

# THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

## Regular Meeting of Council

Monday January 13, 2020 at 7:00 p.m. – Council Chambers  
102 Derby Street West, Alexandria, Ontario K0C 1A0

### Draft Agenda

#### THE MEETING WILL OPEN WITH THE CANADIAN NATIONAL ANTHEM

1. **CALL TO ORDER**
2. **DECLARATIONS OF PECUNIARY INTEREST**
3. **ACCEPT THE AGENDA (Additions/Deletions)** (Carma)
4. **ADOPTION OF PREVIOUS MINUTES** (Brenda)
  - a) Regular Meeting of Council December 9, 2019
5. **DELEGATION(S)**
6. **STAFF REPORTS**

#### **Treasury Department**

- a) By-law 01-2020 – Fees and Charges By-law (Jeff)
- b) Tile Drainage Loan Application and By-law 02-2020 – Rating By-law under the *Tile Drainage Act* (Michel)
- c) By-law 03-2020 - Temporary Borrowing By-law (Johanne)

7. **UNFINISHED BUSINESS**
8. **CONSENT AGENDA**
9. **NEW BUSINESS**
10. **NOTICE OF MOTION**

Next Regular Public Meeting of Council

Monday January 27, 2020 at 7:00 p.m. at the Centre Sandfield Centre, 102 Derby Street West, Alexandria, Ontario.

Note: Meeting are subject to change or cancellation.

11. **QUESTION PERIOD** (limit of one question per person and subsequent question will be at the discretion of the Mayor/Chair).
12. **CLOSED SESSION BUSINESS**

Personal matter (as this matter deals with personal matters about an identifiable individual, including municipal or local board employees they may be discussed in closed session under sections 239 (2)(b) of the *Ontario Municipal Act*);

Union negotiations (as this matter deals with labour relations or employee negotiations they may be discussed in closed session under sections 239 (2)(d) of the *Ontario Municipal Act*);

Legal (as this matter deals with litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board they may

be discussed in closed session under sections 239 (2)(e) of the *Ontario Municipal Act*);

And adopt the minutes of the Municipal Council Closed Session meeting of December 9, 2019.

**13. CONFIRMING BY-LAW**

a) By-law 04-2020 (Carma)

**14. ADJOURN (Michel)**

# **Section 1**

**CALL TO ORDER**

## **Section 2**

# **DECLARATIONS OF PECUNIARY INTEREST**



## **Section 3**

**ACCEPT THE AGENDA**

**CORPORATION OF  
THE  
TOWNSHIP OF NORTH GLENGARRY**

**RESOLUTION #** \_\_\_\_\_

**DATE:** January 13, 2020

**MOVED BY:** \_\_\_\_\_

**SECONDED BY:** \_\_\_\_\_

THAT the Council of the Township of North Glengarry accepts the agenda of the Regular Meeting of Council on Monday January 13, 2020.

**Carried**  
\_\_\_\_\_

**Defeated**  
\_\_\_\_\_

**Deferred**  
\_\_\_\_\_

\_\_\_\_\_  
**MAYOR / DEPUTY MAYOR**

	<b>YEA</b>	<b>NEA</b>
<b>Deputy Mayor:</b> Carma Williams	_____	_____
<b>Councillor:</b> Jacques Massie	_____	_____
<b>Councillor:</b> Brenda Noble	_____	_____
<b>Councillor:</b> Jeff Manley	_____	_____
<b>Councillor:</b> Michel Depratto	_____	_____
<b>Councillor:</b> Johanne Wensink	_____	_____
<b>Mayor:</b> Jamie MacDonald	_____	_____

**Section 3**

## **Section 4**

# **ADOPTION OF PREVIOUS MINUTES**

**CORPORATION OF  
THE  
TOWNSHIP OF NORTH GLENGARRY**

**RESOLUTION #** \_\_\_\_\_

**DATE:** January 13, 2020

**MOVED BY:** \_\_\_\_\_

**SECONDED BY:** \_\_\_\_\_

THAT the minutes of the following meeting be adopted as circulated.

Regular Meeting of Council – December 9, 2019

**Carried**  
\_\_\_\_\_

**Defeated**  
\_\_\_\_\_

**Deferred**  
\_\_\_\_\_

\_\_\_\_\_  
**MAYOR / DEPUTY MAYOR**

**Deputy Mayor:** Carma Williams  
**Councillor:** Jacques Massie  
**Councillor:** Brenda Noble  
**Councillor:** Jeff Manley  
**Councillor:** Michel Depratto  
**Councillor:** Johanne Wensink  
**Mayor:** Jamie MacDonald

YEA	NEA
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

**Section 4**



# THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

## REGULAR MEETING OF COUNCIL

**Monday December 9, 2019 at 7:00 p.m. – Council Chambers  
102 Derby Street West, Alexandria, On K0C 1A0**

A Regular meeting of the Municipal Council was held on December 9, 2019 at 7:00 p.m., with Mayor Jamie MacDonald presiding.

**PRESENT:** **Deputy Mayor** – Carma Williams  
**Councillor at Large** – Jacques Massie  
**Councillor (Lochiel Ward)** – Brenda Noble  
**Councillor (Kenyon Ward)** – Jeff Manley  
**Councillor (Alexandria Ward)** – Michel Depratto  
**Councillor (Maxville Ward)** – Johanne Wensink

**ALSO, PRESENT:** **CAO/Clerk** - Sarah Huskinson  
**Deputy Clerk** – Lise Lavigne  
**Director of Community Services** – Anne Leduc  
**Planner** – Kasia Olszewska  
**Director of Public Works** – Michel Riberdy  
**Fire Chief** – Matthew Roy

1. **CALL TO ORDER**
2. **DECLARATIONS OF PECUNIARY INTEREST**
3. **ACCEPT THE AGENDA (Additions/Deletions)**

### **Resolution No. 1**

**Moved by:** Jacques Massie

**Seconded by:** Jeff Manley

THAT the Council of the Township of North Glengarry accepts the agenda of the Regular Meeting of Council on Monday December 9, 2019.

**Carried**

4. **ADOPTION OF PREVIOUS MINUTES**

### **Resolution No. 2**

**Moved by:** Carma Williams

**Seconded by:** Michel Depratto

THAT the minutes of the following meeting be adopted as circulated.

Regular Meeting of Council – November 25, 2019

**Carried**

5. DELEGATIONS

6. STAFF REPORTS

**CAO/Clerk's Department**

**a) 2020 Meeting Schedule**

**Resolution No. 3**

**Moved by:** Brenda Noble

**Seconded by:** Michel Depratto

THAT the Council of the Township of North Glengarry receives Staff Report No. AD-2019-21; and

THAT the Council of the Township of North Glengarry accepts the 2020 Meeting Schedule as attached in Schedule "A"; and

THAT the Council of the Township of North Glengarry cancel December 23<sup>rd</sup>, 2019 Regular Meeting of Council.

**Carried**

**b) By-law 50-2019 – Fees and Charges by-law**

**Resolution No. 4**

**Moved by:** Jeff Manley

**Seconded by:** Johanne Wensink

THAT the Council of the Township of North Glengarry receives Staff Report No. TR-2019-37 regarding the 2020 Fees and Charges By-law; and

THAT by-law 50-2019 be read a first, second, third time and enacted in Open Council, this 9<sup>th</sup> day of December 2019; and

THAT by-law 50-2019 comes into effect January 1, 2020.

**Carried**

**Community Services Department**

**c) Accessibility Plan**

**Resolution No. 5**

**Moved by:** Michel Depratto

**Seconded by:** Brenda Noble

THAT the Council of the Township of North Glengarry receives the Staff Report No. CS-2019-38; and

THAT Council adopts the Multi-Year Accessibility Plan for the Township of North Glengarry.

**Carried**

**d) Change of Use – Capital funds for Dunvegan Recreation Association**

**Resolution No. 6**

**Moved by:** Johanne Wensink

**Seconded by:** Jeff Manley

THAT the Council of the Township of North Glengarry receives the Staff Report No. CS-2019-39; and

THAT Council approves the change of use for \$4,234.74 in remaining Capital funds for the Dunvegan Recreation Association towards the installation of the accessible door at the Dunvegan Community Centre.

**Carried**

**Treasury Department**

**e) Transfer from Reserves – Generator**

**Resolution No. 7**

**Moved by:** Carma Williams

**Seconded by:** Michel Depratto

THAT the Council of the Township of North Glengarry approve a transfer from CEMC Reserve in the of \$6,500 for a backup generator for the Emergency Operations Centre.

**Carried**

**f) Glengarry Sports Palace (GSP) Financial Statements**

**Resolution No. 8**

**Moved by:** Jacques Massie

**Seconded by:** Jeff Manley

THAT the Council of the Township of North Glengarry accepts the Glengarry Sports Palace (GSP) Financial Statements for the year ending December 31, 2018 as presented to Council on November 25, 2019; and

THAT the Council of the Township of North Glengarry forgives the temporary borrowing provided to the GSP in the amount of \$50,000; and

THAT the Council of the Township of North Glengarry forgives \$35,206 due to the Township of North Glengarry from the GSP; and

THAT the Council of the Township of North Glengarry authorizes the transfer of the reserve for future capital expenditures in the amount of \$56,455 to offset forgiving the loan and due to amount.

**Carried**

**Planning/Building & By-law Enforcement Department**

**g) Automatic Mergers of Lots**

**Resolution No. 9**

**Moved by:** Jeff Manley

**Seconded by:** Johanne Wensink

THAT the Council of the Township of North Glengarry receives Staff Report No. BP-2019-41 – Automatic Merging of Lots; and

THAT the Council of the Township of North Glengarry authorizes the Township Planner to remove the Parkland Fee of \$1,000 part of Consent Applications for lot creation that resulted from unknown automatic lot merging.

**Carried**

**h) By-law Z-13-2019 – Zoning Amendment**

**Resolution No. 10**

**Moved by:** Brenda Noble

**Seconded by:** Michel Depratto

THAT the Council of the Township of North Glengarry receives Staff Report No. BP-2019-42 to adopt Zoning By-law Z-13-2019; and

THAT by-law Z-13-2019 be read a first, second, third time and enacted in Open Council, this 9<sup>th</sup> day of December 2019.

**Carried**

**i) Cornwall Gravel Appeal Settlement**

**Resolution No. 11**

**Moved by:** Carma Williams

**Seconded by:** Michel Depratto

WHEREAS the Council of the Township of North Glengarry has reviewed LPAT Cornwall Gravel Appeal from Cornwall Gravel Company Limited for the removal of the significant woodland layer for Part Lot 18, Concession 9, Geographic Township of Kenyon, Township of North Glengarry

AND WHEREAS these lands are located within the modified Schedule B2 – Significant Woodland and Schedule B3 – Natural Heritage Systems, which serve to identify and protect the limited forested areas within the Township, in accordance with Section 3(5) of the Planning Act.

THEREFORE BE IT RESOLVED that the Council of The Township of North Glengarry does not support the proposed modification from Cornwall Gravel to the County Official Plan for the proposed removal of the significant woodland layer on Part Lot 18, Concession 9, Geographic Township of Kenyon.

AND BE IT FURTHER RESOLVED that Council deems this decision to be consistent with Section 3(5) of the Planning Act.

**Carried**

**Public Works Department**

**j) Award RFP for Engineering Services – Creek Road Bridge**

**Resolution No. 12**

**Moved by:** Michel Depratto

**Seconded by:** Brenda Noble

THAT the Council of the Township of North Glengarry receives Staff Report No. PW-2019-23 to award Request for Proposal for Engineering Services; and

THAT the Council of the Township of North Glengarry passes a resolution authorizing the Mayor and CAO/Clerk to enter into an agreement with BT Engineering for engineering service for the Creek Road Bridge Replacement Project in the amount of \$78,405.00 excluding HST.

**Carried**

## **Fire Department**

### **k) 2019 Annual Review for Emergency Management**

#### **Resolution No. 13**

**Moved by:** Johanne Wensink

**Seconded by:** Jeff Manley

That the Council of the Township of North Glengarry receives the Staff Report No. FS-2019-05 – 2019 Emergency Management Compliance for information purposes only.

**Carried**

#### **7. UNFINISHED BUSINESS**

#### **8. CONSENT AGENDA**

- a) Community Development Committee Minutes – October 30, 2019
- b) Arts, Culture and Heritage Committee Minutes – November 4, 2019

#### **Resolution No. 14**

**Moved by:** Carma Williams

**Seconded by:** Michel Depratto

THAT the Council of the Township of North Glengarry receives the items from the consent agenda for information purposes only.

**Carried**

#### **9. NEW BUSINESS**

#### **10. NOTICE OF MOTION – Next Meeting of Council, Monday January 13, 2020**

#### **11. QUESTION PERIOD**

#### **12. CLOSED SESSION BUSINESS**

#### **Resolution No. 15**

**Moved by:** Johanne Wensink

**Seconded by:** Jeff Manley

**Proceed "In Closed Session",**

Union (as this matter deals with labour relations or employee negotiations they may be discussed in closed session under sections 239 (2)(d) of the *Ontario Municipal Act*);

And adopt the minutes of the Municipal Council Closed Session meeting of November 25, 2019.

**Carried**

#### **Resolution No. 16**

**Moved by:** Jacques Massie

**Seconded by:** Jeff Manley

That we return to the Regular Meeting of Council at 8.10 p.m.

**Carried**



**13. CONFIRMING BY-LAW**

**a) By-law 51-2019**

**Resolution No. 17**

**Moved by:** Jeff Manley

**Seconded by:** Johanne Wensink

That the Council of the Township of North Glengarry receive By-law 51-2019; and

That Council adopt by-law 51-2019 being a by-law to adopt, confirm and ratify matters dealt with by Resolution and that By-law 51-2019 be read a first, second, third time and enacted in Open Council this 9<sup>th</sup> day of December 2019.

**Carried**

**14. ADJOURN**

**Resolution No. 18**

**Moved by:** Michel Depratto

**Seconded by:** Brenda Noble

There being no further business to discuss, the meeting was adjourned at 8:11 p.m.

**Carried**

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**CAO/Clerk/ Deputy Clerk**

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**Mayor / Deputy Mayor**

# **Section 5**

## **DELEGATIONS**

## **Section 6**

# **STAFF REPORTS**

**CORPORATION OF  
THE  
TOWNSHIP OF NORTH GLENGARRY**

**RESOLUTION #** \_\_\_\_\_

**DATE:** January 13, 2020

**MOVED BY:** \_\_\_\_\_

**SECONDED BY:** \_\_\_\_\_

THAT the Council of the Township of North Glengarry receives Staff Report No. TR-2019-38 regarding the 2020 Fees and Charges By-law; and

THAT the Council of the Township of North Glengarry adopts By-law 01-2020 and that by-law be read a first, second, third time and enacted in Open Council this 13<sup>th</sup> day of January 2020.

**Carried**

**Defeated**

**Deferred**

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**MAYOR / DEPUTY MAYOR**

**Deputy Mayor:** Carma Williams

**Councillor:** Jacques Massie

**Councillor:** Brenda Noble

**Councillor:** Jeff Manley

**Councillor:** Michel Depratto

**Councillor:** Johanne Wensink

**Mayor:** Jamie MacDonald

**YEA**

**NEA**

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**Section 6 Item a**



Report – TR2019-38

## STAFF REPORT TO COUNCIL

Date: December 17, 2019

From: Kim Goyette, Director of Finance/Treasurer

RE: Fees and charges by-law 2020

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**Recommended Motion:** THAT the Council of the Township of North Glengarry receives Staff Report No. TR2019-38 regarding the 2020 Fees and Charges By-law; and

THAT by-law 01-2020 be read a first, second, third time and enacted in Open Council, this 13<sup>th</sup> day of January, 2020.

**Background / Analysis:** After a review of the current fees and charges, it was noted that the distribution for water/sewer charges were incorrect. The total charges will remain the same as noted (\$100.83/month or \$1,210.00 per year); however the new rates will be \$66.70/month for water and \$34.13/month for sewer. Fees for tankers will be \$3.38/m<sup>3</sup> plus the appropriate filling time.

The amended bylaw is attached for approval.

### Alternatives:

Option 1: THAT the Council of the Township of North Glengarry accepts the changes in the fees and charges by-law.

Option 2: (not recommended) THAT the Council of the Township of North Glengarry does not accept the changes in the fees and charges by-law.

### Financial Implications:

#### Others consulted:

Sarah Huskinson, CAO/Clerk

### Attachments:

By-law 01-2020

Signed by Sarah Huskinson - CAO/Clerk



## **TOWNSHIP OF NORTH GLENGARRY**

### **PUBLIC NOTICE**

Please note that at the Regular public meeting of the Municipal Council, Monday, January 13<sup>th</sup> 2020, Council of the Corporation of the Township of North Glengarry proposes to amend the Fees and Charges By-law No. 50-2019

In advance of the public meeting an information package will be available to the public starting on Friday, January 3, 2020, at the Municipal office from Monday to Friday between 8:00 a.m. to 4:00 p.m.

Anyone who wishes to address Council at the meeting on Monday, January 13, 2020 is required to submit a written submission not later than 1:00 p.m., Wednesday January 8, 2020 by e-mail, fax or dropped off at the Municipal Office to the attention of the undersigned.

Lise Lavigne, Deputy Clerk  
P.O. Box 700, 90 Main Street South  
Alexandria, ON K0C 1A0  
613-525-1323  
613-525-1649 (fax)  
[deputyclerk@northglengarry.ca](mailto:deputyclerk@northglengarry.ca)

## **CANTON DE GLENGARRY NORD**

### **AVIS PUBLIC**

Veillez noter qu'à la réunion régulière du Conseil municipal du lundi 13 janvier. 2020 le Conseil de la municipalité du canton de Glengarry nord propose un amendement au règlement municipal 50-2019 (frais aux consommateurs).

Une trousse d'informations à ce sujet sera disponible au public à partir de vendredi le 3 janvier à l'édifice municipal, ouvert du lundi au vendredi de 8 heures à 16 heures.

Une personne qui désire paraître à l'ordre du jour à la réunion du lundi 13 janvier, 2020 doit soumettre son intention par écrit soit par courriel, le télécopieur, ou déposer au bureau municipal avant 13 heures le mercredi 8 janvier, 2020, à l'attention du soussigné.

Lise Lavigne, Greffière-adjointe  
B.P. 700, 90 rue Main sud  
Alexandria, ON K0C 1A0  
613-525-1323  
613-525-1649 (télécopieur)  
[deputyclerk@northglengarry.ca](mailto:deputyclerk@northglengarry.ca)

# THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

## BY-LAW No. 01-2020

A by-law to amend By-law No. 50-2019 to establish user fees and charges administrated by the Corporation of the Township of North Glengarry.

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**WHEREAS** Section 391.(1) of the Municipal Act states that despite any Act a municipality and a local board may pass by-laws imposing fees and charges on any class of persons;

**AND WHEREAS** the Municipality did adopt By-law No. 50-2019 on December 9, 2019;

**AND WHEREAS** the Municipality wishes to amend By-law No. 50-2019 as it pertains to 2020 fees and charges rate changes.

**NOW THEREFORE** the Corporation of the Township of North Glengarry, hereby enacts as follows:

1. That Schedule "G" rates structure be changed.
2. That By-law No. 50 - 2019 be amended.

READ a first, second, third time and enacted in Open Council, this 13<sup>th</sup> day of January 2020.

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**CAO/Clerk / Deputy Clerk**

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**Mayor / Deputy Mayor**

I hereby certify this to be a true copy of By-law No. 01-2020 and that such by-law is in full force and effect.

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**Date Certified**

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**CAO/Clerk / Deputy Clerk**

**THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY  
FEES AND CHARGES BY-LAW NO. 01-2020**

**SCHEDULE "G"**

DESCRIPTION	2019	2020
<b>1) WATERWORKS MONTHLY RATE STRUCTURE</b>		
<b>WATER RATES</b>		
Residential/Commercial/Large Users	First 15m <sup>3</sup> - \$61.33	<b>First 15m<sup>3</sup> - \$66.70</b>
	Balance \$1.94/m <sup>3</sup>	Balance \$1.94/m <sup>3</sup>
<b>SANITARY SEWER RATES</b>		
Residential/Commercial/Large Users	First 15m <sup>3</sup> - \$33.46	<b>First 15m<sup>3</sup> - \$34.13</b>
	Balance 1.10/m <sup>3</sup>	Balance 1.10/m <sup>3</sup>
<b>SANITARY SEWER RATES (for those without meters)</b>		
Residential/Commercial/Large Users	\$33.46 Flat Rate	<b>\$34.13 Flat Rate</b>
<b>2) WATERWORKS FEES ASSOCIATED WITH BILLING</b>		
Re-connection fee due to non payment	during regular hours \$60.00	during regular hours \$60.00
	after regular hours \$150.00	after regular hours \$150.00
Re-connection fee due to plumbing	no charge	no charge
	after regular hours \$150.00	after regular hours \$150.00
deposit w/s for tenants Alex & Maxville	\$250.00	\$250.00
deposit water for tenants Glen Robertson	\$150.00	\$150.00
Large Commercial/Institutional water use	\$500.00	\$500.00
Water works staff charge out rate	\$29.00/hr + 22%	\$35.00/hr
Foreman charge out rate	\$30.00/hr + 22%	\$40.00/hr
Water works Manager charge out rate	\$35.00/hr + 22%	\$55.00/hr
<b>3) SERVICE CONNECTION FEES / Residential - Commercial</b>		
¾" Water serv. connection + meter connection	\$2500.00*	\$2500.00*
1" Water serv. connection + meter connection	\$3000.00*	\$3000.00*
1½" Water serv. connection + meter connection	\$3250.00*	\$3250.00*
2" Water serv. connection + meter connection	\$3500.00*	\$3500.00*
3" Water serv. connection + meter connection	\$4000.00*	\$4000.00*
4" Water serv. connection + meter connection	\$5000.00*	\$5000.00*
6" Water serv. connection + meter connection	\$6000.00*	\$6000.00*
each add residential household equivalent	\$1000.00*	\$1000.00*
*meter connection = meter, back flow preventor, all connection material.		
<b>3) SANITARY SERVICE CONNECTION FEES</b>		
100 mm connection (1 Household equivalent)	\$2,500.00	\$2,500.00
200 mm connection (1 Household equivalent)	\$3,500.00	\$3,500.00
each add residential Unit (household equivalent)	\$1,000.00	\$1,000.00
<b>4) WATER RATES FOR TANKERS</b>		
service charge for fill ups 1-5m;	\$3.11/m <sup>3</sup> + \$10.00 filling time	<b>\$3.38/m<sup>3</sup> + \$10.00 filling time</b>
6m +	\$3.11/m <sup>3</sup> + \$40.00 filling time	<b>\$3.38/m<sup>3</sup> + \$40.00 filling time</b>
After regular hours	\$3.11/m <sup>3</sup> + \$120.00 filling time	<b>\$3.38/m<sup>3</sup>+ \$120.00 filling time</b>

**CORPORATION OF  
THE  
TOWNSHIP OF NORTH GLENGARRY**

**RESOLUTION # \_\_\_\_\_**

**DATE: January 13, 2020**

**MOVED BY: \_\_\_\_\_**

**SECONDED BY: \_\_\_\_\_**

THAT the Council of the Township of North Glengarry approve the application for a tile drainage loan roll number 0111-016-007-08500-0000 in the amount of \$9,800.00; and

THAT the Council of the Township of North Glengarry adopts by-law 02-2020 being a by-law to impose special annual drainage rates upon land in respect of which money is borrowed under the *Tile Drainage Act*; and

THAT by-law 02-2020 be read a first, second, third time and enacted in Open Council, this 13<sup>th</sup> day of January 2020.

**Carried**  
\_\_\_\_\_

**Defeated**  
\_\_\_\_\_

**Deferred**  
\_\_\_\_\_

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**MAYOR / DEPUTY MAYOR**

**Deputy Mayor:** Carma Williams  
**Councillor:** Jacques Massie  
**Councillor:** Brenda Noble  
**Councillor:** Jeff Manley  
**Councillor:** Michel Depratto  
**Councillor:** Johanne Wensink  
**Mayor:** Jamie MacDonald

<b>YEA</b>	<b>NEA</b>
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_____	_____
_____	_____
_____	_____



## STAFF REPORT TO COUNCIL

December 17, 2019

From: Kimberley Goyette – Director of Finance/Treasurer

RE: Tile Drainage Loan Application and Rating Bylaw under the *Tile Drainage Act*

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### Recommended Motion:

THAT the Council of the Township of North Glengarry approve the application for a tile drainage loan, roll number 0111-016-00708500-0000 in the amount of \$ 9,800.00; and

THAT the Council of the Township of North Glengarry adopts By-law #02-2020 being a rating by-law to impose special annual drainage rates upon land in respect of which money is borrowed under the *Tile Drainage Act*; and

THAT By-law 02-2020 be read a first, second and third time enacted in open Council on January 13, 2020.

### Background / Analysis:

Through the Ontario Ministry of Agriculture, Food and Rural Affairs (OMAFRA), landowners in Ontario municipalities are eligible to receive a loan for tile drainage installation. Applicants are eligible for up to 75% of the total value of the tile drainage work up to \$50,000.00 at an interest rate of 6.00% paid back over a ten-year period.

The owner would like approval for the loan application. Since the Inspection and Completion Certificate have been completed, the Treasury Department is requesting approval of By-law #02-2020 being a rating by-law to impose special rates in respect of money borrowed under the *Tile Drainage Act*.

### Alternatives:

N/A

### Financial Implications:



The \$9,800.00 loan will be approved and provided by the province subject to the final inspection and \$9,800.00 will be assessed on the property taxes over a 10-year period at 6.00% interest.

**Others Consulted:**

Michel Riberdy, Director of Public Works

**Attachments:**

Tile Drainage Debenture Forms

Signed by Sarah Huskinson – CAO/Clerk

Corporation of the Township of  
North Glengarry  
P.O. Box 700 - 90 Main St. South  
Alexandria, ON K0C 1A0  
Tel: 613-525-1110 Fax: 613-525-1649

TILE DRAIN LOAN  
APPLICATION

To: The Council of the Township of North Glengarry

Owners Name(s): \_\_\_\_\_

Address: 22212 CH STE ANNE GLEN ROBERTSON

Telephone: \_\_\_\_\_

ONTARIO

Description of land: Concession 3 Lot 3

Proposed Drainage system

Number of Acres to be drained 11 Number of meters of tile 4880

Estimated cost of Drainage System

Loan amount requested 9800.00  
(75% Total cost)

Material cost \$ 7510.62

Installation cost \$ 6032.30

Inspection fee \$ 75.00

TOTAL COST \$ 13117.92

Date proposed for the commencement of work SEPT. 20 19

I agree to the following when making this application:

- 1) Council has final decision in granting or refusing
- 2) I will be advised in writing of Council decision.
- 3) A tile drain inspector appointed by Council will report to Council that the work has been installed satisfactorily before any funds are advanced by the Loan.
- 4) All work must be carried out in accordance with The Agricultural Tile Drainage Installation Act.
- 5) Council shall levy and collect for the term of ten years once per year or your final tax billing.
- 6) Requests for early loan pay outs must be requested.
- 7) I have not applied or received loans this calendar year and my balance owing on other outstanding loans is \$ \_\_\_\_\_.

3 DEC 2019  
Date

\_\_\_\_\_  
Owner Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Owner Signature



P.O. Box 297, Alexandria, ON. K0C 1A0  
 613-525-1940  
 linscottdrainage@bell.net

Sold to:

22212 Ch. Ste. Anne  
 Glen Robertson, ON K0B 1H0

Date: 29/08/2019  
 Invoice 5625  
 Page 1  
 Lot 3  
 Conc 3  
 Township North Glengarry  
 Job 33-19

HST 103341707RP0001

job completed - Sept 13 2019

Description	Section Subtotal	Quantity	Unit	Unit Price	Amount
Tile					
4" Tile Perf		11,691.00	ft	0.44	5,144.04
6" Tile Perf		353.00	ft	1.26	444.78
	section subtotal				\$5588.82
Fittings					
4" Inserts		31.00		2.72	84.32
6" Inserts		6.00		6.52	39.12
4" EndCaps		41.00		2.72	111.52
4" T's		29.00		6.65	192.85
6" T's		10.00		12.78	127.80
6>4 Reducers		3.00		6.61	19.83
4" Outlet Pipes		2.00		69.64	139.28
6" Outlet Pipes		2.00		100.81	201.62
Outlet signs		4.00		39.75	159.00
6" Hicken Bottom Large Hole		2.00		58.30	116.60
6" HB T's		2.00		53.44	106.88
6" Small Hole Hicken Bottom		1.00		58.30	58.30
4" Tile Perf		147.00		0.44	64.68
	section subtotal				\$1421.80
Installation					
4" Tile		11,691.00	ft	0.30	3,507.30
6" Tile		353.00	ft	1.00	353.00
PreRip		270.00	ft	0.15	40.50
Floating		1.00	ea	290.00	290.00
Backhoe		1.75	hrs	90.00	157.50
Backhoe & 2 Men		9.25	hrs	148.00	1,369.00
JCB 145 Excavator- Hicken bottom		3.00	hrs	105.00	315.00
	section subtotal				\$6032.30
Subtotal:					13,042.92

Continue...



P.O. Box 297, Alexandria, ON. K0C 1A0  
613-525-1940  
linscottdrainage@bell.net

Sold to:

22212 Ch. Ste. Anne  
Glen Robertson, ON K0B 1H0

Date: 29/08/2019  
Invoice 5625  
Page 2  
Lot 3  
Conc 3  
Township North Glengarry  
Job 33-19

HST 103341707RP0001

job completed - Sept 13 2019

Description	Section Subtotal	Quantity	Unit	Unit Price	Amount
H - HST 13% GST/HST					1,695.60

Machine Lic. #776

Operator Lic. #449

**Total Amount \$ 14,738.52**

Contractor No. 2328

Sold By:

Terms and Conditions : Payment in full is due 30 days from date of invoice.

# TILE DRAINAGE DEBENTURE PACKAGE GENERATOR

January, 2015

## Introduction:

The Tile Loan Program allows agricultural landowners to obtain loans from their local municipality for installing tile drainage systems. Funding is obtained from the Province through the Ministry of Agriculture, Food and Rural Affairs (OMAFRA).

The purpose of this spreadsheet is to assist municipalities in preparing the necessary documents for submission to the province. By completing the necessary fields, this spreadsheet will generate the Debenture, Offer to Sell, Rating By-law & Schedule, the Inspection & Completion Certificate and the Tile Loan Calculator.

## Conditions:

- ▶ This spreadsheet tool has been specifically designed for use by municipalities within a county (excluding Oxford) or district. Excluding the Debenture and Offer to Sell, this tool may also be used by a lower tier municipality within a region or the County of Oxford.
- ▶ The Tile Drainage Act specifies the following requirements:
  - Only one debenture can be issued each month.
  - Each debenture may have multiple tile loans associated with it.
  - Each debenture must be dated for the first of the month.
  - The term of all loans and debentures is 10 years.
  - The interest rate is fixed for the full term of the loan.
- ▶ This spreadsheet has been programmed to calculate at the current 6% interest rate. Should the province change the interest rate, this version of the spreadsheet cannot be used.

## Instructions:

- ▶ Use the "Tab" button or directional arrows to move to the cells requiring data input.
- ▶ Complete all the fields in the "General Data Input" section below.
- ▶ Complete the Inspection and Completion Certificate (ICC) and Tile Loan Calculator (TLC) for each loan being issued. Fields will be automatically filled in the other documents.
- ▶ After all data input is complete, print the ICC, TLC, Debenture, Offer to Sell, Rating By-law and Schedule.
- ▶ The Debenture, Offer to Sell and Rating By-law must be approved by council, signed and the corporate seal affixed.
- ▶ Send the original Debenture, Offer to Sell and ICC along with a copy of the Rating By-law, Schedule and invoices, to OMAFRA (see address below).
- ▶ Keep a photocopy of the documents for your own records.
- ▶ If you have any questions, please contact OMAFRA's Drainage Unit at 519-826-3552.

### MAIL PACKAGE TO▶:

Note: This return address can be copied and pasted into your word processor

**Ministry of Agriculture, Food and Rural Affairs  
Environmental Management Branch  
3rd Floor, 1 Stone Road West  
Guelph, ON N1G 4Y2    Attention: Drainage Unit**

## General Data Input:

▶ Loan Date: (must be first of the month)	(YYYY-MM-01)	2020-Feb-01
▶ Rating By-Law Number:		02-2020
▶ Date when Rating By-Law was enacted	(YYYY-MM-DD)	2020-Jan-13
▶ Borrowing By-Law Number:		27-2017
▶ Tile Drainage Debenture Number:		2020-01

(We recommend using a year/month number combination; e.g. for a June 1, 2015 debenture, use 2015-06)

Name of Clerk:	Sarah Huskinson
Name of Treasurer:	Kimberley Goyette
Name of Head of Council:	Mayor Jamie MacDonald

▶ Location where Debenture signing will occur: Township of North Glengarry  
e.g. "Dated at the Village of Freshwater in the Province of Ontario..."

▶ How many Inspection and Completion Certificates (individual tile loans) will be part of this month's debenture?

1
2
3
4
5
6
7
8
9
10



# INSPECTION AND COMPLETION CERTIFICATE

*The Tile Drainage Act, RSO 1990, c. T.8, s. 4*

To the council of the

Township

of

North Glengarry

## PROPERTY OWNERSHIP

If property is owned in partnership, all partners must be listed. If property is owned by a corporation, list the corporation's name and the name and corporate position of the authorized officer. Only the owner(s) of the property may apply for the loan.

<b>Ownership type:</b>	Sole Ownership:	Name:	
	Partnership:	Partner 1 Name:	
		Partner 2 Name:	
		Partner 3 Name:	
		Partner 4 Name:	
Partner 5 Name:			
Corporation:	Corporation Name:		
	Authorized Officer Name:		
	Position/Title:		

## APPLICANT MAILING ADDRESS AND PRIMARY CONTACT INFORMATION

Name:

Address:

Town / City:

County:

Postal Code:

Telephone Number:

Cell Number (optional):

E-mail address (optional):

## LOCATION OF LAND TO BE DRAINED

Lot or Part Lot:  Concession:  Geographic Township:

Parcel Roll Number: 

0111	016	007	25000
0000	000	000	00000

### Civic Address:

Address:

Town/City:

Postal Code:

## DESCRIPTION OF DRAINAGE SYSTEM

Area Drained:  Hectare      This drainage work is:       The installation is:

1) improvement of an existing system      1) systematic      3) combination

2) completely new system      2) random

Contractor's Name  Business Licence No.

Machine Licence No. under *The Agricultural Tile Drainage Installation Act*                 

**MATERIAL**      --      1 = plastic, corrugated; 2 = plastic with filter; 3 = plastic, smoothwall; 4 = concrete; 5 = clay.

Type (1, 2 or 3)	Size (millimetres)	Length (metres)	Cost \$
1	100.00	4739.00	\$ 5,144.04
2	150.00	143.00	\$ 444.78
3			
4			
5			
Installation Cost:			\$ 6,032.30
Sundry: (Specify)      Inserts, Hicken Bottoms, Outlets, reducers			\$ 1,421.80
Inspection Fees:			\$ 75.00
Calculated Total Cost:			\$ 13,117.92
Amount of Loan:			\$ 9,800.00

## CERTIFICATION

I have inspected the drainage works constructed on land as described above and certify that circumstances prevail with respect to the drainage work as indicated above.

Name of Inspector of Drainage:

Telephone Number:

Date of Inspection:   
(YYYY-MM-DD)

Date Work Completed:   
(YYYY-MM-DD)

Signature of Inspector of Drainage: \_\_\_\_\_

Signature of Land Owner: \_\_\_\_\_



# ONTARIO TILE LOAN PROGRAM

## CALCULATION OF LOAN AMOUNT, ANNUAL REPAYMENT AND AMORTIZATION 10 YEAR TERM LOAN AT 6% INTEREST

### DATA ENTRY: Landowner Information (Optional)

Landowner Name:	F			
Landowner Home Address:	22212 Ste Anne Road			
Landowner Town/City:	Glen Robertson	ONT		
Property Drained:	a) Lot:	11		
	b) Concession:	3		
	c) Municipality:	North Glengarry		
	d) Roll Number:	0111	016	007
Municipal Information:				
	a) Debenture Number:	2020-01		
	b) Rating By-law Number:	02-2020		
Any Other Information:	No other information			

### Information Obtained From Inspection & Completion Certificate:

Total Material Costs:	\$ 5,588.82	<b>CALCULATED Total Farmer Cost</b>	<b>\$13,117.92</b>
Total Installation Costs:	\$6,032.30		
Total Sundry Costs:	\$1,421.80	<b>CALCULATED Maximum Available Loan</b>	<b>\$9,800.00</b>
Inspection Fee:	\$75.00		

The maximum available loan is the lesser of \$50,000 or 75% of the total farmer cost. If the loan applicant wants a smaller loan than the maximum allowable enter it below, in multiples of \$100. Otherwise leave blank.

Desired Loan Amount (eg. 12600):

Loan Date:

**CALCULATED Annual Repayment:**

### AMORTIZATION SCHEDULE

Payment Number	Repayment Date (mo./yr.)	Installment Amount	Interest Cost	Principal Repayment	Loan Balance
Opening Balance	2020-Feb-01				<b>\$9,800.00</b>
1	2021-Feb-01	\$1,331.51	\$588.00	\$743.51	\$9,056.49
2	2022-Feb-01	\$1,331.51	\$543.39	\$788.12	\$8,268.37
3	2023-Feb-01	\$1,331.51	\$496.10	\$835.41	\$7,432.96
4	2024-Feb-01	\$1,331.51	\$445.98	\$885.53	\$6,547.43
5	2025-Feb-01	\$1,331.51	\$392.85	\$938.66	\$5,608.77
6	2026-Feb-01	\$1,331.51	\$336.53	\$994.98	\$4,613.79
7	2027-Feb-01	\$1,331.51	\$276.83	\$1,054.68	\$3,559.11
8	2028-Feb-01	\$1,331.51	\$213.55	\$1,117.96	\$2,441.15
9	2029-Feb-01	\$1,331.51	\$146.47	\$1,185.04	\$1,256.11
10	2030-Feb-01	\$1,331.51	\$75.40	\$1,256.11	\$0.00
<b>Total Principal Repaid</b>					<b>\$9,800.00</b>
<b>Total Interest Paid</b>					<b>\$3,515.10</b>

# RATING BY-LAW

*Tile Drainage Act, R.S.O. 1990, c. T.8, s.8*

THE CORPORATION OF THE  
Township of North Glengarry  
BY-LAW NUMBER 02-2020

A by-law imposing special annual drainage rates upon land in respect of which money is borrowed under the *Tile Drainage Act*.

WHEREAS owners of land in the municipality have applied to the council under the *Tile Drainage Act* for loans for the purpose of constructing subsurface drainage works on such land;

AND WHEREAS the council has, upon their application, lent the owners the total sum of \$9,800.00 to be repaid with interest by means of rates hereinafter imposed;

The council, pursuant to the *Tile Drainage Act*, enacts as follows:

1. That annual rates as set out in the Schedule 'A' attached hereto are hereby imposed upon such land as described for a period of ten years, such rates shall have priority lien status, and shall be levied and collected in the same manner as taxes.

First Reading 2020-Jan-13  
yyyy/mm/dd

Second Reading 2020-Jan-13  
yyyy/mm/dd

Provisionally adopted this 13 day of January, 2020

Mayor Jamie MacDonald

Name of Head of Council

Signature

Sarah Huskinson

Name of Clerk

Signature

Third Reading 2020-Jan-13

Enacted this 13 day of January, 2020

Mayor Jamie MacDonald

Name of Head of Council

Signature

Corporate Seal

Sarah Huskinson

Name of Clerk

Signature

I, Sarah Huskinson, clerk of the Corporation of the Township  
of North Glengarry certify that the above by-law was  
duly passed by the council of the Corporation and is a true copy thereof.

Corporate Seal

Sarah Huskinson

Name of Clerk

Signature



The Corporation of the           Township           of           North Glengarry            
**Schedule 'A' to By-law Number**           02-2020          

Property Owner Information*			Description of Land Parcel to Which the Repayment Charge Will be Levied				Proposed date of loan (YYYY-MM-DD)	Sum to be loaned \$	Annual rate to be imposed \$
0	0		Lot: 11	Con: 3			2020-Feb-01	\$ 9,800.00	\$ 1,331.51
-	-								
22212 Ste Anne Road			Glen Robertson	ONT	Roll #: 0111	016 007 25000			
0	0		Lot:	Con:					
-	-								
			Roll #:						
0	0		Lot:	Con:					
-	-								
			Roll #:						
0	0		Lot:	Con:					
-	-								
			Roll #:						
0	0		Lot:	Con:					
-	-								
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0	0		Lot:	Con:					
-	-								
			Roll #:						
0	0		Lot:	Con:					
-	-								
			Roll #:						
0	0		Lot:	Con:					
-	-								
			Roll #:						

\* If property is owned in partnership, all partners must be listed. If property is owned by a corporation, list the corporation's name and the name and corporate position of the authorized officer in the last blank space provided. Only the owner(s) of the property may apply for a loan.

**TOTAL \*** \$ 9,800.00 \$ 1,331.51

# TILE DRAINAGE DEBENTURE

*Tile Drainage Act, R.S.O. 1990, c. T.8, subs. 2(1)*

\$9,800.00

No. 2020-01

The Corporation of the \_\_\_\_\_ Township of \_\_\_\_\_ North Glengarry hereby promises to pay to the Minister of Finance, the principal sum of \$9,800.00 of lawful money of Canada, together with interest thereon at the rate of 6 per cent per annum in ten equal instalments of \$1,331.51 on the 1st day of February, in the years 2021 to 2030, both inclusive.

The right is reserved to The Corporation of the \_\_\_\_\_ Township of \_\_\_\_\_ North Glengarry to prepay this debenture in whole or in part at any time or times on payment, at the place where and in the money in which this debenture is expressed to be payable, of the whole or any amount of principal and interest owing at the time of such prepayment.

This debenture, or any interest therein, is not, after a Certificate of Ownership has been endorsed thereon by the Treasurer of this Corporation, or by such other person authorized by by-law of this Corporation to endorse such Certificate of Ownership, transferable.

Dated at the \_\_\_\_\_ Township of \_\_\_\_\_ North Glengarry in the Province of Ontario, this 1st day of February, 2020, under the authority of By-law No. 27-2017 of the Corporation entitled "A by-law to raise money to aid in the construction of drainage works under the *Tile Drainage Act*."

*Corporate Seal*

Mayor Jamie MacDonald

Name of Head of Council

Signature

Kimberley Goyette

Name of Treasurer

Signature

# OFFER TO SELL

*Tile Drainage Act, R.S.O. 1990, c. T.8, subs. 5(8)*

TO THE MINISTER OF FINANCE

The Corporation of Township of North Glengarry  
hereby offers to sell Debenture No. 2020-01 in the principal amount of \$9,800.00  
to the Minister of Finance as authorized by Borrowing By-law No. 27-2017 of the Corporation.

The principal amount of this debenture is the aggregate of individual loans applied for and each loan is not more than 75 per cent of the cost of the drainage work constructed.

An inspector of drainage, employed by the Corporation, has inspected each drainage work for which the Corporation will lend the proceeds of this debenture and each has been completed in accordance with the terms of the loan approval given by council.

A copy of the Inspection and Completion Certificate for each drainage work, for which the Corporation lend the proceeds of this debenture, is attached hereto.

February 01, 2020

\_\_\_\_\_  
Date

Kimberley Goyette

\_\_\_\_\_  
Name of Treasurer

Corporate Seal

\_\_\_\_\_  
Signature of Treasurer

**CORPORATION OF  
THE  
TOWNSHIP OF NORTH GLENGARRY**

**RESOLUTION #** \_\_\_\_\_

**DATE:** January 13, 2020

**MOVED BY:** \_\_\_\_\_

**SECONDED BY:** \_\_\_\_\_

THAT the Council of the Township of North Glengarry receives the Staff Report No. TR-2020-01; and

THAT Council of the Township of North Glengarry adopts By-law 03-2020, being a by-law to authorize temporary borrowing from time to time during the fiscal year ending December 31, 2020 and that By-law be read a first, second, third time and enacted in Open Council, this 13<sup>th</sup> day of January 2020.

**Carried**  
\_\_\_\_\_

**Defeated**  
\_\_\_\_\_

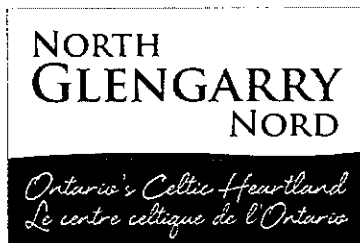
**Deferred**  
\_\_\_\_\_

\_\_\_\_\_  
**MAYOR / DEPUTY MAYOR**

	<b>YEA</b>	<b>NEA</b>
<b>Deputy Mayor:</b> Carma Williams	_____	_____
<b>Councillor:</b> Jacques Massie	_____	_____
<b>Councillor:</b> Brenda Noble	_____	_____
<b>Councillor:</b> Jeff Manley	_____	_____
<b>Councillor:</b> Michel Depratto	_____	_____
<b>Councillor:</b> Johanne Wensink	_____	_____
<b>Mayor:</b> Jamie MacDonald	_____	_____

**Section 6 Item c**





## STAFF REPORT TO COUNCIL

Report No: TR2020-01

January 1, 2020

From: Kim Goyette - Director of Finance/Treasurer

RE: Temporary Borrowing By-Law

---

### Recommended Motion:

That By-Law #03-2020, being a bylaw to authorize temporary borrowing from time to time during the fiscal year ending December 31, 2020, be read a first, second and third time and adopted in open Council.

### Background / Analysis:

Section 407 of the Municipal Act provides authority for a council to authorize temporary borrowing, until such time that taxes are collected and other revenues received, to meet the current expenditures of the Municipality.

The attached is a Bylaw to authorize such temporary borrowing.

### Alternatives:

Option 1: That Council adopts By-law 03-2020.

Option 2: That Council does not adopt By-law 03-2020.

### Financial Implications:

Provides for temporary borrowing, if required, during the fiscal year up to the amount of \$2,000,000.

### Attachments & Relevant Legislation:

*Municipal Act, 2001, S.O. 2001, Section 407*

### Others Consulted:

Signed by Sarah Huskinson, CAO/Clerk



**ONTARIO  
MUNICIPAL CORPORATIONS  
TEMPORARY BORROWING BY-LAW**

E-FORM 348 (04/2009)

# 03-2020

(FOR BANK USE ONLY)

S.R.F. No.:	603-609-538
-------------	-------------

The **THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY** (the "Municipality") By-law No. being a by-law to authorize temporary borrowing from time to time to meet current expenditures during the fiscal year ending December 31, .

WHEREAS Section 407 of the *Municipal Act, 2001*, as amended, provides authority for a council by by-law to authorize the head of council or the treasurer or both of them to borrow from time to time, such sums as the council considers necessary to meet, until taxes are collected and other revenues are received, the current expenditures of the Municipality for the year; and

WHEREAS the total amount which may be borrowed from all sources at any one time to meet the current expenditures of the Municipality, except with the approval of the Municipal Board, is limited by Section 407 of the *Municipal Act, 2001*;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY ENACTS AS FOLLOWS:

1. The head of council or the treasurer or both of them are hereby authorized to borrow from time to time during the fiscal year (hereinafter referred to as the current year) such sums as may be necessary to meet, until taxes are collected and other revenues are received, the current expenditures of the Municipality for the current year.

2. The lender(s) from whom amounts may be borrowed under authority of this by-law shall be **Royal Bank of Canada** and such other lender(s) as may be determined from time to time by by-law of council.

3. The total amount which may be borrowed at any one time under this by-law plus any outstanding amounts of principal borrowed and accrued interest under Section 407 together with the total of any similar borrowings that have not been repaid, shall not exceed from January 1<sup>st</sup> to September 30<sup>th</sup> of the current year, 50 percent of the total estimated revenues of the Municipality as set out in the budget adopted for the current year, and from October 1<sup>st</sup> to December 31<sup>st</sup> of the current year, 25 percent of the total of the estimated revenues of the Municipality as set out in the budget adopted for the current year or \$ 1,820,000.00, whichever is less. (see attached schedule "A")

4. The treasurer shall, at the time when any amount is borrowed under this by-law, ensure that the lender is or has been furnished with a certified copy of this by-law, (a certified copy of the resolution mentioned in section 2 determining the lender,) if applicable, and a statement showing the nature and amount of the estimated revenues for the current year and also showing the total of any other amounts borrowed from any and all sources under authority of section 407 of the *Municipal Act* that have not been repaid.

5. a) If the budget for the current year has not been adopted at the time an amount is borrowed under this by-law, the statement furnished under section 4 shall show the nature and amount of the estimated revenues of the Municipality as set forth in the budget adopted for the previous year and the nature and amount of the revenues received for and on account of the current year.

b) If the budget for the current year has not been adopted at the time an amount is borrowed under this by-law, the limitation on borrowing set out in section 3 shall be calculated for the time being upon the estimated revenues of the Municipality as set forth in the budget adopted for the previous year less all revenues received for and on account of the current year.

6. For purposes of this by-law the estimated revenues referred to in section 3, 4, and 5 do not include revenues derivable or derived from, a) any borrowing, including through any issue of debentures; b) a surplus, including arrears of taxes, fees or charges; or c) a transfer from the capital fund, reserve funds or reserves.

7. The treasurer be and is hereby authorized and directed to apply in payment of all or, any sums borrowed under this by-law, together with interest thereon, all or any of the moneys hereafter collected or received, either on account of or realized in respect of the taxes levied for the current year and previous years or from any other source, that may be lawfully applied for such purpose.

8. Evidences of indebtedness in respect of borrowings made under section 1 shall be signed by the head of the council or conform to the treasurer or both of them.

9. The Bank shall not be responsible for establishing the necessity of temporary borrowing under this by-law or the manner in which the borrowing is used.

10. This by-law shall take effect on the final day of passing.

Enacted and passed this 13<sup>th</sup> day of JANUARY, 2020

® Registered trademark of Royal Bank of Canada.

\_\_\_\_\_  
Head of Council

\_\_\_\_\_  
Clerk

**TOWNSHIP OF NORTH GLENGARRY - PROVISIONAL BUDGET REPORT**  
**Schedule "A" to By-Law #03-2020**

<b>Account No.</b>	<b>Account Name</b>	<b>19 FINAL BUDGET</b>
1-3-1200-7120	TAX WRITE OFFS	(1,000.00)
1-3-1200-8001	ADM - TRANSFER FROM RESERVES	(92,400.00)
1-3-1250-4040	P.I.L. - POST OFFICE	(4,000.00)
1-3-1250-4060	MUNICIPAL TAX ASSISTANCE ACT	(16,700.00)
1-3-1250-4061	GLENGARRY MEMORIAL HOSPITAL	(2,000.00)
1-3-1250-4063	ONTARIO HYDRO - HYDRO ONE	(4,100.00)
1-3-1250-4064	MUNICIPAL ENTERPRISES	(42,100.00)
1-3-1250-4065	RAILWAYS - RIGHT OF WAY	(43,200.00)
1-3-1300-7130	PENALTIES & INTEREST ON TAXES	(300,000.00)
1-3-1500-5009	ONTARIO MUNICIPAL PARTNERSHIP FUND	(2,258,200.00)
1-3-1600-5089	FEDERAL GAS TAX GRANT	(311,663.00)
1-3-1600-5097	PUC RRCA GRANT	(30,000.00)
1-3-1600-5098	OTHER GRANTS	(47,600.00)
1-3-1700-7100	LOTTERY LICENCES	(10,000.00)
1-3-1700-7102	TAX CERTIFICATES	(22,000.00)
1-3-1700-7103	MARRIAGE LICENCES	(4,000.00)
1-3-1700-7104	BUSINESS LICENCES/PERMITS	(3,500.00)
1-3-1700-7106	LAND RENTAL - CHIP STAND - OTHER	(9,750.00)
1-3-1700-7141	INTEREST ON BANK ACCOUNT	(20,000.00)
1-3-1700-7160	RENTAL OF BUILDINGS	(76,500.00)
1-3-1900-7754	COMM. DEV. - OTHER FUNDING	(7,500.00)
1-3-1900-8004	COMM. DEV. - SPECIAL EVENTS	(11,000.00)
1-3-1950-3000	ECON DEV - WAGE SUBSIDY	(8,400.00)
1-3-1950-3016	ECON DEV - MAIN STREET REVITALIZATION	(25,000.00)
1-3-2000-7206	FIRE - MANDATORY INSPECTIONS	(6,000.00)
1-3-2000-7230	FIRE - FEES FROM RESIDENTS	(30,000.00)
1-3-2000-7231	FIRE - FEES OTHER MUNICIPALITIES	(1,000.00)
1-3-2000-7233	FIRE - REVENUES MTO CLAIMS	(27,000.00)
1-3-2000-7850	FIRE - SALE OF EQUIPMENT	(20,000.00)
1-3-2100-7200	CBO - BUILDING PERMITS	(125,000.00)
1-3-2100-7206	CBO - BURN PERMIT	(3,000.00)
1-3-2125-7201	BYLAW - ENFORCEMENT VIOLATIONS	(15,000.00)
1-3-2125-7204	BYLAW - COURT FINES	(2,000.00)
1-3-2125-7207	BYLAW - CLEAN YARDS	(1,000.00)
1-3-2125-7208	BYLAW - PARKING TICKETS	(2,000.00)
1-3-2200-7200	SS - PERMITS	(18,000.00)
1-3-2250-7200	ANIMAL CONTROL - KENNEL PERMIT	(3,500.00)
1-3-2250-7210	ANIMAL CONTROL - DOG LICENCES	(27,500.00)
1-3-2300-2300	AMBULANCE - RENT INCOME	(21,315.00)
1-3-2300-2301	AMBULANCE - OPERATING REVENUES	(3,000.00)
1-3-3000-3020	ROADS - AGGREGATE RESOURCES	(4,500.00)
1-3-3000-7121	ROADS - ENTRANCE FEES	(500.00)

<b>Account No.</b>	<b>Account Name</b>	<b>19 FINAL BUDGET</b>
1-3-3000-7850	ROADS - SALE OF EQUIPMENT	(7,000.00)
1-3-3000-7911	ROADS - RECOVERABLE	(30,000.00)
1-3-4020-7400	LF - LANDFILL SITE REVENUES	(5,000.00)
1-3-4020-7401	LF - GARBAGE & RECYCLING CHARGES ON TAX	(780,000.00)
1-3-4020-7402	LF - GARBAGE BAG TAGS & BLUE BOXES	(1,000.00)
1-3-4020-7403	LF - LAFLECHE - COMMERCIAL PORTION	(8,000.00)
1-3-4020-7404	LF - MHSW - MUN HAZ SPECIAL WASTE	(15,000.00)
1-3-4020-7405	LF - FUEL SURCHARGE REVENUE	(500.00)
1-3-4020-7503	LF - GRANTS	(2,000.00)
1-3-4030-7419	RARE - LCBO BOTTLE DEPOSIT	(41,000.00)
1-3-4030-7422	RARE - TUBS & LIDS 3 TO 7	(9,400.00)
1-3-4030-7423	RARE - OTHER REVENUE	(500.00)
1-3-4030-7424	RARE - ALUMINUM	(42,000.00)
1-3-4030-7425	RARE - METAL	(21,000.00)
1-3-4030-7428	RARE - PLASTIC HDPE#2	(17,000.00)
1-3-4030-7429	RARE - PET #1	(25,000.00)
1-3-4030-7430	RARE - CARDBOARD	(175,000.00)
1-3-4030-7431	RARE - MIXED PLASTICS 1 TO 7	(3,500.00)
1-3-4030-7432	RARE - NEWSPRINT #8	(89,000.00)
1-3-4030-7433	RARE - OFFICE MIX	(4,000.00)
1-3-4030-7454	RARE - PROCESSING NORTH GLENGARRY	(64,000.00)
1-3-4030-7455	RARE - PROCESSING RUSSEL/ABC	(107,000.00)
1-3-4030-7503	RARE - GRANTS	(175,000.00)
1-3-7100-7710	MSC - HALL RENTAL	(9,000.00)
1-3-7100-7711	MSC - CANTEEN	(25,000.00)
1-3-7100-7712	MSC - BAR RECEIPTS	(12,000.00)
1-3-7100-7713	MSC - PRO SHOP	(1,000.00)
1-3-7100-7714	MSC - PEPSI MACHINE	(1,500.00)
1-3-7100-7715	MSC - BALL FIELDS RENTS	(1,000.00)
1-3-7100-7716	MSC - ADVERTISING	(7,000.00)
1-3-7100-7720	MSC - ICE RENTAL	(170,000.00)
1-3-7200-4101	ISLAND PARK - FIELD LINING SPORTSFIELD R	(9,000.00)
1-3-7200-7711	ISLAND PARK - CANTEEN REVENUE	(1,000.00)
1-3-7200-7748	ISLAND PARK - DUMPING STATION	(250.00)
1-3-7200-7750	ISLAND PARK - CAMPING REVENUE	(500.00)
1-3-7200-7751	ISLAND PARK - HALL RENTAL	(20,000.00)
1-3-7200-7753	ISLAND PARK - OTHER REVENUE	(850.00)
1-3-7300-4100	DOME - GLENG. WOMEN'S VOLLEYBALL	(4,000.00)
1-3-7300-4101	DOME - ADVERTIZING REVENUE	(1,400.00)
1-3-7300-4102	DOME - TENNIS REVENUES	(20,000.00)
1-3-7300-4103	DOME - TRACK REVENUES	(20,000.00)
1-3-7300-4104	DOME - FIELD REVENUES	(40,000.00)
1-3-7300-4105	DOME - VENDING REVENUES	(500.00)
1-3-7300-4106	DOME - LAWN BOWLING	(1,500.00)
1-3-7300-4110	DOME - BIRTHDAY PARTIES	(2,800.00)
1-3-7300-7754	DOME - NAMING RIGHTS - TIM HORTON	(5,000.00)

<b>Account No.</b>	<b>Account Name</b>	<b>19 FINAL BUDGET</b>
1-3-7300-7755	DOME - FLAG FOOTBALL LEAGUE	(3,300.00)
1-3-8000-7800	PLN - ZONING & AMENDMENT FEES	(15,000.00)
1-3-8000-7802	PLN - MINOR VARIANCES	(5,000.00)
1-3-8000-7803	PLN - OTHER REVENUE	(30,000.00)
1-3-8020-4010	DRAINAGE - MUNICIPAL DRAIN MTCE. CHARGES	(496,280.00)
1-3-8020-4012	DRAINAGE - TILE DRAINAGE INSPECTION FEES	(300.00)
1-3-8020-5095	DRAINAGE SUPT/MAINTENANCE GRANT	(232,381.00)
1-3-8030-5030	LIVESTOCK & POULTRY GRANT	(4,000.00)
1-3-8040-4013	DRAINAGE - TILE DRAINAGE LOAN - TAXES	(91,250.00)
1-3-9300-4900	WATER - DOMESTIC - ALEXANDRIA	(1,092,420.00)
1-3-9300-4902	WATER-COMMERCIAL-ALEXANDRIA	(624,240.00)
1-3-9300-4903	WATER-GLEN ROBERTSON	(40,576.00)
1-3-9300-4905	WATER - PENALTY & INTEREST	(20,000.00)
1-3-9300-4906	WATER-OTHER INCOME	(10,000.00)
1-3-9300-4940	SEWER FEES - ALEXANDRIA	(905,148.00)
1-3-9300-4941	SEWER FEES - MAXVILLE	(162,302.00)
1-3-9300-4951	WATER/SEWER CONNECTION FEES	(15,000.00)
1-3-9300-4961	USER FEES - WETLANDS CAPITAL RECOVERY	(15,000.00)
1-3-9300-4971	WATER -HYDRANT RENTAL	(15,000.00)
	<b>TOTAL REVENUES</b>	<b>\$ (9,413,325.00)</b>

**RESERVES/LENDING NOT INCLUDED IN TOTAL REVENUES**

1-3-1950-8001	ECON DEV - TRANSFER FROM RESERVES	(15,000.00)
1-3-2000-8001	FIRE - TRANSFER FROM RESERVES	(160,000.00)
1-3-3000-8001	ROADS - TRANSFER FROM RESERVES	(513,637.00)
1-3-4020-8001	LF - TRANSFER FROM RESERVES	(75,000.00)
1-3-4030-8001	RARE - TRANSFER FROM RESERVES	(73,000.00)
1-3-7000-8001	OTHER ORGS - TRANSFER FROM RESRVES	(3,000.00)
1-3-7200-8001	ISLAND PARK - TRANSFER FROM RESERVES	(23,159.00)
1-3-9000-8211	TRANSFER FROM RESERVE - WDS	(25,000.00)
1-3-9500-1001	MAXVILLE - CWWF FUNDING	(7,800,000.00)
1-3-9500-1002	TRF FROM DEBT - MAXVILLE	(7,500,000.00)
	<b>TOTAL RESERVES AND LENDING AMOUNTS</b>	<b>\$ (16,187,796.00)</b>

# **Section 7**

**UNFINISHED**

**BUSINESS**



# **Section 8**

## **CONSENT AGENDA**

# **Section 9**

## **NEW BUSINESS**

# **Section 10**

## **NOTICE OF MOTION**



# **Section 11**

**QUESTION PERIOD**

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**Section 12**

**CLOSED SESSION**

**BUSINESS**

**CORPORATION OF  
THE  
TOWNSHIP OF NORTH GLENGARRY**

**RESOLUTION # \_\_\_\_\_**

**DATE:** January 13, 2020

**MOVED BY:** \_\_\_\_\_

**SECONDED BY:** \_\_\_\_\_

**Proceed "In Closed Session",**

Personal matter (as this matter deals with personal matters about an identifiable individual, including municipal or local board employees they may be discussed in closed session under sections 239 (2)(b) of the *Ontario Municipal Act*);

Union negotiations (as this matter deals with labour relations or employee negotiations they may be discussed in closed session under sections 239 (2)(d) of the *Ontario Municipal Act*);

Legal (as this matter deals with litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board they may be discussed in closed session under sections 239 (2)(e) of the *Ontario Municipal Act*);

And adopt the minutes of the Municipal Council Closed Session meeting of December 9, 2019.

**Carried**

**Defeated**

**Deferred**

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\_\_\_\_\_

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**MAYOR / DEPUTY MAYOR**

**Deputy Mayor:** Carma Williams

**Councillor:** Jacques Massie

**Councillor:** Brenda Noble

**Councillor:** Jeff Manley

**Councillor:** Michel Depratto

**Councillor:** Johanne Wensink

**Mayor:** Jamie MacDonald

**YEA**

**NEA**

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**CORPORATION OF  
THE  
TOWNSHIP OF NORTH GLENGARRY**

**RESOLUTION #** \_\_\_\_\_

**DATE:** January 13, 2020

**MOVED BY:** \_\_\_\_\_

**SECONDED BY:** \_\_\_\_\_

Adopt Minutes of "In Camera" Session

That the minutes of the Municipal Council "In Camera" session meeting of December 9, 2019 be adopted as printed.

**Carried**  
\_\_\_\_\_

**Defeated**  
\_\_\_\_\_

**Deferred**  
\_\_\_\_\_

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**MAYOR / DEPUTY MAYOR**

**Deputy Mayor:** Carma Williams  
**Councillor:** Jacques Massie  
**Councillor:** Brenda Noble  
**Councillor:** Jeff Manley  
**Councillor:** Michel Depratto  
**Councillor:** Johanne Wensink  
**Mayor:** Jamie MacDonald

**YEA**  
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**CORPORATION OF  
THE  
TOWNSHIP OF NORTH GLENGARRY**

**RESOLUTION #** \_\_\_\_\_

**DATE:** January 13, 2019

**MOVED BY:** \_\_\_\_\_

**SECONDED BY:** \_\_\_\_\_

That we return to the Regular Meeting of Council at \_\_\_\_\_.

**Carried**  
\_\_\_\_\_

**Defeated**  
\_\_\_\_\_

**Deferred**  
\_\_\_\_\_

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**MAYOR / DEPUTY MAYOR**

	<b>YEA</b>	<b>NEA</b>
<b>Deputy Mayor:</b> Carma Williams	_____	_____
<b>Councillor:</b> Jacques Massie	_____	_____
<b>Councillor:</b> Brenda Noble	_____	_____
<b>Councillor:</b> Jeff Manley	_____	_____
<b>Councillor:</b> Michel Depratto	_____	_____
<b>Councillor:</b> Johanne Wensink	_____	_____
<b>Mayor:</b> Jamie MacDonald	_____	_____

**Section 12**

## **Section 13**

# **CONFIRMING BY-LAW**

**ORPORATION OF  
THE  
TOWNSHIP OF NORTH GLENGARRY**

**RESOLUTION #** \_\_\_\_\_

**DATE:** January 13, 2020

**MOVED BY:** \_\_\_\_\_

**SECONDED BY:** \_\_\_\_\_

That the Council of the Township of North Glengarry receive By-law 04-2020; and

That Council adopt by-law 04-2020 being a by-law to adopt, confirm and ratify matters dealt with by Resolution and that By-law 04-2020 be read a first, second, third time and enacted in Open Council this 13<sup>th</sup> day of January 2020.

**Carried**  
\_\_\_\_\_

**Defeated**  
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**Deferred**  
\_\_\_\_\_

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**MAYOR / DEPUTY MAYOR**

**Deputy Mayor:** Carma Williams  
**Councillor:** Jacques Massie  
**Councillor:** Brenda Noble  
**Councillor:** Jeff Manley  
**Councillor:** Michel Depratto  
**Councillor:** Johanne Wensink  
**Mayor:** Jamie MacDonald

**YEA**  
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**Section 13 Item a**

**THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY**

**BY-LAW 04-2020  
FOR THE YEAR 2020**

**BEING A BY-LAW TO ADOPT, CONFIRM AND RATIFY MATTERS DEALT WITH BY RESOLUTION.**

**WHEREAS** s. 5(3) of the *Municipal Act, 2001*, provides that the powers of municipal corporation are to be exercised by its Council by by-law; and

**WHEREAS** it is deemed expedient that the proceedings, decisions and votes of the Council of the Corporation of the Township of North Glengarry at this meeting be confirmed and adopted by by-law;

**THEREFORE**, the Council of the Corporation of the Township of North Glengarry enacts as follows:

1. **THAT** the action of the Council at its regular meeting of January 13, 2020 in respect to each motion passed and taken by the Council at its meetings, is hereby adopted, ratified and confirmed, as if each resolution or other action was adopted, ratified and confirmed by its separate by-law; and;
2. **THAT** the Mayor and the proper officers of the Township of North Glengarry are hereby authorized and directed to do all things necessary to give effect to the said action, or to obtain approvals where required, and except where otherwise provided, The Mayor and the Clerk are hereby directed to execute all documents necessary in that behalf and to affix the corporate seal of the Township to all such documents.
3. **THAT** if due to the inclusion of a particular resolution or resolutions this By-law would be deemed invalid by a court of competent jurisdiction then Section 1 to this By-law shall be deemed to apply to all motions passed except those that would make this By-law invalid.
4. **THAT** where a "Confirming By-law" conflicts with other by-laws the other by-laws shall take precedence. Where a "Confirming By-Law" conflicts with another "Confirming By-law" the most recent by-law shall take precedence.

**READ** a first, second and third time, passed, signed and sealed in Open Council this 13<sup>th</sup> day of January 2020

\_\_\_\_\_  
**CAO/Clerk / Deputy Clerk**

\_\_\_\_\_  
**Mayor / Deputy Mayor**

I, hereby certify that the forgoing is a true copy of By-Law No. 04-2020, duly adopted by the Council of the Township of North Glengarry on the 13<sup>th</sup> day of January 2020.

\_\_\_\_\_  
**Date Certified**

\_\_\_\_\_  
**CAO/Clerk / Deputy Clerk**



# **Section 14**

**ADJOURN**

**CORPORATION OF  
THE  
TOWNSHIP OF NORTH GLENGARRY**

**RESOLUTION #** \_\_\_\_\_

**DATE:** January 13, 2020

**MOVED BY:** \_\_\_\_\_

**SECONDED BY:** \_\_\_\_\_

There being no further business to discuss, the meeting was adjourned at \_\_\_\_\_.

**Carried**  
\_\_\_\_\_

**Defeated**  
\_\_\_\_\_

**Deferred**  
\_\_\_\_\_

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**MAYOR / DEPUTY MAYOR**

**Deputy Mayor:** Carma Williams  
**Councillor:** Jacques Massie  
**Councillor:** Brenda Noble  
**Councillor:** Jeff Manley  
**Councillor:** Michel Depratto  
**Councillor:** Johanne Wensink  
**Mayor:** Jamie MacDonald

<b>YEA</b>	<b>NEA</b>
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**Section 14**