

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY
Regular Meeting of Council
Agenda

Monday, January 29, 2024, 6:00 p.m.

Council Chamber

3720 County Road 34

Alexandria, On. K0C 1A0

THE MEETING WILL OPEN WITH THE CANADIAN NATIONAL ANTHEM

- 1. CALL TO ORDER**
- 2. DECLARATIONS OF PECUNIARY INTEREST**
- 3. ACCEPT THE AGENDA (Additions/Deletions)**
- 4. ADOPTION OF PREVIOUS MINUTES**
 - a. Regular Meeting of Council - December 11, 2023
 - b. Special Closed Session Meeting of Council - December 11, 2023
 - c. Special Meeting of Council (Budget) January 18, 2024
- 5. DELEGATION(S)**
- 6. STAFF REPORTS**
 - a. Administrative Department
 1. Appointment of Treasurer
 - b. Community Services Department
 1. Summer Employment Opportunities Program
 2. Cost breakdown of activities and overtime
 - c. Treasury Department
 1. Temporary Borrowing By-Law 01-2024
 2. Amending User Fees and Charges By-law 03-2024
 3. Tile Drainage Loan and Rating By-law 04-2024
 4. 2024 Budget Approval
 5. Pumper Fire Truck Borrowing By-law 05-2024
 - d. Planning/Building & By-law Enforcement Department
 1. Zoning By-law Amendment No. Z-17-2023
 2. BY-LAW No. 06-2024 Exemption from Part Lot Control

3. Road Widening By-law No. 07-2024

e. Public Works Department

1. 2023 Drinking Water System Management Review

2. EV Charge Ontario Grant Application

7. UNFINISHED BUSINESS

8. CONSENT AGENDA

9. NEW BUSINESS

10. NOTICE OF MOTION

Next Regular Public Meeting of Council

Monday February 12, 2024 at 6:00 p.m. in the Council Chambers, 3720 County Road 34, Alexandria, Ontario.

Note: Meetings are subject to change or cancellation.

11. QUESTION PERIOD

(limit of one question per person and subsequent question will be at the discretion of the Mayor/Chair).

12. CLOSED SESSION BUSINESS

13. CONFIRMING BY-LAW

a. By-law 08-2024

14. ADJOURN

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

Regular Meeting of Council

Monday, December 11, 2023, 6:00 p.m.

Council Chamber

3720 County Road 34

Alexandria, On. K0C 1A0

PRESENT: Mayor: Jamie MacDonald
Deputy Mayor: Carma Williams
Councillor: Jacques Massie
Councillor: Jeff Manley
Councillor: Michael Madden
Councillor: Brian Caddell
Councillor: Gary Martin

ALSO PRESENT: CAO/Clerk: Sarah Huskinson
Deputy Clerk: Jena Doonan
Director of Community Services: Anne Leduc

1. CALL TO ORDER

2. DECLARATIONS OF PECUNIARY INTEREST

Councillor Brian Caddell Declared a pecuniary interest with item 6. a (2) 2024 Community Grants - I am on the executive of Caddell Productions which has an application for a Community Grant on the agenda.

3. ACCEPT THE AGENDA (Additions/Deletions)

Resolution No. 1

Moved by: Carma Williams

Seconded by: Brian Caddell

THAT the Council of the Township of North Glengarry accepts the agenda of the Regular Meeting of Council on Monday December 11th, 2023.

Carried

4. ADOPTION OF PREVIOUS MINUTES

Resolution No. 2

Moved by: Brian Caddell

Seconded by: Michael Madden

THAT the minutes of the following meeting be adopted as circulated.

Regular Meeting of Council - November 27th, 2023

Carried

5. DELEGATION(S)

- a. SDG Library Services - Rebecca Luck, Director of Library Services
SDG Library Services director Rebecca Luck provided an update to council regarding current and upcoming library programs and services.

6. STAFF REPORTS

- a. Community Services Department
 - 1. Alexandria Skate Park Final Costs

Resolution No. 3

Moved by: Jacques Massie

Seconded by: Gary Martin

THAT Council of the Township of North Glengarry receives staff report CS-2023-24; and

THAT Council of the Township of North Glengarry receives the final costs for the Alexandria Skate Park expansion for information purposes only.

Carried

- 2. 2024 Community Grants

Resolution No. 4

Moved by: Jeff Manley

Seconded by: Jacques Massie

THAT Council receives Staff Report CS-2023-25; and

THAT Council approves the following grants conditional to the approval of Community Grant Program funding in the 2024 municipal budget.

Name of Organization	Amount Approved	In Kind Approved	TOTAL
2024			
Alexandria & District Lions Club	3,500.00	-	3,500.00
Caddell Productions	3,500.00	-	3 500.00
Canadian Broadsword Association	3,500.00	1,103.00	4,603.00
Centre Lochiel Centre	3,500.00	-	3,500.00
Kenyon Agricultural Society	3,500.00	-	3,500.00
Maxville Chamber	3,500.00	-	3,500.00
The SunShiners Social Club		735.00	735.00

For a total of \$21,000.00 in funding and \$1,838.00 of in-kind through the Community Grants Program.

Carried

3. CIP Application – 71 Main Street South, Alexandria ON

Resolution No. 5

Moved by: Michael Madden

Seconded by: Jeff Manley

THAT Council of the Township of North Glengarry receives staff report CS-2023-26; and

THAT Council of the Township of North Glengarry approves the Community Improvement Plan Project at 71 Main Street South, Alexandria, Ontario, as submitted by Anthony Di Carlo, signing authority.

- Program A – Planning and Design Grant representing a matching grant of 50% up to a maximum of \$547.24 toward the cost of preparing architectural and/or site plans for building façade improvements.
- Program B – Building Improvement Grant representing a grant 50% up to a maximum of \$7,500.00 towards works on TWO façades;
- Program C – Civic Address Grant representing one civic sign provided by the municipality as part of its civic sign program;
- Program E – Building Permit Fee Grant representing a matching grant of 100% of the eligible building permit fees up to a maximum of \$150.00; and
- Program G – Municipal Loan Program with a maximum of \$10,000.00

Total Grants: \$8,197.24

Total Loan: \$10,000.00

Carried

7. UNFINISHED BUSINESS
8. CONSENT AGENDA
9. NEW BUSINESS
10. NOTICE OF MOTION
11. QUESTION PERIOD
12. CLOSED SESSION

13. CONFIRMING BY-LAW

Resolution No. 6

Moved by: Gary Martin

Seconded by: Brian Caddell

THAT Council of the Township of North Glengarry adopts by-law 36-2023 being a by-law to adopt, confirm and ratify matters dealt with by Resolution; and

THAT By-law 36-2023 be read a first, second, third time and enacted in Open Council this 11th day of December 2023.

Carried

14. ADJOURN

Resolution No. 7

Moved by: Carma Williams

Seconded by: Michael Madden

THERE being no further business to discuss, the meeting was adjourned at 6:28 p.m.

Carried

CAO/Clerk/Deputy Clerk

Mayor/Deputy Mayor

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

Special Closed Session Meeting of Council

Monday, December 11, 2023, 5:00 p.m.

Council Chamber

3720 County Road 34

Alexandria Ontario K0C 1A0

PRESENT: Mayor: Jamie MacDonald
Deputy Mayor: Carma Williams
Councillor: Jacques Massie
Councillor: Jeff Manley
Councillor: Michael Madden
Councillor: Brian Caddell
Councillor: Gary Martin

ALSO PRESENT: CAO/Clerk: Sarah Huskinson

1. **CALL TO ORDER**
2. **DECLARATIONS OF PECUNIARY INTEREST**
3. **ACCEPT THE AGENDA(Additions/Deletions)**

Resolution No. 1

Moved By Carma Williams

Seconded By Brian Caddell

THAT the Council of the Township of North Glengarry accepts the agenda of the Special Closed Meeting of Council on December 11, 2023

Carried

4. **ADOPTION OF PREVIOUS MINUTES**
5. **DELEGATION(S)**
6. **STAFF REPORTS**
7. **UNFINISHED BUSINESS**
8. **CONSENT AGENDA**
9. **NEW BUSINESS**
10. **NOTICE OF MOTION**
11. **QUESTION PERIOD**

12. CLOSED SESSION BUSINESS

Resolution No. 2

Moved By Brian Caddell

Seconded By Gary Martin

Proceed "In Closed Session",

As this matter deals with personal matters about an identifiable individual, including municipal or local board employees they may be discussed in closed session under sections 239 (2)(b) of the *Ontario Municipal Act*;

Carried

Resolution No. 3

Moved By Michael Madden

Seconded By Carma Williams

THAT we return to the Regular Meeting of Council at 5:21 p.m.

Carried

13. CONFIRMING BY-LAW

14. ADJOURN

Resolution No. 4

Moved By Jacques Massie

Seconded By Michael Madden

THERE being no further business to discuss, the meeting was adjourned at 5:22 p.m.

Carried

CAO/Clerk/Deputy Clerk

Mayor/Deputy Mayor

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

Special Meeting of Council-Budget

Thursday, January 18, 2024, 9:00 a.m.

Council Chamber

3720 County Road 34

Alexandria, On. K0C 1A0

PRESENT: Mayor: Jamie MacDonald
Deputy Mayor: Carma Williams
Councillor: Jacques Massie
Councillor: Jeff Manley
Councillor: Michael Madden
Councillor: Brian Caddell
Councillor: Gary Martin

ALSO PRESENT: CAO/Clerk: Sarah Huskinson
Director of Community Services: Anne Leduc
Director of the Building/By-law & Planning Services: Jacob Rhéaume
North Glengarry Fire Chief: Matthew Roy
Director of Public Works: Timothy Wright
Treasurer & Director of Finance: Zoe Bougie

Others Present Deputy Clerk: Jena Doonan

- 1. CALL TO ORDER**
- 2. DECLARATIONS OF PECUNIARY INTEREST**
- 3. ACCEPT THE AGENDA(Additions/Deletions)**

Resolution No. 1

Moved By: Carma Williams

Seconded By: Brian Caddell

THAT the Council of the Township of North Glengarry accepts the agenda of the Special Meeting of Council on January 18th, 2024.

Carried

- 4. ADOPTION OF PREVIOUS MINUTES**
- 5. DELEGATION(S)**
- 6. STAFF REPORTS**

a. Treasury Department

The Council of the Township of North Glengarry received the proposed operating and capital budgets for 2024 for review and consideration. Chief Administrative Officer Sarah Huskinson, together with department directors, presented the proposed budget. Council directed revisions to the proposed 2024 budget,

resulting in a 4.05% tax rate increase for year. The updated budget will be presented for approval during the Council's regular meeting on January 29, 2024.

1. Proposed 2024 Operating and Capital Budgets

- 1. General Summary**
- 2. Governance and Administration**
- 3. Building, By-law Enforcement and Planning**

Chair Jamie MacDonald exited the meeting, Deputy Mayor Carma Williams continued as chair for the following 40 minutes until Mayor Jamie MacDonald returned and resumed as chair for the duration of the meeting.

- 4. Community Services**
- 5. Economic Development**
- 6. Recreation**
- 7. Fire Services**
- 8. Corporate Fleet and Machinery/Equipment**
- 9. Public Works**
- 10. Water Works**

7. UNFINISHED BUSINESS

8. CONSENT AGENDA

9. NEW BUSINESS

10. NOTICE OF MOTION

11. QUESTION PERIOD

12. CLOSED SESSION BUSINESS

13. CONFIRMING BY-LAW

14. ADJOURN

Resolution No. 2

Moved By: Jacques Massie

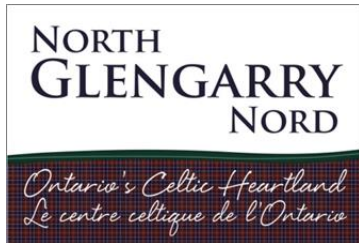
Seconded By: Gary Martin

THERE being no further business to discuss, the meeting was adjourned at 1:35 p.m.

Carried

CAO/Clerk/Deputy Clerk

Mayor/Deputy Mayor



STAFF REPORT TO COUNCIL

Report No: AD-2024-01

January 8, 2024

From: Sarah Huskinson, Chief Administrative Officer

RE: Appointment of Treasurer

Recommended Motion:

THAT Council of the Township of North Glengarry receives Staff Report AD-2024-01 as a report to appoint a Municipal Treasurer; and,

THAT Council adopt by-law 02-2024 being a by-law for the appointment of a Treasurer and that by-law 02-2024 be read a first, second, third time and enacted in Open Council this 8th day of January 2024.

Background / Analysis:

In the Fall of 2023, Kimberley Goyette resigned from her position as Treasurer/Director of Finance. Recruitment for her replacement began immediately. Following resume reviews and an intensive first and second interview process, Zoe Bougie was chosen as the successful candidate.

As per Section 286 of the Municipal Act, “A municipality shall appoint a Treasurer who is responsible for handling all of the financial affairs of the municipality on behalf of and in the manner directed by the council of the municipality”. The attached by-law officially appoints Ms. Bougie as the new Treasurer for the Township of North Glengarry.

Alternatives:

None

Financial Implications:

None.

Attachments & Relevant Legislation:

By-law 02-2024

Others Consulted:

Reviewed and Approved by:
Sarah Huskinson, CAO/Clerk

**THE CORPORATION OF
THE TOWNSHIP OF NORTH GLENGARRY**

BY-LAW NO. 02-2024

BEING a by-law for the appointment of a Treasurer for the Corporation of the Township of North Glengarry.

WHEREAS Section 286 of the Municipal Act, S.O. 2001, c.25, as amended, states that a municipality may appoint a Treasurer who shall have the duties and responsibilities outlined therein;

AND WHEREAS Council deems it expedient to appoint a Treasurer for the Township of North Glengarry;

NOW THEREFORE the Corporation of the Township of North Glengarry hereby enacts as follows:

1. That Zoe Bougie be and is hereby appointed to the position of Treasurer for the Township of North Glengarry.
2. That By-law 20-2018 be rescinded.
3. That should any other existing by-laws, resolutions, policies, or actions of the Corporation of the Township of North Glengarry be deemed to be inconsistent with the provisions of this by-law, the provisions of this by-law shall prevail.
4. This appointment shall become effective on January 2, 2024.

READ a first, second, and third time and enacted in open Council this 8th day of January, 2024.

CAO/Clerk / Deputy Clerk

Mayor / Deputy Mayor

I hereby certify that the foregoing is a true copy of By-law No. 02-2024 duly adopted by the Council of the Township of North Glengarry, on the 8th day of January, 2024.

Date Certified

CAO/Clerk / Deputy Clerk



STAFF REPORT TO COUNCIL

Report No: CS-2024-01

January 29, 2024

From: Anne Leduc – Director of Community Services

RE: Summer Employment Opportunities Program

Recommended Motion:

THAT Council receives Staff Report CS-2024-01 for information purposes only.

Background / Analysis:

In 2023 the Township of North Glengarry successfully received funding for one summer student position through the Ontario Summer Experience Opportunities Program. In 2024, the grant has been renamed the Summer Employment Opportunities Program.

The maximum funding available under the program in 2024 is \$3,816.00 for a minimum of 30 days of employment.

In 2024, this position would be used to support summer activities in North Glengarry such as representation at the Glengarry Highland Games and the Meet Me on Main Street events.

The Summer Employment Program cites the following criteria:

- All students must be currently enrolled in a secondary, or post-secondary institution or within six months of graduation and have reached the age of 15 upon commencement of employment.
- Students must be employed full time for a minimum employment contract length of 217.5 hours or 30 days at 7.25 hours per day.
- Proof of student enrolment must be provided to the employer.
- Students must be residents of Ontario during the period of employment.
- Students must be eligible to work in Canada and have a Social Insurance Number (SIN).
- Students should be living in Ontario at the time they start work.

The intention of the program is to provide career-related experience to eligible students that are also eligible to work in Ontario.

This following table breaks down the wage calculation for the minimum employment length of 30 days:

Wage calculation for a Summer Employment Opportunities Program Student:												
Hourly Rate \$16.55	x	Hours per day 7.25	=	Salary \$119.99	+	Vac/Stat Holiday/ Benefits @ 6% \$7.20	=	Total (Salary + Vac/Stat Holiday/ Benefits) \$127.19	x	Number of Days Worked 30	=	Total Salary (Rounded) \$3,816.00

To qualify for funding, the project must fall under one of three categories: Tourism, Culture or Sports & Recreation.

Township representation at local tourism activities and the Meet Me on Main Street events qualify under the following Province of Ontario’s Tourism priorities for this program which are:

- Support product development, marketing, workforce development and investment attraction programs and services.
- Provide tourists with educational, cultural, recreational, and entertainment experiences and opportunities.

Applications had to be submitted online through Transfer Payment Ontario (TPON) no later than 5:00 PM EST on Wednesday, January 17th, 2024. The application for \$3,816.00 in funding was completed and the Township’s Chief Administrative Officer submitted the documentation to comply with the deadline.

Alternatives:

Option 1 – Recommended – That Council receives this report for information purposes only.

Financial Implications:

There is no impact on the budget given that the student would only be hired if the funding was approved.

Attachments & Relevant Legislation:

Summer Employment Opportunities Program - <https://forms.mgcs.gov.on.ca/en/dataset/on00587>

Others Consulted:

Zoe Bougie – Director of Finance/Treasurer
 Natalie Charette – Economic Development & Communications Coordinator

Reviewed and Approved by:
 Sarah Huskinson, CAO/Clerk



STAFF REPORT TO COUNCIL

Report No: CS-2024-01

January 29, 2024

From: Anne Leduc – Director of Community Services

RE: Cost breakdown of activities and overtime

Recommended Motion:

THAT Council receives staff report CS-2024-01 for information purposes only.

Background / Analysis:

During the 2024 budget exercise, Council directed staff to bring a report on the cost breakdown for activities and associated overtime. The following information summarises the costs and staffing overtime for major activities in the community. This breakdown excludes the costs of support activities that are performed during regular working hours, and the costs related to the salaries for the Economic Development and Communications Officer and the Director of Community Services.

Activity	Cost	Staff OT	Total
Winter Banners for Council Float	540.28	-	540.28
Dalkeith Parade Candies & North Glengarry Flags	304.74	114.57	419.31
Family Day Weekend (Alex Fishing Derby, Polar Dip, Kilt Skate)	1 526.40	1 371.93	2 898.33
March Break (GSP, MSC, Dome)	-	789.45	789.45
Journée de la Femme (GSP Cement surface & Community Hall)	-	580.80	580.80
Maxville Fair	-	435.60	435.60
Alexandria Canada Day	11 955.08	1 094.63	13 049.71
Apple Hill Canada Day Fireworks	3 561.60	-	3 561.60
Glen Robertson Canada Day Contribution	3 000.00	-	3 000.00
Maxville Canada Day Fireworks	3 561.60	-	3 561.60
Meet me on Main Street Maxville & Alexandria	5 204.42	1 713.48	6 917.90
Glengarry Highland Games	-	2 247.00	2 247.00
Glengarry Sports Hall of Fame	-	471.90	471.90
Maxville Santa Claus Parade	356.52	95.58	452.10
Alexandria Santa Claus Parade	7 234.18	143.42	7 377.60
	\$37,244.82	\$9,058.35	\$46,303.17

The breakdown for each activity that is subsidized by the municipality is attached to this report.

The costs for Canada Day are partially subsidized through a Celebrate Canada Grant. Staff applies annually to Celebrate Canada in the fall and there is no guarantee on the level of funding but the amount usually stands between \$7,500 and \$8,000 yearly.

The contributions to the recreation or community associations for Canada Day, either financial or in the form of fireworks, are historical.

Regarding the Meet me on Main Street activities in 2023, Council requested that staff use \$12,500 in funds in the Operating Budget that was previously designated for the Business and Community Awards Gala. The 2023 Awards event was modified from a buffet supper to a Wine & Cheese evening which reduced the cost of the event. Staff remained within the budget for both the Meet me on Main Street and the Business and Community Awards. This year the initial plan is that the Meet me on Main Street will be expanded to 5 locations.

Alternatives:

Option 1 – That Council receives staff report CS-2024-01 for information purposes only.

Financial Implications:

The budget for 2023 and 2024 has remained the same for the activities.

Attachments & Relevant Legislation:

Others Consulted:

Zoe Bougie – Director of Finance

Reviewed and Approved by:
Sarah Huskinson, CAO/Clerk

Activity		Cost	Staff OT	Total
Winter Banners for Council Float		540.28		540.28
Dalkeith Parade Candies & North Glengarry Flags		304.74	114.57	419.31
Family Day Weekend (Alex Fishing Derby, Polar Dip, Kilt Skate)				
▪Horse-drawn wagon rides		1 526.40	1 371.93	2 898.33
March Break (GSP, MSC, Dome)			789.45	789.45
Journée de la Femme (GSP Cement surface & Community Hall)			580.80	580.80
Maxville Fair			435.60	435.60
Alexandria Canada Day		11 955.08	1 094.63	13 049.71
▪Alexandria Lions Club Canada Day Contribution	3 500.00			
▪Alexandria Fireworks	6 614.40			
▪Cup Cakes & North Glengarry Flags	1 129.74			
▪Tent Rental McMac	610.56			
▪Mileage for Staff for Canada Day	100.38			
Apple Hill Canada Day Fireworks		3 561.60		3 561.60
Glen Robertson Canada Day Contribution		3 000.00		3 000.00
Maxville Canada Day Fireworks		3 561.60		3 561.60
Meet me on Main Street Maxville & Alexandria		5 204.42	1 713.48	6 917.90
▪Tokens	1 781.82			
▪Advertising	392.22			
▪Entertainment	1 322.88			
▪Food Vendors	50.00			
▪Outhouse	1 099.01			
▪Table coverings	508.49			
▪Napkins, tape, string, misc.	50.00			
Glengarry Highland Games			2 247.00	2 247.00
Glengarry Sports Hall of Fame			471.90	471.90
Maxville Santa Claus Parade				
▪Candies & North Glengarry Flags		356.52	95.58	452.10
Alexandria Santa Claus Parade		7 234.18	143.42	7 377.60
Alexandria Fireworks	6 105.60			
▪Vinyl signage for train donation at Island Park	198.38			
▪Candies & North Glengarry Flags	930.20			
Total		\$ 37 244.82	\$9 058.35	\$46 303.17



STAFF REPORT TO COUNCIL

Report No: TR-2024-01

January 8, 2024

From: Zoe Bougie – Director of Finance/Treasurer

RE: Temporary Borrowing By-Law 01-2024

Recommended Motion:

THAT the Council of the Township of North Glengarry receives Staff Report No. TR-2024-01, Temporary Borrowing By-Law 01-2024;

AND THAT the Council of the Township of North Glengarry adopt By-Law 01-2024 being a by-law to authorize temporary borrowing from time to time during the fiscal year ending December 31, 2024

Background / Analysis:

Enacting a temporary borrowing by-law is recommended for unforeseen circumstances and has been the Township’s practice for many years. Section 407 of the *Municipal Act* provides authority for Council to authorize temporary borrowing until such time that taxes are collected, and other revenues are received, to meet the current expenditures of the Municipality.

Alternatives:

1. Council adopts By-Law 01-2024 (recommended)
2. Council does not adopt By-Law 01-2024

Financial Implications:

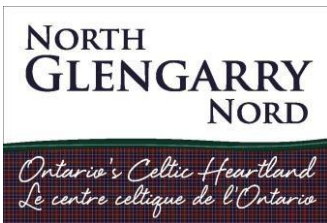
This by-law provides for temporary borrowing by the Municipality, if required during the 2024 fiscal year up to the amount of \$2,000,000.

Attachments & Relevant Legislation:

The Municipal Act, 2001, S.O. 2001, c. 25, section 407
Ontario Municipal Corporations Temporary Borrowing By-Law

Others Consulted:
Sarah Huskinson, CAO

Reviewed and Approved by:
Sarah Huskinson, CAO/Clerk



ONTARIO MUNICIPAL CORPORATIONS
TEMPORARY BORROWING BY-LAW
By Law No. 01-2024

The Corporation of the Township of North Glengarry (“Municipality”) By-law No. 2024-01 being a by-law to authorize temporary borrowing from time to time to meet current expenditures during the fiscal year ending December 31, 2024.

WHEREAS Section 407 of the *Municipal Act, 2001*, as amended, provides authority for a council by by-law to authorize the head of council or the treasurer or both to borrow from time to time, such sums as the council considers necessary to meet, until taxes are collected and other revenues are received, the current expenditures of the Municipality for the year; and

WHEREAS the total amount which may be borrowed from all sources at any one time to meet the current expenditures of the Municipality, except with the approval of the Municipal Board, is limited by Section 407 of the *Municipal Act, 2001*;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY ENACTS AS FOLLOWS:603609538

1. The head of council or the treasurer or both are hereby authorized to borrow from time to time during the fiscal year (hereinafter referred to as the current year) such sums as may be necessary to meet, until taxes are collected and other revenues are received, the current expenditures of the Municipality for the current year.
2. The lender(s) from whom amounts may be borrowed under authority of this by-law shall be **Royal Bank of Canada** and such other lender(s) as may be determined from time to time by by-law of council.
3. The total amount which may be borrowed at any one time under this by-law plus any outstanding amounts of principal borrowed and accrued interest under Section 407 together with the total of any similar borrowings that have not been repaid, shall not exceed from January 1st to September 30th of the current year, 50 percent of the total estimated revenues of the Municipality as set out in the budget adopted for the current year, and from October 1st to December 31st of the current year, 25 percent of the total of the estimated revenues of the Municipality as set out in the budget adopted for the current year or \$2,000,000.00, whichever is less.
4. The treasurer shall, at the time when any amount is borrowed under this by-law, ensure that the lender is or has been furnished with a certified copy of this by-law, (a certified copy of the resolution mentioned in section 2 determining the lender,) if applicable, and a statement showing the nature and amount of the estimated revenues for the current year and also showing the total of any other amounts borrowed from any and all sources under authority of Section 407 of the *Municipal Act* that have not been repaid.
5. a) If the budget for the current year has not been adopted at the time an amount is borrowed under this bylaw, the limitation on total borrowing, as set out in section 3 of this by-law, shall be temporarily calculated until such budget is adopted using the estimated revenues of the Municipality as set forth in the budget adopted for the next previous year.

b) If the budget for the current year has not been adopted at the time an amount is borrowed under this bylaw, the statement furnished under section 4 shall show the nature and amount of the estimated revenues of the Municipality as set forth in the budget adopted for the previous year and the nature and amount of the revenues received for and on account of the current year.
6. For purposes of this by-law the estimated revenues referred to in section 3,4, and 5 do not include revenues derivable or derived from, a) any borrowing, including through any issue of debentures; b) a surplus, including arrears of taxes, fees, or charges; or c) a transfer from the capital fund, reserve funds or reserves.
7. The treasurer be and is hereby authorized and directed to apply in payment of all or any sums borrowed under this by-law, together with interest thereon, all or any of the moneys hereafter collected or received, either on

account of or realized in respect of the taxes levied for the current year and previous years or from any other source, that may be lawfully applied for such purpose.

8. Evidence of indebtedness in respect of borrowings made under section 1 shall be signed by the head of the council or conform to the treasurer or both.
9. The Bank shall not be responsible for establishing the necessity of temporary borrowing under this by-law or the manner in which the borrowing is used.
10. This by-law shall take effect on the final day of passing.

READ A First, Second and Third Time and duly enacted this 29th day of January 2024.

CAO/Clerk/Deputy Clerk

Mayor/Deputy Mayor

I, hereby certify that the forgoing is a true copy of By-Law 01-2024, duly adopted by the Township of North Glengarry on the 29th day of January 2024.

Date Certified

CAO/Clerk/Deputy Clerk



STAFF REPORT TO COUNCIL

Report No: TR-2024-02

January 29, 2024

From: Zoe Bougie – Director of Finance/Treasurer

RE: Amending User Fees and Charges By-law 03-2024

Recommended Motion:

THAT the Council of the Township of North Glengarry receives Staff Report No. TR-2024-02 Amending User Fees and Charges By-law 03-2024;

AND THAT the Council of the Township of North Glengarry receives By-law 03-2024, being a by-law to amend the User Fees and Charges for the Township of North Glengarry;

AND THAT By-law 03-2024 be read a first, second, and third time in open Council this 29th day of January 2024.

Background / Analysis:

Section 391 of the Municipal Act, 2001, authorizes municipalities to impose fees or charges for services or activities provided or for the use of municipal property. The user fees and charges have been amended in By-law 03-2024 to reflect additions and changes to the cost to offer these services.

Changes to existing user fees and charges are highlighted in yellow, additions are highlighted in green (new fees/charges for services), and removals are noted in blue on Schedules A – G (attached).

The purpose of updating the user fees and charges is to ensure they are in line with the cost to offer these services.

Alternatives:

1. Council adopts By-law 03-2024 (recommended).
2. Council does not adopt By-law 03-2024.

Financial Implications:

Financial implications are noted on the attached schedules and attached to By-law 03-2024.

Attachments & Relevant Legislation:

By-law 03-2024

Amended schedules

Others Consulted:

Sarah Huskinson – Chief Administrative Officer / Clerk
Senior Management Team

Reviewed and Approved by:
Sarah Huskinson, CAO/Clerk

**THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY
FEES AND CHARGES BY-LAW NO. 03-2024**

SCHEDULE "A"

DESCRIPTION	2023	2024	% INCREASE FROM 2023 to 2024
(1) ADMINISTRATIVE SERVICES			
Tax Certificate per roll number	\$40.00	\$40.00	No Change
Water/Sewer Certificate	\$20.00	\$20.00	No Change
Tax and Water/Sewer written inquiries per property	\$10.00	\$10.00	No Change
Interest on tax arrears	1.25%/ month	1.25%/ month	No Change
Late Payment Charge Water/Sewer Invoice	5% of the current o/s balance	5% of the current o/s balance	No Change
Adm. fees related to tax sale of properties	\$500.00	\$500.00	No Change
Administration fees for charge back	25% of invoice to a max of \$200.00. All materials charged out are to be at cost	25% of invoice to a max of \$200.00. All materials charged out are to be at cost	No Change
Dumping Station on Leroux St. Alexandria	\$2.00	\$2.00	No Change
Marriage Licence	\$125.00	\$125.00	No Change
Civil Marriage Solemnization			
Municipal Service Fee	\$250.00 HST incl.	\$250.00 HST incl.	No Change
Fee for Performing Ceremony	\$200.00 HST incl.	\$200.00 HST incl.	No Change
Fee for Performing Ceremony outside NG	\$70.00 HST incl.	\$70.00 HST incl.	No Change
NSF cheques	\$20.00	\$20.00	No Change
Municipal Consent		\$200.00	NEW
Entrance Application	\$50.00	\$50.00	No Change
Fax Transmission	\$1.00/page	\$1.00/page	No Change
First 10 photocopies	\$.50/page	\$.50/page	No Change
Additional photocopies	\$.15/page	\$.15/page	No Change
Fire Fees Inspections	\$150.00 for original visit & inspection for compliance, any additional visits up to compliance \$150.00 per visit	\$150.00 for original visit & inspection for compliance, any additional visits up to compliance \$150.00 per visit	No Change
Fire Guard after fire	Full cost recovery	Full cost recovery	No Change
False Alarms within (1) year - 1st False alarm	No Charge	No Charge	No Change
Second false alarm	Notice advising of possible charges	Notice advising of possible charges	No Change
Third false alarm	Full cost recovery	Full cost recovery	No Change
Garbage - extra garbage tags	\$3.00 each	\$3.00 each	No Change
Recycling blue & grey boxes	\$3.00 each for 1 to 3 boxes, \$10.00 each for 4 th and more.	\$3.00 each for 1 to 3 boxes, \$10.00 each for 4 th and more.	No Change
(2) TIPPING FEES - Policies governing the use of the Municipal landfill Sites			
Large items such as fridges, stoves, furniture	\$10.00 per item	\$10.00 per item	No Change
Residential loads (excluding construction, demolition & renovation materials) will be \$25.00/compacted cubic meter.			
(3) ROAD CREW CHARGE OUT RATES			
Operator	35.00/hr	35.00/hr	No Change
Foreman	40.00/hr	40.00/hr	No Change
Utility Installation Approvals	\$75.00	\$75.00	No Change
"Equipment rates will be charged out based on the most recent version of Ontario Provincial Standard Specification #127 as amended from time to time."			
(4) DOGS LICENCE FEES & LIVESTOCK/POUNDKEEPER			
Dog licence	\$25.00 per licence/tag	\$25.00 per licence/tag	No Change
Replacement tag	\$10.00 per licence/tag	\$5.00 per licence/tag	-50%
Guide or Lead dog	N/C	N/C	No Change
Poundkeeper (Dog)		\$60 per day + expenses	NEW
Kennel licence	\$300.00 per licence	\$300.00 per licence	No Change
Boarding Kennel Licence	\$300.00 per licence	\$300.00 per licence	No Change
Release fee: first time	actual expenses	actual expenses	No Change
Release fee: second time	\$25.00 plus expenses	\$25.00 plus expenses	No Change
Release fee: third time	\$100.00 plus expenses	\$100.00 plus expenses	No Change
Release fee: fourth time	\$200.00 plus expenses	\$200.00 plus expenses	No Change
Poundkeeper (Livestock)	\$60.00 per hr with min. 3 hrs payable per call	\$60.00 per hr with min. 3 hrs payable per call	No Change
Second Poundkeeper (Livestock)	\$30.00 per hr with min. 3 hrs payable per call if required to manage animals at large (determined by Poundkeeper)	\$30.00 per hr with min. 3 hrs payable per call if required to manage animals at large (determined by Poundkeeper)	No Change
Poundkeeper vehicle	\$1.25 per kilometers	\$1.25 per kilometers	No Change

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY			
FEES AND CHARGES BY-LAW NO. 03-2024			
SCHEDULE "A"			
DESCRIPTION	2023	2024	% INCREASE FROM 2023 to 2024
Livestock per large animal (ex: cow/horse) feeding/handling	\$20.00 per day	\$20.00 per day	No Change
Livestock per medium or small animal (ex: sheep/goat/pig) feeding/handling	\$10.00 per day	\$10.00 per day	No Change
Livestock Notices	\$25.00 per notice to owner, posted notice, sale notice	\$25.00 per notice to owner, posted notice, sale notice	No Change
Poundkeeper/Livestock incurred as per By-law 18-2019 and/or Pound Act	Any other expenses	Any other expenses	No Change
(4a) PARKING PERMIT FEES			
1 week	\$40.00 + HST	\$40.00 + HST	No Change
1 month	\$90.00 + HST	\$90.00 + HST	No Change
3 months	\$220.00 + HST	\$220.00 + HST	No Change
6 months	\$375.00 + HST	\$375.00 + HST	No Change
1 year	\$625.00 + HST	\$625.00 + HST	No Change
(5) ICE RENTAL FEES - GLENGARRY SPORTS PALACE & MAXVILLE & DISTRICT SPORTS COMPLEX			
Minor Sports within the Twp (Prime Time)	\$168.00/hr HST incl.	\$171.00/hr HST incl.	1.79%
(Non Prime Time)	\$140.00/hr HST incl.	\$143.00/hr HST incl.	2.10%
Regular Rates (Prime Time)	\$203.00/hr HST incl.	\$207.00/hr HST incl.	1.97%
(Non Prime Time)	\$173.00/hr HST incl.	\$177.00/hr HST incl.	2.31%
Tournament	\$171.00/hr HST incl.	\$174.00/hr HST incl.	1.75%
Summer (Aug) Spring (April - May)	\$208.00/hr HST incl.	\$212.00/hr HST incl.	1.92%
Old Blades (50 years +)	\$10.00/player HST incl.	\$11.00/player HST incl.	10.00%
Jr. B. Glens - Game	\$196.00/hr HST incl.	\$200.00/hr HST incl.	2.04%
Jr. B. Glens - Practice	\$162.00/hr HST incl.	\$165.00/hr HST incl.	1.85%
Hockey School Flat Rate	\$111.00/hr HST incl.	\$113.00/hr HST incl.	1.80%
School Special Rate	\$92.00/hr HST incl.	\$93.00/hr HST incl.	1.09%
Minor Shinny (no HST)	\$5.00/player	\$5.00/player	No Change
Broomball	\$185.00 /hr HST incl.	\$189.00 /hr HST incl.	2.16%
(6) ARENA FLOOR RENTAL FEES - GLENGARRY SPORTS PALACE & MAXVILLE & DISTRICT SPORTS COMPLEX			
All Sports Programs:	\$73.00/hr HST incl.	\$75.00/hr HST incl.	2.74%
Parties-Receptions-Trade Shows-Auctions	Arena floor only - \$384.00 HST incl.	Arena floor only - \$391.00 HST incl.	1.82%
	Arena floor & hall - \$446.00 HST incl.	Arena floor & hall - \$455.00 HST incl.	2.02%
(6)(a) ICE & BOARD ADVERTISING - GLENGARRY SPORTS PALACE			
Rink Boards - Yearly	\$370.00 HST incl.	\$377.00 HST incl.	1.89%
Wall Boards. Yearly	\$188.00 HST incl.	\$283.00 HST incl.	50.53%
In-ice Logo (Sides) (+ one time set-up fee which is the responsibility of the advertiser average of \$350 depending on size) Yearly	\$527.00 HST incl.	\$538.00 HST incl.	2.09%
Change-room door (Per door) (+ one time set-up fee which is the responsibility of the advertiser) Yearly	\$212.00 HST incl.	\$216.00 HST incl.	1.89%
In-ice Logo (Sides) + Change room door (5% Discount) Yearly	\$701.00 HST incl.	\$715.00 HST incl.	2.00%
In-ice Logo (Sides) + Change room door + wall board (10% Discount) Yearly	\$915.00 HST incl.	\$933.00 HST incl.	1.97%
Advertizing - In ice Logo, Change room door, Rink Board (15% Discount) Yearly	\$1806.00 HST incl.	\$1842.00 HST incl.	1.99%
(6)(b) ICE & BOARD ADVERTISING - MAXVILLE & DISTRICT SPORTS COMPLEX			
Rink boards - Yearly	\$370.00 HST incl.	\$377.00 HST incl.	1.89%
Wall boards. Yearly	\$278.00 HST incl.	\$283.00 HST incl.	1.80%
In ice Logo (Sides) (+ one time set-up fee which is the responsibility of the advertiser average of \$350 depending on size) Yearly	\$527.00 HST incl.	\$538.00 HST incl.	2.09%
Change-room door (Per door) (+ one time set-up fee which is the responsibility of the advertiser) Yearly	\$212.00 HST incl.	\$216.00 HST incl.	1.89%
In-ice Logo (Sides) + Change room door (5% discount) Yearly	\$701.00 HST incl.	\$715.00 HST incl.	2.00%

**THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY
FEES AND CHARGES BY-LAW NO. 03-2024**

SCHEDULE "A"

DESCRIPTION	2023	2024	% INCREASE FROM 2023 to 2024
In-ice Logo (Sides) + Change room door + wall board 10% Discount) Yearly	\$915.00 HST incl.	\$933.00 HST incl.	1.97%
Advertizing - In-ice Logo, Change room door, rink board (15% discount) Yearly	\$1806.00 HST incl.	\$1842.00 HST incl.	1.99%
(6)(c) ICE RESURFACER ADVERTISING - MAXVILLE & DISTRICT SPORTS COMPLEX			
Ice Resurfacer Advertising Per Side (set-up is the responsibility of the advertiser) Yearly	\$463.00 HST incl.	\$472.00 HST incl.	1.94%
(7) FIELD RENTAL FEES - GLENGARRY SPORTS PALACE & MAXVILLE & DISTRICT SPORTS COMPLEX			
Baseball Adults	\$19.00/hr HST incl.	\$20.00/hr HST incl.	5.26%
Baseball Minors (no HST)	\$11.00/hr	\$11.00/hr	No Change
Tournaments for one day	\$167.00 HST incl.	\$170.00 HST incl.	1.80%
Tournaments for a weekend	\$265.00 HST incl.	\$270.00 HST incl.	1.89%
Soccerfield Adults	\$196.00 HST incl.	\$200.00 HST incl.	2.04%
Soccerfield Minors	N/C	N/C	No Change
Teams outside of GSL (Minor) (no HST)	\$18.00/hr	\$19.00/hr	5.56%
(8) BOARDROOM RENTAL FEES - GLENGARRY SPORTS PALACE			
All Rentals	\$73.00/day HST incl.	\$75.00/day HST incl.	2.74%
Non-Profit organizations (Max 5 rentals all facilities combined per/yrs)	N/C	N/C	No Change
(9) GONDOLA RENTAL FEES - MAXVILLE & DISTRICT SPORTS COMPLEX			
All Rentals per event	\$84.00 HST incl.	\$86.00 HST incl.	2.38%
(10) BANQUET HALL RENTAL FEES - GLENGARRY SPORTS PALACE & MAXVILLE & DISTRICT SPORTS COMPLEX			
Hall rental with bar	\$252.00 HST incl.	\$258.00 HST incl.	2.38%
Hall rental without bar	\$190.00 HST incl.	\$194.00 HST incl.	2.11%
Meeting	\$160.00 HST incl.	\$163.00 HST incl.	1.88%
Kitchen rental fees	\$125.00 HST incl.	\$128.00 HST incl.	2.40%
Community Kitchen Program (No HST)	\$50.00	\$50.00	No Change
Minor Sports Programs (1 rental incl. in max 5 rentals all facilities combined per year)	N/C	N/C	No Change
Non profit organization (1 rental incl. in max 5 rentals all facilities combined per year)	N/C	N/C	No Change
Classes	\$33.00/hr HST incl.	\$33.00/hr HST incl.	No Change
(11) ISLAND PARK COMMUNITY BUILDING			
Non profit organization (Max 5 rentals all facilities combined per year)	N/C	N/C	No Change
Meetings	\$23.00/hr. HST incl.	\$24.00/hr. HST incl.	4.35%
Hall rental with bar	\$252.00/day HST incl.	\$258.00/day HST incl.	2.38%
Hall rental without bar	\$190.00/day HST incl.	\$194.00/day HST incl.	2.11%
Hall Rental	\$39.00/hr. HST incl.	\$39.00/hr. HST incl.	No Change
Campers	\$24.00/night HST incl.	\$25.00/night HST incl.	4.17%
(12) GLENGARRY INDOOR SPORTS COMPLEX			
Turf - Prime Time hour	\$115.00 HST incl.	\$117.00 HST incl.	1.74%
Turf - Non Prime Time hour	\$88.00 HST incl.	\$89.00 HST incl.	1.14%
Turf - School Prime Time Hour	\$81.00 HST incl.	\$83.00 HST incl.	2.47%
Turf -School-Non Prime Time Hour	\$61.00 HST incl.	\$62.00 HST incl.	1.64%
Turf - Summer Hourly (May to October)	\$53.00 HST incl.	\$54.00 HST incl.	1.89%
Turf - After School Monthly pass (no HST)	\$48.00	\$49.00	2.08%
Turf - After School Daily pass (no HST)	\$6.00	\$6.00	No Change
Turf - Adult Daily pass	\$8.00 HST incl.	\$8.00 HST incl.	No Change
Track - Adult Season Pass	\$167.00 HST incl.	\$170.00 HST incl.	1.80%
Track - Senior Season Pass (60 +)	\$101.00 HST incl.	\$103.00 HST incl.	1.98%
Track - Junior Season Pass (no HST)	\$70.00	\$70.00	No Change
Track - Drop in - Daily Pass	\$7.00 HST incl.	\$7.00 HST incl.	No Change
Track - Monthly Pass or 8 visit card	\$32.00 HST incl.	\$32.00 HST incl.	No Change
Track - Family Season Pass	\$347.00 HST incl.	\$354.00 HST incl.	2.02%

**THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY
FEES AND CHARGES BY-LAW NO. 03-2024**

SCHEDULE "A"

DESCRIPTION	2023	2024	% INCREASE FROM 2023 to 2024
Tennis - 1 hr	\$26.00 HST incl.	\$27.00 HST incl.	3.85%
Tennis - 1.5 hr	\$38.00 HST incl.	\$38.00 HST incl.	No Change
Tennis - 2 hr	\$43.00 HST incl.	\$44.00 HST incl.	2.33%
Tennis Membership- Adult	\$413.00 HST incl.	\$422.00 HST incl.	2.18%
Tennis Membership Minor (No HST)	\$231.00	\$236.00	2.16%
Additional guest 1 hr	\$7.00 HST incl.	\$7.00 HST incl.	No Change
Lawn Bowling 3 hours	\$42.00 HST incl.	\$43.00 HST incl.	2.38%
Birthday parties for 10 children (no HST)	\$219.00	\$223.00	1.83%
Each Additional child (no HST)	\$15.00	\$15.00	No Change

(13) FIRE DEPARTMENT TRAINING FACILITY

Fire Building - Multi-Storey Non-live fire – Theatrical Smoke Use only -Search and Rescue, Fire attack simulations, Forcible Entry, Wall Breach, Firefighter Survival, RIT, Stand- pipe, ground ladder		\$1500 / day \$975 / Half Day	NEW
Draeger live fire Car and LPG training prop		\$650 / day plus consumable	NEW
Live Fire Class A container and ground fire.		\$1500 / day	NEW
Roof Prop		\$250 / day	NEW
Firehall Training room (includes AV Equipment)		\$300 / day	NEW
Facility Monitor		\$60 / Person per Hour	NEW
Training Site Only (no buildings of props)		\$450 / Day	NEW

SCHEDULE "B"

DESCRIPTION	2024	2024	% INCREASE FROM 2023 to 2024
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LOTTERY LICENCES

Lottery Licences	3% of value of prize	3% of value of prize	No Change
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SCHEDULE "C"

DESCRIPTION	2024	2024	% INCREASE FROM 2023 to 2024
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SWIMMING POOL AND FENCES

Swimming pool & fence	included in schedule "F"	included in schedule "F"	
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SCHEDULE "D"

DESCRIPTION	2024	2024	% INCREASE FROM 2023 to 2024
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DRAINAGE INSPECTION FEES

Drainage Inspection	\$75.00	\$75.00	No Change
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SCHEDULE "E"

DESCRIPTION	2024	2024	% INCREASE FROM 2023 to 2024
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PLANNING FEES

Official Plan Amendment	removed	removed	
Zoning By-law Amendment	\$1,500.00	\$1,500.00	No Change
Temporary Use By-Law	removed	removed	
Minor Variance or Authorization	\$500.00	\$500.00	No Change
Land Severance/Consent (review)	\$500.00	\$500.00	No Change
Planning Application Inspection	\$300.00	\$300.00	No Change
Cash & Lieu of Parkland	\$1000.00 per severance	\$1000.00 per severance	No Change
Site Plan Agreement - Residential	\$1000.00 + fee of 2% of the total estimated cost of constructing the facilities. Max \$30,000.00	\$1000.00 + fee of 2% of the total estimated cost of constructing the facilities. Max \$30,000.00	No Change
Site Plan Agreement - Residential/Commercial /Institutional	\$2000.00 + fee of 2% of the total estimated cost of constructing the facilities. Max \$30,000.00	\$2000.00 + fee of 2% of the total estimated cost of constructing the facilities. Max \$30,000.00	No Change
Plan of Condominium	\$100.00/unit (+)	\$100.00/unit (+)	No Change
Draft Plan of Subdivision Application	\$75.00/residential lot, minimum of \$1,000.00, maximum of \$2,200.00	\$75.00/residential lot, minimum of \$1,000.00, maximum of \$2,200.00	No Change
Subdivision Agreement	\$5,000.00 Deposit +/-	\$5,000.00 Deposit +/-	No Change
Work Surveillance	removed	removed	
Financial securities	removed	removed	
Encroachment	\$200.00 + registration fees	\$200.00 + registration fees	No Change
Lifting 0.30 metre reserve	\$150.00 + additional fees	\$150.00 + additional fees	No Change
Dedication R.O.W.	\$150.00 + legal eng/survey fees	\$150.00 + legal eng/survey fees	No Change

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

FEEES AND CHARGES BY-LAW NO. 03-2024

SCHEDULE "A"

DESCRIPTION	2023	2024	% INCREASE FROM 2023 to 2024
Cash-in-lieu of Parking	removed	removed	
Cash-in-lieu of Parkland	removed	removed	
Part Lot Control Removal	\$500.00/by-law+legal+suple./survey	\$500.00/by-law+legal+suple./survey	No Change

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

FEEES AND CHARGES BY-LAW NO. 03-2024

SCHEDULE "A"

DESCRIPTION	2023	2024	% INCREASE FROM 2023 to 2024
Zoning Compliance Letter	\$60.00	\$60.00	No Change
Written replies to inquiries	removed	removed	
Consent under Planning Act (if required)	removed	removed	
Zoning/Work Orders Certificate	\$100.00	\$100.00	No Change
Agency letter of Approval	\$250.00	\$250.00	No Change
Registered Work Orders & Removal of same	Cost + \$500.00	Cost + \$500.00	No Change
Zoning By-law	removed	removed	
Official Plan	removed	removed	
Signs: Permit application fee	\$50.00 per sq. meter	\$50.00 per sq. meter	No Change
Minor Variance application for signs	\$150.00	\$150.00	No Change
Civic Number Full Kit	\$225.00	\$225.00	No Change
White Post Routed 8'	\$125.00	\$125.00	No Change
Number Blade (white and blue)	\$125.00	\$125.00	No Change
White Post Cap	\$10.00	\$10.00	No Change

**THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY
FEES AND CHARGES BY-LAW NO. 03-2024**

SCHEDULE "F"

DESCRIPTION		2023	2024
CLASSES OF PERMITS & PERMIT FEES			
	Class of Permit		
Construction			
1	Residential Dwellings Units	\$500. base fee +.65¢/sqft	\$500. base fee +.65¢/sqft
2	Residential Additions	\$100.00 + .70¢/sq.ft.+min.	\$100.00 + .70¢/sq.ft.+min.
3	Residential Renovations and Repairs	\$150.00 +\$ 7.00/ \$1000 of construction value	\$150.00 +\$ 7.00/ \$1000 of construction value
4	New siding and/or exterior foam board insulation	\$150.00	\$150.00
5	Replacement of Insulation only	\$150.00	\$150.00
6	Replacement of roof sheathing	\$150.00	\$150.00
7	Minor Foundation repair	\$150.00	\$150.00
8	Residential Accessory Buildings and Carports	.50¢/sqft min.\$100	.50¢/sqft min.\$100
9	Accessory Apartment and Suites	\$500.00	\$500.00
10	Veranda, Balcony or Gazebo	\$50.00 +.40¢/sqft	\$50.00 +.40¢/sqft
11	Attached or detached deck	\$50.00 +.40¢/sqft	\$50.00 +.40¢/sqft
12	Mobile Home Installation	\$500.00	\$500.00
13	Solid Fuel Burning Appliances	\$150.00	\$150.00
Pools			
14	Private above ground swimming pool	\$150.00	\$150.00
15	Private in-ground swimming pool	\$200.00	\$200.00
16	Deck serving pool	.36¢/sqft + pool	.36¢/sqft + pool
Commercial			
17	Institutional, Commercial and Assembly Buildings & Additions	\$200.00 base fee + .65¢/sq.ft.	\$200.00 base fee + .65¢/sq.ft.
18	Industrial Buildings & Additions	\$200.00 base fee + .65¢/sq.ft.	\$200.00 base fee + .65¢/sq.ft.
19	Accessory Buildings to Commercial/Industrial/Institutional	\$200.00 base fee + .65¢/sq.ft.	\$200.00 base fee + .65¢/sq.ft.
20	Commercial/Industrial/Institutional Renovations/Repairs	\$150.00 +\$13.80/\$1000 of construction value	\$150.00 +\$13.80/\$1000 of construction value
21	Restaurant or Takeout Installation	\$500.00	\$500.00
Farming			
22	Farms Buildings	.35¢/sq.ft.	.35¢/sq.ft.
23	Accessory Farm Buildings (other than those listed below) & Additions	.35/sqft min. \$150	.35/sqft min. \$150
24	Fabric Covered Structures	.35¢/sq.ft.	.35¢/sq.ft.
25	Greenhouses	.35¢/sq.ft.	.35¢/sq.ft.
26	Agricultural Renovations/Repairs	\$ 100.00 +\$ 7.00/ \$1000 of construction value	\$ 100.00 +\$ 7.00/ \$1000 of construction value
27	Lagoons /Manure pit	\$ 300.00 per structure	\$ 300.00 per structure
28	Silos	\$ 300.00 per structure	\$ 300.00 per structure
Plumbing			
29	Residential		
	Up to 5 fixtures	removed	removed
	Each additional fixtures	removed	removed
	Building drains	removed	removed
	Stacks	removed	removed
30	Other Building		
	Up to 5 fixtures	removed	removed
	Each additional fixtures	removed	removed
	Building drains	removed	removed
	Stacks	removed	removed
Other Types			
31	Tents greater than 60 meter square	\$100.00	\$100.00
32	Change of Use Permit	\$250.00	\$250.00
33	Transfer of Permit	\$100.00	\$100.00
34	Conditional Permit Agreement	\$300.00	\$300.00
35	Communications Tower	\$500.00	\$500.00
Demolition			
36	Demolition - Residential Accessory Building	\$75.00	\$75.00
37	Demolition - Residential	\$150.00	\$150.00
38	Demolition - Farm	\$100.00/Structure	\$100.00/Structure
39	Demolition - Commercial/Institutional Accessory	\$150.00/structure	\$150.00/structure
40	Demolition - Commercial/Institutional	\$300.00	\$300.00

**THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY
FEES AND CHARGES BY-LAW NO. 03-2024**

SCHEDULE "F"

DESCRIPTION		2023	2024
Permit Renewal			
41	Renewal of Residential permit where permit is \$100 or less (no deposit)	\$75.00	\$75.00
42	Renewal of Residential permit where permit is \$100 or more (no deposit)	40% of permit fee min. \$100	40% of permit fee min. \$100
43	Renewal of Agricultural permit where permit is \$100 or less (no deposit)	\$50.00	\$50.00
44	Renewal of Agricultural permit where permit is \$100 or more (no deposit)	35% of permit fee min. \$100	35% of permit fee min. \$100
45	Renewal of other permit (no deposit)	30% of permit fee min. \$200	30% of permit fee min. \$200
46	Renewal of old septic permit	\$185 up to a max. of 2 yrs. renewal	\$185 up to a max. of 2 yrs. renewal
Septic			
New Construction / Replacement			
47	Class 4 & 5 sewage system, less than 4,000 liters/day: **System requiring annual maintenance **Other	\$850.00 \$850.00	\$850.00 \$850.00
48	Repeat Class 4 & 5 (less than 4,000 liters) Inspections	\$185.00	\$185.00
49	Class 4 & 5 sewage system, 4,000 liters or more/day: **System requiring annual maintenance **Other	\$1,200.00 \$1,200.00	\$1,200.00 \$1,200.00
50	Tank replacement	\$525.00	\$525.00
51	Class 2 (Grey water) & Class 3 (Cesspool) Septic	\$400.00	\$400.00
52	Septic System on Site Inspection	\$300.00	\$300.00
Treatment Unit Alterations (no changes to disposal field)			
53	Replacement/Enlargement/Relocation	\$400.00	\$400.00
54	Repeat Inspections	\$200.00	\$200.00
55	Adding Tertiary Treatment	\$400.00	\$400.00
56	Repeat Inspections	\$200.00	\$200.00
57	Tertiary Treatment Unit Repair	\$185.00	\$185.00
Disposal System Alterations			
58	Adding Pumping /Dosing System	\$370.00	\$370.00
59	Repeat Inspections	\$200.00	\$200.00
60	Repair Pumping/Dosing System	\$185.00	\$185.00
61	Material Alteration	\$735.00	\$735.00
62	Minor repair (ie. Level header	\$200.00	\$200.00
63	Installation of Filters/Risers	\$200.00	\$200.00
Permit Revisions (Certificate of Change)			
64	Change of tertiary treatment unit type	\$185.00	\$185.00
65	Pipes and Stone to Chambers (equal area)	\$370.00	\$370.00
66	Chambers to Pipes and Stone (increase)	\$370.00	\$370.00
67	Pipes and Stone to Chambers (reduction)	\$370.00	\$370.00
68	Additional of Fixtures or Living Area (no design flow increase)	\$185.00	\$185.00
69	Increased design flow and/or elevations changes	\$200.00	\$200.00
70	Change in type of system (ie. Conventional to Tertiary)	\$400.00	\$400.00
71	Different locations on property (site evaluation)	\$185.00	\$185.00
72	Septic inspection for Consent	\$300.00	\$300.00
Permit Cancellation and Transfers			
75	Administrative Revision	\$100.00	\$100.00
76	Owner cancels application (no inspection done)	80%	80%
77	Owner cancels application (no permit done)	50%	50%
78	Owner cancels application (permit issued)	33%	33%
78	Owner changes designer or contractor	\$400.00	\$400.00
Renovations / Change of Use Permit			
79	File Search / Review (no letter provided)	\$50.00	\$50.00
80	File Search / Review (letter provided)	\$160.00	\$160.00
File Searches			
81	File Searches (images only)	\$50.00	\$50.00
82	Images and Legal report	\$70.00	\$70.00
Additional fees			
83	Building without a permit (single storey deck)	removed	removed
84	Building without a permit	100% cost of permit + order issued	100% cost of permit + order issued

**THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY
FEES AND CHARGES BY-LAW NO. 03-2024**

SCHEDULE "F"

DESCRIPTION		2023	2024
85	Installing a sewage system without a permit	100% cost of permit + order issued	100% cost of permit + order issued
86	Order to comply issued	\$100.00	\$100.00
87	Unsafe Order issued	\$250.00	\$250.00
88	Stop Work Order issued	\$100.00	\$100.00
89	Emergency Order issued	\$250.00	\$250.00
90	Order not to cover issued	\$100.00	\$100.00
91	Order to uncover issued	\$100.00	\$100.00
92	Order Prohibiting Occupancy	\$250.00	\$250.00
93	Property Standards Order Issued	\$100.00	\$100.00
94	Property Standards Appeal	\$100.00	\$100.00
95	Repeat Inspection	\$50.00	\$50.00
Labour			
96	Where the Township undertakes to complete to work required to comply with any order	Cost of the work + 50% adm. fee	Cost of the work + 50% adm. fee
97	Where the Township undertakes to complete to work required to comply with a by-law		
Certificates			
98	Register Order on Title	Legal fees plus \$150.00	Legal fees plus \$150.00
98	File search for Certificate of approval and use permit	\$100.00	\$100.00
99	Removal of non-compliance notice registered against property	\$500.00 (plus lawyer fees)	\$500.00 (plus lawyer fees)
100	Miscellaneous Inspections	\$100.00	\$100.00

**THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY
FEES AND CHARGES BY-LAW NO. 03-2024
SCHEDULE "G"**

DESCRIPTION	2023	2024
1) WATERWORKS MONTHLY RATE STRUCTURE		
WATER RATES		
Residential/Commercial/Large Users	First 15m³ - \$69.39	First 15m³ - \$70.78
	Balance \$1.94/m ³	Balance \$1.94/m ³
SANITARY SEWER RATES		
Residential/Commercial/Large Users	First 15m³ - \$35.51	First 15m³ - \$36.22
	Balance 1.10/m ³	Balance 1.10/m ³
SANITARY SEWER RATES (for those without meters)		
Residential/Commercial/Large Users	\$35.51 Flat Rate	\$36.22 Flat Rate
2) WATERWORKS FEES ASSOCIATED WITH BILLING		
Re-connection fee due to non payment	during regular hours \$60.00 after regular hours \$150.00	during regular hours \$60.00 after regular hours \$150.00
Re-connection fee due to plumbing	no charge after regular hours \$150.00	no charge after regular hours \$150.00
deposit water/sewer for tenants	\$250.00	\$250.00
deposit water for tenants	\$150.00	\$150.00
deposit sewer for tenants	\$150.00	\$150.00
Water works staff charge out rate	\$35.00/hr	\$35.00/hr
Foreman charge out rate	\$40.00/hr	\$40.00/hr
Water works Manager charge out rate	\$55.00/hr	\$55.00/hr
3) SERVICE CONNECTION FEES / Residential - Commercial		
¾" water service connection (per connection)	\$3500.00*	\$3500.00*
1" or above water service connection (per connection)	\$4500.00*	\$4500.00*
each additional unit	\$1000.00*	\$1000.00*
*Water service connection package includes: water meter and back flow preventor.		
3) SANITARY SERVICE CONNECTION FEES		
100 mm sanitary sewer connection (per connection)	\$3,500.00	\$3,500.00
125 mm or above sanitary sewer connection (per connection)	\$4,500.00	\$4,500.00
each additional unit	\$1,000.00	\$1,000.00
4) WATER RATES FOR TANKERS		
service charge for fill ups 1-5m;	\$4.14/m ³ + \$10.00 filling time	\$4.14/m ³ + \$10.00 filling time
6m +	\$4.14/m ³ + \$40.00 filling time	\$4.14/m ³ + \$40.00 filling time
After regular hours	\$4.14/m ³ + \$120.00 filling time	\$4.14/m ³ + \$120.00 filling time

**THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY
FEES AND CHARGES BY-LAW 03-2024
SCHEDULE "H"**

2024 - \$5,000,000 limits of liability revised

Sporting Event Insurance Rates

SPORT ACTIVITIES	# OF PARTICIPANTS	RATE PER HOUR	RATE PER DAY	RATE PER SEASON	INSURANCE LIMIT
LOW RISK Badminton; Baton Twirling; Bocce; Curling; Dance; Dance Lessons; Horseshoes; Lawn Bowling;; Shuffleboard; Table Tennis; Tai Chi; Tennis;	1 – 25 26 – 50 51 – 100 101 – 250 251+	\$ 0.87 \$ 1.73 \$ 2.31 \$ 2.89 <i>Refer to Broker</i>	\$ 23.10 \$ 28.88 \$ 51.98 \$ 86.63 <i>Refer to Broker</i>	\$ 115.50 \$ 144.38 \$ 173.25 \$ 202.13 <i>Refer to Broker</i>	\$5 MILLION
MEDIUM RISK Baseball; Basketball; Broomball; Cheerleading; Cricket; Dodgeball; Dry Land Training; Field Hockey; Figure Skating; Fitness; Handball; Kangou Fitness; Net Ball; Pickleball; Racquetball; Ringette; Skating (drills); Skating (pleasure/power/speed); Slo-Pitch; Soccer; Softball; Squash; Swimming; Synchro Swimming: T-ball; Track & Field; Ultimate Frisbee; Volleyball; Yoga	1 – 25 26 – 50 51 – 100 101 – 250 251 +	\$ 1.73 \$ 3.47 \$ 5.78 \$ 9.24 <i>Refer to Broker</i>	\$ 42.00 \$ 47.25 \$ 63.00 \$ 105.00 <i>Refer to Broker</i>	\$ 173.25 \$ 202.13 \$ 288.75 \$ 346.50 <i>Refer to Broker</i>	\$5 MILLION
HIGH RISK (NON-CONTACT) Ball Hockey; Floor Hockey; Football(touch/flag); Ice Hockey; Lacrosse; Martial Arts (soft touch); Roller/Inline Skating; Roller/Ball/Inline Hockey; Scuba Diving; Sledge Hockey; Speed Skating (long blades)	1 – 25 26 – 50 51 – 100 101 – 250 251 +	\$ 2.31 \$ 4.62 \$ 6.93 \$ 11.55 <i>Refer to Broker</i>	\$ 57.75 \$ 69.30 \$ 86.63 \$ 173.25 <i>Refer to Broker</i>	\$ 231.00 \$ 259.88 \$ 317.63 \$ 404.25 <i>Refer to Broker</i>	\$5 MILLION
HIGH RISK (CONTACT) Broomball; Bubble Soccer; Floor Hockey; Football; Ice Hockey; Kabaddi; Lacrosse; Quidditch (touch/flag); Roller Hockey; Sledge Hockey;)	1 – 25 26 – 50 51 – 100 100+	<i>Refer to Broker</i>	<i>Refer to Broker</i>	<i>Refer to Broker</i>	\$5 MILLION
MUNICIPAL SPORT LEAGUES			# OF PARTICIPANTS	RATE PER TEAM PER SEASON	INSURANCE LIMIT
LEAGUES USING MUNICIPAL FACILITIES ONLY			Up to 30 Players per Team Up to 25 teams	\$202.13	\$5 MILLION
SPORT TOURNAMENTS			# OF TEAMS	RATE PER TOURNAMENT	INSURANCE LIMIT
HIGH RISK ONLY Use definitions as outlined above. Up to 18 players per team. 1-3 days.			1 – 8 9 - 16 17-21 22 +	\$ 577.00 \$808.50 \$ 1,155.00 <i>Refer to Broker</i>	\$5 MILLION
SPORT CAMPS/SCHOOLS			MINIMUM RATE	RATE PER ADDITIONAL PLAYER	INSURANCE LIMIT
LOW AND MEDIUM RISK CAMP/SCHOOL			\$ 130.00	\$ 2.60	\$5 MILLION
HOCKEY CAMP/SCHOOL (NON-CONTACT)			\$ 289.00	\$ 5.78	\$5 MILLION
HOCKEY CAMP/SCHOOL (CONTROLLED CONTACT)			\$ 577.50	\$ 11.55	\$5 MILLION

SPORT EVENT NOTES:

EXCLUDES SPORT ACTIVITIES – Alpine Skiing, BMX Biking, Boxing, Climbing Walls, Contact Martial Arts, Cycling, Equestrian, Gymnastics, Hockey (Contact), Hockey Schools

2024 - \$5,000,000 limits of liability revised

Non-Sporting Event Insurance Rates

TYPE/DESCRIPTION	# OF PARTICIPANTS	RATE PER HOUR			INSURANCE LIMIT	
		NO ALCOHOL	ALCOHOL WITH LICENCED CATERER SERVING	ALCOHOL WITHOUT LICENCED CATERER		
SOCIAL GATHERING, EVENT/THEATRE PERFORMANCES Bachelor/Bachelorette; Birthday Party (Adult); Jack & Jill; Dance; Wedding, Art shows and exhibits, auctions, bazaars, craft shows, health fairs, fashion shows, dance recitals, music recitals, sports & wellness clinic, seasonal markets, talent shows, trade shows. Excludes Professional Performers or Members of the Actors Guild who have their own liability and can provide proof & a certificate adding the Township & organizer.	1 – 50 51 – 100 101 – 150 151 – 200 201 – 250 251 – 350 351 – 500 501 +	\$ 1.16 \$ 2.31 \$ 4.62 \$ 9.24 \$ 11.55 \$ 13.86 \$ 17.33 <i>Refer to Broker</i>	\$ 1.16 \$ 2.31 \$ 4.62 \$ 9.24 \$ 11.55 \$ 13.86 \$ 17.33 <i>Refer to Broker</i>	\$ 11.55 \$ 13.86 \$ 16.17 \$ 18.48 \$ 20.79 \$ 23.10 \$ 28.88 <i>Refer to Broker</i>	\$5 MILLION	
SOCIAL GATHERING, EVENT/THEATRE PERFORMANCES Bachelor/Bachelorette; Birthday Party (Adult); Jack & Jill; Dance; Wedding, Art shows and exhibits, auctions, bazaars, craft shows, health fairs, fashion shows, dance recitals, music recitals, sports & wellness clinic, seasonal markets, talent shows, trade shows. Excludes Professional Performers or Members of the Actors Guild who have their own liability and can provide proof & a certificate adding the Township & organizer.	1 – 50 51 – 100 101 – 150 151 – 200 201 – 250 251 – 350 351 – 500 501 +	\$ 11.55 \$ 17.33 \$ 23.10 \$ 28.88 \$ 34.65 \$ 40.43 \$ 46.20 <i>Refer to Broker</i>	\$ 11.55 \$ 17.33 \$ 23.10 \$ 28.88 \$ 34.65 \$ 40.43 \$ 46.20 <i>Refer to Broker</i>	\$ 57.75 \$ 69.30 \$ 80.85 \$ 92.40 \$ 103.95 \$ 115.50 \$ 127.05 <i>Refer to Broker</i>	\$5 MILLION	
MEETING/GATHERING Baby/Bridal Shower; Baptism; Bingo; Birthday Party (Child); Cards, Chess Club; Choir Practice; Church/Mass; Cooking Class; Funeral; Keno; Meeting; Prayer Meeting; Seminar; Seniors Meeting; Weight Loss Clinic; Workshop			# OF PARTICIPANTS	RATE PER HOUR	INSURANCE LIMIT	
			1 – 100 101– 250 251 – 500 501 +	\$ 1.73 \$ 2.89 \$ 6.07 <i>Refer to Broker</i>	\$5 MILLION	
POP-UP EVENTS No Alcohol outdoor permitted locations – up to 500 capacity			Max 500 500 +	\$ 46.20 <i>Refer to Broker</i>	\$5 MILLION	
CONCESSIONS, KIOSK AND VENDORS Must be certified and approved by the Health Unit with proof of certificate if selling food and beverage			PER TIME PERIOD	RATE PER TIME PERIOD	INSURANCE LIMIT	
			DAY WEEK MONTH 3-6 MONTHS	\$ 28.88 \$ 57.75 \$ 103.95 \$ 519.75	\$ 55.44 \$ 144.38 \$ 393.75 \$ 721.88	\$5 MILLION

NOTE: WHERE AN EVENT HAS ALCOHOL BEING SERVED BY A LICENCED CATERER AND THE CATERER PROVIDES CERTIFICATE OF INSURANCE TO THE TOWNSHIP, USE "WITH"

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

BY-LAW No. 03-2024

A by-law to amend By-law No. 05-2023 to establish user fees and charges administrated by the Corporation of the Township of North Glengarry.

WHEREAS Section 391.(1) of the Municipal Act states that despite any Act a municipality and a local board may pass by-laws imposing fees and charges on any class of persons;

AND WHEREAS the Municipality did adopt By-law No. 05-2023 on January 30, 2023;

AND WHEREAS the Municipality wishes to amend By-law No. 05-2023 as it pertains to 2024 fees and charges rate changes.

NOW THEREFORE the Corporation of the Township of North Glengarry, hereby enacts as follows:

1. That By-law No. 05-2023 be amended.

READ a first, second, third time and enacted in Open Council, this 29th day of January, 2024.

CAO/Clerk / Deputy Clerk

Mayor / Deputy Mayor

I hereby certify this to be a true copy of By-law No. 03-2024 and that such by-law is in full force and effect on the 29th day of January 2024.

Date Certified

CAO/Clerk / Deputy Clerk



STAFF REPORT TO COUNCIL

Report No: TR-2024-03

January 29, 2024

From: Zoe Bougie – Director of Finance/Treasurer

RE: Tile Drainage Loan and Rating By-law 04-2024

Recommended Motion:

THAT the Council of the Township of North Glengarry approves the application for a tile drainage loan for roll number 0111 011 01197000.0000 in the amount of \$43,200;

AND THAT the Council of the Township of North Glengarry adopts By-law 04-2024 being a rating By-law to impose special annual drainage rates upon land in respect of which money is borrowed under the Tile Drainage Act;

AND THAT By-law 04-2024 be read a first, second and third time in open Council this 29th day of January 2024.

Background / Analysis:

Through the Ontario Ministry of Agriculture, Food, and Rural Affairs (OMAFRA), landowners in Ontario municipalities are eligible to receive a loan to help finance tile drainage projects. Applicants are eligible to receive up to 75% of the total value of the tile drainage work up to \$50,000 at an interest rate of 6.00% paid back over a ten-year period.

On September 11, 2023, Council accepted the Tile Drain Loan Application for roll number 0111 011 01197000. The agricultural tile drain was installed on January 10, 2024. The Drainage Superintendent inspected the installation and issued the “Inspection and Completion Certificate” on January 12, 2024. Council is now being asked to approve the By-law 04-2024 being a rating by-law to impose special rates in respect of money borrowed under the Tile Drainage Act.

Alternatives:

N/A

Financial Implications:

The \$43,200 loan is subject to approval and provided by the province subject to the final inspection and attached paperwork. The amount will be added to the tax roll at an interest rate

of 6% over a 10-year term starting in March of 2024. There are no financial implications for the Township.

Attachments & Relevant Legislation:

The Tile Drainage Act

Rating Bylaw 04-2024

Tile Drainage Debenture 2024-01

Offer to Sell 2024-01

Others Consulted:

Dean McDonald, Drainage Superintendent

Reviewed and Approved by:
Sarah Huskinson, CAO/Clerk

RATING BY-LAW

Tile Drainage Act, R.S.O. 1990, c. T.8, s.8

THE CORPORATION OF THE
Township of North Glengarry

BY-LAW NUMBER 04-2024

A by-law imposing special annual drainage rates upon land in respect of which money is borrowed under the *Tile Drainage Act*.

WHEREAS owners of land in the municipality have applied to the council under the *Tile Drainage Act* for loans for the purpose of constructing subsurface drainage works on such land;

AND WHEREAS the council has, upon their application, lent the owners the total sum of \$43,200.00 to be repaid with interest by means of rates hereinafter imposed;

The council, pursuant to the *Tile Drainage Act*, enacts as follows:

1. That annual rates as set out in the Schedule 'A' attached hereto are hereby imposed upon such land as described for a period of ten years, such rates shall have priority lien status, and shall be levied and collected in the same manner as taxes.

First Reading 2024-Jan-29
yyyy/mm/dd

Second Reading 2024-Jan-29
yyyy/mm/dd

Provisionally adopted this 29 day of January, 2024

Mayor Jamie MacDonald
Name of Head of Council

Signature

Sarah Huskinson
Name of Clerk

Signature

Third Reading 2024-Jan-29

Enacted this 29 day of January, 2024

Mayor Jamie MacDonald
Name of Head of Council

Signature

Corporate Seal

Sarah Huskinson
Name of Clerk

Signature

I, Sarah Huskinson, clerk of the Corporation of the Township
of North Glengarry certify that the above by-law was
duly passed by the council of the Corporation and is a true copy thereof.

Sarah Huskinson
Name of Clerk

Signature

Corporate Seal

TILE DRAINAGE DEBENTURE

Tile Drainage Act, R.S.O. 1990, c. T.8, subs. 2(1)

\$43,200.00

No. 2024-01

The Corporation of the _____ Township of _____ North Glengarry hereby promises to pay to the Minister of Finance, the principal sum of \$43,200.00 of lawful money of Canada, together with interest thereon at the rate of 6 per cent per annum in ten equal instalments of \$5,869.50 on the 1st day of March, in the years 2025 to 2034, both inclusive.

The right is reserved to The Corporation of the _____ Township of _____ North Glengarry to prepay this debenture in whole or in part at any time or times on payment, at the place where and in the money in which this debenture is expressed to be payable, of the whole or any amount of principal and interest owing at the time of such prepayment.

This debenture, or any interest therein, is not, after a Certificate of Ownership has been endorsed thereon by the Treasurer of this Corporation, or by such other person authorized by by-law of this Corporation to endorse such Certificate of Ownership, transferable.

Dated at the _____ Township of _____ North Glengarry in the Province of Ontario, this 1st day of March, 2024, under the authority of By-law No. 27-2017 of the Corporation entitled "A by-law to raise money to aid in the construction of drainage works under the *Tile Drainage Act*."

Corporate Seal

Mayor Jamie MacDonald

Name of Head of Council

Signature

Zoe Bougie

Name of Treasurer

Signature

OFFER TO SELL

Tile Drainage Act, R.S.O. 1990, c. T.8, subs. 5(8)

TO THE MINISTER OF FINANCE

The Corporation of Township of North Glengarry
hereby offers to sell Debenture No. 2024-01 in the principal amount of \$43,200.00
to the Minister of Finance as authorized by Borrowing By-law No. 27-2017 of the Corporation.

The principal amount of this debenture is the aggregate of individual loans applied for and each loan is not more than 75 per cent of the cost of the drainage work constructed.

An inspector of drainage, employed by the Corporation, has inspected each drainage work for which the Corporation will lend the proceeds of this debenture and each has been completed in accordance with the terms of the loan approval given by council.

A copy of the Inspection and Completion Certificate for each drainage work, for which the Corporation lend the proceeds of this debenture, is attached hereto.

March 01, 2024

Date

Zoe Bougie

Name of Treasurer

Corporate Seal

Signature of Treasurer



STAFF REPORT TO COUNCIL

Report No: TR 2024-05

January 29, 2024

From: Sarah Huskinson, Chief Administrative Officer

RE: 2024 Budget Approval

Recommended Motion:

THAT the Council of the Township of North Glengarry receives staff report TR2024-05; and

THAT the Council of the Township of North Glengarry adopts the 2024 Operating and Capital Budgets, as amended at the January 18, 2024 budget meeting, with a net municipal tax levy requirement of \$6,851,142 as noted in the attached document.

Background / Analysis:

On January 18th, Council held a Special Meeting to discuss the 2024 Operating and Capital Budgets. The following changes were proposed and agreed upon:

- (\$5,000) Reduction of website hosting 1-4-1200-2131
- (\$27,000) Removal of Electric ATV from Fleet for Recreation
- (\$45,000) Reduction of Tennis Court repair at the Dome
 - o (\$34,000) funded through tax levy
 - o (\$11,000) funded through reserves
- \$60,000 Addition to budget for roof repair at the Main Office
 - o \$60,000 increase to transfer from reserves

Also, the following was discussed for follow-up:

- Overall, a detailed analysis of actual to budget variance to be completed for all line items
- More information to Council on event costs, such as Canada Day and Tree lighting.
- Clear Cutting by-law review, including fees, to go to the Rural Committee for discussion
- Based on new garbage collection contractor and bag limit enforcement, information to come to Council on tonnage trends in the future.

Alternatives:

Option 1: That Council approves the 2024 Operating and Capital Budget.

Option 2 (not recommended): That Council does not approve the 2024 Operating and Capital Budget.

Financial Implications:

Approval by Council will result in a net tax levy of \$6,851,142. Calculations of the tax rate, including the county and education rates, is underway and will come to Council for approval at a later time.

Attachments & Relevant Legislation:

2024 Approved Operating and Capital Budget

Municipal Act, 2001, S.O. 2001, c. 25; section 290

Others Consulted:

Senior Management Team

Reviewed and Approved by:
Sarah Huskinson, CAO/Clerk



NORTH
GLENGARRY
NORD

Ontario's Celtic Heartland
Le centre celtique de l'Ontario

2024

FINAL

OPERATING AND CAPITAL BUDGETS

Prepared by Sarah Huskinson
December 2023



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EXECUTIVE SUMMARY

The purpose of a municipal budget is to fund the services which are provided to residents and to run the corporation as a whole.

The services provided by the Township are varied and widespread, and include:

- Building and Planning Services
- By-Law Enforcement
- Community Services
- Economic Development
- Emergency Management
- Environmental Services
- Fire Services
- Municipal Drainage
- Recreational Services
- Road and Sidewalk Maintenance
- Treasury and Administration
- Water and Wastewater Management
- Winter Control

An Operating Budget is a financial plan for the municipality's day-to-day operations, with planned revenues and the estimated costs to provide the services to residents on an annual basis for the Township. The operating budget is a statement of the municipality's priorities and legislative responsibilities, as decided by Council, and sets limits on spending for the programs and services the municipality offers, and revenue targets for fees and other monies collected by the Township.

A Capital Budget are planned expenditures to acquire, replace, and maintain capital assets that support the services provided by the Municipality. The capital assets of the Township are essentially owned by the residents. Staff, through Council's direction, are the stewards of the assets, charged with ensuring they are managed properly.

Formulating the municipal budget involves reviewing all plans approved by Council, which include, but are not limited to: The Strategic Plan, Long Term Financial Plan, previously presented 10-year capital plans, and any approved Master Plans. Staff also consider Provincial legislation, such as the Municipal Act, Building Code, Planning Act, Minimum Maintenance Standards, and various Ontario Regulations.

The 2024 Operating and Capital Budgets for each of the departments are presented in this document for Council consideration. In the preparation of the 2024 budget, staff have analyzed expenditure trends, referenced various Council approved plans, and consulted with all levels of staff. Staff have considered the current economic state, interest rates, annual debt limits, union agreements, approved contracts and committed projects.

Formulating the 2024 budget was not an easy task. Staff worked on reducing costs where possible and added revenues where they would be achievable. Many versions of the budget were drafted, reworked and considered. Within this work errors were found and fixed, calculations double checked and the result is a budget balanced to a number which is realistic, achievable and accurate.

The proposed municipal budget increase is \$264,422 or 4.05%. This increase includes a moderate adjustment in assessment equaling \$62,875 of taxation revenue which is due to growth and minor changes in assessment. As Council is aware, property value assessments were frozen in 2020 by the Province and are therefore, based on 2016 values. The assessment freeze continues to affect revenue generation for the Township, as the historical phased-in growth revenue averaged over \$200,000 per year in years past. Staff are hopeful the phased-in reassessment will be relaunched in future years.

As stated, the municipal tax rate is estimated to increase by 4.05%. For education rates, it is assumed they will remain the same for 2024, causing no change to this portion of the total tax rate. County tax rates for 2024 still have not been set and however, they have approved a 6% increase on their budget which is estimated to result in a 5% increase to their tax rates. Although the education and county rates are relevant for the overall taxation discussion, Staff encourages Council to remain focused on the local needs of the municipality.

The fees and charges by-law and schedule have been reviewed and will be brought to Council for approval at a future Council meeting. Any increase in revenue due to the increase in rates and fees has been included in the budget. As well, a 2 percent (2%) increase in both water and wastewater rates have been included.

Key Changes	
Increase in RARE grants to bring in line with actuals	(162,000.00)
Increase in interest revenue	(107,000.00)
Increase in OCIF grant funding	(84,351.00)
Increase in ice rental revenue	(77,500.00)
Taxation Revenue from Assessment Increase	(62,875.00)
Other adjustments	(3,300.00)
Increase in line painting	15,000.00
Increase in gasoline in road department	20,000.00
Increase in roadside brushing and ditching	20,000.00
Reduction in penalties and interest on taxes	40,000.00
Increase in cost of dust suppressant	45,000.00
Increase in insurance	48,829.00
OMPF reduction	57,100.00
Increase in benefits	63,640.00
Long Term Debt for fire trucks	81,802.00
Increase in waste contract	84,151.00
Increase in Union Contracts, COLA for salaries	122,354.00
Increase in capital spending funded through tax levy	163,572.00
Total changes in levy	\$ 264,422.00

KEY ASSUMPTIONS AND RATIONALE

Operating Budget

Developing a municipal budget is a large task typically taking several months, extensive internal reviews, and numerous versions. For each departmental budget, staff analyzed revenue and expenditure trends for the past five years, as well as considered the future direction of the municipality and other external factors. Any revenue was analyzed with achievability, market comparisons and collectability in mind. Expenditures were analyzed based on past trends, future contracts and the ability to conduct the business of the municipality with the allocated budget.

Many factors were considered with the formulation of the budget, such as the Consumer Price Index, staffing levels, insurance, interest rates earned and paid. As well, staff considered the impact of the economy, resident taxation, and service levels. These assumptions, as well as those discussed below, have been used to develop, review, and benchmark the budget.

Capital Budget

Creating a Capital Budget involves reviewing current Council approved plans, and internal documents, such as the Asset Management Plan, Roads Needs Studies, Bridge Condition Reports, and Master Plans from various departments. It also involves reviewing the current year capital budget, reserve schedules and long-term debt schedule. In addition, each department reviews the conditions of their asset inventory, as well as the need for new assets based on service levels. Each department has a ten (10) year capital plan, which is presented annually to Council at the budget meeting. From this base information, and considering all the aforementioned information, the current year capital requirements were formulated. Funding for the capital budget is a joint effort between the departments and treasury.

As mentioned, in 2020, a 10-year capital plan was introduced which provides planning estimates for future year expenditures. This plan has been updated for 2024 and relevant future years. The approved 2023 capital budget is also included in each schedule for your reference. Estimated unspent dollars for tax supported capital have been transferred to the appropriate reserves for year end 2023, as shown on the reserve schedule under Carryforward amounts. In 2024, incomplete projects will be added back to the capital budget and funded through these reserves to ease the tax burden.

Although the Capital and Operating budgets are two separate documents they are related in parts. For instance, adding a new staff member may come with additional operating or capital costs, such as a vehicle. As well, new capital expenditures, such as a new truck, may come with additional operating costs such as gas, insurance and maintenance.

Cost of Living Allowance, Union Contracts and Wages

The Cost-of-Living Allowance (COLA) has been added based on the Collective Agreements for unionized personnel. Non-unionized salaries have been increased by 2% in this budget.

Staffing level changes and salary step increases impacted the overall salary budget in for both wages and benefits. Furthermore, the minimum wage has been raised to \$16.55 per hour, impacting salary and benefit costs.

Staff recruitment and retention continues to be a challenge, as with many other local municipalities and businesses. Providing a reasonable “living wage”, benefits and good working environment are key components to keeping staff and encouraging people to want to work for North Glengarry.

Statutory and Non-Statutory Benefits

In October, the Province announced that the Workers Compensation Insurance Board (WSIB) rates will not change between 2023 and 2024. Canada Pension Plan (CPP) contribution rates have increased for 2024 by approximately 4% with maximum earnings increased from \$66,600 to \$68,500. Employment Insurance (EI) premium rates will increase from \$1.63 per \$100 insurable earnings to \$1.66 for 2024 and maximum insurable earnings will increase by just over 7% to \$63,200. Ontario Municipal Employees Retirement System (OMERS) Sponsors Corporation are not increasing the contribution rates for 2024.

Employee Benefits

The employee group benefits for the Township are part of the larger County-Wide Plan. Life insurance and long-term disability are held with Manulife, and accidental death and dismemberment (AD&D) are held with AIG. Health and dental benefits are managed through Green Shield. Renewal rates are based on 50% County-Wide experience and 50% Township claims experience. Rates for Dental and Extended Health benefits are based on current year experience. Increases to the rates have been included in the operating budget as presented.

Insurance

The Township’s insurance rates are based on experience and market. The 2024 rates were estimated with a 10% increase based on information provided by our insurance broker. The insurance costs were redistributed throughout the budget to reflect actuals. Also, an additional rider has been added for Cyber Security.

Assessment and Taxation

There are many components to the property tax system, including: assessment value, tax ratios, tax rates, capping, and the annual operating budget amount.

The Current Value Assessment (CVA), better known as assessment, of each property in the Township is set by the Municipal Property Assessment Corporation (MPAC). All properties are assessed by MPAC every four years. Any increases to property values are phased in over four years, with any reductions being given in the first year. The 2016 taxation year was the first year of the new assessment cycle; therefore, 2020 would have been the fourth year of the assessment cycle.

In normal assessment cycles, 2020 would be the base year for phased in values for the years 2023-2025. However, assessment changes have been paused since 2020 and will remain the same for 2024. This means that property taxes will continue to be based on the January 1, 2016, assessment date. This freeze will decrease the additional tax dollars that the Municipality usually gets from annual assessment changes.

A summary of the 2024 assessment is noted below:

Property Class	2023 Total Assessment	2024 Total Assessment	Total Assessment (%) Changes	Total Assessment (\$) Changes	Variance (%)	2023 Municipal Rates	2023 Municipal Taxation	2024 Municipal Taxation	Additional Dollars
Residential	\$ 864,029,226	\$ 868,775,526	0.55%	\$ 4,746,300	0.55%	0.0054265	\$4,688,690	\$4,714,446	\$ 25,756
Commercial	93,194,292	95,392,292	0	2,198,000	0	0.0088670	826,351	845,840	19,490
Farmland	507,740,812	515,085,512	1.45%	7,344,700	1.45%	0.0013566	688,808	698,772	9,964
Industrial	19,061,900	19,589,500	2.77%	527,600	2.77%	0.0111971	213,438	219,346	5,908
Managed Forests	7,172,100	7,151,800	-0.28%	(20,300)	-0.28%	0.0013566	9,730	9,702	(28)
Multi-Residential	13,017,900	13,331,900	2.41%	314,000	2.41%	0.0054265	70,641	72,345	1,704
Pipeline	5,113,000	5,124,000	0.22%	11,000	0.22%	0.0074227	37,952	38,034	82
	\$ 1,509,329,230	\$ 1,524,450,530		\$ 15,121,300			\$6,535,610	\$ 6,598,485	\$ 62,875

The total tax rate is made up of the Municipal Tax Rate set by the Township; the County Tax Rate set by the United Counties of Stormont, Dundas, and Glengarry; and the Education Rate set by the Province. Municipal property tax is a municipal taxation system where municipalities ``tax`` their residents to pay for the services the municipality provides. The property tax burden is shared amongst residents proportionately based on the values of their properties.

There are two components of the tax rate calculation:

- How much does the Township need to collect from residents to cover the net tax levy (the net tax levy is the revenue of the Township minus the expenditures)
- What is the total of all property values in the Township?

$$\frac{\text{Total Budgeted Net Tax Levy}}{\text{Weighted Assessment}} = \text{Township Tax Rate}$$

The weighted assessment is calculated by multiplying the tax ratio, which is set by the County, by the assessment from MPAC. Each property type has a different tax ratio. For the Township, the residential ratio is 1.00, farmland is 0.25, commercial is 1.63, and industrial is 2.06.

To calculate the taxes owing, the tax rate is multiplied by the assessment of the property. The education portion is sent to the school boards directly, and the County invoices the Township for their portion. The municipal tax rate represents approximately 40% of the total tax rate.

Based on the proposed budget being presented to Council, the municipal portion of the tax rate for the Township will increase by 5.06%. Education rates are assumed to be remaining the same and County rates for taxation have not been set to date, however, they are estimated to increase by 5%.

A total tax rate has not been calculated for the purposes of this document and will be provided to Council during budget deliberations. Although, the total tax rate, including the education and county rates, is relevant for the overall taxation discussion, Staff encourages Council to remain focused on the local needs of the municipality.

CAPITAL, DEBT AND RESERVES

Say something about the reserve, debt and ARL schedules.

Reserves

The 2024 reserve schedule is presented below to Council for reference. The first task in putting together the reserve schedule was matching the beginning balances to the Financial Statements for 2022. Council may note compared to the 2023 Proposed Budget document that some of the balances may be different. A council report on equalizing these balances to the 2023 beginning amounts will be forthcoming. For discussion for the 2024 budget, the balances on the spreadsheet will assumed to be approved and accurate.

Unspent 2023 capital budget items are identified in the "2023 Carryforward" column in the amount of \$1,323,000 in the schedule below. These items are then included in the 2024 Transfers Out. Council will note a reduction in total reserves between the ending balances in 2022 and projected 2024. Of the \$800,000 reduction, over half is related to Gas Tax (now known as CCBF), which is funded through the Federal Government. Staff are recommending taking money from various reserves to pay for capital, due to the reduction in assessment dollars and operating pressures. The reserve balances and total reserve funds of \$6,804,599 is still a very healthy level for a municipality of our size, equal almost to our tax levy.

Debt

The 2024 Long Term Debt schedule is included below for Council's consideration. Although the total debt proposed for the end of 2024 of \$9.7M seems overbearing, Council will note that of this \$6.6M is funded through the water/wastewater rates, leaving just \$3.1M of debt on taxpayers. Of note, are the drastic changes in interest rates from 2015 to 2023, of nearly 4 percent (1.86% to now estimated at 6%). This drastically changes the annual payments for debt, and as Council is aware, changes funding strategies for future capital investments.

Also included below is the 2023 Annual Repayment Limit for the Township. This document is provided by the Province annually and represents the repayment limit as calculated based on data from the Financial Information Return. The details are included for reference, however, the main number is the annual repayment limit of \$2,009,535. This number can be calculated into the total allowable debt of the Township, based on various interest rates and terms. For instance, the annual debt limit at 15 years at 5% would be \$21M of additional debt the municipality can take on. These number, as shown in the schedule, included the current debt of the municipality. As such, the Township, regardless of the large debt for the Maxville Water Project, has sufficient debt capacity left.

Reserve Name	2022 F/S Balance	2023 Transfers In	2023 Transfers Out	2023 Carryforward	2023 Tentative Ending	2024 Balance	2024 Transfers In	2024 Transfers Out	2024 Tentative Ending
Working or Fiscal Reserves									
CEMC Contingency Fund	(43,653.00)				(43,653.00)	(43,653.00)			(43,653.00)
Elections Reserve	(25,317.00)	(7,500.00)	2,600.00		(30,217.00)	(30,217.00)	(5,000.00)		(35,217.00)
North Glengarry General Fund	(648,908.05)			(12,000.00)	(660,908.05)	(660,908.05)		12,000.00	(648,908.05)
Planning Reserve (OP)	(65,000.00)	(5,000.00)			(70,000.00)	(70,000.00)	-		(70,000.00)
Recreation Working Fund	(77,661.00)			(35,000.00)	(112,661.00)	(112,661.00)		74,000.00	(38,661.00)
WSIB Insurance	(54,634.00)				(54,634.00)	(54,634.00)			(54,634.00)
Total Working/Fiscal Reserves	(915,173.05)	(12,500.00)	2,600.00	(47,000.00)	(972,073.05)	(972,073.05)	(5,000.00)	86,000.00	(891,073.05)
DISCRETIONARY RESERVES									
Capital Reserves									
Economic Development	(18,000.00)				(18,000.00)	(18,000.00)		15,000.00	(3,000.00)
Facilities Reserve	(178,052.29)		60,000.00		(118,052.29)	(118,052.29)		50,000.00	(68,052.29)
Fleet	(173,867.30)		119,800.00		(54,067.30)	(54,067.30)		50,000.00	(4,067.30)
Fire Department	(39,700.00)			(30,000.00)	(69,700.00)	(69,700.00)		30,000.00	(39,700.00)
Major Capital - NEW	(1,003,517.00)	(306,972.00)			(1,310,489.00)	(1,310,489.00)		120,000.00	(1,190,489.00)
General Capital	(112,270.82)		50,000.00		(62,270.82)	(62,270.82)			(62,270.82)
Infrastructure Reserve	(357,262.00)		167,000.00	(1,106,000.00)	(1,296,262.00)	(1,296,262.00)		1,196,000.00	(100,262.00)
Maxville Sports Complex	(59,712.55)				(59,712.55)	(59,712.55)		50,000.00	(9,712.55)
RARE	(376,852.00)		30,000.00		(346,852.00)	(346,852.00)			(346,852.00)
Soccer Dome	(5,345.00)				(5,345.00)	(5,345.00)			(5,345.00)
Waste disposal site	(1,060,110.00)	(50,000.00)	-		(1,110,110.00)	(1,110,110.00)	(50,000.00)	90,000.00	(1,070,110.00)
Total Capital Funds	(3,384,688.95)	(356,972.00)	426,800.00	(1,136,000.00)	(4,450,860.95)	(4,450,860.95)	(50,000.00)	1,601,000.00	(2,899,860.95)
Specific Purpose									
Dalkeith Library	(5,633.00)				(5,633.00)	(5,633.00)		5,633.00	-
Maxville Soccer Lights Reserves	(20,000.00)		20,000.00		-	-			-
Skateboard Park	(25,000.00)				(25,000.00)	(25,000.00)			(25,000.00)
Total Specific Purpose	(50,633.00)	-	20,000.00	-	(30,633.00)	(30,633.00)	-	5,633.00	(25,000.00)
Water/Wastewater									
Water Meters	(44,360.01)				(44,360.01)	(44,360.01)			(44,360.01)
North Glengarry Water	(941,795.92)	(89,730.00)		(140,000.00)	(1,171,525.92)	(1,171,525.92)	(46,899.00)	140,000.00	(1,078,424.92)
North Glengarry Sewer	(1,731,858.07)		-		(1,731,858.07)	(1,731,858.07)			(1,731,858.07)
Total Water/Wastewater	(2,718,014.00)	(89,730.00)	-	(140,000.00)	(2,947,744.00)	(2,947,744.00)	(46,899.00)	140,000.00	(2,854,643.00)
OBLIGATORY RESERVES									
Cash in Lieu of Parkland	(75,082.00)				(75,082.00)	(75,082.00)			(75,082.00)
CCBF (Gas Tax)	(460,940.00)		320,000.00		(140,940.00)	(140,940.00)		131,000.00	(9,940.00)
Total Obligatory Reserves	(536,022.00)	-	320,000.00	-	(216,022.00)	(216,022.00)	-	131,000.00	(85,022.00)
Total Reserve and Reserve Funds	(7,604,531.00)	(459,202.00)	769,400.00	(1,323,000.00)	(8,617,333.00)	(8,617,333.00)	(101,899.00)	1,963,633.00	(6,755,599.00)
Modernization	(385,231.00)		-		(385,231.00)	(385,231.00)			(385,231.00)
Grand Total	(7,989,762.00)	(459,202.00)	769,400.00	(1,323,000.00)	(9,002,564.00)	(9,002,564.00)	(101,899.00)	1,963,633.00	(7,140,830.00)

2023 ANNUAL REPAYMENT LIMIT
(UNDER ONTARIO REGULATION 403 / 02)

MMAH CODE:	71615		
MUNID:	01047		
MUNICIPALITY:	North Glengarry Tp		
UPPER TIER:	Stormont, Dundas and Glengarry UCo		
REPAYMENT LIMIT:		\$	2,009,535

The repayment limit has been calculated based on data contained in the 2021 Financial Information Return, as submitted to the Ministry. This limit represents the maximum amount which the municipality had available as of December 31, 2021 to commit to payments relating to debt and financial obligation. Prior to the authorization by Council of a long term debt or financial obligation, this limit must be adjusted by the Treasurer in the prescribed manner. The limit is effective January 01, 2023

FOR ILLUSTRATION PURPOSES ONLY,

The additional long-term borrowing which a municipality could undertake over a 5-year, a 10-year, a 15-year and a 20-year period is shown.

If the municipalities could borrow at 5% or 7% annually, the annual repayment limits shown above would allow it to undertake additional long-term borrowing as follows:

5% Interest Rate			
(a)	20 years @ 5% p.a.	\$	25,043,251
(a)	15 years @ 5% p.a.	\$	20,858,289
(a)	10 years @ 5% p.a.	\$	15,517,099
(a)	5 years @ 5% p.a.	\$	8,700,236

7% Interest Rate			
(a)	20 years @ 7% p.a.	\$	21,289,045
(a)	15 years @ 7% p.a.	\$	18,302,674
(a)	10 years @ 7% p.a.	\$	14,114,135
(a)	5 years @ 7% p.a.	\$	8,239,491

DETERMINATION OF ANNUAL DEBT REPAYMENT LIMIT (UNDER ONTARIO REGULATION 403/02)

MUNICIPALITY:

North Glengarry Tp

MMAH CODE:

71615

Debt Charges for the Current Year		1 \$
0210	Principal (SLC 74 3099 01)	717,519
0220	Interest (SLC 74 3099 02)	277,522
0299	Subtotal	995,041
0610	Payments for Long Term Commitments and Liabilities financed from the consolidated statement of operations (SLC 42 6010 01)	0
9910	Total Debt Charges	995,041

Amounts Recovered from Unconsolidated Entities		1 \$
1010	Electricity - Principal (SLC 74 3030 01)	0
1020	Electricity - Interest (SLC 74 3030 02)	0
1030	Gas - Principal (SLC 74 3040 01)	0
1040	Gas - Interest (SLC 74 3040 02)	0
1050	Telephone - Principal (SLC 74 3050 01)	0
1060	Telephone - Interest (SLC 74 3050 02)	0
1099	Subtotal	0
1410	Debt Charges for Tile Drainage/Shoreline Assistance (SLC 74 3015 01 + SLC 74 3015 02)	80,555
1411	Provincial Grant funding for repayment of long term debt (SLC 74 3120 01 + SLC 74 3120 02)	0
1412	Lump sum (balloon) repayments of long term debt (SLC 74 3110 01 + SLC 74 3110 02)	0
1420	Total Debt Charges to be Excluded	80,555
9920	Net Debt Charges	914,486

1610	Total Revenue (SLC 10 9910 01)	17,322,542
Excluded Revenue Amounts		
2010	Fees for Tile Drainage / Shoreline Assistance (SLC 12 1850 04)	19,181
2210	Ontario Grants, including Grants for Tangible Capital Assets (SLC 10 0699 01 + SLC 10 0810 01 + SLC 10 0815 01)	4,610,704
2220	Canada Grants, including Grants for Tangible Capital Assets (SLC 10 0820 01 + SLC 10 0825 01)	0
2225	Deferred revenue earned (Provincial Gas Tax) (SLC 10 830 01)	0
2226	Deferred revenue earned (Canada Gas Tax) (SLC 10 831 01)	892,280
2230	Revenue from other municipalities including revenue for Tangible Capital Assets (SLC 10 1098 01 + SLC 10 1099 01)	50,000
2240	Gain/Loss on sale of land & capital assets (SLC 10 1811 01)	40,472
2250	Deferred revenue earned (Development Charges) (SLC 10 1812 01)	0
2251	Deferred revenue earned (Recreation Land (The Planning Act)) (SLC 10 1813 01)	13,820
2252	Donated Tangible Capital Assets (SLC 53 0610 01)	0
2253	Other Deferred revenue earned (SLC 10 1814 01)	0
2254	Increase / Decrease in Government Business Enterprise equity (SLC 10 1905 01)	0
2255	Other Revenue (SLC 10 1890 01 + SLC 10 1891 01 + SLC 10 1892 01 + SLC 10 1893 01 + SLC 10 1894 01 + SLC 10 1895 01 + SLC 10 1896 01 + SLC 10 1897 01 + SLC 10 1898 01)	0
2299	Subtotal	5,626,457
2410	Fees and Revenue for Joint Local Boards for Homes for the Aged	0
2610	Net Revenues	11,696,085
2620	25% of Net Revenues	2,924,021
9930	ESTIMATED ANNUAL REPAYMENT LIMIT (25% of Net Revenues less Net Debt Charges)	2,009,535

* SLC denotes Schedule, Line Column.

DEPARTMENTAL 2024 TOTAL BUDGET SUMMARY

DEPARTMENT	AREA	2021- ACTUAL VALUES	2022 - ACTUAL VALUES	2023 - FINAL BUDGET	2023 ACTUALS TO DECEMBER 18	2024 PROPOSED BUDGET
Governance		158,303	180,118	198,640	202,088	201,768
Administration	Administration	(1,051,025)	(1,113,318)	(1,485,912)	(1,774,786)	(1,482,801)
	Other Services	102,262	112,442	118,309	121,693	120,256
Community Services	Community Development	24,952	23,136	28,600	19,171	23,262
	Other Contributions	155,448	192,410	258,481	239,042	260,502
	Recreation Building Water Legislation	3,161	1,487	10,000	2,661	10,000
	Libraries	(24,026)	(28,821)	(17,605)	(25,306)	6,762
Economic Development		226,805	182,806	192,596	190,704	209,570
Fire Services	Fire Department	1,422,557	989,880	1,230,761	1,177,632	1,166,538
	Community Emergency Management	4,843	6,224	10,317	10,544	11,503
Building, Bylaw & Planning	Building	37,291	85,981	126,523	174,146	149,104
	Bylaw	94,218	94,345	101,507	85,036	103,258
	Septic Systems	(13,932)	(648)	-	981	-
	Animal Control	(29,234)	(33,179)	(31,500)	(34,410)	(31,500)
	Planning	13,301	28,508	23,200	51,913	17,718
Fleet, Machinery & Equipment	Fleet	404,475	1,472,428	162,800	178,998	96,000
	Machinery & Equipment	-	-	187,000	175,521	99,500
Public Works	Roads Administration	264,462	1,705,581	2,854,926	2,038,841	2,205,149
	Bridges	1,842,205	6,430	449,500	19,048	1,431,000
	Roadside Maintenance	443,292	402,012	39,500	338,928	39,500
	Sidewalk Maintenance	8,614	19,605	8,500	1,250	8,500
	Loose Top Maintenance	219,144	218,221	149,000	254,530	194,000
	Hard Top Maintenance	44,784	53,231	40,000	59,386	44,000
	Plowing & Sanding	314,529	354,787	163,500	310,969	166,720
	Snow Removal	65,339	101,465	71,000	105,200	71,000
	Storm Sewers	10,065	3,882	22,500	3,218	22,500
	Safety Devices	47,561	50,044	50,000	51,743	50,000
	Street Lighting	72,773	84,784	80,000	69,511	80,800
	PW Building 62 Kenyon	16,734	12,424	-	2,857	-
	PW Building 95 Lochiel	34,404	34,095	-	-	-
Waste & Recycling	Waste Collection	442,065	446,054	433,500	394,990	517,651
	Landfill	(233,568)	(266,650)	(309,080)	(450,242)	(384,522)
	RARE	106,456	12,382	299,069	263,160	85,097
	Large Item Pickup	-	3,716	2,079	(578)	2,506
Recreation	Maxville Sports Complex	355,434	350,347	320,913	306,547	479,529
	Island Park	331,019	353,200	330,189	733,117	380,885
	Dome	130,122	135,280	172,621	116,448	233,473
	Glengarry Sports Palace	659,242	1,048,116	230,765	260,926	266,969
Drains		95,331	20,732	1,646	8,377	(5,056)
Water		(1,271)	(74)	-	(110,673)	(0)
Wastewater		18,838	-	-	(142,642)	(0)
TOTAL PROPOSED TAX LEVY		6,816,973	7,343,463	6,523,845	5,430,539	6,851,142

DEPARTMENTAL 2024 CAPITAL BUDGET SUMMARY

10 YR CAPITAL BUDGET - 2024										
TOWNSHIP OF NORTH GLENGARRY SUMMARY										
AREA	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
Administration	120,000	140,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000
Bridges	423,500	1,425,000	740,500	1,745,500	858,000	437,000	322,500	193,000	439,011	439,011
Dome	-	39,000	-	225,000	-	-	-	-	-	-
Economic Development	-	15,000	-	5,000	-	-	-	-	-	-
Fire	145,000	30,000	695,000	-	-	-	-	-	-	-
Fleet	1,999,200	1,676,000	1,306,000	930,000	1,072,000	615,000	326,000	536,000	1,462,000	185,000
Glengarry Sports Palace	45,000	55,000	-	-	-	10,000	75,000	-	-	-
Island Park	466,000	50,000	300,000	-	-	-	-	-	-	-
Landfill	100,000	90,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000
Library	-	25,000	-	-	-	-	-	-	-	-
Machinery & Equipment	187,000	99,500	230,000	231,000	140,000	162,500	256,500	138,000	139,500	240,000
Municipal Recreation Associations	113,500	98,500	63,500	63,500	63,500	63,500	63,500	63,500	63,500	63,500
Maxville Sports Complex	25,000	263,000	-	-	-	-	-	-	-	-
Planning	-	-	-	-	-	-	-	-	-	-
RARE	30,000	-	-	-	-	-	-	-	-	-
Roads	2,223,685	2,122,976	2,034,775	1,872,574	1,917,973	1,881,972	1,768,871	1,985,070	2,089,119	2,097,968
Wastewater	409,000	998,000	341,000	155,000	542,000	537,500	461,315	601,454	443,928	495,746
Water	470,500	681,000	373,531	373,537	383,843	394,458	405,392	416,654	428,253	440,201
Total Before Inflation	6,757,385	7,807,976	6,129,306	5,646,111	5,022,316	4,146,930	3,724,078	3,978,678	5,110,312	4,006,426
Inflation	1.00	1.00	1.03	1.06	1.09	1.13	1.16	1.19	1.23	1.27
Total with Inflation	6,757,385	7,807,976	6,313,185	5,989,959	5,488,020	4,667,407	4,317,227	4,750,750	6,285,039	5,075,221
Funding Sources	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
Reserves	499,800	1,077,979	72,100	26,523	287,685	67,148	196,111	29,851	30,747	31,669
Carryforward	537,000	1,323,000	-	-	-	-	-	-	-	-
Grants	1,424,153	981,240	320,000	320,000	320,000	320,000	257,938	111,047	320,000	320,000
Tax Base	1,582,555	1,746,127	3,545,810	3,718,924	3,168,642	2,791,331	2,858,427	2,978,481	3,348,652	3,537,921
Long Term Debt	1,810,000	1,580,000	1,604,501	1,284,289	700,000	440,000	-	371,996	1,512,966	-
Water/Waste Water Rates	905,900	1,101,654	772,860	640,225	1,011,694	1,048,927	1,004,751	1,259,375	1,072,673	1,185,630
Total Funding	6,759,408	7,810,000	6,315,271	5,989,961	5,488,021	4,667,406	4,317,227	4,750,750	6,285,038	5,075,220

GOVERNANCE

Departmental Overview

The Municipal Council of a municipality has a stewardship role to play in the municipality, as well as a legislative fiduciary duty. The Township of North Glengarry is represented by one Mayor, one Deputy Mayor and five Council members.

2024 Budget Initiatives and Challenges

The Governance budget has no significant changes other than the adjustments made to salaries based on a cost-of-living increase.

2024 Budget Details

Account Code	Account Description	2021 - ACTUAL VALUES	2022 - ACTUAL VALUES	2023 - FINAL BUDGET	2023 ACTUALS TO DECEMBER 18	2024 PROPOSED BUDGET
1-4-1000-1010	COUNCIL - SALARIES	139,849	142,112	144,922	137,599	147,820
1-4-1000-1110	COUNCIL - BENEFITS	8,846	9,394	11,448	8,720	11,678
1-4-1000-5000	COUNCIL - MAYOR CONVENTIONS & EXPENSES	1,060	3,302	8,360	11,425	8,360
1-4-1000-5001	COUNCIL -DPTY MAYOR CONVENTION EXPENSES	816	954	3,360	7,030	3,360
1-4-1000-5002	COUNCILLOR AT LARGE - CONVENTION & EXPEN	783	2,765	5,510	2,380	5,510
1-4-1000-5003	COUNCILLOR - ALEXANDRIA WARD	931	4,329	5,510	4,568	5,510
1-4-1000-5004	COUNCILLOR - KENYON WARD	1,087	4,825	5,510	6,873	5,510
1-4-1000-5005	COUNCILLOR - LOCHIEL WARD	1,765	7,364	5,510	9,826	5,510
1-4-1000-5006	COUNCILLOR - MAXVILLE WARD	300	1,372	5,510	10,679	5,510
1-4-1000-5007	COUNCIL - WARDEN		-	-	-	
1-4-1000-5010	COUNCIL - GENERAL EXPENSES	2,866	3,701	3,000	2,988	3,000
	TOTAL EXPENDITURES	158,303	180,118	198,640	202,088	201,768
	TOTAL GOVERNANCE	158,303	180,118	198,640	202,088	201,768

GENERAL ADMINISTRATION AND OTHER

Departmental Overview

The Administration Department includes the Office of the Chief Administrative Officer (CAO); Clerk's Department; Treasury Department; and Information Technology (IT).

The Office of the CAO is responsible to Council for the effective administration of all Township activities. The CAO provides leadership and is responsible for the coordination of information with all departments while ensuring that the policies of the municipality are followed. The CAO also is responsible for Human Resources (HR) with respect to recruitment and ensuring the Township follows policies and HR legislation. The Clerk's Department, as a function of the CAO along with the assistance of the Deputy Clerk, is responsible for legislative guidelines to Council, in all matters pertaining to the conducting of Council and committee meetings. The Clerk's Department is also responsible for all records of the Township, including all agendas, minutes, by-laws, policies, and agreements. Information Technology manages all the hardware, software, and networking for the Township, as well as phone systems.

The CAO liaises with boards, agencies, other municipalities, and provincial and federal governments. The area is also responsible for assisting Council with strategic planning, contracts, development charges, leases and is a member of the Emergency Control Group.

The Clerk's Department handles death/marriage registrations, fence viewing, livestock valuations, drafting bylaws, is the keeper of records and is a Commissioner of Oaths. The Treasurer and Deputy Clerk are also Commissioner of Oaths due to the office they hold.

The IT Department is responsible for the support and maintenance of systems for users (hardware, software, networks). The Department also manages the internet, Wi-Fi, security, cell phones and the telephone system.

The Treasury Department's function is to handle all financial affairs of the Township in accordance with the Municipal Act, Generally Accepted Accounting Principles (GAAP), Township By-Laws and Policies, and Public Sector Accounting Board (PSAB) Principles. The Treasury Department is responsible for taxation, water and wastewater billing, accounts payable, accounts receivable, payroll, budgeting, benefits, insurance, and financial reporting.

The Other Services budget contains crossing guard services, ambulance costs, transfers of funds to Conservation Authorities, and livestock grants and evaluations.

2023 Accomplishments

Administration and the Treasury Departments continued to focus on policy and procedure updating or creation to provide clear guidance to all staff.

The 2023-2027 Strategic Plan was approved in the Spring of 2023, with a focus on Growing, Fostering and Championing the municipality. The strategies in the Plan have been considered in the 2024 operating and capital budgets. The Office of the CAO chairs a Health and Wellness Team for the Township which provides information, activities and recognition of employees. Staff participated in many events this year, including Mud Hero, a County wide baseball tournament and the Christmas Party.

The Treasury Department continued to focus on tax collection. Asset Management remained a challenge with scarce resources, however, Council passed the Asset Management Plan to meet the July 1, 2023 deadline meeting all the requirements up to 2025.

2024 Goals

Administration and the Treasury Departments will continue to focus on policy and procedure updating or creation to provide clear guidance to all staff. Some of these include a revised Workplace Violence and Harassment Policy, Personnel Policy, Code of Conduct, a Debt Management Policy, and revised IT and Reserve policies.

The Clerk's Department will continue to work on the Digitalization and Records Management Project which will result in the Township's records be stored electronically and available online.

Treasury will continue with aggressively collecting tax arrears. Cross training for all Treasury Staff will continue, with a focus on payroll and taxation.

2024 Budget Initiatives and Challenges

Ontario Municipal Partnership Fund (OMPF)

The Ontario Municipal Partnership Fund (OMPF) continues to be the Province's main transfer payment to municipalities. In 2014, the OMPF was redesigned following consultations with municipalities across Ontario. Consultation with municipalities and the Association of Municipalities of Ontario (AMO) have continued over the past year and have focused on refining the program to ensure it meets the long-term priorities of municipalities.

In 2024, OMPF allotment continues to be unpredictable, which yet another significant change. The OMPF calculation is quite complex, with multiple thresholds and indicators set by the Province. It is also dependent on how the Township's assessment changes in relation to the County. The allotment is set to decrease by \$57,100, representing 1% of the overall tax levy.

Ontario Community Infrastructure Fund (OCIF)

The Province provides funding to small, rural and northern communities under this fund. It is formula based and uses census data to determine the amount of the grant. This funding can be used to help fund capital expenditures on infrastructure projects such as roads, bridges, water and wastewater.

The 2024 allocation for the Township is just over \$646,000; an increase of just over \$84,000 compared to 2023. The 2024 OCIF allocation has been allotted to funding Road Capital.

Canada Community Building Fund (CCBF)

This fund was previously known as the Federal Gas Tax Fund. The 2024 allotment is not known at the time of the budget, and therefore, the 2023 amount of \$334,548 has been used as a placeholder in the budget. This is a permanent source of funding that is provided up front twice a year who use this funding to support local infrastructure priorities.

Communities select how to best use the funds amongst the following categories applicable to the Township:

- Wastewater infrastructure
- Drinking water
- Solid waste management
- Local roads and bridges
- Recreation
- Firehalls

The 2024 CCBF allotment, as well as unspent dollars from previous years, has been allotted to the 2024 Bridge Capital Budget.

Payments in Lieu of Taxes (PILT)

Property owned by the Provincial and Federal Government is not subject to regular property taxation, however, these properties pay the municipality something called Payments in Lieu of Taxes (PILT). The revenues received from these government agencies are based on the same premises as the property taxation calculations, however, the revenues collected are accounted for in the general administration budget.

The valuation for PILT's were reviewed and adjustments were made based on any new valuation. Although PIL's are calculated and sent out for collection, payments made may not necessarily meet what is billed and is at the discretion of the Provincial and Federal Governments.

Contractor Costs and Availability of Products

Contractor and or product availability remain a challenge due to the current economy. Fleet replacement are delayed for a year or more between ordering and receiving plus parts availability remains an issue.

Escalating costs of services and products have put a strain on the budget with best guestimates being used for budgets, however, actual amounts paid are often higher.

2024 Budget Details

ADMINISTRATION						
Account Code	Account Description	2021 - ACTUAL VALUES	2022 - ACTUAL VALUES	2023 - FINAL BUDGET	2023 ACTUALS TO DECEMBER 18	2024 PROPOSED BUDGET
REVENUES						
1-3-1200-8001	ADM - TRANSFER FROM RESERVES	(286,567)	(137,400)	(100,000)	-	(132,000)
1-3-1700-7111	MARRIAGE OFFICIATING FEES	-	-	-	-	(5,000)
1-3-1250-4040	P.I.L. - POST OFFICE	(3,152)	1,751	(4,000)	(3,889)	(4,000)
1-3-1250-4060	PIL - MUNICIPAL TAX ASSISTANCE ACT	(29,312)	8,028	(54,350)	(16,739)	(54,350)
1-3-1250-4061	PIL - GLENGARRY MEMORIAL HOSPITAL	(2,062)	(2,062)	(2,000)	(2,047)	(2,000)
1-3-1250-4063	PIL ONTARIO HYDRO - HYDRO ONE	(4,063)	2,359	(4,100)	(4,148)	(4,100)
1-3-1250-4064	PIL - MUNICIPAL, MNR, TRANSPORTATION	(48,260)	(50,005)	(48,100)	(49,745)	(48,100)
1-3-1250-4065	RAILWAYS - RIGHT OF WAY	(21,178)	(21,172)	(30,000)	(21,017)	(30,000)
1-3-1300-7130	PENALTIES & INTEREST ON TAXES	(275,574)	(223,178)	(280,000)	(219,472)	(240,000)
1-3-1500-5009	ONTARIO MUNICIPAL PARTNERSHIP FUND	(2,167,400)	(2,095,200)	(2,242,900)	(2,242,900)	(2,185,800)
1-3-1600-5080	CANNABIS GRANT	(5,000)	-	-	-	-
1-3-1600-5082	SAFE RESTART PROGRAM - COVID	(59,000)	-	-	-	-
1-3-1600-5083	SOCIAL SERVICES RELIEF FUND	-	-	-	-	-
1-3-1600-5084	2021 COVID-19 RECOVERY FUNDING	(188,869)	-	-	-	-
1-3-1600-5087	ONTARIO TRILLIUM GRANT	(3,200)	-	-	-	-
1-3-1600-5095	DRAINAGE SUPT/MAINTENANCE GRANT	16,248	-	-	-	-
1-3-1600-5098	OTHER GRANTS	-	-	-	-	-
1-3-1700-7100	LOTTERY LICENCES	(8,133)	(7,106)	(10,000)	(11,180)	(10,000)
1-3-1700-7102	TAX CERTIFICATES	(18,870)	(13,485)	(22,000)	(9,620)	(22,000)
1-3-1700-7103	MARRIAGE LICENCES	(2,625)	(4,375)	(4,000)	(4,000)	(4,000)
1-3-1700-7104	BUSINESS LICENCES/PERMITS	(1,500)	-	-	-	-
1-3-1700-7106	LAND RENTAL - CHIP STAND - OTHER	(28,439)	(8,211)	(27,452)	(7,620)	(27,452)
1-3-1700-7110	ELECTIONS - NOMINATION FEES	-	(1,100)	-	-	-
1-3-1700-7120	GENERAL GOVERNMENT INCOME	(962)	(27,446)	-	(1,954)	-
1-3-1700-7132	SALE OF LAND AND BUILDINGS	-	(878,487)	-	(306,972)	-
1-3-1700-7141	INTEREST ON BANK ACCOUNT	(34,789)	(104,808)	(93,000)	(250,114)	(200,000)
1-3-1700-7142	INTEREST ON OTHERS	(93)	(761)	-	-	-
1-3-1700-7160	RENTAL OF BUILDINGS	(3,982)	(5,310)	-	(4,867)	-
1-3-1700-7161	OVER/SHORT	(127)	(929)	-	886	-
1-3-1700-7180	GSP (INSURANCE SHARE)	-	-	-	-	-
1-3-1700-7790	ALEXANDRIA 200 - DONATIONS	(1,500)	-	-	-	-
1-3-1700-7998	GLENGARRY GREEN BOX PROGRAM	-	-	-	-	-
TOTAL REVENUES		(3,178,409)	(3,568,897)	(2,921,902)	(3,155,398)	(2,968,802)

Account Code	Account Description	2021 - ACTUAL VALUES	2022 - ACTUAL VALUES	2023 - FINAL BUDGET	2023 ACTUALS TO DECEMBER 18	2024 PROPOSED BUDGET
EXPENSES					-	
1-4-1200-1010	ADM - WAGES	562,959	583,143	627,002	592,293	627,002
1-4-1200-1035	ADM - OVERTIME	7,518	6,192	-	915	-
1-4-1200-1110	ADM - EMPLOYEE BENEFITS	181,075	187,614	199,175	180,787	199,175
1-4-1200-1225	ADM - INSURANCE	39,039	44,508	68,770	83,377	81,881
1-4-1200-1507	ADM - BANK CHARGES	10,624	13,081	12,000	10,027	12,000
1-4-1200-2015	ADM - TAXES MUNICIPAL PROPERTY	29,390	26,543	25,600	26,240	25,600
1-4-1200-2020	ADM - HEALTH & SAFETY	16,310	962	3,000	3,878	3,000
1-4-1200-2025	ADM - MILEAGE & TRAVEL	1,309	2,349	2,000	2,564	2,000
1-4-1200-2026	ADM - MEETING ATTENDANCE	300	941	300	2,100	300
1-4-1200-2027	ADM - INSURANCE CLAIMS	10,000	1,802	-	-	-
1-4-1200-2035	ADM - CONFERENCES/WORKSHOPS/TRAINING	16,027	24,784	16,000	22,960	16,000
1-4-1200-2049	ADM - CELL PHONES	2,022	3,841	3,500	1,903	3,500
1-4-1200-2050	ADM - TELEPHONE	3,584	3,530	4,500	3,486	4,500
1-4-1200-2051	ADM - COURIER	65	40	500	105	500
1-4-1200-2055	ADM - ENBRIDGE	3,790	5,729	4,500	6,325	4,500
1-4-1200-2056	ADM - HYDRO	16,694	25,004	20,000	19,671	20,000
1-4-1200-2057	ADM - WATER/SEWER	1,316	1,269	2,500	385	-
1-4-1200-2100	ADM - POSTAGE & FOLDING LEASING	28,876	26,437	25,400	15,133	15,400
1-4-1200-2102	ADM - PARKING LOT RENT	4,274	4,274	3,100	4,884	3,100
1-4-1200-2120	ADM - OFFICE SUPPLIES	11,671	10,646	15,000	9,002	15,000
1-4-1200-2124	ADM - HOUSEKEEPING & JANITORIAL SUPPLIES	1,756	9,191	34,500	38,108	34,500
1-4-1200-2125	ADM - SUPPLIES	4,021	9,329	4,000	7,052	4,000
1-4-1200-2130	ADM - COMPUTER FEES AND EQUIPMENT	68,650	55,593	3,100	35,710	4,000
1-4-1200-2131	ADM - COMPUTER WEBSITE HOSTING	6,871	24,748	70,000	53,572	80,000
1-4-1200-2140	ADM - PHOTOCOPIER ADMINISTRATION	8,536	7,889	6,500	8,227	6,500
1-4-1200-2200	ADM - ACCOUNTING/AUDIT	36,620	37,499	28,000	35,616	28,000
1-4-1200-2210	ADM - LEGAL FEES	22,852	31,218	21,000	4,088	21,000
1-4-1200-2223	ADM - CONSULTING/PROFESSIONAL FEES	65,702	54,263	28,000	25,238	28,000
1-4-1200-2300	ADM - ADVERTISING	1,447	3,644	6,000	2,559	3,000
1-4-1200-2366	ADM - BUILDING/PROP MAINT/SUPPLIES	7,079	72,025	17,000	66,890	48,000
1-4-1200-2410	ADM - ASSOCIATION & MEMBERSHIP FEES	8,407	8,907	6,000	7,721	6,000
1-4-1200-2457	ADM - PRINTING ADMINISTRATION	4,193	5,570	5,500	3,315	5,500
1-4-1200-2500	ADM - MARRIAGE LICENCE FEES	1,920	960	1,000	960	1,000
1-4-1200-3600	ADM - ELECTION COSTS	1,627	37,447	-	2,584	-
1-4-1200-4005	ADM - LANDSCAPING		927	-	114	-
1-4-1200-4267	ADM - SENIOR SUPPORT (LEGION)	1,836	8,975	5,000	27,367	5,000
1-4-1200-4941	ADM - SHREDDING SERVICE	996	1,312	1,000	1,506	1,000
1-4-1200-5010	ADM - GENERAL EXPENSES	8,440	13,560	5,000	10,550	5,000
1-4-1200-6450	ADM - ACCESSIBLTY FOR ONT DISABILITIES	-	8,843	20,000	4,712	10,000
1-4-1200-7111	ADM - MARRIAGE CEREMONY COSTS	-	-	-	-	3,000
1-4-1200-7120	ADM - TAX WRITE-OFFS	52,030	15,403	14,043	7,504	14,043
1-4-1200-9000	ADM - TRANSFERS TO RESERVES	571,671	1,007,500	7,500	-	5,000
1-4-1200-9110	ADM - COVID 19	223,139	26,133	-	-	-
	TOTAL EXPENSES	2,044,636	2,413,625	1,315,990	1,329,428	1,346,001
CAPITAL						
1-5-1200-8000	CAPITAL - ADMINISTRATION	82,748	41,954	120,000	51,184	140,000
	TOTAL CAPITAL	82,748	41,954	120,000	51,184	140,000
	TOTAL ADMINISTRATION	(1,051,025)	(1,113,318)	(1,485,912)	(1,774,786)	(1,482,801)

10 YR CAPITAL BUDGET - 2024										
Department: Administration										
Project Description	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
Computer replacements and software upgrades	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000
Records management software	100,000									
Township office roof		120,000								
Total Before Inflation	120,000	140,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000	20,000
Inflation	1.00	1.00	1.03	1.06	1.09	1.13	1.16	1.19	1.23	1.27
Total with Inflation	120,000	140,000	20,600	21,218	21,855	22,510	23,185	23,881	24,597	25,335
Funding Sources	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
Reserves	100,000	120,000								
Carryforward		12,000								
Grants										
Tax Base	20,000	8,000	20,600	21,218	21,855	22,510	23,185	23,881	24,597	25,335
Long Term Debt										
Total Funding	120,000	140,000	20,600	21,218	21,855	22,510	23,185	23,881	24,597	25,335

OTHER SERVICES						
Crossing Guards						
Account Code	Account Description	2021 - ACTUAL VALUES	2022 - ACTUAL VALUES	2023 - FINAL BUDGET	2023 ACTUALS TO DECEMBER 18	2024 PROPOSED BUDGET
EXPENSES						
1-4-2260-1010	CROSSING GUARD WAGES	3,802	-	-	-	-
1-4-2260-1015	CROSSING GUARD - PART-TIME WAGES	-	5,861	6,770	6,123	7,374
1-4-2260-1110	CROSSING GUARD BENEFITS	367	586	910	649	996
	TOTAL EXPENSES	4,169	6,447	7,680	6,772	8,370
	Total Crossing Guards	4,169	6,447	7,680	6,772	8,370
Ambulance						
Account Code	Account Description	2021 - ACTUAL VALUES	2022 - ACTUAL VALUES	2023 - FINAL BUDGET	2023 ACTUALS TO DECEMBER 18	2024 PROPOSED BUDGET
REVENUES						
1-3-2300-2300	AMBULANCE - RENT INCOME	(21,316)	(19,540)	(21,315)	(21,316)	(21,315)
1-3-2300-2301	AMBULANCE - OPERATING REVENUES	(3,379)	(3,623)	(3,000)	-	(3,000)
	TOTAL REVENUES	(24,695)	(23,163)	(24,315)	(21,316)	(24,315)
EXPENSES						
1-4-2300-2024	AMBULANCE - OPERATING COSTS	59	411	3,000	-	3,000
	TOTAL EXPENSES	59	411	3,000	-	3,000
	Total Ambulance	(24,636)	(22,752)	(21,315)	(21,316)	(21,315)
Conservation Authorities						
Account Code	Account Description	2021 - ACTUAL VALUES	2022 - ACTUAL VALUES	2023 - FINAL BUDGET	2023 ACTUALS TO DECEMBER 18	2024 PROPOSED BUDGET
EXPENSES						
1-4-2600-2710	TRANSFER TO RRCA	107,286	112,066	113,862	119,812	114,606
1-4-2600-2715	TRANSFER TO SNRCA	15,157	15,710	16,082	16,042	16,595
	TOTAL EXPENSES	122,443	127,776	129,944	135,854	131,201
	Total Conservation Authorities	122,443	127,776	129,944	135,854	131,201
Livestock						
Account Code	Account Description	2021 - ACTUAL VALUES	2022 - ACTUAL VALUES	2023 - FINAL BUDGET	2023 ACTUALS TO DECEMBER 18	2024 PROPOSED BUDGET
REVENUES						
1-3-8030-5030	LIVESTOCK & POULTRY GRANT	(8,731)	(250)	(4,000)	(100)	(4,000)
	TOTAL REVENUES	(8,731)	(250)	(4,000)	(100)	(4,000)
EXPENSES						
1-4-8030-6170	LIVESTOCK EVALUATOR	346	1,221	1,000	483	1,000
1-4-8030-6171	LIVESTOCK DAMAGES	8,671	-	5,000	-	5,000
	TOTAL EXPENSES	9,017	1,221	6,000	483	6,000
	Total Livestock	286	971	2,000	383	2,000
	TOTAL OTHER SERVICES	102,262	112,442	118,309	121,693	120,256

BUILDING, BY-LAW AND PLANNING DEPARTMENT

Departmental Overview

The Township's Building Department authorizes all building construction and demolition in North Glengarry. The Department is provincially mandated to administer and enforce the Ontario Building Code (OBC), and provincial legislation requires staff to maintain certification to meet provincial standards, perform mandatory inspections, and issue permits within mandated time frames. The Township's Building Department provides the following public services associated with the administration and enforcement of the OBC; pre-permit consultation, plans examination, technical reviews and application processing, issuing of permits within mandated time frames to ensure conformity to the OBC, on-site inspections to ensure conformity with approved permit drawings, specifications, the OBC Act and regulations, response to all technical inquiries throughout building projects, provision of enforcement and initiation of legal proceedings as required, etc. The Building Department also administers and enforces other municipal By-laws such as the Property Standards By-Law, the Pool By-law, the Sign By-law, and the Outdoor Appliance By-law. The Department is also in responsible for assigning urban Civic addresses and rural Emergency 911 numbers, and to co-ordinate for the issuance of permits and inspection of all sewage systems.

The Township's By-law Enforcement Department creates safe, clean, and vibrant communities throughout the Township of North Glengarry. The purpose of the By-law Department is to assist with providing public safety, maintaining community standards dealing with the Township's nuisance issues. The most common problems the department deals with are animal control, parking, clean yards, property standards and noise infractions. By-law enforcement officers for the department respond to requests for service and inquiries on private property related to business licensing, lot maintenance, noise and nuisances, property standards, zoning bylaw regulations, etc. The By-law Department is responsible for the enforcement the Yard Maintenance By-Law, the By-law for the licensing, regulating, and keeping of dogs, the Animal at Large By-law, the Nuisance By-law, the Parking, and the Property Standards By-law. The department responds to issues on a complaint basis except for parking, which is patrolled on a needed basis. At times enforcement and prosecution is required.

The Township's Planning Department is responsible for the administration of the Zoning By-law with respect to interpretation of permitted uses and provisions of the bylaw including setbacks, lot coverage, and parking requirements. The Township's Planning Department provides the following public services associated with the administration of the Planning Act; preparation of recommendations to Township Council regarding proposed amendments to the Township's principal land use planning documents, the Official Plan which incorporates the general goals, objectives and policies governing land use within the Town and the Comprehensive Zoning By-law, prepares planning documents, including but not limited to official plan and zoning by-law amendments to implement Council's decisions on applications, responsible for the processing and management of development applications under the Planning Act that have been filed with the Township including draft Plans of Subdivision, prepares recommendations to the Committee of Adjustment on applications for consents and minor variances, etc. The Planning Department also administers and enforces other municipal By-laws such as the Nutrient Management Plan By-law, and Lot Grading. The Department is also in responsible for confirming zoning compliance for building permits.



2023 Accomplishments

The Building Department issued a total of:

Year	Building Permits	Septic Permits	Inspections	Permit Fees
2023	229	21	639	\$ 156,358.00
2022	250	39	816	\$ 227,856.30
2021	245	42	792	\$ 184,898.87
2020	236	33	649	\$ 172,945.00
2019	212	33	551	\$ 91,387.00
2018	222	15	468	\$ 168,351.00
2017	259	19	357	\$ 110,734.00
2016	293	28	n/a	\$ 155,168.00

The building department personnel, which includes the Chief Building Official (department director), the Deputy Chief Building Official and the Administrative Assistant (shared with By-law), regularly addressed inquiries from the public, buildings concerns, building professionals including designers, architects and engineers. Department staff continues to attend professional development courses to both maintain and upgrade certifications.

The Planning Department managed a total of:

Year	Site Plan Agreements	Severances / Consent	Zoning Amendments	Minor Variances	Work Orders / Certificates
2023	0	28	20	10	60
2022	3	23	20	7	96
2021	4	18	14	16	105
2020	2	15	15	9	102
2019	2	25	14	6	98
2018	2	18	10	12	100
2017	2	20	11	15	n/a
2016	1	27	11	10	n/a

The Planning Department addressed hundreds of inquiries from the public. These inquiries are the most demanding aspect of the Administrative Assistant for the department. All planning applications are reviewed and processed by the Administrative Assistant which includes meetings with applicants, approvals, public notices, etc. All reports to Council are done by the department director, along with the Administrative Assistant who also arranges, and schedules public meetings require under the Planning Act.

The Bylaw Enforcement Department managed:

Year	Property Standards	Complaints	Dog / Kennel Licenses	Building / Planning issues
2023	10	78	1250 / 16	14
2022	7	62	1340 / 15	12
2021	4	55	1336 / 15	6
2020	3	47	1209 / 13	10
2019	7	82	1181 / 14	3
2018	13	61	172 (new dogs)	3

The By-law Enforcement Department is managed by the department director, who mostly deals with Property Standards issues. All other complaints, questions, and follow-ups such as dog issues, noise, clean yards, parking, etc. are all dealt with by the By-law Enforcement Officer. The Administrative Assistant oversees all the complaints received and followed up for processing.

2024 Goals

Like most other Townships, North Glengarry has a lot of outstanding Building Permits. Along with the Deputy Chief Building Official and the Administrative Assistant, we are trying to close as many as possible, especially in public places like the hospital and the schools. Note that since the “Performance Deposits” have been implemented, we are seeing less and less outstanding permits. Performance Deposits income has started bringing in income at the end of 2020 as the 4-year performance deposit “extension” has now expired for all the 2017 permits, it is estimated that about a \$10,000 to \$15,000 value per year of performance deposits will be retained but the Township.

The By-law department will focus more on implementing set fines charges for existing By-laws such as the Animal Control By-law, Livestock/Poundkeeper By-law, and the Civic Number By-law. The Animal Control By-law may be reviewed entirely to incorporate a section for prohibited animals and to review everything related to dogs as we now have a new system in place for dog catching, now done “in-house”.

The Planning Departments from the six townships of Stormont Dundas & Glengarry, the Conservation Authorities and SDG Counties are in discussions for various planning matters trying to facilitate and regulate Planning Applications throughout the Counties. Most importantly, the SDG Counties have initiated a collaborative process to create a manual for streamlining the application processes at the SDG Counties. A document for Site Plans & Subdivisions is currently being prepared for all Townships to use as standard guidelines. This will facilitate the Planning, Public Works, Water Works and Fire Departments review for future potentials subdivision application, expected in North Glengarry in the near future. This document would basically be a guide for landowners to instruct them “how” should the subdivision be designed and constructed for roads, servicing, parcel layout, drainage, grading, etc. The proposed guidelines will be presented to Council, and approval will be required prior to start using the document that would facilitate the work for both the developers and Township’s staff.

Subdivisions applications are processed and approved at County level, but the Township is the “main” commenting agency as we want the subdivision to be “as per Township’s standards”. North Glengarry does not currently have standards. We now have 1 subdivision that is approved and in process of being given the go-ahead for the work to start.

The Township’s Zoning By-law also is due for a comprehensive review. Zoning information has been updated with the latest zoning by-law amendments and minor variances. The information is available online to the public through the SDG Counties Mapping tool. The next steps in the zoning by-law review include conducting site verifications to ensure compliance with zoning compared to actual on the ground uses. The schedules, definitions, general provisions, zone descriptions, administrative components will also be reviewed thoroughly to ensure the document is representative of the Township’s.

2024 Budget Challenges and Initiatives

Challenges

A By-law for Clear Cutting was passed at the end of the year in 2021. The challenge now represents having the By-law enforced. Approximately 4-5 permits are issued per year for clear cutting. The process is very straight forward and easy to follow by the landowner. Follow up inspections are still hard to conduct as the delay for the cutting is long, which is where enforcement is required. As of now, no official complaints or complications have arisen from the process. It appears we are close to a justified middle to satisfy the Township's goal in environmental protection, while keeping good farming practice preserved. What the department is noticing is that most of the time, the adjacent neighbours are inquiring to ensure measures are taken to know precisely where the permit line is, resulting in the owner having to do a survey, even if not required by the By-law. The fees are also quite low, which will be re-evaluated in the next few years.

Also, the Department is still facing challenges with the new updated Official Plan which was approved with modifications by the Minister of Municipal Affairs but now many properties don't have a "matching" zoning designation, creating some confusion. The United Counties have hired a firm to re-do all the 6 townships Zoning By-laws, which should be done in 2024. This represents a challenge as the new consolidated Zoning By-law will have to reflect those change, especially for the properties in Rural and General Agricultural zones that saw a change in designation as per the SDG Official Plan but we are also looking as to make the most properties possible as compliant with its zoning, meaning the Township will have to drive to all the properties to ensure the zoning layer is compliant with the actual use. The Official Plan provides goals, objectives, policies, and procedures for development based on the social, economic, and environmental goals of our County. The Official Plan guides growth, infrastructure improvements, protects and enhances natural resources, and conserves cultural heritage. Official plans are implemented locally through tools like zoning by-laws, site plans, and plans of subdivision. It provides policy framework for planning decisions and development in the County and local municipalities, and it designates lands for uses like residential, employment, commercial, etc. among other things.

The Ministry of Municipal Affairs and Housing is currently looking into updating the Ontario Building Code with lots of major changes. Those major changes will include everything from the service delivery for building permits to things like "Two-Unit Houses" (In-law suites) rules, so some of the changes may also create some Zoning issues. Planning documents such as the Comprehensive Zoning By-law would also have to be implemented. The ministry encourages secondary homes on properties, but our Zoning By-law does not reflect that goal. A "joint" Comprehensive Zoning By-law will be done by the United Counties of SDG soon to have a more similar document across the Counties, that new document will reflect new changes proposed by the province.

Another Planning challenge is Bill 23, the More Homes Built Faster Act, 2022 received Royal Assent in 2022 and is in effect. This legislation makes significant changes to the municipal planning and development review process. Some of the major changes are already in effect while others await proclamation or future regulation. Other proposals through the More Homes Built Faster: Ontario's Housing Supply Action Plan 2022-2023 are subject to future legislation or regulations. The Township is currently seeing an increase in secondary homes in the rural area, but accessory apartments within the Urban Settlement areas such as Alexandria and Maxville do not appear to be a viable option for many as we are not seeing a lot.

The central intention of Bill 23 is to build more homes that are attainable for general population by discounting and/or exempting municipal fees and taxes for affordable, nonprofit, and purpose-built rental housing, and new homebuyers who otherwise face these significant costs. The biggest challenge with this is the fact that municipalities must find a way to be able to fund and contract road, water, sewer, and other housing enabling infrastructure and services that their growing communities need.

For example, Bill 23 proposes to exempt developers who build affordable, inclusionary zoning and select attainable housing units from paying development charges, parkland dedication fees, and community benefit charges. The bill also includes several additional changes, including reductions in costs associated with rental residential construction and changes to the method for determining development charges, amongst others. The cumulative impact of proposed changes to municipal fees and charges is significant and contrary to the widely accepted concept that growth should pay for growth.

2024 Budget Initiatives

Back in 2021, hired a Deputy Chief Building Official to help with the building permit revision and inspections; the process is going very well. Since the departure of the previous Planner, we have made changes to the planning department's staffing. We have hired a second administrative assistant for the department, specifically for planning, who would work alongside the Director of Building, By-law & Planning to provide for Planning services administrative work. The Township also engaged the United Counties of Stormont, Dundas & Glengarry for projects that require a Professional Planner, qualified member of the Ontario Professional Planners Institute, being Peter Young.

Building permit income was a bit lower in 2023 compared to last few years where construction was really "booming", but the actual number of permits is very similar, with a similar amount of inspections. The 2024 building permit income will depend largely on growth and is expected to remain constant. The village of Maxville "Water Project" and the imminent upgrades in the Alexandria sanitary system and lagoon should create some growth in Maxville and Alexandria in the next few years.

Income from Planning Applications such as Severances, Minor Variances, Zoning Amendments, etc. is expected to remain the same or very similar to the past few years. Since we have opted to go with a second administrative assistant to help with all the administrative work, and most of the public inquiries and meetings, and along with the director, the Township has been able to keep the use of the services from the SDG Planner to a minimum while maintaining all services as per Planning Act, to a very high standard.

Expenses from the By-law Enforcement Department is also expected to remain similar. Costs were reduced in the last few years due to the new process for loose dogs. We are now evaluating the long-term plan to ensure service remain adequate on all level of bylaw enforcement. An increase in income from fines should be seen as the By-law Enforcement Officer now has the option of using the AMPS By-law, which will help greatly for smaller infractions.

2024 Budget Details

BUILDING, BYLAW & PLANNING						
Building						
Account Code	Account Description	2021 - ACTUAL VALUES	2022 - ACTUAL VALUES	2023 - FINAL BUDGET	2023 ACTUALS TO DECEMBER 18	2024 PROPOSED BUDGET
REVENUES						
1-3-2100-6000	CBO - PROPERTY STANDARDS	(376)	(2,811)	(2,500)	(690)	(2,500)
1-3-2100-7200	CBO - BUILDING PERMITS	(218,524)	(236,191)	(225,000)	(156,359)	(225,000)
1-3-2100-7203	CBO - REVENUE - OTHER	-	-	(1,000)	-	(1,000)
1-3-2100-7205	CBO - CIVIC NUMBERS REVENUE	(4,390)	(8,280)	(3,500)	(4,500)	(3,500)
1-3-2100-7207	CBO - CLEAN YARDS	-	-	-	-	-
	TOTAL REVENUES	(223,290)	(247,282)	(232,000)	(161,549)	(232,000)
EXPENSES						
1-4-2100-1010	CBO - WAGES	162,194	231,714	243,493	237,107	261,613
1-4-2100-1015	CBO - PART-TIME WAGES	-	-	-	-	-
1-4-2100-1035	CBO - OVERTIME	225	121	-	26	-
1-4-2100-1110	CBO - BENEFITS	50,760	72,298	77,850	72,899	82,991
1-4-2100-2021	CBO - WORK BOOTS & CLOTHING	965	953	2,000	387	2,000
1-4-2100-2025	CBO - MILEAGE & TRAVEL	435	1,404	2,000	1,524	2,000
1-4-2100-2026	CBO - MEETING ATTENDANCE	300	-	-	-	-
1-4-2100-2035	CBO - CONFERENCE/WORKSHOP/TRAINING	771	1,961	3,000	2,431	3,000
1-4-2100-2049	CBO - CELL PHONE	723	1,238	2,000	1,104	2,000
1-4-2100-2051	CBO - COURIER	41	-	-	-	-
1-4-2100-2100	CBO - POSTAGE	250	319	1,000	361	1,000
1-4-2100-2120	CBO - OFFICE SUPPLIES	158	1,313	1,000	879	1,000
1-4-2100-2125	CBO - MATERIALS/SUPPLIES	742	231	2,000	249	2,000
1-4-2100-2130	CBO - COMPUTER EQUIP & SUPPLIES	6,289	6,256	7,680	144	1,000
1-4-2100-2131	CBO - COMPUTER WEBSITE HOSTING		3,183	3,000	7,209	8,000
1-4-2100-2140	CBO - PHOTOCOPIER EXPENSE	1,538	1,870	1,000	1,356	1,000
1-4-2100-2210	CBO - LEGAL FEES	-	-	2,000	364	2,000
1-4-2100-2223	CBO - CONSULTING FEES	-	-	1,000	-	1,000
1-4-2100-2300	CBO - ADVERTISING	856	-	-	-	-
1-4-2100-2399	CBO - VEHICLE MAINTENANCE	773	729	2,000	2,638	3,000
1-4-2100-2400	CBO - GAS/OIL/DIESEL	2,282	2,728	3,000	1,160	3,000
1-4-2100-2410	CBO - ASSOCIATION & MEMBERSHIP FEES	599	590	1,000	853	1,000
1-4-2100-5010	CBO - GENERAL EXPENSES	136	-	-	331	-
1-4-2100-7205	CBO - CIVIC NUMBERING COSTS	5,544	6,355	3,500	4,673	3,500
1-4-2100-9000	CBO - TRANSFER TO RESERVES	25,000	-	-	-	-
	TOTAL EXPENSES	260,581	333,263	358,523	335,695	381,104
	Total Building	37,291	85,981	126,523	174,146	149,104

Bylaw						
Account Code	Account Description	2021 - ACTUAL VALUES	2022 - ACTUAL VALUES	2023 - FINAL BUDGET	2023 ACTUALS TO DECEMBER 18	2024 PROPOSED BUDGET
REVENUES						
1-3-2125-7104	BYLAW - BUSINESS LICENSE/PERMITS	(2,100)	(4,692)	(3,500)	(9,201)	(7,500)
1-3-2125-7201	BYLAW - ENFORCEMENT VIOLATIONS	(240)	(870)	(2,000)	(944)	(2,000)
1-3-2125-7203	BYLAW - AMPS REVENUE	-	-	-	-	(1,000)
1-3-2125-7207	BYLAW - CLEAN YARDS	-	-	(1,000)	-	(1,000)
1-3-2125-7208	BYLAW - PARKING TICKETS	(1,407)	(1,320)	(2,000)	(2,304)	(2,000)
1-3-2125-7753	BYLAW - PARKING PASSES	(440)	(220)	(1,000)	(1,460)	(1,000)
	TOTAL REVENUES	(4,187)	(7,102)	(9,500)	(13,909)	(14,500)
EXPENSES						
1-4-2125-1010	BY-LAW - WAGES	61,016	66,809	74,150	65,176	75,622
1-4-2125-1035	BY-LAW - OVERTIME	8,788	6,346	-	6,152	4,000
1-4-2125-1110	BY-LAW - BENEFITS	21,367	22,700	24,677	21,800	25,506
1-4-2125-2021	BY-LAW - CLOTHING ALLOWANCE	347	597	500	124	450
1-4-2125-2025	BY-LAW - MILEAGE AND TRAVEL	-	-	-	-	-
1-4-2125-2035	BY-LAW - CONFERENCES & TRAINING	270	63	1,500	1,282	1,500
1-4-2125-2049	BY-LAW - CELL PHONES	655	1,202	1,000	560	1,000
1-4-2125-2110	BY-LAW - TOOLS/EQUIPMENT	-	-	-	-	-
1-4-2125-2125	BYLAW - MATERIALS/SUPPLIES	2,727	974	500	517	500
1-4-2125-2130	BYLAW - COMPUTER FEES	-	31	680	-	680
1-4-2125-2210	BY-LAW - LEGAL FEES	-	-	1,000	-	1,000
1-4-2125-2399	BY-LAW - TRUCK EXPENSES	323	-	2,000	755	2,000
1-4-2125-2400	BY-LAW - GAS/OIL/DIESEL	2,912	2,725	2,000	2,729	2,000
1-4-2125-5010	BY-LAW - GENERAL EXPENSES	-	-	-	-	-
1-4-2125-6000	BY-LAW - PROPERTY STANDARDS	-	-	1,500	-	1,500
1-4-2125-7203	BY-LAW - AMPS EXPENSES	-	-	-	-	500
1-4-2125-7207	BY-LAW - CLEAN YARDS	-	-	1,500	(150)	1,500
	TOTAL EXPENSES	98,405	101,447	111,007	98,945	117,758
	Total Bylaw	94,218	94,345	101,507	85,036	103,258

Septic Systems						
Account Code	Account Description	2021 - ACTUAL VALUES	2022 - ACTUAL VALUES	2023 - FINAL BUDGET	2023 ACTUALS TO DECEMBER 18	2024 PROPOSED BUDGET
REVENUES						
1-3-2200-7200	SS - PERMITS	(35,340)	(30,475)	(22,000)	(16,715)	(22,000)
1-3-2200-7203	SS - OTHER REVENUE	(420)	(1,330)	-	(420)	-
	TOTAL REVENUES	(35,760)	(31,805)	(22,000)	(17,135)	(22,000)
EXPENSES						
1-4-2200-4010	SS - CONTRACTED SERVICES	21,828	31,157	20,000	18,116	20,000
1-4-2200-7206	SS - MANDATORY INSPECTIONS	-	-	2,000	-	2,000
	TOTAL EXPENSES	21,828	31,157	22,000	18,116	22,000
	Total Septic Systems	(13,932)	(648)	-	981	-
Animal Control						
Account Code	Account Description	2021 - ACTUAL VALUES	2022 - ACTUAL VALUES	2023 - FINAL BUDGET	2023 ACTUALS TO DECEMBER 18	2024 PROPOSED BUDGET
REVENUES						
1-3-2250-7200	ANIMAL CONTROL - KENNEL PERMIT	(500)	(3,500)	(3,500)	-	(3,500)
1-3-2250-7210	ANIMAL CONTROL - DOG LICENCES	(33,975)	(30,296)	(33,000)	(34,612)	(33,000)
1-3-2250-7211	ANIMAL CONTROL - POUNDKEEPER	(1,025)	(394)	-	(120)	-
	TOTAL REVENUES	(35,500)	(34,190)	(36,500)	(34,732)	(36,500)
EXPENSES						
1-4-2250-2049	ANIMAL CONTROL - CELL PHONE	-	-	-	-	-
1-4-2250-2125	ANIMAL CONTROL - MATERIALS/SUPPLIES	-	-	-	-	1,000
1-4-2250-4010	ANIMAL CONTROL - CONTRACTED SERVICES	-	-	-	195	-
1-4-2250-5010	ANIMAL CONTROL - GENERAL EXPENSES	2,572	60	-	27	-
1-4-2250-5105	ANIMAL CONTROL - DOG POUND FEES	3,694	951	2,000	100	2,000
1-4-2250-5106	ANIMAL CONTROL - LIVESTOCK POUNDKEEPER	-	-	3,000	-	2,000
	TOTAL EXPENSES	6,266	1,011	5,000	322	5,000
	Total Animal Control	(29,234)	(33,179)	(31,500)	(34,410)	(31,500)

Planning						
Account Code	Account Description	2021 - ACTUAL VALUES	2022 - ACTUAL VALUES	2023 - FINAL BUDGET	2023 ACTUALS TO DECEMBER 18	2024 PROPOSED BUDGET
REVENUES						
1-3-8000-7109	PLN - ZONING CERTIFICATES	(9,465)	(8,250)	(10,000)	(3,340)	(10,000)
1-3-8000-7800	PLN - ZONING & AMENDMENT FEES	(16,500)	(33,000)	(30,000)	(25,072)	(30,000)
1-3-8000-7802	PLN - MINOR VARIANCES	(8,500)	(3,000)	(5,000)	(4,500)	(5,000)
1-3-8000-7803	PLN - SITE PLANS	(110,840)	(50,228)	(32,000)	2,000	(32,000)
1-3-8000-7805	PLN - TREET CLEAR CUTTING	-	(500)	-	(2,000)	(1,000)
1-3-8000-7806	PLN - CASH-IN-LIEU PARKLAND FEES	-	(14,000)	-	(14,000)	-
1-3-8000-7807	PLN - PART LOT CONTROL FEES	-	-	-	-	(1,000)
1-3-8000-8001	PLN - TRANSFER FROM RESERVES	-	-	-	-	-
	TOTAL REVENUES	(145,305)	(108,978)	(77,000)	(46,912)	(79,000)
EXPENSES						
1-4-8000-1010	PLN - WAGES	90,996	61,067	52,748	64,546	53,802
1-4-8000-1035	PLN - OVERTIME	220	298	-	257	-
1-4-8000-1110	PLN - BENEFITS	31,199	21,547	19,752	22,843	20,216
1-4-8000-2025	PLN - MILEAGE & TRAVEL	238	-	1,000	-	1,000
1-4-8000-2026	PLN - MEETING ATTENDANCE	720	300	1,500	660	1,500
1-4-8000-2035	PLN - CONFERENCES/WORKSHOPS/TRAINING	911	-	2,000	1,520	2,000
1-4-8000-2049	PLN - CELL PHONES	1,216	396	500	-	500
1-4-8000-2100	PLN - POSTAGE	-	278	200	292	200
1-4-8000-2120	PLN - OFFICE SUPPLIES	236	-	200	396	200
1-4-8000-2125	PLN - MATERIALS/SUPPLIES	92	35	300	122	300
1-4-8000-2210	PLN - LEGAL FEES	407	-	1,000	-	1,000
1-4-8000-2223	PLN - CONSULTING FEES	4,845	120	10,000	1,380	10,000
1-4-8000-2300	PLN - ADVERTISING	136	9,445	6,000	6,775	6,000
1-4-8000-2410	PLN - ASSOCIATION & MEMBERSHIPS FEES	542	-	-	-	-
1-4-8000-5010	PLN - GENERAL EXPENSES	310	-	-	34	-
1-4-8000-9000	PLN - TRF TO RESERVE	5,000	19,000	5,000	-	-
	TOTAL EXPENSES	137,068	112,486	100,200	98,825	96,718
CAPITAL						
1-5-8000-8000	CAPITAL - PLANNING	21,538	25,000	-	-	-
	TOTAL CAPITAL	21,538	25,000	-	-	-
	Total Planning	13,301	28,508	23,200	51,913	17,718
	TOTAL BUILDING, BYLAW & PLANNING	101,644	175,007	219,730	277,666	238,580

Please note there is no capital request for this department for 2024.

COMMUNITY SERVICES DEPARTMENT

Departmental Overview

The Community Services budget contains funds to support municipal activities such as Canada Day, the Business and Community Awards Gala, Meet me on Main Street, and the Christmas activities and parades.

The Contributions' budget contains contributions to various community groups in North Glengarry such as the Municipal Recreation Associations in Alexandria, Apple Hill, Dalkeith, Dunvegan, Father Gauthier (Lochiel), Glen Robertson, Glen Sandfield, Greenfield, Laggan and Maxville, the transfer of funds to the Glengarry Sports Palace, the Community Grant Program, the Glengarry Pioneer Museum, the Glengarry Sports Hall of Fame, the Highland Games, and the Glengarry County Archives.

The Municipal Recreation Associations' budget contains funding for the space needs of the various Community Centers located in Apple Hill, Glen Robertson, Dunvegan, Dalkeith, and Maxville, as well as the Maxville Library and Dalkeith Plus.

The Libraries' budget contains line items for the maintenance of the Maxville Library and the former Dalkeith Library buildings. Accessibility renovations to municipal facilities are also captured under this department.

The table below captures the various organizations/activities that receive funding or support through the Township of North Glengarry. This table excludes any contributions to the Glengarry Sports Palace which now belongs to the Township of North Glengarry.

2023 TOWNSHIP OF NORTH GLENGARRY	
Program	Amount
Arts, Culture and Heritage Committee	5000
Community Centres & Libraries	10000
Community Development Committee	5000
Community Grant Program	25 000
CommUNITY Run	1500
Festival of Lights at Island Park	2000
Glengarry County Archives	46000
Glengarry Highland Games	4500
Glengarry Pioneer Museum	34000
Glengarry Sports Hall of Fame	4001
Journée de la Femme	250
July 1st, Christmas & Carnivals	27829
Legion/Senior Support	18918
Municipal Recreation Associations Capital Expenses	63500
Municipal Recreation Associations Operating Expenses	83500
Tree Donation (Sponsorship Fund)	500
TOTAL MUNICIPAL CONTRIBUTIONS:	\$331 498

2023 Accomplishments

The Township has contributed to several successful events and activities as organizations fully came out of COVID-19 in 2023.

Accessibility

- New door at Tim Hortons Dome.
- New opener was installed on the Glengarry Sports Palace's door leading to the arena surface
- Council, Planning, Committee of Adjustment and the Committee of the Whole meetings are streamed on YouTube.
- Repave parking at Glen Robertson Community Centre to increase ease of entry to building.
- A new access point was created at Island Park to allow for individuals with mobility issues to access the soccer fields from a closer access point/entrance.

Capital Projects by MRACs

- Purchase of sports equipment
- Renovations to bathrooms
- Renovations to unistone sidewalk
- Renovations to parking area
- Asphalt pad reconstruction with outdoor basketball and pickle ball courts

Events

- In 2023, events such as La Journée de la Femme returned as an indoor activity using the cement surface at the Glengarry Sports Palace.
- Staff has applied to Celebrate Canada for 2023 and received \$8,000 in funding which was used to support fireworks and activities in the community.
- The Business & Community Gala Awards were held in September 2023 and 10 recipients were honoured during the ceremony.

Community Grants

Community Grants have been available since 2009. So far, 138 projects were approved for a total fund disbursement of \$384,641.24.

In addition, over the last three years the Township has been tracking the value of in-kind requests. These total \$19,885.00 since 2017.

2024 Goals

- Continue to ensure accessibility at municipally-owned facilities and parks.
- Support volunteer organizations in their activities (MRACs, community groups that are successful recipients of the Community Grants Program, etc.)

2024 Budget Challenges and Initiatives

Challenges:

Activities in North Glengarry are very similar to pre-COVID-19 levels but the cost related to the events have significantly increased due to inflation.

Funding for community-based activities is dwindling and community organizations are turning to the municipality for assistance either through funding or in kind services.

2024 Budget Initiatives:

- Obtain funding for 2024 Canada Day activities and other activities through tourism grants.
- Dalkeith Plus Building brick replacement, paving and repairs.

2024 Budget Details

COMMUNITY SERVICES						
Community Development						
Account Code	Account Description	2021 - ACTUAL VALUES	2022 - ACTUAL VALUES	2023 - FINAL BUDGET	2023 ACTUALS TO DECEMBER 18	2024 PROPOSED BUDGET
REVENUES						
1-3-1900-4962	COMM DEV - USER FEES INSURANCE		(3,137)	-	(4,986)	-
1-3-1900-7754	COMM. DEV. - OTHER FUNDING	(8,000)	(8,000)	(7,500)	(8,000)	(7,500)
1-3-1900-8004	COMM. DEV. - SPECIAL EVENTS	-	(9,150)	(11,000)	(8,475)	(11,000)
	TOTAL REVENUES	(8,000)	(20,287)	(18,500)	(21,461)	(18,500)
EXPENSES						
1-4-1900-1010	COMM. DEV. - WAGES	282	-	-	-	-
1-4-1900-1110	COMM. DEV. - BENEFITS	268	180	-	-	-
1-4-1900-2025	COMM. DEV. - MILEAGE	150	-	200	6	200
1-4-1900-2031	COMM. DEV. - JULY 1ST & CHRISTMAS EXP.	22,070	20,646	15,500	28,027	15,500
1-4-1900-1225	COMM. DEV. - INSURANCE	-	-	-	-	2,162
1-4-1900-2300	COMM. DEV - ADVERTISING	1,159	-	1,400	146	1,400
1-4-1900-5010	COMM DEV - GENERAL EXPENSES		484	-	(9)	-
1-4-1900-4107	COMM. DEV - SPECIAL GRANTS DISBUR	-	-	7,500	-	-
1-4-1900-8004	COMM. DEV - SPECIAL EVENTS	305	10,480	12,500	12,208	12,500
1-4-1900-8005	COMM. DEV - COMMITTEE	3,704	5,868	5,000	127	5,000
1-4-1900-8006	COMM DEV - ACH COMMITTEE	5,014	5,765	5,000	127	5,000
	TOTAL EXPENSES	32,952	43,423	47,100	40,632	41,762
	Total Community Development	24,952	23,136	28,600	19,171	23,262
Other Contributions						
Account Code	Account Description	2021 - ACTUAL VALUES	2022 - ACTUAL VALUES	2023 - FINAL BUDGET	2023 ACTUALS TO DECEMBER 18	2024 PROPOSED BUDGET
REVENUES						
1-3-7000-8001	OTHER ORGS - TRANSFER FROM RESRVES	(13,500)	-	(50,000)	-	(35,000)
	TOTAL REVENUES	(13,500)	-	(50,000)	-	(35,000)
EXPENSES						
1-4-7000-5234	GSP - LINE OF CREDIT PAYMENT	-	-	-	-	-
1-4-7000-5236	CONTRIBUTIONS - COMMUNITY GRANTS	20,732	10,825	25,000	25,296	25,000
1-4-7000-5237	CONTRIBUTIONS TO N.G. RECREATION ASSOCIAT	63,150	91,531	82,980	87,137	85,000
1-4-7000-5240	CONTRIBUTION TO HERITAGE COMMITTEE	-	-	-	-	-
1-4-7000-5247	CONT GLENGARRY PIONEER MUSEUM TAX & IN	9,036	13,646	14,000	8,792	14,000
1-4-7000-5248	CONT GLENGARRY PIONEER MUSEUM OPERATI	19,000	20,000	20,000	20,000	20,000
1-4-7000-5249	CONTRIBUTION TO HIGHLAND GAMES COMMIT	-	3,000	3,000	3,000	3,000
1-4-7000-5251	CONTRIBUTION TO FESTIVAL OF LIGHTS	-	-	-	-	-
1-4-7000-5253	CONTRIBUTION TO GMH	-	-	-	-	-
1-4-7000-5258	CONTRIBUTION TO ARCHIVE INITIATIVE	35,106	22,690	46,000	23,759	46,000
1-4-7000-5260	CONTRIBUTION TO GLENGARRY SPORTS HALL OF FAME		-	4,001	4,001	4,002
1-4-7000-9000	MRA - TRANSFER TO RESERVES	-	-	-	-	-
	TOTAL EXPENSES	147,024	161,692	194,981	171,985	197,002
	CAPITAL					
1-5-7000-8000	CAPITAL - MRA GROUPS	21,924	30,718	113,500	67,057	98,500
	TOTAL CAPITAL	21,924	30,718	113,500	67,057	98,500
	Total Other Contributions	155,448	192,410	258,481	239,042	260,502

Recreation Buildings Water Legislation						
Account Code	Account Description	2021 - ACTUAL VALUES	2022 - ACTUAL VALUES	2023 - FINAL BUDGET	2023 ACTUALS TO DECEMBER 18	2024 PROPOSED BUDGET
EXPENSES						
1-4-7020-4260	APPLE HILL COMMUNITY CENTRE	922	297	1,428	335	1,428
1-4-7020-4261	GLEN ROBERTSON COMMUNITY CENTRE	1,245	192	1,429	205	1,429
1-4-7020-4262	DUNVEGAN RECREATION CENTRE	133	191	1,428	205	1,428
1-4-7020-4263	DALKEITH RECREATION CENTRE	476	352	1,429	605	1,429
1-4-7020-4264	MAXVILLE RECREATION CENTRE	-	63	1,428	-	1,428
1-4-7020-4265	MAXVILLE LIBRARY	-	-	1,429	-	1,429
1-4-7020-4266	DALKEITH LIBRARY	385	392	1,429	1,311	1,429
	TOTAL EXPENSES	3,161	1,487	10,000	2,661	10,000
	Total Buildings Water Legislation	3,161	1,487	10,000	2,661	10,000
Libraries						
Account Code	Account Description	2021 - ACTUAL VALUES	2022 - ACTUAL VALUES	2023 - FINAL BUDGET	2023 ACTUALS TO DECEMBER 18	2024 PROPOSED BUDGET
REVENUES						
1-3-7400-8001	LIB - FROM RESERVES	-	-	-	-	(5,633)
1-3-7400-7160	LIB - LIBRARY RENT	(36,704)	(42,760)	(37,805)	(44,300)	(37,805)
	TOTAL REVENUES	(36,704)	(42,760)	(37,805)	(44,300)	(43,438)
EXPENSES						
1-4-7400-2056	LIB - HYDRO - DALKEITH & MAXVILLE & ALEX	11,053	13,690	8,000	11,594	13,000
1-4-7400-2366	LIB - BUILDING MAINTENANCE/SUPPLIES	1,542	56	8,000	2,242	8,000
1-4-7400-4268	LIB - ALEXANDRIA LIBRARY	-	-	4,000	4,582	4,000
1-4-7400-5012	LIB - MAXVILLE LIBRARY	83	193	100	171	100
1-4-7400-5014	LIB - DALKEITH LIBRARY	-	-	100	405	100
	TOTAL EXPENSES	12,678	13,939	20,200	18,994	25,200
CAPITAL						
1-5-7400-8000	CAPITAL - LIBRARY	-	-	-	-	25,000
	TOTAL CAPITAL	-	-	-	-	25,000
	Total Libraries	(24,026)	(28,821)	(17,605)	(25,306)	6,762
	TOTAL COMMUNITY SERVICES	159,535	188,212	279,476	235,568	300,526

10 YR CAPITAL BUDGET - 2024										
Department: Library - NEW for 2024										
Project Description	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
Dalkeith Plus Building brick replacement, parging and repairs		25,000								
Total Before Inflation	-	25,000	-	-	-	-	-	-	-	-
Inflation	1.00	1.00	1.03	1.06	1.09	1.13	1.16	1.19	1.23	1.27
Total with Inflation	-	25,000	-	-	-	-	-	-	-	-
Funding Sources	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
Reserves		5,633								
Grants										
Tax Base	-	19,367		-	-	-	-			
Long Term Debt										
Total Funding	-	25,000	-	-	-	-	-	-	-	-

10 YR CAPITAL BUDGET - 2024

Department: Municipal Recreation Associations

Project Description	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
Alexandria - equipment	1,500									
Apple Hill - Sidewalk repairs	4,500									
Dalkeith - outdoor rink (\$30K), building repairs	35,000	35,000								
Dunvegan - roof, painting & geotextile, gravel	9,500									
Father Gauthier - equipment	1,000									
Glen Robertson - ladies washroom repairs	10,000									
Glen Sandfield - equipment	1,000									
Greenfield - field repairs	1,000									
Laggan - equipment	5,000									
Maxville - asphalt pad, basketball nets	45,000									
Projects yet to be determined		63,500	63,500	63,500	63,500	63,500	63,500	63,500	63,500	63,500
Total Before Inflation	113,500	98,500	63,500	63,500	63,500	63,500	63,500	63,500	63,500	63,500
Inflation	1.00	1.00	1.03	1.06	1.09	1.13	1.16	1.19	1.23	1.27
Total with Inflation	113,500	98,500	65,405	67,367	69,388	71,470	73,614	75,822	78,097	80,440
Funding Sources	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
Reserves	-	-								
Carryforward	50,000	35,000								
Grants										
Tax Base	63,500	63,500	65,405	67,367	69,388	71,470	73,614	75,822	78,097	80,440
Long Term Debt										
Total Funding	113,500	98,500	65,405	67,367	69,388	71,470	73,614	75,822	78,097	80,440

ECONOMIC DEVELOPMENT

Departmental Overview

The Economic Development and Communications Department offers business retention and expansion support to existing and prospective businesses wishing to call North Glengarry their home. Staff members include the Economic Development & Communications Officer and until April 2023, the Development and Marketing Coordinator. The Director of Community Services supports this department.

The Economic Development and Communications Officer provides detailed and current information to companies wanting to make informed decisions on the area. Local and potential businesses can take advantage of the Department's resources and expertise to source the information and contacts necessary to succeed in today's competitive global economy. This includes information on grants and services, as well as a "concierge" style service designed to assist them through periods of change and growth.

In alignment with the Township's Communications Plan, the Economic Development & Communications Officer coordinates various communications pieces such as the Council Newsletters, press releases for the Township's various departments, joint advertisements in the WinterGreen Magazine, Discover Ontario Guide with South Glengarry, media outlets such as the former Glengarry News, and website and social media updates.

The Development and Marketing Coordinator was responsible for the implementation of the Development and Marketing Strategy that was adopted by the Township in the Fall of 2020. At the beginning of 2023, the Development and Marketing Coordinator wrapped up the My Main Street Program which provide hands-on business advisory support to entrepreneurs along Alexandria's and Maxville's main streets. Under this program, \$57,500 in funding was received to support the Ambassador position and \$100,000 in non-repayable contributions were awarded to 10 businesses in North Glengarry.

The Director of Community Services and the Economic Development and Communications Officer work closely with the Community Development Committee and the Arts, Culture and Heritage Committee (ACHC) members as well as on timely projects such as the Development Charges Study.

2023 Accomplishments

- Staff supported the resurgence of the Alexandria and District Chamber of Commerce by assisting in a board member recruitment campaign, and by working with members to create a new vision for the chamber moving forward. Staff also supports the Maxville and District Chamber of Commerce by attending monthly meetings and giving information updates.
- CIP Applications are still less than previous years, however two were opened and closed in Maxville for 2023, and two opened in Alexandria.
- After the initial intake for the Community Grant Program the Arts, Culture and Heritage Committee members directed staff to advertise a second intake in order to ensure all funds within the program could be utilized for 2023. All funds were used within the community.
- Habitat for Humanity had the groundbreaking for their first home in North Glengarry history, located in Maxville, in September.
- Using the North Dundas model, two successful Meet Me on Main Street events were held in Maxville and Alexandria respectively. Collectively the events brought out approximately 600 attendees. These free events are meant to work in partnership with the Community and Business Awards Ceremony, to help support local businesses and to bring awareness to the local economy in North Glengarry.
- In partnership with the Cornwall Business Enterprise Centre (CBEC), staff planned and hosted a Breakfast Connections Business Networking event at the Glengarry Sports Palace, with Alexandria Moulding as the Keynote Speaker. This free event allowed business owners to hear from other successes and challenges, and to network with one another.

- Staff created a Community Economic Development Survey that was emailed to business owners, posted on social media and the Township website for one month to collect data in order to help create a new Economic Development Action Plan.
- North Glengarry staff, Human Services from the City of Cornwall and other local businesses met to discuss childcare needs, and have sent out a public survey to assess the need before moving forward.
- Staff attended and participated in the Regional Health Summit in Long Sault hosted by the Social Development Council of Cornwall and Area along with regional partners from other municipalities, the City of Cornwall and Akwesasne.
- Staff attended the Cornwall and Area Job Fair in March of 2023, and are attending the National Job Fair in Montreal in October of 2023. Both events allow staff to showcase North Glengarry, there are representatives from GIAG, Job Zone and the Eastern Ontario Training Board in attendance as well to assist in answering questions about opportunities.
- The Cornwall Business Enterprise Centre (CBEC) hosted a Corridor Connects event at the WHUB in the Cotton Mills in Cornwall, staff attended to watch presentations put on by five new businesses looking to invest and relocate to Eastern Ontario.
- Through grant funding, the Economic Development Department was able to hire a summer student for nine weeks to assist with the promoting local tourism, increasing business supports and relationships, planning and organizing the Meet Me on Main Street Events and attended local fairs and events to promote North Glengarry.

2024 Goals

The Economic Development Department will:

- Continue with its supporting activities to new and existing businesses and residents.
- Promote the Community Improvement Plan and the Regional Incentives Program to property owners in North Glengarry.
- Contact the community groups in North Glengarry to discuss activities that could be supported through the Community Grants Program and other funding opportunities.
- Following completion of the data collection from the survey, staff will bring a report to the Community Development Committee and will begin working on a new Economic Development Action Plan.
- The department will bring back the Meet Me on Main Street events, bringing additional events to the smaller hamlets/villages, while continuing to host one each in Alexandria and Maxville to encourage local businesses and tourism. The hope is to bring back the Tourism Coordinator position again (summer student) to assist in implementing these events.

The Economic Development department is open to bringing on a co-op student throughout the school year to assist in various projects, which could include communications, they have reached out to the local schools for more information.

2024 Budget Challenges and Initiatives

Challenges

As is done yearly, the CIP was reviewed and brought to Council for approval in 2023 with only minor changes other than to the CIP funding levels. For the last two year, attracting new projects for the CIP has proved challenging with the rise of material costs and the lack of availability of contractors.

The Regional Incentives Program (RIP) intake level in North Glengarry is slowly rising since its lowest point in 2021. Several interested businesses faced major increases in construction materials and long delays in finding contractors. This year, two North Glengarry property owners were successful in obtaining funding through the RIP.

Staff proposes to reduce the Community Improvement Plan (CIP) funding from \$60,000 to \$30,000. Even though staff has noted a renewed interest in the CIP in 2023, several components that attract property owners fall under the Regional Incentive Program (RIP). Since the Township's CIP and RIP are extremely complementary to each other, funds from the RIP can be directed to North Glengarry projects. Staff expects that CIP requirements for 2024 can be met within the reduced \$30,000 envelope.

The Province of Ontario has implemented changes to the Heritage Act which requires a reevaluation of the properties on the Municipal Heritage Register, including both designated and non-designated properties. With the assistance of the SDG Counties Planning Department, a review of these properties will be done and a report brought to Council on next steps and how the changes may affect the CIP.

2024 Budget Initiatives

Economic Development

Working with the Arts, Culture and Heritage Committee, the Economic Development & Communications Coordinator will continue to implement the Community Improvement Plan, support the Township's Corporate Strategy, the Economic Development Strategy and Action Plan and assist when needed with the Development and Marketing Strategy. Included in the 2024 Capital Budget for the department is a website upgrade to ensure accessibility requirements and increase resident engagement.

2024 Budget Details

ECONOMIC DEVELOPMENT						
Account Code	Account Description	2021 - ACTUAL VALUES	2022 - ACTUAL VALUES	2023 - FINAL BUDGET	2023 ACTUALS TO DECEMBER 18	2024 PROPOSED BUDGET
REVENUES						
1-3-1950-2036	ECON DEV - SDG INCENTIVE PROGRAM	(54,490)	(22,500)	-	(19,498)	-
1-3-1950-3000	ECON DEV - WAGE SUBSIDY	-	(57,500)	(50,000)	(3,812)	(4,000)
1-3-1950-8001	ECON DEV - TRANSFER FROM RESERVES	(2,000)	(5,000)	-	-	(15,000)
	TOTAL REVENUES	(56,490)	(85,000)	(50,000)	(23,310)	(19,000)
EXPENSES						
1-4-1950-1010	ECON DEV - WAGES	82,174	85,857	89,907	85,291	99,625
1-4-1950-1015	ECON DEV - PART-TIME WAGES	66,081	75,227	11,408	24,647	4,073
1-4-1950-1110	ECON DEV - BENEFITS	33,684	33,455	28,081	29,168	26,672
1-4-1950-2025	ECON DEV - MILEAGE	1,863	3,394	4,000	3,121	4,000
1-4-1950-2026	ECON DEV - MEETING	1,028	1,469	3,000	2,427	3,000
1-4-1950-2034	ECON DEV - SPONSORSHIP	3,050	1,699	5,000	5,387	5,000
1-4-1950-2035	ECON DEV - TRAINING CONFERENCE	3,613	7,653	6,000	7,215	6,000
1-4-1950-2036	ECON DEV - SDG INCENTIVE PROGRAM	54,490	22,500	-	19,498	-
1-4-1950-2049	ECON DEV - CELL PHONES	780	1,260	1,250	1,053	1,250
1-4-1950-2050	ECON DEV - TELEPHONE	141	141	300	141	300
1-4-1950-2125	ECON DEV - SUPPLIES	494	944	1,000	1,403	1,000
1-4-1950-2130	ECON DEV - COMPUTER EXPENSE	782	640	1,150	229	1,150
1-4-1950-2140	ECON DEV - PHOTOCOPIER	-	282	2,000	261	2,000
1-4-1950-2223	ECON DEV - PROFESSIONAL FEES	-	18,560	-	-	-
1-4-1950-2300	ECON DEV - ADVERTISING	5,596	15,140	22,000	7,561	22,000
1-4-1950-2410	ECON DEV - MEMBERSHIP FEES	1,773	1,516	1,500	1,498	1,500
1-4-1950-3702	ECON DEV - CIP IMPROVEMENT GRANT	23,066	(2,500)	60,000	24,414	30,000
1-4-1950-3703	ECON DEV - CIP OPERATING EXPENSE	1,487	569	1,000	700	1,000
1-4-1950-4102	ECON DEV - TREE PROGRAM	-	-	5,000	-	5,000
	TOTAL EXPENSES	280,102	267,806	242,596	214,014	213,570
					-	
CAPITAL						
1-5-1950-8000	CAPITAL - ECONOMIC DEVELOPMENT	3,193	-	-	-	15,000
	TOTAL CAPITAL	3,193	-	-	-	15,000
	TOTAL ECONOMIC DEVELOPMENT	226,805	182,806	192,596	190,704	209,570

10 YR CAPITAL BUDGET - 2024										
Department: Economic Development										
Project Description	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
Website upgrade		15,000								
Glengarry Routes Maps				5,000						
Total Before Inflation	-	15,000	-	5,000	-	-	-	-	-	-
Inflation	1.00	1.00	1.03	1.06	1.09	1.13	1.16	1.19	1.23	1.27
Total with Inflation	-	15,000	-	5,305	-	-	-	-	-	-
Funding Sources	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
Reserves		15,000								
Grants										
Tax Base	-	-	-	5,305						
Long Term Debt										
Total Funding	-	15,000	-	5,305	-	-	-	-	-	-

RECREATION DEPARTMENT

Departmental Overview

The Recreation Department oversees several facilities including Island Park with its large community centre and grounds, the Maxville and District Sports Complex which houses an ice rink, a Community Hall and sports fields, the Glengarry Sports Place which also houses an ice rink, a Community Hall and sports fields, and the Glengarry Indoor Sports Complex (Tim Horton's Dome) with its multi-sports surface.

2023 Accomplishments

Administration

- The User Fees and Charges By-law was revised for approval by Council in early 2023. The increase was held to 2% to ensure minimal financial pressure to the Township's user groups.

Island Park

- The Alexandria Skate Park project was completed in November 2023.
- The Boys and Girls Club operate the Summer Camp at the Sandfield Centre.
- Applications were submitted for the removal of aquatic vegetation for Mill Pond and Loch Garry
- A new sand volleyball court was installed at the west end of Island Park.

Tim Hortons Dome

- The Boys and Girls Club operates a youth program in these facilities on Wednesdays.
- A new Youth Volleyball program was launched in the Fall.
- The Running Program was launched in the Fall.

Maxville & District Sports Complex

- Residents had access to the multi-sports pad over the summer 2023.
- A temporary Equipment Operator was trained on the ice resurfacer in this facility.

GSP

- Metal halide lighting was replaced by LED lighting on the soccer field under the Capital Budget.
- Work was performed on the HVAC system at the facility.

2024 Goals

- Finalize the Recreation Action Plan.
- Staff will continue with its training program at all levels of recreation to ensure that staff is compliant with regulatory requirements.

The Department will continue its beautification work on its parks with specific attention to Island Park and the development of Mill Square (through the Alexandria Main Street Project).

The Township was successful in obtaining a three-year permit for its Geese Management Program (2024 – 2025) and will continue with the oiling of geese eggs to control the population.

2024 Budget Challenges and Initiatives

Challenges

Repairs to buildings and equipment increase as they age and several of the Township's recreation facilities are approaching the half-century mark. The Building Condition Assessment Plan has identified that significant funding will be required to upkeep or retrofit the buildings that are reaching the end of their lifecycles. As always, several projects are reliant on provincial or federal funding.

In addition, it is foreseen that regulatory safety requirements for facilities, where the public may be deemed to be exposed to hazardous chemicals, will be implemented. This will increase training requirements and necessitate that additional monitoring mechanisms be installed in those buildings.

Initiatives

- Community Garden (Alexandria)
 - If successful with the Tree Canada application, staff will work on the implementation of the park at the north end of Alexandria.
- Dome
 - Perform repairs to the asphalt tennis court surface.
 - Purchase new Lawn Bowling Equipment
 - Install Air exchanger for lobby
- Glengarry Sports Palace
 - Search for grants to replace doors and windows, upgrade players change rooms and refurbish the bathrooms on the 2nd floor
 - Finish outdoor lights replacement on ball field
 - Purchase Floor scrubber
 - Install protective net near time clock
- Island Park
 - Splash pad repairs
 - Dock repairs
- Alexandria Cenotaph
 - Backfill and clean-up
- King George Park
 - Continue to support activities in the King George Park (Movies at King George Park and Maxville Farmers' Market)
- Mill Square - Collaborate with SDG Counties on Alexandria Main Street Project

- Maxville and District Sports Complex
 - Compressor #2 refurbishment
 - Engineering plans for replacement of arena slab, boards and glass
 - Paint exterior of building
 - Painting of parking lot lines
 - Ballfield fence repairs
 - New Fair/Main Street Sign in collaboration with the KAS, Glengarry Sports Hall of Fame and the Maxville Lions Club.

2024 Budget Details

RECREATION						
Maxville Sports Complex						
Account Code	Account Description	2021 - ACTUAL VALUES	2022 - ACTUAL VALUES	2023 - FINAL BUDGET	2023 ACTUALS TO DECEMBER 18	2024 PROPOSED BUDGET
REVENUES						
1-3-7100-2129	MSC - VENDING MACHINES		(3,440)	-	(2,696)	-
1-3-7100-4105	MSC - VENDING MACHINE REVENUES		-	(6,000)	-	-
1-3-7100-5087	MSC - ONTARIO TRILLIUM FUND		(490,600)	-	-	-
1-3-7100-7122	MSC - DONATIONS	(100)	(250)	-	(300)	-
1-3-7100-7503	MSC - GRANTS	-	-	-	-	-
1-3-7100-7710	MSC - HALL RENTAL	(6,128)	(8,047)	(7,000)	(14,106)	(12,000)
1-3-7100-7711	MSC - CANTEEN	-	(425)	(10,000)	(1,000)	-
1-3-7100-7712	MSC - BAR RECEIPTS	(6,344)	(16,797)	(5,000)	(6,320)	(5,000)
1-3-7100-7713	MSC - PRO SHOP	(571)	(1,441)	(1,000)	(865)	(1,000)
1-3-7100-7714	MSC - PEPSI MACHINE	(1,577)	(3,542)	(1,000)	(1,873)	(3,000)
1-3-7100-7715	MSC - BALL FIELDS RENTS	(145)	(860)	(500)	(471)	(500)
1-3-7100-7716	MSC - ADVERTISING	(6,665)	(6,665)	(5,000)	(6,301)	(5,000)
1-3-7100-7719	MSC - OTHER REVENUES	(1,068)	(2,059)	-	(1,146)	-
1-3-7100-7720	MSC - ICE RENTAL	(114,529)	(221,677)	(170,000)	(180,493)	(220,000)
1-3-7100-7721	MSC - FLOOR ICE SURFACE	(3,863)	(3,661)	-	(1,610)	-
1-3-7100-7722	MSC - PROGRAMMING		(1,250)	-	(1,650)	-
1-3-7100-8001	MSC - TRANSFER FROM RESERVES	(20,000)	-	-	-	(100,000)
	TOTAL REVENUES	(160,990)	(760,714)	(205,500)	(218,831)	(346,500)

Account Code	Account Description	2021 - ACTUAL VALUES	2022 - ACTUAL VALUES	2023 - FINAL BUDGET	2023 ACTUALS TO DECEMBER 18	2024 PROPOSED BUDGET
EXPENSES						
1-4-7100-1010	MSC - WAGES	99,176	99,729	103,748	95,199	109,264
1-4-7100-1015	MSC - PART TIME WAGES	59,052	101,667	77,337	79,631	104,027
1-4-7100-1035	MSC - OVERTIME	9,696	17,878	5,000	12,812	10,000
1-4-7100-1110	MSC - BENEFITS	59,943	70,966	59,090	64,339	76,040
1-4-7100-1225	MSC - INSURANCE	12,876	15,182	20,038	25,484	24,999
1-4-7100-2020	MSC - HEALTH & SAFETY	-	52	750	-	750
1-4-7100-2021	MSC - WORK BOOTS & CLOTHING	1,582	783	1,500	1,060	2,000
1-4-7100-2025	MSC - MILEAGE & TRAVEL	1,514	2,215	700	2,385	700
1-4-7100-2028	MSC - BOOK KING SOFTWARE	-	5,236	1,500	1,976	1,500
1-4-7100-2030	MSC - SPORTSFIELDS EXPENSES	2,809	2,265	1,750	4,649	1,750
1-4-7100-2035	MSC - CONFERENCES/ WORKSHOPS/TRAINING	451	-	4,000	731	4,000
1-4-7100-2049	MSC - CELL PHONE	571	663	700	989	700
1-4-7100-2050	MSC - TELEPHONE	830	830	750	830	750
1-4-7100-2056	MSC - HYDRO	46,765	90,841	60,000	64,093	60,000
1-4-7100-2057	MSC - WATER/SEWER	4,491	7,187	6,000	4,273	6,000
1-4-7100-2110	MSC - TOOLS	250	332	300	-	300
1-4-7100-2120	MSC - OFFICE SUPPLIES	346	510	500	853	500
1-4-7100-2124	MSC - HOUSEKEEPING & JANITORIAL SUPP	2,694	5,424	6,000	5,242	6,000
1-4-7100-2125	MSC - MATERIALS/SUPPLIES	1,175	260	2,000	195	2,000
1-4-7100-2126	MSC - HALL SUPPLIES	2,400	13,947	4,000	1,974	4,000
1-4-7100-2127	MSC - PEPSI SUPPLIES	992	3,060	1,250	295	1,250
1-4-7100-2129	MSC - VENDING MACHINE	-	2,371	4,000	1,910	4,000
1-4-7100-2130	MSC - COMPUTER FEES & EQUIP.	3,247	-	1,500	293	1,500
1-4-7100-2140	MSC - PHOTOCOPIER EXPENSE	-	115	-	194	-
1-4-7100-2300	MSC - ADVERTISING	-	150	500	186	500
1-4-7100-2366	MSC - BUILDING MAINTENANCE/GROUND MTCE	66,319	88,600	70,000	80,973	70,000
1-4-7100-2367	MSC - PROPANE	28,841	54,229	35,000	28,135	35,000
1-4-7100-2368	MSC - EQUIPMENT MTCE	13,205	11,616	15,000	11,792	15,000
1-4-7100-2400	MSC - GAS/DIESEL/OIL	-	618	-	270	-
1-4-7100-2410	MSC - ASOCIATION & MEMBERSHIP FEES	364	452	1,000	366	1,000
1-4-7100-2564	MSC - PRO SHOP	-	-	1,000	657	1,000
1-4-7100-4010	MSC - CONTRACTS/CONTRACTED SERVICES	4,651	6,661	9,000	1,408	9,000
1-4-7100-5010	MSC - GENERAL EXPENSES	433	-	-	201	-
1-4-7100-5120	MSC - SNOW REMOVAL	4,060	9,485	7,000	6,938	9,000
1-4-7100-7711	MSC - CANTEEN SUPPLIES	601	441	-	-	-
1-4-7100-7722	MSC - PROGRAMMING	-	279	500	432	500
1-4-7100-9000	MSC - TRANSFERS TO RESERVES	50,000	-	-	-	-
	TOTAL EXPENSES	479,334	614,044	501,413	500,765	563,029
					-	
CAPITAL						
1-5-7100-8000	CAPITAL - MSC	37,090	497,017	25,000	24,613	263,000
	TOTAL CAPITAL	37,090	497,017	25,000	24,613	263,000
	Total Maxville Sports Complex	355,434	350,347	320,913	306,547	479,529

10 YR CAPITAL BUDGET - 2024										
Department: Maxville Sports Complex										
Project Description	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
New Chairs for Community Hall	15,000									
Compressor #1 Refurbishment	10,000									
Compressor #2 refurbishment		12,000								
Engineering plans		200,000								
Paint exterior of building		25,000								
Painting of parking lot lines		8,000								
Ballfield fence repairs		8,000								
Main Street Sign		10,000								
Total Before Inflation	25,000	263,000	-	-	-	-	-	-	-	-
Inflation	1.00	1.00	1.03	1.06	1.09	1.13	1.16	1.19	1.23	1.27
Total with Inflation	25,000	263,000	-	-	-	-	-	-	-	-
Funding Sources	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
Reserves		100,000								
Grants										
Tax Base	25,000	163,000								
Long Term Debt	-									
Total Funding	25,000	263,000	-	-	-	-	-	-	-	-

Island Park						
Account Code	Account Description	2021 - ACTUAL VALUES	2022 - ACTUAL VALUES	2023 - FINAL BUDGET	2023 ACTUALS TO DECEMBER 18	
REVENUES						
1-3-7200-4101	ISLAND PARK - FIELD LINING SPORTSFIELD R	-	-	(9,000)	(8,304)	(9,000)
1-3-7200-7503	ISLAND PARK - GRANTS		-	(375,000)	(60,897)	-
1-3-7200-7712	ISLAND PARK - BAR REVENUE	-	(6,227)	(5,000)	(1,745)	(3,000)
1-3-7200-7748	ISLAND PARK - DUMPING STATION	(706)	(383)	(250)	-	(250)
1-3-7200-7750	ISLAND PARK - CAMPING REVENUE	(361)	(446)	-	-	-
1-3-7200-7751	ISLAND PARK - HALL RENTAL	(4,562)	(17,122)	(10,000)	(12,892)	(10,000)
1-3-7200-7753	ISLAND PARK - OTHER REVENUE	(2,977)	(22,523)	(850)	(13,722)	(5,850)
1-3-7200-8001	ISLAND PARK - TRANSFER FROM RESERVES		-	(30,000)	-	(50,000)
	TOTAL REVENUES	(8,606)	(46,701)	(430,100)	(97,560)	(78,100)

Account Code	Account Description	2021 - ACTUAL VALUES	2022 - ACTUAL VALUES	2023 - FINAL BUDGET	2023 ACTUALS TO DECEMBER 18	
EXPENSES						
1-4-7200-1010	ISLAND PARK - WAGES	125,930	138,037	120,423	146,676	130,262
1-4-7200-1015	ISLAND PARK - PART TIME WAGES	39,695	44,003	11,445	37,332	55,795
1-4-7200-1035	ISLAND PARK - OVERTIME	7,054	12,307	5,000	9,417	8,000
1-4-7200-1110	ISLAND PARK - BENEFITS	58,925	60,170	40,598	57,681	53,365
1-4-7200-1225	ISLAND PARK - INSURANCE	9,232	10,478	14,573	39,159	38,413
1-4-7200-2020	ISLAND PARK - HEALTH & SAFETY		149	500	480	500
1-4-7200-2021	ISLAND PARK - CLOTHING ALLOWANCE	1,755	1,331	1,500	1,550	1,500
1-4-7200-2025	ISLAND PARK - MILEAGE & TRAVEL	178	165	500	842	500
1-4-7200-2028	ISLAND PARK - BOOK KING SOFTWARE	-	7,637	1,500	2,125	1,900
1-4-7200-2030	ISLAND PARK - SPORTSFIELDS EXPENSE	5,290	12,505	8,000	9,435	10,000
1-4-7200-2035	ISLAND PARK - CONF/WORKSHOP/TRAINING	1,325	45	3,500	933	3,500
1-4-7200-2049	ISLAND PARK - CELL PHONE	1,756	1,053	1,200	1,599	1,200
1-4-7200-2050	ISLAND PARK - TELEPHONE	422	422	500	422	500
1-4-7200-2055	ISLAND PARK - ENBRIDGE	2,690	2,750	3,000	2,982	3,000
1-4-7200-2056	ISLAND PARK - HYDRO	8,917	12,691	10,000	8,784	12,000
1-4-7200-2057	ISLAND PARK - WATER/SEWER	3,686	3,143	4,000	3,459	4,000
1-4-7200-2120	ISLAND PARK - OFFICE SUPPPPLIES	583	236	1,000	446	1,000
1-4-7200-2124	ISLAND PARK - HOUSEKEEPING & JAN. SUPP	4,654	4,734	7,000	4,376	5,000
1-4-7200-2125	ISLAND PARK - MATERIALS/SUPPLIES	1,084	132	1,550	354	1,550
1-4-7200-2126	ISLAND PARK - BAR SUPPLIES	-	481	1,000	3,660	1,000
1-4-7200-2128	ISLAND PARK - VANDALISM REPAIRS	4,726	916	-	163	-
1-4-7200-2130	ISLAND PARK - COMPUTER EQUIPT & SUPPLIES	906	299	1,500	405	1,500
1-4-7200-2140	ISLAND PARK - PHOTOCOPIER EXPENSE	850	1,835	1,000	1,720	1,000
1-4-7200-2300	ISLAND PARK - ADVERTISING	153	355	750	125	750
1-4-7200-2366	ISLAND PARK - BUILDING MAINT/SUPPLIES	14,842	13,403	11,000	19,141	15,000
1-4-7200-2368	ISLAND PARK - EQUIPMENT MAINT/SUPLIES	7,924	6,981	7,000	5,441	7,000
1-4-7200-2370	ISLAND PARK - OUTDOOR FURN & ATTRIBUTES	-	-	3,000	45	3,000
1-4-7200-2399	ISLAND PARK - VEHICLE MAINTENANCE	2,232	2,290	2,500	2,740	2,500
1-4-7200-2400	ISLAND PARK - GAS/OIL/DIESEL	7,062	9,200	8,000	9,034	8,000
1-4-7200-2410	ISLAND PARK - MEMBERSHIP FEES	534	813	1,000	366	1,000
1-4-7200-3704	ISLAND PARK - MILL SQUARE OPERATING	-	-	1,000	107	1,000
1-4-7200-4005	ISLAND PARK - LANDSCAPING/FLOWERS	10,794	9,824	10,000	9,982	10,000
1-4-7200-4010	ISLAND PARK - CONTRACTS/CONTRACTED SERV	3,373	3,800	5,000	249	5,000
1-4-7200-4102	ISLAND PARK - TREE REMOVAL	-	80	1,500	520	5,000
1-4-7200-4103	ISLAND PARK - CENTENNIAL PARK		1,463	-	142	-
1-4-7200-4104	ISLAND PARK - KING GEORGE PARK	962	-	500	42	500
1-4-7200-4108	ISLAND PARK - GOOSE MANAGEMENT STRATEGY	8	371	250	230	250
1-4-7200-5010	ISLAND PARK - GENERAL EXPENSES	788	6,536	-	3,591	-
1-4-7200-8003	ISLAND PARK - SPECIAL PROJECTS	1,119	6,713	2,000	2,070	2,000
1-4-7200-8004	ISLAND PARK - SPECIAL EVENTS/FESTIVALS	-	2,035	1,500	1,000	1,500
	TOTAL EXPENSES	329,449	379,383	294,289	388,825	397,985
					-	
CAPITAL						
1-5-7200-8000	CAPITAL - ISLAND PARK	10,176	20,518	466,000	441,852	50,000
	TOTAL CAPITAL	10,176	20,518	466,000	441,852	50,000
	Total Island Park	331,019	353,200	330,189	733,117	369,885

10 YR CAPITAL BUDGET - 2024										
Department: Island Park										
Project Description	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
Mill Square refurbishing Landscaping, Bike racks)	30,000									
Skate Park Expansion	375,000									
Siding Sandfield Building	50,000									
Sandfield Centre Bathroom partitions	11,000									
New Tennis Installations			300,000							
Splash pad repairs		25,000								
Dock replacement		15,000								
Cenotaph backfill and clean up		10,000								
Total Before Inflation	466,000	50,000	300,000	-	-	-	-	-	-	-
Inflation	1.00	1.00	1.03	1.06	1.09	1.13	1.16	1.19	1.23	1.27
Total with Inflation	466,000	50,000	309,000	-	-	-	-	-	-	-
Funding Sources	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
Reserves	30,000									
Grants & Donations	375,000									
Tax Base	61,000	50,000	309,000							
Long Term Debt										
Total Funding	466,000	50,000	309,000	-	-	-	-	-	-	-

Dome						
Account Code	Account Description	2021 - ACTUAL VALUES	2022 - ACTUAL VALUES	2023 - FINAL BUDGET	2023 ACTUALS TO DECEMBER 18	
REVENUES						
1-3-7300-4100	DOME - GLENG. WOMEN'S VOLLEYBALL	(5,849)	(4,204)	(5,000)	(7,280)	(5,000)
1-3-7300-4101	DOME - ADVERTISING REVENUE	-	(5,184)	(2,500)	(621)	(2,500)
1-3-7300-4102	DOME - TENNIS REVENUES	(16,988)	(23,436)	(20,000)	(29,341)	(23,000)
1-3-7300-4103	DOME - TRACK REVENUES	(9,409)	(14,204)	(10,000)	(22,758)	(18,000)
1-3-7300-4104	DOME - FIELD REVENUES	(19,765)	(44,567)	(40,000)	(58,361)	(45,000)
1-3-7300-4105	DOME - VENDING REVENUES	-	(262)	(500)	(1,088)	(500)
1-3-7300-4106	DOME - LAWN BOWLING		(36)	-	(562)	-
1-3-7300-4110	DOME - BIRTHDAY PARTIES	(200)	(2,483)	(1,500)	(6,875)	(5,000)
1-3-7300-7753	DOME - OTHER REVENUE	(681)	(2,652)	-	(5,731)	-
1-3-7300-7754	DOME - NAMING RIGHTS - TIM HORTON	-	-	(5,000)	(5,000)	(5,000)
1-3-7300-7755	DOME - FLAG FOOTBALL LEAGUE	-	-	(3,300)	-	(3,300)
	TOTAL REVENUES	(52,892)	(97,028)	(87,800)	(137,617)	(107,300)

Account Code	Account Description	2021 - ACTUAL VALUES	2022 - ACTUAL VALUES	2023 - FINAL BUDGET	2023 ACTUALS TO DECEMBER 18	2024 PROPOSED BUDGET
EXPENSES						
1-4-7300-1010	DOME - WAGES	43,587	51,781	99,434	81,589	100,596
1-4-7300-1015	DOME - PART TIME WAGES	30,283	42,365	34,620	39,536	50,307
1-4-7300-1035	DOME - OVERTIME	698	6,092	-	3,958	3,000
1-4-7300-1110	DOME - BENEFITS	17,482	22,726	27,413	33,385	35,753
1-4-7300-1225	DOME - INSURANCE	1,207	1,370	2,004	12,658	12,417
1-4-7300-2021	DOME - CLOTHING ALLOWANCE	765	241	500	685	500
1-4-7300-2025	DOME - MILEAGE	41	536	500	1,048	500
1-4-7300-2028	DOME - BOOK KING SOFTWARE	-	4,519	1,500	2,011	2,000
1-4-7300-2030	DOME - SPORTS EQUIP & SUPPLIES	65	538	1,500	632	1,500
1-4-7300-2035	DOME - TRAINING/CONFERENCE	371	481	1,000	1,408	1,000
1-4-7300-2049	DOME - CELL PHONE	338	397	1,000	614	1,000
1-4-7300-2050	DOME - TELEPHONE	138	138	300	138	300
1-4-7300-2055	DOME - ENBRIDGE	50,046	57,696	45,000	39,986	45,000
1-4-7300-2056	DOME - HYDRO	16,696	17,890	20,000	15,916	20,000
1-4-7300-2057	DOME - WATER/SEWER	1,211	1,233	1,300	1,048	1,300
1-4-7300-2120	DOME - OFFICE SUPPLIES	146	299	1,000	681	1,000
1-4-7300-2124	DOME - JANITORIAL SUPP & HOUSEKEEPING	2,166	2,584	2,000	2,554	2,000
1-4-7300-2125	DOME - SUPPLIES	438	212	500	242	500
1-4-7300-2127	DOME - VENDING SUPPLIES (PEPSI ..)	-	616	250	246	250
1-4-7300-2130	DOME - COMPUTER EQUIPT & SUPPLIES	678	-	500	373	500
1-4-7300-2140	DOME - PHOTOCOPIER EXPENSE	151	678	100	998	100
1-4-7300-2300	DOME - ADVERTISING	-	143	500	308	500
1-4-7300-2366	DOME - BLDG/PROP MAINT/SUPPLIES	10,852	9,268	12,000	4,097	12,000
1-4-7300-2368	DOME - EQUIPMENT MTCE	1,545	4,890	1,500	1,337	1,500
1-4-7300-2371	DOME - REFEREE	480	80	-	1,554	-
1-4-7300-2399	DOME - VEHICLE REPAIRS	272	-	500	-	500
1-4-7300-2410	DOME - MEMBERSHIP FEES	196	151	-	267	-
1-4-7300-4000	DOME - VOLLEYBALL EXPENSE	815	493	500	724	500
1-4-7300-4001	DOME - RUNNING PROGRAM	-	390	1,000	1,380	1,000
1-4-7300-4005	DOME - LANDSCAPING	-	-	500	-	500
1-4-7300-4010	DOME - CONTRACTED SERVICES	444	977	-	-	-
1-4-7300-4110	DOME - BIRTHDAY SUPPLIES	85	1,278	750	3,528	3,000
1-4-7300-4112	DOME - OUTDOOR FURNITURE	-	-	500	-	500
1-4-7300-4113	DOME - FIELD MAINTENANCE	1,818	1,944	1,750	-	1,750
1-4-7300-5010	DOME - GENERAL EXPENSES	-	302	-	1,164	-
1-4-7300-7755	DOME-FLAG FOOTBALL	-	-	500	-	500
	TOTAL EXPENSES	183,014	232,308	260,421	254,065	301,773
					-	
CAPITAL						
1-5-7300-8000	CAPITAL - DOME - INDOOR SPORTS COMPLEX	-	-	-	-	39,000
	TOTAL CAPITAL	-	-	-	-	39,000
	Total Dome	130,122	135,280	172,621	116,448	233,473

10 YR CAPITAL BUDGET - 2024										
Department: Dome										
Project Description	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
Refurbish Field Pitch				175,000						
Refurbish Track				50,000						
Tennis Court Asphalt, Painting and Lining		5,000								
Lawn Bowling Equipment		9,000								
Air exchanger for lobby		25,000								
Total Before Inflation	-	39,000	-	225,000	-	-	-	-	-	-
Inflation	1.00	1.00	1.03	1.06	1.09	1.13	1.16	1.19	1.23	1.27
Total with Inflation	-	39,000	-	238,703	-	-	-	-	-	-
Funding Sources	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
Reserves		39,000								
Grants										
Tax Base		-		238,703						
Long Term Debt										
Total Funding	-	39,000	-	238,703	-	-	-	-	-	-

Glengarry Sports Palace						
Account Code	Account Description	2021 - ACTUAL VALUES	2022 - ACTUAL VALUES	2023 - FINAL BUDGET	2023 ACTUALS TO DECEMBER 18	
REVENUES						
1-3-7500-3003	GSP - AGREEMENT SOUTH GLENGARRY	(50,000)	(50,000)	(50,000)	(50,000)	(50,000)
1-3-7500-4105	GSP - VENDING SUPPLIES	-	-	(750)	-	(750)
1-3-7500-7122	GSP - DONATIONS	-	-	-	(1,000)	-
1-3-7500-7503	GSP - GRANTS	-	(1,424,793)	-	-	-
1-3-7500-7710	GSP - HALL RENTAL	(3,914)	(2,623)	(2,000)	(6,553)	(5,000)
1-3-7500-7712	GSP - BAR RECEIPTS	(35)	(8,660)	(32,000)	(25,156)	(25,000)
1-3-7500-7713	GSP - SKATE SHARPENING	(270)	(2,118)	(6,000)	(4,142)	(6,000)
1-3-7500-7714	GSP - PEPSI MACHINES	(93)	(935)	-	(1,627)	-
1-3-7500-7716	GSP - BOARD ADVERTISING	-	(8,149)	(12,800)	(7,801)	(12,800)
1-3-7500-7719	GSP - OTHER REVENUES	(9,792)	(21,660)	(4,250)	(6,411)	(4,250)
1-3-7500-7720	GSP - ICE RENTAL	(36,885)	(87,632)	(197,500)	(183,130)	(225,000)
1-3-7500-7721	GSP - OTHER ICE RENTALS	-	(850)	(1,300)	(4,690)	(1,300)
1-3-7500-7722	GSP - PROGRAMMING	(4,906)	(9,967)	(20,000)	(19,497)	(20,000)
1-3-7500-7723	GSP - CANTEEN RENTAL	(885)	(942)	(2,400)	(750)	(1,250)
1-3-7500-8001	GSP - TRANSFER FROM RESERVES	-	(250,000)	-	-	-
	TOTAL REVENUES	(106,780)	(1,868,329)	(329,000)	(310,757)	(351,350)

Account Code	Account Description	2021 - ACTUAL VALUES	2022 - ACTUAL VALUES	2023 - FINAL BUDGET	2023 ACTUALS TO DECEMBER 18	
EXPENSES						
1-4-7500-1010	GSP - WAGES	179,258	150,416	166,410	145,508	199,049
1-4-7500-1015	GSP - PART-TIME WAGES	18,414	26,436	54,865	55,851	35,168
1-4-7500-1035	GSP - OVERTIME	9,338	20,608	-	16,177	10,000
1-4-7500-1110	GSP - BENEFITS	51,574	59,953	68,150	62,670	75,089
1-4-7500-1225	GSP - INSURANCE	16,058	18,793	25,040	37,936	37,213
1-4-7500-2020	GSP - HEALTH & SAFETY	99	183	500	128	500
1-4-7500-2021	GSP - CLOTHING ALLOWANCE	855	1,237	1,000	1,309	1,000
1-4-7500-2025	GSP - MILEAGE	127	203	500	404	500
1-4-7500-2026	GSP - MEETING ATTENDANCE	35	64	-	75	-
1-4-7500-2027	GSP - INSURANCE CLAIM		1,949	-	-	-
1-4-7500-2028	GSP - BOOKING SOFTWARE	-	5,236	1,500	1,976	2,000
1-4-7500-2030	GSP - SPORTSFIELD EXPENSES	2,174	2,306	1,000	4,059	4,000
1-4-7500-2035	GSP - TRAINING/WORKSHOP	1,942	-	4,500	1,993	4,500
1-4-7500-2049	GSP - CELL PHONES	738	634	1,000	1,022	1,000
1-4-7500-2050	GSP - TELEPHONE	276	276	500	276	500
1-4-7500-2055	GSP - ENBRIDGE	8,405	17,242	18,000	28,170	18,000
1-4-7500-2056	GSP - HYDRO	55,216	59,411	80,000	55,004	80,000
1-4-7500-2057	GSP - WATER SEWER	3,589	7,439	9,000	7,013	9,000
1-4-7500-2100	GSP - POSTAGE	5	16	200	282	200
1-4-7500-2110	GSP - TOOLS	23	49	-	33	-
1-4-7500-2120	GSP - OFFICE SUPPLIES	643	1,958	1,000	478	1,000
1-4-7500-2124	GSP - HOUSEKEEPING/JANITORIAL SUPPLIES	1,516	6,965	5,000	4,499	5,000
1-4-7500-2125	GSP - MATERIAL/SUPPLIES	224	400	200	175	200
1-4-7500-2126	GSP - BAR/HALL EXPENSE	75	1,977	5,000	9,123	5,000
1-4-7500-2127	GSP - VENDING/PEPSI MACHINE	-	1,033	500	1,740	500
1-4-7500-2130	GSP - COMPUTER SUPPLIES	2,420	6,270	1,000	7,535	1,000
1-4-7500-2140	GSP - PHOTOCOPIER EXPENSE	1,274	989	-	5,064	-
1-4-7500-2210	GSP - LEGAL FEES	14,280	325	-	-	-
1-4-7500-2223	GSP - CONSULTING FEES	44,505	-	-	-	-
1-4-7500-2300	GSP - ADVERTISING	-	550	500	275	500
1-4-7500-2366	GSP - BUILDING EXPENSES	57,343	84,554	50,000	66,378	50,000
1-4-7500-2368	GSP - EQUIPMENT MTCE	5,569	13,321	5,000	7,896	5,000
1-4-7500-2399	GSP - VEHICLE MTCE	2,904	572	1,200	-	1,200
1-4-7500-2400	GSP - GAS/OIL/DIESEL	845	731	600	458	600
1-4-7500-2410	GSP - MEMBERSHIP FEES	1,086	331	600	452	600
1-4-7500-2564	GSP - SKATE SHARPENING	-	-	500	-	500
1-4-7500-4010	GSP - CONTRACTED SERVICES	7,750	8,061	1,000	2,005	1,000
1-4-7500-5010	GSP - GENERAL EXPENSES	136,807	820	-	331	-
1-4-7500-5120	GSP - SNOW REMOVAL	4,898	7,045	5,500	5,407	8,500
1-4-7500-7722	GSP - PROGRAMMING	10,757	5,550	5,000	4,849	5,000
1-4-7500-9000	GSP - TRANSFERS TO RESERVES	125,000	-	-	-	-
	TOTAL EXPENSES	766,022	513,903	514,765	536,551	563,319
CAPITAL						
1-5-7500-8000	CAPITAL - GSP	-	2,402,542	45,000	35,132	55,000
	TOTAL CAPITAL	-	2,402,542	45,000	35,132	55,000
	Total Glengarry Sports Palace	659,242	1,048,116	230,765	260,926	266,969
	TOTAL RECREATION	1,475,817	1,886,943	1,054,488	1,417,038	1,394,857

10 YR CAPITAL BUDGET - 2024										
Department: Glengarry Sports Palace										
Project Description	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
Compressor # 1 Refurbishment						10,000				
GSP Field Lights	10,000									
Paint exterior steel of building	25,000									
Compressor # 2 Refurbishment	10,000						10,000			
Chiller							65,000			
LED Lights		7,000								
Floor scrubber		23,000								
Protective net near time clock		25,000								
Total Before Inflation	45,000	55,000	-	-	-	10,000	75,000	-	-	-
Inflation	1.00	1.00	1.03	1.06	1.09	1.13	1.16	1.19	1.23	1.27
Total with Inflation	45,000	55,000	-	-	-	11,255	86,946	-	-	-
Funding Sources	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
Reserves										
Grants										
Tax Base	45,000	55,000		-	-	11,255	86,946			
Long Term Debt										
Total Funding	45,000	55,000	-	-	-	11,255	86,946	-	-	-

FIRE SERVICES DEPARTMENT

Departmental Overview

The Fire Services Department continues to build a framework for a fire protection delivery model that promotes an integrated and balanced approach by utilizing the three lines of defense.

- Public Fire Safety
- Fire Safety Standards
- Emergency Response

The department consists of 3 stations located in Alexandria, Apple Hill, and Maxville largely supported by volunteer firefighters. We continue to strive to meet all goals and implement regulations from the Office of the Fire Marshal while providing recommendations to ensure the Township has an effective and efficient Fire Department.

2023 Accomplishments

Training Program

- In July 2022 the province enacted a new Regulation for Firefighter Certification. This new certification placed a large responsibility on municipalities and their fire services. As a department we were prepared for the new mandated requirement with the investment into our training program and facility.
- Through 2022 & 2023 the department hired 16 new recruits where they were enrolled into NFPA Firefighter I & II programs.
- In 2023 Modernization funds were utilized to expand our training facility, in effort to rent our facility to our neighboring fire departments. A live fire Drager Car and Propone Cylinder prop was purchased in order to complete all the training certifications.

Pumper – Station 1 - Alexandria

In 2023, Council authorized our department to award the purchase of a Pumper for Station 1 Alexandria through a RFP Canoe/LAS to Commercial Emergency Equipment Co due to its age and condition. The fire department capital budget for vehicle replacement follows the Fire Underwriters Survey (FUS) Service Schedule for Fire Apparatus for Fire Insurance Grading Purposes. By following the survey, the Department maintains a lower insurance cost, which ensures the Department has reliable vehicles to perform its duties. This tender process was completed through the Canoe Procurement Group – Cooperative Purchasing. Final inspection of the new took place in December with a scheduled delivery date anticipated for February 2024.

Training Facility

The North Glengarry Fire Department Training Facility officially opened in 2021 where it operates in a centralized location in our Township under a lease agreement. Located at 18611 Diversion Rd, Apple Hill, the Training Facility is a unique fire training facility designed to give realistic training to firefighters.

The recent closure of the Ontario Fire College, coupled with the introduction of legislation O. Reg 343/22 under the Fire Protection and Prevention Act (FPPA) requiring firefighter skillset certification outlining specific job performance requirements for firefighters, mandating training including live fire training, which can only be completed at training facilities.

Our training facility can provide the tools to prepare first responders, and external organizations for emergency response, specialized job skills and incident management techniques. Our facility currently has a number of scenario-based training props ability to train on skills including:

Live fire burn unit:

- Class A fires
- Ventilation

Multi-storey complex and tower

- Fire Attack with simulated smoke
- Forcible Entry
- Roof Ladder
- Firefighter Survival Techniques
- Rapid Intervention Team

Roof Prop

- Roof ventilation techniques
- Roof Ladder deployment

Draeger Propane live car fire & LPG Cylinder prop

- Used to training on Passenger vehicle fires.
- Used to train on controlling a flammable gas cylinder fire.

Ground Fire:

- Large area to conduct ground fires.

Auto extrication area:

- Training on auto extrication, in realistic conditions.
- Allow vehicles to be in a ditch, on their side or in a variety of other positions that are common occurrences when responding to collisions.

Water Site

- Pumper operations.
- Fire well drafting and water supply.

The live fire props within the training centre are designed to simulate several key types of fires. The propane live fire training props include a vehicle, assorted gas containment failures, a residential room and content fires all of which provide for skills development. The training ranges from pump operations to incident command, forcible entry, search and rescue, ventilation and fire attack to be practiced in a practical and safe environment. Combining all of the skills in a sequential, comprehensive manner is the key to be able to function efficiently and skillfully on a fire scene.

In 2023 our facility was opened for rental to outside fire departments and agencies as a revenue source for our department.

2024 Goals

The Fire department will continue to modernize and strive to meet all provincial and national standards. Our members will continue to be trained to NFPA standards at our new training facility, while continuing to strive to ensure our members are equipped with the proper health and safety equipment and procedures.

We will continue to promote our training facility to other Fire Departments in an effort to increase revenue within our department.

Our fire prevention and inspection program will continue to provide fire safety and education programs throughout the township through initiatives guided by the Ontario Fire Marshal office.

Our department will be conducting the mandated Community Risk Assessment which will be presented to council during the second quarter of 2024.

2024 Budget Challenges and Initiatives

Challenges

Since the enactment of the Regulation for Firefighter Certification. This new certification placed a large responsibility on municipalities and their fire services. In 2024 we will be continuing to focus on our training on ensuring our firefighters are certified as per the new regulation requirements. This places pressure on our operating training budget, to provide internal and external courses.

Our fire stations require on-going repair and maintenance, in effort to meet the health and safety requirements.

In 2023 our vehicle maintenance budget seen an increase in cost as we continue to ensure our fleet remains in good condition, to meet MTO safety requirements, and NFPA standards. A proper maintenance program was implemented to ensure our fleet remains in overall good condition, to meet NFPA standards for the life expectancy and maintenance of our front-line emergency vehicles. The state of our fleet is key to the service level we provide the Township, and the ability of our department to function effectively.

Initiatives

- Station renovations to meet safety standards.
- Training certification
- Community Risk Assessment
- Revised and updated Standard Operating Policies

2024 Budget Details

FIRE SERVICES						
Fire Department						
Account Code	Account Description	2021 - ACTUAL VALUES	2022 - ACTUAL VALUES	2023 - FINAL BUDGET	2023 ACTUALS TO DECEMBER 18	2024 PROPOSED BUDGET
REVENUES						
1-3-2000-7122	FIRE DEPT DONATIONS	(4,500)	-	-	(1,500)	-
1-3-2000-7200	FIRE - BURN PERMITS	(4,700)	(4,350)	(3,000)	(4,400)	(3,000)
1-3-2000-7206	FIRE - MANDATORY INSPECTIONS	(3,000)	(2,400)	(6,000)	(1,400)	(6,000)
1-3-2000-7230	FIRE - FEES FROM RESIDENTS	(10,437)	(130)	(30,000)	(3,810)	(30,000)
1-3-2000-7231	FIRE - FEES OTHER MUNICIPALITIES	(14,408)	(25,384)	(10,000)	(2,996)	(10,000)
1-3-2000-7233	FIRE - REVENUES MTO CLAIMS	(20,024)	(24,398)	(27,000)	(44,402)	(27,000)
1-3-2000-7710	FIRE - FACILITY RENTALS	-	-	-	-	(2,500)
1-3-2000-7754	FIRE - OTHER REVENUE	(12,000)	-	-	-	-
1-3-2000-7850	FIRE - SALE OF EQUIPMENT	(40,472)	-	(20,000)	-	(20,000)
1-3-2000-8001	FIRE - TRANSFER FROM RESERVES	-	(77,000)	(70,000)	-	(30,000)
	TOTAL REVENUES	(109,541)	(133,662)	(166,000)	(58,508)	(128,500)

Account Code	Account Description	2021 - ACTUAL VALUES	2022 - ACTUAL VALUES	2023 - FINAL BUDGET	2023 ACTUALS TO DECEMBER 18	2024 PROPOSED BUDGET
EXPENSES						
1-4-2000-1010	FIRE - WAGES	147,041	156,691	162,251	161,885	178,787
1-4-2000-1015	FIRE - PART-TIME WAGES	199,559	278,009	251,000	251,364	251,000
1-4-2000-1110	FIRE - EMPLOYEE BENEFITS	42,156	49,902	43,718	63,383	47,695
1-4-2000-1225	FIRE - INSURANCE	89,117	99,640	134,888	55,783	54,721
1-4-2000-1500	FIRE - LOAN PAYMENT VEHICLES	34,056	42,992	202,836	169,209	265,067
1-4-2000-1510	FIRE - LOAN PAYMENT SCBA EQUIPMENT	2,151	1,645	31,000	28,364	27,800
1-4-2000-2021	FIRE - PERSONAL PROTECTIVE EQUIP	17,686	18,399	35,000	16,732	35,000
1-4-2000-2025	FIRE - MILEAGE & TRAVEL	19	674	1,000	1,181	1,000
1-4-2000-2026	FIRE - MEETING	184	2,052	2,000	1,544	2,000
1-4-2000-2039	FIRE - RESPONSE EXPENSES	1,899	1,681	2,500	996	2,500
1-4-2000-2040	FIRE - TRAINING	20,757	31,405	26,000	24,264	26,000
1-4-2000-2041	FIRE - Prevention	202	2,960	5,000	3,789	5,000
1-4-2000-2048	FIRE - DISPATCH SERVICE	39,976	52,356	52,480	40,053	52,480
1-4-2000-2049	FIRE - CELL PHONES	7,330	5,727	6,000	5,119	6,000
1-4-2000-2050	FIRE - TELEPHONE	1,677	1,725	2,000	1,679	2,000
1-4-2000-2051	FIRE - COURIER	252	168	2,500	275	2,500
1-4-2000-2055	FIRE - ENBRIDGE	4,795	5,356	5,500	5,250	5,500
1-4-2000-2056	FIRE - HYDRO	15,047	17,521	22,000	12,848	22,000
1-4-2000-2057	FIRE - WATER/SEWER	2,832	2,845	2,000	3,061	2,000
1-4-2000-2065	FIRE - FURNACE OIL/PROPANE	8,322	13,619	8,000	9,856	8,000
1-4-2000-2079	FIRE - FIRST AID MATERIALS	240	1,439	1,500	2,841	2,500
1-4-2000-2102	FIRE - TRAINING PROPERTY RENTAL	2,130	2,118	2,238	2,233	2,238
1-4-2000-2110	FIRE - TOOLS/EQUIPMENT REPLACEMENT	3,889	10,589	9,000	1,201	9,000
1-4-2000-2111	FIRE - UNIFORMS	9,513	6,937	9,000	3,639	9,000
1-4-2000-2112	FIRE - NEW EQUIPMENT	22,324	11,529	15,000	12,509	15,000
1-4-2000-2120	FIRE - OFFICE SUPPLIES	350	563	350	213	250
1-4-2000-2124	FIRE - JANITORIAL-HOUSEKEEPING	275	412	500	499	500
1-4-2000-2125	FIRE - MATERIAL/SUPPLIES	4,969	6,648	4,000	6,792	4,000
1-4-2000-2130	FIRE - COMPUTER EQUIP & SUPPLIES	6,419	6,935	6,000	6,552	6,000
1-4-2000-2131	FIRE - CLOUD HOSTING	4,069	5,097	4,200	2,891	4,200
1-4-2000-2140	FIRE - PHOTOCOPIER EXPENSE	3,918	4,185	4,000	1,144	4,000
1-4-2000-2150	FIRE - MAINTENANCE OF FIRE WELLS	-	153	1,000	-	1,000
1-4-2000-2270	FIRE - FIRE FEES	9,108	7,074	30,000	74,050	30,000
1-4-2000-2300	FIRE - ADVERTISING	280	2,125	1,500	747	1,500
1-4-2000-2305	FIRE - RECOGNITION	950	7,242	4,000	828	4,000
1-4-2000-2366	FIRE - BUILDING MAINTENANCE/SUPPLIES	10,835	9,266	13,000	18,076	13,000
1-4-2000-2367	FIRE - RADIO LICENCES	6,503	6,783	5,000	7,232	5,000
1-4-2000-2368	FIRE - EQUIPMENT MAINTENANCE	23,773	37,160	25,000	30,830	25,000
1-4-2000-2369	FIRE - PPE MAINTENANCE	11,035	10,114	10,000	12,353	13,000
1-4-2000-2399	FIRE - VEHICLE MAINTENANCE	72,923	53,885	40,000	57,262	50,000
1-4-2000-2400	FIRE - GAS/OIL/DIESEL	19,636	33,340	19,000	24,293	19,000
1-4-2000-2410	FIRE - ASSOCIATION & MEMBERSHIP FEES	409	634	2,000	1,903	2,000
1-4-2000-3010	FIRE - EQUIPMENT LEASING	42,699	42,754	45,000	34,511	45,000
1-4-2000-5010	FIRE - GENERAL EXPENSES	628	1,674	800	421	800
1-4-2000-7200	FIRE - BURN PERMIT EXPENSE	992	1,984	2,000	1,883	2,000
1-4-2000-9000	FIRE - TRANSFER TO RESERVES	42,000	-	-	-	-
	TOTAL EXPENSES	934,925	1,056,007	1,251,761	1,161,538	1,265,038
					-	
	CAPITAL					
1-5-2000-8000	CAPITAL - FIRE DEPARTMENT	597,173	67,535	145,000	74,602	30,000
	TOTAL CAPITAL	597,173	67,535	145,000	74,602	30,000
	Total Fire Department	1,422,557	989,880	1,230,761	1,177,632	1,166,538

10 YR CAPITAL BUDGET - 2024										
Department: Fire										
Project Description	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
Station Renovations for 3 stations	30,000	30,000								
SCBA			650,000							
Communications										
Extrication Equipment										
Fire Wells	45,000		45,000							
Fire Training Props	70,000									
Total Before Inflation	145,000	30,000	695,000	-	-	-	-	-	-	-
Inflation	1.00	1.00	1.03	1.06	1.09	1.13	1.16	1.19	1.23	1.27
Total with Inflation	145,000	30,000	715,850	-	-	-	-	-	-	-
Funding Sources	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
Reserves	70,000	-	46,350							
Carryforward		30,000								
Grants										
Tax Base	75,000			-	-		-			
Long Term Debt		-	669,500							
Total Funding	145,000	30,000	715,850	-	-	-	-	-	-	-

Community Emergency Management						
Account Code	Account Description	2021 - ACTUAL VALUES	2022 - ACTUAL VALUES	2023 - FINAL BUDGET	2023 ACTUALS TO DECEMBER 18	2024 PROPOSED BUDGET
EXPENSES						
1-4-2900-1010	CEMC - WAGES	2,440	1,852	-	144	-
1-4-2900-1015	CEMC -PART TIME WAGES	791	2,222	4,340	1,985	4,084
1-4-2900-1110	CEMC - BENEFITS	380	406	977	196	919
1-4-2900-2035	CEMC - CONFERENCES/TRAINING/WORKSHOP	325	1,347	2,500	678	2,500
1-4-2900-2049	CEMC - CELL PHONE		533	-	324	-
1-4-2900-2120	CEMC - OFFICE SUPPLIES	24	-	500	-	-
1-4-2900-2125	CEMC - MATERIALS/SUPPLIES	620	-	500	394	500
1-4-2900-2131	CEMC - COMPUTER HOSTING FEES	-	-	-	-	2,500
1-4-2900-2223	CEMC - CONSULTANT	-	-	500	5,699	-
1-4-2900-2325	CEMC - PUBLICITY/PUBLIC AWARENESS	263	-	1,000	453	1,000
1-4-2900-5010	CEMC - GENERAL EXPENSES	-	(136)	-	671	-
	TOTAL EXPENSES	4,843	6,224	10,317	10,544	11,503
	Total Community Emergency Management	4,843	6,224	10,317	10,544	11,503
	TOTAL FIRE SERVICES	1,427,400	996,104	1,241,078	1,188,176	1,178,041

CORPORATE FLEET AND MACHINERY & EQUIPMENT

Department Overview

The following schedule shows provides a 10-year capital projection of fleet needs. The relevance of the 10 year plan is to provide Council the necessary information on a long term basis for fleet. Ensuring fleet are in good working order means that they are available to be utilized to deliver services to residents. Investment in fleet continues to be a challenge and Staff remains committed to finding efficiencies and savings where possible.

The 2024 fleet budget includes a Tandem Plow (replacing unit 72) and a Pumper for Station 1, both previously approved in the 2023 budget, totaling \$1,180,000. Of the remaining \$496,000 2024 budget, this includes a ½ ton truck for roads and an additional tandem.

The long term debt finance charges for 2024 have been included in the operating budget and are shown on the schedule below.

The machinery and equipment budget has also been included as an overall corporate level. 2024 purchases include an electric ATV, lawn mower and two trailers for the roads department. These purchases are all being funded through the tax base, as was historically done.

10 YR CAPITAL BUDGET - 2024											
Department: Fleet											
Area	Project Description	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
Bylaw	1/2 ton truck #64 (2011)										65,000
CBO	1/2 Ton Truck - Unit #92			50,000							
Fire	Fire - Pick up - Station 3 - Brush fire truck			100,000							
Fire	Fire - Pick up 3/4 ton - Station 1 (2011)	70,000									
Fire	Fire - SUV (2020)					65,000					
Fire	Fire - Pumper - Station 1 - Alexandria (2004)	750,000	800,000								
Fire	Fire - Pumper/Tanker - Station 2 - Apple Hill (2011)									750,000	
Fire	Fire - Pickup/SUV Fire Prevention (2009)				40,000						
Fire	Fire - Rescue Vehicle - Station 2 - Apple Hill (2007)						400,000				
Fire	Fire - Rescue Vehicle - Station 3 - Maxville (2006)					400,000					
Recreation	1/2 ton Pick up 1500 with 6 ft bed (2017) Unit 96					50,000					
Recreation	1/2 ton Pick up 1500 with 6 ft bed (2011) Unit 59			50,000							
Recreation	3/4 ton Pick up truck 2500, with 8 ft bed (2018) Unit 101						60,000				
Roads	Tandem Snowplow unit #72 (1999)	380,000	380,000								
Roads	HE Backhoe - Unit # 54 (2010), Roads Dept.			175,000							
Roads	Patrol Vehicle SUV (replaces Unit 50)										
Roads	Tandem Snowplow - Unit #22 (2004)			380,000							
Roads	Tandem Snowplow - Unit # 35 (2008)	340,000									
Roads	Tandem Snowplow - Unit # 36 (2008)		380,000	380,000							
Roads	1/2 Ton Truck - Unit # 60 (2011)		48,000								
Roads	3/4 Ton Truck - Unit # 61 (2011) replaced with SUV	26,400									
Roads	3/4 Ton Truck - Unit # 62 (2011) Flowers			75,000	-						
Roads	Tandem Snowplow - Unit # 37 (2008)				380,000						
Roads	Loader - Unit # 76 (2014)							200,000			
Roads	Sidewalk Vehicle - Unit # 66 (2011)								-		
Roads	Tandem Snowplow - Unit # 70 (1999)	340,000									
Roads	Tandem Snowplow - Unit #82 (2016)									380,000	

10 YR CAPITAL BUDGET - 2024											
Department: Fleet											
Area	Project Description	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
Roads	1/2 ton pick up truck #104 (2019)							38,000			
Roads	1/2 Ton Truck - Unit # 49 (2009)		48,000								
Roads	3/4 Ton Truck - Unit # 100 (2018)						75,000				
Roads	3/4 Ton Truck - Unit # 84, 4X4 (2016)				75,000						
Roads	3/4 Ton Truck - Unit # 95, 4X4 (2017)					75,000					
Roads	Excavator - Unit # 94 (2015)								300,000		
Roads	Excavator - Unit # 94 - track replacement		15,000								
Roads	Grader - Unit # 65 (2012)					400,000					
Roads	John Deere Backhoe - Unit # 103 (2019)										
Roads	Pumper Truck - Unit # 67 (1990)	26,400									
Roads	Tandem Snowplow #106 (2019)										
Roads	1/2 ton pick up truck #105 (2019)							38,000			
Roads	Tractor - Unit #25 (1996)										
Roads	Backhoe - Unit #38 (2023)										
Roads	Tractor - Unit #69 (2012)					70,000					
Roads	Tandem Snowplow - Unit #113 (2021)										
Roads	Tractor - Unit #83 (2016)									70,000	
Roads	Weed Harvester - Unit #91 (2016)								160,000		
Roads	Sidewalk Vehicle - Unit #93 (2016)				250,000						
Roads	Grader - Unit #99 (2018)										
Roads	1/2 ton pick up truck - Unit #105 (2019)								38,000		
Roads	Sidewalk Vehicle - Unit #114 (2021)									250,000	
Roads	HE Larue Blower for loader- Unit #77										
Roads	Weed Harvester Trailer - Aquamarine - NEW	40,000									
Roads	Pomac 48" Heavy Duty Mulcher (Razor)										
Roads	Pomac 48" Heavy Duty Mulcher (Razor)										
Roads	Plate Tamper 1000 lb										
Roads	#52 burner unit (2008) trailer for coldpatch						10,000				
Roads	Salt box for truck										
Roads	Bush Hog (2005)			20,000							
Roads	Salt vibrator for plows										
Roads	Utility trailer for razor/buckets 5000lb										
Roads	Utility trailer for forms										
Roads	Rubber mount pop up blades										
Roads	Gravel Storage area										
Roads	Pooled smaller objects, Chainsaws, etc				110,000	12,000	70,000	50,000	-	12,000	120,000

10 YR CAPITAL BUDGET - 2024											
Department: Fleet											
Area	Project Description	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
Waterworks	1/2 Ton Truck - Unit 48 (2009), Water Dept.	26,400									
Water Works	1/2 Ton Truck - Unit # 75 (2014)			38,000							
Water works	1/2 Ton Truck - Unit #78 (2015)			38,000							
Water works	3/4 Ton Truck - Unit #85 (2016)				75,000						
Water works	1/2 ton pick up truck #108 (2020)								38,000		
Water works	Snowblower and trailer		5,000								
Total Before Inflation		1,999,200	1,676,000	1,306,000	930,000	1,072,000	615,000	326,000	536,000	1,462,000	185,000
Inflation		1.00	1.00	1.03	1.06	1.09	1.13	1.16	1.19	1.23	1.27
Total with Inflation		1,999,200	1,676,000	1,345,180	986,637	1,171,403	692,188	377,923	640,012	1,798,076	234,352
Funding Sources											
Reserves		119,800	50,000			260,367	39,010	167,129			
Grants											
Tax Base		43,000	46,000	373,286	239,337	211,036	213,178	210,794	224,316	285,110	234,352
Long Term Debt**		1,810,000	1,580,000	935,001	667,800	700,000	440,000		371,996	1,512,966	
Water/Waste Water Rates		26,400	-	36,893	79,500				43,700		
Total Funding		1,999,200	1,676,000	1,345,180	986,637	1,171,403	692,188	377,923	640,012	1,798,076	234,352

10 YR CAPITAL BUDGET - 2024											
Department: Machinery & Equipment											
Area	Project Description	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
Recreation	ATV Electric (2012)	20,000	-								
Recreation	Ice Resurfacers and laser - Maxville			175,000							
Recreation	Ice Resurfacers Alexandria										
Recreation	Lawn mower (2018) Cub Cadet										
Recreation	Lawn mower (2017) Cub Cadet			8,000							
Recreation	Lawn mower (2015) Cub Cadet					8,000			8,000		
Recreation	Lawn mower (2014) Cub Cadet							8,000			
Recreation	Lawn mower (2014) Cub Cadet							8,000			
Recreation	Lawn mower (2013) Cub Cadet						8,000				
Recreation	Lawn mower (2008) Yard Machines		12,000								
Recreation	Mower trailer (2015)			7,000							
Recreation	Mower trailer (2021)									7,000	
Recreation	Leaf blower (2014)										
Recreation	Leaf blower (2021)										
Recreation	Trimmer (2021)									500	
Recreation	Trimmer (2017)				500						
Recreation	Trimmer (2017)				500						
Recreation	Trimmer (2015)			500							
Recreation	Trimmer (2015)			500							
Recreation	Trimmer (2014)		500								
Recreation	Trimmer (2014)							500			
Recreation	Trimmer (2013)										
Recreation	Floor scrubber (2018)										
Recreation	Floor Scrubber (2015)								10,000		
Recreation	Push Mower (2018)						1,000				
Recreation	Push Mower (2015)			1,000							
Recreation	Roller (2016)										
Recreation	Power Sweeper (2015)						1,500				
Recreation	Top dresser (2021)										
Recreation	Inverter (2017)										
Recreation	Lawn Aerator (2018)						2,000				
Recreation	Kitchen equipment (stove/fridge)				10,000						

10 YR CAPITAL BUDGET - 2024											
Department: Machinery & Equipment											
Area	Project Description	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
Various	Upon review for budget, pooled smaller equipment (chainsaws, fire department tools, etc)				110,000	12,000	70,000	120,000	120,000	120,000	120,000
Roads	Plate Tamper 1000 lb										
Roads	#52 burner unit (2008) trailer for coldpatch						10,000				
Roads	Salt box for truck										
Roads	Bush Hog (2005)			20,000							
Roads	Crack sealing trailer	60,000									
Roads	Crack sealing router	40,000									
Roads	Backhoe grapple and forks	16,000									
Roads	Disc mowers (fast wild parsnip) x 2	35,000									
Roads	Salt vibrator for plows										
Roads	Utility trailer for razor/buckets 5000lb	8,000									
Roads	Utility trailer for forms	8,000									
Roads	Tandem dump trailer		15,000								
Roads	Cold pack trailer		52,000								
Roads	Generator Lochiel garage			18,000							
Roads	Building compliance upgrades		20,000		110,000	120,000	70,000	120,000	-	12,000	120,000
	Total Before Inflation	187,000	99,500	230,000	231,000	140,000	162,500	256,500	138,000	139,500	240,000
	Inflation	1.00	1.00	1.03	1.06	1.09	1.13	1.16	1.19	1.23	1.27
	Total with Inflation	187,000	99,500	236,900	245,068	152,982	182,895	297,354	164,779	171,567	304,025
Funding Sources											
	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032	
	Reserves										
	Grants										
	Tax Base	187,000	99,500	236,900	245,068	152,982	182,895	297,354	164,779	171,567	304,025
	Long Term Debt**	-		-							
	Water/Waste Water Rates										
	Total Funding	187,000	99,500	236,900	245,068	152,982	182,895	297,354	164,779	171,567	304,025

PUBLIC WORKS DEPARTMENT

Departmental Overview

The Public Works Department maintains infrastructure within the Township of North Glengarry to serve the residents. Some elements that the Public Works Department is responsible for include roads, water, wastewater, waste management, bridges, the RARE Recycling Facility and the bulk of the capital maintenance and improvement projects. The Public Works Department also plays an active role in supporting other areas of the Township and community groups wherever possible.

The Water and Wastewater Department is a subset of Public Works, it operates and maintains the Alexandria, Maxville and Glen Robertson water and wastewater systems. The department must ensure the highest quality of safe and potable drinking water along with ensuring that the environment is protected through quality treatment of the Township's sewage. Although this department is part of Public Works, it is not tax based as only the users of the system pay for the operation of the system.

2023 Accomplishments

ROADS

- Repaved the entirety of Glen Robertson
- Repaved Tobin and Front St East of the 34 to finish up the watermain relining project there
- New base for Kenyon Concession 8 from County road 20 to Blythe Road procured from the grinding of the 417 project with a value of \$450,000 for no cost to tax payers
- Extensive Brushing and Ditching on gravel roads
 - Concession 19
 - Maxville Lagoon
 - Blythe Road
 - Kenyon Concession 8
 - MacPhee Road
 - Cuthbert to Hugh Kennedy
- Shouldering work (adding gravel to the shoulder of the road)
 - Kenyon Concession 8
 - Power Dam Rd
 - McCormick Road from Ouellette to 23
 - Ouellette
 - McMillan Rd
- Township run crack sealing operation
 - Sandfield
 - River Road
 - Concession 6
 - Power Dam
 - Hugh Kennedy
- Loch Garry Culvert Replacement
- Procurement and installation of eight Digital Speed Radar signs
- 1773l.f. of Sidewalk trip hazards were removed in Alexandria
- Half of the Township was resurfaced with Gravel
- A comprehensive study of pedestrian movements was carried out to facilitate the pedestrian crossings at Industrial and Main St in front of GHD
- The Townships sidewalks were inventoried for asset management and rehabilitation purposes.
- Traffic Counts were performed for approximately half of the Township

Water

- Major sections of the wastewater line to main station were relined
- Intake Dike installation for source water protection
- Meter replacements completed in many difficult to reach locations
- Valves and Hydrants replaced on Derby and Dominion St
- Process Equipment Upgrades were completed
- Investigations into the watermain replacement on Clement were undertaken
- North Glengarry Water Master Plan has reached 60% completion
- North Glengarry Sewer Master Plan has reached 70% completion with the completion of the Alexandria portion (Maxville underway)

RARE

- Kept costs low and sold commodities for competitive pricing
- Dismantled the single stream sorting equipment and in the process of sending for scrap
- Used the newly available space to mitigate storage costs for Roads and Recreation over the winter of 2023/2024
- Successful Hazardous Waste, Electronic Waste and Yard Leaf days
- Implemented the Large Item Pick Up program successfully

Landfill

- Successfully tendered the sampling monitoring and reporting contract for the next five years
- Successfully tendered the garbage and recycling pick up contract for the next five years

2024 Goals and Budget Initiatives

Roads foundations program

Low-Class Bituminous Roads Build a Foundation Program

In total we have an average of 69km of LCB roads. The 2021 roads needs study painted a very positive picture of these roads by averaging the rating of each of the roads by the number of roads giving a overall rating of 5. However, if you examine it on a kilometer basis 20.37km is rated a 2 or lower.

22.27km rated a 5 or lower and only 29.51km was rated over a 6.

While it would be preferable to completely upgrade each kilometer of road to a High Class Bituminous surface so it gains a 100 year life cycle similar to what we are doing on Kenyon Concession 8 if we did this we would never reach a reasonable standard for our network within our lifetimes at current budget

levels. So instead, we recommend building up the quality of the existing surfaces with a material that can be built on at a later date.

We do this by applying a scratch coat and then applying an ultrathin lift (25mm) of asphalt to the worst of the LCB roads over the next 3 years in that way we can slow the bleeding for these subpar road

structures and bring our Urban and HCB roads to standard. The idea is that if we can increase the quality of our low class roads by adding more structure that will have the side benefit of being very pleasing to residents in the short term and we can slowly catch up on our maintenance obligations by

simultaneously reducing the endless work (filling pot holes), spending more time on long term maintenance (crack sealing and hot asphaltting sections of road).

For the LCB foundations program to work we need to ensure that we stick to a 6.5m asphalt width. That will mean roads like Concession 1 will have the asphalt width reduced to a local road standard.

Concession 1 is the road where this width problem is the most substantial.

High Quality Bituminous HCB

We approximate that the current HCB inventory of 56.24 km of road will last another three years without any major investments in rehabilitation. After this point the plan is to invest \$510,000.00 of today's

dollars per year in maintaining that inventory. When all the LCB roads have been bandaged and considered HCB (2039) the cost to maintain the HCB inventory of (126km) should be \$177,382.00/km.

With the life expectancy of a properly maintained road at 100 years the Township could reduce its Road maintenance cost from 800,000 a year to 223,501/year

$$\frac{126\text{km} \times \$173,382}{100 \text{ years}} = \$223,501/\text{year}$$

For 2024 to 2026 the \$100,000 for HCB roads would be spent on band aid repairs to maintain minimum maintenance standards. The high amount of resurfacing of very pothole prone roads will allow us to take better care of HCB roads with crack sealing, hot asphalt patching and repair.

Urban

It is recommended to maintain a budget of \$170,000 per year for use specifically in the Urban areas of

the Township, Glen Robertson, Alexandria, and Maxville. These funds will primarily be used to resurface roadways that have been affected by service cuts and water breaks in conjunction with the water

infrastructure replacement program. For 2023 the plan is to repave Dominion between Lochiel and Gernish and a section of Derby (from main to Dominion). This amount is also intended to be used for repaving of Township owned parking lots.

Budgeting Strategy

Normally Public works requests a list of roads with an estimate of their cost to pave. This restricts public works from moving capital from one road to another if one road ends up costing less to pave. To maximize the km of road worked on each year Public Works is asking Council to approve the overall strategy of road rebuilding and the priority list or order for roads to be worked on. In this way public works will be able to adapt and pave roads depending on the pricing that we receive, funding amounts we receive and enabling work that may be required.

Program Type	Urban Roads	LCB Foundations	HCB Roads	Total Budget
2024	\$ 170,000.00	\$ 1,030,000.00	\$ 100,000.00	\$ 1,300,000.00
2025	\$ 173,400.00	\$ 1,050,600.00	\$ 102,000.00	\$ 1,326,000.00
2026	\$ 176,868.00	\$ 1,071,612.00	\$ 104,040.00	\$ 1,352,520.00
2027	\$ 180,405.36	\$ 510,000.00	\$ 510,000.00	\$ 1,200,405.36
2028	\$ 184,013.47	\$ 520,200.00	\$ 520,200.00	\$ 1,224,413.47
2029	\$ 187,693.74	\$ 530,604.00	\$ 530,604.00	\$ 1,248,901.74
2030	\$ 191,447.61	\$ 541,216.08	\$ 541,216.08	\$ 1,273,879.77
2031	\$ 195,276.56	\$ 552,040.40	\$ 552,040.40	\$ 1,299,357.37
2032	\$ 199,182.09	\$ 563,081.21	\$ 563,081.21	\$ 1,325,344.51
2033	\$ 203,165.74	-	\$ 574,342.83	\$ 777,508.57

Total budget calibrated for a 2% increase year over year

The 2024 Operating and Capital budgets for the water and wastewater departments have been included in this section and both balance to zero, as being funded through the ratepayers of the system.

LCB Road Priority List

No.	STREET	FROM	TO	Km	BOUND RD.	TYPE	PLAT. WIDTH	SURF WIDTH	CORRECT	LCB Rehab	LCB Rehab Founde	Condition	Priority	Order
55	Con Rd 8	County Road 20	after S bend	1.75	NO	LCB	8	7	6.5	\$ 389,880.31	\$ 190,887.00	1	1	1
71	Skye Rd	County Road 30, easterly	Easterly 3.3km	2	YES	LCB	8	7	6.5	\$ 445,577.50	\$ 218,156.58	1	1	1
123	McCormick Rd	Power Dam Road	Ouellette	2.03	NO	LCB	7.5	6	6	\$ 396,620.39	\$ 204,395.93	1	1	1
31	Marcoux Rd	CTY RD43	Kenyon Dam Road	3.2	NO	LCB	8	7	6.5	\$ 712,924.00	\$ 349,050.52	1	1	1
30	Dormie Rd	Kenyon, Conc. 4,southerly	CTY RD43	3.77	NO	LCB	8	7	6.5	\$ 839,913.59	\$ 411,225.14	1	1	1
64	Con Rd 5	MacMillan Rd	1.44km westerly	1.44	NO	LCB	8	7	6.5	\$ 320,815.80	\$ 157,072.73	1	3	3
199	Aberdeen Rd	2.0 km N. of Lochinvar	W. Hawkesbury Boundary	0.21	NO	LCB	6.5	5.5	5.5	\$ 37,069.38	\$ 19,382.37	1	3	3
15	Loch Garry's Rd	Concession I East	0.1km W. of Loch Garry Road	1.81	NO	LCB	7	6	6	\$ 347,417.74	\$ 182,244.65	1.5	3	4.5
16	Loch Garry's Rd	Concession II, northerly	1.8km N. of Concession II	3	NO	LCB	7	6	6	\$ 575,830.50	\$ 302,062.95	1.5	3	4.5
125	Gore Rd	Hope-Quimet Road, easterly	1.1km East of Hope-Quimet Rd	0.97	NO	LCB	7.5	6.5	6.5	\$ 201,145.14	\$ 105,805.94	1	6	6
231	McCrimmon Dr	County Road 31	Dead End	0.19	NO	LCB	6	4.3	4.3	\$ 27,420.23	\$ 13,710.30	2	6	12
32	Kenyon Dam Rd	Concession Rd 2	Concession 1, Kenyon	1.45	NO	LCB	8	7	6.5	\$ 323,043.69	\$ 158,163.52	4	3	12
34	Con Rd 2 (Kenyon Dam)	Kenyon Dam Road, easterly	CTY RD45	0.56	NO	LCB	8	7	6.5	\$ 124,761.70	\$ 61,083.84	4	3	12
46	Con Rd 5	County Road 30, westerly	0.3 km W. of County Road 30	2.34	NO	LCB	8	7	6.5	\$ 521,325.68	\$ 255,243.19	4	3	12
2	McCormick Rd	Ouellette	Rolland Massie	3.04	NO	LCB	7.5	6	6	\$ 593,953.68	\$ 306,090.46	3	5	15
161	McMillan Rd	Bush Road	County Road 21	2.18	NO	LCB	8.8	6.8	6.5	\$ 487,211.91	\$ 237,790.67	5	3	15
193	Breadalbane Rd	East Hawkesbury Boundary	Westerly 1.7 km	2.96	NO	LCB	8	6	6	\$ 588,493.88	\$ 298,035.44	5	3	15
18	Con Rd 1	Kenyon Dam	Lakeshore	2.56	YES	LCB	9	8	6.5	\$ 649,303.04	\$ 279,240.42	4	4	16
11	McCormick Rd	Rolland Massie	Ouellette	3.93	NO	LCB	7.5	6	6	\$ 767,841.44	\$ 395,702.46	3	6	18
54	Con Rd 1	Loch Garry Road, E. to dead end	3.06 East	3.06	YES	LCB	9	8	6.5	\$ 776,120.04	\$ 333,779.56	3	6	18
27	Con Rd 4	County Road 30, easterly	Auld McMillan Rd	7.4	NO	LCB	8	7	6.5	\$ 1,648,636.75	\$ 807,179.33	6	3	18
28	Con Rd 5	Highway No. 34, westerly	MacMillan Rd	0.78	NO	LCB	8	7	6.5	\$ 173,775.23	\$ 85,081.06	6	3	18
1	Con Rd 1	CTY RD34	Loch Garry Road	2.23	YES	LCB	9	8	6.5	\$ 565,603.82	\$ 243,244.58	7	3	21
25	Conc Rd 4 (Bourdain)	County Road 20, easterly	0.1km W. of Valance Road	1.87	NO	LCB	8	7	6.5	\$ 416,614.96	\$ 203,976.40	7	3	21
160	Ouellette Rd	McCormick Road	Bush Road	2.17	NO	LCB	8	6	6	\$ 431,429.64	\$ 218,492.20	7	3	21
7	Con Rd 12	Angel Road	Hugh Munroe St	1.29	YES	LCB	8	7	6.5	\$ 287,397.49	\$ 140,710.99	9	3	27
37	Con Rd 1	LakeShore	2.82km west	2.82	YES	LCB	9	8	6.5	\$ 715,247.88	\$ 307,600.77	6	5	30
17	Masterson Rd	Loch Garry Road, E. to dead end	Third Street (Private Road)	1.45	NO	LCB	8	7	6.5	\$ 323,043.69	\$ 158,163.52	7	6	42
48	Con Rd 16	County Road 20, westerly	McLeod Road	1.63	NO	LCB	7	6	6	\$ 312,867.91	\$ 164,120.87	7	6	42
124	Hope - Ouimet Rd	County Road 21	Gore Road	3.63	NO	LCB	8	6	6	\$ 721,700.27	\$ 365,496.17	7	6	42
33	Delorme Cr	Kenyon Dam Road	Kenyon Dam Road	0.36	NO	LCB	6	5	5	\$ 57,995.37	\$ 30,206.30	8	6	48
50	Con Rd 17	CTY RD20, westerly	1.0 km W. of CTY RD20	0.92	NO	LCB	8	7	6.5	\$ 204,965.65	\$ 100,352.02	8	6	48
										69.00	\$ 14,985,948.25	\$ 7,303,747.88	4.16	
											\$ 217,187.66	\$ 105,851.42		

*And road surface wider than 6.5 to be reduced to 6.5

HCB Road Priority List

No.	STREET	FROM	TO	Km	BOUND RD.	TYPE	PLAT. WIDTH	SURF WIDTH	ENVR	PULVERIZE	HCB Resurface
58	Athol Rd	CTY RD20	North Stormont Limits	1.69 NO	HCB		7	6 Rural		\$ 43,179.50	\$ 243,088.76
219	Lochinvar Rd	0.1km E of Tannery Road	County Road 34	2.38 NO	HCB		6.5	5.5 Rural		\$ 56,465.50	\$ 313,809.84
40	Station St	CTY RD30	Dead End	0.14 NO	HCB		4	3 Rural		\$ 2,044.00	\$ 10,068.77
233	Old Military Rd	Lochinvar Road	2km South of County Road 24	8.75 NO	HCB		8.3	6.3 Rural		\$ 265,081.25	\$ 1,321,525.41
68	Murray St	County Road 30	Pendleton Street	0.26 NO	HCB		5.5	4.5 Rural		\$ 5,219.50	\$ 28,048.70
69	Pendleton St	Murray Street, southerly	County Road 30	0.14 NO	HCB		5.5	4.5 Rural		\$ 2,810.50	\$ 15,103.15
70	Alice St	County Road 24	Murray Street	0.12 NO	HCB		5	4.01 Rural		\$ 2,190.00	\$ 11,535.93
168	Glen Sandfield Rd	County Road 23	0.1 km easterly	0.13 NO	HCB		6.6	4.8 Rural		\$ 3,131.70	\$ 14,959.31
42	Father Ranald St	CTY RD30	Donald Street	0.17 NO	HCB		4	3 Rural		\$ 2,482.00	\$ 12,226.36
43	Donald St	Father Ranald, southerly	Concession 5	0.13 NO	HCB		4	3 Rural		\$ 1,898.00	\$ 9,349.57
65	Stewarts Glen Rd	County Road 20, easterly	1.5 km Bridge	1.46 NO	HCB		8	6 Rural		\$ 42,632.00	\$ 210,005.67
126	Hope - Quimet Rd	Gore Road, southerly	County Road 10	0.81 NO	HCB		7.5	6.5 Rural		\$ 22,173.75	\$ 126,219.16
9	Kennedy Ave	Hugh Munro Street	CPR R-O-W	0.38 NO	HCB		8	7 Rural		\$ 11,096.00	\$ 63,768.85
174	Brodie Rd	2.3 km W. of County Road 23.W	Lorne School Road	2.42 NO	HCB		8	6.3 Rural		\$ 70,664.00	\$ 365,496.17
210	Service Rd	Tannery Road, easterly	Entrance to Service Centre	0.32 NO	HCB		8	6.9 Rural		\$ 9,344.00	\$ 52,932.94
78	Con Rd B	CTY RD34	3.4 km West	3.39 NO	HCB		8	6 Rural		\$ 98,988.00	\$ 487,615.91
206	Tannery Rd	County Road 34	200m SE of Co Rd 34 (Herbs')	2.07 NO	HCB		8.4	6.4 Rural		\$ 63,466.20	\$ 317,597.62
10	St Josephs St	Kennedy Avenue, Southerly	County Road 20, old Orchard	0.12 NO	HCB		8	7 Rural		\$ 3,504.00	\$ 20,137.53
175	LolLorne School Rd	Brodie Road, West	County Road 21	0.94 NO	HCB		8	6.3 Rural		\$ 27,448.00	\$ 141,969.59
178	Elgg Rd	County Road 34	1.5 km easterly of County Rd.34	1.52 NO	HCB		8.3	6.3 Rural		\$ 46,048.40	\$ 229,567.84
83	MacDonnell Side Rd	3.9 km S. of Conc. 8	Concession 6	0.53 NO	HCB		5	4.5 Rural		\$ 9,672.50	\$ 57,176.20
157	McCormick Golf Course	0.2km E. of Sandfield	1.0km E. of Sandfield	3.23 NO	HCB		8	6.2 Rural		\$ 94,316.00	\$ 480,088.30
032A	Kenyon Dam Rd	CTY RD45	Concession Rd 2	0.54 NO	HCB		8	7 Rural		\$ 15,768.00	\$ 90,618.89
027B	Con Rd 4	Auld McMillan Rd	Hwy 34	2.73 NO	HCB		8	7 Rural		\$ 79,716.00	\$ 458,128.81
122	Power Dam Rd	County Road 34	McCormick Road	2.97 NO	HCB		7.5	6 Rural		\$ 81,303.75	\$ 427,203.32
39	Con Rd 6	CTY RD34	CTY RD20	9.11 NO	HCB		8	6 Rural		\$ 266,012.00	\$ 1,310,377.85
71	Skye Rd	County Road 30, easterly	Easterly 3.3km	7.18 YES	HCB		8	7 Rural		\$ 209,656.00	\$ 1,204,895.55
154	River Rd	1.1 km S. of County Road 10	3.2 km S. of County Road 10	2.35 NO	HCB		6	5.7 Rural		\$ 51,465.00	\$ 321,121.68
207	Nixon Bndry Road	County Road 34	0.3 km W. of County Road 34	0.26 YES	HCB		7.8	5.8 Rural		\$ 7,402.20	\$ 36,151.66
				56.24						\$ 1,595,177.75	\$ 8,380,789.29
										\$ 28,363.76	\$ 149,018.30

* For years 2023 to 2026 the HCB budget will be used to replace hard wearing sections of any road

\$ 177,382.06

Roads

- Municipal Parking Lot Resurfacing and Grading
- Engineering for 2025 road projects
- Lochiel Shop roof replacement
- Grading of Rolland Massie Railway crossing to mitigate ice buildup
- Culvert replacements on priority roads before paving
- Tendering of a multiyear sidewalk replacement program
- Storm water management plan

Water

- Equipment procurement and installation for water loss identification and mitigation
- Valve and hydrant replacements
- Final parts of the Water meter replacement program
- Alx WTP VFD Replacement - Defective card and age of unit
- Process equipment upgrades in the water treatment plant
- GR WTP building extension
- Watermain refurbishment program – Dominion St
- North Glengarry Water Master Plan – Last 40% to completion
- Install a new Filling Station in order to ensure proper cost recovery and avoid water loss
- Locator unit to more accurately locate services
- Continue sludge removal from the lagoons
- Complete a Environmental Approval for Maxville
- Main Street & CR10 redevelopment (design)
- Perform routine sewer flushing and CCTV maintenance
- Perform sewer relining to facilitate future development and maintain sewer assets
- Upgrade pumping stations to bring stations up to standard and make way for redevelopment

R.A.R.E.

- Investigate partnering with Call 2 Recycle (new Producer Responsibility Organization) for a battery depot.
- Investigate a permanent hazardous waste depot. The Municipal Hazardous or Special Waste Program (MHSW) program ended on Sept 30, 2021, under Ontario's new Hazardous and Special Products (HSP) Regulation.
- Implement the Large Item Pick Up on a larger scale

2024 Budget Challenges and Initiatives

Challenges

- Inflation and the cost of fuel have caused substantial cost overruns
- The information from Resource Productivity and Recovery Authority (RPRA) remains unclear on full producer responsibility. Full producer responsibility on hazardous waste has fallen very short of its goal
- Collecting information on the asset management program has been difficult due to inconsistent record-keeping prior to 2018
- Subbase conditions in many of our roads are not in good repair and inadequate equipment to maintain them remains a challenge.

2024 Budget Details

PUBLIC WORKS						
Roads Administration						
Account Code	Account Description	2021 - ACTUAL VALUES	2022 - ACTUAL VALUES	2023 - FINAL BUDGET	2023 ACTUALS TO DECEMBER 18	2024 PROPOSED BUDGET
REVENUES						
1-3-3000-3020	ROADS - AGGREGATE RESOURCES	(12,177)	(10,545)	(16,700)	(7,735)	(10,000)
1-3-3000-5015	ROADS - OCIF FUNDING	(204,790)	(488,992)	(562,341)	(468,617)	(646,692)
1-3-3000-5089	ROADS - CCBF formerly FEDERAL GAS TAX		-	(334,548)	(167,274)	(334,548)
1-3-3000-7121	ROADS - ENTRANCE FEES	(2,200)	(1,050)	(500)	(5,652)	(500)
1-3-3000-7503	ROADS - GRANTS	(1,581,440)	-	(152,264)	-	-
1-3-3000-7504	ROADS - STUDENT GRANTS	-	-	-	-	(34,720)
1-3-3000-7850	ROADS - SALE OF EQUIPMENT		(1,633)	-	(21,235)	-
1-3-3000-7911	ROADS - RECOVERABLE	(32,601)	(46,226)	(12,000)	-	(12,000)
1-3-3000-8001	ROADS - TRANSFER FROM RESERVES	(833,041)	(436,892)	(656,800)	-	(1,377,000)
	TOTAL REVENUES	(2,666,249)	(985,338)	(1,735,153)	(670,513)	(2,415,460)

Account Code	Account Description	2021 - ACTUAL VALUES	2022 - ACTUAL VALUES	2023 - FINAL BUDGET	2023 ACTUALS TO DECEMBER 18	2024 PROPOSED BUDGET
EXPENSES						
1-4-3101-1010	ROADS - WAGES - FULL TIME	363,719	395,844	1,007,340	482,935	1,023,565
1-4-3101-1015	ROADS - PART TIME WAGES	4,437	2,991	88,421	22,031	116,562
1-4-3101-1035	ROADS - OVERTIME	4,873	5,065	85,000	14,794	85,000
1-4-3101-1110	ROADS - BENEFITS	191,535	206,072	357,234	219,042	369,667
1-4-3101-1225	ROADS - INSURANCE	61,258	69,528	95,323	102,068	98,511
1-4-3101-1502	ROADS - LTD FINANCE CHARGES	8,299	8,304	81,944	48,792	101,695
1-4-3101-2020	ROADS - HEALTH & SAFETY	1,279	1,868	2,000	1,887	2,500
1-4-3101-2021	ROADS - WORK BOOTS & CLOTHING	7,640	9,347	9,600	11,594	9,600
1-4-3101-2025	ROADS - MILEAGE & TRAVEL	217	519	500	1,332	500
1-4-3101-2026	ROADS - MEETING ATTENDANCE	-	53	120	60	120
1-4-3101-2027	ROAD - INSURANCE CLAIMS	11,853	5,361	10,000	151	5,000
1-4-3101-2035	ROADS - CONFERENCES/WORKSHOPS/TRA	5,448	19,218	20,000	18,185	20,000
1-4-3101-2049	ROADS - CELL PHONES	12,274	12,211	11,000	9,351	11,000
1-4-3101-2050	ROADS - TELEPHONE	1,881	1,891	3,000	2,575	3,000
1-4-3101-2051	ROADS - COURIER	649	969	2,500	640	1,000
1-4-3101-2055	ROADS - ENBRIDGE	10,142	14,136	13,000	13,423	17,000
1-4-3101-2056	ROADS - HYDRO	17,576	16,045	20,000	13,638	20,000
1-4-3101-2057	ROADS - WATER/SEWER	1,212	1,232	1,300	1,047	1,300
1-4-3101-2065	ROADS - OIL FURNACE	7,573	9,637	8,000	8,694	11,000
1-4-3101-2110	ROADS - TOOLS	11,292	8,128	10,000	5,693	10,000
1-4-3101-2120	ROADS - OFFICE SUPPLIES	559	1,421	2,000	1,166	2,000
1-4-3101-2124	ROADS - JANITORIAL/HOUSEKEEPING SUPP	642	603	500	1,140	500
1-4-3101-2125	ROADS - MATERIAL/SUPPLIES	13,293	9,622	23,000	30,508	33,000
1-4-3101-2130	ROADS - COMPUTER FEES & EQUIPMENT	7,806	27,528	44,831	4,527	14,831
1-4-3101-2131	ROADS - COMPUTER HOSTING FEES	-	-	-	-	30,000
1-4-3101-2140	ROADS - PHOTOCOPIER	-	219	-	2,956	-
1-4-3101-2210	ROADS - LEGAL FEES	4,516	165	3,500	-	500
1-4-3101-2223	ROADS - CONSULTING FEES	3,090	30	5,000	-	-
1-4-3101-2300	ROADS - ADVERTISING	870	2,665	2,000	1,287	2,000
1-4-3101-2325	ROADS - PUBLICITY & PROMOTION	355	-	-	-	2,000
1-4-3101-2366	ROADS - BUILDING MAINTENANCE/SUPPLIE	10,907	15,295	10,000	14,747	10,000
1-4-3101-2368	ROADS - EQUIPMENT MAINTENANCE	164,370	211,551	170,000	199,873	170,000
1-4-3101-2370	ROADS - TRUCK LICENCING	18,956	23,607	18,000	19,314	19,500
1-4-3101-2400	ROADS - GAS/OIL/DIESEL	184,820	279,611	221,658	224,808	241,658
1-4-3101-2410	ROADS - ASSOC & MEMBERSHIP FEES	758	41	2,000	1,487	2,000
1-4-3101-4002	ROADS - CENTRE LINE PAINTING	-	-	-	-	15,000
1-4-3101-4010	ROADS - CONTRACT/CONTRACTED SERVICE	-	1,304	25,600	24,129	35,600
1-4-3101-4105	ROADS - WEED CONTROL	211	20,518	10,000	595	10,000
1-4-3101-5010	ROADS - GENERAL EXPENSES	1,146	285	-	323	-
1-4-3101-9000	ROADS - TRANSFER TO RESERVES	480,000	-	-	-	-
	TOTAL EXPENSES	1,615,456	1,382,884	2,364,371	1,504,792	2,495,609
					-	
CAPITAL						
1-5-3101-8000	CAPITAL- ROADS	1,315,255	1,308,035	2,225,708	1,204,562	2,125,000
	TOTAL CAPITAL	1,315,255	1,308,035	2,225,708	1,204,562	2,125,000
	Total Roads Administration	264,462	1,705,581	2,854,926	2,038,841	2,205,149

Bridges						
Account Code	Account Description	2021 - ACTUAL VALUES	2022 - ACTUAL VALUES	2023 - FINAL BUDGET	2023 ACTUALS TO DECEMBER 18	2024 PROPOSED BUDGET
EXPENSES						
1-4-3011-1010	BRIDGES - WAGES	5,295	3,323	-	-	-
1-4-3011-1035	BRIDGES - OVERTIME	431	-	-	-	-
1-4-3011-1110	BRIDGES - BENEFITS	1,174	715	-	543	-
1-4-3011-2125	BRIDGES - MATERIALS/SUPPLIES	1,642	2,392	20,000	131	-
1-4-3011-4010	BRIDGES - CONTRACTED SEVICES	916	-	6,000	-	6,000
	TOTAL EXPENSES	9,458	6,430	26,000	674	6,000
CAPITAL						
1-5-3011-8000	CAPITAL - BRIDGES	1,832,747	-	423,500	18,374	1,425,000
	TOTAL CAPITAL	1,832,747	-	423,500	18,374	1,425,000
	Total Bridges	1,842,205	6,430	449,500	19,048	1,431,000
Road Maintenance						
Account Code	Account Description	2021 - ACTUAL VALUES	2022 - ACTUAL VALUES	2023 - FINAL BUDGET	2023 ACTUALS TO DECEMBER 18	2024 PROPOSED BUDGET
EXPENSES						
1-4-3012-1010	RD MTCE - WAGES	326,624	290,606	-	194,252	-
1-4-3012-1015	RD MTCE - PART TIME WAGES	17,116	9,399	-	48,650	-
1-4-3012-1035	RD MTCE - OVERTIME	8,349	3,964	-	9,392	-
1-4-3012-1110	RD MTCE - BENEFITS	68,006	62,967	-	50,730	-
1-4-3012-2125	RD MTCE - MATERIALS/SUPPLIES	14,905	17,999	25,000	23,583	25,000
1-4-3012-2325	RD MTCE - BEAUTIFICATION	4,796	10,875	7,000	7,607	7,000
1-4-3012-4110	RD MTCE - BRUSHING & TRIMMING	2,397	4,785	5,000	3,407	5,000
1-4-3012-4300	RD MTCE - CATCH BASINS AND CURBS	-	21	500	-	500
1-4-3012-4350	RD MTCE - DEBRIS/ LITTER PICK UP	-	584	1,000	721	1,000
1-4-3012-4351	RD MTCE - TOP SOIL	1,099	812	1,000	586	1,000
	TOTAL EXPENSES	443,292	402,012	39,500	338,928	39,500
	Total Road Maintenance	443,292	402,012	39,500	338,928	39,500
Sidewalks						
Account Code	Account Description	2021 - ACTUAL VALUES	2022 - ACTUAL VALUES	2023 - FINAL BUDGET	2023 ACTUALS TO DECEMBER 18	2024 PROPOSED BUDGET
EXPENSES						
1-4-3035-1010	SIDEWK - WAGES	6,055	13,944	-	872	-
1-4-3035-1015	SIDEWK - PART TIME WAGES	61	885	-	141	-
1-4-3035-1035	SIDEWK - OVERTIME	40	119	-	-	-
1-4-3035-1110	SIDEWK - BENEFITS	1,296	3,097	-	210	-
1-4-3035-2125	SIDEWK - MATERIALS/SUPPLIES	908	324	7,500	27	7,500
1-4-3035-4010	SIDEWK - CONTRACTED SERVICES	254	1,236	1,000	-	1,000
	TOTAL EXPENSES	8,614	19,605	8,500	1,250	8,500
	Total Sidewalks	8,614	19,605	8,500	1,250	8,500

Loose Top Maintenance						
Account Code	Account Description	2021 - ACTUAL VALUES	2022 - ACTUAL VALUES	2023 - FINAL BUDGET	2023 ACTUALS TO DECEMBER 18	2024 PROPOSED BUDGET
EXPENSES						
1-4-3045-1010	LSTOP - WAGES	57,718	48,625	-	50,930	-
1-4-3045-1015	LSTOP - PART TIME WAGES	4,212	-	-	1,697	-
1-4-3045-1035	LSTOP - OVERTIME	7,112	4,307	-	4,030	-
1-4-3045-1110	LSTOP - BENEFITS	13,600	11,072	-	11,894	-
1-4-3045-2125	LSTOP - MATERIALS/SUPPLIES	368	1,664	4,000	133	4,000
1-4-3045-5190	LSTOP - PATCHING AND WASHOUTS	196	-	-	-	-
1-4-3045-5205	LSTOP - DUST LAYER	135,938	152,553	145,000	185,846	190,000
	TOTAL EXPENSES	219,144	218,221	149,000	254,530	194,000
	Total Loose Top Maintenance	219,144	218,221	149,000	254,530	194,000
Hard Top Maintenance						
Account Code	Account Description	2021 - ACTUAL VALUES	2022 - ACTUAL VALUES	2023 - FINAL BUDGET	2023 ACTUALS TO DECEMBER 18	2024 PROPOSED BUDGET
EXPENSES						
1-4-3046-1010	HRD TOP MTCE - WAGES	6,307	23,115	-	17,885	-
1-4-3046-1015	HRD TOP MTCE - PART TIME WAGES	1,714	-	-	2,970	-
1-4-3046-1035	HRD TOP MTCE - OVERTIME	350	121	-	2,395	-
1-4-3046-1110	HRD TOP MTCE - BENEFITS	1,823	4,988	-	4,522	-
1-4-3046-5190	HRD TOP MTCE - PATCHING AND WASHOUT	17,487	8,913	10,000	23,914	14,000
1-4-3046-5191	HRD TOP MTCE - BRUSHING & DITCHING	-	-	-	-	20,000
1-4-3046-5194	HRD TOP MTCE - SWEEPING AND CLEANING	17,103	16,094	30,000	7,700	10,000
	TOTAL EXPENSES	44,784	53,231	40,000	59,386	44,000
	Total Hard Top Maintenance	44,784	53,231	40,000	59,386	44,000
Plowing & Sanding						
Account Code	Account Description	2021 - ACTUAL VALUES	2022 - ACTUAL VALUES	2023 - FINAL BUDGET	2023 ACTUALS TO DECEMBER 18	2024 PROPOSED BUDGET
EXPENSES						
1-4-3055-1010	PLOWING/SALTING - WAGES	108,833	126,096	-	88,808	-
1-4-3055-1015	PLOWING/SALTING - PART TIME WAGES	16,396	5,979	-	6,568	-
1-4-3055-1035	PLOWING/SALTING - OVERTIME	63,988	79,158	-	67,433	-
1-4-3055-1110	PLOWING/SALTING - BENEFITS	28,670	33,775	-	27,368	-
1-4-3055-2125	PLOWING/SALTING - MATERIALS/SUPPLIES	2,863	(3,273)	500	-	500
1-4-3055-4010	PLOWING/SALTING - CONTRACTED SERVICE	1,119	10,655	2,000	326	2,000
1-4-3055-5125	PLOWING/SALTING - SALT	71,748	76,614	91,000	80,382	92,820
1-4-3055-5126	PLOWING/SALTING - STONE DUST	20,912	25,783	70,000	40,084	71,400
	TOTAL EXPENSES	314,529	354,787	163,500	310,969	166,720
	Total Plowing & Sanding	314,529	354,787	163,500	310,969	166,720

Snow Removal						
Account Code	Account Description	2021 - ACTUAL VALUES	2022 - ACTUAL VALUES	2023 - FINAL BUDGET	2023 ACTUALS TO DECEMBER 18	2024 PROPOSED BUDGET
EXPENSES						
1-4-3056-1010	SNOW REMOVAL - WAGES	15,494	21,986	-	23,560	-
1-4-3056-1015	SNOW REMOVAL - WAGES PART TIME	217	2,549	-	1,117	-
1-4-3056-1035	SNOW REMOVAL - OVERTIME	5,711	15,886	-	10,432	-
1-4-3056-1110	SNOW REMOVAL - BENEFITS	3,551	5,887	-	6,459	-
1-4-3056-2125	SNOW REMOVAL - MATERIALS/SUPPLIES	971	409	1,000	-	1,000
1-4-3056-4010	SNOW REMOVAL - CONTRACTED SERVICES	39,395	54,748	70,000	63,632	70,000
	TOTAL EXPENSES	65,339	101,465	71,000	105,200	71,000
	Total Snow Removal	65,339	101,465	71,000	105,200	71,000
Storm Sewers						
Account Code	Account Description	2021 - ACTUAL VALUES	2022 - ACTUAL VALUES	2023 - FINAL BUDGET	2023 ACTUALS TO DECEMBER 18	2024 PROPOSED BUDGET
EXPENSES						
1-4-3060-1010	S.S. - WAGES	411	1,219	-	2,320	-
1-4-3060-1015	S.S. - PART TIME WAGES	-	22	-	-	-
1-4-3060-1035	S.S. - OVERTIME	-	188	-	341	-
1-4-3060-1110	S.S. - BENEFITS	87	285	-	557	-
1-4-3060-2125	S.S. - MATERIALS/SUPPLIES	1,496	-	2,500	-	2,500
1-4-3060-4010	S.S. - CONTRACTED SERVICES	8,071	2,168	20,000	-	20,000
	TOTAL EXPENSES	10,065	3,882	22,500	3,218	22,500
	Total Storm Sewers	10,065	3,882	22,500	3,218	22,500
Safety Devices						
Account Code	Account Description	2021 - ACTUAL VALUES	2022 - ACTUAL VALUES	2023 - FINAL BUDGET	2023 ACTUALS TO DECEMBER 18	2024 PROPOSED BUDGET
EXPENSES						
1-4-3061-1010	S.D. - WAGES	1,564	4,343	-	4,485	-
1-4-3061-1015	S.D. - PART TIME WAGES	-	157	-	1,026	-
1-4-3061-1035	S.D. - OVERTIME	199	351	-	332	-
1-4-3061-1110	S.D. - BENEFITS	353	979	-	1,163	-
1-4-3061-2125	S.D. - MATERIALS/SUPPLIES	11,847	6,920	10,000	15,835	10,000
1-4-3061-3010	S.D. - EQUIPMENT RENTALS	33,598	37,294	40,000	28,902	40,000
	TOTAL EXPENSES	47,561	50,044	50,000	51,743	50,000
	Total Safety Devices	47,561	50,044	50,000	51,743	50,000
Street Lights						
Account Code	Account Description	2021 - ACTUAL VALUES	2022 - ACTUAL VALUES	2023 - FINAL BUDGET	2023 ACTUALS TO DECEMBER 18	2024 PROPOSED BUDGET
EXPENSES						
1-4-3062-2056	ST. LIGHTS - HYDRO	67,350	74,975	73,500	59,705	73,500
1-4-3062-2125	ST. LIGHTS - MATERIALS/SUPPLIES	20	-	1,000	-	-
1-4-3062-2368	ST. LIGHTS - EQUIPMENT MAINTENANCE	3,656	7,453	4,000	9,399	5,000
1-4-3062-5010	ST. LIGHTS - X-MAS DECORATION	1,747	2,356	1,500	407	2,300
	TOTAL EXPENSES	72,773	84,784	80,000	69,511	80,800
	Total Street Lights	72,773	84,784	80,000	69,511	80,800
	TOTAL PUBLIC WORKS	3,383,906	3,046,561	3,928,426	3,255,481	4,313,169

RECYCLING & WASTE						
R.A.R.E						
Account Code	Account Description	2021 - ACTUAL VALUES	2022 - ACTUAL VALUES	2023 - FINAL BUDGET	2023 ACTUALS TO DECEMBER 18	2024 PROPOSED BUDGET
REVENUES						
1-3-4030-3000	RARE - WAGE SUBSIDY	-	(1,200)	(2,000)	(1,902)	(2,000)
1-3-4030-7419	RARE - LCBO BOTTLE DEPOSIT	(22,998)	(26,550)	(22,000)	(20,750)	(22,000)
1-3-4030-7422	RARE - TUBS & LIDS 3 TO 7	(7,795)	(7,024)	(3,760)	-	(3,760)
1-3-4030-7423	RARE - OTHER REVENUE	(2,175)	(2,314)	(500)	(1,228)	(500)
1-3-4030-7424	RARE - ALUMINUM	(30,636)	(37,525)	(25,000)	(28,129)	(25,000)
1-3-4030-7425	RARE - METAL	(10,887)	(5,885)	(8,400)	(1,190)	(8,400)
1-3-4030-7428	RARE - PLASTIC HDPE#2	(20,592)	(12,309)	(10,000)	(13,320)	(10,000)
1-3-4030-7429	RARE - PET #1	(37,173)	(24,198)	(20,000)	(21,028)	(20,000)
1-3-4030-7430	RARE - CARDBOARD	(123,682)	(92,923)	(90,000)	(48,401)	(90,000)
1-3-4030-7431	RARE - MIXED PLASTICS 1 TO 7	-	-	(1,400)	-	(1,400)
1-3-4030-7432	RARE - NEWSPRINT #8	(14,219)	(14,153)	(15,000)	(8,795)	(15,000)
1-3-4030-7433	RARE - OFFICE MIX	-	-	(1,600)	-	(1,600)
1-3-4030-7503	RARE - GRANTS	(279,235)	(358,920)	(145,000)	(163,640)	(307,000)
1-3-4030-8001	RARE - TRANSFER FROM RESERVES	-	(12,000)	(30,000)	-	-
	TOTAL REVENUES	(549,392)	(595,001)	(374,660)	(308,383)	(506,660)

Account Code	Account Description	2021 - ACTUAL VALUES	2022 - ACTUAL VALUES	2023 - FINAL BUDGET	2023 ACTUALS TO DECEMBER 18	2024 PROPOSED BUDGET
EXPENSES						
1-4-4030-1010	RARE - WAGES	283,286	222,689	226,926	215,776	233,265
1-4-4030-1015	RARE- PART TIME WAGES	119,178	122,578	151,183	136,062	105,178
1-4-4030-1035	RARE - OVERTIME	14	21	-	192	-
1-4-4030-1110	RARE - BENEFITS	117,660	100,580	98,812	97,138	95,129
1-4-4030-1225	RARE - INSURANCE	12,638	14,344	17,878	9,435	9,255
1-4-4030-1505	RARE - LTD PAYMENTS	2,675	952	-	-	-
1-4-4030-2015	RARE - PROPERTY TAXES	12,316	12,459	12,750	12,705	12,750
1-4-4030-2020	RARE - HEALTH & SAFETY	675	914	1,500	415	1,500
1-4-4030-2021	RARE - WORK BOOTS & CLOTHING	677	648	2,000	845	2,000
1-4-4030-2024	RARE - GARBAGE & SNOW REMOVAL	14,740	12,375	16,000	6,905	16,000
1-4-4030-2025	RARE - MILEAGE & TRAVEL	-	-	300	-	300
1-4-4030-2026	RARE - MEETING ATTENDANCE	-	69	250	-	250
1-4-4030-2035	RARE - CONFERENCES/WORKSHOPS/TRAINING	1,862	1,847	2,000	600	2,000
1-4-4030-2049	RARE - CELL PHONE	1,539	1,086	1,800	1,131	1,800
1-4-4030-2050	RARE - TELEPHONE	553	553	850	553	850
1-4-4030-2055	RARE - ENBRIDGE	3,919	5,788	5,000	4,305	5,000
1-4-4030-2056	RARE - HYDRO	17,786	20,091	18,000	14,240	18,000
1-4-4030-2057	RARE - WATER/SEWER	1,236	1,234	1,200	1,048	1,200
1-4-4030-2100	RARE - POSTAGE	-	2	100	411	100
1-4-4030-2110	RARE - TOOLS	336	455	1,000	560	1,000
1-4-4030-2120	RARE - OFFICE SUPPLIES	86	336	500	126	500
1-4-4030-2124	RARE - HOUSEKEEPING & JANITORIAL SUPPLIE	402	504	600	781	600
1-4-4030-2125	RARE - WIRE MATERIAL	4,426	6,511	7,500	3,007	7,500
1-4-4030-2130	RARE - COMPUTER EXPENSE	1,036	1,155	780	1,069	780
1-4-4030-2140	RARE - PHOTOCOPIER EXPENSE	1,131	751	1,200	588	1,200
1-4-4030-2155	RARE - REPAIRS - MAGNETIC SEPARATOR	-	66	1,000	-	1,000
1-4-4030-2156	RARE - REPAIRS - CONVEYOR	131	1,136	3,000	1,042	3,000
1-4-4030-2157	RARE - REPAIRS - BOBCAT	1,768	2,397	1,500	1,747	1,500
1-4-4030-2159	RARE - REPAIRS - VANS	660	-	500	113	500
1-4-4030-2160	RARE - REPAIRS - BALER	157	819	2,000	59	2,000
1-4-4030-2165	RARE - BALLISTIC/OCC HT STORAGE	-	-	500	-	500
1-4-4030-2210	RARE - LEGAL FEES	-	-	1,000	-	1,000
1-4-4030-2223	RARE - CONSULTING FEES	-	-	2,000	-	2,000
1-4-4030-2300	RARE - ADVERTISING	-	1,559	1,200	670	1,200
1-4-4030-2325	RARE - PUBLICITY & PROMOTION	1,800	6,088	3,000	1,845	3,000
1-4-4030-2366	RARE - BUILDING/ MAINTENANCE/SUPPLIES	6,995	5,074	6,000	4,674	6,000
1-4-4030-2367	RARE - SHOP EQUIPMENT INVENTORY	998	209	4,500	119	4,500
1-4-4030-2370	RARE - TRUCK LICENCING	240	-	150	-	150
1-4-4030-2399	RARE - VEHICLE MAINTENANCE	408	1,324	1,000	203	1,000
1-4-4030-2400	RARE - GAS/OIL/DIESEL	2,434	5,016	4,500	3,820	4,500
1-4-4030-2410	RARE - ASSOC. & MEMBERSHIP FEES	530	560	1,000	582	1,000
1-4-4030-2511	RARE - TRANSPORTATION	420	-	1,000	-	1,000
1-4-4030-2520	RARE - WEIGHING CHARGES	258	718	500	148	500
1-4-4030-3010	RARE - EQUIPMENT RENTAL/LEASING	29,112	32,968	32,000	31,911	32,000
1-4-4030-3021	RARE - EQUIPMENT PURCHASES - OFFICE	160	-	500	-	500
1-4-4030-5010	RARE - GENERAL EXPENSES	558	449	750	447	750
1-4-4030-7430	RARE - PURCHASE - CARDBOARD	11,048	6,787	8,000	3,190	8,000
	TOTAL EXPENSES	655,848	593,112	643,729	558,462	591,757
					-	
CAPITAL						
1-5-4030-8000	CAPITAL - RARE PLANT	-	14,271	30,000	13,081	-
	TOTAL CAPITAL	-	14,271	30,000	13,081	-
	Total R.A.R.E.	106,456	12,382	299,069	263,160	85,097

Landfill						
Account Code	Account Description	2021 - ACTUAL VALUES	2022 - ACTUAL VALUES	2023 - FINAL BUDGET	2023 ACTUALS TO DECEMBER 18	2024 PROPOSED BUDGET
REVENUES						
1-3-4020-7400	LF - LANDFILL SITE REVENUES	(820)	(725)	(5,000)	(500)	(5,000)
1-3-4020-7401	LF - GARBAGE & RECYCLING CHARGES ON TAX	(791,340)	(794,640)	(795,000)	(814,275)	(815,000)
1-3-4020-7402	LF - GARBAGE BAG TAGS & BLUE BOXES	(4,011)	(5,622)	(1,000)	(6,741)	(5,000)
1-3-4020-7403	LF - LAFLECHE - COMMERCIAL PORTION	(3,567)	(4,059)	(8,000)	-	(8,000)
1-3-4020-7404	LF - MHSW - MUN HAZ SPECIAL WASTE	(36,546)	(13,603)	(15,000)	(11,653)	(15,000)
1-3-4020-7405	LF - FUEL SURCHARGE REVENUE	-	-	(500)	-	(500)
1-3-4020-7503	LF - GRANTS	-	-	(2,000)	-	(2,000)
1-3-4020-8001	LF - TRANSFER FROM RESERVES	-	-	(100,000)	-	(90,000)
	TOTAL REVENUES	(836,284)	(818,649)	(926,500)	(833,169)	(940,500)
					-	
EXPENSES						
1-4-4020-1010	LF - WAGES	4,509	436	-	-	-
1-4-4020-1015	LF - PART-TIME WAGES	21,238	20,492	16,204	22,406	17,484
1-4-4020-1035	LF - OVERTIME	1,541	123	-	-	-
1-4-4020-1110	LF - BENEFITS	3,695	2,540	2,190	2,807	2,362
1-4-4020-1225	LF - INSURANCE	-	-	-	-	11,606
1-4-4020-1516	LF - LTD - LAND	1,198	427	-	-	-
1-4-4020-2013	LF - COVER MATERIAL	9,608	31,502	25,000	4,381	5,000
1-4-4020-2015	LF - PROPERTY TAXES	15,404	15,914	16,000	15,277	16,000
1-4-4020-2021	LF - CLOTHING ALLOWANCE	339	91	300	118	300
1-4-4020-2024	LF - OPERATING MTCE. EXPENSE	16,283	21,721	20,000	26,743	20,000
1-4-4020-2049	LF - CELL PHONE	473	459	600	309	600
1-4-4020-2056	LF - HYDRO	1,478	2,096	2,500	1,587	2,500
1-4-4020-2161	LF - COMPACTOR EXPENSE	-	3,080	5,000	505	5,000
1-4-4020-2187	LF - WASTE ACCEPTANCE FEES - LAFLECHE	186,197	172,590	166,451	181,933	170,451
1-4-4020-2210	LF - LEGAL COSTS	-	-	5,000	-	-
1-4-4020-2223	LF - CONSULTING FEES	35,356	54,225	35,000	41,465	65,000
1-4-4020-2300	LF - ADVERTISING/EDUCATION	167	946	1,000	4,969	1,000
1-4-4020-2368	LF - EQUIPMENT MAINTENANCE	-	-	1,500	-	1,500
1-4-4020-2400	LF - GAS/OIL/DIESEL	199	660	700	510	700
1-4-4020-2410	LF - ASSOCIATION FEES	260	745	800	-	800
1-4-4020-2540	LF - SAMPLING AND MONITORING	14,337	78,081	75,675	5,900	25,675
1-4-4020-4023	LF - HOUSEHOLD HAZARDOUS WASTE DAY	59,257	43,405	60,000	69,626	60,000
1-4-4020-4028	LF - LEACHATE HAULING	24,151	26,114	30,000	-	-
1-4-4020-4029	LF - NG COMMUNITY CLEAN-UP DAY	5,008	5,506	3,500	4,391	10,000
1-4-4020-4955	LF - CLOSURE COSTS - ACTUAL	202,018	11,601	-	-	-
1-4-4020-9000	LF - TRANSFER TO RESERVES	-	50,000	50,000	-	50,000
	TOTAL EXPENSES	602,716	542,754	517,420	382,927	465,978
					-	
CAPITAL						
1-5-4020-8000	CAPITAL - LANDFILL SITES	-	9,245	100,000	-	90,000
	TOTAL CAPITAL	-	9,245	100,000	-	90,000
	Total Landfill	(233,568)	(266,650)	(309,080)	(450,242)	(384,522)

Waste Collection						
Account Code	Account Description	2021 - ACTUAL VALUES	2022 - ACTUAL VALUES	2023 - FINAL BUDGET	2023 ACTUALS TO DECEMBER 18	2024 PROPOSED BUDGET
REVENUES						
1-3-4010-8001	WASTE - TRANSFER FROM RESERVES	-	(12,000)	-	-	-
	TOTAL REVENUES	-	(12,000)	-	-	-
EXPENSES						
1-4-4010-2223	WASTE - CONSULTING FEES	11,194	-	-	-	-
1-4-4010-4010	WASTE - CONTRACT/CONTRACTED SERVICES	261,229	277,689	260,000	241,040	317,436
1-4-4010-4011	WASTE - RECYLING CONTRACTED SERVICES	169,642	180,365	173,500	153,950	200,215
	TOTAL REVENUES	442,065	458,054	433,500	394,990	517,651
	Total Waste Collection	442,065	446,054	433,500	394,990	517,651
Large Item Pickup						
Account Code	Account Description	2021 - ACTUAL VALUES	2022 - ACTUAL VALUES	2023 - FINAL BUDGET	2023 ACTUALS TO DECEMBER 18	2024 PROPOSED BUDGET
REVENUES						
1-3-4031-7753	LARGE ITEM PICKUP REVENUES	-	(1,566)	(2,239)	(1,722)	(2,239)
	TOTAL REVENUES	-	(1,566)	(2,239)	(1,722)	(2,239)
EXPENSES						
1-4-4031-1010	LARGE ITEM PICKUP - WAGES		1,893	-	-	-
1-4-4031-1015	LARGE ITEM PICKUP - PART TIME WAGES		77	1,573	-	2,000
1-4-4031-2020	LARGE ITEM PICKUP - HEALTH & SAFETY		328	150	-	150
1-4-4031-2024	LARGE ITEM PICKUP - GARBAGE DISPOSAL		1,191	1,673	595	1,673
1-4-4031-2125	LARGE ITEM PICKUP - MATERIALS/SUPPLIES		632	480	240	480
1-4-4031-2400	LARGE ITEM PICKUP - GAS/DEISEL/OIL		-	442	309	442
	TOTAL REVENUES	-	1,823	4,318	1,144	4,745
	Total Large Item Pickup	-	3,716	2,079	(578)	2,506
	TOTAL RECYLING & WASTE	314,953	195,502	425,568	207,330	220,732

DRAINS						
Drain Maintenance						
Account Code	Account Description	2021 - ACTUAL VALUES	2022 - ACTUAL VALUES	2023 - FINAL BUDGET	2023 ACTUALS TO DECEMBER 18	2024 PROPOSED BUDGET
REVENUES						
1-3-8020-4010	DRAINAGE - MUNICIPAL DRAIN MTCE. CHARGES	606	795	(233,608)	(57,849)	(233,608)
1-3-8020-4012	DRAINAGE - TILE DRAINAGE INSPECTION FEES	-	-	(4,391)	(75)	(4,391)
1-3-8020-5095	DRAINAGE SUPT/MAINTENANCE GRANT	-	(59,999)	(32,381)	(44,049)	(40,381)
	TOTAL REVENUES	606	(59,204)	(270,380)	(101,973)	(278,380)
					-	
EXPENSES						
1-4-8020-1010	MUN. DRAIN - WAGES	18,879	22,134	41,653	22,211	42,489
1-4-8020-1035	MUN. DRAIN - OVERTIME	428	494	-	290	-
1-4-8020-1110	MUN. DRAIN - BENEFITS	6,839	7,635	13,753	7,400	14,215
1-4-8020-2021	DRAIN - WORK BOOTS & CLOTHING	229	-	500	248	500
1-4-8020-2024	DRAIN SUPT - OPERATING EXPENSES	279	90	800	-	800
1-4-8020-2025	DRAIN SUPT - MILEAGE & TRAVEL	-	-	200	-	200
1-4-8020-2026	DRAIN - MEETING ATTENDANCE	-	-	120	-	120
1-4-8020-2035	DRAIN - CONFERENCE & WORKSHOP	694	1,339	3,000	570	3,000
1-4-8020-2049	DRAIN SUPT - CELL PHONE	243	270	500	218	500
1-4-8020-2399	DRAIN - VEHICLE MAINTENANCE	-	-	1,500	-	1,500
1-4-8020-4010	DRAIN - CONTRACT SERVICES	10,124	1,345	-	3,193	-
1-4-8020-6150	MUNICIPAL DRAIN MAINTENANCE	52,428	40,802	200,000	65,256	200,000
1-4-8020-6151	MUNICIPAL DRAIN - BEAVER MANAGEMENT	9,582	5,827	10,000	9,306	10,000
	TOTAL EXPENSES	99,725	79,936	272,026	108,692	273,324
	Total Drain Maintenance	100,331	20,732	1,646	6,719	(5,056)
Drainage Loans						
Account Code	Account Description	2021 - ACTUAL VALUES	2022 - ACTUAL VALUES	2023 - FINAL BUDGET	2023 ACTUALS TO DECEMBER 18	2024 PROPOSED BUDGET
REVENUES						
1-3-8040-4013	DRAINAGE - TILE DRAINAGE LOAN - TAXES	(19,787)	(11,189)	(91,250)	(40,597)	(45,000)
	TOTAL REVENUES	(19,787)	(11,189)	(91,250)	(40,597)	(45,000)
					-	
EXPENSES						
1-4-8040-6300	TILE DRAINAGE - DEBENTURE PRINCIPAL	826	-	91,250	30,695	45,000
1-4-8040-6301	TILE DRAINAGE - DEBENTURE INTEREST	13,961	11,189	-	11,560	-
	TOTAL EXPENSES	14,787	11,189	91,250	42,255	45,000
	Total Drainage Loans	(5,000)	-	-	1,658	-
	TOTAL DRAINS	95,331	20,732	1,646	8,377	(5,056)

10 YR CAPITAL BUDGET - 2024

Department: Bridges

Structure	Project Description	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
1	Bishop Street Bridge	72,000	110,000								
2	Concession 8 Bridge							36,000			
3	Athol Road Bridge	5,000			24,000						
4	Concession 21 Bridge	2,500	-	20,000	114,850						
5	Scotch River Bridge			24,000							
6	Laggen Road Culvert			24,000							
7	Laggen Road Arch Culvert			24,000							
8	Laggan Road Bridge			-				5,000	24,000		
9	Laggan Road Bridge			-				20,000	5,000		
10	Kenyon Concession Road 4 Culvert			-							
11	Concession 8 Bridge			-	107,000						
12	Concession 8 Culvert		-	20,000	126,500						
13	Skye Road Culvert			24,000							
13-B	Skye Road Culvert			60,000							
13-C	Skye Road Culvert		-	60,000							
14	Auld McMillan Road Bridge			-	107,400						
15	Kenyon Concession 4 Bridge		-	-	30,500	164,000					
16	Concession Road 4 Bridge			227,500							
17	Fraser Road Bridge										
18	Lochnivar Road Culvert										
19	Lochinvar Road Bridge						20,000	53,000			
20	Lochinvar Road Bridge				88,000						
21	Lochinvar Road Bridge				83,000						
22	Lochinvar Road Bridge				83,000						
23	Seventeenth Bridge		15,000		-						
24	Creek Road Culvert				60,000						
25	Macleod Road Culvert				24,000						
26	Creek Road Bridge		-								
27	Macks Corners Road Bridge	27,500			213,000						
28	Ranger Bridge				24,000						
29	Binette Road Culvert			52,000							
30	Blind Road Bridge							27,500	44,000		
32	Blind Road Bridge	64,000									
33	Blind Road Bridge										
34	Blind Road Bridge			20,000	24,000						

10 YR CAPITAL BUDGET - 2024

Department: Bridges

Structure	Project Description	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
36	Wylie Road Bridge			5,000	-						
38	Green Road Culvert			5,000	65,000						
39	Hope Ouimet Road Bridge			5,000	52,000						
40	Hope Ouimet Road Bridge			5,000	52,000						
41	Mcintee Road Bridge	2,500		5,000	65,000						
42	Power Dam Road Bridge			5,000	36,000						
43	McCormick Road Culvert			5,000	36,000						
44	McPhee Road Bridge			-			5,000	61,000			
45	Bourcier Bridge			5,000		36,000					
46	Concession 16 Road Culvert			-		-					
47	Kenyon Concession 19 bridge	20,000		-	107,250	-					
49	Irvine Road Bridge			5,000		65,000					
50	Glen Sandfield Road Culvert			5,000		65,000					
51	Glen Sandfield Road Culvert			5,000		53,000					
52	Aberdeen Road Culvert			-		-	312,000				
53	Old Military Road Culvert			5,000		36,000					
54	Blind Road Bridge			5,000		102,000					
56	Power Dam Road Culvert			-				20,000	20,000		
57	Centre Street Bridge	27,500		-	123,000						
58	Sanfield Avenue Pedestrian Bridge										
59	Dominion Street South Bridge	200,000	1,200,000								
62	Lochiel Street West culvert			5,000		65,000					
63	Kenyon Concession Road 6 Bridge			5,000		47,000					
64	Old Military Road Culvert			5,000		60,000					
65	Kenyon Concession Road 7 Culvert	2,500		5,000		65,000					
	Bridge Engineering Studies		100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000	100,000
	Placeholder for future years									339,011	339,011
	Total Before Inflation	423,500	1,425,000	740,500	1,745,500	858,000	437,000	322,500	193,000	439,011	439,011
	Inflation	1.00	1.00	1.03	1.06	1.09	1.13	1.16	1.19	1.23	1.27
	Total with Inflation	423,500	1,425,000	762,715	1,851,801	937,560	491,847	373,866	230,452	539,928	556,126

10 YR CAPITAL BUDGET - 2024

Department: Bridges

Funding Sources	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
Reserves		221,000								
Carryforward		331,000								
Grants	-	334,548	320,000	320,000	320,000	320,000	257,938	111,047	320,000	320,000
Tax Base	423,500	538,452	442,715	915,312	617,560	171,847	115,928	119,405	219,928	236,126
Long Term Debt				616,489						
Total Funding	423,500	1,425,000	762,715	1,851,801	937,560	491,847	373,866	230,452	539,928	556,126

10 YR CAPITAL BUDGET - 2024

Department: Landfill

Project Description	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
MOE requirements	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000
Purchase lands for Glen Robertson Landfill	75,000									
Well compliance upgrades		65,000								
Total Before Inflation	100,000	90,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000
Inflation	1.00	1.00	1.03	1.06	1.09	1.13	1.16	1.19	1.23	1.27
Total with Inflation	100,000	90,000	25,750	26,523	27,318	28,138	28,982	29,851	30,747	31,669

Funding Sources	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
Reserves - Waste Disposal site	100,000	90,000	25,750	26,523	27,318	28,138	28,982	29,851	30,747	31,669
Grants										
Tax Base										-
Long Term Debt										
Total Funding	100,000	90,000	25,750	26,523	27,318	28,138	28,982	29,851	30,747	31,669

10 YR CAPITAL BUDGET - 2024

Department: Roads (Hardtop and Other Roads now combined)

Project Description	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
Bishop Street		-	-	3,000	-	-	-	6,500	-	-
Concession 12		-	-	-	-	-	-	13,200	-	-
Concession 2		-	-	-	-	16,500	-	-	-	-
Concession 8		-	-	-	-	56,100	-	-	-	-
Dornie Road		-	-	-	-	-	-	-	-	-
Dornie Road		-	-	-	-	-	-	-	-	-
Kenyon Dam Road		-	-	-	-	-	-	-	-	-
Kenyon, Concession 4		-	-	-	-	-	-	-	-	-
Sandfield Avenue		-	-	3,000	-	-	-	6,500	-	-
West Boundary Road		-	-	1,200	-	-	-	2,600	-	-
West Boundary Road		-	-	6,600	-	-	-	14,300	-	-
Tobin Street		-	-	1,800	-	-	-	3,900	-	-
Anik Street		-	-	1,800	-	-	-	3,900	-	-
Hugh Munro Street		-	-	1,800	-	-	-	3,900	-	-
Kennedy Avenue		-	-	-	-	-	-	5,200	-	-
Nixon Boundary Road		-	-	-	-	-	-	1,300	-	-
Roads Needs Study	1,416,868	-	-	-	-	-	260,700	-	-	-
Municipal parking Lots		30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000
Geotechnical		10,000	10,000	10,000						
Stormwater management plan part 1	145,000	80,000								
Stormwater management plan part 2		-	186,000							
Grading of railway crossings	83,840									
Spring gravel resurfacing	340,000	420,000	420,000	420,000	420,000	420,000	420,000	420,000	420,000	420,000
Culvert relining program	50,000	50,000								
Crossing on Industrial	20,000	5,000								
Crossing in front of GDH	20,000	5,000								
Sidewalk Maintenance Program	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000	150,000
Roads in Need Study - projects to be presented		1,300,000	-	-	-	-	-	-	-	-
Front Street, West			-	-	-	-	-	900	-	-
Kenyon Dam Road			-	-	-	-	-	3,000	-	-

10 YR CAPITAL BUDGET - 2024

Department: Roads (Hardtop and Other Roads now combined)

Project Description	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
McCormick Road (Golf Course)			-	-	-	1,200	-	-	-	
McCormick Road (Golf Course)			-	-	-	4,800	-	-	-	
Ouellette Road			-	-	-	13,200	-	-	-	
Athol Road (Kenyon Conc. 20)		-	403,200	-	-	-	-	-	-	
Front Street		-	11,100	-	-	-	-	600	-	
Loch Garry Road		-	136,500	-	-	-	-	23,100	-	
Loch Garry Road		-	312,000	-	-	-	-	52,800	-	
Stewart's Glen Concession 21		-	378,000	-	-	-	-	-	-	
Boundary Road, E.		-	-	255,500	-	-	-	-	-	
Boundary Road, E.		-	-	73,000	-	-	-	-	-	
Front Street		-	-	36,500	-	-	-	-	-	
Industrial Blvd.		-	-	176,400	-	-	-	-	-	
Kincardine Street, W.		-	-	226,000	-	-	-	2,400	-	
McCormick Road		-	-	97,500	-	-	-	-	-	
McCormick Road (Golf Course)		-	-	154,500	-	-	-	9,000	-	
St. Paul Street		-	-	226,000	-	-	-	2,400	-	
Center Street		-	-	-	169,500	-	-	-	1,800	
Skye Road		-	-	-	429,000	-	-	-	-	
Skye Road		-	-	-	487,500	-	-	-	-	
Skye Road		-	-	-	234,000	-	-	-	-	
Boundary Road, E.		-	-	-	-	39,200	-	-	-	
Breadalbane Road, E.		-	-	-	-	428,400	-	-	-	
Breadalbane Road, E.		-	-	-	-	123,600	-	-	-	
Concession 5		-	-	-	-	409,500	-	-	-	
Dominion Street		-	-	-	-	11,100	-	-	-	
Kincardine Street		-	-	-	-	56,500	-	-	-	
Kincardine Street, E.		-	-	-	-	56,500	-	-	-	
Power Dam Road		-	-	-	-	30,900	-	-	-	
Viau Street		-	-	-	-	36,500	-	-	-	
Concession 4, Kenyon		-	-	-	-	-	487,500	-	-	
Concession 4, Kenyon		-	-	-	-	-	247,200	-	-	

10 YR CAPITAL BUDGET - 2024

Department: Roads (Hardtop and Other Roads now combined)

Project Description	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
Concession 5		-	-	-	-	-	175,500	-	-	
Concession II		-	-	-	-	-	-	195,000	-	
Concession 5		-	-	-	-	-	-	75,600	-	
Dominion Street		-	-	-	-	-	-	56,500	-	
Dominion Street		-	-	-	-	-	-	56,500	-	
Dominion Street		-	-	-	-	-	-	282,500	-	
Loch Garry Road		-	-	-	-	-	-	351,000	-	
Loch Garry Road		-	-	-	-	-	-	214,500	-	
Lochinvar Road (paved)		-	-	-	-	-	-	-	579,600	
MacMillan Road		-	-	-	-	-	-	-	430,950	
Tannery Road		-	-	-	-	-	-	-	25,200	
Tannery Road		-	-	-	-	-	-	-	453,600	
Placeholder for future work										1,500,000
Lochiel Garage Roof		75,000								
Total Before Inflation	2,223,685	2,122,976	2,034,775	1,872,574	1,917,973	1,881,972	1,768,871	1,985,070	2,089,119	2,097,968
Inflation	1.00	1.00	1.03	1.06	1.09	1.13	1.16	1.19	1.23	1.27
Total with Inflation	2,223,685	2,122,976	2,095,818	1,986,614	2,095,821	2,118,176	2,050,606	2,370,277	2,569,353	2,657,643
Funding Sources	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
Reserves	50,000	-								
Carryforward	487,000	775,000								
Grants	1,049,153	646,692								
Tax Base	639,555	703,308	2,097,904	1,986,614	2,095,821	2,118,176	2,050,606	2,370,277	2,569,353	2,657,643
Long Term Debt										
Total Funding	2,225,708	2,125,000	2,097,904	1,986,614	2,095,821	2,118,176	2,050,606	2,370,277	2,569,353	2,657,643

WATER WORKS						
Water						
Account Code	Account Description	2021 - ACTUAL VALUES	2022 - ACTUAL VALUES	2023 - FINAL BUDGET	2023 ACTUALS TO DECEMBER 18	2024 PROPOSED BUDGET
REVENUES						
1-3-9300-4900	WATER - DOMESTIC - ALEXANDRIA	(1,266,705)	(1,270,543)	(1,141,845)	(1,197,485)	(1,164,682)
1-3-9300-4902	WATER-COMMERCIAL-ALEXANDRIA	(398,394)	(401,278)	(631,351)	(397,772)	(643,978)
1-3-9300-4903	WATER-GLEN ROBERTSON	(41,832)	(44,320)	(42,216)	(43,787)	(43,060)
1-3-9300-4905	WATER - PENALTY & INTEREST	(17,915)	(18,825)	(20,000)	(20,175)	(20,000)
1-3-9300-4906	WATER-OTHER INCOME	(18,126)	(36,747)	(10,000)	(33,689)	(10,000)
1-3-9300-4907	WATER - NSF CHEQUE CHARGE	(380)	(300)	-	(220)	-
1-3-9300-4908	WATER - DOMESTIC - MAXVILLE	(194,285)	(251,611)	(240,000)	(238,476)	(244,800)
1-3-9300-4909	WATER - COMMERCIAL- MAXVILLE	(64,990)	(72,535)	(75,000)	(76,676)	(76,500)
1-3-9300-4961	USER FEES - WETLANDS CAPITAL RECOVERY	(11,227)	(10,750)	(15,000)	(10,348)	(15,000)
1-3-9300-4971	WATER -HYDRANT RENTAL	-	-	(20,000)	-	(20,000)
1-3-9300-8001	TRANSFER FROM WATER RESERVES	-	(348,792)	-	-	-
	TOTAL REVENUES	(2,013,854)	(2,455,701)	(2,195,412)	(2,018,628)	(2,238,020)
EXPENSES						
1-4-9200-1225	NGWD-INSURANCE	25,288	25,847	-	17,626	-
1-4-9200-1500	NGWD - LTD MAXVILLE WATER PROJECT	204,110	193,913	-	220,062	-
1-4-9200-1505	NGWD-LTD PAYMENTS	5,914	567	-	-	-
1-4-9200-2015	NGWD-MUNICIPAL TAXES	792	2,294	-	2,335	-
1-4-9200-2020	NGWD-HEALTH & SAFETY	71	760	-	1,173	-
1-4-9200-2021	NGWD-WORK BOOTS & CLOTHING ALLOWANCE	490	1,968	-	1,973	-
1-4-9200-2022	NGWD - PRESCRIPTION SAFETY GLASSES	300	-	-	-	-
1-4-9200-2023	NGWD-BILLING OPERATING COSTS	1,794	2,786	-	1,474	-
1-4-9200-2025	NGWD-MILEAGE & TRAVEL	694	-	-	-	-
1-4-9200-2027	NGW - INSURANCE CLAIMS	2,500	-	-	-	-
1-4-9200-2035	NGWD-CONFERENCE & WORKSHOPS	3,031	5,869	-	6,160	-
1-4-9200-2037	NGWD-CERTIFICATE RENEWAL	30	1,110	-	140	-
1-4-9200-2049	NGWD-CELL PHONES	1,075	2,221	-	2,457	-
1-4-9200-2050	NGWD-TELEPHONE	4,629	5,722	-	4,713	-
1-4-9200-2051	NGWD-COURIER	941	472	-	1,267	-
1-4-9200-2056	NGWD-HYDRO	7,376	8,711	-	5,363	-
1-4-9200-2110	NGWD-TOOLS	1,202	1,549	-	1,113	-
1-4-9200-2114	NGWD-CHEMICALS	-	24,912	-	11,793	-
1-4-9200-2116	NGWD-CHLORINE	303	3,420	-	1,515	-
1-4-9200-2120	NGWD-OFFICE SUPPLIES	944	1,091	-	1,431	-
1-4-9200-2125	NGWD-MATERIALS & SUPPLIES	2,930	4,631	-	2,271	-
1-4-9200-2130	NGWD - COMPUTER SUPPLIES	4,836	5,401	-	9,352	-
1-4-9200-2140	NGWD - PHOTOCOPIER EXPENSES	870	1,397	-	1,655	-
1-4-9200-2162	NGWD-NEW WATER METER /REPAIRS	1,189	3,220	-	5,775	-
1-4-9200-2164	NGWD-WATER MAIN REPAIRS	118,293	126,484	-	124,056	-
1-4-9200-2166	NGWD-FROZEN LINES SERVICES	305	1,735	-	-	-
1-4-9200-2201	NGWD-QMS AUDITING	-	1,955	-	4,764	-
1-4-9200-2223	NGWD-CONSULTING FEES	4,783	-	-	-	-
1-4-9200-2300	NGWD-ADVERTISING	1,000	180	-	404	-
1-4-9200-2366	NGWD-BUILDING MTCE/SUPPLIES	1,088	3,857	-	558	-
1-4-9200-2368	NGWD-EQUIPMENT MTCE	9,159	5,372	-	5,784	-
1-4-9200-2370	NGWD-TRUCK LICENCING	216	-	-	-	-
1-4-9200-2399	NGWD-VEHICLE MTCE	1,458	3,787	-	488	-
1-4-9200-2400	NGWD-GAS/OIL/DIESEL	9,823	11,759	-	10,053	-

Account Code	Account Description	2021 - ACTUAL VALUES	2022 - ACTUAL VALUES	2023 - FINAL BUDGET	2023 ACTUALS TO DECEMBER 18	2024 PROPOSED BUDGET
1-4-9200-3753	NGWD-METER READING	16,322	15,660	-	16,029	-
1-4-9200-4010	NGWD-CONTRACTS/CONTRACTED SERVICES	928	1,211	-	1,113	-
1-4-9200-4114	NGWD - LOCATES	10,586	7,427	-	7,736	-
1-4-9200-5120	NGWD - SNOW REMOVAL	5,516	7,795	-	7,699	-
1-4-9300-1010	NGWT-WAGES	283,106	333,188	277,780	326,816	280,717
1-4-9300-1015	NGWT - PART TIME WAGES	4,802	4,024	6,164	373	5,961
1-4-9300-1035	NGWT - OVERTIME	28,404	40,997	36,000	31,678	36,000
1-4-9300-1110	NGWT-BENEFITS	93,284	109,425	98,246	102,531	94,985
1-4-9300-1210	NGWT-WSIB CLAIMS PAID	1,406	-	500	-	500
1-4-9300-1225	NGWT-INSURANCE	25,288	28,702	78,604	17,626	35,252
1-4-9300-1500	NGWT-LTD PAYMENTS	513,360	472,474	454,110	454,110	433,316
1-4-9300-1505	NGWT-LTD PAYMENTS	-	243	64,628	-	-
1-4-9300-2015	NGWT-MUNICIPAL TAXES	10,462	10,574	10,000	10,765	10,000
1-4-9300-2020	NGWT-HEALTH & SAFETY	-	60	2,400	-	2,400
1-4-9300-2021	NGWT-WORK BOOTS & CLOTHING	-	753	2,500	567	3,240
1-4-9300-2022	NGWT - PRESCRIPTION SAFETY GLASSES	-	-	750	-	750
1-4-9300-2023	NGWT-BILLING OPERATING COSTS	1,794	2,312	1,500	1,888	1,500
1-4-9300-2035	NGWT-CONFERENCES & WORKSHOPS	1,623	5,005	18,000	12,783	19,800
1-4-9300-2037	NGWT-CERTIFICATE RENEWAL	328	140	2,200	556	2,200
1-4-9300-2049	NGWT-CELL PHONES	1,859	1,818	5,000	3,104	5,000
1-4-9300-2050	NGWT-TELEPHONE	820	829	4,200	818	4,200
1-4-9300-2051	NGWT-COURIER	1,144	2,032	2,000	1,425	2,700
1-4-9300-2055	NGWT-ENBRIDGE	8,345	8,625	9,000	9,654	10,000
1-4-9300-2056	NGWT-HYDRO	58,344	68,209	73,100	51,645	67,500
1-4-9300-2057	NGWT-WATER/SEWER	-	-	200	305	-
1-4-9300-2100	NGWT-POSTAGE	-	-	4,100	-	4,100
1-4-9300-2110	NGWT-TOOLS	-	391	3,000	540	3,000
1-4-9300-2114	NGWT-CHEMICALS	38,268	27,742	52,000	19,792	40,000
1-4-9300-2115	NGWT-COAGULENT	45,111	80,330	60,000	115,512	100,000
1-4-9300-2116	NGWT-CHLORINE	21,409	32,087	27,500	10,212	27,500
1-4-9300-2120	NGWT-OFFICE SUPPLIES	140	1,262	3,000	994	3,000
1-4-9300-2125	NGWT-MATERIALS & SUPPLIES	4,683	8,450	13,000	7,043	13,000
1-4-9300-2130	NGWT-COMPUTER SUPPLIES	350	103	6,900	670	6,500
1-4-9300-2140	NGWT - PHOTOCOPIER EXPENSE	870	1,322	2,000	1,321	2,000
1-4-9300-2162	NGWT - NW WATER METER/REPAIRS	-	-	2,000	-	2,000
1-4-9300-2164	NGWT - WATER MAIN REPAIRS	-	-	120,000	-	120,000
1-4-9300-2166	NGWT - FROZEN LINE REPAIRS	-	-	500	-	500
1-4-9300-2201	NGWT-QMS AUDITING	-	-	5,900	4,899	7,000
1-4-9300-2210	NGWT-LEGAL FEES	-	-	10,000	-	10,000
1-4-9300-2223	NGWT-CONSULTING FEES	-	-	10,000	-	10,000
1-4-9300-2300	NGWT-ADVERTISING	676	220	1,500	213	1,500
1-4-9300-2366	NGWT-BUILDING MTCE/SUPPLIES	9,385	9,265	7,000	2,115	7,000
1-4-9300-2368	NGWT-EQUIPMENT MTCE	51,108	78,175	45,000	45,091	45,000
1-4-9300-2370	NGWT - TRUCK LICENSING	216	-	1,000	-	1,000
1-4-9300-2399	NGWT - VEHICLE MAINTENANCE	-	-	2,500	-	2,500
1-4-9300-2400	NGWT-GAS/OIL/DIESEL	297	4,034	12,000	1,314	12,000
1-4-9300-2410	NGWT-ASSOC. & MEMBERSHIP FEES	1,416	2,449	1,500	315	1,500
1-4-9300-2540	NGWT-SAMPLING	30,352	27,741	23,500	34,195	27,000
1-4-9300-3010	NGWT-EQUIPMENT RENTAL	-	-	500	-	500
1-4-9300-3753	NGWT - METER READING	-	-	15,000	-	15,000
1-4-9300-4010	NGWT-CONTRACTS/CONTRACTED SERVICES	7,246	2,210	11,500	3,545	6,500

Account Code	Account Description	2021 - ACTUAL VALUES	2022 - ACTUAL VALUES	2023 - FINAL BUDGET	2023 ACTUALS TO DECEMBER 18	2024 PROPOSED BUDGET
1-4-9300-4013	NGWT-OPERATING MONITORING/ANALYSIS COS	-	-	1,000	-	-
1-4-9300-4100	NGWT-GRASS CUTTING	-	-	1,000	-	-
1-4-9300-4114	NGWT - LOCATES	-	-	12,000	-	12,000
1-4-9300-5120	NGWT - SNOW REMOVAL	-	-	5,000	-	13,000
1-4-9300-7997	NGWT-EMERGENCY PHONE SYSTEM	-	-	1,500	-	1,000
1-4-9300-7999	NGWT-BOIL WATER ADVISORY	-	-	500	-	-
1-4-9300-5020	NGWT-BAD DEBT EXPENSE	328	5,822	-	858	-
1-4-9300-9000	NGWT-TRANSFER TO RESERVES	125,000	250,000	89,730	-	46,899
	TOTAL EXPENSES	1,827,883	2,106,835	1,698,512	1,754,695	1,557,020
Account Code	Account Description	2021 - ACTUAL VALUES	2022 - ACTUAL VALUES	2023 - FINAL BUDGET	2023 ACTUALS TO DECEMBER 18	2024 PROPOSED BUDGET
	CAPITAL				-	
1-5-9200-8000	CAPITAL - NGWD - WATER DISTRIBUTION	29,080	-	-	-	-
1-5-9300-2223	NWWT - PROJECT ENGINEERING	-	-	-	-	-
1-5-9300-8000	CAPITAL - NGWT - WATER TREATMENT	14,156	348,792	496,900	153,260	681,000
	TOTAL CAPITAL	43,236	348,792	496,900	153,260	681,000
	Total Water Works	(142,735)	(74)	-	(110,673)	(0)

WASTEWATER						
Account Code	Account Description	2021 - ACTUAL VALUES	2022 - ACTUAL VALUES	2023 - FINAL BUDGET	2023 ACTUALS TO DECEMBER 18	2024 PROPOSED BUDGET
REVENUES						
1-3-9400-8001	NGS - TRANSFER FROM RESERVES	-	(18,140)	(5,803)	-	(583,149)
1-3-9300-4940	SEWER FEES - ALEXANDRIA	(850,546)	(855,338)	(960,550)	(817,249)	(979,761)
1-3-9300-4941	SEWER FEES - MAXVILLE	(163,190)	(164,560)	(172,236)	(156,961)	(175,681)
1-3-9300-4951	WATER/SEWER CONNECTION FEES	(53,750)	(12,000)	(20,000)	(37,000)	(20,000)
	TOTAL REVENUES	(1,067,486)	(1,050,038)	(1,158,589)	(1,011,210)	(1,758,591)
EXPENSES						
1-4-9400-1010	NGS - WAGES	128,496	128,823	185,186	138,220	187,145
1-4-9400-1015	NGS - PART-TIME WAGES	-	621	-	-	-
1-4-9400-1035	NGS - OVERTIME	20,760	18,189	24,000	25,726	24,000
1-4-9400-1110	NGS - BENEFITS	50,418	53,339	65,498	52,160	63,323
1-4-9400-1210	NGS - WSIB CLAIMS PAID	1,875	-	-	-	-
1-4-9400-1225	NGS - INSURANCE	33,717	38,269	47,640	18,592	18,592
1-4-9400-1505	NGS - LTD PAYMENTS	-	-	-	-	-
1-4-9400-1515	NGS - LTD WETLANDS	4,332	3,598	26,640	19,211	26,640
1-4-9400-2015	NGS - MUNICIPAL TAXES	12,395	12,527	8,000	12,754	8,000
1-4-9400-2020	NGS - HEALTH & SAFETY	821	2,649	2,000	1,562	2,000
1-4-9400-2021	NGS - WORK BOOTS & CLOTHING	2,649	2,129	425	3,838	2,240
1-4-9400-2023	NGS - BILLING OPERATING COSTS	2,391	3,004	2,000	2,241	2,000
1-4-9400-2025	NGS - MILEAGE & TRAVEL	694	-	-	-	-
1-4-9400-2026	NGS - MEETING ATTENDANCE	-	-	-	-	-
1-4-9400-2027	NGS - INSURANCE CLAIMS	-	-	10,000	-	10,000
1-4-9400-2035	NGS - CONFERENCE & WORKSHOPS	5,288	5,206	9,000	9,326	13,200
1-4-9400-2037	NGS - LICENSE RENEWAL	390	-	1,000	981	1,000
1-4-9400-2038	NGS - CERT OF APPROV & PERMITS	100	-	-	-	-
1-4-9400-2049	NGS - CELL PHONES	1,757	2,782	2,500	2,885	2,500
1-4-9400-2050	NGS - TELEPHONE	3,952	3,995	4,000	3,896	4,000
1-4-9400-2051	NGS - COURIER	421	1,683	700	1,934	1,800
1-4-9400-2056	NGS - HYDRO	87,449	86,982	75,000	76,684	75,000
1-4-9400-2100	NGS-POSTAGE	-	-	4,100	-	-
1-4-9400-2110	NGS - TOOLS	1,085	955	1,000	1,316	1,000
1-4-9400-2114	NGS - CHEMICALS	3,718	9,136	5,000	11,107	8,000
1-4-9400-2115	NGS - COAGULENT	53,644	52,192	47,000	60,181	65,000
1-4-9400-2116	NGS - CHLORINE	5,848	10,809	30,000	21,019	25,000
1-4-9400-2120	NGS - OFFICE SUPPLIES	1,939	345	400	908	400
1-4-9400-2125	NGS - MATERIALS/SUPPLIES	3,758	-	7,500	4,532	6,000
1-4-9400-2130	NGS - COMPUTER SUPPLIES	2,701	1,116	1,000	1,473	1,000
1-4-9400-2131	NGS - COMPUTER HOSTING FEES	-	-	-	-	8,000
1-4-9400-2140	NGS - PHOTOCOPIER EXPENSE	1,224	1,573	1,000	1,786	1,000
1-4-9400-2163	NGS - SEWER LINE REPAIRS	106,960	90,203	50,000	75,605	75,000
1-4-9400-2200	NGS - ACCOUNTING/AUDIT FEES	-	-	1,000	-	-
1-4-9400-2210	NGS - LEGAL FEES	-	-	5,000	-	5,000
1-4-9400-2223	NGS - CONSULTING FEES	28,320	9,631	15,000	8,944	10,000
1-4-9400-2300	NGS-ADVERTISING	515	176	500	110	500
1-4-9400-2366	NGS-BUILDING MTCE/SUPPLIES	10,280	244	10,000	1,784	5,000
1-4-9400-2368	NGS-EQUIPMENT MTCE	51,582	28,524	40,000	36,334	35,000
1-4-9400-2369	NGS-LAGOON MTCE	1,306	1,594	5,000	6,883	5,000

Account Code	Account Description	2021 - ACTUAL VALUES	2022 - ACTUAL VALUES	2023 - FINAL BUDGET	2023 ACTUALS TO DECEMBER 18	2024 PROPOSED BUDGET
1-4-9400-2370	NGS-TRUCK LICENCING	288	-	250	-	250
1-4-9400-2399	NGS-VEHICLE MTCE	4,009	5,631	3,000	4,122	3,500
1-4-9400-2400	NGS-GAS/OIL/DIESEL	11,415	12,426	12,000	12,794	12,000
1-4-9400-2410	NGS-ASSOC. & MEMBERSHIP FEES	333	321	500	377	500
1-4-9400-2540	NGS-SAMPLING	22,106	21,953	23,000	19,054	23,000
1-4-9400-3010	NGS-EQUIPMENT RENTAL- EOS RENTAL	102	-	250	-	-
1-4-9400-3753	NGS - METER READING	2,560	2,563	-	-	-
1-4-9400-4010	NGS-CONTRACTS/CONTRACTED SERVICES	2,487	3,054	7,000	3,514	5,000
1-4-9400-4100	NGS-GRASS CUTTING	-	-	1,000	-	1,000
1-4-9400-4114	NGS - LOCATES	10,984	7,543	10,000	8,389	10,000
1-4-9400-5010	NGS-GENERAL EXPENSES	-	-	1,000	-	-
1-4-9400-5020	NGS-BAD DEBT EXPENSE	194	2,850	-	151	-
1-4-9400-5120	NGS - SNOW REMOVAL	6,492	8,105	4,500	6,239	13,000
1-4-9400-9000	NGS-TRANSFER TO RESERVES	110,000	100,000	-	-	-
	TOTAL EXPENSES	801,755	734,740	749,589	656,632	760,590
	CAPITAL				-	
1-5-9400-8000	CAPITAL - NGS - SEWAGE	284,569	315,298	409,000	211,936	998,000
	TOTAL CAPITAL	284,569	315,298	409,000	211,936	998,000
	TOTAL WASTEWATER	18,838	-	-	(142,642)	(0)

10 YR CAPITAL BUDGET - 2024										
Department: Water Distribution										
Account series 9200/9300										
Project Description	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
Meter Stations (Flow meter)	25,000	100,000								
Lochiel St. Water Main										
Replace Water main Tobin St										
Valve and hydrant replacement	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000	30,000
Hydraulic modeling										
Water meter replacement program	10,000	10,000	10,000							
Atuo Flushers (x2)										
Meter Software Upgrade										
Alexandria intake dyke	30,000									
Alx WTP VFD Replacement	25,000									
Process equipment upgrades	11,000	56,000								
Electronic Logbook Software										
Glen Robertson SCADA upgrade										
GR WTP building extension	89,500	95,000								
UV Units										
Wall Mounted CL2 analyzer										
Clean Glen Robertson well casing										
Watermain refurbishment program	208,109	225,000								
North Glengarry Water Master Plan	41,891	10,000								
Filling Station		80,000								
Locator unit		5,000								
Main Street redevelopment project		70,000								
Future spending (average of last 5 years plus 3% per year). Budget comes as required based on testing of the system.		-	333,531	343,537	353,843	364,458	375,392	386,654	398,253	410,201
Total Before Inflation	470,500	681,000	373,531	373,537	383,843	394,458	405,392	416,654	428,253	440,201
Inflation	1.00	1.00	1.03	1.06	1.09	1.13	1.16	1.19	1.23	1.27
Total with Inflation	470,500	681,000	384,737	396,285	419,436	443,966	469,961	497,506	526,698	557,634
Funding Sources	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
Reserves										
Grants										
Tax Base										
Long Term Debt										
Water/Waste Water Rates	470,500	681,000	384,737	396,285	419,436	443,966	469,961	497,506	526,698	557,634
Total Funding	470,500	681,000	384,737	396,285	419,436	443,966	469,961	497,506	526,698	557,634

10 YR CAPITAL BUDGET - 2024										
Department: Wastewater										
9400 account series										
Project Description	2023	2024	2025	2026	2027	2028	2029	2030	2031	2032
Relining project to Main Station	156,767									
Sewer flushing and CCTV		90,000	90,000			90,000	90,000			90,000
Sewer relining program		196,000		50,000	50,000			50,000	50,000	
SCADA for Maxville Main Station			65,000							
SCADA for Sandfield Station			65,000							
SCADA for Leroux Station			65,000							
SCADA for Manor Station				65,000						
Bishop st pumping station upgrade										
Pump upgrade Maxville main station			25,000							
Alexandria Phase 3 sludge removal	140,000	140,000								
Pontoon boat motor	10,000									
North Glengarry Wastewater Master Plan	102,233									
Estimated annual future capital plus 3%					350,000	360,500	371,315	382,454	393,928	405,746
Alexandria Lagoon		150,000								
Maxville Lagoon		250,000								
pumping station upgrade program		172,000	31,000	40,000	142,000	87,000		169,000		
Total Before Inflation	409,000	998,000	341,000	155,000	542,000	537,500	461,315	601,454	443,928	495,746
Inflation	1.00	1.00	1.03	1.06	1.09	1.13	1.16	1.19	1.23	1.27
Total with Inflation	409,000	998,000	351,230	164,440	592,258	604,961	534,791	718,168	545,976	627,996
Funding Sources	2023	2024	2025	2026	2027	2028	2029	2031	2031	2032
Reserves		437,346								
Carryforward		140,000								
Grants										
Tax Base										
Long Term Debt	-									
Water/Waste Water Rates	409,000	420,654	351,230	164,440	592,258	604,961	534,791	718,168	545,976	627,996
Total Funding	409,000	998,000	351,230	164,440	592,258	604,961	534,791	718,168	545,976	627,996



STAFF REPORT TO COUNCIL

Report No: TR-2024-04

January 29, 2024

From: Zoe Bougie - Director of Finance/Treasurer

RE: Pumper Fire Truck Borrowing By-law 05-2024

Recommended Motion:

THAT the Council of the Township of North Glengarry receives Staff Report TR-2024-04, Pumper Fire Truck Borrowing By-law 05-2024;

AND THAT By-Law 05-2024, being a By-law to authorize the borrowing of funds for financing of capital (pumper truck); be read a first, second and third time and adopted in open Council.

Background / Analysis:

Council authorized the purchase of a pumper truck for the North Glengarry Fire Department through the 2023 budget in the upset amount of \$800,000 financed through long term debt. The final invoice from Commercial Emergency Equipment Co was received at \$ 817,490.65 plus HST. With the HST rebate allowed for the municipality, the Township needs to borrow \$800,000 to finance this capital item. The remaining balance will be absorbed in the operating budget and offset by the sale of the surplus unit.

The Royal Bank of Canada was contacted rather than Infrastructure Ontario to arrange financing as they could accommodate cash flow as soon as the truck comes in (roughly a one week turnaround time) with no administrative and legal costs associated.

This loan is amortized over a 15-year period with an interest term of one year. Currently the interest rate is 5.99% but is subject to change prior to the reading of the bylaw. The Royal Bank of Canada can provide a rate of 5.50% for a three or five-year term, however it is believed that interests rates will reduce significantly within one year.

The attached By-law 05-2024 authorizes such borrowing.

Alternatives:

1. Council adopts By-Law 05-2024 (recommended)

2. Council does not adopt By-Law 05-2024

Financial Implications:

At an interest rate of 5.99%, annual loan payments will be \$80,578.32. The annual repayment amount has been incorporated in the 2024 budget.

Attachments & Relevant Legislation:

By-Law 05-2024

Others Consulted:

Royal Bank of Canada

Reviewed and Approved by:
Sarah Huskinson, CAO/Clerk

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

BYLAW NO. 05-2024

BEING A By-law of the Corporation of the Township of North Glengarry to authorize the financing of capital (pumper truck).

WHEREAS the *Municipal Act, 2001, c. 25*, Section 401(1) authorizes that a municipality may incur debt for the purposes of the municipality, whether by borrowing money or in any other way;

AND WHEREAS the Council of the Township of North Glengarry authorized the purchase of a pumper truck in their 2023 capital budget;

AND WHEREAS the Council of the Township of North Glengarry has authorized that financing be obtained to purchase the pumper truck for the North Glengarry Fire Department;

THEREFORE the Council of the Corporation of the Township of North Glengarry enacts as follows:

- 1) That the financing of the capital project be financed for a 2023 MAXISABER INC3704 pumper truck with the Royal Bank of Canada. The interest rate for this loan is estimated at 5.99% for a one (1) year interest term amortized over fifteen (15) years.
- 2) That the Mayor and Director of Finance/Treasurer be authorized to sign all documentation to complete this transaction.

READ a first, second and third time and passed in Open Council this 29th day of January 2024.

CAO/Clerk, Sarah Huskinson

Mayor, Jamie MacDonald

I hereby certify that the foregoing is a true copy of By-Law No. 05-2024, duly adopted by the Council of the Township of North Glengarry, on the 29th day of January 2024.

Deputy Clerk

Date Certified



STAFF REPORT TO COUNCIL

Report No: BP-2024-01

January 29, 2024

From: Jacob Rheume, Director of Building, By-law & Planning

RE: **ZONING BY-LAW AMENDMENT No. Z-17-2023**

Owner: Ron & Mary SEGUIN

Location: 3375 Bureau Road, Alexandria, ON

Recommended Motion:

THAT the Council of the Township of North Glengarry adopt Zoning By-Law No. Z-17-2023.

Background / Analysis:

A zoning amendment application was presented during a public meeting of planning on November 27, 2023.

The purpose of application was to re-zone both the severed and retained portion subject to Consent Application B-62-23 condition No. 3 & 4 as follows;

The **retained** portion of the property (64.93 acres) from General Agricultural (AG) to General Agricultural Special Exception (AG-240) to:

- prohibit residential development and;

The **severed** portion of the property (2.73 acres) from General Agricultural (AG) to General Agricultural Special Exception (AG-241) to:

- acknowledge the interior yard setback deficiency from the required 12m to the proposed 8.41m for the accessory storage building and;
- recognize the building height of a residential accessory storage building being higher than the maximum permitted 5m and;
- prohibit agricultural uses.

The application was circulated as per the planning act, being by regular mail, posted on the property and posted on the Township website. No questions or concerns from the public or other agencies have been brought forward.

The application is being presented this evening to the Council of The Township of North Glengarry for further discussion and adoption.

Alternatives: Option #1 That Council adopt the by-law as presented

OR

Option #2 Council does not adopt the by-law

Financial Implications:

No financial implications to the Township

Attachments & Relevant Legislation:

- By-Law Z-17-2023
- Public Meeting of Planning Staff report from November 27, 2023

Others Consulted:

n/a

Reviewed and Approved by:
Sarah Huskinson, CAO/Clerk



STAFF REPORT PUBLIC MEETING OF PLANNING

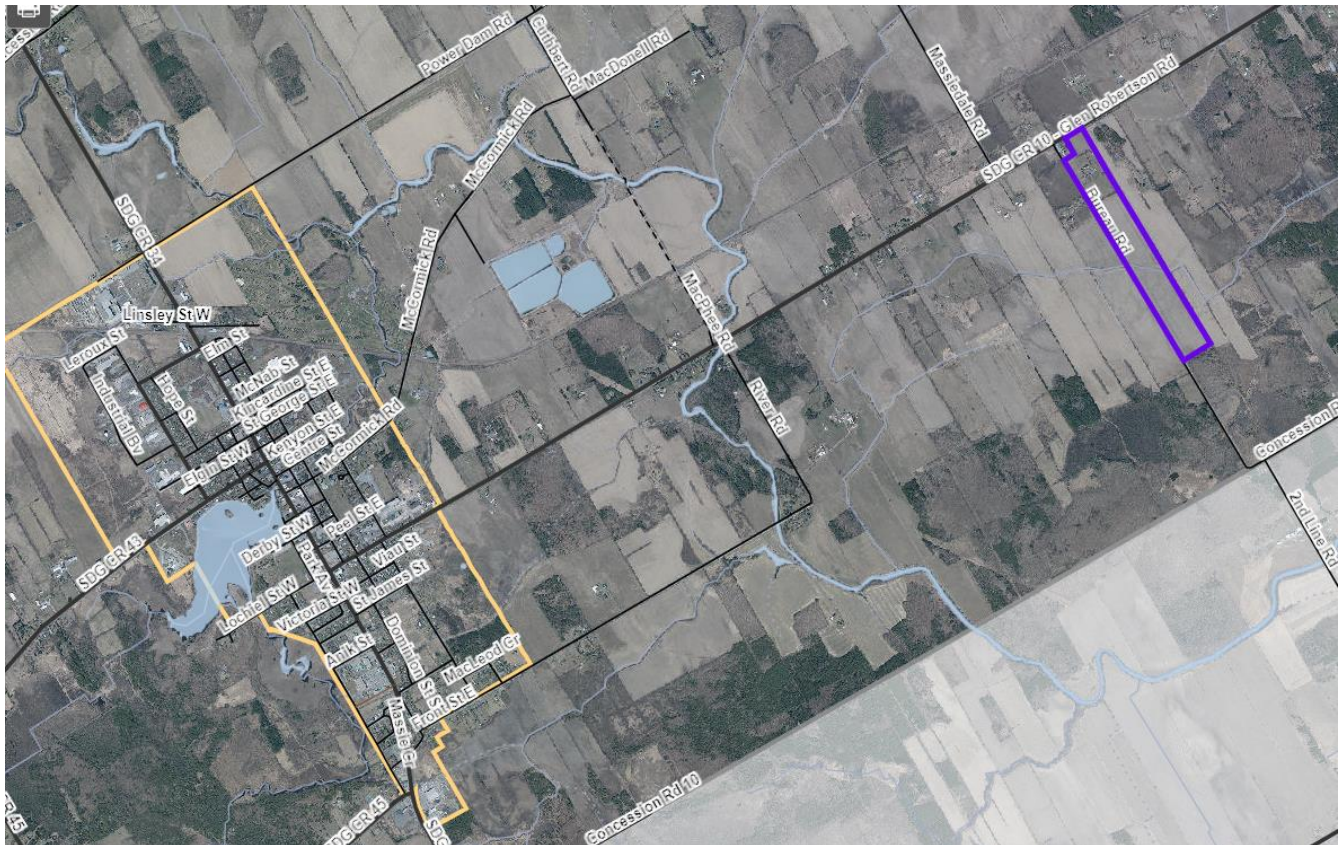
DATE: November 27, 2023

TO: Mayor and Council Members

FROM: Jacob Rheume, Director of Building, By-law & Planning

RE: Zoning By-law Amendment No. Z-17-2023

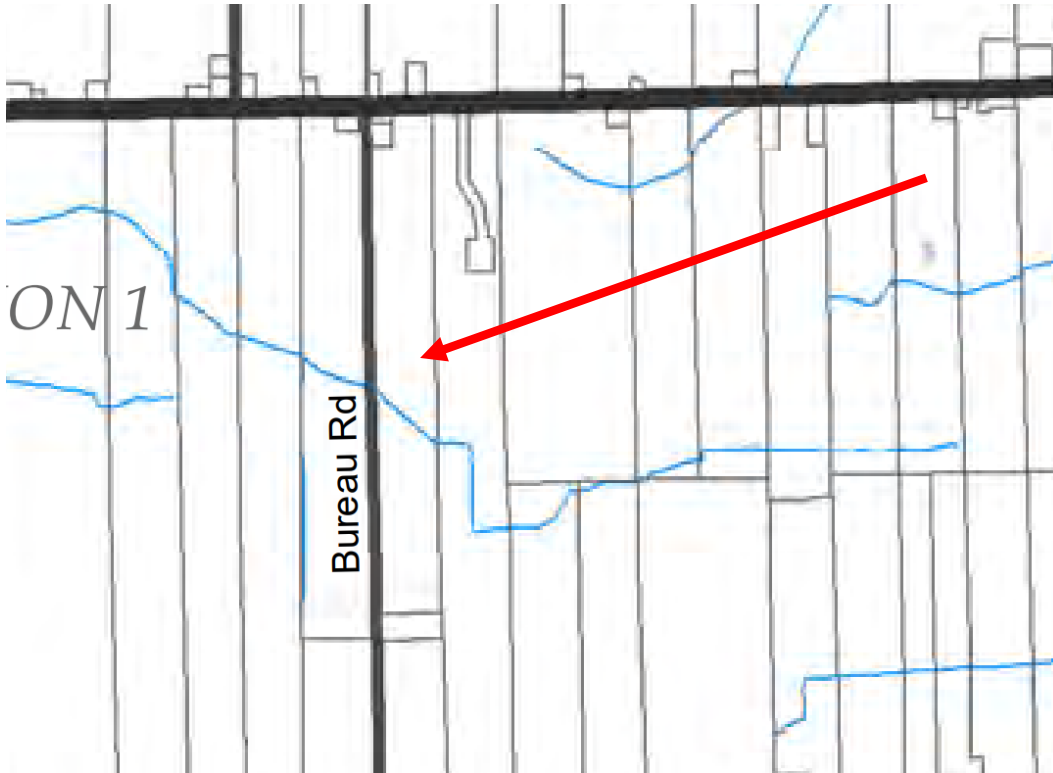
Owner: Ron & Mary SEGUIN
3375 Bureau Road, Alexandria, ON







Official Plan designation: Agricultural Resource Lands



Zoning designation: General Agricultural (AG)



Purpose of application: to re-zone both the severed and retained portion subject to Consent Application B-62-23 condition No. 3 & 4 as follows;

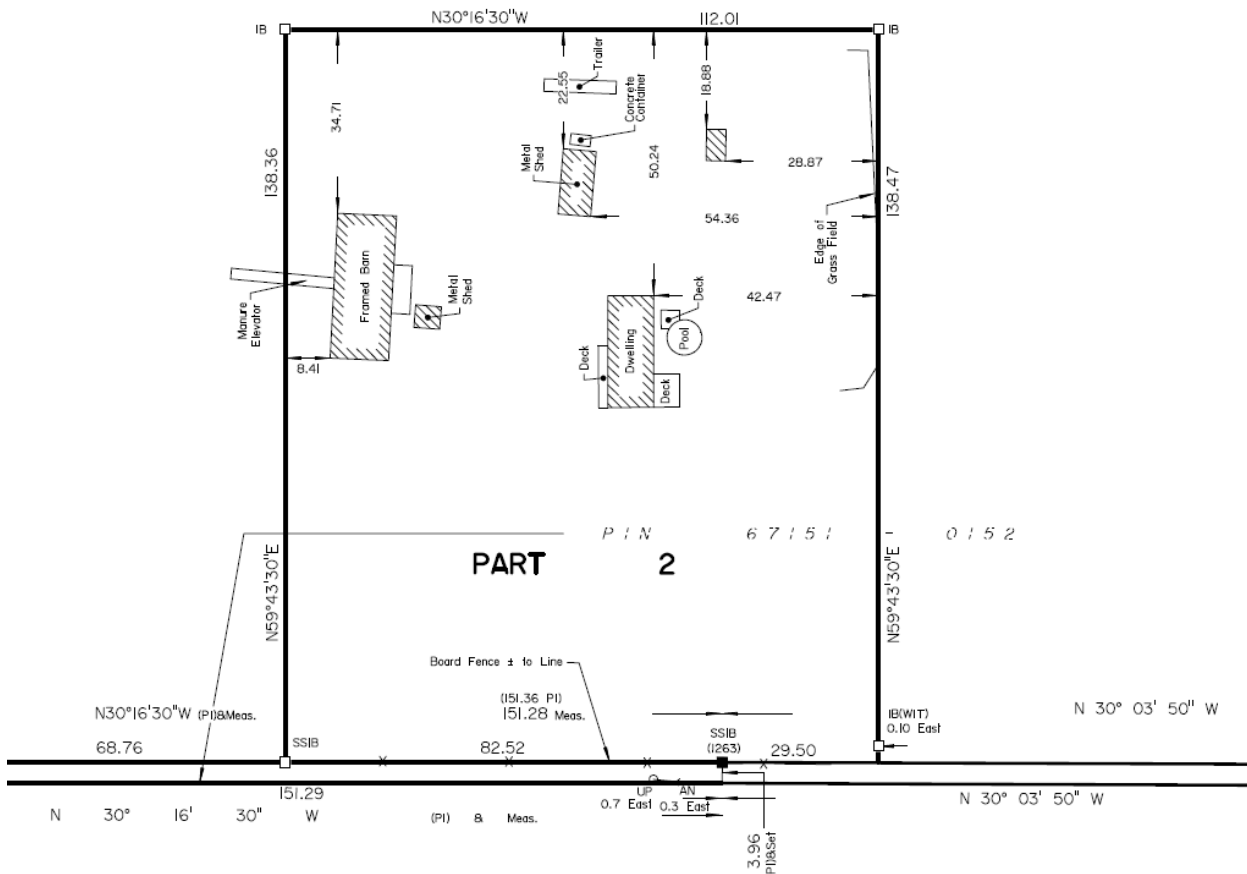
The **retained** portion of the property (64.93 acres) from General Agricultural (AG) to General Agricultural Special Exception (AG-240) to:

- prohibit residential development and;

The **severed** portion of the property (2.73 acres) from General Agricultural (AG) to General Agricultural Special Exception (AG-241) to:

- acknowledge the interior yard setback deficiency from the required 12m to the proposed 8.41m for the accessory storage building and;
- recognize the building height of a residential accessory storage building being higher than the maximum permitted 5m and;
- prohibit agricultural uses.

Discussion: The subject land area is approximately 67.66 acres. The applicant received conditional approval from the United Counties of Stormont Dundas & Glengarry on June 22, 2023, to sever approximately 2.73 acres of land deemed surplus to the needs of the farming operation.



The newly created property lines will be created in accordance with the Zoning By-law requirements for both the retained and the severed portions, except for the North property line setback to the existing barn (to be converted into a residential accessory storage building) that is closer to the building than what is required as it is more than 5m in height, hence the request for reduction for interior yard setback, and maximum building height.

The new line is proposed to be in such a location to keep the area to a minimum to accommodate the residential use for the dwelling, septic, well and all accessory buildings. The septic system is located just South-West of the dwelling is compliant with Ontario Building Code for all setbacks. The manure elevator, and potentially the shipping container, will have to be removed.



There are currently two entrances on the property, one for the residential portion with the assigned civic number 3375 for the dwelling, which will remain. There is also existing entrance to remain for the agricultural portion, located South of the tree line, South of the new proposed property line, with no assigned civic number as of yet. No new entrances are proposed.

The owner will apply for a change-of-use permit for the old barn/agricultural building to be now considered a residential accessory storage building as it will remain on the severed portion, being the residential parcel, this is when the container and elevator will have to be removed to clear the condition. Prior to clearing all the conditions, the Chief Building Official will go on site to ensure no other structures are creating a health and safety hazard for the public and future owners, such as sheds, silo, other old buildings, etc.

The surrounding official plan designation is Agricultural Resource Lands for all adjacent and neighboring properties.

The surrounding zoning is General Agricultural (AG) for all adjacent and neighboring properties.

The surrounding uses includes mostly agricultural cash crop/fields and livestock facilities, with some rural residential properties.





We have received a comment from RRCA as there is a mapped watercourse on and within 15m of the subject lot. Alterations to the watercourse including but not limited to shoreline restoration, crossings, bridges, culverts, channelization, channel closures, realignment and cleanouts shall require permission from the Raisin Region Conservation Authority, as per O. Reg. 175/06.

No other agencies, Township departments or members of public expressed concerns or provided any comments regarding this Zoning By-law Amendment.

Planning Act

The Ontario Planning Act gives municipal Councils the authority to pass zoning by-laws, and make amendments to existing zoning by-laws, under Section 34 of the Act. The Planning Act also requires that in making planning decisions Council must have regard for matters of Provincial Interest. The Planning Act requires that Council’s decisions must be consistent with the Provincial Policy Statement, and conforms with the Stormont, Dundas and Glengarry Official Plan which apply to the lands.

Provincial Policy Statement (2020)

According to the Provincial Policy Statement (2020) lot creation in prime agricultural areas is discouraged and may only be permitted in certain circumstances. A residence surplus to a farming operation is the most common reason and is applicable to this application provided that:

The new lot will be limited to a minimum size needed to accommodate the use, accessory uses, and appropriate sanitary sewage and water services, and the planning authority ensures that new residential dwellings are prohibited on any remnant parcel or farmland created by the severance.

SDG Counties Official Plan (2018)

The SDG Counties Official Plan Policy (8.12.13.3(7)) permits lot creation in agricultural lands for a residence surplus to a farming operation if the new lot will be limited to a minimum size needed to accommodate the use, accessory uses, and appropriate sanitary sewage and water services, and the municipality prohibits further dwellings (residential development) on the vacant retained lands created by the subject consent.

In conclusion, based on the criteria above, the proposed zoning amendment conforms to the relevant policies of the United Counties of Stormont Dundas and Glengarry's Official Plan, it is consistent with Provincial Policy Statement and compliant with the Township of North Glengarry Zoning By-law No. 39-2000.

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

BY-LAW NO. Z-17-2023

BEING A BY-LAW TO AMEND ZONING BY-LAW NO. 39-2000

WHEREAS By-Law No. 39-2000 regulates the use of land and erection of buildings and structures within the Township of North Glengarry, United Counties of Stormont, Dundas & Glengarry;

AND WHEREAS the Council of the Corporation of the Township of North Glengarry deems it advisable to amend By-Law 39-2000 as hereinafter set forth;

NOW THEREFORE the Council of the Corporation of the Township of North Glengarry enacts as follows:

1. Notwithstanding the provisions of Section 11.2 to the contrary, on the lands described as being Conc 1 W Part lot 24 (3375 Bureau Rd., Alexandria, ON) of North Glengarry zoned General Agricultural Special Exception 240 (AG-240) and General Agricultural Special Exception 241 (AG-241) on Schedule “A” attached hereto, the following provisions shall apply:
 - i) AG-240 Special Exception on the **retained** portion to:
 - Prohibit residential development
 - ii) AG-241 Special Exception on the **severed** portion to:
 - Prohibit agricultural uses
 - Permit the interior yard setback deficiency from the required 12m to the proposed 8.41m for the accessory storage building and;
 - Permit the building height of a residential accessory storage building being higher than the maximum 5m.
2. That Schedule “B” of By-Law 39-2000 is hereby amended by changing the “AG” Zone Symbol on the subject lands to “AG-240” and “AG-241” on the Schedule “B” hereto.
3. That Schedule “A” attached hereto is hereby made fully part of the By-Law.

This By-Law shall come into effect on the date of passing hereof subject to the provisions of the Planning Act.

READ a first, second, third time and enacted in Open Council, this 29th day of January 2024.

CAO/Clerk/Deputy Clerk

Mayor/Deputy Mayor

I, hereby certify that the forgoing is a true copy of By-Law No. Z-17-2023, duly adopted by the Council of the Township of North Glengarry, on the 29th day of January, 2024.

Date Certified

Clerk / Deputy Clerk

**SCHEDULE "A"
TO BY-LAW NUMBER Z-17-2023**

**Legend
Subject Lands
Zone Change from "AG" to "AG-240" and "AG-241"**



**CONC 1 W PART LOT 24 (3375 Bureau Rd., Alexandria, ON)
Township of North Glengarry
United Counties of Stormont, Dundas & Glengarry**

**This is Schedule "A" to By-Law Z-17-2023.
Passed this 29th day of January 2024.**

Mayor/Deputy Mayor

CAO/Clerk/Deputy Clerk



STAFF REPORT TO COUNCIL

Report No: BP-2024-02

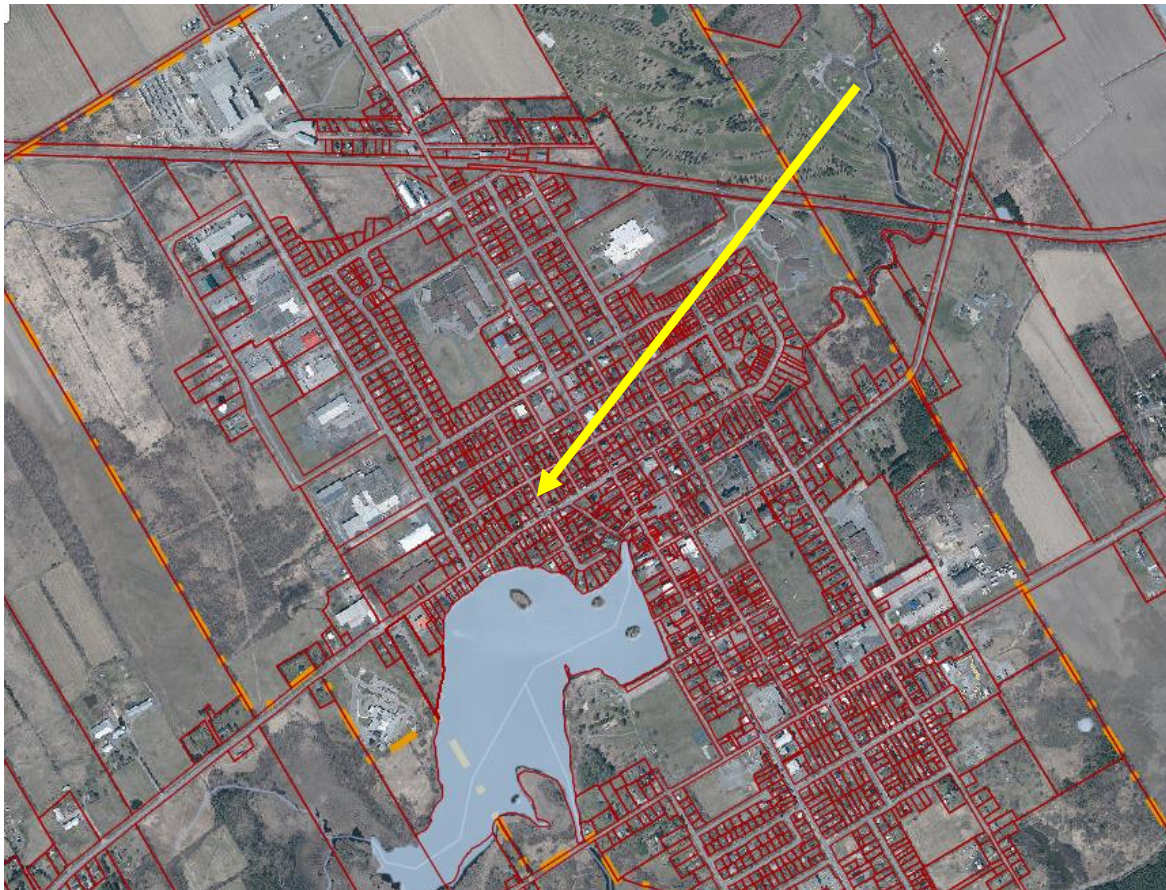
January 29, 2024

From: Jacob Rheume – Chief Building Official / Director of Building, By-law & Planning

RE: **BY-LAW No. 06-2024 Exemption from Part Lot Control**

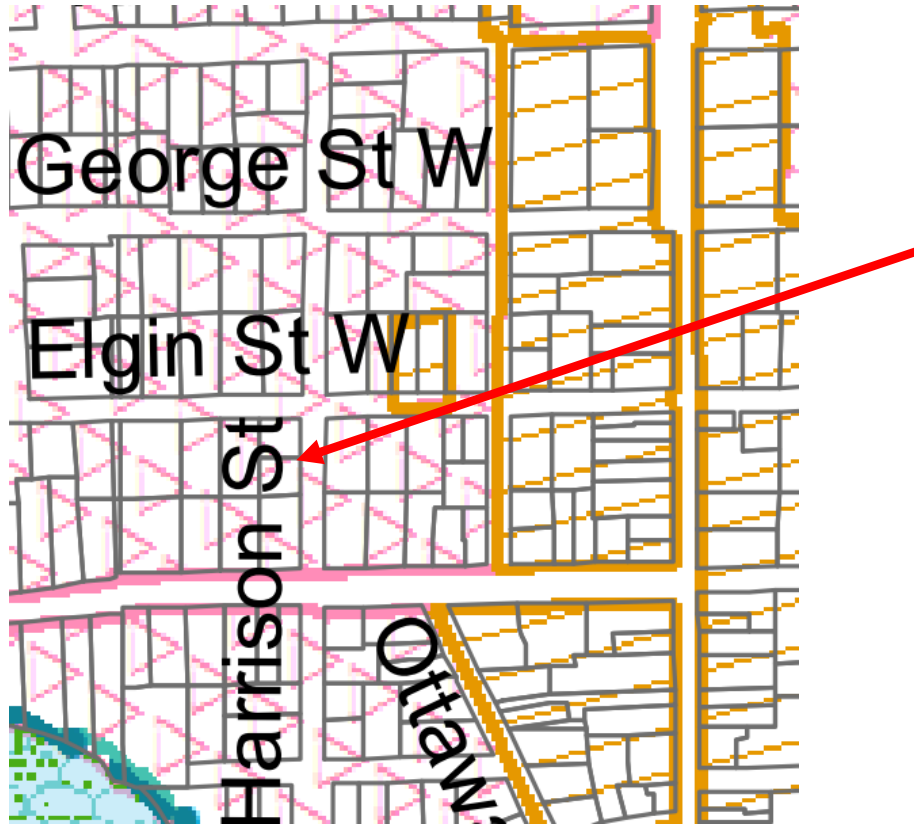
Owner: 13222608 CANADA INC (Mathieu HEBERT)

Location: 50 & 58 Harrison Street, Alexandria
PIN 67106-0267 & 67106-0268 – Plan 5 North & South Part of Lot 17
Roll No. 0111 018 000 72300 & 0111 018 000 56800

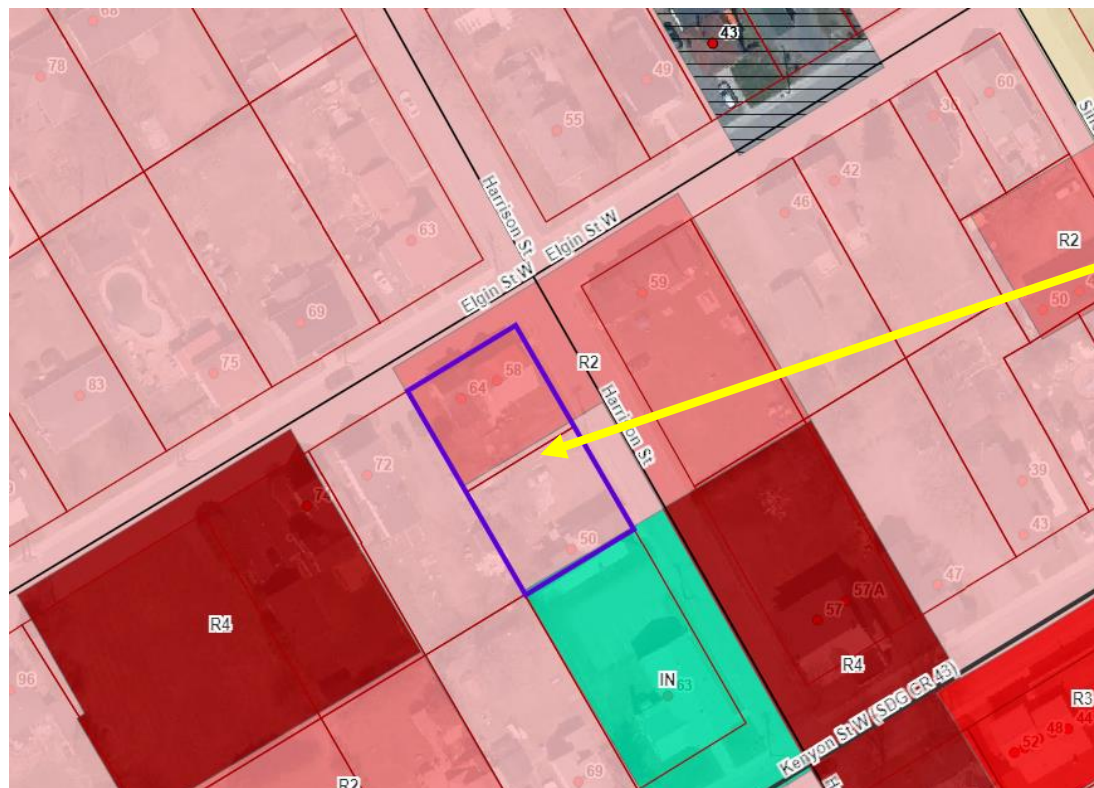




Official Plan designation: Urban Settlement Area (Alexandria) – Residential District



Zoning designation: Residential First Density (R1) & Residential Second Density (R2)



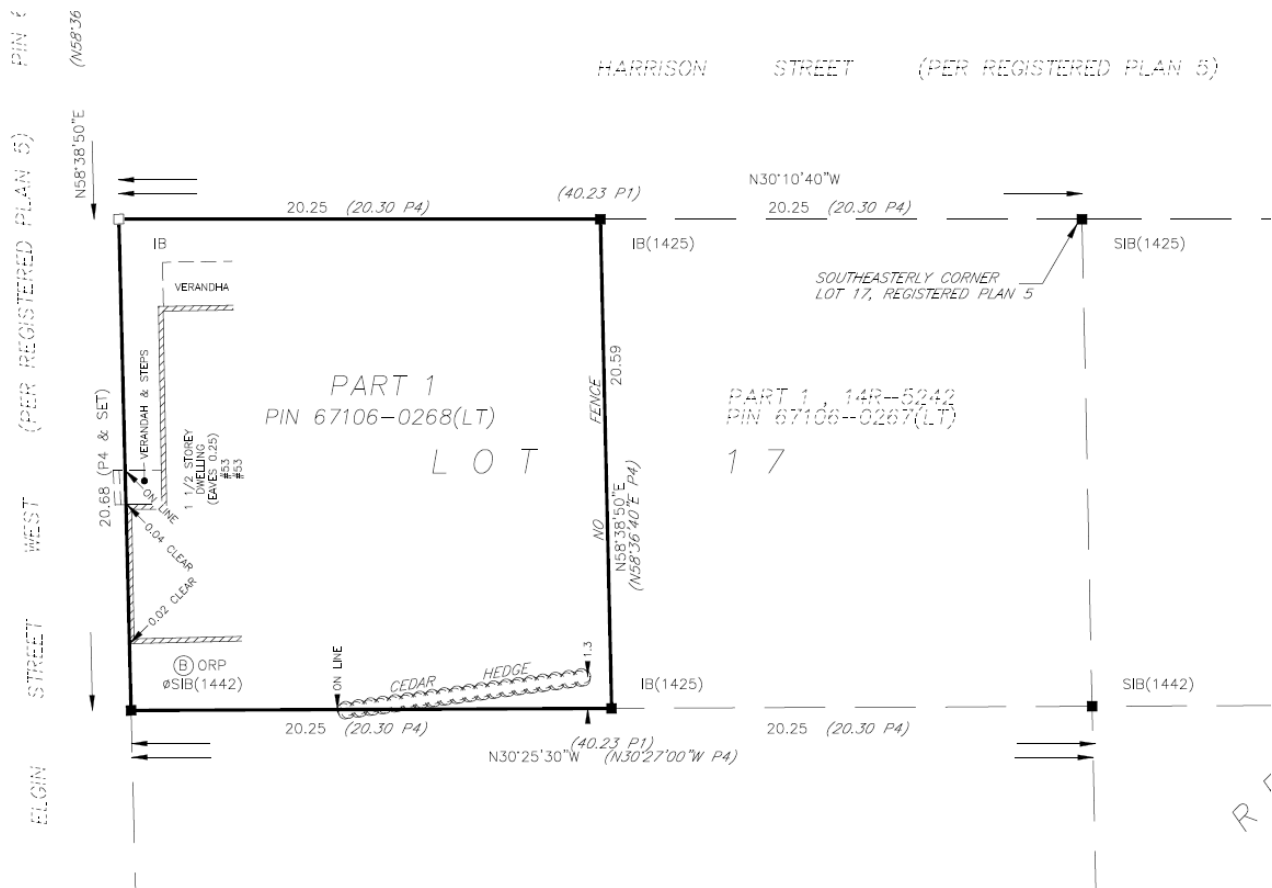
Recommended Motion:

THAT the Council of the Township of North Glengarry adopts Part Lot Control By-Law No. 06-2024.

AND THAT by-law 06-2024 be read a first, second and third time and enacted in Open Council this 29th day of January 2024.

Background / Analysis:

A request to lift Part Lot Control for 50 & 58 Harrison Street, Alexandria, PIN 67106-0267 & 67106-0268 – Plan 5 North & South Part of Lot 17 - Roll No. 0111 018 000 72300 & 0111 018 000 56800, in the Township of North Glengarry, has been made by the owner of the property, 13222608 CANADA INC (Mathieu HEBERT).



Once a plan of subdivision has been registered, a landowner may sell any complete lot within that plan. However, a landowner may not sell a piece of a lot in that registered plan without further approvals under the Ontario Planning Act. Section 50(28) of the Planning Act, R.S.O. 1990, c.P13, provides that part of a lot on a registered plan of subdivision cannot be transferred or sold without the approval of the municipality. This is referred to as part lot control.

The Planning Act permits municipalities to pass By-Laws to exempt any or all lots or blocks within registered plans of subdivision from part-lot control, so further subdivision of individual lots or blocks can take place.

The part-lot control provisions of the Planning Act allows a municipality to pass By-Laws to remove part-lot control from all or any parts of a registered plan of subdivision. This allows landowners to further subdivide their lot. Such a By-Law has the effect of allowing the conveyance of a portion of a lot without requiring a consent (severance). Exemption from part-lot control can be used when several land transactions are involved but the resulting changes will not affect the nature or character of the subdivision.

The application facilitates the separation of the property, without having to go through the severance application process with land division department of the United Counties of Stormont Dundas & Glengarry. This process is cost effective for the property owner and can be done quicker. It enables each dwelling for individual ownership.

In this case, the two parts were inadvertently and unintentionally merged together in the past.

The history of the two PINs are as follows:

1. PIN 67106-0267 (LT) purchased by John Windsor in 2005 and sold by John Windsor to Mathieu Hebert's company in October 2022;
2. PIN 67106-0268 (LT) which abuts PIN 0267 was purchased by John Windsor and Ellen Bissonnette in 2009. At that point in time PIN 0267 and 0268 remained as separate distinct parcels that could be conveyed and/or mortgaged on their own in accordance with the Planning Act;
3. However, on August 21, 2013 John Windsor and Ellen Bissonnette conveyed PIN 0268 to John Windsor alone. The result is they inadvertently and unintentionally merged PIN 0267 and 0268 and at that moment they were considered one property and cannot be sold or mortgaged separately;

This is the purpose of this application, what the owner wishes to "undo".

4. Mathieu's company, in October 2022, then bought both parcels from the same owner at the same time. They were still considered one property and could not be sold or mortgaged separately;
5. Mathieu now wished to have the 2 parcels as separate so that he is able to sell them separately to 1 or 2 different owners.

SDG Counties Official Plan (2018)

The SDG Counties Official Plan Policy (Table 3.1) permits, promotes and encourages residential uses, including a full range of low, medium and high density housing types within the Urban Settlement (Alexandria) – Residential District. Within this designation single, semi-detached dwellings, townhouse, row-house and low-rise multiple units are permitted residential dwelling types.

The Official Plan contains a number of goals and strategic objectives; growth is the goal to direct most forms of development to areas where full municipal wastewater and water services are available and to support the efficient use of land in these areas. The strategic objective is to encourage infilling, intensification, and development in appropriate locations and with appropriate built form and design.

The Official Plan also seeks to protect and enhance the character of existing urban areas and the stability of existing and well-established residential neighborhoods by ensuring that development and redevelopment is compatible with the scale and density of existing development.

The proposed use conforms to the relevant policies of the United Counties of Stormont, Dundas and Glengarry Official Plan 2018.

Township of North Glengarry Zoning By-law No. 39-2000

The Township of North Glengarry Zoning By-law No. 39-2000 Residential First Density (R1) & Residential Second Density (R2) zone permits residential uses as existing. The proposed complies with the intent and purpose of the zoning by-law. The surrounding area is mostly residential in all directions with some commercial when you get closet to Main Street.

The proposed will generate minimal impact on adjacent lands and dwellings as there are no changes to the development (a Part Lot Control By-law is solely for ownership purposes), and should be considered desirable and appropriate, as it meets the intent and purpose of the Zoning By-law and the objectives and policies of the Official Plan.

The application is being presented this evening to the Council of The Township of North Glengarry for further discussion and adoption.

Options & Discussion:

Option #1 That Council adopt the by-law as presented- recommended. Once approved, the by-law will be sent to the Untied Counties for stamping.

OR

Option #2 Council does not adopt the by-law – not recommended.

Financial Implications:

No financial implications to the Township

Attachments & Relevant Legislation:

- By-Law 06-2024
- Reference Survey 14R-6751

Others Consulted:

n/a

Reviewed and Approved by:
Sarah Huskinson, CAO/Clerk

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY
BY-LAW NO. 06-2024

A By-law to exempt lands legally described as North ½, Lot 17 South of Elgin St. and West of Harrison St., and North of River Garry, Plan No. 5 in the former town of Alexandria, in the Township of North Glengarry, from Part Lot Control.

WHEREAS the *Municipal Act, 2001*, as amended, provides that the powers of every Council are to be exercised by By-law;

WHEREAS the *Planning Act, R.S.O. 1990*, as amended states that all lands located within a registered plan of subdivision are subject to part lot control;

AND WHEREAS the *Planning Act, R.S.O. 1990*, as amended, authorises the Council of a local Municipality to enact by-laws to exempt lands located within a registered plan of subdivision from part lot control;

AND WHEREAS the Council of the Township of North Glengarry deem it expedient to exempt from part lot control the lands legally described as North ½, Lot 17 South of Elgin St. and West of Harrison St., and North of River Garry, Plan No.5 in the former town of Alexandria, in the Township of North Glengarry, in the United Counties of Stormont, Dundas and Glengarry.

NOW THEREFORE the Council of the Corporation of the Township of North Glengarry enacts as follows:

1. That North ½, Lot 17 South of Elgin St. and West of Harrison St., and North of River Garry, Plan No. 5, in the former town of Alexandria, in the Township of North Glengarry, in the United Counties of Stormont, Dundas and Glengarry is hereby exempt from Part Lot Control pursuant to Subsection 50 (7) of the *Planning Act*;
2. The lands may only be conveyed as a maximum of two parcels which shall be described as:
 - Parcel 1: N ½ LT 17 S OF ELGIN ST AND W OF HARRISON ST AND N OF RIVER GARRY PL 5; NORTH GLENGARRY, designated as part 1 on Reference Plan 14R- 6751(PIN 67106-0268)
 - Parcel 2: PT LT 17 S OF ELGIN ST AND W OF HARRISON ST AND N OF RIVER GARRY PL 5; NORTH GLENGARRY, designated as part 1 on Reference Plan 14R- 6751(PIN 67106-0267)
3. That the Part Lot Control exemption pursuant to Subsection 50 (7) of the *Planning Act, R.S.O. 1990*, as amended, described in Section 1 shall expire January 29th, 2026.
4. That this By-law comes into force upon approval thereof by the United Counties of Stormont, Dundas and Glengarry, in accordance with the requirements of the *Planning Act*.

READ and passed, signed and sealed in open Council this 29th day of January, 2024.

Mayor/Deputy Mayor

CAO/Clerk/Deputy Clerk

SCHEDULE				
PART	LOT	PLAN	PIN	AREA
1	PART OF NORTH 1/2 17 SOUTH OF ELGIN ST. WEST OF HARRISON ST. NORTH OF RIVER GARRY	5	ALL OF 67106-0268(LT)	0.418 ha

PLAN 14R-6751
Received and deposited
November 27th, 2023
Lisa Bavaro
Representative for the
Land Registrar for the
Land Titles Division of
Glengarry (No.14)

PLAN OF SURVEY OF
 PART OF NORTH 1/2 OF LOT 17
 SOUTH OF ELGIN STREET
 WEST OF HARRISON STREET
 NORTH OF RIVER GARRY
 REGISTERED PLAN 5
 FORMERLY THE TOWN OF ALEXANDRIA
TOWNSHIP OF NORTH GLENGARRY
 COUNTY OF GLENGARRY
 SCALE: 1:200

THE INTENDED PLOT SIZE OF THIS PLAN IS 609MM IN WIDTH BY 457MM IN HEIGHT WHEN PLOTTED AT A SCALE OF 1:200

BEARING NOTES
 BEARINGS ARE UTM GRID, DERIVED FROM OBSERVED REFERENCE POINTS A AND B, BY REAL TIME NETWORK OBSERVATIONS, UTM ZONE 18, NAD83(CSRs)(2010).
 FOR BEARING COMPARISONS, THE FOLLOWING ROTATIONS WERE APPLIED:
 P2, P3 - 00°18'40" COUNTER-CLOCKWISE
 P4 - 00°17'00" COUNTER-CLOCKWISE

DISTANCE NOTES - METRIC
 DISTANCES AND COORDINATES ARE IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048.
 DISTANCES ARE GROUND AND CAN BE CONVERTED TO GRID BY MULTIPLYING BY THE COMBINED SCALE FACTOR OF 0.9996009.

SURVEYOR'S CERTIFICATE
 I CERTIFY THAT:
 1. THIS SURVEY AND PLAN ARE CORRECT AND IN ACCORDANCE WITH THE SURVEYS ACT, THE SURVEYORS ACT, THE LAND TITLES ACT AND THE REGULATIONS MADE UNDER THEM.
 2. THE SURVEY WAS COMPLETED ON OCTOBER 26, 2023.

NOVEMBER 24, 2023
 DATE
 IRON M. JASON, O.L.S.

THIS PLAN OF SURVEY RELATES TO AOLS PLAN SUBMISSION FORM NUMBER V-64767

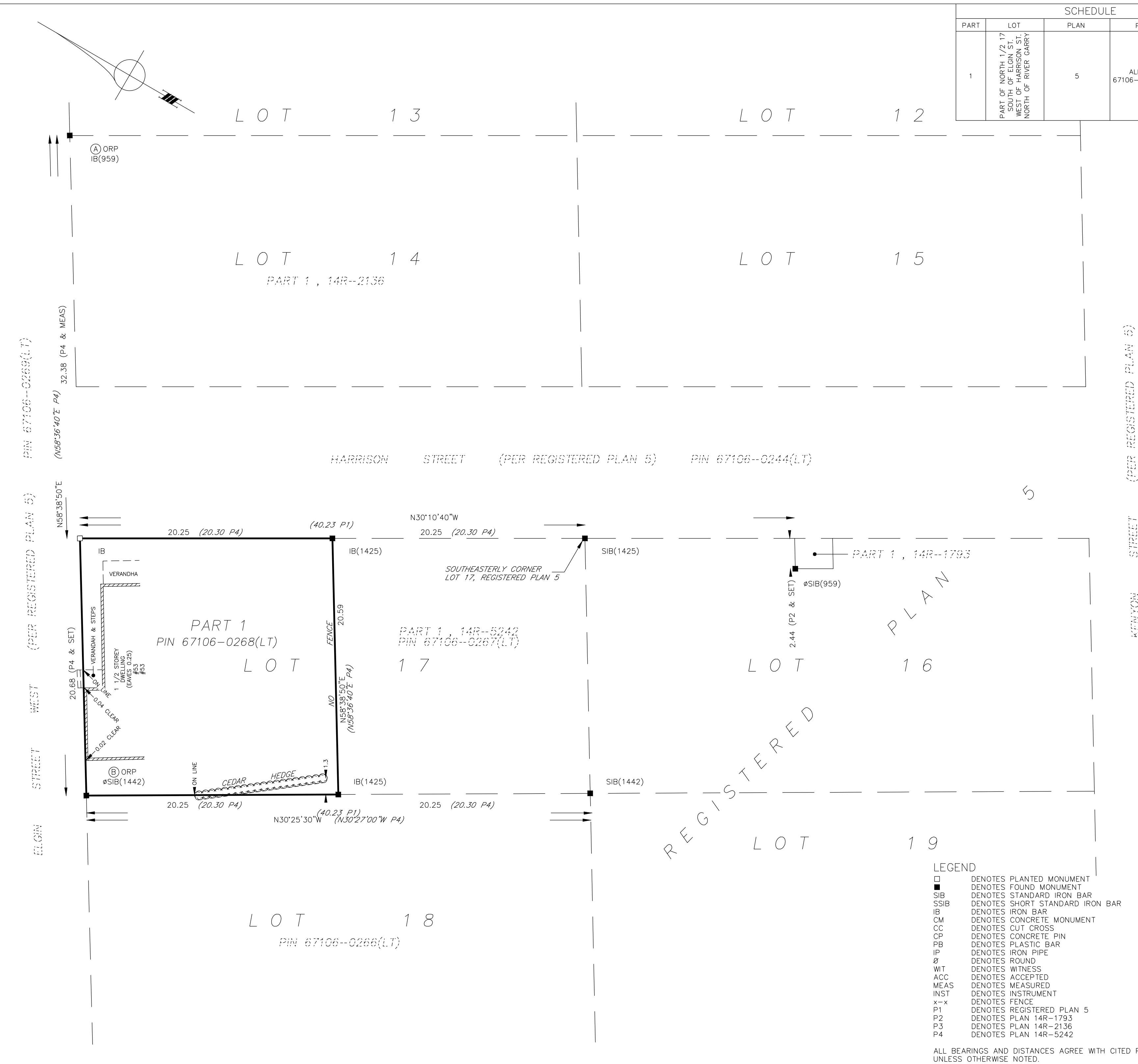
INTEGRATION DATA		
OBSERVED REFERENCE POINTS DERIVED FROM GPS OBSERVATIONS USING A REAL TIME NETWORK AND ARE REFERRED TO UTM ZONE 18 (75° WEST LONGITUDE) NAD83(CSRs)(2010).		
URBAN ACCURACY PER SEC. 14(2), O.REG. 216/10.		
POINT ID	NORTHING	EASTING
A	5017574.75	528300.64
B	5017546.93	528255.44

CAUTION: COORDINATES CANNOT, IN THEMSELVES, BE USED TO RE-ESTABLISH CORNERS OR BOUNDARIES SHOWN ON THIS PLAN



IBWSURVEYORS.COM | 1.800.667.0696

PARTY CHIEF: RD | DRAWN BY: BM | CHECKED BY: RJ | PLOT DATE: *
 FILE NAME: A-041839-V2 | copies available at LandSurveyRecords.com



- LEGEND**
- DENOTES PLANTED MONUMENT
 - DENOTES FOUND MONUMENT
 - SIB DENOTES STANDARD IRON BAR
 - SSIB DENOTES SHORT STANDARD IRON BAR
 - IB DENOTES IRON BAR
 - CM DENOTES CONCRETE MONUMENT
 - CC DENOTES CUT CROSS
 - CP DENOTES CONCRETE PIN
 - PB DENOTES PLASTIC BAR
 - IP DENOTES IRON PIPE
 - ∅ DENOTES ROUND
 - WIT DENOTES WITNESS
 - ACC DENOTES ACCEPTED
 - MEAS DENOTES MEASURED
 - INST DENOTES INSTRUMENT
 - x-x DENOTES FENCE
 - P1 DENOTES REGISTERED PLAN 5
 - P2 DENOTES PLAN 14R-1793
 - P3 DENOTES PLAN 14R-2136
 - P4 DENOTES PLAN 14R-5242

ALL BEARINGS AND DISTANCES AGREE WITH CITED PLANS UNLESS OTHERWISE NOTED.



STAFF REPORT TO COUNCIL

Report No: BP 2024-03

January 29, 2024

From: Chantal Lapierre, Planning Department

RE: Road Widening By-law No. 07-2024

Recommended Motion:

THAT the Council of the Township of North Glengarry adopt by law # 07-2024 being a by law to acquire and dedicate a portion of a property for road widening purposes.

THAT By-law No. 07-2024 be read a first, second, third time and enacted in Open Council this 29th day of January, 2024

Background / Analysis: Background / Analysis: This office has received a request from the Law office of Paul D. Syrduk Professional Corporation regarding a road widening by law and adoption of same by the Township on the property known as being Part of Lot 6, Concession 3 Kenyon as in AR66467 Except 14R3906 and 14R4192; S/T TK15016, on Reference Plan number 14R-6735 Part 2, 3, 5, 11, 15, 17, 21 and 22. Auld McMillan Road, Alexandria in the Township of North Glengarry.

The request relates to severance applications B-28-22 & B-29-22. Both applications were conditionally approved on June 8th, 2022. One of the conditions was to allow for a widening of Auld McMillan Road where the applicant was to dedicate a portion of the road frontage to be transferred to the Township for this purpose.

The requirement for road widening is often imposed where the adjacent road does not meet the minimum standard width.

To correct this on title, a By Law to confirm the acquisition of certain lands and to dedicate the same as part of the public highways is being presented to Council for consideration and adoption.

Alternatives: Option #1 That Council adopt the by-law as presented

OR

Option #2 Council does not adopt the by-law

Financial Implications: No financial implications to the Township

Attachments & Relevant Legislation:

By-Law No. 07-2024
Plan 14R-6735

Others consulted:

- Paul D. Syrduck

Reviewed and Approved by
Sarah Huskinson – CAO/Clerk

PLAN 14R-6735

Received and deposited
September 18th, 2023

Carolyn Watson

Representative for the
Land Registrar for the
Land Titles Division of
Glenarry (No.14)

SCHEDULE		
PART	LOT	PIN
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		
21		
22		

Parts 3, 4 and 20 are subject to easement Inst. TK15016.

PLAN OF SURVEY OF

PART OF LOT 6
CONCESSION 3
(Geographic Township of Kenyon)
TOWNSHIP OF NORTH GLENGARRY
COUNTY OF GLENGARRY

Surveyed by Annis, O'Sullivan, Vollebek Ltd.

Scale 1:1000



The intended plot size of the plan is 457.2 mm in width by 1500.0 mm in height when plotted at a scale of 1:1000.

Metric
DISTANCES AND COORDINATES SHOWN ON THIS PLAN
ARE IN METRES AND CAN BE CONVERTED TO FEET BY
DIVIDING BY 0.3048.

Surveyor's Certificate

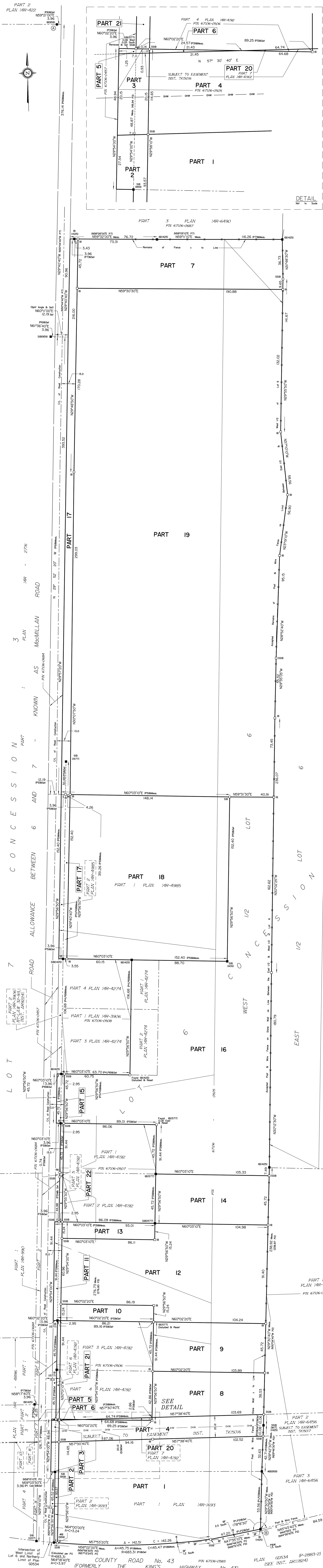
I CERTIFY THAT:

- This survey and plan are correct and in accordance with the Surveys Act, the Surveyors Act, the Land Titles Act and the regulations made under them.
- The survey was completed on September 14, 2023.

September 15, 2023

Tyler J. Allison
Ontario Land Surveyor

This plan relates to AOLS Plan Submission form number: V-33793.



- Notes & Legend**
- Denotes Survey Monument Planted
 - Denotes Survey Monument Found
 - SIB Standard Iron Bar
 - SSIB Short Standard Iron Bar
 - IB Iron Bar
 - RB Rock Bar
 - (WIT) Witness
 - (ACG) Annis, O'Sullivan, Vollebek Ltd.
 - Mess. Measured
 - (P1) Plan 14R-1693
 - (P2) Plan 14R-6456
 - (P3) Plan 14R-4192
 - (P4) Plan 14R-4274
 - (P5) Plan 14R-4985
 - (P6) Plan 14R-2716
 - (P7) Plan 14R-4895
 - (P8) Plan 14R-3305
 - OH Overhead Wires

Distances shown on this plan are ground distances and can be converted to grid distances by multiplying by the combined scale factor of 1.00001.

Bearings are grid, derived from Can-Net 2016 Real Time Network GPS observations and are referred to the Central Meridian of MTM Zone 8 NAD-83 (CSRS) (2010.0).

For bearing comparisons a rotation of 0°48'30" clockwise was applied to bearings on Plan (P3), (P4), (P5) & (P6). A rotation of 0°24'00" clockwise was applied to bearings on Plan (P7). A rotation of 0°48'00" clockwise was applied to bearings on Plan (P8).

Coordinates are derived from Can-Net 2016 Real Time Network GPS observations and are referred to the Central Meridian of MTM Zone 8 NAD-83 (CSRS) (2010.0).

Coordinate values are to urban accuracy in accordance with O. Reg. 216/10.

- Point A Northing 5019432.29 Easting 212985.47
- Point B Northing 5018256.03 Easting 213905.09

Caution: Coordinates cannot, in themselves, be used to re-establish corners or boundaries shown on this plan.

ANNIS, O'SULLIVAN, VOLLEBEK LTD.
55 Bay Street
Toronto, Ont. M5H 1W1
Phone: (416) 443-3364
Email: EMail@annisvollebek.com

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

BY-LAW No. 07-2024

A BY-LAW TO CONFIRM THE ACQUISITION OF CERTAIN LANDS AND TO DEDICATE THE SAME AS PART OF THE PUBLIC HIGHWAYS TO BE KNOWN AS AULD MCMILLAN ROAD.

- REF.: a) *The Municipal Act 2001, S.O. 2001, c. 25 Section 31 and amendments thereto;*
 b) *The Public Transportation and Highway Improvement Act, R.S.O. 1990, Chapter P. 50, Section 44, Subsection 4 and amendments thereto;*

WHEREAS the Corporation deems it expedient to acquire those parts of PIN 67106-0505, 67106-0506 & 67106-0507 being Part of Lot 6, Concession 3 Kenyon as in AR66467 Except 14R3906 and 14R4192; S/T TK15016 in the Township of North Glengarry, designated as Part 2, 3, 5, 11, 15, 17, 21 and 22 on Plan 14R-6735 for the purpose of future widening of Auld McMillan Road.

AND WHEREAS the Corporation of the Township of North Glengarry deems it expedient that the acquisition be confirmed and that the said lands be assumed and dedicated as part of the public highway.

NOW THEREFORE the Council of the Corporation of the Township of North Glengarry **HEREBY ENACTS AS FOLLOWS:**

That the acquisition by The Corporation of the Township of North Glengarry of those parts of PIN 67106-0505, 67106-0506 & 67106-0507 being Part of Lot 6, Concession 3 Kenyon as in AR66467 Except 14R3906 and 14R4192; S/T TK15016 in the Township of North Glengarry, designated as Part 2, 3, 5, 11, 15, 17, 21 and 22 on Plan 14R-6735 for the purpose of future widening of Auld McMillan Road is hereby authorized and confirmed.

- 1) That the said lands acquired, more particularly described in paragraph (1) of this By-Law be and are hereby dedicated as parts of the public highway to be known as Auld McMillan Road.
- 2) That the Mayor and Clerk of the Corporation of the Township of North Glengarry be and they are hereby authorized to execute all documents and take whatever steps Council for the said Corporation may advise and as may be required to give effect to these presents.

READ A First, Second and Third Time and duly enacted this 29th day of January 2024.

CAO/Clerk / Deputy Clerk

Mayor / Deputy Mayor

I, hereby certify that the forgoing is a true copy of By-Law No. 07-2024, duly adopted by the Council of the Township of North Glengarry on the 29th day of January, 2024.

Date Certified

CAO/Clerk / Deputy Clerk



STAFF REPORT TO COUNCIL

Report No: PW-2024-01

January 29, 2024

From: Timothy Wright, The Director of Public Works

RE: 2023 Drinking Water System Management Review

Recommended Motion:

THAT Council receive staff report PW-2024-01 2023 Drinking Water System Management Review for information purposes only.

Background / Analysis:

As part of the Quality Management System (QMS) a management review was undertaken on December 13th, 2023. The review indicated that overall system performance is back on track, thanks to the implementation of hard deadlines and process restructuring. There are no significant treatment or system risks, and critical control points are effectively monitored. Some minor deficiencies require follow-up, with water loss in Alexandria being a notable concern.

Incidents of regulatory non-compliance are absent, and adverse-water tests show no issues. Deviations from critical control point limits are minimal, and risk assessments have been completed without notable changes. Audit results indicate a few non-conformances but overall satisfactory outcomes.

Emergency response testing in Glen Robertson DWS received positive feedback, and operational performance in Alexandria DWS has seen decreased water usage and resolved equipment failures. Glen Robertson DWS reports ongoing pump dosing issues and minor water loss.

Raw water supply and drinking water quality trends show fluctuations but no major concerns. Follow-up on action items from previous management reviews is progressing, and changes affecting the QMS are minimal.

Consumer feedback highlights resolved issues and improved follow-up. Resource needs for maintaining the QMS include internal and external auditor costs. Infrastructure reviews reveal concerns about equipment indexing, open deficiencies, and preventative maintenance.

Operational plan updates show a current and well-maintained plan. Staff suggestions include water loss comparisons and a new flushing station in Glen Robertson. Other discussed items

involve changes to the capital budget, including a bulk water fill station, Dominion St main replacement, and leak detection equipment allocation.

Alternatives:

N/A

Financial Implications:

No unbudgeted expenses

Attachments & Relevant Legislation:

Safe Drinking Water Act, 2002

Clean Water Act, 2006

Others Consulted:

Angela Cullen – Waterworks Compliance Officer

Dean McDonald – Environmental Services Manager

Reviewed and Approved by:
Sarah Huskinson, CAO/Clerk



STAFF REPORT TO COUNCIL

Report No: PW-2024-02

January 29, 2024

From: Timothy Wright, Director of Public Works

RE: EV Charge Ontario Grant Application

Recommended Motion:

THAT Council receives staff report PW-2024-02 EV Charge Ontario Grant Application and authorizes the Director of Public Works to apply for the EV ChargeON Program 2023-24 grant on or before January 31st, 2024.

Background / Analysis:

Overview

The EV ChargeON Program in Ontario is administered by the Ministry of Transportation and aims to enhance the electric vehicle (EV) charging infrastructure in communities outside large urban centers. It is a competitive grant program providing 50-75% capital funding through post-construction rebates for Level 2 and Level 3 public charging stations. The program is open to both public and private sector applicants, with funding amounts proportional to the charger's power output. The goal is to reduce range anxiety, fill existing infrastructure gaps, and support long-distance EV travel in less densely populated areas.

Why would North Glengarry want EV chargers in our community?

The main reason for North Glengarry to spend time and resources installing EV chargers in our community is to ensure our community and businesses have access to the consumers who use electric vehicles. As the technology of electric vehicles becomes more common and affordable, people will prioritize locations with EV chargers, similarly to how you look for a gas station on a road trip. Having a fast charger available means that North Glengarry is a place to go and a place to spend your time and money while here.

Location

To be eligible for the grant, chargers must be located in an area that is publicly accessible 24 hours a day, 365 days a year. To be successful with the grant application, the chargers need to be in a convenient location with access to amenities, good signage, dedicated parking for EVs, and the opportunity to expand and add more chargers in the future.

Staff considered many locations, but the two locations deemed to have the highest chance for success and that the applications for which could be assembled with the required documentation

within the application period were determined to be the municipal parking lot in downtown Alexandria and the parking area behind King Georges Park in Maxville. These locations already have some of the preliminary items for the installation and have good access to Main Street businesses that will score well with the grant application.

Type of Charger

There are three types of chargers available to EV users represented by Level 1, 2 and 3. A Level 1 charger is a normal wall power outlet and is only useful for emergency charging as it takes a very long time to charge. A Level 2 charger is the most common, similar to a dryer plug, and is what most users would use to charge their car at home. Charge times are measured in hours and these chargers are good for having your car charge overnight or while you are at work. A Level 3 charger, also referred to as fast chargers, can charge your car in as little as twenty to thirty minutes. To be eligible for the grant we can install any level of charger, but we need to have redundancies. The charger layout that we determined has the best chance of success, the best benefit to the municipality but also represented the lowest risk was a combination of a level three and a level two charger at each site. This gives us a 57kW installation without pushing our installation costs too high and is an amount of power that doesn't draw any concern from Hydro One.

North Glengarry participates in procurements conducted by Local Authority Services (LAS) and through the LAS group has found a suitable EV charger supplier that has agreed to partner with North Glengarry to help with the application process and provide their equipment. Their Bid evaluation is attached.

Cost and Timeline

The estimated cost for labor and materials at each site is \$110,000.00. This would be a planned expenditure for the spring of 2025 so that we can plan for this in the 2025 budget. The grant, if we are successful, will cover 75% of this cost.

Once operational the chargers are fee-paid using a credit card and the cost would cover the electricity charge and a small fee for maintenance of the equipment.

Alternatives:

Do not apply for the grant.

Financial Implications:

\$27,500 per site

Attachments & Relevant Legislation:

Installation locations Maxville and Alexandria
EV Charger Equipment Supply Proposal Evaluation

Others Consulted:

Hydro One

Sarah Huskinson, CAO



Anne Leduc, Director of Community Services

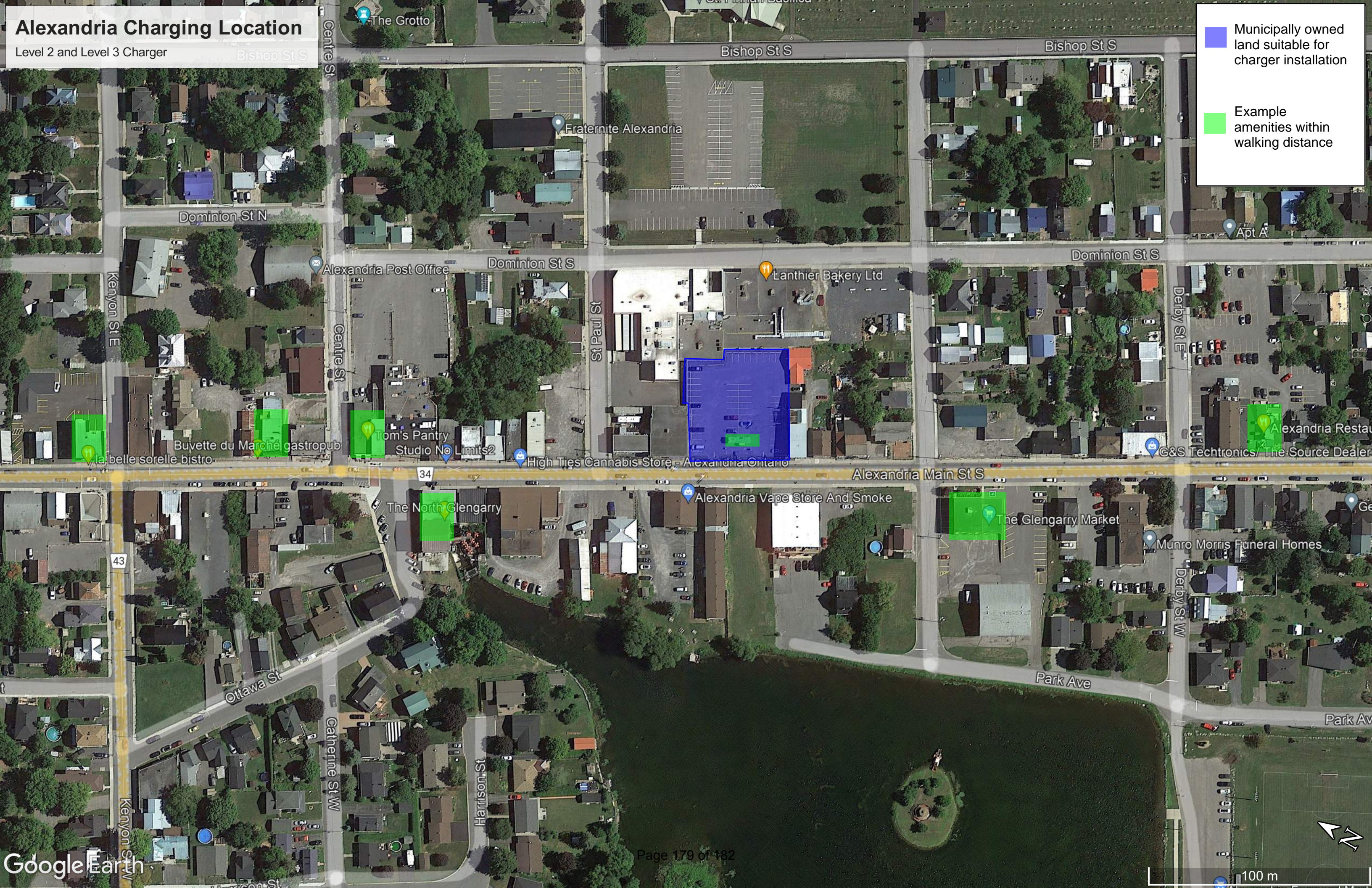
Reviewed and Approved by:

Sarah Huskinson, CAO/Clerk

Alexandria Charging Location



Level 2 and Level 3 Charger

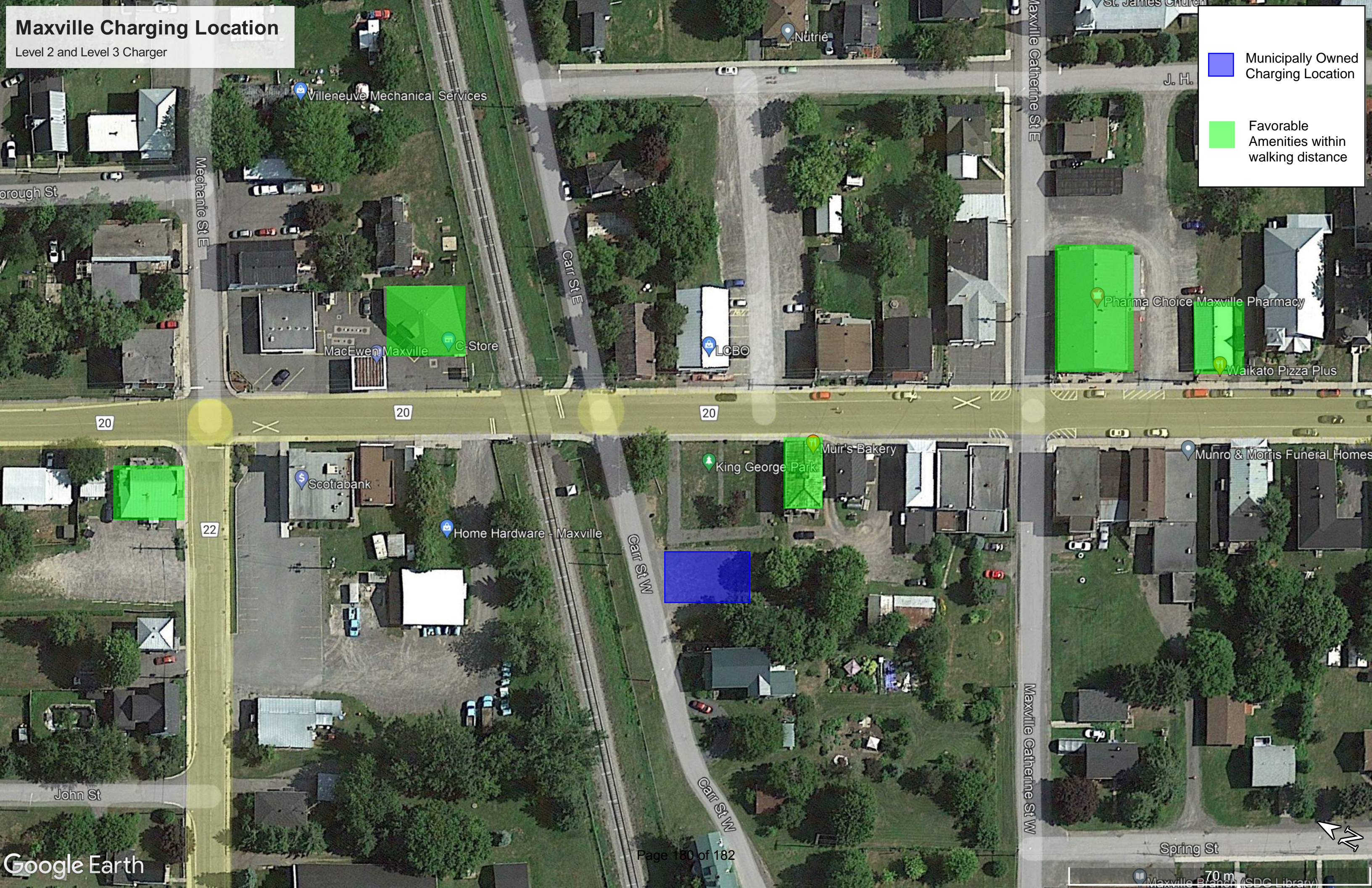
-  Municipally owned land suitable for charger installation
-  Example amenities within walking distance



Maxville Charging Location

Level 2 and Level 3 Charger

-  Municipally Owned Charging Location
-  Favorable Amenities within walking distance



Villeneuve Mechanical Services

Nutrié

Maxville Catherine St E

J. H.

orough St

Mechanic St E

Carr St E

MacEwen Maxville C-Store

LCBO

Pharma Choice Maxville Pharmacy

Waikato Pizza Plus

20

20

20

22

Scotiabank

Home Hardware - Maxville

King George Park

Muir's Bakery

Munro & Morris Funeral Homes

John St

Carr St W

Carr St W

Maxville Catherine St W

Spring St



Proposal Evaluation
Electric Vehicle Supply Equipment and Related Services RFP #042221

Possible Points		ABB	Ample Inc	AMPly Power, Inc.	Andromeda Power LLC	Blink Network LLC	ChargeLab Inc.	ChargePoint, Inc.	ClipperCreek, Inc.	Electrada LLC	Electriph Inc	Enel X North America, Inc.	Envision Solar International, Inc.	EV Box Group
Conformance to RFP														
Requirements	50	39	37	40	32	42	40	45	33	38	40	41	41	43
Pricing	400	280	308	313	270	339	308	350	316	287	278	291	305	326
Financial Viability and Marketplace Success	75	67	50	55	49	58	57	69	48	52	55	61	60	59
Ability to Sell and Deliver														
Service	100	76	67	71	61	75	77	87	67	60	75	69	75	77
Marketing Plan	50	39	35	42	20	42	35	44	30	38	40	39	38	45
Value Added Attributes	75	60	57	56	47	60	55	65	49	55	60	57	63	65
Warranty	50	41	40	38	36	43	41	43	35	41	39	42	42	41
Depth and Breadth of Offered Equipment, Products, or Services	200	169	158	164	150	160	169	174	136	135	143	156	146	175
Total Points	1,000	771	752	779	665	819	782	877	714	706	730	756	770	831
Rank Order		24	33.5	21	48.5	5	19.5	1	41.5	43	38	31	25.5	3

Possible Points		EV Connect, Inc.	EvGateway	Ego Services LLC	EVOCHARGE-Phillips & Temro	EVSE LLC	Falth Technologies	FLO Services USA, Inc.	FreeWire Technologies	Gilbarco Inc	HELIOX TECHNOLOGY INC	In-Charge Energy, Inc.	iSun	JF Petroleum Group
Conformance to RFP														
Requirements	50	43	37	41	38	39	37	44	40	36	30	39	32	41
Pricing	400	336	318	308	271	261	314	348	343	318	263	313	263	301
Financial Viability and Marketplace Success	75	57	58	60	57	53	61	64	60	56	53	61	51	58
Ability to Sell and Deliver														
Service	100	72	63	74	70	63	68	87	77	79	62	73	61	77
Marketing Plan	50	42	34	41	32	35	37	45	39	41	29	35	30	41
Value Added Attributes	75	60	57	64	55	59	54	68	62	54	49	55	46	56
Warranty	50	42	38	41	40	42	35	43	43	36	40	41	31	41
Depth and Breadth of Offered Equipment, Products, or Services	200	164	161	167	157	151	141	176	158	163	141	165	151	169
Total Points	1000	816	766	796	718	703	747	875	822	783	667	782	665	784
Rank Order		4	28.5	13.5	40	44	36	2	4	16	47	19.5	48.5	17

Possible Points		Konntronix, Inc.	LilyPad EV, LLC	Lion Buses, Inc	Livingston Energy Group, LLC	Moser Services Group, LLC	NAD Grid Corporation	National Car Charging	NovaCHARGE LLC	Nuuve Holding	Opconnect Inc	Pacific Lighting	PCS Energy	PineShore Energy
Conformance to RFP														
Requirements	50	39	40	37	38	34	40	41	40	42	39	34	32	36
Pricing	400	330	319	304	336	303	287	325	329	335	333	275	260	305
Financial Viability and Marketplace Success	75	58	59	56	56	50	55	61	53	58	54	57	54	52
Ability to Sell and Deliver														
Service	100	66	72	70	72	61	72	69	64	77	65	64	60	64
Marketing Plan	50	39	34	36	41	28	36	39	37	39	37	29	34	35
Value Added Attributes	75	50	61	54	61	43	62	55	55	57	62	53	49	56
Warranty	50	42	42	38	42	39	40	39	42	42	39	38	37	38
Depth and Breadth of Offered Equipment, Products, or Services	200	151	160	157	164	156	152	168	157	152	161	169	149	162
Total Points	1,000	775	787	752	810	714	744	796	777	802	790	719	675	748
Rank Order		23	16	33.5	9	41.5	37	13.5	22	11	16	38	46	35

Possible Points		PlugIn Stations Online LLC	Rivian, LLC	SemaConnect	Siemens Industry, Inc.	The Mobility House LLC	Verdek LLC	VIRICITI LLC	Wireless Advanced Vehicle Electrification, Inc.	Zeco Systems Inc	ZEF Energy
Conformance to RFP											
Requirements	50	37	39	43	40	37	35	39	41	39	41
Pricing	400	328	328	328	320	281	323	335	338	313	283
Financial Viability and Marketplace Success	75	55	54	63	64	55	59	60	61	58	55
Ability to Sell and Deliver											
Service	100	57	57	60	64	64	65	71	72	71	71
Marketing Plan	50	30	37	45	41	34	33	42	42	42	44
Value Added Attributes	75	53	60	57	62	53	48	53	61	61	63
Warranty	50	36	42	42	41	39	38	38	38	41	42
Depth and Breadth of Offered Equipment, Products, or Services	200	172	141	157	151	148	166	141	161	172	157
Total Points	1,000	766	756	815	803	691	767	770	814	797	756
Rank Order		28.5	31	7	10	45	27	25.5	6	12	31

DocuSigned by:
Greg Grunig
7DD0CEFD8B3D45D...
Greg Grunig, Procurement Lead Analyst

DocuSigned by:
Stephanie Haataja
7558A3F379B5409...
Steff Haataja, CPIM, Procurement Analyst

DocuSigned by:
Brandon Town
7BCA93CDE637421...
Brandon Town, CPSM, CPSD, Procurement Analyst

DocuSigned by:
Craig West
7F41572C858B4BA...
Craig West, Procurement Analyst

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

**BY-LAW 08-2024
FOR THE YEAR 2024**

BEING A BY-LAW TO ADOPT, CONFIRM AND RATIFY MATTERS DEALT WITH BY RESOLUTION.

WHEREAS s. 5(3) of the *Municipal Act, 2001*, provides that the powers of municipal corporation are to be exercised by its Council by by-law; and

WHEREAS it is deemed expedient that the proceedings, decisions and votes of the Council of the Corporation of the Township of North Glengarry at this meeting be confirmed and adopted by by-law;

THEREFORE, the Council of the Corporation of the Township of North Glengarry enacts as follows:

1. **THAT** the action of the Council at its regular meeting of January 29th 2024, in respect to each motion passed and taken by the Council at its meetings, is hereby adopted, ratified and confirmed, as if each resolution or other action was adopted, ratified and confirmed by its separate by-law and;
2. **THAT** the Mayor and the proper officers of the Township of North Glengarry are hereby authorized and directed to do all things necessary to give effect to the said action, or to obtain approvals where required, and except where otherwise provided, The Mayor and the Clerk are hereby directed to execute all documents necessary in that behalf and to affix the corporate seal of the Township to all such documents.
3. **THAT** if due to the inclusion of a particular resolution or resolutions this By-law would be deemed invalid by a court of competent jurisdiction then Section 1 to this By-law shall be deemed to apply to all motions passed except those that would make this By-law invalid.
4. **THAT** where a “Confirming By-law” conflicts with other by-laws the other by-laws shall take precedence. Where a “Confirming By-Law” conflicts with another “Confirming By-law” the most recent by-law shall take precedence.

READ a first, second and third time, passed, signed and sealed in Open Council this 29th day of January 2024.

CAO/Clerk / Deputy Clerk

Mayor / Deputy Mayor

I, hereby certify that the forgoing is a true copy of By-Law No. 08-2024, duly adopted by the Council of the Township of North Glengarry on the 8th day of January 29th 2024.

Date Certified

CAO/Clerk / Deputy Clerk