



The Corporation of the Township of North Glengarry
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REGISTERING A BY-LAW COMPLAINT WITH THE TOWNSHIP

The Township has a number of regulatory By-Laws it is permitted to enforce under the Municipal Act they include:

- Property Standards
- Animal Control
- Noise
- Illegal Dumping
- Fire Control
- Building and Construction
- Signs
- Garage Sales
- Pools
- Smoking
- Parking on Public Streets

Should you wish to register a complaint with the Township about a perceived infraction on any of the above By-Laws you must fill out a COMPLAINT FORM.

The information on the form must be completed in full, along with any information you wish to relate to the Enforcement Officer. The complaint must be signed and dated. The information on the form is kept confidential however if the case goes to trial the complaint will become part of the required disclosure evidence and will be made available to the courts upon request.

Once you have submitted the complaint, an Officer will investigate the matter. If an infraction is found the person responsible under the by-law will be notified and given in most cases 21 days to comply with the By-law. The person making the complaint will also be notified in writing advising them that there is a By-Law infraction and that a letter has been sent to the person responsible.

If the person responsible for the infraction does not comply with the request within 21 days the matter may be brought before the Provincial Offences Courts for legal action. Please be advised that due to back logs in the Court system the process may take several months before it is heard.

Should you have any questions on this process you may contact the undersigned.

