

# THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

## Regular Meeting of Council

**Monday May 28, 2018 at 7:00 p.m. – Council Chambers  
102 Derby Street West, Alexandria, Ontario K0C 1A0**

### Draft Agenda

#### THE MEETING WILL OPEN WITH THE CANADIAN NATIONAL ANTHEM

1. **ACCEPT THE AGENDA (Additions/Deletions) ®** (Carma)
2. **DECLARATIONS OF CONFLICTS OF INTEREST**
3. **ADOPTION OF PREVIOUS MINUTES ®** (Jamie)
  - a) Regular Meeting of Council – May 14, 2018
4. **DELEGATION(S)**
5. **COMMITTEE RECOMMENDATIONS**
6. **CAO/CLERK'S DEPARTMENT** – Sarah Huskinson - CAO/Clerk
7. **COMMUNITY SERVICES DEPARTMENT** –  
Anne Leduc, Director of Recreation/Community Services
8. **TREASURY DEPARTMENT** – Kimberly Champigny – Treasurer & Director of Finance
  - a) By-law 29-2018 – Amending by-law Tax Rate by-law 27-2018 ® (Jacques)
9. **PLANNING/BUILDING & BY-LAW ENFORCEMENT DEPARTMENT -**  
Jacob Rhéaume – Director of Building, By-law & Planning / CBO
10. **FIRE DEPARTMENT** – Patrick Gauthier, North Glengarry Fire Chief
11. **PUBLIC WORKS DEPARTMENT** – Ryan Morton, Director of Public Works
  - a) Tile Drainage Loan Application ® (Brian)
  - b) Changes of Waste & Recycling Collection ® (Jeff)
12. **CORRESPONDENCE**
  - a) Committee of Adjustment Minutes – Sept 25, 2017
  - b) Public Works Advisory Committee Minutes – Feb 20, 2018
  - c) Public Meeting of Planning Minutes – Feb 20, 2018
  - d) Planning Committee Minutes – Feb 20, 2018
  - e) Arts, Culture and Heritage Advisory Committee Minutes March 28, 2018
  - f) Public Works Advisory Committee Minutes – Apr 17, 2018
13. **NEW BUSINESS**
14. **NOTICE OF MOTION**

Next Regular Public Meeting of Council  
Monday June 11, 2018 at 7:00 p.m. at the Centre Sandfield Centre, 102 Derby Street West,  
Alexandria, Ontario.  
Note: Meeting are subject to change or cancellation.
15. **QUESTION PERIOD** (limit of one question per person and subsequent question will be at the discretion of the Mayor/Chair).

## 16. CLOSED SESSION BUSINESS

**Litigation** (as this matter deals with litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board they may be discussed in closed session under sections 239 (2)(e) of the *Ontario Municipal Act*);

**Taxation Discrepancies Corrections** (as this matter deals with advice that is subject to solicitor-client privilege, including communications necessary for that purpose they may be discussed in closed session under sections 239 (2)(f) of the *Ontario Municipal Act*);

And adopt the minutes of the Municipal Council Closed Session meeting of April 23, 2018

## 17. CONFIRMING BY-LAW

a) By-law 30-2018 (Michel)

## 18. ADJOURN ® (Jacques)

# **Section 1**

**ACCEPT THE AGENDA**

**CORPORATION OF  
THE  
TOWNSHIP OF NORTH GLENGARRY**

**RESOLUTION #** \_\_\_\_\_

**DATE:** May 28, 2018

**MOVED BY:** \_\_\_\_\_

**SECONDED BY:** \_\_\_\_\_

That the Council of the Township of North Glengarry accepts the agenda of the Regular Meeting of Council on Monday May 28, 2018.

**Carried**

**Defeated**

**Deferred**

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**MAYOR / DEPUTY MAYOR**

**YEA**

**NEA**

**Deputy Mayor:** Jamie MacDonald

**Councillor:** Jacques Massie

**Councillor:** Brian Caddell

**Councillor:** Jeff Manley

**Councillor:** Michel Depratto

**Councillor:** Carma Williams

**Mayor:** Chris McDonell

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**Section 1**



## **Section 2**

# **DECLARATIONS OF CONFLICTS OF INTEREST**

## **Section 3**

**ADOPTION OF PREVIOUS**

**MINUTES**

**CORPORATION OF  
THE  
TOWNSHIP OF NORTH GLENGARRY**

**RESOLUTION #** \_\_\_\_\_

**DATE:** May 28, 2018

**MOVED BY:** \_\_\_\_\_

**SECONDED BY:** \_\_\_\_\_

That the minutes of the following meeting be adopted as circulated.

Regular Meeting of Council – May 14, 2018

**Carried**

**Defeated**

**Deferred**

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**MAYOR / DEPUTY MAYOR**

**YEA**

**NEA**

**Deputy Mayor:** Jamie MacDonald

**Councillor:** Jacques Massie

**Councillor:** Brian Caddell

**Councillor:** Jeff Manley

**Councillor:** Michel Depratto

**Councillor:** Carma Williams

**Mayor:** Chris McDonell

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**Section 3**



3(a)

# THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

## REGULAR MEETING OF COUNCIL

**Monday May 14, 2018 at 7:00 p.m. – Council Chambers  
102 Derby Street West, Alexandria, On K0C 1A0**

A Regular meeting of the Municipal Council was held on May 14, 2018 at 7:00 p.m., with Deputy Mayor Jamie MacDonald presiding.

**PRESENT:** **Councillor (Lochiel Ward)** – Brian Caddell  
**Councillor (Kenyon Ward)** – Jeff Manley  
**Councillor (Alexandria Ward)** – Michel Depratto  
**Councillor (Maxville Ward)** – Carma Williams

**ALSO PRESENT:** **CAO-Clerk** – Sarah Huskinson  
**Director of Community Services** – Anne Leduc  
**Director of the Building/By-law & Planning Services** – Jacob Rhéaume  
**Deputy Clerk** – Lise Lavigne

**REGRETS:** **Mayor** – Chris McDonell  
**Councillor at Large** – Jacques Massie

1. **DECLARATIONS OF CONFLICTS OF INTEREST**
2. **ACCEPT THE AGENDA**

### **Resolution No. 1**

**Moved by:** Carma Williams **Seconded by:** Michel Depratto

That the Council of the Township of North Glengarry accepts the agenda of the Regular Meeting of Council on Monday May 14, 2018 as amended.

**Carried**

### **Additions to the Agenda**

- 4(b) **OPP – Constable MacPherson**
- 6(a) **Update re: taxation**

### **Deletions to the Agenda**

- 10(a) **By-law 25-2018 – Open Air Burning By-law**

3. **ADOPTION OF PREVIOUS MINUTES**

### **Resolution No. 2**

**Moved by:** Jeff Manley **Seconded by:** Brian Caddell

That the minutes of the following meeting be adopted as circulated.

Regular Meeting of Council – April 23, 2018

**Carried**



4. DELEGATION(S)

a) **OPP – Constable MacPherson**

Constable MacPherson provided relevant statistics to Council from the OPP detachment.

b) **Glengarry Artist Collective – Ms. Yvonne Callaway**

Ms. Callaway was delighted to recap the various projects the Township has supported through its Community Grants Program. She summarized all the activities since they started and presented their future plans.

5. COMMITTEE RECOMMENDATIONS

6. CAO/CLERK'S DEPARTMENT – Sarah Huskinson - CAO/Clerk

a) **Update re: taxation**

The CAO/Clerk Sarah Huskinson updated Council on the taxation investigation which is ongoing.

7. COMMUNITY SERVICES DEPARTMENT - Anne Leduc, Director Community Services

a) **Award tender – Outdoor Basketball Court**

**Resolution No. 3**

**Moved by:** Brian Caddell

**Seconded by:** Jeff Manley

THAT the Council for the Township of North Glengarry receives the Staff Report No. CS-2018-17; and

THAT Council approves the award of the contract for Outdoor Basketball Court in the amount of \$49,700 plus HST to Dalcon Constructors Ltd.; and

THAT the Mayor and the Director of Community Services are hereby authorized to execute the documentation relevant to this project.

**Carried**

**Action - AL**

b) **Award tender – Replacement of floor in the Community Hall**

**Resolution No. 4**

**Moved by:** Jeff Manley

**Seconded by:** Brian Caddell

THAT the Council for the Township of North Glengarry receives the Staff Report No. CS-2018-18; and

THAT Council approves the award of the contract for Replacement of the Floor in the Community Hall located in the Maxville and District Sports Complex in the amount of \$10,701.31 plus HST to Les Couvre-planchers Clément; and

THAT the Mayor and the Director of Community Services are hereby authorized to execute the documentation relevant to this project.

**Carried**

**Action – AL**

**c) Outdoor Exercise Equipment & Tennis Court**

**Resolution No. 5**

**Moved by:** Michel Depratto

**Seconded by:** Carma William

THAT the Council for the Township of North Glengarry receives the Staff Report No. CS-2018-19; and

THAT Council approves the transfer of use in an upset amount of \$4400.00 plus HST from the Island Park Capital Budget towards the capital purchase of Outdoor Exercise Equipment; and

THAT Council approves the transfer of use in an upset amount of \$4700.00 plus HST to supplement the existing amount of \$8,000 approved to rehabilitate the Island Park Tennis Courts.

THAT the Director of Community Services are hereby authorized to execute the documentation relevant to this project.

**Carried**

**Action – AL/SH**

**8. TREASURY DEPARTMENT – Sarah Huskinson, Treasurer**

**a) By-law 27-2018 – Tax Rate By-law**

**Resolution No. 7**

**Moved by:** Michel Depratto

**Seconded by:** Carma Williams

THAT Council adopt by-law No. 27-2018 being a by-law to adopt the tax rates for the year 2018 and that by-law be read a first, second and third time in Open Council this 14<sup>th</sup> day of May, 2018.

**Carried**

**9. PLANNING/BUILDING & BY-LAW ENFORCEMENT DEPARTMENT -  
Jacob Rhéaume – Director of the Building/By-law & Planning Services**

**a) By-law 26-2018 – Agreement with Lakeside Green Environmental Consultant**

**Resolution No. 6**

**Moved by:** Michel Depratto

**Seconded by:** Carma Williams

**THAT** Staff Report 2018-08 regarding septic inspections be received and;

**THAT** the Council of the Township of North Glengarry enter into a four year contract with Lakeside Green Environmental Consulting to provide plan review and inspection services for Part 8 (On Site Sewage System) of the Ontario Building Code.

THAT Council adopt by law No. 26-2018 and that by-law be read a first, second and third time in Open Council this 14<sup>th</sup> day of May, 2018.

**Carried**

**Action - JR**

**10. FIRE DEPARTMENT – Patrick Gauthier, North Glengarry Fire Chief**

**a) By-law 25-2018 – Open Air Burning By-law**

**DELETED FROM THE AGENDA**



11. PUBLIC WORKS DEPARTMENT – Ryan Morton, Director of Public Works

12. CORRESPONDENCE

a) Proclamation for National Health and Fitness Day June 2, 2018

**Resolution No. 8**

**Moved by:** Brian Caddell

**Seconded by:** Jeff Manley

Proclamation for National Health and Fitness Day

**WHEREAS** the Parliament of Canada wishes to increase awareness among Canadians of the significant benefits of physical activity and to encourage Canadians to increase their level of physical activity and their participation in recreational sports and fitness activities;

It is in Canada's interest to improve the health of all Canadians and to reduce the burden of illness on Canadian families and on the Canadian health care system;

Many local governments in Canada have public facilities to promote the health and fitness of their citizens;

The Government of Canada wishes to encourage local governments to facilitate Canadian's participation in healthy physical activities;

The Government of Canada wishes to encourage the country's local governments, non-government organizations, the private sector and all Canadians to recognize the first Saturday in June as National Health and Fitness Day and to mark the day with local events and initiatives celebrating and promoting the importance and use of local health, recreational, sports and fitness facilities;

Canada's mountains, oceans, lakes, forest, parks and wilderness also offer recreational and fitness opportunities;

Canadian Environment Week is observed throughout the country in early June, and walking and cycling are great ways to reduce vehicle pollution and improve physical fitness;

Declaring the first Saturday in June to be National Health and Fitness Day will further encourage Canadians to participate in physical activities and contribute to their own health and well-being.

**THEREFORE** we proclaim National Health & Fitness Day in the Township of North Glengarry as the first Saturday in June.

**Carried**

13. NEW BUSINESS

14. NOTICE OF MOTION - Next Meeting of Council, May 28, 2018.

15. QUESTION PERIOD

16. CLOSED SESSION BUSINESS

17. CONFIRMING BY-LAW

a) By-law 28-2018

**Resolution No. 9**

**Moved by:** Carma Williams

**Seconded by:** Michel Depratto

That the Council of the Township of North Glengarry receive By-law 28-2018; and

That Council adopt by-law 28-2018 being a by-law to adopt, confirm and ratify matters dealt with by Resolution and that By-law 28-2018 be read a first, second, third time and enacted in Open Council this 14<sup>th</sup> day of May, 2018.

**Carried**

18. ADJOURNMENT

**Resolution No. 10**

**Moved by:** Brian Caddell

**Seconded by:** Jeff Manley

There being no further business to discuss, the meeting was adjourned at 7:46 p.m.

**Carried**

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**CAO/Clerk/ Deputy Clerk**

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**Mayor / Deputy Mayor**



## **Section 4**

# **DELEGATION**

# **Section 5**

## **COMMITTEE**

### **RECOMMENDATIONS**



**Section 6**

**CAO/CLERK'S**

**DEPARTMENT**

**Sarah Huskinson**

**Section 7**

**COMMUNITY SERVICES**

**DEPARTMENT**

**Anne Leduc**



**CORPORATION OF  
THE  
TOWNSHIP OF NORTH GLENGARRY**

**RESOLUTION #** \_\_\_\_\_

**DATE:** May 28, 2018

**MOVED BY:** \_\_\_\_\_

**SECONDED BY:** \_\_\_\_\_

THAT Council adopt by-law No. 29-2018 being a by-law to adopt the tax rates for the year 2018 and that by-law be read a first, second and third time in Open Council this 28<sup>th</sup> day of May, 2018; and

That By-law No. 27-2018 be rescinded.

**Carried**

**Defeated**

**Deferred**

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**MAYOR / DEPUTY MAYOR**

**Deputy Mayor:** Jamie MacDonald

**Councillor:** Jacques Massie

**Councillor:** Brian Caddell

**Councillor:** Jeff Manley

**Councillor:** Michel Depratto

**Councillor:** Carma Williams

**Mayor:** Chris McDonell

**YEA**

**NEA**

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**Section 8 Item a**

8(a)

**THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY**

**BY-LAW NO. 29-2018**

**BEING A BY-LAW TO ADOPT THE ESTIMATES OF ALL SUMS REQUIRED DURING THE YEAR AND TO ADOPT TAX RATES FOR THE YEAR 2018**

**WHEREAS** Section 290 of the Municipal Act, 2001, as amended, provides that a local municipality shall in each year prepare and adopt a budget including estimates of all sums required during the year for the purposes of the municipality;

**AND WHEREAS** Section 312 (2) of the Municipal Act, 2001, as amended, provides that a local municipality shall, each year, pass a by-law levying a separate tax rate, as specified in the by-law, on the assessment in each property class in the local municipality rateable for local municipality purposes;

**AND WHEREAS** Section 312 (4) of the Municipal Act, 2001, as amended, authorizes municipalities to pass by-laws for purposes of raising a special local municipality levy, a local municipality shall, each year, pass a by-law levying a separate tax rate, as specified in the by-law, on all or part of the assessment, as specified in the bylaw, in each property class in the local municipality rateable for local municipality purposes;

**AND WHEREAS** Section 312 (5) of the Municipal Act, 2001, as amended, indicates the assessment in each property class includes any adjustments made under section 32, 33, 34, 39.1 or 40 of the Assessment Act, R.S.O. 1990 Chapter A.31, as amended, to the assessments on the assessment roll as returned for the taxation year if the adjustments are made on the tax roll before the by-law mentioned in subsection (4) is passed for the taxation year;

**AND WHEREAS** Section 208 (1) of the Municipal Act, 2001, as amended, states that a municipality shall annually raise the amount required for the purposes of a board of management, including any interest payable on money borrowed by it for the purposes of the board of management;

**AND WHEREAS** Section 326 (1)(a)(e) of the Municipal Act, 2001, as amended, states that a municipality may by by-law identify a prescribed special service and determine whether all or a specified portion of the additional costs determined in clause (d) shall be raised under subsection (4) of Section 326;

**AND WHEREAS** the United Counties of Stormont, Dundas and Glengarry, has, under By-Law No. 5145 directed each lower-tier Municipality to levy Tax Ratio's;

**AND WHEREAS** the United Counties of Stormont, Dundas and Glengarry, has, under By-Law No. 5146 directed each lower-tier Municipality to levy specified tax rates for the purpose of raising the general upper-tier levy;

**AND WHEREAS** the United Counties of Stormont, Dundas and Glengarry, has, under By-Law 5144, adopted optional tools for the purposes of administering limits for the Commercial, Industrial and Multi-Residential Property Classes;

**THEREFORE** the Council of the Corporation of the Township of North Glengarry enacts as follows:

1. That the Council of the Corporation of the Township of North Glengarry has considered the estimates of the Municipality and deems it necessary that the amount of \$5,525,976 be adopted as its requirements for the year 2018.
2. That for the year 2018, the tax rates as shown on Schedule "A" to this by-law, shall be levied upon the whole of the assessment in each property class.
3. That the rate of 165.00 per Residential Unit (RU), and Farm Residential Unit (FRU) and Seasonal Dwelling (RDU) as defined and classed as such in the Collector's Roll from the Assessment Office be charged annually on the tax roll for Garbage and Recycling Fees.

4. That any amounts received by the interim instalments for 2018 shall be deducted from the amounts levied by this by-law. The amount for Interim Instalments were calculated by using the current Assessment Roll times 50% of the 2017 Tax Rate.
5. That for Payments-In-Lieu of taxes and railway right-of-ways due to the Corporation of the Township of North Glengarry, the actual amount due shall be based on the assessment roll and the tax rates for the year 2018.
6. That taxes shall be payable in two instalments (July 31<sup>st</sup>, 2018 and September 28<sup>th</sup>, 2018) for the uncapped classes.
7. That the due dates and instalments for the final taxes for the capped classes will be the same as in Item 6.
8. That the due dates for all Supplementary and Omitted assessments will be payable in two instalments.
9. That penalties for late payment shall be charged at 1.25% per month or 15% per annum charged on the first day of each month on the unpaid balance.
10. That the Treasurer is authorized to mail or cause to be mailed notice of taxes due to the address of the residence of the landowner or commercial property owner or to the address of the person to whom notice is required to be given.
11. That taxes shall be payable at the Township Office in Alexandria, at most Financial Institutions in Canada or by mail.
12. Taxpayers have the option of paying Realty and or Commercial taxes through pre-authorized payments, based on ten monthly payments per year electronically transferred from their bank accounts, through equalized monthly payments from January to and including October in each year. The tax account of the property owner must be up to date in order to enroll in this plan.
13. Taxpayers enrolled in the pre-authorized monthly payment plan who are making all their payments on the scheduled dates will not be subject to penalty for non payment of taxes on any outstanding balances on the due dates. The following exceptions will apply:
  - A) In the event of an "Insufficient Funds" notice the resident will be charged the appropriate NSF charge as well as penalty and interest for non-payment.
  - B) Two instances of "Insufficient Funds" notices by a taxpayer, in the course of the monthly update, will result in the removal of the subject taxpayer from the payment plan.
14. The Treasurer is empowered to accept part of the payment of taxes from time to time on account of taxes due.
15. The Treasurer is hereby authorized to place any outstanding amounts owed to the Municipality as a sum on the appropriate tax account to be collected in like manner as taxes.
16. That any remaining operating surpluses be transferred to the specific departments' working fund reserves (fire, roads, recreation, RARE and water/sewer departments) and any deficits incurred by these same departments be funded from their specific working fund reserve or capital expenditure reserves at year-end of the same fiscal year.
17. That any remaining operating surpluses for all other departments be transferred to the working fund reserve account and any operating deficits for all other departments be transferred from the working fund reserve account at year-end of the same fiscal year.
18. This By-Law replaces By-Law #19-2017 and #27-2018 which are hereby repealed.

This By-Law shall come into force and effect upon the date of the final reading thereof.

**READ** a first, second and third time and passed in Open Council this 28<sup>th</sup> day of May, 2018.

\_\_\_\_\_  
**CAO/Clerk /Deputy Clerk**

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**Mayor / Deputy Mayor**

I hereby certify this to be a true copy of By-Law No. 29-2018, and that such By-Law is in full force and effect.

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**Date Certified**

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**CAO/Clerk / Deputy Clerk**



**Township of North Glengarry - Schedule A - Bylaw #29-2018**

**2018 Final Tax Rates**

Property Class		Current Value	Tax Rate	Municipal	Upper Tier	Upper Tier	Education	Education	Tax	Total
		Assessment	Municipal	Tax Dollars	Rate	Tax Dollars	Rate	Tax Dollars	Rate	Collected
Residential & Farm	RT	793,079,776	0.5213	4,134,145	0.5912	4,688,688	0.1700	1,348,236	1.2825	10,171,068
Residential - Education Only - EP	RD	211,400					0.1700	359	0.1700	359
Multi-Residential	MT	9,689,800	0.5213	50,511	0.5912	57,286	0.1700	16,473	1.2825	124,269
Large Industrial	LT	0	2.1598	0	2.4497	0	1.3400	0	5.9495	0
Farmlands	FT	350,182,922	0.1303	456,356	0.1478	517,570	0.0425	148,828	0.3206	1,122,754
Commercial	CT	59,191,684	0.8518	504,184	0.9661	571,851	1.3400	793,169	3.1579	1,869,203
Commercial Construction (New)	XT	15,672,984	0.8518	133,500	0.9661	151,417	1.0900	170,836	2.9079	455,752
Industrial	IT	11,654,822	1.0756	125,362	1.2200	142,189	1.3400	156,175	3.6356	423,725
Industrial Construction (New)	JT	2,971,170	1.0756	31,959	1.2200	36,248	1.0900	32,386	3.3856	100,593
Pipeline	PT	4,880,748	0.7130	34,802	0.8087	39,471	1.0832	52,868	2.6049	127,140
Managed Forest	TT	4,163,116	0.1303	5,425	0.1478	6,153	0.0425	1,769	0.3206	13,348
Parking Lot	GT	32,750	0.8518	279	0.9661	316	1.3400	439	3.1579	1,034
Shopping Centre	ST	0	0.8518	0	0.9661	0	1.3400	0	3.1579	0
Construction Shopping Centre (NEW)	ZT	3,574,200	0.8518	30,444	0.9661	34,530	1.3400	47,894	3.1579	112,869
Commercial Excess Vacant Unit	CU	519,160	0.5962	3,095	0.6763	3,511	0.9380	4,870	2.2105	11,476
Commercial Vacant Land	CX	2,113,950	0.5962	12,604	0.6763	14,297	0.9380	19,829	2.2105	46,730
Commercial Excess Vacant (New Construct	XU	217,549	0.5962	1,297	0.6763	1,471	0.7630	1,660	2.0355	4,428
Shopping Centre Excess Land	SU	0	0.5962	0	0.6763	0	0.9380	0	2.2105	0
Industrial Excess Land	IU	109,590	0.7529	825	0.8540	936	0.9380	1,028	2.5449	2,789
Industrial Vacant Land	IX	157,907	0.7529	1,189	0.8540	1,349	0.9380	1,481	2.5449	4,019
Industrial Excess (New Construction)	JU		0.7529	0	0.8540	0	0.7630	0	2.3699	0
Large Industrial Vacant Unit Excess Land	LU	0	1.5118	0	1.7148	0	0.9380	0	4.1646	0
		<b>1,258,423,528</b>		<b>5,525,976</b>		<b>6,267,283</b>		<b>2,798,298</b>		<b>14,591,556</b>

**Section 9**

**PLANNING/BUILDING  
BY-LAW  
DEPARTMENT**

**Jacob Rhéaume**



**Section 10**

**FIRE DEPARTMENT**

**Patrick Gauthier**

**Section 11**

**PUBLIC WORKS**

**DEPARTMENT**

**Ryan Morton**



**CORPORATION OF  
THE  
TOWNSHIP OF NORTH GLENGARRY**

**RESOLUTION #** \_\_\_\_\_

**DATE:** May 28, 2018

**MOVED BY:** \_\_\_\_\_

**SECONDED BY:** \_\_\_\_\_

That staff report regarding Tile Drainage Loan Application be received and;

That the Council of the Township of North Glengarry approves a tile drainage loan for Lot 22 Concession 5 Lochiel Ward Roll # 011101601164000 in the amount of \$ 18,000.

**Carried**

**Defeated**

**Deferred**

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**MAYOR / DEPUTY MAYOR**

**YEA**

**NEA**

**Deputy Mayor:** Jamie MacDonald

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**Councillor:** Jacques Massie

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**Councillor:** Brian Caddell

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**Councillor:** Jeff Manley

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**Councillor:** Michel Depratto

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**Councillor:** Carma Williams

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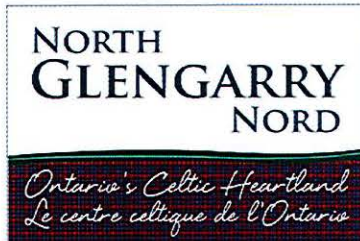
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**Mayor:** Chris McDonell

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**Section 11 Item a**



11(a)

Report – DRN-2018-01

## STAFF REPORT TO COUNCIL

May 28, 2018

From: Manson Barton, Drainage Superintendent

RE: Tile Drainage Loan Application

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### Recommended Motion:

That the Council of the Township of North Glengarry approves a tile drainage loan for Lot 22 Concession 5 Lochiel Ward Roll # 011101601164000 in the amount of \$ 18,000.

### Background / Analysis:

Staff have reviewed the tile drainage loan application and do not see any reason to deny the loan.

### Alternatives:

The Ontario Government provides Tile Drainage Loans through Municipalities. These loans cover 75 % of the cost of the work to a maximum of \$50,000 per year at an interest rate of 6.00%. The loan is paid back over a 10 year period.

### Financial Implications:

\$18,000 loan to be approved and provided by the Province subject to final inspection by the drainage superintendent.

### Others consulted:

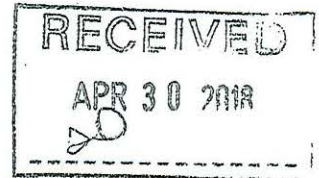
Ryan Morton – Director of Public Works

**Attachments:** Signed application and cost estimate

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Sarah Huskinson - CAO/Clerk

Corporation of the Township of  
North Glengarry  
P.O. Box 700 - 90 Main St. South  
Alexandria, ON K0C 1A0  
Tel: 613-525-1110 Fax: 613-525-1649



**TILE DRAIN LOAN  
APPLICATION**

To: **The Council of the Township of North Glengarry**

Owners Name(s): \_\_\_\_\_

Address: 21155 City Rd 21 RR#1 Alexandria

Telephone: \_\_\_\_\_

Description of land: Concession 5 Lot 22

Proposed Drainage system

Number of Acres to be drained 30 Number of meters of tile 7000 m

Estimated cost of Drainage System

Loan amount requested \_\_\_\_\_  
(75% Total cost)

Material cost \$ 12,000.00

Installation cost \$ 12,000.00

Inspection fee \$ \_\_\_\_\_

**TOTAL COST** \$ \_\_\_\_\_

Date proposed for the commencement of work May 10 2018

I agree to the following when making this application:

- 1) Council has final decision in granting or refusing
- 2) I will be advised in writing of Council decision.
- 3) A tile drain inspector appointed by Council will report to Council that the work has been installed satisfactorily before any funds are advanced by the Loan.
- 4) All work must be carried out in accordance with The Agricultural Tile Drainage Installation Act.
- 5) Council shall levy and collect for the term of ten years once per year or your final tax billing.
- 6) Requests for early loan pay outs must be requested.
- 7) I have not applied or received loans this calender year and my balance owing on other outstanding loans is \$ 12,338.01.

April 30 - 18  
Date

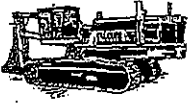
\_\_\_\_\_  
Owner Signature

April 30 - 18  
Date

\_\_\_\_\_  
Owner Signature



# Lin Scott Drainage Ltd.



P.O. Box 297, R. R. # 4,  
Alexandria, Ontario K0C 1A0  
Telephone: 613-525-1940



## ESTIMATE

DATE: Apr. 30 2018

CUSTOMER'S NAME / NOM DU CLIENT		TOWNSHIP/MUNICIPALITÉ	
ADDRESS / ADRESSE		LOT NO.	CONC.
<u>2155 ety rd 21 Alexandria</u>		<u>22</u>	<u>5</u>
TOWN		AMOUNT	
DESCRIPTIONS		MONTANT	
<b>TILE:</b>			
<u>22000' of 4" pipe .40</u>		<u>8800.00</u>	
<u>600' of 6" pipe 1.26</u>		<u>756.00</u>	
		<u>9556.00</u>	
<b>FITTINGS: 4 MISC.</b>		<u>1075.00</u>	
<b>INSTALLATION:</b>			
<u>22000' of 4" .30</u>		<u>7040.00</u>	
<u>600' of 6" 2.00</u>		<u>1200.00</u>	
<b>EXTRA:</b>			
<u>12 hrs backhoe 138.00</u>		<u>654.00</u>	
<u>exc pit if needed 10,000' .15</u>		<u>500.00</u>	
		<u>7196.00</u>	
		<u>9556.00</u>	
		<u>1512.00</u>	
		<u>11168.00</u>	
ESTIMATION No. <u>E-0073</u>		SUB-TOTAL <u>11168.00</u>	
PREPARED BY: _____		R-103341707 H.S.T.	
		<b>TOTAL</b> <u>24890.51</u>	

**CORPORATION OF  
THE  
TOWNSHIP OF NORTH GLENGARRY**

**RESOLUTION #** \_\_\_\_\_

**DATE:** May 28, 2018

**MOVED BY:** \_\_\_\_\_

**SECONDED BY:** \_\_\_\_\_

That the Council of the Township of North Glengarry directs staff to incorporate a dual stream collection system for the Township of North Glengarry and clients of the RARE facility;

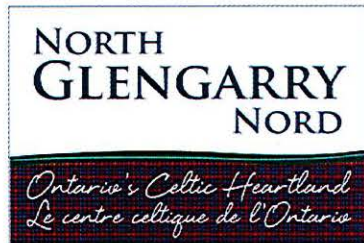
AND FURTHER, that the changes shall take effect as of January 7<sup>th</sup>, 2019.

<b>Carried</b>	<b>Defeated</b>	<b>Deferred</b>
_____	_____	_____

\_\_\_\_\_  
**MAYOR / DEPUTY MAYOR**

	<b>YEA</b>	<b>NEA</b>
<b>Deputy Mayor:</b> Jamie MacDonald	_____	_____
<b>Councillor:</b> Jacques Massie	_____	_____
<b>Councillor:</b> Brian Caddell	_____	_____
<b>Councillor:</b> Jeff Manley	_____	_____
<b>Councillor:</b> Michel Depratto	_____	_____
<b>Councillor:</b> Carma Williams	_____	_____
<b>Mayor:</b> Chris McDonell	_____	_____

**Section 11 Item b**



11(b)  
WST-2018-02

## STAFF REPORT TO COUNCIL

May 28, 2018

From: Linda Andrushkoff  
RARE General Manager

RE: Changes to Waste and Recycling Collection

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### Recommended Motion:

That the Council of the Township of North Glengarry directs staff to incorporate a dual stream collection system for the Township of North Glengarry and clients of the RARE facility;

AND FURTHER, that the changes shall take effect as of January 7<sup>th</sup>, 2019.

### Background / Analysis:

#### Purpose of this report

China had been working toward eliminating imports of low grade post-consumer plastic and paper recycling material for several years. In 2017, China unexpectedly closed its ports to all such material. Most of China's neighbouring nations followed China's lead in first accepting the same material and now rejecting post-consumer recycling.

R.A.R.E. has consistently sold its low-grade material overseas to China and occasionally to Korea, Vietnam, India, etc. That low-grade material is generally limited to Old Newspaper (ONP) and juice containers as well as lower grade plastics such as grocery bags and unsorted, mixed plastics.

R.A.R.E.'s higher grade material has always been sold domestically, in Canada and the U.S. That material includes Old Corrugated Cardboard (OCC), metals (aluminum & tin), and high grade sorted plastic (#1, #2, Tubs & Lids, Mixed Rigid Plastics (MRP)). R.A.R.E. has never had a lack of customers for these materials.

R.A.R.E. staff has developed this plan to address the consequences to production and sales resulting from the changes made to import rules in the Far East.

#### Plan outline

##### 1. Changes to production and sales strategies

We have located new domestic customers for our Old Newspaper (ONP). Challenges meeting new quality restrictions required R.A.R.E. to change its production stream to a positive sort of newspaper in order to ensure that the material is as clean as possible. Also, domestic mills have strict limits on how



many metric tonnes they accept and when. These are restrictions we never experienced with the Far East.

A positive sort of material is a strategic production change that is causing us to fall behind on the amount of material we can sort, resulting in R.A.R.E. having to bale backlogged material and to remove those unsorted bales from the property.

We can no longer sort out lower grade material for baling and shipping resulting in more rejected waste.

## 2. Changes to collection strategy

R.A.R.E. recommends changing our recycling collection process to dual stream; that is, fibres one week and containers the next.

The Township will incur no additional cost to our collection contract as the contractor will not be required to complete additional stops or provide more – or less – service to residents. [Note: our collection contract with GRS expires on July 31, 2020.]

R.A.R.E. recommends implementing this new process on Monday, January 7, 2019. This will prevent confusion over the Christmas/New Year holiday.

Our customer municipalities have already issued their collection calendars for 2018, and need time to inform and educate their residents, as do we.

This plan will require R.A.R.E. to coordinate with the Township's customer municipalities to collect the dual streams by coordinating each other's schedules.

### Dual Stream Collection & Processing Strategy

#### Cons:

Cost of creating a new promotion and education strategy to inform residents about what they can put in their blue box/other box, and providing a schedule or calendar they can follow.

Cost of giving each household an additional box (approx. \$30,000 + delivery to each household).

Contractual concerns with our recycling partner municipalities. Two municipalities' contracts expire within a year (Nov 2018, May 2019, respectively). The remaining contract is a long-standing one with a collection contractor and it does not have a stated expiration date.

#### Pros:

Educating residents about what they can put in their blue box/other box is expected to cut down on the amount of trash or non-recyclable material in the recycling bin.

Residents will be performing the basic first sort of the material, which we expect to save R.A.R.E. approximately 2 days per week. Staff expects the dual stream system to severely reduce or even eliminate backlogs at the facility as the staff will be able to process all incoming material.

Stewardship Ontario reports that, on average throughout Ontario, residue from recycling goes down from 13% to 5%, when comparing a single stream collection system to dual stream. This will reduce the amount of material going to landfill from R.A.R.E.

If/when R.A.R.E. is replaced by Extended Producer Responsibility, the Township of North Glengarry will have to move to a dual stream system. Staff has researched every Ontario recycling facility in a two hour radius that has capacity, and is planning to bid on Eastern Ontario contracts, and has discovered that they accept dual stream material only.



## Implementing a Dual Stream Processing Plan

R.A.R.E. will remove a piece of equipment called a Ballistic Separator and replace it with a slider belt (conveyor belt). Please see Appendix, Fig. 1, and Fig. 2

The ballistic separator must be removed because it sorts fibre material from containers. When running container material through the ballistic separator, that material falls away from the sorting line and must then be manually returned to complete its sorting production.

R.A.R.E. will use the inside of the plant to tip fibre on the old tipping floor. Appendix, Fig 3.

Tipping fibre inside the plant will keep paper based material drier than the current procedure of storing it outside. Staff expects inside storage to improve the quality of the newspaper bales thereby getting the best possible pricing Staff also expects storing paper inside will reduce the amount of material rolling around the yard during windy days.

R.A.R.E. will continue to store tipped containers (plastics & metals) in the outdoor staging area at the back of the facility. This material is unaffected by rain or snow.

Most recycling equipment relies on the heavy weight of the material to help maintain forward momentum through the recycling equipment.

The HT Storage Unit is the first piece of equipment in the sorting process. Equipment Operators load the tipped material into this unit which then feeds the first conveyor belt and the material continues on from there.

Staff expressed concern at the viability of the HT Storage Unit to handle the lighter weight of containers without mixing them with heavier fibres.

Staff tested their theory by filling the equipment with several bales of plastic and found that the HT Storage Unit will maintain an even throughput of recycling material if the unit is kept full. Some manual labour will be required to fully empty the unit when switching to fibre material. This is not a grave concern as this switch is expected to occur only once a week.

As mentioned above, R.A.R.E. will remove the Ballistic Separator if council orders the change to dual stream collection. If council recommends that R.A.R.E. continue to process under a single stream collection process, we will need to replace the ballistic separator. Staff can keep it going until next year, but it will need major repairs or full replacement in early 2019. (Anticipated cost depends on the decision to repair or replace – min \$75k – max \$150k). As this unit is in need of significant repair, staff does not recommend that it be sold as used equipment.

Under dual stream processing, only one new slider belt (conveyor) will be needed. No changes to the interior or exterior footprints will be required. Staff is currently seeking quotations for the new slider belt, and anticipates costs to be in the neighbourhood of \$30k.

R.A.R.E. will not raise staffing levels to accommodate a dual stream processing plan.

Only municipalities who collect their recyclables in a dual stream method will be permitted to tip at R.A.R.E. as of January 7, 2019.

Staff will be requesting change to the ECA from the MOECC.

### Alternatives:

- Status Quo
  - o Staff do not recommend the status quo for the Township. The existing way of doing business is not viable long term. The Township will continue to experience decreased efficiency and increases in costs.

**Financial Implications:**

Status Quo – Requires replacement/repair of the ballistic separator (\$75K-\$150K depending on rehab method selected).

Dual Stream:

Slider Belt - \$30K

Additional Blue/black boxes - \$35K

Engineering/ECA amendment - \$10K

**Others consulted:**

- Sarah Huskinson, CAO/Clerk
- RARE Clients

**Attachments:**

- Photos/Concepts



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Reviewed by Sarah Huskinson CAO





The Ballistic Separator must be removed to accommodate a dual stream system as the containers will fall away from the sorting stream and will need to be returned to the infeed conveyor for processing.



Yellow line shows the placement of the new sliding conveyor.





This is the old tipping floor, which was used before the installation of the equipment purchased in 2011. Tipped fibre will be fed to the HT Storage Unit (not seen in this photo) from inside the building.



HT Storage Unit which is the start of the production line. It will be fed from this side for container sorting, and from the opposite side for fibre sorting.



Outside staging area currently used for tipping single stream material. Will be used for tipping and storing container material.



## **Section 12**

# **CORRESPONDENCE**





That the Committee of Adjustment defer Minor Variance application MV-13-2017 as recommended by the planning department.

The clerk asked three times for comments from the public in attendance.

**Carried**

b) No. MV-14-2017

**Owner: Sandra Noble**

**Location: 19065 Masterson Rd. Apple Hill**

**Resolution No. 4**

**Moved by:** Jacques Massie

**Seconded by:** Jeff Manley

That the Committee of Adjustment approve Minor Variance application MV-14-2017 as per the conditions recommendation by the planning department.

The clerk asked three times for comments from the public in attendance.

**Carried**

c) No. MV-15-2017

**Owner: Eddie & Corina Kyer**

**Location: 18925 Kenyon Conc Rd 5, Alexandria**

**Resolution No. 5**

**Moved by:** Michel Depratto

**Seconded by:** Jamie MacDonald

That the Committee of Adjustment approve Minor Variance application MV-15-2017 as per the conditions recommended by the planning department.

The clerk asked three times for comments from the public in attendance.

**Deferred**

**5. OLD BUSINESS**

**6. NEW BUSINESS**

**7. NOTICE OF MOTION**

**8. ADJOURNMENT**

**Resolution No. 6**

**Moved by:** Brian Caddell

**Seconded by:** Jeff Manley

There being no further business to discuss, the meeting was adjourned at 6:44 p.m.

**Carried**

12(b)

**Public Works Advisory Committee Meeting**

**Tuesday February 20, 2018 at 2:00 p.m.**

**Gary Shepherd Hall**

**102 Derby Street West, Alexandria, Ontario, K0C 1A0**

1. The Public Works Advisory Committee Meeting of February 20, 2018 held at the Gary Shepherd Hall, was brought to order at 2:00 p.m.

**Present:** **Chair:** Brian Caddell  
**Mayor:** Chris McDonell  
**Deputy Mayor:** Jamie MacDonald  
**Councillor:** Jeff Manley  
**Councillor:** Carma Williams  
**Councillor:** Michel Depratto  
**Councillor:** Jacques Massie  
**Member at Large:** Kevin Van den Oetelaar  
**Member at Large:** Ron Aubin

**Staff:** **C.A.O.:** Steve Potter  
**Public Works Director:** Ryan Morton  
**Environmental Manager:** Dean McDonald  
**Water Works Operator:** Angela Cullen  
**RARE General Manager:** Linda Andrushkoff  
**Recording Secretary:** Micheline Larocque

**Absent:** **Director of Transportation:** Roch Lajoie

2. **Accept Agenda – (Additions/Deletion)**

**Additions:**

**Moved by:** Jamie MacDonald

**Seconded by:** Jeff Manley



Moved to accept the agenda.

**Carried**

**3. Declaration – Conflict of Interest**

**4. Adoption of Previous Minutes**

**Resolution No. 2018-04**

**Moved by:** Michel Depratto

**Seconded by:** Chris McDonell

**Carried**

**5. Agenda Items**

**a. Maxville Water Update**

**Moved by:**

**Seconded by:**

The Public Works committee of the Township of North Glengarry hereby receives the Maxville Update presented by Josh Eamon and Ian McLeod from EVB Engineering.

**Carried**

**ii. Tower Rendering**

**Resolution No. 2018-05**

**Moved by:**

**Seconded by:**

That. The Public Works Committee of the Township of North Glengarry hereby recommends that Staff be directed to further enquire different version of graphic together with quotation.

**Carried**

**b. Truck Traffic**

**Resolution No. 2018-06**

**Moved by:** Jacques Massie

**Seconded by:** Carma Williams

**That**, the Public Works Committee of the Township of North Glengarry hereby recommends to the Council of the Township of North Glengarry;

**That**, the joint Township/County Environmental Assessment on County. 34 be identified as a priority for 2019;

**And Further**, that the commercial truck traffic mitigation is a priority outcome of any Environmental Assessment work, design work or other works related to this process;

**And Further**, that Council endorses the approach set forth by staff contained in this report.

**Carried**

**c. Vallance Rd Traffic Study**

**Resolution No. 2018-07**

**Moved by:**

**Seconded by:**

**That**, The Public Works Committee of the Township of North Glengarry hereby recommends to further investigate the results of the road after last year road upgrade.

**Carried**

**d. 2017 Annual Review**

**a. Alexandria Drinking Water System**

**b. Glen Robertson Drinking Water System**

**Resolution No. 2018-08**

**Moved by:** Michel Depratto

**Seconded by:** Jamie MacDonald

**That**, the Public Works Committee of the Township of North Glengarry, hereby receives the Water Works Alexandria and Glen Robertson 2017 Annual and Summary Reports presented by Angela Cullen.

**Carried**

**e. Water Works Activity Update – Dean McDonald**

**Resolution No. 2018-09**

**Moved by:** Jeff Manley

**Seconded by:** Jamie MacDonald

The Public Works committee of the Township of North Glengarry hereby receives the Water Works Activity Update presented by Dean McDonald

**Carried**

**f. Roads Department Activity Update – Ryan Morton**

**Resolution No. 2018-09**

**Moved by:** Jeff Manley

**Seconded by:** Jamie MacDonald

The Public Works committee of the Township of North Glengarry hereby receives the Roads Department Activity Update presented by Ryan Morton

**Carried**

**g. RARE Financial – Linda Andrushkoff**

**Resolution No. 2018-09**

**Moved by:** Jeff Manley

**Seconded by:** Jamie MacDonald

The Public Works committee of the Township of North Glengarry hereby receives the RARE Financial Report presented by Linda Andrushkoff.

**Carried**

**h. RARE Cost Sharing**

**THAT**, the Public Works committee of the Township of North Glengarry hereby receives this report for information only.



**Carried**

**i. Matters Pending**

**6. New Business**

St Vincent de Paul Landfill

THAT, the Public Works committee of the Township of North Glengarry investigate how many times St Vincent de Paul uses the Landfill site and submit recommendations to Council.

**7. Correspondence**

**8. Notice of Motion**

**9. Closed Session Business**

**10. Next Meeting:**

The next meeting March 19, 2018

**Carried**

**13. Adjournment**

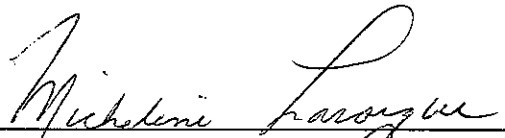
**Resolution No. 2018-10**

Moved by: Jamie MacDonald

Seconded by: Jacques Massie

Moved to adjourn the meeting at 3:39 p.m.

Carried



Micheline Larocque – Recording Secretary



Chair – Brian Caddell

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**THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY**

**PUBLIC MEETING**

Tuesday February 20<sup>th</sup>, 2018  
Council Chambers  
Centre Sandfield Centre  
102 Derby Street West, Alexandria, ON

A Public Meeting was held in the Council Chamber on Tuesday February 20<sup>th</sup>, 2018 at 6:30 p.m.

**PRESENT:** Mayor – Chris McDonell  
Deputy Mayor – Jamie MacDonald  
Councillor (Lochiel Ward) – Brian Caddell  
Councillor (Maxville Ward) – Carma Williams  
Councillor (At Large) – Jacques Massie  
Councillor (Kenyon Ward) – Jeff Manley  
Councillor (Alexandria Ward) – Michel Depratto  
Interim CAO/Clerk – Steven Potter  
Planning Department – Gerry Murphy

**1. PUBLIC MEETING CALLED TO ORDER**

The chair of the Committee called the Meeting to order at 6:30 p.m.

**2. ACCEPT THE AGENDA**

**Resolution No. 1**

**Moved by:** Carma Williams

**Seconded by:** Michel Depratto

That the Council of the Township of North Glengarry accepts the Public meeting agenda of Tuesday, February 20<sup>th</sup>, 2018.

**Carried**

**3. ACCEPT THE MINUTES**

**Resolution No. 2**

**Moved by:** Brian Caddell

**Seconded by:** Jeff Manley

That the Council of the Township of North Glengarry accepts the minutes of the Public Meeting of Monday, December 11<sup>th</sup>, 2017.

**Carried**

The Meeting was then turned over to the Planning Department – Gerry Murphy

**4. ZONING AMENDMENTS**

**a) No. Z-09-2017**

**Owner:** Josephine McLeod

**Location:** 20601 Lochiel Rd. Alexandria

The clerk asked three times for comments from the public in attendance. No comments were made.



**b) No. Z-10-2017**

**Owner: La Gantoise Inc.**

**Location: 20475 Lochiel Rd. Alexandria**

The clerk asked three times for comments from the public in attendance. No comments were made.

**c) No. Z-11-2017**

**Owner: Ferme Pillar Hill Enr.**

**Location: 3262 Dalkeith Rd. Glen Robertson**

The clerk asked three times for comments from the public in attendance. No comments were made.

**d) No. Z-01-2018**

**Owner: Thelma MacQueen & Sandra Blaney**

**Location: 596 Skye Rd. Dunvegan**

The clerk asked three times for comments from the public in attendance. No comments were made.

**5. OLD BUSINESS**

**6. NEW BUSINESS**

**7. NOTICE OF MOTION**

**8. ADJOURNMENT**

**Resolution No. 3**

**Moved by: Jeff Manley**

**Seconded by: Brian Caddell**

There being no further business to discuss, the meeting was adjourned at 6:54 p.m.

**Carried**

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**CAO/Clerk/Deputy Clerk**

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**Mayor/Deputy Mayor**

**THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY**

**PLANNING COMMITTEE MEETING**

Tuesday February 20<sup>th</sup>, 2018  
Council Chambers  
Centre Sandfield Centre  
102 Derby Street West, Alexandria, ON

A Public Meeting of Planning was held in the Council Chamber on Tuesday February 20<sup>th</sup>, 2018 at 6:30p.m.

- PRESENT:** Mayor – Chris McDonell  
 Deputy Mayor – Jamie MacDonald  
 Councillor (Lochiel Ward) – Brian Caddell  
 Councillor (Maxville Ward) – Carma Williams  
 Councillor (At Large) – Jacques Massie  
 Councillor (Kenyon Ward) – Jeff Manley  
 Councillor (Alexandria Ward) – Michel Depratto  
 Interim CAO/Clerk – Steven Potter  
 Planning Department – Gerry Murphy

**1. PUBLIC MEETING CALLED TO ORDER**

The chair of the Committee called the Meeting to order at 6:30 p.m.

**2. ACCEPT THE AGENDA**

**Resolution No. 1**

**Moved by:** Carma Williams **Seconded by:** Michel Depratto

That the Council of the Township of North Glengarry accepts the Planning Committee meeting agenda of Tuesday, February 20<sup>th</sup>, 2018.

**Carried**

**3. ACCEPT THE MINUTES**

**Resolution No. 2**

**Moved by:** Jeff Manley **Seconded by:** Brian Caddell

That the Council of the Township of North Glengarry accepts the minutes of the Planning Committee Meeting of Monday, December 11<sup>th</sup>, 2017.

**Carried**

The Meeting was then turned over to the Planning Department – Gerry Murphy

**4A. ZONING AMENDMENTS**

- a) **No. Z-09-2017**  
**Owner: Josephine McLeod**  
**Location: 20601 Lochiel Rd. Alexandria**

**Resolution No. 3**

**Moved by:** Brian Caddell **Seconded by:** Jeff Manley

That the Planning Committee recommend approval of zoning amendment **Z-09-2017** and that the application be forwarded to the Council of the Township of North Glengarry for further consideration and approval.

**Carried**

**b) No. Z-10-17**

**Owner: La Gantoise Inc.**

**Location: 20475 Lochiel Rd. Alexandria**

**Resolution No. 4**

**Moved by:** Michel Depratto

**Seconded by:** Carma Williams

That the Planning Committee recommend approval of zoning amendment **Z-10-2017** and that the application be forwarded to the Council of the Township of North Glengarry for further consideration and approval.

**Carried**

**c) No. Z-11-17**

**Owner: Ferme Pillar Hill Enr.**

**Location: 3262 Dalkeith Rd. Glen Robertson**

**Resolution No. 5**

**Moved by:** Jacques Massie

**Seconded by:** Jeff Manley

That the Planning Committee recommend approval of zoning amendment **Z-11-2017** and that the application be forwarded to the Council of the Township of North Glengarry for further consideration and approval.

**Carried**

**d) No. Z-01-18**

**Owner: Thelma MacQueen & Sandra Blaney**

**Location: 596 Skye Rd. Dunvegan**

**Resolution No. 6**

**Moved by:** Jeff Manley

**Seconded by:** Brian Caddell

That the Planning Committee recommend approval of zoning amendment **Z-01-2018** and that the application be forwarded to the Council of the Township of North Glengarry for further consideration and approval.

**Carried**

**4B. SEVERANCE**

**b) No. B-4/18**

**Owner: Wilko Finger**

**Location: 21510 Lochinvar Rd Dalkeith**



**Resolution No. 7**

**Moved by:** Jamie MacDonald

**Seconded by:** Carma Williams

That the Planning Committee recommend approval of severance application **B-4/18** as per the conditions recommended by the planning manager.

**Carried**

**5. OLD BUSINESS**

**6. NEW BUSINESS**

**7. NOTICE OF MOTION**

**8. ADJOURNMENT**

**Resolution No. 8**

**Moved by:** Carma Williams

**Seconded by:** Michel Depratto

There being no further business to discuss, the meeting was adjourned at 7:01 p.m.

**Carried**

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**CAO/Clerk/Deputy Clerk**

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**Mayor/Deputy Mayor**



MINUTES OF THE MARCH 28, 2018 MEETING OF  
THE ARTS, CULTURE AND HERITAGE (ACH) ADVISORY COMMITTEE

A meeting of the Arts, Culture, and Heritage Advisory Committee was held on Wednesday, March 28, 2018, at 5:45 p.m. at the Gary Shepherd Hall (102 Derby Street West, Alexandria).

**PRESENT:** Carma Williams, Chairperson  
Jeff Manley, Councillor  
Nicole Nadeau, Member at Large  
Karen Davison Wood, Member at Large  
Dane Lanken, Member at Large  
Anné Leduc, Director of Recreation & Community Services  
Tara Kirkpatrick, Economic Development & Communications Officer/ Recording Secretary

**REGRETS:** Steven Potter, CAO  
Natalie-Anne Bussière, Member at Large

**GUESTS:** Jennifer Black, Curator - Glengarry Pioneer Museum  
James Prevost, Director – Glengarry Pioneer Museum

**1. CALL TO ORDER**

The meeting was called to order at 5:54 p.m. by Carma Williams

**2. ACCEPT AGENDA**

**Moved by: Karen Davison Wood**

**Seconded by: Dane Lanken**

That the Agenda of the Arts, Culture and Heritage Advisory Committee meeting of March 28, 2018 be accepted.

**Carried.**

**3. DECLARATIONS OF CONFLICT OF INTEREST**

There were no declarations of conflict of interest posed by those present.

**4. ADOPTION OF THE PREVIOUS MINUTES**

**Moved by: Jeff Manley**

**Seconded by: Nicole Nadeau**

That the minutes of the March 1, 2018, Arts, Culture, and Heritage Advisory Committee meeting be accepted as presented.

**Carried.**

**5. AGENDA ITEMS**

- a. **Delegation from the Glengarry Pioneer Museum. Attending to discuss the “Glengarry Routes Heritage Tour” and possible collaborations.**

- Properties built prior to the 1940s.
- Properties that have visually apparent features, such as construction materials (brick, boyd block, stone, log or period cladding), architectural features or items that identify them as belonging to a certain period.
- Properties that have a well-documented history showing their importance to the community.

**c. Review of the hamlet properties identified by the 2017 Heritage Coordinators**

- One property was removed from the list and a few were added, including the Grotto property in Alexandria.

**d. Review of tasks for the Heritage Coordinators**

- The two Heritage Coordinators will work under the guidance of the lead ACHC member, attending weekly scheduled meetings. Dane and Karen have offered to assist with this.
- Tour the municipality to confirm the properties listed on the Draft Registry.
- Complete designation forms for the four designated properties in North Glengarry.
- Research properties identified in the Hamlet CIP Designated Areas to complete information criteria on the Inventory Listing.
- Begin the process of identifying potential properties in Maxville and Alexandria - if there is time at the end of the project.
- Expand on existing photo bank.
- Collect information for King George Park panel.
- Assist with finalizing the Maxville Walking Tour.
- Create a scrapbook of before and after photos celebrating the changes initiated by the CIP project.

**e. Review of 2019 Community Grants Guidelines**

- Changed the deadline to September 28, due to upcoming Municipal Elections.
- Repeat grant applications must show how their event differs from previous years and new events may be prioritized.
- Need to clearly reflect the budget items to which the Community Grant Program Funds will be applied.
- Recommend having an annual meeting at the end of the year.

**Moved by: Karen Davison Wood**

**Seconded by: Nicole Nadeau**



f. Other.

7. NEW BUSINESS

8. CORRESPONDENCE

- a. March 7, 2018 article in The Review titled: “St. Bernard Church in Fournier won’t be designated a heritage site”.
- b. December 2017 issue of the Ontario Historical Society. Rob Leverty’s article on the Madill Church.
- c. 2018 Ontario Heritage Conference in Sault Ste. Marie, ON, June 7-9, 2018.
- d. Young Canada Works (YCW) Summer Student program through the National Trust for Canada. Funding offer of:
  - Job Title: **Heritage Coordinator**
  - Number of Positions: **2**
  - Amount Approved: **\$6200.00 (per position)**
  - Number of Weeks Approved: **12 (per position)**
  - % of YCW Funding Approved: **74.88%**
  - Hourly Gross Wage: **\$16.00**
- e. Canada Heritage Trust letter regarding the ability to access Land Registry

NEXT MEETING

The next meeting of the Arts, Culture and Heritage Advisory Committee is scheduled to take place on Wednesday, April 25, at 5:45 pm., at the Gary Shepherd Hall (102 Derby Street West, Alexandria).

ADJOURNMENT

The meeting was adjourned at 7:39 p.m.

**Moved by: Karen Davison Wood**

**Carried.**

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**Recording Secretary – Tara Kirkpatrick**

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**Chair – Carma Williams**

**Public Works Advisory Committee Meeting**

**Tuesday April 17, 2018 at 2:00 p.m.**

Sandfield Centre

102 Derby Street West, Alexandria, Ontario, K0C 1A0

1. The Public Works Advisory Committee Meeting of April 17, 2018 held at the Sandfield Centre, was brought to order at 2:00 p.m.

**Present:** **Chair:** Brian Caddell  
**Mayor:** Chris McDonell  
**Deputy Mayor:** Jamie MacDonald  
**Councillor:** Jeff Manley  
**Councillor:** Carma Williams  
**Councillor:** Michel Depratto

**Staff:** **C.A.O.:** Sarah Huskinson  
**Public Works Director:** Ryan Morton  
**Environmental Manager:** Dean McDonald  
**Director of Transportation:** Roch Lajoie  
**RARE General Manager:** Linda Andrushkoff  
**Recording Secretary:** Micheline Larocque

**Absent:** **Councillor:** Jacques Massie  
**Member at Large:** Kevin Van den Oetelaar  
**Member at Large:** Ron Aubin

2. **Accept Agenda – (Additions/Deletion)**

**Additions:** **Substitute item A and B**

**Moved by:** Jamie MacDonald

**Seconded by:** Michel Depratto

Moved to accept the agenda.

**Carried**

**3. Declaration – Conflict of Interest**

**4. Adoption of Previous Minutes**

**Resolution No. 2018-11**

**Moved by:**

**Seconded by:**

**Carried**

**5. Agenda Items**

**a. Maxville Water Update**

**Moved by:**

**Seconded by:**

The Public Works committee of the Township of North Glengarry hereby receives the Maxville Update presented by Ryan Morton.

**Carried**

**b. Delegation: Andrew Vallance and Marc Bourdon**

**Moved by:**

**Seconded by:**

**That**, The Public Works Committee of the Township of North Glengarry hereby receive the Delegation presentation for information only.



**Carried**

**c. Water Works Activity Update – Dean McDonald**

**Resolution No. 2018-12**

**Moved by:** Jamie MacDonald

**Seconded by:** Jeff Manley

The Public Works committee of the Township of North Glengarry hereby receives the Water Works Activity Update presented by Dean McDonald

**Carried**

**d. Roads Department Activity Update – Roch Lajoie**

**Resolution No. 2018-12**

**Moved by:** Jamie MacDonald

**Seconded by:** Jeff Manley

The Public Works committee of the Township of North Glengarry hereby receives the Roads Department Activity Update presented by Ryan Morton

**Carried**

**e. RARE Financial – Linda Andrushkoff**

**Resolution No. 2018-12**

**Moved by:** Jamie MacDonald

**Seconded by:** Jeff Manley

The Public Works committee of the Township of North Glengarry hereby receives the RARE Financial Report presented by Linda Andrushkoff.

**Carried**

**f. RARE Recycling Discussion (Plan to deal with challenges)**

**THAT**, the Public Works committee of the Township of North Glengarry hereby receives this report for information only.

**Carried**

**g. Matters Pending**

**6. New Business - Maxville Water Project Committee set up**

**THAT**, the Public Works committee of the Township of North Glengarry hereby recommend to Council that a Working Group for the Maxville Project be set up and that the participants of this working group are as follows. Sarah Huskinson, Ryan Morton, Tara Kirkpatrick, Jamie MacDonald, Brian Caddell and Carma Williams.

**7. Correspondence**

**8. Notice of Motion**

**9. Closed Session Business**

**10. Next Meeting:**

The next meeting Tuesday May 22, 2018

**Carried**

**13. Adjournment**

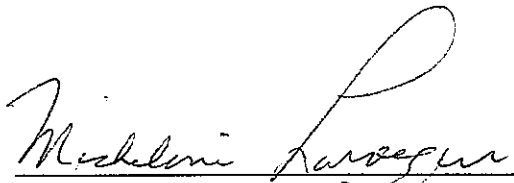
**Resolution No. 2018-13**

**Moved by:** Jeff Manley

**Seconded by:** Jamie MacDonald

Moved to adjourn the meeting at 3:30 p.m.

**Carried**

  
Micheline Larocque – Recording Secretary

  
Chair – Brian Caddell

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# **Section 13**

## **NEW BUSINESS**



## **Section 14**

# **NOTICE OF MOTION**

# **Section 15**

**QUESTION PERIOD**



**Section 16**

**CLOSED SESSION**

**BUSINESS**

**CORPORATION OF  
THE  
TOWNSHIP OF NORTH GLENGARRY**

**RESOLUTION #** \_\_\_\_\_

**DATE:** May 28, 2018

**MOVED BY:** \_\_\_\_\_

**SECONDED BY:** \_\_\_\_\_

**Proceed "In Closed Session",**

That the Council of the Township of North Glengarry proceeds in Closed session under Section 239 (2) of the *Ontario Municipal Act* at \_\_\_\_\_, in order to address,

Litigation (as this matter deals with litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board they may be discussed in closed session under sections 239 (2)(e) of the *Ontario Municipal Act*);

Taxation Discrepancies Corrections (as this matter deals with advice that is subject to solicitor-client privilege, including communications necessary for that purpose they may be discussed in closed session under sections 239 (2)(f) of the *Ontario Municipal Act*);

And adopt the minutes of the Municipal Council Closed Session meeting of April 23, 2018.

**Carried**

**Defeated**

**Deferred**

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**MAYOR / DEPUTY MAYOR**

**Deputy Mayor:** Jamie MacDonald

**Councillor:** Jacques Massie

**Councillor:** Brian Caddell

**Councillor:** Jeff Manley

**Councillor:** Michel Depratto

**Councillor:** Carma Williams

**Mayor:** Chris McDonell

**YEA**

**NEA**

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**Section 16 Item a**



**CORPORATION OF  
THE  
TOWNSHIP OF NORTH GLENGARRY**

**RESOLUTION #** \_\_\_\_\_

**DATE:** May 28, 2018

**MOVED BY:** \_\_\_\_\_

**SECONDED BY:** \_\_\_\_\_

Adopt Minutes of "In Camera" Session

That the minutes of the Municipal Council "In Camera" session meeting April 23, 2018 be adopted as printed.

**Carried**

**Defeated**

**Deferred**

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**MAYOR / DEPUTY MAYOR**

**YEA**

**NEA**

**Deputy Mayor:** Jamie MacDonald

**Councillor:** Jacques Massie

**Councillor:** Brian Caddell

**Councillor:** Jeff Manley

**Councillor:** Michel Depratto

**Councillor:** Carma Williams

**Mayor:** Chris McDonell

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**Section 16 Item b**

**CORPORATION OF  
THE  
TOWNSHIP OF NORTH GLENGARRY**

**RESOLUTION #** \_\_\_\_\_

**DATE:** May 28, 2018

**MOVED BY:** \_\_\_\_\_

**SECONDED BY:** \_\_\_\_\_

That we return to the Regular Meeting of Council at \_\_\_\_\_.

**Carried**

**Defeated**

**Deferred**

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**MAYOR / DEPUTY MAYOR**

**YEA**

**NEA**

**Deputy Mayor:** Jamie MacDonald

**Councillor:** Jacques Massie

**Councillor:** Brian Caddell

**Councillor:** Jeff Manley

**Councillor:** Michel Depratto

**Councillor:** Carma Williams

**Mayor:** Chris McDonell

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**Section 16 Item c**

## **Section 17**

# **CONFIRMING BY-LAW**

**CORPORATION OF  
THE  
TOWNSHIP OF NORTH GLENGARRY**

**RESOLUTION #** \_\_\_\_\_

**DATE:** May 28, 2018

**MOVED BY:** \_\_\_\_\_

**SECONDED BY:** \_\_\_\_\_

That the Council of the Township of North Glengarry receive By-law 30-2018; and

That Council adopt by-law 30-2018 being a by-law to adopt, confirm and ratify matters dealt with by Resolution and that By-law 30-2018 be read a first, second, third time and enacted in Open Council this 28<sup>th</sup> day of May, 2018.

**Carried**

**Defeated**

**Deferred**

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**MAYOR / DEPUTY MAYOR**

**Deputy Mayor:** Jamie MacDonald

**Councillor:** Jacques Massie

**Councillor:** Brian Caddell

**Councillor:** Jeff Manley

**Councillor:** Michel Depratto

**Councillor:** Carma Williams

**Mayor:** Chris McDonell

**YEA**

**NEA**

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**Section 17 Item a**



**THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY**

**BY-LAW 30-2018  
FOR THE YEAR 2018**

**BEING A BY-LAW TO ADOPT, CONFIRM AND RATIFY MATTERS DEALT WITH BY RESOLUTION.**

**WHEREAS** s. 5(3) of the *Municipal Act, 2001*, provides that the powers of municipal corporation are to be exercised by its Council by by-law; and

**WHEREAS** it is deemed expedient that the proceedings, decisions and votes of the Council of the Corporation of the Township of North Glengarry at this meeting be confirmed and adopted by by-law;

**THEREFORE** the Council of the Corporation of the Township of North Glengarry enacts as follows:

1. **THAT** the action of the Council at its regular meeting of May 28, 2018 in respect to each motion passed and taken by the Council at its meetings, is hereby adopted, ratified and confirmed, as if each resolution or other action was adopted, ratified and confirmed by its separate by-law; and;
2. **THAT** the Mayor and the proper officers of the Township of North Glengarry are hereby authorized and directed to do all things necessary to give effect to the said action, or to obtain approvals where required, and except where otherwise provided, The Mayor and the Clerk are hereby directed to execute all documents necessary in that behalf and to affix the corporate seal of the Township to all such documents.
3. **THAT** if due to the inclusion of a particular resolution or resolutions this By-law would be deemed invalid by a court of competent jurisdiction then Section 1 to this By-law shall be deemed to apply to all motions passed except those that would make this By-law invalid.
4. **THAT** where a "Confirming By-law" conflicts with other by-laws the other by-laws shall take precedence. Where a "Confirming By-Law" conflicts with another "Confirming By-law" the most recent by-law shall take precedence.

**READ** a first, second and third time, passed, signed and sealed in Open Council this 28<sup>th</sup> day of May, 2018.

\_\_\_\_\_  
**CAO/Clerk / Deputy Clerk**

\_\_\_\_\_  
**Mayor / Deputy Mayor**

I, hereby certify that the forgoing is a true copy of By-Law No. 30-2018, duly adopted by the Council of the Township of North Glengarry on the 28<sup>th</sup> day of April, 2018.

\_\_\_\_\_  
**Date Certified**

\_\_\_\_\_  
**CAO/Clerk / Deputy Clerk**

**Section 18**

**ADJOURN**

**CORPORATION OF  
THE  
TOWNSHIP OF NORTH GLENGARRY**

**RESOLUTION #** \_\_\_\_\_

**DATE:** May 28, 2018

**MOVED BY:** \_\_\_\_\_

**SECONDED BY:** \_\_\_\_\_

There being no further business to discuss, the meeting was adjourned at \_\_\_\_\_.

**Carried**

**Defeated**

**Deferred**

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**MAYOR / DEPUTY MAYOR**

**YEA**

**NEA**

**Deputy Mayor:** Jamie MacDonald

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**Councillor:** Jacques Massie

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**Councillor:** Brian Caddell

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**Councillor:** Jeff Manley

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**Councillor:** Michel Depratto

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**Councillor:** Carma Williams

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**Mayor:** Chris McDonell

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**Section 18**