

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

Regular Meeting of Council

**Monday April 8, 2019 at 7:00 p.m. – Council Chambers
102 Derby Street West, Alexandria, Ontario K0C 1A0**

Draft Agenda

THE MEETING WILL OPEN WITH THE CANADIAN NATIONAL ANTHEM

1. CALL TO ORDER
2. DECLARATIONS OF PECUNIARY INTEREST
3. ACCEPT THE AGENDA (Additions/Deletions) (Jeff)
4. ADOPTION OF PREVIOUS MINUTES (Carma)
 - a) Regular Meeting of Council – March 25, 2019
5. DELEGATION(S)
 - a) SD&G Library – Susan Wallwork
6. STAFF REPORTS
 - Community Services Department**
 - a) Community Development Committee Terms of Reference (Brenda)
 - b) Transfer of used funds (Michel)
 - Treasury Department**
 - c) Investing in Canada Infrastructure Program (Carma)
 - d) Water/Wastewater Budget Changes (Johanne)
7. UNFINISHED BUSINESS
8. CONSENT AGENDA (Brenda)
 - a) Community Development Committee March 6, 2019 Minutes
9. NEW BUSINESS
10. NOTICE OF MOTION

Next Regular Public Meeting of Council
Tuesday April 23, 2019 at 7:00 p.m. at the Centre Sandfield Centre, 102 Derby Street West,
Alexandria, Ontario.
Note: Meeting are subject to change or cancellation.
11. QUESTION PERIOD (limit of one question per person and subsequent question will be at the discretion of the Mayor/Chair).

12. CLOSED SESSION BUSINESS

Personal matter (as this matter deals with personal matters about an identifiable individual, including municipal or local board employees they may be discussed in closed session under sections 239 (2)(b) of the *Ontario Municipal Act*);

Potential litigation (as this matter deals with litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board they may be discussed in closed session under sections 239 (2)(e) of the *Ontario Municipal Act*);

And adopt the minutes of the Municipal Council Closed Session meeting of March 25, 2019

13. CONFIRMING BY-LAW

a) By-law 14-2019 (Johanne)

14. ADJOURN (Michel)

Section 1

CALL TO ORDER

Section 2

DECLARATIONS OF

PECUNIARY

INTEREST

Section 3

ACCEPT THE AGENDA

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: April 8, 2019

MOVED BY: _____

SECONDED BY: _____

THAT the Council of the Township of North Glengarry accepts the agenda of the Regular Meeting of Council on Monday April 8, 2019.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

YEA

NEA

Deputy Mayor: Carma Williams

Councillor: Jacques Massie

Councillor: Brenda Noble

Councillor: Jeff Manley

Councillor: Michel Depratto

Councillor: Johanne Wensink

Mayor: Jamie MacDonald

Section 3

Section 4

ADOPTION OF PREVIOUS MINUTES

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: April 8, 2019

MOVED BY: _____

SECONDED BY: _____

THAT the minutes of the following meeting be adopted as circulated.

Regular Meeting of Council – March 25, 2019

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

	YEA	NEA
Deputy Mayor: Carma Williams	_____	_____
Councillor: Jacques Massie	_____	_____
Councillor: Brenda Noble	_____	_____
Councillor: Jeff Manley	_____	_____
Councillor: Michel Depratto	_____	_____
Councillor: Johanne Wensink	_____	_____
Mayor: Jamie MacDonald	_____	_____

Section 4

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

REGULAR MEETING OF COUNCIL

**Monday March 25, 2019 at 7:00 p.m. – Council Chambers
102 Derby Street West, Alexandria, On K0C 1A0**

A Regular meeting of the Municipal Council was held on March 25, 2019 at 7:00 p.m., with Mayor Jamie MacDonald presiding.

PRESENT: **Deputy Mayor** – Carma Williams
Councillor (Lochiel Ward) – Brenda Noble
Councillor (Kenyon Ward) – Jeff Manley
Councillor (Alexandria Ward) – Michel Depratto
Councillor (Maxville Ward) – Johanne Wensink

ALSO PRESENT: **CAO/Clerk** - Sarah Huskinson
Deputy Clerk – Lise Lavigne
Treasurer & Director of Finance – Kimberley Champigny
Director of Community Services – Anne Leduc

REGRETS: **Councillor at Large** – Jacques Massie

1. **CALL TO ORDER**
2. **DECLARATIONS OF PECUNIARY INTEREST**
3. **ACCEPT THE AGENDA (Additions/Deletions)**

Resolution No. 1

Moved by: Carma Williams

Seconded by: Michel Depratto

That the Council of the Township of North Glengarry accepts the agenda of the Regular Meeting of Council on Monday March 25, 2019.

Carried

4. **ADOPTION OF PREVIOUS MINUTES**

Resolution No. 2

Moved by: Brenda Noble

Seconded by: Michel Depratto

That the minutes of the following meetings be adopted as circulated.

Special Meeting of Council – March 10, 2019
Special Meeting of Council – March 11, 2019
Regular Meeting of Council – March 11, 2019
Committee of the Whole Meeting – March 20, 2019

Carried

5. DELEGATIONS

a) South Nation Conservation – John Mesman and Alison McDonald

John Mesman and Alison McDonald gave a presentation on the Services that South Nation Conservation is providing. The information will be viewed by the Community Development Committee and they will provide input for a tree canopy policy. Public consultation will occur prior to Council adopting the policy.

6. STAFF REPORTS

Community Services Department

a) Liquor Licence – Glengarry Sports Palace

Resolution No. 3

Moved by: Jeff Manley

Seconded by: Johanne Wensink

THAT Council receives Staff Report No. CS 2019-09; and

THAT Council approves the application for a Catering Endorsement liquor licence for the Glengarry Sports Palace and that staff be directed to proceed with the application process.

Carried

Action – AL

b) Lighting at Island Park

Resolution No. 4

Moved by: Michel Depratto

Seconded by: Brenda Noble

THAT Council receives Staff Report No. CS 2019-10; and

THAT Council approves the allocation of \$7,500 in funds to the Alexandria Legion to spearhead the lighting of Island Park for the 2019 Holiday period and \$3,000 to purchase fireworks.

Carried

Action - AL

Treasury Department

c) Corporate Travel Policy & Council Remuneration

Resolution No. 5

Moved by: Johanne Wensink

Seconded by: Jeff Manley

THAT the Council of the Township of North Glengarry adopts Bylaw 11-2019 being a by-law to rescind Remuneration By-law No. 34-2016 as amended and to establish remuneration for Council members and employees of the Township regarding Council meetings.

THAT the Council of the Township of North Glengarry adopts Bylaw 12-2019, being a Bylaw to adopt the Corporate Travel Policy.

AND THAT By-law 11-2019 and By-law 12-2019 be read a first, second and third time and enact in Open Council this 25th day of March 2019.

Carried

Action - KC

7. UNFINISHED BUSINESS

8. CONSENT AGENDA

- a) CAO/Clerk's Department 2019 Workplan
- b) Community Services Department 2019 Workplan
- c) Treasury 2019 Workplan
- d) Hardtop Odds/Sods
- e) Public Work's 2019 Workplan
- f) Fire Department 2019 Workplan
- g) Building/Planning and By-law 2019 Workplan

Resolution No. 6

Moved by: Jeff Manley

Seconded by: Johanne Wensink

THAT the Council of the Township of North Glengarry received the reports from the consent agenda for information purposes only.

Carried

9. NEW BUSINESS

10. NOTICE OF MOTION – Next Meeting of Council, April 8, 2019

11. QUESTION PERIOD

12. CLOSED SESSION BUSINESS

Resolution No. 7

Moved by: Jeff Manley

Seconded by: Johanne Wensink

Proceed "In Closed Session",

Identifiable individual (as this matter deals with personal matters about an identifiable individual, including municipal or local board employees they may be discussed in closed session under sections 239 (2)(b) of the *Ontario Municipal Act*);

And adopt the minutes of the Municipal Council Closed Session meeting of March 11, 2019.

Carried

Resolution No. 8

Moved by: Carma

Seconded by: Michel Depratto

That we return to the Regular Meeting of Council at 8:43 p.m.

Carried

13. CONFIRMING BY-LAW

- a) **By-law 13-2019**

Resolution No. 9

Moved by: Carma Williams

Seconded by: Michel Depratto

That the Council of the Township of North Glengarry receive By-law 13-2019; and

That Council adopt by-law 13-2019 being a by-law to adopt, confirm and ratify matters dealt with by Resolution and that By-law 13-2019 be read a first, second, third time and enacted in Open Council this 25th day of March, 2019.

Carried

14. ADJOURN

Resolution No. 22

Moved by: Michel Depratto

Seconded by: Brenda Noble

There being no further business to discuss, the meeting was adjourned at 8:45 p.m.

Carried

CAO/Clerk/ Deputy Clerk

Mayor / Deputy Mayor

Section 5

DELEGATIONS



Connect. Create. Explore.

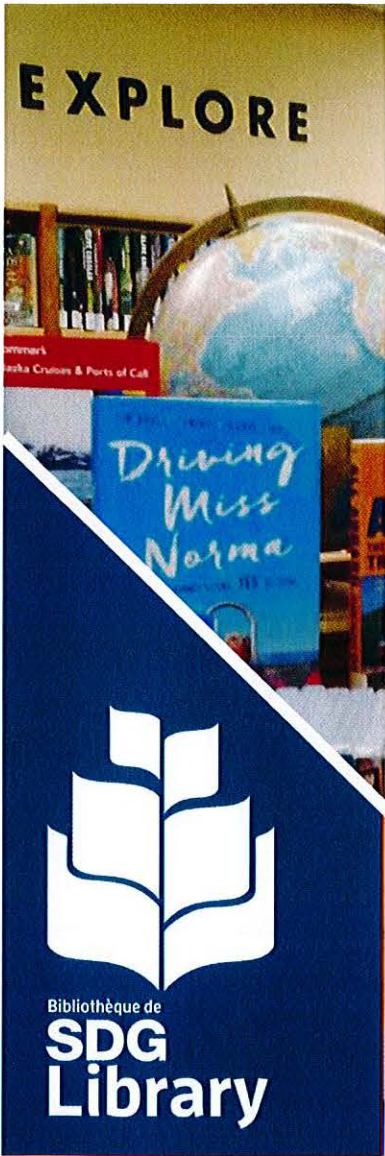
A Visit
Will Get You
Thinking.



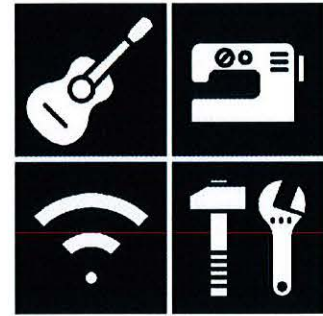
Bibliothèque de
SDG
Library

Re-imagine the Library!





The Library of Things



Keep Growing

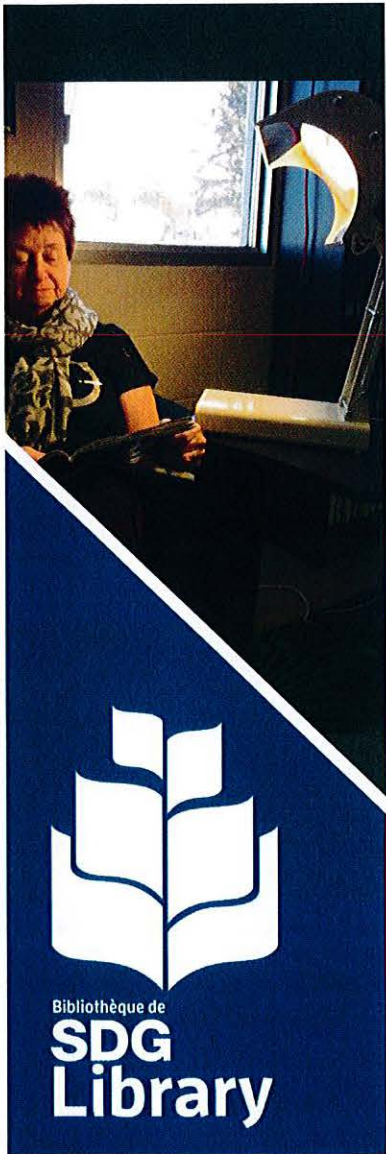


lynda.com

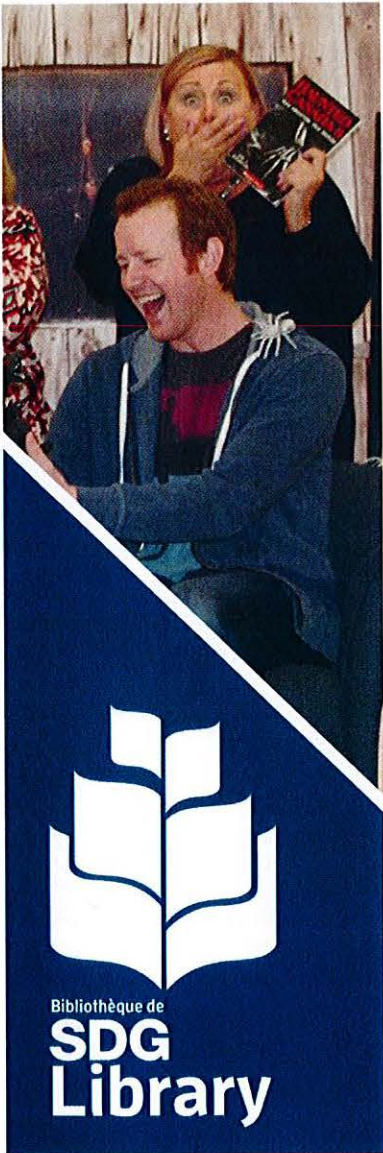


THE
GREAT
COURSES®

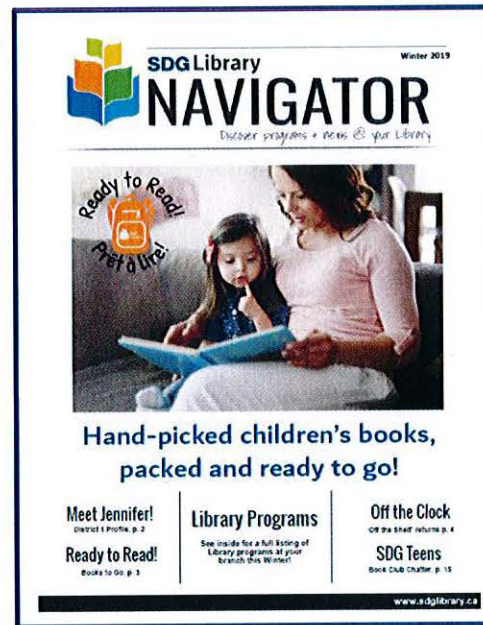
 **ancestry** Library™



Programs & Events



TD
Summer
Reading
Club



SDG Reads

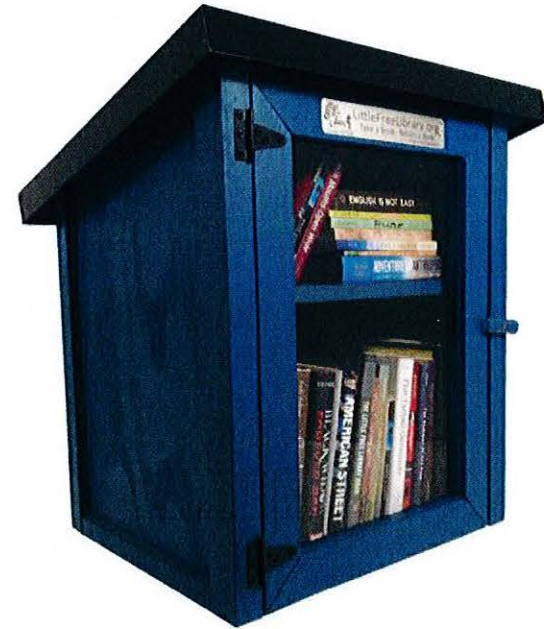
Save the date



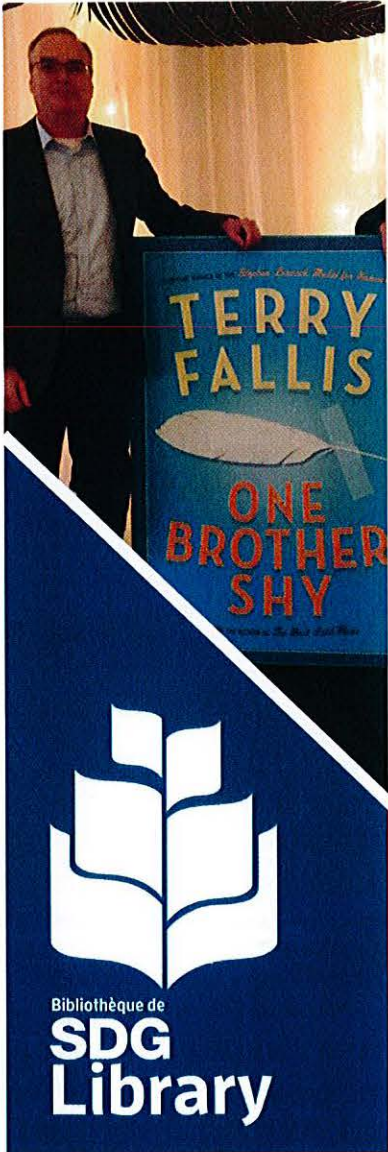
Coming Soon...



LITTLE FREE LIBRARY.ORG
TAKE A BOOK • RETURN A BOOK

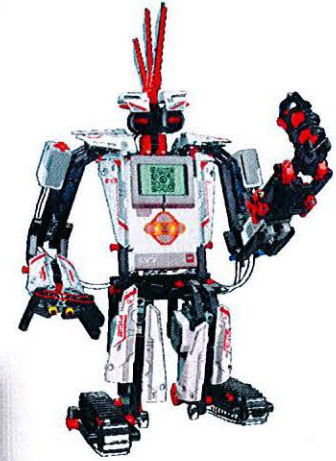
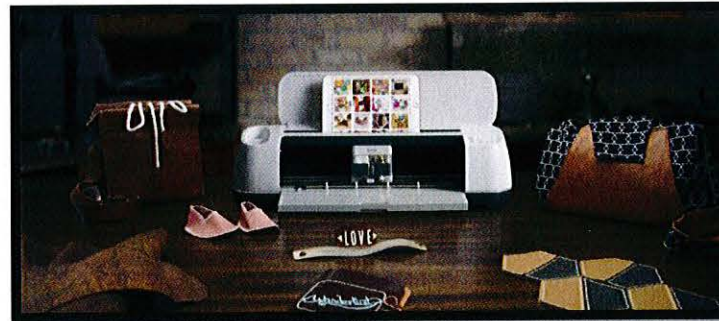
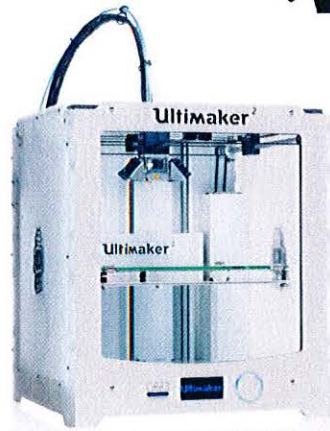


Bibliothèque de
SDG
Library



Coming Soon...

 **MakerLab**





Stay Connected

sdglibrary.ca



facebook.com/sdgcountylibrary



[@sdglibrary](https://twitter.com/sdglibrary)



[@sdgcountylibrary](https://instagram.com/sdgcountylibrary)

Section 6

STAFF REPORTS

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: April 8, 2019

MOVED BY: _____

SECONDED BY: _____

THAT the Council of the Township of North Glengarry receives Staff Report No. CS 2019-11; and

THAT the Council endorses the Terms of Reference for the Community Development Committee.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

YEA

NEA

Deputy Mayor: Carma Williams

Councillor: Jacques Massie

Councillor: Brenda Noble

Councillor: Jeff Manley

Councillor: Michel Depratto

Councillor: Johanne Wensink

Mayor: Jamie MacDonald

Section 6 Item a

STAFF REPORT TO COUNCIL

Report No: CS-2019-11

April 8, 2019

From: Anne Leduc – Director of Community Services

RE: Terms of Reference for the Community Development Committee

Recommended Motion:

THAT Council receives Staff Report No. CS 2019-11; and

THAT Council endorses the Terms of Reference for the Community Development Committee.

Background / Analysis:

In January 2019 the Council for the Township of North Glengarry created a new committee, the Community Development Committee, to which it appointed three council members and five community representatives.

Council mandated the Community Development Committee to prepare Terms of Reference to guide the work that would be undertaken by its members. During the March 6, 2019 meeting the Committee members prepared the enclosed Terms of Reference, which were approved at the March 27, 2019 meeting. The Terms of Reference are now presented to Council for its endorsement.

Alternatives:

Option 1 – Recommended – That Council endorses the Terms of Reference.

Or

Option 2 – Not recommended – That Council not endorse the Terms of Reference.

Financial Implications:

None

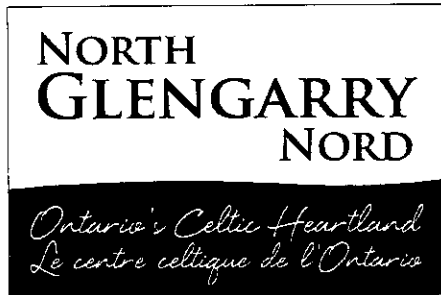
Attachments & Relevant Legislation:

Terms of Reference for the Community Development Committee

Others consulted:



Sarah Huskinson – CAO / Clerk



Township of North Glengarry

Community Development Committee

Terms of Reference

BACKGROUND

The Community Development Committee is a new Committee of Council formed as of January 2019.

Its purpose is to identify, investigate, analyze and report to Council on matters affecting or having the potential to affect the growth, prosperity, and economic well-being of the community. In exercising its mandate pursuant to these Terms of Reference, the Committee shall be deemed to be an Advisory Committee to Council.

GOAL

To explore issues and concerns, and consult with community partners, to enhance, promote, and encourage community vitality and sustainability.

MANDATE

- 1) Undertake projects as assigned by Council;
- 2) Examine community issues that arise in North Glengarry and provide recommendations to Council;
- 3) Investigate, promote and support challenges and opportunities in fields such as education, health care, agricultural and economic development;
- 4) Provide direction on the development of initiatives that foster community and economic development;
- 5) Seek input from individuals and groups interested in community development issues and to encourage networking among them;
- 6) Participate in community planning initiatives in conjunction with municipal and regional authorities;
- 7) Attend meetings and other events to network with other community development groups as required;
- 8) Be cognizant of issues relating to economic development and its potential impact on the community and the environment and members will share that information to the Committee.

MEETINGS OF THE COMMITTEE

A yearly calendar of meetings will be adopted by the Committee. The Committee will meet regularly to discuss business and make recommendations to Council. Committee members are expected to attend meetings throughout the year according to attendance stipulations in the Township's Procedural By-law 03-2019.

STRUCTURE

Nominations for Community Representatives are reviewed by Council. Appointments to the Community Development Committee are at Council's sole discretion and for the term of Council, unless replaced sooner by Council.

Membership

According to the following excerpt from the Township of North Glengarry's Procedural By-law 03-2019:

"A Community Development Committee is hereby established and shall be composed of 3 members of Council and a minimum of 4 lay persons appointed by Council resolution for the term of Council."

Other individuals may be invited to participate from time to time based on knowledge or expertise in certain areas however these individuals are not considered to be "members" of the Committee.

From time to time as deemed necessary by the Committee, working groups may be formed to review specific matters and develop recommendations.

Vacancies shall be brought to the attention of Council, having appointed the individual responsible for the vacancy, and shall be filled as soon as practicable with another suitable representative.

Township of North Glengarry staff shall provide support to the Committee as required however support staff are not members of the Committee.

Election of a Chair

- 1) The Committee must elect a Chair at the first meeting. The Chair shall:
 - a) Schedule dates, times and location for meetings;
 - b) Ensure meeting are called and held in accordance with the Committee's mandate, terms of reference or by-laws;
 - c) Confirm an agenda for each meeting;
 - d) Officiate and conduct meetings;
 - e) Ensure the meeting agenda and relevant documents are circulated to the members of the committee in advance of the meeting;
 - f) Ensure minutes are retained, included and reviewed at the next meeting;
 - g) Provide leadership & ensure that committee members are aware of their obligations and that the committee complies with its responsibilities;
 - h) Ensure that discussion on agenda items is on topic, productive and professional;
 - i) Chair in camera meetings as required.

Committee members are requested to forward agenda items to the Chair and copy the Recording Secretary on the information.

The Chair may from time to time designate an alternate Chair to preside over the meeting.

QUORUM

A quorum of members must be present at all times to conduct the business of the Committee. A quorum shall be 50% + 1 members.

REMUNERATION

Committee members will receive \$60.00 for each meeting attended.

BUDGET

The Community Development Committee does not have a stand-alone General Ledger line in the Township's Budget but activities recommended by this Committee to Council may be funded through existing approved operating or capital funding, or through an extraordinary funding request to Council for a specific purpose.

Budgets are approved yearly at Council's discretion.

DECLARATION OF PECUNIARY INTEREST OR GENERAL NATURE THEREOF

All members of Council, local boards and committees have an obligation to act honestly and responsibly when making decisions or giving advice on Council, board or committee matters. This obligation includes the disclosure of pecuniary interest.

A pecuniary interest refers to a situation where a member has a direct or indirect conflict related to a matter under consideration. A full explanation of direct and indirect pecuniary interests can be found in the [Municipal Conflict of Interest Act](#).

The onus is on the member to determine whether they are affected by the pecuniary interest provisions. All members must submit their disclosures of pecuniary interest in writing to the Clerk immediately following the meeting during which they verbally disclose a pecuniary interest using the Disclosure of Pecuniary Interest Form, available online at <https://www.northglengarry.ca/en/town-hall/resources/Council-Agendas-Minutes/COUNCIL-Township-of-North-Glengarry-Pecuniary-Interest-Form.pdf> or in paper version (see Appendix A).

Appendix A



**Township of North Glengarry
Council/Committee Member Declaration of Pecuniary Interest**

Date _____

I _____ declare a pecuniary interest with Item (s) _____
_____ on the _____

Council/ Committee Agenda for the following reason (s) _____

Signature _____

Municipal Conflict of Interest Act, S. 5.1 Written statement re disclosure

At a meeting at which a member discloses an interest under section 5, or as soon as possible afterward, the member shall file a written statement of the interest and its general nature with the clerk of the municipality or the secretary of the committee, or local board, as the case be.

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: April 8, 2019

MOVED BY: _____

SECONDED BY: _____

THAT the Council for the Township of North Glengarry receives Staff Report No. CS-2019-12;
and

THAT Council approves the transfer of use of funds in an upset amount of \$9693.09 plus HST
from the Tim Hortons Dome Floor Replace Capital Budget towards the restoration of the dry
sprinkler system at the Tim Hortons Dome; and

THAT the Director of Community Services and Chief Administrative Officer be authorized to
execute any documents to implement this direction.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

Deputy Mayor: Carma Williams

Councillor: Jacques Massie

Councillor: Brenda Noble

Councillor: Jeff Manley

Councillor: Michel Depratto

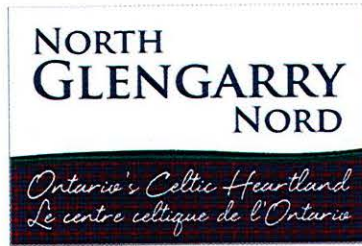
Councillor: Johanne Wensink

Mayor: Jamie MacDonald

YEA

NEA

Section 6 Item b



STAFF REPORT TO COUNCIL

Report No: CS-2019-12

April 8, 2019

From: Anne Leduc – Director of Community Services

RE: Sprinkler System for Tim Hortons Dome

Recommended Motion:

THAT the Council for the Township of North Glengarry receives Staff Report No. CS-2019-12; and

THAT Council approves the transfer of use of funds in an upset amount of \$9693.09 plus HST from the Tim Hortons Dome Floor Replace Capital Budget towards the restoration of the dry sprinkler system at the Tim Hortons Dome; and

THAT the Director of Community Services and Chief Administrative Officer be authorized to execute any documents to implement this direction.

Background / Analysis:

In January 2019, a sprinkler head in the attic of the Tim Hortons Dome failed and cause flood damage to the bathrooms, change rooms and floors in the lobby area. In order to be compliant with the Building Code, given the wood structure composition of the building structure and the fact that the attic is not heated, it is necessary to reinstate a dry sprinkler head in that space which entails the conversion of the wet sprinkler system to a dry sprinkler system.

Council approved a expenditure of \$30,000 in the Tim Hortons Dome Capital budget for the replacement of the floor in the lobby. A portion of the floor replacement is covered under the insurance. Staff proposes that the remaining funds be used to offset the insurance deductible of \$7,500 and the \$9693.09 cost to reinstate the sprinkler system.

Floor replacement	\$30,000.00
Cost to the Township to replace the floor	\$8,936.95
Insurance deductible	\$7,500.00
Sub Total	\$13,563.05
<i>Cost to reinstate the Dry Sprinkler System</i>	<i>\$9,693.09</i>
Total after reallocation to sprinkler system	\$3,869.96

Alternatives:

Option 1 – Recommended – That Council authorizes the transfer of use of funds to reinstate the sprinkler system and offset the cost of the insurance deductible

Or

Option 2 – Not recommended – That Council not authorize the transfer of use of funds

Financial Implications:

The funds remain within the same Capital Budget envelope and do not increase nor decrease the whole of the Capital funding for the Tim Hortons Dome as allocated by Council.

Attachments & Relevant Legislation:

N/A

Others consulted:



Kim Champigny – Director of Finance / Treasurer



Sarah Huskinson – CAO/ Clerk

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: April 8, 2019

MOVED BY: _____

SECONDED BY: _____

THAT the Council of the Township of North Glengarry authorizes the Director of Finance/Treasurer to apply for funding under the Investing in Canada Infrastructure Program (ICIP) for the Creek Road Bridge Project in the amount of \$2,278,650.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

YEA

NEA

Deputy Mayor: Carma Williams

Councillor: Jacques Massie

Councillor: Brenda Noble

Councillor: Jeff Manley

Councillor: Michel Depratto

Councillor: Johanne Wensink

Mayor: Jamie MacDonald

Section 6 Item c



STAFF REPORT TO COUNCIL

Report No: TR2019-14

March 27, 2019

From: Kim Champigny – Director of Finance/Treasurer

RE: Investing in Canada Infrastructure Program

Recommended Motion:

THAT the Council of the Township of North Glengarry authorizes the Director of Finance/Treasurer to apply for funding under the Investing in Canada Infrastructure Program (ICIP) for the Creek Road Bridge Project in the amount of \$2,278,650.

Background / Analysis:

A new program was announced on March 18th, 2019 called Investing in Canada Infrastructure (ICIP). This program commits up to \$30 billion in combined federal and provincial funding to support public transit, green infrastructure, community, culture and recreation, and rural and northern infrastructure investments (roads, bridges, air and marine needs).

This grant is competitive in nature and for our Township, the shared costs for approved projects would be 50% federal, 33.33% provincial and 16.67% municipal. The ICIP program launched on March 18th, with a submission deadline of May 14th, 2019 for new projects. However, the Township qualifies for an accelerated intake which is due April 15th, 2019 for projects submitted under the Ontario Community Infrastructure Funds (OCIP) Top Up application which was recently cancelled.

The Creek Road Bridge project application was applied for under the 2018 OCIP Top Up intake, and information is available to apply under the ICIP program.

This report is requesting Council approval to apply for the Creek Road Bridge under the ICIP program.

Alternatives:

- 1) Apply for funding from ICIP for the Creek Road Bridge project by April 15, 2019.
- 2) Apply for funding for another project eligible under the ICIP with a May 14th, 2019 deadline.
- 3) Do not apply for any project under the ICIP.

Financial Implications:

Under the ICIP, funding allocations would be as such:

Federal	\$1,139,325
Provincial	\$ 759,474
Municipal	<u>\$ 379,851</u>
TOTAL	\$2,278,650

Infrastructure reserves could cover the municipal portion required for this project.

Attachments & Relevant Legislation:

None.

Others Consulted:

Public Works Director



Reviewed and Approved by:
Sarah Huskinson, CAO/Clerk

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: April 8, 2019

MOVED BY: _____

SECONDED BY: _____

THAT the Council of the Township of North Glengarry approves a scope change in the approved 2019 budget by moving funding from the HVAC system (\$16,000) and pump replacement (\$50,000) to the main station control system upgrade.

FURTHERMORE, the Council of the Township of North Glengarry approves taking \$25,000 from the North Glengarry Water Reserve Fund to fund the Water Tower Mixing System.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

YEA

NEA

Deputy Mayor: Carma Williams

Councillor: Jacques Massie

Councillor: Brenda Noble

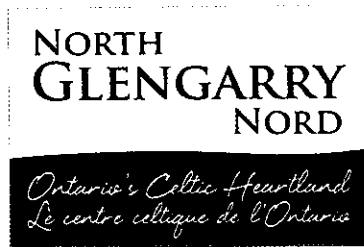
Councillor: Jeff Manley

Councillor: Michel Depratto

Councillor: Johanne Wensink

Mayor: Jamie MacDonald

Section 6 Item d



STAFF REPORT TO COUNCIL

Report No: TR2019-15

April 2nd, 2019

From: Kim Champigny – Director of Finance/Treasurer

RE: Water/Wastewater Budget Changes

Recommended Motion:

THAT the Council of the Township of North Glengarry approves a scope change in the approved 2019 budget by moving funding from the HVAC system (\$16,000) and pump replacement (\$50,000) to the main station control system upgrade.

FURTHERMORE, the Council of the Township of North Glengarry approves taking \$25,000 from the North Glengarry Water Reserve Fund to fund the Water Tower Mixing System.

Background / Analysis:

Main station upgrades for the water works department has come in over the budgeted amount due to a change in scope of the project. To cover this shortfall, a request is being put forward to move the original approved budget. This would entail moving funding approved for the HVAC system and the pump replacement to the main station control system upgrade. The HVAC system came in under budget and these funds will not be required. The pump replacement item will be deferred to the 2020 capital budget.

The water tower mixing system budget, carried over from 2018, has also come in over budget. Although originally budgeted at \$50,000, the quote has come in almost \$25,000 higher than this. Council is being requested to approve moving \$25,000 from the water reserve to cover this shortfall.

Alternatives:

- 1) Council approves the noted budget changes.
- 2) Council does not approve the noted budget changes.

Financial Implications:

The scope change has no financial impact for 2019, it is simply a transfer of funding. However, the HVAC system and pump replacement will have to be requested in 2020 as part of the budget process.

The only financial impact would be a requirement to transfer \$25,000 from the water reserve to fund the water tower mixing system, but there are adequate funds to do so.

Attachments & Relevant Legislation:

None.

Others Consulted:

Dean McDonald, Manager Waterworks
Dave Malcolm, Director of Public Works



Reviewed and Approved by:
Sarah Huskinson, CAO/Clerk

Section 7

UNFINISHED

BUSINESS

Section 8

CONSENT AGENDA

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: April 8, 2019

MOVED BY: _____

SECONDED BY: _____

THAT the Council of the Township of North Glengarry receives the Community Development Committee Minutes from the consent agenda for information purposes only.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

YEA

NEA

Deputy Mayor: Carma Williams

Councillor: Jacques Massie

Councillor: Brenda Noble

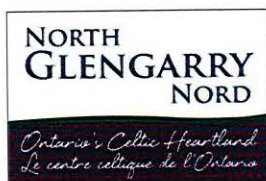
Councillor: Jeff Manley

Councillor: Michel Depratto

Councillor: Johanne Wensink

Mayor: Jamie MacDonald

Section 8



Community Development Committee

MINUTES

Wednesday, March 6, 2019 at 5:30 pm
Sandfield Centre, 102 Derby St West, Alexandria

A meeting of the Community Development Committee was held on Wednesday, March 6, 2019, at 5:30 p.m. at the Sandfield Centre (102 Derby Street West, Alexandria).

PRESENT: Carma Williams, Chair
Jeff Manley, Councillor
Brenda Noble, Councillor
Gina Dragone, Community Representative
Rory Levert, Community Representative
Dean MacGillivray, Community Representative
Michael Madden, Community Representative
Anne Leduc, Director – Community Services / Recording Secretary

REGRETS: David Filion, Community Representative
Sarah Huskinson, CAO

1. CALL TO ORDER

The meeting was called to order at 5:35 pm

a. Election of the Chair

Moved by: Michael Madden

Seconded by: Brenda Noble

THAT Carma Williams be elected to the position of Chair of the Community Development Committee.

Carried.

b. Election of the Secretary JM MM

Moved by: Jeff Manley

Seconded by: Michael Madden

The Chair move and the Committee members agreed that the structure of the committee not include a Secretary. The Chair will verify the minutes of each meeting which will be recorded by Staff.

Carried.

2. DECLARATION OF PECUNIARY INTEREST AND GENERAL NATURE THEREOF

There were no declarations of pecuniary interest by the members present.

3. ADDITIONS, DELETIONS OR AMENDMENTS

None

4. ADOPTION OF THE AGENDA

Moved by: Michael Madden

Seconded by: Jeff Manley

THAT the agenda for the Community Development Committee Meeting of March 6, 2019 be adopted as is.

Carried.

5. ADOPTION OF PREVIOUS MINUTES

None.

6. BUSINESS ARISING FROM THE MINUTES

None.

7. DELEGATIONS

None.

8. AGENDA ITEMS

a. 2019 Meeting Calendar

Moved by: Rory Levert

Seconded by: Michael Madden

THAT the 2019 Meeting Calendar be accepted as is and that the Community Development Committee Meetings start at 3 pm.

Carried.

b. Terms of Reference

An email from David Filion was shared by Jeff Manley with the Committee on creating a progressive committee with serious concerns to address. Thoughts were shared on population decline, school closures, business challenges and creating a wave of potential.

Moved by: Jeff Manley

Seconded by: Michael Madden

THAT the Terms of Reference for the Community Development Committee be prepared as directed by the Committee Members and circulated for review prior to the next Community Development Committee Meeting.

Carried.

9. PENDING BUSINESS

10. CORRESPONDENCE/INFORMATION ITEMS

a. Key Information Report – Economic Development Update

Moved by: Michael Madden

Seconded by: Dean MacGillivray

THAT the Community Development Committee accepts the Key Information Report regarding Economic Development Updates which was presented for information purposes only.

Carried.

11. NEXT MEETING – March 27, 2019 at 3 pm

12. ADJOURNMENT

The meeting was adjourned at 6:50 pm by Michael Madden.

Carma Williams
Chair

Section 9

NEW BUSINESS

Section 10

NOTICE OF MOTION

Section 11

QUESTION PERIOD

Section 12

CLOSED SESSION

BUSINESS

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: April 8, 2019

MOVED BY: _____

SECONDED BY: _____

Proceed "In Closed Session",

Personal matter (as this matter deals with personal matters about an identifiable individual, including municipal or local board employees they may be discussed in closed session under sections 239 (2)(b) of the *Ontario Municipal Act*);

Potential litigation (as this matter deals with litigation or potential litigation, including matters before administrative tribunals affecting the municipality or local board they may be discussed in closed session under sections 239 (2)(e) of the *Ontario Municipal Act*);

And adopt the minutes of the Municipal Council Closed Session meeting of March 25, 2019

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

Deputy Mayor: Carma Williams

Councillor: Jacques Massie

Councillor: Brenda Noble

Councillor: Jeff Manley

Councillor: Michel Depratto

Councillor: Johanne Wensink

Mayor: Jamie MacDonald

YEA

NEA

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: April 8, 2019

MOVED BY: _____

SECONDED BY: _____

Adopt Minutes of "In Camera" Session

That the minutes of the Municipal Council "In Camera" session meeting March 25, 2019 be adopted as printed.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

YEA

NEA

Deputy Mayor: Carma Williams

Councillor: Jacques Massie

Councillor: Brenda Noble

Councillor: Jeff Manley

Councillor: Michel Depratto

Councillor: Johanne Wensink

Mayor: Jamie MacDonald

Section 12

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: April 8, 2019

MOVED BY: _____

SECONDED BY: _____

That we return to the Regular Meeting of Council at _____.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

YEA

NEA

Deputy Mayor: Carma Williams

Councillor: Jacques Massie

Councillor: Brenda Noble

Councillor: Jeff Manley

Councillor: Michel Depratto

Councillor: Johanne Wensink

Mayor: Jamie MacDonald

Section 13

CONFIRMING BY-LAW

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: April 8, 2019

MOVED BY: _____

SECONDED BY: _____

That the Council of the Township of North Glengarry receive By-law 14-2019; and

That Council adopt by-law 14-2019 being a by-law to adopt, confirm and ratify matters dealt with by Resolution and that By-law 14-2019 be read a first, second, third time and enacted in Open Council this 8th day of April, 2019.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

Deputy Mayor: Carma Williams

Councillor: Jacques Massie

Councillor: Brenda Noble

Councillor: Jeff Manley

Councillor: Michel Depratto

Councillor: Johanne Wensink

Mayor: Jamie MacDonald

YEA

NEA

Section 13 Item a

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

**BY-LAW 14-2019
FOR THE YEAR 2019**

BEING A BY-LAW TO ADOPT, CONFIRM AND RATIFY MATTERS DEALT WITH BY RESOLUTION.

WHEREAS s. 5(3) of the *Municipal Act, 2001*, provides that the powers of municipal corporation are to be exercised by its Council by by-law; and

WHEREAS it is deemed expedient that the proceedings, decisions and votes of the Council of the Corporation of the Township of North Glengarry at this meeting be confirmed and adopted by by-law;

THEREFORE the Council of the Corporation of the Township of North Glengarry enacts as follows:

1. **THAT** the action of the Council at its regular meeting of April 8, 2019 in respect to each motion passed and taken by the Council at its meetings, is hereby adopted, ratified and confirmed, as if each resolution or other action was adopted, ratified and confirmed by its separate by-law; and;
2. **THAT** the Mayor and the proper officers of the Township of North Glengarry are hereby authorized and directed to do all things necessary to give effect to the said action, or to obtain approvals where required, and except where otherwise provided, The Mayor and the Clerk are hereby directed to execute all documents necessary in that behalf and to affix the corporate seal of the Township to all such documents.
3. **THAT** if due to the inclusion of a particular resolution or resolutions this By-law would be deemed invalid by a court of competent jurisdiction then Section 1 to this By-law shall be deemed to apply to all motions passed except those that would make this By-law invalid.
4. **THAT** where a “Confirming By-law” conflicts with other by-laws the other by-laws shall take precedence. Where a “Confirming By-Law” conflicts with another “Confirming By-law” the most recent by-law shall take precedence.

READ a first, second and third time, passed, signed and sealed in Open Council this 8th day of April, 2019.

CAO/Clerk / Deputy Clerk

Mayor / Deputy Mayor

I, hereby certify that the forgoing is a true copy of By-Law No. 14-2019, duly adopted by the Council of the Township of North Glengarry on the 8th day of April, 2019.

Date Certified

CAO/Clerk / Deputy Clerk

Section 14

ADJOURN

**CORPORATION OF
THE
TOWNSHIP OF NORTH GLENGARRY**

RESOLUTION # _____

DATE: April 8, 2019

MOVED BY: _____

SECONDED BY: _____

There being no further business to discuss, the meeting was adjourned at _____.

Carried

Defeated

Deferred

MAYOR / DEPUTY MAYOR

YEA

NEA

Deputy Mayor: Carma Williams

Councillor: Jacques Massie

Councillor: Brenda Noble

Councillor: Jeff Manley

Councillor: Michel Depratto

Councillor: Johanne Wensink

Mayor: Jamie MacDonald

Section 14