

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

Regular Meeting of Council

**Monday February 11, 2019 at 7:00 p.m. – Council Chambers
102 Derby Street West, Alexandria, Ontario K0C 1A0**

Draft Agenda

THE MEETING WILL OPEN WITH THE CANADIAN NATIONAL ANTHEM

1. CALL TO ORDER

2. DECLARATIONS OF PECUNIARY INTEREST

3. ACCEPT THE AGENDA (Additions/Deletions) (Jacques)

4. ADOPTION OF PREVIOUS MINUTES (Carma)

- a) Regular Meeting of Council – January 14, 2019
- b) Special Meeting of Council – January 22, 2019

5. DELEGATION(S)

- a) 211 Presentation – John Hoyles

6. STAFF REPORTS

Community Services Department

- a) Confirmation of North Glengarry member for the SDG Accessibility Ctee (Jacques)
- b) Community Kitchens Pilot (Brenda)

Treasury Department

- c) 2018 Statement of Remuneration and Expenses (Michel)
- d) 2019 Operating and Capital Budgets (Jeff)

Planning/Building & By-law Enforcement Department

- e) By-law Z-02-2019 – Zoning Amendment (Carma)
- f) AGCO License for Wood Brothers Brewing Company (Johanne)

7. UNFINISHED BUSINESS

8. CONSENT AGENDA

9. NEW BUSINESS

10. NOTICE OF MOTION

Next Regular Public Meeting of Council

Monday March 11, 2019 at 7:00 p.m. at the Centre Sandfield Centre, 102 Derby Street West, Alexandria, Ontario.

Note: Meeting are subject to change or cancellation.

11. QUESTION PERIOD (limit of one question per person and subsequent question will be at the discretion of the Mayor/Chair).

12. CLOSED SESSION BUSINESS

Committee Members (as this matter deals with personal matters about an identifiable individual, including municipal or local board employees they may be discussed in closed session under sections 239 (2)(b) of the *Ontario Municipal Act*);

CUPE Collective Bargaining (as this matter deals with labour relations or employee negotiations they may be discussed in closed session under sections 239 (2)(d) of the *Ontario Municipal Act*);

Land in North Glengarry (as this matter deals with a proposed or pending acquisition or disposition of land by the municipality or local board they may be discussed in closed session under sections 239 (2)(c) of the *Ontario Municipal Act*);

Litigation or potential litigation (as this matter deals with litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board they may be discussed in closed session under sections 239 (2)(e) of the *Ontario Municipal Act*);

Litigation or potential litigation (as this matter deals with litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board they may be discussed in closed session under sections 239 (2)(e) of the *Ontario Municipal Act*);

And adopt the minutes of the Municipal Council Closed Session meeting of January 14, 2019.

13. CONFIRMING BY-LAW

a) By-law 06-2019 (Johanne)

14. ADJOURN (Michel)

Section 1

CALL TO ORDER

Section 2

DECLARATIONS OF PECUNIARY INTEREST

Section 3

ACCEPT THE AGENDA

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: February 11, 2019

MOVED BY: _____

SECONDED BY: _____

That the Council of the Township of North Glengarry accepts the agenda of the Regular Meeting of Council on Monday February 11, 2019.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

YEA

NEA

Deputy Mayor: Carma Williams

Councillor: Jacques Massie

Councillor: Brenda Noble

Councillor: Jeff Manley

Councillor: Michel Depratto

Councillor: Johanne Wensink

Mayor: Jamie MacDonald

Section 3

Section 4

ADOPTION OF PREVIOUS MINUTES

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: February 11, 2019

MOVED BY: _____

SECONDED BY: _____

That the minutes of the following meetings be adopted as circulated.

Regular Meeting of Council – January 14, 2019
Special Meeting of Council – January 22, 2019

Carried	Defeated	Deferred
_____	_____	_____

MAYOR / DEPUTY MAYOR

	YEA	NEA
Deputy Mayor: Carma Williams	_____	_____
Councillor: Jacques Massie	_____	_____
Councillor: Brenda Noble	_____	_____
Councillor: Jeff Manley	_____	_____
Councillor: Michel Depratto	_____	_____
Councillor: Johanne Wensink	_____	_____
Mayor: Jamie MacDonald	_____	_____

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

REGULAR MEETING OF COUNCIL

**Monday January 14, 2019 at 7:00 p.m. – Council Chambers
102 Derby Street West, Alexandria, On K0C 1A0**

A Regular meeting of the Municipal Council was held on January 14, 2019 at 7:00 p.m., with Mayor Jamie MacDonald presiding.

PRESENT: **Deputy Mayor** – Carma Williams
Councillor at Large – Jacques Massie
Councillor (Lochiel Ward) – Brenda Noble
Councillor (Kenyon Ward) – Jeff Manley
Councillor (Alexandria Ward) – Michel Depratto
Councillor (Maxville Ward) – Johanne Wensink

ALSO PRESENT: **CAO/Clerk** - Sarah Huskinson
Deputy Clerk – Lise Lavigne
Treasurer & Director of Finance – Kimberley Champigny
Director of Community Services – Anne Leduc
Director of Public Works – Ryan Morton
Planning Assistant – Chantal Lapierre

1. DECLARATIONS OF CONFLICTS OF INTEREST

2. ACCEPT THE AGENDA

Resolution No. 1

Moved by: Jacques Massie

Seconded by: Jeff Manley

That the Council of the Township of North Glengarry accepts the agenda of the Regular Meeting of Council on Monday January 14, 2019.

Carried

3. ADOPTION OF PREVIOUS MINUTES

Resolution No. 2

Moved by: Carma Williams

Seconded by: Michel Depratto

That the minutes of the following meetings be adopted as circulated.

Regular Meeting of Council – December 10, 2018
Special Meeting of Council – December 12, 2018

Carried

4. DELEGATION(S)

a) Glengarry Pioneer Museum Presentation – Sean Burgess and James Prevost

Mr. Sean Burgess and Mr. James Prevost made a presentation on the Glengarry Pioneer Museum. They summarized all the activities and the 2019 events and presented their 2019 goals and budget.

5. COMMITTEE RECOMMENDATIONS

6. CAO/CLERK'S DEPARTMENT – Sarah Huskinson - CAO/Clerk

a) **Municipal Election Accessibility Report, Election Information Report and Results of the Referendum Question**

Resolution No. 3

Moved by: Jeff Manley

Seconded by: Jacques Massie

THAT Council for the Township of North Glengarry receives Staff Report No. AD-2019-01; Municipal Election Accessibility Report, Election Information Report and Results of the Referendum Question for information purposes.

Carried

b) **Retail Recreational Cannabis**

Resolution No. 4

Moved by: Brenda Noble

Seconded by: Michel Depratto

THAT Council for the Township of North Glengarry receives Staff Report No. AD-2019-02;

AND THAT the Council opts-in to permitting retail cannabis stores within the Township of North Glengarry and directs staff to prepare a retail application review policy.

Recorded Vote

Deputy Mayor – Carma Williams	YEA	
Councillor – Jacques Massie		NEA
Councillor – Brenda Noble	YEA	
Councillor – Jeff Manley		NEA
Councillor – Michel Depratto	YEA	
Councillor – Johanne Wensink		NEA
Mayor - Jamie MacDonald	YEA	

Carried

Action – SH

c) **By-law 03-2019 – Procedural By-law**

Resolution No. 5

Moved by: Michel Depratto

Seconded by: Brenda Noble

THAT Council for the Township of North Glengarry receives Staff Report No. AD-2019-03;

AND THAT Council adopt by-law 03-2019, being a by-law to govern and regulate the proceedings of the Municipal Council, the conduct of its members, and the calling of meetings for the Township of North Glengarry;

AND THAT Council approve the proposed schedule of meetings for 2019;

AND THAT by-law 03-2019 be read a first, second and third time and enacted in Open Council this 14th day of January, 2019.

Carried

d) Appoint Member at Large for the Glengarry Archives Committee

Resolution No. 6

Moved by: Carma Williams

Seconded by: Michel Depratto

That the Council of the Township of North Glengarry hereby appoints Jessica MacLeod a resident of the Township of North Glengarry as the member at large for to the Glengarry Archives Board for the term of Council.

Carried

7. COMMUNITY SERVICES DEPARTMENT - Anne Leduc, Director Community Services

a) 2019 Community Grants

Resolution No. 7

Moved by: Johanne Wensink

Seconded by: Jeff Manley

THAT the Council of the Township of North Glengarry receives Staff Report No. CS-2019-01; and

THAT Council approves the disbursement of the Community Grants in the amount of \$25,000 as a pre-approved operating expenditure under the Township's 2019 Operating Budget.

Carried

Action – AL/KC

8. TREASURY DEPARTMENT – Kimberley Champigny, Treasurer & Director of Finance

a) Rating By-law under the *Tile Drainage Act*

Resolution No. 8

Moved by: Jacques Massie

Seconded by: Jeff Manley

That Council of the Township of North Glengarry adopt by-law 01-2019 being a rating by-law to impose special annual drainage rates upon land in respect of which money is borrowed under the *Tile Drainage Act.*; and

That By-law 01-2019 be read a first, second and third time and enacted in Open Council this 14th day of January, 2019.

Carried

Action - KC

b) By-law 02-2019 – Temporary Borrowing By-law

Resolution No. 9

Moved by: Brenda Noble

Seconded by: Michel Depratto

That Council of the Township of North Glengarry adopt by-law 02-2019 being a by-law to authorize temporary borrowing from time to time during the fiscal year ending December 31, 2019; and

That By-law 02-2019 be read a first, second and third time and enacted in Open Council this 14th day of January, 2019.

Carried

Action – KC

c) Funding for Alexandria 200

Resolution No. 10

Moved by: Jeff Manley

Seconded by: Jacques Massie

That the Council of the Township of North Glengarry approves \$25,000 for the Alexandria 200 event, funded through the tax levy as part of the 2019 budget approval process.

Carried

Action - KC

9. PLANNING/BUILDING & BY-LAW ENFORCEMENT DEPARTMENT -
Jacob Rhéaume – Director of the Building/By-law & Planning Services

a) By-law Z-10-2018 – Zoning Amendment

Resolution No. 11

Moved by: Johanne Wensink

Seconded by: Jeff Manley

That Council of the Township of North Glengarry receive Staff Report BP-2019-01; and

That By-law Z-10-2018 be read a first, second and third time and enacted in Open Council this 14th day of January, 2019.

Carried

Action - CL

10. FIRE DEPARTMENT – Patrick Gauthier, North Glengarry Fire Chief

a) By-law 04-2019 - Open Air Burning By-law

Resolution No. 12

Moved by: Carma Williams

Seconded by: Michel Depratto

That Council of the Township of North Glengarry receive Staff Report FD-2018-09; and

That By-law 04-2019 being a by-law regulating the setting of fires be read a first, second and third time and enacted in Open Council this 14th day of January, 2019.

Carried

Action - LM

11. PUBLIC WORKS DEPARTMENT – Ryan Morton, Director of Public Works

12. CORRESPONDENCE

a) Public Meeting of Planning – July 9, 2018

13. NEW BUSINESS

14. NOTICE OF MOTION - Next Meeting of Council, February 11, 2019.

15. QUESTION PERIOD

16. CLOSED SESSION BUSINESS

Resolution No. 13

Moved by: Jeff Manley

Seconded by: Johanne Wensink

Proceed "In Closed Session",

Identifiable Individual (as this matter deals with personal matters about an identifiable individual, including municipal or local board employees they may be discussed in closed session under sections 239 (2)(b) of the *Ontario Municipal Act*);

Identifiable Individual (as this matter deals with personal matters about an identifiable individual, including municipal or local board employees they may be discussed in closed session under sections 239 (2)(b) of the *Ontario Municipal Act*);

Identifiable Individual (as this matter deals with personal matters about an identifiable individual, including municipal or local board employees they may be discussed in closed session under sections 239 (2)(b) of the *Ontario Municipal Act*);

Union negotiations (as this matter deals with labour relations or employee negotiations they may be discussed in closed session under sections 239 (2)(d) of the *Ontario Municipal Act*);

Taxation Discrepancies corrections (as this matter deals with advice that is subject to solicitor-client privilege, including communications necessary for that purpose they may be discussed in closed session under sections 239 (2)(f) of the *Ontario Municipal Act*);

And adopt the minutes of the Municipal Council Closed Session meeting of December 10, 2018.

Carried

Resolution No. 14

Moved by: Carma Williams

Seconded by: Michel Depratto

That we return to the Regular Meeting of Council at 8:58 p.m.

Carried

Resolution No. 15

Moved by: Jacques Massie

Seconded by: Jeff Manley

That the Council of the Township of North Glengarry hereby appoints Brenda Noble to the Glengarry Pioneer Museum Board for the term of Council.

Carried

Resolution No. 16

Moved by: Carma Williams

Seconded by: Michel Depratto

That the Council of the Township of North Glengarry hereby appoints Jacques Massie to the Maxville Manor Board for the term of Council.

Carried

Resolution No. 17

Moved by: Johanne Wensink

Seconded by: Jeff Manley

That Council authorizes staff to proceed with the recruitment and hiring of a Program Coordinator on a permanent full-time basis.

Carried

Action - AL

17. CONFIRMING BY-LAW

a) By-law 05-2019

Resolution No. 18

Moved by: Brenda Noble

Seconded by: Michel Depratto

That the Council of the Township of North Glengarry receive By-law 05-2019; and

That Council adopt by-law 05-2019 being a by-law to adopt, confirm and ratify matters dealt with by Resolution and that By-law 05-2019 be read a first, second, third time and enacted in Open Council this 14th day of January, 2019.

Carried

18. ADJOURNMENT

Resolution No. 19

Moved by: Michel Depratto

Seconded by: Brenda Noble

There being no further business to discuss, the meeting was adjourned at 9:01 p.m.

Carried

CAO/Clerk/ Deputy Clerk

Mayor / Deputy Mayor

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

SPECIAL MEETING OF COUNCIL

**Tuesday January 22, 2019 at 9:00 a.m. – Council Chambers
102 Derby Street West, Alexandria, On K0C 1A0**

A Special meeting of the Municipal Council was held on January 22, 2019 at 9:00 a.m., with Jamie MacDonald presiding.

PRESENT: **Deputy Mayor** – Carma Williams
Councillor at Large – Jacques Massie
Councillor (Lochiel Ward) – Brenda Noble
Councillor (Kenyon Ward) – Jeff Manley
Councillor (Alexandria Ward) – Michel Depratto

ALSO PRESENT: **CAO/Clerk** – Sarah Huskinson
Treasurer & Director of Finance – Kimberley Champigny
Deputy Treasurer – Rachel Kitchen
Director of Building, By-law & Planning/ CBO– Jacob Rhéaume
Director of Recreation/Community Services – Anne Leduc
Director of Public Works – Ryan Morton

REGRETS: **Councillor (Maxville Ward)** – Johanne Wensink
North Glengarry Fire Chief – Patrick Gauthier

1. **DECLARATIONS OF CONFLICTS OF INTEREST**
2. **ACCEPT THE AGENDA**

Resolution No. 1

Moved by: Michel Depratto

Seconded by: Carma Williams

That the Council of the Township of North Glengarry accepts the agenda of the Special Meeting of Council on Tuesday January 22, 2019.

Carried

3. **ADOPTION OF PREVIOUS MINUTES**
4. **DELEGATION(S)**
5. **COMMITTEE RECOMMENDATIONS**
6. **CAO/CLERK'S DEPARTMENT** – Sarah Huskinson - CAO/Clerk
7. **COMMUNITY SERVICES DEPARTMENT** - Anne Leduc, Director Community Services
8. **TREASURY DEPARTMENT** – Kimberley Champigny, Treasurer & Director of Finance

a) Proposed 2019 Operating & Capital Budget

The Council of the Township of North Glengarry received the 2019 Proposed Operating and Capital Budget for review and consideration. The Treasurer of the Township, Kim Champigny, presented the opening statements of the overall budget, and each department head presented their budget to Council. Further discussion to continue at the next regular council meeting.

9. **PLANNING/BUILDING & BY-LAW ENFORCEMENT DEPARTMENT** -
Jacob Rhéaume – Director of Building, By-law & Planning/CBO

10. FIRE DEPARTMENT – Patrick Gauthier, North Glengarry Fire Chief
11. PUBLIC WORKS DEPARTMENT – Ryan Morton, Director of Public Works
12. CORRESPONDENCE
13. NEW BUSINESS
14. NOTICE OF MOTION - Next Meeting of Council, February 11, 2019.
15. QUESTION PERIOD
16. CLOSED SESSION BUSINESS
17. CONFIRMING BY-LAW

18. ADJOURNMENT

Resolution No. 2

Moved by: Jeff Manley

Seconded by: Jacques Massie

There being no further business to discuss, the meeting was adjourned at 2:31 p.m.

Carried

CAO/Clerk / Deputy Clerk

Mayor / Deputy Mayor

Section 5

DELEGATIONS

211 Services in Ontario

Presentation to North Glengarry Council

February 11, 2019

John D.V. Hoyles
Executive Director



When you don't know
where to turn.



Make the Connection. Call 2-1-1

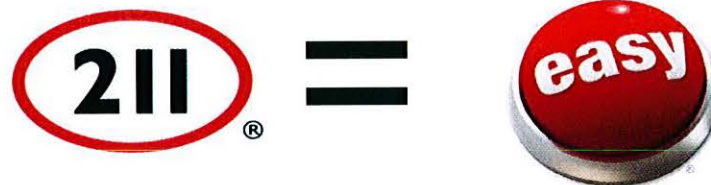
Free | Confidential | 24/7 | 150+ Languages | Live Answer

www.211Ontario.ca



What is 211?

- 211 is an award-winning phone service and online portal
 - Three-digit phone number: 2-1-1
 - Online: www.211ontario.ca
- Free information and referral (I&R) to the most comprehensive database of community, social, health and related government services in Ontario
- First point of access to human service resources throughout Ontario



211 is a free, 24/7, multilingual **helpline** staffed by **Community Navigators** who **connect people with** community, social, health and government **services**.

Current Availability of 211



CRTC designated 211 for information and referral



- 211** Information and referral helpline to community, social, government and health services.
- 311** Customer service and municipal information hotline for the following regions/cities. (Toronto, Halton, Windsor, Peel, Ottawa, Greater Sudbury).
- 411** Telephone directory and business listings.
- 911** Emergency number for police, fire and ambulance.



Professionally Accredited



Accreditation provides objective evidence of achievement across 28 standards, measured against 221 quality indicators.

SERVICE DELIVERY	1
Standard 1: Assessment and Referral Provision.....	1
Standard 2: Information Provision.....	3
Standard 3: Inquirer Advocacy.....	4
Standard 4: Crisis Intervention.....	5
Standard 5: Follow-Up.....	7
Standard 6: Additional Channels for Access.....	8
RESOURCE DATABASE	9
Standard 7: Inclusion/Exclusion Criteria.....	9
Standard 8: Data Elements.....	10
Standard 9: Classification System/Taxonomy.....	13
Standard 10: Content Management and Indexing.....	14
Standard 11: Database Search Methods.....	16
Standard 12: Database Maintenance.....	17
REPORTS AND MEASURES	18
Standard 13: Inquirer Data Collection.....	18
Standard 14: Data Analysis and Reporting.....	21
COOPERATIVE RELATIONSHIPS	22
Standard 15: Cooperative Relationships Within the I&R System.....	22
Standard 16: Cooperative Relationships With Service Providers.....	24
DISASTER PREPAREDNESS	24
Standard 17: Emergency Operations and Business Contingency Plan.....	25
Standard 18: Formal Relationships with Government and Private Sector Emergency Operations and Relief Agencies.....	26
Standard 19: Disaster Resources.....	26
Standard 20: Disaster-Related I&R Service Delivery.....	27
Standard 21: Disaster-Related Inquirer Data Collection/Reports.....	28
Standard 22: Disaster-Related Technology Requirements.....	29
Standard 23: Disaster Training and Exercise.....	30
ORGANIZATIONAL EFFECTIVENESS	31
Standard 24: Governance.....	31
Standard 25: Personnel Administration.....	33
Standard 26: Staff Training.....	37
Standard 27: Promotion and Outreach.....	38
Standard 28: Program Evaluation and Quality Assurance.....	39

How the 211 Ontario System Works



Integrated Phone: a cloud-based phone platform that enables on-boarding of multiple phone lines, load balancing and skills based routing of calls

Community Navigators:

- Skilled in helping individuals, families and communities identify, understand and effectively use the programs that are part of the human service delivery system
- Advocate on behalf of those who need special support
- Conduct follow up in situations where someone is at risk and/or vulnerable
- Prepared to assess and meet the immediate, short-term needs of inquirers who are experiencing a crisis



Community Navigators - Training

- Certified Information and Referral Specialists
 - designed for practitioners who work directly with clients whether on the phone or in-person and provide mediated I&R/A
- Crisis Intervention; Applied Suicide Intervention Skills ; Mental Health First Aid; Youth Mental Health
- Bridges Out of Poverty
- Choices and Changes Motivating Healthy Behavior
- Housing First
- First Nations Mental Wellness; Indigenous Cultural Safety Training

- Transgender and LGBTQ Communities
- Human Trafficking
- Racism
-more

Key Features of 211

- **Targeted, live, confidential help:** all 211 phone calls answered by certified Information and Referral specialists (not automated systems)
- **Multilingual:** capable of serving in more than **150 languages**
- **Around-the-clock access:** available 24/7/365
- **Standards-driven:** all 211 centres must meet the quality assurance standards of the Alliance of Information and Referral Systems (AIRS)
 - demands specialized training, quality assurance procedures, effective management practices, and program evaluation



Components of 211 Service



Public Inquiry

1



Online Directories

2



Caller Needs

3



1

Public Inquiry

- Information and referral services
- Provided over the phone
- To the inquiring public everyday and during and following disasters
- By professionally trained specialists who assess needs and refer to the most appropriate services

Total calls to 211 in Ontario
(2017)

321,275



United Way
Centraide

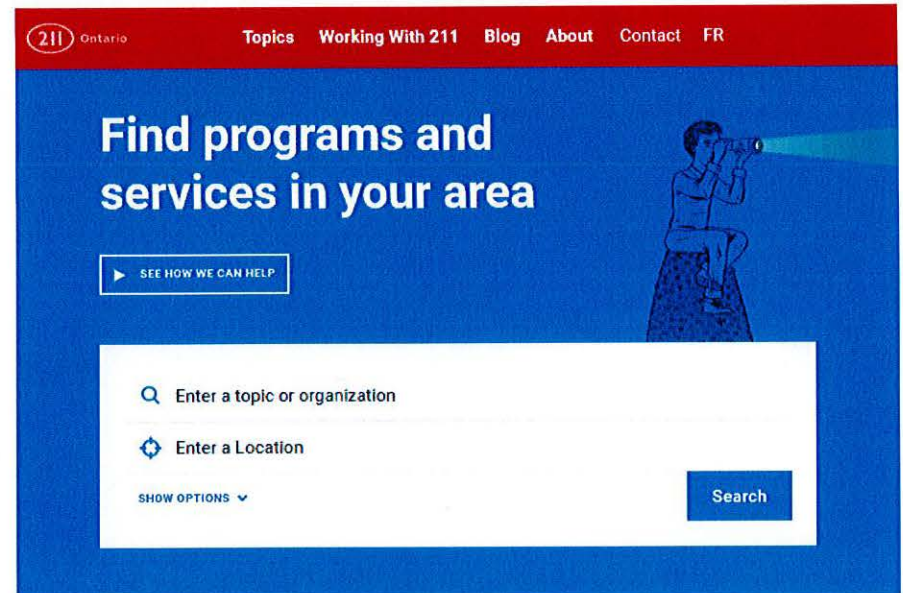


Ontario

2

Online Directories

- An online directory of more than 60,000 services
- Accessed by information and referral specialists and available through www.211ontario.ca on the web
- Residents navigate www.211ontario.ca searching for resources at the local level or by browsing through available topics



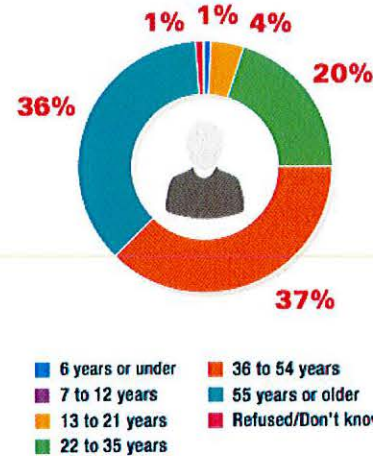
3

Tracking Caller Needs

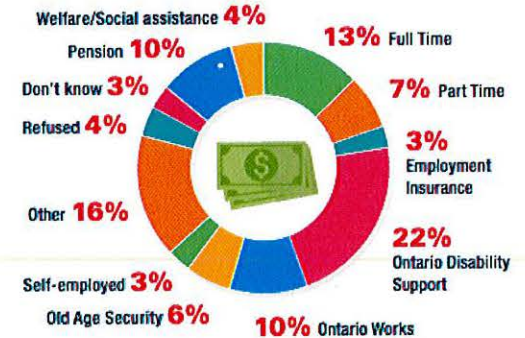
- Capturing the needs of callers as well as the needs that remain unmet after calling 211
- 211 also captures important demographic information to make the best referral
- Information that can be shared with funders and planners to ensure that dollars are invested where they are most needed

Who calls 211?

Age of person needing assistance



Income of person needing assistance



211 Ontario Business Intelligence System



Caller Demographics



View Refreshed: 12/31/2018

Year

- 2015
- 2016
- 2017
- 2018
- 2019

Call Reports - Selected Year

399

Total Needs - Selected Year

474

Call Reports - Previous Year

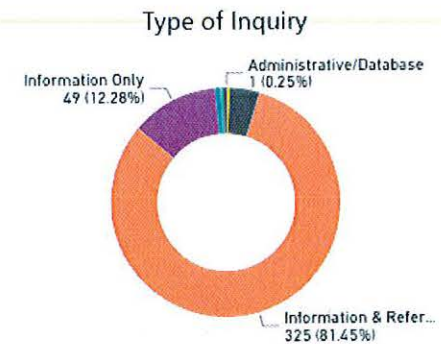
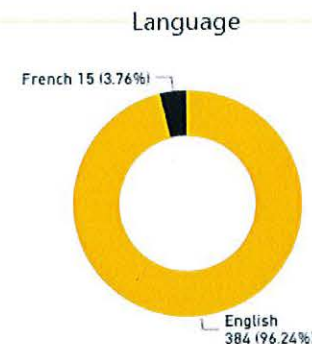
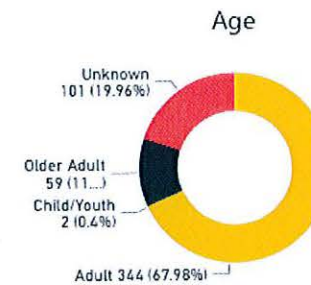
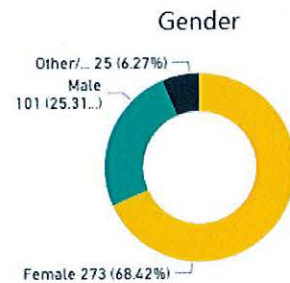
422

Total Needs - Previous Year

509

Geography

- Northumberland
- Ottawa
- Oxford
- Parry Sound
- Peel
- Perth
- Peterborough
- Prescott And Russell
- Prince Edward
- Rainy River
- Renfrew
- Simcoe
- Stormont, Dundas And Glengarry
- ?Unknown
- Cornwall
- North Dundas
- North Glengarry
- North Stormont
- South Dundas
- South Glengarry
- South Stormont
- Sudbury
- Thunder Bay
- Timiskaming
- Toronto
- Waterloo
- Wellington
- York



211 Ontario Business Intelligence System



Unmet Needs Identified

24

Last Refreshed: 12/19/2018

Year

- 2015
- 2016
- 2017
- 2018
- 2019

Geography

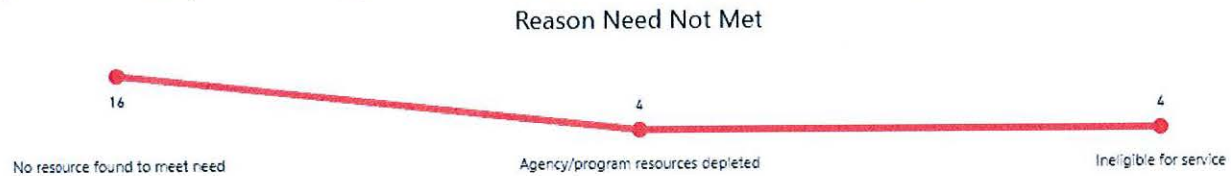
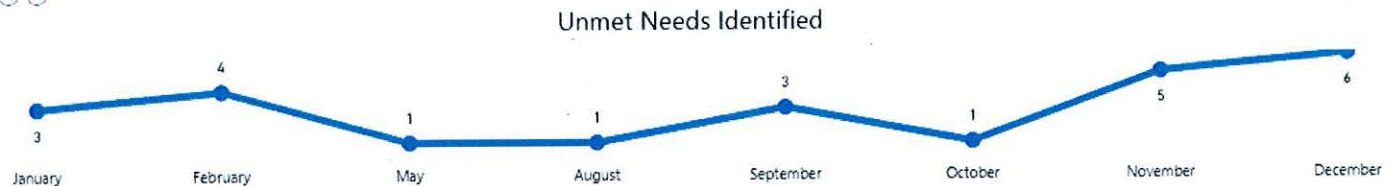
- (Blank)
- Algoma
- Brant
- Bruce
- Cochrane
- Dufferin

Gender

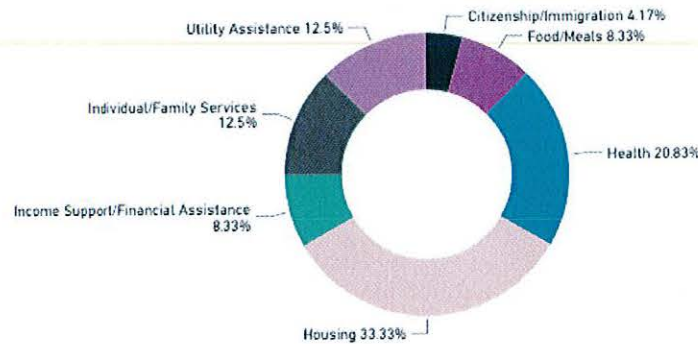
- Female
- Male
- Other/Unknown

Age

- Adult
- Child/Youth
- Older Adult
- Unknown



Total Unmet Needs by Category



Total Unmet Needs by Geography

County of Caller	Total Needs Identified
Stormont, Dundas And Glengarry	24
Cornwall	16
North Dundas	3
South Stormont	3
North Stormont	2
Total	24

211 Ontario Business Intelligence System



Needs Identified

474



Last Refreshed: 3/31/2019

Year

- 2015
- 2016
- 2017
- 2018
- 2019

Geography

- (Blank)
- Algoma
- Brant
- Bruce
- Chatham-Kent
- Cochrane

Gender

- Female
- Male
- Other/Unknown

Age

- Adult
- Child/Youth
- Older Adult
- Unknown

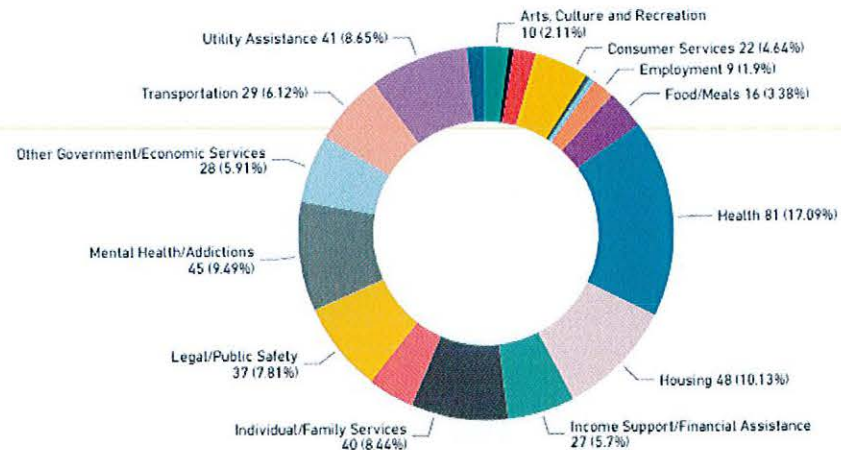
Total Needs Identified by Geography

County of Caller	Total Needs Identified
Stormont, Dundas And Glengarry	474
Cornwall	307
North Dundas	41
North Stormont	36
North Glengarry	33
South Dundas	21
South Stormont	15
?Unknown	12
South Glengarry	9
Total	474

Needs Identified



Total Needs Identified by Category

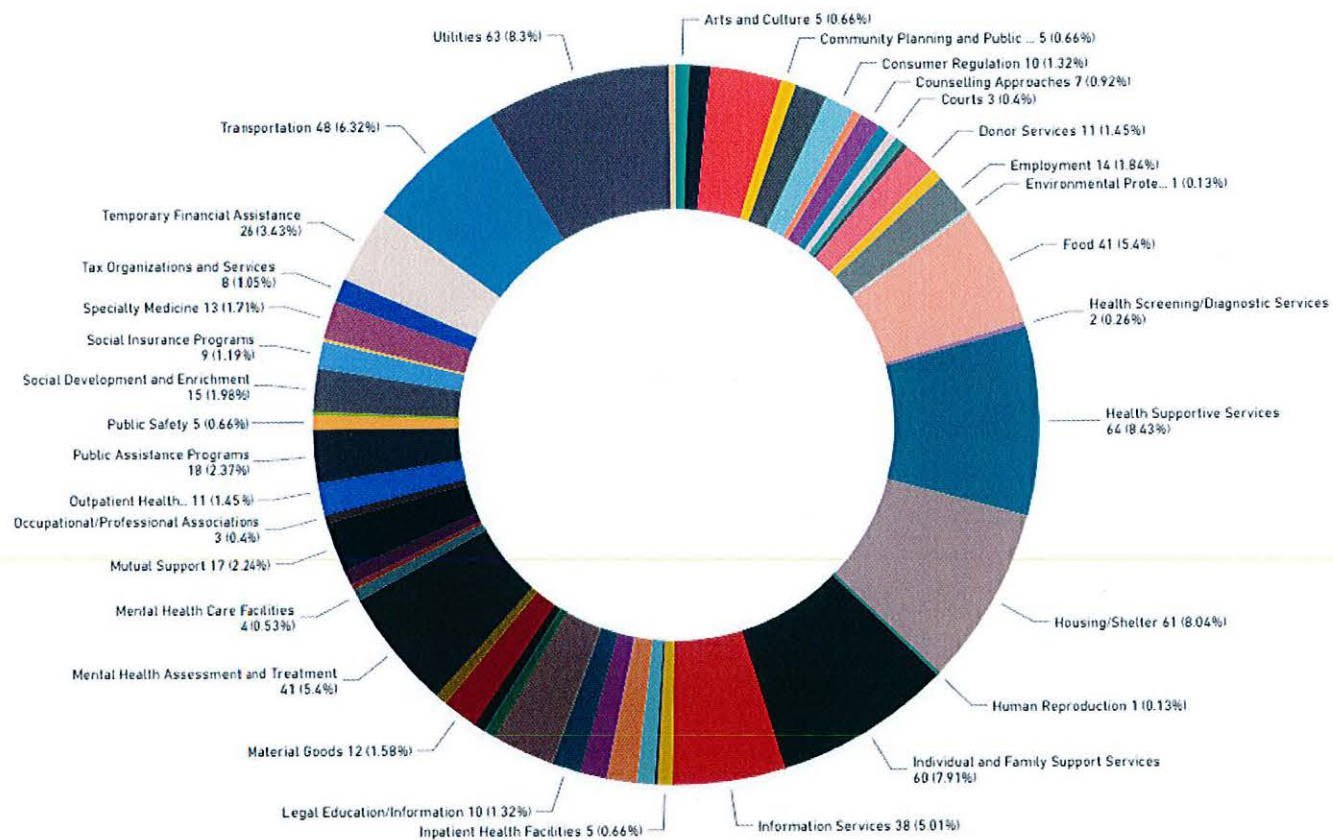


211 Ontario Business Intelligence System

[Back to Report](#)

TOTAL REFERRALS MADE BY NEED CATEGORY

LAST REFRESH: 2/7/2019, 9:30:25 AM



211 Ontario Business Intelligence System

Taxonomy Term Level 2	Total Referrals		
Arts and Culture	5	Legal Assistance Modalities	9
Community Economic Development and Finance	7	Legal Education/Information	10
Community Groups and Government/Administrative Offices	24	Legal Services	21
Community Planning and Public Works	5	Legal Services Organizations	4
Consumer Assistance and Protection	11	Leisure Activities/Recreation	4
Consumer Regulation	10	Material Goods	12
Consumer Services	3	Medical Laboratories	4
Counselling Approaches	7	Mental Health Assessment and Treatment	41
Counselling Settings	4	Mental Health Care Facilities	4
Courts	3	Mental Health Support Services	2
Disaster Services	3	Money Management	5
Domestic Animal Services	2	Mutual Support	17
Donor Services	11	Occupational/Professional Associations	3
Educational Institutions/Schools	4	Outpatient Health Facilities	11
Employment	14	Public Assistance Programs	18
Environmental Protection and Improvement	1	Public Safety	5
Food	41	Rehabilitation/Habilitation Services	1
Health Screening/Diagnostic Services	2	Social Development and Enrichment	15
Health Supportive Services	64	Social Insurance Programs	9
Housing/Shelter	61	Specialized Treatment and Prevention	1
Human Reproduction	1	Specialty Medicine	13
Individual and Family Support Services	60	Tax Organizations and Services	8
Information Services	38	Temporary Financial Assistance	26
Inpatient Health Facilities	5	Transportation	48
Judicial Services	1	Utilities	63
Law Enforcement Agencies	6	Volunteer Opportunities	2
Law Enforcement Services	10		

211 Ontario Business Intelligence System



- Year**
- 2015
 - 2016
 - 2017
 - 2018
 - 2019

- Geography**
- (Blank)
 - Algoma
 - Brant
 - Bruce
 - Chatham-Kent
 - Cochrane

- Gender**
- Female
 - Male
 - Other/Unknown

- Age**
- Adult
 - Child/Youth
 - Older Adult
 - Unknown

Referrals by Need (Region)

County of Caller	Total Referrals
Stormont, Dundas And Glengarry	506
Cornwall	336
North Dundas	44
North Glengarry	38
North Stormont	29
South Dundas	22
?Unknown	15
South Stormont	14
South Glengarry	8
Total	506

Referrals Made

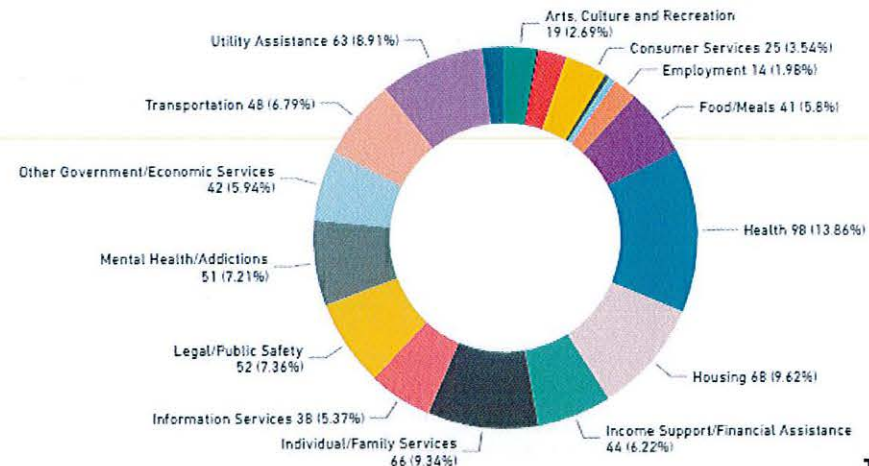
506

Last Refreshed: 12/01/2018

Total Referrals Made by Month



Total Referrals Made by Need Category

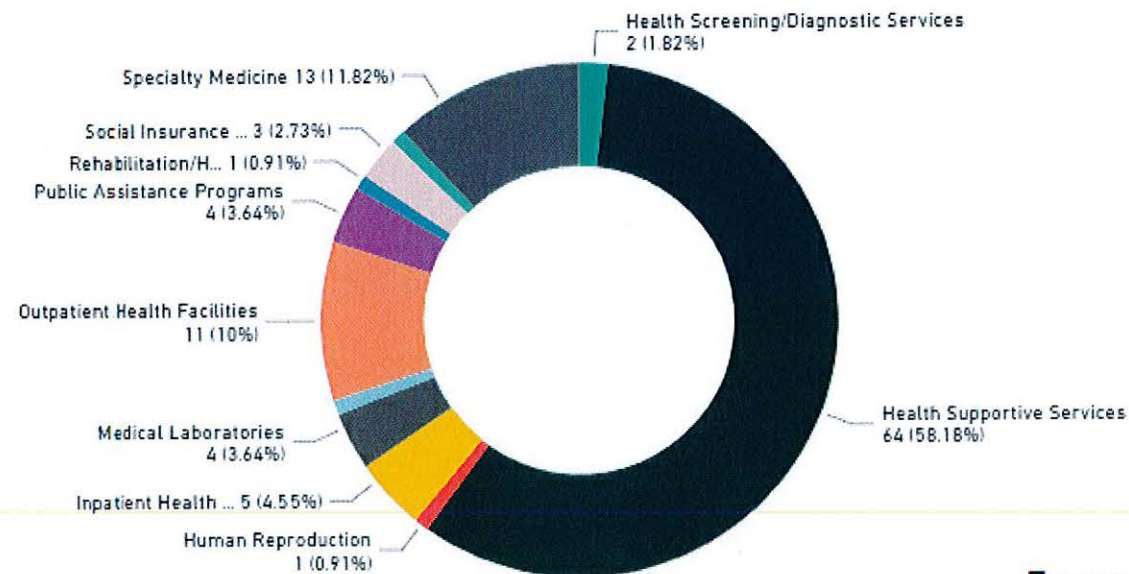


Taxonomy Level 1

211 Ontario Business Intelligence System



Total Referrals Made by Need Category

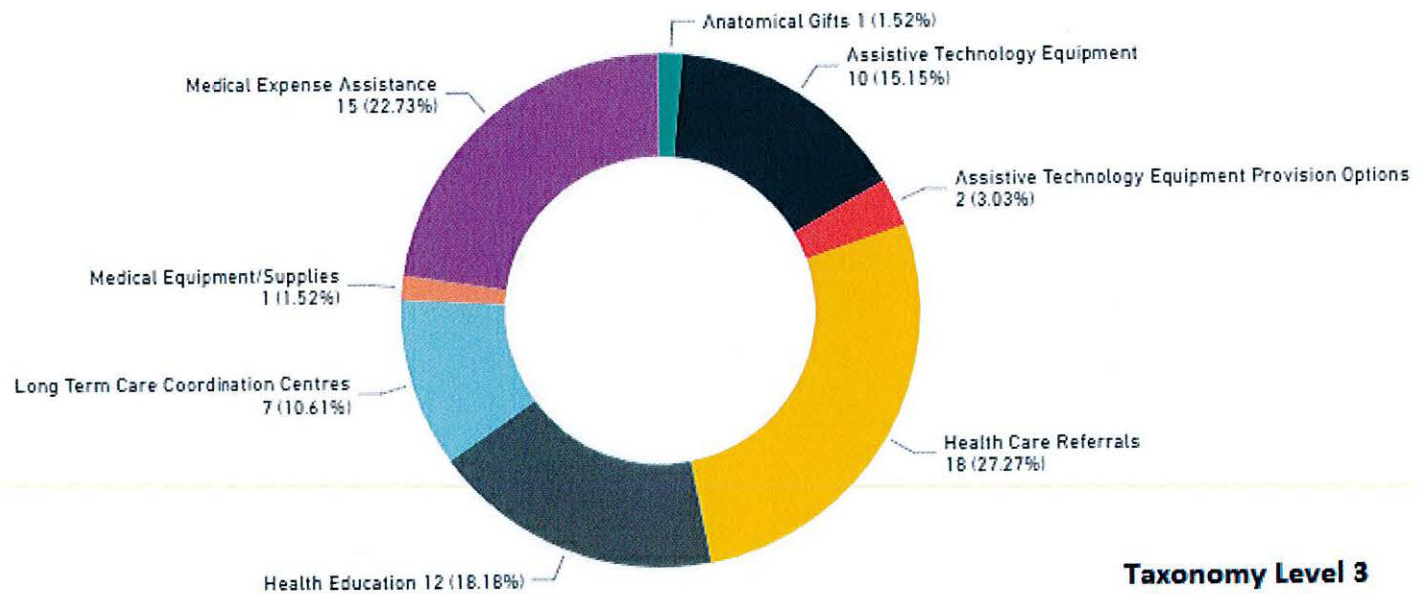


Taxonomy Level 2

211 Ontario Business Intelligence System

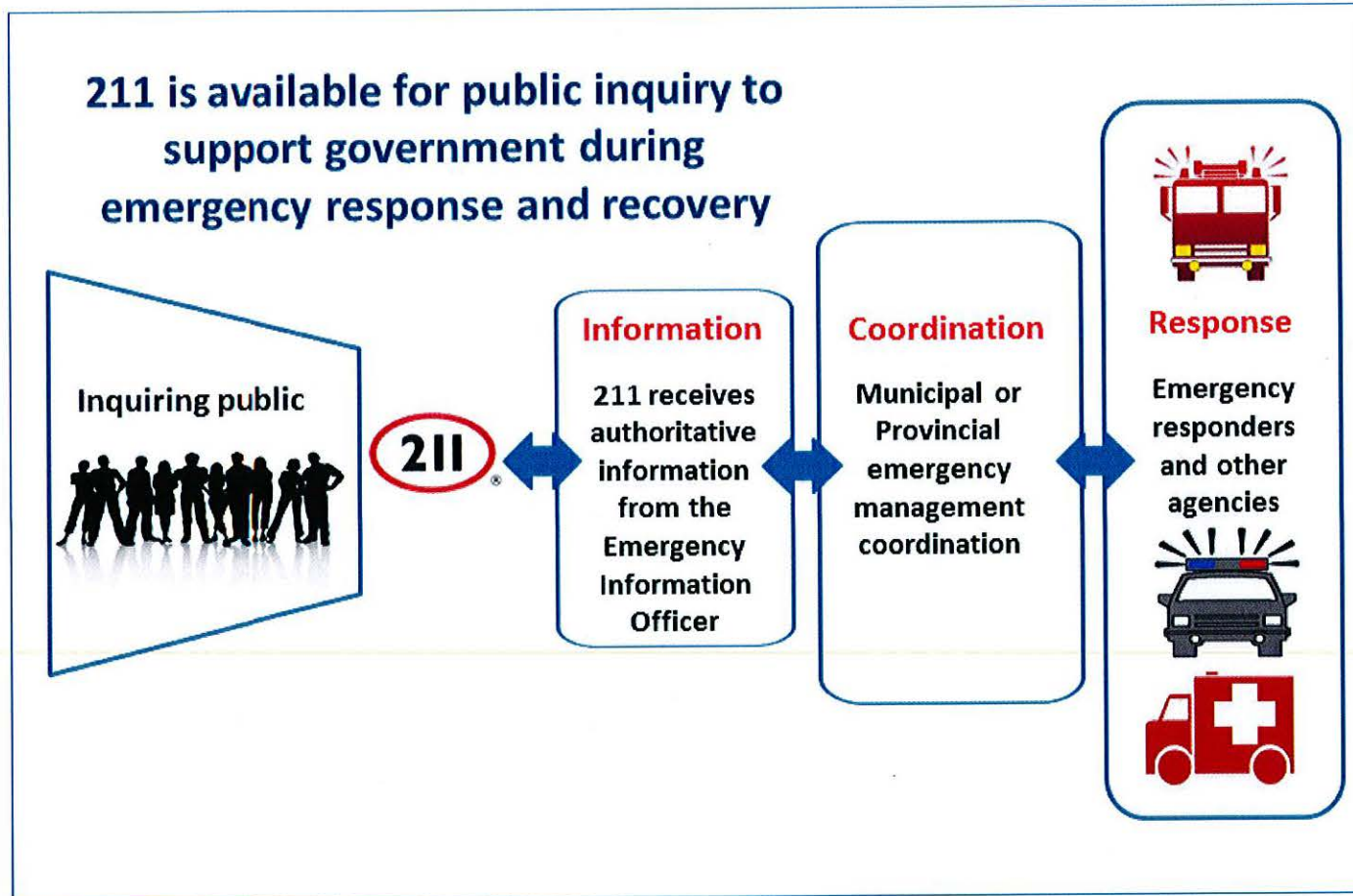


Total Referrals Made by Need Category (Ontario)



Taxonomy Level 3

Where 211 is situated during Emergency Response & Recovery



Events with 211 involvement

- Toronto, SARS, 2003
- Toronto, H1N1, 2009
- Durham, tornado, August 2009
- Owen Sound, multi-tenant fire, April 2010
- Midland, tornado, July 2010
- Goderich, tornado, August 2011
- Northern Ontario, floods/fires, May 2012
- Niagara Region, Hurricane Sandy, October 2012
- Windsor, LaSalle recycling plant fire, May 2013
- Meaford, main water line break, July 2013
- Toronto, flooding, July 2013
- Ottawa, bus/train crash, September 2013
- Toronto, ice storm, December 2013
- Stratford, gas line break, January 2014
- Angus, tornado, June 2014
- Floods, Eastern Ontario, 2017
- Tornadoes, Ottawa/Gatineau, 2018



Municipalities can have a Notification and Communication Protocol with 211

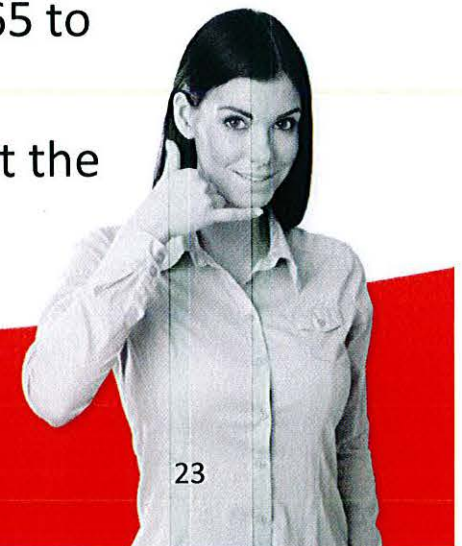
211 is increasingly well known and will receive calls about events that occur in municipalities (e.g. power outages, water issues, traffic accidents, weather warnings)

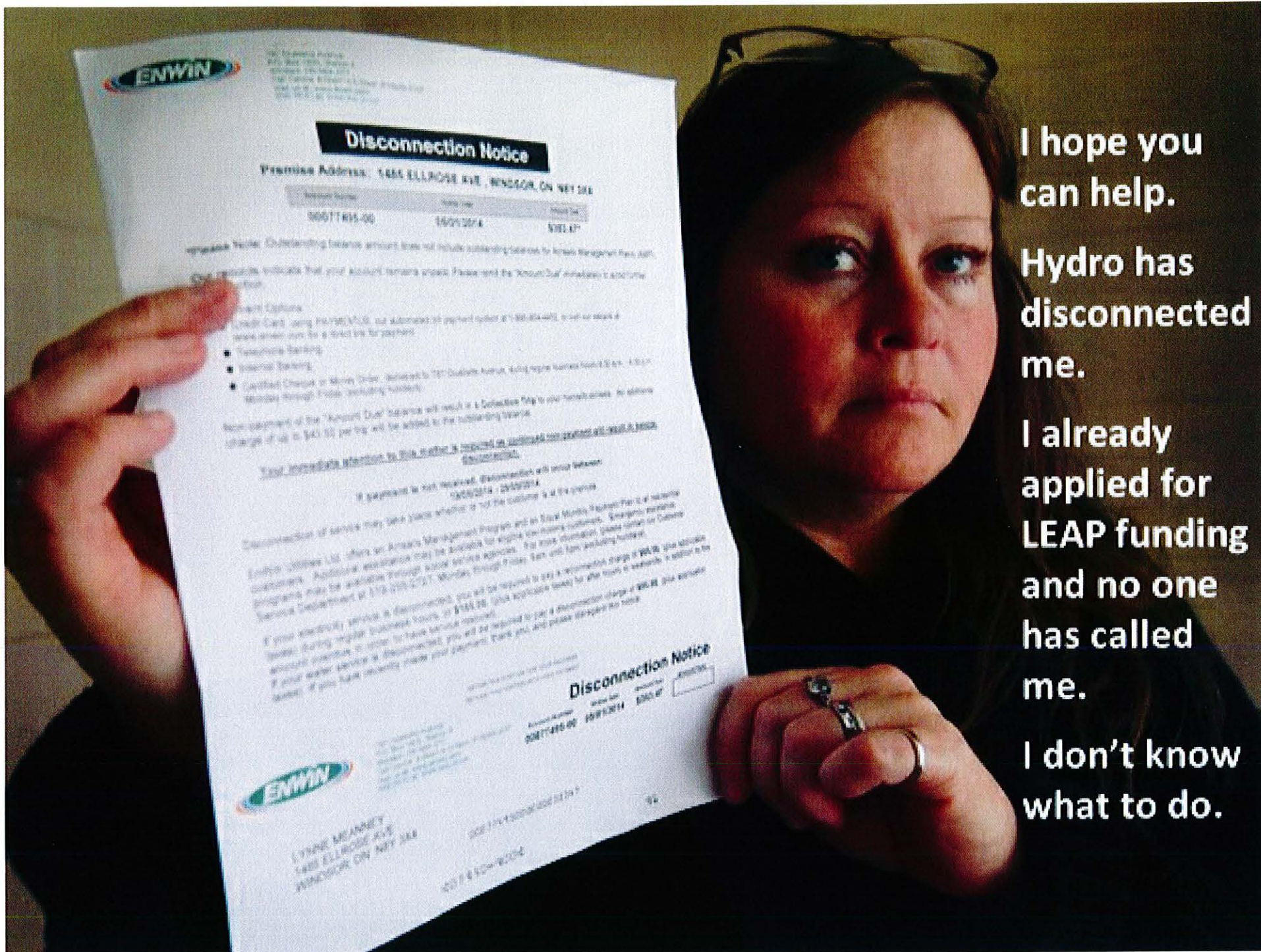
A protocol including 211 in a municipal emergency plan will ensure:

- 211 is providing the information the municipality wants communicated to callers before, during or after an event
- The municipality has access 211 senior staff 24/7/365 to establish support
- The municipality knows exactly how 211 can support the municipality and its residents



When you don't know
where to turn.





I hope you can help.

Hydro has disconnected me.

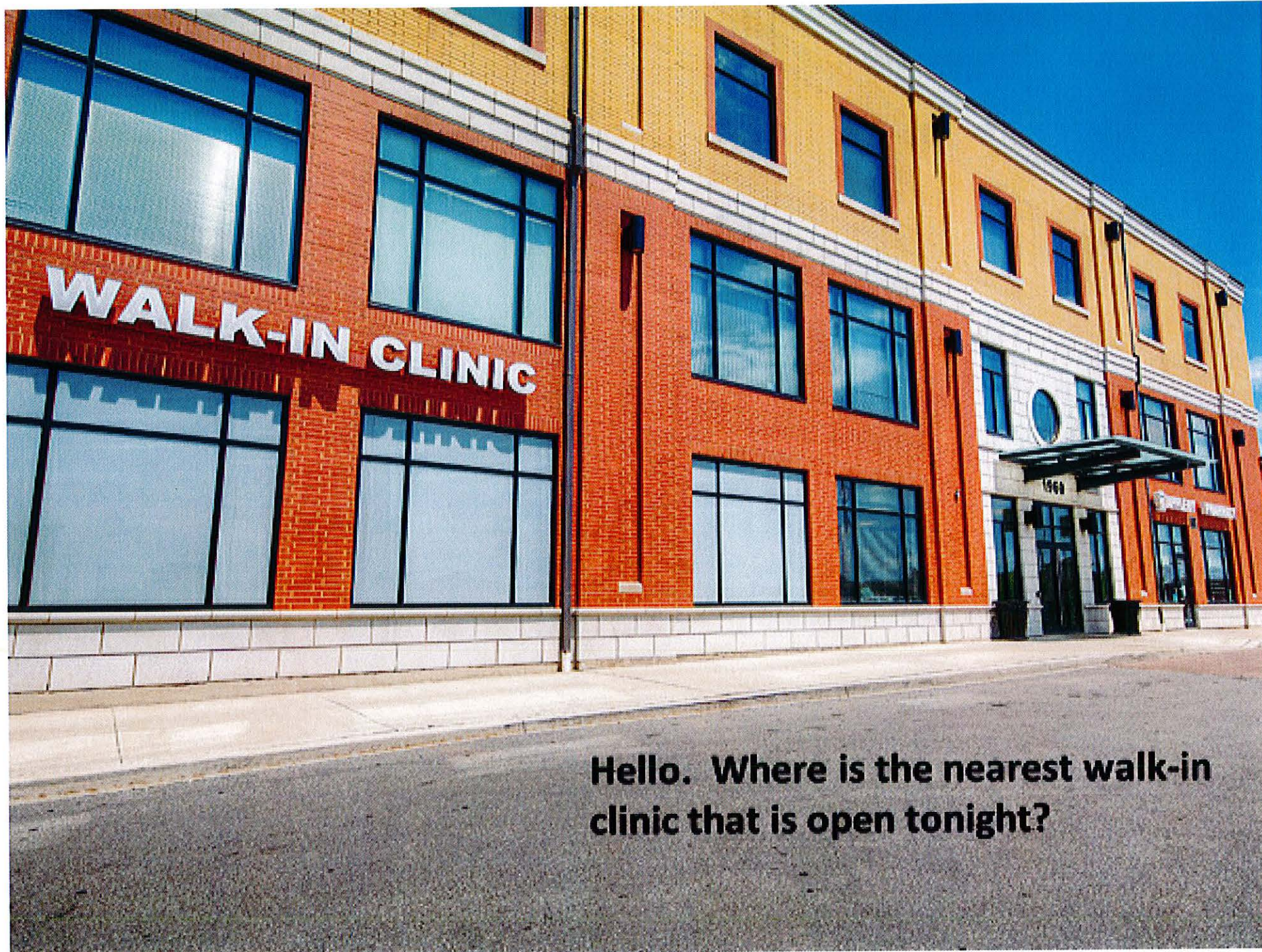
I already applied for LEAP funding and no one has called me.

I don't know what to do.

Hello, I'm trying to find out if my father qualifies for dental assistance.

His teeth are really bad and he has trouble eating.



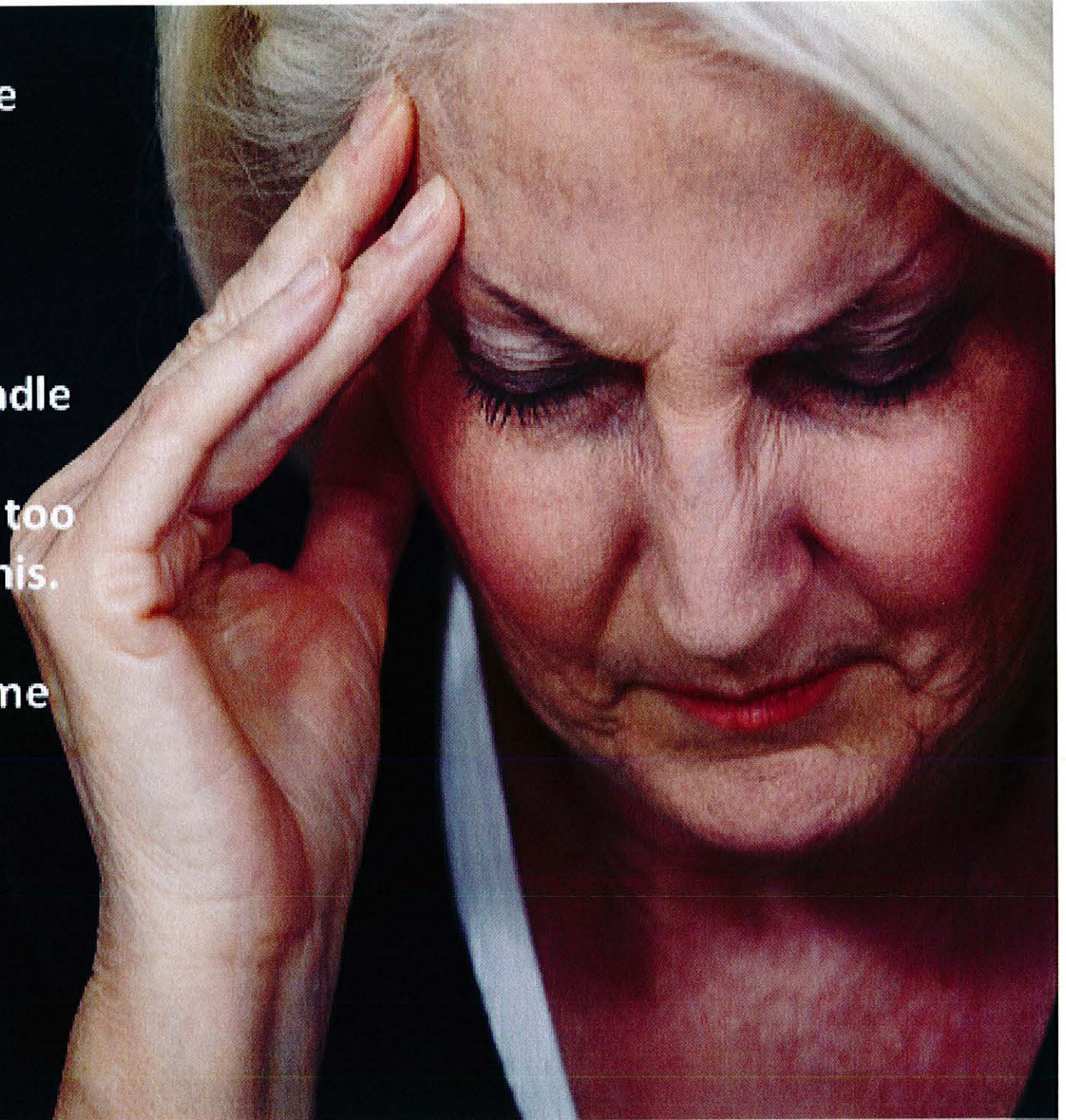


Hello. Where is the nearest walk-in clinic that is open tonight?

**Hello. I'm a full time
caregiver for my
husband who has
dementia.**

**Most days I can handle
things ok, but
sometimes I'm just too
tired to deal with this.**

**Where can I get some
help?**



Section 6

STAFF REPORTS

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: February 11, 2019

MOVED BY: _____

SECONDED BY: _____

THAT the Council for the Township of North Glengarry receives Staff Report No. CS-2019-02;
and

That Council authorizes staff to advise the United Counties of Stormont, Dundas and Glengarry that Mr. R. Tyo from Apple Hill will serve as the Township of North Glengarry's representative on the SDG Accessibility Committee.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

Deputy Mayor: Carma Williams

Councillor: Jacques Massie

Councillor: Brenda Noble

Councillor: Jeff Manley

Councillor: Michel Depratto

Councillor: Johanne Wensink

Mayor: Jamie MacDonald

YEA

NEA

Section 6 Item a



STAFF REPORT TO COUNCIL

Report No: CS-2019-02

February 11, 2019

From: Anne Leduc – Director of Community Services

RE: Confirmation of North Glengarry member for the SDG Accessibility Committee

Recommended Motion:

THAT the Council for the Township of North Glengarry receives Staff Report No. CS-2019-02; and

That Council authorizes staff to advise the United Counties of Stormont, Dundas and Glengarry that Mr. R. Tyo from Apple Hill will serve as the Township of North Glengarry's representative on the SDG Accessibility Committee.

Background / Analysis:

The purpose of the Ontarians with Disabilities Act, 2001 (ODA) is to improve opportunities for people with disabilities and to provide for their involvement in the identification, removal and prevention of barriers to allow their full participation in life.

To this end, the ODA mandates that each Municipality prepare an annual accessibility plan. The plan and updates outline the history of initiatives to identify, remove and prevent barriers, operational and decision making reviews, completed initiatives and the targets and actions to be taken within the next 12 months.

The SDG Accessibility Advisory Committee consists of one representative from each of the lower tier municipalities within Stormont, Dundas and Glengarry, with the majority of the Committee experiencing some form of disability. Renewal of the Committee members occur after each municipal election.

Mr. Tyo has been the Township of North Glengarry's representative for many years and has familiarity with both the Township and the SDG's overarching Accessibility Plans.

Alternatives:

Option 1 – Recommended – That Council authorizes staff to advise the United Counties of Stormont, Dundas and Glengarry that Mr. R. Tyo from Apple Hill will serve as the Township of North Glengarry's representative on the SDG Accessibility Committee.

Or

Option 2 – Not recommended – That Council directs staff to propose another individual as North Glengarry's representative on the SDG Accessibility Committee.

Financial Implications:

Accessibility improvements are funded through the Township's Operating Budget GL 1-4-1200-6450. This year the proposed 2019 Operating Budget contains \$20,000 for targeted repairs or renovations that improve accessibility in its facilities.

Notwithstanding the \$20,000 in targeted accessibility funding, the Township's staff uses every opportunity available to incorporate improvements for accessibility whenever they undertake renovations, repairs, or construction projects. Accessibility improvements far surpass \$20,000 in value as the costs for these additional improvements are absorbed under each project's budget.

Attachments & Relevant Legislation:

N/A

Others consulted:

N/A



Reviewed and Approved by:
Sarah Huskinson – CAO / Clerk

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: February 11, 2019

MOVED BY: _____

SECONDED BY: _____

THAT the Council for the Township of North Glengarry receives Staff Report No. CS-2019-04;
and

THAT Council approves the Community Kitchens pilot between the Township of North
Glengarry and the Eastern Ontario Health Unit.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

YEA

NEA

Deputy Mayor: Carma Williams

Councillor: Jacques Massie

Councillor: Brenda Noble

Councillor: Jeff Manley

Councillor: Michel Depratto

Councillor: Johanne Wensink

Mayor: Jamie MacDonald

Section 6 Item b

STAFF REPORT TO COUNCIL

Report No: CS-2019-04

February 11, 2019

From: Anne Leduc – Director of Community Services

RE: Community Kitchens Pilot

Recommended Motion:

THAT the Council for the Township of North Glengarry receives Staff Report No. CS-2019-04; and

THAT Council approves the Community Kitchens pilot between the Township of North Glengarry and the Eastern Ontario Health Unit.

Background / Analysis:

Municipal staff have been working collaboratively for well over a year with the SDG, Cornwall & Akwesasne Agri-Food Council on a Community Kitchens Project to promote food literacy and processing spaces in the Township of North Glengarry.

In 2018, several Food Literacy courses were held in Community Hall kitchens in the Glengarry Sports Palace and the Maxville & District Sports Complex.

Initially, the Community Kitchens project was intended to assist small, mostly local home-based food producers to expand their businesses by offering affordable Eastern Ontario Health Unit-certified spaces. These producers had usually outgrown their existing spaces but were not at the point of being able to upgrade, rent or purchase commercial space.

During this period, modifications to the *Ontario Health Protection and Promotion Act R.S.O. 1990, c H.7 (HPPA)* and new Food Premises Regulations came into effect on July 1, 2018 which had an immediate impact on home-based food businesses.

According to the new Ontario Regulation 493/17, a food service premises is: any food premise where meals or meal portions are prepared for immediate consumption, sold or served in a form that will permit immediate consumption on the premise or elsewhere.

Further, the HPPA defines a food premises as: a premises where food or milk is manufactured, processed, prepared, stored, handled, displayed, distributed,

transported, sold or offered for sale, **but does not include a room actually used as a dwelling in a private residence.**

As such, private residences cannot legally operate as a food premises unless they have a separate, dedicated space that is used to operate the business, and which has its own entrance/exit leading to the exterior of the building (without passing through the residential area of the home).

Furthermore, in order to operate as a legal food premises, spaces must undergo inspection and be certified by the Eastern Ontario Health Unit (EOHU). Food premises are legally obligated to operate in accordance with the HPPA and the Food Premises Regulation.

In October 2018, an online survey titled “Health Regulation Changes for Local Food Operators” was issued through “All things food” targeting SDG home-based food businesses. The intent of this online survey was to establish the impact the regulatory changes had on local businesses.

There were 26 respondents to the question “Has your business closed or will it be closed soon due to provincial regulation changes concerning food premises?”.

- Ten of the respondents answered “Yes” (38%);
- Seven said that they were still considering their options (27%); and
- The remaining 9 said No (35%).

A meeting was held with the EOHU shortly afterwards in a way to explore a process which would allow former home-based businesses to operate. Until the regulatory changes that took effect in 2018, these businesses had been operating in compliance with the EOHU. Since that time, the EOHU has agreed to initiate a Community Kitchens pilot in North Glengarry. At present, Township staff has been working alongside the EOHU to create a framework for the pilot.

Even though this is an ongoing process, a good part of the framework has already been established:

1. **Locations** – Staff has proposed two locations are made available to qualified users: The Glengarry Sports Palace and the Maxville & District Sports Complex. Both kitchens have been EOHU approved for several years and would allow users to access a facility that is closer to their home base.
2. **Staff in charge** – The one and only point of contact for bookings would be the Director of Community Services with bookings entered into the Township’s booking software. In respect to the management of the facilities themselves, the respective Lead Hands are in charge of ensuring that the facilities meet EOHU standards.
3. **Policies & Procedures** – Initial requirements in the Approval to Participate procedure are stated below. These will be revised as the pilot evolves:
 - a. Potential operator contacts the Director of Community Services to book a Community Kitchen in North Glengarry.

b. The Director requests that the operator provides the following information for the Application Form:

- i. Name of operator / business
- ii. Address of the business
- iii. Telephone
- iv. Email
- v. Food Handler certification obtained
- vi. Type of operation that will be performed in the facility
- vii. Confirmation that only one operation will be using the facility
- viii. Date and length of time for activity
- ix. Liability insurance

c. The operator would be directed by the Director to contact the designated EOHU Inspector assigned to this project to ensure that the operator meets EOHU pilot requirements (recipe, ingredients, process).

d. The EOHU would respond within three (3) business days to advise whether the operator is eligible to participate in the pilot.

4. **List of operations** – Initial use of the Commercial Kitchens would be for the production of shelf stable items such as preserves (jams, jellies, fruit spreads) or baked goods items (cookies, muffins, squares, cakes), all subject to the approval of the EOHU.

As for a Community Kitchen Use Policy, this would be developed collaboratively with the EOHU to create a document that would list the parameters around the acceptable use of the kitchen.

A next steps meeting will be held with the EOHU in late February or early March and the pilot could be launched as soon as the proposed kitchens are approved and a mutual agreement on the process, policies & procedures has been reached between both parties.

Alternatives:

Option 1 – Recommended – That Council approves the Community Kitchens pilot between the Township of North Glengarry and the Eastern Ontario Health Unit.

Or

Option 2 – Not recommended – That Council not approve the pilot.

Financial Implications:

In 2018 Council approved a reduced rental fee of \$50.00 for Community Kitchen users (as included in the Township's User Fees and Charges By-law).

Attachments & Relevant Legislation:

Attachment - Staff Report dated January 23, 2019 from Tara Kirkpatrick – Economic Development & Communications Officer

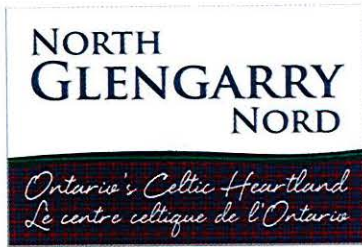
Relevant Legislation - O. Reg. 493/17: FOOD PREMISES under *Health Protection and Promotion Act, R.S.O. 1990, c. H.7* - <https://www.ontario.ca/laws/regulation/170493>

Others consulted:

Tara Kirkpatrick - Economic Development & Communications Officer



Reviewed and Approved
Sarah Huskinson – CAO / Clerk



STAFF REPORT

January 23, 2019

From: Tara Kirkpatrick – Economic Development & Communications Officer

To: Carma Williams – North Glengarry Representative to the EOHU Board

Cc: Sarah Huskinson – CAO, Anne Leduc – Dir. Comm. Svcs.

RE: Commercial Kitchens Pilot Project

In October 2017, the North Glengarry Community Kitchens Pilot Project was established in partnership through the SDG & Akwesasne Agri-Food Council, managed through the All Things Food Network, which is a division of the Social Development Council of Cornwall and Area.

Section 1 – Two goals identified by the SDG & Akwesasne Agri-Food Council

1) Pilot Food Literacy Program

The first goal identified was to provide food literacy classes to North Glengarry residents. The intention of these classes was to foster community development and to specifically target areas of need.

The first class, Food Handlers Certification, was held in June 2018, just prior to important changes to Ontario Food Premise Regulations. This session was held so that local volunteers and business owners could comply with the new EOHU regulations that would be in force as of July 1, 2018. More than 30 people attended the class, including municipal staff (canteen workers) who also required certification to be compliant with regulations. Many of the participants had questions relating to the changing regulations. The instructor was unable to answer these questions. She came recommended as an instructor by the Eastern Ontario Health Unit (EOHU), but was unable to speak to their governance, as she worked for an independent company tasked with this initiative. The Health Unit did not participate in this class.

The second session under this program was held on August 20th, 2018 and it focused on meal planning for children. The target audience was busy parents seeking fast and nutritious meal plans that they could adopt with their children.

A third session was held in Maxville, on October 26th, 2018. The most popular of the three exercises, this event was sold-out and had an attendance of 30 people, with another dozen or so requests for additional courses. The goal of this inter-generational exercise was to invite a local senior to host a class on traditional cooking. Most of the participants were young professionals, eager to learn the skills taught to them by one of our seniors. This was

an exercise in utilizing the skills of our seniors in such a way as to help them combat isolation, while sharing some of their knowledge.

These food literacy classes were found to be highly successful tools to unite and build a strong community and to encourage better nutrition. The Glengarry Encore Education Centre has expressed interest in continuing these food literacy courses. A few additional pilot projects are also expected to continue at the municipal level. The Social Development Council is currently in the process of applying for a Trillium Seed Grant which would help offset the costs associated with these courses, which were lightly subsidized by the Township of North Glengarry and the All Things Food Network. Most of the costs associated with these courses were paid for by participants. The largest cost assumed by the municipality had to do with subsidizing the use of the facilities for this specific programming.

Future programming requests include a course on butchering, which would be tailored for local agricultural producers and restaurant owners. This course has been specifically requested by more than one local producer.

Another course that we are investigating would be to invite a local chef to showcase ways to prepare meals using ingredients commonly provided by our local food banks. More than one chef has already offered their free services for this course. Participants would eat the food they helped to make, and they would be provided with some simple recipes. This course would be tailored to students leaving home for the first time and to low-income families.

2) Commercial Kitchens

The North Glengarry Community Kitchens Pilot Project was initiated to better utilize existing municipal assets in such a way as to assist small local food businesses, who were seeking to rent commercial kitchens to prepare their products for sale.

Initially, the goal was to offer space to producers that had outgrown their home-based kitchens but were not yet at the point of being able to upgrade to, rent or purchase commercial space.

As a result of the change in regulations that occurred between the start of the project in October 2017 and July 1, 2018, many of these local businesses were facing closure. These changes required that home-based food businesses that did not have inspected and approved commercial kitchens, cease operations, or comply with the new regulations.

The Township of North Glengarry has three commercial kitchens which were identified for the pilot project. These commercial kitchens are located at Island Park, the Glengarry Sports Palace and the Maxville and District Sports Palace. All three of these kitchens are regularly inspected by the Eastern Ontario Health Unit. They also underwent renovations in 2017/2018 to adhere to the new guidelines implemented by the Eastern Ontario Health Unit.

These commercial kitchens are most often utilized by caterers who use the facilities for weddings, receptions and other events. All three facilities are under-utilized. By renting them out to small businesses, it was determined that the Municipality could increase the usage of the facilities, while meeting a real and immediate need that had been identified within the community. The rental of the kitchens to small business owners was intended to provide an incubator space where small food businesses could test and perfect their products for sale at Farmers' Markets and other small venues. It would enable them to grow their businesses so that they could invest in their own commercial kitchens.

This pilot project was intended to be tested in North Glengarry so that it could be replicated within the surrounding municipalities in the Counties of Stormont, Dundas and Glengarry. The Economic Development Officers in the surrounding municipalities were provided with

regular updates on the progress of this pilot project and are all keen supporters of the project as their municipalities face the same issues.

Without these Community Kitchen spaces, there were no viable alternatives for these home based or start-up businesses to exist and succeed within the territory of the Eastern Ontario Health Unit.

In order to comply with these regulations at least two businesses from SDG began commuting to the Twin Rivers Food Hub in Smiths Falls to produce their products. This is a formula that was too costly and cumbersome for most businesses, many of which began to close. Further details on the impact are in the timeline section of this report.

Section 2 – Background on the Health Legislation that inspired these changes

Please note that this information is directly quoted from a letter dated June 14, 2018 sent to a local food producer from the EOHU.

- Important modifications to Ontario's *Health Protection and Promotion Act R.S.O. 1990, c. H.7 (HPPA)*, including a new [Food Premises Regulation](#) came into effect on July 1, 2018 and had an immediate impact on home-based food businesses.
- According to the new Ontario Regulation 493/17, a food service premises is: any food premise where meals or meal portions are prepared for immediate consumption, sold or served in a form that will permit immediate consumption on the premise or elsewhere. Further, the HPPA defines a food premises as: a premises where food or milk is manufactured, processed, prepared, stored, handled, displayed, distributed, transported, sold or offered for sale, **but does not include a room actually used as a dwelling in a private residence**. As such, private residences cannot legally operate as a food premises unless they have a separate, dedicated space that is used to operate the business, and which has its own entrance/exit leading to the exterior of the building (without passing through the residential area of the home). Furthermore, in order to operate as a legal food premises, they must be designated as such by the Eastern Ontario Health Unit (EOHU) following inspection. Food premises are legally obligated to operate in accordance with the HPPA and the Food Premises Regulation.
- In June 2018, the EOHU began sending letters to local food-based businesses demanding that they cease operations immediately. Up until that point, Health Unit inspectors had been working with these businesses, which were in legal compliance up until that time. Many of these businesses began to close, as they could not meet the financial demands necessary to create a separate, compliant kitchen at their personal residences.
- The following information was sent to these small business owners, in a letter prepared by the EOHU:
 - 1) The EOHU requires that you cease operations for your home-based business until you have met the legal requirements of a food premises, including inspection. You must confirm in writing to the EOHU that you have ceased operations. Failure to comply may result in legal proceedings commences without any further notice to you.
 - 2) If you wish to operate a food premises, you are required by law to notify the EOHU in writing, including your full name, contact information and the location of the food premises.

- 3) Food premises must be inspected in order to legally display, process, handle and/or cater food commercially and participate in special events. Only an inspected food premises can participate in a special event.
- 4) Public health inspectors have a legal right to enter and inspect food premises, and to post the findings of the inspection on a conspicuous place of their choice (the main door of the food premises, by default). Inspectors will not enter the dwelling area of the building; the food premises must have a separate entrance/exit that does not pass through the private residence.
- 5) **Use of a community kitchen does not legitimize a home-based food business that has not been declared a food premises by the EOHU.** A home-based food business must still meet the requirements of a food premises to legally operate its business, even if a community kitchen is used for preparation. This includes notifying the EOHU, inspection and other requirements detailed in the Food Premises Regulation.

Section 3 – Timeline of initiatives undertaken as part of the Township of North Glengarry Community Kitchens Pilot Project

- (1) **October 2017:** A partnership was formed by the Township of North Glengarry and the new “All Things Food Network” to create a pilot community kitchen to be replicated throughout SDG. The goal was to launch the Community Kitchen in early 2018.
- (2) **February 2018:** A list of priorities was established for the pilot project.
- (3) **March 2018:** Glengarry Printing was hired to design six logos to be used by each of the municipalities in respective brochures for the Community Kitchens. The logos were made using a cohesive design for shared branding abilities.
- (4) **April/May 2018:** The Community Kitchens brochure was designed.
- (5) **In May,** the preliminary brochure was shared with the Eastern Ontario Health Unit. The goal of the program, up to that point was to work with the EOHU to bring in producers affected by the legislation changes and have them work with inspectors within an inspected kitchen, to produce their goods. The EOHU demanded that all mention of commercial kitchens be removed from the advertising. We were verbally informed that our commercial kitchens could not be used to produce food for this purpose.
- (6) **June 14, 2018:** Local producers began to receive letters from the EOHU warning them that they must cease operations for their home-based food businesses until they had met the legal requirements of a food premises.
- (7) **June 15, 2018:** Local food producers began to reach out to the Municipality and the All Things Food Network seeking support.
- (8) **June 22, 2018:** Representatives from the Township of North Glengarry (Tara Kirkpatrick), the Counties of SDG (Terry Besner), the All Things Food Network (Gina Dragone), the Community Futures Development Corporation (Michael MacGillivray) met with representatives from the Eastern Ontario Health Unit (Rami Basha and Clothilde Howieson) to discuss the situation and the possibility of hosting a pilot Community Kitchen Project in North Glengarry. Mr. Basha stated that the EOHU would under no circumstances allow such a program to exist, as it would not guarantee culpability of a single business owner in the event of an infraction.

The group asked if a co-operative was formed, where a single enterprise could be held

liable, would the project be allowed to continue. Mr. Basha said that he was uncertain how that would work. He said that he would clarify this with us at a later meeting.

- (9) **July 6, 2018:** The Township of North Glengarry CAO received a letter from the EOHU demanding that the municipality immediately cease the use of Community Kitchens “to prepare food for commercial purposes such as catering and/or public sale in other locations.”
 - At this time, the committee formed for the meeting on June 22, began to email the health unit and to request a follow-up meeting to discuss the pilot project and the ongoing closures of local businesses.
- (10) **June 29, 2018:** The Food Handler Certification Program was held at the Glengarry Sports Palace. It represented the first Food Literacy Class to be held as part of the pilot project.
- (11) **June 2018:** The All Things Food Network released a FAQ sheet relating to the new Food Premises Regulations.
- (12) **September 2018:** Tara lead a presentation at the Ontario East Municipal Conference related to the North Glengarry Community Kitchens Pilot Project. During that meeting, Tara spoke with Champlain Mayor Gary Barton, who was then a member of the EOHU Board of Directors, advising him of the situation and the group’s inability to achieve a follow-up meeting with the Health Unit.
- (13) **September 2018:** The Glengarry Artists Collective cancelled the caterers intended to be part of the Windows Over the World launch, as they could not find vendors who met the current Health Unit requirements.
- (14) **September 2018:** The group was made aware that other communities under the EOHU were affected and learned that the Vankleek Hill Festival of Flavours was nearly cancelled due to these regulation changes, which heavily impacted vendors - at least 20 vendors pulled out at the last minute.
- (15) **September 2018:** Just after the Ontario East Municipal Conference, an article on the situation appeared in the Standard Freeholder, which focused on recent business closures.
- (16) **September/October:** Members of the Community Kitchens advisory group, loosely formed of the Township of North Glengarry, the Counties of SDG, the All Things Food Network and the CFDC began to call members of the EOHU Board of Directors asking for their help in facilitating a meeting with the EOHU which had until that time, not responded to any of the requests for a follow-up meeting.
- (17) **September 28:** the Community Kitchens advisory group met at the Cornwall Innovation Centre for a strategy session to prepare for an October 24 meeting with the EOHU that was achieved with the help of one of the EOHU Board members.
- (18) **October 22:** The All Things Food Network conducted an online survey titled “Health Regulation Changes for Local Food Operators”. The intent of this online survey was to establish how much impact the regulatory changes had on local business.

There were 26 respondents to the question “**Has your business closed or will it be closed soon due to provincial regulation changes concerning food premises?**”.

- a. **Ten of the respondents answered Yes;**
- b. **Seven said that they were still considering their options; and**
- c. **The remaining 9 said No.**

- (19) **October 24:** The Community Kitchens advisory group met with representatives from the Eastern Ontario Health Unit. This included Manager, Food Safety Rami Basha; Director, Health Protection, Nicole Laplante and Medical Officer of Health, Dr. Paul Roumeliotis. Gina Dragone lead the discussion which focused on how the pilot Community Kitchens project would achieve the EOHU own mandated goals to increase access to local, healthy and sustainable food for all residents of Cornwall, Akwesasne, SD&G.

The presenters focused on the fact that the local food movement is on the rise and local food producers are struggling to scale up and meet the demands of consumers. SDG and North Glengarry in particular, have high rates of poverty. Many of the businesses that were closing were run by low-income business owners struggling to make ends meet. Some identified as single mothers who said they were struggling to work out of home-based businesses that would allow them to raise their children. Many of these businesses involved baked goods. Limiting food-based businesses was identified as adding to the high rates of poverty. It also has the potential to increase chronic health issues relating to nutrition, by raising the cost of local food. Social isolation and loss of identity were also concerns raised in relation to the community impact of limiting the sharing of food, which is essential to social gatherings. Festivals, community events and other activities were also being stifled as a result of these regulatory changes.

It was identified during this presentation that the Eastern Ontario Health Unit is unique in its interpretation of the regulations, which are not shared in other areas of Ontario.

Two Rivers, Northumberland and Haliburton County all utilize various models of Community Kitchens and Food Hubs. The Eastern Ontario Health Unit has been exceptionally conservative in its approach, which presents an unequal interpretation of legislation in Ontario. The effect on food-based businesses has been much harsher in its application.

- (20) **November 2018:** Health Unit inspectors began to visit Christmas artisan fairs informing food businesses that they were not compliant and could not participate in such events.
- (21) **November 21, 2018:** The Community Kitchens Advisory Group members received a response from the EOHU in which they agreed to work with two North Glengarry Community Kitchens on a pilot project. Only inspected and approved businesses would be allowed to participate in the preliminary pilot project. The EOHU stipulated that staff would work on the necessary documentation needed to implement this pilot project, which was expected to launch in February 2019.

OMAFRA is aware of this issue.

During an informal discussion, an EDO from one of the adjoining municipalities, touched upon these issues with the Minister of Health.

Since that time the All Things Food Network, which was the lead contact in these communications, has been sending follow-up emails to the EOHU. We have not yet received any information on the aforementioned pilot project, slated to start in February 2019.

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: February 11, 2019

MOVED BY: _____

SECONDED BY: _____

THAT the 2018 Statement of Remuneration and Expenses be received for information purposes.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

Deputy Mayor: Carma Williams

Councillor: Jacques Massie

Councillor: Brenda Noble

Councillor: Jeff Manley

Councillor: Michel Depratto

Councillor: Johanne Wensink

Mayor: Jamie MacDonald

YEA

NEA

Section 6 Item c

STAFF REPORT TO COUNCIL

Report No: TR-2019-05

January 16, 2019

From: Kimberley Champigny - Director of Finance/Treasurer

RE: 2018 Statement of Remuneration and Expenses

Recommended Motion:

THAT the 2018 Statement of Remuneration and Expenses be received for information purposes.

Background / Analysis:

The Municipal Act, 2001, section 284 requires that the treasurer of a municipality shall in each year on or before March 31 provide to the council of the municipality an itemized statement on remuneration and expenses paid in the previous year to each member of council in respect of his or her services as a member of the council or any other body, including a local board. This also applies to appointees to Local Boards with respect to his or her services as a member of the Board.

Alternatives:

N/A

Financial Implications:

Annual remuneration and expenses for Members of Council and Appointees to Local Boards are included in the annual budget process and are paid in accordance with accounting principles and municipal policies.

Attachments & Relevant Legislation:

Municipal Act, 2001, S.O. 2001, c. 25, Section 284
Remuneration Bylaw 34-2016

Others Consulted:

Rachel Kitchen, Deputy Treasurer



Reviewed and Approved by:
Sarah Huskinson, CAO/Clerk

**STATEMENT OF REMUNERATION AND EXPENSES PAID 2018
FOR COUNCIL MEMBERS AND COMMITTEE MEMBERS
AS REQUIRED BY SECTION 284 OF THE MUNICIPAL ACT, 2001**

Council Members	Yearly Salary	Meeting Attendance	Mileage & Expenses	Workshops & Conf. Allowance	Workshops & Conf. Registration	Total Amount Paid
Chris McDonell	26,609.77	-	3,745.59	-	-	\$ 30,355.36
Jamie MacDonald	19,449.27	-	900.60	3,422.57	-	\$ 23,772.44
Brian Caddell	13,837.23	-	1,501.13	2,204.84	1,285.61	\$ 18,828.81
Brenda Noble	1,257.93	-	484.95	-	-	\$ 1,742.88
Jacques Massie	16,256.28	-	966.03	-	559.68	\$ 17,781.99
Carma Williams	15,385.43	-	1,450.50	2,110.79	1,285.61	\$ 20,232.33
Jeff Manley	15,095.16	-	1,733.00	1,924.59	1,565.86	\$ 20,318.61
Mike Depratto	15,095.16	-	1,100.84	-	559.68	\$ 16,755.68
Johanne Wensink	1,257.93	-	-	-	-	\$ 1,257.93
						<u>\$151,046.03</u>

Committee Members	Meeting Attendance
Natalie-Anne Bussiere	\$600.00
Dane Lanken	\$300.00
Nicole Nadeau	\$420.00
Karen Davison Wood	\$900.00
Deidre Hill	\$480.00
Michael Madden	\$480.00
<u>\$3,180.00</u>	

***Remuneration is paid as authorized by By-Law 34-2016 dated May 9th, 2016.*


 Kimberley Champigny
 Director of Finance/Treasurer

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: February 11, 2019

MOVED BY: _____

SECONDED BY: _____

THAT Council of The Township of North Glengarry adopts the 2019 Operating and Capital Budgets, as amended, with a net municipal tax levy requirement of \$5,831,033 as summarized in Appendix "A" attached;

AND FURTHER THAT the Council of the Township of North Glengarry adopts the 2019 Water and Wastewater Budget with a next expenditure of \$2,243,236 as summarized in Appendix "B" attached;

AND FURTHER THAT the Council of the Township of North Glengarry sets the new rates for Water and Wastewater for 2019 including a two percent (2%) increase as summarized in Appendix "C" attached.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

Deputy Mayor: Carma Williams
Councillor: Jacques Massie
Councillor: Brenda Noble
Councillor: Jeff Manley
Councillor: Michel Depratto
Councillor: Johanne Wensink
Mayor: Jamie MacDonald

YEA	NEA
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: February 11, 2019

MOVED BY: _____

SECONDED BY: _____

THAT the Council of the Township of North Glengarry approves funding to the Glengarry Pioneer Museum in \$1,000 incremental increases with budgeted operating amounts equaling the following:

2020 - \$18,000
2021 - \$19,000
2020 - \$20,000

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

Deputy Mayor: Carma Williams
Councillor: Jacques Massie
Councillor: Brenda Noble
Councillor: Jeff Manley
Councillor: Michel Depratto
Councillor: Johanne Wensink
Mayor: Jamie MacDonald

YEA

NEA

Section 6 Item d

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: February 11, 2019

MOVED BY: _____

SECONDED BY: _____

THAT the Council of the Township of North Glengarry, caps the Contribution to Minor Sports Subsidy at the budgeted amount of \$8,000 for 2019; and

FURTHERMORE, this subsidy will be eliminated from the 2020 budget.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

Deputy Mayor: Carma Williams

Councillor: Jacques Massie

Councillor: Brenda Noble

Councillor: Jeff Manley

Councillor: Michel Depratto

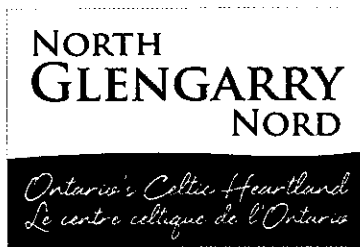
Councillor: Johanne Wensink

Mayor: Jamie MacDonald

YEA

NEA

Section 6 Item d



STAFF REPORT TO COUNCIL

Report No: TR-2019-07

January 24, 2019

From: Kim Champigny, Director of Finance/Treasurer

RE: 2019 Operating and Capital Budgets

Recommended Motion:

THAT Council of The Township of North Glengarry adopts the 2019 Operating and Capital Budgets, as amended, with a net municipal tax levy requirement of \$5,831,033 as summarized in Appendix "A" attached;

AND FURTHER THAT the Council of the Township of North Glengarry adopts the 2019 Water and Wastewater Budget with a next expenditure of \$2,243,236 as summarized in Appendix "B" attached;

AND FURTHER THAT the Council of the Township of North Glengarry sets the new rates for Water and Wastewater for 2019 including a two percent (2%) increase as summarized in Appendix "C" attached.

Background / Analysis:

On Tuesday, January 22nd, 2019 Council held a special meeting to discuss the 2019 Proposed Operating and Capital Budget. The proposed budget suggested a 2.72% municipal tax increase.

After discussions, this municipal tax increase was reduced to 0% based on the following adjustments:

- Administration Publicity and Promotion reduced by \$5,000
- Tax Write Offs reduced by \$20,000
- Administrative Contingency reduced by \$10,000
- Transfer to North Glengarry Working Reserves reduced by \$18,713
- Dog License revenues increased by \$2,500
- MRAC proposed Operating Contribution reduced by \$5,600
- MRAC proposed Capital reduced by \$6,000
- Glengarry Highland Games Contribution increased by \$1,500
- Museum Operating contribution increased by \$1,000

- Contribution to the Glengarry Sports Palace reduced by \$33,000 (due to cuts in capital of the Electric Edger and Engineering Planning for the Slab)
- Recreation Water Legislation reduced by \$4,000
- Economic Development Advertising reduced by \$5,000
- Dome snow removal reduced by \$1,000
- Island Park capital items reduced by \$27,000 (Exercise stations, kitchen cupboards, 2 sinks, and Mill Square improvements)
- Fire operating budget reduced by \$14,000
- Roads and Roads maintenance snow removal reduced \$4,000
- Landfill cover materials reduced by \$5,000

Total impact of adjustments: A reduction of \$158,313

Staff are recommending the Council approve the 2019 Operating and Capital Budgets, as amended in this report. The tax rate by-law will come later when the County and School Board rates have been confirmed.

The 2019 Water and Wastewater budgets are attached for Council's approval. They are required to be set separately as the costs for these services are recovered only from the users of the systems.

Alternatives:

Option 1: Adopt the 2019 Operating and Capital Budgets as amended.

Option 2: Do not adopt the 2019 Operating and Capital Budgets as amended.

Financial Implications:

The net municipal tax levy for 2019 is \$5,831,033, which is the required amount to be recovered from residents in the form of property taxes to cover the expenditures of the Township.

Attachments & Relevant Legislation:

Appendix "A" – 2019 Operating and Capital Budgets

Appendix "B" – Water and Wastewater Operating and Capital Budgets

Appendix "C" – Water and Wastewater rates

The Municipal Act, 2001, section 290

Others Consulted:

N/A



Reviewed and Approved by:
Sarah Huskinson, CAO/Clerk

Appendix "A"

Proposed Budget					
Fiscal Year 2019					
TOWNSHIP OF NORTH GLENGARRY					
	2017 - ACTUAL VALUES	2018 - FINAL BUDGET	2018 - ACTUAL VALUES	2019 - PROPOSED	VARIANCE
GOVERNANCE					
<i>Total Tax Levy</i>	159,865	171,732	158,596	186,156	14,424
GENERAL ADMINISTRATION					
<i>Total Tax Levy</i>	(1,222,998)	(1,670,950)	840,221	(1,548,391)	122,559
BUILDING, BYLAW AND PLANNING					
<i>Total Tax Levy</i>	241,305	176,896	176,838	214,564	37,668
COMMUNITY SERVICES					
<i>Total Tax Levy</i>	546,915	508,525	589,250	566,182	57,657
ECONOMIC DEVELOPMENT					
<i>Total Tax Levy</i>	345,493	292,472	199,249	254,854	(37,618)
RECREATION					
<i>Total Tax Levy</i>	968,971	866,708	943,283	811,171	(55,537)
FIRE SERVICES					
<i>Total Tax Levy</i>	1,440,421	931,885	917,163	867,821	(64,064)
PUBLIC WORKS					
<i>Total Tax Levy</i>	3,616,060	4,155,761	4,593,942	4,382,981	227,220
WATER AND WASTEWATER					
<i>Total Tax Levy</i>	(149,223)	-	(682,992)	-	-
OTHER					
<i>Total Tax Levy</i>	90,191	92,947	91,481	95,695	2,748
TOTAL NORTH GLENGARRY TAX LEVY	6,037,000	5,525,976	7,827,031	5,831,033	305,057

CAPITAL BUDGET	
2019	
ADMINISTRATION	
Planned Expenditures	2019
Description	Budgeted Amount
Asset Management Software (2018)	60,000
Meeting Management Software	11,500
Microphones (from 2017)	10,000
Total	81,500
Planned Funding	2019
Source	Budgeted Amount
General Working Reserve - Operating	
General Purpose Reserve - Capital (2017, 2018 previously approved)	22,400
FCM Grant (from 2018)	47,600
Tax Base	11,500
Total	81,500

**CAPITAL BUDGET
2019
DOME**

Planned Expenditures	2019
Description	Budgeted Amount
Counter Renovations	10,000
Floor Corrections	30,000
Total	40,000
Planned Funding	2019
Source	Budgeted Amount
Tax Base	40,000
Transfer From Reserves	
Total	40,000

**CAPITAL BUDGET
2019
ECONOMIC DEVELOPMENT**

Planned Expenditures	2019
Description	Budgeted Amount
Signage (2018 not completed)	20,000
Interpretive panels (2018 not completed plus one additional)- King George, Kenyon Agriculture Society	14,000
Total	34,000
Planned Funding	2019
Source	Budgeted Amount
Tax Base	19,000
Transfer From Reserves (not completed in 2018)	15,000
Total	34,000

Capital Budgets for Municipal Recreation Association Committee Groups

Total: \$66,350 – Distribution to be decided by the Groups at a later date.

**CAPITAL BUDGET
2019
ISLAND PARK**

Planned Expenditures	2019
Description	Budgeted Amount
IP 4 Micro Nets	3,000
IP Cement work for bleachers & soccer benches	10,000
IP 2 change tables	4,000
IP Soccer benches materials for Glengarry District High Schc	5,000
Mill Square & Mill Lot Architectural Design	12,000
King George Park Moving of Electrical Panel	3,000
Total	37,000
Planned Funding	2019
Source	Budgeted Amount
Tax Base	37,000
Total	37,000

**CAPITAL BUDGET
2019
MAXVILLE SPORTS COMPLEX**

Planned Expenditures	2019
Description	Budgeted Amount
Sinks bathroom hall	10,000
Water lateral connection & well decommissioning	25,000
QEL ammonia detection and CO detection	3,000
Total	38,000
Planned Funding	2019
Source	Budgeted Amount
Tax Base	38,000
Transfer From Reserves	
Total	38,000

CAPITAL BUDGET	
2019	
FIRE SERVICES	
Planned Expenditures	2019
Description	Budgeted Amount
Training Facility (\$40K from 2018)	45,000
Communications (from 2018)	75,000
Station Renovations	20,000
Firewells (from 2018)	20,000
Total	160,000
Planned Funding	2019
Source	Budgeted Amount
Tax Base	
Transfer From Reserves - Fire	160,000
Long Term Debt	-
Total	160,000

CAPITAL BUDGET	
2019	
LANDFILL	
Planned Expenditures	2019
Description	Budgeted Amount
Property Purchase	50,000
Drilling, well installation, well abandonment, trubbing	25,000
Total	75,000
Planned Funding	2019
Source	Budgeted Amount
Tax Base	
Transfer from Reserves - Landfill	75,000
Total	75,000

CAPITAL BUDGET**2019****RARE**

Planned Expenditures		2019
Description		Budgeted Amount
AC unit replacements		5,000
South wall and dock repairs		25,000
New gate		20,000
Lighting		11,000
New Recycling Box Program (2018 carry over)		12,000
Total		73,000
Planned Funding		2019
Source		Budgeted Amount
Tax Base		
Transfer From Reserves - RARE		73,000
Total		73,000

CAPITAL BUDGET	
2019	
ROADS & BRIDGES	
Planned Expenditures	2019
Description	Budgeted Amount
BRIDGES	
Bridge #27 Mack's Corners Bridge - Design and Tender minor repairs (2018 carry forward)	80,000
Bridge #1 Bishop St. Bridge - Major rehabilitation including engineering, design and tender	245,000
Bridge #11 Concess 8 Bridge - Detailed Deck Condition Survey	18,000
Bridge #59 Dominion St. South Bridge - Major Rehabilitation including engineering, design and tender	342,000
HARD TOP MAINTENANCE	400,121
Concession 6 - Hwy 34 Westerly 1.8 km (pulverize, pave 50mm, culverts, etc.)	
Concession 6 - Hwy 34 Westerly 1.8km (pulverize/pave 50mm/culverts etc.)	
Concession 6 - 1.8km west of Hwy 34 to 2.5km west (40mm resurface)	
McNab Street - Bishop St. N to Dead end (40mm resurface)	
Elm St. - Bishop St. N to Dominion St. (40mm resurface, iron adjust, 8.5m)	
Elm St. - Dominion St. to Hwy 34 (40mm resurface, iron adjust, 8.5m)	
Various Roads in Need as determined by PW Director	206,654
Gravel Resurfacing	302,640
Sidewalk Repair and Replacement Program	143,000
Tandem Truck - Unit 14 (2001)	270,000
Backhoe - Unit 38 (2008)	150,000
1/2 tonne - Unit 49 (2009)	33,000
1/2 tonne - Unit 5 (2008)	33,000
Work management software (from 2017)	20,000
Total	2,243,415
Planned Funding	
Source	2019
	Budgeted Amount
Federal Gas Tax (Bridge program)	311,363
From reserves infrastructure (for 2018 work not complete and 2019)& FGT Reserves	513,637
Tax Base	590,415
Long term debt	828,000
Total	2,243,415

Appendix "B"

Proposed Budget					
Fiscal Year 2019					
PUBLIC WORKS					
	2017 - ACTUAL VALUES	2018 - FINAL BUDGET	2018 - ACTUAL VALUES	2019 - PROPOSED	VARIANCE
Water and Wastewater					
Water Distribution					
Total Expenditures	488,127	517,944	289,366	705,320	187,376
Total Capital Expenditures	11,742	105,665	23,781	363,027	257,362
Total Water Distribution	499,869	623,609	313,147	1,068,347	444,738
Waterworks Department					
Total Revenues	(2,838,783)	(2,844,299)	(3,271,914)	(2,899,686)	(55,387)
Total Expenditures	733,118	860,259	995,244	684,676	(175,583)
Total Capital Revenues	-	1	(44,800)	-	(1)
Total Capital Expenditures	39,243	175,000	123,086	148,610	(26,390)
Total Waterworks Department	(2,066,422)	(1,809,039)	(2,198,384)	(2,066,400)	(257,361)
Wastewater					
Total Expenditures	1,373,541	1,036,430	845,840	853,240	(183,190)
Total Capital Expenditures	43,789	149,000	356,405	144,813	(4,187)
Total Wastewater	1,417,330	1,185,430	1,202,245	998,053	(187,377)
Total Water and Wastewater	(149,223)	-	(682,992)	-	-

**CAPITAL BUDGET
2019
WATER TREATMENT**

Planned Expenditures		2019
Description	Budgeted Amount	
Collection Flow Testing (approved from 2017)	33,581	
HVAC system (remaining from 2018)	16,000	
Pump Replacement (from 2018)	50,000	
Small Tools	5,000	
Polymer and Coagulant Pump	13,992	
Glen Robertson Chlorine pumps	5,037	
Transfer to Reserves	25,000	
Total	148,610	
Planned Funding		2019
Source	Budgeted Amount	
From Reserves (approved in 2017, 2018)	99,581	
Water and Wastewater rates	49,029	
Total	148,610	

**CAPITAL BUDGET
2019
WATER DISTRIBUTION**

Planned Expenditures		2019
Description		Budgeted Amount
Maxville Water Project		15,300,000
Hydraulic Modelling Update (approved 2017)		30,528
Pumping Station Needs Study (approved in 2017)		33,581
Harrison St. - Replace 4" with 6", tie in Main St to Mill St, all reinstatements		205,000
Value and hydrant replacement program		30,000
Water Meter Replacement Program		10,000
Air Relief Valves X 2		3,918
Water Tower Mixing System (left over from 2018)		50,000
Valve and Hydrant Replacement Program (minor work left from 2018)		6,000
Total		15,663,027
Planned Funding		2019
Source		Budgeted Amount
Long Term Debt		7,500,000
Provincial Funding		7,800,000
Water and Wastewater Rates		242,918
From Reserves (previously budgeted 2017)		120,109
Total		15,663,027

**CAPITAL BUDGET
2019
WASTE WATER TREATMENT**

Planned Expenditures		2019
Description		Budgeted Amount
Lagoon Berm Maintenance (carried forward from 2018)		2,000
Air Relief Valves X 2		3,918
Sewer Lining Project (plus \$40K from 2018)		90,000
Alum building Roof		3,500
Maxville Main Station Roof		4,000
Standby Generator - Maxville Manor Pump Station		8,395
Sewage Pumps x 2		8,000
Main Station Control System Upgrade		25,000
Total		144,813
Planned Funding		2019
Source		Budgeted Amount
From Reserves (2018 approved berm and sewer lining)		42,000
Water and Wastewater Rate		102,813
Total		144,813

Appendix “C”

WATER WORKS MONTHLY RATE STRUCTURE 2019

Water Rates for Alexandrian and Glen Robertson

		2018	2019
Residential	First 15m3	\$ 60.13	\$ 61.33
	Balance per m3	\$ 1.94	\$ 1.94
Commercial	First 15m3	\$ 60.13	\$ 61.33
	Balance per m3	\$ 1.94	\$ 1.94
Large Users	First 15m3	\$ 60.13	\$ 61.33
	Balance per m3	\$ 1.94	\$ 1.94

Sanitary Sewer Rates for Alexandria

Residential	First 15m3	\$ 32.80	\$ 33.46
	Balance per m3	\$ 1.10	\$ 1.10
Commercial	First 15m3	\$ 32.80	\$ 33.46
	Balance per m3	\$ 1.10	\$ 1.10
Large Users	First 15m3	\$ 32.80	\$ 33.46
	Balance per m3	\$ 1.10	\$ 1.10

Sanitary Sewer Rates for Maxville

Residential	Flat Rate	\$ 32.80	\$ 33.46
Commercial	Flat Rate	\$ 32.80	\$ 33.46
Large Users	Flat Rate	\$ 32.80	\$ 33.46

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: February 11, 2019

MOVED BY: _____

SECONDED BY: _____

That Council of the Township of North Glengarry receive Staff Report BP-2019-03; and

That By-law Z-02-2019 be read a first, second and third time and enacted in Open Council this 11th day of February, 2019.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

Deputy Mayor: Carma Williams

Councillor: Jacques Massie

Councillor: Brenda Noble

Councillor: Jeff Manley

Councillor: Michel Depratto

Councillor: Johanne Wensink

Mayor: Jamie MacDonald

YEA

NEA

Section 6 Item e

STAFF REPORT TO COUNCIL

Report No: BP-2019-03

February 11, 2019

From: Chantal Lapierre – Planning Department

RE: ZONING AMENDMENT Z-02-2019
LOCATION – ST. JAMES STREET, ALEXANDRIA
OWNER – RONALD THEORET

Recommended Motion: That the Council of the Township of North Glengarry adopt Zoning By-Law # Z-02-2019.

Background / Analysis: An application for a zoning amendment request was presented to the Planning Committee earlier this evening. It was recommended that the application be forwarded to the Council of The Township of North Glengarry for further consideration and approval. As per the planning resolution of February 11th, 2019, the application is being presented to Council this evening for adoption.

Alternatives: Option #1 That Council adopt the by-law as presented

OR

Option #2 Council does not adopt the by-law

Financial Implications: No financial implications to the Township

Attachments & Relevant Legislation:

- By-Law Z-02-2019

Others consulted:



Reviewed by
Sarah Huskinson – CAO/Clerk

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

BY-LAW NO. Z-02-2019

BEING A BY-LAW TO AMEND ZONING BY-LAW NO. 39-2000

WHEREAS By-Law No. 39-2000 regulates the use of land and erection of buildings and structures within the Township of North Glengarry, County of SD & G;

AND WHEREAS the Council of the Corporation of the Township of North Glengarry deems it advisable to amend By-Law 39-2000 as hereinafter set forth;

NOW THEREFORE the Council of the Corporation of the Township of North Glengarry enacts as follows:

1. Notwithstanding the provisions of Section 5.4 to the contrary, on the lands described as being Part Park Lot 2-3 Plan 2 Parts 2, 3 & 4 14R5805 (St. James Street) Alexandria, Township of North Glengarry zoned Residential Fourth Density-Hold (R4-H) on Schedule "A" attached hereto.
2. That Schedule "C" of By-Law 39-2000 is hereby amended by removing the holding provision of the lands indicated.
3. That Schedule "A" attached hereto is hereby made fully part of the By-Law.

This By-Law shall come into effect on the date of passing hereof subject to the provisions of the Planning Act.

READ a first, second, third time and enacted in Open Council, this 11th day of February, 2019.

CAO/Clerk/Deputy Clerk

Mayor/Deputy Mayor

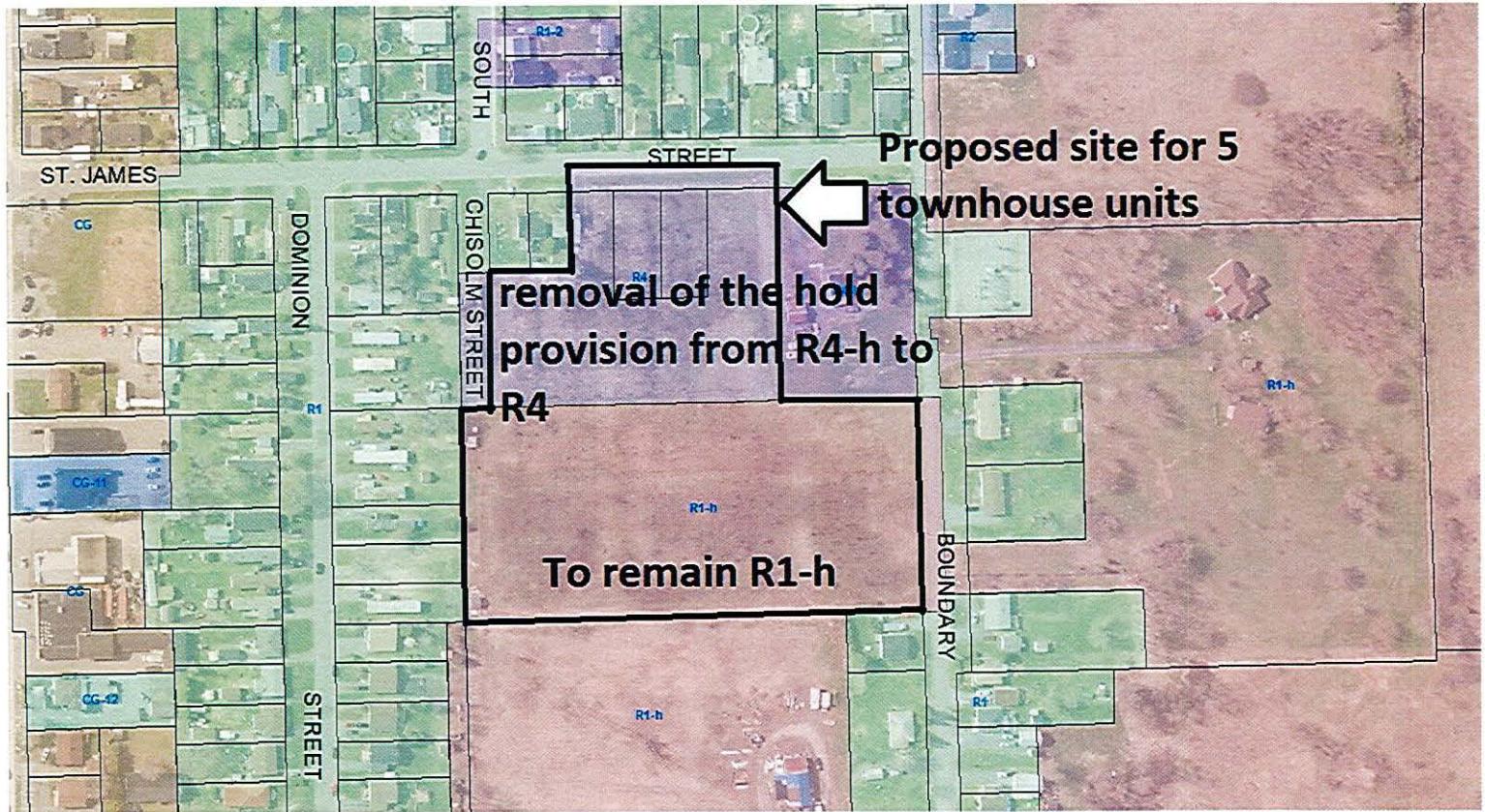
I, hereby certify that the forgoing is a true copy of By-Law No. Z-02-2019, duly adopted by the Council of the Township of North Glengarry, on the 11th day of February, 2019.

Date Certified

Clerk / Deputy Clerk

SCHEDULE "A"
TO BY-LAW NUMBER Z-02-2019

Legend
Subject Property



Part Park Lot 2-3 Plan 2 Parts 2, 3 & 4 14R5805
Township of North Glengarry
United Counties of Stormont, Dundas & Glengarry

This is Schedule "A" to By-Law Z-02-2019
Passed this 11th day of February, 2019

Mayor/Deputy Mayor

CAO/Clerk/Deputy Clerk

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: February 11, 2019

MOVED BY: _____

SECONDED BY: _____

THAT the Council for the Township of North Glengarry receives the Staff Report No. BP-2019-04,

AND THAT the Council for the Township of North Glengarry supports the application of winery, brewery or distillery for a AGCO "By The Glass" – Manufacturer's Limited Liquor Sales License.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

Deputy Mayor: Carma Williams

Councillor: Jacques Massie

Councillor: Brenda Noble

Councillor: Jeff Manley

Councillor: Michel Depratto

Councillor: Johanne Wensink

Mayor: Jamie MacDonald

YEA

NEA

Section 6 Item f

STAFF REPORT TO COUNCIL

Report No: BP-2019-04

February 11, 2019

From: Jacob Rheahme – Chief Building Official

RE: AGCO License for Wood Brothers Brewing Company

Recommended Motion: THAT the Council for the Township of North Glengarry receives the Staff Report No. BP-2019-04,

AND THAT the Council for the Township of North Glengarry supports the application of winery, brewery or distillery for a AGCO "By The Glass" – Manufacturer's Limited Liquor Sales License.

Background / Analysis: The property in question is a 94 acre lot with an existing dwelling, an existing lumberyard (White Pine Lumber) and a newly built brewery (Wood Brothers Brewing Company). Prior to opening, all inspections have been made to ensure all regulations of the Ontario Building Code were met.

It was agreed that a Site Plan Control Agreement was not required for the brewery given its proposed size. Staff will revisit the necessity of a Site Plan Control Agreement should the Applicant's choose to make significant changes in the size or intensity of the brewery's operation.

The owners are the process of expanding their business but there are many steps to take, both under the requirements of the Ontario Building Code (OBC) and the Alcohol and Gaming Commission of Ontario (AGCO).

The owners have applied for a "By The Glass" – Manufacturer's Limited Liquor Sales License and need a resolution from Council that the Township in favor of this expansion.

*The "By the Glass" initiative allows Ontario wineries, breweries and distilleries to make an application to the AGCO for a Manufacturer's Limited Liquor Sales License to sell and serve their wine, beer and spirits to patrons for consumption in prescribed serving sizes at their manufacturing site. **The sale and service of the wine, beer and spirits must be primarily aimed at promoting the manufacturer's***

product and either providing an enhanced tourist experience or fulfilling an educational purpose.

A Manufacturer's Limited Liquor Sales License allows for the sale and service of wine, beer or spirits to patrons in quantities that do not exceed 341ml (12 oz.) for beer, 142 ml (5oz.) for Ontario wine and 43 ml (1.5 oz.) for spirits only. Under a Manufacturer's Limited Sales License, wine, beer and spirits may only be sold between 11:00 a.m. and 9 p.m. on any day and these hours may not be extended.

As "By the Glass" applicants are exempt from the public advertising process (given the nature of the restrictions placed on a Manufacturer's Liquor Sales License), a **municipal resolution is required to indicate the support of the local community.**

Although no requirements for maximum capacity and use is stated on the Manufacturer's Limited Liquor Sales License itself, licensees will continue to be required to **ensure compliance with all applicable zoning requirements, municipal by-laws, the Building Code Act, the Fire Code and the Health & Safety Act,** including and not limited to, the use of the building, occupancy loads assigned to all buildings, any requirements for washrooms facilities, exits, early warning and evacuation, fire prevention requirements, zoning requirements, etc.

Wood Brothers Brewer Company is subject to further building upgrades, site plan development agreement, etc. according to any other future development or expansion.

Alternatives:

Option #1 - THAT the Council for the Township of North Glengarry supports the application of winery, brewery or distillery for a AGCO "By The Glass" – Manufacturer's Limited Liquor Sales License.

OR

Option #2 - Council does not approves the resolution.

Financial Implications: No financial implications to the Township

Attachments & Relevant Legislation:

- By-Law Z-04-2017

Others consulted:



Reviewed by
Sarah Huskinson – CAO/Clerk

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

BY-LAW NO. Z-04-2017

BEING A BY-LAW TO AMEND ZONING BY-LAW NO. 39-2000

WHEREAS By-Law No. 39-2000 regulates the use of land and erection of buildings and structures within the Township of North Glengarry, County of SD & G;

AND WHEREAS the Council of the Corporation of the Township of North Glengarry deems it advisable to amend By-Law 39-2000 as hereinafter set forth;

NOW THEREFORE the Council of the Corporation of the Township of North Glengarry enacts as follows:

1. Notwithstanding the provisions of Section 11.2 to the contrary, on the lands described as being Lochiel Concession 3 Part of Lots 14 and 15 (2980 Wylie Road) Glen Robertson, Township of North Glengarry zoned General Agricultural Special Exception 156 (AG-156) on Schedule "A" attached hereto, the following provisions shall apply:
 - i) AG-156 Special Exception: To permit the use of a brewery on the property. As a use, *Brewery* will entail the production, bottling and sale of alcohol, and occasional events accessory to the use.
2. That Schedule "A" of By-Law 39-2000 is hereby amended by changing to AG the zone Symbol of the lands indicated "Zone changed to AG-156" on the Schedule "A" hereto.
3. That Schedule "A" attached hereto is hereby made fully part of the By-Law.

This By-Law shall come into effect on the date of passing hereof subject to the provisions of the Planning Act.

READ a first, second, third time and enacted in Open Council, this 14th day of December, 2017.



CAO/Clerk/Deputy Clerk



Mayor/Deputy Mayor

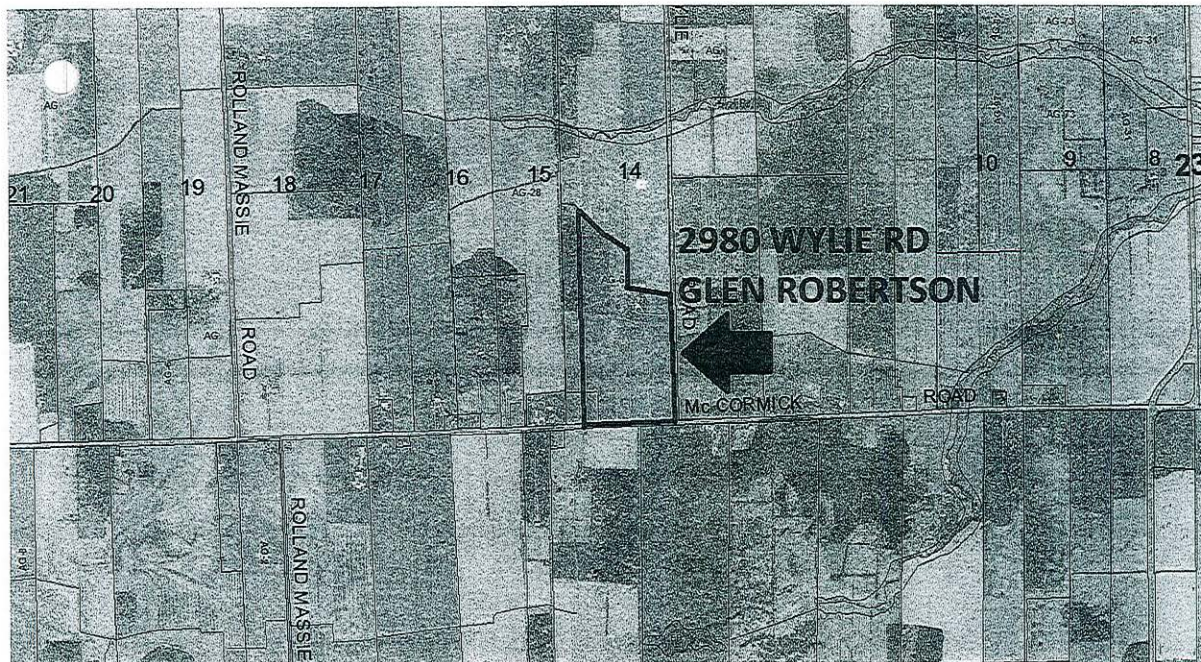
I, hereby certify that the forgoing is a true copy of By-Law No. Z-04-2017, duly adopted by the Council of the Township of North Glengarry, on the 14th day of December, 2017.

Date Certified

Clerk / Deputy Clerk

SCHEDULE "A"
TO BY-LAW NUMBER Z-04-2017

Legend
Subject Property
Zone Change to AG-156



Lochiel Concession 3 Part of Lots 14 and 15
Township of North Glengarry
United Counties of Stormont, Dundas & Glengarry

This is Schedule "A" to By-Law Z-04-2017
Passed this 14th day of December, 2017

Chris McDonnell

Mayor/Deputy Mayor

Lise Lavigne

CAO/Clerk/Deputy Clerk

Section 7

UNFINISHED

BUSINESS

Section 8

CONSENT AGENDA

Section 9

NEW BUSINESS

Section 10

NOTICE OF MOTION

Section 11

QUESTION PERIOD

Section 12

CLOSED SESSION

BUSINESS

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: February 11, 2019

MOVED BY: _____

SECONDED BY: _____

Proceed "In Closed Session",

Committee Members (as this matter deals with personal matters about an identifiable individual, including municipal or local board employees they may be discussed in closed session under sections 239 (2)(b) of the *Ontario Municipal Act*);

CUPE Collective Bargaining (as this matter deals with labour relations or employee negotiations they may be discussed in closed session under sections 239 (2)(d) of the *Ontario Municipal Act*);

Land in North Glengarry (as this matter deals with a proposed or pending acquisition or disposition of land by the municipality or local board they may be discussed in closed session under sections 239 (2)(c) of the *Ontario Municipal Act*);

Litigation or potential litigation (as this matter deals with litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board they may be discussed in closed session under sections 239 (2)(e) of the *Ontario Municipal Act*);

Litigation or potential litigation (as this matter deals with litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board they may be discussed in closed session under sections 239 (2)(e) of the *Ontario Municipal Act*);

And adopt the minutes of the Municipal Council Closed Session meeting of January 14, 2019.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

Deputy Mayor: Carma Williams

Councillor: Jacques Massie

Councillor: Brenda Noble

Councillor: Jeff Manley

Councillor: Michel Depratto

Councillor: Johanne Wensink

Mayor: Jamie MacDonald

Section 12

YEA

NEA

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: February 11, 2019

MOVED BY: _____

SECONDED BY: _____

Adopt Minutes of "In Camera" Session

That the minutes of the Municipal Council "In Camera" session meeting January 14, 2019 be adopted as printed.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

YEA

NEA

Deputy Mayor: Carma Williams

Councillor: Jacques Massie

Councillor: Brenda Noble

Councillor: Jeff Manley

Councillor: Michel Depratto

Councillor: Johanne Wensink

Mayor: Jamie MacDonald

Section 12

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: February 11, 2019

MOVED BY: _____

SECONDED BY: _____

That we return to the Regular Meeting of Council at _____.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

YEA

NEA

Deputy Mayor: Carma Williams

Councillor: Jacques Massie

Councillor: Brenda Noble

Councillor: Jeff Manley

Councillor: Michel Depratto

Councillor: Johanne Wensink

Mayor: Jamie MacDonald

Section 12

Section 13

CONFIRMING BY-LAW

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: February 11, 2019

MOVED BY: _____

SECONDED BY: _____

That the Council of the Township of North Glengarry receive By-law 06-2019; and

That Council adopt by-law 06-2019 being a by-law to adopt, confirm and ratify matters dealt with by Resolution and that By-law 06-2019 be read a first, second, third time and enacted in Open Council this 11th day of February, 2019.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

Deputy Mayor: Carma Williams

Councillor: Jacques Massie

Councillor: Brenda Noble

Councillor: Jeff Manley

Councillor: Michel Depratto

Councillor: Johanne Wensink

Mayor: Jamie MacDonald

YEA

NEA

Section 13 Item a

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

**BY-LAW 06-2019
FOR THE YEAR 2019**

BEING A BY-LAW TO ADOPT, CONFIRM AND RATIFY MATTERS DEALT WITH BY RESOLUTION.

WHEREAS s. 5(3) of the *Municipal Act, 2001*, provides that the powers of municipal corporation are to be exercised by its Council by by-law; and

WHEREAS it is deemed expedient that the proceedings, decisions and votes of the Council of the Corporation of the Township of North Glengarry at this meeting be confirmed and adopted by by-law;

THEREFORE the Council of the Corporation of the Township of North Glengarry enacts as follows:

1. **THAT** the action of the Council at its regular meeting of February 11, 2019 in respect to each motion passed and taken by the Council at its meetings, is hereby adopted, ratified and confirmed, as if each resolution or other action was adopted, ratified and confirmed by its separate by-law; and;
2. **THAT** the Mayor and the proper officers of the Township of North Glengarry are hereby authorized and directed to do all things necessary to give effect to the said action, or to obtain approvals where required, and except where otherwise provided, The Mayor and the Clerk are hereby directed to execute all documents necessary in that behalf and to affix the corporate seal of the Township to all such documents.
3. **THAT** if due to the inclusion of a particular resolution or resolutions this By-law would be deemed invalid by a court of competent jurisdiction then Section 1 to this By-law shall be deemed to apply to all motions passed except those that would make this By-law invalid.
4. **THAT** where a “Confirming By-law” conflicts with other by-laws the other by-laws shall take precedence. Where a “Confirming By-Law” conflicts with another “Confirming By-law” the most recent by-law shall take precedence.

READ a first, second and third time, passed, signed and sealed in Open Council this 11th day of February, 2019.

CAO/Clerk / Deputy Clerk

Mayor / Deputy Mayor

I, hereby certify that the forgoing is a true copy of By-Law No. 06-2019, duly adopted by the Council of the Township of North Glengarry on the 11th day of February, 2019.

Date Certified

CAO/Clerk / Deputy Clerk

Section 14

ADJOURN

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: February 11, 2019

MOVED BY: _____

SECONDED BY: _____

There being no further business to discuss, the meeting was adjourned at _____.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

YEA

NEA

Deputy Mayor: Carma Williams

Councillor: Jacques Massie

Councillor: Brenda Noble

Councillor: Jeff Manley

Councillor: Michel Depratto

Councillor: Johanne Wensink

Mayor: Jamie MacDonald

Section 14