

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

Special Meeting of Council

**Thursday, March 30, 2017 at 2:00 p.m. – Glengarry Sports Palace Community Centre
170 MacDonald Blvd, Alexandria, Ontario K0C 1A0**

Draft Agenda

THE MEETING WILL OPEN WITH THE CANADIAN NATIONAL ANTHEM

1. ACCEPT THE AGENDA (Additions/Deletions) ® (Carma)
2. DECLARATIONS OF CONFLICTS OF INTEREST
3. ADOPTION OF PREVIOUS MINUTES
4. DELEGATION(S)
5. COMMITTEE RECOMMENDATIONS
6. CAO/CLERK'S DEPARTMENT - Daniel Gagnon, CAO/Clerk
7. RECREATION DEPARTMENT / COMMUNITY SERVICES DEPARTMENT –
Anne Leduc, Director of Recreation/Community Services
8. FINANCE DEPARTMENT - Johanna Levac, Treasurer
 - a) 2017 Proposed Draft Budget – Municipal ® (Jamie)
 - b) 2017 Proposed Draft Budget – Waterworks Department ® (Jacques)
9. PLANNING/BUILDING & BY-LAW ENFORCEMENT DEPARTMENT -
Gerry Murphy, CBO/Senior By-law Enforcement Officer/Planning Manager
10. PUBLIC WORKS DEPARTMENT – Ryan Morton, Director of Public Works
11. CORRESPONDENCE
12. NEW BUSINESS
13. NOTICE OF MOTION
Next Regular Public Meeting of Council
Monday April 10, 2017 at 7:00 p.m. at the Centre Sandfield Centre, 102 Derby Street
West, Alexandria, Ontario.
Note: Meeting are subject to change or cancellation.
14. QUESTION PERIOD (limit of one question per person and subsequent question will be at the
discretion of the Mayor/Chair).
15. CLOSED SESSION BUSINESS
16. CONFIRMING BY-LAW
17. ADJOURN ® (Jacques)



2017 DRAFT MUNICIPAL BUDGET BRIEFING PACKAGE

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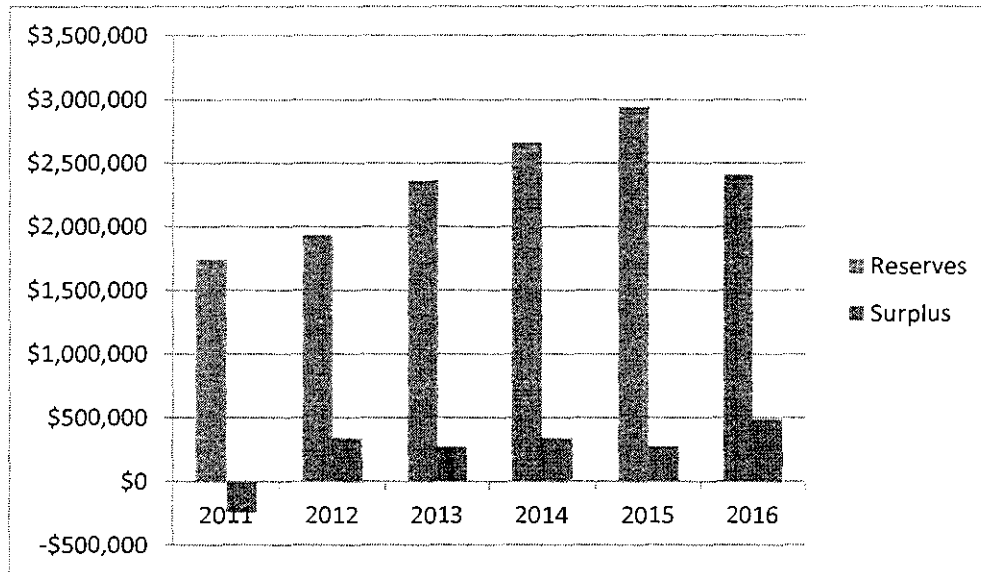
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Reserve Levels vs. Budget Surpluses

| | Unaudited | | | | | |
|-------------------------------|-------------------|-------------|-------------|-------------|-------------|-------------|
| | 2011 | 2012 | 2013 | 2014 | 2015 | 2016 |
| Reserves | \$1,742,562 | \$1,934,533 | \$2,364,796 | \$2,659,821 | \$2,942,695 | \$2,409,673 |
| Surplus | -\$245,977 | \$343,000 | \$272,601 | \$340,731 | \$274,802 | \$489,000 |
| Tax Rate Change | -0.02 | -1.21 | 0.5 | 1 | 0 | 0 |
| Average Surplus (2011 - 2014) | 177,589 | | | | | |
| Average Surplus (2012 - 2014) | 318,777 | | | | | |
| Average Surplus (2012 - 2015) | 307,783 | | | | | |
| Average Surplus (2012 - 2016) | 344,026 Unaudited | | | | | |

RESERVE LEVELS vs BUDGET SURPLUSES



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TOWNSHIP OF NORTH GLENGARRY

STAFF REPORT

Date: March 23, 2017

To: Mayor and Council

From: 
Johanna Levac (Annie) Treasurer


Daniel Gagnon
CAO/Clerk

Re: Proposed 2017 Municipal Budget

Discussion: The following document represents the 2017 DRAFT Municipal Budget.

During budget deliberations staff will provide an overview of the 2016 accomplishments, variances and 2017 impact and options. Council may then determine whether projects, capital projects, services should be included or is necessary for the Corporation to go beyond 2017.

Please note that the 2016 actual figures presented in this budget have not been finalized for this year and will change upon completion of the year-end audit scheduled for May 2017.

The DRAFT proposed budget will result in the following:

- 1: A 2.08% increase in the municipal property tax rate for 2017.
- 2: A net requirement of \$5,242,207 to be raised by property taxation. This represents an increase of \$273,403 from 2016. (2016 was \$4,968,804)
- 3: A 1% tax rate equals approximately \$50,000 within our budget.
- 4: The overall average increase in all tax classes for North Glengarry is 7.64%. The overall increase in assessments for a residential unit is 3.52%.

- 5: Assuming that the residential unit has increased by 3.52% for 2017, a residential property with a value of 100,000 (now 103,520 with the increased assessed value) would pay \$28.72 more in taxes for 2017.

Recommendation: To review the proposed 2017 DRAFT Municipal budget as presented.

Stated Assumptions

2017 Budget

DRAFT VERSION

Essential Services:

Essential Services are defined to be fire/first responder, emergency management, roads, recycling, landfill, land use planning, building inspection, septic systems, economic development, legislative and financial.

Finance:

- 1: Includes a 1.8% cost of living increase for council members and the non-unionized employees. Currently the Roads Department, Maxville Complex and the Waterworks Department are unionized and the cost of living is included in their contracts.
- 2: Overall increase of 5.82% for the employee benefit program with La Capitale (Manulife starting March 1, 2017) and Greenshield resulting in an increase of \$15,228.
- 3: Includes a contingency fund of \$20,000 for unforeseen costs.

Administration:

- 4: The Townships of North and South Glengarry have established a county archive system to preserve their permanent records. A budget has been set up for \$18,000 to support this project. A lease agreement has been authorized with the Upper Canada District School Board for a ten year period ending on September 30th, 2023. The annual rent will be \$20,000 plus HST which will be divided by the townships of North Glengarry and South Glengarry (\$10,000 plus HST each). In 2017 an additional 15,000 was allocated towards the Special Digitization Project for the Glengarry Archives.

Protection:

- 5: The 2017 capital budget for the fire department includes \$124,000 for the three fire stations for renovations, equipment etc..
- 6: The 2017 capital budget includes \$400,000 for a tanker for the Alexandria station. A recommendation is being made to finance this purchase over a ten year period.

Roads:

- 7: Includes \$1,555,237 for equipment and construction projects throughout the township. We will be receiving 422,281 in OCIF Funding over the next three years. In 2017 we will receive \$91,198 and \$331,083 in 2018 and 2019.
- 8: We will receive federal gas tax funding in the amount of \$311,663 in 2017 for bridge work. This year our budget includes bridge work for \$391,270 which will be mostly funded by our federal gas tax dollars as well as \$79,607 from our Federal Gas Tax Reserves

Landfill Sites:

- 9: Includes garbage and recycling fees for \$165.00 per residential unit. A portion of the fees is allocated to a reserve for the landfill (\$71,000 to be transferred to this reserve).
- 10: This budget incorporates an additional transfer of \$27,575 from the tax base to the landfill reserve as the landfill took in roughly 1,103 cubic metres of "free" material.
- 10: The Glen Robertson landfill site is currently being used with the recent closure of the Alexandria landfill site. This budget includes \$119,060 for additional land purchase as well as \$20,350 for the monitoring wells. Both of these capital purchases will be funded by reserves.

RARE Plant:

- 11: The capital budget for the RARE plant in 2017 for \$63,118 includes the replacement of the facility baler panel, the hazardous waste concrete pad, the privacy fencing, the bunker construction and repair/replacement of the north gate

Regional Water Study:

- 12: 2014 saw the completion of the Regional Water Design phase which was funded 90% by the provincial government (and 1% by the Township of South Glengarry). This future receivable of \$368,875 was set up by our auditor's at year-end in 2014. In 2016 a repayment was made for \$30,000 and we have included an additional repayment of \$30,000 in 2017.

Recreation:

- 13: Includes an operating budget of \$67,170 and a capital budget of \$55,050 for the North Glengarry Recreation Associations.

Other Contributions:

- 14: Includes \$20,000 for the Glengarry Memorial Hospital towards the operating costs of their pool.
- 15: Our Community Grant Policy was created to provide limited financial assistance to community groups and organizations within the township to assist with various activities.

This budget includes \$25,000 for the Community Grant Program.

Economic Development

- 16: The CIP Program was established in 2015. In order to properly fund the CIP Program, an amount of \$60,000 is estimated to be available for grants/incentives for the private sector to accommodate building and landscaping improvements. In 2017 the amount of \$30,000 is being transferred from the Working Fund Reserves which demonstrates to the business community and general public that council is committed to the CIP program .

Planning:

- 17: Established a Zoning Bylaw Consolidation Reserve and transferred \$5,000 towards this reserve for future use.

Ontario Municipal Partnership Fund

- 18: The 2017 Ontario Municipal Partnership Fund (OMPF) was increased from \$2,187,500 to \$2,326,900 by the amount of \$139,400.

Township of North Glengarry - 2016/2017 Assessment Comparison
Summary of Taxable & PIL Assessments

| Property Class | | 2016 Total Assessment | 2017 Total Assessment | Increase (+) Decrease (-) | % Increase (+) % Decrease (-) | Municipal 2016 | Additional \$\$\$\$ |
|---|----|-----------------------------|-----------------------------|------------------------------|----------------------------------|-------------------|------------------------|
| Residential & Farm | RT | 728,491,945 | 754,168,523 | 25,676,578 | 3.52 | 0.507 | 130,180 |
| Residential - Education Only - English Public | RD | 246,400 | 211,400 | -35,000 | -14.20 | | |
| Multi-Residential | MT | 9,996,200 | 9,465,000 | -531,200 | -5.31 | 0.9075 | -4,821 |
| Large Industrial | LT | 2,242,870 | 2,656,088 | 413,218 | 18.42 | 2.1007 | 8,680 |
| Farmlands | FT | 227,002,500 | 288,399,425 | 61,396,925 | 27.05 | 0.1268 | 77,851 |
| Commercial | CT | 63,838,885 | 57,478,113 | -6,360,772 | -9.96 | 0.8285 | -52,699 |
| New Construction Commercial | XT | 13,264,160 | 14,654,514 | 1,390,354 | 10.48 | 0.8285 | 11,519 |
| Industrial | IT | 9,579,460 | 9,442,341 | -137,119 | -1.43 | 1.0462 | -1,435 |
| New Construction Industrial | JT | 1,611,130 | 2,193,226 | 582,096 | 36.13 | 1.0462 | 6,090 |
| Pipeline | PT | 4,685,000 | 4,783,000 | 98,000 | 2.09 | 0.6935 | 680 |
| Managed Forest | TT | 2,722,700 | 3,350,975 | 628,275 | 23.08 | 0.1268 | 797 |
| Parking Lot | GT | 38,600 | 47,450 | 8,850 | 22.93 | 0.8285 | 73 |
| Shopping Centre | ST | | | 0 | | 0.8285 | 0 |
| New Construction Shopping Centre | ZT | 4,031,680 | 3,574,200 | -457,480 | -11.35 | 0.8285 | -3,790 |
| Commercial Excess Land | CU | 547,680 | 508,870 | -38,810 | -7.09 | 0.5799 | -225 |
| Commercial Vacant | CX | 2,556,300 | 2,000,125 | -556,175 | -21.76 | 0.5799 | -3,225 |
| Shopping Centre Excess Land | SU | | | 0 | | 0.5799 | 0 |
| New Construction Commercial Excess Land | XU | 198,700 | 211,990 | 13,290 | 6.69 | 0.5799 | 77 |
| Industrial Excess Land | IU | 91,680 | 70,485 | -21,195 | -23.12 | 0.7323 | -155 |
| Industrial Vacant Land | IX | 281,800 | 155,875 | -125,925 | -44.69 | 0.7323 | -922 |
| New Construction Industrial Excess Land | JU | | | 0 | | 0.7323 | 0 |
| Large Industrial Excess Land | LU | 148,870 | 24,540 | -124,330 | -83.52 | 1.4705 | -1,828 |
| Taxable Properties | | 1,071,576,560 | 1,153,396,140 | 81,819,580 | 7.64 | | 166,847 |

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Township of North Glengarry - 2016/2017 Assessment Comparison
Summary of Taxable & PIL Assessments

| Property Class | | 2016 Total Assessment | 2017 Total Assessment | Increase (+) Decrease (-) | % Increase (+) % Decrease (-) |
|---|----|-----------------------------|-----------------------------|------------------------------|----------------------------------|
| Residential & Farm | RT | 728,491,945 | 754,168,523 | 25,676,578 | 3.52 |
| Residential - Education Only - English Public | RD | 246,400 | 211,400 | -35,000 | -14.20 |
| Multi-Residential | MT | 9,996,200 | 9,465,000 | -531,200 | -5.31 |
| Large Industrial | LT | 2,242,870 | 2,656,088 | 413,218 | 18.42 |
| Farmlands | FT | 227,002,500 | 288,399,425 | 61,396,925 | 27.05 |
| Commercial | CT | 63,838,885 | 57,478,113 | -6,360,772 | -9.96 |
| New Construction Commercial | XT | 13,264,160 | 14,654,514 | 1,390,354 | 10.48 |
| Industrial | IT | 9,579,460 | 9,442,341 | -137,119 | -1.43 |
| New Construction Industrial | JT | 1,611,130 | 2,193,226 | 582,096 | 36.13 |
| Pipeline | PT | 4,685,000 | 4,783,000 | 98,000 | 2.09 |
| Managed Forest | TT | 2,722,700 | 3,350,975 | 628,275 | 23.08 |
| Parking Lot | GT | 38,600 | 47,450 | 8,850 | 22.93 |
| Shopping Centre | ST | | | 0 | |
| New Construction Shopping Centre | ZT | 4,031,680 | 3,574,200 | -457,480 | -11.35 |
| Commercial Excess Land | CU | 547,680 | 508,870 | -38,810 | -7.09 |
| Commercial Vacant | CX | 2,556,300 | 2,000,125 | -556,175 | -21.76 |
| Shopping Centre Excess Land | SU | | | 0 | |
| New Construction Commercial Excess Land | XU | 198,700 | 211,990 | 13,290 | 6.69 |
| Industrial Excess Land | IU | 91,680 | 70,485 | -21,195 | -23.12 |
| Industrial Vacant Land | IX | 281,800 | 155,875 | -125,925 | -44.69 |
| New Construction Industrial Excess Land | JU | | | 0 | |
| Large Industrial Excess Land | LU | 148,870 | 24,540 | -124,330 | -83.52 |
| Taxable Properties | | 1,071,576,560 | 1,153,396,140 | 81,819,580 | 7.64 |
| Residential PIL Full - EP | RF | 3,400 | 3,675 | 275 | 8.09 |
| Residential/Farm PIL Full Shared | RH | 74,000 | 81,875 | 7,875 | 10.64 |
| Residential PIL General | RG | 758,700 | 868,775 | 110,075 | 14.51 |
| Multi Residential PIL Full - Tenant of Province | MP | | | 0 | |
| Commercial PIL FULL | CF | 1,376,300 | 1,194,250 | -182,050 | -13.23 |
| Commercial PIL General | CG | 1,009,700 | 880,200 | -129,500 | -12.83 |
| Commercial PIL Shared PIL | CH | | | 0 | |
| Commercial PIL Full Vacant Land | CY | | | 0 | |
| Commercial PIL General Vacant Land | CZ | 58,100 | 51,850 | -6,250 | -10.76 |
| Commercial PIL General Excess Land | CW | 39,300 | 31,300 | -8,000 | -20.36 |
| Landfill PIL - Full | HF | | 84,300 | | |
| Industrial PIL Full | IF | 335,000 | 338,750 | 3,750 | 1.12 |
| Industrial PIL Full Shared PIL | IH | 157,600 | 141,800 | -15,800 | -10.03 |
| Parking Lot PIL Full | GF | 48,500 | 60,125 | 11,625 | 23.97 |
| PIL Properties | | 3,860,600 | 3,736,900 | -123,700 | -3.20 |
| Exempt Properties | | 64,472,540 | 60,523,006 | -3,949,534 | -6.13 |
| Total Assessments | | 1,139,909,700 | 1,217,656,046 | 77,746,346 | 6.82 |

| | | | | |
|----------------------|--------|--------|--|--|
| Railway Right of Way | 406.10 | 406.10 | | |
|----------------------|--------|--------|--|--|

Township of North Glengarry - 2017 Assessment - By Ward

| Property Class | | Kenyon Ward | Maxville Ward | Lochiel Ward | Alexandria Ward | 2017 Total |
|---|----|--------------------|-------------------|--------------------|--------------------|----------------------|
| Residential & Farm | RT | 292,717,854 | 50,095,458 | 227,521,325 | 183,833,886 | 754,168,523 |
| Residential - Education Only - English Public | RD | | | | 211,400 | 211,400 |
| Multi-Residential | MT | | 465,250 | | 8,999,750 | 9,465,000 |
| Large Industrial | LT | | | | 2,656,088 | 2,656,088 |
| Farmlands | FT | 112,881,150 | 321,075 | 175,197,200 | | 288,399,425 |
| Commercial | CT | 7,683,065 | 4,083,263 | 5,850,200 | 39,861,585 | 57,478,113 |
| New Construction Commercial | XT | 1,317,263 | 2,427,413 | 2,400,500 | 8,509,338 | 14,654,514 |
| Industrial | IT | 273,205 | | 995,900 | 8,173,236 | 9,442,341 |
| New Construction Industrial | JT | 83,900 | 1,897,923 | | 18,575 | 2,193,226 |
| Pipeline | PT | | | 4,783,000 | | 4,783,000 |
| Managed Forest | TT | 2,638,700 | | 712,275 | | 3,350,975 |
| Parking Lot | GT | | 29,625 | | 17,825 | 47,450 |
| Shopping Centre | ST | | | | | 0 |
| New Construction Shopping Centre | ZT | | | | 3,574,200 | 3,574,200 |
| Commercial Excess Land | CU | 417,685 | | 15,625 | 75,560 | 508,870 |
| Commercial Vacant | CX | 102,400 | 37,925 | 837,500 | 1,022,300 | 2,000,125 |
| New Construction Commercial Excess Land | XU | | 8,415 | 203,575 | | 211,990 |
| Shopping Centre Excess Land | SU | | | | | 0 |
| Industrial Excess Land | IU | | | 20,275 | 50,210 | 70,485 |
| Industrial Vacant Land | IX | | 63,675 | 7,100 | 85,100 | 155,875 |
| New Construction Industrial Excess | JU | | | | | 0 |
| Large Industrial Vacant Unit Excess Land | LU | | | | 24,540 | 24,540 |
| Taxable Properties | | 418,115,222 | 59,430,022 | 418,563,050 | 257,287,846 | 1,153,396,140 |
| Residential PIL Full - EP | RF | | | | 3,675 | 3,675 |
| Residential/Farm PIL Full Shared | RH | 81,875 | | | | 81,875 |
| Residential PIL General | RG | 825,375 | | 43,400 | | 868,775 |
| Multi Residential PIL Full - Tenant of Province | MP | | | | | 0 |
| Commercial PIL FULL | CF | 41,375 | 6,950 | 586,200 | 559,725 | 1,194,250 |
| Commercial PIL General | CG | 152,250 | 120,250 | 607,700 | | 880,200 |
| Commercial PIL Shared PIL | CH | | | | | 0 |
| Commercial PIL Full Vacant Land | CY | | | | | 0 |
| Commercial PIL General Vacant Land | CZ | | | 51,850 | | 51,850 |
| Commercial PIL General Excess Land | CW | | | 31,300 | | 31,300 |
| Landfill PIL - Full | HF | | | 84,300 | | 84,300 |
| Industrial PIL Full | IF | | | | 338,750 | 338,750 |
| Industrial PIL Full Shared PIL | IH | 42,675 | 12,400 | 16,825 | 69,900 | 141,800 |
| Parking Lot PIL Full | GF | | | | 60,125 | 60,125 |
| PIL Properties | | 1,143,550 | 139,600 | 1,421,575 | 1,032,175 | 3,736,900 |
| Exempt Properties | E | 14,916,136 | 10,500,730 | 9,132,525 | 25,973,615 | 60,523,006 |
| Total Assessments | | 434,174,908 | 70,070,352 | 429,117,150 | 284,293,636 | 1,217,656,046 |
| Railway ROW | WT | | | | | 406.10 |

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NORTH GLENGARRY NORD



General Administration Department: Treasury, CAO / Clerk, IT

General notes:

This cost area contains the budget related to general administration (i.e. treasury staff, the CAO and deputy clerk and IT). Corporate areas like legal fees, insurance, tax write offs and land sales, human resources and payroll, bylaws and file retention, accounting/auditing etc

2016 Accomplishments:

- HR changes:
 - Managed the transition from outgoing Recreation Director in fall of 2016, restructuring dept and the recruitment and hiring of new community Services Director in fall 2016
 - Recruitment, hiring and orientation of new Part Time Fire Chief summer 2016
- New door to door sales bylaw enacted to prohibit inappropriate sales tactics on the doorsteps of North Glengarry residents
- Ministerial level lobbying for regional water and other issues continues, managed the liaison with the Daisy Group professional lobbyist firm hired in Q4 of 2016.
- Accessibility improvements arranged for 2016 (handicap doors at the Dalkeith Rec Hall)
- Provided support to the Friends of the Dalkeith Library in their efforts to revitalize the former SDG library branch.
- Grants processed to secure funds:
 - Canada 150 for Mill Square Crosswalk
 - Ontario Trillium Fund for Heritage Tour and Island Park upgrades

Information Technology:

- A Job Creation Partnership project was launched to improve access and digitization of files to a shared server and implement readiness for file conversion to TOMRIMS (provincial recognized filing system). A crew of 4 labourers at 100% subsidy has been working on the file conversion and shared server population process. Some modest capital costs were also covered by the provincial grant. This is laying the ground work for major upgrades to the capacity of file retention and access both online and in eventually in hardcopy.
- Expanded wireless network to Mill Square for Public WI-FI and added cameras to the Priests Mill area given the vandalism that occurred at the dam in the summer of 2016.
- VoIP phone system expanded to replace fire department faxes and the Dalkeith Library building.
- Added Bell mobility (mirroring Rogers costs) to provide additional coverage throughout the township.

Variances:

- Tax write-offs lower than anticipated will result in a surplus of approximately \$28,000 for 2016. Tax reductions based on assessment appeals, change of tax class are difficult to forecast on a year to year basis.
- Projected penalties and interest on tax arrears higher than anticipated will result in a surplus of \$26,000.
- The proceeds from the sale of registered properties in 2016 will be \$7,600. This cannot be budgeted as the court determines all of the entitlements to receive payments out of the proceeds of the sale.
- The proceeds from the sale of surplus land in 2016 will be \$5,000.
- Additional interest earned in 2016 for \$12,415 resulted from the Royal Bank of Canada's prime less 1.7% which is paid on our current operating bank.
- Increased revenues of \$20,000 for claims made to the MTO for responses required by our North Glengarry Fire Department.
- Increased revenues of \$24,000 for North Glengarry Fire Department responding to vehicle and open air fires as well as approximately \$9,000 for Automatic Aid Agreements with neighboring municipalities.

2017 Impact:

- No major impacts or service level changes are anticipated in 2017.
- That said, the firm of KPMG was contracted in late 2016 to design a long term financial plan and associated policy changes that will vastly improve municipal budgeting and accountability / reporting. Circumstances in the Treasury Department meant that this project was deferred indefinitely. That exercise will resume in the summer of 2017 for changes to come in time for the 2018 budget.
- GIS maps / data software is being converted to being hosted by the United Counties of SD&G in 2017. Some additional workload is needed to transition special GIS projects to the new server such as fire dept hazardous material, heritage registry / CIP area building inventory. This transfer is underway. No loss of service will occur and in fact will save the township approx. \$5k a year in licensing fees.

- The Township is securing a fibre optic connection for the Township office at 90 Main St South in the spring of 2017. This will vastly improve network speeds, reliability and security of the network (including off-sites like PWs, Sandfield Centre, Mill Square WI-FI) while only incurring a modest increase in costs, absorbed in the administration operating budgets.

2017 Capital:

- Council chambers: \$10,000. The microphones and audio system in the Council chambers are very dated and cumbersome. The public have difficulty hearing the discussions at the council table and the wiring and hardware is time consuming to set up and tear down for each meeting. Modern likely wireless microphones would go a long way to resolving those issues.
- Building Upgrades: \$2,500. The township office requires constant upgrades given the age of the building and number of staff and public within the building on a daily basis. Given budget constraints staff is earmarking only a modest amount in 2017 to replace a few of the remaining outdated windows. Ultimately an in-depth review of the HVAC for the building is required but will be deferred for this year.
- Business Class Routers / Switches: \$5,000. Given that the township provides WI-FI and network access to off-sites like the PWs building and the Sandfield Centre, commercial grade routers and switches are needed to maintain reliability, security and speed of the network to ensure that staff can work efficiently with the suite of software required at their desktops. Current routers are residential grade and are being strained beyond their capacity.

Administration - Capital 2017

DRAFT #2

GL# 1-5-1200-8000

| | | 2017 Budget |
|------|--|----------------|
| Item | Description | |
| 1 | Microphones - for the council chambers | 10,000 |
| 2 | Building Upgrades | 2,500 |
| 3 | Business Class Routers | 5,000 |
| | | <u>17,500</u> |

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TOWNSHIP OF NORTH GLENGARRY
Provisional Budget Report



Account Code : 1-3-1250-????

To 1-3-1700-????

Fiscal Year : 2017

| Account Code | Account Description | 2016 BASE BUDGET | 2016 ACTUAL VALUES | 2017 BASE BUDGET |
|---------------------------------------|---|---------------------|--------------------------|---------------------|
| 1 GENERAL FUND | | | | |
| Revenue | | | | |
| PAYMENTS IN LIEU | | | | |
| 1-3-1250-4040 | P.I.L. - POST OFFICE | -5,000 | -5,449 | -5,000 |
| 1-3-1250-4041 | P.I.L. - COUNTY | 0 | 0 | 0 |
| 1-3-1250-4042 | P.I.L. - PUBLIC FRENCH | 0 | 0 | 0 |
| 1-3-1250-4043 | P.I.L. - PUBLIC ENGLISH | 0 | 0 | 0 |
| 1-3-1250-4044 | P.I.L. - SEPARATE FRENCH | 0 | 0 | 0 |
| 1-3-1250-4045 | P.I.L. - SEPARATE ENGLISH | 0 | 0 | 0 |
| 1-3-1250-4060 | MUNICIPAL TAX ASSISTANCE ACT | -10,400 | -10,714 | -10,700 |
| 1-3-1250-4061 | GLENGARRY MEMORIAL HOSPITAL | -2,000 | -2,018 | -2,000 |
| 1-3-1250-4062 | UNITED COUNTIES OPP BUILDING | 0 | 0 | 0 |
| 1-3-1250-4063 | ONTARIO HYDRO - HYDRO ONE | -4,000 | -4,527 | -4,100 |
| 1-3-1250-4064 | MUNICIPAL ENTERPRISES | -33,000 | -36,919 | -34,100 |
| 1-3-1250-4065 | RAILWAYS - RIGHT OF WAY | -15,800 | -16,025 | -16,000 |
| 1-3-1250-4066 | CONSERVATION AUTHORITY | 0 | 0 | 0 |
| Total PAYMENTS IN LIEU | | -70,200 | -75,652 | -71,900 |
| PENALTIES & INTEREST | | | | |
| 1-3-1300-7130 | PENALTIES & INTEREST ON TAXES | -340,000 | -376,243 | -300,000 |
| Total PENALTIES & INTEREST | | -340,000 | -376,243 | -300,000 |
| UNCONDITIONAL GRANTS | | | | |
| 1-3-1500-5009 | ONTARIO MUNICIPAL PARTNERSHIP FUND | -2,187,500 | -2,187,500 | -2,326,900 |
| 1-3-1500-5010 | COMMUNITY REINVESTMENT FUND | 0 | 0 | 0 |
| 1-3-1500-5011 | ONTARIO FIRE SERVICE TRAINING GRANT | 0 | 0 | 0 |
| 1-3-1500-5012 | GRANTS - ROADS/BRIDGES | 0 | 0 | 0 |
| 1-3-1500-5013 | GRANT - INFRASTRUCTURE FUNDING | 0 | 0 | 0 |
| Total UNCONDITIONAL GRANTS | | -2,187,500 | -2,187,500 | -2,326,900 |
| CONDITIONAL GRANTS | | | | |
| 1-3-1600-3000 | ADMIN - WAGE SUBSIDY | 0 | 0 | 0 |
| 1-3-1600-3700 | JOB CREATION PROGRAM | 0 | -5,334 | 0 |
| 1-3-1600-5029 | ASSET MANAGEMENT GRANT MIII | 0 | 0 | 0 |
| 1-3-1600-5030 | LIVESTOCK & POULTRY GRANT | -5,000 | -2,268 | -4,000 |
| 1-3-1600-5031 | COM FUTURE DEV (CFDC) GRANT | 0 | 0 | 0 |
| 1-3-1600-5032 | EASTERN ONT DEV (EODG) GRANT | 0 | 0 | 0 |
| 1-3-1600-5033 | ECON DEV - CANADA 150 GRANT | -18,250 | 0 | -11,850 |
| 1-3-1600-5085 | SDG COMMUNITY FUTURES - YOUTH RETENTION | 0 | 0 | 0 |
| 1-3-1600-5086 | GSP - MUNICIPAL INFRASTRUCTURE GRANT | 0 | 0 | 0 |
| 1-3-1600-5087 | ONTARIO TRILLIUM GRANT | -79,000 | -71,600 | -25,000 |
| 1-3-1600-5088 | COMRIF GRANT | 0 | 0 | 0 |
| 1-3-1600-5089 | FEDERAL GAS TAX GRANT | -311,663 | -311,663 | -311,663 |
| 1-3-1600-5090 | JEPP FUNDING | 0 | 0 | 0 |
| 1-3-1600-5091 | PAY EQUITY GRANT | 0 | 0 | 0 |
| 1-3-1600-5092 | SUMMER CAREER PLACEMENT PROGRAM | 0 | 0 | 0 |
| 1-3-1600-5093 | OSWAP FUNDING GRANT | 0 | 0 | 0 |
| 1-3-1600-5094 | SUPERBUILD FEDERAL & PROVINCIAL GRANT | 0 | 0 | 0 |

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TOWNSHIP OF NORTH GLENGARRY
Provisional Budget Report



Account Code : 1-3-1250-????

To 1-3-1700-????

Fiscal Year : 2017

| Account Code | Account Description | 2016 | 2016 | 2017 |
|---------------------------------|-------------------------------------|-----------------|-----------------|-----------------|
| | | BASE BUDGET | ACTUAL VALUES | BASE BUDGET |
| 1-3-1600-5095 | DRAINAGE SUPT/MAINTENANCE GRANT | -249,979 | 0 | -232,381 |
| 1-3-1600-5096 | CERV COMMUNITY EMERGENCY GRANT | 0 | 0 | 0 |
| 1-3-1600-5097 | PUC RRCA GRANT | -30,000 | -30,000 | -30,000 |
| 1-3-1600-5098 | OTHER GRANTS | 0 | 0 | 0 |
| 1-3-1600-5099 | OMAFRA - RED PROGRAM | 0 | -618 | 0 |
| 1-3-1600-5101 | BUILDING CANADA FUND | 0 | 0 | 0 |
| Total CONDITIONAL GRANTS | | -693,892 | -421,483 | -614,894 |
| FEES & CHARGES | | | | |
| 1-3-1700-5007 | COUNCIL - WARDEN | 0 | 0 | 0 |
| 1-3-1700-7100 | LOTTERY LICENCES | -8,000 | -8,466 | -8,000 |
| 1-3-1700-7101 | BINGO LICENCES | 0 | 0 | 0 |
| 1-3-1700-7102 | TAX CERTIFICATES | -15,000 | -19,950 | -15,000 |
| 1-3-1700-7103 | MARRIAGE LICENCES | -4,000 | -3,625 | -4,000 |
| 1-3-1700-7104 | BUSINESS LICENCES/PERMITS | -3,500 | -1,500 | -3,500 |
| 1-3-1700-7105 | PHOTOCOPIER REVENUE | -100 | -16 | 0 |
| 1-3-1700-7106 | LAND RENTAL - CHIP STAND - OTHER | -6,300 | -9,763 | -9,750 |
| 1-3-1700-7107 | OHRP ADMINISTRATION FEE | 0 | 0 | 0 |
| 1-3-1700-7110 | ELECTIONS - NOMINATION FEES | 0 | 0 | 0 |
| 1-3-1700-7120 | GENERAL GOVERNMENT INCOME | -1,000 | -4,890 | -1,000 |
| 1-3-1700-7122 | DONATIONS | -900,000 | -900,000 | 0 |
| 1-3-1700-7123 | SALE OF REGISTERED PROPERTIES | 0 | -7,651 | 0 |
| 1-3-1700-7132 | SALE OF LAND AND BUILDINGS | 0 | -5,001 | 0 |
| 1-3-1700-7140 | INTEREST GIC | 0 | 0 | 0 |
| 1-3-1700-7141 | INTEREST ON BANK ACCOUNT | -12,000 | -24,415 | -15,000 |
| 1-3-1700-7142 | INTEREST ON OTHERS | 0 | 0 | 0 |
| 1-3-1700-7160 | RENTAL OF BUILDING | -10,300 | -10,820 | -8,700 |
| 1-3-1700-7161 | TAX ADJUSTMENTS OVER/SHORT | 0 | 228 | 0 |
| 1-3-1700-7162 | PROVINCIAL COURT FINES - DO NOT USE | 0 | 0 | 0 |
| 1-3-1700-7163 | INSURANCE CLAIMS | 0 | 0 | 0 |
| 1-3-1700-7164 | RENTAL OF TENTS | 0 | 0 | 0 |
| 1-3-1700-7165 | EMERGENCY CLAIMS | 0 | 0 | 0 |
| 1-3-1700-7166 | LEGAL/COURT CLAIMS | 0 | -15,000 | 0 |
| 1-3-1700-7167 | A/R ADJUSTMENTS IN/OUT | 0 | 0 | 0 |
| 1-3-1700-7168 | W/W ADJUSTMENTS IN/OUT | 0 | 0 | 0 |
| 1-3-1700-7180 | GSP (INSURANCE SHARE) | -13,600 | -13,477 | -13,374 |
| 1-3-1700-7181 | GSP ACCOUNTING FEES | -15,500 | -16,811 | 0 |
| 1-3-1700-7190 | GST RECEIVABLE | 0 | 0 | 0 |
| 1-3-1700-7191 | GST INPUT TAX CREDIT RECEIVABLE | 0 | 0 | 0 |
| 1-3-1700-7192 | IN/OUT DEBTS RECOVERABLE | 0 | 0 | 0 |
| 1-3-1700-7797 | GROTTO RESTORATION PROJECT | 0 | 0 | 0 |
| 1-3-1700-7850 | SALE OF EQUIPMENT | 0 | 0 | 0 |
| 1-3-1700-7851 | LOAN - ADMIN (GSP PORTION) | 0 | 0 | 0 |
| 1-3-1700-7901 | TRANSFER FROM UCO | 0 | 0 | 0 |
| 1-3-1700-7902 | REG WATER STUDY FUT RECEIVABLE | 0 | 0 | 0 |
| 1-3-1700-7998 | GLENGARRY GREEN BOX PROGRAM | 0 | 0 | 0 |
| 1-3-1700-8999 | DEFERRED REVENUE | -15,000 | 0 | 0 |

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TOWNSHIP OF NORTH GLENGARRY
Provisional Budget Report



GL5220

Page : 3

Date : Mar 21, 2017

Time : 4:00 pm

Account Code : 1-3-1250-????
 To 1-3-1700-????
 Fiscal Year : 2017

| Account Code | Account Description | 2016 | 2016 | 2017 |
|---------------|---------------------------------|-------------------|-------------------|-------------------|
| | | BASE BUDGET | ACTUAL VALUES | BASE BUDGET |
| 1-3-1700-9100 | SURPLUS | 0 | 0 | 0 |
| | Total FEES & CHARGES | -1,004,300 | -1,041,157 | -78,324 |
| | Total Revenue | -4,295,892 | -4,102,035 | -3,392,018 |
| | Total GENERAL FUND | -4,295,892 | -4,102,035 | -3,392,018 |

**TOWNSHIP OF NORTH GLENGARRY
Provisional Budget Report**



GL5220
Date : Mar 21, 2017

Page : 1
Time : 4:12 pm

Account Code : 1-4-1200-????
To 1-4-1200-????
Fiscal Year : 2017

| Account Code | Account Description | 2016 BASE BUDGET | 2016 ACTUAL VALUES | 2017 BASE BUDGET |
|-------------------------------|--|---------------------|--------------------------|---------------------|
| 1 GENERAL FUND | | | | |
| Expense | | | | |
| GENERAL ADMINISTRATION | | | | |
| 1-4-1200-1010 | ADM - WAGES | 513,600 | 514,788 | 522,650 |
| 1-4-1200-1015 | ADM - PART TIME WAGES | 0 | 5,193 | 0 |
| 1-4-1200-1110 | ADM - EMPLOYEE BENEFITS | 140,514 | 145,363 | 137,100 |
| 1-4-1200-1210 | ADM - WSIB CLAIMS PAID | 0 | 0 | 0 |
| 1-4-1200-1214 | ADM - WSIB STOP LOSS INSURANCE | 0 | 0 | 0 |
| 1-4-1200-1225 | ADM - INSURANCE | 30,450 | 30,742 | 34,105 |
| 1-4-1200-1507 | ADM - BANK CHARGES | 6,000 | 5,563 | 6,000 |
| 1-4-1200-1509 | ADM - LTD - HOUSE @ 100 MAIN | 0 | 0 | 0 |
| 1-4-1200-1510 | ADM - LTD - HOUSE @ 100 MAIN INTEREST | 0 | 0 | 0 |
| 1-4-1200-1517 | ADM - LTD - LAND - PARK & RIDE | 0 | 0 | 0 |
| 1-4-1200-2000 | ADM - INTEREST ON OPERATING LOAN | 5,000 | 0 | 5,000 |
| 1-4-1200-2015 | ADM - TAXES MUNICIPAL PROPERTY | 16,000 | 28,584 | 17,600 |
| 1-4-1200-2020 | ADM - HEALTH & SAFETY | 10,000 | 8,836 | 12,000 |
| 1-4-1200-2021 | ADM - CLOTHING ALLOWANCE | 0 | -101 | 0 |
| 1-4-1200-2025 | ADM - MILEAGE & TRAVEL | 5,000 | 3,941 | 5,000 |
| 1-4-1200-2026 | ADM - MEETING ATTENDANCE | 300 | 540 | 300 |
| 1-4-1200-2027 | ADM - INSURANCE CLAIMS | 0 | 0 | 0 |
| 1-4-1200-2035 | ADM - CONFERENCES/WORKSHOPS/TRAINING | 16,000 | 15,623 | 16,000 |
| 1-4-1200-2048 | ADM - STAFF CELL PHONES C/B | 0 | 0 | 0 |
| 1-4-1200-2049 | ADM - CELL PHONES | 4,500 | 3,438 | 3,500 |
| 1-4-1200-2050 | ADM - TELEPHONE | 4,500 | 4,582 | 4,500 |
| 1-4-1200-2051 | ADM - COURIER | 500 | 476 | 500 |
| 1-4-1200-2055 | ADM - ENBRIDGE | 4,500 | 4,003 | 4,500 |
| 1-4-1200-2056 | ADM - HYDRO | 25,000 | 22,578 | 25,000 |
| 1-4-1200-2057 | ADM - WATER/SEWER | 2,500 | 2,476 | 2,500 |
| 1-4-1200-2100 | ADM - POSTAGE & FOLDING LEASING | 29,500 | 24,629 | 25,000 |
| 1-4-1200-2102 | ADM - PARKING LOT RENT | 3,000 | 3,053 | 3,100 |
| 1-4-1200-2120 | ADM - OFFICE SUPPLIES | 20,000 | 24,715 | 25,000 |
| 1-4-1200-2124 | ADM - HOUSEKEEPING & JANITORIAL SUPPLIES | 1,000 | 25,098 | 24,000 |
| 1-4-1200-2125 | ADM - SUPPLIES | 2,000 | 4,270 | 3,000 |
| 1-4-1200-2130 | ADM - COMPUTER FEES AND EQUIPMENT | 30,000 | 40,054 | 40,000 |
| 1-4-1200-2131 | ADM - COMPUTER WEBSITE HOSTING | 3,100 | 3,053 | 3,100 |
| 1-4-1200-2140 | ADM - PHOTOCOPIER ADMINISTRATION | 7,500 | 6,784 | 6,500 |
| 1-4-1200-2143 | ADM - EQUIPMENT MTCE & SUPPLIES | 1,000 | 0 | 1,000 |
| 1-4-1200-2200 | ADM - ACCOUNTING/AUDIT | 28,000 | 24,478 | 28,000 |
| 1-4-1200-2210 | ADM - LEGAL FEES | 20,000 | 31,457 | 20,000 |
| 1-4-1200-2223 | ADM - CONSULTING/PROFESSIONAL FEES | 19,000 | 24,039 | 19,000 |
| 1-4-1200-2300 | ADM - ADVERTISING | 10,000 | 6,151 | 6,000 |
| 1-4-1200-2325 | ADM - PUBLICITY & PROMOTION (BEAUTIFICA) | 5,000 | 3,868 | 5,000 |
| 1-4-1200-2365 | ADM - OTHER MUNICIPAL PROPERTIES | 0 | 13,913 | 2,000 |
| 1-4-1200-2366 | ADM - BUILDING/PROP MAINT/SUPPLIES | 30,000 | 9,893 | 10,000 |
| 1-4-1200-2410 | ADM - ASSOCIATION & MEMBERSHIP FEES | 6,000 | 5,847 | 6,000 |
| 1-4-1200-2457 | ADM - PRINTING ADMINISTRATION | 6,500 | 6,443 | 6,500 |

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**TOWNSHIP OF NORTH GLENGARRY
Provisional Budget Report**



Account Code : 1-4-1200-????

To 1-4-1200-????

Fiscal Year : 2017

| Account Code | Account Description | 2016 | 2016 | 2017 |
|-------------------------------------|--|------------------|------------------|------------------|
| | | BASE BUDGET | ACTUAL VALUES | BASE BUDGET |
| 1-4-1200-2500 | ADM - MARRIAGE LICENCE FEES | 2,000 | 960 | 2,000 |
| 1-4-1200-3500 | ADM - MONITORING FEE (AINSWORTH) | 0 | 0 | 0 |
| 1-4-1200-3600 | ADM - ELECTION COSTS | 0 | 0 | 0 |
| 1-4-1200-3700 | ADM - JOB CREATION PROGRAM | 0 | 250 | 0 |
| 1-4-1200-4005 | ADM - LANDSCAPING | 3,000 | 2,505 | 3,000 |
| 1-4-1200-4090 | ADM - FUNDING RESEARCH COMMITTEE | 0 | 0 | 0 |
| 1-4-1200-4100 | ADM - GRASS MOWING | 0 | 254 | 0 |
| 1-4-1200-4941 | ADM - OPERATING OLD POLICE BUILDING | 0 | 0 | 0 |
| 1-4-1200-4948 | ADM - TAX ISSUES 2016 & PRIOR | 0 | 0 | 0 |
| 1-4-1200-4950 | ADM - SENIOR SUPPORT (LEGION) | 5,000 | 3,511 | 5,000 |
| 1-4-1200-4952 | ADM - HOUSE MAINTENANCE - 100 MAIN ST | 0 | 0 | 0 |
| 1-4-1200-5010 | ADM - OPERATING EXPENSES | 6,000 | 8,138 | 6,000 |
| 1-4-1200-5011 | ADM - FEASIBILITY/ADMIN STUDIES | 0 | 0 | 0 |
| 1-4-1200-5013 | ADM - SPECIAL PROJECTS | 20,000 | 5,440 | 20,000 |
| 1-4-1200-5500 | ADM - CAPPING - COMM/INDUSTRIAL/MULTI RE | 2,000 | 1,367 | 1,400 |
| 1-4-1200-7120 | ADM - TAX WRITE-OFFS | 50,000 | 21,345 | 50,000 |
| 1-4-1200-7850 | ADM - AMORTIZATION EXPENSE | 0 | 0 | 0 |
| 1-4-1200-7998 | ADM - GLENGARRY GREEN BOX PROGRAM | 0 | 0 | 0 |
| 1-4-1200-9000 | ADM - TRANSFERS TO RESERVES | 12,500 | 12,500 | 12,500 |
| 1-4-1200-9002 | ADM - TRANSFER TO WATER FUND | 0 | 0 | 0 |
| 1-4-1200-9990 | ADM - CONTINGENCY FUND | 0 | 0 | 20,000 |
| 1-4-1200-9999 | ADM - DEFICIT | 0 | 0 | 0 |
| Total GENERAL ADMINISTRATION | | 1,106,464 | 1,110,640 | 1,149,355 |
| Total Expense | | 1,106,464 | 1,110,640 | 1,149,355 |
| Total GENERAL FUND | | 1,106,464 | 1,110,640 | 1,149,355 |

**TOWNSHIP OF NORTH GLENGARRY
Provisional Budget Report**



GL5220

Page : 1

Date : Mar 21, 2017

Time : 4:14 pm

Account Code : 1-4-1000-????

To 1-4-1000-????

Fiscal Year : 2017

| Account Code | Account Description | 2016 BASE BUDGET | 2016 ACTUAL VALUES | 2017 BASE BUDGET |
|---------------|--|---------------------|--------------------------|---------------------|
| 1 | GENERAL FUND | | | |
| | Expense | | | |
| | COUNCIL | | | |
| 1-4-1000-1010 | COUNCIL - SALARIES | 120,400 | 120,007 | 121,800 |
| 1-4-1000-1110 | COUNCIL - BENEFITS | 3,500 | 3,678 | 3,500 |
| 1-4-1000-5000 | MAYOR - CONVENTIONS & EXPENSES | 8,300 | 6,137 | 8,360 |
| 1-4-1000-5001 | DEPUTY-MAYOR - CONVENTION & EXPENSES | 3,300 | 4,097 | 3,360 |
| 1-4-1000-5002 | COUNCILLOR AT LARGE - CONVENTION & EXPEN | 5,300 | 3,156 | 5,510 |
| 1-4-1000-5003 | COUNCILLOR - ALEXANDRIA WARD | 5,300 | 2,494 | 5,510 |
| 1-4-1000-5004 | COUNCILLOR - KENYON WARD | 5,300 | 4,783 | 5,510 |
| 1-4-1000-5005 | COUNCILLOR - LOCHIEL WARD | 5,300 | 4,973 | 5,510 |
| 1-4-1000-5006 | COUNCILLOR - MAXVILLE WARD | 5,300 | 4,842 | 5,510 |
| 1-4-1000-5007 | COUNCIL - WARDEN | 0 | 0 | 0 |
| 1-4-1000-5010 | COUNCIL - OPERATING EXPENSES | 3,000 | 2,808 | 3,000 |
| | Total COUNCIL | 165,000 | 156,975 | 167,570 |
| | Total Expense | 165,000 | 156,975 | 167,570 |
| | Total GENERAL FUND | 165,000 | 156,975 | 167,570 |

NORTH GLENGARRY NORD

Community Development

Budget Highlights



General:

This cost area contains the budget related to supporting the municipality through Recreation Associations and Other Contributions. In the past, this budget was associated with the special events planner role which was eliminated in the spring of 2015.

The budget includes the Canada Day festivities (fireworks and parade candy funded directly by the Township, some support towards the Christmas parades, and contributions to local Rec Associations or clubs running Canada Day events through the Township. Typically, \$7,500 is secured through a grant from the federal government and directly allocated to the 3 organisers in those communities as follows:

- Maxville Recreation Association \$ 2,000
- Glen Robertson Recreation Association \$ 2,000
- Alexandria Elites \$ 3,500

The budget also includes funding for the space needs of the SDG Libraries. The Dalkeith Library, which is no longer subsidized by the United Counties of Stormont, Dundas and Glengarry, now receives support from the Township through the rent-free use of the Dalkeith building. The municipality also absorbs the cost of utilities for this building.

The special events line also covers the annual business and community volunteer award gala organized by the Township as well as the Maxville 125 celebrations.

2016 Accomplishments:

- \$7,500 secured and processed from Celebrate Canada towards the Canada Day activities.

- The annual business and volunteer awards gala was held in Alexandria and was a great success. The event met the goal of greatly reducing the deficit previously posted for this type of event

| | 2014 | 2015 | 2016 |
|------------------------|-------------|-------------|-------------|
| Revenues | 12,650.00 | 13,370.00 | 12,625.00 |
| Expenses | 18086.45 | 14566.56 | 13716.59 |
| Net Profit/Loss | -5436.45 | -1285.56 | -1091.59 |
| | | | |

- The Maxville 125 Celebrations were highly attended and quoted as being a success by the community. Takeaways from this event will be useful when planning for the upcoming Alexandria celebrations in 2018.
- Canada Day fireworks and events were successful.
- A grant application to Celebrate Canada for the 2017 Canada Day events was submitted in November 2016.

Variances:

- The surplus registered under special events results from underspending for the Maxville 125 celebrations.

2017 impact

The 2017 budget retains the same 2017 levels of service re. Canada Day, Christmas parade and the Annual Gala.

2017 Options:

Council may wish to reserve the surplus from the Maxville 125 celebrations toward the Alexandria celebrations as planning will most likely start in mid-2017.

Economic Development - Capital 2017

DRAFT #2

GL# 1-5-1950-8000

| Item | 24-Jan-17 Pre-Approved | Description | Est. Cost | 2017 Budget | | |
|--|---------------------------|---|----------------|----------------|-----------------|--|
| | | | | Grant | Reserves or UCO | Net levy |
| | | Downtown / Ec Dev | | | | |
| 1 | | Mill Square South Bump-out | 6,000 | | | 6,000 |
| 2 | X | Mill Square (furniture, signage, landscaping) | 23,700 | -11,850 | | 11,850 remainder of Canada 150 grant in 2017 |
| 3 | X | Island Park Master Plan & King George | 25,000 | | -25,000 | 0 UCO |
| 4 | | Mural /Beautification | 15,000 | -15,000 | | 0 Senate mural and minor Maxville work (assume 100% funding) |
| 5 | X | Christmas Lights (Snowflakes) | 15,000 | | | 15,000 Economic Development - Capital |
| 6 | | Hydro for Hamlet Poles | 5,000 | | | 5,000 Glen Robertson, Dalkeith, Dunvegan or Apple Hill |
| 7 | X | Website Mobile Friendly | 10,000 | | -4,000 | 6,000 quote from web supplier UCO |
| 8 | | Roadside Signage | 30,000 | | -30,000 | 0 new hamlet signs needed across twp, \$30k in UCO |
| 9 | | Heritage Tour (Printing or Website) | 20,000 | -10,000 | | 10,000 Phase 2 - Implement heritage tour for market - assume 50% Trillium Grant) |
| 10 | | Modest Collateral Material - New Logo | 10,000 | | | 10,000 replacement of logo on TWP material & pop-up banners |
| | | Total | 159,700 | -36,850 | -59,000 | 63,850 |
| <p>Please Note: Part Lot 7 - Removal of Garage - PW in-kind for demo or acquisition of shed by other private party</p> | | | | | | |

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TOWNSHIP OF NORTH GLENGARRY
Provisional Budget Report



GL5220

Page : 1

Date : Mar 22, 2017

Time : 4:57 pm

Account Code : 1-4-1950-????
 To 1-4-1950-????
 Fiscal Year : 2017

| Account Code | Account Description | 2016 BASE BUDGET | 2016 ACTUAL VALUES | 2017 BASE BUDGET |
|---------------|--|---------------------|--------------------------|---------------------|
| 1 | GENERAL FUND | | | |
| | Expense | | | |
| | ECONOMIC DEVELOPMENT | | | |
| 1-4-1950-1010 | ECON DEV - WAGES | 57,172 | 58,376 | 92,000 |
| 1-4-1950-1015 | ECON DEV - PART-TIME WAGES | 0 | 0 | 0 |
| 1-4-1950-1110 | ECON DEV - BENEFITS | 14,670 | 15,796 | 27,613 |
| 1-4-1950-2025 | ECON DEV - MILEAGE | 1,000 | 532 | 2,000 |
| 1-4-1950-2026 | ECON DEV - MEETING | 0 | 5,900 | 8,300 |
| 1-4-1950-2034 | ECON DEV - GLENGARRY BRANDING | 15,000 | 8,326 | 15,000 |
| 1-4-1950-2035 | ECON DEV - TRAINING CONFERENCE | 2,500 | 2,378 | 5,000 |
| 1-4-1950-2049 | ECON DEV - CELL PHONES | 800 | 970 | 1,000 |
| 1-4-1950-2050 | ECON DEV - TELEPHONE | 915 | 296 | 300 |
| 1-4-1950-2125 | ECON-DEV - SUPPLIES | 1,000 | 710 | 500 |
| 1-4-1950-2210 | ECON DEV - LEGAL FEES | 0 | 1,171 | 0 |
| 1-4-1950-2223 | ECON DEV - PROFESSIONAL FEES | 0 | 1,806 | 0 |
| 1-4-1950-2300 | ECON DEV - ADVERTISING | 8,000 | 11,769 | 16,500 |
| 1-4-1950-2325 | ECON DEV - PUBLICITY & PROMOTION | 5,000 | 1,263 | 0 |
| 1-4-1950-2410 | ECON-DEV - MEMBERSHIP FEES | 250 | 126 | 250 |
| 1-4-1950-3700 | ECON DEV - CIP PROJECTS-CONSULTANTS | 5,000 | 5,063 | 0 |
| 1-4-1950-3701 | ECON DEV - INDUSTRIAL DEVELOPMENT | 0 | 0 | 0 |
| 1-4-1950-3702 | ECON DEV - CIP IMPROVEMENT GRANT | 67,500 | 67,500 | 60,000 |
| 1-4-1950-3703 | ECON DEV - CIP OPERATING EXPENSE | 0 | 326 | 1,000 |
| 1-4-1950-3704 | ECON DEV - MILL SQUARE OPERATING EXPENSE | 0 | 0 | 0 |
| 1-4-1950-9000 | ECON DEV - TRANSFER TO RESERVES | 0 | 0 | 0 |
| | Total ECONOMIC DEVELOPMENT | 178,807 | 182,308 | 229,463 |
| | Total Expense | 178,807 | 182,308 | 229,463 |
| | Total GENERAL FUND | 178,807 | 182,308 | 229,463 |

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TOWNSHIP OF NORTH GLENGARRY
Provisional Budget Report



GL5220
 Date : Mar 22, 2017

Page : 1
 Time : 4:58 pm

Account Code : 1-3-1900-????
 To 1-4-1900-????
 Fiscal Year : 2017

| Account Code | Account Description | 2016 BASE BUDGET | 2016 ACTUAL VALUES | 2017 BASE BUDGET |
|---------------|--|---------------------|--------------------------|---------------------|
| 1 | GENERAL FUND | | | |
| | Revenue | | | |
| | COMMUNITY DEVELOPMENT | | | |
| 1-3-1900-7754 | COMM. DEV. - OTHER FUNDING | -7,500 | -7,500 | -7,500 |
| 1-3-1900-8004 | COMM. DEV. - SPECIAL EVENTS | -12,500 | -27,946 | -12,500 |
| | Total COMMUNITY DEVELOPMENT | -20,000 | -35,446 | -20,000 |
| | Total Revenue | -20,000 | -35,446 | -20,000 |
| | Expense | | | |
| | COMMUNITY DEVELOPMENT | | | |
| 1-4-1900-1010 | COMM. DEV. - WAGES | 0 | 0 | 0 |
| 1-4-1900-1110 | COMM. DEV. - BENEFITS | 0 | 0 | 0 |
| 1-4-1900-2025 | COMM. DEV. - MILEAGE | 0 | 0 | 0 |
| 1-4-1900-2026 | COMM. DEV. - MEETING | 0 | 0 | 0 |
| 1-4-1900-2031 | COMM. DEV. - JULY 1ST & CHRISTMAS EXP. | 8,000 | 6,413 | 8,000 |
| 1-4-1900-2035 | COMM. DEV. - CONFERENCES/TRAINING | 0 | 0 | 0 |
| 1-4-1900-2049 | COMM. DEV - CELL PHONES | 0 | 0 | 0 |
| 1-4-1900-2050 | COMM. DEV - TELEPHONE | 0 | 0 | 0 |
| 1-4-1900-2120 | COMM. DEV. - OFFICE SUPPLIES | 0 | 0 | 0 |
| 1-4-1900-2300 | COMM. DEV - ADVERTISING | 0 | 0 | 0 |
| 1-4-1900-2410 | COMM. DEV - MEMBERSHIP FEES | 0 | 0 | 0 |
| 1-4-1900-4107 | COMM. DEV - SPECIAL GRANTS DISBUR | 7,500 | 7,500 | 7,500 |
| 1-4-1900-5010 | COMM. DEV - MISCELLANEOUS | 0 | 0 | 0 |
| 1-4-1900-8004 | COMM. DEV - SPECIAL EVENTS | 22,500 | 37,502 | 12,500 |
| | Total COMMUNITY DEVELOPMENT | 38,000 | 51,415 | 28,000 |
| | Total Expense | 38,000 | 51,415 | 28,000 |
| | Total GENERAL FUND | 18,000 | 15,969 | 8,000 |

2016 Accomplishments:

- The Building Department issued a total of:
 - 227 building permits
 - 27 septic system permits
 - 26 demolition permits
 - 9 temporary tents issued for functions
- The Building Department personnel undertook 620 scheduled inspections
- The Building Department permit revenue increased by \$75,000 from 2015
 - Partially attributed to large projects coming to fruition such as the Lanthier bakery expansion, MacEwen's Warehouse, Genesis LED lights warehouse
 - 2015 actual revenue: \$105,640
 - 2016 actual revenue: \$180,568 (budget was \$90 k)
 - See attached permit breakdown for details
- The building department personnel along with the above matters regularly addressed inquiries from the public, buildings, building professionals including designers, architects and engineers. Department staff continue to attend professional development courses to both maintain and upgrade certifications.
- The Planning Department managed a total of:
 - 22 severance applications
 - 11 zoning amendments
 - 10 minor variances

- 5 site plan development agreements and
- 104 requests for work orders/zoning certificates
- Total revenue from planning applications in 2016 was \$13,252.00

The Planning Department addressed hundreds of inquiries from the general public. These inquiries are fast becoming the most demanding aspect of the Chief Building Official position in North Glengarry where the roles and responsibilities of Chief Building Official and Municipal Planner are undertaken by one individual. North Glengarry is now the sole Municipality in S, D & G where two roles remain under one position.

- The Bylaw Enforcement Department managed:
 - 26 property standard files
 - 71 other complaints i.e barking dogs, noise issues, clean yards
 - 193 burn permits issued
 - 36 tickets were issued

The total revenue from by law related files in 2016 was \$25,561.00.

Bylaw enforcement fines increased by 60% (\$6k budgeted \$14k actual)

2017 Goals:

- Adopt the new Municipal Zoning bylaw
- Continue to upgrade staff in a rapidly changing regulatory environment
- Continue to improve public relations

TOWNSHIP OF NORTH GLENGARRY
Provisional Budget Report



Account Code : 1-3-2100-????
 To 1-4-2100-????
 Fiscal Year : 2017

| Account Code | Account Description | 2016 BASE BUDGET | 2016 ACTUAL VALUES | 2017 BASE BUDGET |
|---|-------------------------------------|---------------------|--------------------------|---------------------|
| 1 GENERAL FUND | | | | |
| Revenue | | | | |
| BUILDING & BYLAW REVENUE | | | | |
| 1-3-2100-6000 | CBO - PROPERTY STANDARDS | 0 | -2,443 | 0 |
| 1-3-2100-7200 | CBO - BUILDING PERMITS | -90,000 | -180,568 | -120,000 |
| 1-3-2100-7201 | BYLAW - ENFORCEMENT VIOLATIONS | -6,000 | -13,922 | -15,000 |
| 1-3-2100-7203 | CBO - REVENUE - OTHER | -500 | -50 | 0 |
| 1-3-2100-7204 | BLDG & BYLAW COURT FINES REVENUE | -4,000 | -2,980 | -2,000 |
| 1-3-2100-7205 | CIVIC NUMBERS REVENUE | 0 | 0 | 0 |
| 1-3-2100-7206 | CBO - BURN PERMIT | -3,000 | -3,425 | -3,000 |
| 1-3-2100-7207 | CBO - CLEAN YARDS | -5,000 | -283 | -1,000 |
| 1-3-2100-7208 | CBO - PARKING TICKETS | -1,000 | -1,460 | -2,000 |
| 1-3-2100-7850 | BLDG - SALE OF EQUIPMENT | 0 | -2,101 | 0 |
| 1-3-2100-8100 | CBO - FINANCE CAPITAL | -30,000 | 0 | 0 |
| Total BUILDING & BYLAW REVENUE | | -139,500 | -207,232 | -143,000 |
| Total Revenue | | -139,500 | -207,232 | -143,000 |
| Expense | | | | |
| BUILDING & BYLAWS | | | | |
| 1-4-2100-1010 | CBO - WAGES | 168,400 | 148,854 | 173,600 |
| 1-4-2100-1015 | CBO - PART-TIME WAGES | 0 | 0 | 0 |
| 1-4-2100-1110 | CBO - BENEFITS | 46,800 | 44,481 | 49,100 |
| 1-4-2100-1210 | CBO - INSURANCE CLAIM | 0 | 2,360 | 0 |
| 1-4-2100-2021 | CBO - WORK BOOTS & CLOTHING | 2,000 | 1,085 | 2,000 |
| 1-4-2100-2025 | CBO - MILEAGE & TRAVEL | 5,000 | 4,641 | 5,000 |
| 1-4-2100-2026 | CBO - MEETING ATTENDANCE | 0 | 180 | 0 |
| 1-4-2100-2035 | CBO - CONFERENCE/WORKSHOP/TRAINING | 8,000 | 8,133 | 8,000 |
| 1-4-2100-2049 | CBO - CELL PHONE | 2,500 | 2,114 | 2,500 |
| 1-4-2100-2051 | CBO - COURIER | 0 | 68 | 0 |
| 1-4-2100-2125 | CBO - MATERIALS/SUPPLIES | 4,000 | 3,441 | 3,000 |
| 1-4-2100-2130 | CBO - COMPUTER EQUIP & SUPPLIES | 0 | 0 | 0 |
| 1-4-2100-2210 | CBO - LEGAL FEES | 10,000 | 6,501 | 10,000 |
| 1-4-2100-2211 | CBO - ENFORCEMENT COSTS | 0 | 0 | 0 |
| 1-4-2100-2223 | CBO - CONSULTING FEES | 5,000 | 509 | 2,000 |
| 1-4-2100-2300 | CBO - ADV | 1,000 | 0 | 0 |
| 1-4-2100-2399 | CBO - VEHICLE MAINTENANCE | 2,000 | 1,911 | 2,000 |
| 1-4-2100-2400 | CBO - GAS | 2,000 | 1,199 | 2,000 |
| 1-4-2100-2410 | CBO - ASSOCIATION & MEMBERSHIP FEES | 2,000 | 986 | 1,500 |
| 1-4-2100-4010 | CBO - CONTRACT/CONTRACTED SERVICES | 0 | 205 | 0 |
| 1-4-2100-5010 | CBO - OPERATING EXPENSES | 0 | 116 | 0 |
| 1-4-2100-6000 | CBO - PROPERTY STANDARDS | 5,000 | 11,848 | 10,000 |
| 1-4-2100-6450 | ONTARIO DISABILITY ACT EXPENSES | 20,000 | 7,589 | 20,000 |
| 1-4-2100-7205 | CBO - CIVIC NUMBERING COSTS | 500 | 42 | 500 |
| 1-4-2100-7207 | CBO - CLEAN YARDS | 3,000 | 0 | 3,000 |
| 1-4-2100-9000 | CBO - TRANSFER TO RESERVES | 0 | 0 | 0 |

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TOWNSHIP OF NORTH GLENGARRY
Provisional Budget Report



GL5220

Page : 2

Date : Mar 23, 2017

Time : 9:37 am

Account Code : 1-3-2100-????

To 1-4-2100-????

Fiscal Year : 2017

| Account Code | Account Description | 2016 | 2016 | 2017 |
|--------------|-------------------------|-------------|------------------|-------------|
| | | BASE BUDGET | ACTUAL VALUES | BASE BUDGET |
| | Total BUILDING & BYLAWS | 287,200 | 246,263 | 294,200 |
| | Total Expense | 287,200 | 246,263 | 294,200 |
| | Total GENERAL FUND | 147,700 | 39,031 | 151,200 |

TOWNSHIP OF NORTH GLENGARRY
Provisional Budget Report



Account Code : 1-3-8000-????
 To 1-4-8000-????
 Fiscal Year : 2017

| Account Code | Account Description | 2016 BASE BUDGET | 2016 ACTUAL VALUES | 2017 BASE BUDGET |
|---------------|---|---------------------|--------------------------|---------------------|
| 1 | GENERAL FUND | | | |
| | Revenue | | | |
| | PLANNING REVENUES | | | |
| 1-3-8000-3000 | PLAN - WAGE SUBSIDY | 0 | 0 | 0 |
| 1-3-8000-3001 | PLAN - Land Use Study Grant | 0 | 0 | 0 |
| 1-3-8000-7800 | PLAN - ZONING & AMENDMENT FEES | -15,000 | -15,000 | -10,000 |
| 1-3-8000-7801 | PLAN - SALE OF ZONING PLAN | 0 | 0 | 0 |
| 1-3-8000-7802 | PLAN - MINOR VARIANCES | -2,000 | -5,500 | -5,000 |
| 1-3-8000-7803 | PLAN - OTHER REVENUE | -30,000 | -22,978 | -30,000 |
| 1-3-8000-7804 | PLAN - SOURCE PROTECTION PLAN | 0 | 0 | 0 |
| 1-3-8000-7806 | PLAN - CASH-IN-LIEU PARKLAND FEES | 0 | 0 | -10,000 |
| | Total PLANNING REVENUES | -47,000 | -43,478 | -55,000 |
| | Total Revenue | -47,000 | -43,478 | -55,000 |
| | Expense | | | |
| | PLANNING & DEVELOPMENT | | | |
| 1-4-8000-1010 | PLN - WAGES | 55,250 | 64,325 | 56,100 |
| 1-4-8000-1110 | PLN - BENEFITS | 15,450 | 18,419 | 18,000 |
| 1-4-8000-1210 | PLN - WSIB CLAIMS PAID | 0 | 0 | 0 |
| 1-4-8000-2025 | PLN - MILEAGE & TRAVEL | 500 | 0 | 1,000 |
| 1-4-8000-2026 | PLN - MEETING ATTENDANCE | 0 | 60 | 0 |
| 1-4-8000-2035 | PLN - CONFERENCES/WORKSHOPS/TRAINING | 2,000 | 0 | 2,000 |
| 1-4-8000-2049 | PLN - CELL PHONES | 0 | 0 | 0 |
| 1-4-8000-2125 | PLN - MATERIALS/SUPPLIES | 0 | 0 | 0 |
| 1-4-8000-2210 | PLN - LEGAL FEES | 4,000 | 0 | 5,000 |
| 1-4-8000-2223 | PLN - CONSULTING FEES | 5,000 | 7,227 | 5,000 |
| 1-4-8000-2224 | PLN - NGPR TRANSPORT BOARD | 0 | 0 | 0 |
| 1-4-8000-2300 | PLN - ADVERTISING | 4,000 | 4,460 | 5,000 |
| 1-4-8000-2410 | PLN - ASSOCIATION & MEMBERSHIPS FEES | 0 | 0 | 0 |
| 1-4-8000-5010 | PLN - OPERATING EXPENSES | 1,000 | 0 | 0 |
| 1-4-8000-6010 | PLN - SUBDIVISION COSTS | 0 | 0 | 0 |
| 1-4-8000-6020 | PLN - ZONING UPDATE | 5,000 | 1,521 | 5,000 |
| 1-4-8000-6030 | PLN - OFFICIAL PLAN | 0 | 0 | 0 |
| 1-4-8000-6060 | PLN - GIS SYSTEM | 0 | 368 | 0 |
| 1-4-8000-6590 | PLN - LAND USE/TRAFFIC STUDIES | 0 | 0 | 0 |
| 1-4-8000-7804 | PLN - SOURCE PROTECTION PLAN | 0 | 0 | 0 |
| 1-4-8000-7850 | PLN - AMORTIZATION EXPENSE | 0 | 0 | 0 |
| 1-4-8000-9000 | PLN - TRF TO RESERVE | 5,000 | 5,000 | 5,000 |
| | Total PLANNING & DEVELOPMENT | 97,200 | 101,380 | 102,100 |
| | Total Expense | 97,200 | 101,380 | 102,100 |
| | Total GENERAL FUND | 50,200 | 57,902 | 47,100 |

TOWNSHIP OF NORTH GLENGARRY
Provisional Budget Report



GL5220

Page : 1

Date : Mar 21, 2017

Time : 4:29 pm

Account Code : 1-3-220?-????

To 1-4-220?-????

Fiscal Year : 2017

| Account Code | Account Description | 2016 BASE BUDGET | 2016 ACTUAL VALUES | 2017 BASE BUDGET |
|---------------|-----------------------------|---------------------|--------------------------|---------------------|
| 1 | GENERAL FUND | | | |
| | Revenue | | | |
| | SEPTIC SYSTEMS | | | |
| 1-3-2200-7200 | SS - PERMITS | -15,000 | -17,586 | -15,000 |
| 1-3-2200-7203 | SS - OTHER REVENUE | 0 | -560 | 0 |
| 1-3-2200-7206 | SS - MANDATORY INSPECTIONS | -5,000 | 0 | 0 |
| | Total SEPTIC SYSTEMS | -20,000 | -18,146 | -15,000 |
| | Total Revenue | -20,000 | -18,146 | -15,000 |
| | Expense | | | |
| | SEPTIC SYSTEMS | | | |
| 1-4-2200-1010 | SS - WAGES | 0 | 0 | 0 |
| 1-4-2200-1110 | SS - BENEFITS | 0 | 0 | 0 |
| 1-4-2200-2035 | SS - CONFERENCE/TRAINING | 0 | 0 | 0 |
| 1-4-2200-2120 | SS - OFFICE SUPPLIES | 0 | 0 | 0 |
| 1-4-2200-2210 | SS - LEGAL FEES | 0 | 0 | 0 |
| 1-4-2200-4010 | SS - CONTRACTED SERVICES | 10,000 | 14,297 | 15,000 |
| 1-4-2200-5010 | SS - OPERATING EXPENSES | 0 | 71 | 0 |
| 1-4-2200-7206 | SS - MANDATORY INSPECTIONS | 10,000 | 0 | 2,000 |
| | Total SEPTIC SYSTEMS | 20,000 | 14,368 | 17,000 |
| | Total Expense | 20,000 | 14,368 | 17,000 |
| | Total GENERAL FUND | 0 | -3,778 | 2,000 |

NORTH GLENGARRY NORD

*Ontario's Celtic Heartland
Le centre celtique de l'Ontario*

North Glengarry Fire Department:

General notes:

This cost area contains the budget related to the North Glengarry Fire Department (NGFD) in the three stations (Apple Hill, Maxville and Alexandria). Approx. 75 paid on call firefighters across the 3 stations.

2016 Accomplishments:

- Managed the process of transitioning dispatch services from Hawkesbury Fire Dept to the Cornwall Police Service (completed in January 2017). This was a significant project requiring significant staff time and attention and will continue to be a high priority as the new processes and procedures settle into place.
- Uniforms and Identification: new North Glengarry Fire Dept shoulder crests were commissioned to reinforce that the department is one unified force (not the three former departments from pre-amalgamation).
- Ground work was done to standardize equipment and maintenance schedules between the 3 stations and to prepare for superior tanker shuttle accreditation efforts in 2017.
- Numerous new standards operating procedures and policies were implemented.
- The NGFD conducted numerous inspections and the required plans for all vulnerable occupancies in North Glengarry.
- Prepared research for changes needed to maximize efficiencies and address long term strategic capacity issues within the dept. (for the restructuring approved in Feb 2017)
- The department was kept very busy during the hot and dry summer, reviewing and responding to calls for service related to the open air burning bylaw.

2017 impact:

- There is an increase of approx. \$90,000 in wages in the NGFD compared to the 2016 budget. That is based on: the first full year of the part time fire chief position, the new positions within the department and based on actual wage costs in 2016. That is a temporary increase given that some of the positions are only temporary and based on actual costs from 2016 (which vary from year to year)

2017 Focus:

Superior Tanker Shuttle Accreditation

This project is complex and it has far-reaching positive consequences. It is essentially a self-assessment of abilities and capabilities by comparing our training programs, equipment and infrastructure to industry standards and best practice (FPPA, NFPA, CSA). It concludes with a practical test that is monitored by a governing body where performance is judged as a pass or fail. North Glengarry Fire has always avoided tackling this project in part because of the significant workload it represents. The NGFD is working as a group to prepare for the process and workload accordingly.

Records Management and improved tracking of expenses, training and payroll.

Automatic Aid and Mutual Aid Agreements

Review of all current aid agreements with Champlain Township and South Glengarry ongoing and a new mutual aid agreement with The Nation Township is planned in 2017.

Fire Prevention

The creation of a new Senior Fire Prevention Officer will focus efforts for fire prevention across North Glengarry and further training on inspections is planned for all 3 stations. Fire prevention work has been proven to prevent dollar loss and life loss. In the end, the investments made in fire prevention essentially pay for themselves.

2017 Proposed Capital:

| | |
|---|--------------------------------|
| Station renovations (2 year project \$30k / yr) | \$30,000 |
| Glen Sandfield Fire Well | \$40,000 |
| Fire Chief Vehicle and Lights | \$24,000 |
| High Volume Hose | \$20,000 |
| Records Management Software | <u>\$10,000</u> |
| subtotal: | \$124,000 |
| Tanker – Alexandria | \$400,000 (to be financed) |

2016 Variances:

Much work was done in 2016 with the treasury dept clarifying operating vs capital expenses making some line accounts over and under at 2016 year end. That process is streamlined and harmonized for 2017 and beyond.

There was a significant positive variance in revenue. This is difficult to predict and is partially related to more due diligence ensuring that invoices related to fire service on why 417 can be adequately billed to the MTO for cost recovery.

2015: \$57,525

2016: \$92,648

2017 Options:

Department restructuring already approved by Council.

The only remaining discretion is with the level of capital work to be done within the department and/or the use of reserves for a portion of the capital levy. This can be explored in a subsequent budget draft.

Fire Department - Capital 2017

GL# 1-5-2000-8000

DRAFT #2

**2017
Budget**

| | | |
|---|---|------------------------|
| 1 | Station Renovations (2 year project - 30,000/year) | 30,000 |
| 2 | Fire Well - Glen Sandfield | 40,000 |
| 3 | Fire Chief's Vehicle | 24,000 |
| 4 | High Volume Fire Hose | 20,000 |
| 5 | Records Management System | 10,000 |
| 3 | Tanker - Alexandria Station (to be financed over 10 years) | 400,000 TO BE FINANCED |

TOTAL CAPITAL FOR FIRE DEPARTMENT

524,000

TOWNSHIP OF NORTH GLENGARRY
Provisional Budget Report



Account Code : 1-3-2000-????
 To 1-4-2000-????
 Fiscal Year : 2017

| Account Code | Account Description | 2016 | 2016 | 2017 |
|--|---|-----------------|-----------------|-----------------|
| | | BASE BUDGET | ACTUAL VALUES | BASE BUDGET |
| 1 GENERAL FUND | | | | |
| Revenue | | | | |
| FIRE DEPARTMENT REVENUES | | | | |
| 1-3-2000-7108 | FIRE - SALE OF FIRE PRODUCTS | 0 | -320 | 0 |
| 1-3-2000-7122 | FIRE DEPT DONATIONS | 0 | 0 | 0 |
| 1-3-2000-7206 | FIRE DEPT MANDATORY INSPECTIONS | -1,000 | -1,800 | -2,000 |
| 1-3-2000-7230 | FIRE FEES FROM RESIDENTS | -20,000 | -54,440 | -30,000 |
| 1-3-2000-7231 | FIRE FEES OTHER MUNICIPALITIES | 0 | -9,363 | 0 |
| 1-3-2000-7233 | FIRE FEES - REVENUES MTO CLAIMS | -15,000 | -35,039 | -27,000 |
| 1-3-2000-7850 | FIRE - SALE OF EQUIPMENT | 0 | -2,200 | -14,000 |
| 1-3-2000-8100 | FINANCE CAPITAL | -350,000 | 0 | -400,000 |
| Total FIRE DEPARTMENT REVENUES | | -386,000 | -103,162 | -473,000 |
| Total Revenue | | -386,000 | -103,162 | -473,000 |
| Expense | | | | |
| PROTECTION TO PERSON & PROPERTY | | | | |
| 1-4-2000-1010 | FIRE - WAGES | 240,000 | 315,971 | 350,000 |
| 1-4-2000-1110 | FIRE - EMPLOYEE BENEFITS | 29,000 | 31,683 | 35,000 |
| 1-4-2000-1210 | FIRE - WSIB CLAIMS PAID | 0 | 0 | 0 |
| 1-4-2000-1225 | FIRE - INSURANCE | 53,025 | 52,009 | 57,238 |
| 1-4-2000-1500 | FIRE - LOAN PAYMENT ALEX RESCUE VEHICLE | 89,050 | 84,441 | 32,675 |
| 1-4-2000-1510 | FIRE - LOAN PAYMENT SCBA EQUIPMENT | 31,925 | 31,922 | 31,405 |
| 1-4-2000-1512 | FIRE - LOAN PUMPER TRUCK MAXVILLE | 0 | 0 | 30,100 |
| 1-4-2000-2021 | FIRE - PERSONAL PROTECTIVE EQUIP | 0 | 13,262 | 15,000 |
| 1-4-2000-2025 | FIRE - MILEAGE & TRAVEL | 5,000 | 4,948 | 5,000 |
| 1-4-2000-2026 | FIRE - MEETING | 0 | 904 | 500 |
| 1-4-2000-2040 | FIRE - TRAINING & FIRE PREVENTION | 30,000 | 17,002 | 25,000 |
| 1-4-2000-2043 | FIRE - HAZ-MAT TRAINING | 0 | 0 | 0 |
| 1-4-2000-2048 | FIRE - DISPATCH SERVICE | 50,400 | 45,356 | 35,000 |
| 1-4-2000-2049 | FIRE - CELL PHONES | 4,000 | 5,471 | 6,000 |
| 1-4-2000-2050 | FIRE - TELEPHONE | 7,000 | 7,456 | 3,500 |
| 1-4-2000-2051 | FIRE - COURIER | 0 | 154 | 0 |
| 1-4-2000-2055 | FIRE - ENBRIDGE | 5,000 | 3,064 | 5,000 |
| 1-4-2000-2056 | FIRE - HYDRO | 20,000 | 21,285 | 22,000 |
| 1-4-2000-2057 | FIRE - WATER/SEWER | 2,000 | 1,801 | 2,000 |
| 1-4-2000-2065 | FIRE - FURNACE OIL/PROPANE | 10,000 | 6,244 | 8,000 |
| 1-4-2000-2079 | FIRE - FIRST AID MATERIALS | 3,000 | 765 | 2,000 |
| 1-4-2000-2110 | FIRE - TOOLS/EQUIPMENT REPLACEMENT | 6,000 | 12,935 | 10,000 |
| 1-4-2000-2111 | FIRE - UNIFORMS | 0 | 13,360 | 7,000 |
| 1-4-2000-2120 | FIRE - OFFICE SUPPLIES | 2,000 | 394 | 1,000 |
| 1-4-2000-2124 | FIRE - JANITORIAL-HOUSEKEEPING | 500 | 205 | 500 |
| 1-4-2000-2125 | FIRE - MATERIAL/SUPPLIES | 10,000 | 22,510 | 15,000 |
| 1-4-2000-2130 | FIRE - COMPUTER EQUIP & SUPPLIES | 2,000 | 5,997 | 5,000 |
| 1-4-2000-2150 | FIRE - MAINTENANCE OF FIRE WELLS | 2,000 | 986 | 500 |
| 1-4-2000-2210 | FIRE - LEGAL FEES | 5,000 | 400 | 1,000 |
| 1-4-2000-2223 | FIRE - CONSULTING FEES | 3,000 | 0 | 0 |

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TOWNSHIP OF NORTH GLENGARRY
Provisional Budget Report



Account Code : 1-3-2000-????
 To 1-4-2000-????
 Fiscal Year : 2017

| Account Code | Account Description | 2016 | 2016 | 2017 |
|---|--------------------------------------|----------------|----------------|----------------|
| | | BASE BUDGET | ACTUAL VALUES | BASE BUDGET |
| 1-4-2000-2270 | FIRE - FIRE FEES | 25,000 | 43,458 | 30,000 |
| 1-4-2000-2300 | FIRE - ADVERTISING | 2,000 | 3,390 | 2,000 |
| 1-4-2000-2366 | FIRE - BUILDING MAINTENANCE/SUPPLIES | 15,000 | 23,854 | 15,000 |
| 1-4-2000-2367 | FIRE - RADIO LICENCES | 5,500 | 4,141 | 5,000 |
| 1-4-2000-2368 | FIRE - EQUIPMENT MAINTENANCE | 30,000 | 40,338 | 30,000 |
| 1-4-2000-2399 | FIRE - VEHICLE MAINTENANCE | 20,000 | 18,926 | 20,000 |
| 1-4-2000-2400 | FIRE - GAS/OIL/DIESEL | 7,000 | 7,033 | 8,000 |
| 1-4-2000-2410 | FIRE - ASSOCIATION & MEMBERSHIP FEES | 2,000 | 1,671 | 2,000 |
| 1-4-2000-2411 | FIRE - AERIAL TRUCK AGREEMENT | 0 | 0 | 0 |
| 1-4-2000-3000 | FIRE - PANDEMIC COSTS | 0 | 0 | 0 |
| 1-4-2000-3002 | FIRE - MASTER PLAN | 0 | 0 | 0 |
| 1-4-2000-5010 | FIRE - OPERATING EXPENSES | 5,000 | 599 | 2,000 |
| 1-4-2000-5021 | FIRE - UNCOLLECTBLE DEBTS | 5,000 | 143 | 3,000 |
| 1-4-2000-6500 | FIRE - HYDRANT MAINTENANCE. | 15,000 | 15,000 | 15,000 |
| 1-4-2000-7850 | FIRE - AMORTIZATION EXPENSE | 0 | 0 | 0 |
| 1-4-2000-7911 | FIRE - RECOVERABLE COSTS | 0 | 0 | 0 |
| 1-4-2000-9000 | FIRE - TRANSFER TO RESERVES | 0 | 0 | 0 |
| Total PROTECTION TO PERSON & P | | 741,400 | 859,078 | 837,418 |
| Total Expense | | 741,400 | 859,078 | 837,418 |
| Total GENERAL FUND | | 355,400 | 755,916 | 364,418 |

Budget Highlights

2016 Accomplishments:

RECREATION GENERAL:

- Unsafe play structures were removed in Dalkeith and in Maxville.

ISLAND PARK:

- Gary Shepherd Hall interior painted.
- The Township's Day Camp program was managed in partnership with the Glengarry Inter-Agency Group and was determined to be a success
- Notwithstanding the severe drought, the soccer fields still saw their usual level of traffic and use. Maintenance work was done on the North field in Alexandria and a rotation plan was put in place to enable the fields to recover from last year's drought
- Trees were planted in Island Park to replace the trees that were deemed to be unsafe
- A new stamped cement sidewalk was installed at Island Park

DOMES

- A new membrane was installed at the Dome. The membrane has been entirely subsidized by the fundraising efforts of the community at a pace of \$10,000 / yr for 3 years.
- Access Control Systems were installed at the Gary Shepherd and Sandfield Halls
- LED lighting was installed in the Sandfield Centre

MAXVILLE SPORTS COMPLEX

- LED lighting was installed in the Maxville Sports Complex
- Chiller replacement in the Maxville Sports Complex
- New propane furnace in the Maxville Sports Complex
- Well fracking and new well for the Maxville Sports Complex

2016 Variances:

DOME:

- Revenues were higher than expected due to an increase in Tennis, Track, Vending, Birthday Parties, Flag Football and Pro-Shop Revenues. The efforts to increase programming seem to be bearing fruit and staff will continue to explore new programming options.
- Wage expenses were below budget
- Hydro and Enbridge costs were lower than budgeted due to the mild winter
- Vending was taken in-house for the Dome and as a result, vending suppliers were lower than expected
- Building and property costs were nearly \$5,000 higher than budgeted in large part due to projects such as the replacement of the parking lot lights (\$2,358.88) and the purchase of a generator (\$1,412.50) and some repair work done to the Dome's blower (\$608.51).

ISLAND PARK:

- Revenues were higher than expected due to an increase in Field Lining Charges, Day Camp Registrations and donations to the Township's Inclusion Fund.
- Wage expenses were below budget
- Sportsfields expenses were below budget but more emphasis will be put on rehabilitating our fields following last year's drought
- Water and Sewer expenses were below budget. This matter was investigated with the Township's billing department and no explanation was found for this decrease. Caution was exerted when budgeting for 2017. This figure will be reviewed post 2017 budget.
- Building and Maintenance costs were higher than expected due to a \$3,056.65 repair bill for the splash pad
- Membership fees were adjusted to include costs of the Ontario Recreational Facilities Association for Township Recreation employees
- Day Camp expenses were higher than expected following the partnership with the Glengarry Inter-Agency Group. The costs are related to a reimbursement equivalent to the cost of Camp Leaders' salaries to the Glengarry Inter-Agency Group
- The Special Events expenses were higher than expected due to Family Day Activities in Island Park. These activities proved to be such a success that certain activities were repeated in 2017

MAXVILLE SPORTS COMPLEX:

- Figures were lower than expected due to a decrease in expected Canteen, Bar and Ice Rentals.
- Hall rental revenue was slightly over budget.
- Wage expense was below budget mainly due to the transfer of a Seasonal employee to the Glengarry Sports Palace and to an employee on limited duties.
- Hydro, Propane, and Oil costs were lower than expected due in part to the changes in heating systems.
- Janitorial supplies were higher than expected.
- Vending supplies were higher than expected but there was a good inventory for the start of 2017.

2017 impact

SALARIES:

- A Director of Community Services was hired in November 2016.
- The fulltime position of Community Services Assistant was approved by Council.
- Salaries for the two positions have been shared through the Recreation facilities departments which is reflected in the increase in salaries in the 2017 budget.
- Salaries have been readjusted to reflect true salary costs for the Maxville Sports Centre with the expected return to full active duty of one of the employees from a sick leave.
- Salaries for the Equipment Operators, the General Labourers and the Casuals have been distributed according to the expected needs of each facility.

SPORTSFIELD EXPENSES

- Sportsfield expenses were adjusted to support the maintenance of the soccer and baseball fields at the Maxville Complex and the soccer fields at Island Park.

JANITORIAL SUPPLIES EXPENSES

- Economies of scale are expected for the janitorial supplies due to the change in supplier initiated in late 2016 / early 2017.

2017 Options:

N/A (unless Council wishes to revisit the levels of service in this cost area).

General:

This area contains the costs related to:

- the Economic Development Officer position
- the Glengarry branding account that is essentially a budget for external marketing
- some advertising for local public meetings, special events,
- the Community Improvement Plan Program
- the Community Grants Program
- the development of the Historic Culture Tour
- the Heritage Registry Program

2016 Accomplishments:

- CIP was adopted in February 2016.
 - 13 applications were approved (1 was repealed) for a total of 12 applications in 2016
 - 8 applicants partook in \$74,774 worth in interest free loans
 - \$22,668.23 in grants were paid out from the \$80,000 fund as of December 31, 2016
 - \$57,331.77 was transferred to the CIP reserve for disbursement within the applicants' 18 months grant period
- New Christmas snowflakes were installed on in Downtown Alexandria
- Maxville repurposed older Christmas decorations which were hung on Main Street
- Truck traffic optional by-pass was implement with assistance from the United Counties of SD&G
- \$21,000 in funding was obtained through the Ontario Trillium Foundation for the Historical Culture Tour.
- The members of the Arts, Culture and Heritage Committee very active in working on the Historical Culture Tour and the Heritage Registry
- \$18,250 in funding was obtained through the Canada Infrastructure 150 Program to embellish and add an interpretive panel to Mill Square

Variances:

- N/A

2017 impact:

- A Director of Community Services was hired in November 2016.
- The fulltime positions of Economic Development Officer and Community Services Assistant were approved by Council.
- Salaries for the three positions have been shared through the Recreation facilities departments and the Economic Development Department which is reflected in the increase in salaries in the 2017 budget.
- There will be overlap between the present Economic Development incumbent and the newly appointed Economic Development and Communications Officer which is reflected in the increase in salaries in the 2017 budget (FTE of 7 days a week for 12 weeks).
- A small increase to the Meetings account is related to the 12 CIPAC and 12 Arts, Culture & Heritage payments made as honoraria to the Committee Members.
- The training budget was increase to reflect a new incumbent in the position of Economic Development and Communications Officer.
- The Advertising and Publicity & Promotion accounts were combined under Advertising.
- There are no plans to hire consultants for the CIP project.
- CIP Operating expenses include costs relating to Public Consultation that is required for the review of the CIP planned in the fall.

2017 Options:

The 2017 budget includes an assumption that \$60,000 will be needed for the CIP incentives, with 50% coming from the Working Funds Reserve and 50% from the tax levy (i.e., \$30,000 from levy and \$30,000 reserves). This amount of \$60,000 includes allowances for permits and minor variances.

Island Park - Capital 2017
 GL# 1-5-7200-8000

DRAFT #2

**2017
 Budget**

Reserves

| | | | | | |
|---|----------------------------|----------------|----------------|----------------|--|
| 1 | Island Park - Main Walkway | 65,000 | | 65,000 | main walkway and lighting |
| 2 | Various Improvements | 35,000 | | 35,000 | tweak gate/entrance, relocate shed(s), signage, raised flower beds, roof on gazebos & band shell |
| 3 | Fireman's Island | 5,000 | | 5,000 | remove gazebo, landscape, benches |
| 4 | Playgrounds | 75,000 | -75,000 | 0 | reserves - cash in lieu of parklands |
| 5 | Water Reel Hose | 10,000 | | 10,000 | ARA dedicate some funds ? |
| 6 | Bleachers for Soccer Field | 5,000 | | 5,000 | old stands are unstable |
| 7 | Goals for Soccer Field | 10,000 | | 10,000 | 4 goals for 2 large soccer fields |
| 8 | Goals for Soccer Field | 6,600 | | 6,600 | 6 goals for 2 small soccer fields and 1 micro field |
| 9 | Pick-Up Truck | 36,000 | | 36,000 | pick-up truck was taken off the road |
| | Total | 247,600 | -75,000 | 172,600 | |

HA

Maxville Arena - Capital 2017

DRAFT #2

GL# 1-5-7100-8000

24-Jan-17
Pre-Approved

| Item | Description | 2017 Budget |
|--------------|--|----------------|
| 1 | Condenser with glycol loop APPROVED | 90,000 |
| 2 | Hall Renovations (walls, curtains and decorations) | 10,000 |
| <u>Total</u> | | <u>100,000</u> |

(12)

Tim Horton's Dome - Capital 2017

DRAFT #2

GL# 1-5-7300-8000

| Item | 24-Jan-17 Pre-Approved | Description | 2017 Budget | |
|------|---------------------------|---|----------------|--|
| 1 | | New Cover - See below 2nd Instalment | 10,000 | Fundraising Account - Transfer from Reserves |
| 2 | | Tractor for Snow Removal | 26,000 | Sensitive Snow Removal around the Dome (and summer maintenance at the park) |
| | | | <u>36,000</u> | |
| | | Budget 2016 was as follows | | |
| | | New Cover - Defective | 30,528 | Our Portion Only <i>possible long term financing</i> <i>interest free instalments for 3 years</i> with nominal rate for the balance 50,000 less 20,000 credit plus HST (selling membrane back to The Farley Group) |
| | | | | Three instalments (July 2016, July 2017 and July 2018) |

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**TOWNSHIP OF NORTH GLENGARRY
Provisional Budget Report**



Account Code : 1-3-7200-????

To 1-4-7200-????

Fiscal Year : 2017

| Account Code | Account Description | 2016 BASE BUDGET | 2016 ACTUAL VALUES | 2017 BASE BUDGET |
|---------------|--|---------------------|--------------------------|---------------------|
| 1 | GENERAL FUND | | | |
| | Revenue | | | |
| | ISLAND PARK REVENUES | | | |
| 1-3-7200-3000 | ISLAND PARK - WAGE SUBSIDY | -2,000 | 0 | 0 |
| 1-3-7200-4100 | ISLAND PARK - GRASS MOWING REVENUE | -4,000 | -6,870 | 0 |
| 1-3-7200-4101 | ISLAND PARK - FIELD LINING SPORTSFIELD R | -10,000 | -12,394 | -12,000 |
| 1-3-7200-7181 | ISLAND PARK - GSP DIRECTOR FEES | -8,440 | -6,858 | 0 |
| 1-3-7200-7503 | ISLAND PARK - GRANTS | 0 | 0 | 0 |
| 1-3-7200-7711 | ISLAND PARK - CANTEEN REVENUE | 0 | 0 | 0 |
| 1-3-7200-7748 | ISLAND PARK - DUMPING STATION | -500 | -292 | 0 |
| 1-3-7200-7749 | ISLAND PARK - PEDDLE BOAT RENTAL | 0 | 0 | 0 |
| 1-3-7200-7750 | ISLAND PARK - CAMPING REVENUE | 0 | 0 | 0 |
| 1-3-7200-7751 | ISLAND PARK - HALL RENTAL | -10,000 | -8,524 | -8,500 |
| 1-3-7200-7752 | ISLAND PARK - DAY CAMP REGISTRATION | -10,000 | -12,334 | -13,500 |
| 1-3-7200-7753 | ISLAND PARK - OTHER REVENUE | 0 | -753 | -750 |
| 1-3-7200-7754 | ISLAND PARK - OTHER FUNDING | 0 | 0 | 0 |
| 1-3-7200-8003 | PARK - REC. INCLUSION FUND | 0 | -1,122 | -1,500 |
| 1-3-7200-8004 | ISLAND PARK - SPECIAL EVENTS/FESTIVALS | 0 | 0 | 0 |
| 1-3-7200-8100 | ISLAND PARK - FINANCE CAPITAL | 0 | 0 | 0 |
| | Total ISLAND PARK REVENUES | -44,940 | -49,147 | -36,250 |
| | Total Revenue | -44,940 | -49,147 | -36,250 |
| | Expense | | | |
| | ISLAND PARK | | | |
| 1-4-7200-1010 | ISLAND PARK - WAGES | 110,000 | 102,049 | 76,269 |
| 1-4-7200-1015 | ISLAND PARK - JOB CONNECT WAGES | 0 | 0 | 0 |
| 1-4-7200-1110 | ISLAND PARK - BENEFITS | 27,000 | 30,224 | 25,347 |
| 1-4-7200-1210 | ISLAND PARK - WSIB CLAIMS PAID | 0 | 0 | 0 |
| 1-4-7200-1225 | ISLAND PARK - INSURANCE | 6,525 | 6,211 | 6,500 |
| 1-4-7200-1501 | ISLAND PARK - LTD AQUATIC EQUIPMENT | 0 | 0 | 0 |
| 1-4-7200-2019 | ISLAND PARK - JOB CONNECT - EXPENSES | 0 | 0 | 0 |
| 1-4-7200-2021 | ISLAND PARK - CLOTHING ALLOWANCE | 1,500 | 1,306 | 1,500 |
| 1-4-7200-2025 | ISLAND PARK - MILEAGE & TRAVEL | 1,500 | 558 | 1,000 |
| 1-4-7200-2026 | ISLAND PARK - MEETING ATTENDANCE | 750 | 360 | 750 |
| 1-4-7200-2027 | ISLAND PARK - INSURANCE CLAIMS | 0 | 0 | 0 |
| 1-4-7200-2028 | ISLAND PARK - BOOK KING SOFTWARE | 0 | 231 | 1,000 |
| 1-4-7200-2030 | ISLAND PARK - SPORTSFIELDS EXPENSE | 10,000 | 3,312 | 8,000 |
| 1-4-7200-2035 | ISLAND PARK - CONF/WORKSHOP/TRAINING | 3,000 | 3,512 | 3,500 |
| 1-4-7200-2049 | ISLAND PARK - CELL PHONE | 750 | 1,197 | 1,000 |
| 1-4-7200-2050 | ISLAND PARK - TELEPHONE | 500 | 659 | 500 |
| 1-4-7200-2051 | ISLAND PARK - COURIER | 0 | 43 | 0 |
| 1-4-7200-2055 | ISLAND PARK - ENBRIDGE | 2,500 | 2,178 | 2,500 |
| 1-4-7200-2056 | ISLAND PARK - HYDRO | 14,000 | 12,505 | 15,000 |
| 1-4-7200-2057 | ISLAND PARK - WATER/SEWER | 20,000 | 3,987 | 15,000 |
| 1-4-7200-2065 | ISLAND PARK - OIL FURANCE | 0 | 0 | 0 |
| 1-4-7200-2120 | ISLAND PARK - OFFICE SUPPLIES | 1,000 | 120 | 500 |

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TOWNSHIP OF NORTH GLENGARRY
Provisional Budget Report



GL5220

Page : 2

Date : Mar 23, 2017

Time : 9:38 am

Account Code : 1-3-7200-????

To 1-4-7200-????

Fiscal Year : 2017

| Account Code | Account Description | 2016 | 2016 | 2017 |
|---------------------------|--|----------------|----------------|----------------|
| | | BASE BUDGET | ACTUAL VALUES | BASE BUDGET |
| 1-4-7200-2124 | ISLAND PARK - HOUSEKEEPING & JAN. SUPP | 2,000 | 3,519 | 1,700 |
| 1-4-7200-2125 | ISLAND PARK - MATERIALS/SUPPLIES | 6,000 | 1,819 | 3,000 |
| 1-4-7200-2128 | ISLAND PARK - VANDALISM REPAIRS | 1,000 | 999 | 1,000 |
| 1-4-7200-2130 | ISLAND PARK - COMPUTER EQUIPT & SUPPLIES | 500 | 834 | 1,250 |
| 1-4-7200-2210 | ISLAND PARK - LEGAL FEES | 0 | 1,015 | 0 |
| 1-4-7200-2300 | ISLAND PARK - ADVERTISING | 3,000 | 1,429 | 1,500 |
| 1-4-7200-2366 | ISLAND PARK - BUILDING MAINT/SUPPLIES | 6,000 | 9,006 | 6,000 |
| 1-4-7200-2368 | ISLAND PARK - EQUIPMENT MAINT/SUPLIES | 10,000 | 8,092 | 8,000 |
| 1-4-7200-2399 | ISLAND PARK - VEHICLE MAINTENANCE | 1,500 | 2,088 | 2,500 |
| 1-4-7200-2400 | ISLAND PARK - GAS/OIL/DIESEL | 6,500 | 3,630 | 5,000 |
| 1-4-7200-2410 | ISLAND PARK - MEMBERSHIP FEES | 0 | 1,775 | 2,000 |
| 1-4-7200-3010 | ISLAND PARK - EQUIP RENT EOS 2000 SYSTEM | 2,500 | 570 | 1,000 |
| 1-4-7200-3011 | ISLAND PARK - WEED HARVESTER COSTS | 0 | 4,092 | 5,000 |
| 1-4-7200-4005 | ISLAND PARK - LANDSCAPING/FLOWERS | 3,000 | 3,594 | 5,000 |
| 1-4-7200-4010 | ISLAND PARK - CONTRACTS/CONTRACTED SERV | 2,000 | 1,669 | 3,000 |
| 1-4-7200-4100 | ISLAND PARK - GRASS MOWING | 0 | 0 | 0 |
| 1-4-7200-4101 | ISLAND PARK - GRASS CUTTING MRA GROUPS | 0 | 0 | 0 |
| 1-4-7200-4102 | ISLAND PARK - TREE REMOVAL | 15,000 | 14,341 | 0 |
| 1-4-7200-4105 | ISLAND PARK - WEED CONTROL | 0 | 0 | 0 |
| 1-4-7200-4106 | ISLAND PARK - FIREMAN'S ISLAND PAV & GAZ | 0 | 0 | 0 |
| 1-4-7200-4107 | ISLAND PARK - SPEC GRANTS - DISBURSEMENT | 0 | 0 | 0 |
| 1-4-7200-4108 | ISLAND PARK - GOOSE MANAGEMENT STRATEGY | 0 | 4,198 | 0 |
| 1-4-7200-4109 | ISLAND PARK - MILL POND - ISLAND CLEANUP | 5,000 | 0 | 2,000 |
| 1-4-7200-4131 | ISLAND PARK - DAY CAMP PROJECT-EXPENSES | 1,000 | 10,562 | 2,000 |
| 1-4-7200-5009 | ISLAND PARK - DUMPING STATION | 0 | 0 | 0 |
| 1-4-7200-5010 | ISLAND PARK - OPERATING EXPENSES | 2,000 | 129 | 0 |
| 1-4-7200-7711 | ISLAND PARK - CANTEEN SUPPLIES | 0 | 0 | 0 |
| 1-4-7200-7850 | ISLAND PARK - AMORTIZATION EXPENSE | 0 | 0 | 0 |
| 1-4-7200-7911 | ISLAND PARK - RECOVERABLE COST | 0 | 0 | 0 |
| 1-4-7200-8003 | ISLAND PARK - REC. INCLUSION FUND | 0 | 0 | 2,000 |
| 1-4-7200-8004 | ISLAND PARK - SPECIAL EVENTS/FESTIVALS | 0 | 1,522 | 1,500 |
| 1-4-7200-8005 | ISLAND PARK - CAP EXPENDIT-PARK PROJECT | 0 | 0 | 0 |
| 1-4-7200-9000 | ISLAND PARK - TRANSFERS TO RESERVES | 0 | 0 | 0 |
| Total ISLAND PARK | | 266,025 | 243,335 | 211,816 |
| Total Expense | | 266,025 | 243,335 | 211,816 |
| Total GENERAL FUND | | 221,085 | 194,188 | 175,566 |

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TOWNSHIP OF NORTH GLENGARRY
Provisional Budget Report



GL5220

Page : 1

Date : Mar 22, 2017

Time : 4:59 pm

Account Code : 1-3-7100-????
 To 1-4-7100-????
 Fiscal Year : 2017

| Account Code | Account Description | 2016 BASE BUDGET | 2016 ACTUAL VALUES | 2017 BASE BUDGET |
|---------------------------------------|---------------------------------------|---------------------|--------------------------|---------------------|
| 1 GENERAL FUND | | | | |
| Revenue | | | | |
| MAXVILLE COMPLEX REVENUES | | | | |
| 1-3-7100-3000 | MSC - WAGE SUBSIDY | 0 | 0 | 0 |
| 1-3-7100-7121 | MSC - LABOUR SERVICES TO GSP | 0 | -348 | 0 |
| 1-3-7100-7122 | MSC - DONATIONS | 0 | -50 | 0 |
| 1-3-7100-7181 | MSC - GSP DIRECTOR FEES | -7,237 | -5,878 | 0 |
| 1-3-7100-7503 | MSC - GRANTS | 0 | 0 | 0 |
| 1-3-7100-7710 | MSC - HALL RENTAL | -7,000 | -8,326 | -7,000 |
| 1-3-7100-7711 | MSC - CANTEEN | -40,000 | -34,656 | -35,000 |
| 1-3-7100-7712 | MSC - BAR RECEIPTS | -15,000 | -7,552 | -10,000 |
| 1-3-7100-7713 | MSC - PRO SHOP | -2,000 | -2,328 | -2,000 |
| 1-3-7100-7714 | MSC - PEPSI MACHINE | -3,000 | -2,938 | -3,000 |
| 1-3-7100-7715 | MSC - BALL FIELDS RENTS | -500 | -562 | -500 |
| 1-3-7100-7716 | MSC - ADVERTISING | -4,400 | -5,078 | -5,000 |
| 1-3-7100-7717 | MSC - VIDEO GAMES/MOVIES | 0 | 0 | 0 |
| 1-3-7100-7718 | MSC - BOARDROOM RENTAL | 0 | 0 | 0 |
| 1-3-7100-7719 | MSC - OTHER REVENUES | 0 | -1,387 | 0 |
| 1-3-7100-7720 | MSC - ICE RENTAL | -180,000 | -162,281 | -170,000 |
| 1-3-7100-7721 | MSC - OTHER ICE RENTALS | 0 | -697 | 0 |
| 1-3-7100-7901 | MSC - TRANSFER FROM UCO | -15,000 | -15,000 | 0 |
| 1-3-7100-8100 | MSC - FINANCE CAPITAL | 0 | 0 | 0 |
| Total MAXVILLE COMPLEX REVENUE | | -274,137 | -247,081 | -232,500 |
| Total Revenue | | -274,137 | -247,081 | -232,500 |
| Expense | | | | |
| MAXVILLE COMPLEX EXPENSES | | | | |
| 1-4-7100-1010 | MSC - WAGES | 210,000 | 188,703 | 197,000 |
| 1-4-7100-1110 | MSC - BENEFITS | 73,000 | 63,982 | 62,300 |
| 1-4-7100-1210 | MSC - WSIB CLAIMS PAID | 0 | 0 | 0 |
| 1-4-7100-1225 | MSC - INSURANCE | 10,825 | 10,772 | 11,310 |
| 1-4-7100-1505 | MSC - LTD PAYMENTS | 0 | 0 | 0 |
| 1-4-7100-1510 | MSC - LTD PAYMENT - INTEREST | 0 | 0 | 0 |
| 1-4-7100-2020 | MSC - HEALTH & SAFETY | 600 | 493 | 600 |
| 1-4-7100-2021 | MSC - WORK BOOTS & CLOTHING | 2,000 | 350 | 1,500 |
| 1-4-7100-2025 | MSC - MILEAGE & TRAVEL | 200 | 655 | 500 |
| 1-4-7100-2026 | MSC - MEETING ATTENDANCE | 0 | 0 | 0 |
| 1-4-7100-2027 | MSC - INSURANCE CLAIMS | 0 | 0 | 0 |
| 1-4-7100-2028 | MSC - BOOK KING SOFTWARE | 0 | 227 | 1,000 |
| 1-4-7100-2030 | MSC - SPORTSFIELDS EXPENSES | 1,000 | 2,000 | 2,000 |
| 1-4-7100-2035 | MSC - CONFERENCES/ WORKSHOPS/TRAINING | 1,000 | 3,729 | 4,000 |
| 1-4-7100-2049 | MSC - CELL PHONE | 600 | 532 | 700 |
| 1-4-7100-2050 | MSC - TELEPHONE | 500 | -32 | 100 |
| 1-4-7100-2055 | MSC - ENBRIDGE | 0 | 83 | 200 |
| 1-4-7100-2056 | MSC - HYDRO | 100,000 | 95,953 | 110,000 |
| 1-4-7100-2057 | MSC - WATER/SEWER | 1,800 | 1,895 | 2,000 |

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TOWNSHIP OF NORTH GLENGARRY
Provisional Budget Report



Account Code : 1-3-7100-????

To 1-4-7100-????

Fiscal Year : 2017

| Account Code | Account Description | 2016 | 2016 | 2017 |
|---------------------------------------|--|----------------|----------------|----------------|
| | | BASE BUDGET | ACTUAL VALUES | BASE BUDGET |
| 1-4-7100-2065 | MSC - OIL FURANCE | 30,000 | 13,805 | 20,000 |
| 1-4-7100-2110 | MSC - TOOLS | 300 | 67 | 300 |
| 1-4-7100-2120 | MSC - OFFICE SUPPLIES | 1,500 | 193 | 500 |
| 1-4-7100-2124 | MSC - HOUSEKEEPING & JANITORIAL SUPP | 6,000 | 7,651 | 6,000 |
| 1-4-7100-2125 | MSC - MATERIALS/SUPPLIES | 4,500 | 2,466 | 4,500 |
| 1-4-7100-2126 | MSC - HALL SUPPLIES | 8,000 | 5,731 | 8,000 |
| 1-4-7100-2127 | MSC - PEPSI SUPPLIES | 2,500 | 4,393 | 3,000 |
| 1-4-7100-2130 | MSC - COMPUTER FEES & EQUIP. | 500 | 3,084 | 1,000 |
| 1-4-7100-2210 | MSC - LEGAL FEES | 0 | 993 | 0 |
| 1-4-7100-2300 | MSC - ADVERTISING | 2,000 | 1,054 | 2,000 |
| 1-4-7100-2366 | MSC - BUILDING MAINTENANCE/GROUND MTCE | 55,000 | 43,483 | 40,000 |
| 1-4-7100-2367 | MSC - PROPANE | 20,000 | 12,447 | 15,000 |
| 1-4-7100-2368 | MSC - EQUIPMENT MTCE | 15,000 | 5,636 | 15,000 |
| 1-4-7100-2369 | MSC - MAINTENANCE COSTS | 0 | 556 | 0 |
| 1-4-7100-2399 | MSC - VEHICLE MAINTENANCE | 0 | 0 | 0 |
| 1-4-7100-2410 | MSC - ASSOCIATION & MEMBERSHIP FEES | 700 | 709 | 700 |
| 1-4-7100-2564 | MSC - PRO SHOP | 1,000 | 1,242 | 1,000 |
| 1-4-7100-4010 | MSC - CONTRACTS/CONTRACTED SERVICES | 5,000 | 5,125 | 5,000 |
| 1-4-7100-4100 | MSC - GRASS CUTTING | 0 | 0 | 0 |
| 1-4-7100-5010 | MSC - OPERATING EXPENSES | 1,000 | 214 | 0 |
| 1-4-7100-5120 | MSC - SNOW REMOVAL | 5,000 | 7,335 | 5,000 |
| 1-4-7100-7711 | MSC - CANTEEN SUPPLIES | 20,000 | 15,348 | 16,000 |
| 1-4-7100-7850 | MSC - AMORTIZATION EXPENSE | 0 | 0 | 0 |
| 1-4-7100-7911 | MSC - RECOVERABLE COST | 0 | 0 | 0 |
| 1-4-7100-8003 | MSC - SPECIAL PROJECT/INNOVATIVE | 0 | 0 | 0 |
| 1-4-7100-9000 | MSC - TRANSFERS TO RESERVES | 0 | 0 | 0 |
| Total MAXVILLE COMPLEX EXPENSE | | 579,525 | 500,874 | 536,210 |
| Total Expense | | 579,525 | 500,874 | 536,210 |
| Total GENERAL FUND | | 305,388 | 253,793 | 303,710 |

TOWNSHIP OF NORTH GLENGARRY
Provisional Budget Report



GL5220

Page : 1

Date : Mar 23, 2017

Time : 9:39 am

Account Code : 1-3-7300-????
 To 1-4-7300-????
 Fiscal Year : 2017

| Account Code | Account Description | 2016 BASE BUDGET | 2016 ACTUAL VALUES | 2017 BASE BUDGET |
|---------------|--|---------------------|--------------------------|---------------------|
| 1 | GENERAL FUND | | | |
| | Revenue | | | |
| | DOME - GLENGARRY INDOOR COMPLEX | | | |
| 1-3-7300-3000 | DOME - WAGE SUBSIDY | 0 | 0 | 0 |
| 1-3-7300-3003 | DOME - GSL AGREEMENT | 0 | 0 | 0 |
| 1-3-7300-4100 | DOME - GLENG. WOMEN'S VOLLEYBALL | 0 | -2,744 | -3,000 |
| 1-3-7300-4101 | DOME - ADVERTIZING REVENUE | -1,500 | -1,745 | -1,500 |
| 1-3-7300-4102 | DOME - TENNIS REVENUES | -12,000 | -16,555 | -16,000 |
| 1-3-7300-4103 | DOME - TRACK REVENUES | -20,000 | -22,182 | -20,000 |
| 1-3-7300-4104 | DOME - FIELD REVENUES | -47,684 | -39,926 | -39,471 |
| 1-3-7300-4105 | DOME - VENDING REVENUES | -7,000 | -2,637 | -3,000 |
| 1-3-7300-4106 | DOME - LAWN BOWLING | 0 | -217 | -200 |
| 1-3-7300-4110 | DOME - BIRTHDAY PARTIES | 0 | -2,498 | -3,000 |
| 1-3-7300-7122 | DOME - DONATIONS | -1,000 | -3,101 | -1,000 |
| 1-3-7300-7181 | DOME - GSP DIRECTOR FEES | -8,440 | -6,858 | 0 |
| 1-3-7300-7713 | DOME - PRO SHOP REVENUE | -1,000 | -3,325 | -500 |
| 1-3-7300-7750 | DOME - REGISTRATION FEES | 0 | 0 | -1,000 |
| 1-3-7300-7753 | DOME - OTHER REVENUE | 0 | -15 | 0 |
| 1-3-7300-7754 | DOME - NAMING RIGHTS - TIM HORTON | -5,000 | -5,000 | -5,000 |
| 1-3-7300-7755 | DOME - FLAG FOOTBALL LEAGUE | 0 | -3,417 | -3,500 |
| 1-3-7300-8100 | DOME - FINANCE CAPITAL | 0 | 0 | 0 |
| | Total DOME - GLENGARRY INDOOR | -103,624 | -110,220 | -97,171 |
| | Total Revenue | -103,624 | -110,220 | -97,171 |
| | Expense | | | |
| | DOME - GLENGARRY INDOOR COMPLEX | | | |
| 1-4-7300-1010 | DOME - WAGES | 91,300 | 76,866 | 114,000 |
| 1-4-7300-1110 | DOME - BENEFITS | 15,260 | 11,435 | 26,287 |
| 1-4-7300-1225 | DOME - INSURANCE | 1,050 | 1,000 | 1,066 |
| 1-4-7300-2021 | DOME - CLOTHING ALLOWANCE | 750 | 545 | 750 |
| 1-4-7300-2025 | DOME - MILEAGE | 0 | 517 | 1,250 |
| 1-4-7300-2027 | DOME - CLAIMS INSURANCE | 0 | 0 | 0 |
| 1-4-7300-2028 | DOME - BOOK KING SOFTWARE | 0 | 227 | 1,000 |
| 1-4-7300-2030 | DOME - SPORTS EQUIP & SUPPLIES | 6,000 | 916 | 2,000 |
| 1-4-7300-2035 | DOME - TRAINING/CONFERENCE | 0 | 1,028 | 1,100 |
| 1-4-7300-2049 | DOME - CELL PHONE | 250 | 649 | 800 |
| 1-4-7300-2050 | DOME - TELEPHONE | 1,000 | 390 | 300 |
| 1-4-7300-2055 | DOME - ENBRIDGE | 32,500 | 26,332 | 28,000 |
| 1-4-7300-2056 | DOME - HYDRO | 25,000 | 21,366 | 23,000 |
| 1-4-7300-2057 | DOME - WATER/SEWER | 1,500 | 1,100 | 1,500 |
| 1-4-7300-2120 | DOME - OFFICE SUPPLIES | 1,500 | 1,093 | 1,000 |
| 1-4-7300-2124 | DOME - JANITORIAL SUPP & HOUSEKEEPING | 750 | 1,635 | 1,500 |
| 1-4-7300-2125 | DOME - SUPPLIES | 1,000 | 610 | 1,000 |
| 1-4-7300-2127 | DOME - VENDING SUPPLIES (PEPSI ..) | 5,000 | 1,377 | 1,500 |
| 1-4-7300-2130 | DOME - COMPUTER EQUIPT & SUPPLIES | 500 | 1,447 | 500 |
| 1-4-7300-2210 | DOME - LEGAL FEES | 0 | 770 | 0 |

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TOWNSHIP OF NORTH GLENGARRY
Provisional Budget Report



GL5220

Page : 2

Date : Mar 23, 2017

Time : 9:39 am

Account Code : 1-3-7300-????

To 1-4-7300-????

Fiscal Year : 2017

| Account Code | Account Description | 2016 | 2016 | 2017 |
|--------------------------------------|---------------------------------|----------------|----------------|----------------|
| | | BASE BUDGET | ACTUAL VALUES | BASE BUDGET |
| 1-4-7300-2300 | DOME - ADVERTISING | 2,000 | 1,664 | 1,250 |
| 1-4-7300-2366 | DOME - BLDG/PROP MAINT/SUPPLIES | 12,000 | 17,039 | 12,000 |
| 1-4-7300-2368 | DOME - EQUIPMENT MTCE | 2,000 | 783 | 2,000 |
| 1-4-7300-2371 | DOME - REFEREE | 1,000 | 450 | 1,500 |
| 1-4-7300-2399 | DOME - VEHICLE REPAIRS | 0 | 267 | 500 |
| 1-4-7300-2410 | DOME - MEMBERSHIP FEES | 0 | 55 | 100 |
| 1-4-7300-2564 | DOME - PRO SHOP EXPENSES | 1,000 | 0 | 0 |
| 1-4-7300-4000 | DOME - VOLLEYBALL EXPENSE | 0 | 42 | 850 |
| 1-4-7300-4005 | DOME - LANDSCAPING | 1,000 | 0 | 2,000 |
| 1-4-7300-4010 | DOME - CONTRACTED SERVICES | 0 | 0 | 0 |
| 1-4-7300-4100 | DOME - GRASS CUTTING | 0 | 0 | 0 |
| 1-4-7300-4110 | DOME - BIRTHDAY SUPPLIES | 0 | 1,613 | 1,750 |
| 1-4-7300-5010 | DOME - OPERATING EXPENSES | 500 | 47 | 0 |
| 1-4-7300-5120 | DOME - SNOW REMOVAL | 2,000 | 1,247 | 1,000 |
| 1-4-7300-7755 | DOME-FLAG FOOTBALL | 0 | 0 | 0 |
| 1-4-7300-7911 | DOME - RECOVERABLE COST | 0 | 0 | 0 |
| 1-4-7300-9000 | DOME - TRANSFER TO RESERVES | 0 | 0 | 0 |
| Total DOME - GLENGARRY INDOOR | | 204,860 | 172,510 | 229,503 |
| Total Expense | | 204,860 | 172,510 | 229,503 |
| Total GENERAL FUND | | 101,236 | 62,290 | 132,332 |

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Budget Highlights

General:

While the GSP budget is managed by the Glengarry Sports Palace Board the net cost of operating and capital is borne 75% by the Township of North Glengarry and hence a summary sheet has been prepared. Further, since the fall of 2016 the Township of North Glengarry Director of Community Services manages the day to day operations of the GSP.

2016 Accomplishments:

- Rink Seal Pro was incorporated into the brine solution as a stop-gap measure to repair brine leakage. It has in large part been success though we have noticed a slight reduction in brine over the last few months. Staff continues to monitor the situation closely with the supplier given that the product is still under warranty.
- Elevator repairs triggered bringing the elevator up to code.
- Overall operations, revenue targeting and cost controls have improved. A minor surplus is expected.
- The Community Hall underwent an overhaul and the change, in combination with the lack of large rental facilities in the area, resulted in an increase amount of bookings.
- The bar management has been handled internally. As a result, we are seeing more requests for rentals including bar services.

2016 Variances:

SALARIES:

- Salaries were higher than expected in part due to the transfer of the Maxville Equipment Operator to the Glengarry Sports Palace.

BUILDING MAINTENANCE:

- Elevator repairs, the addition of Rink Seal Pro, the replacement of the brine pump and the pump for the condenser caused over expenditures in the building maintenance by \$41,000.
- It is important to note that capital expenses are incorporated in the operating budget for the Glengarry Sports Palace. If Capital items were removed, the surplus would have neared \$54,000.

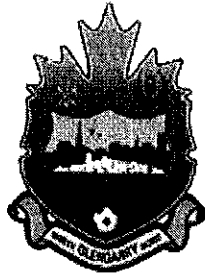
2017 impact:

- A Director of Community Services was hired in November 2016.
- The fulltime position of Community Services Assistant was approved by Council.
- Salaries for the two positions have been shared through the Recreation facilities departments, including the Glengarry Sports Palace which is reflected in the increase in salaries in the 2017 budget.
- While there is some uncertainty re. the level of contribution from the Township of South Glengarry to support the Glengarry Sports Palace, the Township of North Glengarry is working on the basis of the existing contract. Should that change in the future, the Township will deal with that accordingly mid-year.

2017 Options:

- Discussions will be undertaken with South Glengarry to determine a mutually satisfactory funding formula in 2017.
- The total net surplus of approximately \$13,000 at year-end for the GSP was returned to North Glengarry Council who approved applying its share towards the 2017 Capital Expenses proposed for the Palace. It is expected that South Glengarry will do the same.

Township of North Glengarry



Public Works Department

Budget Highlights

2017

Public Works Department

2016 CAPITAL HIGHLIGHTS

2016 was a successful year for the Public Works Department. The majority of the capital projects were completed and on budget. The abundance of projects and issues that came up throughout the year caused an overall delay in the total capital program, but staff managed to get everything completed.

Globally, the 2016 capital came in under budget between all of the sub-departments. There are a couple of projects identified below that will fall in to 2016, but are underway.

2016 ROADS:

HARDTOP MAINTENANCE - \$400,000

- McCormick Rd. Bridge grade correction and paving \$15K - Complete
- Crack Milling and Patching (hardtop preservation measures) on the entirety of McCormick Rd., Tannery Rd., Lochinvar Rd. Old Military Rd., Lorne School Rd. and Brodie Rd. \$145K - Complete
- Dornie Rd. 2 km surface treatment \$71K – Complete
- Concession 5 was overlaid with a skin patch of asphalt \$40K - Complete
- Crack Sealing and Shouldering were not completed and folded in to the hardtop program due to tender pricing and available budget.
- Lochinvar Rd. slope stabilization project was completed to correct a major safety issue with respect to the erosion of the roadway from the river below. \$37K

FLEET - \$284,928

- Fleet upgrades proving successful as the maintenance budget was reduced from \$150K to \$130K budget to budget.
- ¾ Tonne Replacement \$34K
- Sidewalk Tractor Replacement \$142K, results in the reduction in overall fleet units by 1.
- Grass Cutting Tractor \$80K, replaced small 1980's unit, improved speed and efficiency of cutting program.

BRIDGES AND LARGE CULVERTS - \$463,000

- Bridge program has proven extremely successful due to staff's ability to complete work in-house. Council's support on this initiative saved the Township roughly \$1 million in 2016 based on consultant's estimates. See table below:

| Structure # | Structure Name and Activity | Engineer's Estimate | Budget | Actual Cost |
|-------------|--|---------------------|-------------|--------------|
| 13-C | Skye Rd. Culvert - Replacement | \$184,000 | \$30,000 | \$6,505 |
| 13-B | Skye Rd. Culvert -- Replacement | \$157,000 | \$30,000 | \$7000 |
| 41 | McIntee Rd. Bridge - Replacement | \$456,000 | \$70,000 | \$11,797 |
| 65 | Con. 7 Double Culvert – Replacement(s) | \$436,000 | \$100,000 | \$18,751 |
| 17 | Frasier Rd. – Rehab vs Replacement Study | \$30,000 | \$130,000 | \$12,145 |
| N/A | Military Rd. Culvert – Done in 2015, pay in 2016 | \$ N/A | \$40,000 | \$38,650 |
| N/A | Guard Rails | \$ N/A | \$63,000 | \$64,686 |
| 49 | Irvine Rd. | \$441,500 | Not planned | \$10,974.27 |
| N/A | Loan Payout to retire LTD | N/A | Not planned | \$206,520.71 |
| Total | | \$1,704,500 | \$463,000 | \$377,029.98 |

Staff completed structure #49 with excess funds not used in the 2016 budget. Further, a long term debt was retired using unspent capital funds within the bridge program which frees up those funds for further capital investment. While the total actual cost is \$377K+, the actual planned construction work for 2016 was completed far below consultant's estimates.

SIDEWALK REPLACEMENT PROGRAM incl. MCDOUGALD ST. SIDEWALK - \$341,635

- Total Cost: \$328,503
- Over 1km of deficient sidewalk replaced resulted in a reduction of significant liabilities on the Township's books. Works were completed in various hamlets, Glen Robertson and Alexandria.
- While McDougald sidewalk was completed much later than anticipated, it was the result of various technical and engineering related issues as well as drainage infrastructure replacements.
- In the end, the project successful, coming in under budget and a definite example of County and Municipal forces working together to save time and money.

GRAVEL RESURFACING - \$296,047

- Resurfaced roughly 80% of the gravel roads within the Township with a skin coat of gravel. \$291K – Complete
- This item will be moving from operating to capital for 2017 and will be substantially less costly as there will not be a transfer from reserves or other funds available to cover the cost as the focus is on hardtop surfaces as per the Road Needs Study.

2016 LANDFILL:

ACCESS AND FILL LOCATION

- Due to the landfill reaching its specific height limitation, a new road and access was constructed on the south side of the landfill in order to start filling the face of the waste pile.
- A fill plan was implemented in order to ensure a 4:1 slope and allow for more cost effective closure when the landfill will be at capacity 30+ years from now.
- Approx. \$12K from the operating budget, but essentially is a capital expense.

LANDFILL OPTIONS REPORT - \$8,000

- A report was completed which outlined Council's options for landfilling waste after the unexpected report on the Alexandria Landfill reaching its capacity.
- Ultimately it was determined that the Township would repair the Township compactor at a cost of around \$30K and continue to fill the Glen Robertson Landfill

2016 RARE:

REPLACEMENT OF STORAGE TRAILERS - \$7,632

- The ability to find an inexpensive trailer and complete some minor repairs on another unit prevented this expenditure from being required. - Complete

MATERIAL WASTE DEPOSIT - \$10,000

- This activity is being completed in the winter of 2017 due to soft and wet conditions at the landfill. Once the ground is frozen, the trucks and equipment and move this material in to the site. – Not complete

2016 DRAINAGE:

BUREAU RD. MUNICIPAL DRAIN – \$430,000

- This drainage project is slow moving. Between residents opposed to the drain and an original engineering firm that did not have a firm grasp on the process, this drain has taken longer than expected.
- Engineering is complete; reports have been delivered to residents affected.
- Construction remains to start and be completed, hopeful to start in July of 2017.

2017 CAPITAL HIGHLIGHTS

2017 is a challenging year for Public Works. With some larger projects carrying over such as the lagoon environmental assessment, the goal for 2017 is once again to come in as close to budget as possible for capital and reduce costs wherever possible.

There will be significant investment in hardtop roads which is a result of the road needs study findings. A grant from the Province's OCIF formula based funding program over the next 3 years will permit the Township to resurface approximately 12km of surface treated roads that are considered in failed condition.

2017 ROADS:

HARDTOP MAINTENANCE - \$414,875
FAILED ROAD RESURFACING - 422,281 } \$837,156

With a focus on pavement preservation, staff intends to expand the life of the existing road network where the roads are in good condition. This will result in major cost avoidance later due to the exponential growth in rehabilitation costs on hardtop roadways.

Further, the Township receives OCIF funding in the amount of \$422,281 over the next 3 years, paid in three different installments. The decision was made by Council to attribute all of the funds to the road network in 2017 in order to take advantage of economies of scale.

| Hardtop Maintenance Budget | | | | | |
|-----------------------------|---------------------------------|---------------------------|------|---|-----------|
| STREET NAME | FROM | TO | KM | TYPE OF CONSTRUCTION | 2017 |
| St. James Street | Boundary Road, E. Westerly | County Road 34 | 0.20 | 40mm HL3, iron adjustments, milling | \$31,400 |
| St. James Street | Bishop Road | Boundary Road | 0.20 | 40mm HL3, iron adjustments, milling | \$31,400 |
| Victoria Street, E. | County Road 34, easterly | Bishop Street | 0.30 | 40mm HL3, iron adjustments, milling | \$47,100 |
| Victoria Street, E. | Bishop Street, easterly | Boundary Road, East | 0.10 | 40mm HL3, iron adjustments, milling | \$15,700 |
| Bishop Street | Lochiel Street, southerly | Victoria Street | 0.20 | 40mm HL3, iron adjustments, milling | \$31,400 |
| Bishop Street | Victoria Street, E. | St. James | 0.20 | 40mm HL3, iron adjustments, milling | \$31,400 |
| Bishop Street | County Road, Lochiel Street, N. | Peel Street, E. | 0.10 | 40mm HL3, iron adjustments, milling | \$15,700 |
| Bishop Street | Peel Street, E. | Center Street | 0.50 | 40mm HL3, iron adjustments, milling | \$78,500 |
| Bishop Street | Center Street | Kenyon Street, E. | 0.10 | 40mm HL3, iron adjustments, milling | \$15,700 |
| Bishop Street | Kenyon Street, E. | St. George Street, E. | 0.10 | 40mm HL3, iron adjustments, milling | \$15,700 |
| Bishop Street | St. George Street, E. | Kincardine Street | 0.10 | 40mm HL3, iron adjustments, milling | \$15,700 |
| Total | | | 2.1 | | \$329,700 |
| OCIF Funding (Failed Roads) | | | | | |
| STREET NAME | FROM | TO | KM | TYPE OF CONSTRUCTION | 2017 |
| Kenyon Con. 2 | 0.3 km E of Cty Rd. 20 | 1.8 km E of Cty Rd. 20 | 1.0 | Pulverizing 150mm, double surface, culvert replacements | \$36,000 |
| Loch Garry Rd. | Kenyon Con. 2 | 1.8 km N of Kenyon Con. 2 | 1.8 | Pulverizing 150mm, double surface, culvert replacements | \$70,000 |
| Kenyon Con. 4 | Dornie Rd. | Auld MacMillan Rd. | 2.5 | Pulverizing 150mm, double surface, culvert replacements | \$97,000 |
| Kenyon Dam Rd. | Kenyon Con. 2 | Kenyon Con. 1 | 1.4 | Pulverizing 150mm, double surface, culvert replacements | \$54,000 |
| Delorme Crescent | Kenyon Dam Rd. | Kenyon Dam Rd. | 0.4 | Pulverizing 150mm, double surface, culvert replacements | \$11,000 |
| Hope-Ouimet Rd. | Cty Rd. 21 | Gore Rd. | 3.6 | Pulverizing 150mm, double surface, culvert replacements | \$139,000 |
| MacMillan Rd. | Bush Rd. | Cty Rd. 21 | 2.2 | Pulverizing 150mm, double surface, culvert replacements | \$83,000 |
| Total | | | 12.9 | | \$490,000 |
| ALL WORKS TOTAL | | | 15.0 | | \$819,700 |

****Any residual funds will be utilized as contingency or to complete additional works identified in the Road Needs Study for 2018.****

GRAVEL RESURFACING - \$252,640

- Roads to be resurfaced yet to be determined.

BRIDGE PROGRAM - \$391,270

The estimates below are primarily to do the work in-house where possible. Some of these estimates include minor engineering, geotechnical, permitting fees, approval fees etc. Where these same fees are broke out from the project, the structure is more significant and cannot be completed in-house.

- East Boundary Rd. Culvert - \$156,710
- Frasier Rd. Bridge - \$211,560
- Hope Ouimet Road Culvert - \$23,000

Surplus funds will be used on additional structures within the bridge program should these projects come in under budget and time permitting.

ROADS ¾ TONNE TRUCK - \$50,880

- Based on the Township Fleet Replacement Plan, this truck has been identified as reaching its 10 year lifespan. The ¾ Tonne trucks push snow and are workhorses for the Township, therefore these particular trucks are worked harder than the ½ tonnes.

EXCAVATOR - \$162,816

- Approved for purchase in 2016 by Council, to be paid in the 2017 budget.
- Trailer and thumb are still required. Seeking used units or sale of surplus equipment to offset these purchases.

SIDEWALK REPLACEMENT PROGRAM - \$126,000

- Reduced from \$160,000 to accommodate budget.
- Staff intends to invest similar amounts for the next 4 years minimum, after which funds can be reduced and surplus funds can be repurposed to hardtop or gravel road maintenance.
- Sidewalk sections to be determined.

NEW PUBLIC WORKS FACILITY - \$100,000

- This will complete half of the initial works required to the facility. The other half has been deferred to meet budget limitations.
- This includes a new large entry door for large equipment and siding the building.

WORK MANAGEMENT PROGRAM - \$25,745

- This item is going to document road patrols, deficiency reporting and geotagging various elements.
- RFP will request integration to the website (if possible) to permit real time service requests and feedback to residents when the service request is complete. Along with photos, details etc.
- Requires mobile devices for all crew members which creates an operating increase in cell phones.
- Hardware required to eliminate Health and Safety issue as well due to issues with radio communications etc. while out of the equipment.

2017 LANDFILL:

While no specific capital projects are identified for the Landfill, the reserve function of the landfill funds the capital. For 2017, 2 items are required;

MONITORING WELLS - \$20,350

- Existing monitoring well funds have been expensed. There are 2 wells that are required to be completed this year.
- Surplus funds will be utilized as Unfinanced Capital for additional wells as required by the MoE.

LAND PURCHASE - \$119,060

- This item remains in the budget due to the fact that a purchase of land is required in 2017.
- This is an item funded through the reserves for the landfill.

2017 RARE:

Baler Panel Replacement - \$18,344

- Partial rebuild of existing baler.
- Extends the life of the existing unit for about 10 years.
- Cost for new baler in excess of \$150,000.

HAZARDOUS WASTE CONCRETE PAD - \$4,070

- In anticipation of Council opening the hazardous waste drop off facility, a concrete pad is required to contain the storage unit.

GATE REPLACEMENT - \$20,352

- As part of the MoE inspection.
- A gate is required to control and monitor authorized entry in to the facility.

PRIVACY SCREENING - \$4,070

- Installation of graphic screening to increase the aesthetic appearance of the facility and to promote recycling.

BUNKER CONSTRUCTION - \$16,282

- Installation of concrete bunkers .
- Replaces the existing bunkers constructed out of baled recyclables.
- Increases aesthetic appearance of the facility.

2017 Drainage:

Bureau Rd. Municipal Drain - \$370,000

- Includes construction and engineering costs based on preliminary engineer's report.
- Suspect costs come in much lower
- To be assessed and apportioned out to the appropriate property owners.
- Council may want to consider financing the project over time to particular proponents.

2017 OPERATING HIGHLIGHTS

For Public Works, there isn't much that is being proposed differently from 2017. Significant changes are identified in this section.

To summarize, the following items are identified as challenges, new initiatives. Minor changes to the operating budget that reflect actual costs or smaller increases or decreases are captured in the detail of the rationale document.

CHALLENGES:

- Substantive increases in hydro costs across the board are being borne by the department for streetlights and buildings. Staff has proposed a generic 5% increase to offset this item.
- Wages increase by about 1.5% +/- for unionized staff.
- The Roads operating budget will decrease by about \$120K. This is due to moving the gravel program to capital, gas/diesel/oil costs staying low, equipment maintenance being reduced and brushing and trimming being eliminated.

NEW INITIATIVES:

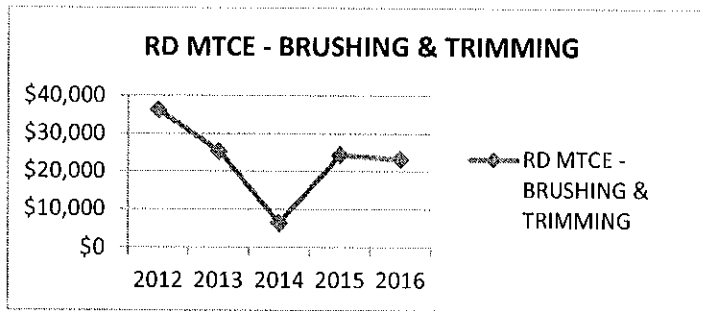
- Through the capital budget, staff has included an item for Work Management Software. This will impose an annual increase of about \$10,000 for mobile devices and an annual cost for the system license (\$8,000 to \$12,000).
- Staff have incorporated a significant increase to the Township sweeping budget. This is in effort to eliminate or better control the weed growth between various road surfaces and sidewalks.

OPERATING BUDGET CHANGES

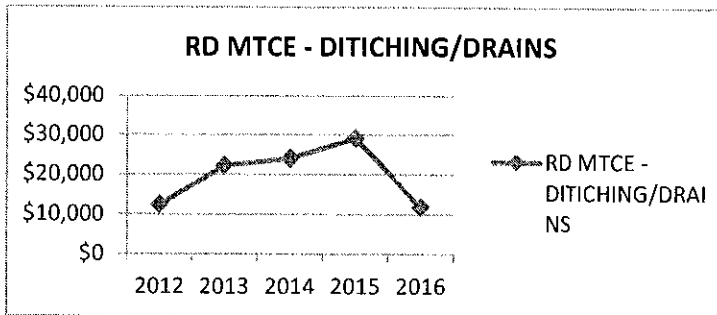
The following identifies significant changes to the existing budgets. The tables represent the budget to budget changes and the graphs identify the actual costs year to year.

ROADS - EXPENSES

| Acct # | Description | 2016 Budget | 2017 Proposed |
|---|---------------------|-------------|---------------|
| 1-4-3012-4110 | BRUSHING & TRIMMING | \$40,000 | \$0 |
| 1-4-3101-7911 | Repay Reserves | \$0 | \$36,315 |
| <ul style="list-style-type: none"> - Eliminated due to excavator purchase. - Created reserve repayment to pay for excavator purchase. | | | |

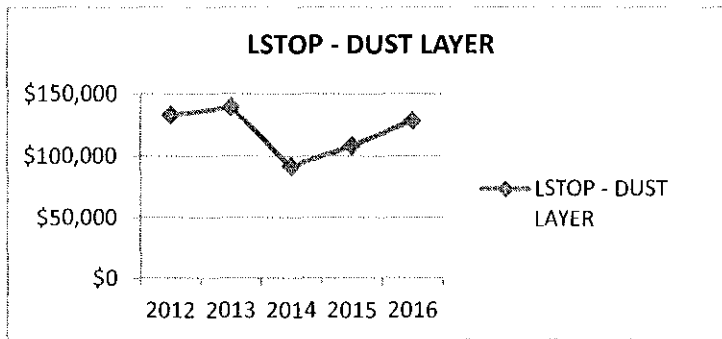


| Acct # | Description | 2016 Budget | 2017 Proposed |
|--|------------------|-------------|---------------|
| 1-4-3012-4200 | DITICHING/DRAINS | \$20,000 | \$0 |
| 1-4-3101-7911 | Repay Reserves | \$0 | \$18,158 |
| <ul style="list-style-type: none"> - Eliminated due to excavator purchase - Created reserve repayment to pay for excavator purchase. | | | |

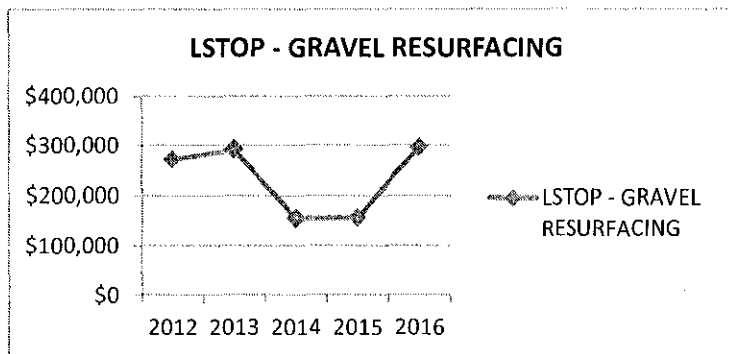


| Acct # | Description | 2016 Budget | 2017 Proposed |
|--|-------------|-------------|---------------|
| 1-4-3045-5205 | Dust Layer | \$120,000 | \$135,000 |
| <ul style="list-style-type: none"> - Increased as per tender pricing. | | | |

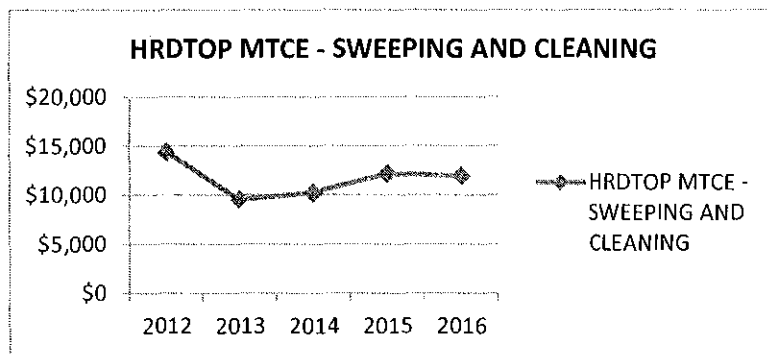
(61)



| Acct # | Description | 2016 Budget | 2017 Proposed |
|---|--------------------|-------------|---------------|
| 1-4-3045-5210 | Gravel Resurfacing | \$296,047 | \$0 |
| <ul style="list-style-type: none"> - Transferred to Capital expense. Capital expense for 2017 = \$266,000 - Reduction as 2016 used reserves. 2017 is increased from a regular investment of \$166,000 to attempt to get to a funding level as per the Road Needs Study recommendation of \$350,000. | | | |



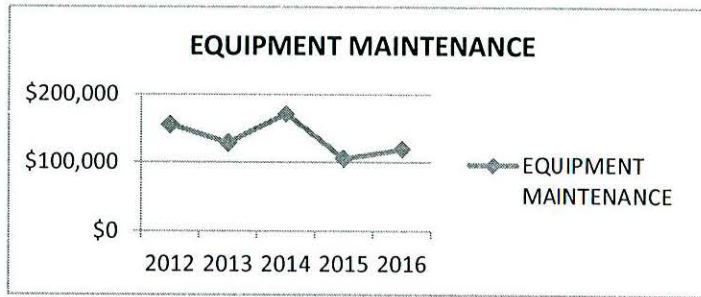
| Acct # | Description | 2016 Budget | 2017 Proposed |
|---|-----------------------|-------------|---------------|
| 1-4-3046-5194 | Sweeping and Cleaning | \$12,000 | \$40,000 |
| <ul style="list-style-type: none"> - Increased to prevent excessive weed growth between road platform and sidewalks. | | | |



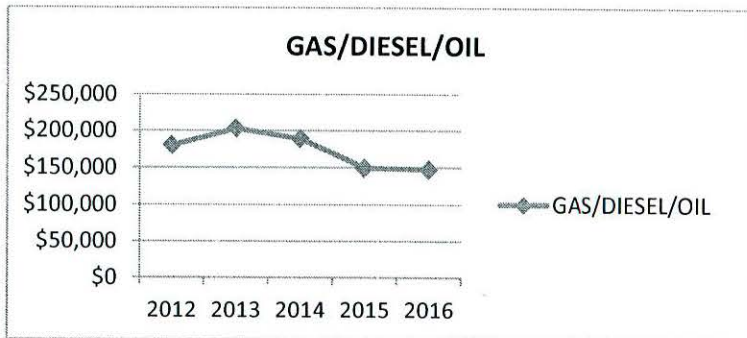
| Acct # | Description | 2016 Budget | 2017 Proposed |
|--|-------------------------|-------------|---------------|
| 1-4-3090-**** | Lochiel St. PW Building | \$0 | \$11,000 |
| - Hydro and heat expenses for the empty building | | | |

| Acct # | Description | 2016 Budget | 2017 Proposed |
|---|-------------|-------------|---------------|
| 1-4-3101-2049 | Cell Phones | \$3,500 | \$12,000 |
| - Supports the Work Management Software/Program | | | |
| - Union identified as a Health and Safety Item due to the effectiveness of radios while outside trucks and locations within Township where reception is minimal | | | |

| Acct # | Description | 2016 Budget | 2017 Proposed |
|--|-----------------------|-------------|---------------|
| 1-4-3101-2368 | Equipment Maintenance | \$130,000 | \$115,000 |
| - Reduced as per actual costs. | | | |
| - Year over year reduction due to proactive replacement of deteriorated equipment. | | | |



| Acct # | Description | 2016 Budget | 2017 Proposed |
|--------------------------------|----------------|-------------|---------------|
| 1-4-3101-2400 | Gas/Diesel/Oil | \$160,000 | \$140,000 |
| - Reduced as per actual costs. | | | |



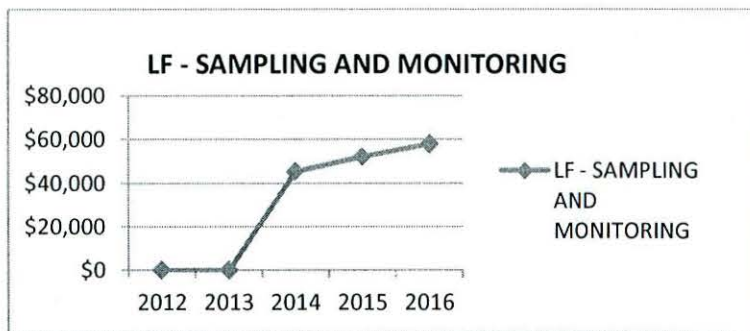
| Acct # | Description | 2016 Budget | 2017 Proposed |
|--|--------------|-------------|---------------|
| 1-4-3101-4105 | Weed Control | \$30,000 | \$0 |
| - Eliminated as 2017 is a monitoring year. Will reinstate in 2018 if required. | | | |

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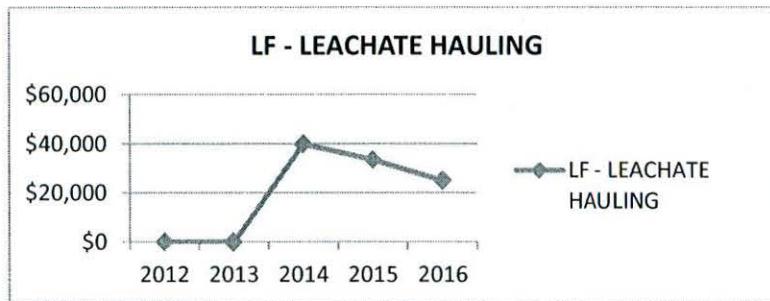
LANDFILL - EXPENSES

| Acct # | Description | 2016 Budget | 2017 Proposed |
|--|--------------------|-------------|---------------|
| 1-4-4020-2024 | Operating Expense | \$40,000 | \$20,000 |
| New | Cover Material | \$0 | \$20,000 |
| 1-4-4020-1010 | Wages | 11,410 | 46,800 |
| 1-4-4020-2029 | Custodian Expenses | \$32,000 | \$0 |
| <ul style="list-style-type: none"> - Split operating expense and create cover material account. - Eliminated custodian expenses as the operator is now paid out of wages account | | | |

| Acct # | Description | 2016 Budget | 2017 Proposed |
|---|-------------------------|-------------|---------------|
| 1-4-4020-2540 | Sampling and Monitoring | \$50,000 | \$65,274 |
| <ul style="list-style-type: none"> - Sampling and monitoring increased as per year 2 of contract and landfills to be sampled. This item will reduce again in 2018. | | | |



| Acct # | Description | 2016 Budget | 2017 Proposed |
|--|------------------|-------------|---------------|
| 1-4-4020-4028 | Leachate Hauling | \$40,000 | \$25,000 |
| <ul style="list-style-type: none"> - Leachate hauling is reduced due to identifying a more cost effective hauler. | | | |



| Acct # | Description | 2016 Budget | 2017 Proposed |
|---|---|-------------|---------------|
| NEW | Free Waste Offset – Transfer to reserve | \$0 | \$27,575 |
| <ul style="list-style-type: none"> - To offset the cost of 2016 free landfill waste program. This amount is over and above the regular reserve transfer. | | | |

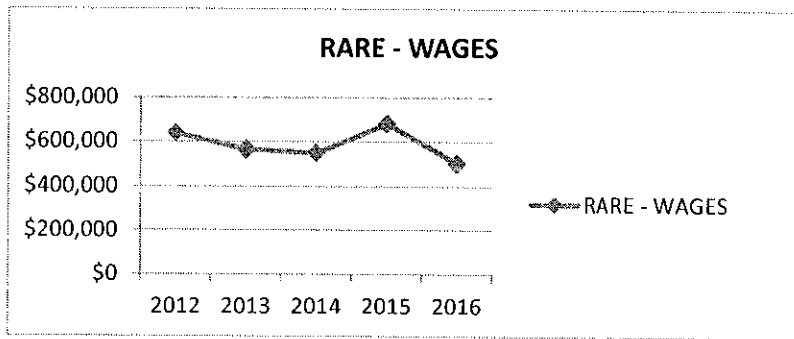
RARE - REVENUES

There are no significant changes to the RARE revenues. The overall budgeted revenues are down from \$938,977 to \$919,023. However 2016 actual revenue was in excess of \$1 million.

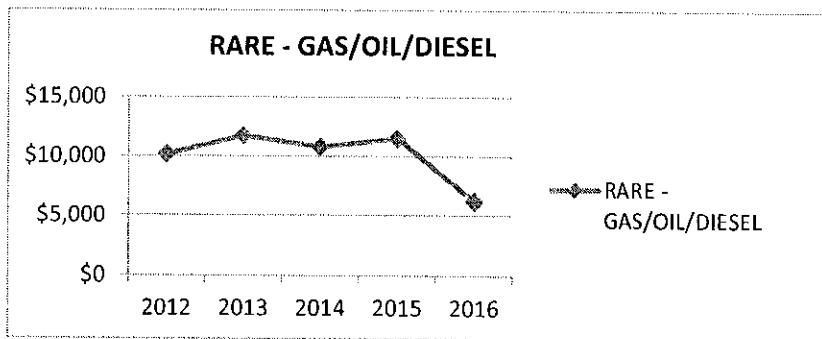
RARE - EXPENSES

Aside from some accounts increasing slightly and other decreasing by similar amounts, there is nothing overly significant. These 2 items were identified due to the significant changes in the budgeted amounts.

| Acct # | Description | 2016 Budget | 2017 Proposed |
|--|-------------|-------------|---------------|
| 1-4-4030-1010 | Wages | \$553,246 | \$534,300 |
| - Reduced to accommodate lean principles and work within budget. | | | |



| Acct # | Description | 2016 Budget | 2017 Proposed |
|---------------------------|----------------|-------------|---------------|
| 1-4-4030-2400 | Gas/Diesel/Oil | \$12,000 | \$7,000 |
| - Reduced as per actuals. | | | |



DRAINAGE - EXPENSES

Nothing to report.

Roads - Capital 2017
 GL# 1-5-3101-8000

DRAFT #2

| Item | 24-Jan-17 Pre-Approved | Capital - Construction Projects - Equipment | 2017 Budget | | |
|------|---------------------------|--|------------------|---|----------------|
| 1 | x | OCIF - Failed Road Resurfacing - Hardtop Maintenance Program | 422,281 | OCIF Funding 91,198 in 2017 | |
| | | | | OCIF Funding 331,083 in 2018 & 2019 | |
| | | a) Kenyon Dam Road includes Delorme Cres - Kenyon Ward | 1.8 KM | | |
| | | b) Concession II - East of County Road 20 - Kenyon Ward | 1 KM | | |
| | | c) Hope Ouimet Road - Concession 3 - from County Road 21 to Gore Road - Lochiel Ward | 3 KM | | |
| | | d) Loch Garry Road - Concession 2 - Kenyon Ward | 1.8 KM | | |
| | | e) Kenyon Concession 4 from Dornie to Auld MacMillan Road - Kenyon Ward | 3 KM | | |
| 2 | x | Hardtop Maintenance Program | 414,875 | | |
| 3 | | Fleet Purchase - 3/4 Tonne Truck | 50,880 | | |
| 4 | | Fleet Purchase - Excavator | 162,816 | Borrow from Reserves | |
| | | Nov 24, 2016 - Res #4 - 2015 JD Excavator plus trailer 175,000 + HST | | Repay 2017, 2018 and 2019 (54,472/year) | |
| 5 | | Sidewalk Repair and Replacement Program | 126,000 | | |
| 6 | | Work Management Software | 25,745 | | |
| 7 | | Moulding Building | 100,000 | | |
| 8 | | Gravel Resurfacing | 252,640 | | |
| | | | 1,555,237 | | |
| 9 | | Bridge Program | | | |
| | | a) East Boundary Road Culvert | 156,710 | Federal Gas Tax | 311,663 |
| | | b) Fraser Road Bridge - Structure #17 | 211,560 | Federal Gas Tax Reserves | 79,607 |
| | | c) Hope Ouimet Road Culvert #39 | 23,000 | | 391,270 |
| | | | 391,270 | | |
| | | | 1,946,507 | | |

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Landfill - Capital 2017

DRAFT #2

GL# 1-5-4020-8000

| | | 2017 |
|------|---|--------------------------------|
| | | Budget |
| Item | Description | |
| 1 | Monitoring Wells | 20,350 Transfer From Reserves |
| 2 | Land Purchase - Glen Robertson Landfill | 119,060 Transfer From Reserves |
| | | <u>139,410</u> |

LB

RARE Plant - Capital 2017

GL# 1-5-4030-8000

DRAFT #2

| | | 2017 Budget |
|-------------|--|-------------------------------|
| Item | Description | |
| 1 | RARE Facility Baler Panel Replacement | 18,344 Transfer From Reserves |
| 2 | RARE Facility Hazardous Waste Concrete Pad (RARE/Landfill) | 4,070 Transfer From Reserves |
| 3 | RARE Facility North Gate Replacement/Repair | 20,352 Transfer From Reserves |
| 4 | Privacy Screening | 4,070 Transfer From Reserves |
| 5 | Bunker Construction | 16,282 Transfer From Reserves |
| | | <u>63,118</u> |

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TOWNSHIP OF NORTH GLENGARRY
Provisional Budget Report



Account Code : 1-3-3000-????

To 1-3-3000-????

Fiscal Year : 2017

| Account Code | Account Description | 2016 BASE BUDGET | 2016 ACTUAL VALUES | 2017 BASE BUDGET |
|---------------|--------------------------------------|---------------------|--------------------------|---------------------|
| 1 | GENERAL FUND | | | |
| | Revenue | | | |
| | ROADS REVENUE | | | |
| 1-3-3000-3000 | ROADS - WAGE SUBSIDIES | 0 | 0 | 0 |
| 1-3-3000-3010 | ROADS - ROADWAY CHARGEBACKS | 0 | -905 | 0 |
| 1-3-3000-3020 | ROADS - AGGREGATE RESOURCES | -7,000 | -3,157 | -3,300 |
| 1-3-3000-3021 | ROADS - TOPSOIL REVENUE | 0 | 0 | 0 |
| 1-3-3000-5000 | ROADS - SALE OF CULVERTS | -1,000 | 0 | 0 |
| 1-3-3000-5013 | ROADS - INFRASTRUCTURE FUNDING GRANT | -49,367 | -49,367 | 0 |
| 1-3-3000-5014 | ROADS - OCIF - FUNDING - 2017 | 0 | 0 | -91,198 |
| 1-3-3000-5015 | ROADS - OCIF FUNDING 2018 & 2019 | 0 | 0 | -331,083 |
| 1-3-3000-7120 | ROADS - GENERAL GOV INCOME | -500 | 0 | 0 |
| 1-3-3000-7121 | ROADS - ENTRANCE FEES | -500 | -500 | -500 |
| 1-3-3000-7503 | ROADS - GRANTS | 0 | -16,869 | 0 |
| 1-3-3000-7850 | ROADS - SALE OF EQUIPMENT | -5,000 | -13,596 | -10,000 |
| 1-3-3000-7901 | ROADS - TRANSFER FROM UCO | -85,256 | -85,256 | 0 |
| 1-3-3000-7911 | ROADS - RECOVERABLE | -33,000 | -30,314 | -30,000 |
| 1-3-3000-8100 | ROADS - FINANCE CAPITAL PURCHASES | 0 | 0 | 0 |
| | Total ROADS REVENUE | -181,623 | -199,964 | -466,081 |
| | Total Revenue | -181,623 | -199,964 | -466,081 |
| | Total GENERAL FUND | -181,623 | -199,964 | -466,081 |

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TOWNSHIP OF NORTH GLENGARRY
Provisional Budget Report



Account Code : 1-4-3011-????
 To 1-4-3101-????
 Fiscal Year : 2017

| Account Code | Account Description | 2016 BASE BUDGET | 2016 ACTUAL VALUES | 2017 BASE BUDGET |
|---------------|--|---------------------|--------------------------|---------------------|
| 1 | GENERAL FUND | | | |
| | Expense | | | |
| | BRIDGES & CULVERTS | | | |
| 1-4-3011-1010 | BRIDGES - WAGES | 0 | 7,365 | 0 |
| 1-4-3011-1110 | BRIDGES - BENEFITS | 0 | 1,270 | 0 |
| 1-4-3011-2125 | BRIDGES - MATERIALS/SUPPLIES | 15,000 | 11,026 | 15,000 |
| 1-4-3011-4010 | BRIDGES - CONTRACTED SERVICES | 5,000 | 4,501 | 5,000 |
| 1-4-3011-5010 | BRIDGES - OPERATING EXPENSES | 0 | 0 | 0 |
| 1-4-3011-5011 | BRIDGES - ENGINEERING STUDY/DESIGN | 15,000 | 3,327 | 15,000 |
| 1-4-3011-8000 | BRIDGES - CAPITAL EXPENSES(DO NOT USE) | 0 | 0 | 0 |
| | Total BRIDGES & CULVERTS | 35,000 | 27,489 | 35,000 |
| | ROADSIDE MAINTENANCE | | | |
| 1-4-3012-1010 | RD MTCE - WAGES | 0 | 286,283 | 0 |
| 1-4-3012-1110 | RD MTCE - BENEFITS | 0 | 57,736 | 0 |
| 1-4-3012-2125 | RD MTCE - MATERIALS/SUPPLIES | 10,000 | 7,381 | 10,000 |
| 1-4-3012-2325 | RD MTCE - BEAUTIFICATION | 6,000 | 7,990 | 6,000 |
| 1-4-3012-4100 | RD MTCE - GRASS MOWING | 2,000 | 2,000 | 2,000 |
| 1-4-3012-4110 | RD MTCE - BRUSHING & TRIMMING | 40,000 | 23,215 | 1 |
| 1-4-3012-4200 | RD MTCE - DITCHING/DRAINS | 20,000 | 11,818 | 1 |
| 1-4-3012-4300 | RD MTCE - CATCH BASINS AND CURBS | 7,500 | 1,149 | 7,500 |
| 1-4-3012-4350 | RD MTCE - DEBRIS/ LITTER PICK UP | 1,000 | 183 | 1,000 |
| 1-4-3012-4351 | RD MTCE - TOP SOIL | 1,000 | 242 | 1,000 |
| 1-4-3012-5010 | RD MTCE - OPERATING EXPENSES | 0 | 773 | 0 |
| | Total ROADSIDE MAINTENANCE | 87,500 | 398,770 | 27,502 |
| | SIDEWALKS | | | |
| 1-4-3035-1010 | SIDEWK - WAGES | 0 | 14,322 | 0 |
| 1-4-3035-1110 | SIDEWK - BENEFITS | 0 | 3,468 | 0 |
| 1-4-3035-2125 | SIDEWK - MATERIALS/SUPPLIES | 3,000 | 2,111 | 3,000 |
| 1-4-3035-4010 | SIDEWK - CONTRACTED SERVICES | 0 | 1,524 | 3,000 |
| 1-4-3035-5010 | SIDEWK - OPERATING EXPENSES | 0 | 0 | 0 |
| | Total SIDEWALKS | 3,000 | 21,425 | 6,000 |
| | LOOSETOP MAINTENANCE | | | |
| 1-4-3045-1010 | LSTOP - WAGES | 0 | 38,409 | 0 |
| 1-4-3045-1110 | LSTOP - BENEFITS | 0 | 9,220 | 0 |
| 1-4-3045-2125 | LSTOP - MATERIALS/SUPPLIES | 4,000 | 1,357 | 4,000 |
| 1-4-3045-5010 | LSTOP - OPERATING EXPENSES | 0 | 0 | 0 |
| 1-4-3045-5190 | LSTOP - PATCHING AND WASHOUTS | 2,000 | 0 | 2,000 |
| 1-4-3045-5200 | LSTOP - GRADING | 0 | 0 | 0 |
| 1-4-3045-5205 | LSTOP - DUST LAYER | 120,000 | 128,645 | 135,000 |
| 1-4-3045-5210 | LSTOP - GRAVEL RESURFACING | 296,047 | 296,953 | 0 |
| | Total LOOSETOP MAINTENANCE | 422,047 | 474,584 | 141,000 |
| | HARDTOP MAINTENANCE | | | |
| 1-4-3046-1010 | HRDTOP MTCE - WAGES | 0 | 26,625 | 0 |
| 1-4-3046-1110 | HRDTOP MTCE - BENEFITS | 0 | 6,004 | 0 |
| 1-4-3046-5190 | HRDTOP MTCE - PATCHING AND WASHOUTS | 35,000 | 26,628 | 35,000 |

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TOWNSHIP OF NORTH GLENGARRY
Provisional Budget Report



GL5220

Page : 2

Date : Mar 21, 2017

Time : 4:34 pm

Account Code : 1-4-3011-????
 To 1-4-3101-????
 Fiscal Year : 2017

| Account Code | Account Description | 2016 BASE BUDGET | 2016 ACTUAL VALUES | 2017 BASE BUDGET |
|-------------------------------------|--|---------------------|--------------------------|---------------------|
| 1-4-3046-5194 | HRD TOP MTCE - SWEEPING AND CLEANING | 12,000 | 11,966 | 40,000 |
| 1-4-3046-5209 | HRD TOP MTCE - RESURFACING | 0 | 480 | 0 |
| Total HARDTOP MAINTENANCE | | 47,000 | 71,703 | 75,000 |
| PLOWING/SALTING | | | | |
| 1-4-3055-1010 | PLOWING/SALTING - WAGES | 0 | 214,410 | 0 |
| 1-4-3055-1110 | PLOWING/SALTING - BENEFITS | 0 | 34,094 | 0 |
| 1-4-3055-2125 | PLOWING/SALTING - MATERIALS/SUPPLIES | 5,000 | 5,850 | 5,000 |
| 1-4-3055-4010 | PLOWING/SALTING - CONTRACTED SERVICES | 2,000 | 72 | 2,000 |
| 1-4-3055-5010 | PLOWING/SALTING - OPERATING EXP. | 0 | 0 | 0 |
| 1-4-3055-5015 | DO NOT USE | 0 | 0 | 0 |
| 1-4-3055-5119 | DO NOT USE | 0 | 0 | 0 |
| 1-4-3055-5120 | SNOW PLOW ING & REMOVAL (2008 & PRIOR) | 0 | 0 | 0 |
| 1-4-3055-5125 | SAND AND SALT | 100,000 | 112,314 | 100,000 |
| 1-4-3055-5130 | PLOWING/SALTING - SNOW FENCE | 0 | 0 | 0 |
| Total PLOWING/SALTING | | 107,000 | 366,740 | 107,000 |
| SNOW REMOVAL (HAULING) | | | | |
| 1-4-3056-1010 | SNOW REMOVAL - WAGES | 0 | 0 | 0 |
| 1-4-3056-1110 | SNOW REMOVAL - BENEFITS | 0 | 0 | 0 |
| 1-4-3056-2125 | SNOW REMOVAL - MATERIALS/SUPPLIES | 1,000 | 5,597 | 1,000 |
| 1-4-3056-4010 | SNOW REMOVAL - CONTRACTED SERVICES | 60,000 | 50,911 | 60,000 |
| 1-4-3056-5010 | SNOW REMOVAL - OPERATING EXP. | 0 | 0 | 0 |
| Total SNOW REMOVAL (HAULING) | | 61,000 | 56,508 | 61,000 |
| STORM SEWERS | | | | |
| 1-4-3060-1010 | S.S. - WAGES | 0 | 3,282 | 0 |
| 1-4-3060-1110 | S.S. - BENEFITS | 0 | 658 | 0 |
| 1-4-3060-2125 | S.S. - MATERIALS/SUPPLIES | 2,500 | 2,435 | 2,500 |
| 1-4-3060-4010 | S.S. - CONTRACTED SERVICES | 20,000 | 5,675 | 20,000 |
| 1-4-3060-5010 | S.S. - OPERATING EXPENSES | 0 | 0 | 0 |
| Total STORM SEWERS | | 22,500 | 12,050 | 22,500 |
| SAFETY DEVICES | | | | |
| 1-4-3061-1010 | S.D. - WAGES | 0 | 236 | 0 |
| 1-4-3061-1110 | S.D. - BENEFITS | 0 | 67 | 0 |
| 1-4-3061-2125 | S.D. - MATERIALS/SUPPLIES | 7,000 | 9,863 | 10,000 |
| 1-4-3061-3010 | S.D. - EQUIPMENT RENTALS | 45,000 | 35,623 | 45,000 |
| 1-4-3061-5010 | S.D. - OPERATING EXPENSES | 0 | 7,010 | 0 |
| Total SAFETY DEVICES | | 52,000 | 52,799 | 55,000 |
| STREET LIGHTING | | | | |
| 1-4-3062-1010 | ST. LIGHTS - WAGES | 0 | 0 | 0 |
| 1-4-3062-1110 | ST. LIGHTS - BENEFITS | 0 | 0 | 0 |
| 1-4-3062-1501 | ST. LIGHTS - LTD PAYMENTS | 130,540 | 130,540 | 130,540 |
| 1-4-3062-2056 | ST. LIGHTS - HYDRO | 78,000 | 79,320 | 84,000 |
| 1-4-3062-2125 | ST. LIGHTS - MATERIALS/SUPPLIES | 500 | 887 | 1,000 |
| 1-4-3062-2368 | ST. LIGHTS - EQUIPMENT MAINTENANCE | 2,000 | 3,909 | 4,000 |
| 1-4-3062-5010 | ST. LIGHTS - X-MAS DECORATION | 1,500 | 2,595 | 1,500 |

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TOWNSHIP OF NORTH GLENGARRY
Provisional Budget Report



Account Code : 1-4-3011-????

To 1-4-3101-????

Fiscal Year : 2017

| Account Code | Account Description | 2016 BASE BUDGET | 2016 ACTUAL VALUES | 2017 BASE BUDGET |
|---|---------------------------------------|---------------------|--------------------------|---------------------|
| Total STREET LIGHTING | | 212,540 | 217,251 | 221,040 |
| PUBLIC WORKS BUILDING - 63 KENYON ST. W. | | | | |
| 1-4-3065-2015 | PWB - TAXES MUNICIPAL PROPERTY | 0 | 0 | 0 |
| 1-4-3065-2025 | PWB - MILEAGE | 0 | 0 | 0 |
| 1-4-3065-2050 | PWB - TLEPHONE | 1,000 | 0 | 1,000 |
| 1-4-3065-2055 | PWB - ENBRIDGE | 3,100 | 2,361 | 3,100 |
| 1-4-3065-2056 | PWB - HYDRO | 2,730 | 2,312 | 2,866 |
| 1-4-3065-2057 | PWB - WATER/SEWER | 1,100 | 984 | 1,100 |
| 1-4-3065-2120 | PWB - OFFICE SUPPLIES | 4,000 | 3,443 | 4,000 |
| 1-4-3065-2124 | PWB - HOUSEKEEPING/JANITORIAL SUPPLIE | 3,000 | 5,139 | 5,000 |
| 1-4-3065-2125 | PWB - MATERIAL/SUPPLIES | 2,000 | 975 | 2,000 |
| 1-4-3065-2130 | PWB - COMPUTER EXPENSES | 0 | 0 | 0 |
| 1-4-3065-2366 | PWB - BLG MTCE/SUPPLIES | 3,000 | 1,926 | 3,000 |
| Total PUBLIC WORKS BUILDING - | | 19,930 | 17,140 | 22,066 |
| PUBLIC WORKS BUILDING - 95 LOCHIEL ST. E | | | | |
| 1-4-3090-2055 | PWB - ENBRIDGE | 0 | 2,945 | 2,000 |
| 1-4-3090-2056 | PWB - HYDRO | 0 | 3,982 | 7,000 |
| 1-4-3090-2057 | PWB - WATER SEWER | 0 | 791 | 2,000 |
| 1-4-3090-2223 | PWB - PROFESSIONAL FEES | 0 | 1,442 | 0 |
| 1-4-3090-2366 | PWB - BUILDING EXPENSE | 0 | 775 | 1,000 |
| Total PUBLIC WORKS BUILDING - | | 0 | 9,935 | 12,000 |
| OVERHEAD - ROADS | | | | |
| 1-4-3101-1010 | ROADS - WAGES - FULL TIME | 975,115 | 363,507 | 985,200 |
| 1-4-3101-1015 | ROADS - WAGES - PART TIME | 0 | 10,472 | 0 |
| 1-4-3101-1110 | ROADS - BENEFITS | 262,000 | 145,463 | 262,580 |
| 1-4-3101-1210 | WSIB CLAIMS | 0 | 2,337 | 0 |
| 1-4-3101-1225 | INSURANCE | 49,190 | 50,234 | 51,127 |
| 1-4-3101-1501 | LTD - PAYMENT ON EQUIPMENT | 0 | 0 | 0 |
| 1-4-3101-1502 | LTD - PAYMENT - BRIDGES | 34,288 | 32,315 | 10,615 |
| 1-4-3101-2020 | HEALTH & SAFETY | 2,000 | 229 | 2,000 |
| 1-4-3101-2021 | ROADS - WORK BOOTS & CLOTHING | 9,000 | 8,600 | 9,000 |
| 1-4-3101-2025 | MILEAGE & TRAVEL | 500 | 17 | 500 |
| 1-4-3101-2026 | MEETING ATTENDANCE | 120 | 240 | 120 |
| 1-4-3101-2027 | ROAD - INSURANCE CLAIMS | 10,000 | 1,450 | 10,000 |
| 1-4-3101-2035 | CONFERENCES/WORKSHOPS/TRAINING | 20,000 | 10,686 | 20,000 |
| 1-4-3101-2049 | CELL PHONES | 3,500 | 3,894 | 12,000 |
| 1-4-3101-2050 | TELEPHONE | 1,500 | 1,775 | 1,800 |
| 1-4-3101-2051 | ROADS - COURIER | 1,000 | 2,590 | 2,500 |
| 1-4-3101-2055 | ENBRIDGE | 15,000 | 9,193 | 15,000 |
| 1-4-3101-2056 | HYDRO | 20,000 | 21,013 | 21,467 |
| 1-4-3101-2057 | WATER/SEWER | 1,300 | 1,072 | 1,300 |
| 1-4-3101-2065 | OIL FURNACE | 8,500 | 7,390 | 5,000 |
| 1-4-3101-2110 | TOOLS | 5,000 | 3,246 | 5,000 |
| 1-4-3101-2120 | OFFICE SUPPLIES | 4,000 | 186 | 2,000 |
| 1-4-3101-2124 | JANITORIAL/HOUSEKEEPING SUPPLIES | 500 | 68 | 500 |

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TOWNSHIP OF NORTH GLENGARRY
Provisional Budget Report



GL5220

Page : 4

Date : Mar 21, 2017

Time : 4:34 pm

Account Code : 1-4-3011-????

To 1-4-3101-????

Fiscal Year : 2017

| Account Code | Account Description | 2016 | 2016 | 2017 |
|-------------------------------|--|------------------|------------------|------------------|
| | | BASE BUDGET | ACTUAL VALUES | BASE BUDGET |
| 1-4-3101-2125 | MATERIAL/SUPPLIES | 15,000 | 13,807 | 15,000 |
| 1-4-3101-2130 | COMPUTER FEES & EQUIPMENT | 0 | 7,057 | 0 |
| 1-4-3101-2210 | LEGAL FEES | 5,000 | 6,567 | 3,500 |
| 1-4-3101-2223 | CONSULTING FEES | 10,000 | 22,017 | 10,000 |
| 1-4-3101-2300 | ADVERTISING | 500 | 1,400 | 2,000 |
| 1-4-3101-2325 | PUBLICITY & PROMOTION | 0 | 0 | 0 |
| 1-4-3101-2366 | BUILDING MAINTENANCE/SUPPLIES | 20,000 | 16,694 | 20,000 |
| 1-4-3101-2367 | SHOP EQUIPMENT INVENTORY | 0 | 8,062 | 0 |
| 1-4-3101-2368 | EQUIPMENT MAINTENANCE | 130,000 | 119,183 | 115,000 |
| 1-4-3101-2370 | TRUCK LICENCING | 18,000 | 16,149 | 18,000 |
| 1-4-3101-2400 | GAS/DIESEL/OIL | 160,000 | 147,540 | 140,000 |
| 1-4-3101-2401 | ROADS - NO LEAD GAS (DEPT. DISTRIBUTION) | 0 | 0 | 0 |
| 1-4-3101-2410 | ASS. & MEMBERSHIP FEES | 2,000 | 1,878 | 2,000 |
| 1-4-3101-3700 | ROADS - JOB CREATION (PUBLIC WORKS) | 0 | 0 | 0 |
| 1-4-3101-4010 | CONTRACT/CONTRACTED SERVICES | 600 | 0 | 600 |
| 1-4-3101-4100 | GRASS MOWING | 2,000 | 1,526 | 2,000 |
| 1-4-3101-4105 | WEED CONTROL | 30,000 | 24,646 | 0 |
| 1-4-3101-5010 | OPERATING EXPENSES | 0 | 1,005 | 0 |
| 1-4-3101-5011 | DO NOT USE | 0 | 0 | 0 |
| 1-4-3101-7850 | ROADS - AMORTIZATION EXPENSE | 0 | 0 | 0 |
| 1-4-3101-7911 | RECOVERABLE COSTS | 18,000 | 9,869 | 18,000 |
| 1-4-3101-8001 | CAPITAL - PRE-APPROVED | 0 | 0 | 0 |
| 1-4-3101-8002 | ROADS - REPAY RESERVES (EQUIPMENT) | 0 | 0 | 54,472 |
| 1-4-3101-9000 | ROADS - TRANSFER TO RESERVES | 0 | 0 | 0 |
| Total OVERHEAD - ROADS | | 1,833,613 | 1,073,377 | 1,818,281 |
| Total Expense | | 2,903,130 | 2,799,771 | 2,603,389 |
| Total GENERAL FUND | | 2,903,130 | 2,799,771 | 2,603,389 |

TOWNSHIP OF NORTH GLENGARRY
Provisional Budget Report



Account Code : 1-3-4020-????
 To 1-4-4020-????
 Fiscal Year : 2017

| Account Code | Account Description | 2016 BASE BUDGET | 2016 ACTUAL VALUES | 2017 BASE BUDGET |
|---------------|---|---------------------|--------------------------|---------------------|
| 1 | GENERAL FUND | | | |
| | Revenue | | | |
| | LANDFILL REVENUES | | | |
| 1-3-4020-7400 | LF - LANDFILL SITE REVENUES | -15,000 | -13,573 | -15,000 |
| 1-3-4020-7401 | LF - GARBAGE & RECYCLING CHARGES ON TAX | -780,450 | -779,130 | -780,000 |
| 1-3-4020-7402 | LF - GARBAGE BAG TAGS & BLUE BOXES | -1,500 | -2,254 | 0 |
| 1-3-4020-7403 | LF - LAFLECHE - COMMERCIAL PORTION | -5,000 | -8,699 | -8,000 |
| 1-3-4020-7404 | LF - MHSW - MUN HAZ SPECIAL WASTE | -15,000 | -14,112 | -15,000 |
| 1-3-4020-7405 | LF - FUEL SURCHARGE REVENUE | -500 | 0 | -500 |
| 1-3-4020-7503 | LF - GRANTS | -2,000 | 0 | -2,000 |
| 1-3-4020-8100 | LF - FINANCE CAPITAL | 0 | 0 | 0 |
| | Total LANDFILL REVENUES | -819,450 | -817,768 | -820,500 |
| | Total Revenue | -819,450 | -817,768 | -820,500 |
| | Expense | | | |
| | LANDFILL SITES | | | |
| 1-4-4020-1010 | LF - WAGES | 11,410 | 35,301 | 46,800 |
| 1-4-4020-1110 | LF - BENEFITS | 3,400 | 6,121 | 7,500 |
| 1-4-4020-1210 | LF - WSIB CLAIMS PAID | 0 | 0 | 0 |
| 1-4-4020-1516 | LF - LTD - LAND | 26,884 | 26,884 | 26,884 |
| 1-4-4020-2013 | LF - COVER MATERIAL | 0 | 0 | 20,000 |
| 1-4-4020-2015 | LF - PROPERTY TAXES | 10,500 | 10,417 | 10,500 |
| 1-4-4020-2024 | LF - OPERATING MTCE. EXPENSE | 40,000 | 64,815 | 20,000 |
| 1-4-4020-2025 | LF - MILEAGE & TRAVEL | 1,300 | 1,765 | 1,500 |
| 1-4-4020-2026 | LF - MEETING ATTENDANCE | 0 | 0 | 0 |
| 1-4-4020-2029 | LF - CUSTODIAN EXPENSES | 32,000 | 9,509 | 1 |
| 1-4-4020-2035 | LF - CONFERENCES & WORKSHOPS | 3,000 | 0 | 3,000 |
| 1-4-4020-2049 | LF - CELL PHONE | 500 | 565 | 600 |
| 1-4-4020-2056 | LF - HYDRO | 2,500 | 3,532 | 4,000 |
| 1-4-4020-2125 | LF - MATERIALS/SUPPLIES | 1,500 | 2,602 | 3,000 |
| 1-4-4020-2161 | LF - COMPACTOR EXPENSE | 3,000 | 1,502 | 3,000 |
| 1-4-4020-2187 | LF - WASTE ACCEPTANCE FEES - LAFLECHE | 158,362 | 155,777 | 160,737 |
| 1-4-4020-2210 | LF - LEGAL COSTS | 5,000 | 2,617 | 5,000 |
| 1-4-4020-2223 | LF - CONSULTING FEES | 30,000 | 33,639 | 30,000 |
| 1-4-4020-2300 | LF - ADVERTISING/EDUCATION | 1,500 | 286 | 1,000 |
| 1-4-4020-2368 | LF - EQUIPMENT MAINTENANCE | 3,500 | 363 | 1,500 |
| 1-4-4020-2400 | LF - GAS/DIESEL/OIL | 2,500 | 292 | 2,500 |
| 1-4-4020-2410 | LF - ASSOCIATION FEES | 250 | 255 | 300 |
| 1-4-4020-2540 | LF - SAMPLING AND MONITORING | 50,000 | 57,994 | 65,274 |
| 1-4-4020-4023 | LF - HOUSEHOLD HAZARDOUS WASTE DAY | 40,000 | 42,041 | 42,000 |
| 1-4-4020-4024 | LF - ELECTRONIC WASTE COLLECTION | 0 | 0 | 0 |
| 1-4-4020-4028 | LF - LEACHATE HAULING | 40,000 | 24,773 | 25,000 |
| 1-4-4020-4029 | LF - NG COMMUNITY CLEAN-UP DAY | 5,000 | 7,546 | 7,500 |
| 1-4-4020-4051 | LF - M.O.E. ORDERS | 0 | 0 | 0 |
| 1-4-4020-4953 | LF - HOUSE MTCE. 3584 DALHOUSIE | 0 | 0 | 0 |
| 1-4-4020-4954 | LF - PROVISION FOR WDS CLOSURE | 0 | 0 | 0 |

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TOWNSHIP OF NORTH GLENGARRY
Provisional Budget Report



GL5220

Page : 2

Date : Mar 21, 2017

Time : 4:20 pm

Account Code : 1-3-4020-????

To 1-4-4020-????

Fiscal Year : 2017

| Account Code | Account Description | 2016 | 2016 | 2017 |
|---------------|-----------------------------|-----------------|-----------------|-----------------|
| | | BASE BUDGET | ACTUAL VALUES | BASE BUDGET |
| 1-4-4020-4955 | LF - CLOSURE COSTS - ACTUAL | 0 | 0 | 0 |
| 1-4-4020-4956 | LF - FREE LANDFILL OFFSET | 0 | 0 | 27,575 |
| 1-4-4020-5010 | LF - MISCELLANEOUS | 0 | 0 | 0 |
| 1-4-4020-7850 | LF - AMORTIZATION EXPENSE | 0 | 0 | 0 |
| 1-4-4020-9000 | LF - TRANSFER TO RESERVES | 71,000 | 71,000 | 71,000 |
| | Total LANDFILL SITES | 543,106 | 559,596 | 586,171 |
| | Total Expense | 543,106 | 559,596 | 586,171 |
| | Total GENERAL FUND | -276,344 | -258,172 | -234,329 |

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TOWNSHIP OF NORTH GLENGARRY
Provisional Budget Report



GL5220

Page : 1

Date : Mar 21, 2017

Time : 4:23 pm

Account Code : 1-4-4010-????

To 1-4-4010-????

Fiscal Year : 2017

| Account Code | Account Description | 2016 BASE BUDGET | 2016 ACTUAL VALUES | 2017 BASE BUDGET |
|---------------|---------------------------------------|---------------------|--------------------------|---------------------|
| 1 | GENERAL FUND | | | |
| | Expense | | | |
| | GARBAGE COLLECTION | | | |
| 1-4-4010-4010 | WASTE - CONTRACT/CONTRACTED SERVICES | 242,500 | 235,318 | 244,276 |
| 1-4-4010-4011 | WASTE - RECYCLING CONTRACTED SERVICES | 160,500 | 156,184 | 160,500 |
| 1-4-4010-4015 | WASTE - SPECIAL COLLECTION | 0 | 0 | 0 |
| 1-4-4010-4026 | WASTE - PROCESSING SERVICES | 61,500 | 58,445 | 61,500 |
| 1-4-4010-5010 | WASTE - MISCELLANEOUS | 0 | 0 | 0 |
| | Total GARBAGE COLLECTION | 464,500 | 449,947 | 466,276 |
| | Total Expense | 464,500 | 449,947 | 466,276 |
| | Total GENERAL FUND | 464,500 | 449,947 | 466,276 |

TOWNSHIP OF NORTH GLENGARRY
Provisional Budget Report



Account Code : 1-3-4030-????
 To 1-4-4030-????
 Fiscal Year : 2017

| Account Code | Account Description | 2016 BASE BUDGET | 2016 ACTUAL VALUES | 2017 BASE BUDGET |
|---|-----------------------------------|---------------------|--------------------------|---------------------|
| 1 GENERAL FUND | | | | |
| Revenue | | | | |
| R.A.R.E. PLANT /RECYCLING REVENUES | | | | |
| 1-3-4030-3000 | RARE - WAGE SUBSIDY | 0 | -4,615 | 0 |
| 1-3-4030-7410 | RARE - RECYCLING FEES | 0 | 0 | 0 |
| 1-3-4030-7411 | RARE - WEIGHING CHARGES | 0 | 0 | 0 |
| 1-3-4030-7419 | RECYCLING - LCBO BOTTLE DEPOSIT | -40,000 | -34,674 | -35,000 |
| 1-3-4030-7420 | RECYCLING - FARMER WRAPS | 0 | 0 | 0 |
| 1-3-4030-7421 | RECYCLING - GROCERY BAGS | -3,861 | -5,355 | -2,500 |
| 1-3-4030-7422 | RECYCLING - TUBS & LIDS 3 TO 7 | -16,044 | -12,365 | -16,000 |
| 1-3-4030-7423 | RECYCLING - OTHER REVENUE | -500 | -220 | -500 |
| 1-3-4030-7424 | RECYCLING - ALUMINUM | -61,288 | -67,519 | -60,000 |
| 1-3-4030-7425 | RECYCLING - METAL | -25,350 | -23,148 | -22,000 |
| 1-3-4030-7426 | RECYCLING - CLEAR GLASS | 0 | 0 | 0 |
| 1-3-4030-7427 | RECYCLING - COLOURED GASS | 0 | 0 | 0 |
| 1-3-4030-7428 | RECYCLING - PLASTIC HDPE#2 | -53,975 | -32,451 | -40,000 |
| 1-3-4030-7429 | RECYLCING - PET #1 | -64,193 | -46,751 | -50,000 |
| 1-3-4030-7430 | RECYCLING - CARDBOARD | -168,000 | -205,501 | -175,000 |
| 1-3-4030-7431 | RECYCLING - MIXED PLASTICS 1 TO 7 | -2,000 | -3,095 | -3,000 |
| 1-3-4030-7432 | RECYCLING - NEWSPRINT #8 | -61,800 | 0 | 0 |
| 1-3-4030-7433 | RECYCLING - OFFICE MIX | -4,000 | 0 | -4,000 |
| 1-3-4030-7434 | RECYCLING - USED PALLETS | 0 | 0 | 0 |
| 1-3-4030-7435 | RECYCLING - NEWSPRINT #6 | -61,800 | -191,453 | -150,000 |
| 1-3-4030-7436 | RECYCLING - GABLE TOPS | -2,500 | -3,047 | -3,000 |
| 1-3-4030-7450 | PROCESSING - HAWKSURRY | 0 | 0 | 0 |
| 1-3-4030-7451 | PROCESSING - CASSELMAN | -17,772 | 0 | 0 |
| 1-3-4030-7452 | PROCESSING - SOUTH GLENGARRY | -30,176 | -31,480 | -30,478 |
| 1-3-4030-7453 | PROCESSING - NORTH STORMONT | -31,190 | -28,399 | -31,502 |
| 1-3-4030-7454 | PROCESSING - NORTH GLENGARRY | -62,084 | -58,445 | -62,705 |
| 1-3-4030-7455 | PROCESSING - RUSSEL/ABC | -89,444 | -99,434 | -90,338 |
| 1-3-4030-7500 | RARE - POLYCOAT CONTAINER | 0 | 0 | 0 |
| 1-3-4030-7501 | RARE - INTEREST EARNED | 0 | 0 | 0 |
| 1-3-4030-7502 | RARE - OTHER INCOME | 0 | 0 | 0 |
| 1-3-4030-7503 | RARE - GRANTS | -143,000 | -157,373 | -143,000 |
| 1-3-4030-7850 | RARE - SALE OF EQUIPMENT | 0 | 0 | 0 |
| 1-3-4030-8000 | RARE - CONTRIBUTION FROM RESERVES | 0 | 0 | 0 |
| 1-3-4030-8100 | RARE - FINANCE CAPITAL PURCHASES | 0 | 0 | 0 |
| Total R.A.R.E. PLANT /RECYCLIN | | -938,977 | -1,005,325 | -919,023 |
| Total Revenue | | -938,977 | -1,005,325 | -919,023 |
| Expense | | | | |
| RECYCLING (RARE) | | | | |
| 1-4-4030-1010 | RARE - WAGES | 553,246 | 502,805 | 534,300 |
| 1-4-4030-1110 | RARE - BENEFITS | 117,448 | 119,887 | 124,000 |
| 1-4-4030-1210 | RARE - WSIB CLAIMS PAID | 0 | 0 | 0 |
| 1-4-4030-1215 | RARE - BAD BEBTS | 0 | 0 | 0 |

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TOWNSHIP OF NORTH GLENGARRY
Provisional Budget Report



GL5220
 Date : Mar 21, 2017

Page : 2
 Time : 4:24 pm

Account Code : 1-3-4030-????
 To 1-4-4030-????
 Fiscal Year : 2017

| Account Code | Account Description | 2016 | 2016 | 2017 |
|---------------|--|-------------|---------------|-------------|
| | | BASE BUDGET | ACTUAL VALUES | BASE BUDGET |
| 1-4-4030-1225 | RARE - INSURANCE | 10,565 | 10,452 | 10,645 |
| 1-4-4030-1505 | RARE - LTD PAYMENTS | 54,420 | 54,418 | 54,500 |
| 1-4-4030-2015 | RARE - PROPERTY TAXES | 12,500 | 12,579 | 12,750 |
| 1-4-4030-2020 | RARE - HEALTH & SAFETY | 750 | 715 | 500 |
| 1-4-4030-2021 | RARE - WORK BOOTS & CLOTHING | 3,500 | 1,602 | 3,000 |
| 1-4-4030-2024 | RARE - OPERATING EXPENSES | 50,000 | 36,163 | 45,000 |
| 1-4-4030-2025 | RARE - MILEAGE & TRAVEL | 150 | 91 | 500 |
| 1-4-4030-2026 | RARE - MEETING ATTENDANCE | 250 | 0 | 250 |
| 1-4-4030-2035 | RARE - CONFERENCES/WORKSHOPS/TRAINING | 2,500 | 250 | 3,000 |
| 1-4-4030-2049 | RARE - CELL PHONE | 735 | 702 | 750 |
| 1-4-4030-2050 | RARE - TELEPHONE | 1,000 | 837 | 850 |
| 1-4-4030-2055 | RARE - ENBRIDGE | 4,400 | 3,058 | 4,400 |
| 1-4-4030-2056 | RARE - HYDRO | 48,000 | 38,733 | 45,000 |
| 1-4-4030-2057 | RARE - WATER/SEWER | 1,200 | 988 | 1,200 |
| 1-4-4030-2065 | RARE - OIL FURNACE | 0 | 0 | 0 |
| 1-4-4030-2100 | RARE - POSTAGE | 100 | 67 | 100 |
| 1-4-4030-2110 | RARE - TOOLS | 2,000 | 335 | 2,000 |
| 1-4-4030-2120 | RARE - OFFICE SUPPLIES | 500 | 1,745 | 750 |
| 1-4-4030-2124 | RARE - HOUSEKEEPING & JANITORIAL SUPPLIE | 1,250 | 630 | 1,000 |
| 1-4-4030-2125 | RARE - WIRE MATERIAL | 12,000 | 13,343 | 15,000 |
| 1-4-4030-2130 | RARE - COMPUTER EXPENSE | 750 | 1,920 | 750 |
| 1-4-4030-2155 | RARE - REPAIRS - MAGNETIC SEPARATOR | 750 | 0 | 1,000 |
| 1-4-4030-2156 | RARE - REPAIRS - CONVEYOR | 2,500 | 2,142 | 2,500 |
| 1-4-4030-2157 | RARE - REPAIRS - BOBCAT | 20,000 | 21,186 | 20,000 |
| 1-4-4030-2158 | RARE - REPAIRS - RECYCLING TRAILOR | 0 | 0 | 0 |
| 1-4-4030-2159 | RARE - REPAIRS - VANS | 150 | 0 | 500 |
| 1-4-4030-2160 | RARE - REPAIRS - BALER | 5,000 | 18,101 | 6,000 |
| 1-4-4030-2165 | RARE - BALLISTIC/OCC HT STORAGE | 8,000 | 3,823 | 6,000 |
| 1-4-4030-2210 | RARE - LEGAL FEES | 2,000 | 224 | 2,000 |
| 1-4-4030-2223 | RARE - CONSULTING FEES | 3,000 | 0 | 3,000 |
| 1-4-4030-2300 | RARE - ADVERTISING | 1,000 | 506 | 1,000 |
| 1-4-4030-2325 | RARE - PUBLICITY & PROMOTION | 2,500 | 1,937 | 2,500 |
| 1-4-4030-2366 | RARE - BUILDING/ MAINTENANCE/SUPPLIES | 6,500 | 8,157 | 8,000 |
| 1-4-4030-2367 | RARE - SHOP EQUIPMENT INVENTORY | 3,000 | 1,508 | 3,000 |
| 1-4-4030-2370 | RARE - TRUCK LICENCING | 98 | 108 | 150 |
| 1-4-4030-2399 | RARE - VEHICLE MAINTENANCE | 1,000 | 168 | 1,000 |
| 1-4-4030-2400 | RARE - GAS/OIL/DIESEL | 12,000 | 6,227 | 7,000 |
| 1-4-4030-2410 | RARE - ASSOC. & MEMBERSHIP FEES | 495 | 865 | 1,000 |
| 1-4-4030-2511 | RARE - TRANSPORTATION | 2,000 | 3,957 | 2,000 |
| 1-4-4030-2520 | RARE - WEIGHING CHARGES | 1,500 | 936 | 1,500 |
| 1-4-4030-3010 | RARE - EQUIPMENT RENTAL | 100 | 0 | 250 |
| 1-4-4030-3020 | RARE - EQUIPMENT PURCHASES - PLANT | 500 | 0 | 500 |
| 1-4-4030-3021 | RARE - EQUIPMENT PURCHASES - OFFICE | 500 | 0 | 500 |
| 1-4-4030-4011 | RARE - RECYCLING CONTRACTOR FEE | 0 | 0 | 0 |
| 1-4-4030-4025 | RARE - TIPPING FEES | 0 | 0 | 0 |
| 1-4-4030-5010 | RARE - MISCELLANEOUS | 750 | 142 | 750 |

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TOWNSHIP OF NORTH GLENGARRY
Provisional Budget Report



GL5220

Date : Mar 21, 2017

Page : 3

Time : 4:24 pm

Account Code : 1-3-4030-????

To 1-4-4030-????

Fiscal Year : 2017

| Account Code | Account Description | 2016 | 2016 | 2017 |
|-------------------------------|---------------------------------|------------------|----------------|------------------|
| | | BASE BUDGET | ACTUAL VALUES | BASE BUDGET |
| 1-4-4030-7424 | RARE - PURCHASE - ALUMINUM | 20,000 | 10,907 | 20,000 |
| 1-4-4030-7429 | RARE - PURCHASE SINGLE STREAM | 0 | 0 | 0 |
| 1-4-4030-7430 | RARE - PURCHASE - CARDBOARD | 40,000 | 51,643 | 45,000 |
| 1-4-4030-7431 | RARE - PURCHASE - MIXED PLASTIC | 5,000 | 2,476 | 4,500 |
| 1-4-4030-7433 | RARE - PURCHASE - OFFICE MIX | 0 | 0 | 0 |
| 1-4-4030-7435 | RARE - PURCHASE -NEWSPRINT | 8,000 | 8,951 | 7,000 |
| 1-4-4030-7850 | RARE - AMORTIZATION EXPENSE | 0 | 0 | 0 |
| 1-4-4030-7900 | RARE - REFUND - PROCESSING FEES | 0 | 0 | 0 |
| 1-4-4030-9000 | RARE - CONTRIBUTION TO RESERVES | 0 | 0 | 0 |
| Total RECYCLING (RARE) | | 1,023,607 | 945,284 | 1,006,895 |
| Total Expense | | 1,023,607 | 945,284 | 1,006,895 |
| Total GENERAL FUND | | 84,630 | -60,041 | 87,872 |

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TOWNSHIP OF NORTH GLENGARRY
Provisional Budget Report



Account Code : 1-3-8020-????
 To 1-4-8020-????
 Fiscal Year : 2017

| Account Code | Account Description | 2016 BASE BUDGET | 2016 ACTUAL VALUES | 2017 BASE BUDGET |
|---------------|--|---------------------|--------------------------|---------------------|
| 1 | GENERAL FUND | | | |
| | Revenue | | | |
| | AGRICULTURE & DRAINAGE REVENUES | | | |
| 1-3-8020-4010 | DRAINAGE - MUNICIPAL DRAIN MTCE. CHARGES | -420,021 | -667 | -380,019 |
| 1-3-8020-4012 | DRAINAGE - TILE DRAINAGE INSPECTION FEES | -300 | -50 | -300 |
| 1-3-8020-4013 | DRAINAGE - TILE DRAINAGE CHARGES ON TAX | -127,710 | -97,866 | -91,250 |
| | Total AGRICULTURE & DRAINAGE R | -548,031 | -98,583 | -471,569 |
| | Total Revenue | -548,031 | -98,583 | -471,569 |
| | Expense | | | |
| | AGRICULTURE & DRAINAGE | | | |
| 1-4-8020-1010 | MUN.DRAIN - WAGES | 55,000 | 12,656 | 56,000 |
| 1-4-8020-1110 | MUN. DRAIN - BENEFITS | 17,500 | 9,481 | 18,000 |
| 1-4-8020-2021 | DRAIN - WORK BOOTS & CLOTHING | 500 | 0 | 500 |
| 1-4-8020-2024 | DRAIN SUPT - OPERATING EXPENSES | 800 | 2,989 | 800 |
| 1-4-8020-2025 | DRAIN SUPT - MILEAGE & TRAVEL | 500 | 0 | 200 |
| 1-4-8020-2026 | DRAIN - MEETING ATTENDANCE | 120 | 0 | 120 |
| 1-4-8020-2035 | DRAIN - CONFERENCE & WORKSHOP | 0 | 0 | 2,500 |
| 1-4-8020-2049 | DRAIN SUPT - CELL PHONE | 500 | 182 | 500 |
| 1-4-8020-2399 | DRAIN - VEHICLE MAINTENANCE | 1,200 | 1,313 | 1,200 |
| 1-4-8020-2400 | DRAIN - GAS | 4,000 | 359 | 4,000 |
| 1-4-8020-4012 | DRAIN SUPT - CONTRACT | 0 | 0 | 0 |
| 1-4-8020-6150 | MUNICIPAL DRAIN MAINTENANCE | 200,000 | 88,425 | 200,000 |
| 1-4-8020-6151 | MUNICIPAL DRAIN - BEAVER MANAGEMENT | 10,000 | 10,005 | 10,000 |
| 1-4-8020-6152 | NEW DRAIN - CAMBAL-MASSIE | 0 | 0 | 0 |
| 1-4-8020-6153 | NEW DRAIN - BUREAU ROAD | 430,000 | 60,132 | 370,000 |
| 1-4-8020-6170 | LIVESTOCK EVALUATOR | 1,000 | 912 | 1,000 |
| 1-4-8020-6171 | LIVESTOCK DAMAGES | 5,000 | 2,317 | 5,000 |
| 1-4-8020-6180 | FENCEVIEWERS | 0 | 0 | 0 |
| 1-4-8020-6181 | FENCEVIEWERS ACT - COST INCURRED | 0 | 0 | 0 |
| | Total AGRICULTURE & DRAINAGE | 726,120 | 188,771 | 669,820 |
| | Total Expense | 726,120 | 188,771 | 669,820 |
| | Total GENERAL FUND | 178,089 | 90,188 | 198,251 |

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TOWNSHIP OF NORTH GLENGARRY
Provisional Budget Report



GL5220

Page : 1

Date : Mar 22, 2017

Time : 5:25 pm

Account Code : 1-4-2600-????
 To 1-4-2600-????
 Fiscal Year : 2017

| Account Code | Account Description | 2016 BASE BUDGET | 2016 ACTUAL VALUES | 2017 BASE BUDGET |
|---------------|-------------------------------------|---------------------|--------------------------|---------------------|
| 1 | GENERAL FUND | | | |
| | Expense | | | |
| | CONSERVATION AUTHORITY | | | |
| 1-4-2600-2710 | TRANSFER TO RRCA | 97,000 | 92,965 | 92,360 |
| 1-4-2600-2715 | TRANSFER TO SNRCA | 13,000 | 12,087 | 13,420 |
| | Total CONSERVATION AUTHORITY | 110,000 | 105,052 | 105,780 |
| | Total Expense | 110,000 | 105,052 | 105,780 |
| | Total GENERAL FUND | 110,000 | 105,052 | 105,780 |

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TOWNSHIP OF NORTH GLENGARRY
Provisional Budget Report



GL5220

Page : 1

Date : Mar 21, 2017

Time : 4:36 pm

Account Code : 1-4-7020-????

To 1-4-7020-????

Fiscal Year : 2017

| Account Code | Account Description | 2016 BASE BUDGET | 2016 ACTUAL VALUES | 2017 BASE BUDGET |
|---------------|--|---------------------|--------------------------|---------------------|
| 1 | GENERAL FUND | | | |
| | Expense | | | |
| | RECREATION BUILDINGS WATER LEGISLATION | | | |
| 1-4-7020-4260 | APPLE HILL COMMUNITY CENTRE | 2,000 | 467 | 2,000 |
| 1-4-7020-4261 | GLEN ROBERTSON COMMUNITY CENTRE | 2,000 | 648 | 2,000 |
| 1-4-7020-4262 | DUNVEGAN RECREATION CENTRE | 2,000 | 114 | 2,000 |
| 1-4-7020-4263 | DALKEITH RECREATION CENTRE | 2,000 | 375 | 2,000 |
| 1-4-7020-4264 | MAXVILLE RECREATION CENTRE | 2,000 | 317 | 2,000 |
| 1-4-7020-4265 | MAXVILLE LIBRARY | 2,000 | 491 | 2,000 |
| 1-4-7020-4266 | DALKEITH LIBRARY | 2,000 | 32 | 2,000 |
| 1-4-7020-8000 | CAPITAL EXPENDITURES - RECREATION BUILDI | 0 | 0 | 0 |
| | Total RECREATION BUILDINGS WAT | 14,000 | 2,444 | 14,000 |
| | Total Expense | 14,000 | 2,444 | 14,000 |
| | Total GENERAL FUND | 14,000 | 2,444 | 14,000 |

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NORTH GLENGARRY NORD



Community Emergency Management:

General notes:

A very modest budget is carried for the annual updating, training and exercise related to maintaining the community's emergency management program. The Community Emergency Management Coordinator (CEMC) is Bernie Lalonde, Alexandria Station District Chief.

2016 Accomplishments:

- An update was done to the emergency management plan.
- A committee meeting and training session was held in the spring of 2016.
- The CEMC was trained in various elements of the position throughout 2016, maintaining his certification as CEMC.
- An annual exercise and training session was held in December 2016 with the United Counties of SD&G.
- All legislated requirements related to the emergency management program

2017 Impact:

- The existing levels of budget are adequate for the operational side of the emergency plan.
- Research is ongoing towards the cost of a generator that could be used as a warming / cooling centre for residents in the event of long term power outages and similar emergencies.
- Additional outreach and training is needed in 2017 for council and public education / awareness.

2016 Variances:

The cost of wages for this program was absorbed by the NGFD in 2016. Administrative support is provided by the township deputy clerk. Wages for 2017 will be charged to the CEMC account for budgeting purposes.

(SH)

TOWNSHIP OF NORTH GLENGARRY
Provisional Budget Report



GL5220

Page : 1

Date : Mar 21, 2017

Time : 4:36 pm

Account Code : 1-4-2900-????
 To 1-4-2900-????
 Fiscal Year : 2017

| Account Code | Account Description | 2016 BASE BUDGET | 2016 ACTUAL VALUES | 2017 BASE BUDGET |
|---------------|---|---------------------|--------------------------|---------------------|
| 1 | GENERAL FUND | | | |
| | Expense | | | |
| | COMMUNITY EMERGENCY MEASURES | | | |
| 1-4-2900-1010 | CEMC - WAGES | 0 | 0 | 0 |
| 1-4-2900-1110 | CEMC - BENEFITS | 0 | 0 | 0 |
| 1-4-2900-2035 | CEMC - CONFERENCES/TRAINING/WORKSHOPS | 3,000 | 136 | 3,000 |
| 1-4-2900-2036 | CEMC - DISASTER MANAGMENT CONFERENCE | 0 | 0 | 0 |
| 1-4-2900-2049 | CEMC - CELL PHONE | 0 | 0 | 0 |
| 1-4-2900-2050 | CEMC - TELEPHONE | 700 | -78 | 0 |
| 1-4-2900-2120 | CEMC - OFFICE SUPPLIES | 500 | 1,284 | 500 |
| 1-4-2900-2125 | CEMC - MATERIALS/SUPPLIES | 500 | 0 | 500 |
| 1-4-2900-2223 | CEMC - CONSULTANT | 1,000 | 0 | 1,000 |
| 1-4-2900-2325 | CEMC - PUBLICITY/PUBLIC AWARENESS | 2,000 | 0 | 2,000 |
| 1-4-2900-2457 | CEMC - PRINTING & STATIONERY | 0 | 0 | 0 |
| 1-4-2900-5007 | CEMC - EMERGENCY DECLARATION CLAIMS | 0 | 0 | 0 |
| 1-4-2900-5010 | CEMC - OPERATING EXPENSES | 0 | 0 | 0 |
| 1-4-2900-5650 | CEMC - CERV PROGRAM | 0 | 0 | 0 |
| 1-4-2900-8000 | CEMC - CAPITAL EXPENDITURES | 0 | 0 | 0 |
| 1-4-2900-9000 | CEMC - TRANSFER TO RESERVES/CONTINGENCY | 0 | 0 | 0 |
| | Total COMMUNITY EMERGENCY MEAS | 7,700 | 1,342 | 7,000 |
| | Total Expense | 7,700 | 1,342 | 7,000 |
| | Total GENERAL FUND | 7,700 | 1,342 | 7,000 |

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TOWNSHIP OF NORTH GLENGARRY
Provisional Budget Report



GL5220

Date : Mar 21, 2017

Page : 1

Time : 4:37 pm

Account Code : 1-3-2300-????

To 1-4-2300-????

Fiscal Year : 2017

| Account Code | Account Description | 2016 BASE BUDGET | 2016 ACTUAL VALUES | 2017 BASE BUDGET |
|---------------|--|---------------------|--------------------------|---------------------|
| 1 | GENERAL FUND | | | |
| | Revenue | | | |
| | AMBULANCE REVENUES | | | |
| 1-3-2300-2300 | AMBULANCE - RENT INCOME | -21,315 | -21,316 | -21,315 |
| 1-3-2300-2301 | AMBULANCE - OPERATING REVENUES | -3,000 | -3,728 | -3,000 |
| 1-3-2300-8100 | AMBULANCE - FINANCE BUILDING | 0 | 0 | 0 |
| | Total AMBULANCE REVENUES | -24,315 | -25,044 | -24,315 |
| | Total Revenue | -24,315 | -25,044 | -24,315 |
| | Expense | | | |
| | AMBULANCE | | | |
| 1-4-2300-1504 | AMBULANCE BLDG - LTD - BANK PAYMENTS | 0 | 0 | 0 |
| 1-4-2300-1510 | AMBULANCE BLDG - LTD BANK PYMT - INTERES | 0 | 0 | 0 |
| 1-4-2300-2024 | AMBULANCE - OPERATING COSTS | 3,000 | 295 | 3,000 |
| | Total AMBULANCE | 3,000 | 295 | 3,000 |
| | Total Expense | 3,000 | 295 | 3,000 |
| | Total GENERAL FUND | -21,315 | -24,749 | -21,315 |

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TOWNSHIP OF NORTH GLENGARRY
Provisional Budget Report



GL5220

Date : Mar 21, 2017

Page : 1

Time : 4:38 pm

Account Code : 1-3-2250-????

To 1-4-2250-????

Fiscal Year : 2017

| Account Code | Account Description | 2016 BASE BUDGET | 2016 ACTUAL VALUES | 2017 BASE BUDGET |
|---------------|--|---------------------|--------------------------|---------------------|
| 1 | GENERAL FUND | | | |
| | Revenue | | | |
| | PROTECTIVE INSPECTION REVENUES | | | |
| 1-3-2250-7200 | ANIMAL CONTROL - KENNEL PERMIT | -3,500 | -2,395 | -3,500 |
| 1-3-2250-7210 | ANIMAL CONTROL - DOG LICENCES | -28,000 | -24,561 | -25,000 |
| 1-3-2250-7211 | ANIMAL CONTROL - OTHER REVENUE | 0 | 0 | 0 |
| | Total PROTECTIVE INSPECTION RE | -31,500 | -26,956 | -28,500 |
| | Total Revenue | -31,500 | -26,956 | -28,500 |
| | Expense | | | |
| | PROTECTIVE INSPECTION & CONTROL | | | |
| 1-4-2250-1010 | CROSSING GUARDS - WAGES | 5,000 | 5,103 | 5,020 |
| 1-4-2250-1110 | CROSSING GUARDS - BENEFITS | 620 | 442 | 625 |
| 1-4-2250-2026 | MEETING ATTENDANCE | 0 | 0 | 0 |
| 1-4-2250-2049 | CELL PHONE | 1,000 | 378 | 500 |
| 1-4-2250-2210 | ANIMAL CONTROL - LEGAL FEES | 0 | -67 | 0 |
| 1-4-2250-4010 | ANIMAL CONTROL - CONTRACTED SERVICES | 20,000 | 9,477 | 20,000 |
| 1-4-2250-5010 | OPERATING EXPENSES | 0 | 748 | 2,000 |
| 1-4-2250-5100 | DOG TAGS AND LICENCES | 0 | 0 | 0 |
| 1-4-2250-5105 | DOG POUND FEES | 3,000 | 12,552 | 2,000 |
| 1-4-2250-5110 | COMMISSIONS | 0 | 0 | 0 |
| | Total PROTECTIVE INSPECTION & | 29,620 | 28,633 | 30,145 |
| | Total Expense | 29,620 | 28,633 | 30,145 |
| | Total GENERAL FUND | -1,880 | 1,677 | 1,645 |

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TOWNSHIP OF NORTH GLENGARRY
Provisional Budget Report



GL5220

Page : 1

Date : Mar 21, 2017

Time : 4:39 pm

Account Code : 1-4-7400-????

To 1-4-7400-????

Fiscal Year : 2017

| Account Code | Account Description | 2016 BASE BUDGET | 2016 ACTUAL VALUES | 2017 BASE BUDGET |
|---------------|-------------------------------------|---------------------|--------------------------|---------------------|
| 1 | GENERAL FUND | | | |
| | Expense | | | |
| | LIBRARY | | | |
| 1-4-7400-1225 | LIB - INSURANCE | 0 | 0 | 0 |
| 1-4-7400-2050 | LIBRARY - DALKEITH TELEPHONE | 0 | 0 | 0 |
| 1-4-7400-2055 | LIB - ENBRIDGE | 0 | 0 | 0 |
| 1-4-7400-2056 | LIB - HYDRO - DALKEITH & MAXVILLE | 8,000 | 7,992 | 8,000 |
| 1-4-7400-2366 | LIB - BUILDING MAINTENANCE/SUPPLIES | 5,000 | 2,250 | 5,000 |
| 1-4-7400-5010 | LIB - MISCELLANEOUS | 0 | 0 | 0 |
| 1-4-7400-5012 | LIB - MAXV. & DALKEITH OPERATING | 0 | 20 | 0 |
| 1-4-7400-9000 | LIB - TRANSFERS TO RESERVES | 0 | 0 | 0 |
| | Total LIBRARY | 13,000 | 10,262 | 13,000 |
| | Total Expense | 13,000 | 10,262 | 13,000 |
| | Total GENERAL FUND | 13,000 | 10,262 | 13,000 |

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– OTHER CONTRIBUTIONS

Budget Highlights

2016 Highlights:

Glengarry County Archives

- This ongoing concern supports the historical municipal records from the Townships of North Glengarry and South Glengarry with a long term commitment of \$18,000 annually. The same is recommended for 2017.
- The historical records for Kenyon, Lochiel, Alexandria and Maxville are fully accessible to the public through this organization.
- The Glengarry County Archives has proved to be an invaluable source of information to support the Township of North Glengarry's Community Improvement Plan.

Glengarry Memorial Hospital

- Contribution of \$20,000 towards the operation of the pool. The same is recommended for 2017.

Glengarry Pioneer Museum

- Contribution of \$31,000 towards the taxes and insurance as well as the operating costs. The same is recommended for 2017.

Recreational Groups

- Contributed \$66,400 to support recreational activities and programming. This amount has been increased following a request from the Municipal Recreation Advisory Committee for a total of \$55,050.00 for their 2017 Capital Budget and \$70,650.00 for their Operating Budget.

Community Grant Program

- Contributed \$25,000 towards the North Glengarry Community Grant Program for non-profit community groups / organizations for arts, culture, heritage, community beautification, tourism development and special events. This year, the funding was remitted to the following groups / organizations:

| | |
|---|---------------------|
| Centre Culturel les Trois P'tits Points | \$ 2,500.00 |
| Centre Lochiel Center | \$ 1,800.00 |
| Dalkeith Historical Society | \$ 2,150.00 |
| Glengarry Artists Collective | \$ 3,500.00 |
| Glengarry Sports Hall of Fame | \$ 1,500.00 |
| Kenyon Agricultural Society | \$ 2,000.00 |
| Maxville Musicfest | \$ 3,000.00 |
| MCM Festival | \$ 2,500.00 |
| Save The Grotto | \$ 1,550.00 |
| Sk8Fest | \$ 2,500.00 |
| The Friends of the King George Park | \$ 2,000.00 |
| TOTAL | \$ 25,000.00 |

- The same level of contribution to the Community Grants Program is recommended for 2017.

2017 impact

The \$6,000 towards the Chamber of Commerce – Festival of Lights has been removed from this cost area until such time as discussions with the stakeholders can better clarify the roles and the need for financial contribution as opposed to in-kind support. Should a financial contribution be needed in the future the contribution can be absorbed in operating budgets or by the corporate contingency fund.

No other major impacts or changes are anticipated for 2017.

2017 Options:

N/A (unless Council wishes to revisit the levels of service in this cost area).

TOWNSHIP OF NORTH GLENGARRY
Provisional Budget Report



GL5220

Page : 1

Date : Mar 23, 2017

Time : 9:38 am

Account Code : 1-4-7000-????

To 1-4-7000-????

Fiscal Year : 2017

| Account Code | Account Description | 2016 BASE BUDGET | 2016 ACTUAL VALUES | 2017 BASE BUDGET |
|---------------|---|---------------------|--------------------------|---------------------|
| 1 | GENERAL FUND | | | |
| | Expense | | | |
| | OTHER CONTRIBUTIONS | | | |
| 1-4-7000-1503 | GSP - LTD - EQUIPMENT | 7,960 | 7,296 | 0 |
| 1-4-7000-4501 | CONTRIBUTION - REGIONAL WATER STUDY | 30,000 | 30,000 | 30,000 |
| 1-4-7000-5234 | GSP - SPECIAL CONTRIBUTION | 0 | 0 | 0 |
| 1-4-7000-5235 | CONTRIBUTIONS TO GSP | 206,195 | 206,195 | 206,195 |
| 1-4-7000-5236 | CONTRIBUTIONS - OTHER ORGANIZATIONS | 25,000 | 24,971 | 25,000 |
| 1-4-7000-5237 | CONTRIBUTIONS TO N.G. RECREATION ASSOCIAT | 67,170 | 67,170 | 67,170 |
| 1-4-7000-5238 | CONTRIBUTION TO NG YOUTH GROUP | 0 | 0 | 0 |
| 1-4-7000-5239 | CONTRIBUTION TO NGCEDG | 0 | 0 | 0 |
| 1-4-7000-5240 | CONTRIBUTION TO HERITAGE COMMITTEE | 0 | 0 | 0 |
| 1-4-7000-5241 | CONTRIBUTION TO ECONOMIC DEVELOPMENT/CO | 0 | 0 | 0 |
| 1-4-7000-5242 | CONTRIBUTION TO MINOR SPORTS SUBSIDY | 11,100 | 5,850 | 11,100 |
| 1-4-7000-5243 | CONTRIBUTION TO APPLE HILL MEDICAL CENTR | 0 | 0 | 0 |
| 1-4-7000-5244 | CONTRIBUTION TO GSP INSURANCE | 13,597 | 13,477 | 13,374 |
| 1-4-7000-5245 | CONTRIBUTION TO MAXVILLE FAIR | 0 | 0 | 0 |
| 1-4-7000-5246 | CONTRIBUTION TO THE FRIENDS OF THE GLENG | 0 | 0 | 0 |
| 1-4-7000-5247 | CONT GLENGARRY PIONEER MUSEUM TAX & INS. | 12,000 | 12,593 | 13,000 |
| 1-4-7000-5248 | CONT GLENGARRY PIONEER MUSEUM OPERATING | 15,000 | 15,000 | 15,000 |
| 1-4-7000-5249 | CONTRIBUTION TO HIGHLAND GAMES COMMITTEE | 1,000 | 1,000 | 1,000 |
| 1-4-7000-5250 | CONTRIBUTION TO MAXVILLE MANOR FOUNDATIO | 0 | 0 | 0 |
| 1-4-7000-5251 | CONTRIBUTION TO CHAMBER OF COMMERCE | 0 | 0 | 0 |
| 1-4-7000-5252 | CONTRIBUTION TO RECREATION MASTER PLAN | 0 | 0 | 0 |
| 1-4-7000-5253 | CONTRIBUTION TO GMH | 20,000 | 20,000 | 20,000 |
| 1-4-7000-5254 | CONTRIBUTION TO CANADA DAY CELEBRATION | 0 | 0 | 0 |
| 1-4-7000-5255 | CONTRIBUTION TO SKATEBOARD PARK | 0 | 0 | 0 |
| 1-4-7000-5256 | CONTRIBUTION TO ALEX RECREATION ASSOC. | 0 | 0 | 0 |
| 1-4-7000-5257 | CONTRIBUTION TO KEN AGR SOC | 0 | 0 | 0 |
| 1-4-7000-5258 | CONTRIBUTION TO ARCHIVE INITIATIVE | 18,000 | 18,304 | 33,000 |
| 1-4-7000-9000 | MRA - TRANSFER TO RESERVES | 0 | 0 | 0 |
| | Total OTHER CONTRIBUTIONS | 427,022 | 421,856 | 434,839 |
| | Total Expense | 427,022 | 421,856 | 434,839 |
| | Total GENERAL FUND | 427,022 | 421,856 | 434,839 |

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MRA Groups - Capital 2017

DRAFT #2

GL# 1-5-7000-8000

| Item | Description | | 2017 Budget | |
|------|-----------------|---|----------------|--------|
| 1 | Alexandria | Tennis Court - Repairs - Island Park | 1,000 | 2,200 |
| | | Soccer - Equipment | 1,200 | |
| 2 | Apple Hill | Hall Repairs | 2,000 | 2,000 |
| 3 | Dalkeith | Hall - Roof Repairs | 18,000 | 18,000 |
| 4 | Dunvegan | Hall - Air Conditioning Unit | 1,000 | 3,650 |
| | | Hall - Upgrades | 2,650 | |
| 5 | Father Gauthier | Soccer Field - Light Replacement and Field Improvements | 2,300 | 9,300 |
| | | Soccer Field - Chain Link Fence - South End | 7,000 | |
| 6 | Glen Robertson | Hall Maintenance | 2,500 | 8,500 |
| | | Outdoor Rink - Re-Build Facility (boards) | 6,000 | |
| 7 | Glen Sandfield | Soccer Field - Micro Nets/Anchors/Bench Repair | 2,500 | 2,500 |
| 8 | Greenfield | Field Maintenance/Bulb Replacement | 2,500 | 2,500 |
| 9 | Laggan | Soccer Equipment | 1,500 | 1,500 |
| 10 | Maxville | Upgrade of Canteen Used for Fund-Raising | 2,000 | 4,900 |
| | | Sports Equipment | 2,900 | |
| | | | 55,050 | |

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TOWNSHIP OF NORTH GLENGARRY
Provisional Budget Report



Account Code : 1-3-9000-????
 To 1-3-9000-????
 Fiscal Year : 2017

| Account Code | Account Description | 2016 | 2016 | 2017 |
|---------------|--|-----------------|-----------------|-----------------|
| | | BASE BUDGET | ACTUAL VALUES | BASE BUDGET |
| 1 | GENERAL FUND | | | |
| | Revenue | | | |
| | CAPITAL REVENUES (TRANSFER FROM RESERVES) | | | |
| 1-3-9000-8201 | TRANSFER FROM RESERVE/MAXVILLE WARD | 0 | 0 | 0 |
| 1-3-9000-8202 | TRANSFER FROM RESERVES//INFRASTRUCTER | -99,332 | -99,332 | 0 |
| 1-3-9000-8203 | TRANSFER FROM RESERVE FUND | -149,375 | -149,375 | -98,000 |
| 1-3-9000-8204 | TRANSFER FROM CAPITAL FUND - UCO | 0 | 0 | -59,000 |
| 1-3-9000-8205 | TRANSFER FROM RESERVES - R.A.R.E. | 0 | 0 | -63,118 |
| 1-3-9000-8206 | TRANSFER FROM RESERVES WWV DEPT | 0 | 0 | 0 |
| 1-3-9000-8207 | TRANSFER FROM RESERVES - ROADS | -120,715 | -120,715 | -162,816 |
| 1-3-9000-8208 | TRANSFER FROM RESERVES - DOME | -15,000 | -10,000 | -10,000 |
| 1-3-9000-8209 | TRANSFER FROM APPLE HILL RESERVE | 0 | 0 | 0 |
| 1-3-9000-8211 | TRANSFER FROM RESERVE - WDS | -125,100 | -125,100 | -139,410 |
| 1-3-9000-8212 | TRANSFER FROM RESERVE - LIBRARY | 0 | 0 | 0 |
| 1-3-9000-8313 | TRANSFER FROM RESERVE - SKATEBOARD PARK | 0 | 0 | 0 |
| 1-3-9000-8314 | TRANSFER FROM RESERVE - INNOVATIVE | 0 | 0 | 0 |
| 1-3-9000-8315 | TRANSFER FROM RESERVE - FED GAS TAX | -100,000 | -100,000 | -79,607 |
| 1-3-9000-8316 | TRANSFER FROM RESERVE - ALEX PARK | 0 | 0 | 0 |
| 1-3-9000-8317 | TRANSFER FROM RESERVE - FIRE DEPT | 0 | 0 | 0 |
| 1-3-9000-8318 | TRANSFER FROM RESERVES - PARKLANDS | 0 | 0 | -75,000 |
| 1-3-9000-8319 | TRANSFER FROM RESERVES - ELECTION/OP | 0 | 0 | 0 |
| 1-3-9000-8320 | TRANSFER FROM RESERV- STAFF DEVELOPMENT | 0 | 0 | 0 |
| | Total CAPITAL REVENUES (TRANSF | -609,522 | -604,522 | -686,951 |
| | Total Revenue | -609,522 | -604,522 | -686,951 |
| | Total GENERAL FUND | -609,522 | -604,522 | -686,951 |

Township of North Glengarry - Reserves - Municipal - 2011 to 2016

| GL Number | Reserve Type | 2011 | 2012 | 2013 | 2014 | 2015 | 2016 Final Entries Required |
|---------------|------------------------------------|------------------|------------------|------------------|------------------|------------------|-----------------------------------|
| 1-2-2000-8122 | Reserves - Working Funds - Fire | 66,502 | 157,367 | 261,504 | 327,534 | 378,302 | 378,302 |
| 1-2-2000-8123 | Reserves Working Fund - Recreation | 36,546 | 36,546 | 0 | 0 | 0 | 0 |
| 1-2-2000-8124 | Swimming Pool Foundation | 0 | 0 | 0 | 0 | 0 | 0 |
| 1-2-2000-8125 | Working Fund | 0 | 213,380 | 502,062 | 679,852 | 769,891 | 593,516 |
| 1-2-2000-8126 | CEMC-Contingency Fund | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 |
| 1-2-2000-8127 | Soccer Dome - Capital Reserve | 0 | 0 | 0 | 0 | 17,000 | 17,000 |
| 1-2-2000-8300 | Roads Department | 187,149 | 368,577 | 409,367 | 456,205 | 683,191 | 562,476 |
| 1-2-2000-8301 | Library | 5,633 | 5,633 | 5,633 | 5,633 | 5,633 | 5,633 |
| 1-2-2000-8302 | Special Projects Innovative | 0 | 0 | 0 | 0 | 0 | 0 |
| 1-2-2000-8303 | CEONET - Rural Connect | 0 | 0 | 0 | 0 | 0 | 0 |
| 1-2-2000-8402 | North Glengarry WDS | 412,328 | 459,328 | 481,328 | 582,092 | 653,058 | 598,958 |
| 1-2-2000-8403 | RARE Reserve | 409,705 | 82,231 | 94,152 | 144,226 | 51,237 | 51,237 |
| 1-2-2000-8451 | Reserve - Capital Maxville | 5,581 | 0 | 0 | 23,379 | 0 | 0 |
| 1-2-2000-8452 | WSIB Insurance | 110,150 | 110,150 | 55,205 | 54,442 | 54,442 | 54,442 |
| 1-2-2000-9120 | Reserve Fund General - Kenyon | 0 | 0 | 0 | 0 | 0 | 0 |
| 1-2-2000-9121 | Reserve Fund - General | 0 | 0 | 80,000 | 28,316 | 28,316 | 28,316 |
| 1-2-2000-9122 | Infrastructure Reserve | 0 | 99,332 | 99,332 | 99,332 | 99,332 | 0 |
| 1-2-2000-9200 | Fire Department - Truck | 0 | 0 | 0 | 0 | 0 | 0 |
| 1-2-2000-9201 | Bridges (Federal Gas Tax) | 401,198 | 281,639 | 243,274 | 163,297 | 111,717 | 11,717 |
| 1-2-2000-9402 | Kenyon Ward - WDS Closure | 6,542 | 6,622 | 6,711 | 6,785 | 6,846 | 6,846 |
| 1-2-2000-9435 | Skateboard Park | 0 | 0 | 0 | 0 | 0 | 0 |
| 1-2-2000-9436 | OP/Zoning/Election Reserve | 42,500 | 55,000 | 67,500 | 30,000 | 12,500 | 30,000 |
| 1-2-2000-9451 | CIP Reserve | 0 | 0 | 0 | 0 | 12,500 | 12,500 |
| 1-2-2000-9900 | Staff Development Fund | 8,728 | 8,728 | 8,728 | 8,728 | 8,728 | 8,728 |
| | | 1,742,562 | 1,934,533 | 2,364,796 | 2,659,821 | 2,942,693 | 2,409,671 |

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Long Term Debts - Township of North Glengarry - 2016 - Breakdown

| Description | | Monthly Payment | Balance Jan 1, 2016 | New Loan/Renewal | Payments Made in 2016 | Principle Paid in 2016 | Interest Paid in 2016 | Balance at December 31, 2016 |
|------------------------------------|--|-------------------------|---------------------|------------------|-----------------------|------------------------|-----------------------|------------------------------|
| Municipal | | | | | | | | |
| Royal Bank Loans | | | | | | | | |
| 1-2-1250-1310 | Fire Department Apple Hill Fire Station - Truck | 4,631.54 | 50,356.89 | | 50,973.44 | 50,356.89 | 616.55 | 0.00 PAID IN FULL |
| 1-2-1250-1330 | Roads Dept. Bridge Repairs 2006 | 1,972.83 | 222,469.50 | | 228,221.84 | 222,469.50 | 5,752.34 | 0.00 PAID IN FULL |
| 1-2-1250-1344 | Roads Department Bridge Repairs 2007 | 884.53 | 103,770.62 | | 10,614.36 | 7,075.10 | 3,539.26 | 96,695.52 |
| 1-2-1250-1340 | RARE Plant Upgrades | 4,534.85 | 339,831.88 | | 54,418.20 | 43,897.37 | 10,520.83 | 295,934.51 |
| 1-2-1250-1346 | Landfill Sites Land - WDS | 2,240.30 | 169,790.17 | | 26,883.60 | 22,142.75 | 4,740.85 | 147,647.42 |
| 1-2-1250-1350 | GSP Brine Header | 663.20 | 7,194.40 | | 7,298.50 | 7,194.40 | 104.10 | 0.00 PAID IN FULL |
| | Roads Department Streetlight Program | 10,878.35 | 368,602.21 | | 130,540.20 | 123,725.37 | 6,814.83 | 244,876.84 |
| | Royal Bank Loans | | 1,262,015.67 | 0.00 | 508,950.14 | 476,861.38 | 32,088.76 | 785,154.29 |
| Infrastructure Ontario Loan | | | | | | | | |
| 1-2-1250-1341 | Fire Department Rescue Vehicle - Alexandria Fire Dept. | Semi-Annual | 229,885.05 | | 33,467.55 | 27,045.30 | 6,422.25 | 202,839.75 |
| | SCBA Equipment Fire Dept. | | 258,642.25 | | 31,921.78 | 27,225.50 | 4,696.28 | 231,416.75 |
| | Total Municipal Loans | | 1,750,542.97 | 0.00 | 574,339.47 | 531,132.18 | 43,207.29 | 1,219,410.79 |
| Waterworks Department | | | | | | | | |
| Royal Bank Loans | | | | | | | | |
| 1-2-1250-1361 | Waterworks Dept. Prel Eng - Wetlands | 2,220.00 | 233,573.83 | | 26,640.00 | 16,189.01 | 10,450.99 | 217,384.82 |
| | Front Street Water/Sewer | 103.30 | 11,686.74 | | 1,239.60 | 889.97 | 349.63 | 10,796.77 |
| 1-2-1250-1363 | Waterworks Dept. Dominion Street | 267.00 | 28,141.29 | | 3,204.00 | 1,732.56 | 1,471.44 | 26,408.73 |
| 1-2-1250-1364 | Waterworks Dept. Maxville Lagoons | 1,508.41 | 35,288.87 | | 18,100.92 | 17,428.08 | 672.84 | 17,860.79 |
| 1-2-1250-1371 | Waterworks Dept. Alex Lagoon Repair | 10,333.71 | 565,090.65 | | 124,004.52 | 104,668.68 | 19,335.84 | 460,421.97 |
| | Royal Bank Loans | | 873,781.38 | 0.00 | 173,189.04 | 140,908.30 | 32,280.74 | 732,873.08 |
| Infrastructure Ontario Loan | | | | | | | | |
| 1-2-1250-1380 | Waterworks Dept. New Water Tower and Scada System | Semi-Annual Payments | 829,639.78 | | 148,110.25 | 127,636.88 | 20,473.37 | 702,002.90 |
| | Total Waterworks Dept Loans | | 1,703,421.16 | 0.00 | 321,299.29 | 268,545.18 | 52,754.11 | 1,434,875.98 |
| | TOTAL LOANS | | 3,453,964.13 | 0.00 | 895,638.76 | 799,677.36 | 95,961.40 | 2,654,286.77 |

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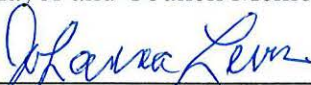

Long Term Debts - Township of North Glengarry - 2016

| Description | Loan Amount | Date of Loan | Term | Rate of Interest | Monthly Payment | Final Payment | GL Number For Payments | Balance at Dec 31, 2016 |
|------------------------------------|----------------------------------|--------------|---------------|------------------|-----------------|---------------|--|----------------------------|
| ROYAL BANK LOANS | | | | | | | | |
| Roads Department | Bridge Repars 2007 | 123,553.33 | January 2013 | 10 Years | 3.52 | 884.53 | 15 Year amortization 1-4-3101-1502 | 96,695.52 |
| RARE Plant | RARE Plant Upgrades | 463,383.00 | January 2013 | 10 Years | 3.28 | 4,534.85 | January 2023 1-4-4030-1505 | 295,934.51 |
| Landfill Sites | Land at WDS | 232,442.00 | December 2012 | 10 Years | 2.96 | 2,240.30 | January 2023 1-4-4020-1516 | 147,647.42 |
| Roads Department | Streetlight Program | 378,708.00 | November 2015 | 3 Years | 2.19 | 10,878.35 | December 2018 1-3-3000-8100 | 244,876.84 |
| | | | | | | | | 785,154.29 |
| INFRASTRUCTURE ONTARIO LOAN | | | | | | | | |
| Fire Department | Rescue Vehicle Alexandria | 270,453.00 | February 2014 | 10 years | 2.87 | 34,611.65 | February 2024 1-4-2000-1500 | 202,839.75 |
| Fire Department | SCBA Equipment | 272,255.00 | March 2015 | 10 years | 1.86 | 31,921.78 | March 2025 1-4-2000-1510 | 231,416.75 |
| | | | | | | | | 1,219,410.79 |
| WATERWORKS DEPARTMENT | | | | | | | | |
| ROYAL BANK LOANS | | | | | | | | |
| Waterworks Dept. | Preliminary Engineering Wetlands | 350,000.00 | December 2006 | 10 Years | 4.63 | 2,220.00 | 20 Year amortization 1 2 1250 1361 | 217,384.82 |
| | Front Street Water/Sewer | 12,406.84 | March 2015 | 5 years | 3.10 | 103.30 | 12 Year Amortization 1 2 1250 1362 | 10,796.77 |
| Waterworks Dept. | Dominion Street | 39,165.00 | December 2007 | 10 Years | 5.35 | 267.00 | 20 Year amortization 1-2-1250-1363 | 26,408.73 |
| Waterworks Dept. | Maxville Lagoons | 85,053.26 | December 2012 | 5 Years | 2.47 | 1,508.41 | December 2017 1-4-9400-1511 | 17,860.79 |
| Waterworks Dept. | Alex Lagoon Repair | 1,034,000.00 | December 2010 | 10 years | 3.72 | 10,333.71 | January 2021 1 4 9400 1505 | 460,421.97 |
| | | | | | | | | 732,873.08 |
| INFRASTRUCTURE ONTARIO LOAN | | | | | | | | |
| Waterworks Dept. | Water Tower & Scada System | 1,276,368.86 | March 1, 2012 | 10 years | 2.56 | 151,319.57 | March 2022 1-4-9200-1505 105,923.70 1-4-9300-1505 45,395.87 | 702,002.90 |
| | | | | | | | | 1,434,875.98 |
| | | | | | | | | <u>2,654,286.77</u> |

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TOWNSHIP OF NORTH GLENGARRY

STAFF REPORT

Date: March 23, 2017
To: Mayor and Council Members
From: 
Johanna Levac (Annie) Treasurer

Daniel Gagnon
CAO/Clerk

Re: 2017 Proposed Budget – Waterworks Department

Discussion: The 2017 DRAFT budget as presented does not affect the water and sewer rates however staff is recommending that a small increase to the flat rate be reviewed. In 2016 we increased the flat rate by 2% which resulted as follows:

| | |
|-------------------|--------------------|
| Flat Rate – Water | 57.79/month |
| Flat Rate – Sewer | <u>31.53/month</u> |
| | 89.32/month |

A 2% increase on the flat rate for 2017 will result as follows:

| | |
|-------------------|--------------------|
| Flat Rate – Water | 58.95/month |
| Flat Rate – Sewer | <u>32.16/month</u> |
| | 91.11/month |

With this proposed budget we will be able to transfer \$180,829 to our water reserves as well as \$120,552 to our sewer reserves. These funds will be required to fund future capital projects

Recommendation: To review the proposed 2017 draft budget for the Waterworks Department.

WATERWORKS DEPARTMENT - Capital 2016

FINAL

| Item | Description | 2017 Budget | | 1-5-9200-8000 | 1-5-9300-8000 | 1-5-9400-8000 |
|------|--|------------------|---------------|----------------|----------------|----------------|
| | | | | NGWD - Capital | NGWT - Capital | NGS - Capital |
| 1 | Kenyon Street Watermain Upgrade | 97,859 | 1-5-9200-8000 | 97,859 | | |
| 2 | Hydraulic Modelling Update | 30,528 | 1-5-9200-8000 | 30,528 | | |
| 3 | Valve and Hydrant Replacement Program | 31,902 | 1-5-9200-8000 | 31,902 | | |
| 4 | Water Meter Installation Program | 5,597 | 1-5-9200-8000 | 5,597 | | |
| 5 | Small Equipment Replacement Purchase | 13,229 | 1-5-9300-8000 | | 13,229 | |
| 6 | Water Treatment Plant Equipment Replacement | 21,829 | 1-5-9300-8000 | | 21,829 | |
| 7 | SCADA Upgrade at Alexandria and Glen Robertson | 81,408 | 1-5-9300-8000 | | 81,408 | |
| 8 | Unforeseen Capital - Water | 25,440 | 1-5-9300-8000 | | 25,440 | |
| 9 | Pumping Station Needs Study | 33,581 | 1-5-9400-8000 | | | 33,581 |
| 10 | Collection Flow Testing | 33,581 | 1-5-9400-8000 | | | 33,581 |
| 11 | Sewer Relining | 83,952 | 1-5-9400-8000 | | | 83,952 |
| 12 | Misc. Sewage Items | 27,424 | 1-5-9400-8000 | | | 27,424 |
| 13 | Unforeseen Capital - Sewage | 25,440 | 1-5-9400-8000 | | | 25,440 |
| 14 | Lagoon Upgrade - Design | 750,000 | 1-5-9400-8000 | | | 750,000 |
| | | <u>1,261,770</u> | | <u>165,886</u> | <u>141,906</u> | <u>953,978</u> |

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TOWNSHIP OF NORTH GLENGARRY
Provisional Budget Report



GL5220

Page : 1

Date : Mar 20, 2017

Time : 12:26 pm

Account Code : 1-3-9300-????
 To 1-3-9300-????
 Fiscal Year : 2017

| Account Code | Account Description | 2016 BASE BUDGET | 2016 ACTUAL VALUES | 2017 DEPARTMENT HEADS |
|---------------|---|---------------------|--------------------------|-----------------------------|
| 1 | GENERAL FUND | | | |
| | Revenue | | | |
| | WATERWORKS DEPARTMENT - REVENUES | | | |
| 1-3-9300-3000 | WW- WAGE SUBSIDY | 0 | 0 | 0 |
| 1-3-9300-4501 | REGIONAL WATER REV (S.G.) | 0 | 0 | 0 |
| 1-3-9300-4900 | WATER - DOMESTIC - ALEXANDRIA | -1,020,000 | -958,327 | -1,050,000 |
| 1-3-9300-4902 | WATER-COMMERCIAL-ALEXANDRIA | -560,000 | -586,622 | -600,000 |
| 1-3-9300-4903 | WATER-GLEN ROBERTSON | -38,000 | -31,172 | -39,000 |
| 1-3-9300-4904 | WATER-CHARGEBACKS | 0 | 0 | 0 |
| 1-3-9300-4905 | PENALTY & INTEREST | -20,000 | -19,377 | -20,000 |
| 1-3-9300-4906 | WATER-OTHER INCOME | -10,000 | -11,982 | -10,000 |
| 1-3-9300-4907 | NSF CHEQUE CHARGE | 0 | -460 | 0 |
| 1-3-9300-4940 | SEWER FEES - ALEXANDRIA | -865,000 | -850,282 | -870,000 |
| 1-3-9300-4941 | SEWER FEES - MAXVILLE | -156,000 | -152,977 | -156,000 |
| 1-3-9300-4951 | WATER/SEWER CONNECTION FEES | -12,000 | -22,325 | -15,000 |
| 1-3-9300-4952 | WATER/SEWER INSTALLATION FEES | 0 | 0 | 0 |
| 1-3-9300-4953 | L.I. FRONT STREET PAYMENT RECEIVED | 0 | 0 | 0 |
| 1-3-9300-4954 | ALEXANDRIA SEWAGE IMPR SOUTH END | 0 | 0 | 0 |
| 1-3-9300-4957 | NEW WATER METERS | 0 | 0 | 0 |
| 1-3-9300-4959 | RECOVERED SERVICE & REPAIRS | 0 | 0 | 0 |
| 1-3-9300-4960 | WATER TESTING SERVICES | 0 | 0 | 0 |
| 1-3-9300-4961 | USER FEES - WETLANDS CAPITAL RECOVERY | -15,000 | -15,210 | -15,000 |
| 1-3-9300-4971 | HYDRANT RENTAL | -15,000 | -15,000 | -15,000 |
| 1-3-9300-4972 | GREEN MUNICIPAL FUND GRANT | 0 | 0 | 0 |
| 1-3-9300-4974 | ONTARIO INFRASTRUCTURE RURAL GRANT | 0 | 0 | 0 |
| 1-3-9300-4975 | FUNDING - BUILDING CANADA FUND | 0 | 0 | -316,419 |
| 1-3-9300-4976 | INFRASTRUCTURE FUNDING | 0 | 0 | 0 |
| 1-3-9300-7122 | DONATIONS GLENGARRY LAKE IMPROV FUND | 0 | 0 | 0 |
| 1-3-9300-7141 | INTEREST ON BANK ACCOUNT | 0 | 0 | 0 |
| 1-3-9300-7159 | WSIB INSURANCE CLAIMS | 0 | -10,248 | 0 |
| 1-3-9300-7163 | INSURANCE CLAIMS SEWER | 0 | 0 | 0 |
| 1-3-9300-7850 | SALE OF EQUIPMENT | -3,000 | -5,080 | 0 |
| 1-3-9300-7901 | TRANSFER FROM UCO | 0 | 0 | 0 |
| 1-3-9300-8000 | TRANSFER FROM RESERVES | -324,310 | -324,310 | -433,581 |
| 1-3-9300-8001 | TRANSFER FROM SEWER RESERVES | 0 | 0 | 0 |
| 1-3-9300-8015 | TRANSFER FROM GENERAL FUND | 0 | 0 | 0 |
| 1-3-9300-8100 | FINANCE CAPITAL | 0 | 0 | 0 |
| | Total WATERWORKS DEPARTMENT - | -3,038,310 | -3,003,372 | -3,540,000 |
| | Total Revenue | -3,038,310 | -3,003,372 | -3,540,000 |
| | Total GENERAL FUND | -3,038,310 | -3,003,372 | -3,540,000 |

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TOWNSHIP OF NORTH GLENGARRY
Provisional Budget Report



GL5220

Page : 1

Date : Mar 20, 2017

Time : 12:24 pm

Account Code : 1-4-9200-????
 To 1-4-9400-????
 Fiscal Year : 2017

| Account Code | Account Description | 2016 BASE BUDGET | 2016 ACTUAL VALUES | 2017 DEPARTMENT HEADS |
|---------------|---|---------------------|--------------------------|-----------------------------|
| 1 | GENERAL FUND | | | |
| | Expense | | | |
| | NORTH GLENGARRY WATER DISTRIBUTION SERVI | | | |
| 1-4-9200-1010 | NGWD-WAGES | 130,800 | 138,779 | 141,250 |
| 1-4-9200-1110 | NGWD-BENEFITS | 35,000 | 37,797 | 36,215 |
| 1-4-9200-1210 | NGWD-WSIB CLAIMS PAID | 0 | 394 | 500 |
| 1-4-9200-1225 | NGWD-INSURANCE | 21,150 | 21,330 | 21,106 |
| 1-4-9200-1505 | NGWD-LTD PAYMENTS | 103,678 | 103,677 | 101,350 |
| 1-4-9200-1506 | NGWD-INTEREST PAYMENTS | 0 | 0 | 0 |
| 1-4-9200-2015 | NGWD-MUNICIPAL TAXES | 1,200 | 1,163 | 1,200 |
| 1-4-9200-2020 | NGWD-HEALTH & SAFETY | 1,000 | 380 | 1,000 |
| 1-4-9200-2021 | NGWD-WORK BOOTS & CLOTHING ALLOWANCE | 750 | 682 | 1,000 |
| 1-4-9200-2023 | NGWD-BILLING OPERATING COSTS | 2,500 | 2,732 | 2,500 |
| 1-4-9200-2025 | NGWD-MILEAGE & TRAVEL | 250 | 0 | 0 |
| 1-4-9200-2026 | NGWD-MEETING ATTENDANCE | 0 | 0 | 0 |
| 1-4-9200-2035 | NGWD-CONFERENCE & WORKSHOPS | 7,000 | 4,333 | 7,000 |
| 1-4-9200-2037 | NGWD-CERTIFICATE RENEWAL | 500 | 0 | 500 |
| 1-4-9200-2049 | NGWD-CELL PHONES | 2,000 | 1,994 | 2,000 |
| 1-4-9200-2050 | NGWD-TELEPHONE | 2,500 | 3,246 | 3,000 |
| 1-4-9200-2051 | NGWD-COURIER | 500 | 290 | 500 |
| 1-4-9200-2055 | NGWD-ENBRIDGE | 8,600 | 4,243 | 5,500 |
| 1-4-9200-2056 | NGWD-HYDRO | 750 | 888 | 1,000 |
| 1-4-9200-2057 | NGWD-WATER/SEWER | 200 | 0 | 200 |
| 1-4-9200-2110 | NGWD-TOOLS | 1,000 | 1,087 | 1,000 |
| 1-4-9200-2114 | NGWD-CHEMICALS | 600 | 1,707 | 2,000 |
| 1-4-9200-2116 | NGWD-CHLORINE | 1,000 | 1,006 | 1,000 |
| 1-4-9200-2120 | NGWD-OFFICE SUPPLIES | 1,000 | 183 | 1,000 |
| 1-4-9200-2125 | NGWD-MATERIALS & SUPPLIES | 6,000 | 6,936 | 8,000 |
| 1-4-9200-2130 | NGWD - COMPUTER SUPPLIES | 0 | 1,008 | 1,500 |
| 1-4-9200-2162 | NGWD-NEW WATER METER /REPAIRS | 6,000 | 814 | 5,000 |
| 1-4-9200-2164 | NGWD-WATER MAIN REPAIRS | 100,000 | 82,675 | 100,000 |
| 1-4-9200-2166 | NGWD-FROZEN LINES SERVICES | 0 | 0 | 0 |
| 1-4-9200-2200 | NGWD-ACCOUNTING/AUDIT FEES | 1,500 | 822 | 1,500 |
| 1-4-9200-2201 | NGWD-QMS AUDITING | 1,700 | 725 | 1,700 |
| 1-4-9200-2210 | NGWD-LEGAL FEES | 5,000 | 2,244 | 5,000 |
| 1-4-9200-2223 | NGWD-CONSULTING FEES | 5,000 | 4,172 | 5,000 |
| 1-4-9200-2225 | NGWD-MOE/FINES | 0 | 0 | 0 |
| 1-4-9200-2300 | NGWD-ADVERTISING | 1,000 | 687 | 1,000 |
| 1-4-9200-2366 | NGWD-BUILDING MTCE/SUPPLIES | 500 | 2,788 | 500 |
| 1-4-9200-2368 | NGWD-EQUIPMENT MTCE | 4,500 | 3,256 | 4,500 |
| 1-4-9200-2370 | NGWD-TRUCK LICENCING | 1,000 | 259 | 1,000 |
| 1-4-9200-2399 | NGWD-VEHICLE MTCE | 1,500 | 1,621 | 2,000 |
| 1-4-9200-2400 | NGWD-GAS/OIL/DIESEL | 7,000 | 6,361 | 7,000 |
| 1-4-9200-2410 | NGWD-ASSOC. & MEMBERSHIP FEES | 250 | 229 | 250 |
| 1-4-9200-2540 | NGWD-SAMPLING | 1,500 | 992 | 1,500 |
| 1-4-9200-3010 | NGWD-EQUIPMENT RENTAL | 250 | 0 | 250 |

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TOWNSHIP OF NORTH GLENGARRY
Provisional Budget Report



GL5220

Page : 2

Date : Mar 20, 2017

Time : 12:24 pm

Account Code : 1-4-9200-????
 To 1-4-9400-????
 Fiscal Year : 2017

| Account Code | Account Description | 2016 | 2016 | 2017 |
|---|------------------------------------|----------------|----------------|------------------|
| | | BASE BUDGET | ACTUAL VALUES | DEPARTMENT HEADS |
| 1-4-9200-3753 | NGWD-METER READING | 13,000 | 12,115 | 13,000 |
| 1-4-9200-3782 | NGWD-CONTRACTED SERVICE RRCA | 12,000 | 12,000 | 12,000 |
| 1-4-9200-4010 | NGWD-CONTRACTS/CONTRACTED SERVICES | 1,500 | 1,012 | 1,500 |
| 1-4-9200-4100 | NGWD-GRASS CUTTING | 500 | 500 | 500 |
| 1-4-9200-5010 | NGWD-OPERATING EXPENSES | 0 | 0 | 0 |
| 1-4-9200-5020 | NGWD-BAD DEBT EXPENSE | 0 | 103 | 0 |
| 1-4-9200-5030 | NGWD-INVENTORY ADJUSTMENT | 0 | 0 | 0 |
| 1-4-9200-7850 | NGWD-AMORTIZATION EXPENSE | 0 | 0 | 0 |
| 1-4-9200-7911 | NGWD-RECOVERABLE SERVICE REPAIRS | 0 | 5,718 | 0 |
| 1-4-9200-7912 | NGWD-DEFICIT/OPERATING REPAY 4 YRS | 39,200 | 39,200 | 7,500 |
| 1-4-9200-7997 | NGWD-EMERGENCY PHONE SERVICE | 1,500 | 0 | 1,500 |
| 1-4-9200-7999 | NGWD-BOIL WATER ADVISORY | 500 | 0 | 500 |
| 1-4-9200-9000 | NGWD-TRANSFER TO RESERVES | 0 | 0 | 0 |
| Total NORTH GLENGARRY WATER DI | | 532,878 | 512,148 | 513,021 |
| NORTH GLENGARRY WATER TREATMENT SERVICES | | | | |
| 1-4-9300-1010 | NGWT-WAGES | 130,800 | 148,031 | 141,250 |
| 1-4-9300-1110 | NGWT-BENEFITS | 35,000 | 39,516 | 38,000 |
| 1-4-9300-1210 | NGWT-WSIB CLAIMS PAID | 0 | 394 | 0 |
| 1-4-9300-1225 | NGWT-INSURANCE | 21,150 | 21,330 | 21,106 |
| 1-4-9300-1505 | NGWT-LTD PAYMENTS | 44,435 | 44,433 | 43,436 |
| 1-4-9300-1506 | NGWT-LTD INTEREST PAYMENTS | 0 | 0 | 0 |
| 1-4-9300-2015 | NGWT-MUNICIPAL TAXES | 8,800 | 8,633 | 8,800 |
| 1-4-9300-2020 | NGWT-HEALTH & SAFETY | 1,000 | 78 | 1,000 |
| 1-4-9300-2021 | NGWT-WORK BOOTS & CLOTHING | 1,000 | 950 | 1,000 |
| 1-4-9300-2023 | NGWT-BILLING OPERATING COSTS | 5,400 | 2,732 | 2,500 |
| 1-4-9300-2025 | NGWT-MILEAGE & TRAVEL | 250 | 0 | 0 |
| 1-4-9300-2026 | NGWT-MEETING ATTENDANCE | 0 | 0 | 0 |
| 1-4-9300-2035 | NGWT-CONFERENCES & WORKSHOPS | 7,000 | 5,088 | 7,000 |
| 1-4-9300-2037 | NGWT-CERTIFICATE RENEWAL | 250 | 0 | 250 |
| 1-4-9300-2038 | NGWT-C OF A/PERMITS | 0 | 0 | 0 |
| 1-4-9300-2049 | NGWT-CELL PHONES | 2,000 | 2,486 | 2,500 |
| 1-4-9300-2050 | NGWT-TELEPHONE | 1,000 | 363 | 1,000 |
| 1-4-9300-2051 | NGWT-COURIER | 750 | 619 | 750 |
| 1-4-9300-2055 | NGWT-ENBRIDGE | 2,400 | 1,491 | 2,000 |
| 1-4-9300-2056 | NGWT-HYDRO | 68,900 | 72,946 | 80,000 |
| 1-4-9300-2057 | NGWT-WATER/SEWER | 0 | 0 | 0 |
| 1-4-9300-2110 | NGWT-TOOLS | 500 | 12 | 500 |
| 1-4-9300-2114 | NGWT-CHEMICALS | 35,000 | 19,653 | 35,000 |
| 1-4-9300-2115 | NGWT-COAGULENT | 65,000 | 71,379 | 75,000 |
| 1-4-9300-2116 | NGWT-CHLORINE | 18,000 | 8,065 | 15,000 |
| 1-4-9300-2120 | NGWT-OFFICE SUPPLIES | 1,000 | 845 | 1,000 |
| 1-4-9300-2125 | NGWT-MATERIALS & SUPPLIES | 13,000 | 14,273 | 15,000 |
| 1-4-9300-2130 | NGWT-COMPUTER SUPPLIES | 0 | 816 | 1,000 |
| 1-4-9300-2200 | NGWT-ACCOUNTING/AUDIT FEES | 2,000 | 2,349 | 2,500 |
| 1-4-9300-2201 | NGWT-QMS AUDITING | 1,700 | 725 | 1,700 |
| 1-4-9300-2210 | NGWT-LEGAL FEES | 5,000 | 2,213 | 5,000 |

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TOWNSHIP OF NORTH GLENGARRY
Provisional Budget Report



GL5220

Page : 3

Date : Mar 20, 2017

Time : 12:24 pm

Account Code : 1-4-9200-????
 To 1-4-9400-????
 Fiscal Year : 2017

| Account Code | Account Description | 2016 BASE BUDGET | 2016 ACTUAL VALUES | 2017 DEPARTMENT HEADS |
|---------------------------------------|--|---------------------|--------------------------|-----------------------------|
| 1-4-9300-2223 | NGWT-CONSULTING FEES | 5,000 | 794 | 5,000 |
| 1-4-9300-2225 | NGWT-MOE/FINES | 0 | 0 | 0 |
| 1-4-9300-2300 | NGWT-ADVERTISING | 1,000 | 0 | 1,000 |
| 1-4-9300-2366 | NGWT-BUILDING MTCE/SUPPLIES | 10,000 | 14,164 | 10,000 |
| 1-4-9300-2368 | NGWT-EQUIPMENT MTCE | 50,000 | 48,352 | 50,000 |
| 1-4-9300-2400 | NGWT-GAS/OIL/DIESEL | 750 | 748 | 750 |
| 1-4-9300-2410 | NGWT-ASSOC. & MEMBERSHIP FEES | 500 | 1,167 | 1,000 |
| 1-4-9300-2540 | NGWT-SAMPLING | 16,000 | 17,569 | 18,000 |
| 1-4-9300-3010 | NGWT-EQUIPMENT RENTAL | 250 | 127 | 250 |
| 1-4-9300-3782 | NGWT-CONTRACTED SERVICE RRCA | 18,000 | 18,000 | 18,000 |
| 1-4-9300-4010 | NGWT-CONTRACTS/CONTRACTED SERVICES | 2,500 | 1,025 | 2,500 |
| 1-4-9300-4013 | NGWT-OPERATING MONITORING/ANALYSIS COSTS | 1,000 | 0 | 1,000 |
| 1-4-9300-4100 | NGWT-GRASS CUTTING | 500 | 500 | 500 |
| 1-4-9300-5010 | NGWT-OPERATING EXPENSES | 0 | 30 | 0 |
| 1-4-9300-5020 | NGWT-BAD DEBT EXPENSE | 0 | 9,462 | 0 |
| 1-4-9300-5030 | NGWT-INVENTORY ADJUSTMENT | 0 | 0 | 0 |
| 1-4-9300-7850 | NGWT- AMORTIZATION EXPENSE | 0 | 0 | 0 |
| 1-4-9300-7851 | NGWT-LOCH GARRY MILFOIL ISSUE | 0 | 0 | 0 |
| 1-4-9300-7911 | NGWT-RECOVERABLE SERVICES REPAIRS | 0 | 0 | 0 |
| 1-4-9300-7912 | NGWT-DEFICIT/OPERATING REPAY 4 YRS | 39,200 | 39,200 | 7,500 |
| 1-4-9300-7997 | NGWT-EMERGENCY PHONE SYSTEM | 0 | 0 | 0 |
| 1-4-9300-7999 | NGWT-BOIL WATER ADVISORY | 0 | 0 | 0 |
| 1-4-9300-9000 | NGWT-TRANSFER TO RESERVES | 279,842 | 279,842 | 180,829 |
| Total NORTH GLENGARRY WATER TR | | 895,877 | 900,400 | 798,621 |
| NORTH GLENGARRY SEWER SERVICES | | | | |
| 1-4-9400-1010 | NGS-WAGES | 174,420 | 161,217 | 179,000 |
| 1-4-9400-1110 | NGS-BENEFITS | 47,000 | 46,414 | 49,000 |
| 1-4-9400-1210 | NGS-WSIB CLAIMS PAID | 0 | 526 | 0 |
| 1-4-9400-1225 | NGS-INSURANCE | 28,200 | 28,441 | 28,141 |
| 1-4-9400-1505 | NGS-LTD PAYMENTS | 124,005 | 124,005 | 124,005 |
| 1-4-9400-1506 | NGS-LTD INTEREST PAYMENTS | 0 | 0 | 0 |
| 1-4-9400-1511 | NGS-LTD MAXVILLE LAGOONS | 18,100 | 18,101 | 18,100 |
| 1-4-9400-1515 | NGS-LTD WETLANDS | 26,640 | 26,640 | 26,640 |
| 1-4-9400-2015 | NGS-MUNICIPAL TAXES | 11,500 | 11,335 | 11,500 |
| 1-4-9400-2020 | NGS-HEALTH & SAFETY | 4,500 | 1,704 | 4,500 |
| 1-4-9400-2021 | NGS-WORK BOOTS & CLOTHING | 1,000 | 1,631 | 1,600 |
| 1-4-9400-2023 | NGS-BILLING OPERATING COSTS | 3,600 | 2,934 | 3,200 |
| 1-4-9400-2025 | NGS-MILEAGE & TRAVEL | 250 | 0 | 0 |
| 1-4-9400-2026 | NGS-MEETING ATTENDANCE | 0 | 0 | 0 |
| 1-4-9400-2027 | NGS-INSURANCE CLAIMS | 10,000 | 0 | 10,000 |
| 1-4-9400-2035 | NGS-CONFERENCE & WORKSHOPS | 7,000 | 6,002 | 7,000 |
| 1-4-9400-2037 | NGS-LICENSE RENEWAL | 500 | 0 | 500 |
| 1-4-9400-2049 | NGS-CELL PHONES | 2,000 | 2,265 | 2,300 |
| 1-4-9400-2050 | NGS-TELEPHONE | 3,500 | 3,271 | 3,500 |
| 1-4-9400-2051 | NGS-COURIER | 700 | 216 | 700 |
| 1-4-9400-2056 | NGS-HYDRO | 81,000 | 75,909 | 85,500 |

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TOWNSHIP OF NORTH GLENGARRY
Provisional Budget Report



GL5220

Page : 4

Date : Mar 20, 2017

Time : 12:24 pm

Account Code : 1-4-9200-????
 To 1-4-9400-????
 Fiscal Year : 2017

| Account Code | Account Description | 2016 BASE BUDGET | 2016 ACTUAL VALUES | 2017 DEPARTMENT HEADS |
|---------------------------------------|------------------------------------|---------------------|--------------------------|-----------------------------|
| 1-4-9400-2057 | NGS-WATER/SEWER | 0 | 0 | 0 |
| 1-4-9400-2110 | NGS-TOOLS | 1,000 | 275 | 1,000 |
| 1-4-9400-2114 | NGS-CHEMICALS | 7,000 | 6,765 | 7,500 |
| 1-4-9400-2115 | NGS-COAGULENT | 30,000 | 14,535 | 30,000 |
| 1-4-9400-2116 | NGS-CHLORINE | 25,000 | 18,089 | 25,000 |
| 1-4-9400-2120 | NGS-OFFICE SUPPLIES | 400 | 49 | 400 |
| 1-4-9400-2125 | NGS-MATERIALS/SUPPLIES | 6,000 | 12,036 | 10,000 |
| 1-4-9400-2130 | NGS-COMPUTER SUPPLIES | 0 | 816 | 1,000 |
| 1-4-9400-2163 | NGS-SEWER LINE REPAIRS | 30,000 | 38,819 | 40,000 |
| 1-4-9400-2200 | NGS-ACCOUNTING/AUDIT FEES | 1,900 | 1,922 | 1,900 |
| 1-4-9400-2210 | NGS-LEGAL FEES | 10,000 | 3,247 | 10,000 |
| 1-4-9400-2223 | NGS-CONSULTING FEES | 20,000 | 0 | 20,000 |
| 1-4-9400-2225 | NGS-MOE/FINES | 0 | 0 | 0 |
| 1-4-9400-2300 | NGS-ADVERTISING | 500 | 37 | 500 |
| 1-4-9400-2366 | NGS-BUILDING MTCE/SUPPLIES | 10,000 | 17,385 | 15,000 |
| 1-4-9400-2368 | NGS-EQUIPMENT MTCE | 55,000 | 36,503 | 55,000 |
| 1-4-9400-2369 | NGS-LAGOON MTCE | 5,000 | 354 | 5,000 |
| 1-4-9400-2370 | NGS-TRUCK LICENCING | 250 | 173 | 250 |
| 1-4-9400-2399 | NGS-VEHICLE MTCE | 2,500 | 3,351 | 3,000 |
| 1-4-9400-2400 | NGS-GAS/DIESEL/OIL | 10,000 | 10,373 | 10,000 |
| 1-4-9400-2410 | NGS-ASSOC. & MEMBERSHIP FEES | 250 | 310 | 300 |
| 1-4-9400-2540 | NGS-SAMPLING | 20,000 | 26,762 | 25,000 |
| 1-4-9400-3010 | NGS-EQUIPMENT RENTAL- EOS RENTAL | 2,000 | 384 | 2,000 |
| 1-4-9400-4010 | NGS-CONTRACTS/CONTRACTED SERVICES | 5,000 | 6,189 | 5,000 |
| 1-4-9400-4013 | NGS-WETLANDS OPERATING COSTS | 0 | 0 | 0 |
| 1-4-9400-4016 | NGS - Sump Pump Program | 20,000 | 0 | 20,000 |
| 1-4-9400-4100 | NGS-GRASS CUTTING | 2,000 | 1,771 | 2,000 |
| 1-4-9400-5010 | NGS-OPERATING EXPENSES | 0 | 0 | 1,000 |
| 1-4-9400-5020 | NGS-BAD DEBT EXPENSE | 0 | 7,339 | 0 |
| 1-4-9400-5030 | NGS-INVENTORY ADJUSTMENT | 0 | 0 | 0 |
| 1-4-9400-7850 | NGS-AMORTIZATION EXENSE | 0 | 0 | 0 |
| 1-4-9400-7903 | NGS-GOLF COURSE WASTE WATER | 0 | 0 | 0 |
| 1-4-9400-7911 | NGS-RECOVERABLE SERVICES & REPAIRS | 1,000 | -15,984 | 0 |
| 1-4-9400-7912 | NGS-DEFICIT/OPERATING REPAY 4 YRS | 0 | 0 | 0 |
| 1-4-9400-9000 | NGS-TRANSFER TO RESERVES | 178,225 | 178,225 | 120,552 |
| Total NORTH GLENGARRY SEWER SE | | 986,940 | 880,336 | 966,588 |
| Total Expense | | 2,415,695 | 2,292,884 | 2,278,230 |
| Total GENERAL FUND | | 2,415,695 | 2,292,884 | 2,278,230 |

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TOWNSHIP OF NORTH GLENGARRY
Provisional Budget Report



Account Code : 1-5-9200-????
 To 1-5-9400-????
 Fiscal Year : 2017

| Account Code | Account Description | 2016 BASE BUDGET | 2016 ACTUAL VALUES | 2017 DEPARTMENT HEADS |
|---------------|--|---------------------|--------------------------|-----------------------------|
| 1 | GENERAL FUND | | | |
| | Capital | | | |
| | CAPITAL - NGWD - WATER DISTRIBUTION | | | |
| 1-5-9200-8000 | CAPITAL - NGWD - WATER DISTRIBUTION | 447,004 | 425,420 | 165,886 |
| | Total CAPITAL - NGWD - WATER D | 447,004 | 425,420 | 165,886 |
| | CAPITAL - NGWT - WATER TREATMENT | | | |
| 1-5-9300-8000 | CAPITAL - NGWT - WATER TREATMENT | 55,464 | 30,439 | 141,906 |
| | Total CAPITAL - NGWT - WATER T | 55,464 | 30,439 | 141,906 |
| | CAPITAL - NGS - SEWAGE | | | |
| 1-5-9400-8000 | CAPITAL - NGS - SEWAGE | 120,147 | 26,935 | 953,978 |
| | Total CAPITAL - NGS - SEWAGE | 120,147 | 26,935 | 953,978 |
| | Total Capital | 622,615 | 482,794 | 1,261,770 |
| | Total GENERAL FUND | 622,615 | 482,794 | 1,261,770 |

Township of North Glengarry - Reserves - Waterworks Department - 2010 to 2016

| GL Number | Reserve Type | 2010 | 2011 | 2012 | 2013 | 2014 | 2015 | 2016 Final Entries Required |
|---------------|---|------------------|----------------|----------------|----------------|------------------|------------------|-----------------------------------|
| 1-2-2000-8440 | Alexandria Sewers | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 1-2-2000-8450 | Maxville Ward Sanitary Sewer | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 1-2-2000-8470 | Reserves - Alexandria Water | 1,232 | 0 | 0 | 0 | 0 | 0 | 0 |
| 1-2-2000-9123 | Apple Hill Waterworks - Proceeds from Sale of Hydro | 87,410 | 88,308 | 89,397 | 90,591 | 91,596 | 91,596 | 92,405 |
| 1-2-2000-9430 | Alexandria Water/Sewer Rehabilitation | 292,337 | 295,340 | 298,982 | 302,976 | 306,336 | 306,336 | 309,043 |
| 1-2-2000-9431 | Alexandria Ward - PUC Waste Sewage Lagoon | 77,622 | 78,419 | 3,924 | 3,976 | 4,020 | 4,020 | 4,056 |
| 1-2-2000-9432 | Alexandria Ward - PUC Water Meter | 41,006 | 41,428 | 41,939 | 42,499 | 42,970 | 42,970 | 43,350 |
| 1-2-2000-9433 | Alexandria Ward - PUC Sewer Upgrade | 435,639 | 440,114 | 445,541 | 451,494 | 456,501 | 456,501 | 460,534 |
| 1-2-2000-9437 | North Glengarry Water Reserve | 0 | 0 | 0 | 0 | 134,763 | 209,408 | 292,096 |
| 1-2-2000-9438 | North Glengarry Sewer Reserve | 116,082 | 12,094 | 12,094 | 12,094 | 112,609 | 173,755 | 189,826 |
| 1-2-2000-9450 | Maxville Ward - Waterworks - Proceeds from Hydro Sale | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 1-2-2000-9720 | Alexandria Park | 6,767 | 6,837 | 6,921 | 7,014 | 7,091 | 7,091 | 7,155 |
| | | 1,058,094 | 962,540 | 898,798 | 910,644 | 1,155,886 | 1,291,677 | 1,398,465 |

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Long Term Debts - Township of North Glengarry - 2017 Budget Amounts

| Description | Loan Amount | Date of Loan | Term | Rate of Interest | Monthly Payment | 2017 Budget | GL Number For Payments | |
|---|--------------|---------------|----------|------------------|-----------------------------------|-------------------|--------------------------------|-------------------------|
| WATERWORKS DEPARTMENT | | | | | | | | |
| ROYAL BANK LOANS | | | | | | | | |
| Waterworks Dept. Preliminary Engineering Wetlands | 350,000.00 | December 2006 | 10 Years | 4.63 | 2,220.00 | 26,640.00 | 1-4-9400-1515 | |
| Waterworks Dept. Dominion Street | 39,165.00 | December 2007 | 10 Years | 5.35 | 267.00 | 3,204.00 | 1-2-1250-1363 | |
| Waterworks Dept. Maxville Lagoons | 85,053.26 | December 2012 | 5 Years | 2.47 | 1,508.41 | 18,100.92 | 1-4-9400-1511 | |
| Waterworks Dept. Alex Lagoon Repair | 1,034,000.00 | December 2010 | 10 years | 3.72 | 10,333.71 | 124,004.52 | 1 4 9400 1505 | |
| INFRASTRUCTURE ONTARIO LOAN | | | | | | | | |
| Waterworks Dept. Water Tower & Scada System | 1,276,368.86 | March 1, 2012 | 10 years | 2.56 | semi annual payable Semi-annually | 144,786.00 | 1-4-9200-1505 1-4-9300-1505 | 101,350.00 43,436.00 |
| Total Water & Sewer | | | | | | 316,735.44 | | |

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