

# THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

## Regular Meeting of Council

**Monday April 10, 2017 at 7:00 p.m. – Council Chambers  
102 Derby Street West, Alexandria, Ontario K0C 1A0**

### Draft Agenda

#### THE MEETING WILL OPEN WITH THE CANADIAN NATIONAL ANTHEM

1. ACCEPT THE AGENDA (Additions/Deletions) ® (Carma)
2. DECLARATIONS OF CONFLICTS OF INTEREST
3. ADOPTION OF PREVIOUS MINUTES ® (Jamie)
  - a) Regular Meeting of Council – March 27, 2017
  - b) Special Meeting of Council – March 30, 2017
  - c) Special Meeting of Council – April 6, 2017
4. DELEGATION(S)
5. COMMITTEE RECOMMENDATIONS
6. CAO/CLERK'S DEPARTMENT - Daniel Gagnon, CAO/Clerk
  - a) By-law 14-2017 – Voting methods for 2018 Municipal Elections ® (Michel)
  - b) By-law 15- 2014 – Language used for 2018 Municipal Elections forms ® (Carma)
7. RECREATION DEPARTMENT / COMMUNITY SERVICES DEPARTMENT – Anne Leduc, Director of Recreation/Community Services
  - a) Arts, Culture and Heritage Committee Recommendation ® (Jacques)
  - b) Community Improvement Plan Application Request – 43 Main St S., Maxville ® (Jeff)
  - c) Friends of the Glengarry Trails Association Brochure
  - d) Glengarry Prescott Russell Day – verbal update
8. FINANCE DEPARTMENT - Johanna Levac, Treasurer
9. PLANNING/BUILDING & BY-LAW ENFORCEMENT DEPARTMENT - Gerry Murphy, CBO/Senior By-law Enforcement Officer/Planning Manager
10. PUBLIC WORKS DEPARTMENT – Ryan Morton, Director of Public Works
11. CORRESPONDENCE
  - a) Recreation Advisory Committee Minutes – Feb 15, 2017
  - b) Glengarry Sports Palace Board Minutes – Feb 15, 2017
12. NEW BUSINESS
13. NOTICE OF MOTION  
Next Regular Public Meeting of Council  
Monday April 24<sup>th</sup>, 2017 at 7:00 p.m. at the Centre Sandfield Centre, 102 Derby Street West, Alexandria, Ontario.  
Note: Meeting are subject to change or cancellation.
14. QUESTION PERIOD (limit of one question per person and subsequent question will be at the discretion of the Mayor/Chair).
15. CLOSED SESSION BUSINESS

Recreation Dept Human Resources (as this matter deal with labour relations or employee negotiations they may be discussed in closed session under sections 239 (2)(d) of the *Ontario Municipal Act*);

And adopt the minutes of the Municipal Council “In Camera” session meeting of March 27, 2017 and April 6, 2017

16. CONFIRMING BY-LAW

a) By-law 16-2017 ® (Michel)

17. ADJOURN ® (Jacques)

# **Section 1**

**ACCEPT THE AGENDA**

**CORPORATION OF  
THE  
TOWNSHIP OF NORTH GLENGARRY**

**RESOLUTION #** \_\_\_\_\_

**DATE:** April 10, 2017

**MOVED BY:** \_\_\_\_\_

**SECONDED BY:** \_\_\_\_\_

That the Council of the Township of North Glengarry accepts the agenda of the Regular Meeting of Council on Monday April 10, 2017.

**Carried**

**Defeated**

**Deferred**

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**MAYOR / DEPUTY MAYOR**

**YEA**

**NEA**

**Deputy Mayor:** Jamie MacDonald

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**Councillor:** Jacques Massie

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**Councillor:** Brian Caddell

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**Councillor:** Jeff Manley

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**Councillor:** Michel Depratto

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**Councillor:** Carma Williams

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**Mayor:** Chris McDonell

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**Section 1**

## **Section 2**

# **DECLARATIONS OF CONFLICTS OF INTEREST**

## **Section 3**

# **ADOPTION OF PREVIOUS MINUTES**

**CORPORATION OF  
THE  
TOWNSHIP OF NORTH GLENGARRY**

**RESOLUTION #** \_\_\_\_\_

**DATE:** April 10, 2017

**MOVED BY:** \_\_\_\_\_

**SECONDED BY:** \_\_\_\_\_

That the minutes of the following meetings be adopted as circulated.

Regular Meeting of Council – March 27, 2017  
Special Meeting of Council – March 30, 2017  
Special Meeting of Council – April 6, 2017

<b>Carried</b>	<b>Defeated</b>	<b>Deferred</b>
_____	_____	_____

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**MAYOR / DEPUTY MAYOR**

	<b>YEA</b>	<b>NEA</b>
<b>Deputy Mayor:</b> Jamie MacDonald	_____	_____
<b>Councillor:</b> Jacques Massie	_____	_____
<b>Councillor:</b> Brian Caddell	_____	_____
<b>Councillor:</b> Jeff Manley	_____	_____
<b>Councillor:</b> Michel Depratto	_____	_____
<b>Councillor:</b> Carma Williams	_____	_____
<b>Mayor:</b> Chris McDonell	_____	_____

**Section 3**

# THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

## REGULAR MEETING OF COUNCIL

**Monday March 27, 2017 at 7:00 p.m. – Council Chambers  
102 Derby Street West, Alexandria, On K0C 1A0**

A Regular meeting of the Municipal Council was held on March 27, 2017 at 7:00 p.m., with Mayor Chris McDonnell presiding.

**PRESENT:** **Deputy Mayor** - Jamie MacDonald  
**Councillor at Large** – Jacques Massie  
**Councillor (Kenyon Ward)** – Jeff Manley  
**Councillor (Alexandria Ward)** – Michel Depratto  
**Councillor (Maxville Ward)** – Carma Williams

**ALSO PRESENT:** **CAO** – Daniel Gagnon  
**Director of Recreation/Community Services** – Anne Leduc  
**CBO/Planning Manager** – Gerry Murphy

**REGRETS:** **Councillor (Lochiel Ward)** – Brian Caddell

1. **DECLARATIONS OF CONFLICTS OF INTEREST**
2. **ACCEPT THE AGENDA**

### Resolution No. 1

**Moved by:** Carma Williams **Seconded by:** Michel Depratto

That the Council of the Township of North Glengarry accepts the agenda of the Regular Meeting of Council on Monday March 27, 2017 as amended.

**Carried**

### Additions to the Agenda

- 4(c) **OPP Report – Simon Hardy**  
15 **Closed Session 239(2) (a) Vacant Land on Lakeshore Rd**  
15 **Adopt Minutes of In Camera Session**

3. **ADOPTION OF PREVIOUS MINUTES**

### Resolution No. 2

**Moved by:** Jamie MacDonald **Seconded by:** Carma Williams

That the minutes of the following meetings be adopted as circulated.

Regular Meeting of Council – March 13, 2017  
Special Meeting of Council – March 23, 2017

**Carried**



#### 4. DELEGATION(S)

##### a) S D & G Counties – Official Plan Five Year Review – Alison McDonald

Alison Macdonald outlines the process to date related to the United Counties of SD&G review of the Official Plan.

##### b) Forest Conservation – Pete & Carol Bock

Pete and Carol Bock provided a presentation on issues of concern re. the impact of clear cutting on farmlands in North Glengarry and the desire for a tree conservation bylaw regulate the process.

##### c) OPP Report –Sergeant Simon Hardy

Sergeant Simon Hardy provided relevant statistics to Council from the OPP detachment.

#### 5. COMMITTEE RECOMMENDATIONS

##### 6. CAO/CLERK'S DEPARTMENT - Daniel Gagnon, CAO/Clerk

##### 7. RECREATION DEPARTMENT / COMMUNITY SERVICES DEPARTMENT - Anne Leduc, Director – Community Services

##### a) Key Information Report – Economic Development and Communications Officer and Community Services Assistant

Anne Leduc outlined for Council the recent changes to the department structure and positions recently filled.

##### 8. FINANCE DEPARTMENT – Johanna Levac, Treasurer

##### 9. PLANNING/BUILDING & BY-LAW ENFORCEMENT DEPARTMENT - Gerry Murphy Chief Building Official/Senior By-law Enforcement Officer/Planning Manager

##### a) By-law Z-09-2016 – Zoning Amendment

#### Resolution No. 3

Moved by: Jacques Massie

Seconded by: Jeff Manley

That the Council of the Township of North Glengarry approve by-law Z-09-2016 and that the By-law be read a first, second and third time in Open Council this 27<sup>th</sup> day of March 2017.

**Carried**

**Action – GM**

##### b) By-law Z-10-2016 – Zoning Amendment

#### Resolution No. 4

Moved by: Jeff Manley

Seconded by: Jacques Massie

That the Council of the Township of North Glengarry approve by-law Z-10-2016 and that the By-law be read a first, second and third time in Open Council this 27<sup>th</sup> day of March 2017.

**Carried**

**Action – GM**

##### c) By-law Z-11-2016 – Zoning Amendment

#### Resolution No. 5

Moved by: Michel Depratto

Seconded by: Carma Williams

That the Council of the Township of North Glengarry approve by-law Z-11-2016 and that the By-law be read a first, second and third time in Open Council this 27<sup>th</sup> day of March 2017.

**Carried**

**Action – GM**

**d) By-law 12-2017 – Site Plan Agreement**

**Resolution No. 6**

**Moved by:** Carma Williams

**Seconded by:** Michel Depratto

That the Council of the Township of North Glengarry receive Staff report re: Site Plan Agreement with Daniel Ducheneaux and Katherina Stark; and

That Council authorize the Mayor and the CAO/Clerk to sign the Site Plan Agreement between Daniel Ducheneaux and Katherina Stark and the Township of North Glengarry; and

That the Council adopt by-law 12-2017 being a by-law to authorize the execution of the Site Plan Agreement and that by-law 12-2017 be read a first, second and third time and enacted in Open Council this 27<sup>th</sup> day of March 2017.

**Carried**

**Action - GM**

10. **PUBLIC WORKS DEPARTMENT** – Ryan Morton, Director of Public Works

11. **CORRESPONDENCE**

12. **NEW BUSINESS**

13. **NOTICE OF MOTION** - Next Meeting of Council, March 27, 2017.

14. **QUESTION PERIOD**

15. **CLOSED SESSION BUSINESS**

**Resolution No. 7**

**Moved by:** Jamie MacDonald

**Seconded by:** Jacques Massie

**Proceed "In Camera" Session,**

That the Council of the Township of North Glengarry proceeds in Camera under Section 239 (2) of the *Ontario Municipal Act* at 8:37 p.m., in order to address,

Vacant land on Lakeshore Rd (as this matter deal with the security of the property of the municipality or local board they may be discussed in closed session under sections 239 (2)(a) of the *Ontario Municipal Act*);

Taxation Discrepancies corrections (as this matter deal with advice that is subject to solicitor-client privilege, including communications necessary for that purpose they may be discussed in closed session under sections 239 (2)(f) of the *Ontario Municipal Act*);

And adopt the minutes of the Municipal Council "In Camera" session meeting of February 6, 2017, February 13, 2017, February 21, 2017, March 13, 2017 and March 23, 2017.

**Carried**

**Resolution No. 8**

**Moved by:** Jacques Massie

**Seconded by:** Jeff Manley

That we return to the Regular Meeting of Council at 8:50 p.m.

**Carried**

**16. CONFIRMING BY-LAW**

**a) By-law No. 13-2017**

**Resolution No. 9**

**Moved by:** Michel Depratto

**Seconded by:** Carma Williams

That the Council of the Township of North Glengarry receive By-law 13-2017; and

That Council adopt by-law 13-2017 being a by-law to adopt, confirm and ratify matters dealt with by Resolution and that By-law 13-2017 be read a first, second, third time and enacted in Open Council this 27<sup>th</sup> day of March, 2017.

**Carried**

**17. ADJOURNMENT**

**Resolution No. 10**

**Moved by:** Jacques Massie

**Seconded by:** Jeff Manley

There being no further business to discuss, the meeting was adjourned at 8:52 p.m.

**Carried**

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**Daniel Gagnon – CAO/Clerk**

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**Mayor / Deputy Mayor**

**THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY**

**SPECIAL MEETING OF COUNCIL**

**Thursday March 30, 2017**

**Glengarry Sports Palace Community Centre, Alexandria, On K0C 1A0**

A Special meeting of the Municipal Council was held on March 30, 2017 at 2:00 p.m., with Mayor Chris McDonell presiding.

**PRESENT:** **Deputy Mayor** – Jamie MacDonald  
**Councillor at Large** – Jacques Massie  
**Councillor (Kenyon Ward)** – Jeff Manley  
**Councillor (Alexandria Ward)** – Michel Depratto  
**Councillor (Maxville Ward)** – Carma Williams

**ALSO PRESENT:** **CAO** – Daniel Gagnon  
**Treasurer** – Annie Levac  
**Director of Public Works** – Ryan Morton  
**Director of Recreation & Community Services** – Anne Leduc  
**North Glengarry Fire Chief** – Patrick Gauthier  
**CBO/Planning Manager** – Gerry Murphy

**ABSENT:** **Councillor (Lochiel Ward)** – Brian Caddell

1. **DECLARATIONS OF CONFLICTS OF INTEREST**
2. **ACCEPT THE AGENDA**

**Resolution No. 1**

**Moved by:** Jacques Massie

**Seconded by:** Jeff Manley

That the Council of the Township of North Glengarry accepts the agenda of the Special Meeting of Council on Thursday March 30, 2017.

**Carried**

3. **ADOPTION OF PREVIOUS MINUTES**
4. **DELEGATION (S)**
5. **COMMITTEE RECOMMENDATIONS**
6. **CAO/CLERK'S DEPARTMENT** - Daniel Gagnon, CAO/Clerk
7. **RECREATION DEPARTMENT / COMMUNITY SERVICES DEPARTMENT**
8. **FINANCE DEPARTMENT** – Johanna Levac, Treasurer
  - a) **2017 Proposed Draft Budget – Municipal**

The Council of the Township of North Glengarry receive 2017 Proposed Draft Municipal Budget for review and consideration.

**b) 2017 Proposed Draft Budget – Waterworks Department**

The Council of the Township of North Glengarry receive 2017 Proposed Draft Waterworks Department Budget for review and consideration.

9. PLANNING/BUILDING & BY-LAW ENFORCEMENT DEPARTMENT -  
Gerry Murphy Chief Building Official/Senior By-law Enforcement Officer/Planning Manager
10. PUBLIC WORKS DEPARTMENT – Ryan Morton, Director of Public Works
11. CORRESPONDENCE
12. NEW BUSINESS
134. NOTICE OF MOTION - Next Meeting of Council, March 27, 2017.
14. QUESTION PERIOD
15. CLOSED SESSION BUSINESS
16. CONFIRMING BY-LAW
17. ADJOURN

**Resolution No. 2**

**Moved by:** Jamie MacDonald

**Seconded by:** Carma Williams

There being no further business to discuss, the meeting was adjourned at 4:25 p.m.

**Carried**

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**Daniel Gagnon – CAO/Clerk**

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**Chris McDonell - Mayor**

3(c)

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

SPECIAL MEETING OF COUNCIL

Thursday April 6, 2017 – Council Chambers  
102 Derby Street West, Alexandria, On K0C 1A0

A Special meeting of the Municipal Council was held on April 6, 2017 at 9:00 a.m., with Mayor Chris McDonell presiding.

**PRESENT:** Deputy Mayor – Jamie MacDonald  
Councillor at Large – Jacques Massie  
Councillor (Lochiel Ward) – Brian Caddell  
Councillor (Kenyon Ward) – Jeff Manley  
Councillor (Alexandria Ward) – Michel Depratto  
Councillor (Maxville Ward) – Carma Williams

**ALSO PRESENT:** CAO – Daniel Gagnon

1. DECLARATIONS OF CONFLICTS OF INTEREST
2. ACCEPT THE AGENDA

**Resolution No. 1**

**Moved by:** Jacques Massie

**Seconded by:** Jeff Manley

That the Council of the Township of North Glengarry accepts the agenda of the Special Meeting of Council on Thursday April 6, 2017.

**Carried**

3. ADOPTION OF PREVIOUS MINUTES
4. DELEGATION (S)
5. COMMITTEE RECOMMENDATIONS
6. CAO/CLERK'S DEPARTMENT - Daniel Gagnon, CAO/Clerk
7. RECREATION DEPARTMENT / COMMUNITY SERVICES DEPARTMENT
8. FINANCE DEPARTMENT – Johanna Levac, Treasurer
9. PLANNING/BUILDING & BY-LAW ENFORCEMENT DEPARTMENT -  
Gerry Murphy Chief Building Official/Senior By-law Enforcement Officer/Planning Manager
10. PUBLIC WORKS DEPARTMENT – Ryan Morton, Director of Public Works
11. CORRESPONDENCE
12. NEW BUSINESS
134. NOTICE OF MOTION - Next Meeting of Council, April 10, 2017.
14. QUESTION PERIOD

## 15. CLOSED SESSION BUSINESS

### Resolution No. 2

**Moved by:** Carma Williams

**Seconded by:** Jamie MacDonald

Proceed "In Camera" Session,

That the Council of the Township of North Glengarry proceeds in Camera under Section 239 (2) of the *Ontario Municipal Act* at 9:00 a.m., in order to address,

Human resources in various municipal departments, senior management succession planning and performance objectives. (as this matter deal with personal matters about an identifiable individual, including municipal or local board employees they may be discussed in closed session under sections 239 (2)(b) of the *Ontario Municipal Act*);

Offer to purchase – Vacant Land in North Glengarry (as this matter deal with a proposed or pending acquisition or disposition of land by the municipality or local board they may be discussed in closed session under sections 239 (2)(c) of the *Ontario Municipal Act*);

Municipal Auditing Services (as this matter deal with advice that is subject to solicitor-client privilege, including communications necessary for that purpose they may be discussed in closed session under sections 239 (2)(f) of the *Ontario Municipal Act*);

**Carried**

### Resolution No. 3

**Moved by:** Jacques Massie

**Seconded by:** Carma Williams

That we return to the Special Meeting of Council at 11:08 a.m.

**Carried**

## 16. CONFIRMING BY-LAW

## 17. ADJOURN

### Resolution No. 4

**Moved by:** Jamie MacDonald

**Seconded by:** Carma Williams

There being no further business to discuss, the meeting was adjourned at 11:09 a.m..

**Carried**

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Daniel Gagnon – CAO/Clerk

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Chris McDonell - Mayor

## **Section 4**

# **DELEGATION**



# **Section 5**

## **COMMITTEE**

### **RECOMMENDATIONS**

# **Section 6**

**CAO/CLERK'S**

**DEPARTMENT**

**Daniel Gagnon**

**CORPORATION OF  
THE  
TOWNSHIP OF NORTH GLENGARRY**

**RESOLUTION #** \_\_\_\_\_

**DATE:** April 10, 2017

**MOVED BY:** \_\_\_\_\_

**SECONDED BY:** \_\_\_\_\_

That the Council of the Township of North Glengarry receive By-law No. 14-2017; and

That By-law No. 14-2017, being a by-law for the Corporation of the Township of North Glengarry to select the method of voting for the 2018 Municipal Elections, be read a first, second and third time and enacted in open Council this 10<sup>th</sup> day of April 2017.

**Carried**

**Defeated**

**Deferred**

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**MAYOR / DEPUTY MAYOR**

**YEA**

**NEA**

**Deputy Mayor:** Jamie MacDonald

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**Councillor:** Jacques Massie

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**Councillor:** Brian Caddell

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**Councillor:** Jeff Manley

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**Councillor:** Michel Depratto

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**Councillor:** Carma Williams

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**Mayor:** Chris McDonell

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**Section 6 Item a**

b(a)

**THE CORPORATION OF THE  
TOWNSHIP OF NORTH GLENGARRY**

**BY-LAW NO. 14-2017**

**BEING** a by-law for the Corporation of the Township of North Glengarry to select the manner of voting for the 2018 Municipal Elections.

**WHEREAS** Section 42 (1) (b) of the *Municipal Elections Act 1996*, provides for the Municipality to select the manner of voting for Municipal Elections;

**AND WHEREAS** the Municipal Council for the Corporation of the Township of North Glengarry has elected the telephone, internet and paper ballot option for the purpose of the 2018 Municipal Elections;

**NOW THEREFORE** the Municipal Council for the Corporation of the Township of North Glengarry hereby enacts as follows:

1. The Corporation of the Township of North Glengarry will use the telephone, internet and paper ballot method of voting for the 2018 Municipal Elections.

**READ** a first, second and third time and enacted in open Council, this 10<sup>th</sup> day of April, 2018.

\_\_\_\_\_  
**Clerk / Deputy Clerk**

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**Mayor**

I hereby certify that the foregoing is a true copy of By-law No. 14-2017 duly enacted by the Council of the Corporation of North Glengarry, on the 10<sup>th</sup> day of April, 2018.

\_\_\_\_\_  
**Date Certified**

\_\_\_\_\_  
**Clerk / Deputy Clerk**

**CORPORATION OF  
THE  
TOWNSHIP OF NORTH GLENGARRY**

**RESOLUTION #** \_\_\_\_\_

**DATE:** April 10, 2017

**MOVED BY:** \_\_\_\_\_

**SECONDED BY:** \_\_\_\_\_

That the Council of the Township of North Glengarry receive By-law No. 15-2017; and

That By-law No. 15-2017, being a by-law for the Corporation of the Township of North Glengarry to allow the use of French and other languages in addition to English on the 2018 Municipal Elections forms, be read a first, second and third time and enacted in open Council this 10<sup>th</sup> day of April 2017.

**Carried**

**Defeated**

**Deferred**

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**MAYOR / DEPUTY MAYOR**

**YEA**

**NEA**

**Deputy Mayor:** Jamie MacDonald

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**Councillor:** Jacques Massie

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**Councillor:** Brian Caddell

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**Councillor:** Jeff Manley

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**Councillor:** Michel Depratto

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**Councillor:** Carma Williams

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**Mayor:** Chris McDonell

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**Section 6 Item b**

6(b)

**CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY**

**BY-LAW NO. 15-2017**

**BEING** a by-law for the Corporation of the Township of North Glengarry to allow the use of French and other languages in addition to English on election forms.

**WHEREAS** Sec. 9 (2) of the Municipal Elections Act, 1996, states that a municipal council may pass a by-law allowing the use of,

- (a) French, in addition to English, in prescribed forms;
- (b) French, other languages other than English, or both, in notices, forms (other than prescribed forms) and other information provided under the Municipal Elections Act;

**AND WHEREAS** the Council of the Corporation of the Township of North Glengarry deems it necessary to use French in addition to English in notices, prescribed forms (other than prescribed forms) and other information provided under the Municipal Elections Act, 1996;

**NOW THEREFORE** the Corporation of the Township of North Glengarry enacts as follows:

- 1. For the purpose of the 2018 Municipal Elections, the use of French in addition to English are allowed in prescribed forms, other than prescribed forms, notices and other information provided under the Municipal Elections Act, 1996.

**READ** a first, second and third time and enacted in open Council, this 10<sup>th</sup> day of April 2017.

\_\_\_\_\_  
**Clerk / Deputy Clerk**

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**Mayor**

I hereby certify that the foregoing is a true copy of By-law No. 15-2017 duly enacted by the Council of the Corporation of the Township of North Glengarry, on the 10<sup>th</sup> day of April 2017

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**Date Certified**

\_\_\_\_\_  
**Clerk / Deputy Clerk**

**Section 7**

**RECREATION  
DEPARTMENT**

**Anne Leduc**

**CORPORATION OF  
THE  
TOWNSHIP OF NORTH GLENGARRY**

**RESOLUTION #** \_\_\_\_\_

**DATE:** April 10, 2017

**MOVED BY:** \_\_\_\_\_

**SECONDED BY:** \_\_\_\_\_

That the Council of the Township of North Glengarry receives the Staff Report on the Community Grant Program Committee Recommendation for Festival of Lights Funding; and

That the Council of the Township of North Glengarry authorizes the amount of \$5,000 be added to the Other Contributions category of the 2017 Budget.

**Carried**

**Defeated**

**Deferred**

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**MAYOR / DEPUTY MAYOR**

**Deputy Mayor:** Jamie MacDonald

**Councillor:** Jacques Massie

**Councillor:** Brian Caddell

**Councillor:** Jeff Manley

**Councillor:** Michel Depratto

**Councillor:** Carma Williams

**Mayor:** Chris McDonell

**YEA**

**NEA**

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**Section 7 Item a**



7(a)

## TOWNSHIP OF NORTH GLENGARRY

### STAFF REPORT

**Date:** April 10, 2017  
**To:** Council  
**From:** Anne Leduc, Director of Community Services

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**Approved: Daniel Gagnon, CAO/Clerk**

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### **Re: Arts, Culture and Heritage Committee Recommendation for Festival of Lights Funding and Update on Municipal Support of Community Organizations, Programs and Events**

#### **BACKGROUND:**

Each year, Council supports community events through its Community Grant Program. Council allocated \$25,000 in the 2017 budget towards this program.

In its November 28<sup>th</sup>, 2016 report to Council, the Arts, Culture & Heritage Committee recommended that 15 groups or organizations' activities obtain funding under this envelop. With respect to the request submitted by the Festival of Lights, the Committee felt that this program would be better served if it were added as a line item in the municipal budget. The report reads as follows:

- The committee recommends that the FOL be removed from the Community Grant Program and placed as a line item in the municipal budget, as it is a recurring annual event that has become a vital asset to the community and an important seasonal tourist attraction and will require on-going support from the Township. The committee further recommends that given the large in-kind support, an upset amount of \$5,000 be budgeted and allocated upon submission of invoices. The committee also expresses their appreciation of this important event and wishes the organization well.

#### **FINANCIAL IMPACT**

A separate General Ledger item, added to the Township's budget, which will increase the municipality's support of community organizations by an additional \$5,000.

Pending 2017 budgetary approval, the municipality is presently contributing \$321,300 towards community organizations, programs and events, as demonstrated in the table below:

<b>TOWNSHIP OF NORTH GLENGARRY</b>	
<b>Program</b>	<b>Amount</b>
Municipal Recreation Associations Operating Expenses	\$ 70,650
Municipal Recreation Associations Capital Expenses	\$ 55,050
Glengarry County Archives	\$ 33,000
Glengarry Pioneer Museum	\$ 31,000
Community Grant Program	\$ 25,000
Glengarry Memorial Hospital	\$ 20,000
Special Projects	\$ 20,000
Hamlet Recreation Buildings	\$ 14,000
Libraries (incl. Dalkeith)	\$ 13,000
Special Events	\$ 12,500
Minor Sports Subsidy	\$ 11,100
July 1 <sup>st</sup> & Christmas	\$ 8,000
Senior Support	\$ 5,000
Inclusion Fund	\$ 2,000
Highland Games Committee	\$ 1,000
<b>TOTAL MUNICIPAL CONTRIBUTIONS:</b>	<b>\$ 321,300</b>

The addition of \$5,000 for the Festival of Lights would bring this amount to \$326,300 for 2017.

**RECOMMENDATION:**

THAT the Council of the Township of North Glengarry receives the Staff Report on the Community Grant Program Committee Recommendation for Festival of Lights Funding; and

THAT the Council of the Township of North Glengarry authorizes the amount of \$5,000 be added to the Other Contributions category of the 2017 Budget.

**CORPORATION OF  
THE  
TOWNSHIP OF NORTH GLENGARRY**

**RESOLUTION #** \_\_\_\_\_

**DATE:** April 10, 2017

**MOVED BY:** \_\_\_\_\_

**SECONDED BY:** \_\_\_\_\_

That Council approves Option 1 authorizing Financial Incentive Program A (Planning & Design Grant) up to a maximum of \$487.50; Program B (Building Improvement and Infill Grant) up to a maximum of \$7,500; Program E (Building Permit Fee Grant) up to a maximum of \$750; Program F (Tax Increment Grant), and Program G (CIP Municipal Loan Program) up to a maximum of \$10,000, as submitted by C. Wohlgemuth & C. Wohlgemuth for the property situated at 43 Main Street South, Maxville

**Carried**

**Defeated**

**Deferred**

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\_\_\_\_\_

\_\_\_\_\_

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**MAYOR / DEPUTY MAYOR**

**Deputy Mayor:** Jamie MacDonald

**Councillor:** Jacques Massie

**Councillor:** Brian Caddell

**Councillor:** Jeff Manley

**Councillor:** Michel Depratto

**Councillor:** Carma Williams

**Mayor:** Chris McDonell

**YEA**

**NEA**

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**Section 7 Item b**

7(b)

**TOWNSHIP OF NORTH GLENGARRY**

**STAFF REPORT**

**Date:** April 10, 2017  
**To:** Council  
**From:** Kerri Strotmann on behalf of the CIP Approvals Committee (CIPAC)

*Anne Leduc*

Approved:  
Anne Leduc, Director of Recreation & Community Services

Approved:  
Daniel Gagnon, CAO/Clerk

**Re: Community Improvement Plan Application Request**

**Background:**

The North Glengarry Community Improvement Plan was adopted by By-Law 05-2016 on February 8, 2016, and came into force on March 1, 2016. The budget for the 2017 financial incentives program will be adopted with the municipal budget. The allotment for the interest-free municipal loan is derived from the reserves.

**CIP Application: 43 Main Street South, Maxville**

<b>Owner:</b>	C. Wohlgemuth & C. Wohlgemuth
<b>Projected cost of improvements:</b>	\$35,764.50
<b>Grant request:</b>	\$7,987.50 + Building Permit Fee Grant
<b>Interest-Free Loan:</b>	\$5,000 - \$10,000

While the history of this building is unknown, it is thought to have been erected after 1921 following the last of the devastating fires which razed a large swath of Maxville village. The current owners purchased the multi-tenant property in recent years and have been making various improvements.

The owners would like to undertake exterior renovations to improve the aesthetics of the building and restore a front entrance and balcony that are more characteristic of the original architecture of the building. Both a grant and an interest-free municipal loan under the Community Improvement Plan (CIP), have been requested as per the table below. The CIP Approvals Committee met on April 3, 2017, to review the application.

The Community Improvement Plan Approvals Committee (CIPAC) recommends to Council the approval of the cost of materials only for the below-listed project, as it demonstrates the rehabilitation of one of the original main street buildings, and the restoration of architectural elements in a style more in keeping with the original building and in respect of the CIP design guidelines.

- Construction of a new front porch and second floor balcony in a natural pine wood stained a shade of brown.
- Installation of horizontally-installed James Hardie Board on two facades (front and lateral façades).

The following conditions accompany the favourable recommendation:

- 1) Construction plans must be submitted for the issuance of a building permit. Plans are eligible for the Planning & Design Fee Grant (Program A).
- 2) That the original decorative wood cornice be preserved.

The following considerations accompany the favourable recommendation:

- 1) That the owners consider a cream or pale yellow colour palette of James Hardie Board, rather than the proposed white, to give contrast to the stained pine wood porch, and that the selected colour sample be submitted to the CIP Approvals Committee for final approval.
- 2) That the colour of the existing wood cornice and the vertically-installed material in between, harmonize with the new pine wood porch.
- 3) That a new civic address sign in the style adopted by the municipality for the purposes of the CIP, be incorporated into the project.

CIPAC notes that the grant is only for the cost of materials as the owners are completing their own labour.



April 2015

## 43 Main Street South, Maxville

Conservation of the existing cornice



Replace two-storey enclosed porch with an open pine wood front porch and second-floor balcony. Wood to remain natural with a slightly brown tone of stain

ColorPlus® Palette for Ontario



Replace existing soffits and existing aluminum siding with a horizontally-installed James Hardie Board in a white colour similar to the existing  
(note: owners are open to colour suggestions from the committee)

Incentive Program	Project (s)	Grant Request	CIPAC Recommendation
A.Planning & Design Grant	-Preparation of construction plans for the new front porch and balcony;	\$487.50 representing 50% of the costs of the preparation of the plans	\$487.50 representing the grant amount allotted for planning and design fees under Program A.
B. Building Improvement & Infill Grant	-Construction of new front porch and balcony -Installation of horizontally-installed James Hardie Board and new soffits.	\$17,882.25 representing 50% of the building improvement work for the front and lateral facades	\$7,500.00 representing the maximum grant allotted for building improvements to the front and lateral façade under Program B.

C. Commercial Signage, Civic Address Signage & Commercial Awning Grant			
D. Landscaping & Public Art Grant			
E. Building Permit Fee Grant		Up to \$750 for the Building Permit fee, pending confirmation from Building Department;	Up to \$750.00 for the Building Permit fee.
F. Tax Increment Grant	To leverage the increased assessment and property taxation for work directly attributable to the CIP	TBD	TBD pending MPAC reassessment upon completion of the work.
G. CIP Municipal Loan Program	For work eligible under Program B.	Between \$5,000 and \$10,000	Between \$5,000 and \$10,000
<b>Fee Grant</b>	<b>TOTAL PROJECT COST: \$35,764.50</b> <b>TOTAL ELIGIBLE GRANT: \$7,987.50 + Building Permit</b> <b>TOTAL ELIGIBLE LOAN: \$5,000 – 10,000</b>		

### Options and Discussion

1. That Council approves the application for Financial Incentive Program A (Planning & Design Grant) up to a maximum of \$487.50; Program B (Building Improvement and Infill Grant) up to a maximum of \$7,500; Program E (Building Permit Fee Grant) up to a maximum of \$750; Program F (Tax Increment Grant), and to Program G (CIP Municipal Loan Program) up to a maximum of \$10,000 and instructs staff to prepare the requisite Letters of Agreement. **(Recommended)**
2. That Council refuses the CIP request.
3. Other

### Recommendation:

That Council approves Option 1 authorizing Financial Incentive Program A (Planning & Design Grant) up to a maximum of \$487.50; Program B (Building Improvement and Infill Grant) up to a maximum of \$7,500; Program E (Building Permit Fee Grant) up to a maximum of \$750; Program F (Tax Increment Grant), and Program G (CIP Municipal Loan Program) up to a maximum of \$10,000, as submitted by C. Wohlgemuth & C. Wohlgemuth for the property situated at 43 Main Street South, Maxville.

7(c)

**TOWNSHIP OF NORTH GLENGARRY**

**KEY INFORMATION REPORT**

**Date:** April 10, 2017  
**To:** Council  
**From:** Anne Leduc, Director of Community Services

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**Re: Friends of the Glengarry Trails Association Brochure**

**BACKGROUND:**

The Township collaborated with the Friends of the Glengarry Trails on their new brochure. In addition to facilitating the translation, the Township subsidized a portion of the printing in exchange for one-fourth of the brochure space dedicated towards the advertisement of the Tim Hortons Dome, the Glengarry Sports Palace, the Maxville and District Sports Complex and Island Park facilities.

Brochures are available throughout the Township in our recreational facilities, at the Township Office, and at other distributions points as determined by the Friends of the Glengarry Trails.

**FINANCIAL IMPACT:**

The Township subsidized \$750 toward the printing of the brochure.

**DOCUMENTATION**

Brochure attached

**COMMENTS:**

This report is for information purposes only.



# NORTH GLENGARRY NORD

*Ontario's Celtic Heartland  
Le centre celtique de l'Ontario*

## Welcome to the Township of North Glengarry

The municipality has several facilities with year-round recreational programming.

## Bienvenue dans le Canton de Glengarry Nord

La municipalité dispose de plusieurs installations offrant des programmes récréatifs à l'année longue.

The Glengarry Trails system is located in the Garry River watershed, just west of Alexandria, Ontario. A dedicated team of volunteers has built and installed boardwalks, small bridges and interpretive signs. Winter trails are groomed for cross-country skiing and snowshoeing. The rest of the year, trails are maintained for birding, hiking and cycling. Our website provides info on trail conditions, natural sites and events. Trails are funded through memberships and donations to the FGTA. **BECOME A MEMBER.**

Le système des sentiers de Glengarry est situé dans le bassin hydrographique de la rivière Garry juste à l'ouest d'Alexandria en Ontario. Un groupe de bénévoles dédiés a établi des promenades, des petits ponts et des signes interprétatifs. En hiver les sentiers sont entretenus pour le ski de fond et la raquette. Pendant les autres saisons, ils sont ouverts aux amateurs d'ornithologie, du cyclisme et de randonnée. Notre site internet contient des renseignements sur les conditions des sentiers, les sites naturels et les événements. Tout ceci grâce aux abonnements et aux dons remis à l'association. **ABONNEZ-VOUS.**

[www.glengarrytrails.com](http://www.glengarrytrails.com)



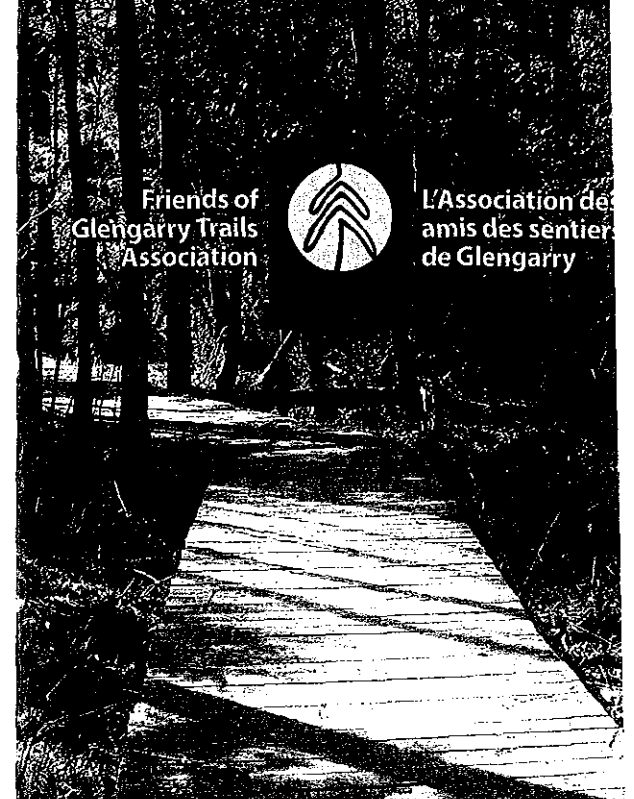
Aerial view photo of Garry Fen by Nick Wolochatiuk



Photo of Pitcher Plant by Jeff Poissant, RGD



Photo By Jeff Poissant, RGD



Friends of  
Glengarry Trails  
Association



L'Association des  
amis des sentiers  
de Glengarry



Mill Pond at Island Park with Public Beach and Play Ground



Soccer Game at Island Park



Alexandria Festival of Lights at Island Park

Photos By: Jeff Poissant, RGD

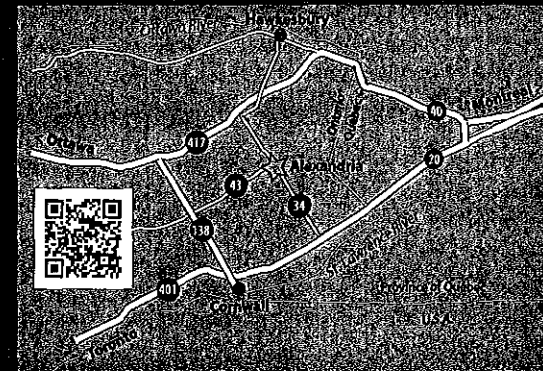
Guidelines : FGTA encourages "Leave No Trace" to minimize visitor impacts on the trails and the local environment.

Lignes directives: Les amis des sentiers de Glengarry adhèrent aux principes « Laissez aucune trace » afin de minimiser les impacts des visiteurs sur les sentiers ainsi que l'environnement local.

Rocks, plants and other natural objects are best enjoyed in their natural states; their removal is prohibited on public and private lands. No motorized vehicles or horses are permitted as they can damage the trails (Snowmobiles are allowed on the Green Trail).

Les roches, plantes et autres objets naturels sont mieux appréciés dans leur état naturel. Le déplacement de ces articles des terrains publics ou privés est interdit. Les véhicules motorisés et les chevaux sont interdits (les motoneiges peuvent accéder au sentier vert).

\* [www.leavenotrace.ca/principles](http://www.leavenotrace.ca/principles)



Friends of Glengarry Trails Association  
L'Association des amis des sentiers de Glengarry

P.O. Box/ C.P. 108, Alexandria, ON, K0C 1A0 Canada

[www.glengarrytrails.com](http://www.glengarrytrails.com)

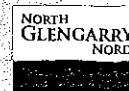
explore@glengarrytrails.com | 613.703.9110

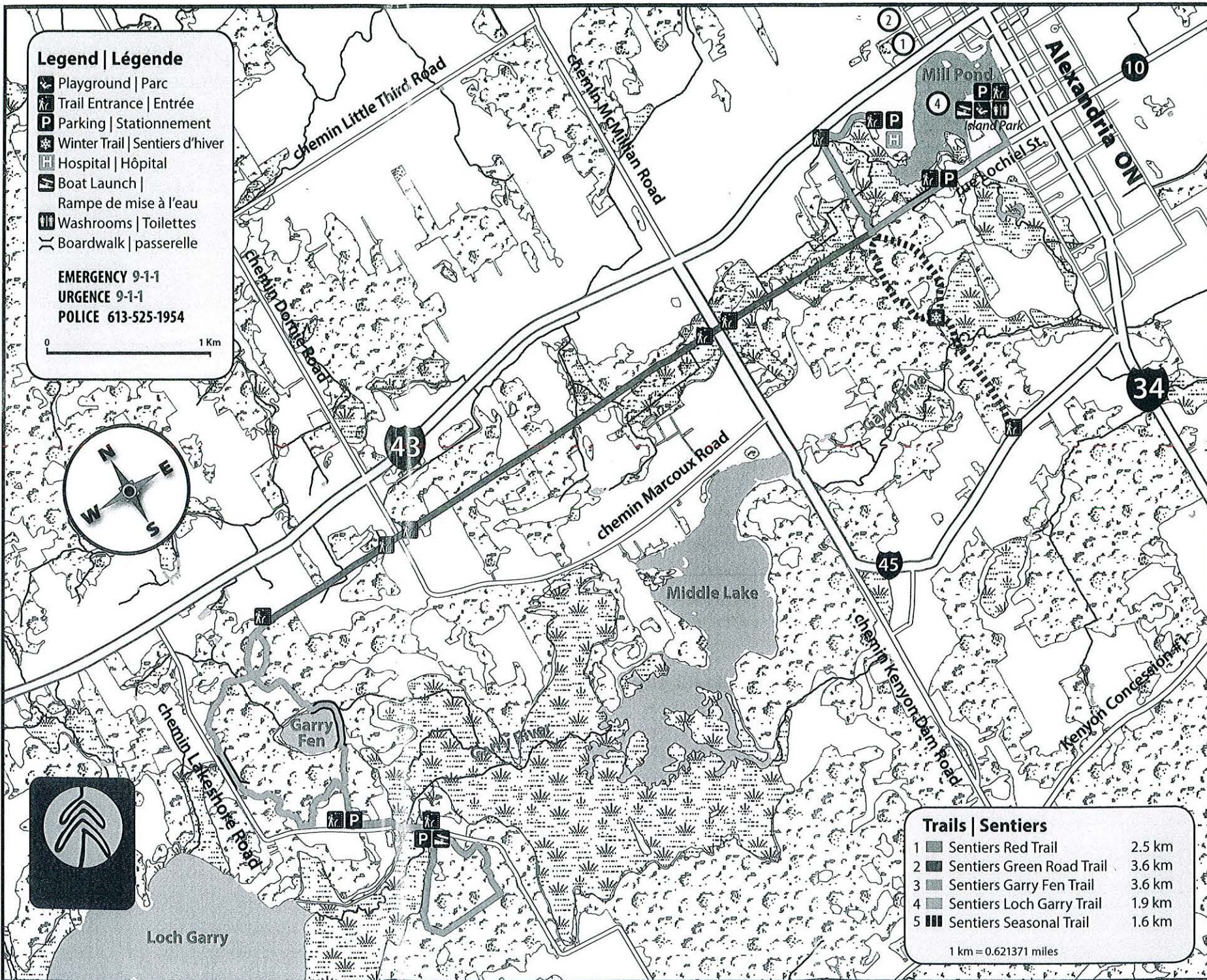
## Explore the Trails of Glengarry

15 kms of natural beauty are yours to share with family and friends and to enjoy all year round.

## Explorez les sentiers de Glengarry

15 kms de beauté naturelle sont les vôtres à apprécier tout au long de l'année et à partager avec votre famille et vos amis.





**Legend | Légende**

- Playground | Parc
- Trail Entrance | Entrée
- Parking | Stationnement
- Winter Trail | Sentiers d'hiver
- Hospital | Hôpital
- Boat Launch | Rampe de mise à l'eau
- Washrooms | Toilettes
- Boardwalk | passerelle

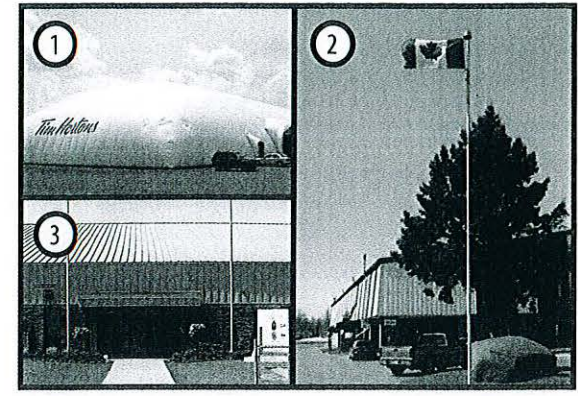
**EMERGENCY 9-1-1**  
**URGENCE 9-1-1**  
**POLICE 613-525-1954**

0 1 Km

**Trails | Sentiers**

1	Sentiers Red Trail	2.5 km
2	Sentiers Green Road Trail	3.6 km
3	Sentiers Garry Fen Trail	3.6 km
4	Sentiers Loch Garry Trail	1.9 km
5	Sentiers Seasonal Trail	1.6 km

1 km = 0.621371 miles



1. Known as the Tim Hortons Dome, this year-round facility houses a 200 metre walking and running track, a soccer field, and a tennis court.  
 Le Dome Tim Hortons offre une piste de marche et de course de 200 mètres, un terrain de soccer et un terrain de tennis disponibles à l'année longue.
2. The Glengarry Sports Palace is a multi-purpose facility housing the Alexandria branch of the SD&G County Library, a community hall, two baseball diamonds, a soccer field and the Billy Gebbie Arena.  
 Le Palais des sports Glengarry est un centre multi-fonctionnel incorporant la succursale Alexandria de la bibliothèque des Comtés-unis de SDG, une salle communautaire, deux terrains de baseball, un terrain de soccer et l'arena Billy Gebbie.
3. The Maxville & District Sports Centre houses a regulation-size NHL rink, a large reception hall with a well-equipped kitchen, a baseball diamond, two soccer fields and one micro field.  
 Le Centre sportif Maxville & District renferme un aréna de taille conforme à la LNH, une salle de réception avec une cuisine bien équipée, un terrain de baseball, deux terrains de soccer ainsi qu'un micro-terrain.
4. Island Park is home to the Sandfield Centre and Gary Shepherd Hall. The park is well known for its play structures, beach, boat launch, walking paths, multiple soccer fields and splash pad.  
 Les installations du parc "Island Park" comprennent le centre Sandfield ainsi que la salle Gary Shepherd. Le parc est bien apprécié pour ses structures de jeux, la plage, la descente de bateau, les sentiers pédestres ainsi que plusieurs terrains de soccer et les jeux d'eau.

**www.northglengarry.ca**  
 613-525-1110

# **Section 8**

**FINANCE DEPARTMENT**

**Johanna Levac, Treasurer**

**Section 9**

**PLANNING/BUILDING  
BY-LAW  
ENFORCEMENT  
DEPARTMENT**

**Gerry Murphy**

**Section 10**

**PUBLIC WORKS**

**DEPARTMENT**

**Ryan Morton**

## **Section 11**

# **CORRESPONDENCE**

11(a)



## Recreation Advisory Committee

### Minutes

The meeting of the Recreation Committee of Wednesday February 15, 2017 was called to order at 4 pm at the Sandfield Centre.

**PRESENT:** **Chairman & Deputy Mayor** – Jamie MacDonald  
**Councillor** – Carma Williams  
**Councillor** – Brian Caddell  
**Councillor** – Michel Depratto  
**Member at Large** – Bob Linney  
**Director of Community Services** - Anne Leduc  
**Administrative Assistant** – Chloe Crack  
**Recreation** – Jeremy Dubeau

**REGRETS:** **CAO/Clerk** – Daniel Gagnon  
**Member at large** – France Brunet

**GUESTS:** **Mayor** – Chris McDonell  
**Councillor** – Jeff Manley

#### 1. CALL MEETING TO ORDER

Meeting was called to order at 4:03 pm.

**Resolution No.:** 1      **Moved by:** Brian Caddell      **Seconded by:** Carma Williams  
**CARRIED**

#### 2. ADDITIONS, DELETIONS OR AMENDMENT

None were noted.

#### 3. ADOPTION OF THE AGENDA

That the agenda of the Recreation Committee meeting of January 10, 2017 be accepted as amended.

**Resolution No.:** 2      **Moved by:** Carma Williams      **Seconded by:** Brian Caddell  
**CARRIED**

#### 4. DECLARATIONS OF CONFLICT OF INTEREST

No conflicts were noted.

## 5. ADOPTION OF PREVIOUS MINUTES

That the minutes from the Recreation Advisory Committee meeting on January 10, 2017 be accepted as circulated.

**Resolution No.:** 3      **Moved by:** Carma Williams      **Seconded by:** Brian Caddell

**CARRIED**

## 6. BUSINESS ARISING FROM THE MINUTES

None.

## 7. AGENDA ITEMS

### a) Budget Updates

The budget review was performed by Chloe Crack, who indicated that 2016 actual figures are still pending the final audit. She also mentioned that all 3 facilities are trending similar to January 2016.

**Resolution No.:** 4      **Moved by:** Brian Caddell      **Seconded by:** Carma Williams

**CARRIED**

### b) Key Information Report – Activities Update

The Director of Community Services presented a Key Information Report to update the Board about our weekly staff meetings, our on-going concerns with the booking software, Family Day and March Break Activities, the purchase of the Kubota tractor, Master Plan for Island Park and the Dome Signage in collaboration with Tim Hortons. The Chairman suggests that the Director of Community Services contact the Farley Group for a better pricing regarding installation of the Tim Hortons sign on the Dome since the Township of North Glengarry has done multiple presentations for them.

### c) Action Requests

#### i) Alexandria Farmer's Market

The Alexandria Farmer's Market would like to once again use the Island Park location neat the first gazebo from May 27, 2017 to October 7, 2017 and move indoors from October 14, 2017 to November 25, 2017.

Be it resolved that the RAC recommend to Council the free use of Island Park outdoor facilities neat the first gazebo for the Alexandria Farmer's Market from May 27, 2017 to October 7, 2017 and use at no cost the Gary Shepherd Hall from October 14, 2017 to November 25, 2017.

**Resolution No.:** 5      **Moved by:** Carma Williams      **Seconded by:** Brian Caddell

**CARRIED**



**ii) Cancellation Policy**

The cancellation policy will assist in maximizing the availability of our facilities to the public. If the policy is adopted, the facilities ice rental contracts will need to be modified accordingly.

Be it resolved as amended that the RAC recommend approval of the Facilities Cancellation Policy by the Council of the Township of North Glengarry, pending the addition of: at any time, the Township of Glengarry reserves the right to cancel an event.

**Resolution No.: 6      Moved by: Brian Caddell      Seconded by: Carma Williams**

**CARRIED**

**iii) Maintenance of Soccer Fields**

The schedule proposes a maintenance plan for 2017 and outlines maintenance for 2018 (which may be susceptible to change depending on impacts from pitch use and weather). The Director of Community Services will be meeting with MRAC to further discuss.

Be it resolved that the RAC approve the proposed schedule of maintenance for 2017.

**Resolution No.: 7      Moved by: Carma Williams      Seconded by: Brian Caddell**

**CARRIED**

**iv) Maxville Sign**

The sign located at the corner of Main and Fair St. has several electrical issues that require a refurbishing of the backlighting.

Be it resolved that the RAC approve that the Director of Community Services contact the Fair Board and other interested parties to explore the possibility of replacing the sign, and if the response is favourable, obtain quotes for a new "stylized" sign.

**Resolution No.: 8      Moved by: Carma Williams      Seconded by: Michel Depratto**

**CARRIED**

**v) Tim Hortons Dome LED lighting**

The Township of North Glengarry replaced the existing lighting in the Tim Hortons Dome with LED fixtures early 2015 at a cost of \$18062.41. Since then, we have had issues with 6 drivers on the fixtures. Kirk MacMillan, the owner of KMAC who performed the installation of the LED fixtures spoke with the supplier and states that the LED fixtures have had a higher than average failure rate.

Be it resolved that the RAC approve the replacement of the LED fixtures at a cost of \$3520.00 + HST and the lighting contractors at a cost of \$646.10 + HST by KMAC for a total cost of \$4166.10 + HST.

**Resolution No.:** 9

**Moved by:** Brian Caddell

**Seconded by:** Carma Williams

**CARRIED**

**vi) User Fees & Charges By-Law**

This item will be reported to the March 2017 meeting in addition to the Hall Rental Policy.

**8. PENDING BUSINESS**

**9. CORRESPONDANCE**

**10. CLOSED SESSION BUSINESS**

**11. NEXT MEETING**

The next meeting will be held on March 14, 2017 at the Sandfield Centre at 4pm.

**12. ADJOURNMENT**

The meeting was adjourned at 5:15 pm

**Resolution No.:** 10

**Moved by:** Brian Caddell

**Seconded by:** Carma Williams

**CARRIED**

**GLENGARRY SPORTS PALACE BOARD OF DIRECTOR MEETING**

11(b)

**Tuesday February 15, 2017 – 7:00 pm**

**Meeting ID: 2017-02**

**PRESENT:**       **Chairman - Appointee of SG** – Charlie Sangster  
                  **Vice Chairman - Councillor at Large** - Jacques Massie  
                  **Mayor of NG** – Chris McDonell  
                  **Mayor of SG** - Ian McLeod  
                  **Councillor of NG** – Mike Depratto  
                  **CAO/Clerk of NG** – Daniel Gagnon  
                  **Director of Community Services** – Anne Leduc  
**Leadhand GSP** – Richard Wylie               **Administrative Assistant** – Chloe Crack

**ABSENT:**       **CAO/Clerk of SG** – Bryan Brown  
**GUESTS:**       None

**1.       CALL MEETING TO ORDER**

Motion to call the meeting to order at 7:00 pm.

**Resolution No.:** 1       **Moved by:** Chris McDonell       **Seconded by:** Michel Depratto  
  
**CARRIED**

**2.       ADDITIONS, DELETIONS OR AMENDMENTS**

Deletions: Delegation: Little Nashville and item 7 b) vii).

**3.       APPROVAL OF THE AGENDA**

Be it resolved that the agenda be approved as amended.

**Resolution No.:** 2       **Moved by:** Michel Depratto       **Seconded by:** Chris McDonell  
  
**CARRIED**

**4.       ADOPTION OF PREVIOUS MINUTES**

Be it resolved that the minutes of November 29, 2016 be accepted as presented.

**Resolution No.:** 3       **Moved by:** Chris McDonell       **Seconded by:** Michel Depratto  
  
**CARRIED**

**5.       BUSINESS ARISING FROM THE MINUTES**

None.

**6.       DELEGATION**

The Delegation was moved to the March 2017 meeting.

## **7. AGENDA ITEMS**

### **a. 2017 Draft Budget**

The budget review was performed by Chloe Crack, who indicated that the Glengarry Sports Palace is trending well with the exception of the Township South Glengarry's 50% payment for its annual contribution which is usually received at this time. The Board has asked to receive detailed financial reports on special events hosted at the Glengarry Sports Palace.

**Resolution No.: 4      Moved by: Chris McDonell      Seconded by: Michel Depratto**

**CARRIED**

### **b. Action Requests**

#### **i) Approval of Capital Expenditure – Weather Pro 2000 Electrical Desiccant**

This item was pre-approved by North Glengarry Council. Replacing the existing unit will reduce the energy consumption of the facility as well as improve ice conditions.

Be it resolved that the capital expenditure for the Weather Pro 2000 be approved and the CAO and Director of Community Services be authorized to execute any documents needed to implement this direction.

**Resolution No.: 5      Moved by: Michel Depratto      Seconded by: Chris McDonell**

**CARRIED**

#### **ii) Cancellation Policy**

The cancellation policy will assist in maximizing the availability of our facilities to the public. If the policy is adopted, the facilities ice rental contracts will need to be modified accordingly.

Be it resolved that the Board of the Glengarry Sports Palace approve the use of the terms from the Facilities Cancellation Policy in its rental contracts, effective upon approval by the Township of North Glengarry's Council.

**Resolution No.: 6      Moved by: Chris McDonell      Seconded by: Michel Depratto**

**CARRIED**

#### **iii) Glengarry Sports Palace Signing Authority at the Caisse Desjardins**

Be it resolved that Chris McDonell and Ian McLeod be removed as signing authorities and that Anne Leduc and Charlie Sangster be added as signing authorities for the Glengarry Sports Palace Board.

**Resolution No.: 7      Moved by: Jacques Massie      Seconded by: Chris McDonell**

**CARRIED**

**iv) Little Nashville**

The Director of Community Services explained that after multiple weeks of effort in trying to solidify Patrick Quesnel's \$1500.00 deposit for Little Nashville, this item is still outstanding. Mr. Aubin has arranged for Mr. Ron Aubin, who has joined the Little Nashville Committee, to present the deposit upon his return from vacation next week. The representatives of Little Nashville will have until February 25, 2017 supply the deposit in order to secure the June dates. They will also be attending the next GSP Board Meeting to make a presentation.

**v) Purchase of Chairs for Community Hall**

The Director of Community Services presented a Staff Report requesting the purchase of 100 chairs for the Community Hall to accommodate our growing rentals.

Be it resolved that the expenditure for the purchase of 100 chairs at a total cost of \$2995.00 plus shipping plus HST be approved; and that the Director of Community Services be authorized to execute any documents needed to implement this direction.

**Resolution No.: 8      Moved by: Ian McLeod      Seconded by: Michel Depratto**

**CARRIED**

**vi) Transfer Glengarry Sports Palace 2016 Surplus to 2017 Budget**

Be it resolved that the Glengarry Sports Palace recommend the transfer of the 2016 Operating budget surplus to the 2017 Operating budget and that it be used to offset the cost of Capital Projects pending approval from North Glengarry and South Glengarry's Council.

**Resolution No.: 9      Moved by: Jacques Massie      Seconded by: Chris McDonell**

**CARRIED**

**vii) User Fees & Charges By-law**

This item was deferred to the March 2017 meeting.

**c. Key Information Report**

The Director of Community Services presented a Key Information Report to update the Board about our weekly staff meetings, our on-going concerns with the booking software, Family Day and March Break Activities, purchases and installations, facilities and projects. Please refer to 7 c) of the package for a detailed report.

**8. PENDING BUSINESS**

None.

**9. NEXT MEETING**

The next scheduled meeting will be on March 28, 2017 at 7:00 pm at the Glengarry Sports Palace.

Motion to move into of camera.

Insurance Claim (as this matter deals with litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board they may be discussed in closed session under section 239 (2)e of the Ontario Municipal Act).

Personnel Matters (as this matter deals with personal matters about an identifiable individual, including municipal or local board employees they may be discussed in closed session under section 239 (2)b of the Ontario Municipal Act)

**Resolution No.:** 10      **Moved by:** Michel Depratto      **Seconded by:** Ian McLeod

**CARRIED**

Motion to move out of camera.

**Resolution No.:** 11      **Moved by:** Ian McLeod      **Seconded by:** Michel Depratto

**CARRIED**

## **10. ADJOURNMENT**

Be it resolved that the meeting be adjourned to the call of the Chair at 8:19 pm.

**Resolution No.:** 12      **Moved by:** Michel Depratto      **Seconded by:** Ian McLeod

**CARRIED**

---

Chairman of the Board

---

Date

# **Section 12**

## **NEW BUSINESS**

## **Section 13**

# **NOTICE OF MOTION**



## **Section 14**

### **QUESTION PERIOD**

**(limit of one question per person and subsequent question will be at the discretion of the Mayor/Chair).**

**Section 15**

**CLOSED SESSION**

**BUSINESS**

**CORPORATION OF  
THE  
TOWNSHIP OF NORTH GLENGARRY**

**RESOLUTION #** \_\_\_\_\_

**DATE:** April 10, 2017

**MOVED BY:** \_\_\_\_\_

**SECONDED BY:** \_\_\_\_\_

**Proceed "In Camera" Session,**

That the Council of the Township of North Glengarry proceeds in Camera under Section 239 (2) of the *Ontario Municipal Act* at \_\_\_\_\_, in order to address,

Recreation Dept Human Resources (as this matter deal with labour relations or employee negotiations they may be discussed in closed session under sections 239 (2)(d) of the *Ontario Municipal Act*);

And adopt the minutes of the Municipal Council "In Camera" session meeting of March 27, 2017 and April 6, 2017

**Carried**

**Defeated**

**Deferred**

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**MAYOR / DEPUTY MAYOR**

**YEA**

**NEA**

**Deputy Mayor:** Jamie MacDonald

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**Councillor:** Jacques Massie

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**Councillor:** Brian Caddell

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**Councillor:** Jeff Manley

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**Councillor:** Michel Depratto

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**Councillor:** Carma Williams

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**Mayor:** Chris McDonell

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**Section 15 Item a**

**CORPORATION OF  
THE  
TOWNSHIP OF NORTH GLENGARRY**

**RESOLUTION #** \_\_\_\_\_

**DATE:** April 10, 2017

**MOVED BY:** \_\_\_\_\_

**SECONDED BY:** \_\_\_\_\_

Adopt Minutes of "In Camera" Session

That the minutes of the Municipal Council "In Camera" session meeting March 27, 2017 and April 6, 2017 be adopted as printed.

**Carried**

**Defeated**

**Deferred**

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**MAYOR / DEPUTY MAYOR**

**YEA**

**NEA**

**Deputy Mayor:** Jamie MacDonald

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**Councillor:** Jacques Massie

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**Councillor:** Brian Caddell

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**Councillor:** Jeff Manley

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**Councillor:** Michel Depratto

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**Councillor:** Carma Williams

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**Mayor:** Chris McDonell

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**Section 15 Item b**

**CORPORATION OF  
THE  
TOWNSHIP OF NORTH GLENGARRY**

**RESOLUTION #** \_\_\_\_\_

**DATE:** April 10, 2017

**MOVED BY:** \_\_\_\_\_

**SECONDED BY:** \_\_\_\_\_

That we return to the Regular Meeting of Council at \_\_\_\_\_.

**Carried**

**Defeated**

**Deferred**

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**MAYOR / DEPUTY MAYOR**

**YEA**

**NEA**

**Deputy Mayor:** Jamie MacDonald

**Councillor:** Jacques Massie

**Councillor:** Brian Caddell

**Councillor:** Jeff Manley

**Councillor:** Michel Depratto

**Councillor:** Carma Williams

**Mayor:** Chris McDonell

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**Section 15 Item c**

## **Section 16**

**CONFIRMING BY-LAW**

**CORPORATION OF  
THE  
TOWNSHIP OF NORTH GLENGARRY**

**RESOLUTION #** \_\_\_\_\_

**DATE:** April 10, 2017

**MOVED BY:** \_\_\_\_\_

**SECONDED BY:** \_\_\_\_\_

That the Council of the Township of North Glengarry receive By-law 16-2017; and

That Council adopt by-law 16-2017 being a by-law to adopt, confirm and ratify matters dealt with by Resolution and that By-law 16-2017 be read a first, second, third time and enacted in Open Council this 10<sup>th</sup> day of April, 2017.

**Carried**

**Defeated**

**Deferred**

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**MAYOR / DEPUTY MAYOR**

**Deputy Mayor:** Jamie MacDonald

**Councillor:** Jacques Massie

**Councillor:** Brian Caddell

**Councillor:** Jeff Manley

**Councillor:** Michel Depratto

**Councillor:** Carma Williams

**Mayor:** Chris McDonell

**YEA**

**NEA**

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**Section 16 Item a**

16(a)

**THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY**

**BY-LAW 16-2017  
FOR THE YEAR 2017**

**BEING A BY-LAW TO ADOPT, CONFIRM AND RATIFY MATTERS DEALT WITH BY RESOLUTION.**

**WHEREAS** s. 5(3) of the *Municipal Act, 2001*, provides that the powers of municipal corporation are to be exercised by its Council by by-law; and

**WHEREAS** it is deemed expedient that the proceedings, decisions and votes of the Council of the Corporation of the Township of North Glengarry at this meeting be confirmed and adopted by by-law;

**THEREFORE** the Council of the Corporation of the Township of North Glengarry enacts as follows:

1. **THAT** the action of the Council at its regular meeting of April 10, 2017 in respect to each motion passed and taken by the Council at its meetings, is hereby adopted, ratified and confirmed, as if each resolution or other action was adopted, ratified and confirmed by its separate by-law; and;
2. **THAT** the Mayor and the proper officers of the Township of North Glengarry are hereby authorized and directed to do all things necessary to give effect to the said action, or to obtain approvals where required, and except where otherwise provided, The Mayor and the Clerk are hereby directed to execute all documents necessary in that behalf and to affix the corporate seal of the Township to all such documents.
3. **THAT** if due to the inclusion of a particular resolution or resolutions this By-law would be deemed invalid by a court of competent jurisdiction then Section 1 to this By-law shall be deemed to apply to all motions passed except those that would make this By-law invalid.
4. **THAT** where a "Confirming By-law" conflicts with other by-laws the other by-laws shall take precedence. Where a "Confirming By-Law" conflicts with another "Confirming By-law" the most recent by-law shall take precedence.

**READ** a first, second and third time, passed, signed and sealed in Open Council this 10<sup>th</sup> day of April, 2017.

\_\_\_\_\_  
**Daniel Gagnon - CAO/Clerk**

\_\_\_\_\_  
**Mayor / Deputy Mayor**

I, hereby certify that the forgoing is a true copy of By-Law No. 16-2017, duly adopted by the Council of the Township of North Glengarry on the 10<sup>th</sup> day of April, 2017.

\_\_\_\_\_  
**Date Certified**

\_\_\_\_\_  
**Clerk/Deputy Clerk**



**Section 17**

**ADJOURN**

**CORPORATION OF  
THE  
TOWNSHIP OF NORTH GLENGARRY**

**RESOLUTION #** \_\_\_\_\_

**DATE:** April 10, 2017

**MOVED BY:** \_\_\_\_\_

**SECONDED BY:** \_\_\_\_\_

There being no further business to discuss, the meeting was adjourned at \_\_\_\_\_.

**Carried**

**Defeated**

**Deferred**

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**MAYOR / DEPUTY MAYOR**

**YEA**

**NEA**

**Deputy Mayor:** Jamie MacDonald

**Councillor:** Jacques Massie

**Councillor:** Brian Caddell

**Councillor:** Jeff Manley

**Councillor:** Michel Depratto

**Councillor:** Carma Williams

**Mayor:** Chris McDonell

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**Section 17**