

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY
Regular Meeting of Council
Agenda

Monday, March 11, 2024, 6:00 p.m.

Council Chamber

3720 County Road 34

Alexandria, On. K0C 1A0

THE MEETING WILL OPEN WITH THE CANADIAN NATIONAL ANTHEM

- 1. CALL TO ORDER**
- 2. DECLARATIONS OF PECUNIARY INTEREST**
- 3. ACCEPT THE AGENDA (Additions/Deletions)**
- 4. ADOPTION OF PREVIOUS MINUTES**
 - a. Regular Meeting of Council - February 26, 2024
- 5. DELEGATION(S)**
 - a. Presentation - Certificate of Appreciation
 - b. Heritage Property update- SDG Counties, Lindsay Parisien - Senior Planner
- 6. STAFF REPORTS**
 - a. Administrative Department
 - b. Community Services Department
 1. Second Intake results for 2024 Community Grants
 - c. Treasury Department
 1. 2023 Statement of Remuneration and Expenses
 2. 2024 Tax Rate By-Law 15-2024
 - d. Public Works Department
 1. RSIP Grant Authority – Rolland Massie Crossing
 2. Award of Gravel Resurfacing Tender PW 2024-09
- 7. UNFINISHED BUSINESS**
- 8. CONSENT AGENDA**
 - a. Art Cultural Heritage Committee - December 4, 2023
 - b. Art Cultural Heritage Committee - January 16 2024
 - c. Art Cultural Heritage Committee - February 5 2024

- d. Community Development Committee - July 26 2023
- e. Community Development Committee - November 1 2023
- f. RRCA Board Meeting Highlights - February 15 2024

9. NEW BUSINESS

- a. 2024 Shine-a-light-campaign
- b. Community Living Month

10. NOTICE OF MOTION

Next Regular Public Meeting of Council

Monday March 25th, 2024 at 6:00 p.m. in the Council Chambers, 3720 County Road 34, Alexandria, Ontario.

Note: Meetings are subject to change or cancellation.

11. QUESTION PERIOD

(limit of one question per person and subsequent question will be at the discretion of the Mayor/Chair).

12. CLOSED SESSION BUSINESS

As this matter deals with personal matters about an identifiable individual, including municipal or local board employees they may be discussed in closed session under sections 239 (2)(b) of the *Ontario Municipal Act*);

And the adopt the Municipal Closed Session of Council on February 26 2024

13. CONFIRMING BY-LAW

- a. By-law 16-2024

14. ADJOURN

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

Regular Meeting of Council

Monday, February 26, 2024, 6:00 p.m.

Council Chamber

3720 County Road 34

Alexandria, On. K0C 1A0

PRESENT: Mayor: Jamie MacDonald
Deputy Mayor: Carma Williams
Councillor: Jacques Massie

Councillor: Jeff Manley
Councillor: Michael Madden
Councillor: Gary Martin

REGRETS: Councillor: Brian Caddell

ALSO PRESENT: CAO/Clerk: Sarah Huskinson
Deputy Clerk: Jena Doonan
Director of Community Services: Anne Leduc
Director of the Building/By-law & Planning Services: Jacob Rhéaume
Director of Public Works: Timothy Wright

Others Present Water Works Compliance Coordinator: Angela Cullen

- 1. CALL TO ORDER**
- 2. DECLARATIONS OF PECUNIARY INTEREST**
- 3. ACCEPT THE AGENDA (Additions/Deletions)**

Resolution No. 1

Moved by: Carma Williams

Seconded by: Gary Martin

THAT the Council of the Township of North Glengarry accepts the agenda of the Regular Meeting of Council on Monday February 26th 2024

Carried

- 4. ADOPTION OF PREVIOUS MINUTES**

Resolution No. 2

Moved by: Michael Madden

Seconded by: Jeff Manley

THAT the minutes of the following meeting(s) be adopted as circulated.

Regular Meeting of Council - February 12 2024

5. **DELEGATION(S)**

6. **STAFF REPORTS**

a. Administrative Department

1. Sponsorship Request 75th edition Glengarry Highland Games

Resolution No. 3

Moved by: Michael Madden

Seconded by: Gary Martin

THAT Council receives staff report AD-2024-03; and

THAT Council approves a one-time additional sponsorship amount of \$7,000 to support the 75th edition of the Glengarry Highland Games in addition to the already approved 2024 contribution of \$3,000 from GL 1-4-7000-5249 – Contribution to Highland Games. If required, the amount of \$7,000 would be funded through the Working Reserves during the closing exercises for the 2024 budget.

Carried

2. Amending of Integrity Commissioner Agreement

Resolution No. 4

Moved by: Gary Martin

Seconded by: Jacques Massie

THAT the Council of the Township of North Glengarry receives staff report AD-2024-04; and

THAT the Council of the Township of North Glengarry approves the amending agreement for integrity commissioner services with Cunningham Swan Carty Little & Bonham LLP; and

THAT Bylaw 13-2024, being a by-law for an Amending Agreement – Integrity Commissioner, be read a first, second and third time and adopted in open Council this 26th day of February 2024.

Carried

b. Community Services Department

1. Ontario Trillium Foundation Grant – Glengarry Sports Palace

Resolution No. 5

Moved by: Jeff Manley

Seconded by: Jacques Massie

THAT the Council of the Township of North Glengarry receives the Staff Report No. CS-2024-06; and

THAT the Council of the Township of North Glengarry directs staff to apply to the Ontario Trillium Foundation Capital Grant Stream for the refurbishment

of the Glengarry Sports Palace's Community Hall Bathrooms up to a maximum amount of \$200,000.00; and

THAT Council approves funding \$48,000.00 through the Working Reserves.

Carried

2. Opening of HGMH Pool to the public

Resolution No. 6

Moved by: Jacques Massie

Seconded by: Carma Williams

THAT the Council of the Township of North Glengarry receives staff report CS-2024-07 for information purposes only.

Carried

- c. Planning/Building & By-law Enforcement Department

1. Zoning By-law Amendment No. Z-18-2023

Resolution No. 7

Moved by: Carma Williams

Seconded by: Michael Madden

THAT the Council of the Township of North Glengarry adopts Zoning By-Law No. Z-18-2023; and

THAT Zoning By-law No. Z-18-2023 be read a first, second, third time and enacted in Open Council this 26th day of February 2024.

Carried

2. Official Plan Amendment No. 21 and Zoning Amendment Z-19-2023

Resolution No. 8

Moved by: Gary Martin

Seconded by: Jeff Manley

THAT the Council of the Township of North Glengarry supports the United Counties of Stormont Dundas & Glengarry's proposed Official Plan Amendment No. 21 and that zoning amendment Z-19-2023 be brought to Council at a later date for further consideration and approval, pending County approval of the Official Plan amendment.

Carried

3. Road Widening By-law No. 11-2024 – Bureau Road, Alexandria

Resolution No. 9

Moved by: Carma Williams

Seconded by: Michael Madden

THAT the Council of the Township of North Glengarry adopts by-law No. 11-2024 being a by-law to acquire and dedicate a portion of a property for road widening purposes; and

THAT By-law No. 11-2024 be read a first, second, third time and enacted in Open Council this 26th day of February, 2024

Carried

4. Road Widening By-law No. 12-2024 – Mechanic Street East, Maxville

Resolution No. 10

Moved by: Jeff Manley

Seconded by: Michael Madden

THAT the Council of the Township of North Glengarry adopts by-law No. 12-2024 being a by-law to acquire and dedicate a portion of a property for road widening purposes; and

THAT By-law No. 12-2024 be read a first, second, third time and enacted in Open Council this 26th day of February, 2024

Carried

- e. Public Works Department

1. Annual Drinking Water Systems Reports for Alexandria and Glen Robertson

Resolution No. 11

Moved by: Jacques Massie

Seconded by: Jeff Manley

THAT the Council of the Township of North Glengarry receives Staff Report No. PW 2024-07 for information purposes only.

Carried

7. UNFINISHED BUSINESS

8. CONSENT AGENDA

9. NEW BUSINESS

10. NOTICE OF MOTION

11. QUESTION PERIOD

12. CLOSED SESSION BUSINESS

Resolution No. 12

Moved by: Gary Martin

Seconded by: Jacques Massie

Proceed "In Closed Session"

As this matter deals with a proposed or pending acquisition or disposition of land by the municipality or local board they may be discussed in closed session under sections 239 (2)(c) of the *Ontario Municipal Act*); and

As this matter deals with labour relations or employee negotiations they may be discussed in closed session under sections 239 (2)(d) of the *Ontario Municipal Act*);

Carried

Resolution No. 13

Moved by: Carma Williams

Seconded by: Gary Martin

THAT we return to the Regular Meeting of Council at 7:16 p.m.

Carried

13. CONFIRMING BY-LAW

Resolution No. 14

Moved by: Michael Madden

Seconded by: Carma Williams

THAT the Council of the Township of North Glengarry adopts by-law 14-2024 being a by-law to adopt, confirm and ratify matters dealt with by Resolution; and

THAT By-law 14-2024 be read a first, second, third time and enacted in Open Council this 26th day of February 2024.

Carried

14. ADJOURN

Resolution No. 15

Moved by: Jacques Massie

Seconded by: Carma Williams

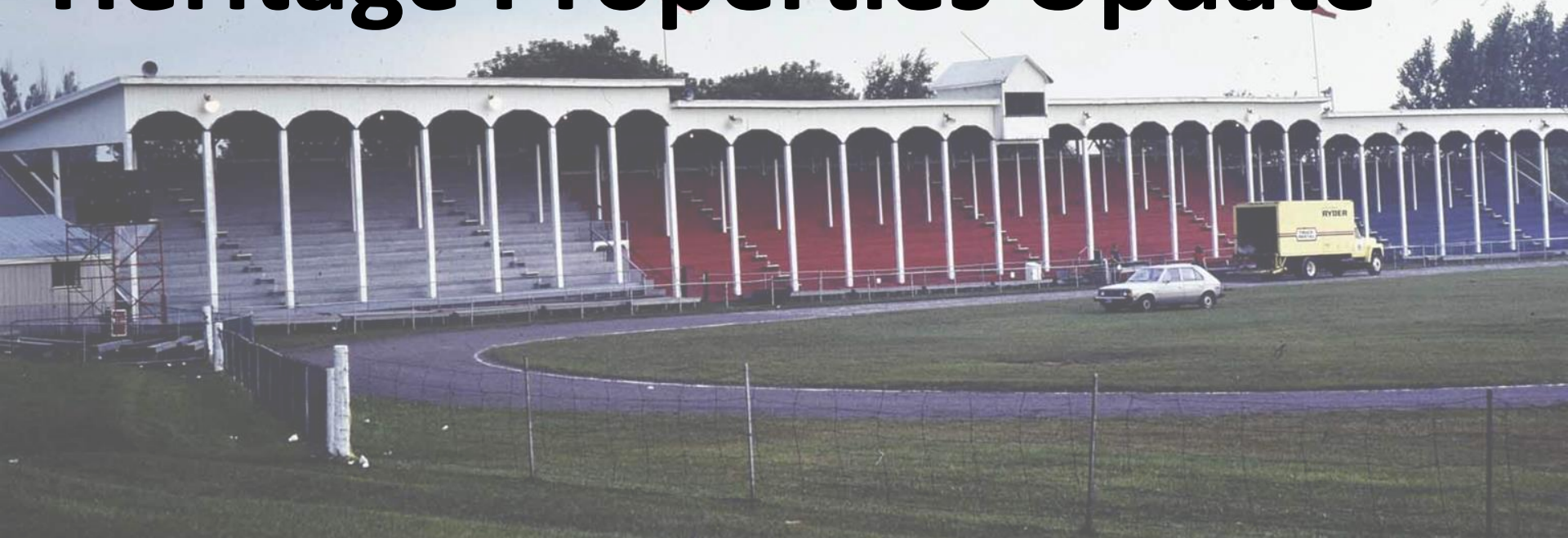
There being no further business to discuss, the meeting was adjourned at 7:18 p.m.

Carried

CAO/Clerk/Deputy Clerk

Mayor/Deputy Mayor

Township of North Glengarry: Heritage Properties Update



Council Meeting: March 11, 2024
Lindsay Parisien, Senior Planner

Presentation Outline

- Recap of Ontario Heritage Act
- Recent Changes
- North Glengarry's current context
 - Designated properties
 - Non – Designated Listing
- Review of Heritage Register and Potential Designations
- Heritage Incentives & CIP Amendment
- Next Steps

Ontario Heritage Act, Recap

- All municipalities must maintain a heritage register of properties that are of cultural heritage value or interest.
- Buildings listed in the heritage register are protected from demolition for up to 60 days while municipality can consider designation process.
- **Designated properties** identified by by-law and require permits for alterations that affect the heritage attributes.
- **Heritage Conservation Districts** are geographically defined areas within a municipality that are noted for their distinct heritage character – protected through by-laws and guidelines. May include a mix of properties.

Summary of Recent Changes:

Ontario Heritage Act

- Existing non-designated properties on Heritage register must be reviewed before January 1, 2025.
- New processes and criteria for adding buildings to Heritage register.
- Two-year timeline for any newly listed buildings to go through designation process or be removed.
- Designated buildings must meet at least two criteria in regulation, non-designated/listed must meet at least one.
- At least 25% of properties in Heritage Conservation District must meet at least two criteria.

Criteria for Designation

1. The property has ***design value or physical value*** because it is a rare, unique, representative or early example of a style, type, expression, material or construction method.
2. The property has design value or physical value because it displays a high degree of craftsmanship or artistic merit.
3. The property has design value or physical value because it demonstrates a high degree of technical or scientific achievement.
4. The property has ***historical value or associative value*** because it has direct associations with a theme, event, belief, person, activity, organization or institution that is significant to a community.
5. The property has historical value or associative value because it yields, or has the potential to yield, information that contributes to an understanding of a community or culture.
6. The property has historical value or associative value because it demonstrates or reflects the work or ideas of an architect, artist, builder, designer or theorist who is significant to a community.
7. The property has ***contextual value*** because it is important in defining, maintaining or supporting the character of an area.
8. The property has contextual value because it is physically, functionally, visually or historically linked to its surroundings.
9. The property has contextual value because it is a landmark.

North Glengarry's Current Context

- Four designated buildings/properties
 - Glengarry Pioneer Museum, Dunvegan
 - Kenyon Township Hall, Greenfield
 - Old Mill, Alexandria
 - The Grandstand, Maxville
- Twelve listed / non-designated buildings
- E.g. Gordon Church



Date	Resolution No./By-law	Property Information	Non-designated
2018-01-24	Res 2	Congregational Church , 18191 Kenyon Concession 19 I.L., Maxville, including Part Lot 9 RP14R4358; Parts 1 & 2	Yes
2018-02-05	Res 3	Gordon Church , 20 County Road 20 I.L., Maxville, Part Lot 9	Yes
2019-12-10	Res 6	72 Kenyon Street West, Alexandria , Plan 5, Pat Lot 11	Yes
2019-03-11	Res 10	67 Carr Street East, Maxville , Kenyon Concession 18 I.L., Part Lot 4 RP 14R6389 Part 1	Yes
2019-06-10	Res 5	2655 Wylie Road North, Glen Robertson , Lot 13, Concession 4, Lochiel Township	Yes
2019-07-08	Res 6	35 Marlborough Street, Maxville , Plan 32, Block C, Part Lot 4	Yes
2019-07-08	Res 5	6 Church Street, Maxville , Plan 32, Block G, Part Lot 1	Yes
2019-09-09	Res 6	20107 Concession 4 Kenyon Road, Alexandria , Part Lot 5	Yes
2021-04-12	Res 4	101 Centre Street, Alexandria , Plan 8 Lot 14 Part Lot 15 RCP 127 Lot 7 RP14R4372 Parts 1,2,3	Yes
2021-05-10	Res 4	18 Catherine Street East, Maxville , Plan 39 Lot 11 Part Lot 12	Yes
2022-08-22	Res 5	53 Dominion Street, Alexandria , Plan 5, Part Lots 47, 48, RP14R3686 Part 1	Yes
2022-08-22	Res 6	34 Centre Street, Alexandria , Plan 5, Lot 1	Yes



Recommendations

- The Committee should review the 12 non-designated properties prior to January 1, 2025
- Staff can provide background information from each listing (e.g. staff report, resolution)
- Potential for working group of the Committee
- Ideally the evaluation is completed by mid-summer for recommendation to Council
- Township must provide notice to property owners (maximum 120 days)
- Final by-law(s) could be considered by Council in Fall 2024
- Potential for appeals by landowners to Ontario Land Tribunal
- Existing non-designated properties on register must be removed if council does not issue a notice of intention to designate by January 1, 2025. Cannot be re-listed for five years.



Heritage Incentives

- The Community Improvement Plan (CIP) currently applies to buildings that have been identified on the North Glengarry Heritage Register.
- With the new two-year sunset on listing properties, the Committee may wish to consider a requirement for a formal designation and heritage easement/agreement to receive incentives.
- A separate heritage grant or tax refund program could also be established
 - ***Section 39 of the Ontario Heritage Act***
 - ***Section 365.2 of the Municipal Act***



Progress to Date

- Internal Staff meeting to review work plan early February 2024.
- Decided on phased approach to begin Heritage Designation Process.
- Draft Notice of Intent to Designate property owner letter and newspaper Notice prepared.
 - Reviewed by Arts, Culture and Heritage Committee at the March 4th meeting.
- The Arts, Culture and Heritage Committee are reviewing the terms of CIP Phase 3.
 - Various options and possible amendments brought forward for consideration to determine the appropriate revisions to incentive programs for implementation in 2025.

Next Steps

- Finalize Notice of Intent to Designate.
- Contact and meet with property owners regarding Heritage Designation process.
- ACHC and Council endorsement of Notice of Intent to Designate
- Serve and advertise Public Notice of Intent to Designate.
- Prepare draft By-law for ACHC review.
 - If no objection, Heritage Designation By-law to be prepared and considered at future Council meeting.
- Continue working with ACHC to research remaining properties on non-designated listing.
- Continue to review CIP programs to amend current programs or potentially create new Heritage program.

Summary of Recommendations



Review list of non-designated properties prior to January 1, 2025

Proceed with Notice of Intent to Designate identified properties (Phase 1).



Continue to identify other properties to be listed in heritage register or designated



Review CIP criteria and investigate other incentive programs for 2025 implementation



Consider Heritage Conservation District Study in future budget years and investigate other grant opportunities in 2024.

Thank you

Contact information:

Lindsay Parisien, Planning Consultant
Planning and Economic Development Services
SDG Counties

lparisien@sdgcounties.ca

613-932-1515 ext. 1247



STAFF REPORT TO COUNCIL

Report No: CS-2024-10

March 11, 2024

From: Anne Leduc – Director of Community Services

RE: Second Intake results for 2024 Community Grants

Recommended Motion:

THAT Council receives Staff Report No CS-2024-10; and

THAT Council approves the following grant under the second intake for the 2024 Community Grants Program:

- Iris Clark for Dutch King’s Day in the amount of \$2,000.00.

Background / Analysis:

On December 11, 2023, Council approved \$21,000.00 in funding and \$1,838.00 of in-kind to seven organizations under the Community Grant Program which resulted in \$3,500.00 in uncommitted funding. The community was advised that applications would be accepted during a second intake. One application was received.

The Arts, Culture and Heritage Committee met on March 4, 2023, and reviewed the application. The ACHC considers that it met the criteria for the 2024 application round. The event, Dutch King’s Day, just so happens to fall on the exact celebration day of April 27 this year. The event will be held at the Lochiel Centre.

The total funding approved through this second intake is \$2,000.00. This amount remains within the \$25,000.00 funding envelope that was approved by Council on January 29, 2024, for the 2024 Community Grant Program.

The Arts, Culture and Heritage Committee recommends that Council approves this request.

Alternatives:

Option 1 – Recommended – That Council approves this resolution.

Or

Option 2 – Not recommended – That Council does not approve this resolution.

Financial Implications:

Prior to the disbursement of any funds, community groups are required to sign a “Letter of Agreement” that will specify the terms and conditions of the Community Grants.

Funds would be disbursed through the 2024 Operating Budget - Community Grants GL 1-4-7000-5236.

Attachments & Relevant Legislation:

- Relevant Documentation – Community Grants Program

Others Consulted:

Zoe Bougie – Director of Finance
Arts Culture and Heritage Committee

Reviewed and Approved by:
Sarah Huskinson, CAO/Clerk



STAFF REPORT TO COUNCIL

Report No: TR-2024-07

March 11, 2024

From: Zoe Bougie – Director of Finance/Treasurer

RE: 2023 Statement of Remuneration and Expenses

Recommended Motion:

THAT the Council of the Township of North Glengarry receives Staff Report No. TR-2024-07, 2023 Statement of Remuneration and Expenses for information purposes.

Background / Analysis:

Section 284 of the Municipal Act, 2001, states that the Treasurer of a municipality shall in each year on or before March 31 provide to the Council of the municipality an itemized statement on remuneration and expenses paid in the previous year to each member of council in respect of his or her services as a member of the council or any other body, including a local board. This also applies to appointees to local boards with respect to his or her services as a member of the Board.

Attached is the Statement of Remuneration and Expenses for 2023.

Alternatives:

N/A

Financial Implications:

Annual remuneration and expenses for members of Council and appointees to local boards are included in the annual budget process and are paid in accordance with accounting principles and municipal policies.

Attachments & Relevant Legislation:

2023 Statement of Remuneration and Expenses
The Municipal Act, 2001, S.O. 2001, c. 25, section 284
Remuneration By-Law 11-2019
Corporate Travel Policy By-Law 12-2019

Others Consulted:

Rachel Kitchen, Deputy Treasurer

Reviewed and Approved by:
Sarah Huskinson, CAO/Clerk

**2023 Statement of Remuneration and Expenses
For Members of Council and Committee Members**

As Required by Section 284 of the Municipal Act

Members of Council	Position	Annual Salary	Mileage and Expenses	Workshops and Conference Allowance	Workshops and Conference Registration	Total
Jamie MacDonald	Mayor	\$33,830.10	\$2,626.14	\$4,566.92	\$0.00	\$41,023.16
Carma Williams	Deputy Mayor	\$21,655.44	\$810.57	\$1,733.44	\$0.00	\$24,199.45
Jacques Massie	Councillor at Large	\$18,951.39	\$1,010.90	\$216.95	\$1,383.94	\$21,563.18
Michael Madden	Alexandria Ward Councillor	\$17,593.92	\$377.68	\$2,775.53	\$1,414.47	\$22,161.60
Jeff Manley	Kenyon Ward Councillor	\$17,593.92	\$890.54	\$3,799.44	\$2,223.46	\$24,507.36
Brian Caddell	Lochiel Ward Councillor	\$17,593.92	\$1,430.54	\$5,422.96	\$2,991.74	\$27,439.16
Gary Martin	Maxville Ward Councillor	\$17,593.92	\$1,190.00	\$6,516.71	\$2,991.74	\$28,292.37
Total 2023 Remuneration and Expenditures		\$144,812.61	\$8,336.37	\$25,031.95	\$11,005.35	\$189,186.28

Appointees to Local Boards	Position	Meeting Attendance	Total
Rory Levert	Committee Member	\$300.00	\$300.00
Nicole Nadeau	Committee Member	\$300.00	\$300.00
Gina Dragone	Committee Member	\$300.00	\$300.00
Dean MacGillivray	Committee Member	\$240.00	\$240.00
Sharon Lynn McRae	Committee Member	\$420.00	\$420.00
Deidre Hill	Committee Member	\$420.00	\$420.00
Total 2023 Remuneration and Expenditures		\$1,980.00	\$1,980.00

Note: Remuneration was paid as authorized by By-Law 11-2019 dated March 25th, 2019



STAFF REPORT TO COUNCIL

Report No: TR-2024-06

March 11, 2024

From: Zoe Bougie – Director of Finance/Treasurer

RE: 2024 Tax Rate By-Law 15-2024

Recommended Motion:

THAT the Council of the Township of North Glengarry receives Staff Report No. TR-2024-06 2024 Tax Rate By-Law 15-2024;

AND THAT the Council of the Township of North Glengarry adopt By-Law 15-2024, being a by-law to adopt the tax rates for the year 2024;

AND THAT By-Law 15-2024 be read a first, second and third time and enacted in open Council this 11th day of March 2024.

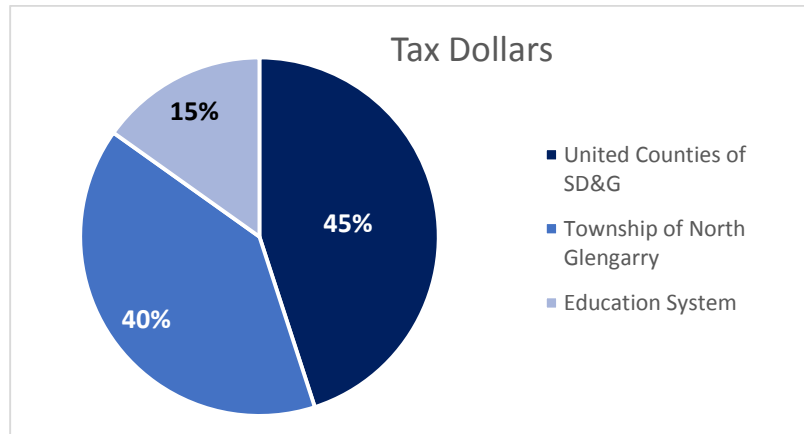
Background / Analysis:

Section 308 of the Municipal Act requires Council to establish tax ratios by passing a by-law each year. Tax ratios distribute the tax burden amongst property classes and therefore, must be set prior to establishing the annual tax rates. Since the Township of North Glengarry is a lower tier municipality, the United Counties of Stormont, Dundas, and Glengarry are responsible for setting the tax ratios that the Township will use. The United Counties of SD&G have set the tax ratios for the 2024 taxation year, as well as the United Counties' tax rates.

Property taxes are comprised of two components: a municipal portion and an education portion. The municipal portion contains both the Township and the United Counties of SD&G. All three components (Township, County, and education) are combined to establish the total tax rate.

On January 29, 2024, Council approved the 2024 operating and capital budgets which required a total of \$6,851,142.00 tax dollars to be levied to meet the Township of North Glengarry's needs. Based on the tax rates provided by the United Counties of SD&G and the provincial government for the education portion, their portion of the tax dollars will be \$7,736,693.00 and \$2,604,803.00, respectively. The education tax rates have remained unchanged since 2022. Therefore, a total amount of \$17,192,638.00 tax dollars is required and was used to determine the necessary tax rates. Of the total tax dollars, 45% will be sent to the United Counties, 15.15%

will be sent to the province for the education portion and the remaining 39.8% will remain in the Township.



There are many considerations and components to the property tax system: assessment value, tax ratios, tax rates, and the required funds for the annual operating and capital budget. Property assessments are set by the Municipal Property Assessment Corporation (MPAC). Properties are normally assessed by MPAC every four years with a gradual increase introduced over a four-year period. However, MPAC has frozen property assessments since 2020. This has resulted in no new tax revenue being generated from changes in assessment values.

The tax rates are calculated by dividing the tax levy by the weighted assessment values. The weighted assessment is calculated by multiplying each property class by the property assessment and weighted ratio. Schedule "A" of By-Law 15-2024 contains a breakdown of the tax rates.

Alternatives:

1. Council adopts By-Law 15-2024 (recommended)
2. Council does not adopt By-Law 15-2024

Financial Implications:

Council approved a 4.02% increase for the municipal portion of the tax rate. The United Counties had an overall increase of 4.36% and education rates have remained unchanged. The average percentage change in the total tax rate is 2.89%.

According to the Ontario Municipal Partnership Fund, the average assessed value for a residence in North Glengarry is \$245,817 which would result in an increase of just over \$119 in taxes annually.

Attachments & Relevant Legislation:

By-Law 15-2024

The Municipal Act, 2001, S.O. 2001, c. 25, section 407

Others Consulted:
Sarah Huskinson, CAO

Reviewed and Approved by:
Sarah Huskinson, CAO/Clerk

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

BY-LAW NO. 15-2024

BEING A BY-LAW TO ADOPT THE ESTIMATES OF ALL SUMS REQUIRED DURING THE YEAR AND TO ADOPT TAX RATES FOR THE YEAR 2024.

WHEREAS Section 290 of the *Municipal Act, 2001*, as amended, provides that a local municipality shall in each year prepare and adopt a budget including estimates of all sums required during the year for the purposes of the municipality;

AND WHEREAS Section 312 (2) of the *Municipal Act, 2001*, as amended, provides that a local municipality shall, each year, pass a by-law levying a separate tax rate, as specified in the by-law, on the assessment in each property class in the local municipality rateable for local municipality purposes;

AND WHEREAS Section 312 (4) of the *Municipal Act, 2001*, as amended, authorizes municipalities to pass by-laws for purposes of raising a special local municipality levy, a local municipality shall, each year, pass a by-law levying a separate tax rate, as specified in the by-law, on all or part of the assessment, as specified in the bylaw, in each property class in the local municipality rateable for local municipality purposes;

AND WHEREAS Section 312 (5) of the *Municipal Act, 2001*, as amended, indicates the assessment in each property class includes any adjustments made under section 32, 33, 34, 39.1 or 40 of the Assessment Act, R.S.O. 1990 Chapter A.31, as amended, to the assessments on the assessment roll as returned for the taxation year if the adjustments are made on the tax roll before the by-law mentioned in subsection (4) is passed for the taxation year;

AND WHEREAS Section 208 (1) of the *Municipal Act, 2001*, as amended, states that a municipality shall annually raise the amount required for the purposes of a board of management, including any interest payable on money borrowed by it for the purposes of the board of management;

AND WHEREAS Section 326 (1)(a)(e) of the *Municipal Act, 2001*, as amended, states that a municipality may by by-law identify a prescribed special service and determine whether all or a specified portion of the additional costs determined in clause (d) shall be raised under subsection (4) of Section 326;

AND WHEREAS the United Counties of Stormont, Dundas and Glengarry, has, under By-Law No. 5434 directed each lower-tier Municipality to levy Tax Ratios;

AND WHEREAS the United Counties of Stormont, Dundas and Glengarry, has, under By-Law No. 5435 directed each lower-tier Municipality to levy specified tax rates for the purpose of raising the general upper-tier levy;

THEREFORE the Council of the Corporation of the Township of North Glengarry enacts as follows:

1. That the Council of the Corporation of the Township of North Glengarry has considered the estimates of the Municipality and deems it necessary that the amount of \$6,851,142 be adopted as its requirements for the year 2024.
2. That for the year 2024, the tax rates as shown on Schedule "A" to this by-law, shall be levied upon the whole of the assessment in each property class.

3. That the rate of \$165.00 per Residential Unit (RU), and Farm Residential Unit (FRU) and Seasonal Dwelling (RDU) as defined and classed as such in the Collector's Roll from the Assessment Office be charged annually on the tax roll for Garbage and Recycling Fees.
4. That any amounts billed by the interim installments for 2024 shall be deducted from the amounts levied by this by-law. The amount for Interim Installments were calculated by using the current Assessment Roll multiplied by 50% of the 2023 Tax Rate and payable in two installments (February 29th, 2024, and April 30th, 2024).
5. That for Payments-In-Lieu of taxes and railway rights-of-way due to the Corporation of the Township of North Glengarry, the actual amount due shall be based on the assessment roll and the tax rates for the year 2024.
6. That final taxes shall be payable in two installments (July 31st, 2024, and September 27th, 2024).
7. That the due dates for all Supplementary and Omitted assessments will be payable in one installment.
8. That penalties for late payment shall be charged at 1.25% per month or 15% per annum charged on the first business day of each month on the unpaid balance.
9. That the Treasurer is authorized to mail or cause to be mailed notice of taxes due to the address of the residence of the landowner or commercial property owner or to the address of the person to whom notice is required to be given.
10. That taxes shall be payable at the Township Office located at 3720 County Road 34, Alexandria, at most Financial Institutions in Canada, by mail or online.
11. Taxpayers have the option of paying Realty and or Commercial taxes through pre-authorized payments, based on ten monthly payments per year electronically transferred from their bank accounts, through equalized monthly payments from January to and including October in each year. The tax account of the property owner must be up to date in order to enroll in this plan.
12. Taxpayers enrolled in the pre-authorized monthly payment plan, who are making all their payments on the scheduled dates, will not be subject to penalty for nonpayment of taxes on any outstanding balances on the due dates. The following exceptions will apply:
 - A) In the event of an "Insufficient Funds"(NSF) notice, the resident will be charged the appropriate NSF charge as well as penalty and interest for non-payment.
 - B) Two instances of "Insufficient Funds" notices by a taxpayer, in the course of the monthly update, will result in the removal of the subject taxpayer from the payment plan until the next calendar year.
14. The Treasurer is empowered to accept part of the payment of taxes from time to time on account of taxes due.
15. The Treasurer is hereby authorized to place any outstanding amounts owed to the Municipality as a sum on the appropriate tax account to be collected in a like manner as taxes.
16. That any remaining capital surpluses be transferred to the specific departments' capital fund reserves (fire, roads, recreation, RARE, water/sewer, etc.) and any deficits incurred by these same departments be funded from their specific capital expenditure reserves

at year-end of the same fiscal year.

17. That any remaining operating surpluses for all departments be transferred to the working fund reserve account and any operating deficits for all departments be transferred from the working fund reserve account at year-end of the same fiscal year.
18. This By-Law replaces By-Law #11-2023 which is hereby repealed.

This By-Law shall come into force and effect upon the date of the final reading thereof.

READ a first, second and third time and passed in Open Council this 11th day of March, 2024.

CAO/Clerk/Deputy Clerk

Mayor/Deputy Mayor

I hereby certify this to be a true copy of By-Law No. 15-2024, and that such By-Law is in full force and effect.

Date Certified

CAO/Clerk/Deputy Clerk

**The Corporation of the Township of North Glengarry
2024 Tax Rates
Schedule "A"**

Property Class		Current Value Assessment	Municipal Tax Rate	Municipal Tax Dollars	% Change	Upper Tier Rate	Upper Tier Tax Dollars	% Change	Education Rate	Education Tax Dollars	% Change	Tax Rate	Total Collected
Residential & Farm	RT	\$868,708,526.00	0.005644503	\$4,903,427.56	4.02%	0.00637409	\$5,537,226.33	4.36%	0.00153	\$1,329,124.04	0.00%	0.01354859	\$11,769,777.93
Multi-Residential	MT	\$10,467,300.00	0.005644503	\$59,082.70	4.02%	0.00637409	\$66,719.51	4.36%	0.00153	\$16,014.97	0.00%	0.01354859	\$141,817.18
New Multi-Residential	NT	\$2,864,600.00	0.005644503	\$16,169.24	4.02%	0.00637409	\$18,259.22	4.36%	0.00153	\$4,382.84	0.00%	0.01354859	\$38,811.30
Large Industrial	LT	\$0.00	0.023386574	\$0.00	4.02%	0.02640943	\$0.00	4.36%	0.00880	\$0.00	0.00%	0.05859600	\$0.00
Farmlands	FT	\$515,085,512.00	0.001411126	\$726,850.38	4.02%	0.00159352	\$820,799.07	4.36%	0.00038	\$197,020.21	0.00%	0.00338715	\$1,744,669.66
Commercial	CT	\$87,509,172.00	0.009223270	\$807,120.69	4.02%	0.01041543	\$911,445.66	4.36%	0.00880	\$770,080.71	0.00%	0.02843870	\$2,488,647.06
Commercial Construction	XT	\$0.00	0.009223270	\$0.00	4.02%	0.01041543	\$0.00	4.36%	0.00880	\$0.00	0.00%	0.02843870	\$0.00
Industrial	IT	\$19,216,200.00	0.011647053	\$223,812.10	4.02%	0.01315250	\$252,741.07	4.36%	0.00880	\$169,102.56	0.00%	0.03359955	\$645,655.73
Industrial Construction	JT	\$0.00	0.011647053	\$0.00	4.02%	0.01315250	\$0.00	4.36%	0.00880	\$0.00	0.00%	0.03359955	\$0.00
Pipeline	PT	\$5,124,000.00	0.007720923	\$39,562.01	4.02%	0.00871890	\$44,675.64	4.36%	0.00880	\$45,091.20	0.00%	0.02523982	\$129,328.85
Managed Forest	TT	\$7,151,800.00	0.001411126	\$10,092.09	4.02%	0.00159352	\$11,396.54	4.36%	0.00038	\$2,735.56	0.00%	0.00338715	\$24,224.19
Parking Lot	GT	\$39,000.00	0.009223270	\$359.71	4.02%	0.01041543	\$406.20	4.36%	0.00880	\$343.20	0.00%	0.02843870	\$1,109.11
Shopping Centre	ST	\$4,438,100.00	0.009223270	\$40,933.79	4.02%	0.01041543	\$46,224.72	4.36%	0.00880	\$39,055.28	0.00%	0.02843870	\$126,213.79
Construction Shopping Centre	ZT	\$0.00	0.009223270	\$0.00	4.02%	0.01041543	\$0.00	4.36%	0.00880	\$0.00	0.00%	0.02843870	\$0.00
Commercial Excess Vacant Unit	CU	\$1,080,220.00	0.006456289	\$6,974.21	4.02%	0.00729080	\$7,875.67	4.36%	0.00880	\$9,505.94	0.00%	0.02254709	\$24,355.82
Commercial Vacant Land	CX	\$2,325,800.00	0.006456289	\$15,016.04	4.02%	0.00729080	\$16,956.94	4.36%	0.00880	\$20,467.04	0.00%	0.02254709	\$52,440.02
Commercial Excess Vacant (New Construction)	XU	\$0.00	0.006456289	\$0.00	4.02%	0.00729080	\$0.00	4.36%	0.00880	\$0.00	0.00%	0.02254709	\$0.00
Shopping Centre Excess Land	SU	\$0.00	0.006456289	\$0.00	4.02%	0.00729080	\$0.00	4.36%	0.00880	\$0.00	0.00%	0.02254709	\$0.00
Industrial Excess Land	IU	\$106,800.00	0.008152937	\$870.73	4.02%	0.00920675	\$983.28	4.36%	0.00880	\$939.84	0.00%	0.02615969	\$2,793.85
Industrial Vacant Land	IX	\$106,800.00	0.008152937	\$870.73	4.02%	0.00920675	\$983.28	4.36%	0.00880	\$939.84	0.00%	0.02615969	\$2,793.85
Industrial Excess (New Construction)	JU	\$0.00	0.008152937	\$0.00	4.02%	0.00920675	\$0.00	4.36%	0.00880	\$0.00	0.00%	0.02615969	\$0.00
Large Industrial Vacant Unit Excess Land	LU	\$0.00	0.016370599	\$0.00	4.02%	0.01848660	\$0.00	4.36%	0.00880	\$0.00	0.00%	0.04365720	\$0.00
Total		\$1,524,223,830.00		\$6,851,142.00	4.02%		\$7,736,693.12	4.36%		\$2,604,803.23	0.00%		\$17,192,638.36

	Tax Dollars	Percentage
Municipal	\$6,851,142.00	39.85%
Upper Tier	\$7,736,693.12	45.00%
Education	\$2,604,803.23	15.15%
Total	\$17,192,638.36	100.00%



STAFF REPORT TO COUNCIL

Report No: PW 2024-08

March 11, 2024

From: Timothy Wright, Director of Public Works

RE: RSIP Grant Authority – Rolland Massie Crossing

Recommended Motion:

THAT Council receives report PW 2024-08 RSIP Grant Authority;

AND THAT Council delegates authority to the Mayor and CAO to enter into a contribution agreement with Transport Canada on behalf of the Township of North Glengarry for the Rolland Massie Derailment Hazard Mitigation Project.

Background / Analysis:

Rail Safety Improvement Program (RSIP) funding was first applied for in 2021 for grading improvements to Rolland Massie Crossing. Rolland Massie Crossing was experiencing significant ice build up during the winter that would have led to a derailment risk if left unattended. Rolland Massie Crossing was experiencing significant ice build up during the winter that would have led to a derailment risk if left unattended.

For the Township to utilize this funding, the Mayor requires signing authority from Council. If approved, the Township will be able to recoup costs spent to date and will also be able to complete additional minor work that was postponed while awaiting funding.

Alternatives:

Not suggested - do not enter into an agreement.

Financial Implications:

To date, the Township has spent \$101,842.83 on the Rolland Massie crossing. This work was planned and approved through the 2021/2022 budget.

Invoice No.	Date	Company	Amount (excluding HST)
2022-01	May 25, 2022	VIA Rail Canada	\$85,630.24
PJ20220312	December 20, 2022	Systra Canada	\$16,212.59

Eighty percent of the total cost of the project may be recoverable under this agreement up to a maximum amount of \$152,264.19. The estimated recoverable amount from Transport Canada is \$81,474.26. The remainder was a budgeted item in the 2022 budget and will have no impact on the 2024 operating or capital budget.

After reimbursement of these costs, there would be approximately \$70,789.93 of funding remaining that can be used to complete the remaining minor work.

Amount Spent to Date (excluding HST)	Amount Recoverable - Transport Canada	Remaining Balance
\$101,842.83	\$81,474.26	\$20,368.57

Attachments & Relevant Legislation:

Grade Crossings Regulations (SOR/2014-275)

Others Consulted:

N/A

Reviewed and Approved by:
Sarah Huskinson, CAO/Clerk



STAFF REPORT TO COUNCIL

Report No: PW 2024-09

March 11, 2024

From: Timothy Wright, Director of Public Works

RE: Award of Gravel Resurfacing Tender PW 2024-09

Recommended Motion:

THAT Council receives Staff Report No. PW 2022-16, Award of Gravel Resurfacing Tender PW 2024-09;

AND THAT Council authorizes the Mayor and CAO/Clerk to enter into an agreement with A.L. Blair Construction Ltd to purchase 30,000 M.T. of granular M aggregate for \$414,000 + HST.

Background / Analysis:

This report is being provided to Council to award the tender for aggregate. Every year the Township tenders for granular “M” to be used in the spring gravel program. The Township uses other types of materials throughout the year which are included in the tender as provisional items.

Alternatives:

N/A

Bid Comparisons:

	Granular "M" - 30,000 M.T.	
	Unit Price (Excl. HST)	Total
Cornwall Gravel Company Limited	\$17.00	\$510,000.00
GIP Paving Inc	\$14.60	\$438,000.00
A.L. Blair Construction	\$13.80	\$414,000.00

Financial Implications:

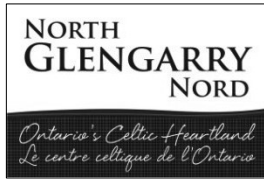
The 2024 budget was set at \$420,000.00. This bid is \$6,000 under the budgeted number for 2024 and \$2,700 under last year’s awarded price.

Attachments & Relevant Legislation:

N/A

Others Consulted:

Reviewed and approved by:
Sarah Huskinson, CAO/Clerk



Arts, Culture and Heritage Committee

MINUTES

Monday, December 4, 2023 at 4:30 pm

In-Person in the Council Chambers at the Township Main Office
3720 County Road 34, R.R.2, Alexandria ON K0C 1A0

PRESENT: Jeff Manley, Chair
Carma Williams, Deputy Mayor
Deirdre Hill, Member at Large
Sharon McRae, Member at Large
Elizabeth Caddell, Member at Large
Anne Leduc, Director of Community Services
Natalie Charette, EDO/Recording Secretary

REGRETS: Nicole Nadeau, Member at Large
Laura Eustace-Lormier, Member at Large
Sarah Huskinson, Chief Administrative Officer

1) CALL TO ORDER

The meeting was called to order at 4:34 pm by the Chair.

2) DECLARATIONS OF PECUNIARY INTEREST

Liz Caddell – Community Grants Application for the Talent Show.

3) ADDITIONS, DELETIONS OR AMENDMENTS

None.

4) ADOPTION OF THE AGENDA

Moved by: Deedee Hill Seconded by: Sharon McRae

That the agenda for the Arts, Culture and Heritage Meeting of December 4, 2023 be adopted as amended.

Carried.

5) ADOPTION OF PREVIOUS MINUTES

Moved by: Carma Williams

Seconded by: Deedee Hill

That the minutes for the Arts, Culture and Heritage Meeting of October 3, 2023 be adopted as presented.

Carried.

6) BUSINESS ARISING FROM THE MINUTES

7) DELEGATIONS

- Peter Young – Ontario Heritage Act Changes: Next Steps – Presentation
 - Designation doesn't prevent demolition by neglect
 - The Township can look into their property standards by-law to ensure this does not happen with non-designated properties
 - New legislation for active places of worship
 - Committee members to come back with ideas of properties to be listed for designation in February 2024

8) AGENDA ITEMS

- a. Thank You – Karen Davison Wood – presented by Chair
 - Jeff Manley presented a plaque honoring Karen at the Business Awards Gala
 - Recording of speech was presented to her by both Jeff and Carma along with her plaque
 - Karen sent Jeff a thank you email
- b. SDG Heritage Plaque – Discussion
 - No comments were sent to Natalie on changes to be made to the artwork for the heritage plaques from SDG Counties
 - Artist is moving ahead with choices made by Jennifer Black, Todd Lihou and Natalie Charette, and the wording will come in the new year
 - Hoping to have the plaque installed at the edge of the parking lot at the Glengarry Pioneer Museum in the spring of 2024
- c. Economic Development Update – Document Attached
 - No questions asked
- d. 2024 Committee Calendar – Document Attached
 - New meeting time proposed for 2024, 1pm start instead of 4:30pm
 - Natalie to send out email asking for a vote on the proposed new time and if passed will change for meetings in 2024
- e. CIP Application – 360 Main Street South, Alexandria – Tapis Ranger
 - Committee would like to have more information on the sidewalk being poured and better images/concept drawings submitted

- Committee suggested that there be garden beds put in at the front or that larger planters be put in
 - Natalie to come back in the New Year with a new application for this location
- f. CIP Application – 71 Main Street South, Alexandria
- Committee passed CIP Application
 - Natalie to ask property owner if they would consider adding corbels or cornices to the top of the front façade to make it look more heritage appropriate, regardless, the committee is excited to see this property have a fresh look on Main Street in Alexandria
- g. CIP and Heritage Properties – Discussion
- Natalie asked the committee to think about the heritage property portion of the CIP application and how the committee would like to move forward with issuing funds to properties outside of the normal CIP Main Street catchment area, where they would have to qualify as a non-designated heritage property to be eligible for the CIP
 - Committee will bring this issue back at the February meeting
- h. Community Grant Applications – Documents Attached
- Caddell Productions – North Glengarry Talent Show
 - People of all ages demonstrating their talents, singing, dancing, solo, group or other etc.
 - Funded the full amount of \$3,500.00
 - Stipulation that no member of the organizing committee will not occupy the roles of judges for the North Glengarry Talent Contest
 - Alexandria & District Lions Club – 2024 Christmas at Island Park
 - Purchase of arches, projectors, Christmas lights, signage, and partial funding for rental of storage locker
 - Funded the full amount of \$3,500.00
 - Canadian Broadsword Association – 2024 Canadian Broadsword Competitions at Island Park
 - Funded the full amount of \$3,500.00
 - Approved in-kind request of \$1,103.00
 - For the use of Island Park, permission and locates in order to erect tents, permission for access to electrical power, permission for vendors, exhibitors and supervised children’s activities, loan of tables and chairs (10 tables and 26 chairs), access to public washrooms, access to Island Park Wifi, and advertising support for the event through Township of North Glengarry online presence
 - Centre Lochiel Centre – Host a tribute « ABBA or Journey » night at the Centre Lochiel Centre
 - Funded the full amount of \$3,500.00
 - Centre Lochiel Centre – Halloween event
 - Halloween with dancing witches event which would include a “Treat & Trunk” event with distribution of candy, serving of soup and hot chocolate

- Not funded as historically the Committee has never funded two events for the same community group
- Kenyon Agricultural Society – Maxville Fair
 - Support agricultural exhibition, displays, cattle competition, Holstein show, 4H children’s education, tractor pull, highland dancing, volleyball and more activities
 - Funded for the full amount of \$3,500.00
- Maxville Chamber of Commerce – Reusable Shopping Bags
 - To be distributed during the Community Market and other events, and through local merchants
 - Funded the full amount of \$3,500.00
- The SunShiners Social Club – North Glengarry Community Creators Fair
 - March 10th at the Glengarry Sports Palace
 - Approved in-kind request of \$735.00
 - For the rental of Michel Depratto Community Hall at the Glengarry Sports Palace, along with 30 tables and 60 chairs for the vendors
- Total approved for the Community Grants was \$21,000.00 with a total of \$1,838.00 of in-kind approved.

9) PENDING BUSINESS

None.

10) CORRESPONDENCE/INFORMATION ITEMS

None.

11) NEXT MEETING

The next meeting will be held Monday, February 5 2024, at TBD in the Council Chambers at the Township Main Office.

12) ADJOURNMENT

The meeting was adjourned at 6:31 pm by Deedee Hill.

Jeff Manley



Arts, Culture and Heritage Committee – Special Meeting

MINUTES

Tuesday, January 16, 2024 at 1:00 pm

In-Person in the Council Chambers at the Township Main Office
3720 County Road 34, R.R.2, Alexandria ON K0C 1A0

PRESENT: Jeff Manley, Chair
Nicole Nadeau, Member at Large
Deirdre Hill, Member at Large
Sharon McRae, Member at Large
Elizabeth Caddell, Member at Large
Anne Leduc, Director of Community Services
Natalie Charette, EDO/Recording Secretary

REGRETS: Carma Williams, Deputy Mayor
Laura Eustace-Lormier, Member at Large
Sarah Huskinson, Chief Administrative Officer

1) CALL TO ORDER

The meeting was called to order at 1:01 pm by the Chair.

2) DECLARATIONS OF PECUNIARY INTEREST

None.

3) ADDITIONS, DELETIONS OR AMENDMENTS

Young Canada Works Grant Application – under 8.d) – Anne Leduc

4) ADOPTION OF THE AGENDA

Moved by: Deedee Hill Seconded by: Sharon McRae

That the agenda for the Arts, Culture and Heritage Meeting of January 16, 2024 be adopted as amended.

Carried.

5) ADOPTION OF PREVIOUS MINUTES

Moved by: Sharon McRae

Seconded by: Deedee Hill

That the minutes for the Arts, Culture and Heritage Meeting of December 4, 2023 be adopted as presented.

Carried.

6) BUSINESS ARISING FROM THE MINUTES

7) DELEGATIONS

8) AGENDA ITEMS

- a. North Glengarry Heritage Workplan Proposal
 - Natalie to find out the cost of Lindsay per hour, and share information with the ACHC
 - ACHC comfortable moving forward with proposal set forward, and Natalie will invite Lindsay and Peter to the next ACHC meeting in February.
- b. Non-Designated Heritage Properties (grouping both b and c in the same notes)
- c. Heritage Properties of Interest
 - How do we want to proceed?
 - Do we approach the property owners about becoming designated?
 - Explain how the change could be advantageous
 - Natalie to reach out to the various Dioceses' involved and find out their interest in designating properties
 - Natalie and Anne to draft a letter/email to be sent to the property owners to gauge their interest
 - Natalie to find out from Peter Young or the Ontario Heritage Trust whether government buildings can be designated (VIA Rail)
 - List of properties so far (those with 1 in the far right column are a priority for this year of designations, those with a 2 are fine to wait until 2025 or later)
 - Natalie to find out whether we can designate the Glengarry Pioneer Museum or if we can only do one building on the property.

Properties to Designate		
Congregational Church	18191 Kenyon Concession 19, Maxville	1
Private Residence	6 Church Street, Maxville	1
Private Residence	101 Centre Street, Alexandria	1
Private Residence	53 Dominion Street, Alexandria	1
St. Catherine of Sienna	Kenyon Concession 5 & County Road 30	1
Grotto of Notre Dame de Fatima	Bishop Street, Alexandria	1
Alexandria High School/Château Glengarry	105 St. Paul Street, Alexandria	1
Former Union Bank of Canada	32 Main Street North, Alexandria	1
Old Lorne School	4 Lochiel Road, Alexandria	1
Former site of The Armouries	215 Main Street North, Alexandria	1
St. Finnan's Basilica and Cemetery	Bishop & St. Paul Streets, Alexandria	2
Sacred Heart Church	Main Street & Lochiel Streets, Alexandria	2
Alexandria United Church & Cemetery	Dominion & Kincardine Streets & Main Street, Alexandria	2
VIA Railway Station	45 McDougald Street East, Alexandria	2
Atlantic Hotel	36 McDougald Street East, Alexandria	2
Private Residence	67 Carr Street East, Maxville	2
Private Residence	35 Marlborough Street, Maxville	2
Private Residence	18 Catherine Street East, Maxville	2
Private Residence	34 Centre Street, Alexandria	2

d. Young Canada Works Grant Application

- Anne applied to the grant in hopes that this 50% grant will get approved for a heritage summer student, they will be able to assist the ACHC and EDO with the designations for the coming year.

9) PENDING BUSINESS

None.

10) CORRESPONDENCE/INFORMATION ITEMS

None.

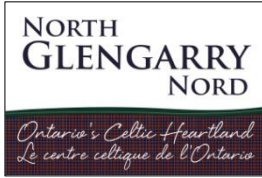
11) NEXT MEETING

The next meeting will be held Monday, February 5 2024, at 1:00 pm in the Council Chambers at the Township Main Office.

12) ADJOURNMENT

The meeting was adjourned at 2:34 pm by Deedee Hill.

Jeff Manley



**Arts, Culture and Heritage Committee
MINUTES**

Monday, February 5, 2024 at 1:00 pm

In-Person in the Council Chambers at the Township Main Office
3720 County Road 34, R.R.2, Alexandria ON K0C 1A0

PRESENT: Jeff Manley, Chair
Nicole Nadeau, Member at Large
Deirdre Hill, Member at Large
Sharon McRae, Member at Large
Elizabeth Caddell, Member at Large
Anne Leduc, Director of Community Services
Natalie Charette, EDO/Recording Secretary

REGRETS: Carma Williams, Deputy Mayor
Laura Eustace-Lormier, Member at Large
Sarah Huskinson, Chief Administrative Officer

1) CALL TO ORDER

The meeting was called to order at 1:01 pm by the Chair.

2) DECLARATIONS OF PECUNIARY INTEREST

None.

3) ADDITIONS, DELETIONS OR AMENDMENTS

None.

4) ADOPTION OF THE AGENDA

Moved by: Deedee Hill

Seconded by: Sharon McRae

That the agenda for the Arts, Culture and Heritage Meeting of February 5, 2024 be adopted as amended.

Carried.

5) ADOPTION OF PREVIOUS MINUTES

Moved by: Nicole Nadeau

Seconded by: Deedee Hill

That the minutes for the Arts, Culture and Heritage Meeting of January 16, 2024 be adopted as presented.

Carried.

6) BUSINESS ARISING FROM THE MINUTES

7) DELEGATIONS

None

8) AGENDA ITEMS

- a. CIP Application – 69 St Paul Street, Alexandria ON
 - Committee approved the CIP application in full.
- b. Economic Development Update
 - Follow-up questions around the Voyent Alert! App were asked, EDO explained how the app can be used for a variety of things including but not limited to emergencies, water main breaks, road closures, facility closures etc.
- c. Non-Designated Properties
 - Properties were assigned to each member of the committee to begin research – please see the table below for assignments.
 - Natalie to connect committee with Allan Macdonald, the Glengarry County Archivist
 - Natalie will be meeting with Peter Young and Lindsay Parisien on February 14 to discuss the proposed workplan and properties, following that meeting she will email the committee with an update, and a meeting may be called for March in order to go over the project.

Properties to Designate		
Congregational Church	18191 Kenyon Conc 19, Maxville	Research sent to the Counties
Private Residence	6 Church St, Maxville	Research sent to the Counties
Private Residence	101 Centre St, Alexandria	Research sent to the Counties
Private Residence	53 Dominion St, Alexandria	Research sent to the Counties
St. Catherine of Sienna	Kenyon Conc 5 & Cty Rd 30	Assigned to Carma and Laura
Grotto of Notre Dame de Fatima	Bishop St, Alexandria	Assigned to Jeff
Alexandria High School/Château Glengarry	105 St. Paul St, Alexandria	Assigned to Sharon
Former Union Bank of Canada	32 Main St N, Alexandria	Assigned to Deedee
Old Lorne School	4 Lochiel Rd, Alexandria	Assigned to Liz
Former site of The Armouries	215 Main St N, Alexandria	Assigned to Nicole
The Glengarry Pioneer Museum	1645 Cty Rd 30, Dunvegan	Assigned to staff (Anne and Natalie)

- d. Approval of Designation Project Workplan for 2024
 - After the February 14 meeting between Natalie, Peter and Lindsay, an email will be sent to the committee and if the recommendation from the Counties is to continue with the project then a draft report will be drafted to be approved at the next committee meeting and then sent to council for approval.

9) PENDING BUSINESS

None

10) CORRESPONDENCE/INFORMATION ITEMS

Staff will bring back the CIP in the April meeting, as the committee will have to decide on how to approach the municipal heritage registry within the CIP document.

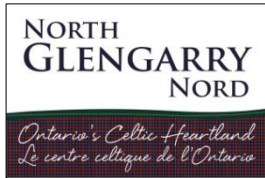
11) NEXT MEETING

The next meeting will be held Tuesday, April 2, 2024, at 1:00 pm in the Council Chambers at the Township Main Office.

12) ADJOURNMENT

The meeting was adjourned at 1:43 pm by Deedee Hill.

Jeff Manley



Community Development Committee

MINUTES

Wednesday, July 26, 2023 at 3:00 pm
Council Chambers – Township Office
3720 County Road 34
Alexandria ON K0C 1A0

PRESENT: Jamie MacDonald, Mayor & Chair
Michael Madden, Councillor
Gina Dragone, Community Representative
Dean MacGillivray, Community Representative
Chris McPherson, Community Representative
Joanne Pratt, Community Representative
Sarah Huskinson, Chief Administrative Officer / Clerk
Anne Leduc, Director – Community Services / Recording Secretary
Natalie Charette, Economic Development and Communications Coordinator

REGRETS: Carma Williams, Deputy Mayor
Dean MacGillivray, Community Representative

1) CALL TO ORDER

The meeting was called to order at 3:00 pm by the Chair.

2) DECLARATIONS OF PECUNIARY INTEREST

There were no declarations of pecuniary interest by the members present.

3) ADDITIONS, DELETIONS OR AMENDMENTS

8 f) Boundary Reform

4) ADOPTION OF THE AGENDA

Moved by: Chris McPherson

Seconded by: Michael Madden

THAT the agenda for the Community Development Committee for July 25, 2023 be adopted as amended.

Carried.

5) ADOPTION OF THE PREVIOUS MINUTES

Moved by: Rory Levert

Seconded by: Joanne Pratt

THAT the minutes of the May 31, 2023 Community Development Committee meeting be accepted as proposed.

Carried.

6) BUSINESS ARISING FROM THE MINUTES

There was no new business arising from the minutes.

7) DELEGATIONS

None – IHA will be providing an update at the next meeting

8) AGENDA ITEMS

- a. Education Reform / School Boundary Working Group

An update will be given at the next meeting.

- b. Bill 97 and Draft Provincial Policy Statement

Bill 97 was put on hold for further consultations.

- c. CAO Update

- i) Partnership with HGMH Pool and Daycare

The partnership was announced with the HGMH for the pool. We have identified an individual for Aquafit classes and are presently searching for lifeguards. The cost of parking passes and access to a space for staff will be determined with the Hospital.

Daycare has been problematic for employees at the HGMH. They ideally would like 24 hr / 7 days a week daycare on site with no rental fee and would also provide the food. The hospital has space to accommodate a building. There is a possibility of partnering with other employers in Alexandria that would benefit from this service. There are grants for skills development. There would be a proposed phase-in starting with a day and afternoon schedule. This service would allow people to take on shifts other than day shifts. It is expected that the daycare project would be a long-term one.

- ii) Delegations at AMO:

- Infrastructure;
 - Cemeteries;
 - VQA issue.

- d. Members for Alexandria and Maxville Development Groups

The Chair canvassed the members of the Committee on which group they would like to sit on and that the community would be approached for additional lay members.

For now, the following individuals have volunteered to participate in each group:

- Alexandria Development Working Group
Jamie MacDonald
Dean MacGillivray
Chris McPherson
Michael Madden
- Maxville Development Working Group
Jamie MacDonald
Carma Williams
Gina Dragone

The Chair asked if the Committee should address additional issues. Mr. Michael Madden indicated that the Township will be in year three of the five year commitment made to the MOE regarding the Alexandria lagoon. The Chair advised that information that will come from the Maxville and Alexandria lagoon analysis will shed additional information on future development possibilities.

The group agreed that the municipality should explore development of estate lots outside the village core boundaries.

e. Economic Development Update

Mrs. Natalie Charette updated the Committee on the following:

- Attended the Maxville and Alexandria District Chambers of Commerce meetings, the WHUB event hosted by CBEC in Cornwall, a one-on-one meeting with Mrs. Doreen Ashton-Wagner, the Summer Company launch with a student from North Glengarry that is involved in agrirobotics,
- The first Meet me on Main Street event occurred on Thursday in Maxville. Attendance was near 180 and proved to be very successful. The next event will occur in Alexandria on August 10, 2023. There may be potential partnerships in the future for a stage. The plan is to move the event to other hamlets.
- The CBEC Business Breakfast will be held on September 27th at the Glengarry Sports Palace.
- The summer student, Kelly-Anne Leith is working on branding initiatives.
- Videos were created to promote activities in the community.
- And many other subjects.

f. Redistribution of electoral boundaries

The Federal Electoral Boundaries Commission for Ontario has concluded its work of redrawing the province's federal electoral map. There were minor changes to the electoral boundaries but none that affected North Glengarry that will be in the SDG district. The Chief Electoral Officer will use the electoral boundaries described in this report in drafting the representation order, which should become official in September 2023. The new electoral map will be used in the first general election called at least seven months thereafter.

PENDING BUSINESS

None

9) CORRESPONDENCE/INFORMATION ITEMS

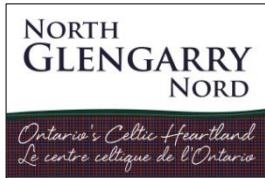
None

10) NEXT MEETING – September 27, 2023 at 3 pm in the Council Chambers at the Township Office.

11) ADJOURNMENT

The meeting was adjourned at 3:50 pm by Mr. Michael Madden.

Jamie MacDonald
Chair



Community Development Committee

MINUTES

Wednesday, November 1, 2023 at 3:00 pm
Council Chambers – Township Office
3720 County Road 34
Alexandria ON K0C 1A0

PRESENT: Jamie MacDonald, Mayor & Chair
Michael Madden, Councillor
Gina Dragone, Community Representative
Dean MacGillivray, Community Representative
Sarah Huskinson, Chief Administrative Officer / Clerk
Anne Leduc, Director – Community Services / Recording Secretary
Natalie Charette, Economic Development and Communications Coordinator

REGRETS: Carma Williams, Deputy Mayor
Chris McPherson, Community Representative
Joanne Pratt, Community Representative

1) CALL TO ORDER

The meeting was called to order at 3:01 pm by the Chair.

2) DECLARATIONS OF PECUNIARY INTEREST

There were no declarations of pecuniary interest by the members present.

3) ADDITIONS, DELETIONS OR AMENDMENTS

None

4) ADOPTION OF THE AGENDA

Moved by: Dean MacGillivray

Seconded by: Michael Madden

THAT the agenda for the Community Development Committee for November 1, 2023 be adopted as amended.

Carried.

5) ADOPTION OF THE PREVIOUS MINUTES

Moved by: Michael Madden

Seconded by: Rory Levert

THAT the minutes of the July 26, 2023 Community Development Committee meeting be accepted as proposed.

Carried.

6) BUSINESS ARISING FROM THE MINUTES

There was no new business arising from the minutes.

7) DELEGATIONS

Mr. Jacob Rheume – Director of Planning – Development of rural Estate Lots

Mr. Rheume advised the municipal planning and development follow the Planning Act, the Provincial Policy Statement, the Official Plan and Zoning By-law. Rural Zoning occurs outside the boundaries of the villages and hamlets. The creation of 3 or more rural lots constitutes a plan of subdivision. 3 or less rural lots required a consent application. A plan of subdivision requires several supporting documents or studies (e.g., site plan, landscaping plan, grading and draining plan, survey plan, various studies, environmental impact statement. Phase I/II Environmental site assessment). Agricultural lots are created through consent applications and must be at least 74 acres in size and meet other requirements under the OP. If the lot is less than 74 acres, then the consent application is for a residence surplus to a farming operation where the size of the property is kept to a minimum required to accommodate the use and appropriate sewage and water services. A zoning by-law will prohibit further dwellings on the vacant retained lands and prohibit agricultural use on the severed residential property. Existing Lots of Record may not meet minimum requirements under the OP and the Zoning By-law but due to their creation prior to 2021, the municipality must allow development to occur.

8) AGENDA ITEMS

a. SDG Rural Education Committee Update – Councillor Jeff Manley

The SDG Rural Education Committee is made up of one representative from each Township and most are Councillors. The Improving rural education report by Monika Ferenczy created in 2021 and the Pathway to Deliberative Engagement by Dr. Paul Bennet report prepared in 2022 were shared with the committee members. A document from the Upper Canada District School Board containing information on the 2022-2023 Schools meeting the criteria for Facilities Collaboration was distributed to the members. During their presentation back in April 2023, the Upper Canada District School Board advised County Council that there were no planned school closures or discussion of such at the board table for SDG.

Facilities collaborations – space in schools that outside community organizations could occupy as long as the organizations that align with the UCDSB's strategic direction. In North Glengarry, the Maxville Public School qualifies (24% utilization and 266 spaces), GDHS (33% utilization and 625 spaces) but not Laggan which has an occupancy rate higher than 60%. A question to the UCDSB: How many facilities collaborations have occurred since this was put in place.

Mrs. Gina Dragone wanted to know what level these directives come from. There seems to be a roadblock when it comes to requirements for cleaning staff.

Mr. Dean MacGillivray indicates that Mrs. Dragone should speak with Mr. John McAllister regarding this issue. Mr. Manley indicates that this might be something that the committee can have effect on at the local level. Mrs. Sarah Huskinson mentioned that organizations using space under the facilities collaboration be considered towards the facility's occupancy rate.

Mr. Jamie MacDonald indicated that there are less than 100 students at Le Relais. There may be opportunities to consolidate school populations. Mr. MacGillivray mentions that there is a strong possibility that there will be high school consolidations in the future. By not allowing French Immersion at the Maxville Public Schools, the students must go to Roxmore Public School for this program.

A suggestion was made that there should be a letter from the Township to the school boards advising that an Environmental Assessment is in process for Maxville which speaks to the potential growth for that community.

The UCDSB Trustee Curtis Jordan was suspended in June from attending Board meetings. He was reinstated from his suspension on September 27, 2023. A statement dated September 27 from Mr. Jordan saying that there were no homophobic comments made by Chair McAllister and Director of Education Ron Ferguson to him.

Former Trustee John Danaher indicated that he was available to support the Township.

It was mentioned that direction should come from the Board / upper levels to the schools about facilities collaboration, so that organizations can access vacant spaces.

b. Identification of priorities (4 to 5) by Committee members

- Rural Estate Lot development
- Update Vacant Lands Inventory of rural and existing lots of records to match new Official Plan
- IHA development progression
- Evaluation of North Glengarry property needs – Multi-residential, apartments, townhomes, condos...
- Subdivision in Maxville
- School boundaries moved for French immersion and return Rockland students to Maxville
- Sewer Use By-law in terms of volume and quality of effluents
- Delegations with HGMH, SDG Planning

c. Economic Development Update by Natalie Charette – Job Fair, participated in the EDAC Regional Meeting in Cobourg, received the Economic Impact report from the Glengarry Highland Games. Working with HGMH and Alexandria Moulding on a daycare. We will be relaunching the Economic Development survey since the response level was low.

d. Alexandria Working Group – Meeting on November 21, 2023 at 3 pm.

PENDING BUSINESS

None

9) CORRESPONDENCE/INFORMATION ITEMS

None

10) NEXT MEETING – November 29, 2023, at 3 pm in the Council Chambers at the Township Office.

11) ADJOURNMENT

The meeting was adjourned at 4:40 pm by Mr. Michael Madden.

Jamie MacDonald
Chair



MEMORANDUM

To: Township of North Glengarry, CAO, and Clerk
From: Lisa Van De Ligt, Team Lead, Communications and Stewardship
Date: February 29, 2024
Subject: RRCA Board of Directors meeting highlights (February 15, 2024)

The Raisin Region Conservation Authority (RRCA) Board of Directors consists of eight representatives from the RRCA's five member municipalities: City of Cornwall and Townships of North Glengarry, South Glengarry, South Stormont and North Stormont.

Following every Board meeting, councils, CAOs and clerks of the RRCA's five member municipalities are sent meeting highlights and the date of the next meeting. The RRCA Board meets monthly (except for July, August, and December, unless a special meeting is called).

February 15, 2024 RRCA Board of Directors Meeting Highlights:

- Approved minutes from the January 15, 2024 meeting can be found at <http://www.rrca.on.ca/page.php?id=15>
- Board received an update on the new *Conservation Authorities Act* regulation, Ontario Regulation 686/21, which prescribes a suite of plans, strategies, and inventories to be completed by December 31, 2024 (e.g. ice management plan, operation and asset management plans for flood and erosion infrastructure, land inventory, conservation area strategy, and watershed-based resources management strategy).
- Board awarded a contract for the Pointe-Mouillée Restoration - Remedial Action Plan Project to restore and enhance part of the Bainsville Bay Marsh.
- Board received a timeline report for permits issued under Section 28 of the *Conservation Authorities Act*.
- Board received the RRCA's 2024 Flood Contingency Plan developed to locally administer the provincial Flood Forecasting and Warning program.
- Board received an update on RRCA forestry initiatives which will plant 56,000 trees in the region in 2024.
- Board approved the submission of three funding applications to support wetland restoration and to plant an additional 3,500 trees.
- Board appointed representatives to various committees.

Next RRCA Board meeting date: March 21, 2024

March 6, 2024

Sarah Huskinson, Chief Administrative Officer/Clerk
Township of North Glengarry
3720 County Road 34, R.R.2
Alexandria On. K0C 1A0

Dear Ms. Sarah Huskinson

May is Community Living Month, a province-wide annual awareness campaign created to promote true inclusion for people who have an intellectual disability and their families. As many municipalities throughout Ontario have proclaimed the month of May “Community Living Month”, we are asking the North Glengarry Township to have their Council bring forward a motion to proclaim May as Community Living Month. In hopes that Council is supportive, we have attached a sample proclamation for your convenience.

This year, Toronto’s CN Tower will be helping to promote Community Living Month by lighting up in **blue** and **green** (the official colours of the Community Living movement) on **May 1st** as part of Community Living Ontario’s **Shine a Light on Community Living** initiative.

Community Living Ontario is encouraging other communities to invite their local landmarks to participate by designating a LOCAL BUILDING/LANDMARK to shine a light (blue/green), raise awareness and celebrate with us.

As a proud member of Glengarry County who believes strongly in the Community Living movement, our organization “Community Living Glengarry” is inviting North Glengarry Township to:

- Display the green lights at Alexandria Island Park
- Use blue and/or green flood lights to illuminate the North Glengarry Township Building
- To raise our “Community Living” flag (we will provide you with one)

Together, we can create a powerful example of inclusion that will shine not only in our community, but throughout many others around the province.

Will you join us this year? If so, please let me know so we can promote your participation.

We thank you in advance for your time and consideration. If you have any questions about this special month, visit CommunityLivingOntario.ca or contact me via the information shown below.

Sincerely,



Danielle Duranceau, Executive Director
Community Living Glengarry
613-525-4357 ext. 351
danielle@clglen.on.ca

More information: Founded in 1953, Community Living Ontario is a nonprofit leader providing a provincial voice for people who have an intellectual disability, their families, friends, and support providers across Ontario. Today, they proudly advocate on behalf of more than 100,000 people while championing the inclusion efforts of over 100 member organizations.

Proclamation

Community Living Month "May 2024"

Whereas Community Living Glengarry strives to ensure that all people live in a state of dignity, share in all elements of living in the community and have the opportunity to participate effectively; and

Whereas since 1953, Community Living Ontario has worked to bring people and the communities together by supporting individuals as they develop their capacity to live, learn, work and participate in all aspects of living in the community as well as develop its capacity to welcome and support people who have not always had the same opportunities to participate in community life in meaningful productive ways; and

Whereas Community Living Glengarry provides support and services to people with developmental challenges in our area; and

Whereas during the month of May, Community Living Glengarry is promoting public awareness of the physical and social barriers that keep individuals with developmental challenges from participating in the social, recreational and economic world around them;

Now, Therefore, we the Township of North Glengarry do hereby proclaim the month of May as "**Community Living Month**" and encourage all citizens to become more knowledgeable about people with developmental challenges and to welcome them as equal members of our community.

Mayor and Council of Township of North Glengarry

THE CORPORATION OF THE TOWNSHIP OF NORTH GLENGARRY

**BY-LAW 16-2024
FOR THE YEAR 2024**

BEING A BY-LAW TO ADOPT, CONFIRM AND RATIFY MATTERS DEALT WITH BY RESOLUTION.

WHEREAS s. 5(3) of the *Municipal Act, 2001*, provides that the powers of municipal corporation are to be exercised by its Council by by-law; and

WHEREAS it is deemed expedient that the proceedings, decisions and votes of the Council of the Corporation of the Township of North Glengarry at this meeting be confirmed and adopted by by-law;

THEREFORE, the Council of the Corporation of the Township of North Glengarry enacts as follows:

1. **THAT** the action of the Council at its regular meeting of March 11th 2024, in respect to each motion passed and taken by the Council at its meetings, is hereby adopted, ratified and confirmed, as if each resolution or other action was adopted, ratified and confirmed by its separate by-law and;
2. **THAT** the Mayor and the proper officers of the Township of North Glengarry are hereby authorized and directed to do all things necessary to give effect to the said action, or to obtain approvals where required, and except where otherwise provided, The Mayor and the Clerk are hereby directed to execute all documents necessary in that behalf and to affix the corporate seal of the Township to all such documents.
3. **THAT** if due to the inclusion of a particular resolution or resolutions this By-law would be deemed invalid by a court of competent jurisdiction then Section 1 to this By-law shall be deemed to apply to all motions passed except those that would make this By-law invalid.
4. **THAT** where a “Confirming By-law” conflicts with other by-laws the other by-laws shall take precedence. Where a “Confirming By-Law” conflicts with another “Confirming By-law” the most recent by-law shall take precedence.

READ a first, second and third time, passed, signed and sealed in Open Council this 11th day of March 2024.

CAO/Clerk / Deputy Clerk

Mayor / Deputy Mayor

I, hereby certify that the forgoing is a true copy of By-Law No. 16-2024, duly adopted by the Council of the Township of North Glengarry on the 11th day of March 2024.

Date Certified

CAO/Clerk / Deputy Clerk