:

- a. Proximity to adjacent residential – should be adequately **buffered for noise**;
- b. Site drainage – the court surface will last longer if the area around it drains adequately;
- c. Solar exposure – use of the court will be extended in the summer months if it can be located in an area that is shaded midday.

Option 2: Alternatively, the Basketball court may be remediated in its current location, and function as a hard surface ‘flex area’ during special events.

7. Open Lawn Areas

- i. Maintain open lawn areas as passive open space. The area uphill west of the Soccer fields is perceived as an appropriate location for a temporary performance area (with temporary stage) for performance events (i.e. Canada Day).

8. Site furniture

- i. Continue application of the custom wood benches and waste receptacles throughout the park.
- ii. In the interim, paint the barrel waste receptacles dark grey to modernize the appearance and complement other new site furniture.

MILL SQUARE

SITE PROGRAMMING - MILL SQUARE

The objective of proposed site improvements to Mill Square is to provide a flexible community square to maximize programming opportunities that support community initiatives and complements local business activities, while enhancing the character and streetscape of the space. The following key Physical site improvements for Mill Square are recommended:

PRIORITY #1: PEDESTRIAN CROSSING SIGNAGE

The recently installed pedestrian crossing to Mill Square across Main Street provides a key connection within the downtown core.

1. **Install signage** in accordance with municipal/provincial road guidelines and standards to alert approaching motorists to the pedestrian crossing.
-

PRIORITY 2: LOT 7 IMPROVEMENTS AND WATERFRONT ACCESS

Lot 7, west of the Priest's Mill property, provides opportunities for physical and visual connections to Island Park, and is perceived as a key element of the Plan. The following considerations will maximize the potential of this space:

1. As identified in **Priority #8: Pedestrian connection to Mill Square**, Island Park section, this parcel is an opportune location to provide physical connection between Mill Square and the pathway to Island Park and Mill Square.
2. Removal of the existing shed, pruning of vegetation, removal of debris, and maintenance of this parcel as open lawn in the short term will help to highlight sightlines across Mill Pond to Fireman's Island and Mill Square.
3. This site offers unique opportunity to site public art or interactive community feature to draw people to the waterfront and the view across Mill Pond. As an example, over-sized Adirondack chairs would be a draw for visitors, and offer a 'landmark' element in the Square.



Figure 34: Prefabricated bridge example



Figure 35: Oversized Adirondack chairs

PRIORITY #3: WAYFINDING SIGNAGE/COMMUNITY FEATURE

The implementation of an integrated seat wall/community sign board using materials from the established kit of parts for Island Park, serve to reinforce the Square as a community hub. Considerations include:

1. A seat wall (concrete/wood) along the western edge of the plaza extension and extending along the edge of plaza at the south of the grass to assist in formalizing the edge of the plaza space, providing casual seating.
2. Integrated into the seat wall, install a 'community signboard' which may showcase the name of the square permanently, and provide opportunity for posting of event signage.
3. The inclusion of way finding/directional signage is recommended, consistent with Island Park to identify key local features and pedestrian routes.

PRIORITY #4: LANDSCAPE IMPROVEMENTS

Updating and supplementing the existing landscape features of the site will enhance the character of Mill Square and provide year-round visual interest. All landscape improvements identified are intended to complement the wide range of activities anticipated within the square. Recommendations include:

1. Maintain the existing lawn area for passive use and to provide view to the Mural;
2. Plant a tree (coniferous) on the western edge of the lawn to mitigate undesirable views from the Square to the adjacent parking lot;
3. Incorporate a permanent seat wall with integrated interpretive panels as identified in Priority #3 above.
4. Install free-standing planters within the square to provide seasonal colour and interest.

Considerations include:

- i. Durability - a solid, resilient lightweight material is recommended (not concrete)
 - ii. Size + grouping - a variety of sizes are recommended to be placed in small groups (3-5 planters) to create visual interest.
 - iii. Movability - these may be relocated to provide temporary closure of the square and restrict vehicular access from Main Street for special events
 - iv. Maintenance - implement a maintenance regime, including watering, weeding and replanting as required to maintain a healthy, vigorous appearance throughout the year.
5. Maintain existing trees, and undertake selective pruning as required to promote vitality and mitigate risk to square users.

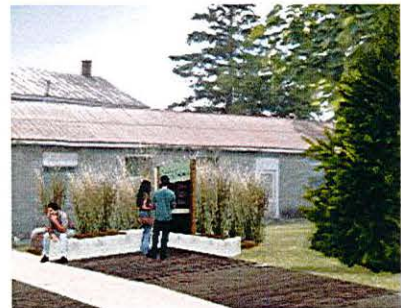


Figure 36: Seatwall and signage concept



Figure 37: Seasonal planter concept

PRIORITY #5: REVISE HARD SURFACE GEOMETRY

New road and parking geometry is considered a key component to promoting flexible use of the space, while functioning effectively for both vehicular and pedestrian use. Recommended changes to the road and parking geometry include:

1. Align the drive aisle/road within Mill Square to create a perpendicular vehicular intersection with Main Street, and ensure the vehicular drive aisle's built condition is consistent in width and meets current applicable road design standards.
2. Maintain the drive aisle as one-way vehicular access, consistent with existing circulation patterns.
3. Extend the plaza westward along the north side of the existing sidewalk to provide more seamless transition between existing plaza and lawn area and provide location for inclusion of seat wall/community signboard. This will also serve to provide a year-round flexible community space (i.e. gathering space for tree lighting).
4. Create 'bump-out's at the entrance to Mill Square along Main St S to enhance pedestrian accessibility and provide perpendicular vehicular intersection to Main Street.
 - i. Re-align curb along north side of road to extend pedestrian realm and formalize the square.
5. Continue concrete sidewalk (flush with asphalt surfacing) across the intersection of Mill Square and Main St S to promote pedestrian connectivity. The visual delineation between Main Street and Mill Square will further promote the 'separation' of street and Square.
6. Extend a 2.0m wide concrete sidewalk along the north side of the Priest's Mill building to the end of Lot 7 to provide universal year-round access to the future bridge/pathway connection to Island Park.
7. Re-stripe geometry of existing angle parking along north side of Priest's Mill building to a consistent size and angle. 45 degree angle is recommended. Provide at least one (1) accessible parking space.

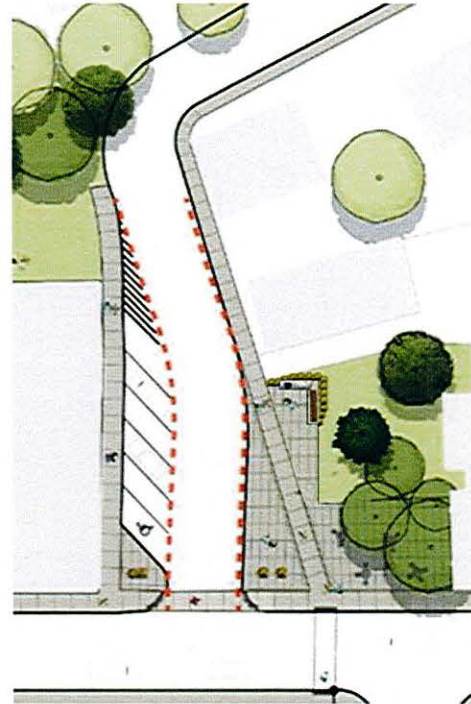


Figure 38: New road geometry with 45 degree parking stalls, concrete bump outs and plaza extension.

EXISTING SITE FEATURES:

There are a number of existing features that are considered central to the character and uses of the Square.

The Plan proposes to retain these elements and recommends the Township continues annual review of these to ensure continued enjoyment and use by Park users over time. The following items and recommendations are noted:

1. Continue application of movable café-style seating in the square. Additional use of the custom wood benches and waste receptacles throughout the park;
2. Maintain the unit pavers in the square, and review annually to ensure they are level and in good condition. Extend application of these into the bump out areas and west along the back of sidewalk to continue the 'character' of the site and extend the functionality of the space year-round;
3. Refurbish the existing mural to preserve the heritage character;
4. Maintain the existing conifer on site for seasonal lighting of the tree. Consider additional 'fairly lights' on existing deciduous trees for events in the summer.



Figure 39: Existing lawn area and trees to remain



Figure 40: Café seating inspiration

5.0 SUMMARY

The Masterplan for Island Park and Mill Square is a coordinated design strategy that will enhance the existing character of Alexandria and contribute to a reinvigorated Park and Downtown. The Plan is a technical tool to guide future design and expenditures and is the first step towards reconstruction efforts. The development and execution of the Plan addresses pointedly items identified in the Table of Areas, Present Condition and Proposed Interventions (July 2016); and through consultation with Township Staff and Community Stakeholders.

Public consultation was integral to the study. Engagement opportunities have included meeting and site visit with Township Staff, Members of Township Council and Community Stakeholders in March 2017 and Public Open House and presentation at the Sandfield Centre in May, 2017.

Nine (9) key priorities for Island Park and Five (5) key priorities for Mill Square have been identified in the Masterplan to maximize investment and allow for continued use of the site as works are undertaken. The identified improvements will contribute to a cohesive and integrated design and provide the Township with the opportunity to phase improvements in as resources allow.

Focus on repairing deteriorating conditions, improving accessibility and community connections, enhancing the landscape character, and promoting flexible use of the public realm serves to positively refresh the character of the Park and Square. Detailed consideration of the design of various site features including but not limited to pathways, active recreation uses, tree planting, site furniture, wayfinding, and parking provides a comprehensive Plan that will serve to meet desired community outcomes.

APPENDIX G: OPINION OF PROBABLE COST

Island Park - Opinion of Probable Cost

Proposed Improvements

Aug-17

1.0 Pathway Repairs		Allowance
Item	Description	
1.1	Reconstruction of deteriorating pathways <i>Includes allowance for: Reconstruction of deteriorating asphalt pathways at select locations</i>	\$10,000.00
1.2	Widening and realignment of pathways <i>Includes allowance for: widening of pathway to connect parking lot to service vehicle access on North side of Sandfield Centre; construction of spur path by southern pavilion</i>	\$8,000.00
	Subtotal	\$18,000.00
2.0 Removals and Relocations		
2.1	Band Shell <i>Includes allowance for: removal of existing band shell</i>	\$2,500.00
2.2	Fireman's Island pavilion <i>Includes allowance for: removal of existing pavilion</i>	\$2,500.00
2.3	Various utility buildings and park structures <i>Includes allowance for: removal of existing cabin at west end of parking lot, green storage cabin, beige cabin by beach</i>	\$10,000.00
	Subtotal	\$15,000.00
3.0 Shoreline Stabilization		
3.1	Shoreline stabilization and naturalization <i>Includes allowance for: shoreline planting; addition of boulders; local Conservation Authority input</i>	\$30,000.00
	Subtotal	\$30,000.00
4.0 Park Entry and Parking Lot		
4.1	Park entrance and gate realignment <i>Includes allowance for: addition of crosswalk with TWISLs on Park Ave; shifting of park entry drive aisle and gates; shrub and perennial planting beds</i>	\$22,000.00
4.2	Parking lot realignment and improvements <i>Includes allowance for: regrading and resurfacing; reducing width of parking lot; 115m long, 2.0m wide concrete sidewalk on south side; removal of existing boulders on the south side</i>	\$65,000.00
	Subtotal	\$87,000.00
5.0 Entrance Features and Wayfinding		
5.1	Entrance plaza at the intersection of Park Ave and Derby St W <i>Includes allowance for: wooden shoreline platform and railing; integrated bench with signage feature; sidewalk connection from new Park Ave crosswalk to existing concrete pathway along shoreline</i>	\$40,000.00
5.2	Community rallying point <i>Includes allowance for: construction of elevated wooden platform and seat wall; integrated wayfinding and community signage; bike racks; waste receptacle; removeable shade sail; stamped concrete surfacing and grading; bollards; shrub and perennial planting beds</i>	\$85,000.00
5.3	Lochiel St park entrance and plaza <i>Includes allowance for: stamped concrete surfacing and grading; bench with integrated signage feature; bike racks; waste receptacle; crosswalk with TWISL to connect existing sidewalk on south side of Lochiel St to proposed plaza</i>	\$30,000.00
5.4	Consolidate signage <i>Includes allowance for: beach signage; regional trail trailhead sign</i>	\$2,000.00
	Subtotal	\$157,000.00
6.0 Tree Management and Replacement Strategy		
6.1	Tree removals: \$1000 per tree (cedar trees by beach)	\$4,000.00
6.2	Tree planting: \$500 per tree	\$29,000.00
	Subtotal	\$33,000.00
7.0 Pedestrian Connection to Mill Square		
7.1	Segment 1: Pathway/boardwalk <i>Includes allowance for: the construction of an on-grade pathway or floating boardwalk from the Island Park entrance to the Fireman's Island floating boardwalk</i>	\$140,000.00
7.2	Segment 2: Pathway/boardwalk <i>Includes allowance for: the construction of an on-grade pathway or floating boardwalk from the Fireman's Island floating boardwalk to Mill Square; wood platform; bench</i>	\$130,000.00
7.3	Segment 3: Prefabricated bridge <i>Includes allowance for: the installation of a prefabricated bridge to connect pathway/boardwalk to Mill Square</i>	\$125,000.00
	Subtotal	\$395,000.00
8.0 Beach Enhancements		
8.1	<i>Includes allowance for: creation of a low stone wall; planting of ornamental grasses; relocation of beach volleyball court</i>	\$10,000.00
	Subtotal	\$10,000.00
9.0 Recreation Amenities Enhancements and Additions		
9.1	Children's play areas improvements <i>Includes allowance for: replacement of play surface materials with engineered wood fibre; construction of hard surface pathway to each play area</i>	\$10,000.00
9.2	Skate park expansion	\$15,000.00
9.3	New multi-use/basketball court (CHECK ANNE'S ESTIMATE)	\$30,000.00
	Subtotal	\$55,000.00
SUBTOTAL		\$800,000.00
Design and Engineering allowance (10%)		\$80,000.00
Contingency Allowance (20%)		\$160,000.00
TOTAL		\$1,040,000.00

Mill Square - Opinion of Probable Cost

Proposed Improvements

Aug-17

1.0 Lot 7 Improvements and Waterfront Access		Allowance
Item	Description	
1.1	Site preparation and removals <i>Includes allowance for: removal of existing shed; pruning of vegetation and removal of debris</i>	\$5,000.00
1.2	Soft Landscape <i>Includes allowance for: sod; shrub and perennial planting bed</i>	\$5,000.00
1.3	Landmark public art and/or community feature	\$2,000.00
	Subtotal	\$12,000.00
2.0 Mill Square Plaza and Lawn		
2.1	Hard Surfaces <i>Includes allowance for: removal of existing pavers; rough grading; installation of stamped concrete surface</i>	\$21,000.00
2.2	Site furniture <i>Includes allowance for: seatwall with integrated signage feature; bistro style seating; moveable planters</i>	\$20,000.00
2.3	Soft landscape <i>Includes allowance for: tree planting; selective pruning of existing trees</i>	\$2,000.00
2.4	Revitalization of existing mural	\$500.00
	Subtotal	\$66,000.00
3.0 Main Street Connection and Hard Surface Geometry		
3.1	Realignment of the drive aisle/road and parking within Mill Square <i>Includes allowance for: asphalt surfacing; rough grading; curbs; parking and crosswalk pavement markings; parking signage; crosswalk TWSIs</i>	\$90,000.00
3.2	Realignment and widening of sidewalks <i>Includes allowance for: widened (2.0m) sidewalks on East and West sides of Mill Square drive aisle; extension of sidewalk to Lot 7; continuation of concrete sidewalk material into asphalt road at intersection of Mill Square and Main St</i>	\$20,000.00
3.3	"Bump-outs" <i>Includes allowance for: installation of concrete bump outs at the entrance to Mill Square along Main St</i>	\$11,000.00
	Subtotal	\$121,000.00
	SUBTOTAL	\$199,000.00
	Design and Engineering allowance (20%)	\$39,800.00
	Contingency Allowance (20%)	\$39,800.00
	TOTAL	\$278,600.00

Township of
NORTH GLENGARRY

KING GEORGE PARK MASTERPLAN

NOVEMBER 2017

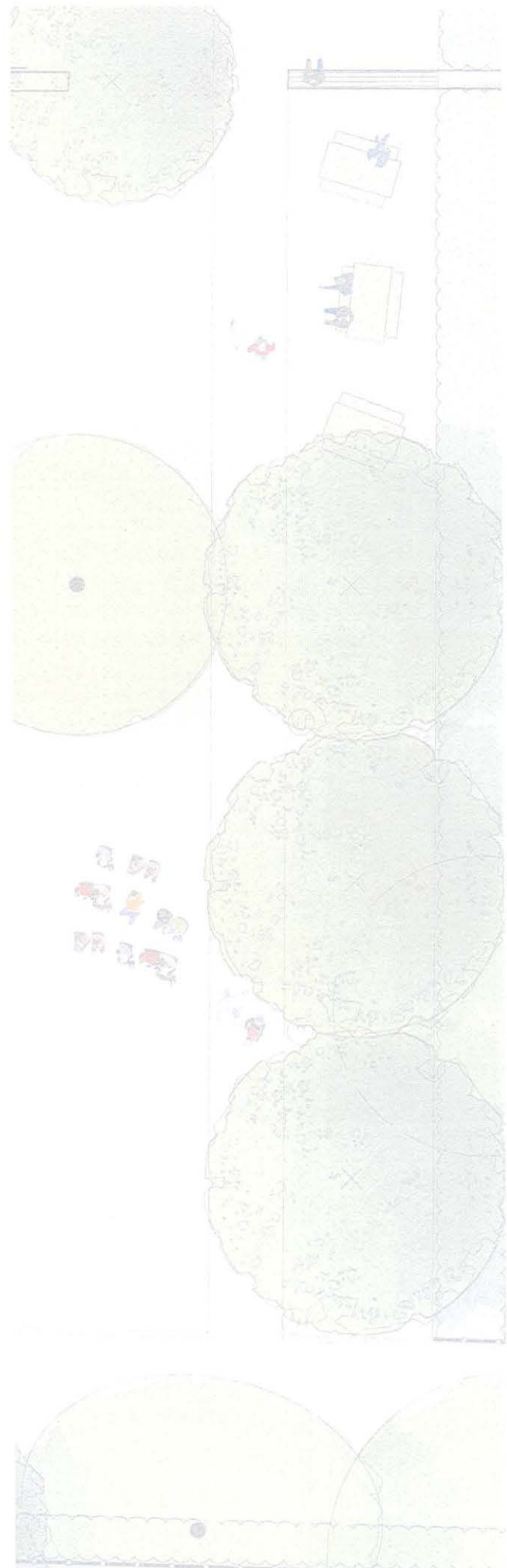


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1.0 PROJECT OVERVIEW

The Township of North Glengarry has engaged WSP to develop a Masterplan for King George Park in Maxville that will build on previous concepts developed by the Township and Friends of the King George Park. This coordinated design vision will establish the direction for long term reconstruction and beautification of the park and identify specific opportunities for phased implementation as municipal budgets and available funding allow.

The King George Park is poised to become an important driver in Maxville's economic engine - its development has the potential to positively impact the community and surrounding areas at all levels. It is the only municipally-owned green space in Maxville's downtown sector. In its short existence, the Park has already found traction as the home of the Farmers' Market, Movie Nights and the festivities surrounding the lighting of the Village's Christmas Tree.

Through active engagement with residents, identified stakeholders and Township staff, we have developed a Masterplan that:

- ★ Will contribute positively to the function and aesthetics of King George Park;
- ★ Provides a community space that is flexible and adaptable to existing and future uses of the park;
- ★ Be the first step in the phased implementation and construction of park renewal and design, providing a blueprint to the Friends of King George Park and the Township for future financial investments;
- ★ Engages the community and stakeholders in a meaningful way, and;
- ★ Stands the test of time.

2.0 SITE REVIEW AND CONSULTATION

In March 2017, the WSP project team met with Township Staff and Friends of the King George Park on-site to hear directly from them their key issues and objectives for the project. Refer to **Appendix A** Meeting Minutes and Notes.

During this site visit, a photo inventory of the study area was compiled, to serve as a point of reference for the design team throughout the project. Photos are included in **Appendix B**.

Background review included concept sketches provided by the Township and notes from the *February 2017 King George Park – Maxville ON Master Plan Pre-Consultation Session* between Township and Friends of the King George Park. Base mapping was developed using Google Earth aerial imagery and assisted in identifying project limits and key existing site features.

Community and stakeholder engagement is integral to the success of this project. Building on detailed stakeholder input and site observation, the design team developed a Draft Master Plan for the King George Park and hosted a Public Open House and presentation in Maxville in May, 2017. The presentation included images, illustrations and suggested improvements for review and discussion. Input received from the Open House provided additional direction to the finalization of the Park Master Plan. Materials presented at the Open House are included in **Appendix C**.

3.0 PROJECT OBJECTIVES

Through consultation with Township Staff, Members of Township Council and Community Stakeholders, the following key objectives were identified:

- ★ A consolidated vision for the configuration and programming of the park that promotes **year-round use**;
- ★ Flexible space that allows for a range of activities throughout the year including the **Farmer's Market** , **summer movie nights** and special events like the **tree lighting** or **musical performances**;
- ★ Provision of **electrical hook-ups** and **configuration of parking** to support the Farmer's Market;
- ★ **Seating areas** for a range of uses – Farmer's Market, passive use, bakery customers, etc.;
- ★ General **landscape improvement** including tree, shrub and perennial planting for seasonal interest;
- ★ Consideration of incorporation of an **architectural sign** from the old **King George Hotel** into some fixed elements within the Park;
- ★ **Phasing** recommendations to support fundraising efforts.

4.0 PROPOSED MASTERPLAN

The proposed Masterplan has been developed in direct response to input from members of the community. Refer to **Appendix D** for a copy of the overall Masterplan.

The following key priorities have been identified. These are intended to be used as a guide for future park improvements, and may be implemented in any order, depending on available resources and wishes of the community.

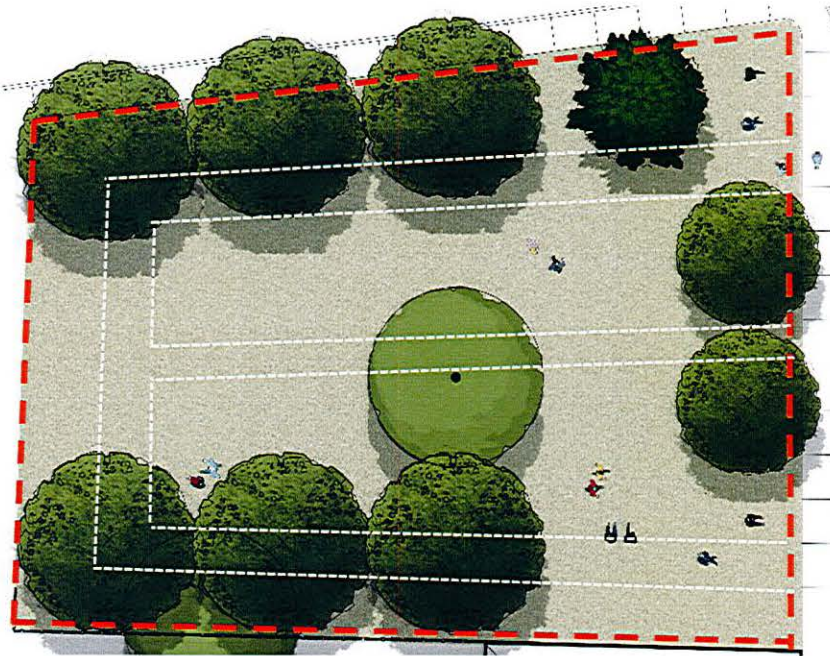
Opinion of probable cost has been established based on current market conditions, and is to be used as a guide only. Allowances for each element are noted, and a summary is included in **Appendix E**. Pricing is subject to change, and opportunity for cost savings are perceived available through community engagement and volunteer initiative.

PRIORITY #1

***Removal of existing gravel pathways
Reinstatement of lawn***

Pathway Removals:	Allow \$2,500.00
Sod (incl topsoil):	Allow \$3,750.00 OR
Seed (incl. topsoil):	Allow \$1,700.00

The removal of existing pathways and the reinstatement of new lawn (sod or seed) will provide an overall improvement to the park's appearance and allow for the park to function as flexible open green space until new pathways are added in the future.



PRIORITY #2

Tree management

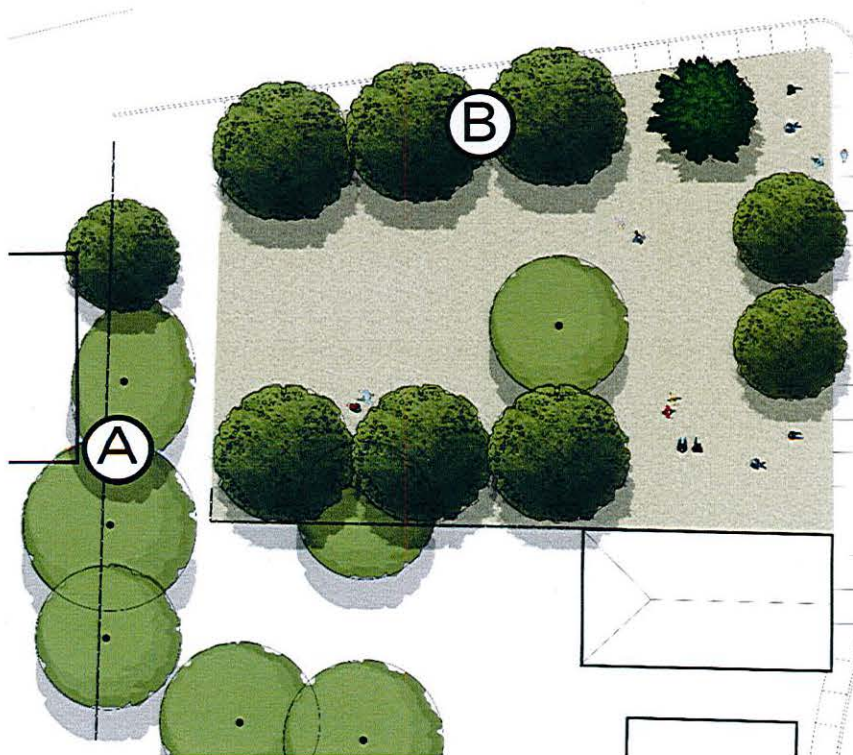
Pruning & Removals: Allow \$1,000.00
New Tree Planting: Allow \$500.00/tree

A. Pruning & Removals

The pruning of existing trees, specifically those along the property line, will clean up the appearance of the Park and minimize any hazards to park users caused by dead branches. These mature trees should be monitored annually to ensure their health and should be replaced if they are nearing the end of their lifespan. Select removals are proposed – specifically the two trees at the north-east corner of the park adjacent the intersection of Main Street S and Carr Street W.

B. New Tree Planting

The proposed plan encourages ‘framing’ of the park’s open space through tree planting. Trees are proposed along the perimeter of the site, lining the street along Carr St and Main Street, and along the south property line adjacent to the Muir’s Bakery parking lot to create spatial definition and will provide necessary shade for park users. The addition of a conifer at the entrance of the park will also provide a permanent fixture for seasonal lighting.



PRIORITY #3

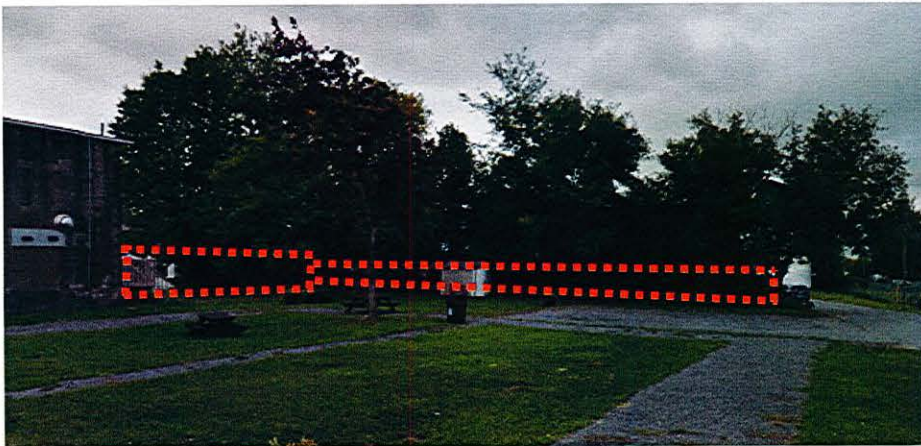
Fencing

Removals:	Allow \$1500.00
6' ht Wood Fence:	Allow \$4,500.00 (45m @ \$100.00/m)

Removal of the existing chain link fence along the west property line is recommended. This is to be replaced with a 6' height wood fence to provide visual and physical separation between the park and the residential property immediately west of the Park.

Installation of a fence along the south park perimeter between the park open space and the Muir's Bakery rear parking lot is also recommended. This fence should extend from the back of the Bakery building west to the gravel drive aisle. This will help define the park edge and block views of the Parking area from the Park open space.

A solid 6' height, wood fence is recommended. The design should be simple to keep costs low, and facilitated ease of ongoing maintenance.



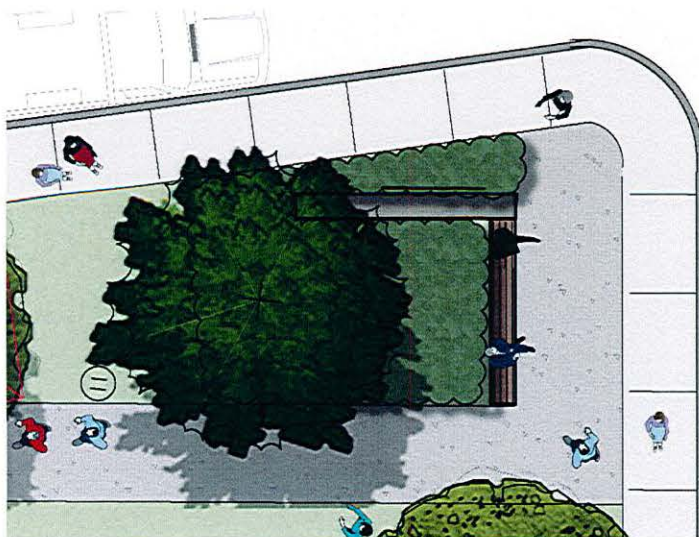
PRIORITY #4

Shrub and perennial planting

Shrubs:	Allow \$50.00 each
Perennials:	Allow \$30.00 each

The purpose of shrub and perennial planting is to contribute positively to the character of the site, add seasonal interest, to highlight key features (i.e. Seatwall Signage), and to provide additional buffer and screening to adjacent properties.

It is recommended that all proposed shrub and perennial planting be hardy, drought tolerant and non-invasive. Selection of species for year round interest, including the use of evergreens and ornamental grasses is encouraged, as is the use of native species are encouraged. Further plant selection considerations may include attractiveness to butterflies, and birds; pollinator gardens; fruit or vegetable species; seasonal colour and winter interest. Refer to **Appendix C** for a list of recommended species.



PRIORITY #5

Park seating

Signage Feature	Allow \$3,500.00 each
Seatwalls	Allow \$2,000.00 each
Picnic Tables:	Allow \$500.00 each

A. Permanent seat walls

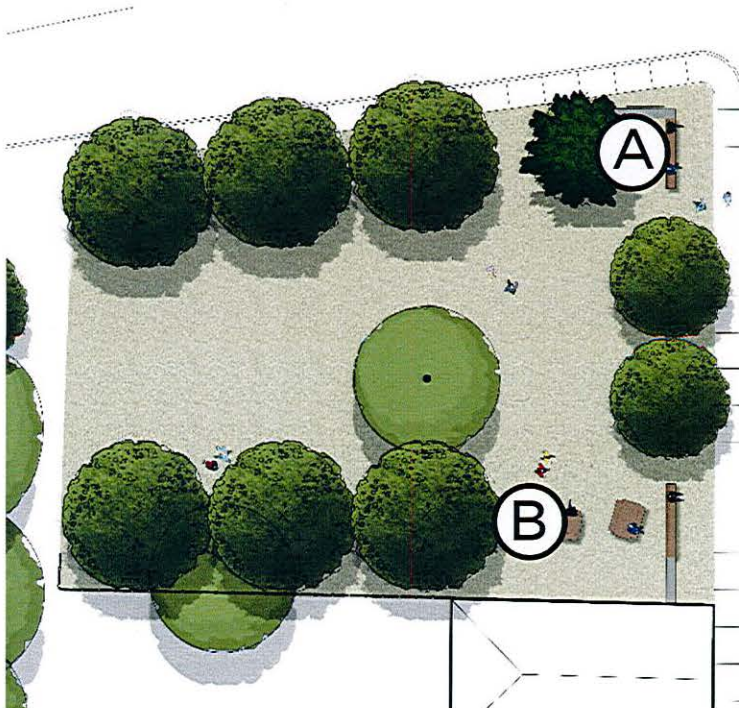
The proposed seat walls serve three functions:

1. Provide casual seating for users of the park and those walking along Main Street;
2. Provide visual and physical separation between the park and the street to enhance the sense of enclosure from within the park;
3. Provide location for park signage, specifically through integration of the King George Hotel signs. Provide visual interest while highlighting the historic significance of the space.

The seatwalls are recommended to be a concrete base, with wood seats balancing user comfort, maintenance and cost-effectiveness.

B. Moveable picnic tables

Movable tables and seating (i.e. picnic tables) are recommended. These are suggested at the south-east corner of the park, in the shade of the Muir’s Bakery building to provide easy access from the street, with a view to park activities. Accessible table configurations are encouraged to provide usability for a wide range of users.

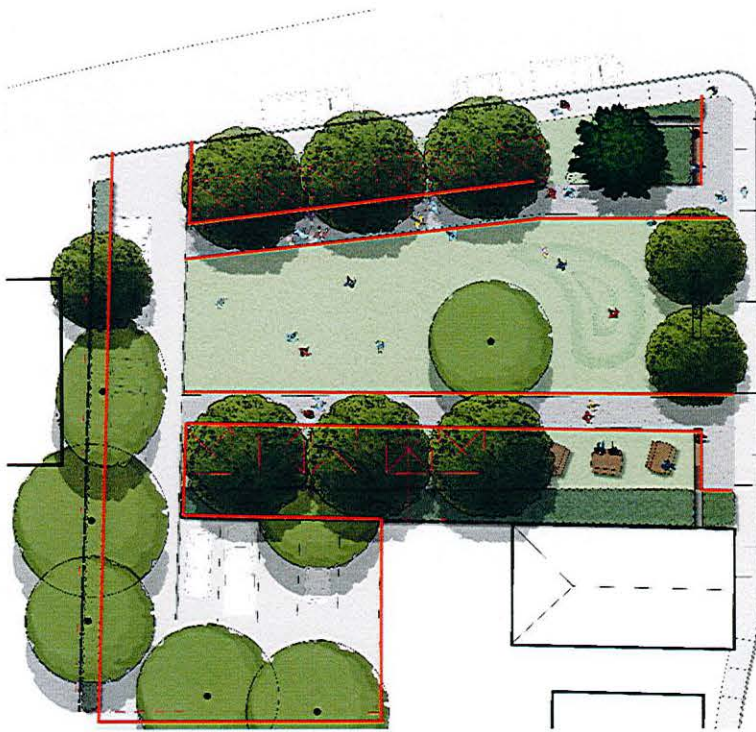


PRIORITY #6

New gravel pathways and parking lot

Stone dust pathway and
Gravel resurfacing Allow \$20,000.00

The re-introduction of pathways will contribute to improved Universal Accessibility throughout the park and provide a resilient surface to extend use of the space. The pathways are recommended to be oriented parallel the north and south perimeter to define the park edges to provide space for Farmer's Market vendors to the perimeter of the site. Compacted stone dust is the recommended pathway material. This will provide a cost-effective, reasonably low maintenance solution that is in keeping with the rural character of Maxville.



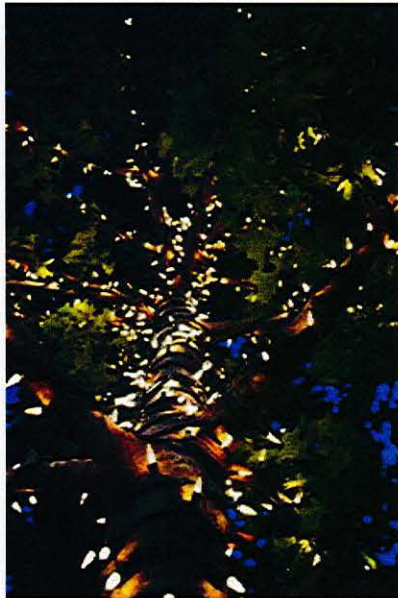
PRIORITY #7

Lighting

Temporary string lighting
Allow \$1000.00

Permanent lighting is not recommended due to the perceived high cost of installation and ongoing maintenance. Further, it may prove disruptive to adjacent residential buildings. There is existing street lighting that provides some light spill into the Park.

Accent lighting is recommended and may contribute positively to the animation and character of the space and contribute to extended hours of use. Accent lighting may be installed for special events, or seasonally, depending on the wishes of the community. Concept images below illustrate the opportunities for use of seasonal lighting.



PRIORITY #8

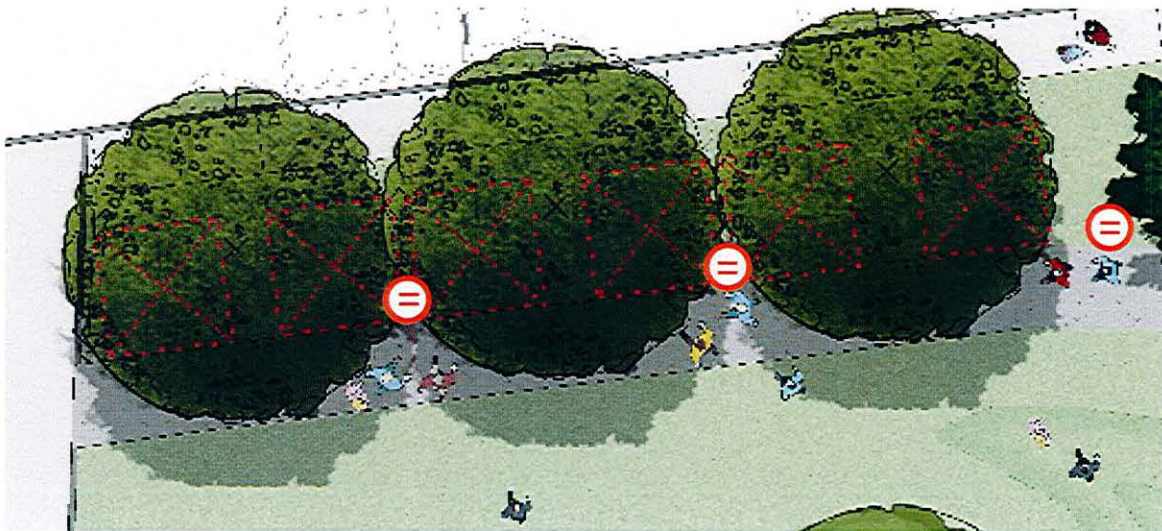
Electrical outlets for events

Electrical	Allow \$10,000.00
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The addition of electrical outlets was identified as a key priority through public consultation in order to maximize use of the site, and specifically to serve expansion of the Farmer's market.

The plan identifies opportunity for electrical outlets adjacent the proposed pathways at regular intervals that would serve a standard 10'x10' layout of the Farmer's Market kiosks, with one located adjacent the corner conifer to facilitate seasonal tree lighting. Considerations include weather protection; placement relative other site features; flush mount with surrounding grade to avoid potential damage by routine maintenance activities (i.e. lawn mowing), and quantity.

It is recommend that any electrical run through the site be designed by a qualified electrical engineer/consultant to ensure sufficient depth below grade and appropriate loading of the site electrical circuits.



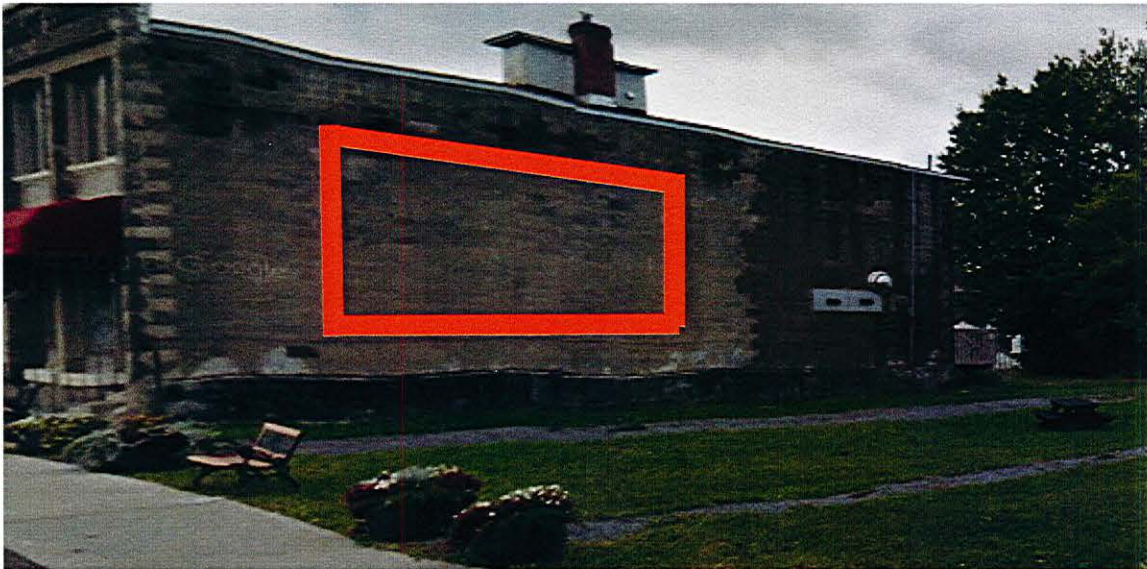
PRIORITY #9

Mural

Mural

Allow \$4000.00

The concept of a mural on the north side of the Muir's Bakery building was brought to light through community consultation. The mural would provide a dramatic backdrop to the park and offer opportunity to showcase the local character of Maxville in its design. Considerations include content, size, and method of construction (premade banners hung from the building; or, paint directly on the building). It is recommended the Friends of the King George Park work collaboratively with the owners of the Bakery building and the Township to establish the Mural's design and method of implementation.



5.0 SUMMARY

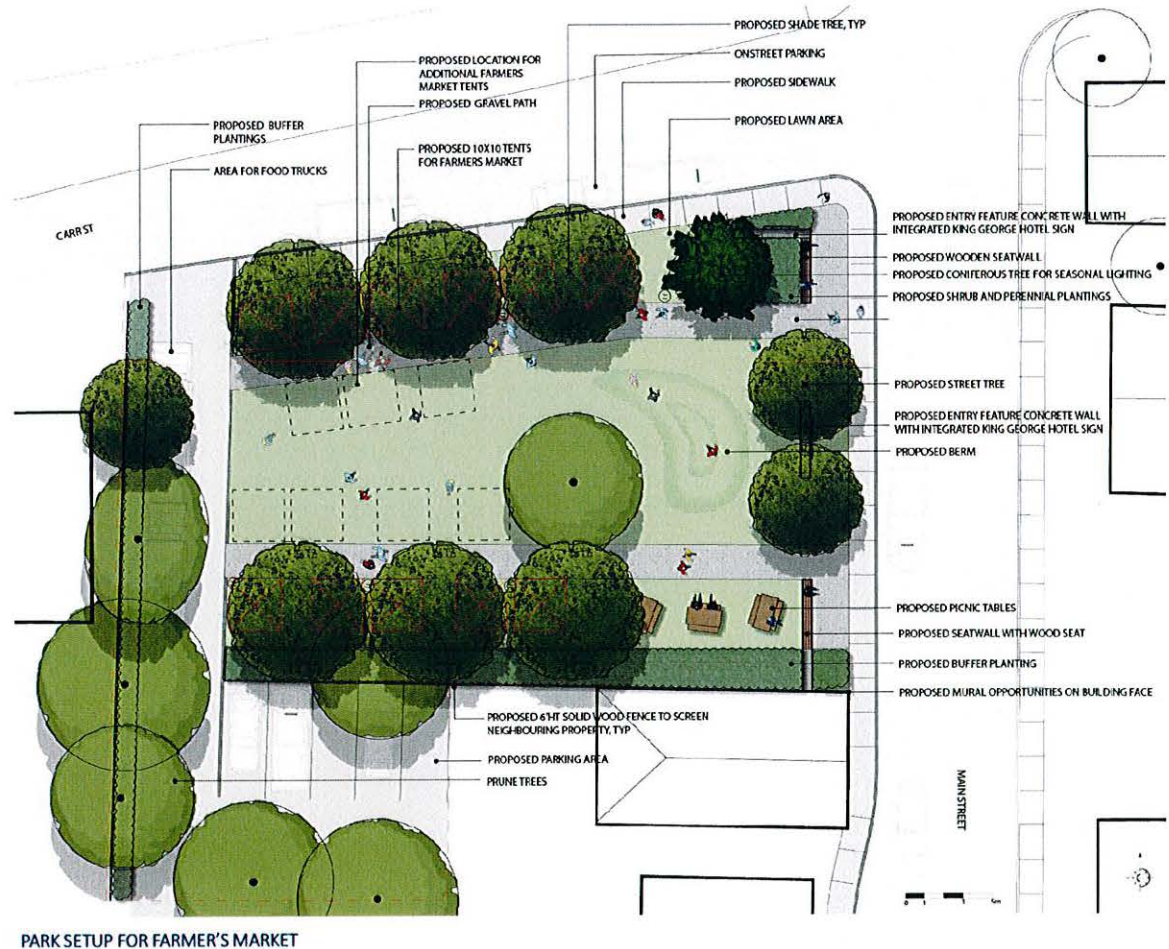
Maxville is fortunate to have dedicated and motivated community members, notably, Friends of the King George Park, focused on renewal efforts. Fundraising is perceived key to the success and implementation of the Plan. Provincial and Federal grant opportunities that may be applicable for elements of the proposed plan include:

- Ontario Trillium Foundation (www.otf.ca)
- Seniors Community Grant Program
- The New Horizons for Seniors Program (federal)
- Aviva Community Fund (www.avivacommunityfund.org)

Additionally, local fundraising efforts (i.e. 'Sponsor a Tree'; 50/50 raffles; Movie Nights Ticket sales etc.); may also assist in implementation.

Through consultation with Township Staff, Members of Township Council and Community Stakeholders, the following **key objectives** were identified:

- A consolidated vision for the configuration and programming of the park that promotes **year-round use**;
- Flexible space that allow for a range of activities throughout the year including the **Farmer's Market**, **summer movie nights** and special events like the **tree lighting** or **musical performances**;
- Provision of **electrical hook-ups** and **configuration of parking** to support the Farmer's Market;
- **Seating areas** for a range of uses – Farmer's Market, passive use, bakery customers, etc.;
- General **landscape improvement** including tree, shrub and perennial planting for seasonal interest;
- Consideration of incorporation of **architectural sign** from the old **King George Hotel** into some fixed elements within the Park;
- **Phasing** recommendations to support fundraising efforts.



MASTERPLAN

APPENDIX E. OPINION OF PROBABLE COST

King George Park

Proposed Improvements by Category

Draft Opinion of Probable Cost

2017 November

Item	Description	Qty	Note	Units	Price	Amount	PHASE
Site Preparation, Mobilization and Removals							
1	Site preparation, removals and mobilization (allow)	1		LS	\$2,500.00	\$2,500.00	1
2	Pruning and removals	1		LS	\$1,000.00	\$1,000.00	1
Subtotal Site Preparation						\$3,500.00	
Site Furniture							
3	Concrete wall with integrated sign feature	2		each	\$6,000.00	\$12,000.00	2
4	Seatwall with wood seat	2		each	\$3,000.00	\$6,000.00	2
5	Picnic Table	3		each	\$500.00	\$1,500.00	
6	Wood fence	45		m2	\$100.00	\$4,500.00	1
7	Bike Rack	1		each	\$500.00	\$500.00	
Subtotal Site Furniture						\$24,500.00	
Trees							
8	Acer rubrum- Red Maple	3	60mm cal	each	\$500.00	\$1,500.00	1
9	Acer Saccharum- Sugar Maple	3	60mm cal	each	\$500.00	\$1,500.00	1
10	Celtis occidentalis- Common Hackberry	2	60mm cal	each	\$500.00	\$1,000.00	1
11	Cercis Canadensis- Eastern Redbud	1	60mm cal	each	\$500.00	\$500.00	1
12	Picea Glauca- White Spruce	1	60mm cal	each	\$500.00	\$500.00	1
Subtotal Trees						\$5,000.00	
Soft Landscape							
13	Topsoil and Sod*	340		m2	\$11.00	\$3,740.00	
14	Topsoil and Seed (Alternative for cost savings)	340		m2	\$5.00	\$1,700.00	1
15	Mixed shrub and perennial planting	1		LS	\$2,500.00	\$2,500.00	
Subtotal Soft Landscape						\$4,200.00	
Hardscape							
16	Stone dust pathway (2.0 metre width)	80		LM	\$110.00	\$8,800.00	3
17	Gravel resurfacing of parking area and rear entrance	250		m2	\$45.00	\$11,250.00	
Subtotal Hardscape						\$20,050.00	
Miscellaneous							
18	Temporary string lights	1		LS	\$1,000.00	\$1,000.00	3
19	Mural	1		LS	\$4,000.00	\$4,000.00	
20	Outdoor electrical conduits	7		LS	\$10,000.00	\$10,000.00	3
Subtotal Miscellaneous						\$15,000.00	
* excluded from pricing - seeding included for cost savings							
Pre-tax subtotal						\$72,250.00	
Contingency (30%)						\$21,675.00	
Total Opinion of Probable Cost						\$93,925.00	

King George Park
Proposed Improvements by Phase

Draft Opinion of Probable Cost

2017 November

Item	Description	Qty	Note	Units	Price	Amount
Phase 1						
1	Site preparation, removals and mobilization (allow)	1		LS	\$2,500.00	\$2,500.00
2	Pruning and removals	1		LS	\$1,000.00	\$1,000.00
6	Wood fence	45		m2	\$100.00	\$4,500.00
8	Acer rubrum- Red Maple	3	60mm cal	each	\$500.00	\$1,500.00
9	Acer Saccharum- Sugar Maple	3	60mm cal	each	\$500.00	\$1,500.00
10	Celtis occidentalis- Common Hackberry	2	60mm cal	each	\$500.00	\$1,000.00
11	Cercis Canadensis- Eastern Redbud	1	60mm cal	each	\$500.00	\$500.00
12	Picea Glauca- White Spruce	1	60mm cal	each	\$500.00	\$500.00
14	Topsoil and Seed (Alternative for cost savings)	340		m2	\$5.00	\$1,700.00
Subtotal Phase 1						\$14,700.00
Phase 2						
3	Concrete wall with integrated sign feature	2		each	\$6,000.00	\$12,000.00
4	Seatwall with wood seat	2		each	\$3,000.00	\$6,000.00
Subtotal Phase 2						\$18,000.00
Phase 3						
16	Stone dust pathway (2.0 metre width)	80		LM	\$110.00	\$8,800.00
18	Temporary string lights	1		LS	\$1,000.00	\$1,000.00
20	Outdoor electrical conduits	7		LS	\$10,000.00	\$10,000.00
Subtotal Phase 3						\$19,800.00
Ongoing						
17	Gravel resurfacing of parking area and rear entrance	250		m2	\$45.00	\$11,250.00
5	Picnic Table	3		each	\$500.00	\$1,500.00
7	Bike Rack	1		each	\$500.00	\$500.00
13	Topsoil and Sod*	340		m2	\$11.00	\$3,740.00
15	Mixed shrub and perennial planting	1		LS	\$2,500.00	\$2,500.00
19	Mural	1		LS	\$4,000.00	\$4,000.00
Subtotal Miscellaneous						\$19,750.00
Pre-tax subtotal						\$72,250.00
Contingency (30%)						\$21,675.00
Total Opinion of Probable Cost						\$93,925.00

* excluded from pricing - seeding included for cost savings

Section 8

TREASURY DEPARTMENT

Johanna Levac

Section 9

**PLANNING/BUILDING
BY-LAW
ENFORCEMENT
DEPARTMENT**

Gerry Murphy

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: December 11, 2017

MOVED BY: _____

SECONDED BY: _____

That the Council of the Township of North Glengarry approve by-law Z-04-2017 and that the By-law be read a first, second and third time in Open Council this 11th day of December, 2017.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

Deputy Mayor: Jamie MacDonald

Councillor: Jacques Massie

Councillor: Brian Caddell

Councillor: Jeff Manley

Councillor: Michel Depratto

Councillor: Carma Williams

Mayor: Chris McDonell

YEA

NEA

Section 9 Item a

9(a)

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

BY-LAW NO. Z-04-2017

BEING A BY-LAW TO AMEND ZONING BY-LAW NO. 39-2000

WHEREAS By-Law No. 39-2000 regulates the use of land and erection of buildings and structures within the Township of North Glengarry, County of SD & G;

AND WHEREAS the Council of the Corporation of the Township of North Glengarry deems it advisable to amend By-Law 39-2000 as hereinafter set forth;

NOW THEREFORE the Council of the Corporation of the Township of North Glengarry enacts as follows:

1. Notwithstanding the provisions of Section 11.2 to the contrary, on the lands described as being Lochiel Concession 3 Part of Lots 14 and 15 (2980 Wylie Road) Glen Robertson, Township of North Glengarry zoned General Agricultural Special Exception 156 (AG-156) on Schedule "A" attached hereto, the following provisions shall apply:
 - i) AG-156 Special Exception: To permit the use of a brewery on the property. As a use, *Brewery* will entail the production, bottling and sale of alcohol, and occasional events accessory to the use.
 - ii) AG-156 Special Exception: To prohibit future Residential use on the severed portion.
 - iii) AG-156 Special Exception: To recognize a reduction in the minimum size of an agricultural property from the required 30 hectares to the existing 26.2 hectares.
2. That Schedule "A" of By-Law 39-2000 is hereby amended by changing to AG the zone Symbol of the lands indicated "Zone changed to AG-156" on the Schedule "A" hereto.
3. That Schedule "A" attached hereto is hereby made fully part of the By-Law.

That By-Law Z-05-2012 be rescinded.

This By-Law shall come into effect on the date of passing hereof subject to the provisions of the Planning Act.

READ a first, second, third time and enacted in Open Council, this 11th day of December, 2017.

CAO/Clerk/Deputy Clerk

Mayor/Deputy Mayor

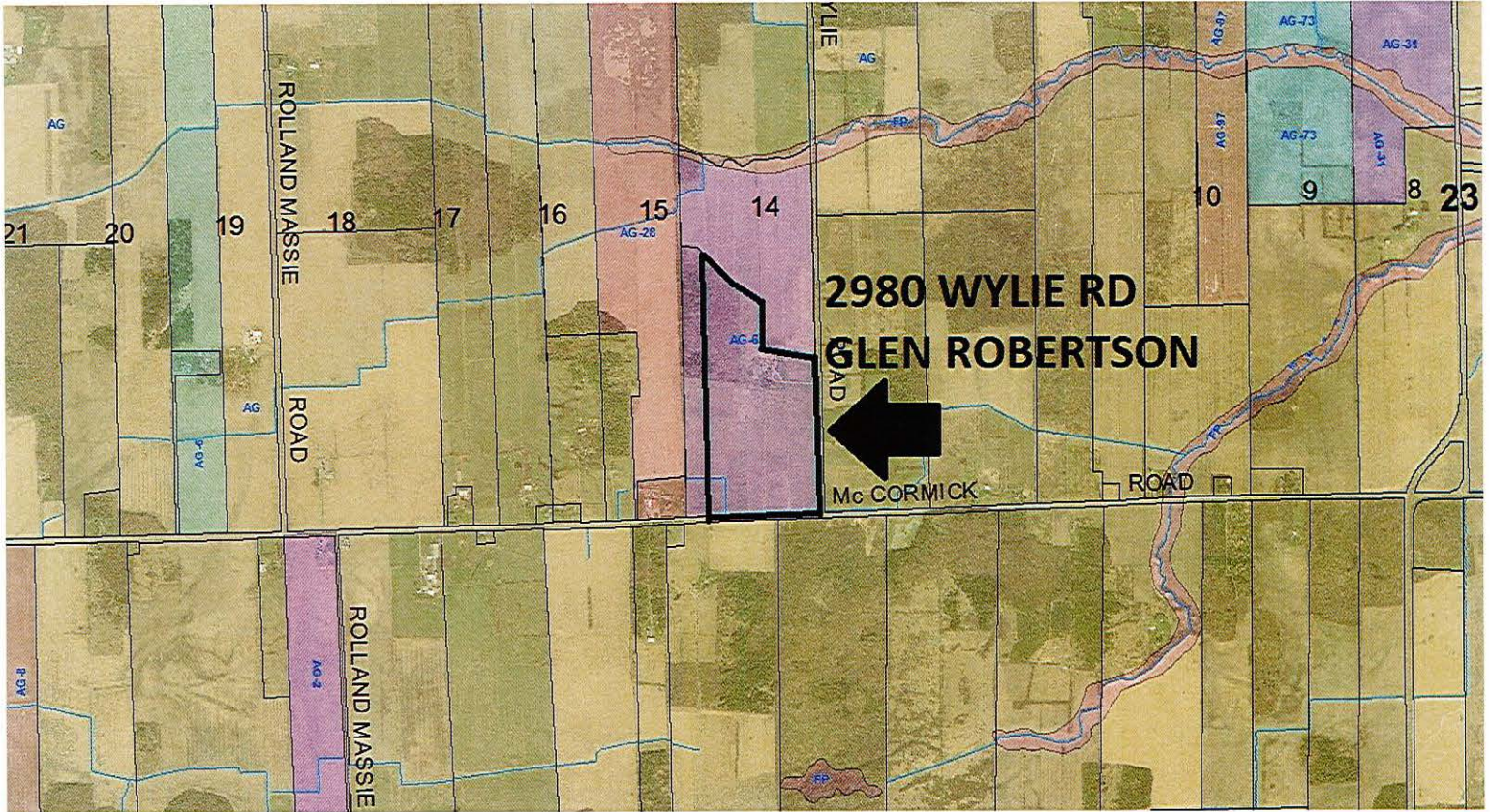
I, hereby certify that the forgoing is a true copy of By-Law No. Z-04-2017, duly adopted by the Council of the Township of North Glengarry, on the 11th day of December, 2017.

Date Certified

Clerk / Deputy Clerk

**SCHEDULE "A"
TO BY-LAW NUMBER Z-04-2017**

**Legend
Subject Property
Zone Change to AG-156**



**Lochiel Concession 3 Part of Lots 14 and 15
Township of North Glengarry
United Counties of Stormont, Dundas & Glengarry**

**This is Schedule "A" to By-Law Z-04-2017
Passed this 11th day of December, 2017**

Mayor/Deputy Mayor

CAO/Clerk/Deputy Clerk

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: December 11, 2017

MOVED BY: _____

SECONDED BY: _____

That the Council of the Township of North Glengarry approve by-law Z-08-2017 and that the By-law be read a first, second and third time in Open Council this 11th day of December, 2017.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

Deputy Mayor: Jamie MacDonald

Councillor: Jacques Massie

Councillor: Brian Caddell

Councillor: Jeff Manley

Councillor: Michel Depratto

Councillor: Carma Williams

Mayor: Chris McDonell

YEA

NEA

Section 9 Item b

G(b)

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

BY-LAW NO. Z-08-2017

BEING A BY-LAW TO AMEND ZONING BY-LAW NO. 39-2000

WHEREAS By-Law No. 39-2000 regulates the use of land and erection of buildings and structures within the Township of North Glengarry, County of SD & G;

AND WHEREAS the Council of the Corporation of the Township of North Glengarry deems it advisable to amend By-Law 39-2000 as hereinafter set forth;

NOW THEREFORE the Council of the Corporation of the Township of North Glengarry enacts as follows:

1. Notwithstanding the provisions of Section 5.5 to the contrary, on the lands described as being Concession 4 Part of Lot 8 (21920 Glensandfield Road) Glen Robertson, Township of North Glengarry zoned Residential Hamlet Special Exception 3 on Schedule "A" attached hereto, the following provisions shall apply:
 - i) RH-3 Special Exception: To permit a single detached dwelling and to recognize a minimum lot area of 1800 m², interior side yard of 7 m and rear yard of 4 m.
2. That Schedule "K" of By-Law 39-2000 is hereby amended by changing to RH-2 the zone Symbol of the lands indicated "Zone changed to RH-3" on the Schedule "A" hereto.
3. That Schedule "A" attached hereto is hereby made fully part of the By-Law.

This By-Law shall come into effect on the date of passing hereof subject to the provisions of the Planning Act.

READ a first, second, third time and enacted in Open Council, this 11th day of December, 2017.

CAO/Clerk/Deputy Clerk

Mayor/Deputy Mayor

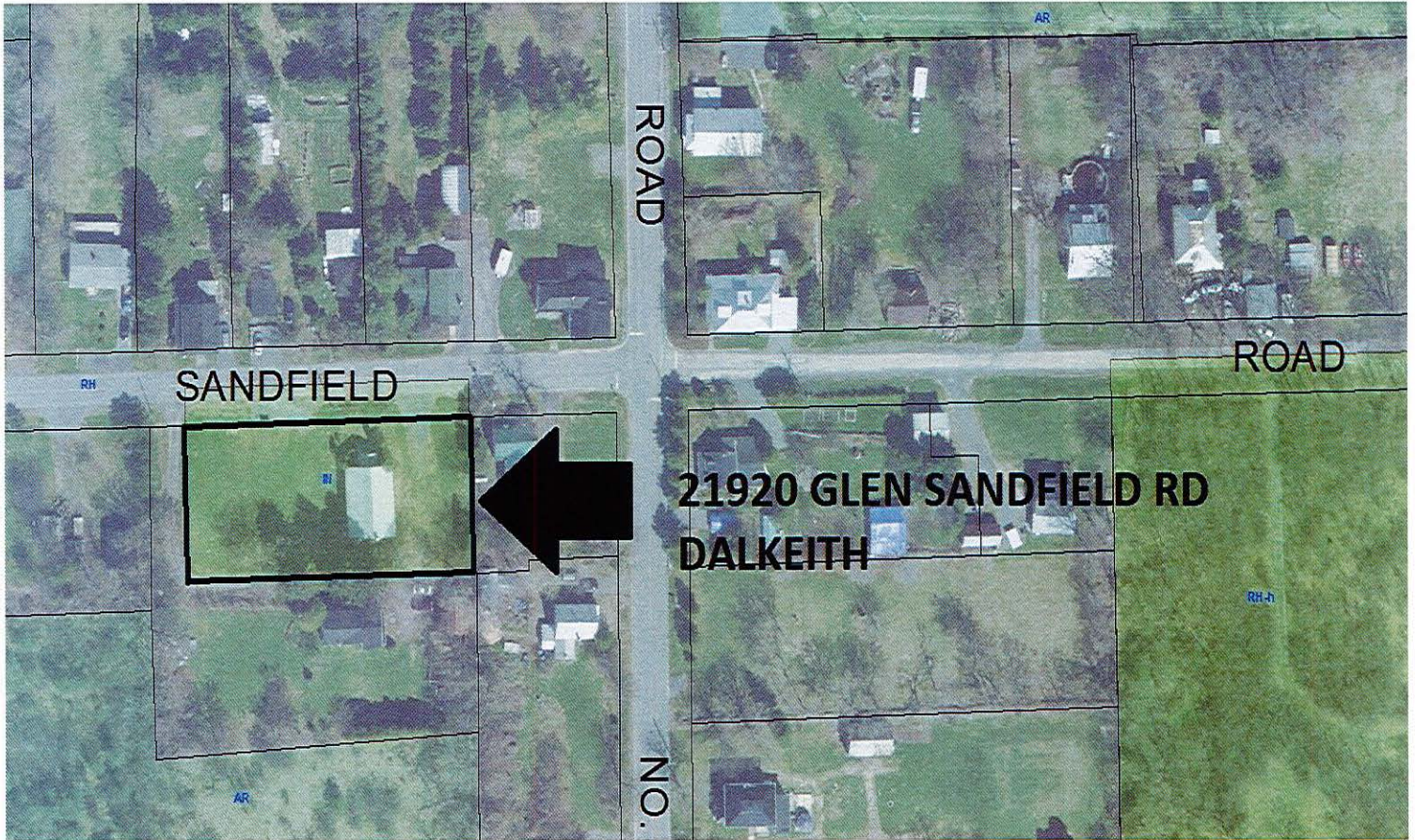
I, hereby certify that the forgoing is a true copy of By-Law No. Z-08-2017, duly adopted by the Council of the Township of North Glengarry, on the 11th day of December, 2017.

Date Certified

Clerk / Deputy Clerk

**SCHEDULE "A"
TO BY-LAW NUMBER Z-08-2017**

**Legend
Subject Property
Zone Change to RH-3**



**Concession 4 Part of Lot 8
Township of North Glengarry
United Counties of Stormont, Dundas & Glengarry**

**This is Schedule "A" to By-Law Z-08-2017
Passed this 11th day of December, 2017**

Mayor/Deputy Mayor

CAO/Clerk/Deputy Clerk

Section 10

FIRE DEPARTMENT

Patrick Gauthier

Section 11

PUBLIC WORKS

DEPARTMENT

Ryan Morton

Section 12

CORRESPONDENCE

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

PLANNING COMMITTEE MEETING

Tuesday October 10th, 2017
 Council Chambers
 Centre Sandfield Centre
 102 Derby Street West, Alexandria, ON

A Public Meeting of Planning was held in the Council Chamber on Tuesday October 10th, 2017 at 6:30p.m.

PRESENT: Mayor – Chris McDonell
 Deputy Mayor – Jamie MacDonald
 Councillor (Lochiel Ward) – Brian Caddell
 Councillor (Maxville Ward) – Carma Williams
 Councillor (At Large) – Jacques Massie
 Councillor (Kenyon Ward) – Jeff Manley
 Councillor (Alexandria Ward) – Michel Depratto
 CAO/Clerk – Daniel Gagnon
 Planning Department – Chantal Lapierre

REGRETS: CBO/By-Law Enforcement/Planning Manager – Gerry Murphy

1. PUBLIC MEETING CALLED TO ORDER

The chair of the Committee called the Meeting to order at 6:30 p.m.

2. ACCEPT THE AGENDA

Resolution No. 1

Moved by: Jeff Manley

Seconded by: Brian Caddell

That the Council of the Township of North Glengarry accepts the Planning Committee meeting agenda of Tuesday, October 10th, 2017.

Carried

3. ACCEPT THE MINUTES

Resolution No. 2

Moved by: Michel Depratto

Seconded by: Carma Williams

That the Council of the Township of North Glengarry accepts the minutes of the Planning Committee Meeting of Monday, August 21st, 2017.

Carried

The Meeting was then turned over to the Planning Department – Chantal Lapierre

4. SEVERANCES

a) No. B-67/17

Owner: Ferme Avicole L Bourdon Inc.

Location: 18349 Kenyon Conc Rd 4 Maxville

Resolution No. 3

Moved by: Carma Williams

Seconded by: Michel Depratto

That the Planning Committee recommend to deny severance application **B-67/17** due to the inability to meet the MDS guidelines.

Carried

- b) No. B-83/17**
Owner: Francois Meloche
Location: 22260 Binette Rd Dalkeith

Resolution No. 4

Moved by: Brian Caddell

Seconded by: Jeff Manley

That the Planning Committee recommend approval of severance application B-83/17 as per the conditions recommended by the planning department.

Carried

- c) No. B-95/17**
Owner: Thomas & Ingrid Bill
Location: CON 18 IL PT LOTS 1, 2, 3 Maxville

Resolution No. 5

Moved by: Carma Williams

Seconded by: Michel Depratto

That the Planning Committee recommend approval of severance application B-95/17 as per the conditions recommended by the planning department.

Carried

5. OLD BUSINESS

6. NEW BUSINESS

7. NOTICE OF MOTION

8. ADJOURNMENT

Resolution No. 6

Moved by: Jacques Massie

Seconded by: Jeff Manley

There being no further business to discuss, the meeting was adjourned at 6:50 p.m.

Carried

CAO/Clerk/Deputy Clerk

Mayor/Deputy Mayor



**DRAFT Minutes of the
CIP Approvals Committee (CIPAC) Meeting**

Monday, November 6, 2017 at 5:30 p.m.
Sandfield Centre
102 Derby Street West, Alexandria

A meeting of the Community Improvement Plan (CIP) Approvals Committee (CIPAC) was held on Monday, November 6, 2017, at 5:30 p.m. at the Sandfield Centre (102 Derby Street West, Alexandria.)

PRESENT:

Michael Madden, Alexandria & District Chamber of Commerce, Provisional Chair
Jeff Manley, Councillor
Carma Williams, Councillor
Deirdre Hill, Maxville & District Chamber of Commerce

GUEST:

Anne Leduc, Director of Community Services

REGRETS:

Tara Kirkpatrick, Economic Development & Communications Officer
Nathalie-Anne Bussière, Arts, Culture & Heritage Committee
Karen Davison Wood, Committee Chair
Daniel Gagnon, Chief Administrative Officer
Gerry Murphy, Chief Building Officer

1) CALL TO ORDER

The meeting was called to order at 5:37 p.m. by Michael Madden

2) MOTION TO ACCEPT THE AGENDA

Moved by: Jeff Manley

Seconded by: Carma Williams

That the Agenda of the CIP Approvals Committee of November 6, 2017, be accepted as presented.

Carried.

3) DECLARATIONS OF CONFLICT OF INTEREST

There were no declarations of conflict of interest expressed by the members present.

4) A MOTION TO RATIFY THE MINUTES OF:

i) October 2, 2017

Moved by: Deirdre Hall

Seconded by: Carma Williams

That the minutes of the October 2, 2017 meeting of the Community Improvement Plan Approvals Committee (CIPAC) meeting be accepted as presented.

Carried.

5) AGENDA ITEMS

- a. Process for accepting new products for use on CIP projects
 - A more vigorous review should be performed when CIP applications introducing new technologies are brought forward, e.g., the Comfort Water and Heating Building in Alexandria. The Committee should consider performing more due diligence on the new technology processes and it is proposed that the technology, in whatever form, should be approved by the Committee prior to the project moving forward.

b. CIP Applications

i) New CIP Applications

- There were no new CIP applications.

ii) Closing CIP Project

3 Main Street South, Maxville, "LCBO" (Ron Metcalfe)

Project Overview:

- (1) Construction of a new wood staircase and ramp at the front entrance, stained in Granite Ridge colour (grey). (completed)
- (2) Installation of two 10-foot fixed awnings. (CIPAC was appraised when this element was cancelled due to conflicting standards with the LCBO corporate office).
- (3) Re-point, repair or replace, where necessary, the red brick underneath the front windows. (completed).

Original Considerations

- (1) That a new civic address sign in the style adopted by the municipality for the purposes of the CIP, be incorporated into the project. (The sign was ordered by the Township on Oct. 11, 2017).
- (2) That landscaping features be planted to conceal the underneath of the ramp and add greenery to the front setback, through the use of the CIP landscaping grant. (The client used wood lattice to screen the space underneath the ramp).
- (3) That the air conditioning unit above the front entrance be moved to an opening on another façade. (Unable to accommodate, but the unit was repaired to remove the dripping of water).
- (4) That the tenant considers a new commercial sign with gooseneck lighting, through the use of the CIP commercial signage grant. (Property owner passed this information on to his tenant, the LCBO)

Moved by: Deirdre Hall

Seconded by: Jeff Manley

That the Community Improvement Project (CIP) at 3 Main Street South, in Maxville, has been completed as per the plans approved by Council on March 13, 2017 and as per the Letter of Agreement for the Municipal Financial Incentive (Grant) Program signed by the applicant, Ron Metcalfe, on March 27, 2017. A total of \$5,382.88 shall be paid to Ron Metcalfe.

This payment represents:

- (1) The sum of **\$98.88 (Ninety-Eight Dollars and Eighty-Eight Cents)** in the form of a Planning and Design Grant (**Program A**). This grant is payable in two (2) equal installments. The first installment was paid in March 2017, in the amount of \$98.88. The second installment of \$98.88 is to be paid.
- (2) The sum of **\$5,000 (Five-Thousand Dollars)**, in the form of a Building Improvement and Infill Grant (**Program B**).
- (3) The sum of **\$284 (Two-Hundred and Eighty-Four Dollars)** in the form of a Building Permit Fee Grant Program (**Program F**).
- (4) The client will receive a new civic address sign in a style adopted by the municipality. This sign, which is valued at \$75 or less, will be provided to the client. The cost of this sign was paid for in the form of a Civic Address Signage Grant (**Program C**). The sign has been ordered and it will be provided to the client upon delivery.

TOTAL: \$5,382.88

Carried.

iii) Review of CIP Projects – 44 Main Street, Alexandria – Civic Address Signage

No application has been officially received for this request. The committee declines funding the civic address sign as it did not go through the regular application process for the Civic Address Signage. Mr. Ladas will be advised that this component will not be funded.

6) NEW BUSINESS

Regarding new projects that get recommended by the Committee and approved by Council, where the end project greatly differs from the original submission, every component should and will be evaluated by the CIPAC on its own merit.

7) NEXT CIPAC MEETING

- Thursday, December 7, 2017, 5:30 pm, at the Gary Shepherd Hall (102 Derby Street West, Alexandria).

8) ADJOURNEMENT

The meeting was adjourned at 6:00 p.m.

Moved by: Deirdre Hall

Carried.

12(c)



MINUTES OF THE OCTOBER 25, 2017 MEETING OF THE ARTS, CULTURE AND HERITAGE ADVISORY COMMITTEE

A meeting of the Arts, Culture, and Heritage Advisory Committee was held on Wednesday, October 25, 2017, at 5:45 p.m. at the Sandfield Centre (102 Derby Street West, Alexandria).

PRESENT: Carma Williams, Chairperson
Karen Davison Wood, Member at Large
Jeff Manley, Councillor
Nicole Nadeau, Member at Large
Dane Lanken, Member at Large
Tara Kirkpatrick, Economic Development & Communications Officer/ Recording Secretary

GUEST: Anne Leduc, Director of Recreation & Community Services

REGRETS: Nathalie-Anne Bussière, Member at Large

1. CALL TO ORDER

The meeting was called to order at 5:51 p.m.

2. ACCEPT AGENDA

Moved by: Karen Davison Wood

Seconded by: Nicole Nadeau

That the Agenda of the Arts, Culture and Heritage Advisory Committee meeting of October 25, 2017 be accepted as presented.

Carried.

3. DECLARATIONS OF CONFLICT OF INTEREST

There were no conflicts of interest declared.

4. RATIFY THE MINUTES OF September 27, 2017

Moved by: Jeff Manley

Seconded by: Karen Davison Wood

That the minutes of the September 27, 2017, Arts, Culture, and Heritage Advisory Committee meeting be accepted as presented.

Carried.

5. AGENDA ITEMS

a. ACH Budget for 2017

- Anne provided an overview of the ACH budget for 2017. One of the largest expenditures related to the unveiling of the Mill Square Interpretive Panel. Expenses included the cost of party supplies, a cake, refreshments and musical entertainment.
- There remains nearly \$1,200 in outstanding costs owed to Annie Dalton Designs, for work done designing the Alexandria Walking Tour map.
- \$1,700 had been set aside to translate the Glengarry Routes map. Anne explained that this expenditure may not be necessary, as she has applied for a grant with the Community Futures Development Corporation (CFDC) to cover translation costs. We expect to hear back from the CFDC by October 28, confirming if our grant application has been accepted. The estimate to translate the Glengarry Routes map was based on 25 cents per word. Extra care needs to be taken to ensure that the translation is appropriate for Glengarry and reflects the linguistic preferences of this region.

Interpretive Panels: Budget

- Jeff asked which budget line funded the cost of the interpretive panel at the Grotto. Anne explained that the cost was drawn from the Economic Development Capital budget and the unfinanced capital that remained in the previous year's Community Grants fund.
- The Mill Square Interpretive Panel was funded by a Canada 150 Grant
- Anne was asked by Carma to verify with Treasury how much money remains in the Unfinanced Capital Account.

Festival of Lights: Community Grants Budget

- The committee discussed an October 25 article in the Glengarry News, which related to the decision made by the Alexandria Festival of Lights Committee to cancel the 2017 edition of the Festival of Lights. Jeff asked how much money had been budgeted by the ACH Committee, through Community Grants, to support this festival. Anne explained that \$5,000 was budgeted for this event. This cost will be recouped by the committee.

2018 ACH Budget

- Anne is preparing a budget request for Council relating to the 2018 ACH budget. She confirmed with the committee that the request will include:
 - \$25,000 for the Community Grant Fund.
 - \$5,000 budget for operating costs.
 - \$7,000 Interpretive Panel Request. Specific location of the proposed interpretive panel to be determined at a later date.
- Karen suggests that using funds from our operating budget, we start a prize for the best renovation/restoration project. We could have similar prizes for contemporary projects and other related categories. Karen recommends that a plaque be created and presented to the winners on an annual basis. Tara suggested that these awards could be hosted in concert with the North Glengarry Business and Community Awards Gala. Karen noted that she was apprehensive about adding this event to the Gala, as she feared it would not generate as much attention as a stand-alone event. The committee

discussed the possibility that the prizes could be mentioned at the gala, but the plaques could be distributed to the property owners at separate events, possibly with the Mayor and media in attendance.

- It was requested that this subject be added to the agenda for the next meeting.

b. Compilation of ACH Projects

- Tara gave the committee members copies of a Powerpoint presentation that was prepared for Council in 2014. The presentation was used to highlight the work done by the ACH committee and to encourage Council to increase the ACH budget. Carma requested that the presentation be tracked down and updated so that it can be presented to Council in early November, just prior to budgetary discussions and allocations.
- Carma asked if there were any volunteers who would be willing to update the Powerpoint, which will be prepared by Tara. Dane offered to do the research, with the support of the other committee members, who will be emailing him photos and details relating to the past projects undertaken by the committee.
- The timeline of this presentation needs to be undertaken over the next few weeks. In order to present to Council on November 13, the presentation will need to be submitted to the Township Clerk by November 9. This means that the information needs to be compiled by November 6, so that Tara has time to prepare the slide show and edit the final document.
- Tara was asked by Anne and Carma to formally request a delegation to present to Council on November 13.

c. North Glengarry Heritage Register

- At the last meeting Anne was asked to research the steps needed to formalize the North Glengarry Heritage Register with the municipality. Anne explained that she did an analysis of how other municipalities do this. She also referred to documentation provided by the Ontario Ministry of Heritage. Her research indicated that because Council has already designated that the Arts, Culture and Heritage Committee be responsible for this register, we could go forward with a formal heritage register without changing bylaws. Anne stipulated that:
 - We don't need another bylaw to list the buildings. We need a bylaw to register them.
 - We have the template for listing a property. This template lists 68 properties to be considered for inclusion on the North Glengarry Heritage Register.
- Carma noted that the Heritage Register is a tool for us to help identify buildings and to potentially save historic buildings from demolition.
- Anne has been asked to prepare a synopsis of the procedure. She will include best practices employed by other municipalities. She noted that Phase III of the Community Improvement Plan (CIP) represents a valuable incentive to encourage residents to voluntarily come forward and ask that their properties be included on the North Glengarry Heritage Register. Inclusion on this list would make them eligible for Phase III of the CIP in 2019.

d. Community Grants

- Anne and Tara noted that numerous organizations have come forward and requested pre-consultations to discuss their proposed Community Grant projects. These organizations include:
 - Glengarry Sports Hall of Fame,
 - Glengarry Artists Collective : Collaborative mural project
 - Dalkeith Historical Society: "Photo Ville"
 - K9 Sports Fest, in Maxville: They are asking for in-kind support as well as financial support to pay for the rental of the grounds at the Kenyon Agricultural Society. Anne expressed concern that this organization is actually a business and would not qualify as a non-for-profit organization.
 - St. Colomba Presbyterian Church: 200th anniversary book (anniversary in 2019).
 - Music Celebration Musicale (MCM) music festival

- The deadline to submit applications for the Community Grants is October 31. All of the applications will be scanned and sent by email to the ACH committee members directly following this deadline. Print copies will also be available for review by the ACH members. The submissions will be reviewed at the next meeting.

6. NEW BUSINESS

(a) The Walking Tours:

- Carma expressed concern that this project is taking longer than expected and she asked if other members of the committee would be willing to assist with the preparation of documents for the Maxville Walking Tour. Carma and Nathalie have completed most of the preliminary research. This route mostly focuses on the Southern section of Maxville, near Main Street, Peter Street and Catherine Street.
- Dane offered to assist with these preparations.
- Carma noted that it is essential that somebody who is not from the area is capable of following the directions in both the Maxville and Alexandria Walking Tour maps. It was suggested that all members of the committee go through the route and verify the directions. Nicole also has a friend who is new to the area. She will ask her to accompany her on the tour, so that she might provide an outsiders perspective.

(b) Recent demolitions in Maxville

- Dane inquired about recent demolitions on Main Street in Maxville and he asked why the committee was not informed that a demolition permit had been issued. Carma explained that three buildings, including a former barber shop that had been vacant for more than 20 years, the former location of Celtic Treasures and the former location of Maxville Youth Unlimited, were demolished to make room for a new Home Hardware location. Carma notes that the Chief Building Inspector did notify Anne, Carma and Tara of this request to demolish the buildings. She

apologized for not telling the other committee members of this notification. In future the full committee will be notified of such activities.

- Carma noted that the only building of possible heritage interest was the Barber Shop. Approximately 12x12 feet in dimension, this brick-sided building was constructed in the mid-1930s. A few people in Maxville expressed interest in relocating the building, but the cost of moving the building was judged to be too prohibitive by these interested parties. All three buildings have since been demolished.

© Glengarry Routes Web Page

- Annie Dalton is working on a basic website that was part of her initial contract for the Glengarry Routes. It will be linked to www.northglengarry.ca
- It's a fully separate website. The domain name could be redirected to either the North, or the South Glengarry website, but not to both.

7. CORRESPONDENCE

No correspondence was received.

8. NEXT MEETING

The next meeting of the Arts Culture and Heritage Advisory Committee is scheduled for Wednesday, November 22, 2017 at 5:45 p.m. at the Sandfield Centre.

9. ADJOURNMENT

The meeting was adjourned at 7:02 p.m.

Moved by: Dane Lancken

Carried.

Recording Secretary – Tara Kirkpatrick

Chair – Carma Williams

Section 13

NEW BUSINESS

Section 14

NOTICE OF MOTION

Section 15

QUESTION PERIOD

Section 16

CLOSED SESSION

BUSINESS

Section 17

CONFIRMING BY-LAW

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: December 11, 2017

MOVED BY: _____

SECONDED BY: _____

That the Council of the Township of North Glengarry receive By-law 57-2017; and

That Council adopt by-law 57-2017 being a by-law to adopt, confirm and ratify matters dealt with by Resolution and that By-law 57-2017 be read a first, second, third time and enacted in Open Council this 11th day of December, 2017.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

Deputy Mayor: Jamie MacDonald

Councillor: Jacques Massie

Councillor: Brian Caddell

Councillor: Jeff Manley

Councillor: Michel Depratto

Councillor: Carma Williams

Mayor: Chris McDonell

YEA

NEA

Section 17 Item a

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

**BY-LAW 57-2017
FOR THE YEAR 2017**

BEING A BY-LAW TO ADOPT, CONFIRM AND RATIFY MATTERS DEALT WITH BY RESOLUTION.

WHEREAS s. 5(3) of the *Municipal Act, 2001*, provides that the powers of municipal corporation are to be exercised by its Council by by-law; and

WHEREAS it is deemed expedient that the proceedings, decisions and votes of the Council of the Corporation of the Township of North Glengarry at this meeting be confirmed and adopted by by-law;

THEREFORE the Council of the Corporation of the Township of North Glengarry enacts as follows:

THAT the action of the Council at its regular meeting of 11th of December 2017 in respect to each motion passed and taken by the Council at its meetings, is hereby adopted, ratified and confirmed, as if each resolution or other action was adopted, ratified and confirmed by its separate by-law; and;

1. **THAT** the Mayor and the proper officers of the Township of North Glengarry are hereby authorized and directed to do all things necessary to give effect to the said action, or to obtain approvals where required, and except where otherwise provided, The Mayor and the Clerk are hereby directed to execute all documents necessary in that behalf and to affix the corporate seal of the Township to all such documents.
2. **THAT** if due to the inclusion of a particular resolution or resolutions this By-law would be deemed invalid by a court of competent jurisdiction then Section 1 to this By-law shall be deemed to apply to all motions passed except those that would make this By-law invalid.
3. **THAT** where a "Confirming By-law" conflicts with other by-laws the other by-laws shall take precedence. Where a "Confirming By-Law" conflicts with another "Confirming By-law" the most recent by-law shall take precedence.

READ a first, second and third time, passed, signed and sealed in Open Council this 11th day of December 2017.

Daniel Gagnon - CAO/Clerk

Mayor - Chris McDonell

I, hereby certify that the forgoing is a true copy of By-Law No. 57-2017, duly adopted by the Council of the Township of North Glengarry on the 11th day of December 2017.

Date Certified

Clerk/Deputy Clerk

Section 18

ADJOURN

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: December 11, 2017

MOVED BY: _____

SECONDED BY: _____

There being no further business to discuss, the meeting was adjourned at _____.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

YEA

NEA

Deputy Mayor: Jamie MacDonald

Councillor: Jacques Massie

Councillor: Brian Caddell

Councillor: Jeff Manley

Councillor: Michel Depratto

Councillor: Carma Williams

Mayor: Chris McDonell

Section 18