

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

Regular Meeting of Council

**Monday April 9, 2018 at 7:00 p.m. – Council Chambers
102 Derby Street West, Alexandria, Ontario K0C 1A0**

Draft Agenda

THE MEETING WILL OPEN WITH THE CANADIAN NATIONAL ANTHEM

1. ACCEPT THE AGENDA (Additions/Deletions) ® (Carma)
2. DECLARATIONS OF CONFLICTS OF INTEREST
3. ADOPTION OF PREVIOUS MINUTES ® (Jamie)
 - a) Regular Meeting of Council – March 19, 2018
4. DELEGATION(S)
 - a) Canadian Cancer Society – Allison St Jean
 - b) Mayoral Proclamation
5. COMMITTEE RECOMMENDATIONS
6. CAO/CLERK'S DEPARTMENT – Steven Potter - Interim CAO/Clerk
7. COMMUNITY SERVICES DEPARTMENT –
Anne Leduc, Director of Recreation/Community Services
 - a) Sole sourcing of Playground Equipment ® (Brian)
 - b) Replacement of Dectron dehumidifier for Hôpital Glengarry Memorial Hospital ® (Jeff)
 - c) Revisions to the 2019 Community Grant Program ® (Michel)
 - d) CIPAC recommendation for Home Hardware Infill Project ® (Carma)
 - e) CIPAC recommendation for extension for 8 Main St. N. & 17-19 Main St N ® (Jeff)
 - f) Recreation Truck Tender ® (Jacques)
8. TREASURY DEPARTMENT – Sarah Huskinson - Treasurer
9. PLANNING/BUILDING & BY-LAW ENFORCEMENT DEPARTMENT -
Jacob Rhéaume – Director of Building, By-law & Planning / CBO
10. FIRE DEPARTMENT – Patrick Gauthier, North Glengarry Fire Chief
11. PUBLIC WORKS DEPARTMENT – Ryan Morton, Director of Public Works
 - a) Fraser Rd. Bridge & Bridge Capital Program Update ® (Carma)
12. CORRESPONDENCE
 - a) Public Meeting of Planning Minutes – December 11, 2017
 - b) Recreation Advisory Committee Minutes – February 13, 2018
 - c) Glengarry Sports Palace Board Minutes – February 13, 2018
 - d) Arts, Culture & Heritage Advisory Committee Minutes – March 1, 2018
 - e) CIP Approvals Committee Minutes – March 6, 2018
13. NEW BUSINESS

14. NOTICE OF MOTION

Next Regular Public Meeting of Council

Monday April 23, 2018 at 7:00 p.m. at the Centre Sandfield Centre, 102 Derby Street West, Alexandria, Ontario.

Note: Meeting are subject to change or cancellation.

15. QUESTION PERIOD (limit of one question per person and subsequent question will be at the discretion of the Mayor/Chair).

16. CLOSED SESSION BUSINESS

A meeting or part of a meeting may be closed to the public of the subject matter being considered is,

Interim CAO/Clerk Performance Review (as this matter deals with personal matters about an identifiable individual, including municipal or local board employees they may be discussed in closed session under sections 239 (2)(b) of the *Ontario Municipal Act*);

Human Resource Matter (as this matter deals with personal matters about an identifiable individual, including municipal or local board employees they may be discussed in closed session under sections 239 (2)(b) of the *Ontario Municipal Act*);

Human Resource Matter (as this matter deals with personal matters about an identifiable individual, including municipal or local board employees they may be discussed in closed session under sections 239 (2)(b) of the *Ontario Municipal Act*);

Sale of land in Alexandria (as this matter deals with a proposed or pending acquisition or disposition of land by the municipality or local board they may be discussed in closed session under sections 239 (2)(c) of the *Ontario Municipal Act*);

Collections (as this matter deals with litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board they may be discussed in closed session under sections 239 (2)(e) of the *Ontario Municipal Act*);

Litigation (as this matter deals with litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board they may be discussed in closed session under sections 239 (2)(e) of the *Ontario Municipal Act*);

And adopt the minutes of the Municipal Council Closed Session meeting of March 19, 2018.

17. CONFIRMING BY-LAW

a) By-law 16-2018 ® (Jamie)

18. ADJOURN ® (Jacques)

Section 1

ACCEPT THE AGENDA

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: April 9, 2018

MOVED BY: _____

SECONDED BY: _____

That the Council of the Township of North Glengarry accepts the agenda of the Regular Meeting of Council on Monday April 9, 2018.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

YEA

NEA

Deputy Mayor: Jamie MacDonald

Councillor: Jacques Massie

Councillor: Brian Caddell

Councillor: Jeff Manley

Councillor: Michel Depratto

Councillor: Carma Williams

Mayor: Chris McDonell

Section 1

Section 2

DECLARATIONS OF CONFLICTS OF INTEREST

Section 3

ADOPTION OF PREVIOUS MINUTES

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: April 9, 2018

MOVED BY: _____

SECONDED BY: _____

That the minutes of the following meeting be adopted as circulated.

Regular Meeting of Council – March 19, 2018

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

YEA

NEA

Deputy Mayor: Jamie MacDonald

Councillor: Jacques Massie

Councillor: Brian Caddell

Councillor: Jeff Manley

Councillor: Michel Depratto

Councillor: Carma Williams

Mayor: Chris McDonell

Section 3

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

REGULAR MEETING OF COUNCIL

**Monday March 19, 2018 at 7:00 p.m. – Council Chambers
102 Derby Street West, Alexandria, On K0C 1A0**

A Regular meeting of the Municipal Council was held on March 19, 2018 at 7:00 p.m., with Mayor Chris McDonell presiding.

PRESENT: **Deputy Mayor** - Jamie MacDonald
Councillor at Large – Jacques Massie
Councillor (Lochiel Ward) – Brian Caddell
Councillor (Kenyon Ward) – Jeff Manley
Councillor (Alexandria Ward) – Michel Depratto
Councillor (Maxville Ward) – Carma Williams

ALSO PRESENT: **Interim CAO/Clerk** – Steven Potter
Treasurer – Sarah Huskinson
North Glengarry Fire Chief – Patrick Gauthier
Deputy Clerk – Lise Lavigne

1. **DECLARATIONS OF CONFLICTS OF INTEREST**
2. **ACCEPT THE AGENDA**

Resolution No. 1

Moved by: Carma Williams

Seconded by: Michel Depratto

That the Council of the Township of North Glengarry accepts the agenda of the Regular Meeting of Council on Monday March 19, 2018.

Carried

3. **ADOPTION OF PREVIOUS MINUTES**

Resolution No. 2

Moved by: Jamie MacDonald

Seconded by: Carma Williams

That the minutes of the following meeting be adopted as circulated.

Regular Meeting of Council – March 19, 2018

Carried

4. **DELEGATION(S)**
5. **COMMITTEE RECOMMENDATIONS**
6. **CAO/CLERK'S DEPARTMENT** – Steven Potter, Interim CAO/Clerk
7. **COMMUNITY SERVICES DEPARTMENT** - Anne Leduc, Director Community Services

8. TREASURY DEPARTMENT – Sarah Huskinson, Treasurer

a) 2017 Statement of Remuneration and Expenses

Resolution No. 3

Moved by: Jacques Massie

Seconded by: Jeff Manley

THAT the 2017 Statement of Remuneration and Expenses Report be received for information.

Carried

b) FCM Grant Opportunity

Resolution No. 4

Moved by: Brian Caddell

Seconded by: Jeff Manley

THAT Council directs staff to apply for a grant opportunity from the Federation of Canadian Municipalities Municipal Asset Management Program for the Facilities Assessment and Asset Management Software Project.

Be it therefore resolved that the Township of North Glengarry commits to conducting the following activities in its proposed project submitted to the Federation of Canadian Municipalities Municipal Asset Management Program to advance our asset management program: complete a detailed facilities assessment through the assistance of a consultant; and, evaluate, purchase and implement an asset management software program and capital asset planning tool.

Be it further resolved that the Township of North Glengarry commits \$60,000 from its budget, funded through a transfer from the general reserve fund, toward the costs of this initiative.

Carried

Action - SH

9. PLANNING/BUILDING & BY-LAW ENFORCEMENT DEPARTMENT -

Jacob Rhéaume – Director of the Building/By-law & Planning Services

a) By-law 13-2018 – Site Plan – Ron Theoret

Resolution No. 5

Moved by: Jeff Manley

Seconded by: Jacques Massie

That Council authorizes the CAO/Clerk and Mayor to enter into a site plan agreement with Ron Theoret subject to the installation of a suitable natural tree buffer as specified by the Township's Planner; and

That Council adopt by-law 13-2018 and that the by-law be read a first, second, third time and enacted in Open Council this 19th day of March, 2018.

Carried

Action – GM

b) By-law 14-2018 – Site Plan – Grant Castle Corporation

Resolution No. 6

Moved by: Michel Depratto

Seconded by: Carma Williams

That Council authorizes the CAO/Clerk and Mayor to enter into a site plan agreement with Grant Castle Corporation; and

That Council adopt by-law 14-2018 and that the by-law be read a first, second, third time and enacted in Open Council this 19th day of March, 2018.

Carried

Action – GM

10. FIRE DEPARTMENT – Patrick Gauthier, North Glengarry Fire Chief

a) Fire Services Utility Vehicle

Resolution No. 7

Moved by: Jamie MacDonald

Seconded by: Carma Williams

That the Council of the Township of North Glengarry receive Staff report “Fire Services Utility Vehicle”; and

That Council approve the purchase of a used utility vehicle for the Fire Services to be funded from the sale of equipment to an upset limit of \$12,000.

Carried

Action – PG/SH

11. PUBLIC WORKS DEPARTMENT – Ryan Morton, Director of Public Works

12. CORRESPONDENCE

- a) Recreation Advisory Committee Minutes – January 9, 2018
- b) Glengarry Sports Palace Board of Director Minutes – January 9, 2018
- c) Arts, Culture and Heritage Advisory Committee Minutes – January 17, 2018
- d) Arts, Culture and Heritage Advisory Committee Minutes – January 24, 2018
- e) CIP Approvals Committee Minutes – January 29, 2018
- f) Planning Committee Minutes – December 11, 2017

13. NEW BUSINESS

14. NOTICE OF MOTION - Next Meeting of Council, April 9, 2018.

15. QUESTION PERIOD

16. CLOSED SESSION BUSINESS

Resolution No 8

Moved by: Jacques Massie

Seconded by: Jeff Manley

Proceed "In Closed Session",

That the Council of the Township of North Glengarry proceeds in Closed session under Section 239 (2) of the *Ontario Municipal Act* at 7:38 p.m., in order to address,

Taxation Discrepancies Corrections (as this matter deals with advice that is subject to solicitor-client privilege, including communications necessary for that purpose they may be discussed in closed session under sections 239 (2)(f) of the *Ontario Municipal Act*);

And adopt the minutes of the Municipal Council Closed session meeting of March 5, 2018.

Carried

Resolution No. 9

Moved by: Jeff Manley

Seconded by: Jacques Massie

That we return to the Regular Meeting of Council at 7:40 p.m.

17. CONFIRMING BY-LAW

a) By-law 11-2018

Resolution No. 10

Moved by: Carma Williams

Seconded by: Michel Depratto

That the Council of the Township of North Glengarry receive By-law 15-2018; and

That Council adopt by-law 15-2018 being a by-law to adopt, confirm and ratify matters dealt with by Resolution and that By-law 15-2018 be read a first, second, third time and enacted in Open Council this 19th day of March, 2018.

Carried

18. ADJOURNMENT

Resolution No. 11

Moved by: Jacques Massie

Seconded by: Jeff Manley

There being no further business to discuss, the meeting was adjourned at 7:42 p.m.

CAO/Clerk/ Deputy Clerk

Mayor / Deputy Mayor

Section 4

DELEGATION



Canadian Cancer Society
Société canadienne du cancer

The Canadian Cancer Society

**Your best partner in the fight
against cancer.**





Canadian Cancer Society
Société canadienne du cancer

Mission

The Canadian Cancer Society is a national, community-based organization of volunteers whose mission is the **eradication of cancer** and the **enhancement of the quality of life** of people living with cancer.



Canadian Cancer Society
Société canadienne du cancer

About Us

CANCER IN CANADA

196,900

Canadians were diagnosed with cancer in 2015

78,000

Canadians died of cancer in 2015



2 in 5 Canadians will develop cancer in their lifetime



1 in 4 Canadians will die of cancer

Cancer in Canada

- **#1 fear and health concern** of Canadians
- Now the **single largest killer in Canada**
- Not one disease – more than 200
- **Lung, brain, pancreatic, esophageal, colorectal and ovarian cancers**
 - have among the **lowest relative survival rates**, and
 - receive **relatively low amounts of funding**
- Today, **over 60%** of Canadians diagnosed **will survive** compared with about 25% in the 1940s



Canadian Cancer Society
Société canadienne du cancer

Cancer Prevention

We prevent cancer before it starts

- Many cancers can be prevented by **maintaining a healthy lifestyle**
- The single most important thing that Canadians can do to reduce their cancer risk is to **live smoke free**
- The Society also provides **advice and guidance** on a number of health related topics including healthy eating, exercise and alcohol consumption
- Early **detection and screening** are also key focuses for the Society
- Our current key focuses are sun safety, radon awareness, early detection (mammograms), healthy lifestyles



Canadian Cancer Society
Société canadienne du cancer

Advocacy

We advocate for healthy public policies

We believe that working with government and legislators to bring about healthy public policies is a vital part of the fight against cancer.

How we make an impact:

- Take a stand on important issues
- Raise awareness
- Influence government policy

Our 2018 key policy recommendations cover the following issues:

- Tobacco control
- Access to cancer treatments and care
- Environmental and occupational carcinogens
- Healthy eating and active living

Visit cancer.ca/takeaction to view our current campaigns and Take Action!



Canadian Cancer Society
Société canadienne du cancer

Programs and Services



Our **Cancer Information Service** provides answers to questions about all types of cancer and many other cancer-related services



Our **Peer Support Service** connects patients and their caregivers to volunteers who've had cancer or cared for a loved one with cancer.



Our online community **CancerConnection.ca** provides support for people living with cancer and their family and friends.



Our **Wheels of Hope** volunteer drivers provide safe rides for people diagnosed with cancer to their life-saving appointments



Canadian Cancer Society
Société canadienne du cancer

Programs and Services

smokers' helpline 1 877 513-5333

The Canadian Cancer Society offers a free, confidential service called *Smokers' Helpline* available to everyone:

- ✓ Don't want to quit
- ✓ Thinking about quitting or want to quit
- ✓ Help someone else quit
- ✓ Need help to stay smoke-free



Help By Phone
1-877-513-5333



Online Quit Program
www.smokershelpline.ca



TXT Messaging
(Ontario Only)
www.smokershelpline.ca

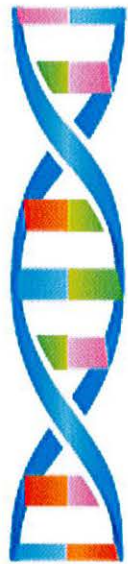


Canadian Cancer Society
Société canadienne du cancer

Cancer Research

The Society is:

Research



We fund only the best research, which leads to significant improvements in prevention, early detection, treatments and quality of life for those living with cancer.

- The **largest charitable funder** of cancer research in Canada
- The only organization to **fund research into all 200 forms** of the disease
- Funding **the full spectrum of research** from causes of cancer and prevention to treatment and palliative care
- The **largest non-governmental funder of pediatric cancer** research and among the largest non-governmental funders of **prostate and breast cancer** research in Canada

JOIN THE FIGHT

SUPPORT CANADIANS
LIVING WITH CANCER



PAINT YOUR WORKPLACE YELLOW!

Why the daffodil?

To some the daffodil is just a flower. For us, it is a symbol of strength and courage. It says we will not give up. It says we will fight against cancer and we will win.

Funds raised through Daffodil Month help cancer patients and their families by funding life-saving cancer research and support programs so that more Canadians survive and no one has to face cancer alone.



Canadian Cancer Society
Société canadienne du cancer

Paint Your Workplace Yellow

There are so many ways to get involved:

- Host a bake sale with yellow cupcakes
- Dress casually in yellow every Friday
- Create a competitive daffodil fashion show between departments
- Offer a Zumba class during your lunch hour
- Decorate your desk or office in yellow
- Or whatever you and your creative colleagues can think up

Are you ready to get started? We're here to help!





Canadian Cancer Society
Société canadienne du cancer

Benefits for Corporate volunteers

- **Appreciation certificate**
- **Letter of recognition**
- **Gain new skills**
- **Team bonding experience**
- **Networking opportunities**





The Canadian Cancer Society fights cancer in a number of ways and **Relay For Life**, our signature community fundraising event, has the biggest impact.

- Whether you are cheering on survivors, walking the track, passing the baton to your teammate or joining in exciting trackside activities, Relay For Life is more than just a cancer walk - it's a journey. Relay For Life is a 6 hour, non-competitive team walking event where the community gathers together to go the distance in the fight against cancer.



Canadian Cancer Society
Société canadienne du cancer

Corporate Recognition

Register 3 or more company teams in Relay For Life and become a Caring Company!

You will receive:

- Acknowledgement by company name, with the other Relay For Life Caring Companies, on track signs at all community events where Caring Companies are present.
- Relay For Life Caring Company buttons for your participating employees.
- Fundraising pages for each team and a company roll-up page to share fundraising results and calculate your company-wide total.



Canadian Cancer Society
Société canadienne du cancer

Thank YOU!

We invite your organization to join
Canadians in the fight for life.

Daffodil Month – cancer.ca/yellow
Relay For Life – relayforlife.ca
Volunteer – myccsschedule.ca

Questions?

Allison St-Jean

Community Fundraising Specialist

allison.stjean@Ontario.cancer.ca

613-932-1283 ext. 3671

Corporation of the Township of North Glengarry

90 Main Street South
P.O. Box 700
Alexandria, ON K0C 1A0
Tel: (613) 525-1110
Fax: (613) 525-1649



Municipalité du canton de Glengarry nord

90 rue Main sud
C.P. 700
Alexandria, ON K0C 1A0
Tél: (613) 525-1110
Télécopieur: (613) 525-1649

www.northglengarry.ca

Mayoral Proclamation

CONCERNING THE PROCLAMATION OF DAFFODIL MONTH

WHEREAS, cancer touches the lives of many residents of our community; and

AND WHEREAS, the Canadian Cancer Society is working to eradicate all cancers and improve the quality of life for people living with cancer;

AND WHEREAS, Daffodil Month is an opportunity for residents of the Township of North Glengarry to show their support in the fight against cancer;

NOW THEREFORE I, Chris McDonell, Mayor of the Township of North Glengarry, do hereby proclaim the month of April, 2018 as Daffodil Month in the Township of North Glengarry and ask that all residents join with me, Council members, and the Canadian Cancer Society in the fight against cancer;

Chris McDonell
Mayor

Date

Section 5

COMMITTEE

RECOMMENDATIONS

Section 6

CAO/CLERK'S

DEPARTMENT

Steven Potter

Section 7

COMMUNITY SERVICES

DEPARTMENT

Anne Leduc

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: April 9, 2018

MOVED BY: _____

SECONDED BY: _____

THAT the Council for the Township of North Glengarry receives the Staff Report No. CS-2018-10; and

WHEREAS the Township of North Glengarry's Procurement Policy includes provisions for sole sourcing the acquisition of goods in services under the Purchasing Protocol Sections 1 b) and 3 c); and

THAT the Council for the Township of North Glengarry authorizes the purchase of Little Tikes Commercial playground Equipment at an upset cost of \$66,014.56 plus HST; and

THAT the Chief Administrative Officer and the Director of Community Services be authorized to execute any documents to implement this direction.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

YEA

NEA

Deputy Mayor: Jamie MacDonald

Councillor: Jacques Massie

Councillor: Brian Caddell

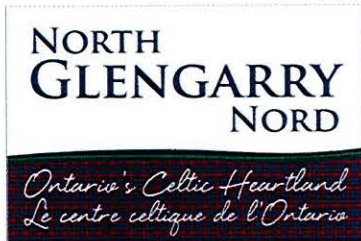
Councillor: Jeff Manley

Councillor: Michel Depratto

Councillor: Carma Williams

Mayor: Chris McDonell

Section 7 Item a



7(a)

STAFF REPORT TO COUNCIL

Report No: CS-2018-10

April 9, 2018

From: Anne Leduc – Director of Community Services

RE: Sole Sourcing of Playground Equipment

Recommended Motion:

THAT the Council for the Township of North Glengarry receives the Staff Report No. CS-2018-10; and

WHEREAS the Township of North Glengarry's Procurement Policy includes provisions for sole sourcing the acquisition of goods in services under the Purchasing Protocol Sections 1 b) and 3 c); and

THAT the Council for the Township of North Glengarry authorizes the purchase of Little Tikes Commercial playground Equipment at an upset cost of \$66,014.56 plus HST; and

THAT the Chief Administrative Officer and the Director of Community Services be authorized to execute any documents to implement this direction.

Background / Analysis:

On February 5, 2018, the Township of North Glengarry's Council approved the Capital Budget for the Municipal Recreation Associations. Part of that budget was dedicated to the replacement of playground structures.

Staff has been working with three associations and one facility to determine the new structures to be purchased and to coordinate quotes with suppliers. The integration of the new playground structures will be coordinated with the removal of non-conforming structures, or the reinstallation of existing structures to meet safety set-backs.

An Eastern Ontario supplier, Playground Planners is a distributor of Little Tikes Commercial Playground Equipment and has advised staff of a promotion on playground equipment. The discount allows the different associations and facility to either purchase a better quality piece of equipment or in some cases fully integrated structures instead of single pieces. The table below gives a breakdown of the pieces for each location.

At it's last meeting, the Recreation Advisory Committee recommended this report be brought to Council for its approval.

North Glengarry Play Structures

| Item Number | Description & Page | Cost |
|---|--|---------------------|
| MAXVILLE - 25 Fair Street, Maxville ON K0C 1A0 | | |
| PB69878 | Small Play Structure 18M - 5Y Page 5 | \$ 6,460.00 |
| PB69884 | Large Play Structure 5Y - 12 Y Page 24/25 | \$ 11,300.00 |
| QU070166 | MaxPlay 2 Bay Swings with 4 Belt Seats Page 28 | \$ 2,100.00 |
| 200203433 | Inclusive swing Page 29 | \$ 920.00 |
| | Freight | \$ 2,451.43 |
| | Installation | \$ 7,200.00 |
| TOTAL: | | \$ 30,431.43 |

| | | |
|---|------------------------|--------------------|
| GLEN ROBERTSON - 19053 County Road # 24, Glen Robertson ON K0B 1H0 | | |
| 657268 | Free Standing 8' Slide | \$ 3,144.00 |
| | Freight | \$ 594.19 |
| | Installation | \$ 1,300.00 |
| TOTAL: | | \$ 5,038.19 |

| | | |
|--|--|---------------------|
| DUNVEGAN - Park corner Murray St & Greenfield Rd, Dunvegan ON K0C 1J0 | | |
| PB69868 | Large Play Structure 18M - 12 Y Pg 9 | \$ 11,160.00 |
| QU070166 | MaxPlay 2 Bay Swings with 4 Belt Seats Page 28 | \$ 2,100.00 |
| 200203433 | Inclusive swing Page 29 | \$ 920.00 |
| | Freight | \$ 1,830.40 |
| | Installation | \$ 5,000.00 |
| TOTAL: | | \$ 21,010.40 |

| | | |
|---|--|--------------------|
| DALKEITH - 1835 County Rd 23, Dalkeith, ON K0B 1E0 | | |
| PB69881 | Medium Play Structure 18M - 12 Y Page 12 | \$ 8,380.00 |
| | Freight | \$ 1,154.54 |
| TOTAL: | | \$ 9,534.54 |

TOTAL EQUIPMENT \$66,014.56

Alternatives:

Option 1 – Recommended – That Council authorizes the sole sourcing of the playground equipment for the three recreation organizations and one facility.

Or

Option 2 – Not recommended – That Council not authorize the sole sourcing.

Financial Implications:

The Dalkeith Recreation Association is requesting to reallocate part of the \$2,500 budget for the renovations of their bathrooms towards the purchase of the playground equipment to cover the \$1,534.54 (plus HST) shortfall. A budget of \$8,000 was previously approved in the 2018 Capital Budget to the Dalkeith Recreation Association for the purchase of playground equipment.

Funding from the Dunvegan and Glen Robertson Recreation Association's Capital Budget will be used to offset the costs of their playground equipment. Part of the installation may be covered when the rehabilitation of the playgrounds will be done. The funding for the rehabilitation is approved by Council under the \$75,000 cash in lieu of parklands fund.

In certain instances, community donations will be offsetting the remaining costs for the play structures.

Attachments & Relevant Legislation:

N/A

Submitted by:



Anne Leduc – Director of Community Services

Others consulted:



Sarah Huskinson – Director of Finance



Reviewed by Steven Potter – Interim CAO/Clerk

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: April 9, 2018

MOVED BY: _____

SECONDED BY: _____

THAT the Council for the Township of North Glengarry receives the Staff Report No. CS-2018-11; and

THAT the Council for the Township of North Glengarry authorizes the payment of \$100,000.00 to the Hôpital Glengarry Memorial Hospital to replace the Dectron dehumidifier; and

THAT the \$100,000 payment be funded \$20,000 from the 2018 Operating Budget and \$80,000 from the general reserve fund to be replenished over the next four years, and

THAT the Chief Administrative Officer and the Director of Community Services be authorized to execute documents to implement this direction.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

Deputy Mayor: Jamie MacDonald

Councillor: Jacques Massie

Councillor: Brian Caddell

Councillor: Jeff Manley

Councillor: Michel Depratto

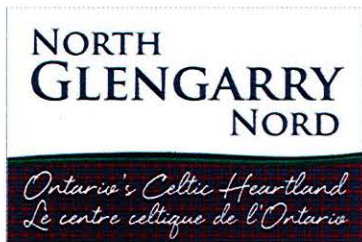
Councillor: Carma Williams

Mayor: Chris McDonell

YEA

NEA

Section 7 Item b



7(b)

STAFF REPORT TO COUNCIL

Report No: CS-2018-11

April 9, 2018

From: Anne Leduc – Director of Community Services

RE: Replacement of Dectron dehumidifier for the Hôpital Glengarry Memorial Hospital

Recommended Motion:

THAT the Council for the Township of North Glengarry receives the Staff Report No. CS-2018-11; and

THAT the Council for the Township of North Glengarry authorizes the payment of \$100,000.00 to the Hôpital Glengarry Memorial Hospital to replace the Dectron dehumidifier; and

THAT the \$100,000 payment be funded \$20,000 from the 2018 Operating Budget and \$80,000 from the general reserve fund to be replenished over the next four years, and

THAT the Chief Administrative Officer and the Director of Community Services be authorized to execute documents to implement this direction.

Background / Analysis:

On February 20, 2018, the Hôpital Glengarry Memorial Hospital's staff presented to Council on their future plans for expansion. During the presentation, a request was made of Council for financial assistance to replace the Dectron dehumidifier in the pool area. Estimates for replacement run at \$100,000.00

The Hospital receives annual funding through the Township's Community Contributions Budget in the amount of \$20,000.00 to support the pool's operations.

Staff proposes that the Township advance a one-time lump sum of \$100,000.00 to the Hospital. The amount of \$20,000.00 has already been approved as part of the 2018 Community Contributions Budget and the remaining \$80,000.00 would be advanced in lieu of annual payments of \$20,000.00 for the years 2019, 2020, 2021 and 2022.

Alternatives:

Option 1 – Recommended – That Council authorizes the payment of a one-time lump sum of \$100,000.00.

Or

Option 2 – Not recommended – That Council retains the present annual funding formula of \$20,000.00.

Financial Implications:

A \$20,000.00 contribution to the Hospital has already been approved as part of the 2018 Community Contributions Budget and the additional \$80,000.00 will be funded from the general reserve fund to be replenished over the next four years (2019-2022).

Attachments & Relevant Legislation:

N/A

Submitted by:

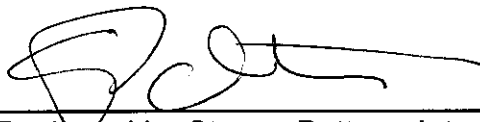


Anne Leduc – Director of Community Services

Others consulted:



Sarah Huskinson – Director of Finance



Reviewed by Steven Potter – Interim CAO/Clerk

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: April 9, 2018

MOVED BY: _____

SECONDED BY: _____

THAT the Council for the Township of North Glengarry receives the Staff Report No. CS-2018-12; and

THAT the Council for the Township of North Glengarry approves the revisions to the 2019 Community Grant Program and its implementation for use by applicants for the 2019 fiscal year.

Carried

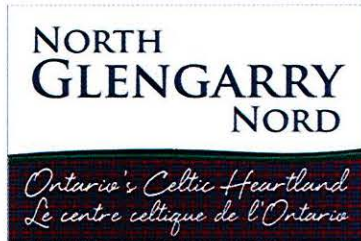
Defeated

Deferred

MAYOR / DEPUTY MAYOR

Deputy Mayor: Jamie MacDonald
Councillor: Jacques Massie
Councillor: Brian Caddell
Councillor: Jeff Manley
Councillor: Michel Depratto
Councillor: Carma Williams
Mayor: Chris McDonell

| | YEA | NEA |
|--|------------|------------|
| | _____ | _____ |
| | _____ | _____ |
| | _____ | _____ |
| | _____ | _____ |
| | _____ | _____ |
| | _____ | _____ |
| | _____ | _____ |



STAFF REPORT TO COUNCIL

Report No: CS-2018-12

April 9, 2018

From: Anne Leduc – Director of Community Services

RE: Revisions to the 2019 Community Grant Program

Recommended Motion:

THAT the Council for the Township of North Glengarry receives the Staff Report No. CS-2018-12; and

THAT the Council for the Township of North Glengarry approves the revisions to the 2019 Community Grant Program and its implementation for use by applicants for the 2019 fiscal year.

Background / Analysis:

Subsequent to Council approval, yearly modifications have been made by the Arts, Culture and Heritage Advisory Committee (ACHC) to the Community Grant Program and its processes in 2014, 2015, and 2017. Every year, the documentation and processes are reviewed using that year's additional learning experience and in response to any concerns that Council may have.

This year, the ACHC:

1. Reviewed the program guidelines and application forms;
2. Revised the policy to limit the eligible and repeat financial commitment available per organization;
3. Added a section to the budget where applicants are required to indicate the items that will be funded through the Program; and
4. Carried-out minor modifications to the language of the documentation for the purposes of rendering the process more efficient and straightforward for applicants.

Funding priorities remain unchanged and continue to focus on:

- Arts, Culture and Heritage projects or events
- Community Beautification projects or events
- Special Events
- Tourism Development projects or events

Revisions to the language of the Community Grant Program are to ensure that there is a more efficient and straightforward application process and to ensure transparency on the use of the Township's funds by the various organizations.

A bilingual information session will be held during the intake period in August 2018 to provide assistance to applicants and to promote the success of the program.

Alternatives:

Option 1 – Recommended – That Council accepts the revisions to the 2019 Community Grant Program

Or

Option 2 – Not recommended – That Council not accept the proposed revisions and maintains the 2018 Community Grant Program.

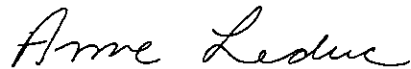
Financial Implications:

The Community Grant Program is funded through the Township's yearly budget exercise. Funds are disbursed conditional to Council's approval of the budget.

Attachments & Relevant Legislation:

Community Grant Program with proposed revisions

Submitted by:

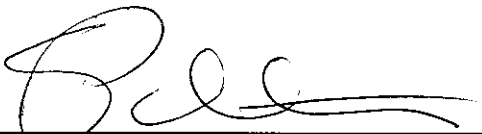


Anne Leduc – Director of Community Services

Others consulted:



Sarah Huskinson – Director of Finance



Reviewed by Steven Potter – Interim CAO/Clerk



The Township of North Glengarry Community Grant Program

Introduction / Policy Statement:

In accordance with its official plan, the Township of North Glengarry (the Township) wishes to promote a varied and rich quality of life for all its residents and visitors. At times, community groups and organizations in North Glengarry need financial assistance to support community-based special projects or events.

The Community Grant Policy has been created to provide limited financial assistance to community groups and not-for-profit organizations within the Township to assist with various activities. This support is in recognition of the value of these groups to the well-being and growth of the community and is to help the municipality retain a strong community focus.

This policy and related forms, is meant to streamline processing of grant requests and to ensure that any funds are distributed in an open, fair and accountable process and to the best benefit of the community.

Funding Options:

Each year, as part of the annual budget process, Council will determine a financial commitment to the "Community Grant Program". This money, up to a maximum of \$3,500 per eligible organization, will be available for direct community grants.

In addition to direct community grants, Council will also establish a budget for in-kind support and reserves the right to limit the value of said support to \$2,500 per eligible organization. In-kind support may consist of the use of municipal property at reduced or no cost, municipal staff support, loan of equipment or material. In-kind support is calculated according to the Township of North Glengarry's User Fees and Charges By-Law and the Ontario Provincial Standard Specification's Schedule of Rental Rates April 2015.

Prior to submitting an application to the Community Grant Program that contains a request for in-kind support, a mandatory consultation meeting is required with the North Glengarry Departments responsible for providing said in-kind support. Please contact the Recreation Department at 613-551-2612, or the Public Works Department at 613-525-3087, to set-up a pre-application meeting to discuss the required in-kind support request.

Priorities for Funding:

- Arts, Culture and Heritage projects or events
- Community Beautification projects or events
- Special Events
- Tourism Development projects or events

Deadline for Applications: September 28th of each year.

Eligibility Criteria:

1. Applicants must be non-profit community groups and organizations whose primary focus is within North Glengarry.
2. Grants are intended to be supplementary to an organization's main sources of funding. The grant shall not be considered as the primary source of funding for the organization. The organization must show exploration of other financial and in-kind support (i.e.: fund-raising and volunteer support).
3. All funding shall be for future projects. Retroactive funding will not be considered.
4. Repeat grants will only be available to organizations who have complied with the reporting requirements of any previous grants.
5. Repeat grant applications must show how their event/activity differs from their previous application(s) and new events may be prioritized over returning events.
6. Guaranteed funding is only for the fiscal year in which the organization has applied. It is not to be regarded as a commitment by the Municipality to continue such assistance in future years.
7. Funding requests may be reduced in value at the discretion of the Committee to support a wider range of projects.
8. No financial grants will be considered unless specifically authorized by this policy. In according grants, the Municipality may impose, at its sole and unique discretion, the conditions it deems fit.

Exclusions:

1. Individuals, businesses, publicly-funded institutions (i.e: schools, hospitals, etc.) and non-profit organizations that are predominantly funded by the government through tax dollars are not eligible to apply for the Community Grant Program.
2. Organizations that may be located within the Township of North Glengarry, but are more regionally-oriented, or that represent or service a special interest group shall not be considered for a municipal grant under the Community Grant Program.
3. Unless special circumstances warrant, consideration will not be given to requests for grants from recreational sports groups, nor will funds be used to sponsor an individual athlete or team for a competition, or to subsidize participation in a sports event. Recreation in North Glengarry is managed by Recreation Associations and have separate funding mechanisms, not related to this policy.

Application Guidelines:

All grant applications shall be submitted on the "Community Grant Application Form" and directed to the Tara Kirkpatrick, by September 28th of each year, and shall include:

1. The name of the organization(s), and the contact information (name, address and telephone and email) of a person who can answer questions regarding the information submitted on the application form;
2. A brief description of the organization;
3. The list of Board/Committee members of the organization;

4. A brief description of the event/project; including objectives of the event/project, or the benefits to the community resulting from the event/project and expected date of completion;
5. Budget for the event/project (please use the attached "Community Grant Application Budget Form") and indicate clearly what budget items will be funded through the Community Grant;
6. If applicable, any request for in-kind support must be outlined on the In-Kind Support Summary Document and approved by the Recreation and/or Public Works Department prior to submitting the application. Please contact the Recreation and Public Works departments to schedule a meeting.
7. The organization's financial statement from the previous year.

Applicants who have questions about eligibility or any aspect of the application should contact the Township Office before completing the "Community Grant Application Form".

Municipal Review of Application:

1. All requests for financial grants will be considered having regard for the Municipality's current budget. Under normal circumstances, only one (1) request per organization is to be considered in a calendar year.
2. The Arts, Culture and Heritage Advisory Committee shall review each community grant application to ensure that all necessary information is provided before the Grant Application is submitted to council for consideration. Incomplete Grant Applications will not be considered.
3. All grants will be assessed in terms of the need for the project; cost effectiveness, financial viability; contribution to the quality of life in the community and community involvement/response.

Application Deadline and Notification of Acceptance:

Applications must be received by **September 28th** for all events/projects in the upcoming calendar/fiscal year.

Notification of acceptance will take place after the North Glengarry budget process. The annual budget process timelines vary and applicants need to take into account that approvals may not be granted in the time that suits their event, or particular needs.

Accountability:

1. Prior to the disbursement of any municipal funds, all Grantees must sign a "Letter of Agreement" on the approved form, which specifies the terms and conditions of the grant.
2. Organizations awarded a grant will be held accountable for the expenditure of the funds in accordance with the stated objectives/plans. Grants in future years will be reviewed based on past demonstrated fiscal responsibility of the applicants.
3. Funds granted under this program must be used for the specific purposes outlined in the application. They are not transferable between projects or groups without prior Council approval.
4. Accountability statements must be completed and submitted **within 60 days** of the event/project's completion.

The statement shall include:

- A description of the completed event/project;

- A financial report listing all expenditures and revenues pertaining to the event/project, and the use of the funds;
- The signature of the Chair of the organization
- Groups are encouraged to submit photos of their activity/event that can be used by the Township to promote the Community Grant Program and/or the municipality.

Failure to provide an "Accountability Statement" may result in future requests being denied.

Municipal Liability Insurance Coverage:

All grantees are required to ensure adequate levels of property, general liability and/or alcohol related event insurance naming the Township of North Glengarry as an additional insured. This provision may be waived for special events that are jointly managed and/or otherwise covered by the existing municipal policy. The determination of insurance levels is at the sole and unique discretion of the Township, either through the CAO's office or by Council resolution.



COMMUNITY GRANT APPLICATION FORM

DEADLINE: SEPTEMBER 28th, 2018

1. Name of the organization: _____

Address: _____

Telephone: _____

Contact Person's Name: _____ Title: _____

Telephone: _____ E-Mail: _____

Attach a brief description of your organization including the list of board members or committee members.

2. What is the main sector your organization serves, or the purpose of your application?

___ Arts, Culture & Heritage

___ Community Beautification

___ Tourism Development

___ Special Events

___ Other - provide details: _____

3. Event or project title: _____

Date of event or project completion date: _____

4. Describe the project for which you are requesting funding (if more space required, attach a separate sheet.)

5.

| | |
|---|-----------|
| a) Funding Amount Requested | \$ |
| b) In-kind Support Requested, as recorded on the In-Kind Summary Document | \$ |
| Total Support Requested (a + b): | \$ |

6. Complete attached "Community Grant Application Budget" form.
7. Complete "Applicant's Declaration".
8. Complete the In-Kind Support Summary Document which available from the Recreation or Public Works Department. **An in-person meeting is required** with one or both of Directors of these departments and the In-Kind Support Summary Document **must be approved by the Directors** from which the In-Kind support is sought prior to application submission.

It is important to ensure your application includes all of the following documents:

Required List of attachments (v):

- Community Grant Application Form
- List of the Board of Directors/ Committee members
- Brief description of the organization
- Community Grant Application Budget Form
- Approved In-Kind Support Summary Document from the Recreation and/or Public Works Department, if applicable.
- Financial Statement
- Completed and signed Applicant's Declaration

Please return your completed application to the attention of:

Tara Kirkpatrick
Economic Development and Communications Officer
Township of North Glengarry
90 Main Street South
Alexandria ON K0C 1A0

APPLICANT'S DECLARATION



I confirm that the information contained in this application and accompanying documents are true, accurate and complete. I acknowledge that if this application is approved I will be required to enter into a formal, legally binding agreement (Letter of Agreement) with the Corporation of the Township of North Glengarry that will outline the terms and conditions of the grant.

Name and signature of the Chair or President of the Board of Directors/Committee:

Name: _____ Title: _____

Signature: _____ Date: _____



***BUDGET - COMMUNITY GRANT APPLICATION**

Anticipated Funding Sources / Revenues:

| | |
|---|----|
| Requested Contribution | \$ |
| Your Contribution | \$ |
| Anticipated Income (admissions, sales, etc) | \$ |
| Other Government / Public Support | \$ |
| Private Support (please specify) | \$ |
| Other Sources (please specify) | \$ |

TOTAL REVENUES \$

Expenses (goods, services & other):

| | |
|-----------------------------|----|
| Project Costs (please list) | \$ |
| | \$ |
| | \$ |
| | \$ |
| Rental Fees | \$ |
| Permits (please list) | \$ |
| | \$ |
| Equipment (please specify) | \$ |
| | \$ |
| Advertising | \$ |
| Transportation | \$ |
| Other (please specify) | \$ |

TOTAL EXPENSES \$

**Please ensure that the project budget balances (revenues = expenses).*

Please indicate the budget item(s) towards which the Community Grants Program Funds will be applied:

| ITEM | COST |
|------|------|
| | \$ |
| | \$ |
| | \$ |
| | \$ |
| | \$ |

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: April 9, 2018

MOVED BY: _____

SECONDED BY: _____

THAT Council receives the Staff Report No. CS-2018-13; and

THAT Council approves the application submitted by Grant Castle Corporation recommended by the Community Improvement Plan Advisory Committee for the Home Hardware infill project located at the intersection of Mechanic Street and Main Street in Maxville on Lots # 67103-0407 / 67103-0408 / 67103-0409 for:

- Program A (Planning and Design Grant) 50% matched grant up to a maximum of \$1,500 towards the cost of preparing architectural and/or site plans for the infill project;
- Program B (Building Improvement and Infill Grant) 50% matched grant up to a maximum of \$5,000 towards the cost of an infill project;
- Program C (Civic Address Signage Grant) of \$75 representing a matching grant of 75% up to \$75 for a civic address sign at one locale;
- Program D (Landscaping and Public Art Grant) 50% matched grant up to a maximum of \$2,000 towards the cost of landscaping elements on the Main Street façade.
- Program E (Building Permit & Planning Fee Grant Program) equal to 100% of eligible Building Permit fees up to a maximum of \$750; and 100% of Planning Fees up to a maximum of \$500;
- Program G (Municipal Loan Program) of \$10,000;

Representing a total of \$9,825 in the form of Community Improvement Grants and \$10,000 in the form of a Municipal Loan, with the consideration that the property owner return to the Community Improvement Plan Advisory Committee with a more defined landscaping plan for the Main Street façade, prior to the commencement of the landscaping element of this project.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

Deputy Mayor: Jamie MacDonald

Councillor: Jacques Massie

Councillor: Brian Caddell

Councillor: Jeff Manley

Councillor: Michel Depratto

Councillor: Carma Williams

Mayor: Chris McDonell

YEA

NEA

Section 7 Item d

STAFF REPORT TO COUNCIL

Report No: CS-2018-13

April 9, 2018

From: Tara Kirkpatrick – Economic Development and Communications Officer

RE: Community Improvement Plan Application Request submitted by Grant Castle Corporation for the Home Hardware infill project.

Recommended Motion:

THAT Council receives the Staff Report No. CS-2018-13; and

THAT Council approves the application submitted by Grant Castle Corporation recommended by the Community Improvement Plan Advisory Committee for the Home Hardware infill project located at the intersection of Mechanic Street and Main Street in Maxville on Lots # 67103-0407 / 67103-0408 / 67103-0409 for:

- Program A (Planning and Design Grant) 50% matched grant up to a maximum of \$1,500 towards the cost of preparing architectural and/or site plans for the infill project;
- Program B (Building Improvement and Infill Grant) 50% matched grant up to a maximum of \$5,000 towards the cost of an infill project;
- Program C (Civic Address Signage Grant) of \$75 representing a matching grant of 75% up to \$75 for a civic address sign at one locale;
- Program D (Landscaping and Public Art Grant) 50% matched grant up to a maximum of \$2,000 towards the cost of landscaping elements on the Main Street façade.
- Program E (Building Permit & Planning Fee Grant Program) equal to 100% of eligible Building Permit fees up to a maximum of \$750; and 100% of Planning Fees up to a maximum of \$500;
- Program G (Municipal Loan Program) of \$10,000;

Representing a total of \$9,825 in the form of Community Improvement Grants and \$10,000 in the form of a Municipal Loan, with the consideration that the property owner return to the Community Improvement Plan Advisory Committee with a more defined landscaping plan for the Main Street façade, prior to the commencement of the landscaping element of this project.

Background / Analysis:

The North Glengarry Community Improvement Plan was adopted by By-Law 05-2016 on February 8, 2016, and came into force on March 1, 2016. The budget for the 2018 financial incentives program was adopted on February 5, 2018. The allotment for the interest-free municipal loan is derived from the reserves.

The present Community Improvement Plan application is for the Home Hardware infill project located at the intersection of Mechanic Street and Main Street, in Maxville, on Lots # 67103-0407 / 67103-0408 / 67103-0409.

The total projected cost for the construction on this property is \$2,016,536. The Community Improvement Plan Advisory Committee recommends the approval of Community Improvement Plan Grants in the total amount of \$9,825 and a Municipal Loan of \$10,000.

Alternatives:

Option 1 Recommended – That Council approves the recommendation from the Community Improvement Plan Advisory Committee for the Home Hardware property located at the intersection of Mechanic Street and Main Street in Maxville on Lots # 67103-0407 / 67103-0408 / 67103-0409.

Or

Option 2 Not recommended – That Council not approve the Community Improvement Plan grant and loan requests for the Home Hardware property.

Financial Implications:

Council has approved the 2018 budget which allocates funds for the Community Improvement Plan Program under GL 1-4-1950-3702.

A \$9,825 grant and a \$10,000 municipal loan would be attributed to the Community Improvement Plan project for the property located at the intersection of Mechanic Street and Main Street in Maxville on Lots # 67103-0407 / 67103-0408 / 67103-0409.

Attachments:

Funding request review for the property located at the intersection of Mechanic Street and Main Street in Maxville on Lots # 67103-0407 / 67103-0408 / 67103-0409.

Others Consulted:

Anne Leduc

Anne Leduc – Director of Community Services



Sarah Huskinson – Director of Finance

Reviewed by
Steven Potter – CAO/Clerk

Funding Request Review for the CIP Application for the property located at the intersection of Mechanic Street and Main Street in Maxville on Lots # 67103-0407 / 67103-0408 / 67103-0409

Owners: Grant Castle Corporation

Projected cost of total improvements: \$2,016,536



ELEMENTS REVIEWED BY THE COMMITTEE

- A new 10,000 square-foot facility to relocate the existing 4,500 square foot Maxville Home Hardware store.
- The proposed design invests heavily in a walkable streetscape, inviting architecture and a functional site plan.
- Beyond an investment in asphalt, curbing, lighting and landscaping, the building incorporates a lit and covered walkway that will run parallel to the existing bank, increasing the utility of the site for the broader community.

CIPAC COMMENTS:

After reviewing the file, the Community Improvement Plan Advisory Committee determined that a more defined landscaping plan for the Main Street façade was required, prior to the commencement of the landscaping element of this project.

BUILDING PERMITS & PLANNING FEES:

Both a building permit and planning fees will be required for this project.

TOTAL FUNDING REQUEST RECOMMENDED BY THE COMMITTEE:

- \$1,500 – Program A (Panning and Design Grant)
- \$5,000 – Program B (Building Improvement and Infill Grant for the infill project)
- \$75 – Program C (Civic Signage Grant)
- \$2,000 – Program D (Landscaping & Public Art Grant) towards the cost of landscaping elements on the Main Street façade.
- \$750 – Program E (Building Permit)
- \$500 – Program E (Planning Fee Grant)
- \$10,000 Program G (Municipal Loan Program)

TOTAL Grant Request: \$9,825

TOTAL Municipal Loan Program Request: \$10,000

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: April 9, 2018

MOVED BY: _____

SECONDED BY: _____

THAT Council receives the Staff Report No. CS-2018-14; and

THAT Council approves the recommendation from the Community Improvement Plan Advisory Committee for a 90-day extension from March 2, 2018 to May 31, 2018 for the Community Improvement Plan project at 8 Main Street North in Alexandria; and

THAT Council approves the recommendation from the Community Improvement Plan Advisory Committee for a 90-day extension from April 24, 2018 to July 23, 2018 for the Community Improvement Plan project at 17-19 Main Street South in Alexandria.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

Deputy Mayor: Jamie MacDonald

Councillor: Jacques Massie

Councillor: Brian Caddell

Councillor: Jeff Manley

Councillor: Michel Depratto

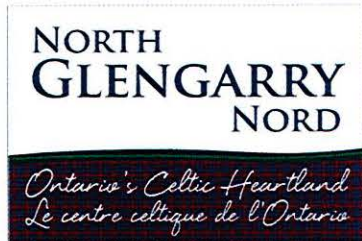
Councillor: Carma Williams

Mayor: Chris McDonell

YEA

NEA

Section 7 Item e



7(e)

STAFF REPORT TO COUNCIL

Report No: CS-2018-14

April 9, 2018

From: Tara Kirkpatrick – Economic Development & Communications Officer

RE: Request to extend the deadlines for the Community Improvement Plan projects located at 8 Main Street North, in Alexandria and at 17-19 Main Street South, in Alexandria.

Recommended Motion:

THAT Council receives the Staff Report No. CS-2018-14; and

THAT Council approves the recommendation from the Community Improvement Plan Advisory Committee for a 90-day extension from March 2, 2018 to May 31, 2018 for the Community Improvement Plan project at 8 Main Street North in Alexandria; and

THAT Council approves the recommendation from the Community Improvement Plan Advisory Committee for a 90-day extension from April 24, 2018 to July 23, 2018 for the Community Improvement Plan project at 17-19 Main Street South in Alexandria.

Background / Analysis:

Due to weather constraints and issues related to the scheduling of contractors the Community Improvement Plan projects at 8 Main Street North in Alexandria and at 17-19 Main Street South in Alexandria, have faced delays. The respective property owners have each requested a 90-day extension to they complete their projects. This recommendation is brought forward for Council's consideration by the Community Improvement Plan Advisory Committee.

Alternatives:

Option 1 Recommended – That Council approves the recommendations from the Community Improvement Plan Advisory Committee to approve a 90-day extension for the CIP Projects located at 8 Main Street North in Alexandria and at 17-19 Main Street South in Alexandria.

OR

Option 2 Not recommended – That Council declines the request for a 90-day extension for the CIP projects located at 8 Main Street North in Alexandria and at 17-19 Main Street South in Alexandria.

Financial Implications:

The sum of \$5,428.27 was allocated by resolution of Council on August 31, 2016 for the property located at 8 Main Street North in Alexandria and \$2,952.13 was allocated by resolution of Council on October 24, 2016 for the property located at 17-19 Main Street South in Alexandria. There is no impact on the 2017 or 2018 Community Improvement Plan Budget.

Attachments:

N/A

Others Consulted:

Anne Leduc

Anne Leduc – Director of Community Services

Sarah Huskinson

Sarah Huskinson – Director of Finance

Reviewed by
Steven Potter – CAO/Clerk

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: April 9, 2018

MOVED BY: _____

SECONDED BY: _____

THAT the Council for the Township of North Glengarry receives the Staff Report No. CS-2018-15; and

THAT Council approves the awarding of the tender in the amount of \$32,750.00 plus HST to Roys Chevrolet Buick GMC and that the Director of Community Services and the Chief Administrative Officer be authorized to execute documentation relevant to this tender.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

YEA

NEA

Deputy Mayor: Jamie MacDonald

Councillor: Jacques Massie

Councillor: Brian Caddell

Councillor: Jeff Manley

Councillor: Michel Depratto

Councillor: Carma Williams

Mayor: Chris McDonell

Section 7 Item f

STAFF REPORT TO COUNCIL

Report No: CS-2018-15

April 9, 2018

From: Anne Leduc – Director of Community Services

RE: Recreation Pick-up Truck Tender No. CS-2018-01

Recommended Motion:

THAT the Council for the Township of North Glengarry receives the Staff Report No. CS-2018-15; and

THAT Council approves the awarding of the tender in the amount of \$32,750.00 plus HST to Roys Chevrolet Buick GMC and that the Director of Community Services and the Chief Administrative Officer be authorized to execute documentation relevant to this tender.

Background / Analysis:

Pick-up Truck Tender No. CS-2018-01 was issued on March 20th, 2018 requesting bids for a 2018 Regular Cab 4x4 Long Box Pick-up Truck.

Three submissions were received by the closing date of April 4, 2018 at 2 pm:

| Bid received from | Vehicle | Total Price excluding HST |
|--|--|---------------------------|
| 709226 Ontario Ltd. (Dilawri Auto) - Ottawa | 2018 Dodge Ram 1500 Reg Cab | \$30,000.00 |
| Roys Chevrolet Buick GMC - Green Valley | 2018 Chevrolet Silverado 1500 Work Truck | \$32,750.00 |
| Laplante Cadillac Chevrolet Buick GMC - Hawkesbury | 2018 GMC Sierra 1500 Reg Cab 4WD | \$33,212.75 |

Details on servicing options and the overview on vehicle performance and satisfaction are available in the summary document.

Alternatives:

Option 1 – Recommended – That Council approves the awarding of the Pick-up Truck Tender CS-2018-01 in the amount of \$32,750.00 plus HST to Roys Chevrolet Buick GMC.

Or

Option 2 – Not recommended – That Council declines awarding the tender.

Financial Implications:

During the January 2018 Budget exercise, Council approved the amount of \$35,000 in the Recreation's Island Park Capital Budget to purchase a pick-up truck to replace the 2004 GMC pick-up truck. Remaining funds will be used to purchase the plow and winter tires for the vehicle.

Attachments & Relevant Legislation:

Summary document with details on the three bids.

Submitted by:



Anne Leduc – Director of Community Services

Others consulted:



Sarah Huskinson – Director of Finance

Reviewed by Steven Potter – Interim CAO/Clerk

| One 2018 4WD Regular Cab 8 Foot Box Work Truck | Vehicle | Price | Comments | Costs of Exclusions | Total Costs for Exclusions | Total Price excluding HST |
|--|--|-------------|---|---|----------------------------|---------------------------|
| 709226 Ontario Ltd. (Dilawri Auto) - Ottawa | 2018 Dodge Ram 1500 Reg Cab | \$30,000.00 | Servicing available in Hawkesbury or Cornwall Performance and Satisfaction overview – Reliability Score – 57 * – Fuel Consumption – 14.8 COMB (L/100 km) ± – Driving, Comfort & Value Score – 57 * | | | \$30,000.00 |
| Roys Chevrolet Buick GMC - Green Valley | 2018 Chevrolet Silverado 1500 Work Truck | \$32,750.00 | Servicing available in Green Valley Performance and Satisfaction overview – Reliability Score – 69 * – Fuel Consumption – 12.7 COMB (L/100 km) ± – Driving, Comfort & Value Score – 62 * <ul style="list-style-type: none"> • No colour coordinated body mouldings • No CD • No light in vanity mirror • No Compass | items costs are minimal | | \$32,750.00 |
| Laplante Cadillac Chevrolet Buick GMC - Hawkesbury | 2018 GMC Sierra 1500 Reg Cab 4WD | \$32,012.75 | Servicing available in Green Valley Performance and Satisfaction overview – Reliability Score – 69 * – Fuel Consumption – 12.7 COMB (L/100 km) ± – Driving, Comfort & Value Score – 62 * <ul style="list-style-type: none"> • Snow Plow Prep Package • No Block Heater • No provision for Cab roof-mounted Lamp/Beacon • No Tinted Windows • No colour coordinated body mouldings • 17" painted steel wheels • Carpet on floor • One 12 V DC power outlet only • No ashtray • No Seatback storage pockets • No CD player • No light in vanity mirror • No Compass | <ul style="list-style-type: none"> • \$500 Snow Plow Prep Package • \$550 Aluminium Wheels • \$150 Block Heater • other items costs are minimal | \$1,200.00 | \$33,212.75 |

* Consumer Reports - <https://www.consumerreports.org/cro/cars/pickup-trucks.htm?searchToken=pick-up%20trucks>

± Fuel Consumption Information from Natural Resources Canada EPA- <https://open.canada.ca/data/en/dataset/98f1a129-f628-4ce4-b24d-6f16bf24dd64>

Section 8

TREASURY DEPARTMENT

Sarah Huskinson

Section 9

**PLANNING/BUILDING
BY-LAW
DEPARTMENT**

Jacob Rhéaume

Section 10

FIRE DEPARTMENT

Patrick Gauthier

Section 11

PUBLIC WORKS

DEPARTMENT

Ryan Morton

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: April 9, 2018

MOVED BY: _____

SECONDED BY: _____

That the Staff Report dated April 9, 2018 from the Director of Public Works regarding Fraser Rd. Bridge and Bridge Capital Program Update be received for information.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

Deputy Mayor: Jamie MacDonald

Councillor: Jacques Massie

Councillor: Brian Caddell

Councillor: Jeff Manley

Councillor: Michel Depratto

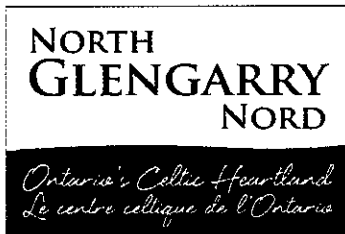
Councillor: Carma Williams

Mayor: Chris McDonell

YEA

NEA

Section 11 Item a



i/a

STAFF REPORT TO COUNCIL

April 9, 2018

From: Ryan C. Morton MPM, CIPM
Director of Public Works

RE: Fraser Rd. Bridge and Bridge Capital Program Update

Recommended Motion:

That the Staff Report dated April 9, 2018 from the Director of Public Works regarding Fraser Rd. Bridge and Bridge Capital Program Update be received for information.

Background / Analysis:

This report is prepared in order to provide a summary of the Fraser Rd. Bridge Construction project and also to provide an overview of Township's bridge program to date.

FRASER RD. BRIDGE

As per the 2017 capital budget, staff incorporated the replacement of Fraser Rd. Bridge. This structure (#17) was slated for replacement after the completion of a rehabilitation vs replacement study completed by WSP in 2016, whereby it was recommended to replace the structure with a prefabricated, pre-engineered structure.

Subsequent to WSP's recommendation, staff's intention was to have Council authorize the in-house construction of the structure. This marks the first time that the Township has undertaken the replacement of a bridge structure in its entirety. Historically, projects of this complexity would have been issued by way of tender for construction. Being that the structure was part of Fraser Rd. - a green road and the flexibility in downtime available to staff, this was the perfect opportunity to attempt this project.

Photographs outlining the various construction phases are attached with notes regarding the activity taking place. Financial details of this project are included below.

BRIDGEPROGRAM UPDATE

In addition to the Fraser Rd. bridge project, a summary of the 2015 to 2017 bridge work and associated costs are attached. Not included in this summary is smaller culvert projects, guiderails and other appurtenances not directly associated with being “bridge work”.

In 2014, the major rehabilitation requirements for the Township were estimated to cost roughly \$6.3M and take roughly 20 years to complete. This work did not include maintenance or new structures that have been found since that time.

Today, the majority of these structures have been addressed or replaced. The major items that were initially planned over a 20 year horizon have been completed in about 4 years at a cost of roughly \$637,000 to date. There are a couple of high priority structures that were not completed in 2017 due to time and seasonal constraints relating to the wet spring and summer seasons. Those structures are included in the 2018 budget. This will all but eliminate “high priority” structures that were under a strict timeframe to be repaired or replaced. The Township will have flexibility with the remaining bridge work.

There are a couple of medium priority - major bridge replacements or rehabilitations left to complete. However, they are in a 1-10 year window. This allows the Township to be more creative and potentially fund other projects through the gas tax program. Staff and Council will be in a position to proactively set aside funds for larger projects, spreading the cost burden over a larger timeframe and be less reliant on financing.

Alternatives:

N/A

Financial Implications:

FRASER RD BRIDGE

| | |
|---|-------------|
| Fraser Rd. Bridge Engineering Estimate: | \$1,171,000 |
| Staff Budget Estimate: | \$ 211,560 |
| Actual Cost: | \$ 163,450* |

** To date*

BRIDGE PROGRAM UPDATE

See attached.

Overall the program extrapolated to 2025 is showing a deficit of \$950K. However this figure does not account for staff refined budget figures, so this figure is demonstrably conservative based on historical costs. This can be considered the Township’s “worst case scenario”. That said, there are a couple of larger projects such as Creek Rd. Bridge that may require financing.

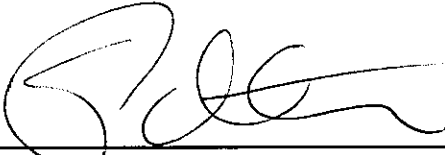
Staff will be looking to the spring of 2018 and the updated inspections and capital program to attempt to identify solutions to avoid financing the project based on realized bridge savings from other structures.

Others consulted:

- Steve Potter, Interim CAO/Clerk
- Sarah Huskinson, Treasurer
- Roch Lajoie, Roads Manager

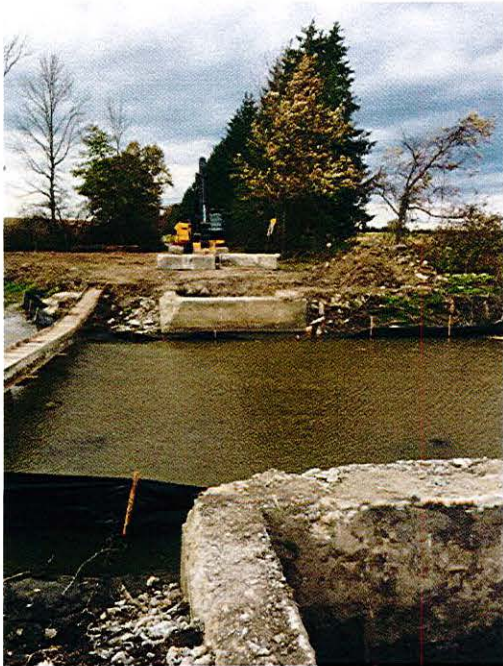
Attachments:

- Construction Photographs
- Bridge Costs Summary (2015-2017)
- Bridge Program

A handwritten signature in black ink, appearing to read 'S. Potter', written over a horizontal line.

Reviewed by Steven Potter – Interim CAO/Clerk

Removals:



Removals of the structure consisted of the cutting and demolition of various concrete and steel appurtenances. The existing abutments were to be retained and new abutment constructed behind the existing to avoid in-water work.

The existing abutment has to be cut down to a specific height in order to permit the passage of the new deck and longitudinal beams.

Helical Piling:



Helical piles were driven down to refusal or a specific torque limit. One issue that was encountered was the angular installation hit the existing subgrade abutments, despite previous investigation.

It was decided that the piles would be installed on opposing the original design. By mirroring the design, the piles would retain the load capacity required for the construction of the new abutment and bridge deck.

The piles are installed and capped after the deposition of concrete slurry in to the pile holes.

Concrete Installation:



The concrete installation required significant rebar installation for the abutments. The concrete had to be completed in 2 pours; one for the base and another for the bearing

pads and anchors. The installation of the concrete had to be installed exactly precise in order to accommodate the bridge deck coming in a single piece.

Bridge Installation:



Staff ordered the bridge to come in one piece, which is a little risky as there is no room for error. The bridge deck had to be dropped on 8 anchors that are embedded in the concrete. Staff offset the risk by bringing in a surveyor to identify the exact locations of the anchors.

| Year | Bridge # | Bridge Name | Engineer's Estimate | Staff Budget | Actual Cost | Estimate to Actual Savings | Budget to Actual Savings | Notes |
|-------|----------|------------------------------------|---------------------|--------------|--------------|----------------------------|--------------------------|--------------------------------|
| 2017 | 17 | Fraser Rd. Bridge | \$1,171,000 | \$211,560 | \$163,450 | \$1,007,550 | \$48,110 | Based on costs to date |
| | 39 | Hope Ouimet Bridge | \$431,500 | \$23,000 | \$14,600 | \$416,900 | \$8,400 | |
| 2016 | 13b | Skye Rd. Culvert | \$157,000 | \$30,000 | \$11,228 | \$145,772 | \$18,772 | |
| | 13c | Skye Rd. Culvert | \$184,000 | \$30,000 | \$6,506 | \$177,494 | \$23,494 | |
| | 41 | McIntee Rd. Bridge | \$456,500 | \$70,000 | \$12,272 | \$444,228 | \$57,728 | |
| | 65 | Kenyon Concession 7 Double Culvert | \$436,500 | \$100,000 | \$19,226 | \$417,274 | \$80,774 | |
| | 49 | Irvine Rd. Culvert | \$441,500 | \$0 | \$10,974 | \$430,526 | -\$10,974 | Additional non-budgeted work |
| 2015 | 28 | Ranger Bridge | \$1,560,000 | \$374,477 | \$398,978 | \$1,161,022 | -\$24,501 | Over budget - foundation slabs |
| Total | | | \$4,838,000.00 | \$839,037.00 | \$637,234.00 | \$4,200,766 | \$201,803 | |

Section 12

CORRESPONDENCE

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

PUBLIC MEETING

Monday December 11th, 2017
 Council Chambers
 Centre Sandfield Centre
 102 Derby Street West, Alexandria, ON

A Public Meeting was held in the Council Chamber on Monday December 11th, 2017 at 6:30 p.m.

PRESENT: **Mayor** – Chris McDonell
Deputy Mayor – Jamie MacDonald
Councillor (Lochiel Ward) – Brian Caddell
Councillor (Maxville Ward) – Carma Williams
Councillor (At Large) – Jacques Massie
Councillor (Kenyon Ward) – Jeff Manley
Councillor (Alexandria Ward) – Michel Depratto
CAO/Clerk – Daniel Gagnon
Planning Department – Chantal Lapierre

REGRETS: **CBO/By-Law Enforcement/Planning Manager** – Gerry Murphy

1. PUBLIC MEETING CALLED TO ORDER

The chair of the Committee called the Meeting to order at 6:30 p.m.

2. ACCEPT THE AGENDA

Resolution No. 1

Moved by: Carma Williams

Seconded by: Michel Depratto

That the Council of the Township of North Glengarry accepts the Public meeting agenda of Monday, December 11th, 2017.

Carried

3. ACCEPT THE MINUTES

Resolution No. 2

Moved by: Brian Caddell

Seconded by: Jeff Manley

That the Council of the Township of North Glengarry accepts the minutes of the Public Meeting of Monday, August 21st, 2017.

Carried

The Meeting was then turned over to the Planning Department – Chantal Lapierre

4. ZONING AMENDMENTS

a) No. Z-04-2017

Owner: Robert & Claire Rickerd

Location: 2980 Wylie Rd. Glen Robertson

The clerk asked for comments from the public in attendance.

Mr. Leo Lehtiniemi Stood and asked if another entrance would be permitted off of McCormick Road?

Chantal Lapierre – Planning Department Confirmed that at this time there are no plans for a future entrance off of McCormick Road, it will remain on Wylie Road.

Jeff Manley - Councillor (Kenyon Ward) Requested clarification on the hours of operation.

Mark Rickerd – Agent on File (Owner of Operation) Explained that he does have a full time job. This is a small scale operation and would like to be open to the public on Saturday afternoons and may consider selling to current customers during the week.

The clerk asked two additional times for comments from the public in attendance. No other comments were made.

b) No. Z-06-2017

Owner: Denyse Bilodeau

Location: 21860 McCormick Rd. Glen Robertson

The clerk asked three times for comments from the public in attendance. No comments were made.

c) No. Z-08-2017

Owner: Hugh Gordon Corke

Location: 21920 Glen Sandfield Rd. Dalkeith

The clerk asked three times for comments from the public in attendance. No comments were made.

5. OLD BUSINESS

6. NEW BUSINESS

7. NOTICE OF MOTION

8. ADJOURNMENT

Resolution No. 3

Moved by: Jeff Manley

Seconded by: Brian Caddell

There being no further business to discuss, the meeting was adjourned at 6:43 p.m.

Carried

CAO/Clerk/Deputy Clerk

Mayor/Deputy Mayor



Recreation Advisory Committee Minutes

The meeting of the Recreation Committee of Tuesday February 13, 2018 was held at the Sandfield Centre.

PRESENT: **Chairman & Deputy Mayor** – Jamie MacDonald
Councillor – Carma Williams
Member at Large – Bob Linney
Director of Community Services - Anne Leduc
Community Services Assistant – Chloe Crack

REGRETS: **Councillor** – Brian Caddell
Member at large – France Brunet

GUESTS: **Interim CAO/Clerk** – Steven Potter
Working Foreman – Jeremy Dubeau
Lead hand Maxville Sports Complex – Jerome Andre
Councillor – Jeff Manley

1. CALL MEETING TO ORDER

Motion to call the meeting to order at 4:00 pm.

Resolution No.: 1 **Moved by:** Bob Linney **Seconded by:** Carma Williams
CARRIED

2. ADDITIONS, DELETIONS OR AMENDMENT

None.

3. ADOPTION OF THE AGENDA

That the agenda of the Recreation Committee meeting of February 13, 2018 be accepted as circulated.

Resolution No.: 2 **Moved by:** Bob Linney **Seconded by:** Carma Williams
CARRIED

4. DECLARATIONS OF CONFLICT OF INTEREST

No conflicts were noted.

5. ADOPTION OF PREVIOUS MINUTES

That the minutes from the Recreation Advisory Committee meeting on January 9, 2018 be accepted as presented.

Resolution No.: 3

Moved by: Bob Linney

Seconded by: Carma Williams

CARRIED

6. BUSINESS ARISING FROM THE MINUTES

None.

7. AGENDA ITEMS

a) Delegation – Clan Donald

A presentation was made by Clan Donald regarding upcoming activities they are planning such as Operation Cold Turkey, World Guinness Record for most pipers on an ice surface, next year's kilt skate and the Festival of Lights. They are requesting the use of our facilities at no cost to help promote these new activities in the community.

b) Budget Update - Dome

The budget review was performed by Chloe Crack, who indicated that the Dome is trending similar to last year, however the revenues were entered in February and will be reflected at the March meeting.

c) Budget Update – Island Park

The budget review was performed by Chloe Crack, who indicated that Island Park is trending similar to last year, however the revenues were entered in February and will be reflected at the March meeting. We should see an increase in hall rentals due to weekly Fitness Class that is held twice a week.

d) Budget Update – Maxville & District Sports Complex

The budget review was performed by Chloe Crack, who indicated that the Maxville & District Sports Complex is trending similar to last year, however the revenues were entered in February and will be reflected at the March meeting.

e) Budget Update – Glengarry Sports Palace

The budget review was performed by Chloe Crack, who indicated that the Glengarry Sports Palace is trending similar to last year. The Glengarry Sports Palace has still not received the 2017 contributions from the Township of South Glengarry.

Be it resolved that the Budget Updates for the Dome, Island Park, Maxville & District Sports Complex and Glengarry Sports Palace be approved as circulated.

Resolution No.: 4

Moved by: Bob Linney

Seconded by: Carma Williams
CARRIED

f) Action Report – Minor Hockey Rates

Be it resolved that the Recreation Advisory Committee receives the Staff Report on the Minor Hockey Rate increases; and that the Recreation Advisory Committee recommends that the Council for the Township of North Glengarry approve the disbursement of \$2,245.00 to the AMHA, \$3,520.00 to the GGHA and \$2,310.00 to the NGS as a one-time payment to offset the 2017 Minor Hockey Rate Increase; and that these funds be disbursed under the 2017 budget GL 1-4-7000-5242.

Resolution No.: 5

Moved by: Bob Linney

Seconded by: Carma Williams
CARRIED

g) Key Information Report – Recreation Activities Update

The Director of Community Services presented the Key Information Report touching on Family Day Activities, 2018 Capital Expenses and upcoming Programming.

h) Key Information Report – Glengarry Sports Palace

The Director of Community Services presented the Key Information Report touching on the Canteen, Molson Rebate, Upcoming Events, Library Rent and Capital Items.

i) MRAC Verbal Update

Mr. Bob Linney informed the members that the next meeting will be held on February 21, 2018 and that the biggest discussion will be regarding playground equipment.

8. PENDING BUSINESS

None.

9. CORRESPONDANCE

Email received from Brad Quaille regarding the AJK Tournament was presented. The client was pleased with the facility but noted that the shower heads might need to be cleaned.

10. CLOSED SESSION BUSINESS

None.

11. NEXT MEETING

The next meeting will be held on March 20, 2018 at the Sandfield Centre at 4pm.

12. ADJOURNMENT

The meeting was adjourned at 4:53 pm

Resolution No.: 6

Moved by: Bob Linney

Seconded by: Carma Williams

CARRIED

Chairman of the Committee

Date

12(c)

GLENGARRY SPORTS PALACE BOARD OF DIRECTOR MEETING

Tuesday, February 13, 2018 – 7:00 pm

PRESENT: Chairman - Appointee of SG – Charlie Sangster
Vice Chairman - Councillor at Large - Jacques Massie
Mayor of NG – Chris McDonell
Councillor of NG – Mike Depratto
Director of Community Services – Anne Leduc
Community Services Assistant – Chloe Crack

GUESTS: Interim CAO/Clerk of NG – Steven Potter
Leadhand GSP – Richard Wylie

REGRETS: CAO of SG – Bryan Brown
Mayor of SG - Ian McLeod

1. CALL MEETING TO ORDER

Motion to call the meeting to order at 7:00 pm.

Resolution No.: 1 Moved by: Michel Depratto **Seconded by:** Jacques Massie

CARRIED

2. ADDITIONS, DELETIONS OR AMENDEMENTS

None.

3. APPROVAL OF THE AGENDA

Be it resolved that the agenda be approved as circulated.

Resolution No.: 2 Moved by: Michel Depratto **Seconded by:** Jacques Massie

CARRIED

4. DISCLOSURE OF PECUNIARY INTEREST

None were noted.

5. ADOPTION OF PREVIOUS MINUTES

Be it resolved that the minutes from December 19, 2017 be accepted as presented.

Resolution No.: 3 Moved by: Michel Depratto **Seconded by:** Jacques Massie

CARRIED

6. BUSINESS ARISING FROM THE MINUTES

The invoices for 2017 were sent to the Township of South Glengarry the day after the February 5, 2018 North Glengarry Council meeting approving the 2018 Budget. We have not received and correspondence or payment since then.

7. AGENDA ITEMS

a. Budget Update – Glengarry Sports Palace

The budget review was performed by Chloe Crack, who indicated that the Glengarry Sports Palace is trending similar to last year. One of the capital expenses being the Compressor was purchased, installed and working properly.

b. Statement of Transactions

The Statement of Transactions was presented. Be it resolved that the Draft Budget and Statements of Transactions be approved as circulated.

Resolution No.: 4 **Moved by:** Jacques Massie **Seconded by:** Michel Depratto

CARRIED

c. Action Report – North Glengarry Credit Line

Be it resolved that the Glengarry Sports Palace Board receives the Staff Report on the credit arrangement for the Glengarry Sports Palace; and that the Glengarry Sports Palace Board approves the credit arrangement with the Township of North Glengarry at 0% interest, subject to the Council of the Township of North Glengarry approving the request; and that Mr. Charlie Sangster, Chair of the Board, and Ms. Anne Leduc, Director of Community Services be authorized to execute documentation for the credit arrangement, one approved by the Township of North Glengarry.

Resolution No.: 5 **Moved by:** Jacques Massie **Seconded by:** Michel Depratto

CARRIED

d. Key Information Report – Glengarry Sports Palace

The Director of Community Services presented the Key Information Report touching on the Canteen, Molson Rebate, Upcoming Events, Library Rent and Capital Items.

8. PENDING BUSINESS

None.

9. CORRESPONDANCE

None.

10. CLOSED SESSION BUSINESS

None.

11. NEXT MEETING

The next scheduled meeting will be March 20, 2018.

12. ADJOURNMENT

Be it resolved that the meeting be adjourned to the call of the Chair at 7:29 pm.

Resolution No.: 6 **Moved by:** Jacques Massie **Seconded by:** Michel Depratto

CARRIED

Chairman of the Board

Date



**MINUTES OF THE MARCH 1, 2018 MEETING OF
THE ARTS, CULTURE AND HERITAGE ADVISORY COMMITTEE**

A meeting of the Arts, Culture, and Heritage Advisory Committee was held on Thursday, March 1, 2018, at 5:45 p.m. at the Gary Shepherd Hall (102 Derby Street West, Alexandria).

PRESENT: Carma Williams, Chairperson
Jeff Manley, Councillor
Nicole Nadeau, Member at Large
Karen Davison Wood, Member at Large
Natalie-Anne Bussière, Member at Large
Tara Kirkpatrick, Economic Development & Communications Officer/ Recording Secretary

REGRETS: Dane Lanken, Member at Large
Anne Leduc, Director of Recreation & Community Services
Steven Potter, CAO

1. CALL TO ORDER

The meeting was called to order at 5:49 p.m. by Carma Williams

2. ACCEPT AGENDA

Moved by: Natalie-Ann Bussière **Seconded by: Jeff Manley**

That the Agenda of the Arts, Culture and Heritage Advisory Committee meeting of March 1, 2018 be accepted.

Carried.

3. DECLARATIONS OF CONFLICT OF INTEREST

There were no declarations of conflict of interest posed by those present.

4. RATIFY THE MINUTES OF JANUARY 17, 2018 & JANUARY 24, 2018

Moved by: Nicole Nadeau **Seconded by: Karen Davison-Wood**

That the minutes of the January 17, 2018 and of the January 24, 2018, Arts, Culture, and Heritage Advisory Committee meeting be accepted as presented.

Carried.

5. AGENDA ITEMS

a. St. Elmo Congregational Church update

- Tara has been in touch with the representatives of the Presbyterian Church of Canada. The offer to purchase the St. Elmo Congregational Church property has been withdrawn by the

interested party, who had put in a bid earlier this year. At this time, the property remains for sale.

- The Iroquoise de Saint-Régis have indicated to the Presbyterian Church that the Mohawk band have a legal claim to the property. Lawyers have established that this claim may be legitimate.
- The National Trust puts out an annual call for “endangered places”. Interested citizens can submit a building or site that they think is at risk. The Top 10 list gets published on the National Trust website, to draw attention to these locations and to obtain public support towards the preservation of these sites. Potential to post the Congregational Church as part of a campaign to garner public support.
- Suggestions from the round-table discussion:
 - Local support is required for this property to be saved.
 - Need a committee of people dedicated to saving this property. In this case, a similar effort could be done to what was done with the “Save the Grotto” committee.
 - Have a public meetings and attempt to generate a committee? Should put the committee be put together first? Present it as an information session and provide information on the situation.
 - This committee could facilitate a meeting of all interested people. Start by reaching out to the Presbyterian Church of Canada and formally inviting them to go forward.
 - Recommend that this new, potential committee form “St Elmo’s Heritage Committee” as a Facebook Page.
 - Ask to do a talk at the Presbyterian Church and get people interested in this project. See if they have interest in saving this building and property.
 - Reach out to the former church elders to see if they would be interested in forming a committee to save this church property who could then reach out to the wider community afterwards.
 - The Congregation of Gordon Church used the Congregational Church. Since the church disbanded, they either joined another church, or stopped going. There is no longer a group to approach. The Presbyterian Church in Maxville has a separate congregation, but the same leader as the former Gordon Church.
 - Reach out to the historic groups in South and North Glengarry, the religious groups and social clubs.
 - Focus on identifying a few key community members who might be interested in assisting. Invite committed citizens who are interested in preserving the heritage landmarks. As part of the campaign, create a poster highlighting the view of St. Elmo, coming off Highway 417 and photoshop out the churches, to show what the landscape would look like without these buildings. Get people’s attention. Focus on both the Gordon Church and the Congregational Church.
- Carma will reach out to Mr. MacGregor, a former Church Elder who had expressed interest in maintaining the property, to see if he wants to speak with the Church again. Item will be brought back to ACHC.

b. North Glengarry Outstanding Achievements Reception

- Celebrating the 2017 Lieutenant Governor’s Ontario Heritage Award for Excellence in Conservation and for winning two awards at the Economic Developers Council of Ontario (EDCO) 2018 conference. The first EDCO award for the Glengarry Heritage Routes Tour, in collaboration with the Township of South Glengarry, and the second for the North Glengarry Community Improvement Plan (CIP).

- Event to be held on Friday, March 23, 2018, at the Sandfield Centre.
- Committee member and a guest are invited to attend the event.
- Possible dates, Thursday, March 22?
- Jeff and Nicole are unable to attend on March 23. Call Dane, Natalie, Deirdre and Mike to confirm their availability.

6. 2018 Projects

- a. **Glengarry Routes Heritage Tour Brochure: Translation to French (update).**
 - Translation costs were covered by a funding provided by the Community Futures Development Corporation (CFDC).
 - The Glengarry Routes translation has been reviewed by Nicole Nadeau and Anne. Corrections were sent back to Annie Dalton and the document has gone to print.
 - The maps are expected to be delivered within the next 3 weeks. Total cost for 5,000 maps shared between North and South Glengarry is \$6784.00, including delivery to both Townships. Funds will come from the Economic Development Capital Budget GL 1-5-1950-8000.
- b. **The Glengarry Routes Heritage Tour, tourism project. Initial idea developed at the “Packaging and Partnerships Tourism Development Workshop”.**
 - The RT-09 tourism workshop put on by The Great Waterway, a division of Tourism Ontario. At this conference the idea was launched to combine a half-day tour with the Glengarry Routes campaign, in which visitors would be encouraged to follow the points on the Glengarry Routes Map.
 - The committee suggested that the Glengarry Pioneer Museum does a driving tour each year throughout North Glengarry and South Glengarry. They recommended partnering with the Glengarry Pioneer Museum to help launch the Glengarry Routes Tour. Potential funding sources could include the Counties and RT-09.
 - **ACTION ITEM:** Suggest a joint meeting between the Glengarry Pioneer Museum and the ACHC. Suggest they have a delegation and join us for our next meeting (Curator and Chair) to discuss this project and ways that we could work together.
- c. **Maxville and Alexandria Walking Tours**
 - Annie Dalton is waiting on the Maxville Tour for formatting.
- d. **Interpretive Panel**
 - King George Panel: point person to gather information?
 - Natalie has offered to spearhead the initial research. She will speak with Dane and Karen. Talk about the railway history. More history on Maxville is needed.
 - Focus on the square and what you see. Former site of King George Hotel. The railway history. Disaster of the fire in 1920, etc.
 - Keep the same format and colour schematic as the plaques in Mill Square and at the Grotto.
- e. **Proposed awards program for excellence in built heritage restoration & renewal.**
 - Deferred to the next meeting

7. NEW BUSINESS

- a) Nicole thanked the committee for the 400 Glengarry Routes maps that were inserted into the goodie bags for attendees of Journée de la Femme.
- b) Reminder for members to review the properties identified by the Heritage Coordinators in 2017 as properties of potential municipal heritage interest.
- c) Go back to the CIP and determine the criteria for the heritage component. The Committee will work on establishing listing criteria at the next meeting.

8. CORRESPONDENCE

- a) Ontario Ministry of Tourism, Culture and Sport: Announcement from Teranet, in partnership with Service Ontario, on a new web portal.

9. NEXT MEETING

The next meeting of the Arts, Culture and Heritage Advisory Committee is scheduled to take place on Wednesday, April 25, at 5:45 pm., at the Gary Shepherd Hall (102 Derby Street West, Alexandria).

- Members accepted the proposal to move the meetings from the Sandfield Centre to the Gary Shepherd Hall

10. ADJOURNMENT

The meeting was adjourned at 6:54 p.m.

Moved by: Jeff Manley

Carried.

Recording Secretary – Tara Kirkpatrick

Chair – Carma Williams



**DRAFT Minutes of the
CIP Approvals Committee (CIPAC) Meeting**

Tuesday, March 6, 2018 at 5:45 p.m.
Sandfield Centre
102 Derby Street West, Alexandria

A meeting of the Community Improvement Plan (CIP) Approvals Committee (CIPAC) was held on Tuesday, March 6, 2018, at 5:45 p.m. at the Sandfield Centre (102 Derby Street West, Alexandria.)

PRESENT:

- Karen Davison Wood**, Committee Chair
- Michael Madden**, Alexandria & District Chamber of Commerce
- Jeff Manley**, Councillor
- Carma Williams**, Councillor
- Deirdre Hill**, Maxville & District Chamber of Commerce
- Nathalie-Anne Bussière**, Arts, Culture & Heritage Committee
- Tara Kirkpatrick**, Economic Development & Communications Officer

GUEST:

- Anne Leduc**, Director of Community Services

REGRETS:

- Steven Potter**, Chief Administrative Officer
- Jacob Rheume**, Chief Building Officer

1) CALL TO ORDER

The meeting was called to order at 5:54 p.m. by Karen Davison Wood

2) MOTION TO ACCEPT THE AGENDA

Resolution No.: 1 Moved by: Nathalie-Anne Bussière Seconded by: Jeff Manley

That the Agenda of the CIP Approvals Committee of March 6, 2018, be accepted as presented.

Carried.

3) DECLARATIONS OF CONFLICT OF INTEREST

There were no declarations of conflict of interest expressed by the members present.

4) A MOTION TO RATIFY THE AMENDED MINUTES OF:

Monday, January 29, 2018,

Resolution No.: 2 Moved by: Deirdre Hill Seconded by: Nathalie-Anne Bussière

That the minutes of the January 29, 2018 meeting of the Community Improvement Plan Approvals Committee (CIPAC) meeting be accepted as presented.

Carried.

5) AGENDA ITEMS

a. New CIP Applications

i. 21970 Main Street, Glen Robertson (Jean & Denise Poirier)

Project Overview: Program B

- Front Façade: Replace 3 windows on the second floor and 2 basement windows
 - (Lowest bid was \$4,762.95 - Less 50% = \$2,381.48
- Front deck: homeowner will scrape, prepare and stain the deck and steps in Thompson Water Seal (colour: Sierra Brown). As part of this project, the homeowner will remove and or cut back the foliage on the front to expose the deck and windows and to better offset the project.

Cost of stain is estimated at \$135.57 - Less 50% = \$67.79

- Estimated total cost of project: \$5,000

TOTAL GRANTS REQUESTED

Program B: \$2,517.05

Program C: \$75

Program E: \$750 Building Permit Fee (No Planning Fees are required in this case).

TOTAL: \$3,342.05

- CIPAC members questioned whether changing the window inserts would make a visible improvement to the property. The windows are currently hidden by foliage. Even without the greenery, changing the windows was found to make a minimal visual impact.
- CIPAC recommends that all CIP applicants be directly asked to quantify how their project will significantly improve the aesthetic of the community's streetscape.
- The homeowner meets the eligibility requirements for funding for all five windows through the Green Ontario Fund, which could provide up to \$500 per eligible window, for up to ten windows.

Resolution No.: 3

Moved by: Natalie-Anne Bussière

Seconded by: Jeff Manley

That the Community Improvement Approvals Committee (CIPAC) regretfully declines the Financial Incentive Program Grant request, as submitted by Jean & Denise Poirier for the property situated at 21970 Main Street, in Glen Robertson, on the grounds that this project will not significantly enhance the community's aesthetic streetscape.

Carried.

b. Ongoing CIP

i. 21906 Main Street, Glen Robertson (Huguette Delage – update)

- The CIP Application for 21906 Main Street, Glen Robertson was deferred by CIPAC at its January 29, 2018 meeting.
- The property owner was asked to consider whether it is possible to restore the existing front door, which is considered to be an original heritage feature of the property. If the restoration of this door is possible, then the committee may consider financing a storm door, provided that it is solid glass and would not impede the view of the existing heritage door. The glass could be switched out for screen during warmer months. The property owner is currently consulting with her contractor to see if the door can be restored and the glass replaced.
- In regards to the replacement of the soffits and aluminum, on the front gallery, CIPAC asked to verify if the colour of these elements will be matched to the peak on the roof of the house. The property owner confirmed that the balcony trim would be painted to match the roof trim, which is already painted.
- The committee agreed that painting the balcony and the four facades would visually improve the property. Some clarification of specific architectural details are needed. The committee also asks that the property owner consider a landscaping grant to further improve the front façade. The property owner has since been informed of this suggestion. She said that she will continue to maintain her gardens and her rose bushes. She will consider further enhancements.
- The property owner was also informed that at the January 29, CIPAC meeting, the members did not feel that the replacement of the two windows on the front façade would offer a significant visual improvement to the property. Nor did they feel that replacing the eavestroughs, downspout and rain collection barrel (front façade) would add to the visual improvement of the property.
- The property owner is expected to revise her application and to return to the CIPAC committee later this spring.

c. Closing CIP

i) 11 Mill Square (FESTOOL)

Project Overview

- Remove the old roofing and replace it with new, 28 gauge metal roofing in Dark Brown Burgundy (Vicwest Colour 57319). Roof will be installed laterally in same style as existing metal roof which is in bad condition. (Completed)
- Supply and install new aluminum soffits and fascia (brown colour to match roofing material). (Completed)
- Build front canopy extension of 12" and cover it with brown aluminum. Cover top two rows of bricks with white aluminum or boards of customer's choosing. Build out the back side of the front wall to deflect rain and snow and to support the front canopy. (Completed)
- Repoint the front cement blocks. (Completed)

Resolution No. 4

Moved by: Jeff Manley

Seconded by: Carma Williams

That the Community Improvement Approvals Committee resolves that the Community Improvement Project (CIP) at 11 Mill Square, in Alexandria, has been completed as per the plans approved by Council on September 11, 2017 and as per the Letter of Agreement for the Municipal Financial Incentive (Grant)

Program signed by the applicants, Claude Ouellette and Micheline Helene Ouellette on September 19, 2017.

A total of **\$7,836.20** shall be paid to Claude Ouellette and Micheline Helene Ouellette. This payment represents:

- (1) The sum of **\$7,500 (Seven-Thousand, Five-Hundred dollars)**, in the form of a Building Improvement and Infill Grant (**Program B**).
- (2) The sum of **\$336.20 (Three-Hundred and Thirty-Six Dollars and Twenty Cents)** in the form of a Building Permit Fee Grant Program (**Program E**).

TOTAL: \$7,836.20

Carried.

- d. Discussion on definitions of structural improvements as related to CIP
 - Question of how we define structural versus aesthetic improvements?
 - Rehabilitation of a heritage element might be considered an exception to structural improvements. For example, changing an entrance to a store to return the original setback that might have been original to the building entry.
 - No roof structures should qualify.
- e. Discussion on CIP tax calculations
 - All CIP projects so far have reimbursed the total cost of the project, including the cost of HST.
 - The grants have also been determined based on the estimates, including HST.
 - Problem: commercial clients would be able to claim the taxes AND get paid for them.
 - This adds an additional 13% to every project.
 - Staff will be asking Treasury for advice on this. The committee will be updated at the next meeting.
- f. Discussion on Public Art Component of CIP and due processes
 - Art is subjective, but we require visuals. Applicants must provide a detailed sketch or mock-up for approval, prior to creating the art piece.
 - The public art piece must make a visual improvement to the streetscape.
- g. Committee of Council Structure as it relates to economic development
 - Staff Report to Council, dated February 20, 2018. Council has agreed that CIPAC will be the oversight committee for Economic Development activities until the second Council Meeting in January 2019.
 - CIPAC will help to establish policies on land sales and to establish Economic Development priorities.
 - CIPAC members will be provided with tool books from OMAFRA related to "Community Economic Development 101".
- h. Economic Development
 - i) Sponsorship funding
 - Council approved \$10,000 under Glengarry Branding for sponsorship activities. We have received three different requests so far, including two which did not qualify under Community Grants.

- We need to define sponsorship. What do we think sponsorship should entail? Economic Development/ Promotion and marketing/ Activities which drive tourism and attract visitors.
- CIPAC recommends that we consider the following questions when approached for sponsorship funding:
 - Will this get the Township of North Glengarry public attention?
 - Will it encourage people to come visit? Is that the criteria we are looking for?
 - What do we expect sponsorship to be?
 - Are we looking at this purely from a branding perspective, or in a broader economic development sense?
 - This is not intended to be annual funding.
 - What will be the benefit to the community?
 - We want to fund as many projects as possible. Suggest limiting sponsorship amounts in order to be able to sponsor multiple projects.

- **K9 Sport Fest (\$3,000 plus \$714 in kind request)**

- The municipality has been offered a booth.
- We would request our logo appear on all advertising material.
- Our banners must be displayed on site.

Resolution No. 5 Moved By: Natalie-Anne Bussière Seconded By: Deirdre Hill

That the Community Improvement Plan Approvals Committee (CIPAC) recommends a monetary sponsorship of \$1,500 for the 2018 K-9 Sport Fest. The recipient is asked to provide \$1500 worth of advertising material. The Township of North Glengarry logo is to appear on all advertising material and our banner is to be hung on site in a highly visible area throughout the duration of the event. It is also recommended that the Township of North Glengarry provide \$714 in in-kind services to cover the cost of renting the Arena Floor at the Maxville and District Sports Complex.

Carried.

- **Glengarry Pipe Band Association (\$3,000 request)**

- Ask them to hand out promotional items such as a business card or sticker "Ontario's Celtic Heartland". Home of the Glengarry Highland Games. Print stickers and wear branded t-shirts.

Resolution No. 6 Moved by: Michael Madden Seconded by: Natalie-Anne Bussière

That the Community Improvement Plan Approvals Committee (CIPAC) recommends a monetary sponsorship of \$1,500 towards the Glengarry Pipe Band Association. This sponsorship will support branding initiatives at the 2018 World Pipe Band Competition in Scotland. The Glengarry Pipe Band is asked to hand out promotional items, such as business cards, or stickers, which promote "Ontario's Celtic Heartland" and "The Township of North Glengarry" branding. They are also asked to wear similarly branded t-shirts to some of their activities.

Carried.

- **Entreprise étudiante funding request**

- Event takes place in the schools, but is not part of the school curriculum. It's a young entrepreneurship program tailored to students to encourage them to thrive in a different environment.
- Help to develop entrepreneurship skills – with a specific effort to keep kids in school.
- It's an economic development project going into the schools, but is not funded by the schools.
- This funding would be used to help incorporate the program into the school. It's part of a youth retention program and is similar to a Junior Achievement Program.
- The program would run at the l'école secondaire catholique Le Relais.
- They are requesting \$1700 for 20 students to be able to participate in a 12-15 week program.
- The program specifically targets students who do not fit the normal patterns.
- They are looking for an anchor partner this year and plan to go out to the community seeking additional funds.
- Proposal to support half the cost of the project and send them out to the community to seek the remainder.
- Youth retention is a challenge in our community. Will this help to engage them? Will this encourage greater economic development?
- What can they do for us in return?
- At the end of the process, the kids will have prepared a small business. They will be going into businesses and meeting with volunteers.
- They will provide a report at the end of the year. The other schools will likely mimic the program.
- CIPAC proposed funding half the cost of the program, representing the amount of \$850.

Resolution No. 7

Moved by: Deirdre Hill

Seconded by: Natalie-Anne Bussière

That the Community Improvement Plan Approvals Committee (CIPAC) recommends a monetary sponsorship of \$850 to support the program "Entreprise Étudiante en classe à l'école secondaire catholique Le Relais, in Alexandria. The Township of North Glengarry logo is to appear on any promotional material related to this program.

Carried.

- ii) January/February Economic Development Activity Report
 - Members were supplied with a copy of the report.

6) NEW BUSINESS

- i. North Glengarry Outstanding Achievements Reception: Celebrating the 2017 Lieutenant Governor's Ontario Heritage Award for Excellence in Conservation and for winning two awards at the Economic Developers Council of Ontario (EDCO) 2018 conference. The first EDCO award for the Glengarry Heritage Routes Tour, in collaboration with the Township of South Glengarry, and the second for the North Glengarry Community Improvement Plan (CIP). *Event to be held on Friday, March 23, 2018, at the Sandfield Centre.*

- Due to scheduling conflicts, we are unable to hold the reception on March 23. We have spoken to the organizing committee of the North Glengarry Gala who agree that this is the perfect venue to serve to recognize the members of ACHC and CIPAC for these most recent achievements.
 - Staff will send a “hold the date” invitation for the event date.
 - Committee members will be provided with tickets to the Gala.
- ii. Dane Lanken’s presentation to the Glengarry Historical Society on 1950s photographer Gordon Reid
- Karen attended the presentation on March 1, and recommends that we ask Dane if he would consider presenting the same topic to both the ACHC and CIPAC committees. Perhaps the two members of ACHC who do not sit on CIPAC could be asked to join the CIPAC meeting for this presentation. This presentation would be scheduled to take place after the Heritage Coordinators have been hired, so that they might also attend.

7) CORRESPONDENCE

- i. Ontario Heritage Trust letter of congratulations
- ii. Job Posting for the Heritage Coordinator
 - The Committee will look at narrowing down their responsibilities.

8) NEXT CIPAC MEETING

- Monday, April 2, 2018, 5:45 pm, at the Sandfield Centre (102 Derby Street West, Alexandria).

9) ADJOURNEMENT

The meeting was adjourned at 8:17 p.m.

Moved by: Jeff Manley

Carried.

Recording Secretary – Tara Kirkpatrick

Chair – Karen Davison-Wood

Section 13

NEW BUSINESS

Section 14

NOTICE OF MOTION

Section 15

QUESTION PERIOD

Section 16

CLOSED SESSION

BUSINESS

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: April 9, 2018

MOVED BY: _____

SECONDED BY: _____

Proceed "In Closed Session",

That the Council of the Township of North Glengarry proceeds in Closed session under Section 239 (2) of the *Ontario Municipal Act* at _____, in order to address,

Interim CAO/Clerk Performance Review (as this matter deals with personal matters about an identifiable individual, including municipal or local board employees they may be discussed in closed session under sections 239 (2)(b) of the *Ontario Municipal Act*);

Human Resource Matter (as this matter deals with personal matters about an identifiable individual, including municipal or local board employees they may be discussed in closed session under sections 239 (2)(b) of the *Ontario Municipal Act*);

Human Resource Matter (as this matter deals with personal matters about an identifiable individual, including municipal or local board employees they may be discussed in closed session under sections 239 (2)(b) of the *Ontario Municipal Act*);

Sale of land in Alexandria (as this matter deals with a proposed or pending acquisition or disposition of land by the municipality or local board they may be discussed in closed session under sections 239 (2)(c) of the *Ontario Municipal Act*);

Collections (as this matter deals with litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board they may be discussed in closed session under sections 239 (2)(e) of the *Ontario Municipal Act*);

Litigation (as this matter deals with litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board they may be discussed in closed session under sections 239 (2)(e) of the *Ontario Municipal Act*);

And adopt the minutes of the Municipal Council Closed Session meeting of March 19, 2018.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

Deputy Mayor: Jamie MacDonald
Councillor: Jacques Massie
Councillor: Brian Caddell
Councillor: Jeff Manley
Councillor: Michel Depratto
Councillor: Carma Williams
Mayor: Chris McDonell

YEA

NEA

Section 16 Item a

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: April 9, 2018

MOVED BY: _____

SECONDED BY: _____

Adopt Minutes of "In Camera" Session

That the minutes of the Municipal Council "In Camera" session meeting March 19, 2018 be adopted as printed.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

YEA

NEA

Deputy Mayor: Jamie MacDonald

Councillor: Jacques Massie

Councillor: Brian Caddell

Councillor: Jeff Manley

Councillor: Michel Depratto

Councillor: Carma Williams

Mayor: Chris McDonell

Section 16 Item b

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: April 9, 2018

MOVED BY: _____

SECONDED BY: _____

That we return to the Regular Meeting of Council at _____.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

YEA

NEA

Deputy Mayor: Jamie MacDonald

Councillor: Jacques Massie

Councillor: Brian Caddell

Councillor: Jeff Manley

Councillor: Michel Depratto

Councillor: Carma Williams

Mayor: Chris McDonell

Section 16 Item c

Section 17

CONFIRMING BY-LAW

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: April 9, 2018

MOVED BY: _____

SECONDED BY: _____

That the Council of the Township of North Glengarry receive By-law 16-2018; and

That Council adopt by-law 16-2018 being a by-law to adopt, confirm and ratify matters dealt with by Resolution and that By-law 16-2018 be read a first, second, third time and enacted in Open Council this 9th day of April, 2018.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

Deputy Mayor: Jamie MacDonald

Councillor: Jacques Massie

Councillor: Brian Caddell

Councillor: Jeff Manley

Councillor: Michel Depratto

Councillor: Carma Williams

Mayor: Chris McDonell

YEA

NEA

Section 17 Item a

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

BY-LAW 16-2018 FOR THE YEAR 2018

BEING A BY-LAW TO ADOPT, CONFIRM AND RATIFY MATTERS DEALT WITH BY RESOLUTION.

WHEREAS s. 5(3) of the *Municipal Act, 2001*, provides that the powers of municipal corporation are to be exercised by its Council by by-law; and

WHEREAS it is deemed expedient that the proceedings, decisions and votes of the Council of the Corporation of the Township of North Glengarry at this meeting be confirmed and adopted by by-law;

THEREFORE the Council of the Corporation of the Township of North Glengarry enacts as follows:

1. **THAT** the action of the Council at its regular meeting of April 9, 2018 in respect to each motion passed and taken by the Council at its meetings, is hereby adopted, ratified and confirmed, as if each resolution or other action was adopted, ratified and confirmed by its separate by-law; and;
2. **THAT** the Mayor and the proper officers of the Township of North Glengarry are hereby authorized and directed to do all things necessary to give effect to the said action, or to obtain approvals where required, and except where otherwise provided, The Mayor and the Clerk are hereby directed to execute all documents necessary in that behalf and to affix the corporate seal of the Township to all such documents.
3. **THAT** if due to the inclusion of a particular resolution or resolutions this By-law would be deemed invalid by a court of competent jurisdiction then Section 1 to this By-law shall be deemed to apply to all motions passed except those that would make this By-law invalid.
4. **THAT** where a “Confirming By-law” conflicts with other by-laws the other by-laws shall take precedence. Where a “Confirming By-Law” conflicts with another “Confirming By-law” the most recent by-law shall take precedence.

READ a first, second and third time, passed, signed and sealed in Open Council this 9th day of April, 2018.

CAO/Clerk / Deputy Clerk

Mayor / Deputy Mayor

I, hereby certify that the forgoing is a true copy of By-Law No. 16-2018, duly adopted by the Council of the Township of North Glengarry on the 9th day of April, 2018.

Date Certified

CAO/Clerk / Deputy Clerk

Section 18

ADJOURN

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: April 9, 2018

MOVED BY: _____

SECONDED BY: _____

There being no further business to discuss, the meeting was adjourned at _____.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

YEA

NEA

Deputy Mayor: Jamie MacDonald

Councillor: Jacques Massie

Councillor: Brian Caddell

Councillor: Jeff Manley

Councillor: Michel Depratto

Councillor: Carma Williams

Mayor: Chris McDonell

Section 18