

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

Regular Meeting of Council

**Monday April 23, 2018 at 7:00 p.m. – Council Chambers
102 Derby Street West, Alexandria, Ontario K0C 1A0**

Draft Agenda

THE MEETING WILL OPEN WITH THE CANADIAN NATIONAL ANTHEM

1. ACCEPT THE AGENDA (Additions/Deletions) ® (Carma)
2. DECLARATIONS OF CONFLICTS OF INTEREST
3. ADOPTION OF PREVIOUS MINUTES ® (Jamie)
 - a) Special Meeting of Council – April 9, 2018
 - b) Regular Meeting of Council – April 9, 2018
 - c) Special Meeting of Council – April 12, 2018
4. DELEGATION(S)
 - a) Raisin Region Conservation Authority - Normand Génier, Forestry Specialist
5. COMMITTEE RECOMMENDATIONS
6. CAO/CLERK'S DEPARTMENT – Sarah Huskinson - CAO/Clerk
 - a) By-law 20-2018 – Appoint Kim Champigny as Treasurer ® (Jacques)
 - b) By-law 21-2018 – Municipal Election Sign By-law ® (Brian)
 - c) By-law 22-2018 – Election Related Resources Policy ® (Jeff)
 - d) By-law 23-2018 - Restricted Acts of Council (Lame Duck Periods) ® (Michel)
7. COMMUNITY SERVICES DEPARTMENT –
Anne Leduc, Director of Recreation/Community Services
 - a) By-law 19-2018 - Funding through Main St Revitalization Initiative Program ® (Carma)
8. TREASURY DEPARTMENT – Sarah Huskinson - Treasurer
9. PLANNING/BUILDING & BY-LAW ENFORCEMENT DEPARTMENT -
Jacob Rhéaume – Director of Building, By-law & Planning / CBO
 - a) By-law 17-2018 – Road Widening Binette Road ® (Jamie)
 - b) By-law 18-2018 – Road Widening Gore Road ® (Jacques)
 - c) Z-02-2018 – Zoning Amendment ® (Brian)
 - d) 2017 Provincially Legislated Annual Report on Building Permit Fees ® (Jeff)
10. FIRE DEPARTMENT – Patrick Gauthier, North Glengarry Fire Chief
11. PUBLIC WORKS DEPARTMENT – Ryan Morton, Director of Public Works
 - a) Aggregate Contract ® (Michel)
 - b) Grader Replacement ® (Carma)
 - c) Brodie Rd. Culvert ® (Jamie)
 - d) Asphalt Award ® (Brian)
 - e) Dust Suppressant Contract Extension ® (Jeff)

12. CORRESPONDENCE

- a) Committee of Adjustment Minutes – August 8, 2017
- b) Recreation Committee Minutes – March 20, 2018
- c) Glengarry Sports Palace Minutes – March 20, 2018

13. NEW BUSINESS

14. NOTICE OF MOTION

Next Regular Public Meeting of Council

Monday May 14, 2018 at 7:00 p.m. at the Centre Sandfield Centre, 102 Derby Street West, Alexandria, Ontario.

Note: Meeting are subject to change or cancellation.

15. QUESTION PERIOD (limit of one question per person and subsequent question will be at the discretion of the Mayor/Chair).

16. CLOSED SESSION BUSINESS

Human Resources Matter (as this matter deals with personal matters about an identifiable individual, including municipal or local board employees they may be discussed in closed session under sections 239 (2)(b) of the *Ontario Municipal Act*);

Litigation or potential litigation (as this matter deals with litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board they may be discussed in closed session under sections 239 (2)(e) of the *Ontario Municipal Act*);

Litigation or potential litigation (as this matter deals with litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board they may be discussed in closed session under sections 239 (2)(e) of the *Ontario Municipal Act*);

And adopt the minutes of the Municipal Council Closed Session meeting of April 9, 2018.

17. CONFIRMING BY-LAW

- a) By-law 24-2018 ® (Carma)

18. ADJOURN ® (Jacques)

Section 1

ACCEPT THE AGENDA

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: April 23, 2018

MOVED BY: _____

SECONDED BY: _____

That the Council of the Township of North Glengarry accepts the agenda of the Regular Meeting of Council on Monday April 23, 2018.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

YEA

NEA

Deputy Mayor: Jamie MacDonald

Councillor: Jacques Massie

Councillor: Brian Caddell

Councillor: Jeff Manley

Councillor: Michel Depratto

Councillor: Carma Williams

Mayor: Chris McDonell

Section 1

Section 2

DECLARATIONS OF CONFLICTS OF INTEREST

Section 3

ADOPTION OF PREVIOUS MINUTES

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: April 23, 2018

MOVED BY: _____

SECONDED BY: _____

That the minutes of the following meetings be adopted as circulated.

- Special Meeting of Council – April 9, 2018
- Regular Meeting of Council – April 9, 2018
- Special Meeting of Council – April 12, 2018

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

YEA

NEA

Deputy Mayor: Jamie MacDonald

Councillor: Jacques Massie

Councillor: Brian Caddell

Councillor: Jeff Manley

Councillor: Michel Depratto

Councillor: Carma Williams

Mayor: Chris McDonell

Section 3

3(a)

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

SPECIAL MEETING OF COUNCIL

**Monday April 9, 2018 at 4:00 p.m. – Gary Shepherd Hall
102 Derby Street West, Alexandria, On K0C 1A0**

A Special meeting of the Municipal Council was held on April 9, 2018 at 4:00 p.m., with Mayor Chris McDonell presiding.

PRESENT: **Deputy Mayor** - Jamie MacDonald
Councillor at Large – Jacques Massie
Councillor (Lochiel Ward) – Brian Caddell
Councillor (Kenyon Ward) – Jeff Manley
Councillor (Alexandria Ward) – Michel Depratto
Councillor (Maxville Ward) – Carma Williams

ALSO PRESENT: **Interim CAO/Clerk** – Steven Potter
Treasurer – Sarah Huskinson

1. **DECLARATIONS OF CONFLICTS OF INTEREST**
2. **ACCEPT THE AGENDA**

Resolution No. 1

Moved by: Carma Williams

Seconded by: Jeff Manley

That the Council of the Township of North Glengarry accepts the agenda of the Special Meeting of Council on Monday April 9, 2018.

Carried

3. **ADOPTION OF PREVIOUS MINUTES**
4. **DELEGATION(S)**
5. **COMMITTEE RECOMMENDATIONS**
6. **CAO/CLERK'S DEPARTMENT** –Steven Potter, Interim CAO/Clerk
7. **COMMUNITY SERVICES DEPARTMENT** - Anne Leduc, Director Community Services
8. **TREASURY DEPARTMENT** – Sarah Huskinson, Treasurer
9. **PLANNING/BUILDING & BY-LAW ENFORCEMENT DEPARTMENT** -
Jacob Rhéaume – Director of the Building/By-law & Planning Services
10. **FIRE DEPARTMENT** – Patrick Gauthier, North Glengarry Fire Chief
11. **PUBLIC WORKS DEPARTMENT** – Ryan Morton, Director of Public Works
12. **CORRESPONDENCE**

13. NEW BUSINESS

14. NOTICE OF MOTION - Next Meeting of Council, April 23, 2018.

15. QUESTION PERIOD

16. CLOSED SESSION BUSINESS

Resolution No. 2

Moved by: Jacques Massie

Seconded by: Brian Caddell

Proceed "In Closed Session",

That the Council of the Township of North Glengarry proceeds in Closed session under Section 239 (2) of the *Ontario Municipal Act* at 4:06 p.m., in order to address,

Treasurer Search (as this matter deals with personal matters about an identifiable individual, including municipal or local board employees they may be discussed in closed session under sections 239 (2)(b) of the *Ontario Municipal Act*);

Carried

Resolution No. 3

Moved by: Brian Caddell

Seconded by: Jacques Massie

That we return to the Regular Meeting of Council at 5:30 p.m.

Carried

17. CONFIRMING BY-LAW

18. ADJOURNMENT

Resolution No. 4

Moved by: Jacques Massie

Seconded by: Brian Caddell

There being no further business to discuss, the meeting was adjourned at 5:31 p.m.

Carried

CAO/Clerk/ Deputy Clerk

Mayor / Deputy Mayor

3(b)

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

REGULAR MEETING OF COUNCIL

**Monday April 9, 2018 at 7:00 p.m. – Council Chambers
102 Derby Street West, Alexandria, On K0C 1A0**

A Regular meeting of the Municipal Council was held on April 9, 2018 at 7:00 p.m., with Mayor Chris McDonnell presiding.

PRESENT: Deputy Mayor - Jamie MacDonald
Councillor at Large – Jacques Massie
Councillor (Lochiel Ward) – Brian Caddell
Councillor (Kenyon Ward) – Jeff Manley
Councillor (Alexandria Ward) – Michel Depratto
Councillor (Maxville Ward) – Carma Williams

ALSO PRESENT: Interim CAO/Clerk – Steven Potter
Treasurer – Sarah Huskinson
Director of Community Services – Anne Leduc
Director of Public Works – Ryan Morton
Deputy Clerk – Lise Lavigne

1. DECLARATIONS OF CONFLICTS OF INTEREST

2. ACCEPT THE AGENDA

Resolution No. 1

Moved by: Carma Williams **Seconded by:** Michel Depratto

That the Council of the Township of North Glengarry accepts the agenda of the Regular Meeting of Council on Monday April 9, 2018 as amended.

Carried

Addition to the Agenda

7 (g) Defibrillator for the Canadian Legion in Alexandria

3. ADOPTION OF PREVIOUS MINUTES

Resolution No. 2

Moved by: Jamie MacDonald **Seconded by:** Michel Depratto

That the minutes of the following meeting be adopted as circulated.

Regular Meeting of Council – March 19, 2018

Carried

4. DELEGATION(S)

a) Canadian Cancer Society – Allison St Jean

Allison St Jean representing the Canadian Cancer Society presented Council information on the organization’s mandate. She also thanked the Community for participating at the Relay for Life in Maxville every year.

Mayor Chris McDonnell read the Mayoral Proclamation and presented it to Allison St Jean.

5. COMMITTEE RECOMMENDATIONS

6. CAO/CLERK'S DEPARTMENT –Steven Potter, Interim CAO/Clerk

7. COMMUNITY SERVICES DEPARTMENT - Anne Leduc, Director Community Services

a) Sole sourcing of Playground Equipment

Resolution No. 3

Moved by: Brian Caddell

Seconded by: Jeff Manley

THAT the Council for the Township of North Glengarry receives the Staff Report No. CS-2018-10; and

WHEREAS the Township of North Glengarry's Procurement Policy includes provisions for sole sourcing the acquisition of goods in services under the Purchasing Protocol Sections 1 b) and 3 c); and

THAT the Council for the Township of North Glengarry authorizes the purchase of Little Tikes Commercial playground Equipment at an upset cost of \$66,014.56 plus HST; and

THAT the Chief Administrative Officer and the Director of Community Services be authorized to execute any documents to implement this direction.

Carried

Action – SP/AL

b) Replacement of Dectron dehumidifier for Hôpital Glengarry Memorial Hospital

Resolution No. 4

Moved by: Jeff Manley

Seconded by: Brian Caddell

THAT the Council for the Township of North Glengarry receives the Staff Report No. CS-2018-11; and

THAT the Council for the Township of North Glengarry authorizes the payment of \$100,000.00 to the Hôpital Glengarry Memorial Hospital to replace the Dectron dehumidifier; and

THAT the \$100,000 payment be funded \$20,000 from the 2018 Operating Budget and \$80,000 from the general reserve fund to be replenished over the next four years, and

THAT the Chief Administrative Officer and the Director of Community Services be authorized to execute documents to implement this direction.

Carried

Action – SH/AL

c) Revisions to the 2019 Community Grant Program

Resolution No. 5

Moved by: Michel Depratto

Seconded by: Carma Williams

THAT the Council for the Township of North Glengarry receives the Staff Report No. CS-2018-12; and

THAT the Council for the Township of North Glengarry approves the revisions to the 2019 Community Grant Program and its implementation for use by applicants for the 2019 fiscal year.

Carried

Action – AL

d) CIPAC recommendation for Home Hardware Infill Project

Resolution No. 6

Moved by: Carma Williams

Seconded by: Michel Depratto

THAT Council receives the Staff Report No. CS-2018-13; and

THAT Council approves the application submitted by Grant Castle Corporation recommended by the Community Improvement Plan Advisory Committee for the Home Hardware infill project located at the intersection of Mechanic Street and Main Street in Maxville on Lots # 67103-0407 / 67103-0408 / 67103-0409 for:

- Program A (Planning and Design Grant) 50% matched grant up to a maximum of \$1,500 towards the cost of preparing architectural and/or site plans for the infill project;
- Program B (Building Improvement and Infill Grant) 50% matched grant up to a maximum of \$5,000 towards the cost of an infill project;
- Program C (Civic Address Signage Grant) of \$75 representing a matching grant of 75% up to \$75 for a civic address sign at one locale;
- Program D (Landscaping and Public Art Grant) 50% matched grant up to a maximum of \$2,000 towards the cost of landscaping elements on the Main Street façade.
- Program E (Building Permit & Planning Fee Grant Program) equal to 100% of eligible Building Permit fees up to a maximum of \$750; and 100% of Planning Fees up to a maximum of \$500;
- Program G (Municipal Loan Program) of \$10,000;

Representing a total of \$9,825 in the form of Community Improvement Grants and \$10,000 in the form of a Municipal Loan, with the consideration that the property owner return to the Community Improvement Plan Advisory Committee with a more defined landscaping plan for the Main Street façade, prior to the commencement of the landscaping element of this project.

Carried

Action – TF/SH

e) CIPAC recommendation for extension for 8 Main St N. & 17-19 Main St N.

Resolution No. 7

Moved by: Jeff Manley

Seconded by: Brian Caddell

THAT Council receives the Staff Report No. CS-2018-14; and

THAT Council approves the recommendation from the Community Improvement Plan Advisory Committee for a 90-day extension from March 2, 2018 to May 31, 2018 for the Community Improvement Plan project at 8 Main Street North in Alexandria; and

THAT Council approves the recommendation from the Community Improvement Plan Advisory Committee for a 90-day extension from April 24, 2018 to July 23, 2018 for the Community Improvement Plan project at 17-19 Main Street South in Alexandria.

Carried

Action – TF

f) Recreation Truck Tender

Moved by: Jacques Massie

Seconded by: Jeff Manley

THAT the Council for the Township of North Glengarry receives the Staff Report No. CS-2018-15; and

THAT Council approves the awarding of the tender in the amount of \$32,750.00 plus HST to Roys Chevrolet Buick GMC and that the Director of Community Services and the Chief Administrative Officer be authorized to execute documentation relevant to this tender.

Defeated

Action – AL

g) Defibrillation for the Canadian Legion

Mayor Chris McDonnell requested that a defibrillator be installed at the Canadian Legion. Anne Leduc offered her service to get some information.

Action - AL

8. **TREASURY DEPARTMENT** – Sarah Huskinson, Treasurer
 9. **PLANNING/BUILDING & BY-LAW ENFORCEMENT DEPARTMENT** -
Jacob Rhéaume – Director of the Building/By-law & Planning Services
 10. **FIRE DEPARTMENT** – Patrick Gauthier, North Glengarry Fire Chief
 11. **PUBLIC WORKS DEPARTMENT** – Ryan Morton, Director of Public Works
- a) **Fraser Rd. Bridge & Bridge Capital Program Update**

Resolution No. 9

Moved by: Carma Williams

Seconded by: Michel Depratto

That the Staff Report dated April 9, 2018 from the Director of Public Works regarding Fraser Rd. Bridge and Bridge Capital Program Update be received for information.

Carried

12. **CORRESPONDENCE**
 - a) Public Meeting of Planning Minutes – December 11, 2017
 - b) Recreation Advisory Committee Minutes – February 13, 2018
 - c) Glengarry Sports Palace Board Minutes – February 13, 2018
 - d) Arts, Culture & Heritage Advisory Committee Minutes – March 1, 2018
 - e) CIP Approvals Committee Minutes – March 6, 2018
13. **NEW BUSINESS**
14. **NOTICE OF MOTION** - Next Meeting of Council, April 23, 2018.
15. **QUESTION PERIOD**

16. CLOSED SESSION BUSINESS

Resolution No. 10

Moved by: Jamie MacDonald

Seconded by: Carma Williams

Proceed "In Closed Session",

That the Council of the Township of North Glengarry proceeds in Closed session under Section 239 (2) of the *Ontario Municipal Act* at 8:10 p.m., in order to address,

Interim CAO/Clerk Performance Review (as this matter deals with personal matters about an identifiable individual, including municipal or local board employees they may be discussed in closed session under sections 239 (2)(b) of the *Ontario Municipal Act*);

Human Resource Matter (as this matter deals with personal matters about an identifiable individual, including municipal or local board employees they may be discussed in closed session under sections 239 (2)(b) of the *Ontario Municipal Act*);

Human Resource Matter (as this matter deals with personal matters about an identifiable individual, including municipal or local board employees they may be discussed in closed session under sections 239 (2)(b) of the *Ontario Municipal Act*);

Sale of land in Alexandria (as this matter deals with a proposed or pending acquisition or disposition of land by the municipality or local board they may be discussed in closed session under sections 239 (2)(c) of the *Ontario Municipal Act*);

Collections (as this matter deals with litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board they may be discussed in closed session under sections 239 (2)(e) of the *Ontario Municipal Act*);

Litigation (as this matter deals with litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board they may be discussed in closed session under sections 239 (2)(e) of the *Ontario Municipal Act*);

And adopt the minutes of the Municipal Council Closed Session meeting of March 19, 2018.

Carried

Resolution No. 11

Moved by: Carma Williams

Seconded by: Michel Depratto

That we return to the Regular Meeting of Council at 9:17 p.m.

Carried

17. CONFIRMING BY-LAW

a) By-law 16-2018

Resolution No. 12

Moved by: Jamie MacDonald

Seconded by: Michel Depratto

That the Council of the Township of North Glengarry receive By-law 16-2018; and

That Council adopt by-law 16-2018 being a by-law to adopt, confirm and ratify matters dealt with by Resolution and that By-law 16-2018 be read a first, second, third time and enacted in Open Council this 9th day of April, 2018.

Carried

18. ADJOURNMENT

Resolution No. 13

Moved by: Jacques Massie

Seconded by: Jeff Manley

There being no further business to discuss, the meeting was adjourned at 9:18 p.m.

Carried

CAO/Clerk/ Deputy Clerk

Mayor / Deputy Mayor

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

SPECIAL MEETING OF COUNCIL

**Thursday April 12, 2018 at 2:00 p.m. – Council Chamber
102 Derby Street West, Alexandria, On K0C 1A0**

A Special meeting of the Municipal Council was held on April 12, 2018 at 2:00 p.m., with Mayor Chris McDonell presiding.

PRESENT: **Deputy Mayor** - Jamie MacDonald
Councillor (Lochiel Ward) – Brian Caddell
Councillor (Kenyon Ward) – Jeff Manley
Councillor (Alexandria Ward) – Michel Depratto
Councillor (Maxville Ward) – Carma Williams

REGRETS: **Councillor at Large** – Jacques Massie

ALSO PRESENT: **Interim CAO/Clerk** – Steven Potter
Treasurer – Sarah Huskinson
Director of Public Works – Ryan Morton

1. **DECLARATIONS OF CONFLICTS OF INTEREST**
2. **ACCEPT THE AGENDA**

Resolution No. 1

Moved by: Michel Depratto

Seconded by: Jamie MacDonald

That the Council of the Township of North Glengarry accepts the agenda of the Special Meeting of Council on Thursday April 12, 2018.

Carried

3. **ADOPTION OF PREVIOUS MINUTES**
4. **DELEGATION(S)**
5. **COMMITTEE RECOMMENDATIONS**
6. **CAO/CLERK'S DEPARTMENT** –Steven Potter, Interim CAO/Clerk
7. **COMMUNITY SERVICES DEPARTMENT** - Anne Leduc, Director Community Services
8. **TREASURY DEPARTMENT** – Sarah Huskinson, Treasurer
9. **PLANNING/BUILDING & BY-LAW ENFORCEMENT DEPARTMENT** -
Jacob Rhéaume – Director of the Building/By-law & Planning Services
10. **FIRE DEPARTMENT** – Patrick Gauthier, North Glengarry Fire Chief
11. **PUBLIC WORKS DEPARTMENT** – Ryan Morton, Director of Public Works

a) Award the Water Distribution Construction Tender

Resolution No. 2

Moved by: Jamie MacDonald

Seconded by: Michel Depratto

THAT, the Council of the Township of North Glengarry authorizes the CAO/Clerk and the Mayor to enter into an agreement with Clarence McDonald Excavation Ltd. in the amount of \$10,072,268.50 excluding HST;

AND FURTHER, that a contingency of 10% of the construction cost be established for the project in the amount of \$1,007,226.85 and added to the budget for this element;

AND FURTHER, that the Director of Public Works is authorized to issue any and all change orders, alter the scope of the project and spend additional funds as required in order to prevent delays and claims against the Township within the limitations of the contingency;

AND FURTHER, contingency related costs shall be summarized and reported to Council at a regular basis that any costs over and above the established contingency shall be brought to Council for approval.

Carried

Action – RM/SH

b) Sanitary Sewer Work

Resolution No. 3

Moved by: Brian Caddell

Seconded by: Jeff Manley

THAT, the Council of the Township of North Glengarry authorizes the Director of Public Works to approve a scope change in order to carry out the necessary engineering work to complete the sanitary sewer construction, approvals and connections in the Village of Maxville in the amount of \$53,917.50 exclusive of HST.

Carried

Action - RM

12. CORRESPONDENCE
13. NEW BUSINESS
14. NOTICE OF MOTION - Next Meeting of Council, April 23, 2018.
15. QUESTION PERIOD
16. CLOSED SESSION BUSINESS
17. CONFIRMING BY-LAW
18. ADJOURNMENT

Resolution No. 4

Moved by: Jacques Massie

Seconded by: Brian Caddell

There being no further business to discuss, the meeting was adjourned at 5:31 p.m.

Carried

CAO/Clerk/ Deputy Clerk

Mayor / Deputy Mayor

Section 4

DELEGATION

4(a)

RRCA Forestry Update

2018

Normand Génier
Forestry Specialist



Raisin Region Conservation Authority
Conservation de la région Raisin

North Glengarry Council Meeting, April 23rd, 2018, Alexandria, Ontario.



Outline

- Local Forest Cover Conditions
- Effects of Forest Cover Loss
- Benefits of Forests
- Trees for Tomorrow
- RRCA Forestry Programs





Local Forest Cover Conditions



- Increase in forest loss
- Forest cover rate in the RRCA watershed currently estimated at 34% - some subwatersheds as low as 11%
- High demand for corn
- Rise in land prices
- Decline in the local forest industry
- Advances in technology
- Lack of awareness
- Emerald Ash Borer
- Regulation vs Incentive

Effects of Forest Cover Loss



- Decrease in fish and wildlife habitat
- Loss in biodiversity
- Loss in CO₂ storage
- Less water infiltration
 - Increase runoff
 - Increase risk of flooding downstream
 - More sediment transport
 - General decrease in surface water quality
 - Sediment depositing



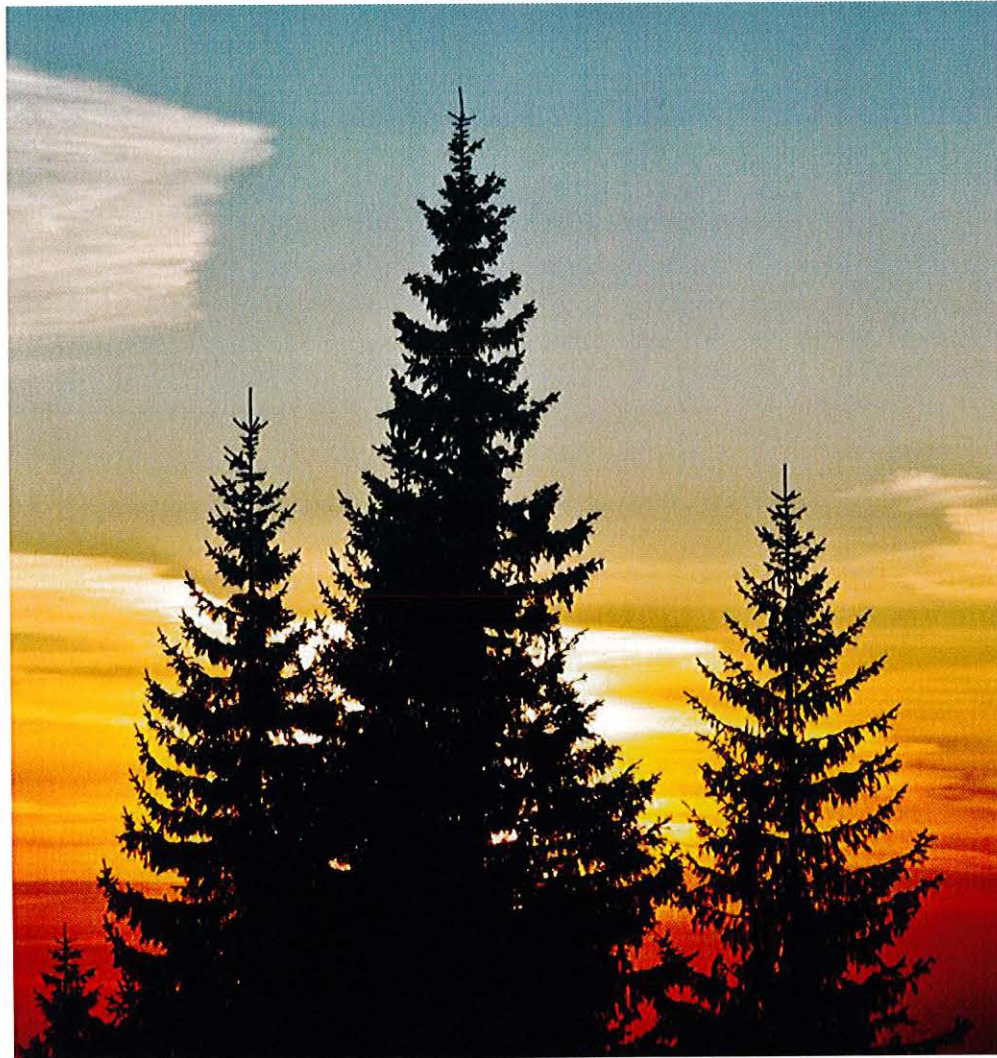
The Benefits of Forests



- Provide wildlife habitat
- Carbon sequestration
- Filter out pollutants from the air we breathe
- Filter out contaminants from surface water
- Stormwater management
- Recharge groundwater supplies
- Provide recreational opportunities
- Provide long term economical opportunities and incentives
- Energy conservation
- Soil conservation
- Provide a source of food such as berries, nuts, maple syrup, etc.
- Provide medicinal opportunities
- Renewal source of fuel energy



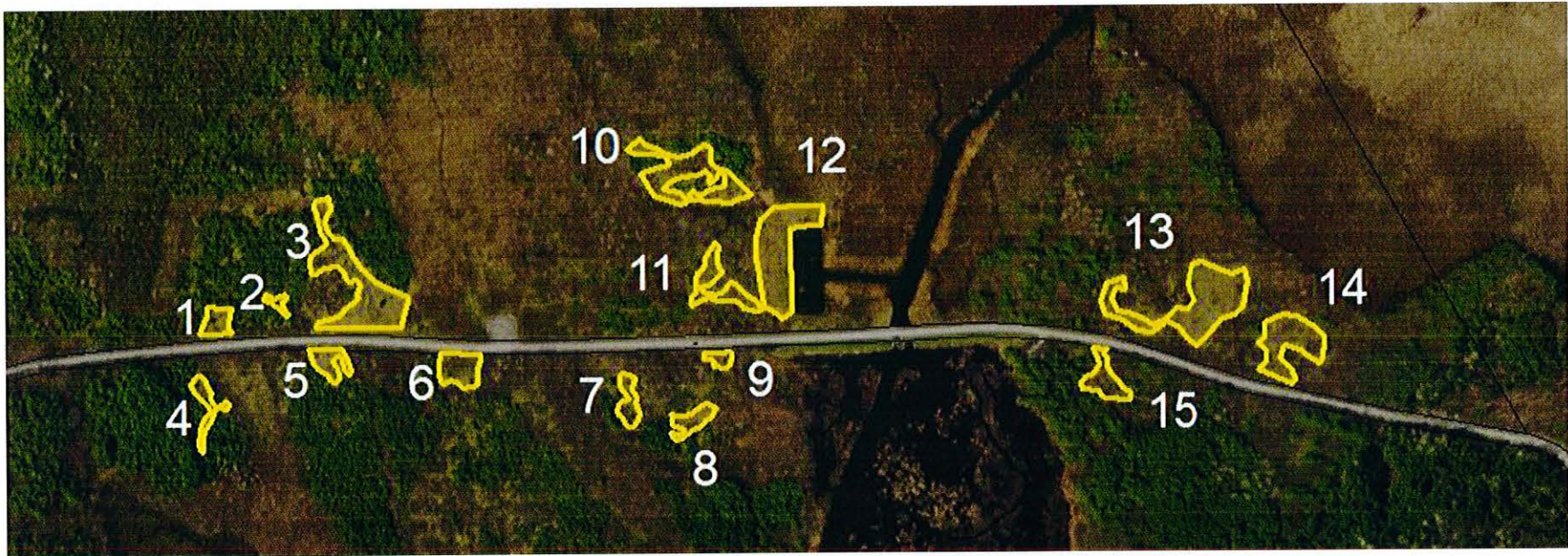
Trees for Tomorrow



- Program initiated in 2017 in partnership with Munroe and Morris Funeral Homes Ltd.
- The Trees for Tomorrow Program offers you an opportunity to pay tribute to your loved one by having a tree planted in their honour.

SALONS FUNÉRAIRES
Munroe & Morris
FUNERAL HOMES LTD.

Trees for Tomorrow



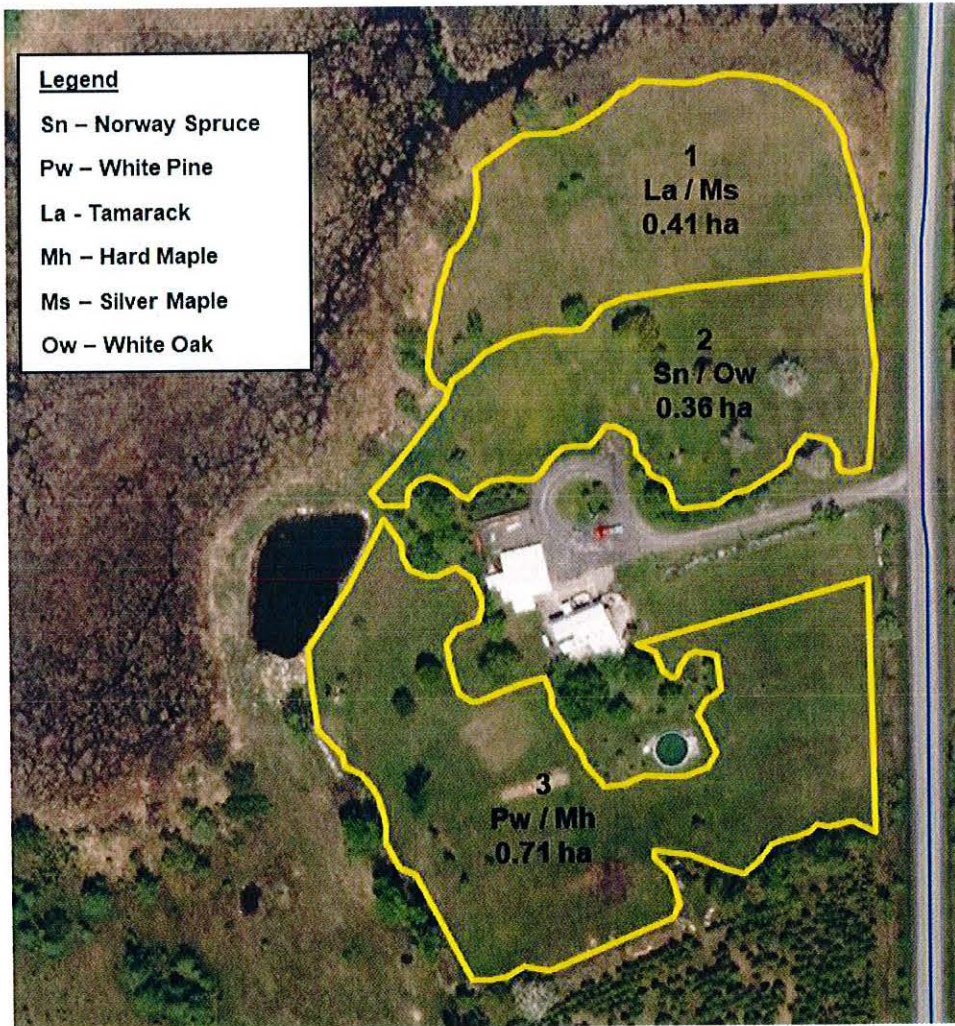
- Tree planted at a dozen sites along Lakeshore Road in the Garry River Management Area.
- Over 110,000 native trees and shrubs planted over the course of a 30-year partnership between the Township of North Glengarry, Scouts Canada and the RRCA.

Trees for Tomorrow



- In the first year (2017), a dozen people planted 180 trees in the Loch Garry area.
- 180 trees are scheduled to be planted in spring 2018.

50 Million Tree Program



- Cost-share program available to landowners and producers to help reduce the effects climate change
- Have a productive area at least 1 hectare (2.5 acres) in size.
- Ensure land is open or mostly open and has not been a woodland as defined by the Forestry Act for 10 years prior to this
- Sign a 15-year management agreement to maintain the trees
- Contribute a minimum of \$0.25 per tree towards initial establishment costs which includes site preparation, planting and tending of the seedlings.
- Assume some of the additional costs to implement the plan and maintain the trees



Butternut Recovery Program

- No-cost program available to landowners in Eastern Ontario to help with the butternut recovery efforts in partnership with RVCA
- Seedlings are being planted by interested landowners in the hope of re-establishing the population.
- Sites must be well maintained and relatively close proximity to a property landmark (i.e. home, barn, road, etc.)
- In-kind planting, tending, monitoring and reporting required
- 2400 Butternut seedlings have been planted by interested landowners in the Raisin Region watershed since 2006.





Tree Seedling Program

- Cost-recovery program designed to help offset the costs of small scale tree planting in the Raisin Region watershed.
- Over 25 native conifer, deciduous and shrub species available for 2018.
- Order deadline: March 31st





Native Tree Program

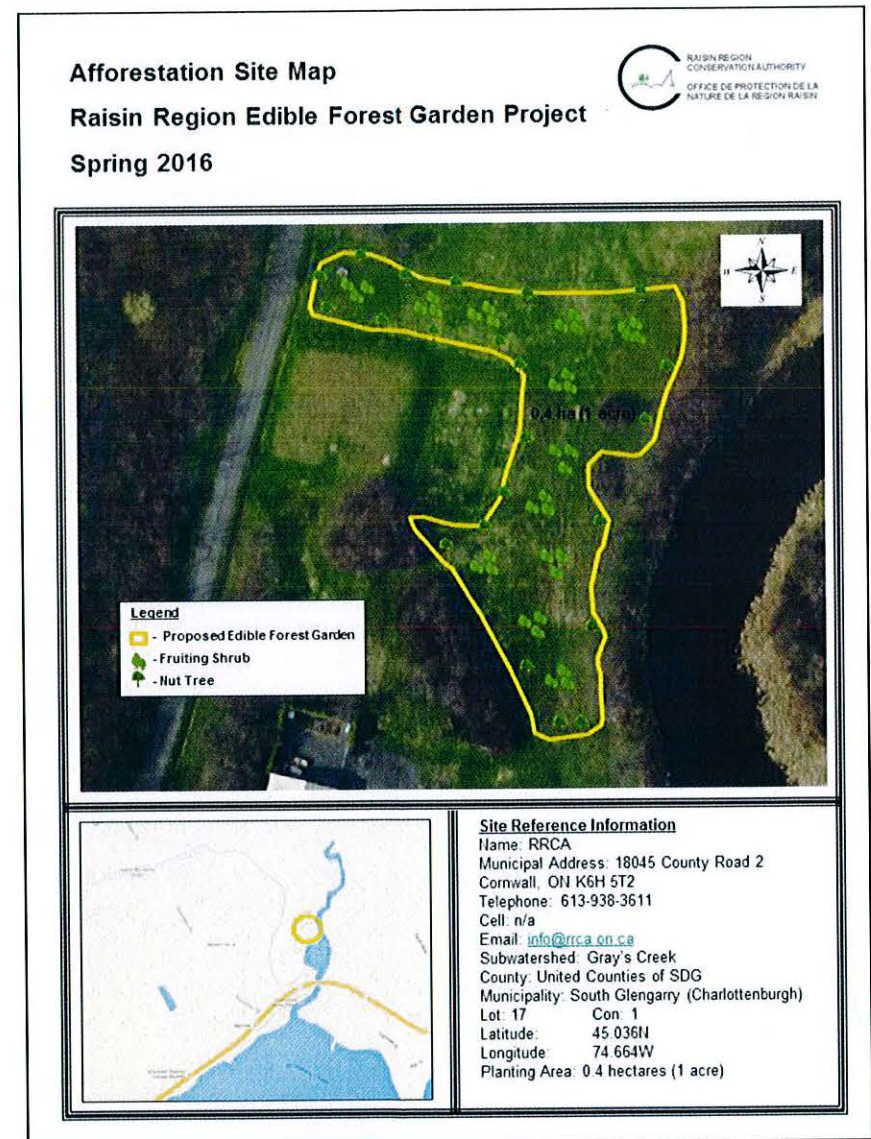
- Native trees are specific to their geographic location and are resilient to varying climate when planted in their natural growing environment.
- Vigorous growth and survival compared to non-native trees.
- Less maintenance in regards to fertilization and watering.
- Over 25 native conifer, deciduous and shrub species available for 2018.



Edible Forest Garden



- The objective is to provide the local community access to wild tree edibles as well as learn about the health benefits of wild foods.
- Over 600 native nut trees and fruiting shrubs were planted in the fall of 2016.
- Nut trees included Black Walnut, Beaked Hazelnut and Shagbark Hickory.
- Fruiting shrubs included Black Elderberry, Serviceberry and Highbush Cranberry.
- Over 50 participants attended the “Wild About Edibles” workshop



Gambhir Memorial Forest



- Memorial Forest was created in 2012 in partnership with Dr. Indu Gambhir and Eamer's Corner's Public School
- Over 600 native trees and shrubs were planted
- Property was donated to the RRCA in 2015
- Gazebo proposed in 2018



Earth Day Tree Giveaway



- Event ongoing since 2000
- In celebration of earth Day every year, 2000 free conifer seedlings are given to Cornwall and area residents
- 10 seedlings per household
- Free but donations are encouraged and needed to support the future of the event
- Raffle of prizes donated by local merchants
- Over 250 participants!



TD Tree Days



- Restoration of waterfront site at Gray's Creek Conservation Area
- Over 600 native trees and shrubs planted annually with over 70 volunteers on average per year.





Land Donation Program



The RRCA recognizes that the best protection for the Natural heritage System is ownership; therefore the RRCA will work towards securing land for the purposes of protection and/or restoration as part of the Natural Heritage System...



Normand Génier
Forestry Specialist
normand.genier@rrca.on.ca
1-866-938-3611



Raisin Region Conservation Authority
Conservation de la région Raisin

Section 5

COMMITTEE

RECOMMENDATIONS

Section 6

CAO/CLERK'S

DEPARTMENT

Sarah Huskinson

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: April 23, 2018

MOVED BY: _____

SECONDED BY: _____

That the Council of the Township of North Glengarry receive By-law 20-2018; and

That Council adopt by-law 20-2018 being a by-law for the appointment of a Treasurer and that By-law 20-2018 be read a first, second, third time and enacted in Open Council this 23rd day of April, 2018; and

That By-20-2018 become effective on the 22nd day of May, 2018.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

Deputy Mayor: Jamie MacDonald

Councillor: Jacques Massie

Councillor: Brian Caddell

Councillor: Jeff Manley

Councillor: Michel Depratto

Councillor: Carma Williams

Mayor: Chris McDonell

YEA

NEA

Section 6 Item a

6(a)

**THE CORPORATION OF
THE TOWNSHIP OF NORTH GLENGARRY**

BY-LAW NO. 20-2018

BEING a by-law for the appointment of a Treasurer for the Corporation of the Township of North Glengarry.

WHEREAS Section 286 of the Municipal Act, S.O. 2001, c.25, as amended, states that a municipality may appoint a Treasurer who shall have the duties and responsibilities outlined therein;

AND WHEREAS Council deems it expedient to appoint a Treasurer for the Township of North Glengarry;

NOW THEREFORE the Corporation of the Township of North Glengarry hereby enacts as follows:

1. That Kim Champigny be and is hereby appointed to the position of Treasurer for the Township of North Glengarry.
2. That By-law 02-2018 be rescinded on May 22, 2018
3. That should any other existing by-laws, resolutions, policies, or actions of the Corporation of the Township of North Glengarry be deemed to be inconsistent with the provisions of this by-law, the provisions of this by-law shall prevail.
4. This appointment shall become effective on the 22nd day May 2018.

READ a first, second, and third time and enacted in open Council this 23rd day of April, 2018.

CAO/Clerk / Deputy Clerk

Mayor / Deputy Mayor

I hereby certify that the foregoing is a true copy of By-law No. 20-2018 duly adopted by the Council of the Township of North Glengarry, on the 23rd day of April, 2018.

Date Certified

CAO/Clerk / Deputy Clerk

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: April 23, 2018

MOVED BY: _____

SECONDED BY: _____

THAT the Council for the Township of North Glengarry receives the Staff Report No. AD-2018-01; and

THAT Council pass a by-law to adopt By-law 21-2018 being a by-law to regulate Municipal and School Board Election signs within the Township of North Glengarry be read a first, second and third time in Open Council this 23rd day of April, 2018.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

Deputy Mayor: Jamie MacDonald

Councillor: Jacques Massie

Councillor: Brian Caddell

Councillor: Jeff Manley

Councillor: Michel Depratto

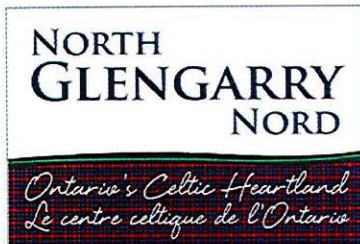
Councillor: Carma Williams

Mayor: Chris McDonell

YEA

NEA

Section 6 Item b



6(b)

Report – AD-2018-01

STAFF REPORT TO COUNCIL

April 23rd 2018

From: Sarah Huskinson – CAO/Clerk

RE: Municipal Election Sign By-law

Recommended Motion:

THAT the Council for the Township of North Glengarry receives the Staff Report No. AD-2018-01; and

THAT Council pass a by-law to adopt By-law 21-2018 being a by-law to regulate Municipal and School Board Election signs within the Township of North Glengarry be read a first, second and third time in Open Council this 23rd day of April, 2018.

Background / Analysis:

Bill 181 – the *Municipal Elections Modernization Act*, introduced several significant changes to the Municipal Elections Act that will be in effect for the 2018 Municipal and School Board Elections.

Municipalities are now provided with strengthened provisions to affect the removal or discontinuance of advertising where the provisions of the Municipal Elections Act have been contravened (Section 88.7).

Proposed By-law 21-2018 provides Staff with the authority to deliver appropriate enforcement to regulate Municipal and School Board election signs, ensuring public safety and maintaining consistent standards throughout the Township of North Glengarry with regards to election signage.

Key highlights of the proposed by-law include:

- a. Clearly defining the maximum size of election signs.
- b. Restricting the placement of election signs to no earlier than Nomination Day.
- c. Restrictions regarding where signs may or may not be placed (ie. no advertising permitted on municipal property or within 100 meters of any voting location).
- d. Enforcement of the by-law will be assigned to the Clerk and By-law Enforcement Officer for the Township of North Glengarry.

Alternatives:

N/A

Financial Implications:

None.

Others consulted:

Municipal Clerks in the County of SD&G

Attachments:

By-law 21-2018



Sarah Huskinson - CAO/Clerk

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

BY-LAW No. 21-2018

BEING a by-law to regulate Municipal and School Board Election signs within the Township of North Glengarry.

WHEREAS the *Municipal Act, 2001*, c. 25 SS. 5 (1) provides that the powers of a municipal corporation are to be exercised by its council;

AND WHEREAS the *Municipal Act, 2001*, c. 25 SS. 5 (3) provides that the powers of every council are to be exercised by by-law;

AND WHEREAS Council deems it advisable to have a by-law regulating Municipal Election Signs.

NOW THEREFORE Council of the Corporation of the Township of North Glengarry enacts as follows:

1. Definitions

For the purpose of this by-law:

- 1.1 "Candidate" means, in relation to an election in a municipality or school board, an individual that is registered in accordance with the Municipal Elections Act, 1996 and the Education Act, 1990.
- 1.2 "Clerk" means a person appointed by Council under the Municipal Act, or designate and who is the person responsible for conducting the election in the lower tier municipality in accordance with the Municipal Elections Act, 1996, as amended.
- 1.3 "Municipal Election Sign" means any sign, poster or other advertising device posted by or on behalf of Municipal Council Candidates, Registered Third Party Advertisers or School Board Candidates.
- 1.4 "Municipal Law Enforcement Officer" means the Municipal Law Enforcement Officer for the Township of North Glengarry.
- 1.5 "Registered Third Party Advertiser" means, in relation to an election in a municipality, an individual, corporate or trade union that is registered in accordance with the Municipal Elections Act, 1996, as amended.
- 1.6 "School Board" means the English Public, French Public, English Catholic and French Catholic school boards having authority over the Township of North Glengarry

2. Restrictions and Enforcement

- 2.1 No Municipal Election Sign or advertising device shall be larger than 4.8 square meters (16 square feet or 4 feet X 4 feet).
- 2.2 Only Candidates, Registered Third Party Advertisers, or their agents are permitted to erect Municipal Election Signs.
- 2.3 No Municipal Election Sign or advertising device shall be located within 100 meters of, or on any voting location property, including the parking lot and road allowance in front of any voting location property. This includes mobile signage.
- 2.4 No Municipal Election Sign or advertising device shall be posted in the Township of North Glengarry for a Candidate in another municipal jurisdiction.
- 2.5 No Municipal Election Sign or advertising device shall be placed on any municipal property, including but not limited to, parks, trails, or sites with municipal buildings. For example, the fire halls, libraries and/or North Glengarry Seniors' Support Centre. This includes mobile signage.

2.6 Notwithstanding Section 3.6 above, when a municipal building is secured within the provisions of the Township's Use of Corporate Resources During an Election Policy, Municipal Election Signage is permitted on the inside of building as long as it is not visible from the outside.

Furthermore, all Municipal Election Signage and associated campaign material must be removed at the end of the event.

2.7 Municipal Election Signs must be removed within five (5) days following the Municipal Elections. If not removed within five (5) days, the Clerk may direct that the signs be removed and the deposit retained by the municipality.

2.8 No Municipal Election Signs shall be placed so as to:

- a) Obstruct the visibility of any pedestrian or driver;
- b) Obstruct the visibility of any traffic sign or device;
- c) Interfere with vehicular traffic in any manner;
- d) Obstruct openings required for light, ventilation ingress, egress or fire or medical emergencies; or
- e) Constitute a danger or hazard to the general public.

2.9 No Municipal Election Sign shall be posted on private property without the express consent of the owner.

2.10 All other provisions included in the Municipal Elections Act, 1996, as amended shall apply. It is the responsibility of Candidates and Registered Third Party Advertisers to ensure compliance with applicable legislation.

3. Removal of Signs

3.1 Where Municipal Election Signs have been posted in contravention of this by-law, the Clerk or Municipal Law Enforcement Officer may notify the owner, Candidate or their agent to remove the sign and take the necessary action to ensure that the sign complies with the provision of this by-law within 24 hours of notice.

4. Severance

5.1 If any sections, sections of part of a section of the by-law are found by any Court to be illegal or beyond the power of Council to enact, such sections or section of part of a section shall be deemed to be severable and all other sections of parts of section of this by-law shall continue in full force and effect.

5. Force and Effect

5.1 The By-law shall be called the Municipal Election Sign By-law.

5.2 This by-law takes force and effect on the day of passing.

READ a first, second, and third time and enacted in open Council this 23rd day of April, 2018.

Clerk / Deputy Clerk

Mayor / Deputy Mayor

I hereby certify that the foregoing is a true copy of By-law No. 21-2018 duly adopted by the Council of the Township of North Glengarry, on the 23rd day of April 2018.

Date Certified

Clerk / Deputy Clerk

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: April 23, 2018

MOVED BY: _____

SECONDED BY: _____

THAT the Council for the Township of North Glengarry receives the Staff Report No. AD-2018-02; and

THAT Council adopt a policy that provides direction to Members of Council and all staff on the administration of corporate resources with respect to election campaign matters; and

THAT Council adopt by law No. 22-2018 and that by-law be read a first, second and third time in Open Council this 23rd day of April, 2018.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

Deputy Mayor: Jamie MacDonald

Councillor: Jacques Massie

Councillor: Brian Caddell

Councillor: Jeff Manley

Councillor: Michel Depratto

Councillor: Carma Williams

Mayor: Chris McDonell

YEA

NEA

Section 6 Item c

b(c)

NORTH
GLENGARRY
NORD

Ontario's Celtic Heartland
Le centre celtique de l'Ontario

STAFF REPORT TO COUNCIL

Report No: AD-2018-02

April 23, 2018

From: Sarah Huskinson – CAO/Clerk

RE: Election Related Resources Policy

Recommended Motion:

THAT the Council for the Township of North Glengarry receives the Staff Report No. AD-2018-02; and

THAT Council adopt a policy that provides direction to Members of Council and all staff on the administration of corporate resources with respect to election campaign matters; and

THAT Council adopt by law No. 22-2018 and that by-law be read a first, second and third time in Open Council this 23rd day of April, 2018.

Background / Analysis:

To remain in compliance with the Municipal Elections Act, public funds are not to be used for any election campaign purposes, including the promotion of, or opposition to, the candidacy of a person for elected office.

Historically, the Township has not had a policy in place and have relied on the Municipal Elections Act. This policy will also give direction to Members of Council and all staff on the administration of corporate resources with respect to election campaign matters. The Municipal Clerk is responsible for conducting an election and may provide for any matter or procedure that is not otherwise provided for in an Act or regulation and in the Clerk's opinion, is necessary or desirable for conducting the election. The policy is attached as Appendix "A"

Alternatives:

Option 1 – Recommended – Pass a by-law to adopt the policy

Or

Option 2 – Not recommended – Maintain status quo

Financial Implications:

None

Attachments & Relevant Legislation:

Election Related Resources Policy Appendix "A" and By-law 22-2018 adopting the Policy

Submitted by:



Sarah Huskinson – CAO/ Clerk

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

BY-LAW No. 22-2018

BEING a by-law to adopt the Township of North Glengarry Election Related Resources Policy.

WHEREAS the Municipal Council wishes to adopt the Township of North Glengarry Election Related Resources Policy

NOW THEREFORE the Corporation of the Township of North Glengarry hereby enacts as follows:

1. that the provision of Election Related Resources Policy appended hereto and marked as Appendix "A" to By-law No. 22-2018, to provide direction to Members of Council and all staff on the administration of corporate resources with respect to election campaign matters is hereby adopted.
2. this by-law shall come effective as of the date of its passing hereof.

READ a first, second, third time and enacted in Open Council this 23rd day of April, 2018

CAO/Clerk / Deputy Clerk

Mayor /Deputy Mayor

I, hereby certify that the foregoing is a true copy of By-law No. 22-2018, duly adopted by the Council of the Township of North Glengarry, on the 23rd day of April, 2018.

Date Certified

CAO/Clerk / Deputy Clerk

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

ELECTION RELATED RESOURCES POLICY

Appendix "A" to By-law 22-2018

Purpose: To provide direction to Members of Council and all staff on the administration of corporate resources with respect to election campaign matters.

Principal: In compliance with the Municipal Elections Act, 1996, public funds are not to be used for any election campaign purposes, including the promotion of or opposition to the candidacy of a person for elected office.

Policy Elements:

1. Definition

For the purpose of this policy, "election campaign purposes" refer to the occurrence of a municipal election or by-election.

2. Campaign-Related Materials

At no time shall corporate resources be used to sponsor or produce any campaign-related materials. For the purposes of this clause, the phrase "campaign-related materials" means those materials that promote or oppose the candidacy of a person for elected office. Subject to Clause 3, this prohibition is not meant to restrict Members from routinely communicating with residents. However, Members of Council are responsible for ensuring that any communications or activities funded by the Township are not related to an election.

3. Equipment

The provision of computers, cell phones, internet and telephone access to all or some Members of Council will continue during the period following Nomination Day. This is to allow Members of Council to continue serving residents in their capacity as the sitting/current Council with a term ending on November 30.

4. Enforcement

Should any written complain arise regarding the alleged use of corporate resources in contravention of this policy, the Chief Administrative Officer, or designate, shall have the delegated authority to investigate if and resolve any issues. If a breach of this policy is confirmed the Member of Council will be required to personally repay any of the costs associated with the breach.

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: April 23, 2018

MOVED BY: _____

SECONDED BY: _____

THAT Council receive the Restricted Acts of Council report for information purposes, and

FURTHER THAT the CAO/ Clerk be directed to prepare the necessary by-law prior to Nomination Day, delegating authority to the Chief Administrative Officer from July 27, 2018 to December 3, 2018 to:

- a) Be the financial signing authority for expenditures, outside the current budget, exceeding \$50,000 and/or for the disposition of any real or personal property of the municipality which as a value exceeding \$50,000 at the time of disposal;
- b) Be the authority to hire or remove any officer or employee from or to employment with the Township of North Glengarry; and

THAT Council adopt by law No. 23-2018 and that by-law be read a first, second and third time in Open Council this 23rd day of April, 2018; and

FURTHER THAT the by-law shall come into force only in the event, when determined by the CAO/Clerk with certainty, that less than seventy five percent of the current members of Council will be returning to sit on the new Council after Nomination Day of the 2018 Elections.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

Deputy Mayor: Jamie MacDonald

Councillor: Jacques Massie

Councillor: Brian Caddell

Councillor: Jeff Manley

Councillor: Michel Depratto

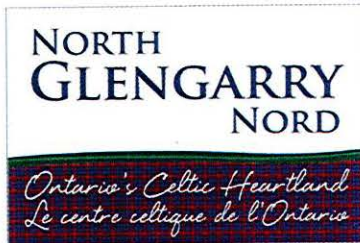
Councillor: Carma Williams

Mayor: Chris McDonell

YEA

NEA

Section 6 Item d



6(d)

STAFF REPORT TO COUNCIL

Report No: AD-2018-03

April 23, 2018

From: Sarah Huskinson – Chief Administrative Officer/ Clerk

RE: Restricted Acts of Council (Lame Duck Periods)

Recommended Motion:

THAT Council receive the Restricted Acts of Council report for information purposes, and

FURTHER THAT the CAO/ Clerk be directed to prepare the necessary by-law prior to Nomination Day, delegating authority to the Chief Administrative Officer from July 27, 2018 to December 3, 2018 to:

- a) Be the financial signing authority for expenditures, outside the current budget, exceeding \$50,000 and/or for the disposition of any real or personal property of the municipality which as a value exceeding \$50,000 at the time of disposal;
- b) Be the authority to hire or remove any officer or employee from or to employment with the Township of North Glengarry; and

FURTHER THAT the by-law shall come into force only in the event, when determined by the CAO/Clerk with certainty, that less than seventy five percent of the current members of Council will be returning to sit on the new Council after Nomination Day of the 2018 Elections.

Background / Analysis:

A change to the Municipal Elections Act came about through Bill 181 which changes the Nomination Period for candidates for the 2018 Municipal Election from January 1st to May 1st, 2018. The Nomination Day is now July 27, 2018 rather than the former September deadline. This amendment means that Council could be in “Lame Duck” position longer than in the previous election, which makes it more important to prepare a by-law delegating certain powers to the Chief Administrative Officer pursuant to Section 275 of the Municipal Act, 2001.

The determination of whether a Municipal Council is in a restricted position pursuant to section 275 of the Municipal Act, 2001, also known as a “Lame Duck” Council occurs twice during the Municipal Election process:

- a) Between July 27th and October 22nd - The determination shall be based on the 2018 Candidates election nominations that have been certified by the Municipal

Clerk on July 27th. If less than three quarters of the existing Council Members are not running for Municipal Council, the restrictions set out in the Municipal Act, 2001, will apply; and

- b) Between October 22nd and November 30th - The election results are declared by the Municipal Clerk shortly after the municipal election. If the elections result in less than 75% of the incumbent Council Members returning to Council, the restrictions set out in the Municipal Act, 2001, will apply.

If a Council is in a "lame duck" position, the Council shall not take on the following actions:

- a) The appointment or removal of any officer of the municipality;
- b) The hiring or dismissal of any employee of the municipality;
- c) The disposition of any real or personal property of the municipality which has a value exceeding \$50,000 at the time of disposal; and
- d) Making any expenditures or incurring any other liability which exceeds \$50,000.

Exceptions to clauses C and D above do not apply if the disposition or liability was included in the most recent budget adopted by the Council before Nomination Day of the 2018 Municipal Election.

Pursuant to Section 275 (3)(c), a municipality can close a real estate transaction during the "lame duck" period only if the Council passed a by-law approving the execution of the agreement of the purchase and sale in advance of the "lame duck" period.

A contract could be awarded by a "lame duck" Council in excess of \$50,000 so long as the amount was included in the approved 2018 annual budget. However, the "lame duck" Council would not be able to award a contract, if the amount of the tender or bid exceeds the amount included in the budget.

Pursuant to Section 275(4) which states that nothing in this section 275 of a "lame duck" Council under the restrictions, there is nothing that prevents a municipality from taking any action in the event of an emergency within the Municipality.

The Municipal Clerk will advise Municipal Council at the first Council meeting in August after Nomination Day to determine if Council is now in a "lame duck" position. After Election Day, on October 22nd, if necessary, the Municipal Clerk will report on the election results to determine if Council is in a "lame duck" position. At the Inaugural Council Meeting in December 2018 the by-law delegating authority to the Chief Administrative Officer pursuant to Section 275 of the Municipal Act, 2001, in regard to restricted acts, will expire when the newly elected Council is sworn in.

Alternatives:

Option 1: THAT Council receive the Restricted Acts of Council report for information purposes, and

FURTHER THAT the CAO/ Clerk be directed to prepare the necessary by-law prior to Nomination Day, delegating authority to the Chief Administrative Officer from July 27, 2018 to December 3, 2018 to:

- a) Be the financial signing authority for expenditures, outside the current budget, exceeding \$50,000 and/or for the disposition of any real or personal property of the municipality which has a value exceeding \$50,000 at the time of disposal;
- b) Be the authority to hire or remove any officer or employee from or to employment with the Township of North Glengarry; and

FURTHER THAT the by-law shall come into force only in the event, when determined by the CAO/Clerk with certainty, that less than seventy five percent of the current members of Council will be returning to sit on the new Council after Nomination Day of the 2018 Elections.

Option 2: Maintain status quo (not recommended)

Financial Implications:

There are no financial implications as a result of this report.

Attachments & Relevant Legislation:

Municipal Act, 2001

Bill 181, the Municipal Elections Modernization Act 2016 (MEMA)

Others Consulted:



Sarah Huskinson
Chief Administrative Officer/ Clerk

The Corporation of the Township of North Glengarry

By-Law No. 23-2018

Being a By-law to Confirm Delegated Authorities during the “Restricted Acts” of Council.

Whereas Section 275 of the *Municipal Act*, 2001, as amended, sets out restricted acts after Nomination Day;

Now Therefore, The Council of The Corporation of the Township of North Glengarry hereby enacts as follows:

1. That the Chief Administrative Officer/Clerk, be delegated the authority to approve contracts for projects approved by the Capital Budget; and that the Chief Administrative Officer/Clerk be authorized to sign approved contracts.
2. That the Chief Administrative Officer/Clerk, be delegated the authority to:
 - (a) dispose of any real or personal property of the municipality which has a value exceeding \$50,000.00 when it was acquired by the municipality; and
 - (b) make expenditures or incur liabilities which exceed \$50,000.00.
3. That the Chief Administrative Officer/Clerk be the authority to hire or remove any officer or employee from or to employment with the Township of North Glengarry.
4. The delegations of authority will only take effect and be limited to the “Lame Duck Period” of Council and shall expire on Monday, December 3, 2018.

READ a first, second, and third time and enacted in open Council this 23rd day of April, 2018.

CAO/Clerk / Deputy Clerk

Mayor / Deputy Mayor

I hereby certify that the foregoing is a true copy of By-law No. 23-2018 duly adopted by the Council of the Township of North Glengarry, on the 23rd day of April, 2018.

Date Certified

CAO/Clerk / Deputy Clerk

Section 7

COMMUNITY SERVICES

DEPARTMENT

Anne Leduc

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: April 23, 2018

MOVED BY: _____

SECONDED BY: _____

THAT the Council for the Township of North Glengarry receives the Staff Report No. CS-2018-16; and

THAT Council approves that \$7,500.00 in funding from the Main Street Revitalization Initiative Program is applied to Approved façade improvements for commercial buildings in designated CIP Areas and that \$32,500.00 in funding be applied to Streetscape and Landscaping Improvements listed as snowflakes & electrification of posts, the Mill Square Senate mural beautification, the Mill Square parking area markings, the Mill Square bump out, tables, planters & recycling centres, and the King George Park paths & quarry stone seating for a total of \$40,000.00 towards 2018 projects and the remaining \$6,589 be applied towards qualifying 2019 projects; and

THAT the Mayor and CAO/Clerk are hereby authorized to execute the Municipal Funding Agreement for the transfer of Main Streets Revitalization Initiatives funds between the Association of Municipalities of Ontario and the Township of North Glengarry; and

THAT Council adopt by law No. 19-2018 and that by-law be read a first, second and third time in Open Council this 23rd day of April, 2018; and

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

YEA

NEA

Deputy Mayor: Jamie MacDonald

Councillor: Jacques Massie

Councillor: Brian Caddell

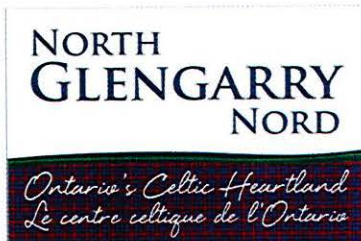
Councillor: Jeff Manley

Councillor: Michel Depratto

Councillor: Carma Williams

Mayor: Chris McDonell

Section 7 Item a



7(a)

STAFF REPORT TO COUNCIL

Report No: CS-2018-16

April 23, 2018

From: Anne Leduc – Director of Community Services

RE: Funding through Main Street Revitalization Initiative Program

Recommended Motion:

THAT the Council for the Township of North Glengarry receives the Staff Report No. CS-2018-16; and

THAT Council approves that \$7,500.00 in funding from the Main Street Revitalization Initiative Program is applied to Approved façade improvements for commercial buildings in designated CIP Areas and that \$32,500.00 in funding be applied to Streetscape and Landscaping Improvements listed as snowflakes & electrification of posts, the Mill Square Senate mural beautification, the Mill Square parking area markings, the Mill Square bump out, tables, planters & recycling centres, and the King George Park paths & quarry stone seating for a total of \$40,000.00 towards 2018 projects and the remaining \$6,589 be applied towards qualifying 2019 projects; and

THAT the Mayor and CAO/Clerk are hereby authorized to execute the Municipal Funding Agreement for the transfer of Main Streets Revitalization Initiatives funds between the Association of Municipalities of Ontario and the Township of North Glengarry.

Background / Analysis:

On January 23, 2018, the Provincial Government announced an investment of up to \$26 million in the Main Street Revitalization Initiative administered through the Association of Municipalities of Ontario and its rural arm, the Rural Ontario Municipal Association.

Funding is based on population size, using the most recent data from the 2016 Statistics Canada Census of Population with an adjustment for those municipalities that have fewer than 25,000 residents. This adjustment ensures that small communities are provided an appropriate level of funding where their population figures would otherwise limit their respective funding allocations within the parameters of the program.

The Township of North Glengarry was allocated \$46,589 through this initiative and as part of this year's reporting process municipalities are requested to indicate the initial upfront anticipated projects for 2018. Subsequent reporting will be filed by May 15, 2019 and every year thereafter until the funds are spent and will demonstrate how the funding

has been invested in North Glengarry to support revitalization within its main street areas. Funding is provided to projects that qualify under the following two categories:

Implementation of priority financial incentives in existing Community Improvement Plans such as:

- a. Commercial building façade improvements;
- b. Preservation and adaptive reuse of heritage and industrial buildings;
- c. Provision of affordable housing;
- d. Space conversion for residential and commercial uses;
- e. Structural improvements to buildings (e.g. Building Code upgrades);
- f. Improvement of community energy efficiency; and
- g. Accessibility enhancements.

Funding of strategic municipal physical infrastructure such as:

- a. Signage – wayfinding/directional, and gateway;
- b. Streetscaping and landscape improvements – lighting, banners, murals, street furniture, interpretive elements, public art, urban forestation, accessibility, telecommunications/broadband equipment, parking, active transportation infrastructure (e.g. bike racks/storage, cycling lanes and paths) and pedestrian walkways/trails; and
- c. Marketing plan implementation – business attraction and promotion activities, special events.

Staff proposes that \$40,000 in funding be applied as a 50% matched grant against several projects approved in January 2018 by Council as part of the Capital Budget. The remaining \$6,589 would be applied towards qualifying 2019 projects. A complete summary is attached to this report.

<u>2018 Projects</u>	Category
Priority Financial Initiatives	
a) Approved façade improvements for commercial buildings in designated CIP Areas	Main Street Commercial Building Façade Improvements under North Glengarry's CIP Program B for Building Improvement and Infill Grant Program
Strategic Municipal Physical Infrastructure	
b) Streetscape and Landscaping Improvements	
Snowflakes & electrification of posts	Public Art
Mill Square - Senate mural beautification	Murals
Mill Square - Parking Area Markings	Accessibility
Mill Square - Bump Out	Accessibility
Tables, Planters & Recycling Centres	Street Furniture
King George Park - Paths & Quarry Stone Seating	Accessibility & Street Furniture

Alternatives:

Option 1 – Recommended – That Council approves the use of \$7,500.00 from the Main Street Revitalization Initiative Program funding towards Approved façade improvements for commercial buildings in designated CIP Areas and \$32,500.00 towards Streetscape and Landscaping Improvements and the remaining \$6,589.00 be used towards qualifying 2019 projects.

Or

Option 2 – Not recommended – That Council declines that Main Street Revitalization Initiative funds be used for the projects identified by staff.

Financial Implications:

\$40,000.00 from the Main Street Revitalization Initiative would be applied as a 50% matched grant against approved 2018 Capital projects. The resulting savings of \$40,000.00 would be used in the event that the Community Grant Program Funding required a top up as stated by Council during the 2018 budget exercise or towards Community Services Capital Projects.

Attachments & Relevant Legislation:

Summary document with details for the North Glengarry Main Street Revitalization Initiative Projects.

Ontario's Main Street Revitalization Initiative Agreement

Submitted by:

Anne Leduc – Director of Community Services

Others consulted:

Sarah Huskinson – Chief Administrative Officer / Clerk

NG Main Street Revitalization Initiative

\$46,589 In Total Funding

2018 Projects	Category	Estimated Cost	Funding requested under Main Street Program	%	Expected Completion
Priority Financial Initiatives					
a) Approved façade improvements for commercial buildings in designated CIP Areas	Main Street Commercial Building Façade Improvements under North Glengarry's CIP Program B for Building Improvement and Infill Grant Program	\$15,000	\$7,500	50%	Within 18 months of CIP approval - Minimum 2 projects with maximum funding of \$7,500 (50% Main Street \$3,750 and 50% NG CIP \$3,750) for Main Street Commercial Façade Improvements under the CIP Program B for Building Improvement and Infill Grant Program
Strategic Municipal Physical Infrastructure					
b) Streetscape and Landscaping Improvements					
Snowflakes & electrification of posts	Public Art	\$22,000	\$11,000	50%	By October 2018
Mill Square - Senate mural beautification	Murals	\$5,000	\$2,500	50%	Fall 2018
Mill Square - Parking Area Markings	Accessibility	\$20,000	\$10,000	50%	Summer 2018
Mill Square - Bump Out	Accessibility	\$6,000	\$3,000	50%	Summer 2018
Tables, Planters & Recycling Centres	Street Furniture	\$9,000	\$4,500	50%	Early Summer 2018
King George Park - Paths & Quarry Stone Seating	Accessibility & Street Furniture	\$3,000	\$1,500	50%	Early Summer 2018

2018 TOTAL: \$80,000 \$40,000 50%

Remaining Funding \$6,589

2019 Projects	Category	Estimated Cost	Funding requested under Main Street Program	%	Expected Completion
Priority Financial Initiatives					
b) Streetscape and Landscaping Improvements	To Be Determined	\$13,000	\$6,589		

2019 TOTAL: \$13,000 \$6,589 51%

Remaining Funding \$0

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

BY-LAW NO. 19-2018

WHEREAS the Municipality wishes to enter into an Agreement in order to participate in Ontario's Main Streets Revitalization Initiative;

AND WHEREAS the Municipality acknowledges that Funds received through the Agreement must be invested in an interest bearing reserve account until the earliest of expenditure or March 31, 2020;

NOW THEREFORE, the Council of the Township of North Glengarry, a municipal corporation pursuant to the Municipal Act, 2001;

ENACTS AS FOLLOWS

That the Mayor and CAO/Clerk are hereby authorized to execute this Municipal Funding Agreement for the transfer of Main Streets Revitalization Initiatives funds between the Association of Municipalities of Ontario and the Township of North Glengarry as in Schedule "A" attached hereto.

That this by-law shall come into force and take effect upon being passed by Council.

READ a first, second, and third time and enacted in open Council this 23rd day of April, 2018.

Clerk / Deputy Clerk

Mayor / Deputy Mayor

I hereby certify that the foregoing is a true copy of By-law No. 19-2018 duly adopted by the Council of the Township of North Glengarry, on the 23rd day of April, 2018.

Date Certified

Clerk / Deputy Clerk

MUNICIPAL FUNDING AGREEMENT

ONTARIO'S MAIN STREET REVITALIZATION INITIATIVE

This Agreement made as of 1st day of April, 2018.

BETWEEN:

THE ASSOCIATION OF MUNICIPALITIES OF ONTARIO

(referred to herein as "AMO")

AND:

THE TOWNSHIP OF NORTH GLENGARRY

(a municipal corporation pursuant to the Municipal Act, 2001, referred to herein as the "Recipient")

WHEREAS the Province of Ontario is making \$26 million available for allocation for the purposes of supporting municipal Main Street Revitalization Initiatives in Ontario;

WHEREAS the Province of Ontario, Ontario municipalities as represented by AMO are signatories to Ontario's Main Street Revitalization Initiative Transfer Payment Agreement on March 12, 2018 (the "OMAFRA-AMO Agreement"), whereby AMO agreed to administer Main Street Revitalization funds made available to all Ontario municipalities, excluding Toronto;

WHEREAS the OMAFRA-AMO Transfer Payment Agreement contains a framework for the transfer of provincial funds to Ontario lower-tier and single-tier municipalities represented by AMO;

WHEREAS the Recipient wishes to enter into this Agreement in order to participate in Ontario's Main Street Revitalization Initiative;

WHEREAS AMO is carrying out the fund administration in accordance with its obligations set out in the OMAFRA-AMO Agreement and it will accordingly undertake certain activities and require Recipients to undertake activities as set out in this Agreement.

THEREFORE the Parties agree as follows:

1. DEFINITIONS AND INTERPRETATION

- 1.1 **Definitions.** When used in this Agreement (including the cover and execution pages and all of the schedules), the following terms shall have the meanings ascribed to them below unless the subject matter or context is inconsistent therewith:

“Agreement” means this Agreement, including the cover and execution pages and all of the schedules hereto, and all amendments made hereto in accordance with the provisions hereof.

“Annual Report” means the duly completed report to be prepared and delivered to AMO as described in Section 7.2 and Section 2 of Schedule D.

“Association of Municipalities of Ontario (AMO)” means a legally incorporated entity under the Corporations Act, 1990 R.S.O. 1990, Chapter c.38.

“Communication Report” means the duly completed report to be prepared and delivered to AMO as described in Section 7.1 and Section 1 of Schedule D.

“Community Improvement Plan” has the meaning as defined under section 28(1) of the Planning Act, R.S.O. 1990, c. P.13.

“Contract” means an agreement between the Recipient and a Third Party whereby the latter agrees to supply a product or service to an Eligible Project in return for financial consideration.

“Effective Date” is April 1, 2018.

“Eligible Costs” means those expenditures described as eligible in Schedule C.

“Eligible Projects” means projects as described in Schedule B.

“Eligible Recipient” means a

- a. Municipality or its agent (including its wholly owned corporation); and
- b. Non-municipal entity, including for profit, non-governmental and not-for profit organizations, on the condition that the Municipality(ies) has (have) indicated support for the Eligible Project through a formal grant agreement between the Municipality and the non-municipal entity.

“Event of Default” has the meaning given to it in Section 11.1 of this Agreement.

“Funds” mean the Funds made available to the Recipient through the Main Street Revitalization Initiative, a program established by the Government of Ontario. Funds are made available pursuant to this Agreement and includes any interest earned on the said Funds. For greater certainty: (i) Funds transferred to another Municipality in accordance with Section 6.2 of this Agreement, other than as set out in Sections 7.1(a), (c) and (f), are to be treated as Funds by the Municipality to which the Funds are transferred and are not to be treated as Funds by the Recipient; and (ii) any Funds transferred to a non-municipal entity in accordance with Section 6.3 of this Agreement shall remain as Funds under this Agreement for all purposes and the Recipient shall continue to be bound by all provisions of this Agreement with respect to such transferred Funds.

“Ineligible Costs” means those expenditures described as ineligible in Schedule C.

“Lower-tier Municipality” means a Municipality that forms part of an Upper-tier Municipality for municipal purposes, as defined under the Municipal Act, 2001 S.O. 2001, c.25.

“Municipal Fiscal Year” means the period beginning January 1st of a year and ending December 31st of the same year.

“Municipality” and “Municipalities” means every municipality as defined under the Municipal Act, 2001 S.O. 2001 c.25.

“Municipal Physical Infrastructure” means municipal or regional, publicly or privately owned, tangible capital assets primarily for public use or benefit in Ontario.

“Ontario” means Her Majesty in Right of Ontario, as represented by the Minister of Agriculture, Food and Rural Affairs.

“Parties” means AMO and the Recipient.

“Project Completion Date” means the Recipient must complete its Project under this Agreement by March 31, 2020.

“Recipient” has the meaning given to it on the first page of this Agreement.

“Results Report” means the report prepared and delivered to AMO by the Recipient by which reports on how Funds are supporting progress towards achieving the program objective, more specifically described in Section 3 of Schedule D.

“Single-tier Municipality” means a municipality, other than an upper-tier municipality, that does not form part of an upper-tier municipality for municipal purposes as defined under the Municipal Act, 2001, S.O. 2001 c. 25.

“Third Party” means any person or legal entity, other than the Parties to this Agreement who participates in the implementation of an Eligible Project by means of a Contract.

“Transfer By-law” means a by-law passed by Council of the Recipient pursuant to Section 6.2 and delivered to AMO in accordance with that section.

“Unspent Funds” means the amount reported as unspent by the Recipient as of December 31, as submitted in the Recipient’s Annual Report.

1.2 Interpretations:

Herein, etc. The words “herein”, “hereof” and “hereunder” and other words of similar import refer to this Agreement as a whole and not any particular schedule, article, section, paragraph or other subdivision of this Agreement.

Currency. Any reference to currency is to Canadian currency and any amount advanced, paid or calculated is to be advanced, paid or calculated in Canadian currency.

Statutes. Any reference to a federal or provincial statute is to such statute and to the regulations made pursuant to such statute as such statute and regulations may at any time be amended or modified and in effect and to any statute or regulations that may be passed that have the effect of supplementing or superseding such statute or regulations.

Gender, singular, etc. Words importing the masculine gender include the feminine or neuter gender and words in the singular include the plural, and vice versa.

2. TERM OF AGREEMENT

- 2.1 **Term.** Subject to any extension or termination of this Agreement or the survival of any of the provisions of this Agreement pursuant to the provisions contained herein, this Agreement shall be in effect from the date set out on the first page of this Agreement, up to and including March 31, 2020.
- 2.2 **Amendment.** This Agreement may be amended at any time in writing as agreed to by AMO and the Recipient.
- 2.3 **Notice.** Any of the Parties may terminate this Agreement on written notice.

3. RECIPIENT REQUIREMENTS

- 3.1 **Communications.** The Recipient will comply with all requirements outlined, including providing upfront project information on an annual basis, or until all Funds are expended for communications purposes in the form described in Section 7.1 and Section 1 of Schedule D.
- a) Unless otherwise directed by Ontario, the Recipient will acknowledge the support of Ontario for Eligible Projects in the following manner: "The Project is funded [if it is partly funded the Recipient should use "in part"] by the Ontario Ministry of Agriculture, Food and Rural Affairs."
 - b) The Recipient shall notify Ontario within five (5) business days of planned media events or announcements related to the Project, organized by the Recipient to facilitate the attendance of Ontario. Media events and announcements include, but are not limited to, news conferences, public announcements, official events or ceremonies, and news releases.
- 3.2 **Contracts.** The Recipient will award and manage all Contracts in accordance with its relevant policies and procedures and, if applicable, in accordance with the Canadian Free Trade Agreement and applicable international trade agreements, and all other applicable laws.
- a) The Recipient will ensure any of its Contracts for the supply of services or materials to implement its responsibilities under this Agreement will be

awarded in a way that is transparent, competitive, consistent with value for money principles and pursuant to its adopted procurement policy.

4. ELIGIBLE PROJECTS

- 4.1 **Eligible Projects.** Costs directly and reasonably incurred by the Recipient for construction, renewal, renovation or redevelopment or material enhancement activities funded under existing Community Improvement Plan financial incentive programs or activities funded under the Municipal Physical Infrastructure category, including projects in downtown or main street areas, as defined through an existing Community Improvement Plan or other municipal land use planning policy that will support the role of small businesses in main street areas as more specifically described in Schedule B and Schedule C
- 4.2 **Recipient Fully Responsible.** The Recipient is fully responsible for the completion of each Eligible Project in accordance with Schedule B and Schedule C.

5. ELIGIBLE COSTS

- 5.1 **Eligible Costs.** Schedule C sets out specific requirements for Eligible and Ineligible Costs.
- 5.2 **Discretion of Ontario.** Subject to Section 5.1, the eligibility of any items not listed in Schedule B and/or Schedule C to this Agreement is solely at the discretion of Ontario.
- 5.3 **Unspent Funds.** Any Unspent Funds, and any interest earned thereon, will be subject to the terms and conditions of this Agreement.
- 5.4 **Reasonable Access.** The Recipient shall allow AMO and Ontario reasonable and timely access to all documentation, records and accounts and those of their respective agents or Third Parties related to the receipt, deposit and use of Funds and Unspent Funds, and any interest earned thereon, and all other relevant information and documentation requested by AMO or Ontario or their respective designated representatives for the purposes of audit, evaluation, and ensuring compliance with this Agreement.
- 5.5 **Retention of Receipts.** The Recipient will keep proper and accurate accounts and records of all Eligible Projects including invoices and receipts for Eligible Expenditures in accordance with the Recipient's municipal records retention by-law and, upon reasonable notice, make them available to AMO and Ontario.

6. FUNDS

- 6.1 **Allocation of Funds.** AMO will allocate and transfer Funds on the basis of the formula determined by Ontario.
- 6.2 **Transfer of Funds to a Municipality.** Where a Recipient decides to allocate and transfer Funds to another Municipality (the "Transferee Municipality"):

- a) The allocation and transfer shall be authorized by by-law (a "Transfer By-law"). The Transfer By-law shall be passed by the Recipient's council and submitted to AMO as soon thereafter as practicable. The Transfer By-law shall identify the Transferee Municipality and the amount of Funds the Transferee Municipality is to receive for the Municipal Fiscal Year specified in the Transfer By-law.
- b) The Recipient is still required to submit an Annual Report in accordance with Sections 7.1 (a), (c) and (f) hereof with respect to the Funds transferred.
- c) No transfer of Funds pursuant to this Section 6.2 shall be effected unless and until the Transferee Municipality has either (i) entered into an agreement with AMO on substantially the same terms as this Agreement, or (ii) has executed and delivered to AMO a written undertaking to assume all of the Recipient's obligations under this Agreement with respect to the Funds transferred; in a form satisfactory to AMO.

6.3 **Transfer of Funds to a non-municipal entity.** Where a Recipient decides to support an Eligible Project undertaken by an Eligible Recipient that is not a Municipality:

- a) The provision of such support shall be authorized by a grant agreement between the Municipality and the Eligible Recipient in support of a Community Improvement Plan. The grant agreement shall identify the Eligible Recipient, and the amount of Funds the Eligible Recipient is to receive for that Eligible Project.
- b) The Recipient shall continue to be bound by all of the provisions of this Agreement notwithstanding any such transfer including the submission of an Annual Report in accordance with Section 7.2.
- c) No transfer of Funds pursuant to this Section 6.3 shall be effected unless and until the non-municipal entity receiving the Funds has executed and delivered to the Municipality the grant agreement.

6.4 **Use of Funds.** The Recipient acknowledges and agrees the Funds are intended for and shall be used only for Eligible Expenditures in respect of Eligible Projects.

6.5 **Payout of Funds.** The Recipient agrees that all Funds will be transferred by AMO to the Recipient upon full execution of this Agreement.

6.6 **Use of Funds.** The Recipient will deposit the Funds in a dedicated reserve fund or other separate distinct interest bearing account and shall retain the Funds in such reserve fund, or account until the Funds are expended or transferred in accordance with this Agreement. The Recipient shall ensure that:

- a) any investment of unexpended Funds will be in accordance with Ontario law and the Recipient's investment policy; and,

- b) any interest earned on Funds will only be applied to Eligible Costs for Eligible Projects, more specifically on the basis set out in Schedule B and Schedule C.
- 6.7 **Funds advanced.** Funds transferred by AMO to the Recipient shall be expended by the Recipient in respect of Eligible Costs. AMO reserves the right to declare that Unspent Funds after March 31, 2020 become a debt to Ontario which the Recipient will reimburse forthwith on demand to AMO for transmission to Ontario.
- 6.8 **Expenditure of Funds.** The Recipient shall expend all Funds by March 31, 2020.
- 6.9 **GST & HST.** The use of Funds is based on the net amount of goods and services tax or harmonized sales tax to be paid by the Recipient net of any applicable tax rebates.
- 6.10 **Limit on Ontario's Financial Commitments.** The Recipient may use Funds to pay up to one hundred percent (100%) of Eligible Expenditures of an Eligible Project.
- 6.11 **Stacking.** If the Recipient is receiving funds under other programs in respect of an Eligible Project to which the Recipient wishes to apply Funds, the maximum contribution limitation set out in any other program agreement made in respect of that Eligible Project shall continue to apply.
- 6.12 **Insufficient funds provided by Ontario.** If Ontario does not provide sufficient funds to AMO for this Agreement, AMO may terminate this Agreement.

7. REPORTING REQUIREMENTS

- 7.1 **Communication Report.** Immediately upon execution of this Agreement the Recipient shall report to AMO any Eligible Project being undertaken in the current Municipal Fiscal Year in the form described in Schedule D.
- 7.2 **Annual Report.** The Recipient shall report in the form in Schedule D due by May 15th following the Municipal Fiscal Year on:
 - a) the amounts received from AMO under this Agreement;
 - b) the amounts received from another Eligible Recipient;
 - c) the amounts transferred to another Eligible Recipient;
 - d) amounts paid by the Recipient in aggregate for Eligible Projects;
 - e) amounts held at year end by the Recipient in aggregate, including interest, to pay for Eligible Projects;
 - f) indicate in a narrative the progress that the Recipient has made in meeting its commitments and contributions; and,

- g) a listing of all Eligible Projects that have been funded, indicating the Eligible Project category, project description, amount of Funds, total project cost, start date, end date and completion status.

7.3 **Results Report.** The Recipient shall account in writing for results achieved by the Funds through a Results Report to be submitted to AMO. Specifically the Results Report shall document performance measures achieved through the investments in Eligible Projects in the form described in Section 3 of Schedule D.

8. RECORDS AND AUDIT

8.1 **Accounting Principles.** All accounting terms not otherwise defined herein have the meanings assigned to them; all calculations will be made and all financial data to be submitted will be prepared in accordance with generally accepted accounting principles (GAAP) in effect in Ontario. GAAP will include, without limitation, those principles approved or recommended for local governments from time to time by the Public Sector Accounting Board or the Canadian Institute of Chartered Accountants or any successor institute, applied on a consistent basis.

8.2 **Separate Records.** The Recipient shall maintain separate records and documentation for the Funds and keep all records including invoices, statements, receipts and vouchers in respect of Funds expended on Eligible Projects in accordance with the Recipient's municipal records retention by-law. Upon reasonable notice, the Recipient shall submit all records and documentation relating to the Funds to AMO and Ontario for inspection or audit.

8.3 **External Auditor.** AMO and/or Ontario may request, upon written notification, an audit of Eligible Project or an Annual Report. AMO shall retain an external auditor to carry out an audit of the material referred to in Sections 5.4 and 5.5 of this Agreement. AMO shall ensure that any auditor who conducts an audit pursuant to this Section of this Agreement or otherwise, provides a copy of the audit report to the Recipient and Ontario at the same time that the audit report is given to AMO.

9. INSURANCE AND INDEMNITY

9.1 **Insurance.** The Recipient shall put in effect and maintain in full force and effect or cause to be put into effect and maintained for the term of this Agreement all the necessary insurance with respect to each Eligible Project, including any Eligible Projects with respect to which the Recipient has transferred Funds pursuant to Section 6 of this Agreement, that would be considered appropriate for a prudent Municipality undertaking Eligible Projects, including, where appropriate and without limitation, property, construction and liability insurance, which insurance coverage shall identify Ontario and AMO as additional insureds for the purposes of the Eligible Projects.

9.2 **Certificates of Insurance.** Throughout the term of this Agreement, the Recipient shall provide AMO with a valid certificate of insurance that confirms compliance with the requirements of Section 9.1. No Funds shall be expended

or transferred pursuant to this Agreement until such certificate has been delivered to AMO.

9.3 **AMO not liable.** In no event shall Ontario or AMO be liable for:

- (a) any bodily injury, death or property damages to the Recipient, its employees, agents or consultants or for any claim, demand or action by any Third Party against the Recipient, its employees, agents or consultants, arising out of or in any way related to this Agreement; or
- (b) any incidental, indirect, special or consequential damages, or any loss of use, revenue or profit to the Recipient, its employees, agents or consultants arising out of any or in any way related to this Agreement.

9.4 **Recipient to Compensate Ontario.** The Recipient will ensure that it will not, at any time, hold Ontario, its officers, servants, employees or agents responsible for any claims or losses of any kind that the Recipient, Third Parties or any other person or entity may suffer in relation to any matter related to the Funds or an Eligible Project and that the Recipient will, at all times, compensate Ontario, its officers, servants, employees and agents for any claims or losses of any kind that any of them may suffer in relation to any matter related to the Funds or an Eligible Project. The Recipient's obligation to compensate as set out in this section does not apply to the extent to which such claims or losses relate to the negligence of an officer, servant, employee, or agent of Ontario in the performance of his or her duties.

9.5 **Recipient to Indemnify AMO.** The Recipient hereby agrees to indemnify and hold harmless AMO, its officers, servants, employees or agents (each of which is called an "Indemnatee"), from and against all claims, losses, damages, liabilities and related expenses including the fees, charges and disbursements of any counsel for any Indemnatee incurred by any Indemnatee or asserted against any Indemnatee by whomsoever brought or prosecuted in any manner based upon, or occasioned by, any injury to persons, damage to or loss or destruction of property, economic loss or infringement of rights caused by or arising directly or indirectly from:

- (a) the Funds;
- (b) the Recipient's Eligible Projects, including the design, construction, operation, maintenance and repair of any part or all of the Eligible Projects;
- (c) the performance of this Agreement or the breach of any term or condition of this Agreement by the Recipient, its officers, servants, employees and agents, or by a Third Party, its officers, servants, employees, or agents; and
- (d) any omission or other wilful or negligent act of the Recipient or Third Party and their respective officers, servants, employees or agents.

10. DISPOSAL

10.1 **Disposal.** The Recipient will not, without Ontario's prior written consent, sell, lease or otherwise dispose of any asset purchased or created with the Funds or

for which Funds were provided, the cost of which exceed \$50,000 at the time of sale, lease or disposal prior to March 31, 2021.

11. DEFAULT AND TERMINATION

- 11.1 **Event of Default.** AMO may declare in writing that an event of default has occurred when the Recipient has not complied with any condition, undertaking or term in this Agreement. AMO will not declare in writing that an event of default has occurred unless it has first consulted with the Recipient. Each and every one of the following events is an “Event of Default”:
- (a) failure by the Recipient to deliver in a timely manner an Annual Report or Results Report.
 - (b) delivery of an Annual Report that discloses non-compliance with any condition, undertaking or material term in this Agreement.
 - (c) failure by the Recipient to co-operate in an external audit undertaken by AMO or its agents.
 - (d) delivery of an external audit report that discloses non-compliance with any condition, undertaking or term in this Agreement.
 - (e) failure by the Recipient to expend Funds in accordance with Sections 4.1 and 6.8.
- 11.2 **Waiver.** AMO may withdraw its notice of an Event of Default if the Recipient, within thirty (30) calendar days of receipt of the notice, either corrects the default or demonstrates, to the satisfaction of AMO in its sole discretion that it has taken such steps as are necessary to correct the default.
- 11.3 **Remedies on default.** If AMO declares that an Event of Default has occurred under Section 11.1, after thirty (30) calendar days from the Recipient’s receipt of the notice of an Event of Default, it may immediately terminate this Agreement.
- 11.4 **Repayment of Funds.** If AMO declares that an Event of Default has not been cured to its satisfaction, AMO reserves the right to declare that prior payments of Funds become a debt to Ontario which the Recipient will reimburse forthwith on demand to AMO for transmission to Ontario.

12. CONFLICT OF INTEREST

- 12.1 **No conflict of interest.** The Recipient will ensure that no current member of the AMO Board of Directors and no current or former public servant or office holder to whom any post-employment, ethics and conflict of interest legislation, guidelines, codes or policies of Ontario applies will derive direct benefit from the Funds, the Unspent Funds, and interest earned thereon, unless the provision of receipt of such benefits is in compliance with such legislation, guidelines, policies or codes.

13. NOTICE

13.1 **Notice.** Any notice, information or document provided for under this Agreement will be effectively given if in writing and if delivered by hand, or overnight courier, mailed, postage or other charges prepaid, or sent by facsimile or email to the addresses, the facsimile numbers or email addresses set out in Section 13.3. Any notice that is sent by hand or overnight courier service shall be deemed to have been given when received; any notice mailed shall be deemed to have been received on the eighth (8) calendar day following the day on which it was mailed; any notice sent by facsimile shall be deemed to have been given when sent; any notice sent by email shall be deemed to have been received on the sender's receipt of an acknowledgment from the intended recipient (such as by the "return receipt requested" function, as available, return email or other written acknowledgment), provided that in the case of a notice sent by facsimile or email, if it is not given on a business day before 4:30 p.m. Eastern Standard Time, it shall be deemed to have been given at 8:30 a.m. on the next business day for the recipient.

13.2 **Representatives.** The individuals identified in Section 13.3 of this Agreement, in the first instance, act as AMO's or the Recipient's, as the case may be, representative for the purpose of implementing this Agreement.

13.3 **Addresses for Notice.** Further to Section 13.1 of this Agreement, notice can be given at the following addresses:

a) If to AMO:

Executive Director
Main Streets Agreement
Association of Municipalities of Ontario 200 University Avenue, Suite 801
Toronto, ON M5H 3C6

Telephone: 416-971-9856
Email: mainstreets@amo.on.ca

b) If to the Recipient:

CAO/Clerk/Treasurer
Sarah Huskinson
TOWNSHIP OF NORTH GLENGARRY
Box 700, 90 Main St. S.
Alexandria, ON K0C 1A0
(613) 525-1196
sarah@northglengarry.ca

14. MISCELLANEOUS

14.1 **Counterpart Signature.** This Agreement may be signed in counterpart, and the signed copies will, when attached, constitute an original Agreement.

14.2 **Severability.** If for any reason a provision of this Agreement that is not a fundamental term is found to be or becomes invalid or unenforceable, in whole or in part, it will be deemed to be severable and will be deleted from this

Agreement, but all the other terms and conditions of this Agreement will continue to be valid and enforceable.

- 14.3 **Waiver.** AMO may waive any right in this Agreement only in writing, and any tolerance or indulgence demonstrated by AMO will not constitute waiver of rights in this Agreement. Unless a waiver is executed in writing, AMO will be entitled to seek any remedy that it may have under this Agreement or under the law.
- 14.4 **Governing Law.** This Agreement shall be governed by and construed in accordance with the laws of the Province of Ontario.
- 14.5 **Survival.** The Recipient agrees that the following sections and provisions of this Agreement shall extend for seven (7) years beyond the expiration or termination of this Agreement: Sections 5, 6.7, 6.8, 7, 9.4, 9.5, 11.4 and 14.8.
- 14.6 **AMO, Ontario and Recipient independent.** The Recipient will ensure its actions do not establish or will not be deemed to establish a partnership, joint venture, principal-agent relationship or employer-employee relationship in any way or for any purpose whatsoever between Ontario and the Recipient, between AMO and the Recipient, between Ontario and a Third Party or between AMO and a Third Party.
- 14.7 **No Authority to Represent.** The Recipient will ensure that it does not represent itself, including in any agreement with a Third Party, as a partner, employee or agent of Ontario or AMO.
- 14.8 **Debts Due to AMO.** Any amount owed under this Agreement will constitute a debt due to AMO, which the Recipient will reimburse forthwith, on demand, to AMO.
- 14.9 **Priority.** In the event of a conflict, the part of this Agreement that precedes the signature of the Parties will take precedence over the Schedules.

15. SCHEDULES

- 15.1 This Agreement, including:
- Schedule A Municipal Allocation
 - Schedule B Eligible Projects
 - Schedule C Eligible and Ineligible Costs
 - Schedule D Reporting

constitute the entire agreement between the Parties with respect to the subject matter contained in this Agreement and supersedes all prior oral or written representations and agreements.

16. SIGNATURES

IN WITNESS WHEREOF, AMO and the Recipient have respectively executed, sealed and delivered this Agreement on the date set out on the front page.

RECIPIENT'S NAME:

TOWNSHIP OF NORTH GLENGARRY

Mayor Name

Signature

Clerk Name

Signature

THE ASSOCIATION OF MUNICIPALITIES OF ONTARIO

By Title

Signature

In the presence of:

Witness Title

Signature

**SCHEDULE A
MUNICIPAL ALLOCATION**

RECIPIENT'S NAME: TOWNSHIP OF NORTH GLENGARRY

ALLOCATION: \$46588.4854

The Recipient acknowledges this is a one time payment for Eligible Projects with Eligible Costs.

SCHEDULE B ELIGIBLE PROJECTS

Funding is to be directed to Eligible Projects to support revitalization activities within main street areas, as defined through an existing Community Improvement Plan or any other municipal land use planning policy. Funding can be used in one or both of the following categories:

- 1. Community Improvement Plan** – construction, renewal, renovation or redevelopment or material enhancement activities that implement priority financial incentives in existing Community Improvement Plans such as:
 - a. Commercial building façade improvements
 - b. Preservation and adaptive reuse of heritage and industrial buildings
 - c. Provision of affordable housing
 - d. Space conversion for residential and commercial uses
 - e. Structural improvements to buildings (e.g. Building Code upgrades)
 - f. Improvement of community energy efficiency
 - g. Accessibility enhancements

- 2. Other Municipal Land Use Planning Policy** – construction, renewal or material enhancement activities to fund strategic Municipal Physical Infrastructure and promotional projects such as:
 - a. Signage – wayfinding/directional, and gateway.
 - b. Streetscaping and landscape improvements – lighting, banners, murals, street furniture, interpretive elements, public art, urban forestation, accessibility, telecommunications/broadband equipment, parking, active transportation infrastructure (e.g. bike racks/storage, cycling lanes and paths) and pedestrian walkways/trails.
 - c. Marketing plan implementation – business attraction and promotion activities, special events.

SCHEDULE C
ELIGIBLE AND INELIGIBLE COSTS

1. Eligible Costs include:

- a. Costs directly and reasonably incurred on or after April 1, 2018 up to and including the Project Completion Date by the Recipient for construction, renewal, renovation or redevelopment or material enhancement activities funded under existing Community Improvement Plan financial incentive programs.
- b. Costs directly and reasonably incurred on or after April 1, 2018 up to and including the Project Completion Date by the Recipient for construction, renewal or material enhancement activities funded under the Municipal Physical Infrastructure category including projects in downtown or main street areas, as defined through an existing Community Improvement Plan or other municipal land use planning policy that will support the success of small businesses in main street areas.

2. Ineligible Costs include:

- a. Costs incurred prior to Effective Date or after the Project Completion Date;
- b. Any costs associated with providing the Annual and Results Reports to AMO;
- c. Any costs associated with lobbying Ontario, including other Ministries, agencies and organizations of the Government of Ontario;
- d. Costs associated with construction, renewal, renovation or redevelopment or material enhancement of all things in the following categories: highways, short-sea shipping, short-line rail, regional or local airports, and brownfield redevelopment;
- e. Costs of infrastructure construction, renewal, renovation or redevelopment or material enhancement that do not improve energy efficiency, accessibility, aesthetics of marketability of small businesses within an Recipient's main street areas; or that do not encourage strategic public investments in municipal and other public infrastructure within main street areas that will benefit small businesses; or that otherwise will likely fail to contribute to the success of main street businesses;
- f. Costs of infrastructure construction, renewal, renovation or redevelopment or material enhancement outside of the Recipient's main street areas, as defined through an existing Community Improvement Plan or other municipal land use planning policy;
- g. The cost of leasing of equipment by the Recipient, any overhead costs, including salaries and other employment benefits of any employees of the Recipient, its direct or indirect operating or administrative costs of Recipients, and more specifically its costs related to planning, engineering, architecture, supervision, management and other activities normally carried out by its staff, except in accordance with Eligible Costs above;
- h. Taxes, to which the Recipient is eligible for a tax rebate;
- i. Purchase of land or any interest therein, and related costs; and,
- j. Routine repair and maintenance Municipal Physical Infrastructure.

**SCHEDULE D
REPORTING**

1. Communication Report

Immediately following the Municipality executing this Agreement the Recipient will provide AMO a Communication Report in an electronic format deemed acceptable to AMO, consisting of the following:

Project Title	Project Description	Eligible Project Category (CIP/ Municipal Physical Infrastructure	Total Project Cost	Estimate of Funds (Main Street) Spent

2. Annual Report

The Recipient will provide to AMO an Annual Report in an electronic format deemed acceptable to AMO, consisting of the following:

- a. Financial Reporting Table: The financial report table will be submitted in accordance with the following template:

Annual Report Financial Table	Annual	Cumulative
	20xx	2018 - 2020
Opening Balance	\$xxx	
Received from AMO	\$xxx	\$xxx
Interest Earned	\$xxx	\$xxx
Received from An Eligible Recipient	\$xxx	\$xxx
Transferred to an Eligible Recipient	(\$xxx)	(\$xxx)
Spent on Eligible Projects (for each Eligible Project category)	(\$xxx)	(\$xxx)
Closing Balance of Unspent Funds	\$xxx	

- b. Project List: The Recipient will provide to AMO a project list submitted in accordance with the following template:

Recipient	Project Title	Project Description	Eligible Project Category	Total Project Cost	Main Street Funds Used	Start & End Date	Completed?
							Yes/No/Ongoing

3. Project Results.

The Results Report shall outline, in a manner to be provided by AMO, the degree to which investments in each project are supporting progress towards achieving revitalization within main street areas:

- a. Community Improvement Plan Eligible Projects
- Number of small businesses supported;
 - Total value of physical improvements;
 - Total Main Street Funds provided;
 - Total Municipal investment; and,
 - Total private investment.
- b. Municipal Physical Infrastructure Eligible Projects
- Total value of physical improvements;
 - Total Main Street Funds provided; and
 - Total municipal investment.

Section 8

TREASURY DEPARTMENT

Sarah Huskinson

Section 9

**PLANNING/BUILDING
BY-LAW
DEPARTMENT**

Jacob Rhéaume

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: April 23, 2018

MOVED BY: _____

SECONDED BY: _____

THAT the Council for the Township of North Glengarry receives the Staff Report No. BP-2018-04; and

THAT Council adopt by law No 17-2018 being a by-law to acquire and dedicate a portion of a property for road widening purposes; and

THAT Council adopt by law No. 17-2018 and that by-law be read a first, second and third time in Open Council this 23rd day of April, 2018.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

Deputy Mayor: Jamie MacDonald

Councillor: Jacques Massie

Councillor: Brian Caddell

Councillor: Jeff Manley

Councillor: Michel Depratto

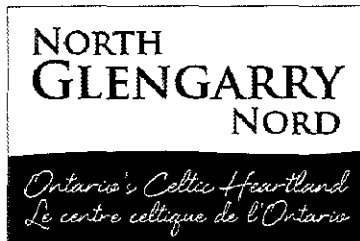
Councillor: Carma Williams

Mayor: Chris McDonell

YEA

NEA

Section 9 Item a



9(a)

STAFF REPORT TO COUNCIL

Report No: BP-2018-04

April 23, 2018

From: Gerry Murphy – Advisor to the Director of Building/By Law & Planning Services

RE: ROAD WIDENING BY-LAW 17-2018
LOCATION – BINETTE ROAD DALKEITH

Recommended Motion: That the Council of the Township of North Glengarry adopt by law # 17-2018 being a by law to acquire and dedicate a portion of a property for road widening purposes.

Background / Analysis: This office has received a request from the Law office of Angela Levac regarding a road widening by law and adoption of same by the Township on the property known as Lochiel concession 6 pt lot A RP14R5048 Part 1 Binette Road Lochiel Township of North Glengarry.

The request relates to a severance that was conditionally approved in 2002. One of the conditions was to allow for a widening of Binette Road where the applicant was to dedicate a portion of the road frontage to be transferred to the Township for this purpose. It has been brought to the attention of the Municipality that this acquisition and dedication was never undertaken and is now impeding the sale of the property.

The requirement for road widening is often imposed where the adjacent road does not meet the minimum width standard. In this case it would seem that the road frontage was surveyed for the road widening purpose but subsequently never transferred to the Township resulting in the new technically being land locked.

In order to correct this on title a By Law to confirm the acquisition of certain lands and to dedicate the same as part of the public highways is being presented to Council for consideration.

Alternatives: Option #1 That Council adopt the by-law as presented

OR

Option #2 Council does not adopt the by-law

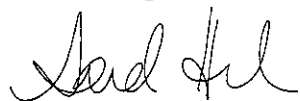
Financial Implications: No financial implications to the Township

Attachments & Relevant Legislation:

By-Law 17-2018

Others consulted:

- Angela Levac Law Office

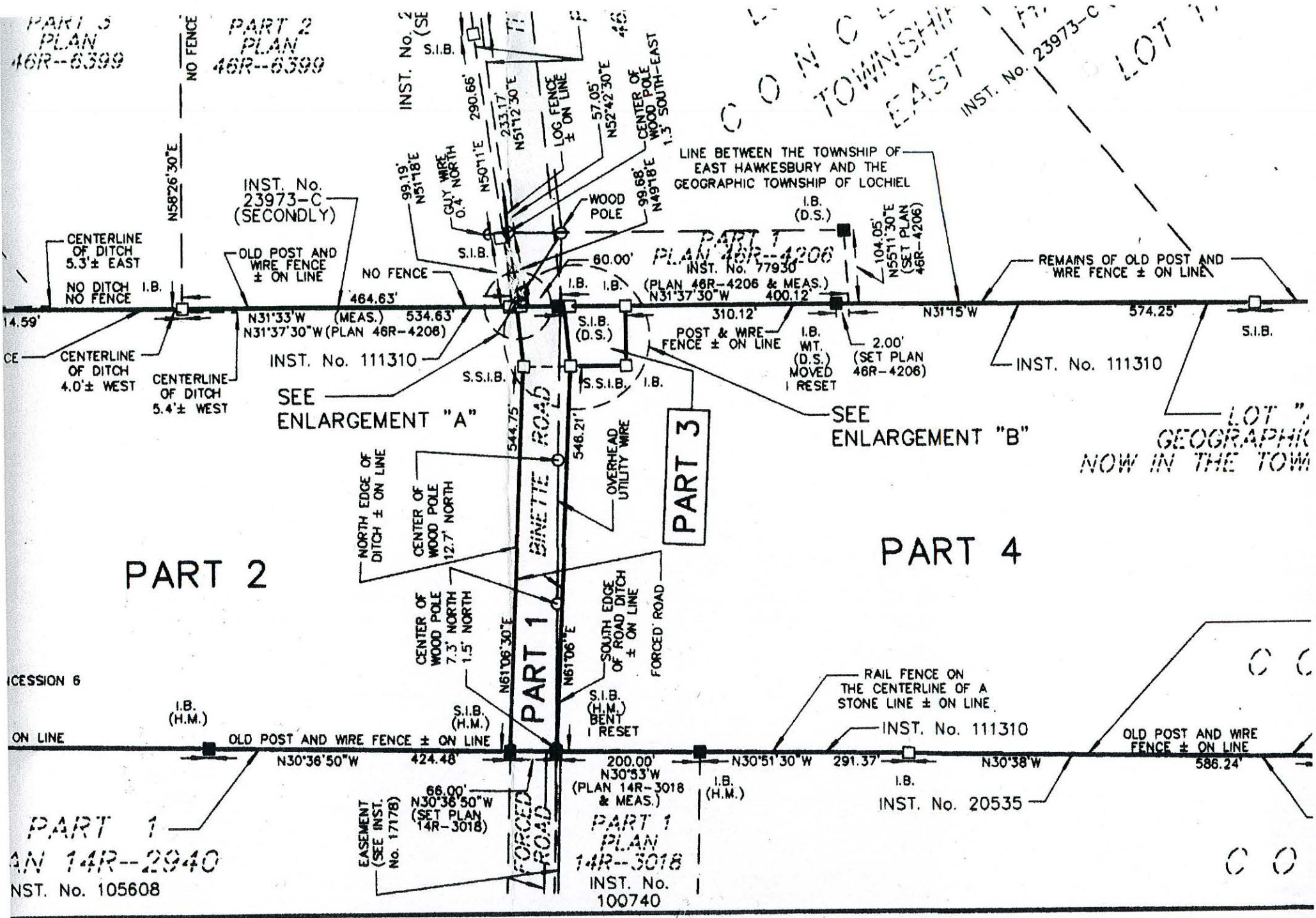
A handwritten signature in cursive script, appearing to read "Sarah Huskinson".

Reviewed by
Sarah Huskinson – CAO/Clerk

PART 3
PLAN
46R--6399

PART 2
PLAN
46R--6399

C O N C L
TOWNSHIP
EAST
INST. No. 23973-C



PART 2

PART 4

PART 3

PART 1
PLAN 14R--2940
INST. No. 105608

PART 1
PLAN 14R--3018
INST. No. 100740

LOT 11
GEOGRAPHIC
NOW IN THE TOW

CESSION 6

ON LINE

OLD POST AND WIRE FENCE ± ON LINE

RAIL FENCE ON
THE CENTERLINE OF A
STONE LINE ± ON LINE

OLD POST AND WIRE
FENCE ± ON LINE

INST. No. 23973-C
(SECONDLY)

PART 1
PLAN 46R--4206
INST. No. 77930
(PLAN 46R-4206 & MEAS.)
N31°37'30"W 400.12'

SEE
ENLARGEMENT "A"

SEE
ENLARGEMENT "B"

INST. No. 111310

INST. No. 111310

INST. No. 20535

N31°33'W (MEAS.) 534.63'
N31°37'30"W (PLAN 46R-4206)

200.00'
N30°53'W
(PLAN 14R-3018
& MEAS.)

N58°26'30"E

INST. No. 2
(SE
S.I.B.

99.19'
N51°18'E
GUY WIRE
0.4' NORTH

290.66'
N51°12'30"E

57.05'
N52°42'30"E

99.68'
N49°18'E
WOOD POLE
CENTER OF
WOOD POLE
1.3' SOUTH-EAST

I.B.
(D.S.)

104.05'
N55°11'30"E
(SET PLAN
46R-4206)

REMAINS OF OLD POST AND
WIRE FENCE ± ON LINE

S.I.B.

14.59'

CENTERLINE
OF DITCH
5.3' ± EAST

CENTERLINE
OF DITCH
4.0' ± WEST

CENTERLINE
OF DITCH
5.4' ± WEST

NORTH EDGE OF
DITCH ± ON LINE

CENTER OF
WOOD POLE
12.7' NORTH

CENTER OF
WOOD POLE
7.3' NORTH
1.5' NORTH

BINETTE ROAD

SOUTH EDGE
OF ROAD DITCH
± ON LINE

FORCED ROAD

S.I.B.
(H.M.)
BENT
I RESET

200.00'
N30°53'W
(PLAN 14R-3018
& MEAS.)

I.B.
(H.M.)

INST. No. 111310

INST. No. 20535

OLD POST AND WIRE
FENCE ± ON LINE

586.24'

C O

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

BY-LAW NUMBER 17-2018

A BY-LAW TO CONFIRM THE ACQUISITION OF CERTAIN LANDS AND TO DEDICATE THE SAME AS PART OF THE PUBLIC HIGHWAYS TO BE KNOWN AS BINETTE ROAD.

- REF.: a) *The Municipal Act 2001, S.O. 2001, c. 25 Section 31 and amendments thereto;*
b) *The Public Transportation and Highway Improvement Act, R.S.O. 1990, Chapter P. 50, Section 44, Subsection 4 and amendments thereto;*

WHEREAS the Corporation deems it expedient to acquire those parts of PIN 67159-0102 being Part of Lot "A", Concession 6; Township of North Glengarry, designated as Part 1 on Plan 14R5048 for the purpose of future widening of Binette Road.

AND WHEREAS the Corporation of the Township of North Glengarry deems it expedient that the acquisition be confirmed and that the said lands be assumed and dedicated as part of the public highway.

NOW THEREFORE the Council of the Corporation of the Township of North Glengarry **HEREBY ENACTS AS FOLLOWS:**

- 1) That the acquisition by The Corporation of the Township of North Glengarry of those parts of PIN 67159-0102 being Part of Lot "A", Concession 6, Township of North Glengarry, designated as Part 1 on Plan 14R5048 for the purpose of future right of way widening of Binette Road.
- 2) That the said lands acquired, more particularly described in paragraph (1) of this By-Law be and are hereby dedicated as parts of the public highway to be known as Binette Road.
- 3) That the Mayor and Clerk of the Corporation of the Township of North Glengarry be and they are hereby authorized to execute all documents and take whatever steps Council for the said Corporation may advise and as may be required to give effect to these presents.

READ A First, Second and Third Time and duly enacted this 23rd day of April 2018.

CAO/Clerk / Deputy Clerk

Mayor / Deputy Mayor

I, hereby certify that the forgoing is a true copy of By-Law No. 17-2018, duly adopted by the Council of the Township of North Glengarry on the 23rd day of April, 2018.

Date Certified

CAO/Clerk / Deputy Clerk

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: April 23, 2018

MOVED BY: _____

SECONDED BY: _____

THAT the Council for the Township of North Glengarry receives the Staff Report No. BP-2018-05; and

THAT Council adopt by law No 18-2018 being a by-law to acquire and dedicate a portion of a property for road widening purposes; and

THAT Council adopt by law No. 18-2018 and that by-law be read a first, second and third time in Open Council this 23rd day of April, 2018.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

Deputy Mayor: Jamie MacDonald

Councillor: Jacques Massie

Councillor: Brian Caddell

Councillor: Jeff Manley

Councillor: Michel Depratto

Councillor: Carma Williams

Mayor: Chris McDonell

YEA

NEA

Section 9 Item b



9 (b)

STAFF REPORT TO COUNCIL

Report No: BP-2018-05

April 23, 2018

From: Gerry Murphy – Advisor to the Director of Building/By Law & Planning Services

RE: ROAD WIDENING BY-LAW 18-2018
LOCATION – GORE ROAD GLEN ROBERTSON

Recommended Motion: That the Council of the Township of North Glengarry adopt by law # 18-2018 being a by law to acquire and dedicate a portion of a property for road widening purposes.

Background / Analysis: This office has received a request from the Law Office of Maurice Gatien regarding a road widening by law and adoption of same by the Township on the property known as 22565 Gore Road Part lot 4 Concession 2 Lochiel Township of North Glengarry.

The request relates to a severance that took place prior to amalgamation of the four Townships where a lot was severed from the original land holding on Gore road. The 4.02 acre lot was most likely approved with conditions, one of them being, that the applicant dedicates a portion of the frontage for road widening purposes. This requirement is often imposed where the adjacent road does not meet the minimum width standard. In this case it would seem that the road frontage was surveyed for the road widening purpose but subsequently never transferred to the Township resulting in the 4.02 acre technically being land locked.

In order to correct this on title a By law to confirm the acquisition of certain lands and to dedicate the same as part of the public highways is being presented to Council for consideration. This by law, if adopted, will result in Part 2 of the attached survey plan being transferred to the Township thereby resulting in part 1 having the required road frontage and clearing the land title.

Alternatives: Option #1 That Council adopt the by-law as presented

OR

Option #2 Council does not adopt the by-law

Financial Implications: No financial implications to the Township

Attachments & Relevant Legislation:

By-Law 18-2018

Others consulted:

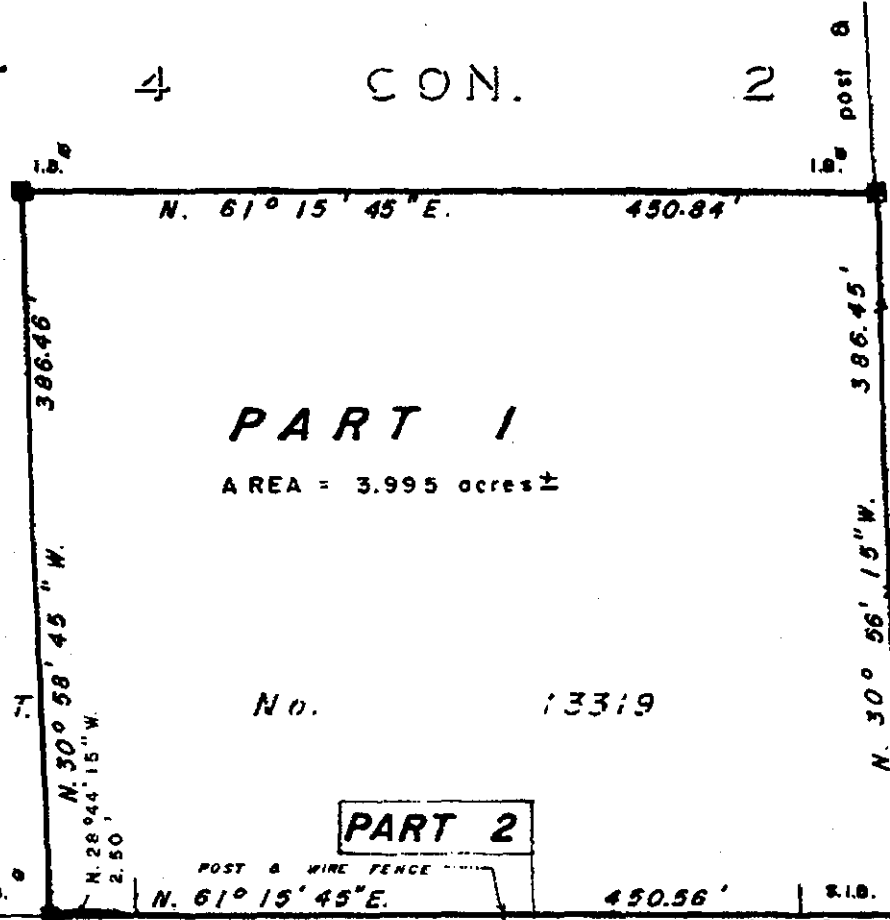
- Maurice Gatien Law Office



Reviewed by
Sarah Huskinson – CAO/Clerk

LOT 4 CON. 2

GOR



PART 1

AREA = 3.995 acres ±

No. 13319

PART 2

POST & WIRE FENCE

N. 61° 15' 45" E. 450.56'

22' OF TRAVELLED PORTION OF ROAD 450.66'

FORCED

ROAD

Line between east & west halves lot 4

18583

No.

I N S T.

I N S T.

I.B.

I.B.

(18)

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

BY-LAW NUMBER 18-2018

A BY-LAW TO CONFIRM THE ACQUISITION OF CERTAIN LANDS AND TO DEDICATE THE SAME AS PART OF THE PUBLIC HIGHWAYS TO BE KNOWN AS GORE ROAD.

- REF.: a) *The Municipal Act 2001, S.O. 2001, c. 25 Section 31 and amendments thereto;*
b) *The Public Transportation and Highway Improvement Act, R.S.O. 1990, Chapter P. 50, Section 44, Subsection 4 and amendments thereto;*

WHEREAS the Corporation deems it expedient to acquire those parts of PIN 67154-0097 being Part of Lot 4, Con 2 Gore Lochiel; S/T Interest in AR98748; Township of North Glengarry, designated as Part 2 on Plan 14R748 for the purpose of future widening of Gore Road.

AND WHEREAS the Corporation of the Township of North Glengarry deems it expedient that the acquisition be confirmed and that the said lands be assumed and dedicated as part of the public highway.

NOW THEREFORE the Council of the Corporation of the Township of North Glengarry **HEREBY ENACTS AS FOLLOWS:**

- 1) That the acquisition by The Corporation of the Township of North Glengarry of those parts of PIN 67154-0097 being Part of Lot 4, Con 2 Gore Lochiel, Township of North Glengarry, designated as Part 2 on Plan 14R748 for the purpose of future right of way widening of Gore Road.
- 2) That the said lands acquired, more particularly described in paragraph (1) of this By-Law be and are hereby dedicated as parts of the public highway to be known as Gore Road.
- 3) That the Mayor and Clerk of the Corporation of the Township of North Glengarry be and they are hereby authorized to execute all documents and take whatever steps Council for the said Corporation may advise and as may be required to give effect to these presents.

READ A First, Second and Third Time and duly enacted this 23rd day of April 2018.

CAO/Clerk / Deputy Clerk

Mayor / Deputy Mayor

I, hereby certify that the forgoing is a true copy of By-Law No. 18-2018, duly adopted by the Council of the Township of North Glengarry on the 23rd day of April, 2018.

Date Certified

CAO/Clerk / Deputy Clerk

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: April 23, 2018

MOVED BY: _____

SECONDED BY: _____

THAT the Council for the Township of North Glengarry receives the Staff Report No. BP-2018-06; and

THAT Council adopt by law No. Z-02-2018 and that by-law be read a first, second and third time in Open Council this 23rd day of April, 2018.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

Deputy Mayor: Jamie MacDonald

Councillor: Jacques Massie

Councillor: Brian Caddell

Councillor: Jeff Manley

Councillor: Michel Depratto

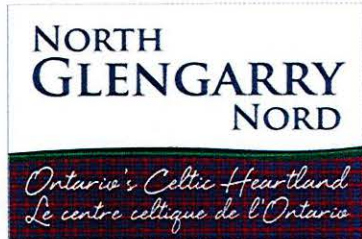
Councillor: Carma Williams

Mayor: Chris McDonell

YEA

NEA

Section 9 Item c



9(c)

STAFF REPORT TO COUNCIL

Report No: BP-2018-06

April 23, 2018

From: Gerry Murphy – Advisor to the Director of Building/By Law & Planning Services

RE: ZONING AMENDMENT Z-02-2018
LOCATION – 21510 LOCHINVAR ROAD DALKEITH
OWNER – WILKO FINGER

Recommended Motion: That the Council of the Township of North Glengarry adopt Zoning By-Law # Z-02-2018.

Background / Analysis: An application for a zoning amendment request was brought to the Planning Committee meeting on Monday, April 9th. It was recommended that the application be forwarded to the Council of The Township of North Glengarry for further consideration and approval. As per the planning resolution of April 9th, 2018, the application is being presented to Council this evening for adoption. This is a condition imposed on a recent severance application concerning a surplus dwelling to the needs of the farm.

Alternatives: Option #1 That Council adopt the by-law as presented

OR

Option #2 Council does not adopt the by-law

Financial Implications: No financial implications to the Township

Attachments & Relevant Legislation:

- By-Law Z-02-2018
- Planning Committee resolution
- Original zoning amendment application

Others consulted:

Reviewed by Sarah Huskinson – CAO/Clerk

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

BY-LAW NO. Z-02-2018

BEING A BY-LAW TO AMEND ZONING BY-LAW NO. 39-2000

WHEREAS By-Law No. 39-2000 regulates the use of land and erection of buildings and structures within the Township of North Glengarry, County of SD & G;

AND WHEREAS the Council of the Corporation of the Township of North Glengarry deems it advisable to amend By-Law 39-2000 as hereinafter set forth;

NOW THEREFORE the Council of the Corporation of the Township of North Glengarry enacts as follows:

1. Notwithstanding the provisions of Section 11.2 to the contrary, on the lands described as being Concession 8 Part of Lots 16 & 17 (21510 Lochinvar Road) Dalkeith, Township of North Glengarry zoned General Agricultural Special Exception 165 (AG-165) and General Agricultural Special Exception 166 (AG-166) on Schedule "A" attached hereto, the following provisions shall apply:
 - i) AG-165 Special Exception: No agricultural uses shall be permitted on the severed portion and to permit an existing accessory building to have a maximum height greater than 5 meters.
 - ii) AG-166 Special Exception: No residential development shall be permitted on the retained portion.
2. That Schedule "B" of By-Law 39-2000 is hereby amended by changing to AG the zone Symbol of the lands indicated "Zone changed to AG-165 and AG-166" on the Schedule "A" hereto.
3. That Schedule "A" attached hereto is hereby made fully part of the By-Law.

This By-Law shall come into effect on the date of passing hereof subject to the provisions of the Planning Act.

READ a first, second, third time and enacted in Open Council, this 23rd day of April, 2018.

CAO/Clerk/Deputy Clerk

Mayor/Deputy Mayor

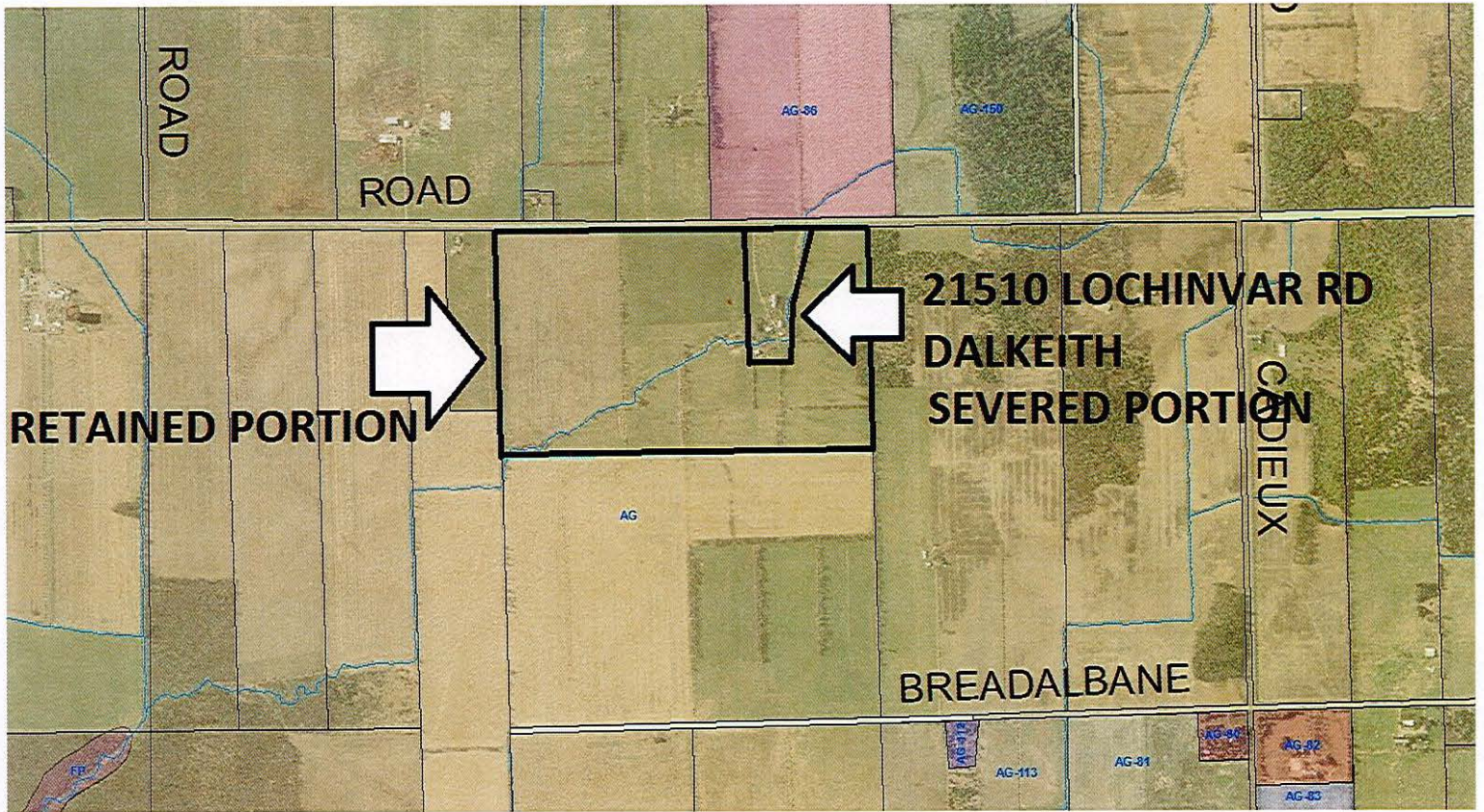
I, hereby certify that the forgoing is a true copy of By-Law No. Z-02-2018, duly adopted by the Council of the Township of North Glengarry, on the 23rd day of April, 2018.

Date Certified

Clerk / Deputy Clerk

SCHEDULE "A"
TO BY-LAW NUMBER Z-02-2018

Legend
Subject Property
Zone Change to AG-165 and AG-166



Concession 8 Part of Lots 16 & 17
Township of North Glengarry
United Counties of Stormont, Dundas & Glengarry

This is Schedule "A" to By-Law Z-02-2018
Passed this 23rd day of April, 2018

Mayor/Deputy Mayor

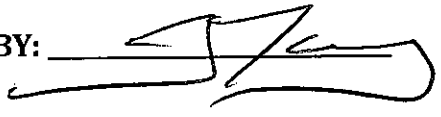
CAO/Clerk/Deputy Clerk

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

DATE: April 9th, 2018

RESOLUTION # _____

MOVED BY: 

SECONDED BY: 

That the Planning Committee recommend approval of zoning amendment Z-02-2018 and that the application be forwarded to the Council of The Township of North Glengarry for further consideration and approval.

Carried **Defeated** **Deferred**


MAYOR / DEPUTY MAYOR

Deputy Mayor: Jamie MacDonald
Councillor: Brian Caddell
Councillor: Carma Williams
Councillor: Jacques Massie
Councillor: Jeff Manley
Councillor: Michel Depratto
Mayor: Chris McDonell

YEA	NEA
—	—
—	—
—	—
—	—
—	—
—	—
—	—

Section 4

1 of 2
(Finger)
Severed

A. THE AMENDMENT

1. TYPE OF AMENDMENT?

Official Plan () Zoning By-Law No. 39-2000(X) Both ()

2. WHAT IS THE PURPOSE OF AND REASONS FOR THE PROPOSED AMENDMENT(S)?

To Rezone the severed portion to AG special exception to prohibit Agr. Related Activity. To Rezone the Retained portion to AG special exception to prohibit Residential Activity. (Condition of

B. GENERAL INFORMATION

Severed
↳ allow existing necessary building over 5 m in height. (3-4-18)

3. APPLICANT INFORMATION

a) Registered Owner's Name(s): Wilko Finger

Address: 1965 County Rd 23

Phone: Home _____ Work _____ Cell 613-577-1446 Fax _____

b) Applicant (Agent Name(s): _____

Address: _____

Phone: Home _____ Work _____ Cell _____ Fax _____

c) Name, Address, Phone of all persons having any mortgage charge or encumbrance on the property: _____

d) Send correspondence to ? Owner (X) Agent () Other () _____

4. WHAT AREA DOES THE AMENDMENT COVER?

a) (X) the "entire" property or

b) () just a "portion" of the property

5. PROVIDE A DESCRIPTION OF THE "ENTIRE" PROPERTY:

Municipal Address: 21510 Ledimvar Rd

Concession: 8 Lot: 16/17 Registered Plan No.: _____

Area: _____ hectares Depth: 243.5 Frontage (Width): 116m meters

5.17 acres _____ feet _____ feet

6. PROVIDE A DESCRIPTION OF THE AREA TO BE AMENDED IF ONLY A "PORTION" OF THE PROPERTY:

Municipal Address: _____

Concession: _____ Lot: _____ Registered Plan No.: _____

Area: _____ hectares Depth: _____ Frontage (Width): _____ meters

_____ acres _____ feet _____ feet

7. WHAT IS THE CURRENT PLANNING STATUS?

Official Plan Designation: Agriculture

Zoning: General Agriculture

8. **LIST LAND USES THAT ARE PERMITTED BY CURRENT OFFICIAL PLAN DESIGNATION:**

Agriculture

C. **EXISTING AND PROPOSED LAND USES AND BUILDINGS**

9. **WHAT IS THE "EXISTING" USE OF THE LAND?**

Agriculture

10. **WHAT IS THE "PROPOSED" USE OF THE LAND?**

By special Exception permit Residential

11. **PROVIDE THE FOLLOWING DETAILS FOR ALL BUILDINGS: (Use a separate page if necessary)**

	Existing	Proposed
a) Type of Building(s)	<u>Dwelling, Shop & Barn</u> <u>Woodshed</u>	_____
b) Main Building Height	_____ (m) _____ (ft)	_____ (m) _____ (ft)
c) % Lot Coverage	_____	_____
d) # of Parking Space	_____	_____
e) # of Loading Space	_____	_____
f) Number of Floors	<u>2</u>	_____
g) Total Floor Area	_____ (sq.m.) _____ (sq.ft.)	_____ (sq.m.) _____ (sq.ft.)
h) Ground Floor Area (exclude basement)	_____ (sq.m.) _____ (sq.ft.)	_____ (sq.m.) _____ (sq.ft.)

D. **EXISTING AND PROPOSED SERVICES**

12. **INDICATE THE APPLICABLE WATER SUPPLY AND SEWAGE DISPOSAL:**

	Municipal Water	Commercial Water	Private Well	Municipal Sewers	Communal Sewers	Private Septic
a) Existing	()	()	(X)	()	()	(X)
b) Proposed	()	()	()	()	()	()

13. **ARE STORMWATER SEWERS PRESENT?** () Yes (X) No

14. **WHAT IS THE NAME OF THE ROAD PROVIDING ACCESS?** Lodinvar Rd

E. **OFFICIAL PLAN AMENDMENT** (Proceed to Question No. 18 (Drawing) if an Official Plan Amendment is not proposed.

15. **DOES THE PROPOSED OFFICIAL PLAN AMENDMENT DO THE FOLLOWING?**

Change a policy in the Official Plan	Yes ()	No ()	Unknown ()
Replace a policy in the Official Plan	Yes ()	No ()	Unknown ()
Delete a policy in the Official Plan	Yes ()	No ()	Unknown ()
Add a policy in the Official Plan	Yes ()	No ()	Unknown ()
Add or Change a designation in the Official Plan	Yes ()	No ()	Unknown ()

16. **IF APPLICABLE AND KNOW AT TIME OF APPLICATION, PROVIDE THE FOLLOWING:**

- a) Section Number(s) of Policy to be changed _____
- b) Text of the proposed new policy attached on a separate page? Yes () No ()
- c) New designation name _____
- d) Map of proposed new Schedule attached on a separate page? Yes () No ()

17. LIST LAND USES THAT WOULD BE PERMITTED BY THE PROPOSED AMENDMENT:

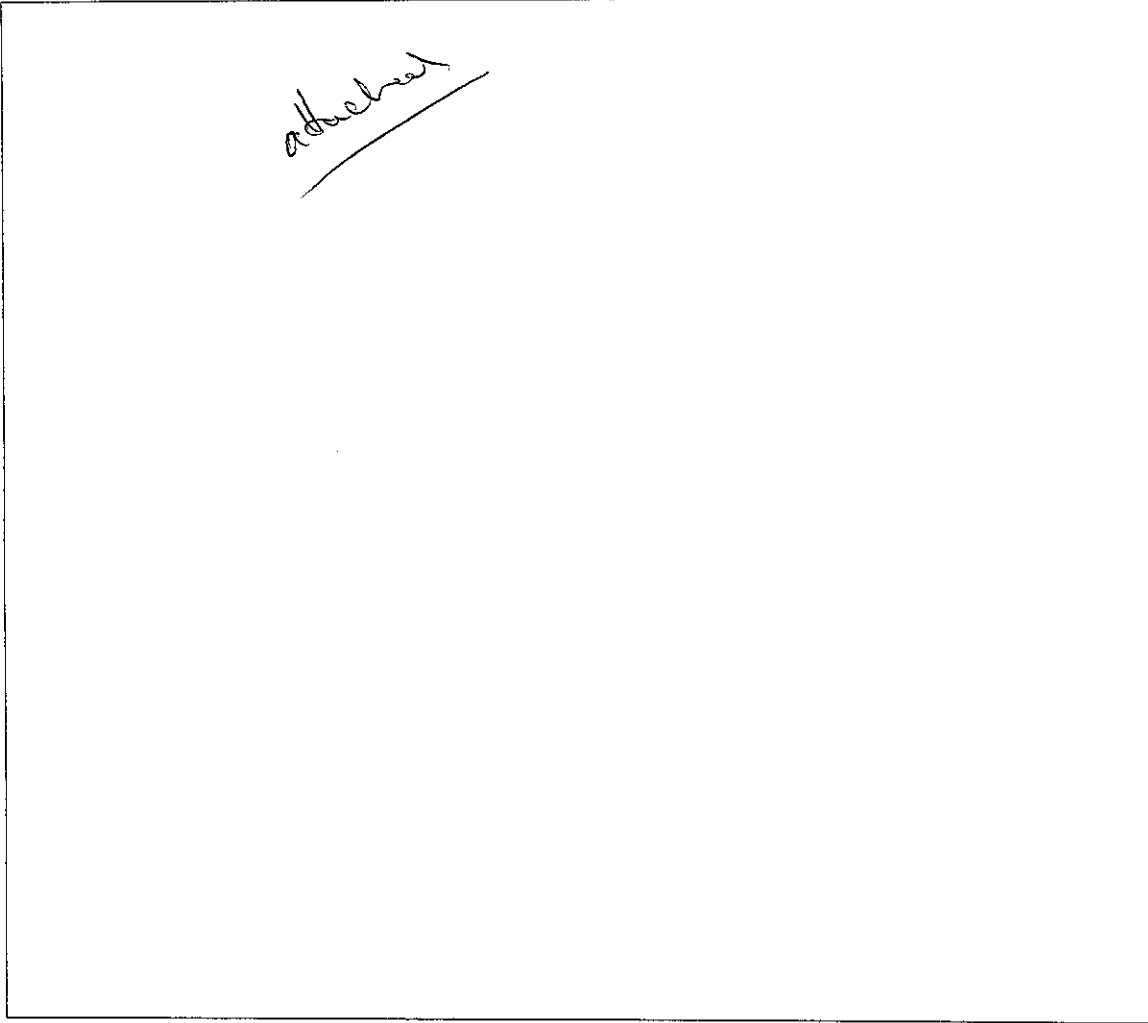
Retained -> no residential uses

Severed -> no agriculture uses.

F. APPLICATION DRAWING

18. ACCURATE TO SCALE, DRAWING OF PROPOSAL: (In the space below or on a separate page(s), please provide drawing of the proposal, preferably by a qualified professional. In some cases, it may be more appropriate to prepare additional drawings at varying scales to better illustrate the proposal).

APPLICANT'S NAME Wilko Fingert TYPE OF AMENDMENT: _____ DATE: _____



The drawing(s) should show:

- Property boundaries and dimensions
- Easements or restrictive covenants
- Neighbouring adjacent land uses
- Public roads, allowances, rights of way
- Wetlands, floodplain, wet areas
- Other features (bridges, wells, railways, septic systems, springs, slopes, gravel pits)
- Dimensions of area of amendment
- Buildings and dimensions
- Parking and loading areas
- Municipal Drains/Award Drains
- Woodlots, forested areas, ANSI's, ESA's
- Distance to lot lines
- Neighbouring properties
- Driveways and lanes
- Natural watercourses
- North arrow

G. OTHER RELATED PLANNING APPLICATIONS

19. HAS THE APPLICANT OR OWNER MADE APPLICATION FOR ANY OF THE FOLLOWING, EITHER ON OR WITHIN 120 METRES OF THE SUBJECT LAND?

Official Plan Amendment	Yes ()	No ()
Zoning By-law Amendment	Yes ()	No ()
Minor Variance	Yes ()	No ()
Plan of Subdivision	Yes ()	No ()
Consent (Severance)	B-4-18 Yes (x)	No ()
Site Plan Control	Yes ()	No ()

20. IF THE ANSWER TO QUESTION 19 IS YES, PLEASE PROVIDE THE FOLLOWING INFORMATION:

File No. of Application: B-4-18

Approval Authority: SDRG Council's

Lands Subject to Application: Con 8 PT Lots 16 / 17.

Purpose of Application: Surplus dwelling severance

Status of Application: conditional approval

Effect on the Current Application for Amendment: ~~ADD~~

H. OTHER SUPPORTING INFORMATION

21. PLEASE LIST THE TITLES OF ANY SUPPORTING DOCUMENTS: (e.g. Environmental Impacts Study, Hydrogeological Report, Traffic Study, Market Area Study, Aggregate License Report, Stormwater Management Report, ect.)

I. AUTHORIZATIONS FOR AGENT/SOLICITOR TO ACT FOR OWNER:

If affidavit (J) is signed by an Agent/Solicitor on Owner's behalf, the Owner's written authorization below **must** be completed.

I (we) _____ of the _____ of _____

County/Region of _____ do hereby authorized _____ to act

as my agent in the application.

Signature of Owner or Authorized Solicitor or Authorized Agent Date

J. AFFIDAVIT: (This affidavit must be signed in the presence of a Commissioner)

I (we) Wilko Finger of the TOWNSHIP of NORTH GLENGARRY

County/Region of GLENGARR solemnly declare that all the statements contained in this application are true, and I, (we) make this solemn declaration conscientiously believing it to be true, and knowing that it is of the same force and effect as if made under oath and by virtue of the CANADA EVIDENCE ACT.

DECLARED before me at the TOWNSHIP of NORTH GLENGARRY in the

County/Region of GLENGARRY this 8 day of FEB, 20 18

X Wilko Finger _____ Date Feb 8, 2018

Signature of Owner or Authorized Solicitor or Authorized Agent

Lise Lavigne _____ Date Feb 8, 2018

Signature of Commissioner
Lise Lavigne - Commissioner
by virtue of my office as
Deputy Clerk
Township of North Glengarry

APPLICATION AND FEE OF \$ _____ RECEIVED BY THE MUNICIPALITY

Signature of Municipal Employee Date

A. THE AMENDMENT

1. TYPE OF AMENDMENT?

_____ Official Plan () Zoning By-Law No. 39, 2000 (X) Both ()

2. WHAT IS THE PURPOSE OF AND REASONS FOR THE PROPOSED AMENDMENT(S)?

Condition of severance B-4-18
Special exception: - no residential uses permitted
- reduce min. required frontage to 130m

B. GENERAL INFORMATION

3. APPLICANT INFORMATION

see 1 of 2

- a) Registered Owner's Name(s): _____
Address: _____
Phone: Home _____ Work _____ Cell _____ Fax _____
- b) Applicant (Agent Name(s)): _____
Address: _____
Phone: Home _____ Work _____ Cell _____ Fax _____
- c) Name, Address, Phone of all persons having any mortgage charge or encumbrance on the property: _____

- d) Send correspondence to ? Owner () Agent () Other () _____

4. WHAT AREA DOES THE AMENDMENT COVER?

- a) (X) the "entire" property or
- b) () just a "portion" of the property

5. PROVIDE A DESCRIPTION OF THE "ENTIRE" PROPERTY:

Municipal Address: 21510 Lockman Rd.
Concession: 8 Lot: 1617 Registered Plan No.: _____
Area: _____ hectares Depth: 469m Frontage (Width): 130m meters
89.12 acres _____ feet _____ feet

6. PROVIDE A DESCRIPTION OF THE AREA TO BE AMENDED IF ONLY A "PORTION" OF THE PROPERTY:

Municipal Address: _____
Concession: _____ Lot: _____ Registered Plan No.: _____
Area: _____ hectares Depth: _____ Frontage (Width): _____ meters
_____ acres _____ feet _____ feet

7. WHAT IS THE CURRENT PLANNING STATUS?

Official Plan Designation: Agriculture Resource Land
Zoning: AG zone

8. LIST LAND USES THAT ARE PERMITTED BY CURRENT OFFICIAL PLAN DESIGNATION:

C. EXISTING AND PROPOSED LAND USES AND BUILDINGS

9. WHAT IS THE "EXISTING" USE OF THE LAND?

10. WHAT IS THE "PROPOSED" USE OF THE LAND?

Cash crop

11. PROVIDE THE FOLLOWING DETAILS FOR ALL BUILDINGS: (Use a separate page if necessary)

	Existing	Proposed
a) Type of Building(s)	_____ <i>N/A</i> _____	_____
b) Main Building Height	_____ (m) _____ (ft)	_____ (m) _____ (ft)
c) % Lot Coverage	_____	_____
d) # of Parking Space	_____	_____
e) # of Loading Space	_____	_____
f) Number of Floors	_____	_____
g) Total Floor Area	_____ (sq.m.) _____ (sq.ft.)	_____ (sq.m.) _____ (sq.ft.)
h) Ground Floor Area (exclude basement)	_____ (sq.m.) _____ (sq.ft.)	_____ (sq.m.) _____ (sq.ft.)

D. EXISTING AND PROPOSED SERVICES

12. INDICATE THE APPLICABLE WATER SUPPLY AND SEWAGE DISPOSAL:

	Municipal Water	Commercial Water	Private Well	Municipal Sewers	Communal Sewers	Private Septic
a) Existing	()	()	()	()	()	()
b) Proposed	()	()	()	()	()	()

N/A

13. ARE STORMWATER SEWERS PRESENT? () Yes () No

14. WHAT IS THE NAME OF THE ROAD PROVIDING ACCESS? _____

E. OFFICIAL PLAN AMENDMENT (Proceed to Question No. 18 (Drawing) if an Official Plan Amendment is not proposed.)

15. DOES THE PROPOSED OFFICIAL PLAN AMENDMENT DO THE FOLLOWING?

Change a policy in the Official Plan	Yes ()	No ()	Unknown ()
Replace a policy in the Official Plan	Yes ()	No ()	Unknown ()
Delete a policy in the Official Plan	Yes ()	No ()	Unknown ()
Add a policy in the Official Plan	Yes ()	No ()	Unknown ()
Add or Change a designation in the Official Plan	Yes ()	No ()	Unknown ()

16. IF APPLICABLE AND KNOW AT TIME OF APPLICATION, PROVIDE THE FOLLOWING:

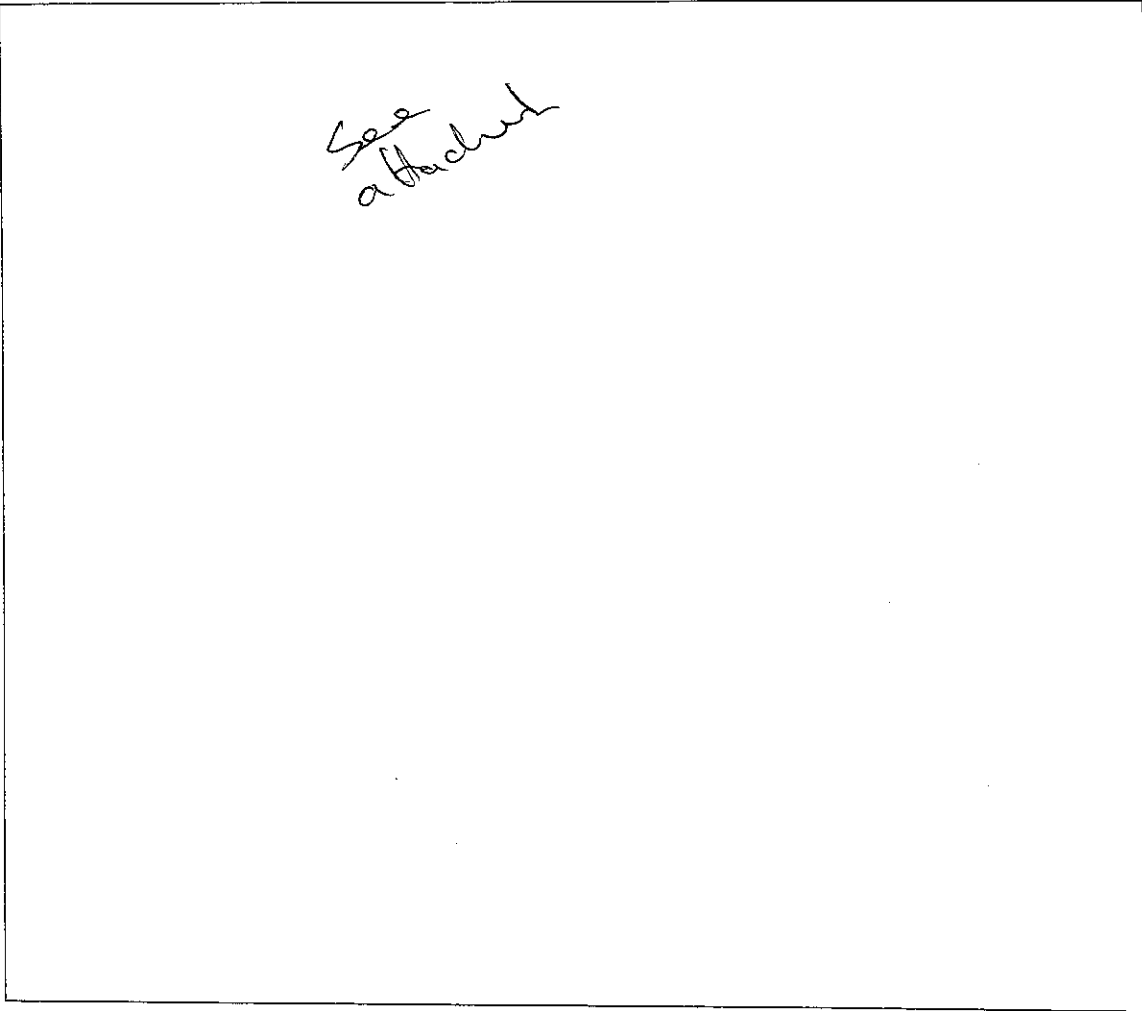
- a) Section Number(s) of Policy to be changed _____
- b) Text of the proposed new policy attached on a separate page? Yes () No ()
- c) New designation name _____
- d) Map of proposed new Schedule attached on a separate page? Yes () No ()

17. LIST LAND USES THAT SHOULD BE PERMITTED BY THE PROPOSED AMENDMENT:

F. APPLICATION DRAWING

18. ACCURATE TO SCALE, DRAWING OF PROPOSAL: (In the space below or on a separate page(s), please provide drawing of the proposal, preferably by a qualified professional. In some cases, it may be more appropriate to prepare additional drawings at varying scales to better illustrate the proposal).

APPLICANT'S NAME _____ TYPE OF AMENDMENT: _____ DATE: _____



The drawing(s) should show:

- Property boundaries and dimensions
- Easements or restrictive covenants
- Neighbouring adjacent land uses
- Public roads, allowances, rights of way
- Wetlands, floodplain, wet areas
- Other features (bridges, wells, railways, septic systems, springs, slopes, gravel pits)
- Dimensions of area of amendment
- Buildings and dimensions
- Parking and loading areas
- Municipal Drains/Award Drains
- Woodlots, forested areas, ANSI's, ESA's
- Distance to lot lines
- Neighbouring properties
- Driveways and lanes
- Natural watercourses
- North arrow

G. OTHER RELATED PLANNING APPLICATIONS

19. HAS THE APPLICANT OR OWNER MADE APPLICATION FOR ANY OF THE FOLLOWING, EITHER ON OR WITHIN 120 METRES OF THE SUBJECT LAND?

Official Plan Amendment	Yes ()	No ()
Zoning By-law Amendment	Yes ()	No ()
Minor Variance	Yes ()	No ()
Plan of Subdivision	Yes ()	No ()
Consent (Severance)	Yes (X)	No ()
Site Plan Control	Yes ()	No ()

20. IF THE ANSWER TO QUESTION 19 IS YES, PLEASE PROVIDE THE FOLLOWING INFORMATION:

File No. of Application: B-4-18

Approval Authority: UCSDG

Lands Subject to Application: Con & P/Lot 16/17

Purpose of Application: Surplus dwelling severance

Status of Application: conditional approval

Effect on the Current Application for Amendment: _____

H. OTHER SUPPORTING INFORMATION

21. PLEASE LIST THE TITLES OF ANY SUPPORTING DOCUMENTS: (e.g. Environmental Impacts Study, Hydrogeological Report, Traffic Study, Market Area Study, Aggregate License Report, Stormwater Management Report, ect.)

I. AUTHORIZATIONS FOR AGENT/SOLICITOR TO ACT FOR OWNER:

If affidavit (J) is signed by an Agent/Solicitor on Owner's behalf, the Owner's written authorization below must be completed.

I (we) _____ of the _____ of _____

County/Region of _____ do hereby authorized _____ to act

as my agent in the application.

Signature of Owner or Authorized Solicitor or Authorized Agent _____ Date _____

J. AFFIDAVIT: (This affidavit must be signed in the presence of a Commissioner)

I (we) Wilko Fingers of the TOWNSHIP of NORTH GLENGARRY

County/Region of GLENGARRY solemnly declare that all the statements contained in this application are true, and I (we) make this solemn declaration conscientiously believing it to be true, and knowing that it is of the same force and effect as if made under oath and by virtue of the CANADA EVIDENCE ACT.

DECLARED before me at the TOWNSHIP of NORTH GLENGARRY in the

County/Region of GLENGARRY this 8 day of FEB, 2018

Signature of Owner or Authorized Solicitor or Authorized Agent _____ Date Feb 8, 2018

Signature of Commissioner Lise Lavoie by virtue of my office as Deputy Clerk Date Feb 8, 2018

Township of North Glengarry

APPLICATION AND FEE OF \$ _____ RECEIVED BY THE MUNICIPALITY

Signature of Municipal Employee _____ Date _____

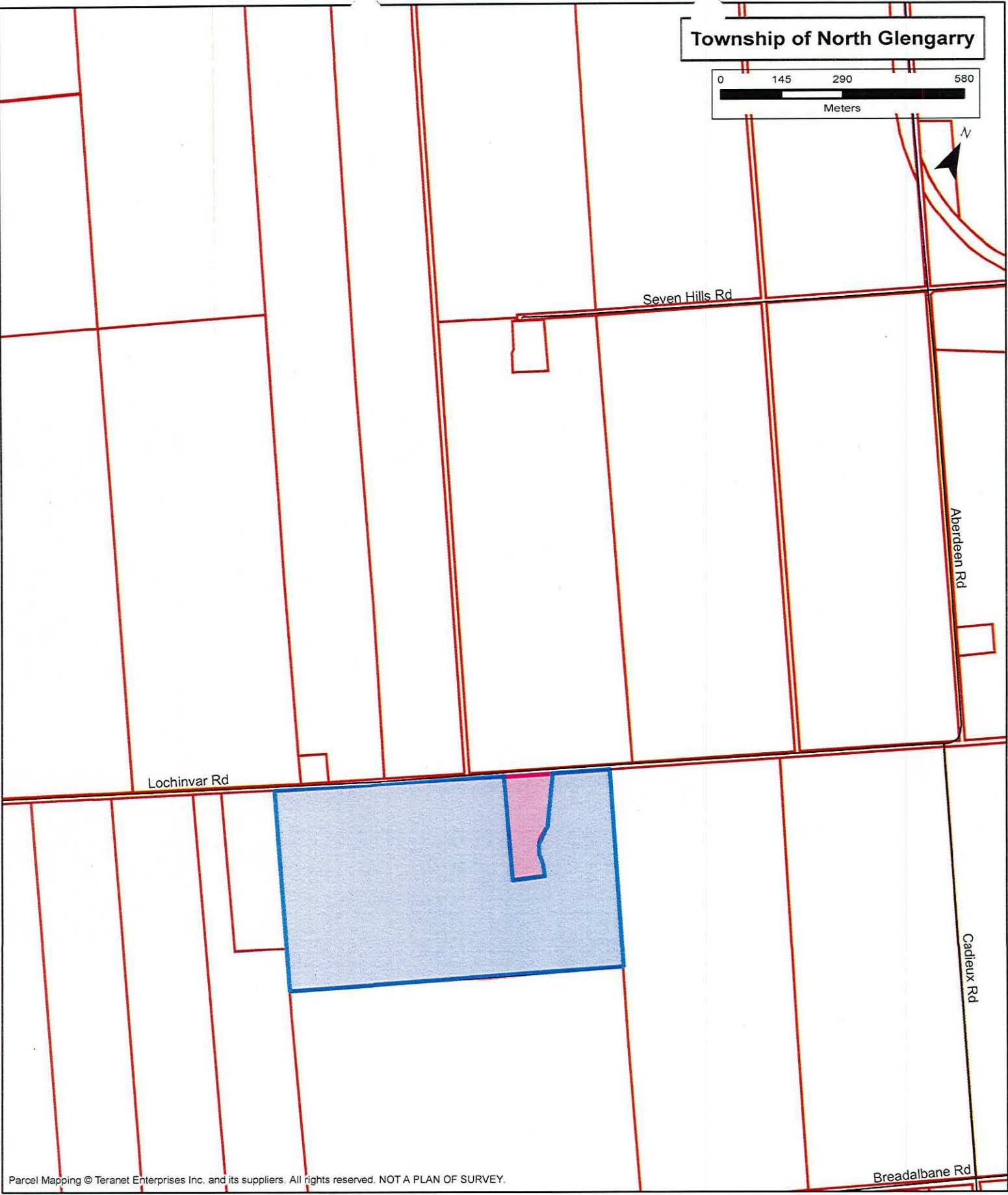
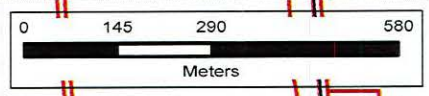
SCANNED

Go





© 2017 Google

Township of North Glengarry



Parcel Mapping © Teranet Enterprises Inc. and its suppliers. All rights reserved. NOT A PLAN OF SURVEY.

-  Retained ~ 88.6 acres
-  Severed ~ 5.5 acres

Application Number: B-4-18



**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: April 23, 2018

MOVED BY: _____

SECONDED BY: _____

THAT the Council for the Township of North Glengarry receives the 2017 Provincially Legislated Annual Report on Building Permit Fees report for information purposes.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

Deputy Mayor: Jamie MacDonald

Councillor: Jacques Massie

Councillor: Brian Caddell

Councillor: Jeff Manley

Councillor: Michel Depratto

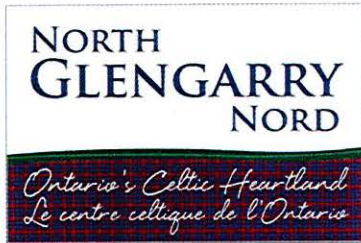
Councillor: Carma Williams

Mayor: Chris McDonell

YEA

NEA

Section 9 Item d



9 (d)

STAFF REPORT TO COUNCIL

Report No: BP-2018-07

April 23, 2018

From: Jacob Rheame – Chief Building Official

RE: 2017 Provincially Legislated Annual Report on Building Permit Fees

Recommended Motion:

THAT Council receive the 2017 Provincially Legislated Annual Report on Building Permit Fees report for information purposes.

Background / Analysis:

As per Section 7 (4) of the Ontario Building Code Act (OBCA) Report of Fees, it is required that a municipality publishes an Annual Report on the financial results of the Building Department every twelve (12) months.

The purpose of this report is to illustrate that building permit fees collected in the Township of North Glengarry do not exceed the expenditures to administer and enforce the Ontario Building Code, as per Section 7 (2) of the OBCA.

Furthermore, as per Section 7 (2) Fees, if the building permit fees collected in a twelve (12) month fiscal year exceed the expenditures to administer and enforce the Ontario Building Code, then the Municipality shall create/maintain a reserve balance. The reserve would be available to manage risks involved in a construction downturn or to fund one-time departmental capital requirements.

It should be noted that, to date, the Township of North Glengarry has not created a reserve since permits fees collected have not exceeded the expenditures to administer and enforce the Ontario Building Code.

2017 Opening Building Department Reserve Balance: \$ 0.00

Revenues:

Building Permit Fees	\$ 110,735.00
Other revenues in CBO Department	<u>5,949.00</u>
Total Revenue	\$ 116,684.00

Expenses

Salary, Wages & Memberships	\$ 191,119.00
Supplies, Postage & IT	6,619.00
Advertising, Legal & Insurance	12,978.00
Mileage & Professional Development	<u>7,406.00</u>
Total Expenses	\$218,122.00

Surplus / (Deficit) Position for Year Ended 2017 unaudited (\$101,438.00)

2017 Ending Building Department Reserve Balance: \$ 0.00

Alternatives:

Option 1: THAT Council receive this report for information purposes.

Option 2: THAT Council does not receive this report for information purposes.

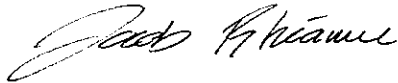
Financial Implications:

There are no financial implications as a result of this report.

Attachments & Relevant Legislation:

Ontario Building Code Act (OBCA) Section 7 (4)

Others Consulted:



Jacob Rheaume
Chief Building Official



Sarah Huskinson
Chief Administrative Officer/ Clerk

Section 10

FIRE DEPARTMENT

Patrick Gauthier

Section 11

PUBLIC WORKS

DEPARTMENT

Ryan Morton

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: April 23, 2018

MOVED BY: _____

SECONDED BY: _____

That the Council of the Township of North Glengarry authorizes the Mayor and CAO/Clerk to enter into an agreement with Blair Construction for the purpose of gravel road resurfacing in the amount of \$10.65/tonne.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

Deputy Mayor: Jamie MacDonald

Councillor: Jacques Massie

Councillor: Brian Caddell

Councillor: Jeff Manley

Councillor: Michel Depratto

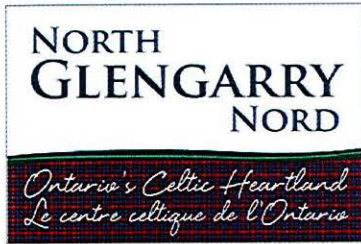
Councillor: Carma Williams

Mayor: Chris McDonell

YEA

NEA

Section 11 Item a



11(a)

RDS-2018-03

STAFF REPORT TO COUNCIL

April 23rd, 2018

From: Ryan C. Morton MPM, CIPM
Director of Public Works

RE: Aggregate Contract

Recommended Motion:

That the Council of the Township of North Glengarry passes a resolution authorizing the Mayor and CAO/Clerk to enter in to an agreement with Blair Construction for the purpose of gravel road resurfacing in the amount of \$10.65/tonne.

Background / Analysis:

This report is being provided to Council in order to award a contract for aggregate for the purpose of road resurfacing for the 2018 season.

Staff issued a tender for 29,000 tonnes of granular "M" for the resurfacing of various roads throughout the township. The tender resulted in 3 bidders responding as indicated below.

Alternatives:

N/A

Financial Implications:

2018 Budget: \$302,640

Cruikshank -	\$11.90/tonne	= \$345,100
A.L. Blair -	\$10.65/tonne	= \$308,850
Cornwall Gravel -	\$12.60/tonne	= \$365,400

Staff will amend the actual tonnage applied in order to meet the budget set out for this initiative.

Others consulted:

- Roch Lajoie, Roads Manager
- Sarah Huskinson, CAO/Clerk

Attachments:

N/A

A handwritten signature in black ink, appearing to read "Sarah Huskinson".

Reviewed by Sarah Huskinson – CAO/Clerk

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: April 23, 2018

MOVED BY: _____

SECONDED BY: _____

THAT the Council of the Township of North Glengarry authorizes the Director of Public Works to execute the purchase of a John Deere 770G from Nortrax Canada in the amount of \$284,970 excluding HST.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

Deputy Mayor: Jamie MacDonald

Councillor: Jacques Massie

Councillor: Brian Caddell

Councillor: Jeff Manley

Councillor: Michel Depratto

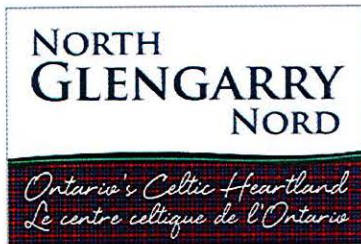
Councillor: Carma Williams

Mayor: Chris McDonell

YEA

NEA

Section 11 Item b



(1 (b))

RDS-2018-04

STAFF REPORT TO COUNCIL

April 23rd, 2018

From: Ryan C. Morton MPM, CIPM
Director of Public Works

RE: Grader Replacement

Recommended Motion:

THAT the Council of the Township of North Glengarry passes a resolution authorizing the Director of Public Works to execute the purchase of a John Deere 770G from Nortrax Canada in the amount of \$284,970 excluding HST.

Background / Analysis:

This report is being provided to Council to authorize the Public Works Department to purchase a rental grader outright from the supplier.

In the Summer of 2017, the Volvo Grader (2008) located in the Kenyon Ward had an engine failure for the 2nd time. Upon further investigation, these graders have an inherent problem with one of the pistons in the engines that causes subsequent and frequent failures. Volvo no longer manufactures or supports graders, therefore after a couple of engine replacements and rebuilds, there is no value investing additional funds in to this piece of equipment.

The rental unit is a tier 3 emissions engine and one of 4 units that were remaining in the Nortrax fleet. In 2019, the price on the same horsepower unit will increase anywhere from \$30-\$40K due to the newer emission standards.

Due to the failure of the unit, staff had to obtain a rental unit to carry out road grading and winter maintenance work. Part of the rental agreement was a provision to buy out the unit and apply the rental fees directly to the purchase of the grader. Staff is providing a recommendation along with an alternative for Council consideration.

Alternatives:

1) Purchase the John Deere 770 G grader

Or

2) Issue a tender for a new grader with detailed specifications. This option would have to include an additional \$30-\$40K over the allotted budget due to the horsepower requirements and the new emission standards.

Financial Implications:

2018 Budget: \$360,000

Grader - \$320,000

Attachments - \$40,000

Grader Purchase: \$319,770

Rental applied \$ 34,800

To be paid \$284,970 excl HST

This report is solely focused on the purchase of the grader. The one-way plough and wing will be quoted at a later date if the existing equipment does not fit the new unit.

Others consulted:

- Roch Lajoie, Roads Manager
- Sarah Huskinson, CAO/Clerk

Attachments:

N/A



Reviewed by Sarah Huskinson – CAO/Clerk

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: April 23, 2018

MOVED BY: _____

SECONDED BY: _____

That the Council of the Township of North Glengarry authorizes the Director of Public Works to purchase a polymer laminated arch culvert from Atlantic Industries Limited in the amount of \$34,339.36 excluding HST.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

Deputy Mayor: Jamie MacDonald

Councillor: Jacques Massie

Councillor: Brian Caddell

Councillor: Jeff Manley

Councillor: Michel Depratto

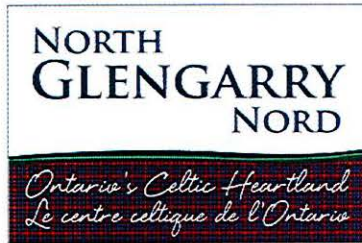
Councillor: Carma Williams

Mayor: Chris McDonell

YEA

NEA

Section 11 Item c



11(c)

RDS-2018-05

STAFF REPORT TO COUNCIL

April 23rd, 2018

From: Ryan C. Morton MPM, CIPM
Director of Public Works

RE: Brodie Rd. Culvert

Recommended Motion:

That the Council of the Township of North Glengarry passes a resolution authorizing the Director of Public Works to purchase a polymer laminated arch culvert from Atlantic Industries Limited in the amount of \$34,339.36 excluding HST.

Background / Analysis:

Staff issued a request for quote to Atlantic Industries Limited and Lynn Scott Drainage for the supply of a 3.5mm X 3890mm X 2690mm CSPA culvert. The Brodie Rd. bridge is slated for replacement this year and will be replaced by a culvert based on hydraulic analysis completed by WSP Canada.

Alternatives:

N/A

Financial Implications:

2018 Brodie Rd. Bridge Budget: \$100,000

Culvert Purchase:	\$30,339.36
Add freight:	\$ 4,000.00
Subtotal:	\$34,339.36
Add HST:	\$ 4,464.12
Subtotal:	\$38,803.48
Less Rebate:	\$ 3,859.72

Total Payable:	\$34,943.76
Funds Remaining:	\$65,056.24

Others consulted:

- Roch Lajoie, Roads Manager
- Sarah Huskinson, CAO/Clerk

Attachments:

N/A

A handwritten signature in cursive script, appearing to read "Sarah Huskinson".

Reviewed by Sarah Huskinson – CAO/Clerk

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: April 23, 2018

MOVED BY: _____

SECONDED BY: _____

That the Council of the Township of North Glengarry authorizes the Director of Public Works to proceed with the Township's paving program as per the United County's tender for hot mix in the amount of \$276,722 excluding HST.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

Deputy Mayor: Jamie MacDonald

Councillor: Jacques Massie

Councillor: Brian Caddell

Councillor: Jeff Manley

Councillor: Michel Depratto

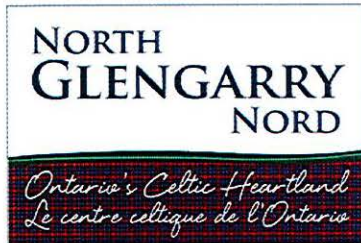
Councillor: Carma Williams

Mayor: Chris McDonell

YEA

NEA

Section 11 Item d



11(d)

RDS-2018-06

STAFF REPORT TO COUNCIL

April 23rd, 2018

From: Ryan C. Morton MPM, CIPM
Director of Public Works

RE: Asphalt Award

Recommended Motion:

That the Council of the Township of North Glengarry passes a resolution authorizing the Director of Public Works to proceed with the Township's paving program as per the United County's tender for hot mix in the amount of \$276,722 excluding HST.

Background / Analysis:

This report is being provided to Council to authorize the Public Works Department to proceed with the resurfacing of Bishop St., Victoria St. East and St. James St. in Alexandria.

This work was tendered in 2017, however due to some development projects and servicing work required, the project was deferred to 2018 and the funds were put in to reserves.

The United Counties issued a tender for hot mix supply and installation. This work was included as an element of the tender and the work was awarded to the lowest bidder. Council's direction to proceed with the work is required for staff to authorize the contractor. Cornwall Gravel was the lowest bidder and will be responsible for carrying out the Township's work.

Alternatives:

N/A

Financial Implications:

2018 Budget for Paving: \$249,807

Project Bid:	\$276,722.00
Add HST:	\$ 35,973.86
Subtotal:	\$312,695.86
Less Rebate:	\$ 31,103.36

Total Payable: \$281,592.50

Budget Variance: -\$31785.50

The results of the tender came in over the budgeted amount for the project. That said, staff will be issuing a surface treatment tender and will make the appropriate adjustments to meet the budget requirements for the 2 combined hardtop items.

Others consulted:

- Roch Lajoie, Roads Manager
- Sarah Huskinson, CAO/Clerk

Attachments:

- Detailed Breakdown



Reviewed by Sarah Huskinson – CAO/Clerk

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: April 23, 2018

MOVED BY: _____

SECONDED BY: _____

That the Council of the Township of North Glengarry authorizes the Director of Public Works to extend the contract for the supply of dust suppressant to Pollard Chemicals with an increase of 1.5% over the 2017 pricing.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

YEA

NEA

Deputy Mayor: Jamie MacDonald

Councillor: Jacques Massie

Councillor: Brian Caddell

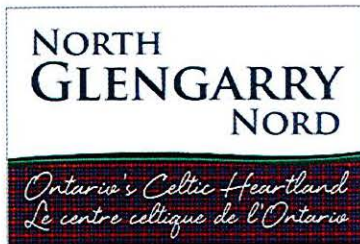
Councillor: Jeff Manley

Councillor: Michel Depratto

Councillor: Carma Williams

Mayor: Chris McDonell

Section 11 Item e



11 (e)
RDS-2018-07

STAFF REPORT TO COUNCIL

April 23rd, 2018

From: Ryan C. Morton MPM, CIPM
Director of Public Works

RE: Dust Suppressant Contract Extension

Recommended Motion:

That the Council of the Township of North Glengarry passes a resolution authorizing the Director of Public Works to extend the contract for the supply of dust suppressant to Pollard Chemicals with an increase of 1.5% over the 2017 pricing.

Background / Analysis:

Staff, along with the other Townships involved in the dust suppressant tender in 2017, noted that the low bidder in each previous year was increasing their pricing to get closer to the competition's pricing which was much higher.

There was a provision in the tender for 2017 that stated;

14.1 The term of this Contract is for one year (2017) with the option to renew for two additional one year terms for 2018 and 2019. An evaluation shall be conducted by the participating Municipalities to determine whether the contract renewal is warranted.

This was included to have some options and control over the pricing of the material and services provided. All of the municipalities agreed that it would be in everyone's best interest to extend the contract rather than go out for tender.

Alternatives:

- 1) Extend the contract for dust suppressant
- 2) Tender for dust suppressant for 2018.

* The issue with this option is that the pricing will be for the Township of North Glengarry only and may be more expensive than extending the existing contract.

Financial Implications:

2018 Budget for Dust Suppressant: \$135,000

2017 Unit Price for chemical: \$342.75/flake tonne = \$128,521.25
2018 Pro-rated unit price for chemical: \$347.89/flake tonne = \$130,458.75

Others consulted:

- Roch Lajoie, Roads Manager
- Sarah Huskinson, CAO/Clerk

Attachments:

Reviewed by Sarah Huskinson – CAO/Clerk

Section 12

CORRESPONDENCE

12(a)

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

THE COMMITTEE OF ADJUSTMENT MEETING

Tuesday August 8th, 2017
Council Chambers
Centre Sandfield Centre
102 Derby Street West, Alexandria, ON

A Committee of Adjustment Meeting was held in the Council Chamber on Tuesday August 8th, 2017 at 6:30 p.m.

PRESENT: Mayor – Chris McDonell
Deputy Mayor – Jamie MacDonald
Councillor (Lochiel Ward) – Brian Caddell
Councillor (Kenyon Ward) – Jeff Manley
Councillor (Alexandria Ward) – Michel Depratto
CAO/Clerk – Daniel Gagnon
Planning Department – Chantal Lapierre

REGRETS: Councillor (Maxville Ward) – Carma Williams
Councillor (At Large) – Jacques Massie
CBO/By-Law Enforcement/Planning Manager – Gerry Murphy

1. COMMITTEE OF ADJUSTMENT MEETING CALLED TO ORDER

The chair of the Committee called the Meeting to order at 6:30 p.m.

2. ACCEPT THE AGENDA

Resolution No. 1

Moved by: Michel Depratto

Seconded by: Jamie MacDonald

That the Council of the Township of North Glengarry accepts the Committee of Adjustment Hearing agenda of Tuesday, August 8th, 2017.

Carried

3. ACCEPT THE MINUTES

Resolution No. 2

Moved by: Jeff Manley

Seconded by: Brian Caddell

That the Council of the Township of North Glengarry accepts the minutes of the Committee of Adjustment Hearing of Monday, June 26th, 2017.

Carried

The Meeting was then turned over to the Planning Department – Chantal Lapierre

4. MINOR VARIANCE

a) No. MV-10-2017

Owner: 1381679 Ontario Inc.

Location: 43 Bishop St. N Alexandria

Resolution No. 3

Moved by: Michel Depratto

Seconded by: Jamie MacDonald

That the Committee of Adjustment approve Minor Variance application MV-10-2017 as per the conditions recommended by the planning department.

The clerk asked for comments from the public in attendance.

Mr. Robert Walker asked if this project can affect water pressure? He also requested to review the plan submitted.

Chantal Lapierre- from the Planning Department reviewed the plan with a few members of the public.

Daniel Gagnon-CAO/Clerk also addressed Mr. Walker by saying the municipality will be working closely with the developer.

The clerk asked two additional times for comments from the public in attendance.

No other comments were made.

Carried

b) No. MV-11-2017

Owner: 1733660 Ontario Inc. Applicant: Adamo Licursi

Location: 431 Main St. S Alexandria

Resolution No. 4

Moved by: Jeff Manley

Seconded by: Brian Caddell

That the Committee of Adjustment **decline** Minor Variance application MV-11-2017 as per the recommendation of the planning department.

The clerk asked for comments from the public in attendance.

Mr. George Lavigne expressed concern over hanging clothes outside on the clothesline. He would not want his laundry to smell from the smoke. He is also concerned over the lengthy hours of operation.

Ms. Christiane Desjardins replied that she resides right behind the building in question and she is also worried about smelly clothes.

Michel Depratto-Councillor(Alexandria Ward) Explained that he went for a drive to look at the location and is undecided if this location is suitable.

Jeff Manley-Councillor (Kenyon Ward) said that he would be ok to move forward with a trial period. That is was not any different than our local bakery.

Brian Caddell-Councillor (Lochiel Ward) Asked if the unit can be placed elsewhere? He does not have a problem with the restaurant but he is unsure about a trial period because smoke can not be controlled and what if it is a big disturbance?

Jamie MacDonald-Deputy Mayor Asked if the smell would be there all the time? Why does unit have to be outdoors?

Mr. Adamo Licursi-Applicant Wanted to reassure everyone that the BBQ smokehouse would not be able to sell their product to any other restaurant. The smoker unit would run 5 days per week (5am-5pm). The unit in the kitchen is CSA approved. He agreed that yes there would be a smell in the air, it would smell good and you would smell the authentic, clean, dry maple wood. This unit produces the same amount of smoke as a regular smoker. He chose this location due to the residences being low given that smoke rises.

Mrs. Heidi Licursi-Applicant She wanted to inform everyone that this is a commercial area. Nothing negative was said during the trial period at the other location in Mill Square. She requested a trial period at the new location and does not want the idea to be squashed right away. The smoker area will be covered. She does not feel that it would be an issue for any clothesline.

The clerk asked two additional times for comments from the public in attendance.

No other comments were made.

Carried

c) **No. MV-12-2017**

Owner: Richard Deguire Development Inc.

Location: Kincardine Street North, Alexandria

Resolution No. 5

Moved by: Michel Depratto

Seconded by: Jamie MacDonald

That the Committee of Adjustment approve Minor Variance application MV-12-2017 as per the conditions recommended by the planning department.

Deferred

5. OLD BUSINESS

6. NEW BUSINESS

7. NOTICE OF MOTION

8. ADJOURNMENT

Resolution No. 6

Moved by: Jeff Manley

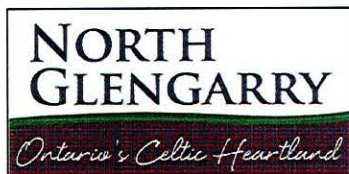
Seconded by: Brian Caddell

There being no further business to discuss, the meeting was adjourned at 7:09 p.m.

Carried

CAO/Clerk/Deputy Clerk

Mayor/Deputy Mayor



12(12)

Recreation Advisory Committee Minutes

The meeting of the Recreation Committee of Tuesday March 20, 2018 was held at the Sandfield Centre.

PRESENT: **Chairman & Deputy Mayor** – Jamie MacDonald
Councillor – Carma Williams
Councillor – Brian Caddell
Member at large – France Brunet
Member at Large – Bob Linney
Director of Community Services - Anne Leduc
Community Services Assistant – Chloe Crack

GUESTS: **Working Foreman** – Jeremy Dubeau
Lead hand Maxville Sports Complex – Jerome Andre
Councillor – Jeff Manley

1. CALL MEETING TO ORDER

Motion to call the meeting to order at 4:01 pm.

Resolution No.: 1 **Moved by:** France Brunet **Seconded by:** Bob Linney
CARRIED

2. ADDITIONS, DELETIONS OR AMENDMENT

None.

3. ADOPTION OF THE AGENDA

That the agenda of the Recreation Committee meeting of March 20, 2018 be accepted as circulated.

Resolution No.: 2 **Moved by:** France Brunet **Seconded by:** Bob Linney
CARRIED

4. DECLARATIONS OF CONFLICT OF INTEREST

No conflicts were noted.

5. ADOPTION OF PREVIOUS MINUTES

That the minutes from the Recreation Advisory Committee meeting on February 13, 2018 be accepted as amended. Member at Large France Brunet was not present at the meeting. Resolution 4 needs to be amended to reflect Carma Williams and Bob Linney, not France Brunet.

Resolution No.: 3 **Moved by:** France Brunet **Seconded by:** Bob Linney
CARRIED

6. BUSINESS ARISING FROM THE MINUTES

None.

7. AGENDA ITEMS

a) Delegation – Community Living – Communitu RUNning

A presentation was made by Community Living regarding the upcoming Community RUNning event that will be held on September 29, 2018 at the Tim Hortons Dome. They have been able to fundraise for Duet Bicycles and their objective is to continue fundraising to provide an outdoor fitness centre that would be accessible to the community as a whole. They appreciate the ongoing support given by the Township of North Glengarry.

b) Budget Update - Dome

The budget review was performed by Anne, who indicated that the Dome is trending similar to last year. She mentioned that the committee will see a difference in how we allocate certain revenues and expenses for all four facilities since the arrival of the new Treasurer, now CAO which will reflect the in and out of received grants. The Director of Community Services will look into the Enbridge account to find out why it's so high.

c) Budget Update – Island Park

The budget review was performed by Anne Leduc, who indicated that Island Park is trending similar to last year. We received the balance of the Canada 150 Grant in the amount of \$11,243.00.

d) Budget Update – Maxville & District Sports Complex

The budget review was performed by Anne Leduc, who indicated that the Maxville & District Sports Complex is trending similar to last year. The canteen revenues are down because we lost two weekends due to bad weather.

e) Budget Update – Glengarry Sports Palace

The budget review was performed by Anne Leduc, who indicated that the Glengarry Sports Palace is trending similar to last year. The Glengarry Sports Palace has still not received the 2017 and 2018 contributions from the Township of South Glengarry. The Board Members from South Glengarry are still showing up to monthly meetings regularly.

Be it resolved that the financial statements and accounts be approved as circulated.

Resolution No.: 4

Moved by: France Brunet

Seconded by: Bob Linney

CARRIED

f) Action Report – Sole Sourcing of Playground Equipment

That the Recreation Advisory Committee receives the Staff Report on the Sole Sourcing of playground Equipment; and whereas the Township of North Glengarry's Procurement Policy includes provisions for sole sourcing the acquisition of goods in services under the Purchasing Protocol Sections 1b) and 3c); and that the Recreation advisory Committee recommends that the Council for the Township of North Glengarry authorizes the purchase of Little Tikes Commercial Playground Equipment at an upset cost of \$56,480.02 plus HST; and that the Director of Community Services be authorized to execute any documents to implement this direction.

Resolution No.: 5

Moved by: Brian Caddell

Seconded by: Bob Linney

CARRIED

g) Key Information Report – Recreation Activities Update

The Director of Community Services presented the Key Information Report touching on the Telephone Charges, Events & Activities, Capital Items and New Programming.

h) Key Information Report – Glengarry Sports Palace

The Director of Community Services presented the Key Information Report touching on the Canteen, Molson Rebate, Events & Activities, Capital Items and New Programming and Projects.

i) MRAC Verbal Update

Mr. Bob Linney informed the members that discussion was held about the soccer field maintenance fees and how they are distributed for out of town field use. Glen Robertson and Apple Hill were not pleased with the installation of the new exterior doors. It was mentioned that the Apple Hill Liquor Licence elapsed/expired. Discussion of who signs off on the Liquor Licences will have to be clarified in order to avoid this type of situation. Glen Robertson will follow through with their outdoor rink.

8. PENDING BUSINESS

None.

9. CORRESPONDANCE

Refer to 7. i).

10. CLOSED SESSION BUSINESS

None.

11. NEXT MEETING

The next meeting will be held on April 10, 2018 at the Sandfield Centre at 4pm.

12. ADJOURNMENT

The meeting was adjourned at 5:03 pm

Resolution No.: 6

Moved by: Brian Caddell

Seconded by: Bob Linney

CARRIED

Chairman of the Committee

Date

GLENGARRY SPORTS PALACE BOARD OF DIRECTOR MEETING

12(e)

Tuesday, March 20, 2018 – 7:00 pm

PRESENT: Chairman - Appointee of SG – Charlie Sangster
Vice Chairman - Councillor at Large - Jacques Massie
Mayor of NG – Chris McDonell
Mayor of SG - Ian McLeod
Director of Community Services – Anne Leduc
Community Services Assistant – Chloe Crack

GUESTS: CAO of SG – Bryan Brown
Lead Hand GSP – Richard Wylie

REGRETS: Councillor of NG – Mike Depratto

1. CALL MEETING TO ORDER

Motion to call the meeting to order at 7:00 pm.

Resolution No.: 1 Moved by: Jacques Massie **Seconded by:** Ian McLeod

CARRIED

2. ADDITIONS, DELETIONS OR AMENDMENTS

None.

3. APPROVAL OF THE AGENDA

Be it resolved that the agenda be approved as circulated.

Resolution No.: 2 Moved by: Jacques Massie **Seconded by:** Chris McDonell

CARRIED

4. DISCLOSURE OF PECUNIARY INTEREST

None were noted.

5. ADOPTION OF PREVIOUS MINUTES

Be it resolved that the minutes from February 13, 2018 be accepted as presented.

Resolution No.: 3 Moved by: Jacques Massie **Seconded by:** Chris McDonell

CARRIED

6. BUSINESS ARISING FROM THE MINUTES

None were noted.

7. AGENDA ITEMS

a. Budget Update – Glengarry Sports Palace

The budget review was performed by Chloe Crack, who indicated that the Glengarry Sports Palace is trending similar to last year. The Glengarry Sports Palace has not received any funds from South Glengarry for the 2017 and 2018 Annual Contributions. We also have not received the charge backs for Administrative Salaries from the Township of North Glengarry.

b. Statements of Transactions

The Statements of Transactions were presented. The Board would like to see “if SG contributed” line added to the monthly budget. Be it resolved that the Draft Budget and Statements of Transactions be approved as circulated.

Resolution No.: 4 **Moved by:** Ian McLeod **Seconded by:** Jacques Massie

CARRIED

c. Action Report – Contract with Tabac Jr. Little Nashville Country Festival

Be it resolved that the Glengarry Sports Palace Board receives the Staff Report on the Contract with Tabac Jr. Little Nashville Country Festival; and that the Glengarry Sports Palace Board approves a rental fee for Little Nashville of \$6875.00 plus HST with a deposit of \$1500.00 payable before April 3, 2018 and the balance payable before May 30, 2018; and that the Glengarry Sports Palace Board approves entering into this contract and authorizes the Chairman of the Board and the Director of Community Services to execute the contract and ensuing documentation.

Resolution No.: 5 **Moved by:** Ian McLeod **Seconded by:** Chris McDonell

CARRIED

d. Action Report – Contract with Canadians Alumni, a division of L'Aréna Canadiens Inc. and La Fondation de l'Hôpital Glengarry Memorial Hospital Foundation and Glengarry Sports Palace

That the Glengarry Sports Palace Board Receives the Staff Report on the contract with Canadians Alumni, a division of L'Aréna Canadiens Inc. and La Fondation de l'Hôpital Glengarry Memorial Hospital Foundation and Glengarry Sports Palace; and that the Glengarry Sports Palace Board approves entering the contract and ensuing documentation.

Resolution No.: 6 **Moved by:** Chris McDonell **Seconded by:** Jacques Massie

CARRIED

e. Key Information Report – Glengarry Sports Palace

The Director of Community Services presented the Key Information Report touching on the Canteen, Molson Rebate, Events & Activities, Capital Items and New Programming and Projects.

8. PENDING BUSINESS

None.

9. CORRESPONDANCE

None.

10. CLOSED SESSION BUSINESS

None.

11. NEXT MEETING

The next scheduled meeting will be April 10, 2018.

12. ADJOURNMENT

Be it resolved that the meeting be adjourned to the call of the Chair at 8:05 pm.

Resolution No.: 7 **Moved by:** Jacques Massie **Seconded by:** Michel Depratto

CARRIED

Chairman of the Board

Date

Section 13

NEW BUSINESS

Section 14

NOTICE OF MOTION

Section 15

QUESTION PERIOD

Section 16

CLOSED SESSION

BUSINESS

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: April 23, 2018

MOVED BY: _____

SECONDED BY: _____

Proceed "In Closed Session",

That the Council of the Township of North Glengarry proceeds in Closed session under Section 239 (2) of the *Ontario Municipal Act* at _____, in order to address,

Human Resources Matter (as this matter deals with personal matters about an identifiable individual, including municipal or local board employees they may be discussed in closed session under sections 239 (2)(b) of the *Ontario Municipal Act*);

Litigation or potential litigation (as this matter deals with litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board they may be discussed in closed session under sections 239 (2)(e) of the *Ontario Municipal Act*);

Litigation or potential litigation (as this matter deals with litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board they may be discussed in closed session under sections 239 (2)(e) of the *Ontario Municipal Act*);

And adopt the minutes of the Municipal Council Closed Session meeting of April 9, 2018.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

Deputy Mayor: Jamie MacDonald
Councillor: Jacques Massie
Councillor: Brian Caddell
Councillor: Jeff Manley
Councillor: Michel Depratto
Councillor: Carma Williams
Mayor: Chris McDonell

YEA

NEA

Section 16 Item a

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: April 23, 2018

MOVED BY: _____

SECONDED BY: _____

Adopt Minutes of "In Camera" Session

That the minutes of the Municipal Council "In Camera" session meeting April 9, 2018 be adopted as printed.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

YEA

NEA

Deputy Mayor: Jamie MacDonald

Councillor: Jacques Massie

Councillor: Brian Caddell

Councillor: Jeff Manley

Councillor: Michel Depratto

Councillor: Carma Williams

Mayor: Chris McDonell

Section 16 Item b

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: April 23, 2018

MOVED BY: _____

SECONDED BY: _____

That we return to the Regular Meeting of Council at _____.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

YEA

NEA

Deputy Mayor: Jamie MacDonald

Councillor: Jacques Massie

Councillor: Brian Caddell

Councillor: Jeff Manley

Councillor: Michel Depratto

Councillor: Carma Williams

Mayor: Chris McDonell

Section 16 Item c

Section 17

CONFIRMING BY-LAW

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: April 23, 2018

MOVED BY: _____

SECONDED BY: _____

That the Council of the Township of North Glengarry receive By-law 24-2018; and

That Council adopt by-law 24-2018 being a by-law to adopt, confirm and ratify matters dealt with by Resolution and that By-law 24-2018 be read a first, second, third time and enacted in Open Council this 23rd day of April, 2018.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

	YEA	NEA
Deputy Mayor: Jamie MacDonald	_____	_____
Councillor: Jacques Massie	_____	_____
Councillor: Brian Caddell	_____	_____
Councillor: Jeff Manley	_____	_____
Councillor: Michel Depratto	_____	_____
Councillor: Carma Williams	_____	_____
Mayor: Chris McDonell	_____	_____

Section 17 Item a

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

**BY-LAW 24-2018
FOR THE YEAR 2018**

BEING A BY-LAW TO ADOPT, CONFIRM AND RATIFY MATTERS DEALT WITH BY RESOLUTION.

WHEREAS s. 5(3) of the *Municipal Act, 2001*, provides that the powers of municipal corporation are to be exercised by its Council by by-law; and

WHEREAS it is deemed expedient that the proceedings, decisions and votes of the Council of the Corporation of the Township of North Glengarry at this meeting be confirmed and adopted by by-law;

THEREFORE the Council of the Corporation of the Township of North Glengarry enacts as follows:

1. **THAT** the action of the Council at its regular meeting of April 23, 2018 in respect to each motion passed and taken by the Council at its meetings, is hereby adopted, ratified and confirmed, as if each resolution or other action was adopted, ratified and confirmed by its separate by-law; and;
2. **THAT** the Mayor and the proper officers of the Township of North Glengarry are hereby authorized and directed to do all things necessary to give effect to the said action, or to obtain approvals where required, and except where otherwise provided, The Mayor and the Clerk are hereby directed to execute all documents necessary in that behalf and to affix the corporate seal of the Township to all such documents.
3. **THAT** if due to the inclusion of a particular resolution or resolutions this By-law would be deemed invalid by a court of competent jurisdiction then Section 1 to this By-law shall be deemed to apply to all motions passed except those that would make this By-law invalid.
4. **THAT** where a "Confirming By-law" conflicts with other by-laws the other by-laws shall take precedence. Where a "Confirming By-Law" conflicts with another "Confirming By-law" the most recent by-law shall take precedence.

READ a first, second and third time, passed, signed and sealed in Open Council this 23rd day of April, 2018.

CAO/Clerk / Deputy Clerk

Mayor / Deputy Mayor

I, hereby certify that the forgoing is a true copy of By-Law No. 24-2018, duly adopted by the Council of the Township of North Glengarry on the 23rd day of April, 2018.

Date Certified

CAO/Clerk / Deputy Clerk

Section 18

ADJOURN

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: April 23, 2018

MOVED BY: _____

SECONDED BY: _____

There being no further business to discuss, the meeting was adjourned at _____.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

YEA

NEA

Deputy Mayor: Jamie MacDonald

Councillor: Jacques Massie

Councillor: Brian Caddell

Councillor: Jeff Manley

Councillor: Michel Depratto

Councillor: Carma Williams

Mayor: Chris McDonell

Section 18