

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY
Regular Meeting of Council
Agenda

Tuesday, October 13, 2020, 7:00 p.m.

Via Zoom

THE MEETING WILL OPEN WITH THE CANADIAN NATIONAL ANTHEM

- 1. CALL TO ORDER**
- 2. DECLARATIONS OF PECUNIARY INTEREST**
- 3. ACCEPT THE AGENDA (Additions/Deletions)**
- 4. ADOPTION OF PREVIOUS MINUTES**
 - a. Inaugural Meeting - September 28, 2020
 - b. Regular Meeting of Council - September 28, 2020
- 5. DELEGATION(S)**
 - a. Financial Statement 2019 – Auditors Welch LLP – Ken Fraser
- 6. STAFF REPORTS**
 - a. Administrative Department
 1. By-Election Report
 - b. Community Services Department
 1. CIP Application – 360 Main Street South, Alexandria,
 - c. Treasury Department
 1. 2019 Audited Financial Statements
 - d. Planning/Building & By-law Enforcement Department
 1. Part Lot Control By-law 39-2020
 - e. Public Works Department
 1. Petition to install speed bumps
 - f. Fire Department
 1. Burn By-Law 48-2019 – Farm Agricultural Burn - Dates
- 7. UNFINISHED BUSINESS**

8. CONSENT AGENDA

- a. Community Development Committee
- b. Arts, Culture and Heritage Committee
- c. Public Meeting of Planning Minutes - Sep14, 2020
- d. Planning Committee Minutes - Sep14, 2020

9. NEW BUSINESS

- a. Purple Ribbon Campaign

10. NOTICE OF MOTION

Next Regular Public Meeting of Council

Monday October 26, 2020 at 7:00 p.m. at the Glengarry Sports Palace, 170 MacDonald Blvd, Alexandria, Ontario.

Note: Meeting are subject to change or cancellation.

11. QUESTION PERIOD

(limit of one question per person and subsequent question will be at the discretion of the Mayor/Chair).

12. CLOSED SESSION BUSINESS

Proceed "In Closed Session",

Identifiable individual (as this matter deals with personal matters about an identifiable individual, including municipal or local board employees they may be discussed in closed session under sections 239 (2)(b) of the Ontario Municipal Act);

Official Plan (as this matter deals with a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board. 2001, c. 25, s. 239 (2); 2017, c. 10, Sched. 1, s. 26. they may be discussed in closed session under sections 239 (2)(k) of the Ontario Municipal Act);

And adopt the minutes of the Municipal Council Closed Session meeting of September 28, 2020.

13. CONFIRMING BY-LAW

- a. By-law 40-2020

14. ADJOURN

Section 1

CALL TO ORDER

Section 2

DECLARATIONS OF PECUNIARY INTEREST

Section 3

ACCEPT THE AGENDA

**CORPORATION OF THE
TOWNSHIP OF NORTH GLENGARRY**

Resolution #

Date: Tuesday, October 13, 2020

Moved by: Jacques Massie

Seconded by: Jeff Manley

That the Council of the Township of North Glengarry accepts the agenda of the Regular Meeting of Council on October 13, 2020

Carried

Deferred

Defeated

Mayor / Deputy Mayor

Section 4

ADOPTION OF PREVIOUS MINUTES

**CORPORATION OF THE
TOWNSHIP OF NORTH GLENGARRY**

Resolution #

Date: Tuesday, October 13, 2020

Moved by: Carma Williams

Seconded by: Brenda Noble

That the minutes of the following meetings be adopted as circulated

Inaugural Meeting - September 28, 2010

Regular Meeting of Council - September 28, 2020

Carried

Deferred

Defeated

Mayor / Deputy Mayor

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

Special Meeting of Council

Inaugural Meeting

Monday, September 28, 2020, 7:00 p.m.

Glengarry Sports Palace -170 MacDonald Blvd, Alexandria, Ontario K0C 1A0

PRESENT: Mayor: Jamie MacDonald
Deputy Mayor: Carma Williams
Councillor: Jacques Massie
Councillor: Brenda Noble
Councillor: Jeff Manley
Councillor: Michael Madden
Councillor: Johanne Wensink

ALSO PRESENT: CAO/Clerk: Sarah Huskinson
Deputy Clerk: Lise Lavigne
Director of Community Services: Anne Leduc
Treasurer & Director of Finance: Kimberley Goyette
Director of the Building/By-law & Planning Services: Jacob Rhéaume
North Glengarry Fire Chief
Acting Director of Public Works: Dean McDonald
Economic Development & Communications Officer: Tara Kirkpatrick
RARE Manager: Linda Andrushkoff
Father Jonathan Blake
Père Didier Kaba

1. CANADIAN NATIONAL ANTHEM

The playing of O' Canada in both official languages.

2. BLESSING / INVOCATION - Father Jonathan Blake from St Finnan's Cathedral and Père Didier Kaba de la paroisse Sacré Coeur

Mayor Jamie MacDonald called upon Father Jonathan Blake and Père Didier Kaba to give their blessings for the new Alexandria Councillor.

3. OATHS OF OFFICE

The CAO/Clerk proceeded with the newly elected Councillor Member who took the declaration of Office Oath of Allegiance.

4. NEXT MEETING

5. ADJOURN

Resolution No. 1

Moved By Carma Williams

Seconded By Jacques Massie

There being no further business to discuss, the meeting was adjourned at 7:09 pm.

Carried

CAO/Clerk/Deputy Clerk

Mayor/Deputy Mayor

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

Regular Meeting of Council

Monday, September 28, 2020, 7:00 p.m.

Glengarry Sports Palace - 170 MacDonald Blvd, Alexandria, Ontario K0C 1A0

PRESENT: Mayor: Jamie MacDonald
Deputy Mayor: Carma Williams
Councillor: Jacques Massie
Councillor: Brenda Noble
Councillor: Jeff Manley
Councillor: Michael Madden
Councillor: Johanne Wensink

ALSO PRESENT: CAO/Clerk: Sarah Huskinson
Deputy Clerk: Lise Lavigne
Director of Community Services: Anne Leduc
Treasurer & Director of Finance: Kimberley Goyette
Director of the Building/By-law & Planning Services: Jacob Rhéaume
North Glengarry Fire Chief: Matthew Roy
RARE Manager: Linda Andrushkoff

- 1. CALL TO ORDER**
- 2. DECLARATIONS OF PECUNIARY INTEREST**
- 3. ACCEPT THE AGENDA (Additions/Deletions)**

Resolution No. 1

Moved by: Jacques Massie

Seconded by: Jeff Manley

That the Council of the Township of North Glengarry accepts the agenda of the Regular Meeting of Council on Monday September 28, 2020.

Carried

- 4. ADOPTION OF PREVIOUS MINUTES**

Resolution No. 2

Moved by: Carma Williams

Seconded by: Brenda Noble

That the minutes of the following meetings be adopted as circulated

Regular Meeting of Council - September 14, 2020

Special Meeting of Council - September 17, 2020

Carried

- 5. DELEGATION(S)**

- 6. STAFF REPORTS**

a. Community Services Department

1. Community Services Department 2020 Work Plan – September Update

Resolution No. 3

Moved by: Brenda Noble

Seconded by: Jacques Massie

THAT Council receives Staff Report No. CS-2020-10 - Community Services 2020 Work Plan.

Carried

- b. Treasury Department

1. 2020 Workplan – Updated for September 2020

Resolution No. 4

Moved by: Jeff Manley

Seconded by: Carma Williams

THAT Council accepts report TR2020-30 – the Director of Finance/Treasurer 2020 Workplan as updated September 22, 2020 for information purposes.

Carried

2. 2020 Capital Budget Update

Resolution No. 5

Moved by: Johanne Wensink

Seconded by: Jeff Manley

THAT Council of the Township of North Glengarry accept report TR2020-29 Capital Budget 2020 Update for information purposes only.

Carried

3. Safe Restart Funding Agreement

Resolution No. 6

Moved by: Jeff Manley

Seconded by: Johanne Wensink

THAT Council of the Township of North Glengarry adopt the following resolution:

WHEREAS the Ontario government has provided emergency assistance funding to municipalities through the Safe Restart Agreement to offset the financial impact due to the COVID-19 pandemic;

AND WHEREAS the Province has specified funding must be used for operating costs and pressures due to COVID-19;

AND WHEREAS due to the nature of the pandemic and the necessity to make physical retrofits to offices to accommodate staff and the public in a safe environment, capital costs will be incurred by municipalities;

AND WHEREAS the Township has been advised by SDG County, through the Ministry of Finance that COVID-19 related capital costs are ineligible for Safe Restart Agreement Funding;

THEREFORE, BE IT RESOLVED THAT the Township of North Glengarry urges Ontario to allow capital expenditures under the Safe Restart Agreement, and that a copy of this resolution be forwarded to Premier Doug Ford, Jim McDonell, MPP and the Association of Municipalities of Ontario (AMO).

Carried

c. Planning/Building & By-law Enforcement Department

1. 2020 Work Plan

Resolution No. 7

Moved by: Johanne Wensink

Seconded by: Jeff Manley

THAT the Council of the Township of North Glengarry receives Staff Report No. BP-2020-24 – the Director of Building, By-law & Planning 2020 Work Plan.

Carried

d. Fire Department

1. Sell of 1995 GMC Tanker

Resolution No. 8

Moved by: Carma Williams

Seconded by: Brenda Noble

THAT Council of the Township of North Glengarry receives staff report FD-2020-09; sale of 1995 GMC Tanker for information purposes

Carried

2. 2020 Work Plan

Resolution No. 9

Moved by: Jacques Massie

Seconded by: Carma Williams

THAT Council receives Staff Report No. FD 2020-08 the Fire Chief's 2020 Work Plan update.

Carried

e. Public Works Department

1. Budget 2020- RARE update

Resolution No. 10

Moved by: Johanne Wensink

Seconded by: Brenda Noble

THAT Council accepts this report re: Budget 2020 RARE update for information purposes only.

Carried

2. Public Works Work Plan Update – September 2020

Resolution No. 11

Moved by: Carma Williams

Seconded by: Jeff Manley

THAT Council receive report – PW 2020-21, Public Works Work Plan Update – September 2020 for information purposes only.

Carried

3. Award of Tender PW 2020-07

Resolution No. 12

Moved by: Jeff Manley

Seconded by: Johanne Wensink

THAT Council passes a resolution authorizing the Mayor and CAO/Clerk to enter into an agreement with Ottawa D-Squared Construction Limited for the reconstruction of sidewalks on Sandfield Avenue South in the amount of \$144,278.40 including HST.

Carried

4. WireE Agreement

Resolution No. 13

Moved by: Johanne Wensink

Seconded by: Brenda Noble

THAT the Council of the Township of North Glengarry authorizes the Mayor and CAO to enter into an agreement with WireE for the installation of communications equipment on the Alexandria water tower,

AND THAT Council adopt by-law 37-2020, being a by-law to enter into an agreement with WireE;

AND THAT by-law 37-2020 be read a first, second and third time and enacted in Open Council this 28th day of September 2020.

Carried

7. UNFINISHED BUSINESS

8. CONSENT AGENDA

9. NEW BUSINESS

10. NOTICE OF MOTION

11. QUESTION PERIOD

12. CLOSED SESSION BUSINESS

Resolution No. 14

Moved by: Brenda Noble

Seconded by: Carma Williams

Proceed "In Closed Session",

Identifiable individual (as this matter deals with personal matters about an identifiable individual, including municipal or local board employees they may be discussed in closed session under sections 239 (2)(b) of the *Ontario Municipal Act*);

Legal (as this matter deals with advice that is subject to solicitor-client privilege, including communications necessary for that purpose they may be discussed in closed session under sections 239 (2)(f) of the *Ontario Municipal Act*);

And adopt the minutes of the Municipal Council Closed Session meeting of September 14, 2020.

Carried

Resolution No. 15

Moved by: Jacques Massie

Seconded by: Jeff Manley

That we return to the Regular Meeting of Council at 9:10 p.m.

Carried

13. CONFIRMING BY-LAW

a. By-law 38-2020

Resolution No. 16

Moved by: Jeff Manley

Seconded by: Jacques Massie

That the Council of the Township of North Glengarry receive By-law 38-2020;
and

That Council adopt by-law 38-2020 being a by-law to adopt, confirm and ratify matters dealt with by Resolution and that By-law 38-2020 be read a first, second, third time and enacted in Open Council this 28th day of September, 2020.

Carried

14. ADJOURN

Resolution No. 17

Moved by: Jacques Massie

Seconded by: Johanne Wensink

There being no further business to discuss, the meeting was adjourned at 9:12 p.m.

Carried

CAO/Clerk/Deputy Clerk

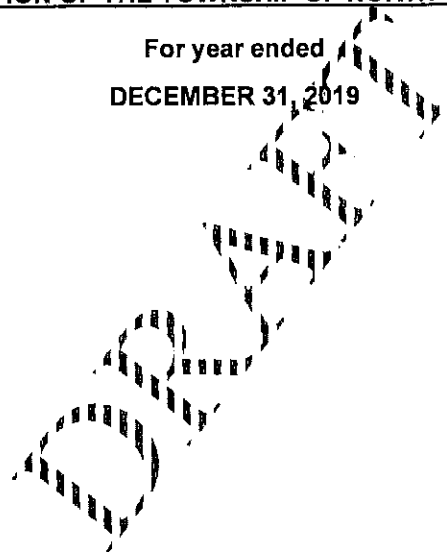
Mayor/Deputy Mayor

Section 5

DELEGATIONS

CONSOLIDATED FINANCIAL STATEMENTS
For the
CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

For year ended
DECEMBER 31, 2019

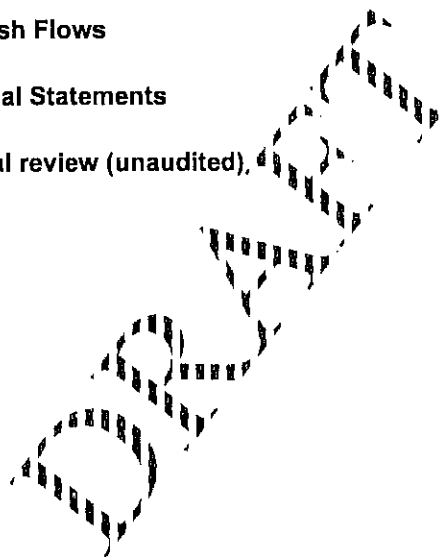


CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

INDEX TO CONSOLIDATED FINANCIAL STATEMENTS

DECEMBER 31, 2019

	<u>Page(s)</u>
Management's Responsibility for the Consolidated Financial Statements	1
Independent Auditor's Report	2-3
Consolidated Statement of Financial Position	4
Consolidated Statement of Operations	5
Consolidated Statement of Changes in Net Financial Assets (Liabilities)	6
Consolidated Statement of Cash Flows	7
Notes to Consolidated Financial Statements	8-18
Schedule 1 - Five year financial review (unaudited)	19



Management's Responsibility for the Consolidated Financial Statements

The accompanying consolidated financial statements of the **Corporation of the Township of North Glengarry** are the responsibility of management and have been approved by Council.

The consolidated financial statements have been prepared by management in accordance with Canadian public sector accounting standards prescribed for governments as recommended by the Public Sector Accounting Board of the Chartered Professional Accountants of Canada and as such include amounts that are the best estimates and judgments of management.

Management is responsible for the integrity and objectivity of these statements and for implementing and maintaining a system of internal controls to provide reasonable assurance that reliable financial information is produced.

The Council is responsible for ensuring that management fulfills its responsibilities for financial reporting and internal control and is ultimately responsible for reviewing and approving the consolidated financial statements.

The Council meets periodically with management, as well as the external auditors, to discuss internal controls over the financial reporting process, auditing matters and financial reporting issues, to satisfy themselves that each party is properly discharging their responsibilities, and to review the consolidated financial statements and the external auditor's report.

The external auditors, Welch LLP, conduct an independent examination, in accordance with Canadian auditing standards, and express their opinion on the consolidated financial statements. The external auditors have full and free access to financial management of the Corporation of the Township of North Glengarry and meet when required.

On behalf of the Corporation of the Township of North Glengarry:

Sarah Huskinson, CPA, CGA
Chief Administrative Officer/Clerk

Kimberley Goyette
Director of Finance/Treasurer

Alexandria, Ontario
October 13, 2020

INDEPENDENT AUDITOR'S REPORT

To the Members of Council of the:

CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

Report on the Audit of the Consolidated Financial Statements

Opinion

We have audited the accompanying consolidated financial statements of the **Corporation of the Township of North Glengarry** (the Township), which comprise the consolidated statement of financial position as at December 31, 2019 and the consolidated statements of operations, changes in net financial assets (liabilities) and cash flows for the year then ended, and notes to the consolidated financial statements, including a summary of significant accounting policies.

In our opinion, excepts for the effects of the matter described in the Basis for Qualified Opinion paragraph, the accompanying consolidated financial statements present fairly, in all material respects, the financial position of the Township as at December 31, 2019 and the results of its consolidated operations, changes in its net financial assets and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Qualified Opinion

The Township is expected to receive insurance proceeds related to an investigation into its taxes receivable. A provision in the amount of \$550,000 for estimated insurance recoveries has been recorded in these consolidated financial statements. We were unable to obtain sufficient appropriate audit evidence about the carrying amount of this expected insurance recovery due to the measurement uncertainty of the insurable loss. Consequently, we were unable to determine whether any adjustments might have been necessary to the financial assets recorded in the consolidated statement of financial position as at December 31, 2019, as well as any related adjustments to the consolidated statements of operations, changes in net assets and the cash flows.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Consolidated Financial Statements* section of our report. We are independent of the Township in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.

Responsibilities of Management and Those Charged with Governance for the Consolidated Financial Statements

Management is responsible for the preparation and fair presentation of these consolidated financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the consolidated financial statements, management is responsible for assessing the Township's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Township or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Township's financial reporting process.

Auditor's Responsibilities for the Audit of the Consolidated Financial Statements

Our objectives are to obtain reasonable assurance about whether the consolidated financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these consolidated financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the consolidated financial statements, whether due to fraud and error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Township's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Township's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the consolidated financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Township to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the consolidated financial statements, including the disclosures, and whether the consolidated financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during the audit.

Cornwall, Ontario
October 13, 2020

**CHARTERED PROFESSIONAL ACCOUNTANTS
LICENSED PUBLIC ACCOUNTANTS**

CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

CONSOLIDATED STATEMENT OF FINANCIAL POSITION

DECEMBER 31, 2019

	<u>2019</u>	<u>2018</u>
Financial assets		
Cash (note 2)	\$ 5,228,714	\$ 195,836
Taxes receivable	1,937,171	1,960,870
Accounts receivable (note 3)	3,510,030	11,101,094
Long-term receivables (note 5)	<u>456,165</u>	<u>447,281</u>
	<u>11,132,080</u>	<u>13,705,081</u>
 Financial liabilities		
Accounts payable and accrued liabilities	4,203,123	3,641,650
Employee benefits payable (note 7)	211,073	205,999
Deferred revenue - obligatory reserve funds (note 6)	573,199	422,874
Deferred revenue - other	6,504	27,749
Landfill closure and post-closure liabilities	1,415,134	1,409,347
Municipal debt (note 9)	<u>9,732,501</u>	<u>8,115,900</u>
	<u>16,141,534</u>	<u>13,823,519</u>
 Net financial assets (liabilities)	 <u>(5,009,454)</u>	 <u>(118,438)</u>
 Non-financial assets		
Tangible capital assets (note 8)	71,308,744	39,842,213
Tangible capital assets under construction	608,154	20,318,309
Inventory	147,062	138,201
Prepaid expenses	<u>1,536</u>	<u>-</u>
	<u>72,065,496</u>	<u>60,298,723</u>
 Accumulated surplus (note 10)	 <u>\$ 67,056,042</u>	 <u>\$ 60,180,285</u>
 Contingencies (note 14)		

The accompanying notes are an integral part of these financial statements.

(See accompanying notes)

CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

CONSOLIDATED STATEMENT OF OPERATIONS

YEAR ENDED DECEMBER 31, 2019

	2019 Budget (Note 15)	2019 Actual	2018 Actual
Operating revenues			
Municipal taxation	\$ 5,912,086	\$ 5,742,819	\$ 5,596,538
User charges	5,898,612	5,326,547	5,786,471
Government transfers - operating	2,539,300	3,132,088	2,432,993
Investment income	20,000	78,702	15,022
Interest and penalties on taxes	320,000	319,759	311,788
Donations and other income	<u>-</u>	<u>1,328</u>	<u>2,764</u>
	<u>14,689,998</u>	<u>14,601,243</u>	<u>14,145,576</u>
Operating expenditures			
General government	1,306,396	1,401,245	1,317,027
Protection to persons and property	1,439,156	1,515,126	1,554,666
Transportation services	3,486,931	3,606,466	3,521,414
Environmental services	4,600,724	4,575,586	4,316,853
Health services	123,000	1,066	101,313
Recreational and cultural services	1,860,954	2,180,983	2,412,602
Planning and development	<u>1,246,483</u>	<u>896,371</u>	<u>542,722</u>
	<u>13,969,644</u>	<u>14,176,843</u>	<u>13,766,597</u>
Net operating surplus	<u>720,354</u>	<u>424,400</u>	<u>378,979</u>
Other income related to capital			
Government transfers - capital	8,113,005	6,446,173	15,818,049
Gain on disposal of tangible capital assets	<u>27,000</u>	<u>5,184</u>	<u>110,144</u>
	<u>8,140,005</u>	<u>6,451,357</u>	<u>15,928,193</u>
Annual surplus	8,860,359	6,875,757	16,307,172
Accumulated surplus at beginning of year	<u>60,180,285</u>	<u>60,180,285</u>	<u>43,873,113</u>
Accumulated surplus at end of year	<u>\$ 69,040,644</u>	<u>\$ 67,056,042</u>	<u>\$ 60,180,285</u>

(See accompanying notes)

CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY
CONSOLIDATED STATEMENT OF CHANGES IN NET FINANCIAL ASSETS (LIABILITIES)
YEAR ENDED DECEMBER 31, 2019

	<u>2019</u> <u>Budget</u> <small>(Note 15)</small>	<u>2019</u> <u>Actual</u>	<u>2018</u> <u>Actual</u>
Annual surplus	\$ 8,860,359	\$ 6,875,757	\$16,307,172
Amortization of tangible capital assets	2,420,471	2,420,471	2,296,751
Acquisition of tangible capital assets and tangible capital assets under construction	(18,899,715)	(14,176,847)	19,146,955)
Gain on disposal of tangible capital assets	(27,000)	(5,184)	(110,144)
Proceeds on disposal of tangible capital assets	27,000	5,184	214,745
Change in inventory	-	(8,861)	46,116
Change in prepaid expenses	<u>-</u>	<u>(1,536)</u>	<u>17,598</u>
Increase (decrease) in net financial assets	(7,618,885)	(4,891,016)	(374,717)
Net financial assets at beginning of year	<u>(118,438)</u>	<u>(118,438)</u>	<u>256,279</u>
Net financial assets (liabilities) at end of year	\$ (7,737,323)	\$ (5,009,454)	\$ (118,438)

(See accompanying notes)

CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

CONSOLIDATED STATEMENT OF CASH FLOWS

YEAR ENDED DECEMBER 31, 2019

	<u>2019</u>	<u>2018</u>
Cash flows from operating activities		
Annual surplus	\$ 6,875,757	\$ 16,307,172
Items not affecting cash:		
Amortization	2,420,471	2,296,751
Gain on disposal of tangible capital assets	<u>(5,184)</u>	<u>(110,144)</u>
	9,291,044	18,493,779
Net changes in non-cash working capital items:		
Taxes receivable	23,699	(72,514)
Accounts receivable	7,591,064	(8,705,204)
Inventory	(8,861)	46,116
Prepaid expenses	(1,536)	17,598
Accounts payable and accrued liabilities	561,473	1,904,453
Employee benefits payable	5,074	14,600
Landfill closure and post-closure liabilities	5,787	13,625
Deferred revenue	<u>129,080</u>	<u>188,477</u>
	<u>17,596,824</u>	<u>11,900,930</u>
Cash flows from capital activities		
Acquisition of tangible capital assets and tangible capital assets under construction	(14,176,847)	(19,146,955)
Proceeds on disposal of tangible capital assets	<u>5,184</u>	<u>214,745</u>
	<u>(14,171,663)</u>	<u>(18,932,210)</u>
Cash flows from investing activities		
Advances of long-term receivables	(75,800)	(75,800)
Repayment of long-term receivable	<u>66,916</u>	<u>105,017</u>
	<u>(8,884)</u>	<u>29,217</u>
Cash flows from financing activities		
Municipal debt repaid	(14,757,999)	(649,412)
Proceeds from municipal debt	<u>16,374,600</u>	<u>6,303,730</u>
	<u>1,616,601</u>	<u>5,654,318</u>
Increase (decrease) in cash	5,032,878	(1,347,745)
Cash at beginning of year	<u>195,836</u>	<u>1,543,581</u>
Cash at end of year	<u>\$ 5,228,714</u>	<u>\$ 195,836</u>

(See accompanying notes)

CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2019

NATURE OF OPERATIONS

The Corporation of the Township of North Glengarry (the "Township") was incorporated on January 1, 1998 and is a lower tier municipality in the Province of Ontario. The Township is responsible for providing a variety of municipal services to its residents. The Township conducts its operations under the direction of its elected Council, guided by the provisions of provincial statutes such as the Municipal Act, 2001, Municipal Affairs Act and related legislation.

1. SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the Township are prepared by management in accordance with Canadian generally accepted accounting policies for local governments as recommended by the Public Sector Accounting Board (PSAB) of the Chartered Professional Accountants of Canada. These financial statements include the following significant accounting policies:

a) *Reporting entity*

These financial statements reflect the assets, liabilities, revenues and expenses and accumulated surplus of the reporting entity. The reporting entity is comprised of all municipal organizations, committees, and local boards accountable to the Township, and which are owned or controlled by the Township. Included with the municipality is the following:

Palais des Sports Glengarry Sports Palace

Interdepartmental and organizational transactions and balances are eliminated.

b) *Accounting for United Counties and School Board transactions*

The assets, liabilities, revenues, and expenditures with respect to the operations of the school boards and the United Counties of Stormont, Dundas and Glengarry are not reflected in these financial statements.

c) *Basis of accounting*

These financial statements are prepared using the accrual basis of accounting. The accrual basis of accounting recognizes revenues as they are earned and measurable. Expenses are recognized as they are incurred and measurable based upon cost of goods or services acquired.

d) *Deferred revenue*

The Township receives contributions under the authority of federal and provincial legislation and funding agencies. These funds, by their nature, are restricted in their use, and until applied to applicable projects, are recorded as deferred revenue. Amounts applied to projects are recorded as revenue in the fiscal period in which they are expended.

e) *Reserve and reserve funds*

Certain amounts, as approved by Council, are set aside in reserves and reserve funds for future operating and capital expenditures. Transfers to and from reserves and reserve funds are recorded as an adjustment to the respective fund when approved.

CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2019

1. SIGNIFICANT ACCOUNTING POLICIES (continued)

f) *Government transfers*

Government transfers are recognized as revenues or expenditures in the period in which the events giving rise to the transfer occurred, provided the transfers are authorized, any eligibility criteria have been met by the recipient, and a reasonable estimates of the amounts can be made.

g) *Taxation and related revenues*

Property tax billings are prepared by the Township based on assessment rolls issued by the Municipal Property Assessment Corporation ("MPAC"). Tax rates are established annually by Council incorporating amounts to be raised for local services and amounts the Township is required to collect on behalf of the United Counties of Stormont, Dundas and Glengarry and the Province of Ontario in respect of education taxes. Realty taxes are billed based on the assessment rolls provided by MPAC. Taxation revenues are recorded at the time tax billings are issued.

A normal part of the assessment process is the issue of supplementary assessment rolls that provide updated information with respect to changes in property assessment. Once a supplementary assessment roll is received, the Township determines the taxes applicable and renders supplementary tax billings. Assessments and the related property taxes are subject to appeal. Any supplementary billing adjustments made necessary by the determination of such changes will be recognized in the period they are determined and the effect shared with the school boards as appropriate.

h) *Landfill Closure and Post-closure Liability*

The Township accrues landfill closure and post-closure care requirements that have been defined in accordance with industry standards and include final covering, landscaping, as well as surface and ground water monitoring and visual inspections. The reported liability is based on estimated future expenses in current dollars, adjusted for estimated inflation and charges to expense are based on usage.

i) *Use of Estimates*

The preparation of financial statements in conformity with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. These estimates are reviewed periodically and adjustments are made as appropriate in the year they become known. Management makes accounting estimates when determining the estimated useful life of the Township's tangible capital assets, its allowance for doubtful accounts and accounts receivable, the accrued liability for employee benefits and the accrued liability for landfill closure and post closure costs. Actual results could differ from those estimates.

CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2019

1. SIGNIFICANT ACCOUNTING POLICIES (continued)

j) *Tangible capital assets*

Tangible capital assets are recorded at cost, which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost, less residual value, of the tangible capital assets is amortized on a straight-line basis over their estimated useful life as follows:

Land improvements	10 years
Buildings	40 years
Vehicles	10 to 25 years
Machinery and equipment	5 to 50 years
Transportation:	
- roads	7 to 40 years
- bridges and structures	40 years
Water and waste plants and networks	50 to 100 years

Assets under construction are not amortized until the asset is available for productive use, at which time they are capitalized. One half of the annual amortization is charged in the year of acquisition and in the year of disposal.

Tangible capital assets received as contributions are recorded at their fair value at the date of receipt and also are recorded as revenue. Similarly, transfer of assets to third parties are recorded as an expense equal to the net book value of the assets as of the date of transfer.

Leases are classified as capital or operating leases. Leases which transfer substantially all of the benefits and risks incidental to ownership of property are accounted for as capital leases. All other leases are accounted for as operating leases and the related lease payments are charged to expenses as incurred.

2. CASH

Cash consists of the following:

	<u>2019</u>	<u>2018</u>
Unappropriated cash	\$ 4,121,321	\$ (331,873)
Restricted under federal gas tax agreement	559,379	409,054
Restricted for parkland	13,820	13,820
Restricted for reserve funds	<u>534,194</u>	<u>104,835</u>
	<u>\$ 5,228,714</u>	<u>\$ 195,836</u>

3. ACCOUNTS RECEIVABLE

Accounts receivable consists of the following:

	<u>2019</u>	<u>2018</u>
Water and sewer user fees receivables	\$ 352,707	\$ 340,346
Excise tax rebates receivable	533,809	595,904
Municipal drains charges receivable	669,242	617,825
Due from School Boards and the United Counties	517,977	272,314
Due from Infrastructure Ontario	522,362	8,018,303
Accounts receivable - other	<u>913,933</u>	<u>1,256,402</u>
	<u>\$ 3,510,030</u>	<u>\$ 11,101,094</u>

CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2019

4. CREDIT FACILITY

The Township has an authorized revolving operating line of credit facility with a maximum limit of \$2,000,000. The credit facility bears interest at prime plus 0.5% and was unused at December 31, 2019. Additional credit facilities are described under note 9.

5. LONG-TERM RECEIVABLES

Long-term receivables consists of the following:

	<u>2019</u>	<u>2018</u>
Community improvement program loans receivable	\$ 147,600	\$ 142,518
Tile drainage loans receivable	<u>308,565</u>	<u>304,763</u>
	<u>\$ 456,165</u>	<u>\$ 447,281</u>

6. DEFERRED REVENUE - OBLIGATORY RESERVE FUNDS

A requirement of Canadian public sector accounting standards is that obligatory reserve funds be reported as deferred revenue. This requirement is in place as legislation restricts how these funds may be used and under certain circumstances these funds may possibly be refunded. The balances held in the obligatory reserve funds are as follows:

	<u>Balance</u> <u>December 31,</u> <u>2018</u>	<u>Additions</u>	<u>Transferred</u> <u>to</u> <u>Income</u>	<u>Balance</u> <u>December 31,</u> <u>2019</u>
Parkland	\$ 13,820	\$ -	\$ -	\$ 13,820
Federal gas tax	<u>409,054</u>	<u>645,614</u>	<u>(495,289)</u>	<u>559,379</u>
	<u>\$ 422,874</u>	<u>\$ 645,614</u>	<u>\$ (495,289)</u>	<u>\$ 573,199</u>

7. EMPLOYEE BENEFITS PAYABLE

The Township provides employee benefits that will require funding in future periods for vacation pay. The vacation pay liability has been estimated based on pay rates in effect at December 31, 2019 and is expected to be paid out over the next fiscal year.

Employee benefits payable is comprised of:

	<u>2019</u>	<u>2018</u>
Vacation pay	<u>\$ 211,073</u>	<u>\$ 205,999</u>

CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2019

8. TANGIBLE CAPITAL ASSETS

Tangible capital assets consists of the following:

<u>Cost</u>	<u>Balance</u> <u>December 31,</u> <u>2018</u>	<u>Additions</u>	<u>Disposals</u>	<u>Balance</u> <u>December 31,</u> <u>2019</u>
Land	\$ 536,998	\$ -	\$ -	\$ 536,998
Land improvements	635,086	80,604	-	715,690
Buildings	24,639,468	147,774	-	24,787,242
Vehicles	6,799,630	504,767	-	7,304,397
Equipment	7,602,221	206,225	-	7,808,446
Roads	17,422,132	1,138,229	-	18,560,361
Bridges	6,551,539	83,264	-	6,634,803
Water and sewer	<u>20,034,231</u>	<u>31,726,139</u>	<u>-</u>	<u>51,760,370</u>
	<u>\$ 84,221,305</u>	<u>\$ 33,887,002</u>	<u>\$ -</u>	<u>\$ 118,108,307</u>

<u>Accumulated Amortization</u>	<u>Balance</u> <u>December 31,</u> <u>2018</u>	<u>Amortization</u> <u>Expense</u>	<u>Disposals</u>	<u>Balance</u> <u>December 31,</u> <u>2019</u>
Land	\$ -	\$ -	\$ -	\$ -
Land improvements	318,224	44,690	-	362,914
Buildings	16,291,400	600,979	-	16,892,379
Vehicles	8,842,004	316,793	-	4,158,797
Equipment	5,213,459	358,238	-	5,571,697
Roads	11,988,011	575,872	-	12,563,883
Bridges	2,960,441	137,920	-	3,098,361
Water and sewer	<u>3,765,553</u>	<u>385,979</u>	<u>-</u>	<u>4,151,532</u>
	<u>\$ 44,379,092</u>	<u>\$ 2,420,471</u>	<u>\$ -</u>	<u>\$ 46,799,563</u>

<u>Net book value</u>	<u>December 31,</u> <u>2018</u>	<u>December 31,</u> <u>2019</u>
Land	\$ 536,998	\$ 536,998
Land improvements	316,862	352,776
Buildings	8,348,068	7,894,863
Vehicles	2,957,626	3,145,600
Equipment	2,388,762	2,236,749
Roads	5,434,121	5,996,478
Bridges	3,591,098	3,536,442
Water and sewer	<u>16,268,678</u>	<u>47,608,838</u>
	<u>\$ 39,842,213</u>	<u>\$ 71,308,744</u>

CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2019

9. MUNICIPAL DEBT

Municipal debt consists of the following:

	<u>2019</u>	<u>2018</u>
<u>Royal Bank of Canada</u>		
Term loans - interest rates between 2.96% and 3.725%, repayable in monthly blended payments ranging between \$103 and \$10,878, maturity dates ranging from 2020 to 2026	\$ 595,659	\$ 814,159
Bridge loan Maxville water project - refinanced in year	-	5,400,000
<u>Ontario Infrastructure and Lands Corporation</u>		
Debenture loans - interest rates between 1.86% and 3.01%, repayable in semi-annual payments ranging between \$15,245 and \$125,000 plus interest, maturity dates ranging from 2022 to 2049	8,828,277	1,596,978
<u>Ontario Ministry of Agriculture, Food and Rural Affairs (OMAFRA):</u>		
Tile drainage debenture loans - 6% repayable over a ten year period in blended annual payments ranging between \$217 and \$6,793, maturity dates ranging from 2020 to 2029	<u>308,565</u>	<u>304,763</u>
	<u>\$9,732,501</u>	<u>\$8,115,900</u>

The Township has authorized revolving and non-revolving term credit facilities related to the Maxville water upgrade project with maximum limits of \$11,000,000 and \$7,500,000 respectively. The credit facilities were unused at year-end. Total maximum aggregate borrowings under both credit facilities may not exceed \$11,000,000. Both credit facilities bear interest at prime + 0.75% and are secured by borrowing by-laws. The Township is required to comply with a number of reporting requirements.

The Township has offsetting tile drain loans receivable from property owners with the same terms and maturity dates as the OMAFRA tile drain loans above. These loans receivable have been included in long-term receivables on the statement of financial position.

Principal repayments on municipal debt are estimated to be as follows:

2020	\$ 814,482
2021	672,520
2022	655,403
2023	447,622
2024	434,346
2025 and subsequent	<u>6,708,128</u>
	<u>\$9,732,501</u>

CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2019

10. ACCUMULATED SURPLUS

Accumulated surplus consists of restricted and unrestricted amounts and equity in tangible capital assets as follows:

	<u>2019</u>	<u>2018</u>
Reserves:		
Working funds	\$ 817,912	\$ 4,288,020
CEMC contingency fund	43,500	50,000
Fire	309,560	474,560
Modernization & efficiency	598,861	-
Recreation	53,000	109,455
Roads	547,380	736,380
Waste management	1,018,394	1,002,843
Water & sewer	2,423,488	2,493,488
WSIB	54,443	54,443
Zoning and elections	82,500	65,000
Other	254,305	184,770
Less funded by reserve funds	<u>(534,194)</u>	<u>(104,835)</u>
	<u>5,669,149</u>	<u>9,354,124</u>
Reserve funds:		
General reserve funds	<u>534,194</u>	<u>104,835</u>
Reserves and reserve funds - total	<u>6,203,343</u>	<u>9,458,959</u>
Invested in tangible capital assets:		
Equity in tangible capital assets	71,916,898	60,160,522
Less: related debt	<u>(9,423,936)</u>	<u>(7,811,137)</u>
	<u>62,492,962</u>	<u>52,349,385</u>
Amounts to be recovered from future revenues:		
Accrued interest	(14,056)	(12,713)
Accrued landfill closure and post-closure costs	(1,415,134)	(1,409,347)
Employee benefits payable	<u>(211,073)</u>	<u>(205,999)</u>
	<u>(1,640,263)</u>	<u>(1,628,059)</u>
	<u>\$ 67,056,042</u>	<u>\$ 60,180,285</u>

CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2019

11. SEGMENTED INFORMATION

The Township is a diversified municipal government that provides a wide range of services to its citizens. The services are provided by departments and their activities are reported in the statement of operations. Departments have been separately disclosed in the segmented information. For each reported segment, revenues and expenditures represent both amounts that are directly attributable to the segment and amounts that are allocated on a reasonable basis. Therefore certain allocation methodologies are employed in the preparation of segmented financial information. The accounting policies used in these segments are consistent with those in the preparation of the financial statements as disclosed in note 1. The nature of the Township's segments and the activities they encompass are as follows:

General Government

General government includes corporate services and governance of the Township. Administration as a segment includes operating and maintaining municipal owned buildings, human resource management, legal, communications, information systems and technology, support to Council for policy development in compliance with the Municipal Act, tax billing and collection responsibilities, financial management reporting and overall budget status as well as frontline reception and customer service.

Protection to Persons and Property

Protection services includes fire protection, conservation authority, protective inspection and control, and emergency measures. Fire protection includes inspection, extinguishing and suppression services, emergency first response, and prevention education and training programs. Inspection and control includes building inspection, by-law enforcement and dog control services.

Transportation Services

Transportation services includes administration and operation of traffic and parking services for the Township. In addition, services are provided for the winter and summer road maintenance along with the repair and construction of the municipal roads system including bridges and culverts, as well as operation and maintenance of a fleet of vehicles and equipment for use in providing services to the Township.

Environmental Services

Environmental services includes the operation of water and waste water facilities and infrastructure for the collection and distribution of both water and sewer services as well as solid waste collection, disposal and recycling services.

Health Services

Health services includes health and safety programs, and contributions to the Glengarry Memorial Hospital.

Recreation and Cultural Services

Recreation and cultural services includes services that contribute to the Township's development and sustainability through the provision of recreation and leisure programs including community halls, libraries, parks, recreation fields and arenas.

Planning and Development

Planning and development manages development for business interest, environmental concerns, heritage matters, local neighbourhoods and community development. It also facilitates economic development by providing services for the approval of all land development plans and the application and enforcement of the zoning by-law and official plan.

CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

NOTES TO CONSOLIDATED FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2019

11. SEGMENTED INFORMATION (continued)

	<u>General Government</u>	<u>Protection</u>	<u>Transportation</u>	<u>Environment</u>	<u>Health</u>	<u>Recreation and Cultural</u>	<u>Planning and Development</u>	<u>2019 Totals</u>	<u>2018 Totals</u>
Revenues									
Municipal taxation	\$ 688,086	\$ 737,534	\$2,722,685	\$ 405,699	\$ 15,629	\$ 887,275	\$ 285,911	\$ 5,742,819	\$ 5,596,538
User charges	86,756	279,213	52,432	4,029,462	-	710,239	168,445	5,326,547	5,786,471
Government transfers									
- operating	375,277	402,245	1,484,931	221,265	8,524	483,913	155,933	3,132,088	2,432,993
- capital	-	-	250,076	6,196,097	-	-	-	6,446,173	15,818,049
Other	<u>404,973</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>404,973</u>	<u>439,718</u>
	<u>1,555,092</u>	<u>1,418,992</u>	<u>4,510,124</u>	<u>10,852,523</u>	<u>24,153</u>	<u>2,081,427</u>	<u>610,289</u>	<u>21,052,600</u>	<u>30,073,769</u>
Expenditures									
Wages and benefits	871,998	667,840	1,337,396	1,371,899	-	855,671	314,407	5,419,011	5,205,802
Interest municipal debt	-	31,411	2,767	118,976	-	-	18,094	171,248	102,858
Materials and services	352,330	397,136	1,132,455	1,639,720	1,066	765,327	496,429	4,784,463	4,795,652
Contracted services	-	33,086	90,682	534,194	-	31,333	-	689,295	546,779
Insurance and financial costs	148,327	60,067	53,238	83,646	-	(15,248)	-	330,030	370,625
Third party transfers	-	115,544	-	-	-	187,608	59,173	362,325	448,130
Amortization	<u>28,590</u>	<u>210,042</u>	<u>989,928</u>	<u>827,351</u>	<u>-</u>	<u>356,292</u>	<u>8,268</u>	<u>2,420,471</u>	<u>2,296,751</u>
	<u>1,401,245</u>	<u>1,515,126</u>	<u>3,606,466</u>	<u>4,575,586</u>	<u>1,066</u>	<u>2,180,983</u>	<u>896,371</u>	<u>14,176,843</u>	<u>13,766,597</u>
Net surplus (deficit)	\$ <u>153,847</u>	\$ <u>(96,134)</u>	\$ <u>903,658</u>	\$ <u>6,276,937</u>	\$ <u>23,087</u>	\$ <u>(99,556)</u>	\$ <u>(286,082)</u>	\$ <u>6,875,757</u>	\$ <u>16,307,172</u>

CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2019

12. OPERATION OF SCHOOL BOARDS AND THE UNITED COUNTIES

The following taxation revenues were raised and remitted to school boards and the United Counties of Stormont, Dundas and Glengarry:

	<u>2019</u>	<u>2018</u>
School boards	<u>\$ 2,872,450</u>	<u>\$ 2,826,437</u>
United Counties of Stormont, Dundas and Glengarry	<u>\$ 6,533,156</u>	<u>\$ 6,288,745</u>

13. PENSION AGREEMENTS

The Township makes contributions to the Ontario Municipal Employees Retirement System (OMERS), which is a multi-employer plan, on behalf of its employees. The plan is a defined benefit plan which specifies the amount of the retirement benefit to be received by the employees, based on length of service and rates of pay. OMERS provides pension services to approximately 1,000 employers and 480,000 plan members.

Each year an independent actuary determines the funding status of the OMERS pension plan (the Plan) by comparing the actuarial value of the invested assets to the estimated present value of all pension benefits that members have earned to date. The most recent actuarial valuation of the Plan was conducted at December 31, 2019. The results of this valuation disclosed total actuarial liabilities of \$107,687 million in respect of defined benefit obligations with actuarial assets of \$104,290 million indicating an actuarial deficit of \$3,397 million. Because OMERS is a multi-employer plan, any pension plan surpluses or deficits are a joint responsibility of employers and plan members participating in the Plan. The Township has adopted defined contribution plan accounting principles for this plan because insufficient information is available to apply defined benefit plan accounting principles. As a result, the Township does not recognize any share of the OMERS pension deficit.

The amount contributed to OMERS for 2019 was \$285,565 (2018 - \$269,086) for current service and is included as an expenditure on the statement of operations.

14. CONTINGENCIES

In 2014, the Government of Ontario expanded regulations to include six additional cancers presumed to be work related for firefighters under the Workplace Safety and Insurance Act. This change is retroactive to January 1, 1960. The Workplace Safety and Insurance Board (WSIB) has determined a potential liability for all Schedule 2 employers based on the total number of firefighters employed across the province. As the WSIB potential liability has been based on assumptions and general allocations and no specific claims have been filed with the Township, no provision for potential claims has been recorded in these financial statements. The Township previously established a reserve for future WSIB costs in the amount of \$54,443 to mitigate any claims from when it previously was a Schedule 2 employer.

The nature of municipal activities is such that there may be litigation pending or in prospect at any time. Litigation is subject to many uncertainties and the outcome of individual matters is not predictable. A provision for litigation claims has been recorded in these consolidated financial statements based on management's best estimate of the likely outcomes. Should claims be settled for amounts other than established accruals, the outstanding amounts will be offset against operations in the year of settlement.

CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY
NOTES TO CONSOLIDATED FINANCIAL STATEMENTS
YEAR ENDED DECEMBER 31, 2019

15. BUDGETED FIGURES

The budgeted figures are presented for comparison purposes as prepared and approved by the Township's Council. The budget figures have been adjusted from the cash basis of accounting as originally prepared and have been restated as follows to conform with Canadian public sector accounting standards:

	<u>2019</u>
Annual surplus as budgeted	\$ -
Add:	
Capital expenditures expensed	18,899,715
Principal repayment of municipal debt expensed	564,258
Transfers to reserves expensed	388,303
Less:	
Loan proceeds included as income	(7,500,000)
Transfers from reserves included as income	(980,196)
Principal repayment of tile drain loans receivable included as income	(91,250)
Amortization of tangible capital assets not recorded	<u>(2,420,471)</u>
Annual surplus as presented on the statement of operations	<u>\$ 8,860,359</u>

16. EXPENSES BY OBJECT

Operating expenditures by object is summarized as follows:

	<u>2019</u>	<u>2018</u>
Wages and benefits	\$ 5,419,011	\$ 5,205,802
Interest on municipal debt	171,248	102,858
Materials and services	4,784,463	4,795,652
Contracted services	689,295	546,779
Insurance and financial costs	330,030	370,625
Third party transfers	362,325	448,130
Amortization	<u>2,420,471</u>	<u>2,296,751</u>
	<u>\$ 14,176,843</u>	<u>\$ 13,766,597</u>

17. UNCERTAINTY DUE TO THE CORONAVIRUS DISEASE OUTBREAK

In Mid-March of 2020 the province of Ontario declared a state of emergency in response to the public health concerns originating from the spread of the coronavirus disease. A high degree of uncertainty persists surrounding the full economic impact of the situation. Consequently, at the time of issuance of these financial statements the financial impact of the current situation is not yet known.

CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

SCHEDULE 1 - FIVE YEAR FINANCIAL REVIEW (unaudited)

DECEMBER 31, 2019

	<u>2019</u>	<u>2018</u>	<u>2017</u>	<u>2016</u>	<u>2015</u>
Population (MPAC)	8,379	8,511	8,865	10,088	9,740
Number of Households (MPAC)	4,879	4,887	5,847	5,734	5,754
Taxable Assessment (000's)					
Residential and farm	\$1,158,414	\$1,158,414	\$1,055,595	\$ 969,296	\$ 907,281
Commercial and industrial	<u>103,960</u>	<u>103,960</u>	<u>101,315</u>	<u>106,141</u>	<u>101,852</u>
Total	<u>\$1,262,374</u>	<u>\$1,262,374</u>	<u>\$1,156,910</u>	<u>\$1,075,437</u>	<u>\$1,009,133</u>
Property Taxes Billed (000's)					
Own purpose	\$ 5,743	\$ 5,597	\$ 4,973	\$ 5,021	\$ 4,785
Upper-Tier Municipality	6,533	6,289	5,818	5,776	5,646
School Boards	<u>2,872</u>	<u>2,826</u>	<u>2,535</u>	<u>2,915</u>	<u>2,843</u>
Total	<u>\$ 15,148</u>	<u>\$ 14,712</u>	<u>\$ 13,326</u>	<u>\$ 13,712</u>	<u>\$ 13,274</u>
Tax Arrears					
% of own levy	34 %	35 %	38 %	50 %	54 %
% of total levy	13 %	13 %	14 %	18 %	20 %
Municipal Debt (000's)					
Municipal debt	\$ 9,733	\$ 8,116	\$ 2,462	\$ 3,060	\$ 3,851
Annual debt charges	\$ 648	\$ 648	\$ 603	\$ 799	\$ 666
Municipal Equity (000's)					
Surplus and reserves	\$ 6,203	\$ 9,459	\$ 5,044	\$ 4,566	\$ 4,096
Invested in tangible capital assets	\$ 62,493	\$ 52,349	\$ 40,424	\$ 40,479	\$ 38,697
Reserves as % of operating expenses	43.75 %	68.71 %	36.71 %	31.71 %	35.85 %
Financial Indicators:					
Sustainability:					
Financial assets to liabilities	0.69 %	0.99 %	1.04 %	1.02 %	1.06 %
Municipal debt to tangible capital assets	13.53 %	13.49 %	5.67 %	7.09 %	9.14 %
Flexibility:					
Debt charges to total operating revenue	4.44 %	4.58 %	4.36 %	5.69 %	5.94 %
Total operating revenue to taxable assessment	1.16 %	1.12 %	1.19 %	1.31 %	1.27 %
Vulnerability:					
Operating government transfers to operating revenues	21.45 %	17.20 %	18.93 %	20.09 %	19.22 %
Total government transfers to total revenues	65.60 %	129.02 %	21.30 %	21.34 %	22.46 %



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*Township of North Glengarry
2019 Audit Presentation
October 13, 2020
Ken Fraser*

NORTH
GLENGARRY
NORD



*Ontario's Celtic Heartland
Le centre celtique de l'Ontario*

Audit Status - TNG

- **Audit is complete subject to:**
 - **Approval of financials by Council**
 - **Representation letter to be signed by CAO and Treasurer**
- **Financials are stamped draft until approved**

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2019 Draft Financials - TNG

- **Page 2, 3 – Independent Auditor’s Report**
 - **Dated October 13/20 (date of Council approval)**
 - **Qualified Audit Opinion : Unable to confirm insurance proceeds receivable**

2019 Draft Financials - TNG

Page 4 – Statement of Financial Position:

	2019	2018
Financial assets	\$11,132,080	\$13,705,081
Financial liabilities	<u>(16,141,534)</u>	<u>(13,823,519)</u>
Net financial assets (liabilities)	(5,009,454)	(118,438)
Non-financial assets	<u>72,065,496</u>	<u>60,298,723</u>
Accumulated surplus	<u>\$67,056,042</u>	<u>\$60,180,285</u>

2019 Draft Financials - TNG

- Page 5 – Statement of Operations

	2019	2018
Operating revenues	\$14,601,243	\$14,145,576
Operating expenditures	<u>(14,176,843)</u>	<u>(13,766,597)</u>
Net operating surplus	424,400	378,979
Capital revenues/other	<u>6,451,357</u>	<u>15,928,193</u>
Annual surplus	<u>\$6,875,757</u>	<u>\$16,307,172</u>

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2019 Draft Financials - TNG

- **Notes to financials**

- Page 12 – Note 8: Tangible capital assets
- Page 13 – Note 9: Municipal debt
- Page 14 – Note 10: Accumulated surplus

FINANCIAL STATEMENTS

For the

THE PALAIS DES SPORTS GLENGARRY SPORTS PALACE

For year ended

DECEMBER 31, 2019



THE PALAIS DES SPORTS GLENGARRY SPORTS PALACE

INDEX TO FINANCIAL STATEMENTS

DECEMBER 31, 2019

	<u>Page(s)</u>
Independent Auditor's Report	1-2
Statement of Financial Position	3
Statement of Operations	4
Statement of Changes in Net Financial Assets (Liabilities)	5
Statement of Cash Flows	6
Notes to Financial Statements	7-10
Schedule A - Other Revenues and Expenses	11

DRAFT

INDEPENDENT AUDITOR'S REPORT

To the Members of Council of The Corporation of The Township of North Glengarry

Opinion

We have audited the accompanying financial statements of the **The Palais des Sports Glengarry Sports Palace** (the Palace), which comprise the statement of financial position as at December 31, 2019, and the statements of operations, changes in net financial assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Palace as at December 31, 2019 and the results of its operations and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Palace in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Palace's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Palace or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Palace's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Palace's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Palace's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Palace to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Cornwall, Ontario
October 13, 2020

**CHARTERED PROFESSIONAL ACCOUNTANTS
LICENSED PUBLIC ACCOUNTANTS**

THE PALAIS DES SPORTS GLENGARRY SPORTS PALACE

STATEMENT OF FINANCIAL POSITION

DECEMBER 31, 2019

	<u>2019</u>	<u>2018</u>
Financial assets		
Cash	\$ 1,886	\$ 3,380
Accounts receivable	47,080	44,254
Inventory for resale	<u>5,063</u>	<u>10,385</u>
	<u>54,029</u>	<u>58,019</u>
Financial liabilities		
Temporary borrowings (note 2)	15,681	50,000
Accounts payable and accrued liabilities	29,700	36,868
Deferred revenue	712	5,770
Due to Township of North Glengarry	<u>-</u>	<u>35,206</u>
	<u>46,093</u>	<u>127,844</u>
Net financial assets (liabilities)	<u>7,936</u>	<u>(69,825)</u>
Non-financial assets		
Tangible capital assets (note 3)	793,669	850,114
Prepaid expenses	<u>1,536</u>	<u>-</u>
	<u>795,205</u>	<u>850,114</u>
Accumulated surplus (note 4)	<u>\$803,141</u>	<u>\$780,289</u>

The accompanying notes are an integral part of these financial statements.

(See accompanying notes)

THE PALAIS DES SPORTS GLENGARRY SPORTS PALACE

STATEMENT OF OPERATIONS

YEAR ENDED DECEMBER 31, 2019

	<u>2019</u> <u>Budget</u> (Note 5)	<u>2019</u> <u>Actual</u>	<u>2018</u> <u>Actual</u>
Operating revenues			
Government transfers - operating (note 6)	\$ 308,976	\$ 281,732	\$ 219,502
Rentals - ice	205,000	196,215	214,843
Rentals - other	25,469	39,407	23,180
Other revenues per Schedule A	90,000	74,789	126,530
Donations, advertising and miscellaneous income	<u>12,500</u>	<u>30,683</u>	<u>16,196</u>
	<u>641,945</u>	<u>622,826</u>	<u>600,251</u>
Operating expenditures			
Amortization	78,523	78,523	77,500
General expenses	9,199	19,950	11,137
Insurance	14,000	13,746	13,718
Interest and bank charges	500	209	316
Office	7,850	16,748	12,530
Other expenses per Schedule A	40,900	31,996	65,464
Professional fees	4,250	4,000	4,000
Repairs and maintenance	81,200	109,487	88,129
Salaries, wages and benefits	300,346	249,226	270,556
Travelling and convention	4,500	8,961	3,327
Utilities	136,200	131,551	137,303
Bad Debt Expense	<u>-</u>	<u>2,783</u>	<u>-</u>
	<u>677,468</u>	<u>667,180</u>	<u>683,980</u>
Net operating expenditures	(35,523)	(44,354)	(83,729)
Government transfers - other (note 6)	<u>(24,000)</u>	<u>67,206</u>	<u>(90,836)</u>
Annual surplus (deficit)	(59,523)	22,852	(174,565)
Accumulated surplus at beginning of year	<u>780,289</u>	<u>780,289</u>	<u>954,854</u>
Accumulated surplus at end of year	<u>\$ 720,766</u>	<u>\$ 803,141</u>	<u>\$ 780,289</u>

(See accompanying notes)

THE PALAIS DES SPORTS GLENGARRY SPORTS PALACE
STATEMENT OF CHANGES IN NET FINANCIAL ASSETS (LIABILITIES)
YEAR ENDED DECEMBER 31, 2019

	<u>2019</u> <u>Budget</u> <u>(Note 5)</u>	<u>2019</u> <u>Actual</u>	<u>2018</u> <u>Actual</u>
Annual surplus (deficit)	\$ (59,523)	\$ 22,852	\$ (174,565)
Amortization of tangible capital assets	78,523	78,523	77,500
Acquisition of tangible capital assets	(19,000)	(22,078)	(29,215)
Change in prepaid expenses	<u>-</u>	<u>(1,536)</u>	<u>2,740</u>
Increase (decrease) in net financial assets	-	77,761	(123,540)
Net financial assets (liabilities) at beginning of year	<u>(69,825)</u>	<u>(69,825)</u>	<u>53,715</u>
Net financial assets (liabilities) at end of year	<u>\$ (69,825)</u>	<u>\$ 7,936</u>	<u>\$ (69,825)</u>

(See accompanying notes)

THE PALAIS DES SPORTS GLENGARRY SPORTS PALACE

STATEMENT OF CASH FLOWS

YEAR ENDED DECEMBER 31, 2019

	<u>2019</u>	<u>2018</u>
Cash flows from operating activities		
Annual surplus (deficit)	\$ 22,852	\$174,565)
Items not affecting cash:		
Amortization	<u>78,523</u>	<u>77,500</u>
	101,375	(97,065)
Net changes in non-cash working capital items:		
Accounts receivable	(2,826)	1,229
Inventory for resale	5,322	(1,468)
Prepaid expenses	(1,536)	2,740
Accounts payable and accrued liabilities	(7,168)	(40,254)
Deferred revenue	<u>(5,058)</u>	<u>(3,774)</u>
	<u>90,109</u>	<u>138,592)</u>
Cash flows from capital activities		
Acquisition of tangible capital assets	<u>(22,078)</u>	<u>(29,215)</u>
Cash flows from financing activities		
Temporary borrowings	(34,319)	50,000
Change in due to (from) participating municipalities	<u>(35,206)</u>	<u>90,836</u>
	<u>(69,525)</u>	<u>140,836</u>
Decrease in cash	(1,494)	(26,971)
Cash at beginning of year	<u>3,380</u>	<u>30,351</u>
Cash at end of year	<u>\$ 1,886</u>	<u>\$ 3,380</u>

(See accompanying notes)

THE PALAIS DES SPORTS GLENGARRY SPORTS PALACE

NOTES TO FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2019

NATURE OF OPERATIONS

The Palais des Sports Glengarry Sports Palace (the "Palace") was established in 1976 for the construction and management of a community centre under the Community Recreation Centres Act, R.S.O. 1990. Under an agreement made in 2001 the Palace received government transfers from the participating municipalities of the Township of North Glengarry and the Township of South Glengarry at the rates of 75% and 25% respectively. Under an agreement made in 2019 the Township of South Glengarry transferred all of its rights, title and interest in the Palace to the Township of North Glengarry.

1. SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the Palace are prepared by management in accordance with Canadian public sector accounting standards and include the following significant accounting policies:

Basis of accounting

These financial statements are prepared using the accrual basis of accounting. The accrual basis of accounting recognizes revenues as they are earned and measurable. Expenses are recognized as they are incurred and measurable based upon cost of goods or services acquired.

Revenue recognition

Rental revenues are recognized over term of the rental contract. Other revenues are recognized at the time of sale.

Government transfers

Government transfers are recognized as revenues or expenditures in the period in which the events giving rise to the transfer occurred, provided the transfers are authorized, any eligibility criteria have been met by the recipient, and a reasonable estimates of the amounts can be made.

Inventory for Resale

Inventory for resale is recorded at the lower of cost and net realizable value.

Reserve for future capital expenditures

Certain amounts, as approved by the Board of Directors and the participating municipalities, are set aside for future capital expenditures. Transfers to and from reserves are recorded as an adjustment to the reserve when approved.

Use of Estimates

The preparation of financial statements in conformity with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. These estimates are reviewed periodically and adjustments are made as appropriate in the year they become known. Management makes accounting estimates when determining the estimated useful life of the Palace's tangible capital assets and its allowance for doubtful accounts. Actual results could differ from those estimates.

THE PALAIS DES SPORTS GLENGARRY SPORTS PALACE

NOTES TO FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2019

1. SIGNIFICANT ACCOUNTING POLICIES (continued)

Tangible capital assets

Tangible capital assets are recorded at cost, which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost, less residual value, of the tangible capital assets is amortized over their estimated useful life as follows:

- Building - 2.5% declining balance
- Parking lot - 5% declining balance
- Machinery and equipment - 10% declining balance

Assets under construction are not amortized until the asset is available for productive use, at which time they are capitalized.

2. TEMPORARY BORROWING

	<u>2019</u>	<u>2018</u>
Bank overdraft	\$ 15,681	\$ -
Line of credit - Township of North Glengarry	<u>-</u>	<u>50,000</u>
	<u>\$ 15,681</u>	<u>\$ 50,000</u>

The Palace has an authorized revolving line of credit facility of \$150,000 with the Township of North Glengarry bearing no interest. The Palace also has an authorized revolving line of credit facility of \$50,000 with its main financial institution which bears interest at prime and was unused at year-end.

3. TANGIBLE CAPITAL ASSETS

<u>Cost</u>	<u>Balance December 31, 2018</u>	<u>Additions</u>	<u>Disposals</u>	<u>Balance December 31, 2019</u>
Building	\$ 1,608,368	\$ 3,207	\$ -	\$ 1,611,575
Equipment	711,019	18,871	-	729,890
Parking lot	<u>17,400</u>	<u>-</u>	<u>-</u>	<u>17,400</u>
	<u>\$ 2,336,787</u>	<u>\$ 22,078</u>	<u>\$ -</u>	<u>\$ 2,358,865</u>

<u>Accumulated Amortization</u>	<u>Balance December 31, 2018</u>	<u>Amortization Expense</u>	<u>Disposals</u>	<u>Balance December 31, 2019</u>
Building	\$ 1,103,705	\$ 40,289	\$ -	\$ 1,143,994
Equipment	369,918	36,494	-	406,412
Parking lot	<u>13,050</u>	<u>1,740</u>	<u>-</u>	<u>14,790</u>
	<u>\$ 1,486,673</u>	<u>\$ 78,523</u>	<u>\$ -</u>	<u>\$ 1,565,196</u>

<u>Net book value</u>	<u>December 31, 2018</u>	<u>December 31, 2019</u>
Building	\$ 504,663	\$ 467,581
Equipment	341,101	323,478
Parking lot	<u>4,350</u>	<u>2,610</u>
	<u>\$ 850,114</u>	<u>\$ 793,669</u>

THE PALAIS DES SPORTS GLENGARRY SPORTS PALACE

NOTES TO FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2019

4. ACCUMULATED SURPLUS

Accumulated surplus consists of the following:

	<u>Accumulated Operating Surplus</u>	<u>Invested in Tangible Capital Assets</u>	<u>Reserve for Future Capital Expenditures</u>	<u>Accumulated Surplus</u>
Balance, beginning of year	\$(126,280)	\$ 850,114	\$ 56,455	\$ 780,289
Annual surplus (deficit)	101,375	(78,523)	-	22,852
Acquisition of tangible capital assets	(22,078)	22,078	-	-
Transfer of reserve	<u>56,455</u>	<u>-</u>	<u>(56,455)</u>	<u>-</u>
Balance, end of year	<u>\$ 9,472</u>	<u>\$ 793,669</u>	<u>\$ -</u>	<u>\$ 803,141</u>

5. BUDGETED FIGURES

The budgeted figures are presented for comparison purposes as prepared and approved by the Board of Directors. The budgeted figures have been adjusted from the cash basis of accounting as originally prepared and have been restated as follows to conform with Canadian public sector accounting standards:

	<u>2019</u>
Annual surplus as budgeted	\$ -
Add capital expenditures expensed	19,000
Less amortization of tangible capital assets not recorded	<u>(78,523)</u>
Annual deficit as presented on the statement of operations	<u>\$ (59,523)</u>

6. GOVERNMENT TRANSFERS

	<u>2019 Budget</u>	<u>2019 Actual</u>	<u>2018 Actual</u>
Government transfers - operating			
Township of North Glengarry	\$ 231,732	\$ 231,732	\$ 219,502
Township of South Glengarry	<u>77,244</u>	<u>50,000</u>	<u>-</u>
	<u>\$ 308,976</u>	<u>\$ 281,732</u>	<u>\$ 219,502</u>
Government transfers - other		<u>2019 Actual</u>	<u>2018 Actual</u>
Debts forgiven by the Township of North Glengarry - net		\$ 67,206	\$ -
2018 net recoverable from Township of South Glengarry		-	63,737
2018 net repayable to Township of North Glengarry		-	(28,292)
Amounts forgiven under new agreement		<u>-</u>	<u>(126,281)</u>
		<u>\$ 67,206</u>	<u>\$ (90,836)</u>

THE PALAIS DES SPORTS GLENGARRY SPORTS PALACE

NOTES TO FINANCIAL STATEMENTS

YEAR ENDED DECEMBER 31, 2019

7. PENSION AGREEMENTS

The Palace makes contributions to the Ontario Municipal Employees Retirement System (OMERS), which is a multi-employer plan, on behalf of its employees. The plan is a defined benefit plan which specifies the amount of the retirement benefit to be received by the employees, based on length of service and rates of pay. OMERS provides pension services to approximately 1,000 employers and 480,000 plan members.

Each year an independent actuary determines the funding status of the OMERS pension plan (the Plan) by comparing the actuarial value of the invested assets to the estimated present value of all pension benefits that members have earned to date. The most recent actuarial valuation of the Plan was conducted at December 31, 2019. The results of this valuation disclosed total actuarial liabilities of \$107,687 million in respect of defined benefit obligations with actuarial assets of \$104,290 million indicating an actuarial deficit of \$3,397 million. Because OMERS is a multi-employer plan, any pension plan surpluses or deficits are a joint responsibility of employers and plan members participating in the Plan. The Palace has adopted defined contribution plan accounting principles for this plan because insufficient information is available to apply defined benefit plan accounting principles. As a result, the Palace does not recognize any share of the OMERS pension deficit.

The amount contributed to OMERS for 2019 was \$7,254 (2018 - \$7,764) for current service and is included as an expenditure on the statement of operations.

8. ECONOMIC DEPENDENCE

The organization receives a significant portion of its revenues from The Township of North Glengarry. Any significant reduction of this revenue would negatively impact the current operations of the organization.

9. SEGMENTED DISCLOSURE

The organization is a single-purpose entity and as such, no segmented disclosure is required.

10. UNCERTAINTY DUE TO THE CORONAVIRUS DISEASE OUTBREAK

In Mid-March of 2020 the province of Ontario declared a state of emergency in response to the public health concerns originating from the spread of the coronavirus disease. A high degree of uncertainty persists surrounding the full economic impact of the situation. Consequently, at the time of issuance of these financial statements the financial impact of the current situation is not yet known.

THE PALAIS DES SPORTS GLENGARRY SPORTS PALACE

SCHEDULE A

OTHER REVENUES AND EXPENSES

YEAR ENDED DECEMBER 31, 2019

	<u>2019</u>	<u>2019</u>	<u>2018</u>
	<u>Budget</u>	<u>Actual</u>	<u>Actual</u>
Other revenues:			
Bar	\$ 38,000	\$ 36,411	\$ 30,687
Canteen	32,000	21,840	42,508
Vending machine	1,500	1,165	-
Skate sharpening	6,000	6,500	5,991
4x4 Hockey	4,500	-	4,438
Yoga	8,000	6,275	8,199
Special events	-	<u>2,598</u>	<u>34,707</u>
	<u>\$ 90,000</u>	<u>\$ 74,789</u>	<u>\$ 126,530</u>
 Other expenses:			
Bar	\$ 28,000	\$ 15,824	\$ 16,085
Canteen	17,000	10,533	18,379
Vending machine	-	978	-
Skate sharpening	700	389	821
4x4 Hockey	700	-	605
Yoga	2,500	4,272	4,535
Special events	-	-	<u>25,039</u>
	<u>\$ 40,900</u>	<u>\$ 31,996</u>	<u>\$ 65,464</u>
 Other revenues net of related expenses	<u>\$ 49,100</u>	<u>\$ 42,793</u>	<u>\$ 61,066</u>
 Represented by:			
Bar	\$ 18,000	\$ 20,587	\$ 14,602
Canteen	15,000	11,307	24,129
Vending machine	1,500	187	-
Skate sharpening	5,300	6,111	5,170
4x4 Hockey	3,800	-	3,833
Yoga	5,500	2,003	3,664
Special events	-	<u>2,598</u>	<u>9,668</u>
	<u>\$ 49,100</u>	<u>\$ 42,793</u>	<u>\$ 61,066</u>

(See accompanying notes)



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Glengarry Sports Palace (GSP)

2019 Audit Presentation

October 13, 2020

Ken Fraser

NORTH
GLEN GARRY
NORD



*Ontario's Celtic Heartland
Le centre celtique de l'Ontario*

Audit Status - GSP

- **Audit is complete subject to approval of the financials by Council**
- **Financials are stamped draft until approved**

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2019 GSP Draft Financials

- **Page 1, 2 – Independent Auditor’s Report**
 - **Dated October 13/20 (expected date of Council approval)**
 - **Clean Audit Opinion**

2019 Draft Financials - GSP

- Page 3 – Statement of Financial Position

	2019	2018
Financial assets	\$54,029	\$58,019
Financial liabilities	<u>(46,093)</u>	<u>(127,844)</u>
Net financial assets (liabilities)	7,936	(69,825)
Non-financial assets	<u>795,205</u>	<u>850,114</u>
Accumulated surplus	<u>\$803,141</u>	<u>\$780,289</u>

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2019 Draft Financials - GSP

- Page 4 – Statement of Operations

	2019	2018
Operating revenues	\$600,251	\$600,251
Operating expenditures	<u>(667,180)</u>	<u>(683,980)</u>
Net operating expenditures	(44,354)	(83,729)
Net adjustments re other government transfers	<u>67,206</u>	<u>(90,836)</u>
Annual surplus (deficit)	<u>\$22,852</u>	<u>\$(174,565)</u>

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Section 6

STAFF REPORTS

**CORPORATION OF THE
TOWNSHIP OF NORTH GLENGARRY**

Resolution #

Date: Tuesday, October 13, 2020

Moved by: Councillor: Michael Madden

Seconded by: Jacques Massie

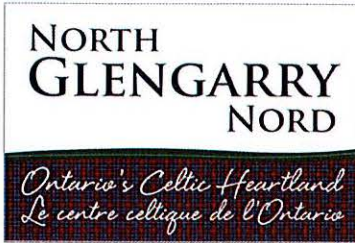
THAT Council of the Township of North Glengarry receives Staff Report AD-2020-16 for information purposes.

Carried

Deferred

Defeated

Mayor / Deputy Mayor



STAFF REPORT TO COUNCIL

Report No: AD2020-16

October 7, 2020

From: Sarah Huskinson, CAO/Clerk

RE: By-Election Report

Recommended Motion:

THAT Council of the Township of North Glengarry receives Staff Report AD-2020-16 for information purposes.

Background / Analysis:

2020 By-Election Report

The by-election for the Alexandria Ward Councillor seat as held on September 25, 2020. A decision was made to have voting only by paper ballot, with no internet or telephone voting. To allow for additional time to vote, advanced voting was held for four days prior to the election day. The polling station was located at the Sandfield Centre and was set up to allow for social distancing. Masks were provided to those who did not have them, and hand sanitizer was mandatory upon entering the building. Staff were commended on the excellent and safe set up.

There were 2,223 eligible electors in the Alexandria Ward and 570 electors cast their vote, which represented a 25.6% turnout. The two appendices at the end of this report provide further statistics on voting by date and voting by time of day.

2020 Municipal By-Election Accessibility Report

Under Section 12.1 of the Municipal Elections Act; "A clerk who is responsible for conducting an election shall have regard to the needs of electors and candidates with disabilities". Subsection 3 indicates that "within 90 days after voting day in an election, the clerk shall prepare a report about the identification, removal and prevention of barriers that affect electors and candidates with disabilities and shall make the report available to the public".

The voting place, the Sandfield Centre located in Alexandria, is an accessible building with ramps, ample parking, and push buttons to open the main doors. The voting area within the building was set up with plenty of room for scooters or wheelchairs. The building is AODA compliant.

Alternatives:

None.

Financial Implications:

The costs of the by-election were paid through the Elections Reserve.

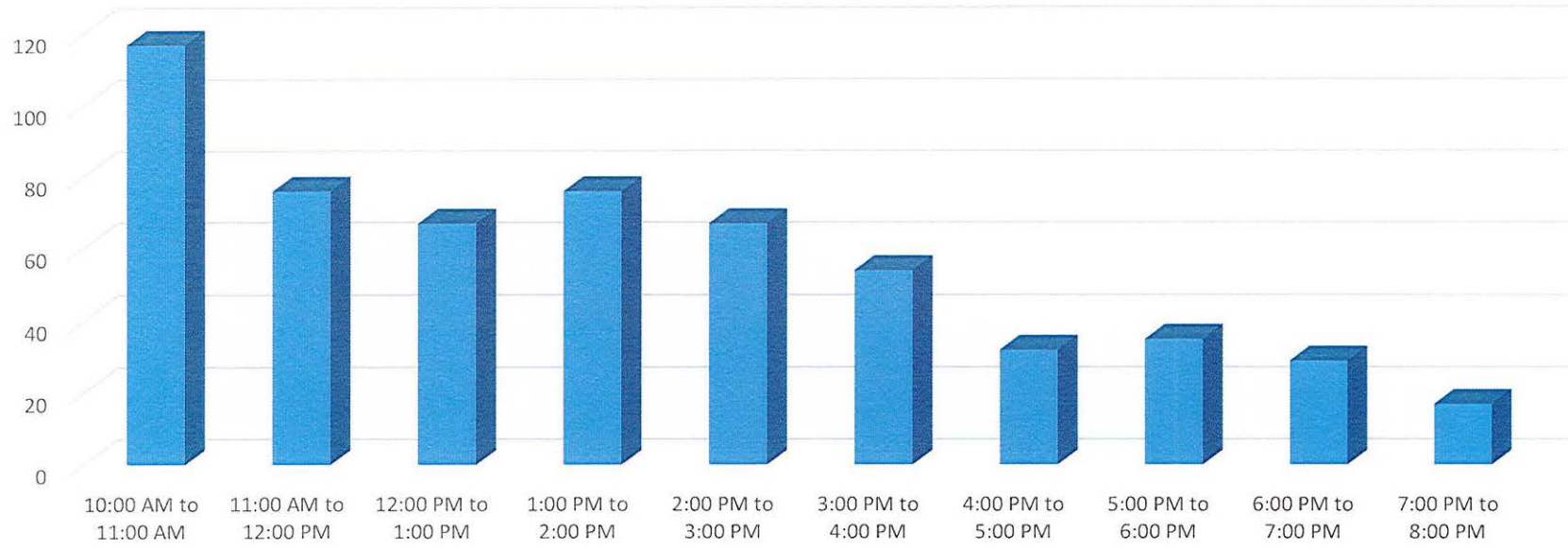
Attachments & Relevant Legislation:

Municipal Elections Act, 1996

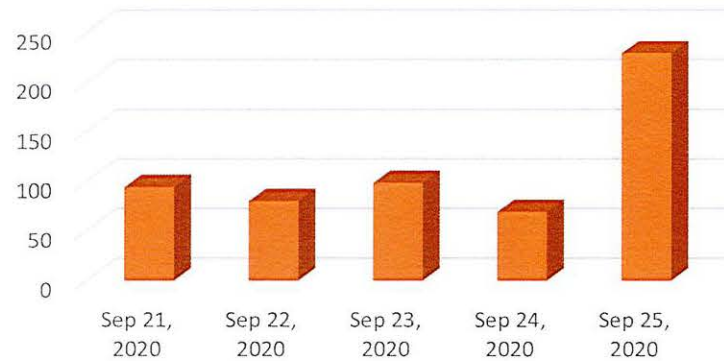
Others Consulted:

Reviewed and Approved by:
Sarah Huskinson, CAO/Clerk

Voters by Hour



Voters by Day



**CORPORATION OF THE
TOWNSHIP OF NORTH GLENGARRY**

Resolution #

Date: Tuesday, October 13, 2020

Moved by: Jeff Manley

Seconded by: Carma Williams

THAT Council receives the Staff Report No. CS-2020-21; and

THAT Council approves the recommendation from the Arts, Culture and Heritage Committee for the Community Improvement Plan Project at 360 Main Street South, Alexandria as submitted by Alain Poirier, authorized delegate for L&R Ranger Inc.

- Program A – Planning and Design Grant representing a matching grant of 50% up to a maximum of \$1,500.00, paid in two equal installments.
- Program B – Building Improvement and Infill Grant representing a matching grant of 50% up to a maximum of \$5,000.00 for works to one (1) façade.
- Program C – Civic Address Grant representing one civic sign provided by the municipality as part of its civic sign program;
- Program E – Building Permit Fee Grant representing a matching grant of 100% up to maximum of \$750.00

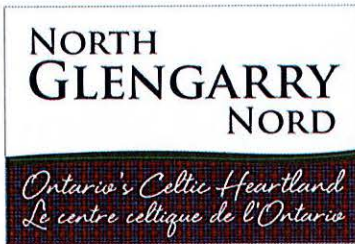
Total Grants: \$7,250.00

Carried

Deferred

Defeated

Mayor / Deputy Mayor



STAFF REPORT TO COUNCIL

Report No: CS-2020-21

October 13, 2020

From: Anne Leduc – Director of Community Services

RE: CIP Application – 360 Main Street South, Alexandria, ON - Tapis Richard Ranger Carpets (L&R Ranger Inc.)

Recommended Motion:

THAT Council receives the Staff Report No. CS-2020-21; and

THAT Council approves the recommendation from the Arts, Culture and Heritage Committee for the Community Improvement Plan Project at 360 Main Street South, Alexandria as submitted by Alain Poirier, authorized delegate for L&R Ranger Inc.

- Program A – Planning and Design Grant representing a matching grant of 50% up to a maximum of \$1,500.00, paid in two equal installments.
- Program B – Building Improvement and Infill Grant representing a matching grant of 50% up to a maximum of \$5,000.00 for works to one (1) façade.
- Program C – Civic Address Grant representing one civic sign provided by the municipality as part of its civic sign program;
- Program E – Building Permit Fee Grant representing a matching grant of 100% up to maximum of \$750.00

Total Grants: \$7,250.00

Background / Analysis:

Program A – Planning and Design Grant – Program A provides a matching grant of 50% up to a maximum of \$1,500.00, payable in two (2) equal installments.

Project Elements: To provide designs and drawings related to the renovation to the primary façade of the building, which faces Main Street.

Estimated value of the plans and designs

Contractors	Element	\$ Before Tax	50%	Eligible maximum \$1,500
Perras-Distefano Construction & Design	Design & Drawings	\$3,300.00	\$1,650.00	Yes
Norgaard Construction & Painting Ltd.	Design & Drawings	\$4,000.00	\$2,000.00	No – higher quote.
	TOTAL Eligible Expenses	\$3,300.00	\$1,650.00	\$1500.00

The estimated total cost of the project is \$3,300.00

Program A – total eligible expenses are \$1,500.00

Program B – Building Improvement and Infill Grant – Program B provides a matching grant of 50%, up to a maximum of \$5,000.00 for a principle façade visible from the street.

Project Elements: As part of their proposed Community Improvement Plan (CIP) project at 360 Main Street South, in Alexandria, the applicants are requesting funding towards a complete renovation to the primary façade, which faces Main Street.

This includes:

- Demolition and Removal of the existing façade (brickwork, metal around upper façade, awning, cement stairs, railings, trims, etc.)
- Installation of new crown moldings. Colour: Black
- Installation of VicWest metal cladding resembling “wood look” on upper portion of building. Colour: “Mountain Cedar”
- Installation of VicWest metal cladding on lower portion of building. Colour: “Light Pewter”.
- New trim work around windows will be comprised of 7/8” corrugated metal. Colour: Light Pewter
- New cement staircase.
- New railing for cement staircase. Colour: Black
- New, fixed, steel awning above entry staircase. Colour: Black.
- Installation of four goose neck lights, which will offset future signage.
 - Colour: Black

Proposed future phases of this project include:

- The applicants intend to reapply to the Community Improvement Plan later this year for a Program C, Commercial Signage Grant, to install new signage on the front facade and for a Program D, Landscaping Grant to for large planter boxes for the front façade.
- These changes appear on the project rendering but are not part of the current CIP application.

Photo of existing front façade



**Rendering of proposed changes to the front façade at
Tapis Richard Ranger Carpet Inc. (360 Main St. S., Alexandria)**

- New, fixed, steel awning above entry staircase. Colour: Black.
- Cement staircase will be replaced and new black, metal railings will be installed.

- New trim work around windows will be comprised of 7/8" corrugated metal. Colour: Light Pewter

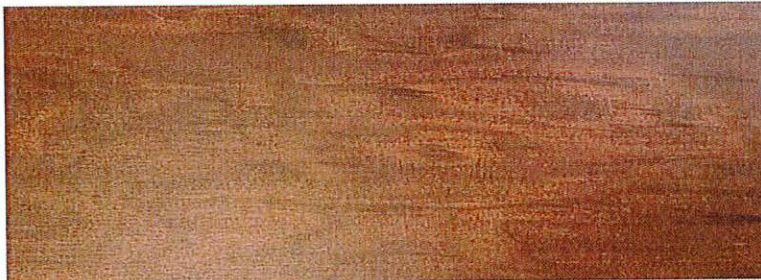
- Installation of new crown moldings. Colour: Black

- Installation of four goose neck lights, which will offset future signage. Colour: Black



- Installation of VicWest metal cladding resembling "wood look" on upper portion of building. Colour: "Mountain Cedar"

- Installation of VicWest metal cladding on lower portion of building. Colour: "Light Pewter".



Estimated value of the improvements

Contractors	Element	\$ before tax	50%	Eligible
Façade Work				
Perras-Distefano Construction & Design				
	Façade upgrade (incl. demolition, framing, cladding, stairs, railing, trims, etc.)	\$47,900.00	\$23,950.00	Yes
	Steel awning	\$5,900.00	\$2,950.00	Yes
	Architectural lighting for sign	\$2,400.00	1,200.00	Yes
	Sub Total:	\$56,200.00	\$28,100.00	\$5,000.00
Norgaard				
	Façade upgrade	\$55,400.00	\$27,700.00	No
	Steel awning	\$6,600.00	\$3,300.00	No
	Accent lighting	\$2,500.00	\$1,250.00	No
	Sub-Total:	\$64,500.00	\$32,250.00	No
	TOTAL Eligible Expenses	\$56,200.00	\$28,100.00	\$5,000.00

The estimated total cost of the project is \$56,200.00

Program B – total eligible expenses are \$5,000.00

Program C – Commercial Signage Grant – The Civic Address Grant Program provides a matching grant of 75% up to \$75.00 for a civic number sign in conformity with the established guidelines, or a pre-approved CIP civic address plaque.

The property owner has opted for one pre-approved CIP civic address plaque in the model illustrated below.



Program E – Building Permit Fee Grant – A grant equal to 100% of the eligible building permit fees, up to a maximum of \$750.00.

On September 25, 2020, Chief Building Official Jacob Rheame provided an estimate for a Class 20 Building Permit for the applicant, as based upon the attached quotes and renderings.

He estimates that the building permit for this project would cost \$922.80 plus a performance deposit of \$1,000. The performance deposit would be returned to the client should they finish the job and close the building permit within one year.

Planning Fees are not required for this project.

Program E – Grant of 100% up to \$750.00

Alternatives:

Option 1: Recommended – THAT Council approves the recommendation from the Arts, Culture and Heritage Committee for the Community Improvement Plan Project at 360 Main Street South, Alexandria as submitted by Alain Poirier, authorized delegate for L&R Ranger Inc.

- Program A – Planning and Design Grant representing a matching grant of 50% up to a maximum of \$1,500.00 paid in two equal installments.
- Program B – Building Improvement and Infill Grant representing a matching grant of 50% up to a maximum of \$5,000.00 for works to one (1) façade.
- Program C – Civic Address Grant representing one civic sign provided by the municipality as part of its civic sign program;
- Program E – Building Permit Fee Grant representing a matching grant of 100% up to maximum of \$750.00

Total Grants: \$7,250.00

Or

Option 2: Not recommended – THAT Council does not approve this project.

Financial Implications:

Council has approved the 2020 budget which allocates funds for the Community Improvement Plan Program.

A \$7,250.00 grant derived from GL 1-4-1950-3702 would be attributed to the Community Improvement Plan project for the property located at 360 Main Street South, in Alexandria.

Attachments & Relevant Legislation:

Relevant Legislation - Township of North Glengarry Community Improvement Plan

Others Consulted:

Kim Goyette – Director of Finance

Reviewed and Approved by:
Sarah Huskinson, CAO/Clerk

**CORPORATION OF THE
TOWNSHIP OF NORTH GLENGARRY**

Resolution #

Date: Tuesday, October 13, 2020

Moved by: Brenda Noble

Seconded by: Jeff Manley

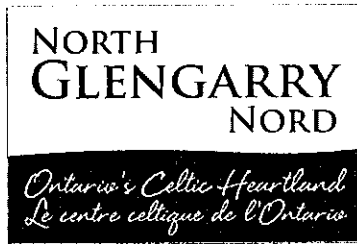
THAT Council accepts the 2019 Audited Consolidated Financial Statements as presented by Ken Fraser of Welch LLP – Chartered Professional Accountants at open Council October 13, 2020.

Carried

Deferred

Defeated

Mayor / Deputy Mayor



STAFF REPORT TO COUNCIL

Report No: TR2020-33

October 7, 2020

From: Kimberley Goyette – Director of Finance/Treasurer

RE: 2019 Audited Financial Statements

Recommended Motion:

THAT Council accepts the 2019 Audited Consolidated Financial Statements as presented by Ken Fraser of Welch LLP – Chartered Professional Accountants at open Council October 13, 2020.

Background / Analysis:

The 2019 Audited Consolidated Financial Statements were presented to Council during a delegation at the October 13, 2020 Council meeting. This resolution is to formally approve these statements.

Alternatives:

N/A

Financial Implications:

N/A

Attachments & Relevant Legislation:

Others Consulted:

Reviewed and Approved by:
Sarah Huskinson, CAO/Clerk

**CORPORATION OF THE
TOWNSHIP OF NORTH GLENGARRY**

Resolution #

Date: Tuesday, October 13, 2020

Moved by: Councillor: Michael Madden

Seconded by: Johanne Wensink

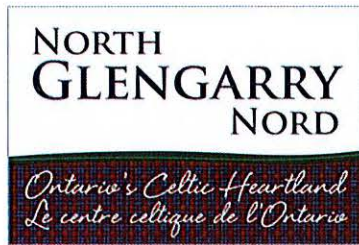
That By-law 39-2020, being a by-law to authorize the lifting of part lot control, be read and passed in open Council, signed, and sealed this 13th day of October 2020.

Carried

Deferred

Defeated

Mayor / Deputy Mayor



STAFF REPORT TO COUNCIL

Report No: BP-2020-25

October 13, 2020

From: Kasia Olszewska, Planner

RE: Part Lot Control By-law 39-2020

Location: Ethier Blvd, Lot 9 (14M3), Alexandria, ON

Owner: Mike Sauve Construction Inc.

Recommended Motion:

That By-law 39-2020, being a by-law to authorize the lifting of part lot control, be read and passed in open Council, signed, and sealed this 13th day of October 2020.

Background / Analysis:

The property is located on Ethier Blvd in Alexandria, where a semi-detached dwelling is being built. In order to separate the ownership of the semi-detached dwelling units, a Part Lot Control exemption is required.



This approach is used because of the difficulty the owner would have in ensuring that the common centre wall between the two dwelling units was constructed exactly on the property line. Once the foundation walls are in place, a reference plan is prepared. From the reference plan, accurate legal descriptions are determined for both property owners and the individual lots can be sold.

Part Lot Control Falls under Section 50(7) of the *Planning Act*:

The *Planning Act*, Section 50 (5) states “where land is within a plan of subdivision registered before or after the coming into force of this section, no person shall convey a part of any lot or block of land by way of a deed unless” it has been done so in accordance with the Planning Act ie. new plan of subdivision, consent, etc.

Section 50 (7) states “despite subsection (5), the council of a local municipality may by by-law provide that subsection (5) does not apply to land that is within such registered plan or plans of subdivision or parts of them as are designated in the by-law”.

Alternatives: Option #1 That Council adopt the by-law as presented

OR

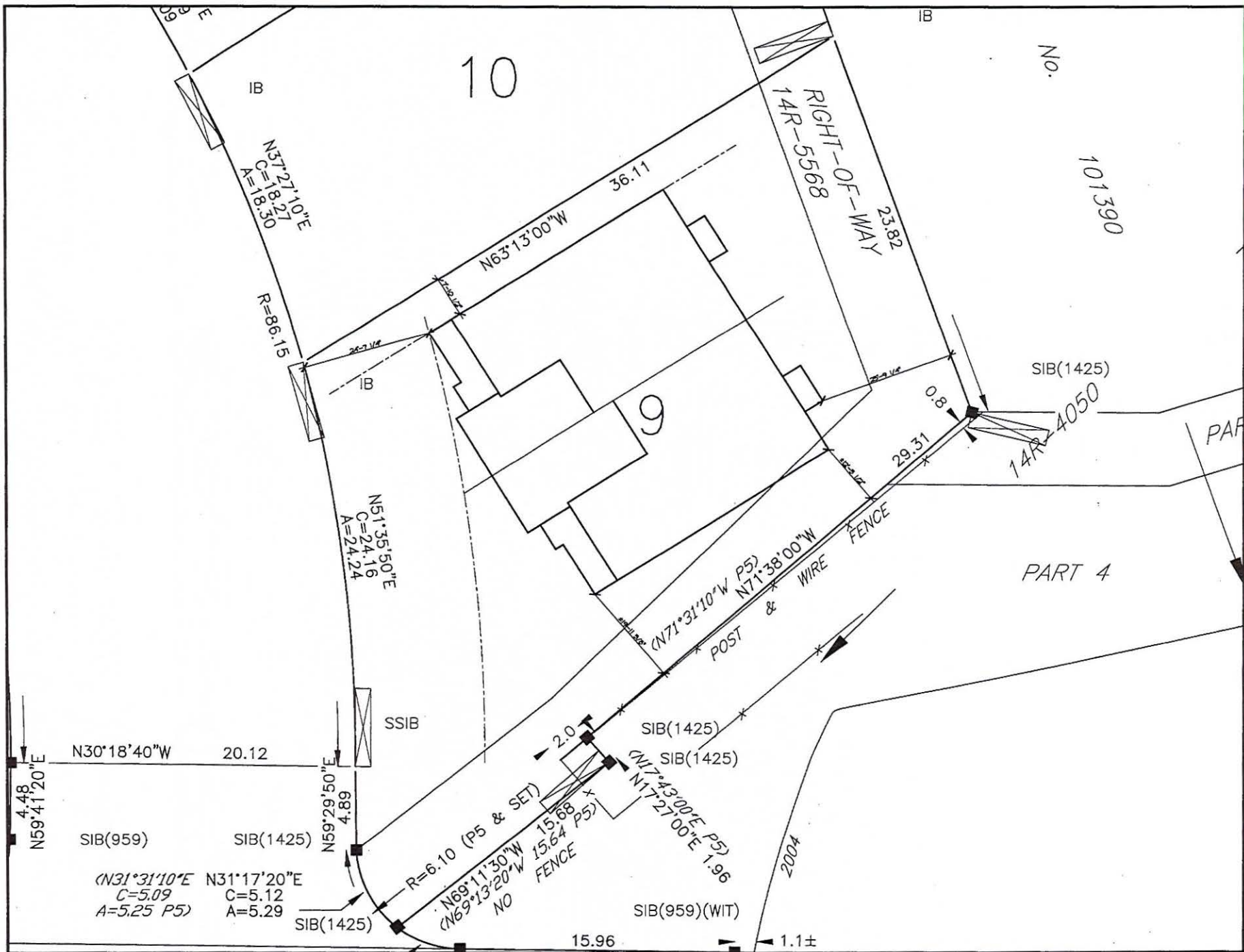
Option #2 Council does not adopt the by-law

Financial Implications: No financial implications to the Township.

Attachments & Relevant Legislation:

- By-Law 39-2020
- Site Layout

Reviewed and Approved by:
Sarah Huskinson, CAO/Clerk



**ADVANCED HOME
DESIGNS INC.**
 623 078 3410 F.017.025593

THIS PLAN IS THE PROPERTY OF ADVANCED HOME DESIGNS INC. AND IS NOT TO BE REPRODUCED OR COPIED IN ANY MANNER WITHOUT THE WRITTEN PERMISSION OF ADVANCED HOME DESIGNS INC. ANY REPRODUCTION OR COPIING OF THIS PLAN WITHOUT THE WRITTEN PERMISSION OF ADVANCED HOME DESIGNS INC. IS STRICTLY PROHIBITED. THE USER OF THIS PLAN AGREES TO HOLD ADVANCED HOME DESIGNS INC. HARMLESS FROM AND AGAINST ALL CLAIMS, DAMAGES, LOSSES AND EXPENSES, INCLUDING REASONABLE ATTORNEY'S FEES, THAT MAY BE ASSERTED AGAINST ADVANCED HOME DESIGNS INC. BY ANY THIRD PARTY AS A RESULT OF THE USER'S USE OF THIS PLAN. THE USER OF THIS PLAN AGREES TO HOLD ADVANCED HOME DESIGNS INC. HARMLESS FROM AND AGAINST ALL CLAIMS, DAMAGES, LOSSES AND EXPENSES, INCLUDING REASONABLE ATTORNEY'S FEES, THAT MAY BE ASSERTED AGAINST ADVANCED HOME DESIGNS INC. BY ANY THIRD PARTY AS A RESULT OF THE USER'S USE OF THIS PLAN.

MIKE SALVE
 2025-06-20
 NEW CONSTRUCTION
 SITE LAYOUT
 MARTIN ZELMANN
 DATE
 3/15 = 1-0
 AUS-Q-2020
 REV. NO.

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

By-Law Number 39-2020

- BEING Being a By-law to provide that the *Planning Act, R.S.O. 1990, c. P.13. S. 50(5)*, as amended, does not apply to Lot 9 on Registered Plan 14M3.
- WHEREAS the *Municipal Act, 2001, c. 25 S. 5 (1)* provides that the powers of a municipal corporation are to be exercised by its council;
- AND WHEREAS the *Municipal Act, 2001, c. 25 S. 5 (3)* provides that the powers of every council are to be exercised by by-law;
- AND WHEREAS the *Planning Act, R.S.O. 1990, c. P.13 S. 50 (5)*, as amended, provides that all lands within a plan of subdivision are subject to part lot control;
- AND WHEREAS the *Planning Act, R.S.O. 1990, c. P.13 S. 50 (7)*, as amended, authorizes the Council of the Township of North Glengarry to enact by-laws which provide that the *Planning Act, R.S.O. 1990, c. P.13 S.50 (5)*, as amended, does not apply to lands that are within a registered plan of subdivision as are designated in the by-law;
- AND WHEREAS the matters herein set out are in conformity with the Official Plan of the United Counties of Stormont, Dundas and Glengarry approved and in force at this time.
- NOW THEREFORE Council of the Township of North Glengarry hereby enacts as follows:
- Subject to section 2 hereof, the *Planning Act, R.S.O. 1990, c. P.13 S. 50 (5)*, as amended, does not apply to the following lands:
- A) Part of Lot 9 on Registered Plan of Subdivision 14M3, designated as Part _ on Reference Plan __R-____, identified as Parcel "A"
 - B) Part of Lot 9 on Registered Plan 14M3, designated as Part _ on Reference Plan __R-____, identified as Parcel "B" for the purpose of this by-law;

This By-law shall take effect upon approval thereof by the Corporation of the United Counties of Stormont, Dundas and Glengarry and in compliance with the requirements of the *Planning Act, R.S.O. 1990, c. P.13 S.50 (5)*, as amended.

Part lot control falls under Section 50(7) of the Planning Act.

READ a first, second, third time and enacted in Open Council, this 13th day of October 2020. I, hereby certify that the forgoing is a true copy of By-Law No. 39-2020 duly adopted by the Council of the Township of North Glengarry, on the 13th day of October, 2020

Jamie MacDonald
Mayor/Deputy Mayor

Sarah Huskinson
Chief Administrative Officer

September 4, 2020

Hi Sarah Huskinson,

My name is Leonard Thevenot, 30 Bishop Street North, Alexandria. I am a concern citizen and encourage the township to install speed bumps on Bishop Street. These speed bumps could be removable in winter to make snow removal easier.

Furthermore, the fact that the delivery trucks and semi-trucks are using Bishop Street instead of the designated truck route causes an increase in circulation in the residential sector. The installation of speed bumps, along with enforcement of the use of the Truck Route, would greatly improve the circulation as well as reduce the speed limit.

I initiated a petition, along with Lucie St. Jean, 55 Kenyon Street East, Alexandria. (See attached)

Please consider this proposal and respond to me.

Regards,

A handwritten signature in blue ink that reads "Leonard Thevenot". The signature is written in a cursive style with a long horizontal stroke at the end.

Leonard Thevenot
P.O.BOX 179
30 Bishop Street North
Alexandria, ON
K0C 1A0

Pétition / Petition

Nous, citoyens d'Alexandria, Glengarry Nord, signons une pétition afin d'installer des dos d'ânes amovibles sur la rue Bishop, afin de ralentir la vitesse des voitures et d'encourager les conducteurs à faire leur arrêt. De plus, le fait que les camions de livraison et remorques/semi-remorques empruntent la rue Bishop, quand ils devraient plutôt emprunter la route spécifique à leur poids, cause un surplus de circulation dans le secteur résidentiel. L'installation des dos d'ânes, ainsi que l'imposition aux remorques d'emprunter la route spécifique à leur circulation, réduira grandement la circulation inutile, en plus des excès de vitesse.

We, the citizens of the town of Alexandria, North Glengarry, petition the city to install removable speed bumps along Bishop Street, in order to reduce speed as well as encourage drivers to make the appropriate stops.

Furthermore, the fact that the delivery trucks, trailers and semi-trailers are using Bishop Street instead of the specific route assigned for their weight, causes an increase in circulation in this residential sector. The installation of speed bumps, along with the enforcement of the use of the Truck Route, would greatly improve the circulation as well as reduce the speed limit.

Name	Address	Phone #	Signature	Comments
AEE MacKinnon	Alexandria	525-2451	<i>[Signature]</i>	
NATALE ST DENIS	26 BISHOP ST N. ALEXANDRIA	613-617 8688	<i>[Signature]</i>	HIGHLY SUPPORT TRAFFIC SPEED IS INSANE
Walter Mackell	22 Bishop St N. Alexandria	613-585- 4993	<i>[Signature]</i>	I have 3 kids Highly support
Nicole Mackell	4 Bishop St. Alex.	613-525- 2137	<i>[Signature]</i>	9
Ira Laverghne	5 Bishop N. Alexandria	613-362 6352	<i>[Signature]</i>	
Kyle trudell	69 centre st Apt 2	613-306 1004	<i>[Signature]</i>	
Phil. H	23 Bishop North	613 551- 5611	<i>[Signature]</i>	Driving 80km
Jay Brault	73-1 Keyes St	525-4609	<i>[Signature]</i>	

Pétition / Petition

Nous, citoyens d'Alexandria, Glengarry Nord, signons une pétition afin d'installer des dos d'ânes amovibles sur la rue Bishop, afin de ralentir la vitesse des voitures et d'encourager les conducteurs à faire leur arrêt. De plus, le fait que les camions de livraison et remorques/semi-remorques empruntent la rue Bishop, quand ils devraient plutôt emprunter la route spécifique à leur poids, cause un surplus de circulation dans le secteur résidentiel. L'installation des dos d'ânes, ainsi que l'imposition aux remorques d'emprunter la route spécifique à leur circulation, réduira grandement la circulation inutile, en plus des excès de vitesse.

We, the citizens of the town of Alexandria, North Glengarry, petition the city to install removable speed bumps along Bishop Street, in order to reduce speed as well as encourage drivers to make the appropriate stops.

Furthermore, the fact that the delivery trucks, trailers and semi-trailers are using Bishop Street instead of the specific route assigned for their weight, causes an increase in circulation in this residential sector. The installation of speed bumps, along with the enforcement of the use of the Truck Route, would greatly improve the circulation as well as reduce the speed limit.

Name	Address	Phone #	Signature	Comments
<i>Gordon Cameron</i>	73 KENYON	577-3534	<i>Gordon Cameron</i>	
<i>Donald DeJoy</i>	222 HOPE STREET	613 360 3412	<i>Donald DeJoy</i>	
<i>Susan Dorian</i>	222 Hope St	613-306-1679	<i>Susan Dorian</i>	
<i>Pauline</i>	73 Kenyon	613-525	<i>Pauline</i>	
<i>M AUBIN</i>	" "	3242 "	<i>M Aubin</i>	
<i>MOTRIS</i>	75 ✓	5302	<i>Motris</i>	
<i>Starkidge</i>	✓ Kenyon #6	613-703 7511	<i>Starkidge</i>	

26	26	111	Kenyon St	W.
23	861	1242	26	26
Please add assign				
person with a guide				

**CORPORATION OF THE
TOWNSHIP OF NORTH GLENGARRY**

Resolution #

Date: Tuesday, October 13, 2020

Moved by: Brenda Noble

Seconded by: Jeff Manley

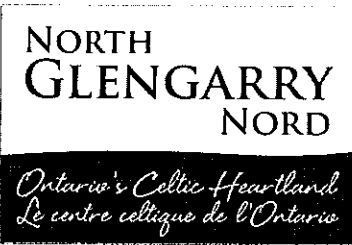
THAT the Council of the Township of North Glengarry authorizes the Fire Chief to grant a one-time exemption to By-Law 48-2019 Part 5, Sec 5.3 to permit farm and agricultural burns to any farmer wishing to burn starting on October 15, 2020 and that Staff be directed to advertise this change to the permitting system.

Carried

Deferred

Defeated

Mayor / Deputy Mayor



STAFF REPORT TO COUNCIL

Report No: FD 2020-10

October 13, 2020

From: Matthew Roy – Fire Chief

RE: Burn By-Law 48-2019 – Farm Agricultural Burn - Dates

Recommended Motion:

THAT the Council of the Township of North Glengarry authorizes the Fire Chief to grant a one-time exemption to By-Law 48-2019 Part 5, Sec 5.3 to permit farm and agricultural burns to any farmer wishing to burn starting on October 15, 2020 and that Staff be directed to advertise this change to the permitting system.

Background / Analysis:

On November 2019, Council approved burn By-Law 48-2019 which imposed various amendments to the open burn by-law including Part 5 – Farm and Agricultural Fires Sec 5.3 – Burning shall not be permitted between June 1st and November 1st.

The Fire Chief has been approached by various community stakeholders inquiring if the farm and agricultural burn season could begin earlier than November 1st.

In reviewing the request, the Fire Chief is proposing to grant a one-time exemption to By-Law 48-2019 Part 5 Sec 5.3 to permit farm and agricultural burns to begin October 15th.

All other sections of By-Law 48-2019 would remain unchanged and enforceable.

Alternatives:

Option 1: That Council approves the one-time exemption to By-law 48-2019 Part 5, Sec 5.3, and staff adjust the permit system to reflect the changes of October 15th, 2020.

Option 2: No exemptions are made to the existing by-law 48-2019. Continue existing dates of November 1st, and no changes made to permit system.

Financial Implications:

No financial implication with our permit vendor burnpermit.com.

Attachments & Relevant Legislation:

By-Law 48-2019

Others Consulted:

Reviewed and Approved by:
Sarah Huskinson, CAO/Clerk

**THE CORPORATION
OF THE TOWNSHIP OF NORTH GLENGARRY**

BY-LAW No. 48-2019

BEING a by-law regulating the setting of fires and to institute precautions to be taken with open air fires, including establishing the times during which open air fires may be set.

WHEREAS Section 129 of the *Municipal Act, 2001, S.O. 2001 c25*, as amended provides that the Council of a local municipality may pass by-laws prohibiting and regulating public nuisances;

AND WHEREAS Section 7.1(1) of the *Fire Protection and Prevention Act, 1997, S.O. 1997, c4*, as amended, provides that a council of a municipality may pass by-laws regulating fire prevention, including the prevention of the spreading of fires, and regulating the setting of open air fires, including establishing the times during which open air fires may be set;

AND WHEREAS Section 11 of the *Municipal Act, 2001, S.O. 2001, c.25*, allows the municipality to regulate matters related to the health, safety and well-being of the inhabitants of the municipality;

AND WHEREAS the regulation of open air burning is important for the health, safety and wellbeing of persons and property;

NOW THEREFORE, the Council of the Corporation of the Township of North Glengarry ENACTS AS FOLLOWS:

SHORT TITLE

This By-law shall be known as the "*Open Air Burning By-law*"

**Part 1
DEFINITIONS**

1.1 Definitions

In this By-Law:

"Adverse Effect" means impairment of the safety of any person and/or damage to property and includes:

- I. impairment of the quality of the natural environment
- II. injury or damage to property, plant or animal life
- III. harm or material discomfort to any person
- IV. an adverse effect on the health of any person
- V. impairment of the safety of any person; or
- VI. loss of enjoyment of normal use of property;

"Authorized Representative" means a person 18 years of age or older who is authorized to burn by the registered legal owner of the property and who's name appears on the burn permit.

"Brush" means natural woody debris collected from a property and includes branches, chopped-off tree limbs, trunks and leaves;

"Building" means any structure used or intended for supporting or sheltering any use or occupancy;

"Corporation" means the Corporation of the Township of North Glengarry;

"Dwelling" a house, apartment, or other place of residence;

"Dry period" means a period of time during which the Fire Chief declares a total ban on open air fires;

"Farm or Agricultural Operations" means an agricultural operation as defined under the Farming and Food Production Protection Act, 1998 Chapter 1, Section and operates with a Farm Business Number;

"Fire Chief" means the person appointed by Council of the Corporation of the Township of North Glengarry as defined in the Fire Protection and Prevention Act, 1997 and his or her designate;

"Firefighter" means the Fire Chief and any other person employed in, or appointed to the North Glengarry's Fire Service Division of the Corporation of the Township of North Glengarry, and assigned to undertake fire protection services;

"Fire Department Vehicle" means any vehicle owned by the Township of North Glengarry and Mutual Aid Fire Departments.

"Grass Cuttings" means the lawn waste resulting from mowing;

"Highway" includes a common and public highway, street, avenue, parkway, driveway, square, place, bridge, viaduct or trestle, any part of which is intended for or used by the general public for the passage of vehicles and includes the area between the lateral property lines thereof;

"Municipal Law Enforcement Officer" means the Municipal Law Enforcement Officer appointed by the Council of the Corporation of the Township of North Glengarry.

"Normal Farm Practices" means a practice that:

- I. is conducted in a manner consistent with proper and acceptable customs and standards as established and followed by a similar agricultural operation under similar circumstances; or
- II. makes use of innovative technology in a manner consistent with proper advanced farm management practices;

"Noxious Materials" includes tires, plastics, rubber products, drywall, demolition waste, household garbage, construction waste, paint, animal organic waste, vegetable waste, food waste, biomedical waste, tar, asphalt products, battery boxes, pressure-treated wood, creosote-treated wood, painted wood and other similar materials;

"Nuisance" means excessive smoke, odour, airborne sparks or embers that is likely to cause an Adverse Effect, disturb others, or that is likely to reduce visibility on roads in the vicinity of the Open Air Burning;

"Officer" means a Municipal Law Enforcement Officer or a Firefighter, including the Fire Chief and any member of the North Glengarry Fire Service Division;

"Open Air" means any area outside of a building or enclosed structure;

"Open Air Fire and Open Air Burning" means a fire set in the Open Air;

"Outdoor Fireplace" means a manufactured non-combustible enclosed container designed to hold a small fire for decorative purposes and the size of which is not larger than 1 meter in any direction, and may include, but is not limited to, chimneys, metal tubs, fire pits, and outdoor brick fireplaces;

"Owner" means the registered owner or any person, firm or corporation having control over, or possession, of any portion of the building or property under consideration and includes the persons in the building or property;

"Permit" means a permit issued by the Fire Chief to set a fire in the Open Air for a specified time period;

"Person" includes an individual, association, firm, partnership, corporation, trust, organization, trustee, or agent, and their heirs, executors, or legal representatives;

"Receptacle" means anything used to contain or hold something else which is made of non-combustible materials and is not greater than 1-meter square;

"Recreational Fire" means a small, controlled and contained fire for the purpose of cooking, warmth or personal enjoyment;

"Remedial Costs" means any cost incurred by the fire department or the township for inspecting, extinguishing, or responding to fires deemed, by fire chief or designate, to not be in accordance with this by-law.

"Settlement areas" means urban areas and rural settlement areas within municipalities (such as cities, towns, villages and hamlets) that are:

- a) built up areas where development is concentrated, and which have a mix of land uses;
- b) lands which have been designated in an official plan for development over the long-term planning; and
- c) land designated as settlement area in the municipal official plan

"Set" means to light an open air fire and "setting" has a corresponding meaning;

"Smog Alert" means an alert issued by the Ministry of Environment and Climate Change with respect to air quality;

"Supervisor" means:

(a) a Person eighteen (18) years of age or more who is a registered legal owner of the property upon which the Open Air Fire is to be burned;

(b) a Person eighteen (18) years of age or more who is the occupier of the property upon which the Open Air Fire is to be burned and who has been provided with permission by a registered legal owner of the property to burn an Open Air Fire; or

(c) a Person eighteen (18) years of age or more who is an authorized representative of the registered legal owner of the property upon which the Open Air Fire is to be burned.

"Township" means the geographic area of the Corporation of the Township of North Glengarry.

"Windrow" a long line of material heaped up by the wind or by a machine.

Part 2

GENERAL REQUIREMENTS FOR OPEN AIR BURNING PERMITS

- 2.1 No person shall start, set, maintain or permit to be started, set, or maintained an open air fire within the Township, except as permitted under this By-Law. Only Open air fires permitted under this By-Law shall be started, set or maintained.
- 2.2 A burning permit must be obtained as provided in this by-law before starting or setting a fire.
- 2.3 The North Glengarry Fire Service Division and North Glengarry Township Employees shall be exempt from the provisions of this by-law with respect to Open Air Fires and Open Air Burnings for the purposes of educating, training or any other purpose approved by the Fire Chief.
- 2.4 It is not permitted to set an Open Air Fire when the wind velocity is greater than 15 kilometers an hour.
- 2.5 All Open Air Fires must be monitored at all times by a Supervisor
- 2.6 It is not permitted to burn during dry period as designated by the Fire Chief or the Ministry of Natural Resources.
- 2.7 It is not permitted to burn noxious materials and/or household garbage.
- 2.8 It is not permitted to burn buildings or machinery.
- 2.9 Barbeques used according to the manufacture's instructions for the purpose of cooking food shall be exempt from this By-Law.
- 2.10 It is not permitted to burn on any road allowance, unopened road allowance or in a location that would interfere with traffic.
- 2.11 All Open Air Fires must be completely extinguished before vacating the location of the Open Air Fire.
- 2.12 Fires that have an adverse affect or are a nuisance as determined by the Fire Chief or designate shall be extinguished immediately.
- 2.13 Commercial, industrial or wrecking yard zoned properties are not permitted to have an open air fire
- 2.14 The only person entitled to apply for an open air fire permit as set out in schedule "A" as amended from time to time is a Supervisor.
- 2.15 The Supervisor is responsible to ensure that the conditions outlined in this bylaw are adhered to at all times.

- 2.16 An application for a Permit shall be completed on the forms provided in Schedule "A".
- 2.17 Recreational and Brush permits expire Dec 31st at midnight on the year it was issued.
- 2.18 Farm and Agricultural permits expire at midnight on the last day of the two week period as set out in the permit in Schedule "A".
- 2.19 Any permit in effect during a dry period as designated by the Fire Chief or the Ministry of Natural Resources will be voided for the remainder of the dry period. No reimbursement and no extension of the permit will be permitted.
- 2.20 Supervisor shall produce the permit upon request by the Fire Chief or designate.
- 2.21 The Fire Chief or designate may refuse, revoke or suspend a permit at any time at his or her sole discretion. The Supervisor or the Authorized Representative must:
 - a. have a copy of the permit with them at all times while burning
 - b. must identify himself/ herself upon request by the fire chief or designate.
 - c. Not give false or incorrect information to the fire chief or designate
- 2.22 Types of Burning permits available are, as set out in Schedule A:
 - a. Recreational Fire Permit
 - b. Brush Fire Permit
 - c. Farm or Agricultural Operation Fire Permit

**Part 3
RECREATIONAL FIRES**

- 3.1 In addition to conditions set out in Part 2 Recreational Fires shall:
 - a. be for the purpose of cooking, warmth or personal enjoyment;
 - b. have a flame of no more than 1 cubic meter;
 - c. be located at least 5 meters from any structure, building, property line, tree, hedge, fence, highway, deck, overhead wire or any other combustible material;
 - d. be located on a non combustible surface if an appliance is used
 - e. have, as a fuel, clean wood or charcoal.
- 3.2 Spark guards with openings no larger than 12 mm in diameter are recommended for all recreational fires

**Part 4
BRUSH FIRES**

- 4.1 In addition to conditions set out in Part 2 Brush Fires shall:
 - a. be at least 50 meters from the nearest dwelling.
 - b. be at least 5 meters from the property line
 - c. be at least 15 meters from forest, woodland, or buildings
 - d. consist of brush and yard waste (except grass)
 - e. consist of material which have been adequately dried prior to burning to ensure low moisture content and avoid excessive smoke.
 - f. not exceed 2 cubic meters
 - g. be burned one pile at a time.
 - h. petroleum products, plastics, rubber, painted lumber, pressure treated, or creosote treated lumber, domestic, industrial & agricultural waste, animal carcasses or any other materials that will cause excessive smoke or noxious fumes must not be mixed with or contaminate the wood or brush that may be burned

- i. have the resources to adequately control the fire and to prevent it from becoming dangerous to life or property.

**Part 5
FARM AND AGRICULTURAL FIRES**

- 5.1 In addition to the conditions set out in Part 2 the following conditions apply to farm and agricultural fire only and will be used to regulate the burning of large piles (greater than 2 cubic metres),
- 5.2 Permits only will be issue for two (2) consecutive weeks as indicated in the Schedule "A" of this By-Law. Additional two (2) week permits may be issued at the discretion of the Fire Chief or designate.
- 5.3 Burning shall not be permitted between June 1st and November 1st.
- 5.4 No person holding a valid burning permit, shall set or maintain a fire unless they ensure all of the following conditions are met:
 - a. the fire is set and maintained at no less than 75 meters from any building, structure, standing timber, hedge, fence, highway, overhead wires, flammable or combustible material;
 - b. no less than 200 meters from any dwelling not owned by the Supervisor.
 - c. material to be burned must be placed in piles in a tilled or bare field free of vegetation and combustible materials;
 - d. consist of burn piles of no more than 6 cubic meters;
 - e. no more than four (4) piles can be burned at a single time;
 - f. a minimum distance of 15m must be maintained between piles;
 - g. not consist of windrow;
 - h. material to be burned shall have been adequately dried prior to burning to ensure low moisture content and avoid excessive smoke.
 - i. petroleum products, plastics, rubber, painted lumber, pressure treated, or creosote treated lumber, domestic, industrial & agricultural waste, animal carcasses or any other materials that will cause excessive smoke or noxious fumes must not be mixed with or contaminate the wood or brush that may be burned
- 5.5 Supervisor in charge shall be equipped with sufficient personnel and mechanical equipment to control and/or extinguish the fire to prevent it from becoming dangerous to life or property and must have a means of contacting the North Glengarry Fire Service in case of emergency. Equipment must be on site while burning is carried out. (i.e. front loader, backhoe, shovel)
- 5.6 Supervisor must ensure that the North Glengarry Fire Department vehicles can safely have full access at all times to the land upon which the burn is conducted, during the period of the permit. Access must be at least 10 feet wide
- 5.7 Supervisor must comply with all additional conditions and restriction imposed as a result of a fire prevention inspection conducted by the Fire Chief or designate.

**Part 6
ADMINISTRATION AND ENFORCEMENT**

- 6.1 The Municipal Law Enforcement Officer, Fire chief or designate are authorized to:
 - a) issue permits as provided is this by-law;
 - b) sign all permits on behalf of the Corporation;
 - c) limit the time for which a permit is issued;
 - d) undertake any technical investigation or inspection for the

- 6.2 The Municipal Law Enforcement Officer, Fire Chief or designate may:
- a) demand the fire permit for inspection from any permit holder;
 - b) inspect any premises for which a fire permit has been issued;
 - c) enter at any time onto land to determine whether the provisions of this by-law are obeyed and to enforce or carry into effect this by-law.

Part 7 ORDERS

- 7.1 Despite any other provisions of this by-law, if upon inspection of a fire, the Municipal Law Enforcement Officer, the Fire chief or designate is satisfied the fire poses a danger to the health or safety of any person or property, the Municipal Law Enforcement Officer, Fire Chief or designate shall cancel or suspend the fire permit and order the fire extinguished.
- 7.2 The area of burning must be restricted in order to enable the permit holder to extinguish the fire immediately if necessary due to a change in weather or other conditions or if so, ordered by the Municipal Law Enforcement Officer, Fire Chief or designate.

Part 8 ENFORCEMENT

8.1 Authority to Enforce

- (1) Any enforcement Officer is authorized to enforce this By-Law pursuant to the provisions hereof, the *Municipal Act, 2001*, the *Provincial Offences Act*, RSO 1990, c. P.33, and the *Fire Protection and Prevention Act, 1997*.
- (2) No person shall hinder or obstruct, or attempt to hinder or obstruct, any person exercising a power or performing a duty under this By-Law.

8.2 Right of Entry

- (1) An enforcement Officer shall be permitted to enter upon any land at any reasonable time for the purpose of enforcing this By-Law.
- (2) A person exercising a power of entry on behalf of the Corporation of the Township of North Glengarry under this By-Law shall, on request, display or produce proper identification.

8.3 Order to Extinguish / Comply

- (1) An enforcement Officer may at his or her sole discretion, order a fire extinguished or brought into compliance with this By-Law and this order shall be final.
- (2) Every person who is ordered by an enforcement Officer to extinguish a fire or otherwise bring a fire into compliance with this By-Law shall comply immediately.
- (3) In the event that an order of an enforcement Officer under subsection (1) is not complied with, the enforcement Officer may take action to have the fire extinguished or otherwise brought into compliance with this By-Law.
- (4) Every person who fails to comply with an order of an enforcement Officer under this By-Law shall be liable for any costs incurred by the North Glengarry Fire Service to extinguish the fire or bring it into compliance. Where applicable, such costs shall be calculated in accordance with the current Ministry of Transportation rate for Emergency Response Services.

8.4 Remedial Costs and Recovery

- (1) The Corporation of the Township of North Glengarry may recover the remedial action costs incurred by the Fire Department or Township for attending fires which are deemed to be not in accordance with this by-law. These costs will be invoiced or added to the tax roll and collected in the same manner as taxes in accordance with section 446 of the *Municipal Act, 2001*. The remedial costs may include interest calculated at a rate of fifteen percent (15%), calculated for the period commencing on the day the municipality incurs the costs and ending on the day the costs, including interest are paid in full. The amount of the costs, including interest, constitutes a lien on the land upon the registration of a notice of lien in the Land Registry Office.

Part 9
CONTRAVENTION OF BY-LAW – OFFENCES AND PENALTY

9.1 Offences

- (1) Every person who contravenes any provision of this By-Law is guilty of an offence.
- (2) Where a corporation is convicted of an offence under this By-Law, every director or officer of a corporation who was in whole or in part responsible for the conduct of that part of the business of the corporation that gave rise to the offence is guilty of an offence, unless he or she satisfies the court that he or she took all reasonable care to prevent the commission of the offence.
- (3) Every person who contravenes an Order issued by a court pursuant to this By-Law is guilty of an offence.

9.2 Penalty

- (1) Every person who is found guilty of an offence under this By-Law is liable to a fine as provided for by the *Provincial Offences Act*, R.S.O. 1990, Chapter P.33 with a fine as set out in Schedule "B".
- (2) Upon registering a conviction of any provision of the By-Law, the Ontario Court, Provincial Division, may in addition to any penalty imposed by the By-Law make an order prohibiting the continuation or repetition of the offence by the person convicted.
- (3) Every day or part of a day on which the offence occurs or continues shall constitute a separate offence and is punishable as such.
- (4) If any provision of this By-Law is contravened and a conviction entered, in addition to any other remedy and to any penalty imposed by this By-Law, the court in which the conviction has been entered and any court of competent jurisdiction thereafter may make an order prohibiting the continuation or repetition of the offence by the person convicted.
- (5) Any fine imposed under this Part shall be payable in addition to any fees, charges and costs payable under this By-Law.
- (6) Schedule "B" shall come into force and take effect when it is approved and filed by Regional Senior Justice, pursuant to the *Provincial Offences Act* Part 1

Part 10
VALIDITY


- 10.1** If a court of competent jurisdiction declares any provision or a part of a provision of this bylaw to be invalid or to be of no force and effect, it is the intention of Council that the remainder of the by-law shall continue to be in force.
- 10.2** This by-law is not constructed at any time in such a fashion as to hold the Corporation or its Officers liable for failing to ensure that persons comply with the provisions of this by-law.

Part 11

REPEAL OF EXISTING BYLAWS

11.1 Upon this bylaw coming into force, bylaw 04-2019 shall be rescinded.

READ a first, second, third time and enacted in Open Council, this 25 day of November 2019.



CAO/Clerk

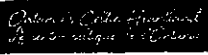


Mayor / Deputy Mayor

I hereby certify this to be a true copy of by-law No. 48-2019 and that such by-law is in full force and effect.

Date Certified

Clerk / Deputy Clerk



SCHEDULE "A"

This is schedule "A" to by-Law No. 48-2019 respecting application form to obtain a fire permit.

OPEN AIR BURNING PERMIT APPLICATION # _____

APPLICANT:

LAST NAME: _____ FIRST NAME: _____

DATE OF BIRTH: _____

TELEPHONE RESIDENCE: _____ CELL: _____

EMAIL ADDRESS: _____

LOCATION OF PROPOSED OPEN AIR FIRE:

CIVIC ADDRESS: _____

LOT: _____ CONCESSION: _____

CITY: _____ PROVINCE: _____ POSTAL CODE: _____

WHAT TYPE OF OPEN AIR BURNING PERMIT?

- RECREATIONAL FIRE – FREE
- BRUSH FIRE - FREE
- FARM OR AGRICULTURAL OPERATION FIRE - \$50.00
PROPOSED TWO (2) WEEK PERIOD
FROM: _____ TO: _____
- OWNER
- WRITTEN PERMISSION GIVEN
OWNER'S NAME: _____

List Authorized Representative (s) An Authorized Representative is a person 18 years of age or older who is authorized to burn by the registered legal owner of the property.

- I understand that I have 30 days to pay the amount owing as per Schedule "C" of this permit. Failing to do so will result in all future application being denied and an invoice shall follow.

Invoice mailing address: _____

- The applicant has reviewed the Open Air Burning By-Law and agreed to:

1. Comply with all the provisions of this by-law.
2. Assume all responsibility for any damages and /or service fees resulting from the Open Air Burning for which this permit is issued.

Dated: _____

Signature: _____

SCHEDULE "B"

**Township of North Glengarry
Part 1 Provincial Offences Act
Bylaw 04-2019: Open Air Burning By-Law**

Item	Column 1 Short Form Wording	Column 2 Provision creating or defining offence	Column 3 Set Fines
1.	Burning or permit to burn with wind velocity greater than 15km/h	2.4	250.00
2.	Burning or permit to burn during a dry period	2.6	400.00
3.	Burning or permit to burn petroleum products, plastics, rubber or any other material that causes excessive smoke or noxious fumes	2.7	400.00
4.	Burning or permit to burn buildings or machinery	2.8	400.00
5.	Burning or permit to burn on any type of road allowance or where it interferes with traffic	2.10	400.00
6.	Leaving a fire without fully extinguishing it	2.11	250.00
7.	Permit a fire to have an adverse affect	2.12	350.00
8.	Burning or permit to burn household garbage	2.7	350.00
9.	Having an open air fire in a commercial, industrial or wrecking yard zoned properties	2.13	500.00
10.	Failing to comply with the conditions of the permit	8.3	300.00
11.	Fail or refuse to produce permit	2.19	150.00
12.	Fail to supervise fire continuously	2.5	150.00
13.	Burning or permit to burn other material than those for which a permit was issued	3.1 e 4.1 d 5.1 f	150.00
14.	Burning or permit to burn without a permit	2.2	450.00
15.	Burning or permit to burn within 75 meters of any building, structures, standing timber or any flammable or combustible material	5.1 a	350.00
16.	Burning or permit to burn a pile exceeding 6 cubic meters.	5.1c	400.00
17.	Failing to have 15 meters between burn piles	5.1d	400.00
18.	Burning or permit to burn windrows	5.1e	400.00
19.	Burning or permit to burn a fire within 200 meters adjacent to a residence	5.1b	400.00
20.	Burning or permit to burn within 50 meters of a dwelling or 5 meters within a property line	4.1 a &b	300.00
21.	Burning or permit to burn within 15 meters from a forest, woodland or building	4.1c	300.00

22.	Burning or permit to burn during a prohibited time.	2.18	300.00
23.	Burning or permit to burn a pile exceeding 2 cubic meters	4.1 e	300.00
24.	Failing to burn one pile at a time	4.1 f	300.00
25.	Failing to comply with the conditions for recreational open air burning	Part 3	250.00
26.	Obstruct an officer	8.1	\$500.00
27.	Fail to comply with an order to extinguish	8.3	\$500.00
28.	Fail to identify upon request	2.21 b	\$500.00
29.	Give false or incorrect information	2.21 c	\$250.00

Note: the general penalty provision for the offences listed above is section 9 of bylaw -2018, a certified copy of which has been filed and section 61 of the Provincial Offences Act, R.S.O. 1990,c.P.33.

SCHEDULE "C" - FEES

PERMIT	FEES
Open Air Burn Permit – Recreation Fire	NIL
Open Air Burn Permit – Brush Fire	NIL
Open Air Burn Permit – Farm or Agricultural Operation	\$ 50

SCHEDULE "D" Costs for Emergency Response

The cost for emergency fire department vehicles responding to a fire that is not in accordance with this By-Law shall be current MTO rates.

Section 7

UNFINISHED

BUSINESS

Section 8

CONSENT AGENDA

**CORPORATION OF THE
TOWNSHIP OF NORTH GLENGARRY**

Resolution #

Date: Tuesday, October 13, 2020

Moved by: Johanne Wensink

Seconded by: Jeff Manley

THAT the Council of the Township of North Glengarry receives the items from the consent agenda for information purposes only.

Carried

Deferred

Defeated

Mayor / Deputy Mayor



Community Development Committee

MINUTES

Wednesday, August 26, 2020 at 3:00 pm
Michel Depratto Community Hall
Glengarry Sports Palace
170 MacDonald Blvd., Alexandria ON

PRESENT: Carma Williams, Chair
Jeff Manley, Councillor
Brenda Noble, Councillor
David Filion, Community Representative
Dean MacGillivray, Community Representative
Rory Levert, Community Representative
Michael Madden, Community Representative
Anne Leduc, Director – Community Services / Recording Secretary

REGRETS: Gina Dragone, Community Representative
Sarah Huskinson, CAO

1) CALL TO ORDER

The meeting was called to order at 3:03 pm by Carma Williams.

2) DECLARATIONS OF PECUNIARY INTEREST

There were no declarations of pecuniary interest by the members present.

3) ADDITIONS, DELETIONS OR AMENDMENTS

None

4) ADOPTION OF THE AGENDA

Moved by: Dean MacGillivray

Seconded by: Brenda Noble

THAT the agenda for the Community Development Committee for August 26, 2020 be adopted as presented.

Carried.

5) ADOPTION OF THE PREVIOUS MINUTES

Moved by: Jeff Manley

Seconded by: David Filion

THAT the minutes of the June 24, 2020 Community Development Committee meeting be accepted as presented.

Carried.

6) BUSINESS ARISING FROM THE MINUTES

There was no new business arising from the minutes.

7) DELEGATIONS

None

8) AGENDA ITEMS

a. Educational Reform / School Boundary Working Group – Update

Mr. David Filion, after a chat with Mr. Jeff Manley, is reporting that the Glengarry Encore group in addition to the Glengarry Archive has left the Glengarry District High School which has increased the vacancy at this location. Mr. Filion is concerned about the messaging that these vacancies have caused. The former PAR guidelines did not include “community space” in the occupancy calculations for school buildings. The new PAR guidelines should include elements that evaluate community impact, such as the proper location to service students, community partnerships, etc.

The Glengarry Encore group’s rent was significantly increased by the school board to \$12,000 per year, compared with the \$5,000 per year rent which they paid to the Glengarry Archives, which resulted in the group looking for a new location. Mr. Manley was made aware that the increased rent for the complete space formerly occupied by the Glengarry Archives is now \$36,000. This amount was confirmed by Mr. Brad Notman, Manager of Purchases and Administrative Services from the school board.

Mrs. Carma Williams had the opportunity to meet with the Ministry of Education at AMO and shares information regarding school closures which are off the table for now. Mayor Fraser was at this meeting and asked about the lack of investments to the Chesterville High School when compared to the investments being made in the new builds in Cornwall. Mrs. Williams spoke with Tim Simpson, the Chief Administrative Officer for the United Counties of Stormont, Dundas and Glengarry, about resources and a strategy to make the school closures a regional concern for all of the townships. There should be a group that could champion education reform at the counties level. Mr. Michael Madden questioned if a representative from each school could create a list of needs so that we can get a commitment from the school boards to spend money on the facilities.

Mr. Jeff Manley indicated that COVID-19 could be used as a positive factor to bring students from crowded facilities to GDHS.

Mr. Dean MacGillivray also states that Char-Lan Elementary School has received a substantial amount of money to renovate this school and that we should consider looking at having a stronger voice from the north at the school board level.

The Township's Economic Development and Communications Officer will be informed that there is space at the school to rent and will refer interested parties directly to the school board.

b. Alexandria Lagoon Project

i. Minutes from August 5, 2020 meeting

Minutes from the August 5, 2020 meeting were included in the agenda package for the members to review. Items that were discussed included timing, research and stakeholder contacts, establishing methods for lobbying, exploring funding options, ongoing communications with MPs and MPPs and creating a To Do list of items and their owners. The Fact Sheet was finalized and used at the AMO delegation meeting with Stephen Crawford, the Parliamentary Assistant to the Ministry of Infrastructure.

ii. AMO Update

Mr. Jamie MacDonald and Mrs. Carma Williams met with Mr. Stephen Crawford, the Parliamentary Assistant to the Ministry of Infrastructure. The \$3.2 B of old infrastructure funding announced late summer/fall 2019 had too low a ceiling (\$3 M total for the project) for our lagoon project. The government is presently looking at redesigning the second phase of the COVID-19 Green Infrastructure Program which should be launched in the winter/spring 2021. Council members advised that the ceiling needs to be increased for this funding so that it is accessible for larger projects. Unfortunately, it seems that there will not be any other programs available for infrastructure.

iii. IHA Update

Mrs. Carma Williams and Mr. Jamie MacDonald met with IHA President and CEO, Mr. Steve Grieveson to discuss the private services for the property. Mr. Grieveson had advised that they are working with an organization called Modern Niagara on the infrastructure for the Seniors' development in Alexandria. Mr. Grieveson indicated that they would be keen to discussing ways other than private servicing. Another meeting is planned with Modern Niagara to discuss the project. Site plan agreements are being prepared for submission to the Township and Mr. Grieveson indicated that the market research advises that the 600-800 units should easily rent.

c. Development and Marketing Plan Workshop conducted by MDB Insight

An email was sent to the Committee members on July 28th with the following information: Anne Leduc had a quick call with Natasha and Paul from MDB Insight. They have been working on the one-on-one interviews and the development component of the strategy, more specifically looking at municipalities (similar to North Glengarry) that have attracted successful development and their best practices.

In order to get a complete picture, MDB is proposing that they hold one-on-one interviews with developers from those municipalities to identify how they found out about that specific municipality, what attracted them to that location, what level of municipal or counties involvement did they encounter, and many other questions. This would replace the public stakeholder meeting that we had planned for late August or early September and seems to be a logical shift for our strategy in order to give us a 360° perspective.

MDB will also be interviewing Tara Kirkpatrick (our Economic Development & Communications Officer) and Kasia Olszewska (our Planner) to determine what the developer intake looks like at the municipal level. This will help us twofold – firstly it will assist with the creation of the workflow charts that we requested as part of the Action Plan and secondly will highlight a process whose goal is to offer a seamless experience to a developer.

For the sake of expediency, the Chair had authorized MDB to move forward with the interviews with the developers.

As a follow-up on this email, MDB Insight were at our offices on Tuesday, August 25, 2020 to meet with Tara Kirkpatrick, Kasia Olszewska and Anne Leduc to discuss lands available in the Township. MDB Insight requested a meeting with the Community Development Committee to present a draft report on September 30th and a presentation to the October Committee of the Whole scheduled for October 21st prior to adoption at the following Council Meeting.

It is important that MDB speaks with Steve Grieveson of IHA.

9) PENDING BUSINESS

None

10) CORRESPONDENCE/INFORMATION ITEMS

a. Key Information Report – Economic Development Update

The report was submitted for review by the Committee regarding Community Improvement Plan, the Regional Incentives Plan, Business Retention and Expansion, Youth Retention, Branding Initiatives, Conferences, Training and Networking, Communications and various items.

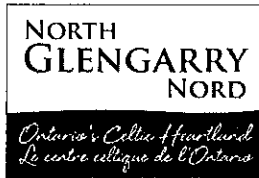
11) NEXT MEETING

The next Community Development Committee will take place on September 30th, 2020 at 3 pm at the Glengarry Sports Palace.

12) ADJOURNMENT

The meeting was adjourned at 4:48 pm by Michael Madden.

Carma Williams
Chair



Arts, Culture and Heritage Committee

MINUTES

Tuesday, Sept 1, 2020 at 4:30 pm

Glengarry Sports Palace
170 MacDonald Blvd.
Alexandria ON K0C 1A0

PRESENT: Jeff Manley, Chair
Carma Williams, Deputy Mayor
Karen Davison Wood, Member at Large
Deirdre Hill, Member at Large
Dane Lanken, Member at Large
Sharon McRae, Member at Large
Michael Madden, Member at Large
Nicole Nadeau, Member at Large
Tara Kirkpatrick, Ec. Dev & Communications Officer
Anne Leduc, Director – Community Services / Recording Secretary

REGRETS: Sarah Huskinson, CAO
Kasia Olszewska, Municipal Planner

1. CALL TO ORDER

The meeting was called to order at 4:35 p.m.

2. DECLARATIONS OF PECUNIARY INTEREST

None

3. ADDITIONS, DELETIONS OR AMENDMENTS

None

4. ADOPTION OF THE AGENDA

Moved by: Michael Madden

Seconded by: Deirdre Hill

That the agenda for the Arts, Culture and Heritage Meeting of June 1, 2020 be adopted as amended.

Carried.

5. ADOPTION OF PREVIOUS MINUTES

Moved by: Carma Williams

Seconded by: Karen Davison Wood

That the minutes for the Arts, Culture and Heritage Meeting of June 1 be adopted as presented.

Carried.

6. BUSINESS ARISING FROM THE MINUTES

None

7. DELEGATIONS

None

8. AGENDA ITEMS

- a. Community Improvement Plan
 - i. Extension for 209-215 Main Street North, Alexandria Property (Staff Report)

Moved by: Dane Lanken

Seconded by: Michael Madden

That the Arts, Culture and Heritage Committee recommends that Council approves an eight (8) month extension from March 16, 2020 to November 15, 2020 to the Program D – Public Art Component of the Community Improvement Plan project located at 209-215 Main Street North in Alexandria.

Carried.

- ii. Update on various CIP programs

An update was provided by Ms. Tara Kirkpatrick regarding Fromagerie Zengarry, The Glengarry Curling Club which is in the process of closing, St. Margaret's apartment is near complete except for the public art component, Maison Shalom, 72 Kenyon Street (near the public works building), Concession 4 property is completed and cashed out. The Regional Incentives Program is accepting applications. One completed application has been submitted and staff expects to have 2 or 3 more before the deadline.

- b. Blue Plaques Program Review

The documentation was updated according to the comments received by the ACHC members. The phrasing "The plaque on the building..." will be added to the 3rd bullet. Staff will be preparing the document to promote the program in hopes of getting an application prior to year-end.

- c. Community Grants Program proposal

Moved by: Karen Davison Woods

Seconded by: Nicole Nadeau

THAT the Arts, Culture and Heritage Committee recommends that Council approves postponing the launch of the 2021 Community Grants Program until January 2nd, 2021.

Carried

- d. Glengarry Routes

This activity has been postponed until 2021.

- e. Grants to organizations through the Community Grants and Municipal Budget

i. Barn Dance – Dalkeith Historical Society

Activity has been moved to September 7th with a rain date of September 12th. The Robertson Clark building will be open to the public. The event will feature musicians on floats.

ii. Bunnock – Centre Lochiel (verbal update)

The Centre Lochiel held several small Bunnock events leading up to a larger event this fall.

iii. Glengarry History

Only two of the three plaques will be produced. Fortunately, the Community Grant Program is funding only one of the plaques and the amount remains the same.

iv. Kenyon Agricultural Society (Maxville Fair and Glengarry Highland Games)

There is a suggestion to support the Society by remitting the \$3,500 amount of funding through the Sponsorship Fund.

Moved by: Deirdre Hill

Seconded by: Carma Williams

THAT the Arts, Culture and Heritage Committee recommends to Council that \$3,500 be returned to the Kenyon Agricultural Society through the Economic Development Sponsorship Fund.

Carried.

9. PENDING BUSINESS

None

10. CORRESPONDENCE/INFORMATION ITEMS

None

11. NEXT MEETING

The next meeting will be held on October 5, 2020 at 4:30 pm at the Glengarry Sports Palace.

12. ADJOURNMENT

The meeting was adjourned at 5:25 pm by Dane Lanken.

Jeff Manley
Chair

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

Monday, September 14, 2020

6:30 pm

Glengarry Sports Palace -170 MacDonald Blvd, Alexandria, Ontario K0C 1A0

PRESENT: Mayor: Jamie MacDonald
Deputy Mayor: Carma William
Jacques Massie
Brenda Noble
Jeff Manley
Johanne Wensink

ALSO PRESENT: Sarah Huskinson
Jacob Rhéaume
Kasia Olszewska

- 1. DISCLOSURE OF CONFLICT OF INTEREST**
- 2. ACCEPT THE AGENDA (Additions/Deletions)**

Resolution No. 1

Moved By: Brenda Noble

Seconded By: Carma Williams

That the Council of the Township of North Glengarry accepts the Public Meeting Agenda of **Monday, September 14 2020.**

Carried

- 3. RATIFY MINUTES**

Resolution No. 2

Moved By: Jeff Manley

Seconded By: Johanne Wensink

That the Council of the Township of North Glengarry accepts the minutes of the Public Meeting of Planning of **Monday, July 27 2020**

Carried

3.a Public Meeting minutes - Monday, July 27 2020.

- 4. ZONING AMENDMENTS**

4.a Z 07 2020

Owner: Township of North Glengarry

Location: 3749 Old Orchard St., Apple Hill

Purpose of application: Rezone a portion of the subject lands from Institutional (IN) to Institutional Special Exception (IN-3) to add a permitted use for a catering and food preparation facility within the existing building.

The clerk asked three times for comments from the public in attendance. No comments were made.

- 5. **OLD BUSINESS**
- 6. **NEW BUSINESS**
- 7. **NOTICE OF MOTION**
- 8. **ADJOURNMENT**

Resolution No. 3

Moved By: Jacques Massie

Seconded By: Jeff Manley

There being no further business to discuss, the Public Meeting was adjourned at 6:37pm.

Carried

CAO/Clerk/Deputy Clerk

Mayor/Deputy Mayor

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

Planning Committee Meeting

Monday, September 14, 2020, 6:30 pm

Glengarry Sports Palace -170 MacDonald Blvd, Alexandria, Ontario K0C 1A0

PRESENT: Mayor: Jamie MacDonald
Deputy Mayor: Carma William
Jacques Massie
Brenda Noble
Jeff Manley
Johanne Wensink

ALSO PRESENT: Sarah Huskinson
Jacob Rhéaume
Kasia Olszewska

1. **DISCLOSURE OF CONFLICT INTEREST**
2. **ACCEPT THE AGENDA (Additions/Deletions)**

Resolution No. 1

Moved By Brenda Noble

Seconded By Carma Williams

That the Council of the Township of North Glengarry accepts the Planning Committee Meeting agenda of **Monday, September 14 2020.**

Carried

3. **RATIFY MINUTES**

Resolution No. 2

Moved By Jeff Manley

Seconded By Johanne Wensink

That the Council of the Township of North Glengarry accepts the minutes of the Planning Committee Meeting of **Monday, July 27 2020.**

Carried

- a. **Planning Committee Minutes - July 27 2020**

4. **ZONING AMENDMENTS**

- a. **Z 07 2020**

Owner: Township of North Glengarry

Location: 3749 Old Orchard St., Apple Hill

Resolution No. 3

Moved By Jacques Massie

Seconded By Jeff Manley

It is the recommendation of the Planning Department that Z-07-2020 be forwarded to the Council of the Township of North Glengarry for further consideration and approval.

Carried

5. **OLD BUSINESS**
6. **NEW BUSINESS**
7. **NOTICE OF MOTION**
8. **ADJOURNMENT**

Resolution No. 4

Moved By Carma Williams

Seconded By Brenda Noble

There being no further business to discuss, the Planning Committee Meeting was adjourned at 6:39.

Carried

CAO/Clerk/Deputy Clerk

Mayor/Deputy Mayor

Section 9

NEW BUSINESS

**CORPORATION OF THE
TOWNSHIP OF NORTHGLENGARRY**

Resolution#

Date: Tuesday, October 13, 2020

Moved by: Jamie MacDonald

Seconded by: Carma Williams

CHILD AND YOUTH SAFETY AND WELL BEING PROCLAMATION

Whereas, The Children's Aid Society of the United Counties of Stormont, Dundas & Glengarry is mandated to protect every child and youth and their right to safety and well-being, the Society invites all citizens to join in a collective effort to help protect our children; and

Whereas, it is a community problem and finding solutions depends on involvement among people throughout the community; and

Whereas, the effects are felt by whole communities, and need to be addressed by the entire community; and

Whereas, effective awareness prevention programs succeed because of partnerships created among social service agencies, schools, religious and civic organizations, law enforcement agencies, and the business community; and

Whereas, all citizens should become more aware of the negative effects on our children and youth when safety and well-being is compromised its prevention lies within the community, and become involved in supporting parents to raise their children in a safe, nurturing environment; and

Now Therefore Be It Resolve That, I, Jamie MacDonald, Mayor of North Glengarry, do hereby proclaim October 2020 as "Child and Youth Safety and Well-Being Month" in the township of North Glengarry and call upon all citizens, community agencies, religious organizations, medical facilities, and businesses to increase their participation in our efforts to protect children and youth, thereby strengthening the community in which we live.

Carried

Deferred

Defeated

Mayor / Deputy Mayor



September 29, 2020

Mayor Jaime MacDonald
Township of North Glengarry
90 Main Street N
Alexandria , ON K0C 1A0

Dear Mayor Jaime MacDonald,

Every October, Children's Aid Societies across the province raise awareness about the important role that individuals and communities play in supporting vulnerable children, youth, and families. At the Children's Aid Society of the United Counties of Stormont, Dundas and Glengarry, every year we run our "Purple Ribbon Campaign" during the month of October to increase participation in our efforts to provide safety and well-being for the people we serve thereby strengthening the community in which we live.

One of the highlights of our "Purple Ribbon Campaign" is our annual Dress Purple Day. This year, communities across the province will be celebrating this day together on **October 27, 2020**. This day offers an opportunity to remind Ontarians that Children's Aid Societies work together with many other social service providers to help children, youth, and families facing challenges. It is a day to celebrate our community that comes together to care for families and share the message that help is available and no one is ever alone.

As we all know, 2020 has come with many additional challenges. The COVID-19 pandemic has created additional stresses for families, and in some cases has increased risk for the well-being and safety of vulnerable children, youth, and families. A pandemic can lead to an increase in risk factors surrounding mental health, intimate partner violence, and maltreatment of children and youth. It's important for us to remind Ontarians that Children's Aid Societies are open and providing services, and that if they have a concern about the safety or well-being of a child or youth or if their family is in need of support, they should call their local CAS.

How can you help? We would like to ask that your office be lit up purple for the month of October to show your commitment to this very important campaign. We also invite you and your staff to dress purple on October 27th to unite with us in sharing these important messages. As this is now a province wide campaign, you are sure to be in good company with the rest of Ontario. Please feel free to include any communication regarding this campaign on your internal Info Site, Calendars or Facebook page.

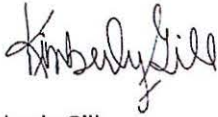
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**We are here to help.
On est ici pour aider.**

Lastly, on behalf of the Children's Aid Society of the United Counties of Stormont, Dundas and Glengarry, we would like to request your support for our campaign through an official proclamation recognizing **October as Child and Youth Safety and Well-Being Month**. I have attached a template proclamation for your review.

Thank you in advance for your support and kind attention to this matter.

Sincerely,



Kimberly Gill
Privacy, Quality & Community Manager



Christine Steer
Community Projects Coordinator

CHILD AND YOUTH SAFETY AND WELL-BEING PROCLAMATION

Whereas, The Children's Aid Society of the United Counties of Stormont, Dundas & Glengarry is mandated to protect every child and youth and their right to safety and well-being, the Society invites all citizens to join in a collective effort to help protect our children; and

Whereas, it is a community problem and finding solutions depends on involvement among people throughout the community; and

Whereas, the effects are felt by whole communities, and need to be addressed by the entire community; and

Whereas, effective awareness prevention programs succeed because of partnerships created among social service agencies, schools, religious and civic organizations, law enforcement agencies, and the business community; and

Whereas, all citizens should become more aware of the negative effects on our children and youth when safety and well-being is compromised its prevention lies within the community, and become involved in supporting parents to raise their children in a safe, nurturing environment; and

Now Therefore Be It Resolve That, I, Jaime MacDonald, Mayor of North Glengarry, do hereby proclaim October 2020 as "*Child and Youth Safety and Well-Being Month*" in the township of North Glengarry and call upon all citizens, community agencies, religious organizations, medical facilities, and businesses to increase their participation in our efforts to protect children and youth, thereby strengthening the community in which we live.

Jaime MacDonald, Mayor

Section 10

NOTICE OF MOTION

Section 11

QUESTION PERIOD

Section 12

CLOSED SESSION

BUSINESS

**CORPORATION OF THE
TOWNSHIP OF NORTH GLENGARRY**

Resolution #

Date: Tuesday, October 13, 2020

Moved by: Jeff Manley

Seconded by: Johanne Wensink

Proceed "In Closed Session",

Identifiable individual (as this matter deals with personal matters about an identifiable individual, including municipal or local board employees they may be discussed in closed session under sections 239 (2)(b) of the *Ontario Municipal Act*);

Official Plan (as this matter deals with a position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board. 2001, c. 25, s. 239 (2); 2017, c. 10, Sched. 1, s. 26. they may be discussed in closed session under sections 239 (2)(k) of the *Ontario Municipal Act*);

And adopt the minutes of the Municipal Council Closed Session meeting of September 28, 2020.

Carried

Deferred

Defeated

Mayor / Deputy Mayor

**CORPORATION OF THE
TOWNSHIP OF NORTH GLENGARRY**

Resolution #

Date: Tuesday, October 13, 2020

Moved by: Councillor: Michael Madden

Seconded by: Brenda Noble

That we return to the Regular Meeting of Council at _____.

Carried

Deferred

Defeated

Mayor / Deputy Mayor

Section 13

CONFIRMING BY-LAW

**CORPORATION OF THE
TOWNSHIP OF NORTH GLENGARRY**

Resolution #

Date: Tuesday, October 13, 2020

Moved by: Johanne Wensink

Seconded by: Carma Williams

That the Council of the Township of North Glengarry receive By-law 40-2020; and

That Council adopt by-law 40-2020 being a by-law to adopt, confirm and ratify matters dealt with by Resolution and that By-law 40-2020 be read a first, second, third time and enacted in Open Council this 13th day of October, 2020.

Carried

Deferred

Defeated

Mayor / Deputy Mayor

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

**BY-LAW 40 - 2020
FOR THE YEAR 2020**

BEING A BY-LAW TO ADOPT, CONFIRM AND RATIFY MATTERS DEALT WITH BY RESOLUTION.

WHEREAS s. 5(3) of the *Municipal Act, 2001*, provides that the powers of municipal corporation are to be exercised by its Council by by-law; and

WHEREAS it is deemed expedient that the proceedings, decisions and votes of the Council of the Corporation of the Township of North Glengarry at this meeting be confirmed and adopted by by-law;

THEREFORE, the Council of the Corporation of the Township of North Glengarry enacts as follows:

1. **THAT** the action of the Council at its regular meeting of October 13, 2020 in respect to each motion passed and taken by the Council at its meetings, is hereby adopted, ratified and confirmed, as if each resolution or other action was adopted, ratified and confirmed by its separate by-law; and;
2. **THAT** the Mayor and the proper officers of the Township of North Glengarry are hereby authorized and directed to do all things necessary to give effect to the said action, or to obtain approvals where required, and except where otherwise provided, The Mayor and the Clerk are hereby directed to execute all documents necessary in that behalf and to affix the corporate seal of the Township to all such documents.
3. **THAT** if due to the inclusion of a particular resolution or resolutions this By-law would be deemed invalid by a court of competent jurisdiction then Section 1 to this By-law shall be deemed to apply to all motions passed except those that would make this By-law invalid.
4. **THAT** where a "Confirming By-law" conflicts with other by-laws the other by-laws shall take precedence. Where a "Confirming By-Law" conflicts with another "Confirming By-law" the most recent by-law shall take precedence.

READ a first, second and third time, passed, signed and sealed in Open Council this 13th day of October 2020

CAO/Clerk / Deputy Clerk

Mayor / Deputy Mayor

I, hereby certify that the forgoing is a true copy of By-Law No. 40-2020, duly adopted by the Council of the Township of North Glengarry on the 13th day of October 2020.

Date Certified

CAO/Clerk / Deputy Clerk

Section 14

ADJOURN

**CORPORATION OF THE
TOWNSHIP OF NORTH GLENGARRY**

Resolution #

Date: Tuesday, October 13, 2020

Moved by: Jacques Massie

Seconded by: Jeff Manley

There being no further business to discuss, the meeting was adjourned at

Carried

Deferred

Defeated

Mayor / Deputy Mayor