

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

Regular Meeting of Council

**Monday June 24, 2019 at 7:00 p.m. – Council Chambers
102 Derby Street West, Alexandria, Ontario K0C 1A0**

Draft Agenda

THE MEETING WILL OPEN WITH THE CANADIAN NATIONAL ANTHEM

1. CALL TO ORDER
2. DECLARATIONS OF PECUNIARY INTEREST
3. ACCEPT THE AGENDA (Additions/Deletions) (Jacques)
4. ADOPTION OF PREVIOUS MINUTES (Carma)
 - a) Special Meeting of Council – June 10, 2019
 - b) Regular Meeting of Council – June 10, 2019
 - c) Committee of the Whole – June 19, 2019
5. DELEGATION(S)
 - a) Raisin Region Conservation Authority - Lisa Van De Ligt and Phil Barnes
6. STAFF REPORTS
 - CAO/Clerk's Department**
 - a) Archives Collaborative Agreement (Brenda)
 - Treasury Department**
 - b) Funding for Emergency Repairs (Jeff)
 - Planning/Building & By-law Enforcement Department**
 - c) SDG Official Plan Appeal (Michel)
7. UNFINISHED BUSINESS
8. CONSENT AGENDA (Johanne)
 - a) Planning/Building & By-law Enforcement 2019 Workplan
 - b) Maxville Water Project – Status Report
 - c) RARE Budget Update
 - d) Community Services 2019 Workplan
 - e) Municipal Recreation Advisory Committee Minutes – March 27, 2019
 - f) Public Meeting of Planning Minutes – April 23, 2019
 - g) Planning Committee Meeting Minutes – April 23, 2019
 - h) Community Development Committee Minutes – April 24, 2019
 - i) Arts, Culture and Heritage Committee Minutes – May 6, 2019
9. NEW BUSINESS
10. NOTICE OF MOTION

Next Regular Public Meeting of Council
Monday July 8, 2019 at 7:00 p.m. at the Centre Sandfield Centre, 102 Derby Street West, Alexandria, Ontario.
Note: Meeting are subject to change or cancellation.
11. QUESTION PERIOD (limit of one question per person and subsequent question will be at the discretion of the Mayor/Chair).

12. CLOSED SESSION BUSINESS

Identifiable Individual (as this matter deals with personal matters about an identifiable individual, including municipal or local board employees they may be discussed in closed session under sections 239 (2)(b) of the *Ontario Municipal Act*);

Potential litigation (as this matter deals with litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board they may be discussed in closed session under sections 239 (2)(e) of the *Ontario Municipal Act*);

And adopt the minutes of the Municipal Council Closed Session meeting of June 10, 2019

13. CONFIRMING BY-LAW

a) By-law No. 24-2019 (Carma)

14. ADJOURN (Michel)

Section 1

CALL TO ORDER

Section 2

DECLARATIONS OF

PECUNIARY

INTEREST

Section 3

ACCEPT THE AGENDA

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: June 24, 2019

MOVED BY: _____

SECONDED BY: _____

THAT the Council of the Township of North Glengarry accepts the agenda of the Regular Meeting of Council on Monday June 24, 2019.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

YEA

NEA

Deputy Mayor: Carma Williams

Councillor: Jacques Massie

Councillor: Brenda Noble

Councillor: Jeff Manley

Councillor: Michel Depratto

Councillor: Johanne Wensink

Mayor: Jamie MacDonald

Section 3

Section 4

ADOPTION OF PREVIOUS MINUTES

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: June 24, 2019

MOVED BY: _____

SECONDED BY: _____

THAT the minutes of the following meetings be adopted as circulated.

Special Meeting of Council June 10, 2019
Regular Meeting of Council – June 10, 2019
Committee of the Whole – June 19, 2019

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

YEA

NEA

Deputy Mayor: Carma Williams

Councillor: Jacques Massie

Councillor: Brenda Noble

Councillor: Jeff Manley

Councillor: Michel Depratto

Councillor: Johanne Wensink

Mayor: Jamie MacDonald

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

SPECIAL MEETING OF COUNCIL

**Monday June 10, 2019 at 6:00 p.m. – Council Chambers
102 Derby Street West, Alexandria, On K0C 1A0**

A Special meeting of the Municipal Council was held on June 10, 2019 at 6:00 p.m., with Mayor Jamie MacDonald presiding.

PRESENT: **Deputy Mayor** – Carma Williams
Councillor at Large – Jacques Massie
Councillor (Lochiel Ward) – Brenda Noble
Councillor (Kenyon Ward) – Jeff Manley
Councillor (Alexandria Ward) – Michel Depratto
Councillor (Maxville Ward) – Johanne Wensink

ALSO PRESENT: **Deputy Clerk** – Lise Lavigne
Treasurer/ Director of Finance – Kimberley Champigny
EVB – Ian McLeod, Josh Eamon;
Clarence McDonald and Murray McMillan;
Malyon Construction - Chris Malyon

REGRETS: **CAO/Clerk** - Sarah Huskinson

1. CALL TO ORDER
2. DECLARATIONS OF PECUNIARY INTEREST
3. ACCEPT THE AGENDA (Additions/Deletions)

Resolution No. 1

Moved by: Jacques Massie

Seconded by: Jeff Manley

That the Council of the Township of North Glengarry accepts the agenda of the Special Meeting of Council on Monday June 10, 2019.

Carried

4. ADOPTION OF PREVIOUS MINUTES
5. DELEGATIONS
6. STAFF REPORTS
7. UNFINISHED BUSINESS
8. CONSENT AGENDA
9. NEW BUSINESS
10. NOTICE OF MOTION – Next Meeting of Council, June 10, 2019
11. QUESTION PERIOD

12. CLOSED SESSION BUSINESS

Resolution No. 2

Moved by: Jeff Manley

Seconded by: Jacques Massie

Proceed "In Closed Session",

Potential Litigation (as this matter deals with litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board they may be discussed in closed session under sections 239 (2)(e) of the *Ontario Municipal Act*);

Carried

Resolution No. 3

Moved by: Carma Williams

Seconded by: Michel Depratto

That we return to the Special Meeting of Council at 7:09 p.m.

Carried

13. CONFIRMING BY-LAW

14. ADJOURN

Resolution No. 4

Moved by: Michel Depratto

Seconded by: Brenda Noble

There being no further business to discuss, the meeting was adjourned at 7:10 p.m.

Carried

CAO/Clerk/ Deputy Clerk

Mayor / Deputy Mayor

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

REGULAR MEETING OF COUNCIL

**Monday June 10, 2019 at 7:00 p.m. – Council Chambers
102 Derby Street West, Alexandria, On K0C 1A0**

A Regular meeting of the Municipal Council was held on June 10, 2019 at 7:00 p.m., with Mayor Jamie MacDonald presiding.

PRESENT: Deputy Mayor – Carma Williams
Councillor at Large – Jacques Massie
Councillor (Lochiel Ward) – Brenda Noble
Councillor (Kenyon Ward) – Jeff Manley
Councillor (Alexandria Ward) – Michel Depratto
Councillor (Maxville Ward) – Johanne Wensink

ALSO PRESENT: Deputy Clerk – Lise Lavigne
Administrative Assistant – Jena Doonan
Treasurer/ Director of Finance – Kimberley Champigny
Planner – Kasia Olszewska
Acting Public Works Manager – Dave Malcolm
Economic Development & Communications Officer – Tara Kirkpatrick

REGRETS: CAO/Clerk - Sarah Huskinson

1. CALL TO ORDER
2. DECLARATIONS OF PECUNIARY INTEREST
3. ACCEPT THE AGENDA (Additions/Deletions)

Resolution No. 1

Moved by: Carma Williams

Seconded by: Michel Depratto

That the Council of the Township of North Glengarry accepts the agenda of the Regular Meeting of Council on Monday June 10, 2019 as amended.

Carried

Addition to the Agenda

6 d(2) 200th Anniversary Mural

4. ADOPTION OF PREVIOUS MINUTES

Resolution No. 2

Moved by: Jacques Massie

Seconded by: Jeff Manley

THAT the minutes of the following meetings be adopted as circulated.

Regular Meeting of Council – May 27, 2019

Carried

- 5. DELEGATIONS
- 6. STAFF REPORTS

CAO/Clerk's Department

a) By-law 22-2019 – Appoint North Glengarry Fire Chief

Resolution No. 3

Moved by: Brenda Noble

Seconded by: Michel Depratto

That by-law 22-2019 being a by-law to appoint a Fire Chief for the North Glengarry Volunteer Fire Department and that by-law be read a first, second and third time and enacted in Open Council this 10th day of June, 2019.

Carried

b) Ontario Trillium Fund

Resolution No. 4

Moved by: Jeff Manley

Seconded by: Johanne Wensink

THAT the Council of the Township of North Glengarry receives Staff Report No. AD-2019-13;

And THAT the Council of the Township of North Glengarry authorizes the Chief Administrative Officer/ Clerk to apply for funding with the Ontario Trillium Fund in collaboration with the Glengarry County Archives and the Township of South Glengarry.

Carried

Community Services Department

c) Municipal Register 2655 Wylie Road North, Glen Robertson, On

Resolution No. 5

Moved by: Johanne Wensink

Seconded by: Jeff Manley

THAT Council receives Staff Report No. CS 2019-17; and

THAT Council directs staff to add the property located at 2655 Wylie Road North, Glen Robertson Ontario, as recommended by the Arts, Culture and Heritage Committee, to the Municipal Register as a non-designated property of cultural heritage value and/or interest.

Carried

d) Municipal Register 72 Kenyon Street West, Alexandria, On

Resolution No. 6

Moved by: Carma Williams

Seconded by: Michel Depratto

THAT Council receives Staff Report No. CS 2019-18; and

THAT Council directs staff to add the property located at 72 Kenyon Street West, Alexandria Ontario, as recommended by the Arts, Culture and Heritage Committee, to the Municipal Register as a non-designated property of cultural heritage value and/or interest.

Carried

d(2) 200th Anniversary Mural

Resolution No. 7

Moved by: Jacques Massie

Seconded by: Jeff Manley

THAT Council of the Township of North Glengarry accepts the addition of the 200th Anniversary Mural to be installed on the North Side of the Municipal building, as presented in the mock up picture.

Carried

Planning/Building & By-law Enforcement Department

e) Zoning Amendment By-law Z-01-2019

Resolution No. 8

Moved by: Jacques Massie

Seconded by: Jeff Manley

THAT the Council of the Township of North Glengarry adopt the Zoning Amendment by-law Z-01-2019; and

That By-law Z-01-2019 be read a first, second, third time and enacted in Open Council this 10 day of June, 2019.

Carried

f) Zoning Amendment By-law Z-04-2019

Resolution No. 9

Moved by: Brenda Noble

Seconded by: Michel Depratto

THAT the Council of the Township of North Glengarry adopt the Zoning Amendment by-law Z-04-2019; and

That By-law Z-04-2019 be read a first, second, third time and enacted in Open Council this 10 day of June, 2019.

Carried

7. UNFINISHED BUSINESS

8. CONSENT AGENDA

9. NEW BUSINESS

10. NOTICE OF MOTION – Next Meeting of Council, June 24, 2019

11. QUESTION PERIOD

12. CLOSED SESSION BUSINESS

Resolution No. 10

Moved by: Jeff Manley

Seconded by: Jacques Massie

Proceed "In Closed Session",

Taxation Discrepancies corrections (as this matter deals with advice that is subject to solicitor-client privilege, including communications necessary for that purpose they may be discussed in closed session under sections 239 (2)(f) of the *Ontario Municipal Act*);

And adopt the minutes of the Municipal Council Closed Session meeting of May 27, 2019

Carried

Resolution No. 11

Moved by: Johanne Wensink

Seconded by: Jeff Manley

That we return to the Regular Meeting of Council at 7:49 p.m.

Carried

13. CONFIRMING BY-LAW

a) **By-law 21-2019**

Resolution No. 12

Moved by: Michel Depratto

Seconded by: Carma Williams

That the Council of the Township of North Glengarry receive By-law 23-2019; and

That Council adopt by-law 23-2019 being a by-law to adopt, confirm and ratify matters dealt with by Resolution and that By-law 23-2019 be read a first, second, third time and enacted in Open Council this 10 day of June, 2019.

Carried

14. ADJOURN

Resolution No. 13

Moved by: Johanne Wensink

Seconded by: Jeff Manley

There being no further business to discuss, the meeting was adjourned at 7:50 p.m.

Carried

CAO/Clerk/ Deputy Clerk

Mayor / Deputy Mayor

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

Committee of the Whole Meeting

**Wednesday June 19, 2019 at 3:00 p.m. – Council Chambers
102 Derby Street West, Alexandria, On K0C 1A0**

A Committee of the Whole Meeting was held on June 19, 2019 at 3:00 p.m., with Mayor Jamie MacDonald presiding.

PRESENT: Deputy Mayor - Carma Williams
Councillor at Large – Jacques Massie
Councillor (Lochiel Ward) – Brenda Noble
Councillor (Kenyon Ward) – Jeff Manley
Councillor (Alexandria Ward) – Michel Depratto
Councillor (Maxville Ward) – Johanne Wensink

ALSO PRESENT: CAO/Clerk - Sarah Huskinson
Deputy Clerk – Lise Lavigne
Treasurer/Finance Director – Kimberley Champigny
Director of Community Services – Anne Leduc
North Glengarry Fire Chief – Matthew Roy
Building/Planning & By-law Manager – Jacob Rhéaume
Acting Public Works Manager – Dave Malcolm
Public Work Manager – Michel Riberdy

1. CALL TO ORDER
2. DECLARATIONS OF PECUNIARY INTEREST
3. ACCEPT THE AGENDA (Additions/Deletions)

Resolution No. 1

Moved by: Carma Williams

Seconded by: Michel Depratto

The Committee Members accepts the agenda of the Committee of the Whole on Wednesday June 19, 2019 as amended.

Carried

Additions to the Agenda

5(h) Fire Department – Fire 2019 Workplan update

Deletions to the Agenda

5(b) eScribe Training

4. DELEGATIONS

5. STAFF REPORTS

CAO/Clerk's Department

a) Archives Collaborative Agreement

Resolution No. 2

Moved by: Brenda Noble

Seconded by: Michel Depratto

THAT the Committee of the Whole of the Township of North Glengarry receives Staff Report No. AD-2019-13; and

THAT the Committee of the Whole recommends that Council of the Township of North Glengarry authorizes the Mayor and Clerk to enter into a collaborative agreement with South Glengarry and The Glengarry County Archives for the term of the Archives Building Construction.

Carried

b) eScribe Training

DELETED FROM THE AGENDA

Treasury Department

c) Funding for Emergency Repairs - RARE

Resolution No. 3

Moved by: Jeff Manley

Seconded by: Johanne Wensink

That the Committee of the Whole recommends that Council of the Township of North Glengarry approve a transfer from the RARE Reserve in the amount of \$8,000 to fund the emergency repairs needed for equipment.

Carried

Planning/Building & By-law Enforcement Department

d) Planning/Building & By-law Enforcement 2019 Workplan

Resolution No. 4

Moved by: Johanne Wensink

Seconded by: Jeff Manley

THAT the Committee of the Whole receives Staff Report No. BP-2019-11 Chief Building Official 2019 Workplan.

Carried

Public Works Department

e) Maxville Water Project – Status Report

Resolution No. 5

Moved by: Michel Depratto

Seconded by: Brenda Noble

THAT the Committee of the Whole receives Status Report of the Maxville Water Project for information purposes.

Carried

f) RARE Budget Update

Resolution No. 6

Moved by: Carma Williams

Seconded by: Michel Depratto

THAT the Committee of the Whole receives the RARE Budget update for information purposes.

Carried

Community Services Department

g) Community Services 2019 Workplan

Resolution No. 7

Moved by: Brenda Noble

Seconded by: Michel Depratto

THAT the Committee of the Whole receives Staff Report No. COTW CS-2019-08 – Director of Community Services 2019 Workplan.

Carried

Fire Department

h) Fire Department Workplan update – verbal

North Glengarry Fire Chief Matthew Roy gave an update on Communication, Water source - fire well, training facility.

6. UNFINISHED BUSINESS

7. OTHER BUSINESS

8. MATTERS ARISING FROM STANDING COMMITTEES

a) **MRAC update**

Bob Linney couldn't attend, Anne Leduc gave an update on the Municipal Recreation Association Committee.

b) **Committees update**

Councillor Michel Depratto will be giving an update on the Raisin Region Conservation Authority at the next Committee of the Whole Meeting.

Councillor Jacques Massie will also be giving an update on the Maxville Manor at the next Committee of the Whole Meeting.

Councillor Brenda Noble gave an update on the Glengarry Pioneer Museum.

Mayor Jamie MacDonald gave an update on the Glengarry Archives.

Councillor Jeff Manley gave an update on the Arts, Culture & Heritage.

Deputy Mayor Carma Williams gave an update on the Community Improvement Plan.

Deputy Mayor Carma Williams also gave an update on the County Council.

Councillor Johanne Wensink gave an update on the Friends of the Trails.

9. NOTICE OF MOTION – Next Committee of the Whole Meeting, July 17, 2019

10. ADJOURNMENT

Resolution No. 8

Moved by Jacques Massie

Seconded by: Jeff Manley

There being no further business to discuss, the meeting was adjourned at 4:12 p.m.

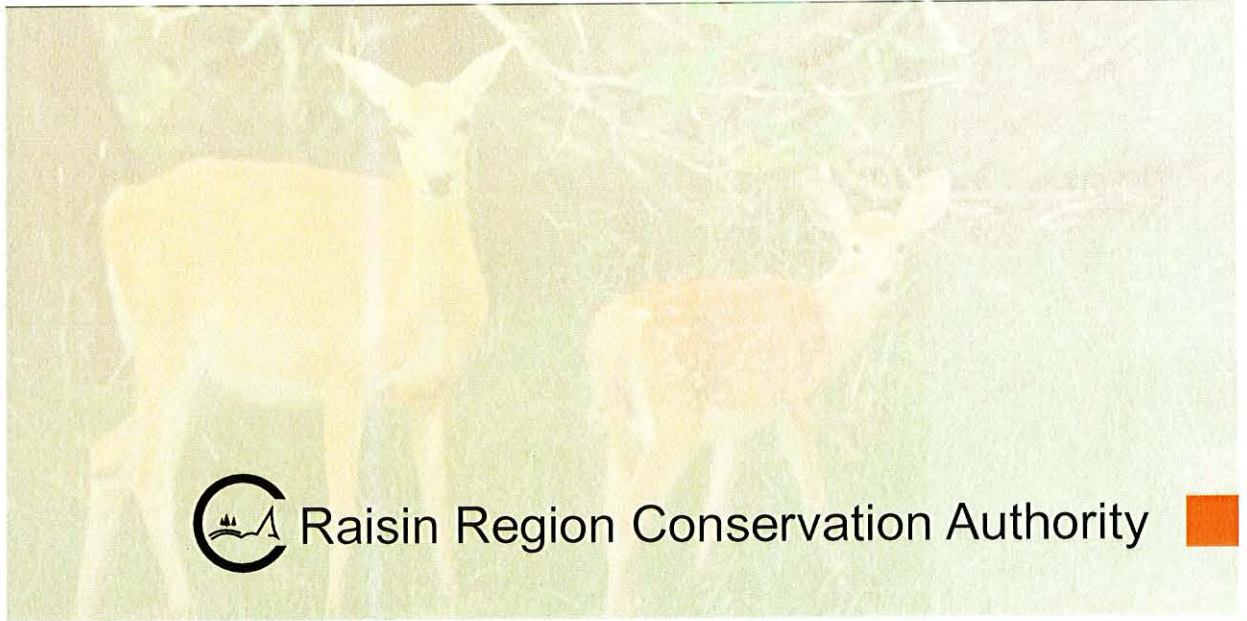
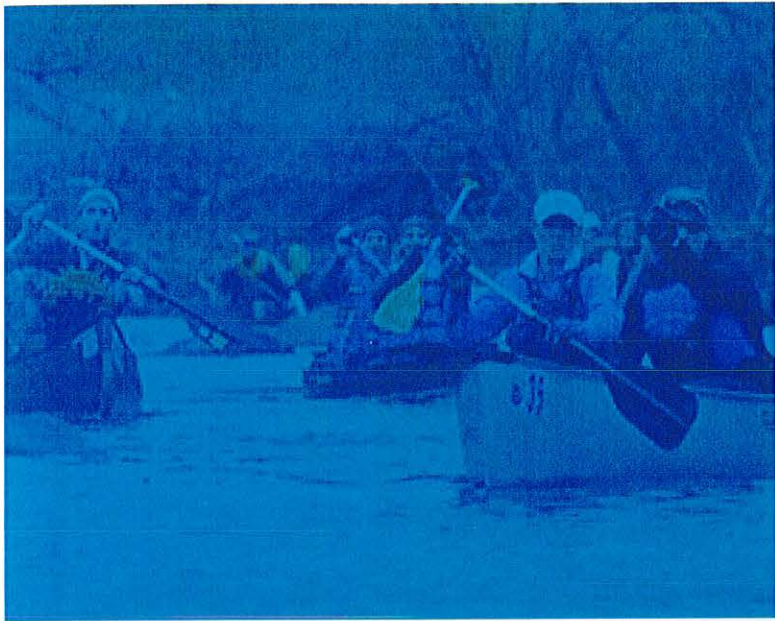
Carried

CAO/Clerk/ Deputy Clerk

Mayor – Jamie MacDonald

Section 5

DELEGATIONS

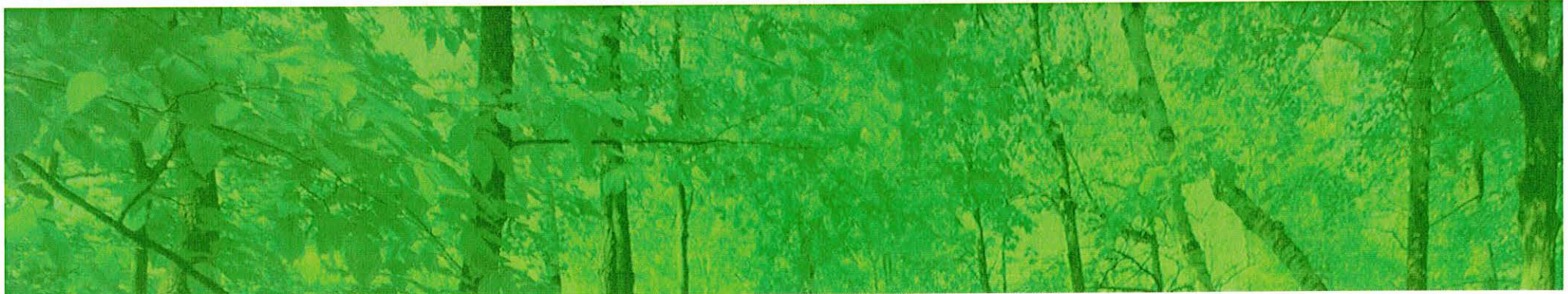


 Raisin Region Conservation Authority 

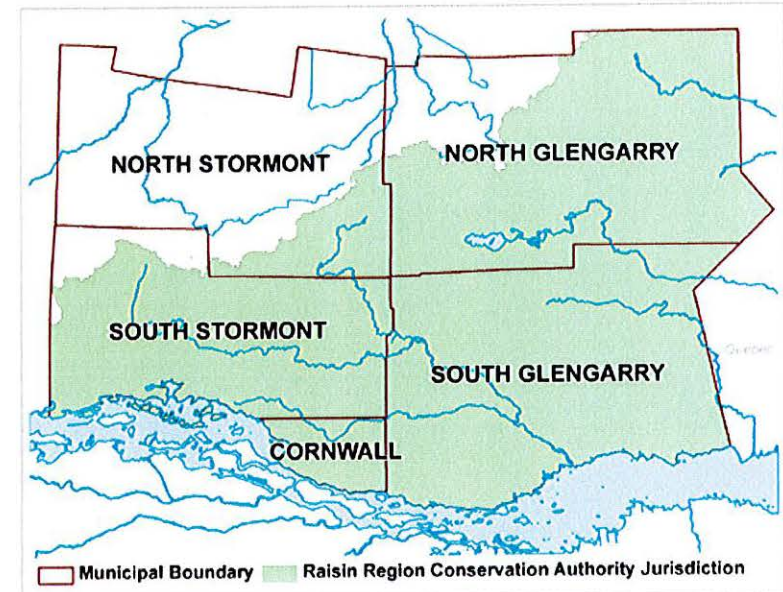
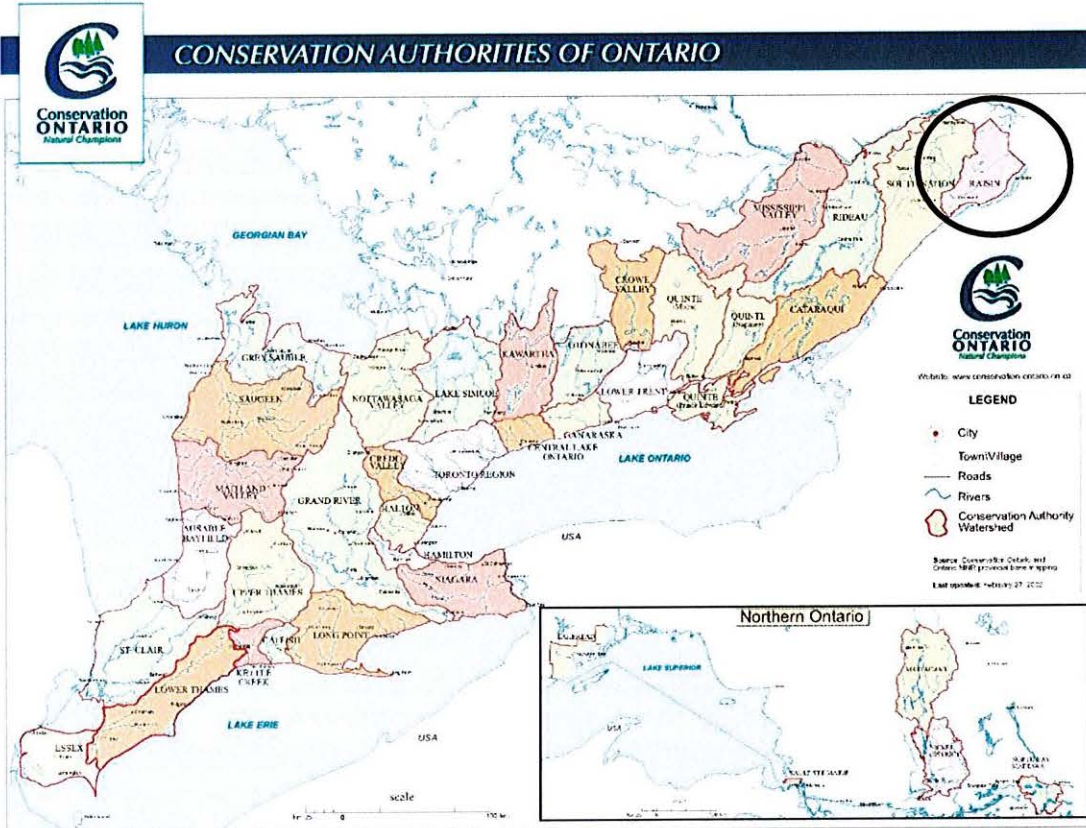
June 24, 2019

RRCA Programs and Services

Township of North Glengarry Council Meeting



 RRCA Jurisdiction



Jurisdiction:
1,680 km²

 Stewardship




- Tree Planting Program
- Habitat enhancements
- Alternative Land Use Services
- Community Partnerships
 - Memorial Forests
 - Tree giveaways
 - Community-led Projects

 Recreational Opportunities



- 3 Conservation Areas
 - Camping, beach, marina, boat launches, hiking
- Annual Raisin River Canoe Race
- Glengarry Trails

 Community and Youth Engagement



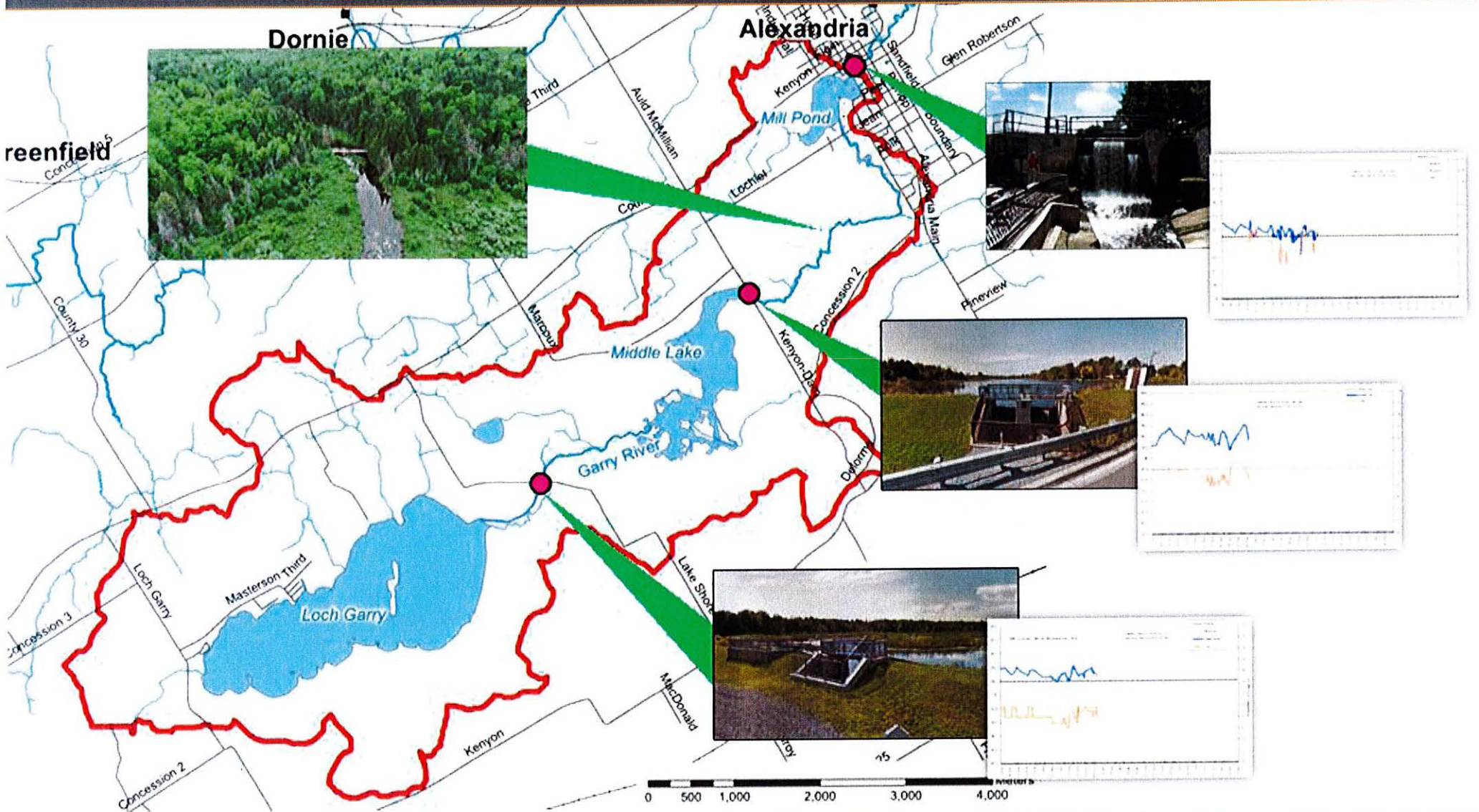
- Youth Camp
- Family Fishing Event
 - July 5 @ Gray's Creek Conservation Area
- Curriculum-linked school workshops

 Protecting People and Property



- Drinking water source protection
- Environmental planning
- Flood Forecasting and Warning and Low Water Response
- Water control structures

Garry River Watershed : Dam Operation and Maintenance



 Garry River Watershed : Balancing Priorities



- Ensure drinking water supply for Alexandria
- Flood prevention and protection
- Environment
- Recreation



Raisin Region

Conservation Authority

Lisa Van De Ligt

Communications Specialist

Lisa.VanDeLigt@rrca.on.ca

(613) 938-3611 ext. 223

Phil Barnes

Project Manager

Phil.Barnes@rrca.on.ca

(613) 938-3611 ext. 240

Section 6

STAFF REPORTS

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: June 24, 2019

MOVED BY: _____

SECONDED BY: _____

THAT the Council of the Township of North Glengarry receives Staff Report No. AD-2019-13;

And THAT the Council of the Township of North Glengarry authorizes the Mayor and Clerk to enter into a collaborative agreement with South Glengarry and The Glengarry County Archives for the term of the Archives Building Construction.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

Deputy Mayor: Carma Williams

Councillor: Jacques Massie

Councillor: Brenda Noble

Councillor: Jeff Manley

Councillor: Michel Depratto

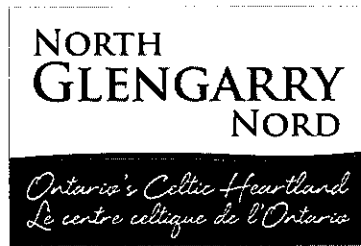
Councillor: Johanne Wensink

Mayor: Jamie MacDonald

YEA

NEA

Section 6 Item a



STAFF REPORT TO COUNCIL

Report No: AD-2019-13

June 10, 2019

From: Sarah Huskinson – Chief Administrative Officer/ Clerk

RE: Archives Collaborative Agreement

Recommended Motion:

THAT the Council of the Township of North Glengarry receives Staff Report No. AD-2019-13;

And THAT the Council of the Township of North Glengarry authorizes the Mayor and Clerk to enter into a collaborative agreement with South Glengarry and The Glengarry County Archives for the term of the Archives Building Construction.

Background / Analysis:

Council approved the purchase of the property located at 28 Kenyon in Alexandria in partnership with the Township of South Glengarry for the purposes of housing the Glengarry County Archives. An application to the Ontario Trillium Fund was submitted June 11th, with North Glengarry as the primary applicant and South Glengarry and the Glengarry County Archives named as collaborators on the project. The amount requested from OTF was \$32,400 for various construction costs such as railings, ramp and renovations of the bathrooms.

As such, a collaborative agreement with North Glengarry, South Glengarry and the Glengarry County Archives is necessary. This collaborative agreement is required for the OTF application; however discussions of an agreement had begun earlier in 2019 and was being drafted by all parties as written commitments by each organization to the project (financially, personnel and reporting).

Alternatives:

Option 1: THAT Council authorizes the Mayor and Clerk to enter into a collaborative agreement with South Glengarry and The Glengarry County Archives for the term of the Archives Building Construction.

Option 2: THAT Council does not authorize the Mayor and Clerk to enter into a collaborative agreement with South Glengarry and The Glengarry County Archives for the term of the Archives Building Construction.

Financial Implications:

None.

Attachments & Relevant Legislation:

None.

Others Consulted:

Allan MacDonald – President – Glengarry County Archives

Robin Flockton – Secretary/Treasurer – Glengarry County Archives

Lachlan McDonald – Treasurer – South Glengarry

Signed by Sarah Huskinson
Chief Administrative Officer/ Clerk

THIS AGREEMENT made in duplicate this 27 day of May, 2019.

BETWEEN:

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

(Hereafter called "NORTH GLENGARRY");

AND:

THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY

(Hereafter called "SOUTH GLENGARRY");

AND:

THE GLENGARRY COUNTY ARCHIVES

(Hereafter called "THE ARCHIVES");

WHEREAS North Glengarry and South Glengarry value the historical significance of the Glengarry Archives and as such, deem it important to solidify this relationship with a collaborative partnership agreement;

AND WHEREAS North Glengarry owns and has responsibility for Fifty (50%) per cent of the Glengarry County Archives and South Glengarry owns Fifty (50%) of the Glengarry County Archives;

AND WHEREAS the Glengarry County Archives operates under a Board of Directors made up of representatives of both North Glengarry and South Glengarry;

NOW THIS AGREEMENT WITNESSETH that in consideration of the promises and of the mutual covenants and agreements and payments hereinafter provided to be made, the parties hereto respectively covenant and agree with each other as follows:

1.0 General Provisions

- a) This Agreement shall be effective upon execution and shall continue until December 31, 2020 unless terminated by mutual consent of all parties.
- b) This Agreement sets forth and constitutes this entire agreement and understanding of the parties with respect to the subject matter hereof. This agreement supersedes any and all prior agreements, correspondence, undertakings, promises, arrangements, communications, representations and warranties, whether oral or written, of any party to this agreement.
- c) Neither party shall have the right to assign or subcontract any part of its obligations under this agreement.

- d) If any provision of this Agreement shall be declared by any court of competent jurisdiction to be illegal, void or unenforceable, the other provisions shall not be affected but shall remain in full force and effect.
- e) This agreement may be amended or modified only by a writing executed by all parties.
- f) This agreement shall be binding and inure to the benefit of the parties hereto and their respective heirs, legal, or personal representatives, successors, and assigns.

2.0 Purpose

North Glengarry, South Glengarry and the Glengarry County Archives have agreed to work together on the Glengarry County Archives Building Project. This agreement describes their understandings and commitments to this collaborative effort.

3.0 Scope

North Glengarry, South Glengarry and The Glengarry County Archives have agreed to work together to restore a recently purchased building to its original exterior and provide additional accessible space for program expansion and accommodation of Glengarry history. This agreement will guide the collaboration for the period beginning May 27, 2019 and ending December 2020. The scope and duration of this agreement may be amended and/or extended through the joint agreement of North Glengarry, South Glengarry and The Glengarry County Archives to amendments to this agreement.

4.0 Key Stakeholders

The Glengarry County Archives Building Project will involve the collaboration of many key stakeholders. Support will be given from many representatives from each group. Specifically, the following committees have been created:

- a) Finance Committee – Glengarry County Archives Secretary/Treasurer, North Glengarry Treasurer, South Glengarry Treasurer
- b) Fundraising Committee – Glengarry County Archives President, Glengarry County Archives Secretary/Treasurer, Three Glengarry County Archives Directors
- c) Renovation Committee – Glengarry County Archives President, Glengarry County Archives Vice President, One Glengarry County Archives Director
- d) Projects, Media and Promotion Committee – One Glengarry County Archives Director

5.0 Resource Commitment to the Project and Collaboration

Each participating organization has agreed to commit resources to the collaboration. Specifically, each organization agrees to provide the resources described below:

- North Glengarry will provide support to the Glengarry County Archives with outside maintenance such as grass cutting and snow removal, building operating maintenance and general office equipment and resources usage at the Township Office. North Glengarry will also be accounting for the renovations to the bathrooms and ramp, associated with the OTF grant.
- South Glengarry will assist the Glengarry County Archives in the accounting of the revenues and expenditures for the project, less the cost associated with the Ontario Trillium Fund Grant which will be through North Glengarry. South Glengarry will assist the Glengarry County Archives with

the issuance of charitable tax receipts and associated reporting, HST recording and returns, general ledger entries, and regular reporting to the Glengarry County Archives Board of Directors and Township Council's of both partner municipalities.

- The Glengarry County Archives will provide project management resources and manage all contractors associated with the project. The Glengarry County Archives will also deposit all donations in the Archives bank account and write all cheques, with back-up for both provided to South Glengarry for recording.

6.0 Financial Management and Reporting

The costs of the project are \$462,400. North Glengarry and South Glengarry have committed and paid \$70,000 each toward the purchase of the building. This leaves a total renovations budget of \$322,400.

North Glengarry will be responsible for accounting for the \$32,400 OTF grant for renovations to the accessible bathroom and ramp. The remaining \$290,000 of renovations budget, both revenues and expenditures, will be accounted for by South Glengarry.

Signed and sealed by the Mayor and Clerk of the parties hereto.

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

Mayor

Clerk

THE CORPORATION OF THE TOWNSHIP OF SOUTH GLENGARRY

Mayor

Clerk

[4]

THE GLENGARRY COUNTY ARCHIVES

President

Secretary/ Treasurer

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: June 24, 2019

MOVED BY: _____

SECONDED BY: _____

THAT the Council of the Township of North Glengarry approve a transfer from the RARE Reserve in the amount of \$8,000 to fund the emergency repairs needed for equipment.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

Deputy Mayor: Carma Williams

Councillor: Jacques Massie

Councillor: Brenda Noble

Councillor: Jeff Manley

Councillor: Michel Depratto

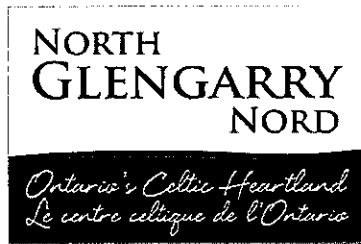
Councillor: Johanne Wensink

Mayor: Jamie MacDonald

YEA

NEA

Section 6 Item b



STAFF REPORT TO COUNCIL

Report No: TR2019-22

June 24, 2019

From: Kim Champigny – Director of Finance/Treasurer

RE: Funding for Emergency Repairs - RARE

Recommended Motion:

THAT the Council of the Township of North Glengarry approve a transfer from the RARE Reserve in the amount of \$8,000 to fund the emergency repairs needed for equipment.

Background / Analysis:

RARE has a piece of equipment called a wheel loader WL38 that needs replacement wheels. Although these tires are only just over one year in age, they have not held up with the constant use on the asphalt and cement surfaces at RARE. This is causing the machine to be imbalanced.

This piece of specialized equipment is in constant use and the operator is now having back problems due to the imbalance of the machine.

There is only one vendor for the replacement parts on this machine and a quote has been obtained. A transfer from reserves is being requested since this expense was not in the 2019 budget and there are adequate funds in the RARE reserve.

Alternatives:

N/A

Financial Implications:

Transfer from the RARE reserve in the amount of \$8,000.

Attachments & Relevant Legislation:

None.

Others Consulted:

Linda Andrushkoff, General Manager, RARE

Signed by Sarah Huskinson, CAO/Clerk

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: June 24, 2019

MOVED BY: _____

SECONDED BY: _____

THAT Council receives Staff Report No. BP-2019-12; and

THAT Council of the Township of North Glengarry approve the withdrawal of Modification 14b from the SDG Official Plan Appeal.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

	YEA	NEA
Deputy Mayor: Carma Williams	_____	_____
Councillor: Jacques Massie	_____	_____
Councillor: Brenda Noble	_____	_____
Councillor: Jeff Manley	_____	_____
Councillor: Michel Depratto	_____	_____
Councillor: Johanne Wensink	_____	_____
Mayor: Jamie MacDonald	_____	_____

Section 6 Item c

STAFF REPORT TO COUNCIL

Report No: BP-2019-12

June 24, 2019

From: Kasia Olszewska – Planner

RE: SDG Official Plan Appeal (Modification 14b)
Stormont, Dundas and Glengarry Official Plan

Recommended Motion: That the Council of the Township of North Glengarry approve the withdrawal of Modification 14b from the SDG Official Plan Appeal.

Background: The LPAT Appeal process for the SDG Official Plan is ongoing. The next step in the process is a pre-hearing scheduled for July 3, 2019. At the pre-hearing, the SDG proposed changes as outlined in blue colour within the attached *“Proposed Policy Revisions re: SDG and Lower-Tier Appeals”* document will be submitted for further consideration and discussed.

The analysis below pertains to Modification 14b, the only appeal specific to North Glengarry.

Analysis: The purpose of the following report is to withdraw Modification 14b from the SD&G Official Plan Appeal.

Policy 5.4.4 of the SD&G Official Plan reads: *Local Municipalities shall be consistent with the policies relating to mineral resources in the Provincial Policy Statement when determining the boundary of an Extractive Resource Land area in the zoning by-law.*

In 2018, the Township of North Glengarry appealed Policy 5.4.4 to replace the words “Local Municipalities” with “Municipal decisions” (Modification 14b). After consultation with the County Planner, Paul Hicks, the planning department concluded this change is not necessary, given there is no substantive issue with the policy. The existing policy (in italics) reflects mineral resources appropriately as per the 2014 Provincial Policy Statement and does not warrant a modification in the appeal.

Therefore, the planning department is requesting to withdraw Modification 14b from the SD&G Official Plan appeal.

Alternatives:

Option #1 Council approves the withdrawal of Modification 14b as presented

OR

Option #2 Council refuses the withdrawal of Modification 14b as presented

Financial Implications: No financial implications to the Township

Attachments & Relevant Legislation:

- LPAT Appellants List
- Proposed Policy Revisions re: SDG and Lower-Tier Appeals

Others consulted:

Paul Hicks, Acting Planner, Counties of SD&G

Signed by Sarah Huskinson – CAO/Clerk

Section 7

UNFINISHED

BUSINESS

Section 8

CONSENT AGENDA

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: June 24, 2019

MOVED BY: _____

SECONDED BY: _____

THAT the Council of the Township of North Glengarry receives the items from the consent agenda for information purposes only.

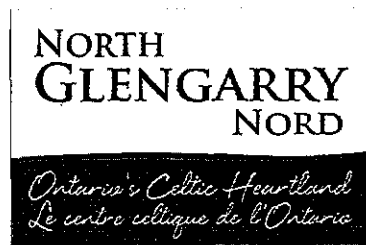
Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

	YEA	NEA
Deputy Mayor: Carma Williams	_____	_____
Councillor: Jacques Massie	_____	_____
Councillor: Brenda Noble	_____	_____
Councillor: Jeff Manley	_____	_____
Councillor: Michel Depratto	_____	_____
Councillor: Johanne Wensink	_____	_____
Mayor: Jamie MacDonald	_____	_____



STAFF REPORT TO COMMITTEE OF THE WHOLE

Report No: BP-2019-11

June 19, 2019

From: Jacob Rheame – Chief Building Official / Director of Building, By-law & Planning

RE: 2019 Work Plan

Recommended Motion:

THAT the Committee of the Whole receives Staff Report No. BP-2019-11 – the Director of Building, By-law & Planning 2019 Work Plan.

Background / Analysis:

The Building, By- Law & Planning Department is presenting the Committee of the Whole with their work plan update for 2019.

BUILDING

Maxville Water Project

The Department is currently working along with Public Works and Water Works on the logistics for the connections of all properties with the Urban Settlement Area of Maxville. An information and checklist will be available to the public for better understanding of the process. Permits, regulated by the Building Code Act, will be issued for every connection, and inspections will have to be conducted. A Building Permit Application that is signed by an owner gives the Chief Building Official the right of entry inside a building to inspect, as per Building Code Act.

Building Permit Application & Tracking Software

The IT department and CBO attended a presentation on a software for Building Permits issuance, tracking and inspection. The software appears like it's working well for a building department but is very expensive. The Department is working alongside IT to create newer software for Building Permit Applications & tracking system being linked with Zoning.

Nutrient Management Plan training/update

The Township does have many properties with farmland and livestock facilities. These properties are often sensitive with neighboring properties for smell, looks, location, etc. New setbacks and regulations have been created to help with these situations. The Farm Building Code is also being reviewed and maybe from under the National Building Code to the Ontario Building Code.

Review of Sign By-law

The sign By-law will be reviewed at the end of 2019, or early 2020. Location, size, temporary or permanent, fees, will be some if the reviewed items.

Outstanding Building Permits (Hospital/Schools)

Like most other Townships, North Glengarry has a lot of outstanding Building Permits. Along with the Administrative Assistant, we are trying to close as many as possible, especially in public places like the hospital and the schools. Note that since the "Performance Deposits" have been implemented, we are seeing less and less outstanding permits. Performance Deposits income will start bringing in income in 2020.

Building Permits

We are currently close to 100 Building Permits that have been issued in 2019, a little more than last year. That includes SFD, decks, pools, livestock facilities, demolitions, etc.

BY-LAW ENFORCEMENT

Creation of Animal Control By-law

The By-law Enforcement Officer and the Department are currently working on a new Animal Control By-law, which would include dogs and an Exotic/Prohibited Animal By-law. We already have the Dog By-law but as the dog catcher duties will change, that By-law will also need to be updated. We currently do not have an Exotic/Prohibited Animal By-law.

Review Dog Catcher Duties

There is currently an agreement in place for all Townships of SDG for a dog catcher until the end of 2019 but we are looking into some other options for after, along with the other Townships. We recently decided that it was of best interest for North Glengarry to pull out of a joint kennel for animal control throughout the United Counties. We will be looking at veterinary clinics, kennels and local farmers and evaluate what the best process would be.

Creation of Livestock/Poundkeeper By-law

The new Poundkeeper By-law was approved by Council at the May 27th, 2019 meeting. It was already used for loose cows on private property.

Review of Garage Sale By-law

The sign By-law will be reviewed at the end of 2019, or early 2020. The location, free weekends, setbacks, articles to be sold, will be some if the reviewed items.

Update of Clean Yards By-law

The new Clean Yards By-law was approved by Council at the May 27th, 2019 meeting. It is already being referred to often. The Clean Yards By-law sets out minimum standards for properties in the Township of North Glengarry including some rules on litter, waste and property maintenance to help ensure that properties are safe, clean and attractive in relation to adjacent properties.

Ongoing Complaints

The By-law is also working on several files to achieve compliance with municipal By-laws in a timely manner and to avoid any additional costs.

PLANNING

Draft Zoning By-law Review (2017)

The Planner held conference call with JL Richards and was updated on the project status since Gerry's departure from the Township. Currently working on an extensive detailed log of past ZBA and MV applications for analysis to create new 'zones' to accommodate repetitive amendments within new zones. The next step is creating a matrix chart to identify major gaps in the 2000 Comprehensive ZBL, identify parts of the 2017 review that can be incorporated into the current review, and moving forward.

Update of current GIS

In the process of hiring a summer intern to update the GIS planning layers. Interviewed 2 candidates, 1 candidate opted for a work position closer in Montreal, 1 candidate from Ottawa has been interviewed and is interested. The job posting closes on June 23rd, 2019.

Cannabis use - Zoning By-law Amendment

The Planning Department completed Cannabis Zoning By-law Amendment and Cannabis Retail Application Review Policy documents. The documents are currently being reviewed and will then submit for approval.

Creation of Site Plan Control By-law

Changes to the Site Plan Control By-law are being reviewed.

Main Street Renewal Project

A discussion on the status of Main Street Renewal Project was done with Ryan before his departure. Currently the project is suspended until the new Director commences his work at the Township. County level main street consultations to take place late summer/fall 2019 or spring 2020.

Town Core & Rural Cycling Project

The Planner attended the Annual Active Transportation Summit in South Stormont, useful materials and ideas were collected. The ideas were also discussed ideas with the Economic

Development Officer. Both will be collaborating with the public works department and the recreation department on the project to create a more bike friendly town core and expand/improve the recreational trails network.

Forest Conservation By-law

The documents for the Forest Conservation By-law and application are completed; they are currently being reviewed and will be brought to Council for further review in July.

LPAT Official Plan Appeal

The Planning Department is working together with SDG Counties and Township planners, attending bi-monthly half day meetings for discussing the process and moving forward in the appeal.

Ongoing Zoning By-law Amendments, Consent Applications, Minor Variances

Also working on several files with applicants that will be forwarded to Council in due time. The meetings with customers are daily for pre-consultations, review of applications. Discussing possibilities in English and French.

Alternatives:

None.

Financial Implications:

No financial implications to the Township

Attachments & Relevant Legislation:

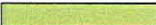
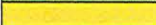

None.

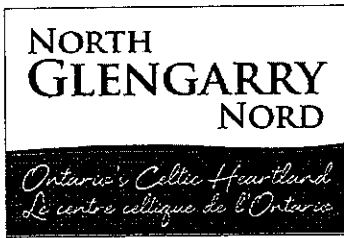
Others consulted:

Todd McDonell, *By-law Enforcement Officer*
Kasia Olszewska, *Planner*

Signed by Sarah Huskinson – CAO/Clerk

Building, Planning, By-Law Department Tasks		Deliverable	Involvement	2019				2020	Progress
				Q1	Q2	Q3	Q4		
Strat Plan									
Policies	Draft Zoning By-law Review (2017)	Approved by Council	KO, JR						
	Cannabis use - Zoning By-law Amendment	Approved by Council	KO						
	Creation of Site Plan Control By-law	Approved by Council	KO						
	Creation of Animal Control By-law (SDG)	Approved by Council	TM, JR						
	Creation of Livestock/Poundkeeper By-law	Approved by Council	TM, JR						
	Review of Clean Yards By-law	Approved by Council	TM, JR						
	Review of Garage Sale By-law	Approved by Council	TK, JR						
	Review of Sign By-law	Approved by Council	JR						
Other	Main Street Renewal Project	Ongoing Planning/ Public Works/ SDG project	KO, RM, TK						
	Town Core & Rural Cycling Project	Ongoing Planning/ Ec. Dev./ SDG project	KO, TK						
	Update of current GIS	IT building a new software for building permits and zoning references and tracking	KO, JR						
	Ongoing ZBA, MV	Ongoing Planning	KO						
	Ongoing Consent Applications	Ongoing Planning	KO						
	Ongoing OP Appeal (SDG)	Ongoing Planning/ Township and SDG Appeal	KO						
	2 large scale project Building/Site Plan	New development in the Township	KO, JR						
	Building Permit Application & Tracking Software	IT building a new software for building permits and zoning references and tracking	RE, JR						
	Dog tags tracking	By-law Officer to overlook the entered date	TM, CL						
	By-law/Complaint Software	Easier and simpler tracking software for complaints	TM, CL						
	Nutrient Management Plan training/update	New training required to ensure OMAFRA compliance	JR						
	Review Dog Catcher Duties	Current contract to expire	TM, JR						
	Ongoing By-law Complaints	Ongoing By-law	TM						
	Ongoing Building Permit Applications	Ongoing Building	JR						
	Outstanding Building Permits (Hospital/Schools)	Hospital and Schools have some outstanding building permits and needs to be closed	CL, JR						
	Office Painting	All Township offices to be repainted	JR						
Maxville Water Connections	Ongoing	JR							
Tree - Forestry By-law									

Preparation 
Execution 
Complete 



STAFF REPORT TO COUNCIL

June 11th, 2019

From: Dave Malcolm
Director of Public Works

RE: **Maxville Water Project – Status Report**

Introduction

The purpose of this report is to provide an overview of progress on the Maxville Water Project. Among other topics, the report discusses the following:

- Project Scope
- Schedule
- Budget
- Public Relations
- Connections Logistics

Project Scope

The Project is designed to provide the residents of Maxville with a reliable source of drinking water through a 22 km transmission main from the upgraded water treatment plant in Alexandria. The Project has been divided into five (5) distinct but interrelated contracts; namely:

1. Maxville Distribution System
2. Maxville Elevated Storage Tank
3. Transmission Main
4. Booster Station
5. Water Treatment Plant Upgrades

The Project is currently on schedule.

Schedule

1. Distribution System

The Maxville Distribution System is approximately 90% complete. Project milestones for the Distribution System are as follows:

Milestone	Expected Completion	Comments
Hydrostatic Testing	June 15	Property owners may request permission to begin excavation, plumbing & landscaping on their properties, subject to Township approval.
Sidewalks	June 10	
Asphalt & Landscaping	July 31	
Substantial Completion	July 31	Property owners may obtain permission to start work on their properties subject to approval.
Potable Water	mid-October	

Within the town limits, road reinstatement work will take place throughout the summer.

2. Transmission Main

The Transmission Main is approximately 95% complete. Project milestones for the Transmission Main are as follows:

Milestone	Expected Completion	Comments
Pipe Installation	July 10	Delisle River Crossing
Hydrostatic Testing of Water Mains	July 1	
Final Cleanup along the Main	July 31	Ditches, grading, Lawn Repair & Seeding, Repairs to Driveway Entrances
Granular Road Restoration (Dornie, Auld M., 5 th Conc.)	July 31	
Substantial Completion	July 31	

The transmission main piping is almost completely installed, except for two (2) remaining rail crossings and a river crossing.

Regarding the compaction of granular material around the transmission main, field compaction reports by Lascelles Engineering Group from test samples taken along the transmission main show acceptable compaction of the granular material under, beside & above the pipe. The compaction of the remaining fill was intentionally left until the frost was out of the ground and will be attended to in the coming week.

Cleanup along the transmission main has begun, with the Contractor (Malyon) currently attending to Auld McMillan Road and the crossings along County Road 22. Once that work is complete, they will begin the cleanup of ditches along the route, beginning at Maxville & working eastward, followed by repairs to lawns and driveway entrances.

3. Elevated Storage Tank

The Maxville Elevated Storage Tank is approximately 95% complete. Project milestones are as follows:

Milestone	Expected Completion	Comments
Site works	June 30	
Final Commissioning	October 15	depending on booster station
Substantial Completion	end-October	

4. Booster Station

The Booster Station is approximately 10% complete. Project milestones for the Booster Station are as follows:

Milestone	Expected Completion	Comments
Site works	July 31	
Equipment Placed	August	
Generator	September	
Substantial Completion	Sept 30	

5. Water Treatment Plant

The Upgrades to the Water Treatment Plant are in the final design phase. Project milestones for the Treatment Plant are as follows:

Milestone	Expected Completion	Comments
Final Design	End July	for tender
Substantial Completion	December 2020	1 year after water is supplied

EVB is now in the Final Design phase of the Water Treatment Plant Upgrades. The 90% design documents are expected from EVB, for Township review, by approximately mid-July. A number of provisional items will be included in the final design for this contract. Decisions on implementation of provisional items may be partially influenced by the availability of funds remaining within the project budget, as it approaches its conclusion.

Budget

The projected cost of the project is still within the overall budget of \$30M, as follows:

Contract	% Complete	Projected Cost (excl. HST) as of May 30, 2019
Maxville Distribution System	90%	\$ 11,862,065
Elevated Storage Tank	95%	\$ 2,514,220
Transmission Main	95%	\$ 8,714,073
Booster Station	10%	\$ 1,843,987
Treatment Plant Upgrades	Final Design (in Progress)	\$ 3,918,927
	Total Cost (excl. HST)	\$ 28,880,273

Public Relations

Communications

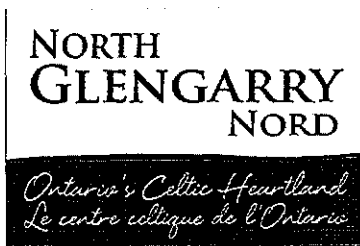
The date for the next Project Town Hall meeting in Maxville has been set for June 20. The exact time & location will be announced shortly. Monthly Updates will follow on the Township Web page and in press releases, as required.

Complaints

Complaints relating to the construction work both in the village and along the transmission line continue to be addressed and tracked by Public Works, in collaboration with EVB. A number of complaints have also been registered by property owners in the town, claiming that water infiltration in their basements, caused by the Project. Inspections carried out before & after by an independent building inspector indicate that in most cases, these claims are without merit.

Connections Logistics

Property owners are reminded that they are responsible for work done on their properties to connect to the new system. A list of qualified plumbers in the area will be provided on request, but it will be up to each owner to make their own arrangements. An information package is being prepared and will be distributed soon, to advise property owners about requirements and steps to be taken in order to properly connect to the new system. Questions should be addressed to the North Glengarry Public Works Department.



STAFF REPORT TO COUNCIL

Date: June 14, 2019

From: Linda Andrushkoff

RE: RARE Budget update

Recommended Motion:

That the Committee of the Whole receives the RARE Budget update for information purposes.

Revenues:

As usual I have removed grants from revenue calculations because we will only get our first (of 4) remittances at late June/early July 2019. Overall, after removing grants from projected and actual revenue, total sales are at 31.2% of budget.

Old Cardboard (OCC) revenue is 34% of projected total sales for this year. Pricing for this commodity has dropped dramatically this year and continues to fall. The good news is that we have a lot of it to sell. Newspaper quantities have dropped due to lower readership and residents using paper to light fires for heat this past winter. However, the drop in newspaper is closely correlated to the increase in cardboard.

Old Newspaper (ONP) revenue is extremely poor as sales have dropped. This is mainly due to the relatively low amount of newspaper that was received in the first quarter of this year. Sales are rising from 1 load per month to almost 2 loads per month. Pricing also rose from \$50/MT to \$80 for the last few loads. This is due to the cleanliness of the RARE material, and finding another buyer.

Others MRFs in Ontario are still getting \$50 or less and many are still landfilling their news.

Plastic prices for the bottles (PET #1) are holding from 2 years ago, but HDPE has dropped to below PET #1 levels. This is unusual, and we are

waiting for a full load (possibly toward the end of July) to find the best pricing.

There are no longer any markets for gable tops or plastic bags. We are out sorting this material into the waste from recycling and disposing it into landfill. It makes no sense to bale and store it, just to landfill it later.

Expenses:

Expenses are at 34% of the base budget, which positively correlates with the number of weeks into the year (44.2).

Other comments:

Upon reviewing the G/L. as provided to me by our treasurer, it is apparent that a reconciliation of the RARE values must be conducted this month as RARE is reporting higher revenues than recorded on the G/L. I will conduct this reconciliation myself to ensure that all revenues have been billed and properly recorded.

After the introduction to dual stream, RARE found that the recycling tonnage from North Glengarry had dropped somewhat in January and into the first half of February. Recycling quantities have stabilized and, when you consider that the amount of garbage from recycling is no longer a problem for the production team, recycling tonnage is likely about the same or higher than last year at this time. I will be conducting a review of the tonnage in the 3rd quarter and providing a report to senior management in late summer.

Attachments:

RARE 2019 June PIT Report

Signed by Sarah Huskinson - CAO/Clerk

R.A.R.E. 2019 June PIT Report

Account Code	EXPENSES Account Description	Budget	YTD Budget Detail June 13	YTD RARE Detail June 13
		2019	2019	2019
1-4-4030-1010	Wages	\$473,024	\$211,509	\$211,509
1-4-4030-1110	Benefits	\$108,466	\$45,166	\$45,166
1-4-4030-1210	WSIB Claims Paid	\$500	\$0	\$0
1-4-4030-1215	Bad Debts	\$0	\$0	\$0
1-4-4030-1225	Insurance	\$10,796	\$10,818	\$10,818
1-4-4030-1505	Ltd Payments	\$54,500	\$22,674	\$22,674
1-4-4030-2015	Property Taxes	\$12,750	\$0	\$0
1-4-4030-2020	Health & Safety	\$500	\$105	\$105
1-4-4030-2021	Work Boots & Clothing	\$3,000	\$774	\$774
1-4-4030-2024	Garbage & Snow Removal	\$42,000	\$16,635	\$16,635
1-4-4030-2025	Milage & Travel	\$500	\$262	\$262
1-4-4030-2026	Meeting Attendance	\$250	\$0	\$0
1-4-4030-2035	Conferences/Workshops/Training	\$3,000	\$190	\$190
1-4-4030-2049	Cell Phone	\$1,500	\$499	\$499
1-4-4030-2050	Telephone	\$850	\$440	\$440
1-4-4030-2055	Enbridge	\$4,000	\$2,541	\$2,541
1-4-4030-2056	Hydro	\$40,000	\$10,868	\$10,868
1-4-4030-2057	Water/Sewer	\$1,200	\$472	\$472
1-4-4030-2065	Oil Furnace	\$0	\$0	\$0
1-4-4030-2100	Postage	\$100	\$0	\$0
1-4-4030-2110	Tools (new code taken from 2366)	\$2,000	\$421	\$421
1-4-4030-2120	Office Supplies	\$750	\$16	\$16
1-4-4030-2124	Housekeeping & Janitorial Supplies	\$1,500	\$319	\$319
1-4-4030-2125	Wire Material	\$15,000	\$3,866	\$3,866
1-4-4030-2130	Computer Expense	\$1,000	\$340	\$340
1-4-4030-2140	Photocopier Expense	\$0	\$366	\$366
1-4-4030-2155	Repairs - Magnetic Separator	\$1,000	\$0	\$0
1-4-4030-2156	Repairs - Conveyor	\$2,500	\$0	\$0
1-4-4030-2157	Repairs - Bobcat	\$2,500	\$2,073	\$2,073
1-4-4030-2158	Repairs - Recycling Tractor	\$0	\$0	\$0
1-4-4030-2159	Repairs - Vans	\$500	\$0	\$0
1-4-4030-2160	Repairs - Baler	\$6,000	\$0	\$0
1-4-4030-2165	Repairs - Ballistic/OCC Separator	\$6,000	\$253	\$253
1-4-4030-2210	Legal Fees	\$2,000	\$0	\$0
1-4-4030-2223	Consulting Fees	\$3,000	\$0	\$0
1-4-4030-2300	Advertising	\$1,000	\$213	\$213
1-4-4030-2325	Publicity & Promotion	\$2,500	\$866	\$866
1-4-4030-2366	Building/Maintenance/Supplies	\$6,000	\$1,970	\$1,970
1-4-4030-2367	Shop Equipment Inventory (new code tak	\$3,000	\$0	\$0
1-4-4030-2370	Truck Licencing	\$150	\$0	\$0
1-4-4030-2399	Vehicle Maintenance	\$1,000	\$35	\$35
1-4-4030-2400	Gas/Oil/Diesel	\$7,000	\$2,331	\$2,331
1-4-4030-2410	Assoc & Membership Fees	\$1,000	\$530	\$530
1-4-4030-2511	Transportation	\$2,000	\$0	\$0
1-4-4030-2520	Weighing Charges	\$1,500	\$0	\$0
1-4-4030-3010	Equipment Rental	\$20,000	\$11,300	\$11,300
1-4-4030-3020	Equipment Purchases - Plant	\$0	\$4,455	\$4,455
1-4-4030-3021	Equipment Purchases - Office	\$500	\$0	\$0
1-4-4030-4011	Recycling Contractor Fee	\$0	\$0	\$0
1-4-4030-4025	Tipping Fees	\$0	\$0	\$0
1-4-4030-4027	Single Stream Processing	\$0	\$27,563	\$27,563
1-4-4030-5010	General Expenses (Miscellaneous)	\$750	\$362	\$362
1-4-4030-7424	Purchase - Aluminum	\$20,000	\$0	\$0
1-4-4030-7429	Purchase - Single Stream	\$0	\$0	\$0
1-4-4030-7430	Purchase - Cardboard	\$75,000	\$15,043	\$15,043
1-4-4030-7431	Purchase - Mixed Plastic	\$4,500	\$790	\$790
1-4-4030-7433	Purchase - Office Mix	\$0	\$0	\$0
1-4-4030-7435	Purchase - Newsprint	\$7,000	\$815	\$815
1-4-4030-7850	Amortization Expense	\$0	\$0	\$0
1-4-4030-7900	Refund - Processing Fees	\$0	\$0	\$0
1-4-4030-9000	Contribution to Reserves	\$0	\$0	\$0
1-5-4030-8000	Capital	\$0	\$0	\$0
Total RECYCLING (RARE)		\$953,586	\$396,881	\$396,881

R.A.R.E. 2019 June PIT Report

Account Code	REVENUES Account Description	Budget	YTD Budget Detail June 13	YTD RARE Detail June 13
		2019	2019	2019
1-3-4030-3000	Wage Subsidy	\$0	\$1,000	\$1,000
1-3-4030-7410	Recycling Fees	\$0	\$0	\$0
1-3-4030-7411	Weighing Charges	\$0	\$0	\$0
1-3-4030-7419	Recycling - LCBO Bottle Deposit	\$41,000	\$13,875	\$13,875
1-3-4030-7420	Recycling - Farmer Wraps	\$0	-\$8,346	\$0
1-3-4030-7421	Recycling - Grocery Bags	\$0	\$0	\$0
1-3-4030-7422	Recycling - Tubs & Lids 3 to 7	\$9,400	\$2,143	\$2,143
1-3-4030-7423	Recycling - Other Revenue	\$500	\$0	\$0
1-3-4030-7424	Recycling - Aluminum	\$42,000	\$8,346	\$0
1-3-4030-7425	Recycling - Metal	\$21,000	\$8,346	\$8,346
1-3-4030-7426	Recycling - Clear Glass	\$0	\$0	\$0
1-3-4030-7427	Recycling - Coloured Glass	\$0	\$0	\$0
1-3-4030-7428	Recycling - Plastic HDPE #2	\$17,000	\$0	\$0
1-3-4030-7429	Recycling - Pet #1	\$25,000	\$17,155	\$17,155
1-3-4030-7430	Recycling - Cardboard	\$175,000	\$54,257	\$59,477
1-3-4030-7431	Recycling - Mixed Plastics 1 to 7	\$3,500	\$948	\$948
Memo Item:	Total plastic (#1, #2, Tubs & Lids)	\$51,400	\$19,299	\$19,299
Memo Item:	Total Newsprint (#6 + #8)	\$89,000	\$11,783	\$11,244
1-3-4030-7432	Recycling - Newsprint #8	\$89,000	\$11,783	\$11,244
1-3-4030-7433	Recycling - Office Mix	\$4,000	\$0	\$0
1-3-4030-7434	Recycling - Used Pallets	\$0	\$0	\$0
1-3-4030-7435	Recycling - Newsprint #6	\$0	\$0	\$0
1-3-4030-7436	Recycling - Gable Tops	\$0	\$0	\$0
1-3-4030-7451	Processing - Casselman	\$0	\$0	\$0
1-3-4030-7452	Processing - South Glengarry	\$0	\$0	\$0
1-3-4030-7453	Processing - North Stormont	\$0	\$0	\$0
1-3-4030-7454	Processing - North Glengarry	\$64,000	\$0	\$21,368
1-3-4030-7455	Processing - Russell/ABC	\$107,000	\$6,534	\$34,823
1-3-4030-7500	Polycoat Containers	\$0	\$0	\$0
1-3-4030-7501	Interest Earned	\$0	\$0	\$0
1-3-4030-7502	Other Income	\$0	\$0	\$0
1-3-4030-7503	Grants *	\$175,000	\$426	\$93,841
1-3-4030-7850	Sale of Equipment	\$0	\$0	\$0
1-3-4030-8000	Contribution from Reserves	\$73,000	\$0	\$0
1-3-4030-8100	Finance Capital Purchases	\$0	\$0	\$0
Total RECYCLING (RARE)		\$846,400	\$116,468	\$264,220
Estimated Profit / Loss (Revenues over expenses)		\$107,186	\$280,413	\$132,661

Baled Inventory:	# of Bales	Est. Value	Est. Value	
ONP - Newspaper	51	\$ 2,525	\$ 673	Sold
OCC - Cardboard	84	\$ 2,470	\$ 7,174	Sold
Plastic #1 PET	12	\$ 2,700	\$ 2,376	
Plastic #2 HDPE	33	\$ 7,508	\$ 8,580	
Plastic Tubs/Lids	3	\$ 293	\$ 176	
Plastic MRP	5	\$ 155	\$ 155	
Grocery Bags	78	\$ -	\$ -	
Metal - Steel	16	\$ 3,120	\$ 3,720	
Metal - Aluminum	40	\$ 19,188	\$ 20,664	50 bales needed
Metal - Pie Plates	16	\$ 7,040	\$ 9,328	
Gable Tops	0	\$ -	\$ -	
SOP - Shredded Office Paper	8	\$ 1,128	\$ 1,128	
		\$ 46,125	\$ 53,973	



COMMITTEE OF THE WHOLE

KEY INFORMATION REPORT

Report No: CS-2019-08

June 19, 2019

From: Anne Leduc – Director of Community Services

RE: Community Services Department 2019 Work Plan – June Update

Recommended Motion:

THAT the Committee of the Whole receives Staff Report No. CS-2019-08.

Background / Analysis:

The table enclosed at the end of this report shows the progress on the various projects undertaken by the Community Services Department.

ADMINISTRATION

Canteen Contract – A meeting was held with Mr. Pierre Brunet on May 17, 2019 during which a site visit was made of the Glengarry Sports Palace Canteen. A copy of the contract was given to Mr. Brunet for his review. No comments have been received back to date.

Geese Mitigation Program – Staff has filed the Migratory Birds Damage or Danger Permit Report for its Geese Mitigation Program. This table summarizes the number of eggs and nests that have been recorded since 2016:

Year	Eggs	Nests
2016	114	18
2017	38	6
2018	56	8
2019	38	4

The present 3-year permit comes to an end as of December 2019. Staff will reapply for a 3-year permit with Environment Canada.

Removal of Aquatic Vegetation at Mill Pond –The Township notified the Department of Fisheries and Oceans that the removal of aquatic vegetation would start no later than June 15, 2019.

Seniors Community Grant Program – We are presently working with several partners on a grant application for a Falls Prevention and Exercise class for seniors that would be given in our facilities.

EVENTS AND ACTIVITIES

Ball Hockey – Activities started in late April at the Glengarry Sports Palace and continue until the time that the ice is scheduled to be reinstated in mid-August.

Canada Day – Activities are well underway for Island Park. Fireworks are booked, the Canada Day cake has been ordered and the Township will be staffing the bar for this event.

Lobsterfest – This event, which was held on May 25th, was completely sold out.

Running Program – A summer running program run by Jacob Cameron is being offered at Island Park this summer. This will provide a feed into the Fall running program that is planned with the same instructor.

Summer Camp – This program is run in partnership with the Glengarry Inter Agency Group. This year Camp will start on July 2nd and run until August 23rd and children ages 4 till 13 are welcome to participate. We are at \$18,689.00 worth in registrations at this time. Budgeted revenues are \$22,000.00.

Staff is finalizing the summer cooking classes with the Centre de Santé de l'Estrie's nutritionist. The classes would take place in the Centre de la Santé's EOHU-approved kitchen.

Swimming Lessons at Island Park – Staff is working on extending the HGMH's facility licence to Island Park and has contacted the area swimming organizations (Hawkesbury, Glengarry Park, Morrisburg Park) to contract the services of an open-water certified lifeguard which will allow us to give the Red Cross certified swim lessons. A meeting is scheduled with Linda Ramsay from HGMH to go over the details on the delivery of the lessons.

Yoga – The Spring session saw less attendance than the Fall 2018 and Winter 2019 sessions. Registrations covered the costs for the instructors and the hall rentals.

Youth Ball Hockey – Two sessions of youth ball hockey are planned for youth ages 7-9 and 10-12. The first is taking place at the Maxville & District Sports Palace. Youth will play 8 games between May 2nd and May 27th. 36 participants have registered for this activity in Maxville. Revenues are \$1,800.00 (no HST as it is a youth program managed by the Township). Floor rentals for 16 hours total \$991.20.

The Alexandria session started in June and has 16 participants. Staff will review the timing of the sessions so that they do not coincide with the start of soccer.

FACILITIES

Glengarry Sports Palace

Bleachers - The Glengarry Minor Hockey Association will be purchasing a set of bleachers at a cost of \$2,756.80 for the baseball diamonds on the west side of the GSP. The Alexandria Recreation Association is contributing \$1,500.00 in fundraised monies towards a second set of bleachers. The GSP will pay the difference.

Summer Maintenance – Regular Summer maintenance is ongoing – Brine testing for refrigeration system, painting and general clean-up.

Island Park

Beach – Sand has been added to the beach.

Beach Sampling and monitoring – Sampling started on May 22nd and be completed the first week of September. Samples were taken on the following dates and results are as indicated.

2019 Mill Pond Water Analysis Results

Geometric Mean of 5 samples E.coli (cfu/100 mL) *		
Date	Result	Comment
23-May-19	10	
31-May-19	20	
06-Jun-19	N/A	Rejected due to age of sample
* CFU stands for 'Colony Forming Units' and refers to the number of viable bacterial cells in a sample per unit of volume		
± E. coli guidelines for fresh water beaches between 100 and 200 cfu/100 mL varying depending on the swimming-associated risk level deemed acceptable		

Duet Bikes – Staff has worked with the Glengarry Community Living group for the placement of signage to identify the location of the Duet at Island Park in the Sandfield Building. These bikes can be used by anyone who is authorized by and has received training certification through Glengarry Community Living.

Sidewalk Repairs – The work has been completed on the north portion of the interlocking sidewalk at Island Park (which presented trip hazards). Staff will monitor the remaining section of the sidewalk over the 2020 Winter and Spring for shifting.

Soccer Benches – The benches that were produced by the Wood-working class at the Glengarry District High School were installed the week of May 17th.

Soccer Fields – Due to the wet conditions and the heavy use of the fields at Island Park, staff has noticed wear especially around the goal and penalty box areas.

Tennis Courts – The tennis court wind screen was installed by the tennis user group the week of June 17th. The wind screen will be removed by staff in the fall.

King George Park

Trees – 1 spruce tree and 2 red maple trees have died since last summer. Staff has purchased three new trees and they will be replaced the week of June 24th. The holes will be enlarged and additional earth will be placed around the trees.

Electrical Panel – Staff will be meeting with a representative from the King George Park and the Maxville Farmers' Market to determine a more discreet and serviceable location for the electrical panel.

No Parking Signs – Signage was installed by Public Works delineating a no parking zone from the corner of Carr Street to the Muirs Building on Main Street at King George Park

Maxville & District Sports Complex

Compressor – The south compressor over-haul work has been authorized and will be completed prior to start-up. In 2017, the north compressor was over-hauled.

Water Storage Tank – Last year Council authorized the installation of two-unit instant hot water system that heats water for use in the ice resurfer. The water heated through this system is held in two storage tanks. One storage tank has rusted through. Given the significant cost of a storage tank, the decision was made to cap off the line to the storage tank for now and evaluate in the Fall if the new instant hot water system and the single storage tank can suffice to meet the water needs of a busy weekend day. A storage tank can be replaced within a matter of a few days.

Tim Hortons Dome

Reinstatement of Change Rooms and Lobby – The dry sprinkler conversion was successfully performed on May 6th and 7th.

The reinstatement of the change rooms started on May 13th and only a few punch-out items remain. The ceramic tiles have been installed in the change rooms, lobby and office. Painting of the Lobby is underway and the new lobby desks will be assembled once this work is completed

Other

Glen Robertson Community Centre – The main electrical pole holding the Hydro meter at the Centre came down. MacDougall Electric and Sproule coordinated the work and reinstalled the meter in a safer location on the building.

Glen Robertson Playground Equipment – Staff is working with the group to purchase an additional piece of playground equipment which was approved under the MRAC Capital budget.




COMMENTS

This report is presented for information purposes only.

	Community Services Tasks	Deliverable	Involvement	2019				2020	Progress
				Q1	Q2	Q3	Q4		
Strat Plan	Draft Action Plan prepared	Completed	AL						
Capital Projects	Dome - Counter Reno	Ongoing	AL, JD						
	Dome - Floor Reno	Ongoing	AL, JD						
	EcDev - Branding Signage (Parks)	Ongoing	TK						
	EcDev - Interpretive Panels	Ongoing	TK						
	Glen Robertson Playground Equipment	Ongoing	AL						
	GSP - Condenser Water Supply Tank	Ongoing	RW						
	GSP - Stove for Community Kitchen	Ongoing	RW						
	IP - Change Tables & Sink	Ongoing	AL, JD						
	IP - Micro Nets	Ongoing	AL, JD						
	IP - Outdoor Exercise Equipment	Report to COTW	AL, JD					Glengarry Community Living	
	IP - Removal of Band Shell	Completed	JD						
	IP - Soccer Benches & Cement Work	Report to COTW	JD						
	KingGpk - Electrical Panel	Ongoing	JD						
	Millsq - Architectural Design	Ongoing	AL						
	MSC - Counters Bathrooms	Ongoing	JA						
	MSC - QEL Amonia Detector	Ongoing	JA						
	MSC - Water lateral Connection	Ongoing	AL, JA						

	Community Services Tasks	Deliverable	Involvement	2019				2020	Progress
				Q1	Q2	Q3	Q4		
Other	Admin - Business & Community Awards Gala	Event	AL, TK, MD	Yellow	Yellow	Blue			
	Admin - Hiring Program Coordinator	Completed	AL, SH	Blue					
	Admin - Ice Contract Forms - 2019 Fall Pre-Ice Season	Completed	AL, MD	Blue					
	Admin - Ice Contract Forms 2019 / 2020 Season	Ongoing	AL, MD	Yellow	Blue				
	Admin - Lighting of Island Park	Event	AL, JD & Others	Yellow	Yellow	Yellow	Blue		
	Admin - Recreation Policies and Procedures	Ongoing	AL, JA, JD, RW	Green	Yellow	Yellow	Yellow	Yellow	
	Admin - Staff Regulatory Training	Ongoing	AL, JA, JD, RW	Green	Yellow	Yellow	Yellow	Yellow	
	ComDevCttee - Terms of Reference	Report to Council	AL	Yellow	Blue				
	Dome - Programming - Competitive Soccer League	Ongoing	AL, JL, JD	Yellow	Yellow	Yellow	Blue		
	Dome - Programming - Flag Football	Completed	AL, JD	Blue					
	Dome - Programming - Running Program 2019 Session 1	Completed	AL, JD	Blue					
	Dome - Programming - Running Program 2019 Session 2	Ongoing	AL, JD	Yellow	Blue				
	Dome - Programming - Track for Seniors	Ongoing	AL, JD	Green	Yellow	Blue			
	Dome - Programming - Women's Volleyball	Completed	AL, MD, JD	Blue					
	Dome - Programming - Youth Floor Hockey	Ongoing	AL, MD, JA, RW	Yellow	Yellow	Blue			
	Dome - Reinstatement of flood damages	Ongoing	AL, JD	Yellow	Blue				
	Dome, GSP, MSC, IP - Programming - 2019 Family Day	Completed	Rec Dept	Blue					
	Dome, GSP, MSC, IP - Programming - 2019 March Break	Completed	Rec Dept	Blue					
	GSP - Audit	Ongoing	AL, MD	Yellow	Blue				
	GSP - Boardroom renovations	Completed	RW	Blue					
	GSP - Debt recovery - Glengarry Highlanders	Completed	AL, Finance	Blue					
	GSP - Programming - Yoga 2019 Session 1	Completed	AL, MD	Blue					
	GSP - Programming - Yoga 2019 Session 2	Ongoing	AL, MD	Yellow	Blue				
	GSP, IP - Soccer Fields (Preparation & Closures)	Ongoing	AL, JD, RW	Green	Blue				

GSP, MSC - Plant Lock-out Tag-Out Procedures	Completed	AL, RW, JA							
	Ongoing	AL, MD, JA, RW							
	Ongoing	AL, RW, JA							
	Completed	AL, JA, RW							
	Ongoing	AL							
	Ongoing	AL							
	Ongoing	AL							
	Ongoing	AL							
	Ongoing	JD							
	Ongoing	AL, JA							
	Ongoing	AL, JA							
	Completed	AL, TK & Others							

Preparation 
 Execution 
 Complete 

**MINUTES OF THE MEETING OF THE
MUNICIPAL RECREATION ADVISORY COMMITTEE
Wednesday March 27, 2019
Island Park, Alexandria**

Call to Order

The meeting of the Municipal Recreation Association Committee was called to order at 7:00p.m. with Bob Linney chairing the meeting.

Present: Bob Linney (Chair) (Dunvegan Rec)
Réjean Boulanger (Alexandria Rec.)
Birdeen Grant (Father Gauthier)
Marc DeRepentigny (Greenfield Rec.)
Madelaine MacMillan (Apple Hill Rec.)
Malcolm MacPherson (Glen Sandfield)
James Joyce (Dunvegan Rec)
Dean MacGillivray (Laggan Rec.)
Anne Leduc (Township of North Glengarry)

Regrets: Patrick Menard (Dalkeith Rec)
Francois Beauclair (Glen Robertson)
Linda Lavigne (Glen Robertson)

1. Approval of Agenda

CARRIED

Moved by: James Joyce

Seconded by: Réjean Boulanger

That the agenda for the Municipal Recreation Association Committee meeting of March 27, 2019 be adopted as circulated.

CARRIED

2. Approval of Minutes of previous meeting

Moved by: Rejean Boulanger

Seconded by: Birdeen Grant

That the Minutes developed from the exchange of emails regarding budget deliberations be approved as presented. Revised Operating Funds proposal to Council was for \$74,500. Revised Capital budget for 2019 totaled \$63,500.

CARRIED

3. Action or discussion arising from Minutes

No action was required on any item from the Minutes

4. Operating Expenses for 2019

The Chair informed the group that most associations had not submitted their expense reports from 2018, and as a result did not qualify for the Council approved Operating Funds for 2019.

5. Capital Expenses for 2019

The representatives discussed the status of the playground safety upgrade project, with a report provided by Anne Leduc. The only other expense submitted to date was from Father Gauthier for soccer nets.

NO VOTE REQUIRED

6. Soccer Registration

Reg Boulanger reported that as of the date of the meeting, the GSL had 1,340 players registered for the outdoor season, compared to 1,469 players for the 2017 season. The biggest drop was in the Mens U19 category. The GSL's indoor soccer program in the Dome ended at the end of March. Proceeds from the Field Maintenance Fee will be distributed by the end of June.

NO VOTE REQUIRED

7. Soccer field issues

Anne Leduc advised that the soccer field behind the arena in Alexandria would be closed for the season once GDHS teams had completed their football practice schedule. All other soccer fields were scheduled to be available to the GSL for the 17th of May.

NO VOTE REQUIRED

8. Motion to Adjourn

CARRIED

Moved by: James Joyce

Seconded by: Rejean Boulanger

Meeting adjourned at 7:45 p.m.

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

PUBLIC MEETING

Tuesday, April 23rd, 2019
Council Chambers
Centre Sandfield Centre
102 Derby Street West, Alexandria, ON

A Public Meeting was held in the Council Chamber on Tuesday, April 23rd, 2019 at 6:30 p.m.

PRESENT: Mayor – Jamie MacDonald
Deputy Mayor – Carma Williams
Councillor (Lochiel Ward) – Brenda Noble
Councillor (At Large) – Jacques Massie
Councillor (Maxville Ward) – Johanne Wensink
Councillor (Kenyon Ward) – Jeff Manley
Councillor (Alexandria Ward) – Michel Depratto
CAO/Clerk – Sarah Huskinson
Planning Department – Chantal Lapierre

1. PUBLIC MEETING CALLED TO ORDER

The chair of the Committee called the Meeting to order at 6:30 p.m.

2. ACCEPT THE AGENDA

Resolution No. 1

Moved by: Jeff Manley

Seconded by: Johanne Wensink

That the Council of the Township of North Glengarry accepts the Public meeting agenda of Tuesday, April 23rd, 2019.

Carried

3. ACCEPT THE MINUTES

Resolution No. 2

Moved by: Jeff Manley

Seconded by: Johanne Wensink

That the Council of the Township of North Glengarry accepts the minutes of the Public Meeting of Monday, February 11th, 2019.

Carried

The Meeting was then turned over to the Planning Department – Jacob Rheaume

4. ZONING AMENDMENTS

a) No. Z-03-2019

Owner: Gilles Joanne

Location: 22320 Glen Robertson Rd., Glen Robertson

The clerk asked three times for comments from the public in attendance. No comments were made.

5. OLD BUSINESS

6. NEW BUSINESS

7. NOTICE OF MOTION

8. ADJOURNMENT

Resolution No. 3

Moved by: Brenda Noble

Seconded by: Michel Depratto

There being no further business to discuss, the meeting was adjourned at 6:37 p.m.

Carried

CAO/Clerk/Deputy Clerk

Mayor/Deputy Mayor

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

PLANNING COMMITTEE MEETING

Tuesday, April 23rd, 2019
Council Chambers
Centre Sandfield Centre
102 Derby Street West, Alexandria, ON

A Public Meeting of Planning was held in the Council Chamber on Tuesday, April 23rd, 2019 at 6:30p.m.

PRESENT: Mayor – Jamie MacDonald
Deputy Mayor – Carma Williams
Councillor (Lochiel Ward) – Brenda Noble
Councillor (At Large) – Jacques Massie
Councillor (Maxville Ward) – Johanne Wensink
Councillor (Kenyon Ward) – Jeff Manley
Councillor (Alexandria Ward) – Michel Depratto
CAO/Clerk – Sarah Huskinson
Planning Department – Chantal Lapierre

1. PUBLIC MEETING CALLED TO ORDER

The chair of the Committee called the Meeting to order at 6:30 p.m.

2. ACCEPT THE AGENDA

Resolution No. 1

Moved by: Jeff Manley

Seconded by: Johanne Wensink

That the Council of the Township of North Glengarry accepts the Planning Committee meeting agenda of Tuesday, April 23rd, 2019.

Carried

3. ACCEPT THE MINUTES

Resolution No. 2

Moved by: Jeff Manley

Seconded by: Johanne Wensink

That the Council of the Township of North Glengarry accepts the minutes of the Planning Committee Meeting of Monday, February 11th, 2019.

Carried

The Meeting was then turned over to the Planning Department – Jacob Rheaume

4A. ZONING AMENDMENTS

a) No. Z-03-2019

Owner: Gilles Joannette

Location: 22320 Glen Robertson Rd., Glen Robertson

Resolution No. 3

Moved by: Brenda Noble

Seconded by: Michel Depratto

That the Planning Committee recommend approval of zoning amendment **Z-03-2019** and that the application be forwarded to the Council of the Township of North Glengarry for further consideration and approval.

Carried

5. OLD BUSINESS

6. NEW BUSINESS

7. NOTICE OF MOTION

8. ADJOURNMENT

Resolution No. 4

Moved by: Michel Depratto

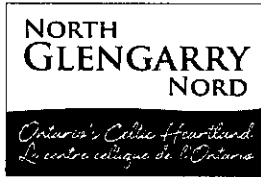
Seconded by: Brenda Noble

There being no further business to discuss, the meeting was adjourned at 6:39 p.m.

Carried

CAO/Clerk/Deputy Clerk

Mayor/Deputy Mayor



Community Development Committee

MINUTES

Wednesday, April 24, 2019 at 3 pm
Sandfield Centre, 102 Derby St West, Alexandria

A meeting of the Community Development Committee was held on Wednesday, April 24, 2019, at 3 pm at the Sandfield Centre (102 Derby Street West, Alexandria).

PRESENT: Carma Williams, Chair
Jeff Manley, Councillor
Brenda Noble, Councillor
David Fillion, Community Representative
Rory Levert, Community Representative
Dean MacGillivray, Community Representative
Michael Madden, Community Representative
Anne Leduc, Director – Community Services / Recording Secretary

REGRETS: Gina Dragone, Community Representative
Sarah Huskinson, CAO

1. CALL TO ORDER

The meeting was called to order at 3:01 pm

2. DECLARATIONS OF PECUNIARY INTEREST

There were no declarations of pecuniary interest by the members present.

3. ADDITIONS, DELETIONS OR AMENDMENTS

Additions to Point 8 - Agenda Items:

C) Impact of class sizes

4. ADOPTION OF THE AGENDA AS MODIFIED

Moved by: Jeff Manley

Seconded by: David Fillion

THAT the agenda for the Community Development Committee for April 24, 2019 be adopted as modified.

Carried.

5. ADOPTION OF THE PREVIOUS MINUTES

Moved by: Michael Madden

Seconded by: Rory Levert

THAT the minutes of the March 27, 2019 Community Development Committee meeting be accepted as presented.

Carried.

6. BUSINESS ARISING FROM THE MINUTES

There was no new business arising from the minutes.

7. DELEGATIONS

None

8. AGENDA ITEMS

a. Corporate Strategic Presentation

Staff presented an overview of the presentation on the Strategic Planning exercise that was presented to Council on April 9, 2019. The Strategic exercise captures several of the items identified by the Committee members as possible goals (see Summary provided under item 8b). Several priority items that were identified by McSweeney during the consultation process are ranked as being of high priority on the member's list such as Broadband, Population Growth, Communication at the Township level, Customer Service ("Open for Business" mindset) at the Township Office, and Schools/Community Assets.

Members expressed concern on the statistics regarding the decline in population in North Glengarry. Staff has been asked to obtain information on population which will include an update on the Building permits issued over the last few years.

b. Discussion on goals for the Committee

The Committee members have identified two common themes which are Population and the Maintenance of Community Assets. The Summary document was analyzed and categorized by the Committee Members. Items identified as priority will be included in the agenda for follow-up at future meetings. Community members and organizations will be invited as delegations to ensure that the Committee is kept abreast of issues.

Category	Item	Owner / Action
Maintenance of Community Assets	Develop a Forest Conservation Plan	<ul style="list-style-type: none"> Ongoing - Planning
Maintenance of Community Assets	Maintain schools (viability of secondary schools)	<ul style="list-style-type: none"> Continuous – SOS group and partners
Maintenance of Community Assets	Protecting and strengthening Glengarry Memorial Hospital's long-term viability	<ul style="list-style-type: none"> Update to be obtained from HGMH's management
Population	Address next steps for Agri-food and Agri-tourism	<ul style="list-style-type: none"> Ongoing - Economic Development
Population	<p>Create a plan to address population growth (attraction of new residents – from West Island, East Ottawa, Amazon)</p> <ul style="list-style-type: none"> Increase population across all demographics (seniors, youth, adults, disabled individuals, etc.) 	<ul style="list-style-type: none"> Ongoing - Economic Development / Government Organizations / Community Partners
Population	Develop comprehensive Communications Plan at the Township level	<ul style="list-style-type: none"> Under the direction of the CAO
Population	Ensure good Customer Service at Township	<ul style="list-style-type: none"> Under the direction of the CAO
Population	Lagoon upgrade	<ul style="list-style-type: none"> Ongoing – July target for update
Population	Lobby businesses to relocate to North Glengarry	<ul style="list-style-type: none"> Ongoing - Economic Development / Government Organizations
Population	Strategic residential development on the fringe of Alexandria that would not require infrastructure (estate lots)	<ul style="list-style-type: none"> Planning / Economic Development
Population / Maintenance of Community Assets	<p>Create a volunteer database</p> <ul style="list-style-type: none"> Centralized database to disseminate information on community and service groups, volunteer opportunities, functions 	<ul style="list-style-type: none"> Economic Development – use already-compiled information on community organizations to see if there is an appetite for a centralized database through which volunteers could be contacted on an as-required basis
Population / Maintenance of Community Assets	High-speed internet	<ul style="list-style-type: none"> Ongoing - Eastern Ontario Wardens' Caucus – Eastern Ontario Regional Network project Expecting update on funding.

Population / Maintenance of Community Assets	Location for satellite government offices (Minister of Rural Affairs, agricultural based agencies)	<ul style="list-style-type: none"> • Ongoing but greatly dependent on direction of Provincial and Federal Governments
Population / Maintenance of Community Assets	Township has to be "open" for business	<ul style="list-style-type: none"> • Under the direction of the CAO

c. Impact of class size

Item was discussed by the members as part of the review of the Goals for the Committee (see table above).

Mr. David Filion also indicated that the Maxville busing situation could potentially result in a reduction of 8 individuals per year.

Following the recent Provincial Budget, there has been no update on the staffing situation at GDHS.

9. PENDING BUSINESS

N/A

10. CORRESPONDENCE/INFORMATION ITEMS

a. Key Information Report – Economic Development Update

Committee members are encouraged to contact staff if they require any additional information on the Economic Development Activities in the Township.

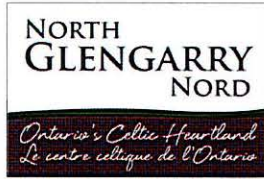
11. NEXT MEETING

The next Community Development Committee will take place on Wednesday, May 29, 2019 at 3 pm, at the Sandfield Centre (102 Derby Street West, Alexandria).

12. ADJOURNMENT

The meeting was adjourned at 4:48 pm by Michael Madden.

Carma Williams
Chair



Arts, Culture and Heritage Committee

MINUTES

Monday, May 6, 2019 at 4:30 pm
Sandfield Centre, 102 Derby St West, Alexandria

A meeting of the Arts, Culture and Heritage Advisory Committee was held on Monday, May 6, 2019, at 4:30 p.m. at the Sandfield Centre (102 Derby Street West, Alexandria).

PRESENT: Jeff Manley, Chair
Carma Williams, Deputy Mayor
Karen Davison Wood, Member at Large
Deirdre Hill, Member at Large
Michael Madden, Member at Large
Sharon McRae, Member at Large
Nicole Nadeau, Member at Large
Dane Lanken, Member at Large
Tara Kirkpatrick, Ec. Dev & Communications Officer/ Recording Secretary
Anne Leduc, Director – Community Services

REGRETS: Sarah Huskinson, CAO
Kasia Olszewska, Municipal Planner

1. CALL TO ORDER

The meeting was called to order at 4:30 p.m.

2. DECLARATIONS OF PECUNIARY INTEREST

There were no declarations of pecuniary interest by the members present.

3. ADDITIONS, DELETIONS OR AMENDMENTS

None

4. ADOPTION OF THE AGENDA

Moved by: Carma Williams **Seconded by:** Deirdre Hall

THAT the agenda for the Arts, Culture and Heritage Meeting of May 6, 2019 be adopted.

Carried.

5. ADOPTION OF THE PREVIOUS MINUTES

Moved by: Nicole Nadeau **Seconded by:** Sharon McRae

THAT the minutes of the April 2, 2019 Arts, Culture, and Heritage Committee meeting be accepted as presented.

Carried.

6. BUSINESS ARISING FROM THE MINUTES

There was no new business arising from the minutes.

7. DELEGATIONS

There were no delegations present at this meeting.

8. AGENDA ITEMS

a. CIP Open House

The Chair has advised that the Open Houses were well received – over 35 participants at both locations. A mail flyer was distributed at large through the Township. A Press release will be issued early this week. Tara Kirkpatrick updated the members on the fact that she had had 9 CIP consultations since the Open Houses. In certain instances, properties did not qualify but were referred to other programs such as Renovate Ontario.

b. Glengarry Archives Update

The Chair has advised that the Townships of North and South Glengarry have agreed to purchase the Knights of Columbus property in Alexandria. Some of the concerns, such as school occupancy, were addressed. There is a possibility that the Glengarry Encore group will continue to occupy the space at Glengarry District High School (GDHS). The newspapers have reportedly positively on the purchase. Karen Davison Wood indicated that she is pleased that the Arts, Culture and Heritage Committee is involved as it may result in a much better outcome for the building.

c. Community Improvement Plan Projects

i. Revised 2019 CIP intake dates

Moved by: Karen Davison Wood

Seconded by: Michael Madden

THAT the Committee accepts the revised 2019 CIP intake dates as proposed.

Carried.

ii. 17 Main Street North, Alexandria – Colour Change

Moved by: Carma Williams

Seconded by: Deirdre Hill

THAT the Arts, Culture and Heritage Committee receives the report on the Community Improvement Plan application for a colour change at 17 Main Street North in Alexandria; and

THAT the Arts, Culture and Heritage Committee approves the colour change of the door from Plastic Pink Flamingo to Sassy Yellow.

Carried.

iii. 17 Main Street North, Alexandria – Application for Program C

Moved by: Karen Davison Wood

Seconded by: Nicole Nadeau

THAT the Arts, Culture and Heritage Committee receives the report on the Community Improvement Plan application for 17 Main Street North in Alexandria; and

THAT the Arts, Culture and Heritage Committee recommends that Council approves Program C – Commercial Awning Grant, representing a matching grant of 50% up to a maximum of \$2,500.

Carried.

d. SDG Regional Incentives

Tara Kirkpatrick gave an update on these projects:

- Stonehouse Vineyards will have a launch on June 8th. They received \$1,800 in funding under the Signage Grant for a roadside sign. The \$1,040 in funding through the Planning Application / Building Permit Fee Grant was awarded to change their zoning to Commercial.
- 17 Main Street North, Alexandria, has been awarded \$10,000 under the Building Improvement / Restoration Plan, \$2,000 under the feasibility Design and Study Grant and \$558 under the Planning Application and Building Permit Fee Grant. Opening is planned for June 2019.
- Butchers To Go was awarded \$20,000 under the Building Conversion / Expansion Grant and \$2,500 under the Planning and Building Permit Fee Grant. This project will nearly double the available commercial space of this building to expand the grocery side of his business and to convert the 2nd floor into a modern fitness facility. This project will add jobs in both the grocery store and the fitness centre. These projects are planned to open late August, early September.
- The Glengarry Farmers' Market was awarded \$5,366 under the Building Improvement / Restoration Grant and \$299 under the Planning Application and Building Permit Grant. This is a business that was impacted by the changes under the Health Unit and opted to open a commercial kitchen and rent out the excess space to vendors under a Co-op-style model. The new vendors mostly come from the Maxville and Alexandria Farmers' Market. The location will be moving to the building owned by Paul Burke (grey building located in front of Glengarry Woodworking) on Main Street. The target date to open is early summer.
- We Spin was awarded \$10,000 in funding under the Building Improvement / Restoration Grant, \$650 under the Feasibility, Design and Study Grant and \$233 under the Planning Application and Building Permit Fee Grant. The renters are looking at placing a mural on the outside of the building which was denied funding under the Regional Incentives Program.

e. Glengarry Routes Project

i. Mural – Glengarry Artists Collective

Ms. Yvonne Calloway, representative for the Glengarry Artists' Collective, spoke to the first location for the mural, which is proving to be less than desirable due to the location of the Township garage. The Collective is proposing that the mural be installed on the Township office instead. The location of the mural, in close proximity to Mill Pond would help to draw visitors to Island Park and to introduce them to the fact that Alexandria is home to a large body of water. This location is also nearby to a second panel of murals located on the Alexandria Water Plant, which could encourage visitors to further investigate the area.

Moved by: Michael Madden

Seconded by: Carma Williams

THAT the Arts, Culture and Heritage Committee recommends that Council approves moving the mural from the Municipal Garage to the Township Municipal Office building.

Carried.

ii. Walking Tours – Alexandria and Maxville

Ms. Nathalie Bussière is to send the information. Anne will follow up with Nathalie.

f. Goals & Projects – Heritage Plaques/Recognition

An email has been sent by Mr. Robin Flockton regarding the Legion and historical plaques to highlight places of historical importance in the Township. It would be interesting to work with the group. Karen Davison Wood indicated that there is a difference between highlighting beautification projects versus historical projects. Dane Lanken spoke about a project that Gabrielle Campbell has initiated regarding a notable author from Alexandria, Dorothy Dumbille. It was proposed that a plaque similar to the historical plaque be designed and implemented.

The Arts, Culture and Heritage would consider using some of its funding to pilot this project. A meeting will be organized with the Glengarry Historical Society, Gabrielle Campbell, the Legion and the Township of North Glengarry to agree on a format for the plaque.

g. Update Heritage Coordinator Grant Applications

Staff has advised that \$12,000 in funding was received to staff two Heritage Coordinators for a period of 12 weeks each.

- Job Title: Heritage Coordinator
- Number of Positions: 2
- Amount Approved: \$6,000.00 (Per Position)

- Number of Weeks Approved: 12
- % of YCW Funding Approved: 66.67% (Per Position)
- Hourly Gross Wage: \$16.00

9. PENDING BUSINESS

N/A

10. CORRESPONDENCE/INFORMATION ITEMS

N/A

11. NEXT MEETING

Monday June 3, 2019 at the Sandfield Centre at Island Park (102 Derby Street West, Alexandria ON)

12. ADJOURNMENT

The meeting was adjourned at 5:57 pm by Deirdre Hill.

Jeff Manley
Chair

Section 9

NEW BUSINESS

Section 10

NOTICE OF MOTION

Section 11

QUESTION PERIOD

Section 12

CLOSED SESSION

BUSINESS

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: June 24, 2019

MOVED BY: _____

SECONDED BY: _____

Proceed "In Closed Session",

Identifiable Individual (as this matter deals with personal matters about an identifiable individual, including municipal or local board employees they may be discussed in closed session under sections 239 (2)(b) of the *Ontario Municipal Act*);

Potential litigation (as this matter deals with litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board they may be discussed in closed session under sections 239 (2)(e) of the *Ontario Municipal Act*);

And adopt the minutes of the Municipal Council Closed Session meeting of June 10, 2019

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

Deputy Mayor: Carma Williams

Councillor: Jacques Massie

Councillor: Brenda Noble

Councillor: Jeff Manley

Councillor: Michel Depratto

Councillor: Johanne Wensink

Mayor: Jamie MacDonald

YEA

NEA

Section 12

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: June 24, 2019

MOVED BY: _____

SECONDED BY: _____

Adopt Minutes of "In Camera" Session

That the minutes of the Municipal Council "In Camera" session meeting June 10, 2019 be adopted as printed.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

YEA

NEA

Deputy Mayor: Carma Williams

Councillor: Jacques Massie

Councillor: Brenda Noble

Councillor: Jeff Manley

Councillor: Michel Depratto

Councillor: Johanne Wensink

Mayor: Jamie MacDonald

Section 12

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: June 24, 2019

MOVED BY: _____

SECONDED BY: _____

That we return to the Regular Meeting of Council at _____.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

YEA

NEA

Deputy Mayor: Carma Williams

Councillor: Jacques Massie

Councillor: Brenda Noble

Councillor: Jeff Manley

Councillor: Michel Depratto

Councillor: Johanne Wensink

Mayor: Jamie MacDonald

Section 12

Section 13

CONFIRMING BY-LAW

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: June 24, 2019

MOVED BY: _____

SECONDED BY: _____

That the Council of the Township of North Glengarry receive By-law 24-2019; and

That Council adopt by-law 24-2019 being a by-law to adopt, confirm and ratify matters dealt with by Resolution and that By-law 24-2019 be read a first, second, third time and enacted in Open Council this 24 day of June, 2019.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

YEA

NEA

Deputy Mayor: Carma Williams

Councillor: Jacques Massie

Councillor: Brenda Noble

Councillor: Jeff Manley

Councillor: Michel Depratto

Councillor: Johanne Wensink

Mayor: Jamie MacDonald

Section 13 Item a

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

BY-LAW 24-2019 FOR THE YEAR 2019

BEING A BY-LAW TO ADOPT, CONFIRM AND RATIFY MATTERS DEALT WITH BY RESOLUTION.

WHEREAS s. 5(3) of the *Municipal Act, 2001*, provides that the powers of municipal corporation are to be exercised by its Council by by-law; and

WHEREAS it is deemed expedient that the proceedings, decisions and votes of the Council of the Corporation of the Township of North Glengarry at this meeting be confirmed and adopted by by-law;

THEREFORE the Council of the Corporation of the Township of North Glengarry enacts as follows:

1. **THAT** the action of the Council at its regular meeting of June 24, 2019 in respect to each motion passed and taken by the Council at its meetings, is hereby adopted, ratified and confirmed, as if each resolution or other action was adopted, ratified and confirmed by its separate by-law; and;
2. **THAT** the Mayor and the proper officers of the Township of North Glengarry are hereby authorized and directed to do all things necessary to give effect to the said action, or to obtain approvals where required, and except where otherwise provided, The Mayor and the Clerk are hereby directed to execute all documents necessary in that behalf and to affix the corporate seal of the Township to all such documents.
3. **THAT** if due to the inclusion of a particular resolution or resolutions this By-law would be deemed invalid by a court of competent jurisdiction then Section 1 to this By-law shall be deemed to apply to all motions passed except those that would make this By-law invalid.
4. **THAT** where a “Confirming By-law” conflicts with other by-laws the other by-laws shall take precedence. Where a “Confirming By-Law” conflicts with another “Confirming By-law” the most recent by-law shall take precedence.

READ a first, second and third time, passed, signed and sealed in Open Council this 24 day of June, 2019.

CAO/Clerk / Deputy Clerk

Mayor / Deputy Mayor

I, hereby certify that the forgoing is a true copy of By-Law No. 24-2019, duly adopted by the Council of the Township of North Glengarry on the 24 day of June, 2019.

Date Certified

CAO/Clerk / Deputy Clerk

Section 14

ADJOURN

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: June 24, 2019

MOVED BY: _____

SECONDED BY: _____

There being no further business to discuss, the meeting was adjourned at _____.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

YEA

NEA

Deputy Mayor: Carma Williams

Councillor: Jacques Massie

Councillor: Brenda Noble

Councillor: Jeff Manley

Councillor: Michel Depratto

Councillor: Johanne Wensink

Mayor: Jamie MacDonald

Section 14