

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

Regular Meeting of Council

**Monday November 13, 2017 at 7:00 p.m. – Council Chambers
102 Derby Street West, Alexandria, Ontario K0C 1A0**

Draft Agenda

THE MEETING WILL OPEN WITH THE CANADIAN NATIONAL ANTHEM

1. ACCEPT THE AGENDA (Additions/Deletions) ® (Carma)
2. DECLARATIONS OF CONFLICTS OF INTEREST
3. ADOPTION OF PREVIOUS MINUTES ® (Jamie)
 - a) Regular Meeting of Council – October 23, 2017
 - b) Special Meeting of Council – November 7, 2017
 - c) Special Meeting of Council – November 9, 2017
4. DELEGATION(S)
 - a) Updates on projects undertaken by the Arts, Culture & Heritage Committee – Dane Lancken
5. COMMITTEE RECOMMENDATIONS
6. CAO/CLERK'S DEPARTMENT - Daniel Gagnon, CAO/Clerk
 - a) Award tender re: 2018 Municipal Elections System ® (Jamie)(report to be distributed Monday)
 - b) By-law 50-2017 to amend the Procedure By-law ® (Jacques)
 - c) By-law 51-2017 to repeal the CEMC By-law ® (Brian)
7. COMMUNITY SERVICES DEPARTMENT –
Anne Leduc, Director of Recreation/Community Services
 - a) MRAC Capital Adjustments ® (Jeff)
 - b) Key Information Report – Economic Development Activities
8. TREASURY DEPARTMENT - Johanna Levac, Treasurer
 - a) Rating By-law 49-2017 ® (Michel)
 - b) Investment Policy – Quarterly Report – July to September 2017 ® (Carma)
 - c) Budget Versus Actual – Waterworks Dept. Operating Update ® (Jamie)
 - d) Budget Versus Actual – Municipal Operating Update ® (Brian)
9. PLANNING/BUILDING & BY-LAW ENFORCEMENT DEPARTMENT -
Gerry Murphy, CBO/Senior By-law Enforcement Officer/Planning Manager
10. FIRE DEPARTMENT – Patrick Gauthier, North Glengarry Fire Chief
11. PUBLIC WORKS DEPARTMENT – Ryan Morton, Director of Public Works
 - a) Request for Tile Drainage Loan ® (Jeff)
12. CORRESPONDENCE
 - a) Recreation Advisory Committee Minutes – September 5, 2017
 - b) Glengarry Sports Palace Board Minutes – September 5, 2017
 - c) Arts Culture & Heritage Committee Minutes – September 26, 2017
 - d) CIP Approvals Committee Minutes – October 2, 2017

13. NEW BUSINESS

14. NOTICE OF MOTION

Next Regular Public Meeting of Council

November 27, 2017 at 7:00 p.m. at the Centre Sandfield Centre, 102 Derby Street West, Alexandria, Ontario.

Note: Meeting are subject to change or cancellation.

15. QUESTION PERIOD (limit of one question per person and subsequent question will be at the discretion of the Mayor/Chair).

16. CLOSED SESSION BUSINESS

Senior Management performance objectives and succession planning (as this matter deal with personal matters about an identifiable individual, including municipal or local board employees they may be discussed in closed session under sections 239 (2)(b) of the *Ontario Municipal Act*);

Taxation Discrepancies Corrections (as this matter deal with advice that is subject to solicitor-client privilege, including communications necessary for that purpose they may be discussed in closed session under sections 239 (2)(f) of the *Ontario Municipal Act*);

And adopt the minutes of the Municipal Council “In Camera” session meeting of October 23, 2017, November 7, 2017 and November 9, 2017.

17. CONFIRMING BY-LAW

a) By-law 52-2017 ® (Jeff)

18. ADJOURN ® (Jacques)

Section 1

ACCEPT THE AGENDA

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: November 13, 2017

MOVED BY: _____

SECONDED BY: _____

That the Council of the Township of North Glengarry accepts the agenda of the Regular Meeting of Council on Monday November 13, 2017.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

YEA

NEA

Deputy Mayor: Jamie MacDonald

Councillor: Jacques Massie

Councillor: Brian Caddell

Councillor: Jeff Manley

Councillor: Michel Depratto

Councillor: Carma Williams

Mayor: Chris McDonell

Section 1

Section 2

DECLARATIONS OF CONFLICTS OF INTEREST

Section 3

ADOPTION OF PREVIOUS

MINUTES

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: November 13, 2017

MOVED BY: _____

SECONDED BY: _____

That the minutes of the following meetings be adopted as circulated.

Regular Meeting of Council – October 23, 2017
Special Meeting of Council – November 7, 2017
Special Meeting of Council – November 9, 2017

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

YEA

NEA

Deputy Mayor: Jamie MacDonald

Councillor: Jacques Massie

Councillor: Brian Caddell

Councillor: Jeff Manley

Councillor: Michel Depratto

Councillor: Carma Williams

Mayor: Chris McDonell

Section 3

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

REGULAR MEETING OF COUNCIL

**Monday October 23, 2017 at 7:00 p.m. – Council Chambers
102 Derby Street West, Alexandria, On K0C 1A0**

A Regular meeting of the Municipal Council was held on October 23, 2017 at 7:00 p.m., with Mayor Chris McDonnell presiding.

PRESENT: **Deputy Mayor** - Jamie MacDonald
Councillor at Large – Jacques Massie
Councillor (Lochiel Ward) – Brian Caddell
Councillor (Kenyon Ward) – Jeff Manley
Councillor (Alexandria Ward) – Michel Depratto
Councillor (Maxville Ward) – Carma Williams

ALSO PRESENT: **CAO** – Daniel Gagnon
Director of Public Works – Ryan Morton
Director of Community Services – Anne Leduc

1. **DECLARATIONS OF CONFLICTS OF INTEREST**
2. **ACCEPT THE AGENDA**

Resolution No. 1

Moved by: Carma Williams

Seconded by: Michel Depratto

That the Council of the Township of North Glengarry accepts the agenda of the Regular Meeting of Council on Monday October 23, 2017 as amended.

Carried

Additions to the Agenda

- 6(b) **Brownfields (former gas station) sites in North Glengarry**
- 6(c) **Dominion St stop sign**

3. **ADOPTION OF PREVIOUS MINUTES**

Resolution No. 2

Moved by: Jamie MacDonald

Seconded by: Carma Williams

That the minutes of the following meetings be adopted as circulated.

Regular Meeting of Council – October 10, 2017

Special Meeting of Council – October 16, 2017

Carried

4. **DELEGATION(S)**

- a) **SD&G County Library Update – presented by Karen Franklin**

Karen Franklin of the SDG library provided an update to Council on the libraries activities of late including efforts to work with the Dalkeith plus group.

5. COMMITTEE RECOMMENDATIONS

6. CAO/CLERK'S DEPARTMENT - Daniel Gagnon, CAO/Clerk

a) Verbal update tax account corrections and forensic audit

The CAO provided an update to Council on the ongoing process to correct tax accounts. The corrections are almost complete with only 6 accounts remaining to be corrected.

b) Brownfields (former gas station) sites in North Glengarry

A discussion ensued re. brownfields sites in North Glengarry including former gas station sites laying unused. Anne Leduc noted that efforts are on-going presently to address incentives for the private sector to redevelop or mitigate Brownfield sites through the United Counties of SDG. Staff will update Council as needed as the process unfolds.

Action – AL

c) Dominion St stop sign

Staff was directed to research options for a stop sign on Dominion Street and report accordingly at the next Council meeting.

Action - RM

7. COMMUNITY SERVICES DEPARTMENT - Anne Leduc, Director Community Services

a) SEIU Local 2 Collective Agreement

Resolution No. 3

Moved by: Brian Caddell

Seconded by: Jeff Manley

THAT the Council receives the Staff Report on the SEIU Local 2 Collective Agreement; and

THAT the Council approves the nomination of Mr. Brian Caddell as Township representative to accompany the Director of Community Services and the Chief Administrative Officer during the upcoming negotiations.

Carried

b) Awarding of the contract for the asphalt sidewalks at Island Park

Resolution No. 4

Moved by: Jeff Manley

Seconded by: Brian Caddell

THAT the Council of the Township of North Glengarry receives the Staff Report on the Asphalt Sidewalk Quote; and

THAT the Council approves the awarding of the contract to Glengarry Excavation and that the Director of Community Services and the Chief Administrative Officer be authorized to execute documentation relevant to this project.

Carried

Action - AL

8. TREASURY DEPARTMENT – Johanna Levac, Treasurer

9. **PLANNING/BUILDING & BY-LAW ENFORCEMENT DEPARTMENT -**
Gerry Murphy Chief Building Official/Senior By-law Enforcement Officer/Planning Manager
10. **FIRE DEPARTMENT –** Patrick Gauthier, North Glengarry Fire Chief
11. **PUBLIC WORKS DEPARTMENT –** Ryan Morton, Director of Public Works
12. **CORRESPONDENCE**
 - a) Public Works Minutes – September 18, 2017
 - b) Petition re: stopping the train whistle

Ryan Morton explained the significant costs that the township would need to bear for a safety study into the use of the train whistle at the Alexandria train station and the increased liability that would result if a whistle curbing bylaw was to be passed. There was no direction to pursue the bylaw, nor the safety study.

13. **NEW BUSINESS**

14. **NOTICE OF MOTION -** Next Meeting of Council, November 13, 2017.

15. **QUESTION PERIOD**

A member of the public asked whether a letter could be sent to CN or VIA as needed to suggest that the volume and/or duration of the train whistle be addressed. Council directed staff to send a letter.

Action - RM

16. **CLOSED SESSION BUSINESS**

Resolution No. 5

Moved by: Jeff Manley

Seconded by: Jacques Massie

Proceed “In Camera” Session,

That the Council of the Township of North Glengarry proceeds in Camera under Section 239 (2) of the *Ontario Municipal Act* at 7:59 p.m., in order to address,

Interim Report - Deloitte Forensic Audit Team (as this matter deal with personal matters about an identifiable individual, including municipal or local board employees they may be discussed in closed session under sections 239 (2)(b) of the *Ontario Municipal Act*);

Taxation Discrepancies Corrections (as this matter deal with advice that is subject to solicitor-client privilege, including communications necessary for that purpose they may be discussed in closed session under sections 239 (2)(f) of the *Ontario Municipal Act*);

Glengarry Sports Palace Dispute Resolution options (as this matter deal with advice that is subject to solicitor-client privilege, including communications necessary for that purpose they may be discussed in closed session under sections 239 (2)(f) of the *Ontario Municipal Act*);

Vacant municipal land in Alexandria (as this matter deal with a proposed or pending acquisition or disposition of land by the municipality or local board;

And adopt the minutes of the Municipal Council “In Camera” session meeting of October 10, 2017.

Carried

Resolution No. 6

Moved by: Brian Caddell

Seconded by: Jacques Massie

That we return to the Regular Meeting of Council at 8:35 p.m.

Carried

17. CONFIRMING BY-LAW

a) **By-law 48-2017**

Resolution No. 7

Moved by: Michel Depratto

Seconded by: Carma Williams

That the Council of the Township of North Glengarry receive By-law 48-2017; and

That Council adopt by-law 48-2017 being a by-law to adopt, confirm and ratify matters dealt with by Resolution and that By-law 48-2017 be read a first, second, third time and enacted in Open Council this 23rd day of October, 2017.

Carried

18. ADJOURNMENT

Resolution No. 8

Moved by: Jacques Massie

Seconded by: Jeff Manley

There being no further business to discuss, the meeting was adjourned at 8:37 p.m.

Carried

Daniel Gagnon – CAO/Clerk

Mayor / Deputy Mayor

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

SPECIAL MEETING OF COUNCIL

**Tuesday November 7, 2017 at 5:00 p.m. – Council Chambers
102 Derby Street West, Alexandria, On K0C 1A0**

A Special meeting of the Municipal Council was held on November 7, 2017 at 5:00 p.m., with Mayor Chris McDonell presiding.

PRESENT: **Deputy Mayor** - Jamie MacDonald
Councillor (Kenyon Ward) – Jeff Manley
Councillor (Alexandria Ward) – Michel Depratto
Councillor (Maxville Ward) – Carma Williams

ALSO PRESENT: **CAO** – Daniel Gagnon

REGRETS: **Councillor at Large** – Jacques Massie
Councillor (Lochiel Ward) – Brian Caddell

1. **DECLARATIONS OF CONFLICTS OF INTEREST**
2. **ACCEPT THE AGENDA**

Resolution No. 1

Moved by: Jamie MacDonald

Seconded by: Carma Williams

That the Council of the Township of North Glengarry accepts the agenda of the Special Meeting of Council on Tuesday November 7, 2017.

Carried

3. **ADOPTION OF PREVIOUS MINUTES**
4. **DELEGATION(S)**
5. **COMMITTEE RECOMMENDATIONS**
6. **CAO/CLERK'S DEPARTMENT** - Daniel Gagnon, CAO/Clerk
7. **COMMUNITY SERVICES DEPARTMENT** - Anne Leduc, Director Community Services
8. **TREASURY DEPARTMENT** – Johanna Levac, Treasurer
9. **PLANNING/BUILDING & BY-LAW ENFORCEMENT DEPARTMENT** -
Gerry Murphy Chief Building Official/Senior By-law Enforcement Officer/Planning Manager
10. **FIRE DEPARTMENT** – Patrick Gauthier, North Glengarry Fire Chief

11. PUBLIC WORKS DEPARTMENT – Ryan Morton, Director of Public Works
12. CORRESPONDENCE
13. NEW BUSINESS
14. NOTICE OF MOTION - Next Meeting of Council, November 13, 2017.
15. QUESTION PERIOD
16. CLOSED SESSION BUSINESS

Resolution No. 2

Moved by: Michel Depratto

Seconded by: Jeff Manley

Proceed "In Camera" Session,

That the Council of the Township of North Glengarry proceeds in Camera under Section 239 (2) of the *Ontario Municipal Act* at 5:01 p.m., in order to address,

Human Resources update: Treasury Dept. (as this matter deal with personal matters about an identifiable individual, including municipal or local board employees they may be discussed in closed session under sections 239 (2)(b) of the *Ontario Municipal Act*);

Offer to purchase – Vacant Land in North Glengarry (as this matter deal with a proposed or pending acquisition or disposition of land by the municipality or local board they may be discussed in closed session under sections 239 (2)(c) of the *Ontario Municipal Act*);

Carried

Resolution No. 3

Moved by: Michel Depratto

Seconded by: Jamie MacDonald

That we return to the Special Meeting of Council at 5:20 p.m.

Carried

17. CONFIRMING BY-LAW

18. ADJOURNMENT

Resolution No. 4

Moved by: Carma Williams

Seconded by: Jeff Manley

There being no further business to discuss, the meeting was adjourned at 5:22 p.m.

Carried

Daniel Gagnon – CAO/Clerk

Mayor / Deputy Mayor

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

SPECIAL MEETING OF COUNCIL

**Thursday November 9, 2017 at 6:00 p.m. – Council Chambers
102 Derby Street West, Alexandria, On K0C 1A0**

A Special meeting of the Municipal Council was held on November 9, 2017 at 6:00 p.m., with Mayor Chris McDonnell presiding.

PRESENT: **Deputy Mayor** - Jamie MacDonald
Councillor at Large – Jacques Massie
Councillor (Lochiel Ward) – Brian Caddell
Councillor (Kenyon Ward) – Jeff Manley
Councillor (Alexandria Ward) – Michel Depratto
Councillor (Maxville Ward) – Carma Williams

ALSO PRESENT: CAO – Daniel Gagnon

1. **DECLARATIONS OF CONFLICTS OF INTEREST**
2. **ACCEPT THE AGENDA**

Resolution No. 1

Moved by: Michel Depratto

Seconded by: Jamie MacDonald

That the Council of the Township of North Glengarry accepts the agenda of the Special Meeting of Council on Thursday November 9, 2017.

Carried

3. **ADOPTION OF PREVIOUS MINUTES**
4. **DELEGATION(S)**
5. **COMMITTEE RECOMMENDATIONS**
6. **CAO/CLERK'S DEPARTMENT** - Daniel Gagnon, CAO/Clerk
7. **COMMUNITY SERVICES DEPARTMENT** - Anne Leduc, Director Community Services
8. **TREASURY DEPARTMENT** – Johanna Levac, Treasurer
9. **PLANNING/BUILDING & BY-LAW ENFORCEMENT DEPARTMENT** -
Gerry Murphy Chief Building Official/Senior By-law Enforcement Officer/Planning Manager
10. **FIRE DEPARTMENT** – Patrick Gauthier, North Glengarry Fire Chief

11. PUBLIC WORKS DEPARTMENT – Ryan Morton, Director of Public Works
12. CORRESPONDENCE
13. NEW BUSINESS
14. NOTICE OF MOTION - Next Meeting of Council, November 13, 2017.
15. QUESTION PERIOD
16. CLOSED SESSION BUSINESS

Resolution No. 2

Moved by: Jamie MacDonald

Seconded by: Michel Depratto

Proceed "In Camera" Session,

That the Council of the Township of North Glengarry proceeds in Camera under Section 239 (2) of the *Ontario Municipal Act* at 6:01 p.m., in order to address,

Senior Management performance objectives and succession planning (as this matter deal with personal matters about an identifiable individual, including municipal or local board employees they may be discussed in closed session under sections 239 (2)(b) of the *Ontario Municipal Act*);

Carried

Resolution No. 3

Moved by: Carma Williams

Seconded by: Jeff Manley

That we return to the Special Meeting of Council at 6:50 p.m.

Carried

17. CONFIRMING BY-LAW

18. ADJOURNMENT

Resolution No. 4

Moved by: Carma Williams

Seconded by: Jeff Manley

There being no further business to discuss, the meeting was adjourned at 6:56 p.m.

Carried

Daniel Gagnon – CAO/Clerk

Mayor / Deputy Mayor

Section 4

DELEGATION

Section 5

COMMITTEE

RECOMMENDATIONS

Section 6

CAO/CLERK'S DEPARTMENT

Daniel Gagnon

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: November 13, 2017

MOVED BY: _____

SECONDED BY: _____

That the Council of the Township of North Glengarry receive By-law 50-2017; and

That Council adopt by-law 50-2017 being a by-law to amend the Proceeding by-law 23-2017 and that By-law 50-2017 be read a first, second, third time and enacted in Open Council this 13th day of November, 2017.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

Deputy Mayor: Jamie MacDonald

Councillor: Jacques Massie

Councillor: Brian Caddell

Councillor: Jeff Manley

Councillor: Michel Depratto

Councillor: Carma Williams

Mayor: Chris McDonell

YEA

NEA

Section 6 Item b

6(b)

CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

BY-LAW No. 50-2017

BEING a by-law to amend By-law 23-2017 a by-law to provide rules governing the proceeding of the Township of North Glengarry and the conduct of its members.

WHEREAS the Municipality did adopt By-law No. 23-2017 on the 23rd of May, 2017;

AND WHEREAS the Municipality wishes to amend Part 14: Committees: Emergency Management Program Committee; Membership.

THEREFORE the Council of The Township of North Glengarry enacts as follows:

1. Part 14: Committees: Emergency Management Program Committee;

Membership:

The membership shall be comprised of:

- 2 members of Council (Mayor and alternate)
- CAO / Clerk
- Community Emergency Management Coordinator
- Treasurer (or his/her designate)
- Director of Public Works (or his/her designate)
- Director of Community Services (or his/her designate)
- North Glengarry Fire Chief
- IT Manager

READ a first, second, third time and enacted in Open Council this 13th day November 2017.

Clerk / Deputy Clerk

Mayor / Deputy Mayor

I hereby certify this to be a true copy of By-Law No. 50-2017, and that such By-law is in full force and effect.

Date Certified

Clerk /Deputy Clerk

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: November 13, 2017

MOVED BY: _____

SECONDED BY: _____

That the Council of the Township of North Glengarry receive By-law 51-2017; and

That Council adopt by-law 51-2017 being a by-law to amend the Community Emergency Management Coordinator by-law 31-2017 and that By-law 51-2017 be read a first, second, third time and enacted in Open Council this 13th day of November, 2017.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

Deputy Mayor: Jamie MacDonald

Councillor: Jacques Massie

Councillor: Brian Caddell

Councillor: Jeff Manley

Councillor: Michel Depratto

Councillor: Carma Williams

Mayor: Chris McDonell

YEA

NEA

Section 6 Item c

6(e)

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

BY-LAW NO. 51-2017

BEING a by-law authorizing the Corporation of the Township of North Glengarry to appoint a Community Emergency Management Coordinator and alternate;

WHEREAS the Emergency Management & Civil Protection Act requires municipalities to appoint a Community Emergency Management Coordinator and alternate;

AND WHEREAS the Corporation of the Township of North Glengarry wishes to appoint Lindsay McIntosh-Mainville as the Community Emergency Management Coordinator and Daniel Gagnon as alternate;

NOW THEREFORE be it enacted by the Corporation of the Township of North Glengarry that:

1. Lindsay McIntosh-Mainville be appointed as the Community Emergency Management Coordinator and Daniel Gagnon as alternate.
2. Community Emergency Management Coordinator duties are outlined in the Emergency Management & Civil Protection Act and associated Regulations; Emergency Response Plan By-law and Associated Confidential Annex; and Pandemic Response Plan.

This by-law shall come effective as of the date of its passing hereof.

4. By-law No. 31-2017 be and is hereby repealed.

READ a first, second, third time and enacted in Open Council, this 13th day of November, 2017.

Clerk Adm. / Deputy Clerk

Mayor /Deputy Mayor

I hereby certify that this is a true copy of By-law No. 51-2017, and such by-law is in full force and effect.

Date Certified

Clerk / Deputy Clerk

Section 7

COMMUNITY SERVICES

DEPARTMENT

Anne Leduc

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: November 13, 2017

MOVED BY: _____

SECONDED BY: _____

THAT Council receives the Staff Report on MRAC Capital Transfers; and

THAT Council approves the Capital Budget transfers recommended by the Recreation Advisory Committee according to the information listed below:

Transfer to Father Gauthier for installation of fence at the south end of the soccer field	\$4,500
• \$2,000 from Maxville Recreation	
• \$2,500 from Glen Sandfield Recreation	
Transfer to Glen Robertson to help cover costs of their outdoor rink project	\$5,750
• \$1,200 from Alexandria Recreation	
• \$2,650 from Dunvegan Recreation	
• \$1,900 from Greenfield Recreation	

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

Deputy Mayor: Jamie MacDonald
Councillor: Jacques Massie
Councillor: Brian Caddell
Councillor: Jeff Manley
Councillor: Michel Depratto
Councillor: Carma Williams
Mayor: Chris McDonell

YEA	NEA
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Section 7 Item a

7(a)

TOWNSHIP OF NORTH GLENGARRY

STAFF REPORT

Date: November 13, 2017
To: Council
From: Anne Leduc – Director of Community Services

Approved: Daniel Gagnon, CAO/Clerk

Re: MRAC Capital Adjustments

BACKGROUND

Council approved the Municipal Recreation Association Committee's Capital Budget of \$55,050 for 2017. The Municipal Recreation Associations have reviewed their final project plans for 2017 and several of the associations have indicated that this summer's weather conditions have delayed many of the capital projects.

Requests for capital adjustments were received from various Recreation Associations during their September 13th Municipal Recreation Committee Meeting which were in turn presented to the Recreation Advisory Committee at its October 10th meeting. Upon revision of the requests, the Recreation Advisory Committee recommended the following motions for Council's consideration:

- That \$2,000 of the 2017 Capital budget for Maxville Recreation be transferred to Father Gauthier, to help cover costs of installation of the fence at the south end of the soccer field
- That \$2,500 of the 2017 Capital budget for Glen Sandfield Recreation be transferred to Father Gauthier, to help cover costs of installation of the fence at the south end of the soccer field
- That \$1,200 of the 2017 Capital budget for Alexandria Recreation be transferred to Glen Robertson, to help cover costs of their outdoor rink project.
- That \$2,650 of the 2017 Capital budget for Dunvegan Recreation be transferred to Glen Robertson, to help cover costs of their outdoor rink project.
- That \$1,900 of the 2017 Capital budget for Greenfield Recreation be transferred to Glen Robertson, to help cover costs of their outdoor rink project.

FINANCIAL IMPACT

These transfers require no changes to the approved 2017 Capital Budget for the Township’s Recreation Associations.

SUPPORTING DOCUMENTATION

N/A

RECOMMENDATION:

THAT Council receives the Staff Report on MRAC Capital Transfers; and

THAT Council approves the Capital Budget transfers recommended by the Recreation Advisory Committee according to the information listed below:

Transfer to Father Gauthier for installation of fence at the south end of the soccer field	\$4,500
• \$2,000 from Maxville Recreation	
• \$2,500 from Glen Sandfield Recreation	
Transfer to Glen Robertson to help cover costs of their outdoor rink project	\$5,750
• \$1,200 from Alexandria Recreation	
• \$2,650 from Dunvegan Recreation	
• \$1,900 from Greenfield Recreation	

7(b)

TOWNSHIP OF NORTH GLENGARRY

KEY INFORMATION REPORT

Date: November 13, 2017
To: Council
From: Tara Kirkpatrick – Economic Development and Communications Officer

Re: Economic Development Activities

CIP & Other Funding Opportunities

- Fielded CIP information requests from numerous residents and business owners, including:
 - 12 and 12-A Main Street South, Maxville (Mixed Use property)
 - 14 Main Street South, Maxville (Mixed Use property)
 - 3 Main Street North, Maxville (LCBO)
 - 9 Main Street South, Maxville (Country Girls Café)
 - 32 Main Street North, Maxville (Residential property)
 - 2 Carr Street, Maxville (Residential property)
 - 34 Main Street South, Maxville

 - 17-19 Main Street South, Alexandria (Town and Country Flowers)
 - 33 Main Street North, Alexandria (Comfort Water Treatment)
 - 39 Main Street North, Alexandria (Commercial)
 - 44 Main Street North, Alexandria (Wine Maker's)
 - 11 Mill Square, Alexandria (FESTOOL)
 - 69 Main Street South, Alexandria (Significo)

 - 21907 Laggan Road, Dalkeith (Residential property)

 - 3791 Old Orchard Street, Apple Hill (Residential property)

- During the month of October numerous applicants from Maxville and Alexandria discussed ongoing and potential new CIP projects. There were also numerous information requests from the hamlets. No new applications were received. One request was made to close a CIP file and issue grant payment for the project located at 3 Main Street South, in Maxville. This project was reviewed by the Community Improvement Plan Approvals Committee (CIPAC) at its November 6, 2017 meeting.

Conferences & Networking Opportunities

- October 12-13, 2017, participated in the Foire Nationale de l'Emploi Montreal. The Township of North Glengarry had a booth at this event, which was used to attract new employees to our Township. I was joined at the trade show by Community Services Director Anne Leduc and by two employees from the Glengarry Inter-Agency Group (GIAG). Over the course of two days we handed out more than 1,400 business cards and retained the names of 175 people interested in seeking employment opportunities in North Glengarry.

Communications

- Handled the notification process for the Maxville Water Meeting, which was held in Alexandria on October 23. This involved preparing poster and having over 1,200 copies delivered through Canada Post. I also arranged with Micheline Larocque for the Water Works Department to send out a call-out message inviting residents to attend this meeting.
- Prepared the monthly ad "What's New in North Glengarry," which appeared in the Glengarry News.
- Prepared various ads for the fire department relating to its recruitment campaign and Fire Prevention Month.
- Social media updates (job postings, event postings, etc.). Saw continued growth to the audience on the North Glengarry Facebook Page.

Varia

- Responded to numerous requests for information relating to the Community Grants Program.

Business Retention and Expansion

- Helped an industrial client to resolve a serious problem with its energy supplier. This involved reaching out to MP Grant Crack to request assistance advocating on behalf of our industrial client. I also spoke in depth with the Manager of Government Relations of the Energy supplier, and its ombudsman's office. With the assistance of various staff members and partners, this problem was resolved within 24 hours of when we were first notified of the issue.
- Met with two new potential industrial clients.
- Liaised with two groups interested in assisting with the Festival of Lights and ensuring the survival of the event. Put the two groups in touch with the Festival of Lights committee and helped to coordinate the logistics of preparing Island Park for the festival.

- Assisted Artevet with its employment needs. This involved putting them in touch with the Glengarry Inter-Agency Group, as well as colleges and universities which specialize in the skills-based personnel they were looking to recruit.
- Business consultation relating to a former church property in Alexandria.

COMMENTS

This report is presented for information purposes only.

Section 8

TREASURY DEPARTMENT

Johanna Levac

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: November 13, 2017

MOVED BY: _____

SECONDED BY: _____

That the Council of the Township of North Glengarry receive By-law 49-2017; and

That Council adopt by-law 49-2017 being a by-law imposing special annual rates upon land in respect of which money is borrowed under the Tile Drainage Act and that By-law 49-2017 be read a first, second, third time and enacted in Open Council this 13th day of November, 2017.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR


	YEA	NEA
Deputy Mayor: Jamie MacDonald	_____	_____
Councillor: Jacques Massie	_____	_____
Councillor: Brian Caddell	_____	_____
Councillor: Jeff Manley	_____	_____
Councillor: Michel Depratto	_____	_____
Councillor: Carma Williams	_____	_____
Mayor: Chris McDonell	_____	_____

Section 8 Item a

8(a)

TOWNSHIP OF NORTH GLENGARRY

STAFF REPORT

Date: November 13th, 2017
To: Mayor and Council Members
From: 
Johanna Levac (Annie) Treasurer

Daniel Gagnon
CAO/Clerk

Re: Rating By-Law #49-2017

Discussion: The owners of land in the municipality have applied to the Council under the Tile Drainage Act for loans for the purpose of constructing subsurface works on such land. The work has been completed and the Rating By-law setting the annual rates has been prepared.

Recommendation: That By-Law #49-2017 being a by-law imposing special annual rates upon land in respect of which money is borrowed under the Tile Drainage Act be adopted by council.

RATING BY-LAW

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

BY-LAW NUMBER #49-2017

A by-law imposing special annual drainage rates upon land in respect of which money is borrowed under the *Tile Drainage Act*.

WHEREAS owners of land in the municipality have applied to the Council under the *Tile Drainage Act* for loans for the purpose of constructing subsurface drainage works on such land;

AND WHEREAS the Council has, upon their application, lent the owners the total sum of \$50,000.00 to be repaid with interest by means of rates hereinafter imposed;

BE IT THEREFORE ENACTED by the Council:

1. That annual rates as set out in Schedule 'A' attached hereto are hereby imposed upon such land as described for a period of ten years, such rates to be levied and collected in the same manner as taxes.

Passed this 13th day of November 2017.

Mayor/Deputy-Mayor

CAO/Clerk, Daniel Gagnon

The Corporation of the Township of North Glengarry

SCHEDULE 'A' to By-law Number #49-2017

Name and address of owner	Description of land drained	Proposed date of loan	Sum to be loaned	Annual rate to be imposed
	N Part Lot 12 Concession 5 Kenyon Ward	December 1, 2017	50,000.00	6,793.40
			50,000.00	6,793.40

* Total principal of debenture and total sum shown on by-law

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: November 13, 2017

MOVED BY: _____

SECONDED BY: _____

That the “Investment Policy – Quarterly Report – July to September 2017” be accepted by Council for information purposes only.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

Deputy Mayor: Jamie MacDonald

Councillor: Jacques Massie

Councillor: Brian Caddell

Councillor: Jeff Manley

Councillor: Michel Depratto

Councillor: Carma Williams

Mayor: Chris McDonell

YEA

NEA

Section 8 Item b

8(b)

TOWNSHIP OF NORTH GLENGARRY

STAFF REPORT

Date: November 13, 2017
To: Mayor and Council Members
From: Johanna Levac
Johanna Levac (Annie) Treasurer

Daniel Gagnon
CAO/Clerk

Re: Investment Policy – Quarterly Report – July to September 2017

Discussion: On November 26th, 2007 an Investment Policy was authorized by council. The policy states that additional cash remain in the current account with the Royal Bank until such times as the rate of interest earned in an investment account is higher than what is earned on our operating account. We earn prime (2.700) less 1.700%. Please be advised of the following:

Month	Interest Rate	Amount Earned
July	1.153	773.77
August	1.450	2,702.38
September	1.250	4,008.41
		7,484.56

In view of the interest rate offered external investments were not made for this quarter.

Recommendation: That the “Investment Policy – Quarterly Report – July to September 2017” be accepted by council for information purposes only.

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: November 13, 2017

MOVED BY: _____

SECONDED BY: _____

That the “Budget Versus Actual – Waterworks Department Operating Update” report is presented to Council for information purposes only.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

Deputy Mayor: Jamie MacDonald

Councillor: Jacques Massie

Councillor: Brian Caddell

Councillor: Jeff Manley

Councillor: Michel Depratto

Councillor: Carma Williams

Mayor: Chris McDonell

YEA


NEA

Section 8 Item c

8(c)

TOWNSHIP OF NORTH GLENGARRY

STAFF REPORT

Date: November 13, 2017
To: Mayor and Council
From: 
Johanna Levac (Annie) Treasurer

Daniel Gagnon
CAO/Clerk


Re: **Budget Versus Actual**
Waterworks Department Operating Update

Discussion: To provide the budget vs actual from January 1st, 2017 to October 31, 2017.

The attached operating budget reports are being reviewed with the department heads on an on-going basis for accuracy. The detailed operating costs and the capital projects are reviewed at the regular committee meetings which are held on a regular basis. The overall revenues are on target as well as the overall expenses.

Recommendation: That the “Budget Versus Actual – Waterworks Department Operating Update” report is presented to council for information purposes only.

2017 Budget vs Actual Expenses - OPERATING - WATERWORKS DEPARTMENT
As at October 30, 2017

Section		EXPENSES Operating Budget	EXPENSES Operating Actual Spent	EXPENSES Dollar surplus (deficit)	Red Flag	Variance % Spent
1	NGWD- Water Distribution Services	513,021	418,626	94,395		82
2	NGWT- Water Treatment Services	798,621	722,584	76,037		90
3	NGS - Sewer Services	966,588	774,435	192,153		80
4		2,278,230	1,915,645	362,585		84

2017 Budget vs Actual Revenues - OPERATING - WATERWORKS DEPARTMENT
 As at October 30, 2017

Section	REVENUE Budget Operating	REVENUE Actual Operating Received	REVENUE Dollar surplus (deficit)	Red Flag	Variance % Received	
1	1,050,000	885,782	-164,218		84	
2	600,000	472,355	-127,645		79	
3	39,000	29,842	-9,158		77	
4	20,000	12,356	-7,644		62	
5	10,000	4,818	-5,182		48	
6	870,000	748,348	-121,652		86	
7	156,000	136,082	-19,918		87	
8	15,000	35,000	20,000		233	
9	15,000	12,535	-2,465		84	
10	15,000	15,000	0		100	
11	316,419		-316,419			Lagoon Upgrade
12	433,581		-433,581			Lagoon Upgrade
13	3,540,000	2,352,118	-1,187,882			
14	-316,419		-316,419			Lagoon Upgrade
15	-433,581		-433,581			Lagoon Upgrade
16	OPERATING REVENUE	2,790,000	2,352,118		84	

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: November 13, 2017

MOVED BY: _____

SECONDED BY: _____

That the “Budget Versus Actual – Municipal Operating Update” report is presented to Council for information purposes only.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

Deputy Mayor: Jamie MacDonald

Councillor: Jacques Massie

Councillor: Brian Caddell

Councillor: Jeff Manley

Councillor: Michel Depratto

Councillor: Carma Williams

Mayor: Chris McDonell

YEA


NEA

Section 8 Item d

8(d)

TOWNSHIP OF NORTH GLENGARRY

STAFF REPORT

Date: November 13, 2017
To: Mayor and Council
From: 
Johanna Levac (Annie) Treasurer

Daniel Gagnon
CAO/Clerk

Re: Budget Versus Actual – Municipal Operating Update

Discussion: To provide the budget vs actual from January 1st, 2017 to October 31, 2017.

The attached operating budget reports are being reviewed with the department heads on an on-going basis for accuracy. The detailed operating costs and the capital projects are reviewed at the regular committee meetings which are held on a regular basis. The overall revenues are on target as well as the overall expenses.

Recommendation: That the “Budget Versus Actual – Municipal Operating Update” report is presented to council for information purposes only.

2017 Budget vs Actual Revenues - OPERATING
As at October 30, 2017

Section		REVENUE Budget Operating	REVENUE Actual Operating Received	REVENUE Dollar surplus (deficit)	Red Flag	Variance % Received	
1	Payments in Lieu	71,900	55,900	-16,000		78	
2	Penalties & Interest	300,000	296,918	-3,082		99	
3	Unconditional Grants	2,326,900	1,745,175	-581,725		75	<i>final OMPF payment receivable</i>
4	Conditional Grants	380,513	192,929	-187,584		51	<i>Federal Gas Tax Instalment receivable 155.831</i>
5	Receivable - Drainage Supt.42,400 & Drain Maintenance Grant 189,981	232,381	0	-232,381		0	<i>see municipal drain revenues below</i>
6	Fees & Charges	87,324	74,947	-12,377		86	
7	Community Development - (<i>Canada Day Grant 7,500 & Gala 12,500</i>)	20,000	11,465	-8,535		57	
8	Economic Development	0	3,750	3,750			<i>wage subsidy</i>
9	Fire Department	77,500	61,586	-15,914		79	
10	Building & By-Laws	148,000	115,992	-32,008		78	
11	Septic Systems	18,000	15,352	-2,648		85	
12	Protective Inspection	28,500	27,919	-581		98	
13	Ambulance	24,315	19,540	-4,775		80	
14	Roads Department	527,051	535,803	8,752		102	
15	Landfill	820,500	797,133	-23,367		97	<i>Municipal Hazard Special Waste receivable 15,000</i>
16	RARE Plant	776,023	793,532	17,509		102	<i>increase in carboard revenue</i>
17	RARE Plant	143,000	93,274	-49,726		65	<i>receivable 3rd & 4th inst. Stewardship Ontario</i>
18	Maxville Complex	232,500	158,361	-74,139		68	<i>ice rentals fall of 2017 receivable</i>
19	Island Park	54,250	54,846	596		101	
20	DOME - Glengarry Indoor Sports Complex	97,171	85,957	-11,214		88	
21	Planning	55,000	55,411	411		101	
22	Agriculture & Drainage (<i>see expense offset</i>)	380,019	119,994	-260,025		32	
23	Tile Drainage Inspection Fees	300	0	-300		0	
24	Tile Drainage (<i>see expense offset</i>)	91,250	87,119	-4,131		95	
25	Transfer from Reserves	656,467	656,467	0		100	
		7,548,864	6,059,370	-1,489,494			
26	<i>Drain Maintenance Grant Receivable (see expense offset)</i>	-189,981	0	189,981			
27	<i>Agriculture & Drainage (see expense - offset)</i>	-380,019	-119,994	260,025			
28	<i>Tile Drainage (see expense - offset)</i>	-91,250	-87,119	4,131			
29		6,887,614	5,852,257	-1,035,357		85	
30	Municipal Drain - Revenues						
	Municipal Drain Maintenance to be charged on Tax Roll		-380,019				
	Drain Maintenance 1/3 Grant		-189,981				
			-570,000				
31	To Be Financed						
	Fire Department - Tanker - Alexandria Station		400,000				
			400,000				

2017 Budget vs Actual Expenses - OPERATING
As at October 30, 2017

Section	EXPENSES Operating Budget	EXPENSES Operating Actual Spent	EXPENSES Dollar surplus (deficit)	Red Flag	Variance % Spent
1 Council	167,570	134,718	32,852		80
2 Administration	1,129,922	919,472	210,450		81
3 Community Development - (Canada Day Grant 7,500 .Gala 12,500 .July 1st 8,000 & ACH Events .	33,000	29,133	3,867		88
4 Economic Development	223,890	163,883	60,007		73
5 Protection to Person & Property	837,418	647,563	189,855		77
6 Building & By-Laws	294,200	259,937	34,263		88
7 Septic Systems	17,000	3,701	13,299		22
8 Protective Inspection & Control	30,145	15,231	14,914		51
9 Ambulance	3,000	981	2,019		33
10 Conservation Authority	105,780	105,771	9		100
11 Community Emergency Measures	7,000	6,505	495		93
12 Roads	2,603,389	2,034,969	568,420		78
13 Garbage Collection	466,276	380,237	86,039		82
14 Landfill Sites	586,171	475,912	110,259		81
15 Recycling (RARE)	1,006,895	784,357	242,538		76
16 Other Contributions	443,319	422,815	20,504		95
17 Recreation Buildings - Water Legislation	7,000	3,506	3,494		50
18 Maxville Complex	538,910	381,811	157,099		71
19 Island Park	255,200	207,568	47,632		81
20 Glengarry Indoor Sports Complex	221,264	174,732	46,532		79
21 Library	13,000	7,908	5,092		61
22 Planning & Development	89,100	85,872	3,228		96
23 Agriculture & Drainage	99,820	40,466	59,354		41
24 Drain Maintenance & New drains - Bureau Road	570,000	62,094	507,906		11
25 Tile Drainage (see expense offset)	91,250	87,119	4,131		95
	9,840,519	7,416,261	2,424,258		75
26 Agriculture & Drainage - see revenue offset	-570,000	-62,094	-507,906		
27 Tile Drainage - see revenue offset	-91,250	-87,119	-4,131		
28	9,179,269	7,267,048	1,912,221		79

Municipal Drain - Expenses	
Municipal Drain Maintenance	200,000
Bureau Road Municipal Drain	370,000
	570,000

Section 9

**PLANNING/BUILDING
BY-LAW
ENFORCEMENT
DEPARTMENT**

Gerry Murphy

Section 10

FIRE DEPARTMENT

Patrick Gauthier

Section 11

PUBLIC WORKS

DEPARTMENT

Ryan Morton

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: November 13, 2017

MOVED BY: _____

SECONDED BY: _____

That the Township of North Glengarry approve the request from the property owners of lot 22 Concession 5 Lochiel Ward for the Tile Drainage Loan for the amount of \$18,000.00.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

Deputy Mayor: Jamie MacDonald

Councillor: Jacques Massie

Councillor: Brian Caddell

Councillor: Jeff Manley

Councillor: Michel Depratto

Councillor: Carma Williams

Mayor: Chris McDonell

YEA

NEA

Section 11 Item a

11(a)

TOWNSHIP OF NORTH GLENGARRY

STAFF REPORT

Date: Nov. 8, 2017

To: Council Township of North Glengarry

From: Manson Barton
Drainage Superintendent

Daniel Gagnon, CAO/Clerk

Re: Request for Tile Drainage Loan

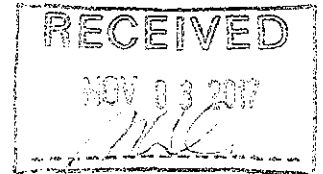
Discussion:

The Township of North Glengarry has received a request from the owners of Lot 22 Concession 5 Lochiel Ward Roll #0111-016-011-63000 for a Tile Drainage Loan for the amount of \$ 18,000.00

Recommendation:

It is recommended that the Township of North Glengarry approve the request from the property owners for the Tile drainage Loan for the amount of \$ 18,000.00.

Corporation of the Township of
North Glengarry
P.O. Box 700 - 90 Main St. South
Alexandria, ON K0C 1A0
Tel: 613-525-1110 Fax: 613-525-1649



**TILE DRAIN LOAN
APPLICATION**

To: The Council of the Township of North Glengarry

Owners Name(s): _____

Address: 21155 Cty Rd 21 RR#1 Alexandria

Telephone: _____

Description of land: Concession 5 Lot 22

Proposed Drainage system

Number of Acres to be drained 30 Number of meters of tile 7000m

Estimated cost of Drainage System

Loan amount requested \$18,000.00
(75% Total cost)

Material cost \$ 12,000.00

Installation cost \$ 12,000.00

Inspection fee \$ 100.00

TOTAL COST \$ 24,100.00

Date proposed for the commencement of work NOV 15 2017

I agree to the following when making this application:

- 1) Council has final decision in granting or refusing
- 2) I will be advised in writing of Council decision.
- 3) A tile drain inspector appointed by Council will report to Council that the work has been installed satisfactorily before any funds are advanced by the Loan.
- 4) All work must be carried out in accordance with The Agricultural Tile Drainage Installation Act.
- 5) Council shall levy and collect for the term of ten years once per year or your final tax billing.
- 6) Requests for early loan pay outs must be requested.
- 7) I have not applied or received loans this calendar year and my balance owing on other outstanding loans is \$ 15,959.21.

Nov 2 - 2017
Date

Owner Signature

NOV 2 2017
Date

Owner Signature

Lin Scott Drainage Ltd.

P.O. Box 297, R. R. # 4,
Alexandria, Ontario K0C 1A0
Telephone: 613-525-1940



RECEIVED
NOV 9 3 2017

ESTIMATE

DATE: NOV 11 17

CUSTOMER'S NAME / NOM DU CLIENT		TOWNSHIP/MUNICIPALITE	
ADDRESS / ADRESSE		LOT NO.	COOR.
2155 ety rd 21 Alexandria		22	5
TILE:			
22,000' of 4" "	.40		8800.00
600' of 6" "	1.26		756.00
			9556.00
FITTINGS: + MISC			1075.00
INSTALLATION:			
22,000' of 4" "	.32		7040.00
600' of 6" "	2.00		1200.00
EXTRA: 12 hrs badhoe 138.00			1656.00
pre rip if needed 10,000' .15			500.00
			11396.00
			29027.00
			11512863.5
ESTIMATION No. E-0073		PREPARED BY:	
LSDL-E1210		R-103341707 H.S.T.	
		TOTAL	

24,890.51

Section 12

CORRESPONDENCE

12(a)



Recreation Advisory Committee Minutes

The meeting of the Recreation Committee of Tuesday September 5, 2017 was called to order at 3:40 pm at the Sandfield Centre.

PRESENT: **Chairman & Deputy Mayor** – Jamie MacDonald
Councillor – Brian Caddell
Councillor – Carma Williams
Member at large – France Brunet
Member at Large – Bob Linney
CAO/Clerk - Daniel Gagnon
Director of Community Services - Anne Leduc
Recreation – Jeremy Dubeau
Community Services Assistant – Chloe Crack

REGRETS: **Recreation** – Jerome Andre

GUESTS: **Mayor** – Chris McDonell
Councillor – Jeff Manley
Councillor – Jacques Massie
Councillor – Michel Depratto

1. CALL MEETING TO ORDER

Motion to call the meeting to order at 3:40 pm.

Resolution No.: 1 **Moved by:** Brian Caddell **Seconded by:** Carma Williams
CARRIED

2. ADDITIONS, DELETIONS OR AMENDMENT

None.

3. ADOPTION OF THE AGENDA

That the agenda of the Recreation Committee meeting of August 22, 2017 be accepted as circulated.

Resolution No.: 2 **Moved by:** Brian Caddell **Seconded by:** Carma Williams
CARRIED

4. DECLARATIONS OF CONFLICT OF INTEREST

No conflicts were noted.

5. ADOPTION OF PREVIOUS MINUTES

That the minutes from the Recreation Advisory Committee meeting on August 22, 2017 be accepted as presented.

Resolution No.: 3 **Moved by:** Brian Caddell **Seconded by:** Carma Williams
CARRIED

6. BUSINESS ARISING FROM THE MINUTES

None.

7. AGENDA ITEMS

a) Donation Request from the AJK Highland Travelers

BE IT RESOLVED THAT the Recreation Advisory Committee receives the Staff Report for the donation request from the AJK Highland Travelers; and

THAT the Recreation Advisory Committee recommends

Option 1 – Waiving the rental fees for the Gondola for the Friday, January 26th, 2018 and Saturday, January 27th, 2018 evenings and the Community Hall for the Saturday January 27th, 2018 evening

Resolution No.: 4 **Moved by:** Brian Caddell **Seconded by:** Carma Williams
CARRIED

b) Review of Island Park / Mill Square and King George Park Master Plans

BE IT RESOLVED THAT the Recreation Advisory Committee receives the Master Plans for Island Park/Mill Square and King George Park;

THAT changes noted by the Recreation Advisory Committee be incorporated into the Plans; and

THAT the Recreation Advisory Committee recommends to Council that the Master Plans be used as guiding documents for the development of Island Park/Mill Square and King George Park.

Resolution No.: 5 **Moved by:** Brian Caddell **Seconded by:** Bob Linney
CARRIED

8. PENDING BUSINESS

None.

9. CORRESPONDANCE

None.

10. CLOSED SESSION BUSINESS

None.

11. NEXT MEETING

The next meeting will be held on October 11, 2017 at the Sandfield Centre at 4pm.

12. ADJOURNMENT

The meeting was adjourned at 5:05 pm.

Resolution No.: 6

Moved by: Brian Caddell

Seconded by: Bob Linney

CARRIED

Chairman of the Committee

Date

GLENGARRY SPORTS PALACE BOARD OF DIRECTOR MEETING

12(b)

Tuesday September 5, 2017 – 7:00 pm

PRESENT: Chairman - Appointee of SG – Charlie Sangster
Vice Chairman - Councillor at Large - Jacques Massie
Mayor of NG – Chris McDonell
CAO/Clerk of NG – Daniel Gagnon
Director of Community Services – Anne Leduc
Community Services Assistant – Chloe Crack
Leadhand GSP – Richard Wylie
Councillor of NG – Mike Depratto

ABSENT: CAO of SG – Bryan Brown
Mayor of SG - Ian McLeod

1. CALL MEETING TO ORDER

Motion to call the meeting to order at 7:03 pm.

Resolution No.: 1 Moved by: Jacques Massie **Seconded by:** Chris McDonell

CARRIED

2. ADDITIONS, DELETIONS OR AMENDMENTS

None.

3. APPROVAL OF THE AGENDA

Be it resolved that the agenda be approved as circulated.

Resolution No.: 2 Moved by: Jacques Massie **Seconded by:** Chris McDonell

CARRIED

4. DISCLOSURE OF PECUNIARY INTEREST

None were noted.

5. ADOPTION OF PREVIOUS MINUTES

Be it resolved that the minutes from July 18, 2017 be accepted as presented.

Resolution No.: 3 Moved by: Chris McDonell **Seconded by:** Jacques Massie

CARRIED

6. BUSINESS ARISING FROM THE MINUTES

None.

7. AGENDA ITEMS

a. Budget Update – Glengarry Sports Palace

The budget review was performed by Chloe Crack, who indicated that the Glengarry Sports Palace is trending similar to last year excluding the outstanding receivable of \$68,732.00 from the Township of South Glengarry’s yearly contribution.

b. Statement of Transactions

The Statements of Transactions were presented.

Be it resolved that the Draft Budget and Statements of Transactions be approved as circulated.

Resolution No.: 4 **Moved by:** Chris McDonell **Seconded by:** Jacques Massie

CARRIED

d. Key Information Report – Glengarry Sports Palace

The Director of Community Services presented the Key Information Report touching on the Facility/Canteen Attendants, Glengarry Highlanders Account update, Ice Rentals Revenue Forecast, Programming, Finances, Purchases & Capital Expenditures such as the Olympia, Lighting Replacement and maintenance of the baseball field.

8. PENDING BUSINESS

None.

9. CORRESPONDANCE

None.

10. CLOSED SESSION BUSINESS

None.

11. NEXT MEETING

The next scheduled meeting will be October 11, 2017.

12. ADJOURNMENT

Be it resolved that the meeting be adjourned to the call of the Chair at 7:58 pm.

Resolution No.: 5 **Moved by:** Jacques Massie **Seconded by:** Chris McDonell

CARRIED

Chairman of the Board

Date

12(c)



**MINUTES OF THE SEPTEMBER 27, 2017 MEETING OF
THE ARTS, CULTURE AND HERITAGE ADVISORY COMMITTEE**

A meeting of the Arts, Culture, and Heritage Advisory Committee was held on Wednesday, September 27, 2017, at 5:45 p.m. at the Sandfield Centre (102 Derby Street West, Alexandria).

PRESENT: Carma Williams, Chairperson
Karen Davison Wood, Member at Large
Jeff Manley, Councillor
Nicole Nadeau, Member at Large
Dane Lanken, Member at Large
Tara Kirkpatrick, Economic Development & Communications Officer/ Recording Secretary

GUEST: Anne Leduc, Director of Recreation & Community Services

REGRETS: Nathalie-Anne Bussière, Member at Large

1. CALL TO ORDER

The meeting was called to order at 5:45 p.m.

2. ACCEPT AGENDA

Moved by: Jeff Manley

Seconded by: Karen Davison Wood

That the Agenda of the Arts, Culture and Heritage Advisory Committee meeting of September 27, 2017 be accepted as presented.

Carried.

3. DECLARATIONS OF CONFLICT OF INTEREST

There were no conflicts of interest declared.

4. RATIFY THE MINUTES OF August 23, 2017

Moved by: Jeff Manley

Seconded by: Carma Williams

That the minutes of the August 23, 2017, Arts, Culture, and Heritage Advisory Committee meeting be accepted as presented, with two modifications.

- To indicate that Dane Lanken was not present at the August 23, 2017 meeting.

- In agenda item 5.C.I to adjust the sentence “She said that the intent of the panel is to drive traffic to the park and to.....” to read “ She said that the intent of the panel is to drive traffic to park and to encourage visitors to read the actual panel.”

Carried.

5. AGENDA ITEMS

a. Recruitment of a new member of the ACH

i. Report by Anne Leduc on the decision by Council.

- Anne explained that Council had decided not to proceed with the appointment of a new member of the Arts, Culture and Heritage Advisory Committee. After a lengthy discussion Council opted to leave the posting empty and to fill the vacancy when the new board is appointed by Council in the Fall of 2018. Appointments to the ACH Advisory Committee follow the same schedule as the municipal elections.

b. North Glengarry Heritage Tour

i. Alexandria Walking Tour Map.

- Anne explained that the map has been sent to Annie Dalton and is ready to be prepared for print once the documentation is received for the Maxville Walking Tour.
- Carma explained that the Maxville Walking Tour map is nearly ready. She is continuing to work with Nathalie on this project and they anticipate having it completed for early next year.

c. North Glengarry Heritage Register

- Tara was asked by Carma to locate a compilation of projects done by the Arts, Culture and Heritage Advisory Committee a few years ago as part of the budget process. It was suggested that this presentation could be updated and presented to Council in November as part of the budget process. Tara was asked to locate this presentation.
- Tara presented the committee with a document titled “Canadian Inventory of Historic Buildings,” which listed numerous buildings in North Glengarry. She asked the committee what steps had been taken to list properties on the Heritage Registry.
- Karen recognized the document and suggested that some of the building information may be erroneous. She noted that the committee will need to begin compiling some of their research relating to possible buildings.

d. ACH Budget for 2017 (update)

- Anne asked that this item be deferred until the next meeting.

6. NEW BUSINESS

a. Request from the Alexandria Hospital Auxiliary regarding the Community Grant Program

- Anne explained to the Committee that a request had been made by the Alexandria Hospital Auxiliary to receive financial support through the Community Grant Program. This organization did not qualify, as they were attempting to solicit funds for the purpose of fundraising, which is prohibited in the grant guidelines.

b. Garry River

- Nicole broached the subject of the Garry River and she questioned who is responsible for the maintenance of the stone walls in the section which passes by Bishop Street, in Alexandria. Nicole lives near this area and she expressed concern that the stonework requires maintenance to ensure its preservation. She requested that research be done to find out who is responsible for this maintenance. Carma suggested that it is probably the property owners who bear this responsibility.

7. CORRESPONDENCE

No correspondence was received.

8. NEXT MEETING

The next meeting of the Arts Culture and Heritage Advisory Committee is scheduled for Wednesday, October 25, 2017 at 5:45 p.m. at the Sandfield Centre.

9. ADJOURNMENT

The meeting was adjourned at 6:55 p.m.

Moved by: Jeff Manley
Carried.

Seconded by: Carma Williams

Recording Secretary – Tara Kirkpatrick

Chair – Carma Williams



**DRAFT Minutes of the
CIP Approvals Committee (CIPAC) Meeting
Tuesday, October 2, 2017 at 5:30 p.m.
Sandfield Centre
102 Derby Street West, Alexandria**

A meeting of the Community Improvement Plan (CIP) Approvals Committee (CIPAC) was held on Monday, October 2, 2017, at 5:30 p.m. at the Sandfield Centre (102 Derby Street West, Alexandria.)

PRESENT:

Karen Davison Wood, Committee Chair
Carma Williams, Councillor
Jeff Manley, Councillor – *Arrived at 5:48 p.m.*
Michael Madden, Alexandria & District Chamber of Commerce
Deirdre Hill, Maxville & District Chamber of Commerce
Nathalie-Anne Bussière, Arts, Culture & Heritage Committee – *Arrived at 6:03 p.m.*
Tara Kirkpatrick, Economic Development & Communications Officer

GUEST:

Anne Leduc, Director of Community Services

REGRETS:

Daniel Gagnon, Chief Administrative Officer
Gerry Murphy, Chief Building Officer

1) CALL TO ORDER

The meeting was called to order at 5:39 p.m. by Karen Davison Wood

2) MOTION TO ACCEPT THE AGENDA

Moved by: Deirdre Hill

Seconded by: Carma Williams

That the Agenda of the CIP Approvals Committee of October 2, 2017, be accepted as presented.

Carried.

3) DECLARATIONS OF CONFLICT OF INTEREST

There were no declarations of conflict of interest expressed by the members present.

4) A MOTION TO RATIFY THE MINUTES OF:

i) September 5, 2017

Moved by: Michael Madden

Seconded by: Deirdre Hill

That the minutes of the September 5, 2017 meeting of the Community Improvement Plan Approvals Committee (CIPAC) meeting be accepted as presented.

Carried.

5) AGENDA ITEMS

- a. Update on the Community Improvement Plan (CIP) being proposed by the Counties of Stormont, Dundas and Glengarry (SDG).
 - Tara and Carma provided an update on the last SDG CIP Working Group Meeting. They outlined efforts being made at the County level to launch a regional CIP that would focus on tourism, brownfields, trails and other regional issues. The details will be brought forward over the next few months. The SDG CIP would work as a complement to municipal CIP programs.
 - Carma commented that the Township of North Glengarry CIP has been a powerful tool in the municipality. Efforts are being undertaken to replicate some of this success at a regional level.

- b. Update on the feedback relating to the Public Consultations for the Community Improvement Plan
 - Tara proposed sending targeted mailings to the eligible main street property owners in the hamlets. She recommended initiating this mailing in late November or early December. Tara mentioned that the intake from the hamlets has been strong since the two public consultations in early September. This has included inquiries from residents in Apple Hill, Dunvegan, Dalkeith and Glen Robertson.
 - Anne will be going to Council and asking that the budget for 2018 be increased to \$100,000.
 - Anne mentioned that both during and following the public consultations to amend the CIP, that no negative comments had been received. Anne provided a Staff Report titled "Community Improvement Plan – By-Law xx-2017 regarding the amendments to the Community Improvement Plan. Due to the fact that we added new designated areas to the CIP, Anne said that the Township will need to wait for the 20 day appeals process to be completed, as per the rules outlined by the Ontario Municipal Board.
 - During the public consultations Anne said that it became clear that residents were concerned with issues relating to "Property Standards". Anne did research into bylaws relating to yard maintenance. In this case she looked into the "Clean Yards By-Law" to see if there were ways to better enforce property standards. By adding the CIP into the By-Law, it can reinforce these standards. If we want to heavily monitor this, then we would need to budget for it accordingly. By including the CIP designated areas we could give it more force and work to resolve other issues. With the Clean Yards By-Law the municipality can act faster to enforce Property Standards issues.
 - Karen commended Anne for her strong performance at the public consultations.
 - Carma commented that the Property Standards issues need to be further discussed by Council.

- Anne: There are rules that protect everyone in place. We need to make sure that we create a system where the Property Standards aren't being used in personal problems between neighbours. We need to resolve Property Standards, but not infringe on personal rights. It's very important to follow stringent protocols.
- Jeff: There was misinformation in "The Glen Robertson" feature in the Glengarry News, which referred to the CIP consultations. Jeff has spoken to the journalist and made reparations.

c. CIP Applications

i) New CIP Applications

➤ **9 Main Street South, Maxville, "Country Girls Café"**

TOTAL Funding Request

Program B (Building Improvement and Infill Grant for TWO facades): \$4,932.85

Program C (Civic Signage Grant): \$75

Program E (Building Permit Fee Grant): \$750

Program F (Tax Increment Grant): Eligible

Program G (Municipal Loan Program): \$4,932.85

TOTAL: \$5,757.85

CIPAC Recommends to Council the approval of the below-listed elements of the project:

That the Community Improvement Approvals Committee (CIPAC) approves a Financial Incentive Program request, as submitted by Isabel Jean Villeneuve and Marilyn Quesnel, for the property situated at 9 Main Street South, in Maxville.

This includes a **Program B (Building Improvement and Infill Grant)** of \$4,932.85 representing a matching grant of 50% up to a maximum of \$7,500 to conduct work on two facades; a **Program C (Civic Address Signage Grant)** for a civic address sign at one locale, upon receipt of the paid invoice(s) and the completion of the approved work; a **Program E (Building Permit Fee Grant)** equal to 100% of the eligible permit fees of a maximum of \$750, with the possibility of a **Planning Fee Grant** of \$500 pending Council approval of a future CIP amendment; a **Program F (Tax Increment Grant)**; and to a **Program G (Municipal Loan Program)** of \$4,932.85 as submitted by the property owners, Isabel Jean Villeneuve and Marilyn Quesnel, for the property situated at 9 Main Street South, in Maxville.

The committee further stipulates that the project will not be considered complete until the balcony is repainted in white paint, as proposed by the two property owners.

Moved by: Carma Williams

Seconded by: Jeff Manley

Carried.

Anne: Item relating to the Loan Program and how it is calculated. We need to come up with a consistent formula for calculating the loan amounts.

- We shouldn't give out more money in loans than the project is valued at.
- Proposal that the loan be calculated as the total project amount, less the grant. This should equal the loan amount, up to a maximum of \$10,000. The calculation is only based on Program B.

➤ **32 Main Street South, Maxville (David Rhodes)**

TOTAL Funding Request

Program B (Building Improvement and Infill Grant for TWO facades): \$7,500

Program C (Civic Signage Grant): \$75

Program E (Building Permit Fee Grant): \$750

Program F (Tax Increment Grant): Eligible

Program G (Municipal Loan Program): \$5,000 - \$10,000

TOTAL: \$8,325

CIPAC Recommends to Council the approval of the below-listed elements of the project:

That the Community Improvement Approvals Committee (CIPAC) approves a Financial Incentive Program request, as submitted by David Rhodes, for the property situated at 32 Main Street South, in Maxville.

This includes a **Program B (Building Improvement and Infill Grant)** of \$7,500 representing a matching grant of 50% up to a maximum of \$7,500 to conduct work on two facades; a **Program C (Civic Address Signage Grant)** for a civic address sign at one locale, upon receipt of the paid invoice(s) and the completion of the approved work; a **Program E (Building Permit Fee Grant)** equal to 100% of the eligible permit fees of a maximum of \$750, with the possibility of a **Planning Fee Grant** of \$500 pending Council approval of a future CIP amendment; a **Program F (Tax Increment Grant)**; and to a **Program G (Municipal Loan Program)** of \$10,000 as submitted by the property owner, David Rhodes, for the property situated at 32 Main Street South, in Maxville.

Considerations

- Ask if the property owner would consider using an accent colour within his colour palette for the corner boards of the board and batten siding.
- We further ask that the property owner inform us of what is found underneath the existing cladding and the condition and nature of the walls.

Moved by: Carma Williams

Seconded by: Nathalie-Anne Bussière

Carried.

➤ **12-12 A Main Street South, Maxville (Bassima El-Zahabi)**

Program E (Building Permit Fee Grant): \$750
Program F (Tax Increment Grant): Eligible
Program G (Municipal Loan Program): \$5,000 - \$10,000
TOTAL: \$5,143.29

ii) Review of CIP projects

- 17-19 Main Street South, Alexandria, "Town and Country Flowers" (Richard Descoste)
 - Encroachment Permits
 - Tara provided an update on the CIP project at Town and Country Flowers. The contractor arrived to begin painting the building in early September, but his work was halted as he did not have an encroachment permit. Both Tara and the Township's Public Work's Director, Ryan Morton, spoke with both the contractor and the property owner. The work will proceed at a later date and with the required permit.

iii) Closing CIP Project

- 3 Main Street South, Maxville, "LCBO" (Ron Metcalfe)
 - Tara explained that Ron Metcalfe has requested that his CIP file be closed and his grant issued, following the completion of work at his property. This item will return to the agenda next month. CIPAC members are invited to visit the property prior to the next meeting.

6) NEW BUSINESS

- "Elias Block"
 - Request for a name plate to be installed on the building recognizing the efforts of the property owner in revitalizing downtown Alexandria. Tara recommended printing the Civic Address plaques with "Elias Block" above the civic number.
 - This suggestion was accepted by the committee.
- CIP Civic Addresses
 - Tara will be ordering the first batch of 12 CIP civic addresses for the qualifying properties.

7) NEXT CIPAC MEETING

- Monday, November 6, 2017, 5:30 pm, at the Sandfield Centre (102 Derby Street West, Alexandria).
 - The December Meeting had been previously postponed to December 8. Propose it be held on Thursday, December 7, at 5:30 p.m. at the Sandfield Centre.

8) ADJOURNEMENT

The meeting was adjourned at 7:54 p.m.

Moved by: Nathalie-Anne Bussière

Seconded: by Michael Madden

Carried.

Recording Secretary – Tara Kirkpatrick

Chair – Karen Davison Wood

Section 13

NEW BUSINESS

Section 14

NOTICE OF MOTION

Section 15

QUESTION PERIOD

Section 16

CLOSED SESSION

BUSINESS

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: November 13, 2017

MOVED BY: _____

SECONDED BY: _____

Proceed "In Camera" Session,

That the Council of the Township of North Glengarry proceeds in Camera under Section 239 (2) of the *Ontario Municipal Act* at _____, in order to address,

Senior Management performance objectives and succession planning (as this matter deal with personal matters about an identifiable individual, including municipal or local board employees they may be discussed in closed session under sections 239 (2)(b) of the *Ontario Municipal Act*);

Taxation Discrepancies Corrections (as this matter deal with advice that is subject to solicitor-client privilege, including communications necessary for that purpose they may be discussed in closed session under sections 239 (2)(f) of the *Ontario Municipal Act*);

And adopt the minutes of the Municipal Council "In Camera" session meeting of October 23, 2017, November 7, 2017 and November 9, 2017.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

YEA

NEA

Deputy Mayor: Jamie MacDonald

Councillor: Jacques Massie

Councillor: Brian Caddell

Councillor: Jeff Manley

Councillor: Michel Depratto

Councillor: Carma Williams

Mayor: Chris McDonell

Section 16 Item a

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: November 13, 2017

MOVED BY: _____

SECONDED BY: _____

Adopt Minutes of "In Camera" Session

That the minutes of the Municipal Council "In Camera" session meeting October 23, 2017, November 7, 2017 and November 9, 2017 be adopted as printed.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

YEA

NEA

Deputy Mayor: Jamie MacDonald

Councillor: Jacques Massie

Councillor: Brian Caddell

Councillor: Jeff Manley

Councillor: Michel Depratto

Councillor: Carma Williams

Mayor: Chris McDonell

Section 16 Item b

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: November 13, 2017

MOVED BY: _____

SECONDED BY: _____

That we return to the Regular Meeting of Council at _____.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

YEA

NEA

Deputy Mayor: Jamie MacDonald

Councillor: Jacques Massie

Councillor: Brian Caddell

Councillor: Jeff Manley

Councillor: Michel Depratto

Councillor: Carma Williams

Mayor: Chris McDonell

Section 16 Item b

Section 17

CONFIRMING BY-LAW

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: November 13, 2017

MOVED BY: _____

SECONDED BY: _____

That the Council of the Township of North Glengarry receive By-law 52-2017; and

That Council adopt by-law 52-2017 being a by-law to adopt, confirm and ratify matters dealt with by Resolution and that By-law 52-2017 be read a first, second, third time and enacted in Open Council this 13th day of October, 2017.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

Deputy Mayor: Jamie MacDonald

Councillor: Jacques Massie

Councillor: Brian Caddell

Councillor: Jeff Manley

Councillor: Michel Depratto

Councillor: Carma Williams

Mayor: Chris McDonell

YEA

NEA

Section 17 Item a

17(a)

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

**BY-LAW 52-2017
FOR THE YEAR 2017**

BEING A BY-LAW TO ADOPT, CONFIRM AND RATIFY MATTERS DEALT WITH BY RESOLUTION.

WHEREAS s. 5(3) of the *Municipal Act, 2001*, provides that the powers of municipal corporation are to be exercised by its Council by by-law; and

WHEREAS it is deemed expedient that the proceedings, decisions and votes of the Council of the Corporation of the Township of North Glengarry at this meeting be confirmed and adopted by by-law;

THEREFORE the Council of the Corporation of the Township of North Glengarry enacts as follows:

1. **THAT** the action of the Council at its regular meeting of November 13, 2017 in respect to each motion passed and taken by the Council at its meetings, is hereby adopted, ratified and confirmed, as if each resolution or other action was adopted, ratified and confirmed by its separate by-law; and;
2. **THAT** the Mayor and the proper officers of the Township of North Glengarry are hereby authorized and directed to do all things necessary to give effect to the said action, or to obtain approvals where required, and except where otherwise provided, The Mayor and the Clerk are hereby directed to execute all documents necessary in that behalf and to affix the corporate seal of the Township to all such documents.
3. **THAT** if due to the inclusion of a particular resolution or resolutions this By-law would be deemed invalid by a court of competent jurisdiction then Section 1 to this By-law shall be deemed to apply to all motions passed except those that would make this By-law invalid.
4. **THAT** where a "Confirming By-law" conflicts with other by-laws the other by-laws shall take precedence. Where a "Confirming By-Law" conflicts with another "Confirming By-law" the most recent by-law shall take precedence.

READ a first, second and third time, passed, signed and sealed in Open Council this 13th day of November, 2017.

Daniel Gagnon - CAO/Clerk

Mayor / Deputy Mayor

I, hereby certify that the forgoing is a true copy of By-Law No. 52-2017, duly adopted by the Council of the Township of North Glengarry on the 13th day of November, 2017.

Date Certified

Clerk/Deputy Clerk

Section 18

ADJOURN

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: November 9, 2017

MOVED BY: _____

SECONDED BY: _____

There being no further business to discuss, the meeting was adjourned at _____.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

YEA

NEA

Deputy Mayor: Jamie MacDonald

Councillor: Jacques Massie

Councillor: Brian Caddell

Councillor: Jeff Manley

Councillor: Michel Depratto

Councillor: Carma Williams

Mayor: Chris McDonell

Section 18