

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

Regular Meeting of Council

**Thursday August 22, 2019 at 6:00 p.m. – Council Chambers
102 Derby Street West, Alexandria, Ontario K0C 1A0**

Draft Agenda

THE MEETING WILL OPEN WITH THE CANADIAN NATIONAL ANTHEM

1. CALL TO ORDER
2. DECLARATIONS OF PECUNIARY INTEREST
3. ACCEPT THE AGENDA (Additions/Deletions) (Jacques)
4. ADOPTION OF PREVIOUS MINUTES (Carma)
 - a) Regular Meeting of Council July 22, 2019
5. DELEGATION(S)
6. STAFF REPORTS
 - CAO/Clerk's Department**
 - a) By-law 29-2019 Amending Fees and Charges By-law (Brenda)
 - Community Services Department**
 - b) CIP Application – 138 Main St N., Alexandria (Jeff)
 - Treasury Department**
 - c) By-law 28, 2019 - Rating By-law under the *Tile Drainage Act* (Michel)
 - d) By-law 30-2019 – Infrastructure Ontario Loan (Johanne)
 - Planning/Building & By-law Enforcement Department**
 - e) Z-07-2019 - Zoning Amendment (Carma)
 - f) Z-08-2019 - Zoning Amendment (Jacques)
 - g) By-law 31-2019 - Road Allowance (Brenda)
 - Fire Department**
 - h) Communication Project (Michel)
 - Public Works Department**
 - i) Award the tender for Water Plant (Johanne)

7. UNFINISHED BUSINESS

8. CONSENT AGENDA (Carma)

- a) Community Services Dept. 2019 Workplan – August Update
- b) Art, Culture & Heritage Minutes – July 2, 2019
- c) Committee of Adjustment Minutes – Feb 11, 2019
- d) Public Meeting of Planning Minutes – June 24, 2019
- e) Planning Committee Minutes – June 24, 2019

9. NEW BUSINESS

10. NOTICE OF MOTION

Next Regular Public Meeting of Council

Monday September 9, 2019 at 7:00 p.m. at the Centre Sandfield Centre, 102 Derby Street West, Alexandria, Ontario.

Note: Meeting are subject to change or cancellation.

11. QUESTION PERIOD (limit of one question per person and subsequent question will be at the discretion of the Mayor/Chair).

12. CLOSED SESSION BUSINESS

13. CONFIRMING BY-LAW

- a) By-law 32-2019 (Brenda)

14. ADJOURN (Michel)

Section 1

CALL TO ORDER

Section 2

DECLARATIONS OF

PECUNIARY

INTEREST

Section 3

ACCEPT THE AGENDA

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: August 22, 2019

MOVED BY: _____

SECONDED BY: _____

THAT the Council of the Township of North Glengarry accepts the agenda of the Regular Meeting of Council on Thursday August 22, 2019.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

Deputy Mayor: Carma Williams
Councillor: Jacques Massie
Councillor: Brenda Noble
Councillor: Jeff Manley
Councillor: Michel Depratto
Councillor: Johanne Wensink
Mayor: Jamie MacDonald

	YEA	NEA
	_____	_____
	_____	_____
	_____	_____
	_____	_____
	_____	_____
	_____	_____
	_____	_____

Section 3

Section 4

ADOPTION OF PREVIOUS MINUTES

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: August 22, 2019

MOVED BY: _____

SECONDED BY: _____

THAT the minutes of the following meeting be adopted as circulated.

Regular Meeting of Council -- July 22, 2019

Carried _____	Defeated _____	Deferred _____
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MAYOR / DEPUTY MAYOR

	YEA	NEA
Deputy Mayor: Carma Williams	_____	_____
Councillor: Jacques Massie	_____	_____
Councillor: Brenda Noble	_____	_____
Councillor: Jeff Manley	_____	_____
Councillor: Michel Depratto	_____	_____
Councillor: Johanne Wensink	_____	_____
Mayor: Jamie MacDonald	_____	_____

Section 4

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

REGULAR MEETING OF COUNCIL

**Monday July 22, 2019 at 7:00 p.m. – Council Chambers
102 Derby Street West, Alexandria, On K0C 1A0**

A Regular meeting of the Municipal Council was held on July 22, 2019 at 7:00 p.m., with Mayor Jamie MacDonald presiding.

PRESENT: Deputy Mayor- Carma Williams
Councillor at Large – Jacques Massie
Councillor (Lochiel Ward) – Brenda Noble
Councillor (Kenyon Ward) – Jeff Manley
Councillor (Alexandria Ward) – Michel Depratto
Councillor (Maxville Ward) – Johanne Wensink

ALSO PRESENT: CAO/Clerk - Sarah Huskinson
Deputy Clerk – Lise Lavigne
Treasurer – Kim Champigny
Director of Community Services – Anne Leduc
Planning/Building & By-law Enforcement Manager – Jacob Rhéaume
Director of Public Works – Michel Riberdy
Maxville Project Consultant – Dave Malcolm

1. CALL TO ORDER
2. DECLARATIONS OF PECUNIARY INTEREST
3. ACCEPT THE AGENDA (Additions/Deletions)

Resolution No. 1

Moved by: Jacques Massie

Seconded by: Jeff Manley

That the Council of the Township of North Glengarry accepts the agenda of the Regular Meeting of Council on Monday July 22, 2019 as amended.

Carried

Additions to the Agenda

6 f) Maxville Water Project Closeout

4. ADOPTION OF PREVIOUS MINUTES

Resolution No. 2

Moved by: Carma Williams

Seconded by: Michel Depratto

THAT the minutes of the following meetings be adopted as circulated.

Regular Meeting of Council – July 8, 2019
Committee of the Whole Minutes – July 17, 2019

Carried

5. DELEGATIONS

a) **Financial Statement 2018 – Auditors Welch LLP – Ken Fraser**

Resolution No. 3

Moved by: Jeff Manley

Seconded by: Jacques Massie

THAT Council receive and adopt the 2018 Financial Statements as presented by Ken Fraser, CPA, CA, Welch LLP – Chartered Professional Accountants.

Carried

6. STAFF REPORTS

CAO/Clerk's Department

a) **Council Meeting Schedule**

Resolution No. 4

Moved by: Brenda Noble

Seconded by: Michel Depratto

That the Council of the Township of North Glengarry approves moving the August 6, 2019 Council meeting to August 22, 2019 at 6 p.m.

Carried

Community Services Department

b) **CIMCO Customer Service Agreements**

Resolution No. 5

Moved by: Johanne Wensink

Seconded by: Jeff Manley

That Council of the Township of North Glengarry receives Staff Report No. CS 2019-24; and

That Council directs staff to enter into the Customer Services Agreements with CIMCO for the Maxville and District Sports Complex and the Glengarry Sports Palace and authorizes the CAO/Clerk and the Director of Community Services to execute the documentation relevant to these agreements.

Carried

Treasury Department

c) **Amending User Fees and Charges By-law**

Resolution No. 6

Moved by: Michel Depratto

Seconded by: Brenda Noble

That the Council of the Township of North Glengarry receives Staff Report No. TR2019-23 and approves the 2020 water/waste water user fees and for the 2020 Recreation Rate increases for the User Fees and Charges By-law; and

That the Council of the Township of North Glengarry instructs the Clerk's department to start the notification process regarding the changes for 2020.

Carried

d) Federal Gas Tax Top Up

Resolution No. 7

Moved by: Jeff Manley

Seconded by: Jacques Massie

That the Council of the Township of North Glengarry receives Staff Report No. TR 2019-24 and that Council approve the following expenditures totaling \$326,504 to be funded by the Federal Gas Tax Fund Top Up:

- Cement sidewalk and curb at 170 MacDonald Blvd., Alexandria - \$5,500
- Guard rail work Brodie Road and Mack's corners - \$35,000
- Skye Road reconstruction - \$165,000
- Water main relining - \$65,000
- Asphalt Tender shortfall - \$56,004

Carried

Public Works Department

e) Tender for the Supply and Delivery of Winter Highway Coarse Salt

Resolution No. 8

Moved by: Jacques Massie

Seconded by: Jeff Manley

That the Council of the Township of North Glengarry authorizes the Mayor and CAO/Clerk to enter into an agreement with Compass Minerals Canada Corp. for the purpose of winter highway coarse salt in the amount of \$154,245.00.

Carried

f) Maxville Water Project Closeout

Resolution No. 9

Moved by: Carma Williams

Seconded by: Michel Depratto

THAT Council receive the staff report for the Maxville Water Project – Project Closeout for information purposes only.

Carried

7. UNFINISHED BUSINESS

8. CONSENT AGENDA

- a) CAO/Clerk Update – Workplan
- b) Community Services Department Update – Workplan
- c) Treasurer Update – Workplan
- d) Planning/Building & By-law Enforcement Update – Workplan
- e) Public Works Update – Workplan
- f) Skye Road
- g) Public Meeting of Planning Minutes – May 27, 2019
- h) Planning Meeting Minutes – May 27, 2019

Resolution No. 10

Moved by: Carma Williams

Seconded by: Michel Depratto

THAT the Council of the Township of North Glengarry receives the items from the consent agenda for information purposes only.

Carried

9. NEW BUSINESS
10. NOTICE OF MOTION – Next Meeting of Council, August 22, 2019
11. QUESTION PERIOD
12. CLOSED SESSION BUSINESS

Resolution No. 11

Moved by: Jeff Manley

Seconded by: Jacques Massie

Proceed "In Closed Session",

Personal Matters (as this matter deals with personal matters about an identifiable individual, including municipal or local board employees they may be discussed in closed session under sections 239 (2)(b) of the *Ontario Municipal Act*);

Subject to solicitor-client privilege (as this matter deals with advice that is subject to solicitor-client privilege, including communications necessary for that purpose they may be discussed in closed session under sections 239 (2)(f) of the *Ontario Municipal Act*);

And adopt the minutes of the Municipal Council Closed Session meeting of June 24, 2019

Carried

Resolution No. 12

Moved by: Jacques Massie

Seconded by: Jeff Manley

That we return to the Regular Meeting of Council at 8:37 p.m.

Carried

13. CONFIRMING BY-LAW
 - a) **By-law 27-2019**

Resolution No. 13

Moved by: Brenda Noble

Seconded by: Michel Depratto

That the Council of the Township of North Glengarry receive By-law 27-2019; and

That Council adopt by-law 27-2019 being a by-law to adopt, confirm and ratify matters dealt with by Resolution and that By-law 27-2019 be read a first, second, third time and enacted in Open Council this 22nd day of July, 2019.

Carried

14. ADJOURN

Resolution No. 14

Moved by: Michel Depratto

Seconded by: Brenda Noble

There being no further business to discuss, the meeting was adjourned at 8:38 p.m.

Carried

CAO/Clerk/ Deputy Clerk

Mayor / Deputy Mayor

Section 5

DELEGATIONS

Section 6

STAFF REPORTS

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: August 22, 2019

MOVED BY: _____

SECONDED BY: _____

That the Council of the Township of North Glengarry receive staff report for the fees and charges by-law; and

That By-law 29-2019, being a by-law to amend the Fees and Charges By-law 07-2019, be approved and that By-law 29-2019 be read a first , second and third time and enacted in Open Council this 22nd day of August, 2019.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

Deputy Mayor: Carma Williams

Councillor: Jacques Massie

Councillor: Brenda Noble

Councillor: Jeff Manley

Councillor: Michel Depratto

Councillor: Johanne Wensink

Mayor: Jamie MacDonald

YEA

NEA

Section 6 Item a



Report – AD-2019-16

STAFF REPORT TO COUNCIL

August 22, 2019

From: Lise Lavigne

RE: Amending Fees and Charges By-law 07-2019

Recommended Motion: That By-law No. 29-2019, being a by-law to amend the Fees and Charges By-law 07-2019, be approved and that By-law 29-2019 be read a first, second and third time and enacted in Open Council this 22nd day of August, 2019.

Background / Analysis: The Township of North Glengarry has provided the public with notification of an update to its fees and charges By-law 29-2019. The notice appeared on the municipal website and in the Glengarry News, August 7th 2019. The notice gave the public an opportunity to speak in favour or against the proposed amendment to the fees and charges. The proposed changes to the fees and charges are for Recreation and Water related fees and were approved at the July 22, 2019 meeting by Council. This report and By-law are to formalize the fees.

Alternatives:

- Option 1 That Council approve by-law 29-2019
- Option 2 That Council not approve by-law 29-2019

Financial Implications:

Positive impact on the Recreation and Water budget.

Others consulted:

Anne Leduc – Director of Community Services
Kimberley Champigny – Director of Finance/Treasurer

Attachments:

By-law 29-2020

Reviewed and approved by:
Sarah Huskinson - CAO/Clerk

TOWNSHIP OF NORTH GLENGARRY

PUBLIC NOTICE

Please note that at the Regular public meeting of the Municipal Council, Monday July 22, 2019, Council of the Corporation of the Township of North Glengarry proposed to amend the Fees and Charges By-law No. 07-2019

In advance of the public meeting an information package will be available to the public starting on Wednesday, August 7, 2019, at the Municipal office from Monday to Friday between 8:00 a.m. to 4:00 p.m.

Anyone who wishes to address Council at the meeting on Thursday August 22, 2019 is required to submit a written submission not later than 1:00 p.m., Wednesday, August 14, 2019 by e-mail, fax or dropped off at the Municipal Office to the attention of the undersigned.

Lise Lavigne, Deputy Clerk
P.O. Box 700, 90 Main Street South
Alexandria, ON K0C 1A0
613-525-1323
613-525-1649 (fax)
deputyclerk@northglengarry.ca

CANTON DE GLENGARRY NORD

AVIS PUBLIC

Veillez noter qu'à la réunion régulière du Conseil municipal du lundi 22 juillet, 2019 le Conseil de la municipalité du canton de Glengarry nord a proposé un amendement au règlement municipal 07-2019 (frais aux consommateurs).

Une trousse d'informations à ce sujet sera disponible au public à partir de mercredi 7 août, 2019 à l'édifice municipal, ouvert du lundi au vendredi de 8 heures à 16 heures.

Une personne qui désire paraître à l'ordre du jour à la réunion du jeudi 22 août, 2019 doit soumettre son intention par écrit soit par courriel, le télécopieur, ou déposer au bureau municipal avant 13 heures le mercredi 14 août, 2019, à l'attention du soussigné.

Lise Lavigne, Greffier-adjoint
B.P. 700, 90 rue Main sud
Alexandria, ON K0C 1A0
613-525-1323
613-525-1649 (télécopieur)
deputyclerk@northglengarry.ca

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

BY-LAW No. 29-2019

A by-law to amend By-law No. 07-2019 to establish user fees and charges administrated by the Corporation of the Township of North Glengarry.

WHEREAS Section 391.(1) of the Municipal Act states that despite any Act a municipality and a local board may pass by-laws imposing fees and charges on any class of persons;

AND WHEREAS the Municipality did adopt By-law No. 07-2019 on March 11, 2019;

AND WHEREAS the Municipality wishes to rescind By-law No. 07-2019, as it pertains to 2020 fees and charges additions and rate changes.

NOW THEREFORE the Corporation of the Township of North Glengarry, hereby enacts as follows:

1. That Schedule "A" and "G" rates structure be changed.
2. That By-law No. 07-2019 is hereby amended.

READ a first, second, third time and enacted in Open Council, this 22nd day of August 2019.

CAO/Clerk / Deputy Clerk

Mayor / Deputy Mayor

I hereby certify this to be a true copy of By-law No. 29-2019 and that such by-law is in full force and effect.

Date Certified

CAO/Clerk / Deputy Clerk

**THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY
FEES AND CHARGES BY-LAW NO. 29 - 2019**

SCHEDULE "A"

DESCRIPTION	2019	2020
(1) ADMINISTRATIVE SERVICES		
Tax Certificate	\$40.00	\$40.00
Water/Sewer Certificate	\$20.00	\$20.00
Tax and Water/Sewer confirmation previous year's taxes written documents on premises per property	\$10.00	\$10.00
Documents not on premises per property	\$25.00	\$25.00
Interest on tax arrears	1.25%/ month	1.25%/ month
Late Payment Charge Water/Sewer Invoice	5% of the current o/s balance	5% of the current o/s balance
Administration fees for charge back	25% of invoice to a max of \$200.00. All materials charged out are to be at cost	25% of invoice to a max of \$200.00. All materials charged out are to be at cost
Dumping Station on Leroux St. Alexandria	\$2.00	\$2.00
Marriage Licence	\$125.00	\$125.00
NSF cheques	\$20.00	\$20.00
Entrance Application	\$50.00	\$50.00
Agency letter of Approval	\$250.00	\$250.00
Fax Transmission	\$1.00/page	\$1.00/page
First 10 photocopies	\$.50/page	\$.50/page
additional photocopies	\$.15/page	\$.15/page
Fire Fees Inspections	\$150.00 for original visit & inspection for compliance, any additional visits up to compliance \$150.00 per visit	\$150.00 for original visit & inspection for compliance, any additional visits up to compliance \$150.00 per visit
Fire Guard after fire	Full cost recovery	Full cost recovery
False Alarms within (1) year - 1st False alarm	no charge Notice advising of possible charges	no charge Notice advising of possible charges
Second false alarm -	Full cost recovery	Full cost recovery
Third false alarm	Full cost recovery	Full cost recovery
Garbage - extra garbage tags	\$3.00 each	\$3.00 each
Recycling blue & grey boxes	\$3.00 each for 1 or 2 boxes, \$10.00 each for 3rd and more.	\$3.00 each for 1 or 2 boxes, \$10.00 each for 3rd and more.
Composters	\$40.00 each	\$40.00 each
(2) TIPPING FEES - Policies governing the use of the Municipal landfill Sites		
Large items such as fridges, stoves, furniture	\$10.00 per item	\$10.00 per item
Residential loads (excluding construction, demolition & renovation materials) will be \$25.00/compacted cubic meter.		
(3) ROAD CREW CHARGE OUT RATES		
Operator	27.89/hr	27.89/hr
Foreman	34.77/hr	34.77/hr
Utility Installation Approvals	\$75.00	\$75.00
"Equipment rates will be charged out based on the most recent version of Ontario Provincial Standard Specification #127 as amended from time to time."		
(4) DOGS LICENCE FEES		
Dog licence	\$25.00 per licence/tag	\$25.00 per licence/tag
Dog licence bought after March 31 st	\$50.00 per licence/tag	\$50.00 per licence/tag
Replacement licence	\$10.00 per licence/tag	\$10.00 per licence/tag
Guide or Lead dog	no charge	no charge
Kennel licence	\$250.00 per licence	\$250.00 per licence
Boarding Kennel Licence	\$250.00 per licence	\$250.00 per licence
Release fee: first time	actual expenses	actual expenses
Release fee: second time	\$25.00 plus expenses	\$25.00 plus expenses
Release fee: third time	\$100.00 plus expenses	\$100.00 plus expenses
Release fee: fourth time	\$200.00 plus expenses	\$200.00 plus expenses

**THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY
FEES AND CHARGES BY-LAW NO. 29 - 2019**

SCHEDULE "A"

DESCRIPTION	2019	2020
(5) ICE RENTAL FEES - GLENGARRY SPORTS PALACE		
Minor Sports within the Twp (Prime Time)	\$159.00/hr HST incl.	\$162.00/hr HST incl.
(Non Prime Time)	\$134.00/hr HST incl.	\$136.00/hr HST incl.
Regular Rates (Prime Time)	\$192.00/hr HST incl.	\$195.00/hr HST incl.
(Non Prime Time)	\$164.00/hr HST incl.	\$167.00/hr HST incl.
Tournament	\$162.00/hr HST incl.	\$165.00/hr HST incl.
Spring (April - May)	\$196.00/hr HST incl.	\$200.00/hr HST incl.
Old Blades (50 years +)	\$9.00/player HST incl.	\$10.00/player HST incl.
Jr. B. Glens	\$187.00/hr HST incl.	\$190.00/hr HST incl.
Jr. B. Glens - Practice	\$153.00/hr HST incl.	\$156.00/hr HST incl.
Hockey School Flat Rate	\$105.00/hr HST incl.	\$107.00/hr HST incl.
School Special Rate	\$86.00/hr HST incl.	\$88.00/hr HST incl.
Yearly Shinny Pass (no HST)	\$103.00/player	\$105.00/player
Minor Shinny (no HST)	\$5.00/player	\$5.00/player
Broomball Rates	\$176.00 per player HST incl.	\$179.00 per player HST incl.
(5)(a) ICE RENTAL FEES - MAXVILLE AND DISTRICT SPORTS COMPLEX		
Minor Sports within the Twp (Prime Time)	\$159.00/hr HST incl.	\$162.00/hr HST incl.
(Non Prime Time)	\$134.00/hr HST incl.	\$136.00/hr HST incl.
Regular Rates (Prime Time)	\$192.00/hr HST incl.	\$195.00/hr HST incl.
(Non Prime Time)	\$164.00/hr HST incl.	\$167.00/hr HST incl.
School Special Rate	\$86.00/hr HST incl.	\$88.00/hr HST incl.
Broomball Rates	\$176.00/hr HST incl.	\$179.00/hr HST incl.
(6) ARENA FLOOR RENTAL FEES - GLENGARRY SPORTS PALACE		
All Sports Programs:	\$70.00/hr HST incl.	\$71.00/hr HST incl.
Parties-Receptions-Trade Shows Auctions	Arena floor only - \$363.00 HST incl.	Arena floor only - \$370.00 HST incl.
	Arena floor & Hall - \$422.00 HST incl.	Arena floor & Hall - \$430.00 HST incl.
(6) ARENA FLOOR RENTAL FEES - MAXVILLE & DISTRICT SPORTS COMPLEX		
All Sports Programs:	\$70.00/hr HST incl.	\$71.00/hr HST incl.
Parties-Receptions-Trade Shows Auctions	Arena floor only - \$363.00 HST incl.	Arena floor only - \$370.00 HST incl.
	Arena floor & Hall - \$422.00 HST incl.	Arena floor & Hall - \$430.00 HST incl.
(6)(a) ICE & BOARD ADVERTISING - GLENGARRY SPORTS PALACE		
North boards - Yearly	\$351.00 HST incl.	\$357.00 HST incl.
In-ice Logo (Sides) (+ one time set-up fee which is the responsibility of the advertiser average of \$350 depending on size) Yearly	\$500.00 HST incl.	\$509.00 HST incl.
Change-room Door (Per Door) (+ one time set-up fee which is the responsibility of the advertiser) Yearly	\$200.00 HST incl.	\$204.00 HST incl.
In-ice Logo (Sides) + Change Room Door (5% Discount) Yearly	\$665.00 HST incl.	\$677.00 HST incl.
In-ice Logo (Sides) + Change Room Door + Rink Board (10% Discount) Yearly	\$946.00 HST incl.	\$963.00 HST incl.
Olympia Advertising (set-up is the responsibility of the advertiser. Yearly	\$2034.00 HST incl.	\$2071.00 HST incl.
Advertizing for both Arenas - In ice Logo, Change Room Door, Rink Board (15% Discount) Yearly	\$1712.00 HST incl.	\$1743.00 HST incl.

**THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY
FEES AND CHARGES BY-LAW NO. 29 - 2019**

SCHEDULE "A"

DESCRIPTION	2019	2020
(6)(b) ICE & BOARD ADVERTISING - MAXVILLE & DISTRICT SPORTS COMPLEX		
Wall Boards. Yearly	\$263.00 HST incl.	\$268.00 HST incl.
In ice Logo (Sides) (+ one time set-up fee which is the responsibility of the advertiser average of \$350 depending on size) Yearly	\$500.00 HST incl.	\$509.00 HST incl.
Change-room Door (Per Door) (+ one time set-up fee which is the responsibility of the advertiser) Yearly	\$200.00 HST incl.	\$204.00 HST incl.
In-ice Logo (Sides) + Change Room Door (5% Discount) Yearly	\$665.00 HST incl.	\$677.00 HST incl.
In-ice Logo (Sides) + Change Room Door + Wall Board 10% Discount) Yearly	\$867.00 HST incl.	\$883.00 HST incl.
Advertising for both Arenas - In-ice Logo, Change Room Door, Rink Board (15% Discount) Yearly	\$1712.00 HST incl.	\$1743.00 HST incl.
(6)(c) OLYMPIA ADVERTISING - MAXVILLE & DISTRICT SPORTS COMPLEX		
Olympia Advertising PER SIDE (set-up is the responsibility of the advertiser) Yearly	\$439.00 HST incl.	\$447.00 HST incl.
(6)(d) WALL BOARD ADVERTISING - GLENGARRY INDOOR SPORTS COMPLEX		
Yearly	\$179.00 HST incl.	\$182.00 HST incl.
(6)(e) COOLER ADVERTISING - GLENGARRY INDOOR SPORTS COMPLEX		
Yearly	\$238.00 HST incl.	\$242.00 HST incl.
(7) FIELD RENTAL FEES - MAXVILLE & DISTRICT SPORTS COMPLEX		
Baseball Adults	\$18.50/hr HST incl.	\$19.00/hr HST incl.
Baseball Minors (no HST)	\$11.00/hr	\$11.00/hr
Tournaments for one day	\$158.00 HST incl.	\$161.00 HST incl.
Tournaments for a weekend	\$250.00 HST incl.	\$255.00 HST incl.
Soccerfield Adults	\$187.00 HST incl.	\$190.00 HST incl.
Soccerfield Minors	N/C	N/C
Teams outside of GSL (Minor) (no HST)	\$18.00/hr	\$18.00/hr
(8) BOARDROOM RENTAL FEES - GLENGARRY SPORTS PALACE		
All Rentals	\$70.00/day HST incl.	\$71.00/day HST incl.
Non-Profit organizations		
Max of 5 rentals all facilities combined /yrs	N/C	N/C
(9) GONDOLA RENTAL FEES - MAXVILLE & DISTRICT SPORTS COMPLEX		
All Rentals per event	\$81.00 HST incl.	\$82.00 HST incl.
(10) BANQUET HALL RENTAL FEES - GLENGARRY SPORTS PALACE		
Hall rental with bar	\$240.00 HST incl.	\$244.00 HST incl.
Hall rental without bar	\$181.00 HST incl.	\$184.00 HST incl.
Meeting	\$151.00 HST incl.	\$154.00 HST incl.
Kitchen rental fee	\$119.00 HST incl.	\$121.00 HST incl.
Community Kitchen Program (No HST)	\$50.00	\$50.00
Minor Sports Programs (Max 5 rentals all facilities combined per year)	N/C	N/C
Non profit organization (Max 5 rentals all facilities combined per year)	N/C	N/C
Classes	\$30.00/hr HST incl.	\$31.00/hr HST incl.

**THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY
FEES AND CHARGES BY-LAW NO. 29 - 2019**

SCHEDULE "A"

DESCRIPTION	2019	2020
(10)(a) BANQUET HALL RENTAL FEES - MAXVILLE & DISTRICT SPORTS COMPLEX		
Hall rental with bar	\$240.00 HST incl.	\$244.00 HST incl.
Hall rental without bar	\$181.00 HST incl.	\$184.00 HST incl.
Meeting	\$151.00 HST incl.	\$154.00 HST incl.
Kitchen rental fees	\$119.00 HST incl.	\$121.00 HST incl.
Community Kitchen Program (No HST)	\$50.00	\$50.00
Minor Sports Programs Max 5 rentals all facilities combined per year)	N/C	N/C
Non profit organization (Max 5 rentals all facilities combined per year)	N/C	N/C
Classes	\$30.00/hr. HST incl.	\$31.00/hr HST incl.
(11) ISLAND PARK COMMUNITY BUILDING		
Non profit organization (Max 5 rentals all facilities combined per year)	N/C	N/C
Meetings	\$23.00/hr. HST incl.	\$23.00/hr. HST incl.
Hall rental with bar	\$240.00/day HST incl.	\$244.00/day HST incl.
Hall rental without bar	\$181.00/day HST incl.	\$184.00/day HST incl.
Hall Rental	\$36.00/hr. HST incl.	\$37.00/hr. HST incl.
Campers	\$23.00/night HST incl.	\$23.00/night HST incl.
(12) INVESTIGATION SERVICES FEE		
Investigation regarding closed meeting	Cancelled	Cancelled
(13) GLENGARRY INDOOR SPORTS COMPLEX		
Turf - Prime Time hourly	\$109.00 HST incl.	\$111.00 HST incl.
Turf - Non Prime Time hour	\$83.00 HST incl.	\$84.00 HST incl.
Turf - School Prime Time Hour	\$78.00 HST incl.	\$79.00 HST incl.
Turf-School-Non Prime Time Hour	\$58.00 HST incl.	\$59.00 HST incl.
Turf - Summer Hourly (May to October)	\$50.00 HST incl.	\$51.00 HST incl.
Turf-Junior After School Monthly pass (no HST)	\$45.00	\$46.00
Turf - Youth Drop In (per time) (No HST)	\$6.00	\$6.00
Turf - Adult Per Time	\$8.00 HST incl.	\$8.00 HST incl.
Track - Adult Season Pass	\$158.00 HST incl.	\$161.00 HST incl.
Track - Senior Season Pass (60 +)	\$95.00 HST incl.	\$97.00 HST incl.
Track - Junior Season Pass (No HST)	\$67.00	\$68.00
Track - Drop in - Daily Pass	\$7.00 HST incl.	\$7.00 HST incl.
Track - Monthly Pass or 8 visit card	\$29.00 HST incl.	\$30.00 HST incl.
Track - Family Season Pass	\$329.00 HST incl.	\$335.00 HST incl.
Tennis - 1 hr	\$26.00 HST incl.	\$26.00 HST incl.
Tennis - 1.5 hr	\$35.00 HST incl.	\$36.00 HST incl.
Tennis - 2 hr	\$40.00 HST incl.	\$41.00 HST incl.
Tennis Membership- Adult	\$392.00 HST incl.	\$399.00 HST incl.
Tennis Membership Minor (No HST)	\$219.00	\$223.00
Additional guest 1 hr	\$7.00 HST incl.	\$7.00 HST incl.
Lawn Bowling 3 hours	\$39.00 HST incl.	\$40.00 HST incl.
Birthday parties for 10 children (No HST)	\$207.00	\$211.00
Each Additional child (No HST)	\$12.75	\$13.00

**THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY
FEES AND CHARGES BY-LAW NO. 29 - 2019**

SCHEDULE "A"

DESCRIPTION	2019	2020
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SCHEDULE "B"

DESCRIPTION	2019	2020
Lottery Licences	3% of value of prize	3% of value of prize

SCHEDULE "C"

DESCRIPTION	2019	2020
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SWIMMING POOL AND FENCES

Swimming pool & fence	included in schedule "F"	included in schedule "F"
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SCHEDULE "D"

DESCRIPTION	2019	2020
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DRAINAGE INSPECTION FEES

Drainage Inspection : Min up to 25 acres	\$60.00	\$60.00
Drainage Inspection : In excess of 25 acres	\$1.00 per acres	\$1.00 per acres

SCHEDULE "E"

DESCRIPTION	2019	2020
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PLANNING FEES

Official Plan Amendment	\$2,500.00	\$2,500.00
Zoning By-law Amendment	\$1,500.00	\$1,500.00
Temporary Use By-Law	\$750.00	\$750.00
Minor Variance or Authorization	\$500.00	\$500.00
Land Severance/Consent (review)	\$150.00	\$150.00
Cash & lieu of Parkland	\$1000.00 per severance	\$1000.00 per severance
Site Plan Agreement - Residential	\$1000.00 + fee of 2%	\$1000.00 + fee of 2%
	of the total estimated cost of constructing the facilities.	of the total estimated cost of constructing the facilities.
Site Plan Agreement - Industrial/Commercial/Institutional	\$2000.00 + fee of 2%	\$2000.00 + fee of 2%
	of the total estimated cost of constructing the facilities.	of the total estimated cost of constructing the facilities.
Plan of Condominium	\$100.00/unit (+)	\$100.00/unit (+)
Draft Plan of Subdivision Application	\$75.00/residential lot	\$75.00/residential lot
	Minimum of \$1,000.00	Minimum of \$1,000.00
	Maximum of \$2,200.00	Maximum of \$2,200.00
Subdivision Agreement	\$5,000.00 Deposit +/-	\$5,000.00 Deposit +/-
Work Surveillance	2% /estimated cost of works	2% /estimated cost of works
Financial securities	\$75.00	\$75.00
Letter of Compliance	\$60.00	\$60.00
Encroachment	\$200.00 + registration fees	\$200.00 + registration fees
Lifting 0.30 metre reserve	\$150.00 + additional fees	\$150.00 + additional fees
Dedication R.O.W.	\$150.00 + legal eng/survey fees	\$150.00 + legal eng/survey fees
Cash-in-lieu of Parking	\$100.00 + cash-in-lieu	\$100.00 + cash-in-lieu
Cash-in-lieu of Parkland	as per Planning Act	as per Planning Act
Part Lot Control Removal	\$250.00/by-law+legal, eng/survey	\$250.00/by-law+legal, eng/survey
Zoning Compliance	\$40.00	\$40.00
Written replies to inquiries	\$35.00	\$35.00
Consent under Planning Act (if required)	\$150.00	\$150.00
Work Orders	\$50.00	\$50.00
Registered Work Orders & Removal of same	Cost + \$300.00	Cost + \$300.00
Zoning By-law	\$45.00	\$45.00
Official Plan	\$30.00	\$30.00
Signs: Permit application fee	\$30.00 per sq. meter	\$30.00 per sq. meter
Minor Variance application for signs	\$150.00	\$150.00

**THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY
FEES AND CHARGES BY-LAW NO. 29 - 2019**

SCHEDULE "F"			
DESCRIPTION	2019	2020	
CLASSES OF PERMITS & PERMIT FEES			
	Class of Permit		
Construction			
1	Residential Dwellings Units	\$500. base fee +.65¢/sqft	\$500. base fee +.65¢/sqft
2	Residential Additions	\$100.00 + .67¢/sq.ft.+min.	\$100.00 + .67¢/sq.ft.+min.
3	Residential Renovations and Repairs	\$150.00 +\$ 7.00/ \$1000 of construction value	\$150.00 +\$ 7.00/ \$1000 of construction value
4	New siding and/or exterior foam board insulation	\$100.00	\$100.00
5	Replacement of Insulation only	\$100.00	\$100.00
6	Replacement of roof sheathing	\$125.00	\$125.00
7	Minor Foundation repair	\$125.00	\$125.00
8	Residential Accessory Buildings and Carports	.50¢/sqft min.\$100	.50¢/sqft min.\$100
9	Accessory Apartment and Suites	\$220.00	\$220.00
10	Veranda, Balcony or Gazebo	\$50.00 +.36¢/sqft	\$50.00 +.36¢/sqft
11	Attached or detached deck	\$50.00 +.36¢/sqft	\$50.00 +.36¢/sqft
12	Mobile Home Installation	\$330.00	\$330.00
13	Solid Fuel Burning Appliances	\$100.00	\$100.00
Pools			
14	Private above ground swimming pool	\$110.00	\$110.00
15	Private in-ground swimming pool	\$160.00	\$160.00
16	Deck serving pool	Pool fee + .33¢/sqft	.36¢/sqft
Commercial			
17	Institutional, Commercial and Assembly Buildings & Additions	\$200.00 base fee + .62¢/sq.ft.	\$200.00 base fee + .62¢/sq.ft.
18	Industrial Buildings & Additions	\$200.00 base fee + .59¢/sq.ft.	\$200.00 base fee + .59¢/sq.ft.
19	Accessory Buildings to Commercial/Industrial/Institutional	\$150.00 base fee + .59¢/sq.ft.	\$150.00 base fee + .59¢/sq.ft.
20	Commercial/Industrial/Institutional Renovations/Repairs	\$150.00 +\$13.80/\$1000 of construction value	\$150.00 +\$13.80/\$1000 of construction value
21	Restaurant or Takeout Installation	\$500.00	\$500.00
Farming			
22	Farms Buildings	.33¢/sq.ft.	.33¢/sq.ft.
23	Accessory Farm Buildings (other than those listed below) & Additions	.33/sqft min. \$150	.33/sqft min. \$150
24	Fabric Covered Structures	.33¢/sq.ft.	.33¢/sq.ft.
25	Greenhouses	.27¢/sq.ft.	.27¢/sq.ft.
26	Agricultural Renovations/Repairs	\$ 100.00 +\$ 6.85/ \$1000 of construction value	\$ 100.00 +\$ 6.85/ \$1000 of construction value
27	Lagoons /Manure pit	\$ 245.00 per structure	\$ 245.00 per structure
28	Silos	\$ 245.00 per structure	\$ 245.00 per structure
Plumbing			
29	Residential		
	Up to 5 fixtures	\$60.00	\$60.00
	Each additional fixtures	\$12.00	\$12.00
	Building drains	\$25.00	\$25.00
	Stacks	\$20.00	\$20.00
30	Other Building		
	Up to 5 fixtures	\$80.00	\$80.00
	Each additional fixtures	\$14.00	\$14.00
	Building drains	\$30.00	\$30.00
	Stacks	\$25.00	\$25.00
Other Types			
31	Tents greater than 60 meter square	\$55.00	\$55.00
32	Change of Use Permit	\$250.00	\$250.00
33	Transfer of Permit	\$100.00	\$100.00
34	Conditional Permit Agreement	\$265.00	\$265.00
35	Communications Tower	\$500.00	\$500.00
Demolition			
36	Demolition - Residential Accessory Building	\$65.00/structure	\$65.00/structure
37	Demolition - Residential	\$125.00	\$125.00
38	Demolition - Farm	\$50.00/Structure	\$50.00/Structure
39	Demolition - Commercial/Institutional Accessory	\$150.00/structure	\$150.00/structure
40	Demolition - Commercial/Institutional	\$300.00	\$300.00

**THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY
FEES AND CHARGES BY-LAW NO. 29 - 2019**

SCHEDULE "F"			
DESCRIPTION	2019	2020	
CLASSES OF PERMITS & PERMIT FEES			
Permit Renewal			
41	Renewal of Residential permit where permit is \$100 or less (no deposit)	\$75.00	\$75.00
42	Renewal of Residential permit where permit is \$100 or more (no deposit)	40% of permit fee min. \$100	40% of permit fee min. \$100
43	Renewal of Agricultural permit where permit is \$100 or less (no deposit)	\$50.00	\$50.00
44	Renewal of Agricultural permit where permit is \$100 or more (no deposit)	35% of permit fee min. \$100	35% of permit fee min. \$100
45	Renewal of other permit (no deposit)	30% of permit fee min. \$200	30% of permit fee min. \$200
46	Renewal of old septic permit	\$185 up to a max. of 2 yrs. renewal	\$185 up to a max. of 2 yrs. renewal
Septic			
New Construction / Replacement			
47	Class 4 & 5 sewage system, less than 4,000 liters/day:	\$810.00	\$810.00
	**System requiring annual maintenance		
	**Other		
48	Repeat Class 4 & 5 (less than 4,000 liters) Inspections	\$185.00	\$185.00
49	Class 4 & 5 sewage system, 4,000 liters or more/day:	\$1,180.00	\$1,180.00
	**System requiring annual maintenance		
	**Other		
50	Repeat Class 4 & 5 (4,000 liters or more) Inspections	\$230.00	\$230.00
51	Class 2 (Grey water) & Class 3 (Cesspool) Septic	\$370.00	\$370.00
52	Repeat Class 2 & Class 3 Inspections	\$185.00	\$185.00
Treatment Unit Alterations (no changes to disposal field)			
53	Replacement/Enlargement/Relocation	\$370.00	\$370.00
54	Repeat Inspections	\$185.00	\$185.00
55	Adding Tertiary Treatment	\$370.00	\$370.00
56	Repeat Inspections	\$185.00	\$185.00
57	Tertiary Treatment Unit Repair	\$185.00	\$185.00
Disposal System Alterations			
58	Adding Pumping /Dosing System	\$370.00	\$370.00
59	Repeat Inspections	\$185.00	\$185.00
60	Repair Pumping/Dosing System	\$185.00	\$185.00
61	Material Alteration	\$735.00	\$735.00
62	Minor repair (ie. Level header)	\$185.00	\$185.00
63	Installation of Filters/Risers	\$185.00	\$185.00
Permit Revisions (Certificate of Change)			
64	Change of tertiary treatment unit type	\$185.00	\$185.00
65	Pipes and Stone to Chambers (equal area)	\$370.00	\$370.00
66	Chambers to Pipes and Stone (increase)	\$370.00	\$370.00
67	Pipes and Stone to Chambers (reduction)	\$370.00	\$370.00
68	Additional of Fixtures or Living Area (no design flow increase)	\$185.00	\$185.00
69	Increased design flow and/or elevations changes	\$185.00	\$185.00
70	Change in type of system (ie. Conventional to Tertiary)	\$370.00	\$370.00
71	Different locations on property (site evaluation)	\$185.00	\$185.00
72	Repeat Inspections	\$185.00	\$185.00
Permit Cancellation and Transfers			
75	Administrative Revision	\$94.00	\$94.00
76	Owner cancels application (no inspection done)	80%	80%
77	Owner cancels application (no permit done)	50%	50%
	Owner cancels application (permit issued)	33%	33%
78	Owner changes designer or contractor	\$370.00	\$370.00

**THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY
FEES AND CHARGES BY-LAW NO. 29 - 2019**

SCHEDULE "F"			
DESCRIPTION		2019	2020
CLASSES OF PERMITS & PERMIT FEES			
	Renovations / Change of Use Permit		
79	File Search / Review (no letter provided)	\$50.00	\$50.00
80	File Search / Review (letter provided)	\$160.00	\$160.00
	File Searches		
81	File Searches (images only)	\$50.00	\$50.00
82	Images and Legal report	\$70.00	\$70.00
Additional fees			
83	Building without a permit (single storey deck)	75% cost of permit + % of Order issued - min. \$50	75% cost of permit + % of Order issued - min. \$50
84	Building without a permit	75% cost of permit + % of Order issued - min. \$150	75% cost of permit + % of Order issued - min. \$150
85	Installing a sewage system without a permit	50% cost of permit + % of Order issued - min. \$200	50% cost of permit + % of Order issued - min. \$200
86	Order to comply issued	20%	20%
87	Unsafe Order issued	25%	25%
88	Stop Work Order issued	40%	40%
89	Emergency Order issued	100%	100%
90	Order not to cover issued	\$80.00	\$80.00
91	Order to uncover issued	\$150.00	\$150.00
92	Order Prohibiting Occupancy	\$100.00	\$100.00
93	Property Standards Order Issued	35% additional fee to permit	35% additional fee to permit
94	Property Standards Appeal	\$100.00	\$100.00
95	Repeat Inspection	\$50.00	\$50.00
Labour			
96	Where the Township undertakes to complete to work required to comply with any order	Cost of the work + 30% administrative fee	Cost of the work + 30% administrative fee
97	Where the Township undertakes to complete to work required to comply with a by-law		
Certificates			
98	Register Order on Title	Legal fees plus \$150.00	Legal fees plus \$150.00
98	File search for Certificate of approval and use permit	\$70.00	\$70.00
99	Removal of non-compliance notice registered against property	\$500.00 (plus lawyer fees)	\$500.00 (plus lawyer fees)
100	Miscellaneous Inspections	\$125.00	\$125.00

**THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY
FEES AND CHARGES BY-LAW NO. 29 - 2019**

SCHEDULE "G"

DESCRIPTION	2019	2020
1) WATERWORKS MONTHLY RATE STRUCTURE		
WATER RATES FOR ALEXANDRIA AND GLEN ROBERTSON		
Residential/Commercial/Large Users	First 15m ³ - \$61.33	First 15m ³ - \$65.54
	Balance \$1.94/m ³	Balance \$1.94/m ³
SANITARY SEWER RATES FOR ALEXANDRIA		
Residential/Commercial/Large Users	First 15m ³ - \$33.46	First 15m ³ - \$35.29
	Balance 1.10/m ³	Balance 1.10/m ³
SANITARY SEWER RATES FOR MAXVILLE		
Residential/Commercial/Large Users	\$33.46 Flat Rate	\$35.29 Flat Rate
2) WATERWORKS FEES ASSOCIATED WITH BILLING		
Re-connection fee due to non payment	during regular hours \$60.00	during regular hours \$60.00
	after regular hours \$150.00	after regular hours \$150.00
Re-connection fee due to plumbing	no charge	no charge
	after regular hours \$150.00	after regular hours \$150.00
deposit water/sewer for tenants Alexandria	\$250.00	\$250.00
deposit water for tenants Glen Robertson	\$150.00	\$150.00
Large Commercial/Institutional water use	\$500.00	\$500.00
Water works staff charge out rate	\$29.00/hr + 22%	\$29.00/hr + 22%
Foreman charge out rate	\$30.00/hr + 22%	\$30.00/hr + 22%
Public Works Manager charge out rate	\$45.00/hr + 22%	\$45.00/hr + 22%
Water works Manager charge out rate	\$35.00/hr + 22%	\$35.00/hr + 22%
3) SERVICE CONNECTION FEES / Residential - Commercial		
¾" Water serv. connection + meter connection	\$2500.00*	\$2500.00*
1" Water serv. connection + meter connection	\$3000.00*	\$3000.00*
1½" Water serv. connection + meter connection	\$3250.00*	\$3250.00*
2" Water serv. connection + meter connection	\$3500.00*	\$3500.00*
3" Water serv. connection + meter connection	\$4000.00*	\$4000.00*
4" Water serv. connection + meter connection	\$5000.00*	\$5000.00*
6" Water serv. connection + meter connection	\$6000.00*	\$6000.00*
each add residential household equivalent	\$1000.00*	\$1000.00*
*meter connection = meter, back flow preventor, all connection material.		
3) SANITARY SERVICE CONNECTION FEES		
100 mm connection (1 Household equivalent)	\$2,500.00	\$2,500.00
200 mm connection (1 Household equivalent)	\$3,500.00	\$3,500.00
each add residential Unit (household equivalent)	\$1,000.00	\$1,000.00
4) WATER RATES FOR TANKERS		
service charge for fill ups 1-5m;	\$3.11/m ³ + \$10.00 filling time	\$3.32/m ³ + \$10.00 filling time
6m +	\$3.11/m ³ + \$40.00 filling time	\$3.32/m ³ + \$40.00 filling time
After regular hours	\$3.11/m ³ + \$120.00 filling time	\$3.32/m ³ + \$120.00 filling time

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: August 22, 2019

MOVED BY: _____

SECONDED BY: _____

THAT the Council for the Township of North Glengarry receives staff report CS-2019-25; and

THAT Council approves funding under the Community Improvement Plan Program Council for the project at 138 Main Street North, in Alexandria, as submitted by the applicant, Frank Wetering, acting on behalf of the Alexandria Athletic and Improvement Association Ltd.

- Program B Building Improvement Grant representing a matching grant of 50%, up to a maximum of \$3,800.00 towards works on two (2) façades including the preparation and painting of the walls and three (3) doors on the South and West façade and the painting of the South side of the roof;
- Program C Civic Address Grant representing one civic sign provided by the municipality as part of its civic sign pilot program;
- Program C Commercial Signage Grant representing a matching grant of 50%; up to a maximum of \$1,750.85; and
- Program G Municipal Loan of \$10,000.00.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

YEA

NEA

Deputy Mayor: Carma Williams

Councillor: Jacques Massie

Councillor: Brenda Noble

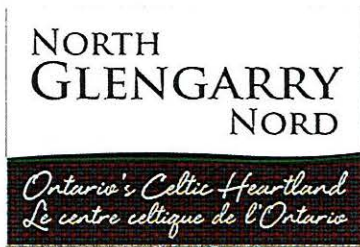
Councillor: Jeff Manley

Councillor: Michel Depratto

Councillor: Johanne Wensink

Mayor: Jamie MacDonald

Section 6 Item b



STAFF REPORT TO COUNCIL

Report No: CS-2019-25

August 22, 2019

From: Anne Leduc – Director of Community Services

RE: New CIP Application – 138 Main Street N, Alexandria ON K0C1A0

RECOMMENDED MOTION

THAT the Council for the Township of North Glengarry receives staff report CS-2019-25; and

THAT Council approves funding under the Community Improvement Plan Program Council for the project at 138 Main Street North, in Alexandria, as submitted by the applicant, Frank Wetering, acting on behalf of the Alexandria Athletic and Improvement Association Ltd.

- Program B Building Improvement Grant representing a matching grant of 50%, up to a maximum of \$3,800.00 towards works on two (2) façades including the preparation and painting of the walls and three (3) doors on the South and West façade and the painting of the South side of the roof;
- Program C Civic Address Grant representing one civic sign provided by the municipality as part of its civic sign pilot program;
- Program C Commercial Signage Grant representing a matching grant of 50%; up to a maximum of \$1,750.85; and
- Program G Municipal Loan of \$10,000.00.

With the requirement that the property owners replace the info board at the bottom of the sign with black backing and white letters to better complement the sign or no funding will be applicable for the Program C Commercial Signage Grant.

BACKGROUND

The Arts, Culture and Heritage Committee reviewed this application at the July 29th meeting and passed a resolution recommending that Council approved the funding as per the recommended motion.

Program B – Building Improvement and Infill Grant – Program B provides a matching grant up to 50% to a maximum of \$5,000.00 for one façade and \$7,500.00 for two façades.

As part of their proposed CIP project at 138 Main Street North, in Alexandria, the applicants are asking for CIP funding to offset the cost to prepare and paint the South and West facades of the building, including three emergency doors on the West side. They are also asking for assistance to prepare and paint the South side of the roof. The property owners will be painting three sides of the structure and both sides of the roof, but only two facades are eligible for the CIP program. The fourth facade of the building (East side) was recently replaced with beige aluminum siding. The paint for the remaining three facades is being colour-matched to duplicate the colour of the beige siding. Work proposed work includes:

- Sand, strip and paint the North, South and West façade in light beige paint that matches the existing finish on the East side. Only the South and West facades are eligible for funding.
- Paint three emergency doors on the West façade (they will be repainted the original white).
- Wash repair and paint the roof in aluminum paint (silver colour). Only one side is eligible for funding.

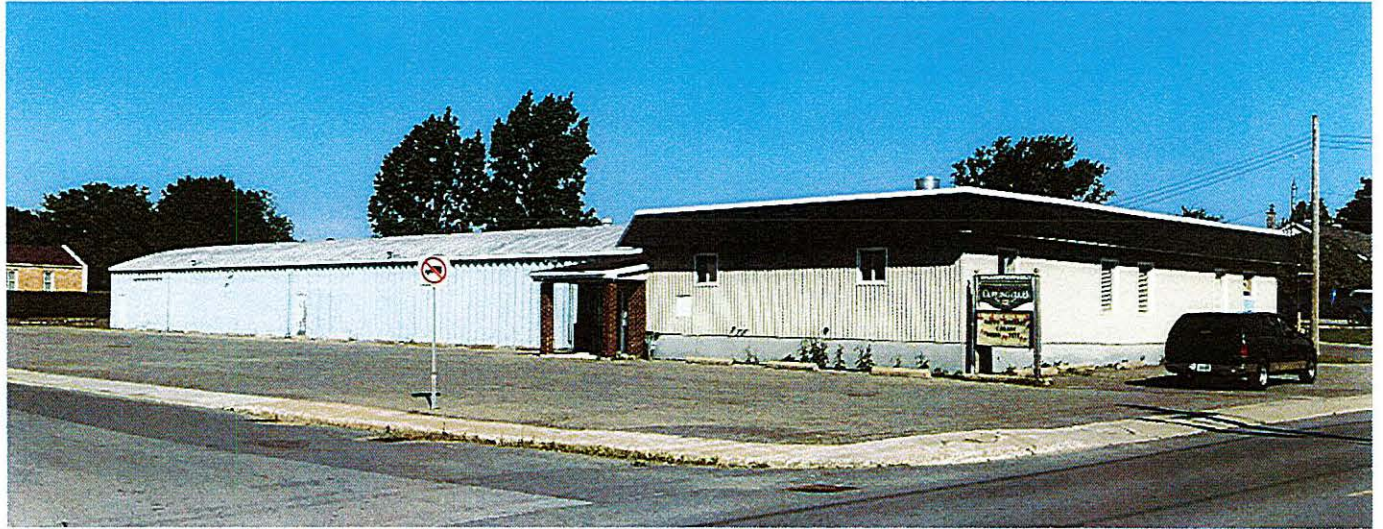
Estimated value of the improvements

Item	Contractor	Element	Total Amount	Amount Eligible	50%	Eligible
1.	Dan Long	Prepare & paint roof	\$7,400.00	\$3,700.00	\$1,850.00	Yes
		Prepare & paint south façade & 3 doors	\$3,450.00	\$3,450.00	\$1,725.00	Yes
		Prepare & paint west façade	\$450.00	\$450.00	\$225.00	Yes
		Paint fascia, walls & doors north façade	\$3,000.00			No
	(including roof)	TOTAL Dan Long Quote	\$14,300.00	\$7,600.00	\$3,800.00	Yes
2.	Jerry Cummings	Wash roof (\$1,800)	\$1,800.00	\$900.00	\$450.00	
		Wash walls (\$1,800)	\$1,800.00	\$1,200.00	\$600.00	
		Supply paint for roof (\$2,000)	\$2,000.00	\$1,000.00	\$500.00	
		Supply paint for walls (\$2,500)	\$2,500.00	\$1666.67	\$833.33	
	(no labour)	TOTAL Jerry Cummings	\$8,100.00	\$4,766.67	\$2383.33	No
Maximum for Roof and Walls						\$3,800.00

A second quote was provided by Jerry Cummings, but the contractor would not provide a quote for the cost of labour to paint the roof or walls and suggested that volunteers should be used. The property owner will not be using this option due to liability concerns and the specialized nature of the work.

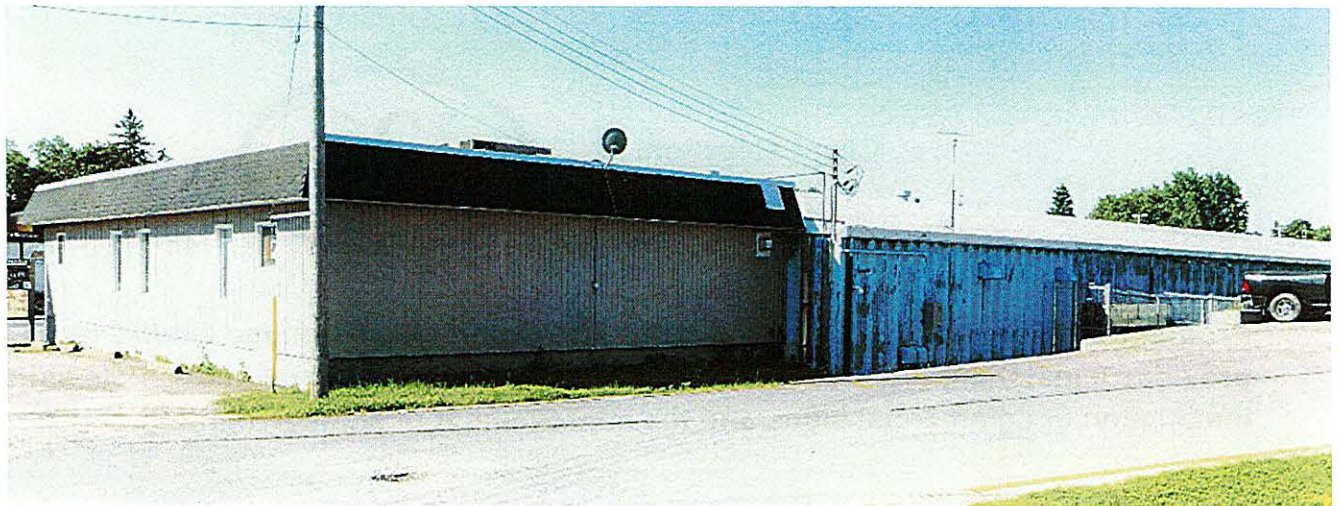
Program B eligible expenses are \$3,800.00.

Recent Photos of the Property



Front facade - South Side

- The address of the property is 138 Main Street North but the main entrance for the building is on Kincardine Street West.
- The objective is to make the ice shed (West side) the same light beige colour as the Club House on the East side. The roof will have to maintain its present cover of aluminum.
- Note: The oval roof is visible from the front of the building and from Main Street.



View of the North Façade

- The North side of the building will also be painted to match the light beige colour on the rest of the building.



View of the West façade (looking towards Main Street)

- The three (3) emergency doors on the West side will be painted white as previously.

The façade will be painted beige.

Program C – Civic Signage Grant – The Civic Signage Grant Program provides a matching grant of 75% up to \$75.00 for the installation of one civic number sign OR one pre-approved CIP civic address plaque.

Client selection:



Program C – Commercial Signage Grant – The Commercial Signage Grant Program provides a matching grant of 50% up to \$2,000.00 for the removal of obsolete signs, the installation of commercial signs and the improvement of signage lighting.

As part of their proposed project, the Glengarry Curling Club is asking for financial assistance to refurbish an existing sign, which was produced nearly 20 years ago by Sign It Signs. Work includes:

- Sign It Signs would disassemble and sandblast the existing California Redwood Sign, which would then be repaired and repainted on both sides. The \$1,950.00 cost to refurbish the sign is less than half the cost to replace it (estimate of \$4,180.00 + HST). Following refurbishment, the sign is expected to be good for another 20 years.
- The sign casing will be replaced with three new 6 in x 6 in x 8 ft posts. Volunteers will assemble this component. The costs for the materials are eligible for funding.
- Gooseneck lights will be installed on the top of the new sign post, lighting the sign.

Recommendation:

- That the property owners replace the info board at the bottom of the sign with black backing and white letters to better complement the sign or no funding will be provided under the Program C – Commercial Signage Grant.

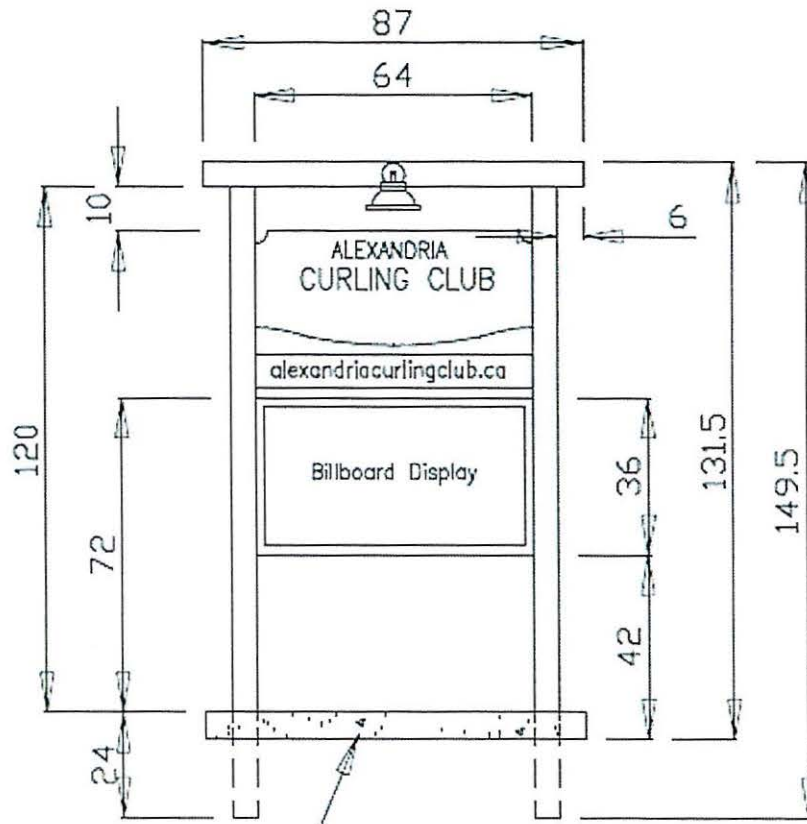
Item	Contractor	Element	Amount	50%	Eligible
1.	Sign It Signs	Sign - Sand, repair & repaint two sides of sign	\$1950.00	\$975.00	Yes
2.	Home Hardware	Sign Stand - Posts, bolts & stain	\$351.69	\$175.85	Yes
3.	Garry MacDougall Electric	Supply & Install 2 gooseneck lights + outlet	\$1,200.00	\$600.00	Yes
4.	KMAC	Supply & Install 2 gooseneck lights + outlet	\$1,250.00	\$625.00	
Total Sign, Stand & Lighting			\$3,501.69	\$1750.85	
			Maximum for signage	\$1,750.85	

Program C eligible expenses are \$1,750.85

Photo of the existing signage



Drawing of Proposed Signage



Program E Building Permit Fee Grant – A grant equal to 100% of the eligible building permit fees, up to a maximum of \$750.00.

Program E – Buildings Permits and Planning fees are NOT required for this project.

Program G Municipal Loan – An interest-free municipal loan of between \$5,000.00 and \$10,000.00. The Loan and Grants combined will not exceed the total of the project amount

Painting roof and walls	\$14,300.00
Sign, Stand & Lights	\$3,501.69
Total Project Estimate:	\$17,801.69
(Grants)	(\$5,550.85)
Portion of project estimate remaining	\$12,250.84

Program G eligible loan amount is

\$10,000

ALTERNATIVES:

Option 1: Recommended – THAT Council approves funding under the Community Improvement Plan Program for the property located at 138 Main Street N in Alexandria Ontario as follows:

- Program B Building Improvement Grant representing a matching grant of 50%, up to a maximum of \$3,800.00 towards works on two (2) façades including the preparation and painting of the walls and three (3) doors on the South and West façade and the painting of the South side of the roof;
- Program C Civic Address Grant representing one civic sign provided by the municipality as part of its civic sign pilot program;
- Program C Commercial Signage Grant representing a matching grant of 50%; up to a maximum of \$1,750.85; and
- Program G Municipal Loan of \$10,000.00.

With the requirement that the property owners replace the info board at the bottom of the sign with black backing and white letters to better complement the sign or no funding will be applicable for the Program C Commercial Signage Grant.

Or

Option 2: Not recommended – THAT Council does not recommend funding this application.

FINANCIAL IMPLICATIONS:

Council has approved the 2019 budget which allocates funds for the Community Improvement Plan Program.

A \$5,550,85 grant derived from GL 1-4-1950-3702 would be attributed to the Community Improvement Plan project for the property located at 138 Main Street North in Alexandria and the \$10,000 Municipal Loan would be drawn from the Township's operating expenses.

Others Consulted:

Signed by Sarah Huskinson – CAO/Clerk

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: August 22, 2019

MOVED BY: _____

SECONDED BY: _____

That Council adopt by-law 28-2019 being a rating by-law to impose special annual drainage rates upon land in respect of which money is borrowed under the *Tile Drainage Act*; and

That By-law 28-2019 be read a first, second and third time and enacted in Open Council this 22nd day of August, 2019.

Carried

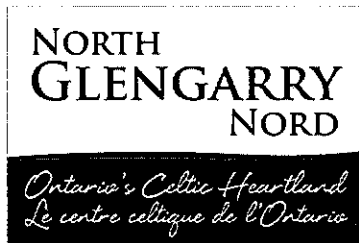
Defeated

Deferred

MAYOR / DEPUTY MAYOR

	YEA	NEA
Deputy Mayor: Carma Williams	_____	_____
Councillor: Jacques Massie	_____	_____
Councillor: Brenda Noble	_____	_____
Councillor: Jeff Manley	_____	_____
Councillor: Michel Depratto	_____	_____
Councillor: Johanne Wensink	_____	_____
Mayor: Jamie MacDonald	_____	_____

Section 6 Item c



STAFF REPORT TO COUNCIL

Report No: TR-2019-25

July 20, 2019

From: Kim Champigny - Director of Finance/Treasurer

RE: Rating Bylaw under the *Tile Drainage Act*

Recommended Motion:

THAT Council adopt by-law #28-2019 being a rating by-law to impose special annual drainage rates upon land in respect of which money is borrowed under the *Tile Drainage Act*.

Background / Analysis:

The owners of land in the municipality have applied to Council under the Tile Drainage Act for loans for the purpose of constructing subsurface works on such land. As such 75% of the cost of the work with applicable interest can be applied for under this Act. The work for has been completed and the Rating By-Law setting the annual rates has been prepared along with the Offer to Sell and Debenture documents.

Alternatives:

Option 1: That By-Law #28-2019 being a bylaw imposing special annual rates upon land in respect of which money is borrowed under the Tile Drainage Act be adopted by council.

Option 2: Do not adopt By-Law #28-2019.

Financial Implications:

Council has already approved the Tile Drain Loan Application and agreed to levy and collect for a term of ten years once per year for this loan on the final tax billing. There are no fiscal responsibilities to the Township.

Attachments & Relevant Legislation:

The *Tile Drainage Act*, current borrowing Bylaw #42-2014 being a Bylaw to raise money to aid in the construction of drainage works.

Others Consulted: Ontario Ministry of Agriculture, Food and Rural Affairs.

Signed by Sarah Huskinson, CAO/Clerk

RATING BY-LAW

Tile Drainage Act, R.S.O. 1990, c. T.8, s.8

THE CORPORATION OF THE
Township of North Glengarry

BY-LAW NUMBER 28-2019

A by-law imposing special annual drainage rates upon land in respect of which money is borrowed under the *Tile Drainage Act*.

WHEREAS owners of land in the municipality have applied to the council under the *Tile Drainage Act* for loans for the purpose of constructing subsurface drainage works on such land;

AND WHEREAS the council has, upon their application, lent the owners the total sum of \$19,600.00 to be repaid with interest by means of rates hereinafter imposed;

The council, pursuant to the *Tile Drainage Act*, enacts as follows:

1. That annual rates as set out in the Schedule 'A' attached hereto are hereby imposed upon such land as described for a period of ten years, such rates shall have priority lien status, and shall be levied and collected in the same manner as taxes.

First Reading 2019-Aug-22
yyyy/mm/dd

Second Reading 2019-Aug-22
yyyy/mm/dd

Provisionally adopted this 22 day of August, 2019

Mayor Jamie MacDonald

Name of Head of Council

Signature

Sarah Huskinson

Name of Clerk

Signature

Third Reading 2019-Aug-22

Enacted this 22 day of August, 2019

Mayor Jamie MacDonald

Name of Head of Council

Signature

Corporate Seal

Sarah Huskinson

Name of Clerk

Signature

I, Sarah Huskinson, clerk of the Corporation of the Township
of North Glengarry certify that the above by-law was
duly passed by the council of the Corporation and is a true copy thereof.

Corporate Seal

Sarah Huskinson

Name of Clerk

Signature

The Corporation of the Township of North Glengarry
Schedule 'A' to By-law Number 28-2019

Property Owner Information*				Description of Land Parcel to Which the Repayment Charge Will be Levied					Proposed date of loan (YYYY-MM-DD)	Sum to be loaned \$	Annual rate to be imposed \$
	0	0		Lot: 28	Con: 5				2019-Sep-01	\$ 19,600.00	\$ 2,663.01
-	-										
2462 County Road 34			Alexandria	ONT	Roll #:	0111	016	011	92000		
0	0	0		Lot:	Con:						
-	-										
				Roll #:							
0	0	0		Lot:	Con:						
-	-										
				Roll #:							
0	0	0		Lot:	Con:						
-	-										
				Roll #:							
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				Roll #:							
0	0	0		Lot:	Con:						
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				Roll #:							
0	0	0		Lot:	Con:						
-	-										
				Roll #:							
0	0	0		Lot:	Con:						
-	-										
				Roll #:							
<p>* If property is owned in partnership, all partners must be listed. If property is owned by a corporation, list the corporation's name and the name and corporate position of the authorized officer in the last blank space provided. Only the owner(s) of the property may apply for a loan.</p>									TOTAL *	\$ 19,600.00	\$ 2,663.01

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: August 22, 2019

MOVED BY: _____

SECONDED BY: _____

That By-law 30-2019, being a by-law to authorize long term borrowing from Infrastructure Ontario in the amount of \$7,500,000.00 for partially funding the Maxville water project, be read a first, second and third time and adopted in open Council this 22nd of August, 2019.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

Deputy Mayor: Carma Williams

Councillor: Jacques Massie

Councillor: Brenda Noble

Councillor: Jeff Manley

Councillor: Michel Depratto

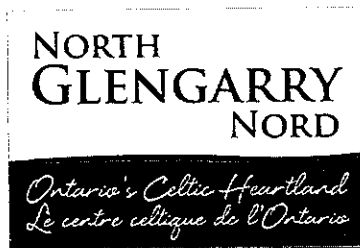
Councillor: Johanne Wensink

Mayor: Jamie MacDonald

YEA

NEA

Section 6 Item d



STAFF REPORT TO COUNCIL

Report No: TR-2019-26

August 5, 2019

From: Kim Champigny - Director of Finance/Treasurer

RE: Infrastructure Ontario Loan

Recommended Motion:

That By-Law #30-2019, being a bylaw to authorize long term borrowing from Infrastructure Ontario in the amount of \$7,500,000.00 for partially funding the Maxville water project, be read a first, second and third time and adopted in open Council this 22nd of August, 2019.

Background / Analysis:

The Clean Water and Wastewater Fund, through the Provincial and Federal governments, have partially funded the Maxville Water Project, at 50% and 25% respectively. This leaves 25% or \$7,500,000 to be funded through debt by the Township. Several borrowing opportunities have been reviewed but Infrastructure Ontario provides the highest term (30 years) and the lowest rate of all the opportunities.

The attached paperwork and by-law provide the necessary documents in order to apply for the loan.

Alternatives:

Option 1: That Council adopts By-law 30-2019..

Option 2: That Council does not adopt By-law 30-2019.

Financial Implications:

Attachments & Relevant Legislation:

By-Law #30-2019, Certificate of No-Litigation

Others Consulted:

Signed by Sarah Huskinson, CAO/Clerk

**CERTIFICATE OF TREASURER REGARDING LITIGATION
(TEMPORARY BORROWING)**

IN THE MATTER OF an application of Township of North Glengarry (the "**Municipality**") No. XXXXX (the "**Application**") to Ontario Infrastructure and Lands Corporation ("**OILC**") for temporary and long term project financing in the maximum aggregate principal amount of \$7,500,000.00 in respect of the capital work(s) more particularly described in the Application (individually a "**Capital Work**" and collectively the "**Capital Works**")

TO: OILC

This Certificate is delivered as an attachment to the Application under paragraph H of the Application.

I, Kimberley Champigny, the Treasurer of the Municipality, certify for and on behalf of the Municipality as follows:

1. Except as summarized in Exhibit "A" hereto, there is no litigation or judicial or administrative proceeding of any kind now existing, pending or threatened that in any way seeks to restrain, enjoin, delay or otherwise adversely affect the commencement or completion of [any of] [the] Capital Works[s] or that would adversely affect or substantially impair the Municipality's ability to meet its debt obligations as they generally come due or that in any manner questions the proceedings and authority under which the Capital Work[s] or the borrowings applied for in the Application have been or will be authorized, or the capacity of the officers of the Municipality authorized in that behalf thereunder.
2. The Municipality is not now subject to any restructuring order under Part V of the *Municipal Act, 2001*; accordingly, no approval of the Capital Work[s], the Application or the borrowings applied for in the Application is required to be given by any transition board or commission appointed in respect of the restructuring of the Municipality.

DATED _____, 20_____.

Kimberley Champigny Treasurer
Township of North Glengarry

[Affix Municipality's Corporate Seal]

EXHIBIT "A"
PENDING LITIGATION

"None"

Single-tier/County/Region's purposes
(New and Ongoing Capital Work(s) Borrowing By-law)

The Corporation of the Township of North Glengarry

BY-LAW NUMBER 30-2019

A BY-LAW TO AUTHORIZE CERTAIN NEW CAPITAL WORK(S) OF THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY, THE "MUNICIPALITY"); TO AUTHORIZE THE SUBMISSION OF AN APPLICATION TO ONTARIO INFRASTRUCTURE AND LANDS CORPORATION ("OILC") FOR FINANCING OF SUCH NEW CAPITAL WORK(S) AND OF CERTAIN OTHER ONGOING CAPITAL WORK(S); TO AUTHORIZE TEMPORARY BORROWING FROM OILC TO MEET EXPENDITURES IN CONNECTION WITH ALL OF SUCH CAPITAL WORK(S); AND TO AUTHORIZE LONG-TERM BORROWING FOR ALL OF SUCH CAPITAL WORK(S) THROUGH THE ISSUE OF DEBENTURES TO OILC

WHEREAS the *Municipal Act, 2001* (Ontario), as amended, (the "Act") provides that a municipal power shall be exercised by by-law unless the municipality is specifically authorized to do otherwise;

AND WHEREAS the Council of the Municipality has passed the by-law(s) enumerated in column (1) of Schedule "A" attached hereto and forming part of this By-law ("**Schedule "A"**") authorizing the ongoing capital work(s) described in column (2) of Schedule "A" (the "**Ongoing Capital Work(s)**") in the amount of the respective estimated expenditure set out in column (3) of Schedule "A", subject in each case to approval by OILC of the financing for such Ongoing Capital Work(s) requested by the Municipality in the Application as hereinafter defined;

AND WHEREAS it is now deemed to be expedient to authorize for the purposes of the Municipality the new capital work(s) described in column (2) of Schedule "B" (the "**New Capital Work(s)**") attached hereto and forming part of this By-law ("**Schedule "B"**") in the amount of the respective estimated expenditure set out in column (3) of Schedule "B", subject in each case to approval by OILC of the financing for such New Capital Work(s) requested by the Municipality in the Application;

AND WHEREAS before the Council of the Municipality approved the Ongoing Capital Work(s) in accordance with section 4 of Ontario Regulation 403/02 (the "**Regulation**"), the Council of the Municipality had its Treasurer calculate an updated limit in respect of its then most recent annual debt and financial obligation limit received from

the Ministry of Municipal Affairs and Housing (as so updated, the "**Prior Updated Limit**"), and, on the basis of the authorized estimated expenditure for the Ongoing Capital Work or each Ongoing Capital Work, as the case may be, as set out in column (3) of Schedule "A" (individually an "**Ongoing Capital Work Authorized Expenditure**"), the Treasurer calculated the estimated annual amount payable in respect of the Ongoing Capital Work or each Ongoing Capital Work, as the case may be, and determined that the estimated annual amount payable in respect of the Ongoing Capital Work or each Ongoing Capital Work, as the case may be, did not cause the Municipality to exceed the Prior Updated Limit, and accordingly the approval of the Local Planning Appeal Tribunal pursuant to the Regulation, was not required before any such Ongoing Capital Work was authorized by the Council of the Municipality;

AND WHEREAS in accordance with section 4 of the Regulation, the Council of the Municipality had its Treasurer calculate an updated limit in respect of its most recent annual debt and financial obligation limit received from the Ministry of Municipal Affairs and Housing (as so updated, the "**Updated Limit**"), and, on the basis of the authorized estimated expenditure for the New Capital Work or each New Capital Work, as the case may be, as set out in column (3) of Schedule "B" (individually, a "**New Capital Work Authorized Expenditure**"), the Treasurer calculated the estimated annual amount payable in respect of the New Capital Work or each New Capital Work, as the case may be, (collectively the "**New Estimated Annual Amount Payable**") and determined that the New Estimated Annual Amount Payable does not cause the Municipality to exceed the Updated Limit, and accordingly the approval of the Local Planning Appeal Tribunal pursuant to the Regulation, is not required before any such New Capital Work is authorized by the Council of the Municipality;

AND WHEREAS subsection 405(1) of the Act provides, amongst other things, that a municipality may authorize temporary borrowing to meet expenditures made in connection with a work to be financed in whole or in part by the issue of debentures if, the municipality is an upper-tier municipality, a lower-tier municipality in a county or a single-tier municipality and it has approved the issue of debentures for the work;

AND WHEREAS subsection 401(1) of the Act provides that a municipality may incur a debt for municipal purposes, whether by borrowing money or in any other way, and may issue debentures and prescribed financial instruments and enter prescribed financial agreements for or in relation to the debt;

AND WHEREAS the Act provides that a municipality shall authorize long-term borrowing by the issue of debentures or through another municipality under section 403 or 404 of the Act;

AND WHEREAS OILC has invited Ontario municipalities desirous of obtaining temporary and long-term debt financing in order to meet capital expenditures incurred on or after the year that is five years prior to the year of an application in connection with eligible capital works to make application to OILC for such financing by completing and submitting an application on the form provided by OILC;

AND WHEREAS the Municipality has completed and submitted or is in the process of submitting an application to OILC, as the case may be (the "**Application**") to

request financing for the Ongoing Capital Work(s) and for the New Capital Work(s) (all such capital work(s) are hereinafter referred to as the "**Capital Work(s)**") by way of long-term borrowing through the issue of debentures to OILC and by way of temporary borrowing from OILC pending the issue of such debentures;

AND WHEREAS OILC has accepted and has approved or will notify the Municipality only if it accepts and approves the Application, as the case may be;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY ENACTS AS FOLLOWS:

1. The Council of the Municipality hereby confirms, ratifies and approves the execution by the Treasurer of the Application and the submission by such authorized official of the Application, duly executed by such authorized official, to OILC for the financing of the Capital Work(s) in the maximum aggregate principal amount of \$7,500,000.00 substantially in the form of Schedule "C" hereto and forming part of this By-law, with such changes thereon as such authorized official may hereafter approve, such execution and delivery to be conclusive evidence of such approval.
2.
 - (a) The undertaking of the New Capital Work or each New Capital Work, as the case may be, in the amount of the respective New Capital Work Authorized Expenditure set out in column (3) of Schedule "B" is hereby approved and authorized;
 - (b) any one or more of the Mayor and the Treasurer are hereby authorized to conclude contracts on behalf of the Municipality for the undertaking of the New Capital Work or of each New Capital Work, as the case may be, in accordance with the Municipality's usual protocol;
 - (c) where applicable, the Engineer of the Municipality will forthwith make such plans, profiles and specifications and furnish such information as in the opinion of the Engineer are necessary for the undertaking of the New Capital Work or of each New Capital Work, as the case may be; and
 - (d) where applicable, the undertaking of the New Capital Work or of each New Capital Work, as the case may be, shall be carried on and executed under the superintendence and according to the direction and orders of such Engineer.
3. The **Mayor** and the Treasurer are hereby authorized to negotiate and enter into, execute and deliver for and on behalf of the Municipality a financing agreement (a "**Financing Agreement**") with OILC that provides for temporary and long-term borrowing from OILC under the authority of this By-law in respect of the Capital Work(s) on such terms and conditions as such authorized officials may approve, such execution and delivery to be conclusive evidence of such approval.
4. The Mayor and/or the Treasurer are hereby authorized, pending the substantial completion of the Capital Work or of each Capital Work, as the case may be, or as

otherwise agreed with OILC, to make temporary borrowings pursuant to section 405 of the Act in respect of the Capital Work or of each Capital Work, as the case may be, on the terms and conditions provided in the Financing Agreement which Financing Agreement provides that the information contained in the Record, as defined in the Financing Agreement, in respect of such temporary borrowings shall be deemed final, conclusive and binding on the Municipality, and on such other terms and conditions as such authorized officials may agree; and the Treasurer is authorized to sign such certifications as OILC may require in connection with such borrowings in respect of the Capital Work(s); provided that the amount of borrowings allocated to the Capital Work or to each Capital Work, as the case may be, does not exceed the Authorized Expenditure for such Capital Work and does not exceed the related loan amount set out in column (4) of Schedule "A" in respect of such Capital Work.

5. Subject to the terms and conditions of the Financing Agreement and such other terms and conditions as OILC may otherwise require, the Mayor and the Treasurer are hereby authorized to long-term borrow for the Capital Works and to issue debentures to OILC on the terms and conditions provided in the Financing Agreement and on such other terms and conditions as such authorized officials may agree (the "**Debentures**"); provided that the principal amount of the Debentures issued in respect of each Capital Work does not exceed the Ongoing Capital Work Authorized Expenditure or the New Capital Work Authorized Expenditure, as the case may be, for such Capital Work and does not exceed the related loan amount set out in column (4) of Schedule "A" or Schedule "B", as the case may be, in respect of such Capital Work.
6. In accordance with the provisions of section 25 of the *Ontario Infrastructure and Lands Corporation Act, 2011*, as amended from time to time hereafter, the Municipality is hereby authorized to agree in writing with OILC that the Minister of Finance is entitled, without notice to the Municipality, to deduct from money appropriated by the Legislative Assembly of Ontario for payment to the Municipality, amounts not exceeding the amounts that the Municipality fails to pay to OILC on account of any unpaid indebtedness of the Municipality to OILC under any outstanding temporary borrowing and/or the Debentures, as the case may be (the "**Obligations**") and to pay such amounts to OILC from the Consolidated Revenue Fund.
7. For the purposes of meeting the Obligations, the Municipality shall provide for raising in each year as part of the general levy, the amounts of principal and interest payable in each year under any outstanding temporary borrowing and/or any Debenture outstanding pursuant to the Financing Agreement, to the extent that the amounts have not been provided for by any other available source including other taxes or fees or charges imposed on persons or property by a by-law of any municipality.
8. (a) The Mayor and the Treasurer are hereby authorized to enter into, execute and deliver the Financing Agreement and to issue the Debentures, one or more of the Clerk and the Treasurer are hereby authorized to generally do all things and to execute all other documents and papers in the name of the

Municipality in order to perform the Obligations of the Municipality under the Financing Agreement, to request and receive any temporary borrowing and to issue the Debentures, and the Treasurer is authorized to affix the Municipality's municipal seal to any such documents and papers.

- (b) The money realized in respect of any temporary borrowing for the Capital Work(s) and the Debentures, including any premium, and any earnings derived from the investment of that money, after providing for the expenses related to any such temporary borrowing and to the issue of the Debentures, if any, shall be apportioned and applied to the respective Capital Work and to no other purpose except as permitted by the Act.

9. This By-law takes effect on the day of passing.

ENACTED AND PASSED this ___22nd___ day of _August_, A.D. 2019___.

Jamie MacDonald
Mayor

Sarah Huskinson
CAO/Clerk

Schedule "A"
to By-Law Number 30-2019
(Ongoing Capital Work(s))

(1)	(2)	(3)	(4)
<u>By-Law Number</u>	<u>Description of Capital Work</u>	<u>Estimated Expenditure</u>	<u>Loan Amount</u>
42-2017	Fire Truck Purchase 2017 FA1237	\$867,930	\$867,930

Schedule "B"
to By-Law Number 30-2019
(New Capital Work(s))

(1) <u>Capital Work</u> <u>Number</u>	(2) <u>Description of Capital Work</u>	(3) <u>Estimated</u> <u>Expenditure</u>	(4) <u>Loan Amount</u>
	Maxville Water Project	\$30,000,000	\$7,500,000

**Schedule "C"
to By-Law Number XXXXX**

Please insert the OILC Application into Schedule "C".

Webloans Loan Application Create

Name	Title	Email	Telephone Number
Annie Levac	on administrative leave	annielevac@northglengarry.com	6135251110
Chris McDonell	Mayor		
Cunningman Swan	Lawyer		
Daniel Gagnon	CAO	danielgagnon@northglengarry.ca	6135251110
Kimberley Champigny	Treasurer	treasurer@northglengarry.ca	6135251196
Sarah Huskinson	Deputy Treasurer	sarah@northglengarry.ca	6135253600

Projects

You are required to add at least one project per application.

ID	Project Name	Construction/Purchase Start	Construction/Purchase End	Project Cost	OILC Loan Amount	Action
10	Maxville Water Project	01/01/2018	03/31/2020	30,000,000.00	7,500,000.00	Edit Remove

Add Project

Edit Project

Project Category

Project Name

Construction/Purchase Start

Construction/Purchase End

Energy Conservation

Project Address 1

Project Address 2

City / Town

Alexandria

Province

ON

Postal Code

K0C 1A0

Description

Maxville Water project linking the Town of Maxville or

* Comments and/or Special Requests

Project Life Span (Years)

* 40

Project Financial Information

Project Cost (A)

* 30000000

Other Project Funding / Financing (B):

List existing and expected (to add additional Funding / Financing sources, enter the information in the space provided and click 'Add') Funding / Financing sources for the project (eg. Reserves, other case on hand, approved grants etc.)

hidden	Description	Timing	Amount	Action
rowID1	Clean Water and Waste Water Fund	Expected	15,000,000.00	Edit Remove
rowID2	Provincial Contribution	Existing	7,500,000.00	Edit Remove

Other Project Funding/Financing Total (B)

0 Add

OILC Loan Amount (A-B)

Only include long-term borrowing in this section. If you anticipate that you will require short-term financing during the construction phase of the project, the information will be gathered as part of the Financing Agreement.

Required Date *	Amount	Term*	Type *
09/02/2019	30	▼	Serial ▼

Long-term Borrowing Total

Add Another Project

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: August 22, 2019

MOVED BY: _____

SECONDED BY: _____

THAT the Council of the Township of North Glengarry adopt the Zoning Amendment by-law Z-07-2019; and

That By-law Z-07-2019 be read a first, second, third time and enacted in Open Council this 22nd day of August, 2019.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

	YEA	NEA
Deputy Mayor: Carma Williams	_____	_____
Councillor: Jacques Massie	_____	_____
Councillor: Brenda Noble	_____	_____
Councillor: Jeff Manley	_____	_____
Councillor: Michel Depratto	_____	_____
Councillor: Johanne Wensink	_____	_____
Mayor: Jamie MacDonald	_____	_____

Section 6 Item e

STAFF REPORT TO COUNCIL

Report No: BP-2019-20

August 22, 2019

From: Kasia Olszewska, Planner

RE: ZONING AMENDMENT Z-07-2019
LOCATION – 72 Kenyon Street West, Alexandria
OWNER – Nolan Morrison

Recommended Motion: That the Council of the Township of North Glengarry adopt Zoning By-Law # Z-07-2019.

Background / Analysis: An application for a zoning amendment request was presented to the Planning Committee on July 22nd, 2019. It was recommended that the application be forwarded to the Council of The Township of North Glengarry for further consideration and approval. As per the planning resolution of July 22nd, 2019, the application is being presented to Council this evening for adoption.

Alternatives: Option #1 That Council adopt the by-law as presented

OR

Option #2 Council does not adopt the by-law

Financial Implications: No financial implications to the Township

Attachments & Relevant Legislation:

- By-Law Z-07-2019
- Resolution of July 22nd, 2019
- Planning Committee Report from July 22nd, 2019

Others consulted:

Signed by Sarah Huskinson – CAO/Clerk

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

BY-LAW NO. Z-07-2019

BEING A BY-LAW TO AMEND ZONING BY-LAW NO. 39-2000

WHEREAS By-Law No. 39-2000 regulates the use of land and erection of buildings and structures within the Township of North Glengarry, County of SD&G;

AND WHEREAS the Council of the Corporation of the Township of North Glengarry deems it advisable to amend By-Law 39-2000 as hereinafter set forth;

NOW THEREFORE the Council of the Corporation of the Township of North Glengarry enacts as follows:

1. Notwithstanding the provisions of Section 5.2 to the contrary, on the lands described as being PLAN 5 LOT 11 (72 Kenyon Street West, Alexandria), Township of North Glengarry, zoned Residential (R1) on Schedule "A" attached hereto, the following provisions shall apply:

The subject lands shall be re-zoned from Residential (R1) to Residential (R2), with the following provisions:

- i) In addition to the uses permitted in the R2 Zone, a bed and breakfast use is permitted.
2. That Schedule "C" of By-Law 39-2000 is hereby amended by changing the R1 zone Symbol of the lands to R2 on the Schedule "A" hereto.
3. That Schedule "A" attached hereto is hereby made fully part of the By-Law.

This By-Law shall come into effect on the date of passing hereof subject to the provisions of the Planning Act.

READ a first, second, third time and enacted in Open Council, this 22nd day of August, 2019.

CAO/Clerk/Deputy Clerk

Mayor/Deputy Mayor

I, hereby certify that the forgoing is a true copy of By-Law No. Z-07-2019, duly adopted by the Council of the Township of North Glengarry, on the 22nd day of August, 2019.

Date Certified

Clerk / Deputy Clerk

SCHEDULE "A"
TO BY-LAW NUMBER Z-07-2019

Legend
Subject Lands rezoned from R1 to R2



PLAN 5 LOT 11
Township of North Glengarry
United Counties of Stormont, Dundas & Glengarry

This is Schedule "A" to By-Law Z-07-2019
Passed this 22nd day of August, 2019

Mayor/Deputy Mayor

CAO/Clerk/Deputy Clerk

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

DATE: July 22nd, 2019

RESOLUTION # _____
MOVED BY: *[Signature]*
SECONDED BY: *Brenda Noble*

That the Planning Committee recommend approval of zoning amendment Z-07-2019 and that the application be forwarded to the Council of The Township of North Glengarry for further consideration and approval.

Carried Defeated Deferred
✓ _____ _____

[Signature]
MAYOR / DEPUTY MAYOR

	YEA	NEA
Deputy Mayor: Carma Williams	_____	_____
Councillor: Brenda Noble	_____	_____
Councillor: Jacques Massie	_____	_____
Councillor: Jeff Manley	_____	_____
Councillor: Johanne Wensink	_____	_____
Councillor: Michel Depratto	_____	_____
Mayor: Jamie MacDonald	_____	_____

**TOWNSHIP OF NORTH GLENGARRY
STAFF REPORT
PLANNING COMMITTEE MEETING**

Date: July 22nd, 2019

To: Planning Committee Members

From: Kasia Olszewska – Planner

Sarah Huskinson - CAO/Clerk

Re: Zoning Amendment Z-07-2019

Owner: Nolan Morrison **Agent:** Jacques Lajoie

Property Location: PLAN 5 LOT 11 (72 Kenyon Street West, Alexandria)

Official Plan designation: Residential District

Zoning designation: Residential (R1)

Purpose of application: Rezone the subject lands from Residential (R1) to Residential (R2) to permit a duplex dwelling and add a special provision to permit a bed and breakfast use.

Discussion: The Planning Department has received a request from the applicant to rezone a property to permit a secondary dwelling as well as a bed and breakfast use on the subject lands.

The proposed development is consistent with the Provincial Policy Statement (PPS 2014) as follows:

Policy 1.1.3.2. *Land use patterns within “Settlement Areas” shall be based on:*

a) densities and a mix of land uses which:

- 1. efficiently use land and resources;*
- 2. are appropriate for, and efficiently use, the infrastructure and public service facilities which are planned or available.*

The proposed zoning amendment promotes the efficient use of land and is appropriate for and makes efficient use of infrastructure such as the municipal water and waste water services.

Policy 1.1.3.2 A range of uses and opportunities for intensification and redevelopment in accordance with the criteria in policy 1.1.3.3, where this can be accommodated.

The conversion of the single detached dwelling to a duplex dwelling will intensify the use on the subject lands accordingly.

Policy 1.1.3.3 Planning authorities shall identify appropriate locations and promote opportunities for intensification and redevelopment where this can be accommodated taking into account existing building stock or areas, and the availability of suitable existing or planned infrastructure and public service facilities required to accommodate projected needs.

The existing dwelling is an appropriate location for intensification since it is currently vacant is located along an arterial road, and is connected to full municipal services (water, sewer, stormwater). Furthermore, the new dwelling unit will improve and increase the building stock in the Township of North Glengarry, through the proposed conversion of the dwelling to a duplex and renovation.

The lands adjacent to the subject lands are zoned “Residential (R2)” to the west, and “Residential (R1)” to the north, south and east. The proposed conversion to a duplex dwelling and a bed and breakfast use are compatible with the adjacent lands.

Recommendation: It is the recommendation of the Planning Department that the application Z-07-2019 be forwarded to the Council of the Township of North Glengarry for further consideration and approval.

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: August 22, 2019

MOVED BY: _____

SECONDED BY: _____

THAT the Council of the Township of North Glengarry adopt the Zoning Amendment by-law Z-08-2019; and

That By-law Z-08-2019 be read a first, second, third time and enacted in Open Council this 22nd day of August, 2019.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

Deputy Mayor: Carma Williams

Councillor: Jacques Massie

Councillor: Brenda Noble

Councillor: Jeff Manley

Councillor: Michel Depratto

Councillor: Johanne Wensink

Mayor: Jamie MacDonald

YEA

NEA

Section 6 Item f

STAFF REPORT TO COUNCIL

Report No: BP-2019-22

August 22, 2019

From: Kasia Olszewska, Planner

RE: ZONING AMENDMENT Z-08-2019
LOCATION – 19965 County Road 43, Alexandria, ON
OWNER – Annette Dumouchel Estate

Recommended Motion: That the Council of the Township of North Glengarry adopt Zoning By-Law # Z-08-2019.

Background / Analysis: An application for a zoning amendment request was presented to the Planning Committee on July 22nd, 2019. It was recommended that the application be forwarded to the Council of The Township of North Glengarry for further consideration and approval. As per the planning resolution of July 22nd, 2019, the application is being presented to Council this evening for adoption.

Alternatives: Option #1 That Council adopt the by-law as presented

OR

Option #2 Council does not adopt the by-law

Financial Implications: No financial implications to the Township

Attachments & Relevant Legislation:

- By-Law Z-08-2019
- Resolution of July 22nd, 2019
- Planning Committee Report from July 22nd, 2019

Others consulted:

Signed by Sarah Huskinson – CAO/Clerk

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

BY-LAW NO. Z-08-2019

BEING A BY-LAW TO AMEND ZONING BY-LAW NO. 39-2000

WHEREAS By-Law No. 39-2000 regulates the use of land and erection of buildings and structures within the Township of North Glengarry, County of SD & G;

AND WHEREAS the Council of the Corporation of the Township of North Glengarry deems it advisable to amend By-Law 39-2000 as hereinafter set forth;

NOW THEREFORE the Council of the Corporation of the Township of North Glengarry enacts as follows:

1. Notwithstanding the provisions of Section 12.1 to the contrary, on the lands described as being Concession 3 Part East ½ Lot 8 (19965 County Road 43, Alexandria, Township of North Glengarry zoned Rural (RU) and Flood Plain (FP) on Schedule “A” attached hereto, the following provisions shall apply:

The retained portion shall be re-zoned from Rural (RU) and Flood Plain (FP) to RU-PR (Rural Residential Prohibition) and Flood Plain (FP), with the following provisions:

- i) No residential development shall be permitted on the retained portion
- ii) Permit the shortage of the minimum required frontage

The severed portion shall be re-zoned from Rural (RU) and Flood Plain (FP) to RU-SP (Rural Special Provision) and Flood Plain (FP), with the following provisions:

- iii) Recognize the existing barn as a residential accessory building, and not a livestock facility
- iv) Permit an accessory building taller than 5m in height
- v) Permit the shortage of the minimum required frontage

2. That Schedule “A” of By-Law 39-2000 is hereby amended by changing to RU the zone Symbol of the lands to “RU-PR” on the retained lands and “RU-PS” on the severed lands on the Schedule “A” hereto.

3. That Schedule “A” attached hereto is hereby made fully part of the By-Law.

This By-Law shall come into effect on the date of passing hereof subject to the provisions of the Planning Act.

READ a first, second, third time and enacted in Open Council, this 22nd day of August, 2019.

CAO/Clerk/Deputy Clerk

Mayor/Deputy Mayor

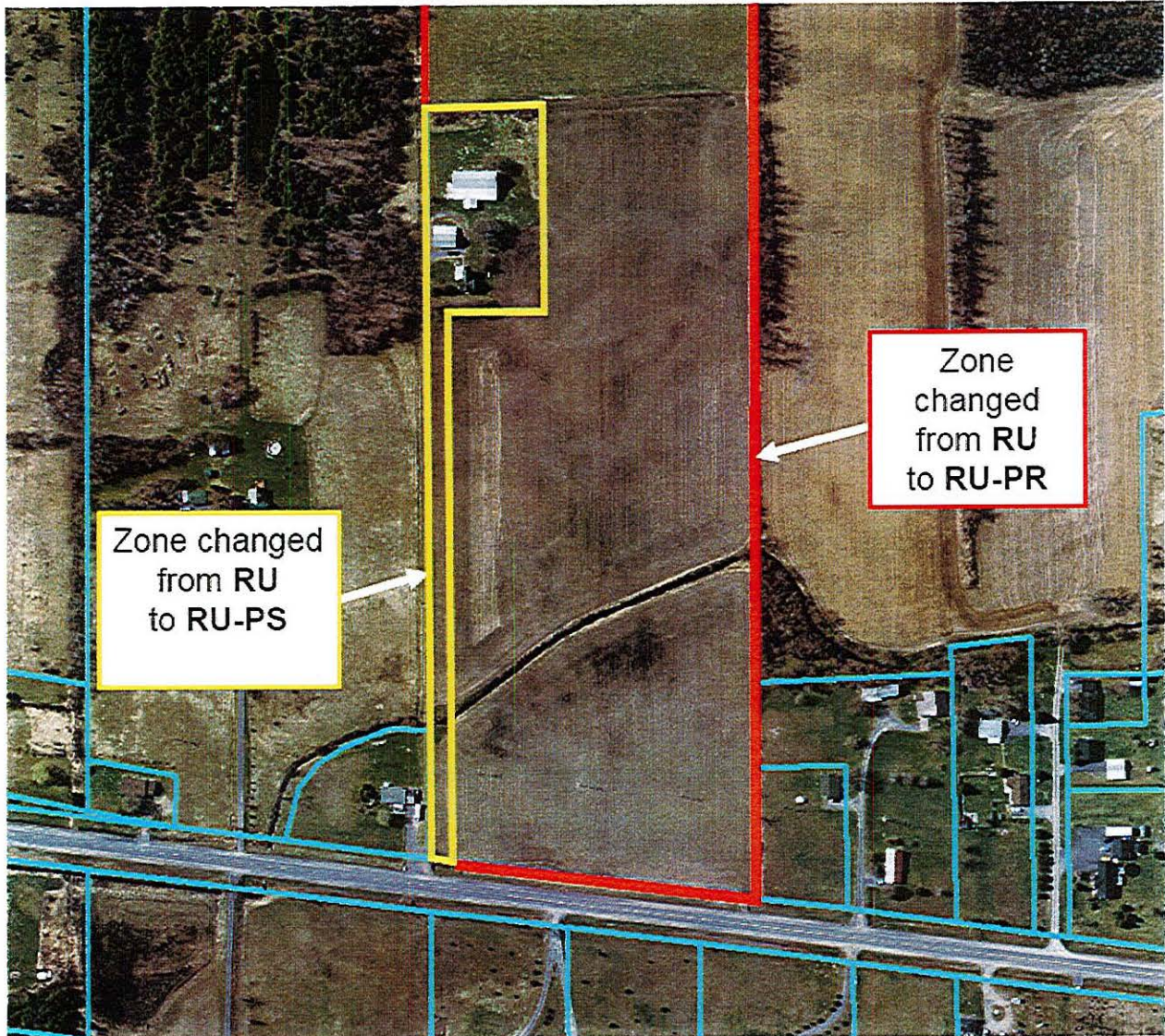
I, hereby certify that the forgoing is a true copy of By-Law No. Z-08-2019, duly adopted by the Council of the Township of North Glengarry, on the 22nd day of August, 2019.

Date Certified

Clerk / Deputy Clerk

SCHEDULE "A"
TO BY-LAW NUMBER Z-08-2019

Legend
Subject Property Originally zoned RU and FP
(FP Zone remains unchanged)



CONCESSION 3 PART EAST ½ LOT 8
Township of North Glengarry
United Counties of Stormont, Dundas & Glengarry

This is Schedule "A" to By-Law Z-08-2019
Passed this 22nd day of August, 2019

Mayor/Deputy Mayor

CAO/Clerk/Deputy Clerk

**TOWNSHIP OF NORTH GLENGARRY
STAFF REPORT
PLANNING COMMITTEE MEETING**

Date: July 22nd, 2019

To: Planning Committee Members

From: _____
Kasia Olszewska – Planner

Sarah Huskinson - CAO/Clerk

Re: Zoning Amendment Z-08-2019

Owner: Annette Dumouchel Estate

Property Location: CONCESSION 3 PART EAST ½ LOT 8 (19965 County Road 43, Alexandria, ON)

Official Plan designation: Rural and Flood Plain

Zoning designation: Rural (RU) and Flood Plain (FP)

Purpose of application: To rezone the subject lands to from Rural (RU) to Rural (RU-PR) to prohibit future residential development on the retained lands with the following special provisions: (1) acknowledge the shortage of minimum required frontage on both the retained and severed lands, (2) recognize the existing barn as a residential accessory building, and not a livestock facility, (3) permit an accessory building taller than 5m in height.

Discussion: The Planning Department has received a request to rezone the property as per the provisional requirements of Consent Application B-1-19 from March 1, 2019.

The subject lands are located within prime agricultural lands with Class 2 prime agricultural soil, as per the Canada Land Inventory database.

As per the PPS 2014, lot creation in prime agricultural areas is discouraged and may only be permitted in certain circumstances. A residence surplus to a farming operation is the most common reason and is applicable to this application provided that:

- The new lot will be limited to a minimum size needed to accommodate the use and appropriate sewage and water services; and,
- The planning authority ensures that new residential dwellings are prohibited on any remnant parcel or farmland created by the severance.

As such, proposed development is consistent with the Provincial Policy Statement (PPS 2014).

The lands adjacent to the subject lands are zoned Rural (RU) in all directions, and Rural Industrial (MR) to the north. The proposed provisions of the zoning amendment are compatible with the subject lands.

Recommendation: It is the recommendation of the Planning Department that the application Z-08-2019 be forwarded to the Council of the Township of North Glengarry for further consideration and approval.

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

DATE: July 22nd, 2019

RESOLUTION # _____

MOVED BY: _____

SECONDED BY: _____

That the Planning Committee recommend approval of zoning amendment Z-08-2019 and that the application be forwarded to the Council of The Township of North Glengarry for further consideration and approval.

Carried

Defeated

Deferred



MAYOR / DEPUTY MAYOR

Deputy Mayor: Carma Williams
Councillor: Brenda Noble
Councillor: Jacques Massie
Councillor: Jeff Manley
Councillor: Johanne Wensink
Councillor: Michel Depratto
Mayor: Jamie MacDonald

YEA	NEA
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: August 22, 2019

MOVED BY: _____

SECONDED BY: _____

THAT the Council of the Township of North Glengarry receive staff report BP-2019-21 to adopt By-law 31-2019 for the dedication of a parcel as public highway.

That By-law 31-2019 be read a first, second, third time and enacted in Open Council this 22nd day of August, 2019.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

Deputy Mayor: Carma Williams

Councillor: Jacques Massie

Councillor: Brenda Noble

Councillor: Jeff Manley

Councillor: Michel Depratto

Councillor: Johanne Wensink

Mayor: Jamie MacDonald

YEA

NEA

Section 6 Item g



LAKESHORE ROAD OWNERSHIP

Report No: BP-2019-21

August 22, 2019

From: Jacob Rheume – Chief Building Official / Director of Building, By-law & Planning

RE: The ownership of part of Lakeshore Road Allowance

Recommended Motion:

THAT the Council of the Township of North Glengarry receives Staff Report No. BP-2019-21 to create a By-law for the dedication of a parcel as public highway.

Background / Analysis:

The property located at 3792 Lakeshore Road was sold earlier this year. When the lawyers wanted to complete the required Deed of Lands to the new owners, it was observed that the part of the Road Allowance, also known as Lakeshore Road on Lot 13 Con 1, former Kenyon Twp. was owned by the property owner and not by the Township of North Glengarry.



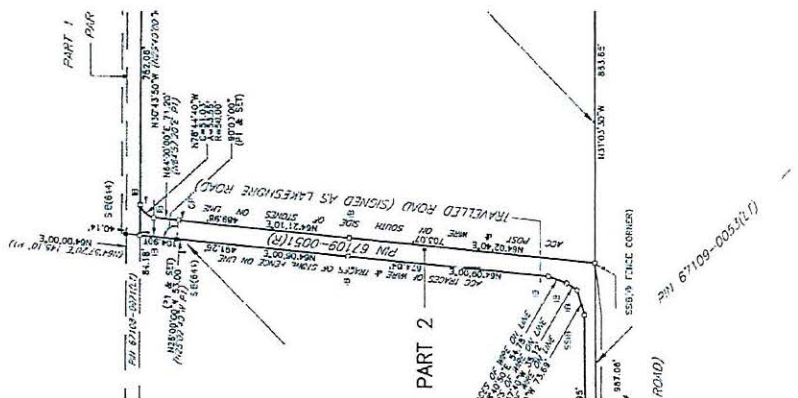


The Municipal Act, Section 44 imposes a statutory duty of care for road maintenance on the road authority, in this case a Township Road. The Planning Act also states that the primary function of Township Roads is to provide direct access to abutting properties.

In this case, this is a land ownership, or title registration issue that occurred in the past and was never notices. As per the Municipal Act, the Township was just as liable for that section of the road, as any other maintained road in the Township because of maintenance and public access.

It was required by the Township that the selling lawyer of the property would survey the land, creating a separate part for the road allowance and deed it back to the Township of North Glengarry. Previous surveys of abutting properties existed and the width of the road was followed along with the existing road allowance. The property is still all in the same Roll number but the South and North part could potentially be severed by way of a “Natural Severance”, although the property is already surveyed.

The Transfer of Land for the property was completed on July 11, 2019 and the lands identified as PIN 67109-0051(R); Part Lot 13 Concession 1, geographic Township of Kenyon, RP 14R6447 part 2, North Glengarry was transferred in the name of THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY.



The parcel now has to be dedicated for “Road Purposes” by By-law.

Alternatives:

No alternatives.

Financial Implications:

No financial implications, surveyors and lawyers fees were paid the Transferor.

Attachments & Relevant Legislation:

- Deed of Land
- R-plan/survey
- By-law
- Lawyer request

Others consulted:

N/A

Signed by Sarah Huskinson – CAO/Clerk

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

BY-LAW NO. 31-2019

BEING a by-law to dedicate certain lands for Road Dedication Purposes.

REFERENCE: Section 31 (2) of the Municipal Act, 2001.

WHEREAS, PIN 67109-0051 (R); Part Lot 13 Concession 1, geographic Township of Kenyon, RP 14R6447 part 2, North Glengarry, was deeded to the Municipality for Road dedication purposes;

AND WHEREAS, The Municipality wishes to dedicate these lands for Road Dedication purposes;

NOW THEREFORE, The Corporation of the Township of North Glengarry hereby enacts as follows:

1. PIN 67109-0051 (R); Part Lot 13 Concession 1, geographic Township of Kenyon, RP 14R6447 part 2, North Glengarry, be and is hereby dedicated for Road Purposes and be known as part of Little Russia Road.
2. That the Mayor and the CAO/Clerk be and they are hereby authorized to execute all documents and take whatever steps Council may advise and may be required to give effect to this transaction.

Read a first, second, third time and enacted, in Open Council, this 22nd day of August, 2019.

CAO/ Clerk / Deputy Clerk

Mayor / Deputy Mayor

I hereby certify that the foregoing is a true copy of By-law No. 31-2019, duly passed by the Council of the Corporation of the Township of North Glengarry, on the 22nd day of August, 2019.

Date Certified

CAO/Clerk / Deputy Clerk

BOURGON LAW

PROFESSIONAL CORPORATION

BARRISTERS & SOLICITORS • AVOCATS ET NOTAIRES

ST. LAWRENCE CENTRE, SUITE 1, 614 SECOND STREET EAST, CORNWALL ONTARIO, CANADA K6H 1Z8

TEL: 613-933-0059 • FAX: 613-933-1159

July 20, 2011

By Fax Only To: 613-525-1649

The Township of North Glengarry
90 Main Street, P.O. Box 700
Alexandria, Ontario
K0C 1A0

Attention: Jacob Rheume

Dear Sir:

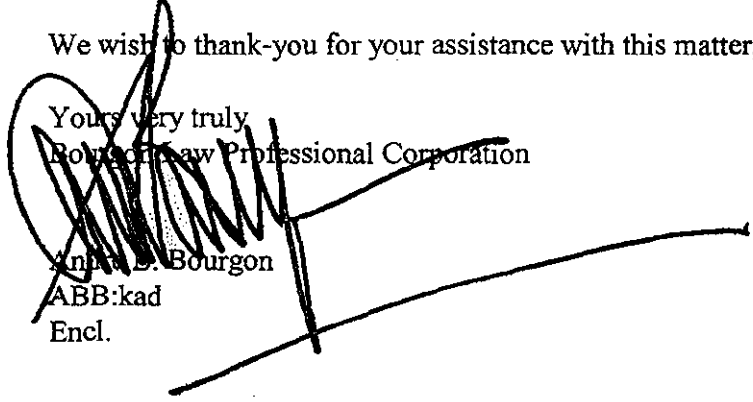
**RE: Request for By-Law - Transfer No: AR82500 - Part 17 on 14R-1825
Open Road Allowance between Kenyon Township and Charlotteburgh Township
Our File No: 18-3002 (Szabo Estate)**

Pursuant to Instrument No. AR82500 the above noted lands were transferred to The Corporation of the Township of North Glengarry being the open road allowance between Kenyon Township and Charlottenburgh Township. No By-law dedicating the lands as a public highway in Instrument No. AR82500 has been registered on title. See copy of transfer attached.

Accordingly, would you kindly provide us with certified copies of the relevant Township By-Law dedicating the lands in the aforesaid transfer in order that we may attend upon its registration on title.

We wish to thank-you for your assistance with this matter, and remain,

Yours very truly
Bourgon Law Professional Corporation


André B. Bourgon
ABB:kad
Encl.

Certificate of Registration
Certificat d'enregistrement

90 NOV 21 AIO: FI

GLENGARRY #14
ALEXANDRIA

Land Registrar
Registrar

Identifier(s)

Additional
See
Schedule

(4) Consideration

ONE ----- 00/100 Dollars \$1.00

(5) Description This is a: Property Division Property Consolidation

Part of Lot 13, Concession 1, in the Township of Kenyon, County of Glengarry, designated as Part 17 on Reference Plan 14R-1825.

New Property Identifiers

Additional
See
Schedule

Resolutions

Additional
See
Schedule

(6) This Document Contains

(a) Redescription
New Easement
Plan/Sketch

(b) Schedule for:
Description Additional Parties Other

(7) Interest/Estate Transferred
Fee Simple

(8) Transferor(s) The transferor hereby transfers the land to the transferee and certifies that the transferor is at least eighteen years old and that we are spouses of one another.

Name(s)	Signature(s)	Date of Signature		
		Y	M	D
SZABO, Sandor	<i>Sandor Szabo</i>	1990	10	30
SZABO, Maria	<i>Mrs. Maria Szabo</i>	1990	10	30
as joint tenants				

(9) Spouse(s) of Transferor(s) I hereby consent to this transaction

Name(s)	Signature(s)	Date of Signature		
		Y	M	D

(10) Transferor(s) Address for Service

R. R. # 3 Alexandria, Ontario K0C 1A0

(11) Transferee(s)

THE CORPORATION OF THE TOWNSHIP OF KENYON

(12) Transferee(s) Address for Service

R. R. # 5, Box 11, Alexandria, Ontario K0C 1A0

(13) Transferor(s) The transferor verifies that to the best of the transferor's knowledge and belief, this transfer does not contravene section 49 of the Planning Act, 1963.

Signature	Date of Signature	Signature	Date of Signature		
				Y	M

Solicitor for Transferor(s) I have explained the effect of section 49 of the Planning Act, 1963 to the transferor and I have made inquiries of the transferor to determine that this transfer does not contravene that section and based on the information supplied by the transferor, to the best of my knowledge and belief, this transfer does not contravene that section. I am an Ontario solicitor in good standing.

Name and Address of Solicitor	Signature	Date of Signature		
		Y	M	D

(14) Solicitor for Transferee(s) I have investigated the title to this land and to abutting land where relevant and I am satisfied that the title records reveal no contravention as set out in subclause 49 (21a) (c) (ii) of the Planning Act, 1963 and that to the best of my knowledge and belief this transfer does not contravene section 49 of the Planning Act 1963. I act independently of the solicitor for the transferor(s) and I am an Ontario solicitor in good standing.

Name and Address of Solicitor	Signature	Date of Signature		
		Y	M	D

FOR OFFICE USE ONLY

Planning Act - OPTIONAL

Affidavit of Residence and of Value of the Consideration

(Amended Aug. 7, 1988)

Refer to all instructions on reverse side.

2.

IN THE MATTER OF THE CONVEYANCE OF (short brief description of land) Part of Lot 13, Concession 1, in the Township of Kenyon, County of Glengarry, being Part 17 on 14R-1825.

BY (print names of all transferors in full) SANDOR SZABO and MARIA SZABO

TO (see instruction 1 and print names of all transferees in full) THE CORPORATION OF THE TOWNSHIP OF KENYON

1. (see instruction 2 and print name(s) in full) MARY McCUAIG

MAKE OATH AND SAY THAT:

- 1. I am (place a clear mark within the square opposite that one of the following paragraphs that describes the capacity of the deponent(s)): (see instruction 2)
(a) A person in trust for whom the land conveyed in the above-described conveyance is being conveyed;
(b) A trustee named in the above-described conveyance to whom the land is being conveyed;
(c) A transferee named in the above-described conveyance;
(d) The authorized agent or solicitor acting in this transaction for (insert name(s) of principal(s))

(e) The President, Vice-President, Treasurer, Secretary or Director (Treasurer authorized to act for (insert name(s) of corporation(s)) THE CORPORATION OF THE TOWNSHIP OF KENYON

(f) A transferee described in paragraph () (insert only one of paragraph (a), (b) or (c) above, as applicable) and am making this affidavit on my own behalf and on behalf of (insert name of spouse) who is my spouse described in paragraph () (insert only one of paragraph (a), (b) or (c) above, as applicable) and as such, I have personal knowledge of the facts herein deposed to.

2. (To be completed where the value of the consideration for the conveyance exceeds \$250,000.) I have read and considered the definition of "single family residence" set out in clause 1(1)(j) of the Act. The land conveyed in the above-described conveyance contains at least one and not more than two single family residences.
Note: Clause 2(1) (d) imposes an additional tax at the rate of one-half of one per cent upon the value of consideration in excess of \$250,000 where the conveyance contains at least one and not more than two single family residences.

3. I have read and considered the definitions of "non-resident corporation" and "non-resident person" set out respectively in clauses 1(1)(f) and (g) of the Act and each of the following persons to whom or in trust for whom the land is being conveyed in the above-described conveyance is a "non-resident corporation" or a "non-resident person" as set out in the Act. (see instructions 4 and 5) None

4. THE TOTAL CONSIDERATION FOR THIS TRANSACTION IS ALLOCATED AS FOLLOWS:

Table with 3 columns: Description, Amount, and Tax. Rows include: (a) Monies paid or to be paid in cash \$ 1.00; (b) Mortgages (i) Assumed \$ nil; (c) Property transferred in exchange \$ nil; (d) Securities transferred \$ nil; (e) Liens, legacies, annuities and maintenance charges \$ nil; (f) Other valuable consideration \$ nil; (g) VALUE OF LAND, BUILDING, FIXTURES AND GOODWILL SUBJECT TO LAND TRANSFER TAX (Total of (a) to (f)) \$ 1.00; (h) VALUE OF ALL CHATTELS - Items of tangible personal property \$ nil; (i) Other consideration for transaction not included in (g) or (h) above \$ 1.00; (j) TOTAL CONSIDERATION \$ 1.00.

All Blanks Must Be Filled In. Where Applicable.

5. If consideration is nominal, describe relationship between transferor and transferee and state purpose of conveyance. (see instruction 6) Transfer to Municipality for public road purposes.

6. If the consideration is nominal, is the land subject to any encumbrance? NO

7. Other remarks and explanations, if necessary. None

Sworn before me at the Township of Kenyon in the County of Glengarry this 15 day of November 19 90. Lenlay McDonald A Commissioner for taking Affidavits, etc.

Maria Szabo (Signature)

Property Information Record

A. Describe nature of instrument: Transfer/Deed of Land
B. (i) Address of property being conveyed (if available): Not assigned

- This is not a conveyance of land that is located within the "specified region".
 - This is not a conveyance of "designated land".
 - The transferee(s) is not a "foreign entity" or a "taxable trustee".
 - Subsection 2.1(3) of the Act applies to this conveyance (the land has been conveyed pursuant to an agreement of purchase and sale entered into on or before April 20, 2017, and any assignment of the agreement of purchase and sale to any other person was entered into on or before April 20, 2017).
 - Subsection 2.1 (4) of the Act applies to this conveyance in that the land is being conveyed to a "nominee" as defined in Ontario Regulation 182/17 and the conveyance satisfies the requirements of section 2 of the Regulation.
 - Subsection 2.1 (4) of the Act applies to this conveyance in that the land is being conveyed to a "protected person" as defined in Ontario Regulation 182/17 and the conveyance satisfies the requirements of section 3 of the Regulation.
 - Subsection 2.1 (4) of the Act applies to this conveyance in that the land is being conveyed to a "foreign national" and the foreign national's "spouse" as defined in subsection 1(1) of the Act, and the conveyance satisfies the requirements of section 4 of the Regulation.
- _____ (provide reason)

6. Complete either paragraphs 6(a) and 6(c) or paragraphs 6(b) and 6(c)

- (a) The transferee(s) declare that they will keep at their place of residence in Ontario (or at their principal place of business in Ontario) such documents, records and accounts in such form and containing such information as will enable an accurate determination of the taxes payable under the *Land Transfer Tax Act* for a period of at least seven years.
- (b) The transferee(s) declare that they have designated (Insert name, full mailing address, telephone number and email address of custodian name)

as custodian and the custodian will keep at the custodian's place of residence in Ontario or principal place of business in Ontario such documents, records and accounts in such form and containing such information as will enable an accurate determination of the taxes payable under the *Land Transfer Tax Act* for a period of at least seven years. [NOTE: Where the transferee names their solicitor as the custodian, the transferee acknowledges that they have specifically instructed their solicitor to keep the documents, records and accounts that contain such information as will enable an accurate determination of the taxes payable under the *Land Transfer Tax Act* separate from other files that the solicitor may have concerning the transferee. The transferee also acknowledges that the solicitor has been instructed to provide such documents, records and accounts to the Ministry of Finance upon request. Taxpayers must advise the Ministry of Finance if there is a change in custodian]

- (c) The transferee(s) agree that they or the designated custodian will provide such documents, records and accounts in such form and containing such information as will enable an accurate determination of the taxes payable under the *Land Transfer Tax Act*, to the Ministry of Finance upon request.

7. To be completed if this Affidavit is completed by a Solicitor:

- I have fulfilled my obligations as the solicitor of (print names of all transferees) The Corporation of the Township of North Glengarry for the conveyance, in relation to the Law Society of Ontario's Rules of Professional Conduct and its By-Laws, as well as the *Land Transfer Tax Act*, and have reviewed with the transferee(s) their obligations under the *Land Transfer Tax Act* that are material to the conveyance described in this document.

8. Check appropriate box:

- The information prescribed for purposes of section 5.0.1 is required to be provided for this conveyance. A Prescribed information for Purposes of Section 5.0.1 form will be submitted to the Ministry of Finance.
- The information prescribed for purposes of section 5.0.1 is not required to be provided for this conveyance.

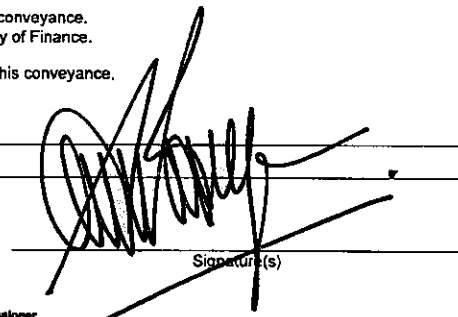
9. Other remarks and explanations, if necessary.

Transfer is for dedication of public road

Sworn/affirmed before me in the City of Cornwall

County of Stormont

this 10th day of July, 20 19



Signature(s)

A Commissioner for taking Affidavits, etc.

Kelly-Ann Rebecca Dixon, a Commissioner,
etc., Province of Ontario, for
Bourgon Law Professional Corporation,
Barristers and Solicitors.
Expires September 30, 2019

Property Information Record

A. Describe nature of instrument: Transfer/Deed of Land

B. (i) Address of property being conveyed (if available) Lakeshore Road, Alexandria, Ontario K0C 1A0

(ii) Assessment Roll No. (if available) Not Assigned

C. Mailing address(es) for future Notices of Assessment under the *Assessment Act* for property being conveyed 90 Main Street, P.O Box 700, Alexandria, Ontario K0C 1A0

D. (i) Registration number for last conveyance of property being conveyed (if available) _____

(ii) Legal description of property conveyed: Same as in D (i) above. Yes No Not Known

E. Name(s) and address(es) of each transferee's solicitor: Andre B. Bourgon / Bourgon Law Professional Corporation
614 Second Street East, Unit 1, Cornwall, Ontario K6H 1Z8

For Land Registry Office Use Only	
Registration No:	
Registration Date (Year/Month/Day)	
Land Registry Office No:	

School Support (Voluntary Election) (See reverse for explanation)

- | | | |
|---|--------------------------|--------------------------|
| | Yes | No |
| (a) Are all individual transferees Roman Catholic? | <input type="checkbox"/> | <input type="checkbox"/> |
| (b) If Yes, do all individual transferees wish to be Roman Catholic Separate School Supporters? | <input type="checkbox"/> | <input type="checkbox"/> |
| (c) Do all individual transferees have French Language Education Rights? | <input type="checkbox"/> | <input type="checkbox"/> |
| (d) If Yes, do all individual transferees wish to support the French Language School Board (where established)? | <input type="checkbox"/> | <input type="checkbox"/> |

Note: As to (c) and (d) the land being transferred will receive French Public School Board Election unless otherwise directed in (a) and (b).

<p style="writing-mode: vertical-rl; transform: rotate(180deg); font-size: small;">FOR OFFICE USE ONLY</p> <p style="text-align: center; font-weight: bold;">AR 141821</p> <p style="text-align: center; font-size: small;">CERTIFICATE OF REGISTRATION CERTIFICAT D'ENREGISTREMENT GLEN GARRY (14) ALEXANDRIA July 11, 2019 11:31</p> <p style="text-align: center; font-size: small;">Katherine Cicc REGISTRAR/REGISTRATEUR</p> <p style="font-size: x-small;">New Property Identifier: _____ Additional: See Schedule <input type="checkbox"/></p> <p style="font-size: x-small;">Executions _____ Additional: See Schedule <input type="checkbox"/></p>	<p>(1) Registry <input checked="" type="checkbox"/> Land Titles <input type="checkbox"/> (2) Page 1 of _____ pages</p>	<p>(3) Property Identifier(s) Block 67109 - Property 0051 Additional: See Schedule <input type="checkbox"/></p>
	<p>(4) Consideration ONE _____ Dollars \$ 1.00</p>	
	<p>(5) Description This is a: Property Division <input type="checkbox"/> Property Consolidation <input type="checkbox"/> PART OF LOT 13, CONCESSION 1, FORMERLY TOWNSHIP OF KENYON, NOW TOWNSHIP OF NORTH GLENGARRY, COUNTY OF GLENGARRY; BEING PART 2 ON REFERENCE PLAN 14R-6447 Being Part of the PIN.</p>	
	<p>(6) This Document Contains (a) Redescription New Easement Plan/Sketch <input type="checkbox"/> (b) Schedule for: Description <input type="checkbox"/> Additional Parties <input type="checkbox"/> Other <input checked="" type="checkbox"/> (7) Interest/Estate Transferred Fee Simple</p>	

(8) Transferor(s) The transferor hereby transfers the land to the transferee and certifies that the transferor is at least eighteen years old and that

Name(s) SZABO, Maria - Estate Of PER: Steven Szabo - Estate Trustee	Signature(s) 	Date of Signature Y M D 2019 07 11
Name(s) SZABO, Sandor - Estate Of PER: Steven Szabo - Estate Trustee	Signature(s) 	Date of Signature Y M D 2019 07 11

(9) Spouse(s) of Transferor(s) I hereby consent to this transaction

Name(s)	Signature(s)	Date of Signature Y M D

(10) Transferor(s) Address for Service **196 Hunt Crescent North East, Medicine Hat, Alberta T1C 1Y8**

(11) Transferee(s)

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY	Date of Birth Y M D

(12) Transferee(s) Address for Service **90 Main Street, P.O. Box 700, Alexandria, Ontario K0C 1A0**

(13) Transferor(s) The transferor verifies that to the best of the transferor's knowledge and belief, this transfer does not contravene section 50 of the Planning Act.

Signature Date of Signature Y M D 2019 7 11	Signature Date of Signature Y M D 2019 7 11
---	---

Solicitor for Transferor(s) I have explained the effect of section 50 of the Planning Act to the transferor and I have made inquiries of the transferor to determine that this transfer does not contravene that section and based on the information supplied by the transferor, to the best of my knowledge and belief, this transfer does not contravene that section. I am an Ontario solicitor in good standing.

(14) Solicitor for Transferee(s) I have investigated the title to this land and to abutting land where relevant and I am satisfied that the title records reveal no contravention as set out in subclause 50 (22) (c) (ii) of the Planning Act and that to the best of my knowledge and belief this transfer does not contravene section 50 of the Planning Act. I act independently of the solicitor for the transferor(s) and I am an Ontario solicitor in good standing.

Name and Address of Solicitor	Date of Signature Y M D

(15) Assessment Roll Number of Property _____ City _____ Mun. _____ Map _____ Sub. _____ Par. _____ **Not Assigned**

(16) Municipal Address of Property Lakeshore Road, Alexandria, Ontario K0C 1A0	(17) Document Prepared by: Bourgon Law Professional Corporation 614 Second Street East, Suite 1 Cornwall, Ontario K6H 1Z8	<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <th colspan="2" style="text-align: center; font-size: small;">Fees and Tax</th> </tr> <tr> <td style="font-size: x-small;">Registration Fee</td> <td style="text-align: right;">64.40</td> </tr> <tr> <td style="font-size: x-small;">Land Transfer Tax</td> <td> </td> </tr> <tr> <td style="font-size: x-small;">Total</td> <td style="text-align: right;">64.40</td> </tr> </table>	Fees and Tax		Registration Fee	64.40	Land Transfer Tax		Total	64.40
Fees and Tax										
Registration Fee	64.40									
Land Transfer Tax										
Total	64.40									

Additional Property Identifier(s) and/or Other Information

RECITALS:

WHEREAS SANDOR SZABO AND MARIA SZABO are the registered owners of the subject lands pursuant to Instrument No. #AR15046;

AND WHEREAS SANDOR SZABO died on March 20, 2014;

AND WHEREAS the Last Will and Testament and Funeral Director's Certificate of Death for SANDOR SZABO was registered in the Land Registry Office for Glengarry on the 12th day of July, 2019 under Instrument Number #AR 147820.

At the time of his death, SANDOR SZABO was a spouse. MARIA SZABO was his spouse.

All of the debts of the Estate of SANDOR SZABO have been fully paid and satisfied.

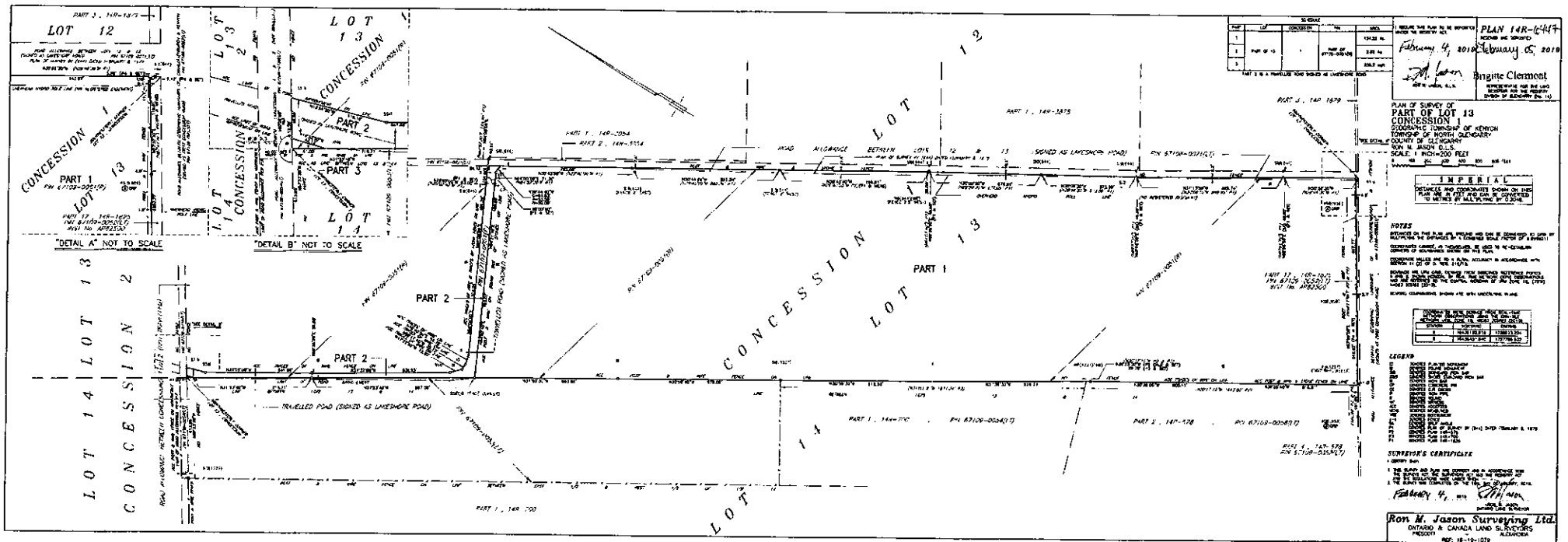
WHEREAS MARIA SZABO died on March 21, 2018;

AND WHEREAS the Last Will and Testament and Funeral Director's Certificate of Death for MARIA SZABO was registered in the Land Registry Office for Glengarry on the 12th day of July, 2019 under Instrument Number #AR 147819 ;

At the time of her death, MARIA SZABO was not a spouse.

All of the debts of the Estate of MARIA SZABO have been fully paid and satisfied.

FOR OFFICE
USE ONLY



**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: August 22, 2019

MOVED BY: _____

SECONDED BY: _____

That the Council of the Township of North Glengarry approve the use of the Fire Department reserves, in the amount of \$165,000 to fund the completion of Phase 2 & 3 of the Fire Department Communication System.

Carried

Defeated

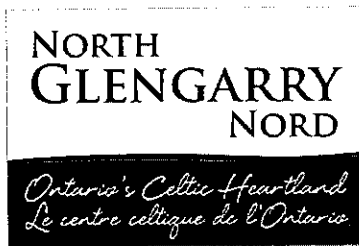
Deferred

MAYOR / DEPUTY MAYOR

Deputy Mayor: Carma Williams
Councillor: Jacques Massie
Councillor: Brenda Noble
Councillor: Jeff Manley
Councillor: Michel Depratto
Councillor: Johanne Wensink
Mayor: Jamie MacDonald

YEA	NEA
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Section 6 Item h



STAFF REPORT TO COUNCIL Report No: COW FD 2019 -

August 22, 2019

From: Matthew Roy – Fire Chief

RE: Communication Project

COMMUNICATIONS PROJECT

Recommended Motion:

That the Council of the Township of North Glengarry approve the use of the Fire Department reserves, in the amount of \$165,000 to fund the completion of Phase 2 & 3 of the Fire Department Communication System

Background / Analysis:

In 2018 the North Glengarry Fire Department was seeking a vendor to supply and install a VHF Simulcast Tier 2 system equipment and portable/mobile radios to upgrade our aging analog radio system. As a result, the Fire Department awarded the contract to BearCom Communication. The plan to develop our communication system will be implemented in 3 Phases with a completion date of spring 2020.

Phase 1 – Master Site - Alexandria		
Objectives	Completion Date	Cost
- Receipt of new Tier 2 Digital system & radios	June 2019	\$50,000 (2019 Capital)
- Build communication room	July 2019	
- Installation of new equipment	July 2019	
- Testing of equipment and coverage	Sept 2019	
- Upgrading dispatch centre	Oct 2019	
- Deployment of mobile and portable radio equipment	Oct 2019	

Phase 2 – Additional Site - Maxville		
Objectives	Completion Date	Projected Cost
- Approval for funding	Aug 2019	\$115,000
- Order required equipment	Sept 2019	
- Build Communication room	Sept 2019	
- Installation & Linking 2 sites	Dec 2019	

Phase 3 – Paging System		
Objectives	Completion Date	Projected Cost
- Approval for funding	Aug 2019	\$50,000
- Review digital paging system	Oct 2019	
- Installation of equipment	Feb 2020	
- Deployment of paging system	Mar 2020	

Upon completion of the communication project, North Glengarry will have a fully operational Tier 2 Simulcast Digital Radio system. The system can be expanded, upgraded to improved coverage areas and add additional Townships for mutual aid.

Alternatives:

None.

Financial Implications:

In 2019, \$75,000 was approved for the communications project for the fire department. With the addition of the Maxville water tower, there is an opportunity to link two communication towers together for much needed communication coverage in the area.

This project could await approval during the 2020 budget but in the meantime, there is risk associated with poor communication coverage. It would be ideal to do this work now.

There are adequate reserve funds to cover the costs of this project whether it is approved now, or in the future, thus not affecting the tax base.

Attachments & Relevant Legislation:

Others Consulted:

Director of Finance/Treasurer

Signed by Sarah Huskinson, CAO/Clerk

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: August 22, 2019

MOVED BY: _____

SECONDED BY: _____

That the Council of the Township of North Glengarry approves awarding the Alexandria Water Treatment Plan Upgrades tender to R.J. Bourgon Construction in the amount of \$3,594,888 plus HST.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

Deputy Mayor: Carma Williams

Councillor: Jacques Massie

Councillor: Brenda Noble

Councillor: Jeff Manley

Councillor: Michel Depratto

Councillor: Johanne Wensink

Mayor: Jamie MacDonald

YEA

NEA

Section 6 Item i



STAFF REPORT TO COUNCIL

PW2019-14

August 21st, 2019

From: Dave Malcolm MBA, P.Eng., Project Manager

RE: Tender for the Alexandria Water Treatment Plant Upgrade

Recommended Motion:

That the Council of the Township of North Glengarry approves awarding the Alexandria Water Treatment Plan Upgrades tender to R.J. Bourgon Construction in the amount of \$3,594,888 plus HST.

Background / Analysis:

A total of eight (8) contractors were invited to bid on the Contract, following a prequalification exercise carried out by EVB Engineering, thus ensuring that the bidding contractors possessed the appropriate specialised experience for the type of work required. Of the eight (8) prequalified contractors, five (5) submitted acceptable quotes. The results are as follows:

Tender	Total Tender Amount
R.J. Bourgon Construction	3,735,315.00
Black and McDonald Ltd.	3,834,457.00
Propipe Construction Ltd.	3,895,000.00
Thomas Fuller Co. Ltd.	3,918,618.00
Louis W. Bray Construction	4,884,000.00

Alternatives:

The alternatives to this recommendation include:

1. Awarding the contract to another qualified bidder. This is not recommended because the prequalifying exercise and the subsequent bid evaluation effectively eliminated

unqualified bidders and because the very close grouping of all the bids provides confidence that there was a good understanding of the requirements.

2. The alternative of “doing nothing” has not been considered here, given the importance of the Contract to the overall Project and the availability of the funds to implement it.

Financial Implications:

The Township budget for this contract is **\$3,600,000**, including **\$600,000** of contingency funds. The lowest bid was **\$3,735,312**. (Refer to the attachment for Tender Results.)

The tendered scope of work for this contract includes approximately **\$167,000** of provisional items. In order to remain within budget constraints, this report recommends the removal of the following provisional items from the scope of work, for a savings of approximately **\$140,000**:

1. Installation of a Metal roof instead of an Asphalt Shingled roof (\$110,000)
2. Installation of an online Current Streaming Monitor (\$30,000)

This brings the total amount to be awarded to \$3,594,888, leaving a contingency of approximately \$140,000 (4%) in the remaining budget.

Others Consulted:

Marco Vincelli, P.Eng. (EVB)
Michel Riberdy, Director of Public Works (NG)
Kim Champigny, Director of Finance/Treasurer (NG)
Dean McDonald, Environmental Services Manager (NG)
Angela Cullen (NG)

Attachments:

Alexandria WTP Upgrade – Township of North Glengarry NGRWSP Contract No. 5 Tender Evaluation (EVB - August 20, 2019)

Signed by Sarah Huskinson – CAO/Clerk



Dave Malcom
Township of North Glengarry
80 Main St.
Alexandria ON K0C 1C0

August 20, 2019

Subject: **Alexandria WTP Upgrade**
Township of North Glengarry, NGRWSP Contract No. 5 Tender Evaluation

Dear Mr. Malcom,

We have reviewed the six (6) tenders submitted for the above noted project. The official tender results are as follows (excluding HST), and a tender evaluation spreadsheet is attached for your information:

Tenderer	Total Tendered Amount
1. R.J. Bourgon Construction	\$3,735,312.00
2. Black and McDonald Ltd.	\$3,834,457.00
3. Propipe Construction Ltd.	\$3,895,000.00
4. Thomas Fuller Construction Co. Ltd.	\$3,918,618.00
5. Louis W. Bray Construction	\$4,884,000.00
Disqualified	
6. ASCO Construction (Used wrong Form of Tender and missed pricing Provisional Item P4).	
<i>APPROVED PROJECT BUDGET</i>	<i>\$3,600,000.00 (Including Contingency)</i>

The tender submitted by R.J. Bourgon was the low tender, and after review of the tender submission, we find their tender submission to be complete. The R.J. Bourgon Construction tender submission is attached to this letter, as is the second lowest tender submitted by Black and McDonald Limited.

The tenders included the following provisional items:

- Installation of a Metal Roof instead of an Asphalt Shingle Roof \$111,607
- Installation of an On-line Streaming Current Monitor \$28,817

If we remove these two items from the lowest bid, the low bid is reduced to \$3,594,888, which includes a \$100,000 contingency and brings the project back in on budget.

An Itemized Lump Sum Breakdown was requested to be provided by the Tenderers (R.J. Bourgon and Black and McDonald), which you will find attached. The Tenders appear to be accurately distributed and competitively priced for the scope of work.



	R.J. Bourgon Construction	Black & McDonald Ltd.
Mob/Demob	\$ 5,000	\$ 65,110
Division 1	\$ 550,135	\$ 216,700
Division 2	\$ 208,055	\$ 269,990
Division 3 and 4	\$ 306,205	\$ 619,550
Division 5	\$ 102,081	\$ 145,030
Division 6	\$ 92,654	\$ 66,700
Division 7	\$ 210,409	\$ 153,800
Division 8	\$ 90,988	\$ 111,540
Division 9	\$ 165,620	\$ 178,480
Division 14	\$ 15,968	\$ 29,191
Division 20 to 23	\$ 120,000	\$ 90,741
Division 25	\$ 244,480	\$ 365,654
Division 26 to 27	\$ 102,500	\$ 77,000
Division 31 to 33	\$ 69,000	\$ 103,306
Division 44	\$ 1,284,788	\$ 1,005,800
Lump Sum	\$ -	
Provisional	\$ 167,429	\$ 335,865
TOTAL	\$ 3,735,312	\$ 3,834,457

Based on the information provided and in accordance with the contract documents, we recommend the Alexandria Water Treatment Upgrade Project (NGRWSP Contract No. 5) be awarded to R.J. Bourgon Construction.

Please do not hesitate to contact the undersigned should you have any questions regarding the above documents.

Yours Truly,
EVB ENGINEERING

A handwritten signature in black ink, appearing to read 'Marco Vincelli'.

Marco Vincelli, P.Eng.
Project Manager

Attch. : Tender Submissions

Section 7

UNFINISHED

BUSINESS

Section 8

CONSENT AGENDA

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: August 22, 2019

MOVED BY: _____

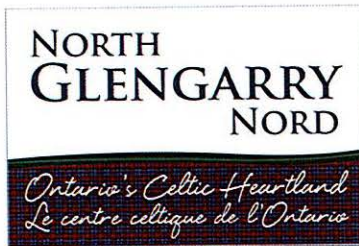
SECONDED BY: _____

THAT the Council of the Township of North Glengarry receives the items from the consent agenda for information purposes only.

Carried _____	Defeated _____	Deferred _____
-------------------------	--------------------------	--------------------------

MAYOR / DEPUTY MAYOR

	YEA	NEA
Deputy Mayor: Carma Williams	_____	_____
Councillor: Jacques Massie	_____	_____
Councillor: Brenda Noble	_____	_____
Councillor: Jeff Manley	_____	_____
Councillor: Michel Depratto	_____	_____
Councillor: Johanne Wensink	_____	_____
Mayor: Jamie MacDonald	_____	_____



KEY INFORMATION REPORT

Report No: CS-2019-11

August 15, 2019

From: Anne Leduc – Director of Community Services

RE: Community Services Department 2019 Work Plan – August Update

Recommended Motion:

THAT Council receives Staff Report No. CS-2019-11.

Background / Analysis:

The table enclosed at the end of this report shows the progress on the various projects undertaken by the Community Services Department.

ADMINISTRATION

Analysis of ice rental revenues for the Glengarry Sports Palace and the Maxville and District Sports Complex – in preparation for the upcoming budget exercise, staff has performed an analysis of the ice rental revenues for both facilities. This information is found attached to this report (Appendix A).

Canteen Contract – The contract has been signed with Mr. Brunet and he has been stocking the canteen with the intention to open once the regular ice season starts.

Celebrate Canada Grant – The final report for the Celebrate Canada Grant was filed as of August 7th. Staff thanked the Government for their contribution to ensuring a successful Canada Day in Alexandria.

Employment Updates

Glengarry Sports Palace – A Glengarry Sports Palace employee working as a Full-time Equipment Operator announced his retirement as of August 23, 2019. This position has been backfilled by another GSP employee, leaving vacant a Full-time Seasonal Equipment Operator position. We are presently working to fill this position prior to full ice rentals in September.

Recreation – The incumbent in the Program Coordinator position has left the Township. The position has been posted on the ORFA website, the OPA website, the Township's face book page, the Township's website and in the Glengarry News. The deadline to apply is August 30th.

Ice Rental Contracts – The ice rental contracts were issued and returned (for the most part) in a timely fashion. All but two organizations have signed their contracts to date.

Removal of Aquatic Vegetation at Mill Pond – The attached report was filed with the Department of Fisheries and Oceans for the period starting June 17th to July 14th, 2019 (Appendix B).

We were also contacted as part of the DFO's audit process to see if we were compliant with the recommendations issued in our letter of approval. A copy of the attached report was forwarded to the auditor.

EVENTS AND ACTIVITIES

Alexandria Bright Nights – One of the lead individuals on this project has left due to extenuating circumstances. Fortunately, a key group of individuals composed of volunteers from the Glengarry Artists Collective, KMAC, and Township staff, are forging on with the project. Multi-coloured lights have been purchased and are stored in a secure location. The Glengarry Artists Collective will have three photo opportunity installations at the front of the park on the cement base. The goal of the group is to cover as many trees as possible with the lights purchased, starting with the trees that are most visible in the park. The installation of the lights will take place in late September or early October.

Boys and Girls Club – Staff has been working with the Boys and Girls Club to offer additional programming in the Township. As of now, the Boys and Girls Club will have access to the Gary Shepherd Hall on Tuesdays after school. They will also have access to the Glengarry Sports Palace on Thursday afternoons prior to moving over to the Dome for 1.5 hrs. The Boys and Girls Club will be touring the high schools to promote these activities to the youth.

Kickball – Staff has launched the registration for the kickball program (ages 8 to 12) scheduled to start on September 7th at the Glengarry Sports Palace ball diamonds. The registration is being done in partnership with the Glengarry Minor Baseball Association.

Little Sens Program – The Senators are discontinuing the Little Sens program and are asking organizations to move towards the NHL/NHLPA 6-weeks First Shift program. Staff met with representatives from the AMHA and the GGMHA to discuss the profit sharing formula proposed under this new program. The associations are asked to pay for the 10 ice rentals and recuperate funds by offering a 4-week Second Shift at the end of the First Shift Program. The cost of the First and Second Shift Program is \$299 (plus HST) for 10 weeks. The registration fee included equipment but the AMHA and GGMHA representatives recognized that it would probably be challenging to obtain enough registrations to cover the ice rentals, let alone have any funds return to their organizations.

Staff shared this information with the Little Sens coordinator who then came back to us to offer us the opportunity to host the last Little Sens program. We established a registration price point of \$145 (plus HST) including equipment. Sessions are scheduled to start on September 7th and we are at full capacity.

Summer Camp – Registrations have slightly surpassed last year’s numbers but the camp is limited in the number of participants that it can accept due to the camp monitor/participant ratio. During this transition year from GIAG to the Boys and Girls Club, it was decided to hire four camp monitors but staff from the Township and the Boys and Girls Club have already started planning on adding extra camp monitors in order to increase the number of places for participants.

Swimming Lessons at Island Park – Staff has been working with the personnel from the HGMH but notwithstanding this, we are looking into the conditions and cost to certify the beach on our own.

Yoga – The Fall Yoga Session will start on September 9th and finish on November 16th. Monday and Thursday sessions will be held at the Glengarry Sports Palace and Saturday sessions will be held at Island Park.

FACILITIES

Glengarry Sports Palace

Condenser Water Supply Tank – The old tank was removed and the new poly tank installed.

Door replacement – A door on the north side of the building had buckled and was allowing water to enter the building whenever there was inclement weather. This door was original to the building. A replacement door and frame was ordered and installed.

Ice start-up – The refrigeration plant was started on August 14th, 2019. Once the floor attained 20°F staff started the process to build the ice. The painting of the ice surface is scheduled for Sunday, August 18th. Ice rentals start on August 24th.

Island Park

Beach Sampling and monitoring – Sampling started on May 22nd and be completed the first week of September. Samples were taken on the following dates and results are as indicated.

2019 Mill Pond Water Analysis Results

Geometric Mean of 5 samples E.coli (cfu/100 mL) *		
Date	Result	Comment
23-May-19	10	
31-May-19	20	
06-Jun-19	N/A	Rejected due to age of sample
12-Jun-19	18	
18-Jun-19	40	

* CFU stands for ‘Colony Forming Units’ and refers to the number of viable bacterial cells in a sample per unit of volume

27-Jun-19	98		± E. coli guidelines for fresh water beaches between 100 and 200 cfu/100 mL varying depending on the swimming-associated risk level deemed acceptable
03-Jul-19	38		
09-Jul-19	229	Beach closed on July 11, 2019	
11-Jul-19	1000+		
15-Jul-19	17	Beach reopened on July 17, 2019	
30-Jul-19	332	Beach closed on Aug 1, 2019	
6-Aug-19	22	Beach reopened on Aug 6, 2019	

Tree removal – After last week’s storm, several of the Park’s trees and branches came down on a property adjacent to the Park. Staff has removed the debris from the property and we are obtaining an estimate to take down the damaged trees.

King George Park

Terrain – A meeting was held with EVB to discuss the reinstatement of the park near Carr Street prior to substantial completion. The contractor has since then re-shored the property, added topsoil and seed.

Maxville & District Sports Complex

Compressor – The south compressor over-haul work has been authorized and will be completed prior to start-up.

Community Hall Door – The door between the lobby and the Community Hall has been replaced with double doors that are fully accessible. The previous door’s frame had a mullion in the centre between the two doors which restricted access to any non-standard size wheelchair. The new door has no obstructions between the doors.

Tim Hortons Dome

Reinstatement of Change Rooms and Lobby – Staff performed the sign-off on the insurance claim. When the weather cools, the painting will be finished on the interior doors.

Repair of membrane – Staff noticed that a horizontal seam had come undone on August 9th. A call was placed to the Farley Group who sent a crew to repair the seam on August 12th. We took advantage of this call-out to have them repair some of the patches that they installed as well as replace two boards that join the membrane to the cement foundation. A small portion of this work will be covered by the warranty but staff will closely examine the final invoice prior to approving it for payment given that this is the second time a horizontal seam has come undone since the membrane has been replaced a little over three years ago.

Other

Glen Robertson Playground Equipment – Staff is working with the group to purchase an additional piece of playground equipment which was approved under the MRAC Capital budget.

COMMENTS


This report is presented for information purposes only.

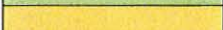
	Community Services Tasks	Deliverable	Involvement	2019				2020	Progress
				Q1	Q2	Q3	Q4		
Strat Plan	Draft Action Plan prepared	Completed	AL						
Capital Projects	Dome - Counter Reno	Ongoing	AL, JD						
	Dome - Floor Reno	Ongoing	AL, JD						
	EcDev - Branding Signage (Parks)	Ongoing	TK						
	EcDev - Interpretive Panels	Ongoing	TK						
	Glen Robertson Playground Equipment	Ongoing	AL					Glen Robertson has not selected equipment to date.	
	GSP - Condenser Water Supply Tank	Completed	RW						
	GSP - Stove for Community Kitchen	Ongoing	RW						
	IP - Change Tables & Sink	Ongoing	AL, JD						
	IP - Micro Nets	Completed	AL, JD						
	IP - Outdoor Exercise Equipment	Report to COTW	AL, JD					Glengarry Community Living	
	IP - Removal of Band Shell	Completed	JD						
	IP - Soccer Benches & Cement Work	Report to COTW	JD						
	KingGpk - Electrical Panel	Ongoing	JD						
	Millsq - Architectural Design	Ongoing	AL						
	MSC - Counters Bathrooms	Ongoing	JA						
	MSC - QEL Amonia Detector	Completed	JA						
MSC - Water lateral Connection	Completed	AL, JA							


	Community Services Tasks	Deliverable	Involvement	2019				2020	Progress
				Q1	Q2	Q3	Q4		
Other	Admin - Business & Community Awards Gala	Ongoing	AL, TK, MD	Yellow	Yellow	Blue			
	Admin - Hiring Program Coordinator	Ongoing	AL, SH			Yellow			
	Admin - Ice Contract Forms - 2019 Fall Pre-Ice Season	Completed	AL, MD	Blue					
	Admin - Ice Contract Forms 2019 / 2020 Season	Completed	AL, MD	Yellow	Blue				
	Admin - Lighting of Island Park	Ongoing	AL, JD & Others	Yellow	Yellow	Yellow	Blue		
	Admin - Recreation Policies and Procedures	Ongoing	AL, JA, JD, RW	Green		Yellow	Yellow	Yellow	
	Admin - Staff Regulatory Training	Ongoing	AL, JA, JD, RW	Green		Yellow	Yellow	Yellow	
	Admin - Grants - Celebrate Canada	Completed	AL	Yellow	Yellow	Blue			
	Admin - Grants - Seniors	Ongoing	AL	Yellow	Yellow	Yellow			
	Admin - Grants - Young Canada Works	Ongoing	AL	Yellow	Yellow	Yellow			
	ComDevCttee - Terms of Reference	Report to Council	AL	Yellow	Blue				
	Dome - Membrane repairs	Completed	AL, JD			Blue			
	Dome - Programming - Competitive Soccer League	Ongoing	AL, JL, JD	Yellow	Yellow	Yellow	Blue		
	Dome - Programming - 2018/2019 Flag Football	Completed	AL, JD	Blue					
	Dome - Programming - Running Program 2019 Session 1	Completed	AL, JD	Blue					
	Dome - Programming - Running Program 2019 Session 2	Ongoing	AL, JD	Yellow	Blue				
	Dome - Programming - Track for Seniors	Ongoing	AL, JD	Green	Yellow	Blue			
	Dome - Programming - 2018/2019 Women's Volleyball	Completed	AL, MD, JD	Blue					
	Dome - Programming - 2019 Youth Floor Hockey	Ongoing	AL, MD, JA, RW	Yellow	Yellow	Blue			
	Dome - Reinstatement of flood damages	Ongoing	AL, JD	Yellow	Yellow	Blue			
	Dome, GSP, MSC, IP - Programming - 2019 Family Day	Completed	Rec Dept	Blue					
Dome, GSP, MSC, IP - Programming - 2019 March Break	Completed	Rec Dept	Blue						

Community Services Tasks	Deliverable	Involvement	2019				2020	Progress
			Q1	Q2	Q3	Q4		
GSP - Audit	Ongoing	AL, MD	Yellow	Blue				
GSP - Boardroom renovations	Completed	RW	Blue					
GSP - Door replacement	Completed	AL, RS		Yellow	Blue			
GSP - Debt recovery - Glengarry Highlanders	Completed	AL, Finance	Blue					
GSP - Programming - Yoga 2019 Session 1 Spring	Completed	AL, MD	Blue					
GSP - Programming - Yoga 2019 Session 2 Late Spring	Completed	AL, MD	Yellow	Blue				
GSP - Programming - Yoga 2019 Session 3 Fall	Ongoing	AL, MD		Yellow	Blue			
GSP - Programming - Kickball 2019	Ongoing	AL		Yellow				
GSP - Programming - Little Sens 2019 Fall	Ongoing	AL, MD		Yellow				
GSP - Staff hirings	Ongoing	AL			Yellow			
GSP, IP - Soccer Fields (Preparation & Closures)	Ongoing	AL, JD, RW	Green	Blue				
GSP, MSC - Plant Lock-out Tag-Out Procedures	Completed	AL, RW, JA		Blue				
GSP, MSC - Programming - Floor Hockey	Ongoing	AL, MD, JA, RW	Green	Yellow	Blue			
GSP, MSC - Refrigeration Plant Certification TSSA	Ongoing	AL, RW, JA	Green	Blue				
GSP, MSC - TSSA Lock-out procedure	Completed	AL, JA, RW		Blue				
IP - Aquatic Vegetation Removal Permit	Completed	AL	Green	Blue				
IP - Aquatic Vegetation Removal DFO Report	Completed	AL		Yellow				
IP - Geese Mitigation Program	Completed	AL, Rec Staff		Blue				
IP - Geese Mitigation Program Report	Completed	AL		Blue				
IP - Programming - 2019 Swimming Lessons	Ongoing	AL	Green	Yellow	Yellow	Yellow		
IP - Programming - Summer Camp	Ongoing	AL	Yellow	Yellow	Yellow	Yellow		
IP - Programming - Boys and Girls Club	Ongoing	AL, MD, JD		Yellow	Yellow	Yellow	Yellow	
IP - Sidewalk Repair	Ongoing	JD	Yellow	Blue				

	Community Services Tasks	Deliverable	Involvement	2019				2020	Progress
				Q1	Q2	Q3	Q4		
	MSC - Community Hall Accessible Door	Ongoing	AL, JA		Execution	Complete			
	MSC - Heating renovations	Ongoing	AL, JA	Execution	Complete				
	MSC - Programming - Kilt Skate	Completed	AL, TK & Others	Complete					
	IP, GSP, Dome - Fall/Winter Activities Boys & Girls Club	Ongoing	AL		Preparation	Execution	Execution	IP - Tuesdays, GSP/Dome - Thursdays	
	GSP - Programming - Kickball	Ongoing	AL, JL		Preparation	Execution		GSP Saturdays Sept/Oct	
	GSP - Alexandria Library - Accessible Bathroom	Ongoing	AL, RW		Preparation	Execution		Design & quotes / Construction in September	

Preparation 

Execution 

Complete 

Appendix A

Analysis of ice rental revenues for the Glengarry Sports Palace and the Maxville and District Sports Complex

All amounts exclude taxes.

Table 1 facilitates the comparison between ice seasons as they do not run concurrent to the Township's fiscal year.

TABLE1 - ICE RENTAL REVENUES							
GSP				MSC			
2018	2019		2020	2018	2019		2020
Aug - Dec	Jan - Apr	Aug - Dec*	Jan - Apr*	Aug - Dec	Jan - Apr	Aug - Dec*	Jan - Apr*
\$99,983	\$76,017	\$122,742	\$94,715	\$82,450	\$80,437	\$96,118	\$70,770
*Projected revenues based on 2019/2020 contracts signed with organizations. These revenues do not include Shiny drop-ins.							

Notes for Table 1

- Reservations for GSP 2019 Aug-Dec include an increase in ice rentals by \$10,000 from the AMHA.
- Reservations for GSP 2020 Jan-April include an increase in ice rentals by \$10,000 from the AMHA.
- Reservations for GSP 2019 Aug-Dec include an increase in ice rentals by \$10,000 from the GGMHA.
- Reservations for GSP 2020 Jan-April include an increase in ice rentals by \$8,000 from the GGMHA.
- Reservations for MSC 2019 Aug-Dec include an increase in ice rentals by \$6,000 from NGS.
- Reservations for MSC 2019 Aug-Dec include an increase in ice rentals by \$5,000 from the GGMHA.
- Reservations for MSC 2020 Jan-April include an increase in ice rentals by \$4,000 from NGS.
- For MSC 2020 Jan-April there is no revenue booked for the Ranger Tournament which was \$20610.52 for MSC 2019 Jan-April.

Notes for Table 1 on possible adjustments to revenues

- There are approximately \$3,000 in ice rentals not calculated in the GSP 2019 Aug-Dec for the Old-Blades which pay per player.
- There are approximately \$3,000 in ice rentals not calculated in the GSP 2020 Jan-April for the Old-Blades which pay per player.

- No school revenue has been booked for GSP 2019 Aug-Dec estimated at \$2,000 or GSP Jan-April estimated at \$2,000.
- There is an expectation that associations will return ice for both facilities for the 2019 Sept-Dec and 2020 Jan-April periods as there is a tendency by the AMHA and NGS to overestimate the amount of ice they will need. This is caused in large part to having registrations late in the summer, just prior to the start-up of the season.
- The GGMHA have already held their registrations and have confirmed their ice usage according to their teams' requirements.

TABLE 2 - ICE REVENUE TOTALS			
	GSP	MSC	Difference
Aug 2018-Apr 2019	\$ 176,000.33	\$ 162,887.50	\$ (13,112.83)
Aug 2019-Apr 2020*	\$ 217,458.54	\$ 166,888.61	\$ (50,569.93)
	\$ 393,458.87	\$ 329,776.11	\$ (63,682.76)

*Projected revenues based on 2019/2020 contracts signed with organizations. These revenues do not include Shiny drop-ins.

TABLE 3 - PAID ICE RENTAL HOURS							
GSP				MSC			
2018	2019		2020	2018	2019		2020
Aug - Dec	Jan - Apr	Aug - Dec*	Jan - Apr*	Aug - Dec	Jan - Apr	Aug - Dec*	Jan - Apr*
898	617	920	712	601	552	635	458

*Projected hours based on 2019/2020 contracts signed with organizations. Excludes Parents & Tots, Public Skating and Shiny.

Notes on Table 3

- The hours indicated in this table exclude Parents & Tots, Public Skating and Shiny ice times.
- Some GSP week-day hours are booked by schools which add 76 extra hours to GSP 2019 Aug-Dec and 76 extra hours to GSP 2020 Jan-April.

TABLE 4 - TOTAL PAID ICE RENTAL HOURS			
	GSP	MSC	Difference
Aug 2018-Apr 2019	1,515	1,153	362
Aug 2019-Apr 2020*	1,632	1,093	540
	3,147	2,245	901

*Projected hours based on 2019/2020 contracts signed with organizations. Excludes Parents & Tots, Public Skating and Shiny.

TABLE 5 – 2018 ACTUALS - 2019 BUDGETS		
OPERATING REVENUES		
	GSP	MSC
2018 Actual	<u>375,528</u> *	<u>265,330</u>
2019 Budgeted	<u>332,969</u> *	<u>226,500</u>
Total Revenues	708,497	491,830
OPERATING EXPENSES		
	GSP	MSC
2018 Actual	<u>594,492</u>	<u>558,355</u>
2019 Budgeted	<u>622,945</u> ±	<u>529,449</u>
Total Expenses	1,217,437	1,087,804
CAPITAL EXPENSES		
	GSP	MSC
2018 Actual	<u>31,191.94</u>	<u>213,238.89</u>
2019 Budgeted	<u>19,000.00</u>	<u>38,000.00</u>
Total Capital Expenses	50,191.94	251,238.89
Tax base requirement	559,132.18	847,212.89
* Revenue excludes funding from South & North Glengarry ± Expenses include \$24K Repayment towards NG Credit Line		

Notes for Table 5

- Table 5 is based on the Township’s fiscal year running January 1 to December 31.
- To determine tax base requirements, the GSP 2018 and 2019 Revenues excludes contributions from North and South Glengarry (no contributions were received from South Glengarry for the 2017, 2018 and 2019 budget years).
- Information in GSP 2019 Expenses include \$24,000 in repayments to the North Glengarry Line of Credit.
- Excluding Capital Expenses, GSP Tax Base Requirements for 2018 & 2019 combined is \$508,940 and MSC Tax Base Requirements for 2018 & 2019 combined is \$595,974

Appendix B



**Vegetation Removal at Mill Pond – Township of North Glengarry
Implementation of Measures to Avoid and Mitigate Serious Harm to Fish and
Prohibited Effects on Listed Aquatic Species at Risk**

DFO Reference 18-HCAA-00322

Report prepared by:
Anne Leduc – Director of Community Services
July 30, 2019

The Township of North Glengarry (Township) is pleased to provide the following summary report to project 18-HCAA-00322 for the period starting June 15th to July 14th, 2019.

BACKGROUND

A Request for Review was submitted by the Township to the Department of Fisheries and Oceans (DFO) for a project to control *Elodea Canadensis* in Mill Pond located at 102 Derby Street West, Alexandria Ontario.

The object of the review was to obtain permission to remove by cutting a total maximum area of 23,000 m² of aquatic vegetation within the north-east end of Mill Pond by using a mechanical harvester as of June 15th, 2019.

Individuals involved in this project are listed as follows:

- Richard Pilon, General Manager – Raisin River Conservation Authority
- Brendan Jacobs, Biologist – Raisin River Conservation Authority
- Lissa Deslandes, Regulations Officer & Communications Coordinator – Raisin River Conservation Authority
- Michel Depratto, Councillor – Township of North Glengarry
- Anne Leduc, Director of Community Services – Township of North Glengarry
- Michel Riberdy, Director of Public Works – Township of North Glengarry
- Roch Lajoie, Public Works Manager – Township of North Glengarry
- Jeremy Dubeau, Recreation Foreperson – Township of North Glengarry
- Brian Cameron, Public Works Operator – Township of North Glengarry
- Phil Etherington, Public Works Operation – Township of North Glengarry

The Township would like to express their thanks to these individuals for their contributions to the success of this project.

APPROVAL FROM DFO

Permission to move forward with this project was received from the DFO by letter on March 29, 2019.

As per the requirements to advise the DFO 10 days prior to the start of the project, an email was sent to Mr. Cho, Fisheries Protection Program Biologist on May 20th stating that the Township planned to commence work as of June 15th, 2019.

WORK PLAN

As part of the work plan, staff was directed to note the following:

- Date of removal

- Start and end times
- Total hours of work
- Tonnage of weeds removed
- Tonnage composted
- Species removed from the pond
- Species returned from the pond.

Statistics are reported in figure 1.

The recommendations issued by the DFO are noted below accompanied by the Township's actions to incorporate them in the Township's work plan:

DFO Recommendation: As aquatic vegetation is transferred from the boat harvester to dry land, the vegetation and presence of fish should be monitored. Any fish encountered should be returned to the lake.

Township's action:

1. An identification sheet was provided to staff to facilitate documentation of fish species. The sheet included pictures for the different fish species that the operator may encounter during the harvesting period.
2. The equipment used, a weed harvester, is equipped with a reverse on the paddle. For the most part, species that were removed from the pond were reinstated almost immediately by the operator using the reverse option on the equipment. This resulted in returning all of the species live to the pond.

DFO Recommendation: A fish exclusion / scare technique should be implemented to move fish out of the work area and into the open water in the West end of the lake (ex. steering a canoe ahead of the path of the harvester).

This condition was discussed during the 2018 application. The following is an excerpt from an email dated June 11th 2018, received from Mr. Cho: "We understand that having a canoe or personnel in front of machinery can be dangerous and should be avoided. As such, the recommendation to perform this will be removed. If possible, we encourage you to employ other safe tactics/strategies to limit or prevent fish within the area".

Township's action:

1. The harvester travels at a speed of two (2) kilometers per hour which allowed fish to move safely out of the harvesting area, in large part mitigates this problem.

DFO Recommendation: Vegetation removal should be restricted to the top half of the water column.

Township’s action:

1. Harvesting was limited to cutting at a maximum depth of 2 feet below the surface.

DFO Recommendation: At water depths of one (1) meter or less, vegetation should be removed by hand (i.e. raked); and Centrarchid nests should be identified prior to work commencement using a qualified biologist, and a three (3) meter buffer “no-work zone” should be maintained around them.

Township’s action:

1. No harvesting was done in areas where the water’s depth was one (1) meter or less. The Township’s policy is to not disturb the vegetation growth near and on the shoreline of Mill Pond to encourage shoreline stabilization.
2. Staff, trained by RRCA Biologist Brendan Jacobs, identified nests with buoy markers in the two weeks prior to the start of harvesting to monitor activity.
3. Staff navigated the pond the day prior to the start of removal and noted that the nests were empty.

HARVESTING ACTIVITIES

- Between June 15th and July 14th, harvesting of noxious weeds occurred eight (8) times on June 17th, 18th, 19th, 24th and 26th and July 8th, 9th and 10th, 2019.
- Weeds were removed from Mill Pond and transported off location by dump truck to a composting site.
- All species but 1 catfish and 6 sunfish that were captured were alive and returned to Mill Pond.

Total Hours of Harvesting	40.75
Tonnage of weeds removed from Mill Pond	70
Tonnage of weeds composted	70
Species captured and returned to Mill Pond	
Perch	11
Sunfish	32
Pike	1
Catfish	21
Turtle	3

As a result of the monitoring performed during this project, the Township deems that the impact to fish habitat and the well-being of fish was minimal).

Requests for additional information on this project should be addressed to myself at anne@northglengarry.ca or 613-363-7497.

Respectfully submitted,

Anne Leduc

Anne Leduc
Director of Community Services

6. BUSINESS ARISING FROM THE MINUTES

None

7. DELEGATIONS

None

8. AGENDA ITEMS

a. Article to be written on the St Elmo Churches for the CHO News

A document was presented by Ms. Karen Davison Wood listing background and distinguishing features for the Congregationalist Church and the Gordon Church. The document lists some of the colourful background on these buildings.

The file has now been passed to Mr. Dane Lanken for his comments and edits.

b. Community Grants – Year 2020

The Committee has reviewed the forms and agrees with keeping the format as is. Staff will be issuing a call for submissions to the 2020 Community Grant Program the 2nd week of August 2019.

c. Community Improvement Projects

- i. CIP Intake – 20 Main Street South, Maxville

Moved by: Jeff Manley

Seconded by: Nicole Nadeau

THAT the Arts, Culture and Heritage Committee recommend to Council a Program B Building Improvement Grant representing a matching grant of 50%, up to a maximum of \$5,000.00 towards works on one façade; a Program C, Commercial Signage Grant representing a matching grant of 50%, up to a maximum of \$2,000.00; A Program C Civic Address Grant representing one civic sign provided by the municipality as part of its civic sign pilot program; a Program D Landscaping Grant representing a matching grant of 50% up to a maximum of \$170.00; a Program D Public Art Grant of 50% up to a maximum of \$1,000.00; a Program E Building Permit Fee Grant equal to 100% of eligible work up to a maximum of \$750.00; and a Program G Municipal Loan in the amount of \$10,000.00 for the Community Improvement Plan Project at 20 Main Street South, in Maxville, as submitted by the applicants, Alistair MacDonald and Katherine MacDonald of Munro & Morris Funeral Homes Ltd.

CONSIDERATIONS

THAT the final artwork for the stained-glass window must be submitted to the Arts, Culture and Heritage Committee for review and final approval before it is commissioned and installed.

Carried.

- ii. CIP Intake – 2 Ottawa Street, Alexandria (Garry Fen)

Moved by: Jeff Manley

Seconded by: Dane Lanken

THAT the Arts, Culture and Heritage Committee recommends that Council approves Program B Building Improvement Grant representing a matching grant of 50%, up to a maximum of \$4,998.50 towards works on two (2) façades; Program C Civic Address Grant representing one civic sign provided by the municipality as part of its civic sign program; Program E Building Permit Fee Grant equal to 100% of eligible work up to a maximum of \$750; and Program G Municipal Loan in the amount of \$6,498.50 for the Community Improvement Plan Project at 2 Ottawa Street, Alexandria, as submitted by the applicant, Barry MacDonald for the residential property known as the “Garry Fen”.

REQUIREMENT

- That collars be add to the columns to respect the pictures in this report.

CONSIDERATIONS

- That work on this property will only be considered completed when sanding, painting and restoration of all four facades of the building has been completed.
- That gingerbread be added to the columns as represented in the historical picture in this report.

Carried

- iii. Update – 17 – 19 Main Street South, Alexandria

Tara Kirkpatrick shared details about the project that have not been completed. The roofline has not be repainted because of the challenges with the Hydro lines and the decorative metal cornice has not been replaced but instead repainted.

The door has been replaced.

Moved by: Jeff Manley

Seconded by: Michael Madden

THAT the Committee agrees that the property owner for 17 – 19 Main Street South in Alexandria has made the best efforts to comply with the Community Improvement Program and that through no fault of his own, has been unable to complete the painting of the cornice and façade roofline.

THEREFORE the Committee authorizes the Economic Development staff to disburse the funds for the receipts submitted according to the funding criteria applicable to each program.

Carried.

- iv. Update – 28 Main Street North, Alexandria

The project is now considered complete as per the contract and funds will be disbursed shortly.

d. Municipal Heritage Register

- i. Property located at 6 Church Street, Maxville

Moved by: Jeff Manley

Seconded by: Michael Madden

THAT the Arts, Culture and Heritage Committee recommends that Council directs staff to add the property located at 6 Church Street, Maxville Ontario to the Municipal Register as a non-designated property of cultural heritage value and/or interest.

Carried.

- ii. Property located at 35 Marlborough Street, Maxville

Moved by: Sharon McRae

Seconded by: Dane Lanken

THAT the Arts, Culture and Heritage Committee recommends that Council directs staff to add the property located at 35 Marlborough Street, Maxville Ontario to the Municipal Register as a non-designated property of cultural heritage value and/or interest.

Carried.

e. Glengarry Routes Project

- i. Update – Glengarry Pioneer Tour on September 21, 2019

Ms. Tara Kirkpatrick shared an updated on the Glengarry Routes Project in combination with the Glengarry Routes Map. The partnered event is the War of 1812. The SDG Tourism approved a \$1000 grant for buses. The first stop is the VIA Train Station, the 2nd is the Grotto & St. Finnan's, the 3rd is the Mill Square Interpretive Panel, the Garry Fen, the Priest Mill, the Senate Mural, the Priest Mill Glassworks followed by many mores stops.

VIA has sponsored the event through a contribution of \$1,500 worth of train tickets.

- ii. Walking Tours

Last comments will be accepted this week before the Maxville and Alexandria Tour goes to formatting.

- iii. King George Park Mural

The picture on the postcard is being painted on canvas and will be available in the next few weeks. The mural should be finalized by the end of the summer.

f. Goals & Projects - Heritage Plaques/Recognition

The first blue plaque was unveiled on Friday, June 28th on the former dwelling of Dorothy Dumbrille.

g. Update Heritage Coordinators Grant Application

9. PENDING BUSINESS

None

10. CORRESPONDENCE/INFORMATION ITEMS

An email from Bert Duclos was shared with the Committee Members following his retirement advising that he doubts that his position will be filled.

11. NEXT MEETING – will be called at the discretion of the Chair.

12. ADJOURNMENT

The meeting was adjourned at 6:13 pm by Deirdre Hill.

Jeff Manley
Chair

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

THE COMMITTEE OF ADJUSTMENT MEETING

Monday, February 11th, 2019
Council Chambers
Centre Sandfield Centre
102 Derby Street West, Alexandria, ON

A Committee of Adjustment Meeting was held in the Council Chamber on Monday, February 11th, 2019 at 6:30 p.m.

PRESENT: **Mayor** – Jamie MacDonald
Deputy Mayor – Carma Williams
Councillor (Lochiel Ward) – Brenda Noble
Councillor (Maxville Ward) – Johanne Wensink
Councillor (Kenyon Ward) – Jeff Manley
Councillor (Alexandria Ward) – Michel Depratto
CAO/Clerk – Sarah Huskinson
Planning Department – Chantal Lapierre

REGRETS: **Councillor (At Large)** – Jacques Massie

1. COMMITTEE OF ADJUSTMENT MEETING CALLED TO ORDER

The chair of the Committee called the Meeting to order at 6:30 p.m.

2. ACCEPT THE AGENDA

Resolution No. 1

Moved by: Johanne Wensink

Seconded by: Jeff Manley

That the Council of the Township of North Glengarry accepts the Committee of Adjustment Hearing agenda of Monday, February 11th, 2019.

Carried

3. ACCEPT THE MINUTES

Resolution No. 2

Moved by: Jeff Manley

Seconded by: Johanne Wensink

That the Council of the Township of North Glengarry accepts the minutes of the Committee of Adjustment Hearing of Tuesday, October 9th, 2018.

Carried

The Meeting was then turned over to the Planning Department – Chantal Lapierre

4. MINOR VARIANCES

a) No. MV-01-2019

Owner: Michael Charette

Location: 21865 Glen Robertson Rd., Glen Robertson

Resolution No. 3

Moved by: Brenda Noble

Seconded by: Michel Depratto

The clerk asked three times for comments from the public in attendance. No comments were made.

Carried

5. OLD BUSINESS

6. NEW BUSINESS

7. NOTICE OF MOTION

8. ADJOURNMENT

Resolution No. 4

Moved by: Michel Depratto

Seconded by: Brenda Noble

There being no further business to discuss, the meeting was adjourned at 6:38 p.m.

Carried

CAO/Clerk/Deputy Clerk

Mayor/Deputy Mayor

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

PUBLIC MEETING

Monday, June 24th, 2019
Council Chambers
Centre Sandfield Centre
102 Derby Street West, Alexandria, ON

A Public Meeting was held in the Council Chamber on Monday, June 24th, 2019 at 6:30 p.m.

PRESENT: **Mayor** – Jamie MacDonald
Councillor (Lochiel Ward) – Brenda Noble
Councillor (Maxville Ward) – Johanne Wensink
Councillor (Kenyon Ward) – Jeff Manley
Councillor (Alexandria Ward) – Michel Depratto
Township Planner – Kasia Olszewska
Director of Building, By-law & Planning – Jacob Rheaume

REGRETS: **Deputy Mayor** – Carma Williams
Councillor (At Large) – Jacques Massie
CAO/Clerk – Sarah Huskinson

1. PUBLIC MEETING CALLED TO ORDER

The chair of the Committee called the Meeting to order at 6:30 p.m.

2. ACCEPT THE AGENDA

Resolution No. 1

Moved by: Michel Depratto

Seconded by: Brenda Noble

That the Council of the Township of North Glengarry accepts the Public meeting agenda of Monday, June 24th, 2019.

Carried

3. ACCEPT THE MINUTES

Resolution No. 2

Moved by: Jeff Manley

Seconded by: Michel Depratto

That the Council of the Township of North Glengarry accepts the minutes of the Public Meeting of Monday, May 27th, 2019.

Carried

The Meeting was then turned over to the Planning Department – Kasia Olszewska

4. ZONING AMENDMENTS

a) No. Z-05-2019

Owner: Anton & Angie Nussbaumer

Location: 20079 County Rd. 43, Alexandria

The clerk asked three times for comments from the public in attendance. No comments were made.

b) No. Z-06-2019

Owner: Yves Ballenegger

Location: 20845 McCormick Rd., Alexandria

The clerk asked three times for comments from the public in attendance. No comments were made.

5. OLD BUSINESS

6. NEW BUSINESS

7. NOTICE OF MOTION

8. ADJOURNMENT

Resolution No. 3

Moved by: Brenda Noble

Seconded by: Michel Depratto

There being no further business to discuss, the meeting was adjourned at 6:38 p.m.

Carried

CAO/Clerk/Deputy Clerk

Mayor/Deputy Mayor

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

PLANNING COMMITTEE MEETING

Monday, June 24th, 2019
Council Chambers
Centre Sandfield Centre
102 Derby Street West, Alexandria, ON

A Public Meeting of Planning was held in the Council Chamber on Monday, June 24th, 2019 at 6:30p.m.

PRESENT: **Mayor** – Jamie MacDonald
Councillor (Lochiel Ward) – Brenda Noble
Councillor (Maxville Ward) – Johanne Wensink
Councillor (Kenyon Ward) – Jeff Manley
Councillor (Alexandria Ward) – Michel Depratto
Township Planner – Kasia Olszewska
Director of Building, By-law & Planning – Jacob Rheaume

REGRETS: **Deputy Mayor** – Carma Williams
Councillor (At Large) – Jacques Massie
CAO/Clerk – Sarah Huskinson

1. PUBLIC MEETING CALLED TO ORDER

The chair of the Committee called the Meeting to order at 6:30 p.m.

2. ACCEPT THE AGENDA

Resolution No. 1

Moved by: Michel Depratto

Seconded by: Brenda Noble

That the Council of the Township of North Glengarry accepts the Planning Committee meeting agenda of Monday, June 24th, 2019.

Carried

3. ACCEPT THE MINUTES

Resolution No. 2

Moved by: Johanne Wensink

Seconded by: Jeff Manley

That the Council of the Township of North Glengarry accepts the minutes of the Planning Committee Meeting of Monday, June 24th, 2019.

Carried

The Meeting was then turned over to the Planning Department – Kasia Olszewska

4. ZONING AMENDMENTS

a) No. Z-05-2019

Owner: Anton & Angie Nussbaumer

Location: 20079 County Rd. 43, Alexandria

Resolution No. 3

Moved by: Jeff Manley

Seconded by: Michel Depratto

That the Planning Committee recommend approval of zoning amendment **Z-05-2019** and that the application be forwarded to the Council of the Township of North Glengarry for further consideration and approval.

Carried

b) No. Z-06-2019

Owner: Yves Ballenegger

Location: 20845 McCormick Rd., Alexandria

Resolution No. 4

Moved by: Jeff Manley

Seconded by: Michel Depratto

That the Planning Committee recommend approval of zoning amendment **Z-06-2019** and that the application be forwarded to the Council of the Township of North Glengarry for further consideration and approval.

Carried

5. OLD BUSINESS

6. NEW BUSINESS

7. NOTICE OF MOTION

8. ADJOURNMENT

Resolution No. 5

Moved by: Brenda Noble

Seconded by: Michel Depratto

There being no further business to discuss, the meeting was adjourned at 6:47 p.m.

Carried

CAO/Clerk/Deputy Clerk

Mayor/Deputy Mayor

Section 9

NEW BUSINESS

Section 10

NOTICE OF MOTION

Section 11

QUESTION PERIOD

Section 12

CLOSED SESSION

BUSINESS

Section 13

CONFIRMING BY-LAW

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: August 22, 2019

MOVED BY: _____

SECONDED BY: _____

That the Council of the Township of North Glengarry receive By-law 32-2019; and

That Council adopt by-law 32-2019 being a by-law to adopt, confirm and ratify matters dealt with by Resolution and that By-law 32-2019 be read a first, second, third time and enacted in Open Council this 22nd day of August, 2019.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

Deputy Mayor: Carma Williams

Councillor: Jacques Massie

Councillor: Brenda Noble

Councillor: Jeff Manley

Councillor: Michel Depratto

Councillor: Johanne Wensink

Mayor: Jamie MacDonald

YEA

NEA

Section 13 Item a

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

**BY-LAW 32-2019
FOR THE YEAR 2019**

BEING A BY-LAW TO ADOPT, CONFIRM AND RATIFY MATTERS DEALT WITH BY RESOLUTION.

WHEREAS s. 5(3) of the *Municipal Act, 2001*, provides that the powers of municipal corporation are to be exercised by its Council by by-law; and

WHEREAS it is deemed expedient that the proceedings, decisions and votes of the Council of the Corporation of the Township of North Glengarry at this meeting be confirmed and adopted by by-law;

THEREFORE the Council of the Corporation of the Township of North Glengarry enacts as follows:

1. **THAT** the action of the Council at its regular meeting of August 22, 2019 in respect to each motion passed and taken by the Council at its meetings, is hereby adopted, ratified and confirmed, as if each resolution or other action was adopted, ratified and confirmed by its separate by-law; and;
2. **THAT** the Mayor and the proper officers of the Township of North Glengarry are hereby authorized and directed to do all things necessary to give effect to the said action, or to obtain approvals where required, and except where otherwise provided, The Mayor and the Clerk are hereby directed to execute all documents necessary in that behalf and to affix the corporate seal of the Township to all such documents.
3. **THAT** if due to the inclusion of a particular resolution or resolutions this By-law would be deemed invalid by a court of competent jurisdiction then Section 1 to this By-law shall be deemed to apply to all motions passed except those that would make this By-law invalid.
4. **THAT** where a “Confirming By-law” conflicts with other by-laws the other by-laws shall take precedence. Where a “Confirming By-Law” conflicts with another “Confirming By-law” the most recent by-law shall take precedence.

READ a first, second and third time, passed, signed and sealed in Open Council this 22 day of August, 2019.

CAO/Clerk / Deputy Clerk

Mayor / Deputy Mayor

I, hereby certify that the forgoing is a true copy of By-Law No. 32-2019, duly adopted by the Council of the Township of North Glengarry on the 22 day of August, 2019.

Date Certified

CAO/Clerk / Deputy Clerk

Section 14

ADJOURN

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: August 22, 2019

MOVED BY: _____

SECONDED BY: _____

There being no further business to discuss, the meeting was adjourned at _____.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

YEA

NEA

Deputy Mayor: Carma Williams

Councillor: Jacques Massie

Councillor: Brenda Noble

Councillor: Jeff Manley

Councillor: Michel Depratto

Councillor: Johanne Wensink

Mayor: Jamie MacDonald

Section 14